



## NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Dandaragan Shire Council will be held on **Thursday 28 November 2013** at the **Council Chambers Jurien Bay** commencing at **5.00pm**.

Attached is your copy of the agenda and business papers for the meeting.

*The format for the day is as follows:*

***\*No lunch will be provided on this day***

- |               |   |
|---------------|---|
| <b>1.00pm</b> | <b>Audit Committee Meeting (<i>Tentative - Providing Council receives the Audited Annual Financial Statements back from the Auditors</i>)</b>   |
| <b>1.30pm</b> | <b>Presentation by Turquoise Coast Business Alliance regarding Marketing Strategy by David Lantzke and Clinton Strugnell</b>  |
| <b>2.30pm</b> | <b>Agenda Briefing Session</b>  |
| <b>3.30pm</b> | <b>Councillor Discussion Session</b>  |
| <b>4.00pm</b> | <b>Council Forum</b> <ul style="list-style-type: none"><li>▪ Cr Holmes Presentation – Tourism Industry Reference Group DPaW</li><li>▪ Future of Sandy Cape / Overflow</li><li>▪ Update of Major Projects (<i>attachment # 1</i>)</li><li>▪ LEMC Discussion – Deputy (<i>attachment # 2</i>)</li></ul> |
| <b>5.00pm</b> | <b>Ordinary Meeting of Council</b>  |
| <b>6.00pm</b> | <b>Public Forum</b>   |

.....  
**Tony Nottle**  
**CHIEF EXECUTIVE OFFICER**

20 November 2013



**SHIRE**  
*of*  
**DANDARAGAN**

**AGENDA AND BUSINESS PAPERS**

for the

**ORDINARY COUNCIL MEETING**

to be held

**AT THE COUNCIL CHAMBERS, JURIEN BAY**

on

**THURSDAY 28 NOVEMBER 2013**

**COMMENCING AT 5.00PM**

*(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)*

# Table of Contents

<b>1</b>	<b>DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS .....</b>	<b>1</b>
1.1	DECLARATION OF OPENING.....	1
1.2	DISCLAIMER READING.....	1
<b>2</b>	<b>RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE .....</b>	<b>1</b>
<b>3</b>	<b>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....</b>	<b>1</b>
<b>4</b>	<b>PUBLIC QUESTION TIME .....</b>	<b>1</b>
<b>5</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE.....</b>	<b>2</b>
<b>6</b>	<b>CONFIRMATION OF MINUTES .....</b>	<b>2</b>
6.1	MINUTES OF THE ORDINARY MEETING HELD 24 OCTOBER 2013.....	2
<b>7</b>	<b>NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION, AND COUNCIL APPOINTED DELEGATES REPORTS.....</b>	<b>2</b>
<b>8</b>	<b>PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS .....</b>	<b>2</b>
<b>9</b>	<b>REPORTS OF COMMITTEES AND OFFICERS .....</b>	<b>2</b>
<b>9.1</b>	<b>FINANCE.....</b>	<b>3</b>
9.1.1	FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 30 SEPTEMBER 2013 .....	3
9.1.2	ACCOUNTS FOR PAYMENT – OCTOBER 2013 .....	6
9.1.3	FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 31 OCTOBER 2013.....	8
9.1.4	FINANCIAL CONTRIBUTION TO COMMUNITY CENTRE MANAGEMENT COMMITTEES.....	11
<b>9.2</b>	<b>WORKS AND PLANT .....</b>	<b>14</b>
9.2.1	PROPOSED CHANGES TO REFUSE COLLECTION DAYS.....	14
9.2.2	LAND ACQUISITION – MIMEGARRA ROAD / MEADOWS ROAD .....	17
9.2.3	BUDGET AMENDMENT FROM CASUARINA CRESCENT TO HAMERSLEY STREET .....	21
9.2.4	BUDGET AMENDMENT – DANDARAGAN OVAL .....	24
<b>9.3</b>	<b>ADMINISTRATION .....</b>	<b>27</b>
<b>9.4</b>	<b>TOWN PLANNING.....</b>	<b>27</b>
9.4.1	PROPOSED TURQUOISE COAST REGIONAL AIRPORT .....	27

9.4.2	PROPOSED SITE FOR JURIE BAY RETURNED AND SERVICES LEAGUE – SUB-CENTRE.....	34
9.4.3	PLANNING REFORM DISCUSSION PAPER PHASE 2 – SUBMISSION TO DEPARTMENT OF PLANNING .....	37
9.4.4	PLANNING APPROVAL – GARAGE PARAPET WALL AND R17.5 DESIGN – STRATA LOT 2 (NO.9B) GRIGSON STREET, JURIE BAY.....	40
9.4.5	PLANNING APPROVAL – PROPOSED OUTBUILDING (SHED) AND ATTACHED LEAN-TO – LOT 369 GREVILLE WAY, JURIE BAY.....	45
<b>9.5</b>	<b>HEALTH.....</b>	<b>48</b>
<b>9.6</b>	<b>BUILDING .....</b>	<b>48</b>
<b>9.7</b>	<b>COUNCILLOR INFORMATION BULLETIN .....</b>	<b>48</b>
9.7.1	HON BRENDON GRYLLES MLA – MINISTERIAL MEDIA STATEMENT – NETWORK REVIEW TO BENEFIT REGIONAL WA .....	48
9.7.2	DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – LIMIT ON CAT NUMBERS – CAT ACT 2011 .....	48
9.7.3	PINDAN CONTRACTING – PENDING BUILDING CONSTRUCTION WORKS ON THE NEW CIVIC BUILDING .....	48
9.7.4	THE PERTH MINT AUSTRALIA – 2014 AUSTRALIAN CITIZENSHIP \$1 COIN.....	48
9.7.5	BADGINGARRA PRIMARY SCHOOL – END OF YEAR BOOK PRIZE.....	49
9.7.6	LMAC – MINUTES FROM THE MEETING HELD WEDNESDAY 17 JULY 2013 & AGENDA FOR THE MEETING BEING HELD 5 DECEMBER 2013 .....	49
9.7.7	DEPARTMENT OF FIRE & EMERGENCY SERVICES – COMMUNITY ENGAGEMENT BUSHFIRE PROGRAM.....	49
9.7.8	WASTE AUTHORITY – REGIONAL FUNDING PROGRAM FOR LOCAL GOVERNMENT AUTHORITIES 2011-2016 – ROUND TWO FUNDING .....	49
9.7.9	WALGA – LOCAL GOVERNMENT NEWS – ISSUE NO 41.13.....	49
9.7.10	WALGA INFOPAGE – AGED CARE REFORM – REVIEWS OF COMMUNITY TRANSPORT, HOME MODIFICATION AND HOME MAINTENANCE .....	50
9.7.11	MCLEODS BARRISTERS & SOLICITORS – SAT MATTER: THOMPSON & ORS V SHIRE OF DANDARAGAN .....	50
9.7.12	WALGA – LOCAL GOVERNMENT NEWS – ISSUE NO 40.13 – 14 OCTOBER 2013.....	50
9.7.13	LANDCORP – RDAP2012 – DANDARAGAN UPDATE .....	50
9.7.14	WHEATBELT DEVELOPMENT COMMISSION – DRAFT CENTRAL COAST SUB-REGIONAL ECONOMIC STRATEGY.....	51
9.7.15	STATEWIDE NEWSLETTER – WHATS HAPPENING WITH SUPERTOWNS.....	51
9.7.16	METROPOLITAN LOCAL GOVERNMENT REFORM UPDATE – ISSUE 24 – 28 OCTOBER 2013.....	51
9.7.17	MINISTERIAL MEDIA STATEMENT – REGIONAL EVENTS FUNDING	

AVAILABLE .....	51
9.7.18 MAIN ROADS WESTERN AUSTRALIA – 2013 ANNUAL REPORT .....	51
9.7.19 DEPARTMENT OF TRANSPORT – RECREATIONAL BOATING FACILITIES SCHEME ROUND 19 – CALL FOR FUNDING APPLICATIONS .....	52
9.7.20 LOCAL GOVERNMENT BENCHMARK STUDY – REPORT .....	52
9.7.21 MAJOR INCIDENT REVIEW – BLACK CAT CREEK FIRE .....	52
9.7.22 MINISTERIAL MEDIA STATEMENTS – HON TONY SIMPSON MLA – GOVERNMENT PROPOSAL TO IMPROVE COUNCILS FINALISED.....	52
9.7.23 WALGA MEDIA RELEASE – 13 NOVEMBER 2013 – RISK TO COMMUNITIES IN COUNCIL REACTION .....	53
9.7.24 SHIRE OF DANDARAGAN – OCTOBER 2013 COUNCIL STATUS REPORT.....	53
9.7.25 MEDIA STATEMENT – LOCALLY-AQUIRED DENGUE FEVER CASE CONFIRMED IN THE PILBARA.....	53
9.7.26 MARINE PARKS & RESERVES AUTHORITY – ANNUAL REPORT 1 JULY 2012 – 30 JUNE 2013 .....	53
9.7.27 SILVER CHAIN – HEALTH NAVIGATOR: FOR PEOPLE IN THE WHEATBELT AND CENTRAL GREAT SOUTHERN REGIONS LIVING WITH DIABETES, CHRONIC OBSTRUCTIVE PULMONARY DISEASE AND/OR CHRONIC HEART FAILURE .....	53
9.7.28 MOORE CATCHMENT COUNCIL – ANNUAL REPORT 2012 / 2013 .....	54
9.7.29 THE ROADS FOUNDATION – ANNUAL REPORT 2012 / 2013.....	54
9.7.30 SOUTH WEST SETTLEMENT – NOONGAR HERITAGE REGIME AND LAND ACCESS LICENCE.....	54
9.7.31 AUSTRALASIAN SAFARI 2013 – THANK YOU FOR YOUR SUPPORT OF THE 2013 AUSTRALASIAN SAFARI.....	54
9.7.32 WALGA – LOCAL GOVERNMENT NEWS – ISSUE NO 42.13 – 28 OCTOBER 2013.....	54
9.7.33 WALGA INFOPAGE – AUSTRALIAN STANDARD – 5334 CLIMATE CHANGE ADAPTION FOR SETTLEMENTS AND INFRASTRUCTURE RELEASED.....	55
9.7.34 WALGA INFOPAGE – PROPOSED AMENDMENT TO LOCAL GOVERNMENT (PARKING FOR DISABLED PERSONS) – REGULATIONS 1998.....	55
9.7.35 JURIE BAY LIONS CLUB – 2014 W1 DISTRICT LIONS CONVENTION.....	55
9.7.36 HON DAVID TEMPLEMAN MLA – MEMBER FOR MANDURAH – SPEECH TO THE LOCAL GOVERNMENT MANAGERS AUSTRALIAN ANNUAL STATE CONFERENCE .....	55
9.7.37 BADGINGARRA COMMUNITY ASSOCIATION INC – EXCEPTIONAL SERVICE AWARD .....	56
9.7.38 ADVANCE DANDARAGAN COMMITTEE – LETTER TO EXPRESS	

GRATITUDE .....	56
9.7.39 BADGINGARRA COMMUNITY ASSOCIATION – REQUESTS .....	56
9.7.40 ADVANCE DANDARAGAN COMMITTEE – CHANGE IN COMMITTEE .....	56
9.7.41 SHANE LOVE MLA – MEMBER FOR MOORE – JURIE BAY MARINA.....	56
9.7.42 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – THE CONSTITUTIONAL RECOGNITION CAMPAIGN .....	56
9.7.43 WALGA – LOCAL GOVERNMENT NEWS – ISSUE NO 43.13 – 4 NOVEMBER .....	57
9.7.44 WALGA INFOPAGE – STATE PLANNING POLICY NO 2.6: STATE PLANNING POLICY .....	57
9.7.45 WALGA INFOPAGE – WHITE RIBBONS FOR ROAD SAFETY CAMPAIGN 2013 .....	57
9.7.46 MUNICIPAL WASTE ADVISORY COUNCIL – INFORMATION BULLETIN – ISSUE 178 OCTOBER 2013.....	57
9.7.47 2014 WA TRANSPORT AND ROADS FORUM.....	58
9.7.48 COMMISSIONER FOR CHILDREN AND YOUNG PEOPLE – MICHELLE SCOTT.....	58
9.7.49 JURIE INTERPRETATION COMPLEX PROPOSAL .....	58
9.7.50 AUSTRALIAN CENTRE OF EXCELLENCE FOR LOCAL GOVERNMENT – EXCELLENCE HEADLINES – NOVEMBER 2013 .....	58
9.7.51 CENTRAL MIDLANDS SENIOR HIGH SCHOOL – NEWSLETTER NO.9 – 1 NOVEMBER 2013 .....	59
9.7.52 LORD MAYOR'S DISTRESS RELIEF FUND – FIRE BREAKS .....	59
9.7.53 DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – STERILISATION AND MICROCHIPPING REQUIREMENTS FOR THE REGISTRATION OF CATS AND DOGS.....	59
9.7.54 WALGA MEDIA RELEASE – DO YOU RECYCLE RIGHT? .....	60
9.7.55 METROPOLITAN LOCAL GOVERNMENT REFORM UPDATE – ISSUE 26, 11 NOVEMBER 2013.....	60
9.7.56 WALGA – LOCAL GOVERNMENT NEWS – ISSUE NO 44.13 – 11 NOVEMBER 2013.....	60
9.7.57 WALGA INFOPAGE – NEW CARAVAN PARKS AND CAMPING GROUNDS LEGISLATION.....	60
9.7.58 MINISTER FOR PLANNING; CULTURE AND THE ARTS – SHACKS AT WEDGE AND GREY, SHIRE OF DANDARAGAN.....	60
9.7.59 WALGA INFOPAGE – ANIMAL WELFARE IN EMERGENCIES – THE ROLE OF LOCAL GOVERNMENT .....	61
9.7.60 MEDIA RELEASE – SPRING FOX BAITING A SMART MOVE .....	61
9.7.61 STATE EMERGENCY MANAGEMENT COMMITTEE – POLICY REVIEW – WESTPLAN – WELFARE .....	61
9.7.62 MARIE HATCH – CLEAN UP AND BEAUTIFYING OF THE SWALES IN BEACHRIDGE .....	62

9.7.63	OPAL WILKINS – LACK OF FUNDING IN CERVANTES .....	62
9.7.64	SEMC POLICY – POLICY REVIEW SEMP 4.7 COMMUNITY EVACUATION 2013 AND WA COMMUNITY EVACUATION GUIDE .....	62
9.7.65	WHEATBELT DEVELOPMENT COMMISSION – WHEATBELT REGIONAL INVESTMENT BLUPRINT UPDATE .....	63
9.7.66	CERVANTES BRANCH COUNTRY WOMEN'S ASSOCIATION – LACK OF TOILET FACILITIES ON INDIAN OCEAN DRIVE .....	63
9.7.67	KOTT GUNNING LAWYERS – FORCING AMALGAMATIONS – HOW REAL IS THE THREAT – UDPATE 2 .....	63
9.7.68	WALGA MEDIA RELEASE – WHITE RIBBONS FOR SHARING ROAD SAFETY MESSAGES .....	63
9.7.69	SHIRE OF DANDARAGAN INFRASTRUCTURE & MAJOR PROJECTS REPORT – OCTOBER / NOVEMBER .....	64
<b>10</b>	<b>NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING .....</b>	<b>65</b>
<b>11</b>	<b>CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC.....</b>	<b>65</b>
<b>11.1</b>	<b>ADMINISTRATION .....</b>	<b>65</b>
11.1.1	ADOPTION OF KEY RESULT AREAS – CHIEF EXECUTIVE OFFICER.....	65
<b>12</b>	<b>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....</b>	<b>65</b>
<b>13</b>	<b>CLOSURE OF MEETING .....</b>	<b>65</b>

**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS****1.1 DECLARATION OF OPENING****1.2 DISCLAIMER READING**

*“No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.*

*It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decision, which will be provided within fourteen (14) days of this meeting.”*

**2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE****Members**

Councillor W Gibson	(President)
Councillor K McGlew	(Deputy President)
Councillor L Short	
Councillor D Kent	
Councillor T Bailey	
Councillor M Sheppard	
Councillor L Holmes	
Councillor Slyn	

**Staff**

Mr T Nottle	(Chief Executive Officer)
Mr I Rennie	(Deputy Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr B Wall	(Executive Manager Infrastructure & Major Projects)
Mr D Chidlow	(Manager Planning)
Miss D Kerr	(Council Secretary & PA)

**Apologies**

**Approved Leave of Absence**      Councillor J Kulisa



**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE****4 PUBLIC QUESTION TIME**



- 5 APPLICATIONS FOR LEAVE OF ABSENCE**
  
- 6 CONFIRMATION OF MINUTES**
  - 6.1 MINUTES OF THE ORDINARY MEETING HELD 24 OCTOBER 2013**
  
- 7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION, AND COUNCIL APPOINTED DELEGATES REPORTS**
  
- 8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**
  
- 9 REPORTS OF COMMITTEES AND OFFICERS**

## 9.1 FINANCE

### 9.1.1 FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 30 SEPTEMBER 2013

Location:	Shire of Dandaragan
Applicant:	N/A
Folder	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	31 October 2013
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

#### PROPOSAL

To table and adopt the monthly financial statements for the period ending 30 September 2013.

#### BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 30 September 2013.

#### COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

##### 1. Net Current Assets

Council's Net Current Assets [ie surplus / (deficit)] position as at the 30 September 2013 was \$7,847,072. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves, Restricted Assets and Trust. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

##### 2. Material Variances

The Statement of Financial Activity provides variances to budget by way of percentages. Council's adopted policy states a 10 percent threshold for these variances to be reported. An explanation of these variances is as follows:

*Recreation and Culture*

Expenditure is at 68% of Y-T-D budget. This is due to less than budgeted expenditure for Employee costs, materials and contracts in the Parks and Gardens area. The following is an extract from the "Infrastructure/Major Projects Report – September/October 2013" that explains this variance;

*"Maintenance Budget is below the 25% for this time of year sitting at a total expenditure to date of 12% of budget. The under expenditure is related to staff vacancies and unseasonal weather hindering works. Works will now increase given weather improving and full staff capacity."*

*Transport*

Expenditure is at 110% of Y-T-D budget and is due to higher than budgeted employee and on costs in the road maintenance area. The following is an extract from the "Infrastructure/Major Projects Report – September/October 2013" that explains this variance;

*"Maintenance budget is over the 25% for this time of the year sitting at a total expenditure to date of 34%. The over expenditure is related to the extra maintenance works required early in this financial year caused by the unseasonal rainfall. Resources have been dedicated to maintenance works, as the weather is now improving the Capital Program will start in earnest and the maintenance costs will reduce."*

*Other Property and Services*

Expenditure is at 5% of Y-T-D budget and is due to less than budgeted expenditure on parts and repairs as well as tyres. Such expenses are volatile and can vary significantly from month to month. Historical data suggests that this variance will be rectified as the year progresses.

Should Councillors wish to raise any issues relating to the 30 September 2013 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 30 September 2013 (17833)

***(Marked 9.1.1)***

VOTING REQUIREMENT

Simple majority

**OFFICER RECOMMENDATION**

**That the monthly financial statements for the period ending 30 September 2013 be adopted.**

### 9.1.2 ACCOUNTS FOR PAYMENT – OCTOBER 2013

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Creditors / Expenditure
Disclosure of Interest:	None
Date:	8 November 2013
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

#### PROPOSAL

To accept the cheque and direct debit listing for the month of October 2013

#### BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

#### COMMENT

The cheque and electronic funds transfer (EFT) listing for October 2013 totalled \$856,012.68 for the Municipal Fund.

#### CONSULTATION

- Chief Executive Officer

#### STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997

#### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

#### FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

#### STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

#### ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Cheque and direct debit listings for October 2013 (Doc Id: 17996)

**(Marked 9.1.2)**



#### VOTING REQUIREMENT

Simple majority

**OFFICER RECOMMENDATION**

**That the Municipal Fund cheque and EFT listing for the period ending 31 October 2013 totalling \$856,012.68 for the Municipal fund be accepted.**

### 9.1.3 FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 31 OCTOBER 2013

Location: Shire of Dandaragan  
 Applicant: N/A  
 Folder: Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports  
 Disclosure of Interest: None  
 Date: 31 October 2013  
 Author: Scott Clayton, Executive Manager Corporate and Community Services  
 Signature of Author:   
 Senior Officer: Tony Nottle, Chief Executive Officer  
 Signature of Senior Officer: 

#### PROPOSAL

To table and adopt the monthly financial statements for the period ending 31 October 2013.

#### BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 October 2013.

#### COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

##### 1. Net Current Assets

Council's Net Current Assets [ie surplus / (deficit)] position as at the 30 September 2013 was \$7,207,517. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves, Restricted Assets and Trust. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

##### 2. Material Variances

The Statement of Financial Activity provides variances to budget by way of percentages. During budget adoption a 10 percent or \$10,000 threshold for these variances to be reported was set. An explanation of these variances is as follows:

*Law, Order and Public Safety*

Expenditure is at 76% of Y-T-D budget and is due in part to ESL remittance. This is simply a timing issue and will be rectified once an invoice is received.

In addition fire materials and contracts are less than budgeted but are expected to be rectified as fire season progresses.

*Health*

Expenditure is at 82% of Y-T-D budget and is due to a doctor servicing invoice not yet received.

*Community Amenities*

Expenditure is at 87% of year to date budget and is due to less than budgeted expenses for rubbish collection and material and contract at the waste sites.

*Recreation and Culture*

Expenditure is at 73% of Y-T-D budget. This is due to less than budgeted expenditure for Employee costs, materials and contracts in the Parks and Gardens area. The following is an extract from the "Infrastructure/Major Projects Report – September/October 2013" that explains this variance:

*"Maintenance Budget is below the 25% for this time of year sitting at a total expenditure to date of 12% of budget. The under expenditure is related to staff vacancies and unseasonal weather hindering works. Works will now increase given weather improving and full staff capacity."*

*Transport*

Expenditure is at 115% of Y-T-D budget and is due to higher than budgeted employee and on costs in the road maintenance area. The following is an extract from the "Infrastructure/Major Projects Report – September/October 2013" that explains this variance:

*"Maintenance budget is over the 25% for this time of the year sitting at a total expenditure to date of 34%. The over expenditure is related to the extra maintenance works required early in this financial year caused by the unseasonal rainfall. Resources have been dedicated to maintenance works, as the weather is now improving the Capital Program will start in earnest and the maintenance costs will reduce."*

*Other Property and Services*

Expenditure is at 16% of Y-T-D budget and is due to less than budgeted expenditure on parts and repairs as well as tyres. Such expenses are volatile and can vary significantly from month to month. Historical data suggests that this variance will be rectified as the year progresses.



Should Councillors wish to raise any issues relating to the 31 October 2013 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 October 2013 (18118)

***(Marked 9.1.3)***

VOTING REQUIREMENT

Simple majority

**OFFICER RECOMMENDATION**

**That the monthly financial statements for the period ending 31 October 2013 be adopted.**

#### 9.1.4 FINANCIAL CONTRIBUTION TO COMMUNITY CENTRE MANAGEMENT COMMITTEES

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Council Properties / Usage / Sporting Facilities
Disclosure of Interest:	None
Date:	18 November 2013
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

#### PROPOSAL

To increase the annual financial contribution to the four Community Centre Management Committee's from \$5,000 per annum to \$10,300 per annum.

#### BACKGROUND

The community centres in each of the four towns in the Shire are controlled and operated by management committees.

The power to control and operate these centres is formalised through agreements between the Shire and the individual community group.

Prior to this financial year the Shire of Dandaragan on a reimbursement basis contributed up to \$2,000 for power and up to \$2,000 for insurance.

Effective the 2013/14 financial year these reimbursements were replaced with a contribution to operations of \$5,000. This is the first increase in many years.

Late in the 2012/2013 financial year, staff were approached by Ms Laura Hooton to advise that several attempts to hold an Annual General Meeting for the Jurien Community Centre Management Committee (JCCMC) had been unsuccessful and that effective 30 June 2013 she would be stepping down from her position on the committee.

The committee subsequently went into recess on 1 July 2013.

#### COMMENT

At the Ordinary Meeting of Council held 27 June 2013, Council were briefed on the JCC committee status and made the following decision:

*That Council approve that the Shire of Dandaragan take over the management duties of the Jurien Community Centre for a six month period whilst assisting with the reformation of a new committee according to the following conditions:*

- *that the Shire of Dandaragan takes on the management of the Jurien Community Centre from 1 July 2013 – 31 of December 2013;*
- *that the Shire Community Development Officer undertakes a consultation process with the key users of the facility to reform a Management Committee;*
- *that as of 1 January 2014, the Jurien Community Centre closes its doors until such time that a committee forms;*
- *that the outside toilets become the responsibility of the Jurien Bay Football Club to upkeep to standards deemed satisfactory by the Shires Manager of Environmental Health / OSH; and*
- *that the outside toilets remain the responsibility of the Shire during overflow camping periods.*

*CARRIED 6 / 0*

The President and the Community Development Officer subsequently met with representatives of the key user groups of the JCC and while they demonstrated a willingness to reform the committee they had individual reservations about joining the committee as it was felt that the day to day operating workload placed on the committee members was more than should be expected of a volunteer position.

Those present suggested that if the Shire made a financial contribution toward the committee to assist in contracting a co-ordinator they would be willing to reform the committee.

In 2012/13 the JCCMC received \$3,300 towards operations.

If Council was to increase its annual contribution to \$10,300 to each of the four community centre management committees this would allow the JCC to contract a co-ordinator for up to 3 hours per week.

In addition, this contribution would assist other community centre management committees to either contract a co-ordinator, subsidise users who are generally other non-profit community groups, purchase new equipment or improve the centres themselves.

As custodians of a Shire asset and being non-profit committees, whatever the use of this operating contribution the benefits will flow back to the Shire and its residents either through greater participation, fostering community groups or improvement and preservation of Shire assets.

#### CONSULTATION

- Chief Executive Officer
- Community Development Officer

- User Group Representatives

**STATUTORY ENVIRONMENT**

There are no statutory implications relevant to this item.

**POLICY IMPLICATIONS**

There are no policy implications relevant to this item.

**FINANCIAL IMPLICATIONS**

Expenditure for the 2013/2014 will be increased by up to \$12,366.67 based on a pro-rata increase of \$5,300 per committee effective the date JCCMC take back control of the JCC.

**STRATEGIC IMPLICATIONS**

- Shire of Dandaragan Strategic Community Plan 2011 – 2021

GOAL NUMBER THREE: Focus on community					
OBJECTIVE 1: Develop strong and supportive community social services					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G3-01-A5	Investigate self-management of community resources in each location.	Community workshops	Short	District	Community groups

**ATTACHMENTS**

Nil

**VOTING REQUIREMENT**



Absolute majority

**OFFICER RECOMMENDATION**

**That Council authorise a budget amendment to expense item “Contributions and Donations” within the “Public Halls and Civic Centres” schedule of up to \$12,366.67 to allow an increase of a contribution to operations from \$5,000pa to \$10,300pa to each of the four Community Centre Management Committees pro-rata to the date the Jurien Community Centre Management Committee takes back operational control of the Jurien Community Centre.**

## 9.2 WORKS AND PLANT

### 9.2.1 PROPOSED CHANGES TO REFUSE COLLECTION DAYS

Location: Shire of Dandaragan  
 Applicant: Avon Waste  
 Folder Path: Business Classification Scheme / Waste Management / Service Provision / Waste Collections  
 Disclosure of Interest: N/A  
 Date: 15 November 2013  
 Author: Brian Wall, Executive Manager Infrastructure & Major Projects  
 Signature of Author:   
 Senior Officer: Tony Nottle Chief Executive Officer  
 Signature of Senior Officer: 

#### PROPOSAL

Council to consider changing current refuse collection and recycling days within the Shire.

#### BACKGROUND

A request has been received from Council's current waste contractor Avon Waste to change collection days throughout the towns within the Shire of Dandaragan. The request has suggested the following changes to collection days.<sup>[TN1]</sup>

#### *Dandaragan and Badgingarra*

- Change waste collection from Wednesday to Monday
- Change recycling from Wednesday to Tuesday

#### *Cervantes and Marine Fields*

- Change waste from Tuesday to Monday
- Change recycling from Wednesday to Tuesday

#### *Jurien Bay*

- Waste to remain on Tuesday
- Change recycling to Tuesday

#### *Alta Mare and Jurien Bay Heights*

- Change waste from Monday to Tuesday
- Change recycling from Wednesday to Tuesday<sup>[TN2]</sup>

#### COMMENT

The advantages for the proposal include:

- bulk of the ratepayers in the Shire would have their waste and recycling collected on the same day;
- Jurien Bay residents will not have a change of day for their waste collection; and
- Day of collection is only one day apart unlike some collections at present which are two days apart.

The changes also make it easier for Avon Waste's operational logistics. Currently Avon Waste have to predict the swell in visitors to the area during peak periods, with Avon Waste having to bring

trucks from outside the area into Jurien and Cervantes when the bin numbers presented are too great.

By making these changes Avon Waste have a more even spread of services per day and can also utilise a recently acquired, purpose built recycling collection vehicle, which has a larger capacity.

Avon Waste has requested to implement the change before Christmas this year. As Christmas falls on a Wednesday, Avon Waste will need to arrange collections of recycling on another day. However if the proposed changes are implemented before Christmas, this will not occur.

Avon waste have suggested informing the residents by placing notes and new collection calendars under the lids of the bins and by advertising in the local newspapers two weeks prior to implementing the new collection days to advise residents of the changes.

Any changes would also be displayed on the Shire website, facebook page and in the Shire Matters. A mail drop will also be organised.

#### CONSULTATION

- Avon Waste

#### STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

#### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

#### FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

#### STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

#### ATTACHMENTS

Circulated with the agenda is the following attachment relevant to this report:

- Email from Avon Waste (Doc Id: 18386)

***(Marked 9.2.1)***

#### VOTING REQUIREMENT

Simple majority

#### **OFFICER RECOMMENDATION**

**That Council endorse the proposed changes to refuse collection as follows:**

***Dandaragan and Badgingarra***

- Change waste collection from Wednesday to Monday
- Change recycling from Wednesday to Tuesday

***Cervantes and Marine Fields***

- Change waste from Tuesday to Monday
- Change recycling from Wednesday to Tuesday

***Jurien Bay***

- Waste to remain on Tuesday
- Change recycling to Tuesday

***Alta Mare and Jurien Bay Heights***

- Change waste from Monday to Tuesday
- Change recycling from Wednesday to Tuesday

[TN3]

## 9.2.2 LAND ACQUISITION – MIMEGARRA ROAD / MEADOWS ROAD

Location: Mimegarra Rd / Meadows Road  
 Applicant: Shire of Dandaragan  
 Folder Path: Business Classification Scheme / Council Properties / Acquisition and Disposal / Purchasing  
 Disclosure of Interest: N/A  
 Date: 12 November 2013  
 Author: Brian Wall, Executive Manager Infrastructure & Major Projects  
 Signature of Author:   
 Senior Officer: Tony Nottle Chief Executive Officer  
 Signature of Senior Officer: 

### PROPOSAL

Council to authorise the commencement of proceedings and negotiations to acquire land from affected property owners adjoining Mimegarra Road / Meadows Road to accommodate the upgrade of the road.

### BACKGROUND

Under the Safer Country Roads Initiative Program in 2012, the State Government committed \$5 million to the Shire over a four year period (2012 / 2013 – 2015 / 2016) to reconstruct and seal Mimegarra Rd and Meadows Road, providing a link between Indian Ocean Drive and the Brand Highway.

12/13 funding of \$500,000.00 was to be utilised for survey pickup, design, land acquisition and required approvals over a two year period while the construction of the road is to be undertaken over the following financial years, 14/15 and 15/16.

### COMMENT

A survey pickup of the road has been completed and the design is now being undertaken.

Preliminary road delineation has identified areas of land to be acquired to ensure the road is constructed to Main Roads WA standard for a 110km speed limited road. The Shire is authorised under the *Land Administration Act 1997* to compulsorily acquire land for the purposes to undertake, construct or provide any public work.

Affected land owners have been identified and will be advised by formal written advice to commence the land acquisition process. This process may outline any intention to take land for the purpose of public road. Due to the public benefit of the road and its purpose, it is envisaged that satisfactory agreements can be struck with the individual landowners.

Affected land owners include:

- Crown Land
- Carpenter Beef



- M R Wedge
- B N Sorenson
- Springton Nominees Pty Ltd
- Iluka Resources Limited

### CONSULTATION

A consultation process in accordance with the *Land Administration Act 1997* to inform the affected landholders will be undertaken.

### STATUTORY ENVIRONMENT

Land Administration Act 1997

Part 9 – Compulsory acquisition of interest in land

Division 2 — Taking interests in land

Subdivision 1 — Land required for a public work

161. Interests in land may be taken etc.

- (1) Whenever the Crown, the Governor, the Government, any Minister of the Crown, any State instrumentality or any local government is authorised, by this Act, the Public Works Act 1902 or any other Act, to undertake, construct or provide any public work, and the use of any land or any interest in land is required for the purposes of the work, then, unless otherwise specially provided —
  - (a) any interest in the land held by a person other than the Crown may be taken; and
  - (b) subject to Part 4, any designation of the land or of any interest in the land may be removed; and
  - (c) any management order affecting the land may be revoked or modified, whatever the purpose for which the order had been made, whether local or general; and
  - (d) any interest in the land held by the Crown or taken from some other person under paragraph (a) may be disposed of or granted to any other person; and
  - (e) any interest in the land held by the Crown or taken from some other person under paragraph (a) (including an interest disposed of or granted under paragraph (d)) may be designated for the purpose of the public work, in accordance with this Part.
- (2) The powers under subsection (1) may be exercised at any time, and whether or not the powers have previously been exercised for the purposes of that public work.

### POLICY IMPLICATIONS

Council Policy 7.6 – Heavy Transport Routes

Currently Mimegarra / Meadows Road is listed as in a group of roads which have the following general rules as per Council Policy:

**AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 NOVEMBER 2013**

*Limited haulage vehicle movements to access properties on the following roads is allowed subject to having delivery or receipt dockets which must be carried and produced on demand to confirm that the vehicle is on the road to access a property on that road and that it is not being used as a through route*

Following the upgrade of this road, it is suggested that Council may wish to reassess the grouping that this road will apply.

**FINANCIAL IMPLICATIONS**

Costs for the survey and land resumption have been budgeted for in this financial year. The State Government has provided a total of \$5 million towards the project as follows:

2012 / 2013 – 2013-14	\$ 500,000
2014 / 2015	\$ 2,500,000
2015 / 2016	\$ 2,000,000

**STRATEGIC IMPLICATIONS**

- Shire of Dandaragan Strategic Community Plan 2011 – 2021

5.15.1 GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure					
OBJECTIVE 2: Ensure timely provision of essential and strategic infrastructure to ensure investment and growth for the Shire is maximised					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-02-A3	<p>Ongoing priority investment in roads program: Implement road reconstruction programme:</p> <ul style="list-style-type: none"> <li>▪ Implement road resealing programme;</li> <li>▪ Whole of life costing on Jurien East Road, Munbinea, Cervantes and Bibby Road prior to hand over of state roads; and</li> <li>▪ Planning for future "inherited roads".</li> </ul> <p>Work with Department of Transport to ensure appropriate levels of regional transport planning occur.</p>	<p>Corporate Business Plan AMP</p>	Ongoing	Shire wide	DoT

**ATTACHMENTS**

Circulated with the agenda are the following attachments relevant to this report:

- Plans of Mimegarra Rd / Meadows Road identifying land required for road requirements (Doc Id: 18248, 18249, 18250)
- Media Release – Announcement of Safer Country Roads Initiative , Minister for Transport Troy Buswell (Doc Id: 18396)

*(Marked 9.2.2)*



VOTING REQUIREMENT

Absolute majority

**OFFICER RECOMMENDATION**

**That Council authorise the Chief Executive Officer to proceed with negotiations for the acquisition of land adjoining Mimegarra Road / Meadows Road as identified on the attached plans for the purposes of road reserve.**

### 9.2.3 **BUDGET**<sup>[TN4]</sup> **AMENDMENT FROM CASUARINA CRESCENT TO HAMERSLEY STREET**

Location: Hamersley Street, Jurien Bay  
 Applicant: Shire of Dandaragan  
 Folder Path: Business Classification Scheme / Grants and Subsidies / Procedures / Variations  
 Disclosure of Interest: N/A  
 Date: 15 November 2013  
 Author: Brian Wall, Executive Manager Infrastructure & Major Projects  
 Signature of Author:   
 Senior Officer: Tony Nottle Chief Executive Officer  
 Signature of Senior Officer: 

#### PROPOSAL

Council to consider transferring a portion of funding from the Casuarina Crescent Roads 2 Recovery project, to Hamersley Street.

#### BACKGROUND

Casuarina Crescent has been scheduled and budgeted for a reseal in the Shires 2013 / 1014 Roads 2 Recovery roads program. Hamersley Street has recently been inspected as part of an ongoing road maintenance program. The inspection has identified many issues with the current condition of Hamersley Street which need immediate attention.

Issues identified include non-compliant footpaths, road surface failures, damaged kerbs and drainage pits. Also identified is the current safe access and egress onto Hamersley Street from the school, and the issues identified with the current school car park layout.

#### COMMENT

Hamersley Street is the main access road to the Jurien Bay District High School, whilst the condition of the road is of concern given the constant traffic use, issues that have also been identified include the provision of safe access for students, and the ongoing potential conflict between pedestrians and vehicles accessing and exiting the school car park onto Hamersley Street.

Given the identified works required to Hamersley Street, and considering that a budget had not been allocated for this street, officers reviewed the current condition of Casuarina Crescent to identify if reducing the scope of works, would achieve the required maintenance issues and provide cost savings that may be used to fund Hamersley Street works.

The review gave a positive result with the identified reduced scope of works on Casuarina Crescent to include:

#### Stage 1

- Reseal Casuarina Crescent from Seaward Drive to Karleen

Lane.

- Patch existing road, sweep, replace damaged kerb.

Stage 2

- Reseal Casuarina Crescent from Karleen Lane to Batavia.
- Patch existing road, sweep, replace damaged kerb.

Stage 3

- Reseal Casuarina Crescent from Batavia to Hastings St
- Sealing to be a single chip overlay

The cost significantly reduced to \$66,000.00<sup>[TN5]</sup>. Stage 1

The proposed works identified for Hamersley Street is to reconstruct 380m, Whitfield Street to Bayliss Street, including removal of footpaths kerbs all drainage sumps, replacing of footpaths, kerbs and drainage sumps with new lids, including repainting of house numbers, backfilling of kerbs, reinstall house crossovers, traffic control, design and survey, notifying all house holders on impending works (letter drop) and advertising:

- Bitumen, 2 coat bitumen seal;
- Kerbing – install new mountable kerbing 800m;
- Footpath – supply and install including new pram ramps;
- Crossovers – reinstate all crossovers with gravel;
- Street numbers – reinstall;
- Drainage – remove all existing brick liners, replace all liners, all drainage gully grates;
- Replace two side entry lids, install concrete bases; and
- Replace reticulation and tidy up verges.

\$181,669.36 plus GST

Remaining funding of \$47,700.00 will be utilised to modify the South end of Hamersley Street and Bayliss Street as per the attached concept, a final design will be drafted after further discussion with the School, and Traffic design Engineer. <sup>[TN6]</sup>

This area falls within the Town Centre area defined within Cardno's Bashford Street upgrade Design project, for traffic management report.

#### CONSULTATION

- School Principal<sup>[TN7]</sup>
- Cardno Traffic Engineer

#### STATUTORY ENVIRONMENT

Local Government Act

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the

expenditure —

- (a) is incurred in a financial year before the adoption of the annual budget by the local government;
- (b) is authorised in advance by resolution\*; or
- (c) is authorised in advance by the mayor or president in an emergency.

#### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

#### FINANCIAL IMPLICATIONS

Current Budget allocation for Casuarina Crescent is \$295,384.00.

Proposed budget:

- Reduced scope of works Casuarina Crescent - \$66,000.00
- Remaining funding of \$229,384.00 – Hamersley Street

#### STRATEGIC IMPLICATIONS

- Shire of Dandaragan Strategic Community Plan 2011 – 2021

5.15.2 GOAL NUMBER TWO: Build high level of amenity and lifestyle
---

OBJECTIVE 3: Develop, deliver and maintain a high quality of community infrastructure that continues to build the amenity and livability of the communities
---

#### ATTACHMENTS

Circulated with the agenda is the following attachment relevant to this report:

- Draft sketch of modification to South end of Hamersley Street (Doc Id: 18251)
- Photos of Casurina Street (Doc Id: 18397)
- Photos of Hamersley Street (Doc Id:18401)

**(Marked 9.2.3)**



#### VOTING REQUIREMENT

Absolute majority

#### **OFFICER RECOMMENDATION**

**That Council authorise a budget amendment to reduce budget allocation RTR181 Casuarina Drive from \$295,384.00 to \$66,000.00, and the remaining balance of \$229,384.00 be allocated to the Hamersley Street upgrade.**

## 9.2.4 BUDGET AMENDMENT – DANDARAGAN OVAL

Location: Dandaragan  
 Applicant: Shire of Dandaragan  
 Folder Path: Business Classification Scheme / Parks and Reserves / Maintenance / Facilities  
 Disclosure of Interest: N/A  
 Date: 13 November 2013  
 Author: Brian Wall, Executive Manager Infrastructure & Major Projects  
 Signature of Author:   
 Senior Officer: Tony Nottle Chief Executive Officer  
 Signature of Senior Officer: 

### PROPOSAL

Council to consider a budget variation to cater for the returfing of half of Dandaragan Oval, (10,365m<sup>2</sup>)

### BACKGROUND

Dandaragan Oval has not recovered from the reticulation failure in December 2012 and with the ongoing nematode problem has resulted in half of the Oval having no or very little turf coverage to sustain an acceptable playing surface.

### COMMENT

Dandaragan Oval is the most utilised Oval throughout the Shire having both winter and summer sport played throughout the year. The condition of this Oval is therefore a high priority.

Given the condition of the Oval and in response to several sporting club enquiries an investigation by officers and turf professionals of the Oval was undertaken. The investigation identified half of the Oval was totally bare or had minimal turf cover as a result of the drought caused by reticulation failure and the ongoing nematodes. As the damage was extreme and affected large amounts of the Oval the only practical solution was to completely remove existing grass and replace with Kikuyu Turf.

The works required include the following:

- Remove 30mm of waste from the surface of the eastern half of the oval (10,365m<sup>2</sup>) using Field Top Maker (ftm).
- Localized hollows to be filled.
- Apply mycorrhizal fungi (to combat nematodes) at 50gms/m<sup>2</sup>
- Supply deliver and install 10350m<sup>2</sup> Kikuyu instant turf including Organic 2000 pre-plant fertiliser.

Jurien Bay Oval was also inspected and was also identified as requiring a complete renovation and returfing to bring up to an acceptable playing surface however this can be managed until next financial year<sup>[TN8]</sup>. At this stage timing is being discussed between users and the contract company with an outcome to ensure the Oval is established to accommodate football in the 2014 season.

CONSULTATION

- Cricket Club (sporting club affected current user)

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

Shire of Dandaragan Policy 6.5 – Reserves

*Section 2 – Seasonal Use*

*Priority for the use of the Ovals shall be given to sporting organisations playing their principal sport within the appropriate season.*

FINANCIAL IMPLICATIONS

The turfing of Dandaragan Oval has been quoted to cost 80,630.00, with an ancillary cost for Council resources bringing the total budget to \$90,000.00

Council's Parks maintenance Material and Contracts budget has a total budget of \$670,967.80, with a remaining balance of \$550,467.80 at the time of writing this item.

Renovation programs budgeted to other sporting grounds and parks throughout the Shire have been re scheduled for next financial year, Officers identifying Dandaragan Oval as a priority project for this budget.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Strategic Community Plan 2011 – 2021

5.15.2 GOAL NUMBER TWO: Build high level of amenity and lifestyle
---

OBJECTIVE 4: Develop recreation facilities and activities to support a healthy community
--

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Quote from Lawn Doctor (Doc Id: 18385)
- Photos of Dandaragan oval (Doc Id: 18391, 18392, 18393, 18394)

**(Marked 9.2.4)**

VOTING REQUIREMENT

Absolute majority

**OFFICER RECOMMENDATION**

**That Council authorise a budget amendment to transfer \$90,000.00 from materials and contracts within other**

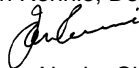



**recreation and sport to fund the returfing project of Dandaragan oval.**

### 9.3 ADMINISTRATION

### 9.4 TOWN PLANNING

#### 9.4.1 PROPOSED TURQUOISE COAST REGIONAL AIRPORT

Location:	Jurien Bay
Applicant:	Shire of Dandaragan
File Path:	Business Classification Scheme / Land Use and Planning / Planning / Strategic Plans
Disclosure of Interest:	None
Date:	30 October 2013
Author:	Ian Rennie, Deputy Chief Executive Officer
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

#### PROPOSAL

For Council to formally adopt a preferred site for the preparation of a master plan for the proposed Turquoise Coast Regional Airport.

#### BACKGROUND

Council made an application to the Department of Transport for a \$43,000 grant under the Regional Airports Development Scheme. Council was advised that the application for the grant was successful and subsequently allowed an amount of \$43,000 on the 2012 / 2013 Budget in order to match the grant received and to undertake this study.

Expressions of interest to undertake the study closed on 9 October 2012 with six expressions being received. The successful consultant was Rehbein for the amount of \$75,614 and Council resolved at the Ordinary Meeting of 22 November 2012 to appoint to company.

An inception meeting was held 15 January 2013 and an inspection carried out of several possible sites.

A second meeting with respect of the draft study took place on 20 March 2013.

The draft document was presented to the Council Forum on 10 April 2013 and discussion took place in regard to the priorities as seen by Council.

The following two tables are contained within the draft Site Options Assessment:

**AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 NOVEMBER 2013**

Evaluation Criterion Sub-Criterion	Weight	Site / Option						
		1	2	3A	3B	4	5A	5B
<b>Aeronautical Capability:</b>								
<i>Runway Length</i>	30%	8.8	10.0	7.5	3.0	10.0	9.5	5.0
<i>Obstacle Restrictions</i>	10%	4.0	6.0	3.0	6.5	2.0	5.5	9.0
<i>Runway Usability Factor</i>	45%	8.7	8.9	8.0	0.0	6.6	9.0	0.1
<i>Other Safety Considerations</i>	15%	5.0	0.0	5.0	5.0	7.5	7.5	7.5
<b>Overall</b>		<b>7.71</b>	<b>7.61</b>	<b>6.90</b>	<b>2.30</b>	<b>7.30</b>	<b>8.58</b>	<b>3.57</b>
<b>Amenity Impacts &amp; Surrounding Land Use Compatibility:</b>								
<i>Aircraft Noise Impacts</i>	90%	0.0	9.4	10.0	10.0	4.8	9.8	9.8
<i>Impacts on Other Amenity</i>	10%	2.5	4.0	7.5	7.5	0.0	5.0	5.0
<b>Overall</b>		<b>0.25</b>	<b>8.86</b>	<b>9.75</b>	<b>9.75</b>	<b>4.32</b>	<b>9.32</b>	<b>9.32</b>
<b>Location &amp; Accessibility:</b>								
<i>Road Distance to Jurien Bay</i>	75%	10.0	4.5	0.0	0.0	4.5	7.2	7.2
<i>Road Distance to Cervantes</i>	25%	3.7	0.0	2.6	2.6	6.8	1.8	1.8
<b>Overall</b>		<b>8.43</b>	<b>3.38</b>	<b>0.65</b>	<b>0.65</b>	<b>5.08</b>	<b>5.85</b>	<b>5.85</b>
<b>External Environmental Issues</b>								
<b>Overall</b>		<b>10.0</b>	<b>6.0</b>	<b>6.0</b>	<b>6.0</b>	<b>5.0</b>	<b>3.0</b>	<b>4.0</b>
<b>Development &amp; Expansion Potential:</b>								
<i>Available Development Area</i>	40%	4.9	10.0	4.1	4.1	4.2	2.0	2.0
<i>Expected Development Costs</i>	30%	10.0	6.0	2.0	2.0	6.0	0.0	0.0
<i>Runway Extension Feasibility</i>	20%	0.0	7.0	2.0	2.0	5.0	1.0	1.0
<i>Code 4C Operations Potential</i>	10%	0.0	10.0	0.0	0.0	0.0	2.0	2.0
<b>Overall</b>		<b>4.96</b>	<b>8.20</b>	<b>2.64</b>	<b>2.64</b>	<b>4.48</b>	<b>1.20</b>	<b>1.20</b>
<b>COMBINED TECHNICAL SCORE (Unweighted)</b>		<b>6.3</b>	<b>6.8</b>	<b>5.2</b>	<b>4.3</b>	<b>5.2</b>	<b>5.6</b>	<b>4.8</b>
Rank		2	1	5	7	4	3	6
Evaluation Criterion	Weight	Site / Option Weighted Technical Score						
		1	2	3A	3B	4	5A	5B
<b>Aeronautical Capability</b>	<b>35%</b>	2.70	2.66	2.42	0.81	2.55	3.00	1.25
<b>Amenity Impacts &amp; Surrounding Land Use Compatibility</b>	<b>18%</b>	0.04	1.55	1.71	1.71	0.76	1.63	1.63

**AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 NOVEMBER 2013**

<b>Location &amp; Accessibility</b>	<b>19%</b>	1.58	0.63	0.12	0.12	0.95	1.10	1.10
<b>External Environmental Issues</b>	<b>8%</b>	0.75	0.45	0.45	0.45	0.38	0.23	0.30
<b>Development &amp; Expansion Potential</b>	<b>21%</b>	1.05	1.74	0.56	0.56	0.95	0.26	0.26
<b>OVERALL Weighted Technical Score</b>		<b>6.1</b>	<b>7.0</b>	<b>5.3</b>	<b>3.6</b>	<b>5.6</b>	<b>6.2</b>	<b>4.5</b>
<i>Rank</i>		3	1	5	7	4	2	6

Following are the conclusion and recommendations contained in the site options assessment:

## **7.0 CONCLUSION AND RECOMMENDATIONS**

### **7.1 CONCLUSION**

*All available candidate site options have been assessed against a series of technical criteria representing important aeronautical and non-aeronautical requirements for a successful regional airport. These criteria were allocated weightings, by Shire of Dandaragan representatives, to reflect the relative importance of each within the local context.*

*The option of development on Site 2 scores consistently most highly against the evaluation criteria of all the candidate sites. The relative differential against the next highest scoring site varies depending on whether the assessment incorporates the weightings against each evaluation criteria, or the relative costs of development. However on any measure Site 2 represents the option which offers the most desirable outcome in relation to a long-term site for the Turquoise Coast Regional Airport.*

*Expansion of facilities on Site 1, the existing Jurien Bay aerodrome site, represents the only cost-effective alternative option. However, whilst this might meet essential aeronautical development requirements in the short-to-medium term, this site precludes several potential development opportunities, including the establishment of direct fly-in, fly-out or regular public transport air services. It is also the worst of all the candidate sites with respect to aircraft noise intrusion on surrounding residential properties. Site 1 therefore does not represent a suitable long-term location for an airport in the context of the realisation of the Jurien Bay Growth Plan 2012.*

*In the short- to medium-term, the current Jurien Bay Aerodrome facilities may still adequately serve the area's aviation needs. It is also important to recognise that the proximity to the centre of Jurien Bay is an essential advantage for many users including*

*Skydive Jurien Bay and aeromedical operators. Therefore, any relocation to another facility may be disadvantageous to some users, even if it is beneficial to the region for other reasons. To ensure local aviation businesses are not unduly disadvantaged, a transitional process which ensures the impacts on individual operators are limited to acceptable levels will be essential. This process may take several years and is likely to involve operations at both the existing and the new location for a period of time.*

## **7.2 RECOMMENDATIONS**

*Based on the outcomes of the assessment described in this report, the following recommendations are made with respect to the Turquoise Coast Regional Airport:*

- 1. Appropriate provisions should be made to safeguard the acquisition of the required land at an appropriate time, to accommodate a regional airport within the lot currently owned by Ardross Estates at the corner of Jurien Road and Munbinea Road (Site 2);*
- 2. An Airport Master Plan, detailing the location and extent of key aeronautical infrastructure, indicating appropriate allocation of other land uses, and identifying essential planning implications for surrounding land, should be developed for the Turquoise Coast Regional Airport upon this land;*
- 3. Relevant outputs from the Master Plan, including obstacle limitation surfaces and aircraft noise maps, should be adopted into the relevant planning scheme(s) to ensure the compatibility of surrounding development prior to the establishment of the airport;*
- 4. Timing for development of the Turquoise Coast Regional Airport should be kept under regular review to ensure development of the airport occurs sufficiently, but not excessively, in advance of demand for facilities which might not be viable at the existing aerodrome; and*
- 5. In the interim the Shire should continue to communicate and strengthen relationships with existing airport users to establish certainty of tenure at the existing aerodrome, enabling commercial businesses which are vital to the Shire's prosperity to invest and grow their operations.*

Following discussion by Council the indication was that Council preferred Site 1 being the existing Jurien Bay Airstrip for the preparation of the Master Plan as the most suitable location for the development of the Turquoise Coast Regional Airport to serve Jurien Bay and surrounding areas, for the short to medium term.

The decision of Council at the Ordinary Meeting held 18 April 2013 was as follows:

*In view of the Evaluation Criteria and the Recommendations contained in the Turquoise Coast Regional Airport Site Assessment prepared by Rehbein, that Council advertise all five proposed sites inviting submissions prior to the preparation of a Master Plan and that Council finalise a preferred option following the consultation process.*

A summary document of the draft report was mailed out on 7 June 2013 to various ratepayers and government organisations.

Subsequently a public information forum was held on 11 July 2013 at which 10 members of the public attended plus several Councillors and Staff. The interest shown by the public was disappointing.

#### COMMENT

Following the closure of the period for receiving of submissions, 13 submissions were received. A copy of these submissions is distributed with this agenda.

A copy of the submissions received was also forwarded to Rehbein and their comments are as follows:

*The decision on which site Council prefers is entirely its prerogative, and given the long duration which may eventuate between an alternative site is required, then it may make sense to endorse a continuation of the status quo at this stage. However from a planning perspective given that:*

- 1. Site 1 is in reality limited in its ultimate capability, this would seem to suggest public support for progressing the detail around Site 2 for incorporation into necessary planning schemes to protect the site in the long term, especially against encroachment from incompatible surrounding land uses.*
- 2. Site 1 will never be capable of accommodating some types of potential aviation operations, therefore it cannot be guaranteed to adequately serve the intended function of the Turquoise Coast Regional Airport indefinitely; and*
- 3. Site 2 is the only technically superior site to the existing Jurien Bay Airstrip and the only one that is likely to be developable at reasonable cost.*

*From a planning perspective, it is suggested that it would be highly imprudent not to safeguard a possible airport at Site 2 at some time (potentially 20+ years) in the future. If this option isn't preserved, then the Shire's options for a future airport if and when the current facility eventually becomes inadequate for the required operations and/or unacceptable from an amenity impact perspective, are likely to be limited to non-existent.*

*Rehbein will be happy to prepare a 20 year Master Plan for the*

*development of Site 1 to its maximum practical potential upon the Shires direction that this is what is required in relation to fulfilling the commissioned scope of work. Any future planning which may eventuate to an alternative can then be undertaken as a separate exercise at the appropriate time.*

*Site 2 on the corner of Munbinea Road and Jurien Road is a freehold site and would require negotiations with the current land owner in regard to its future use and possible use as the regional airport site.*

#### CONSULTATION

- Council
- Chief Executive Officer
- Manager Planning
- Planning Officer
- Consultant
- Members of the public following advertising, a public information session and a widely distributed flyer.

#### STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

In the longer term it is hoped to show the adopted site on planning documents.

#### POLICY IMPLICATIONS

The decision of Council for the location of the proposed Turquoise Coast Regional Airport will lock Council into the process over the next five to 20 years.

#### FINANCIAL IMPLICATIONS

There are no financial implications in regard to the preparation of the Master Plan as Council has budgeted funds on the 2012 / 2013 Budget and matching funds are available from the Department of Transport under the Regional Airports Development Scheme. Funds not spent in 2012 / 2013 have been brought forward to the 2013 / 2014 financial year.

Funding in the long term for the development of the Turquoise Coast Regional Airport will be the matter of further investigation and government funding.

#### STRATEGIC IMPLICATIONS

- Shire of Dandaragan Strategic Community Plan 2011 – 2021

5.15.1 GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure
--

OBJECTIVE 2: Ensure timely provision of essential and strategic infrastructure to ensure investment and growth for the Shire is maximized.
--

**AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 NOVEMBER 2013**

CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-O2-A5	Assess feasibility and develop plan for Regional Airport via RADS application.	SuperTowns Growth Plan	Medium	District	DoT

**ATTACHMENTS**

Circulated with the agenda is the following item relevant to this report:

- Submissions received (Doc Id: 17983)  
**(Marked 9.4.1)**

*Councillors were distributed with a copy of the Turquoise Coast Regional Airport Site Options Assessment for the Council Forum held 10 April 2013. Councillors recently elected were provided with a copy on 21 November 2013 and if other Councillors require a copy could they please contact Staff.*

**VOTING REQUIREMENT**

Simple majority

**OFFICER RECOMMENDATION 1**

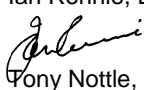

**That Council adopt Site 2 – Location 10600, Corner of Munbinea Road and Jurien Road as its preferred location for the preparation of a Master Plan for the Turquoise Coast Regional Airport.**

**OFFICER RECOMMENDATION 2**

**That negotiations commence with the land owner of Location 10600 in regard to the future use of this land as the Turquoise Coast Regional Airport.**



#### 9.4.2 PROPOSED SITE FOR JURIEN BAY RETURNED AND SERVICES LEAGUE – SUB-CENTRE

Location: Reserve 28541 (Federation Memorial Park)  
 Applicant: Jurien Bay Returned and Services League Sub Branch  
 Folder Path: Business Classification Scheme / Park and Reserves / Service Provision / Jurien Bay Foreshore – Recreation  
 Disclosure of Interest: Cr Gibson disclosed an interest at the Council Forum held 10 October 2013  
 Date: 7 November 2013  
 Author: Ian Rennie, Deputy Chief Executive Officer  
 Signature of Author:   
 Senior Officer: Tony Nottle, Chief Executive Officer  
 Signature of Senior Officer: 

#### PROPOSAL

Council to consider allowing the Jurien Bay Returned and Services League Sub Branch access to an area of land in order for the group to construct a Sub-Centre.

#### BACKGROUND

The Jurien Bay Sub Branch of the Returned and Services League Australia have written to Council seeking allocation of an area of land in order for them to construct a Sub-Centre. A copy of their correspondence is attached to the agenda.

The issue was considered by Council at the Council Forum held 10 October 2013 and an onsite inspection took place. In the lead up to the approach to Council, staff understand that three possible locations were looked at. The first was the area of vacant land on the corner of Hasting Street and Dalton Street, the second was in the vicinity of the old Jurien Bay Jetty on the northern side of Hasting Street in Reserve 28541 and the third was an area north of the War Memorial in Reserve 28541.

Following these initial discussions, it was felt that the area north of the existing war memorial was possibly the most appropriate. This issue is still to be resolved with the Sub Branch.

#### COMMENT

A preliminary approach was made to the Department of Lands seeking their comment on the possibility of the establishment of a Sub-Centre building in the vicinity of the War Memorial.

The Department has advised that the decision on whether the foreshore area is the appropriate location for a RSL Sub-Centre Building is for Council to make.

The Department is of the view that as long as it is only for a community type use (no commercial uses) it would fit into the recreation category ie ancillary or beneficial to the reserve purpose. If Council agrees to the building on the Reserve and

subject to it actually being built, the Department will have no objections to an application from Council to amend the purpose of the Reserve to include "RSL Sub-Centre Building". There would also not be an objection to amending the Management Order Conditions to grant the Council the power to lease or licence any portion of the reserve for the purpose of a "RSL Sub-Centre Building" for any term up to 21 years, subject to the approval of the Minister for Lands.

If Council is agreeable in principal to the allocation of the area of land then the following issues are required to be addressed as part of the proposal plan suggested by the RSL to include the following:

- Area of land required;
- Location of proposed lease area; and
- Services costs and responsibilities including power, water, communications, effluent disposal, construction and maintenance costs of the building and surrounds and legal costs.

As with all community type buildings, Council has in the past been responsible for the carrying out of the necessary earth work.

Once Council and the RSL have agreed on the proposal plan and the processes involved, Council should then give further consideration to amending the Management Order in order to change the purpose of the reserve to include "RSL Sub-Centre Building" and to request that the Management Order be amended to allow leasing for a period of up to 21 years. At the conclusion of the construction of the building, Council will then enter into a formal lease with the Jurien Bay RSL Sub-Centre for the use of the premises for the sole purpose of the Sub Branch.

#### CONSULTATION

- Department of Lands
- Jurien Bay RSL Sub Branch

#### STATUTORY ENVIRONMENT

Land Administration Act 2005

#### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

#### FINANCIAL IMPLICATIONS

At this stage, Council and the Jurien Bay RSL Sub Branch will need to negotiate any costs associated with the construction. It has been indicated that all servicing and construction costs and long term maintenance will be the responsibility of the RSL.

#### STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

### ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Management Order for Reserve 28541 (Doc Id: 18006)
- Aerial photograph and plan of the general vicinity indicating the boundaries of Reserve 28541 (Doc Id: 18005)
- Correspondence from the Jurien Bay RSL Sub Branch (Doc Id: 16557)

***(Marked 9.4.2)***

### VOTING REQUIREMENT

Simple majority

### **OFFICER RECOMMENDATION**

**That Council request the Jurien Bay RSL Sub Branch to identify a suitable parcel of land on Reserve 28541 and that Council await a proposal plan from the Sub Branch in regard to the servicing and development of the project inclusive of operational procedures and responsibilities.**

### 9.4.3 PLANNING REFORM DISCUSSION PAPER PHASE 2 – SUBMISSION TO DEPARTMENT OF PLANNING

Location: N/A  
 Applicant: Department of Planning  
 Folder Path: Business Classification Scheme / Land Use and Planning / Planning / Development Control Plans  
 Disclosure of Interest: None  
 Date: 7 November 2013  
 Author: David Chidlow, Manager of Planning  
 Signature of Author:   
 Senior Officer: Ian Rennie, Deputy Chief Executive Officer  
 Signature of Senior Officer: 

#### PROPOSAL

The Department of Planning are seeking comment on the document “Planning Makes it Happen – Phase 2” (Planning reform discussion paper)

#### BACKGROUND

In September 2009 the Minister for Planning launched Planning Makes it Happen: a blueprint for planning reform.

This was the first stage of one of the most comprehensive reform agendas ever undertaken of the Western Australian planning system.

The first phase of planning reform delivered the following key outcomes:

- a draft State Planning Strategy;
- the Directions 2031 and Beyond Strategy;
- an Economic and Employment Lands Strategy;
- the Multi-unit Housing Code;
- Development Assessment Panels;
- a review of key WAPC policies;
- delivery of the Urban Development Program Online;
- Structure Plan Guidelines;
- Model Subdivision Conditions; and
- the Section 76 process.

Phase Two of this reform, launched in September 2013, has identified even more opportunities for improvements to our planning system, with a primary focus on statutory decision making, and governance and administrative reforms.

Phase Two includes:

- The Metropolitan Region Scheme (MRS) being reviewed.
- Region planning scheme amendment process being improved.
- Local planning scheme amendment process being improved.
- Local planning scheme amendments occurring concurrently with region planning
- Scheme amendments.
- Changes to structure plan processes.

- Track-based development assessment model.
- Planning accreditation being proposed for local governments. Local governments may be delegated more planning matters as a result of the review.
- Proposed changes to the role of Development Assessment Panels (DAPS).
- The role of the Infrastructure Coordinating Committee is being reviewed.
- Changes proposed for funding of region planning schemes and initiatives
- Is Western Australia considering the private certification of the development application process

The initiatives outlined in this paper are not the Government's final Phase Two planning reform agenda. Further consideration of the initiatives, taking into account public comment, is required prior to Cabinet review.

Stakeholder and public comment is invited on the planning reform initiatives outlined in this Discussion Paper, in both Section 3 – Statutory Planning Reform and Section 4 – Governance and Administrative Reform. Comment is also encouraged on other opportunities for reforming the Western Australian planning system and the improvements or benefits such initiatives would provide.

This document was raised by the Manager Planning and discussed at the Council Forum held 10 October 2013.

#### COMMENT

The item that is contentious is:

*Is Western Australia considering the private certification of the development application process?*

Private planning practitioners are already heavily involved in the preparation of development applications in Western Australia but there is still potential for private sector assessment and approval.

It is important to note that there is no decision to proceed with private certification at this stage, but merely to open up a discussion about its possibility.

A copy of the submission is provided in the attachments. Amendments to the submission may be made out of this Council meeting if required/agreed.

#### CONSULTATION

Nil

#### STATUTORY ENVIRONMENT

- State Planning Policies

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Submission to the Department of Planning (Doc Id:18138)
- Planning Reform – Stage 2 (Doc Id: 16930)

**(Marked 9.4.3)**



VOTING REQUIREMENT

Simple majority

**OFFICER RECOMMENDATION**

**That Council endorse the submission to the Department of Planning on the document Planning Reform – Stage 2 as per the attachment and authorise the Chief Executive Officer to forward the submission to the Department.**

#### 9.4.4 PLANNING APPROVAL – GARAGE PARAPET WALL AND R17.5 DESIGN – STRATA LOT 2 (NO.9B) GRIGSON STREET, JURIE BAY

Location: Strata Lot 2 (No.9B) Grigson Street, Jurie Bay  
 Applicant: G & P Mangelsdorf  
 Folder Path: Development Services App / Development Application / 2013 / 48  
 Disclosure of Interest: None  
 Date: 7 November 2013  
 Author: David Chidlow, Manager of Planning  
 Signature of Author:   
 Senior Officer: Ian Rennie, Deputy Chief Executive Officer  
 Signature of Senior Officer: 

##### PROPOSAL

The applicant seeks planning approval to construct a dwelling with a parapet wall (nil setback) garage and for the development to be approved in accordance with the R17.5 coding associated with the approved Strata.

##### BACKGROUND

This application was presented to the October 2013 Council meeting where it was deferred pending further information.

The applicant proposes a two storey dwelling on Strata Lot 2 Grigson Street, Jurie Bay comprising lot area of 744m<sup>2</sup>. The subject lot is zoned Residential R12.5. However, the lot is part of a Strata that was approved by the Planning Commission at a density of R17.5.

Clarification was sought from the Department of Planning R Codes team to determine if the proposal complies with the deemed to comply provisions of the R Codes. The architect was also requested to provide a plan showing how the averaging setback was calculated.

The Department of Planning advised that the proposal can comply with the literal interpretation of the Codes, however it does not comply with the intent of the codes.

The Manager of Planning met with the owners and discussed the project with the Architects. It was agreed to move the dwelling back further on the lot and for the Architect to provide an amended plan. The initial reason for placing the dwelling so far forward was due to the narrowing effect of the strata boundary towards the rear and difficulties in providing sufficient room for a driveway and manoeuvring space at the rear garage. An amended plan showing the dwelling moved back a further 2 metres has been submitted with some modifications to still permit access to the rear.

In addition to the Strata density, the Scheme will permit upcoding development.

*5.2.5 For land within the “Residential” zone in the Scheme with a density code of R12.5, the provisions of R17.5 Planning Code may apply to “Grouped” and “Multiple” dwellings where Council is satisfied, in a particular case, that:*

*(i) existing and proposed dwellings shall be connected to a reticulated sewerage system and/or in accordance with any relevant Government sewerage policy.*

*AMD 6 GG 30/11/12*

The subject property is not connected to a reticulated sewerage scheme, therefore the Government Sewerage Policy applies. The below extracted from is the current Policy. Although it is a draft document, it has been publicly advertised and is considered by Government Agencies as a “seriously entertained” policy.

*Government Sewerage Policy – Consultation Draft, Department of Health, December 2011*

*9.5 Strata or survey strata development or subdivision*

*Proposals for strata or survey strata development or subdivision considered under this policy shall comply with the requirements of Section 8 and shall provide for sewage disposal requirements as follows:*

*i. n/a*

*ii. For proposals where on-site sewage disposal is intended on individual strata lots, the developer and subsequent owners shall advise prospective purchasers, as part of the required disclosure statement, that a land application area is required, the location and size of which must be confirmed at the development stage.*

It is noted that there is more than sufficient land available for onsite waste water disposal. The applicants have advised that they will be installing a reticulated waste water disposal system.

Parapet setback

The applicant proposes a 6.13m parapet wall for the rear garage. No objections have been received from the abutting neighbours for the parapet wall.

#### COMMENT

##### *Front setback*

A submission has been received from a neighbour objecting to the reduced front setback. No objection was received to the proposed parapet wall from the abutting neighbour.

The front boundary setback is averaged at 6.0 m with a portion of the building setback 5.0m with a compensating area of open space provided to allow the averaging.

Relevant Rcode provisions.



## 5.1.2 Street Setback

**Deemed-to- Comply**

C2.1 Buildings set back from the primary street boundary:

- i.
- ii.
- iii. reduced by up to 50 per cent provided that the area of any building, including a carport or garage, intruding into the setback area is compensated for by at least an equal area of open space between the setback line and line drawn parallel to it at twice the setback distance (refer Figure 2a, 2b and 2c);

There is 15.13 m<sup>2</sup> of available open space behind the 6 m front setback line to compensate for intrusion of 7.731 m<sup>2</sup> into the front setback.

The proposal meets the deemed to comply provision of 5.1.2 C2.1 (iii).

*Parapet wall*

The proposal does not meet the “deemed to comply” provisions of the Codes in that it does not abut an existing similar structure:

## Deemed to Comply

**C3.2 Walls** may be built up to a **lot boundary** behind the **street setback** (specified in **Table 1** and in accordance with clauses 5.1.2, 5.2.1 and 5.2.2), within the following limits and subject to the overshadowing provisions of clause 5.4.2 and **Figure Series 11**:

- i. where the **wall** abuts an existing or simultaneously constructed wall of similar or greater dimension.

## Design Principles

**P3.2 Buildings** built up to boundaries (other than the **street boundary**) where this:

- makes more effective use of space for enhanced privacy for the occupant/s or **outdoor living areas**;
- does not compromise the **design principle** contained in clause 5.1.3 P3.1;
- does not have any adverse impact on the amenity of the **adjoining property**;
- ensures direct sun to **major openings to habitable rooms** and outdoor living areas for **adjoining properties** is not restricted; and
- positively contributes to the prevailing **development** context and streetscape.

The proposal can meet the “design principles” of the Codes in that does not have any adverse on the amenity of the adjoining property or the streetscape (it is located at the rear of the dwelling) and does not impact on any solar aspects to the neighbouring property. It is also noted that the lot tapers to a smaller width towards the rear making it more difficult for manoeuvring room to the garage. Pushing the garage to the boundary provides more manoeuvring room. The impacted adjoining neighbours did not object to the parapet wall.

#### CONSULTATION

Notice of the proposed development was advertised to adjoining and potentially impacted neighbouring landowners. The advertising period was from 29 August 2013 and closed on the 13 September 2013. One submission was received that did not object to the parapet, however concern was expressed about the front setback. A copy of the submission is provided as an attachment.

#### STATUTORY ENVIRONMENT

- Local Planning Scheme No 7.
- Residential Design Codes.

#### POLICY IMPLICATIONS

- Local Planning Policy

#### FINANCIAL IMPLICATIONS

The applicant has paid a standard planning application fee of \$2,985.00

#### STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

#### ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Amended Development Application and Plans (Doc Id: 18358)
- Department of Planning RCodes team assessment of front setback (Doc Id: 18231)
- Submission (Doc Id: 17394)
- Aerial Photograph (Doc Id: 18359)

**(Marked 9.4.4)**

#### VOTING REQUIREMENT

Simple majority

#### **OFFICER RECOMMENDATION**

**That Council grant approval to G & P Mangelsdorf for a proposed dwelling at R17.5 density with a garage parapet wall accordance with the attached plans dated 20 November 2013 on Strata Lot 2 (9B) Grigson Street Jurien Bay subject to the following conditions:**



1. all development shall be in accordance with the attached plans date stamped 20 November 2013 subject to any modifications required as a consequence of any conditions of this approval and shall not be altered without the prior written approval of the local government;
2. compliance with the privacy provisions of the Residential Design Codes;
3. sufficient area being identified at development stage and provided for any proposed apparatus for wastewater disposal system; and
4. the developer and subsequent owners shall advise prospective purchasers, as part of the required disclosure statement, that a waste water land application area is required, the location and size of which must be approved by the Shire's Manager Environmental Health.

#### **Advice**

1. The applicant be advised this is planning approval only and not a building permit. A building permit must be obtained for this development;
2. If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.
3. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
4. The applicant is advised to consult with the Manager Environmental Health Services of the Shire for the required waste water disposal system to be installed.
5. The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

**The State Administrative Tribunal  
GPO Box U1991  
PERTH WA 6845"**

#### 9.4.5 PLANNING APPROVAL – PROPOSED OUTBUILDING (SHED) AND ATTACHED LEAN-TO – LOT 369 GREVILLEA WAY, JURIE BAY

Location: Lot 369 Grevillea Way, Jurie Bay  
 Applicant: S & W deSouza  
 Folder Path: Development Services App / Development Application / 2013 / 60  
 Disclosure of Interest: None  
 Date: 7 November 2013  
 Author: David Chidlow, Manager of Planning  
 Signature of Author:   
 Senior Officer: Ian Rennie, Deputy Chief Executive Officer  
 Signature of Senior Officer: 

#### PROPOSAL

The applicant seeks planning approval for a proposed shed and attached lean-to on Lot 369 Grevillea Way, Jurie Bay in proximity to the boundary fence.

#### BACKGROUND

The proponent has submitted a proposal to construct a shed measuring 7.6m x 6.08m (46.2m<sup>2</sup>) with a wall height of 3.3m and attached lean-to measuring 7.6m x 2m (15.2m<sup>2</sup>) that has a 0.5m setback from the side and rear boundaries.

The adjoining boundaries form the rear boundaries of two properties in Melaleuca Way and one rear boundary in Eucalypt Way.

The proposed shed and lean-to comply with Local Planning Policy 8.6 – Outbuildings ‘Residential Areas’ (the Policy) excepting for being 0.5m from the boundary (required under the R Codes to be 1.0m) and a height of 3.3m (exceeding the height requirement of 3.0m for an outbuilding close to the boundary).

Under the Policy any variation to these requirements requires the submission of a Planning Application with adjoining property owner comment for a Council decision.

No submissions have been received.

#### COMMENT

The proposed development complies all of the requirements of the policy excepting for height and being 0.5m from adjoining boundaries, the requirement is 1.0m. It is noted that due to the configuration of lots, the boundaries form the rear boundaries of all adjoining lots.

The proposed height of the shed is 3.3m. The policy requires that for a parapet wall the maximum height is 3.0m. It is noted that the building licence application (latest plans) have a 0.5m setback rather than a nil setback. Given that the structure will be setback

**AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 NOVEMBER 2013**

50% of the required setback, a 0.3m height dispensation is reasonable.

No submissions were received from neighbours. Given that there were no objections from neighbours and the relative size of the outbuilding (46m<sup>2</sup>) to the permitted size under the policy of 80 m<sup>2</sup>, the proposal is supported.

#### CONSULTATION

Notice of the proposed development was advertised to adjoining and potentially impacted neighbouring landowners. The advertising period was from 17 October 2013 and closed on the 1 November 2013. No submission were received.

#### STATUTORY ENVIRONMENT

- Local Planning Scheme No 7;
- Residential Design Codes;

#### POLICY IMPLICATIONS

- Local Planning Policy 8.6 – Outbuildings ‘Residential Areas

<b>Outbuilding External Appearance</b>	<b>Permitted Area of Outbuilding</b>	<b>Permitted Wall Height</b>	<b>Permitted Ridge Height</b>
Reflective Cladding	12m <sup>2</sup>	2.4m *	4.2m *
Non-Reflective Cladding or Masonry	80m <sup>2</sup> , or 10% of the site area, whichever is the lesser	3.6m *	4.5m or the highest point of the roof cladding of the residence whichever is lesser *

\* Note that total wall / ridge heights are measured from the ground level at the closest common boundary

*Where a parapet/boundary wall is proposed (ie a wall within 750mm of a boundary), a maximum wall height of 3.0m and length of 9m will apply. Any variation to this requires comment from the affected adjoining property owner/s for a Council decision*

#### FINANCIAL IMPLICATIONS

The applicant has paid a standard planning application fee of \$147.

#### STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

#### ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Location Plan and Development Application (Doc Id:17931)  
**(Marked 9.4.5)**

#### VOTING REQUIREMENT

Simple majority

#### OFFICE RECOMMENDATION

**That Council grant planning approval for the proposed**

**Outbuilding (Shed and Lean-to) in accordance with the attached approved plans date stamped 4 November 2013 on Lot 369 Grevillea Way, Jurien Bay subject to the following conditions:**

- 1. all development shall be in accordance with the attached plans date stamped 4 November 2013 subject to any modifications required as a consequence of any conditions of this approval and shall not be altered without the prior written approval of the local government;**
- 2. the roof and wall material being of non reflective nature and colour consistent with the existing structure; and**
- 3. the storm water run-off on the property to be managed on site or directed to a suitable disposal system to the satisfaction of the Shire's Manager of Building Services**

**Advice:**

- 1. The applicant be advised this is planning approval only and not a building permit. A building permit must be obtained for this development;**
- 2. If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.**
- 3. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.**
- 4. The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:**

**The State Administrative Tribunal  
GPO Box U1991  
PERTH WA 6845"**

## 9.5 HEALTH

## 9.6 BUILDING

## 9.7 COUNCILLOR INFORMATION BULLETIN

### 9.7.1 HON BRENDON GRYLLS MLA – MINISTERIAL MEDIA STATEMENT – NETWORK REVIEW TO BENEFIT REGIONAL WA

Document ID:

Regional Development Minister Brendon Grylls has released a report containing recommendations to maximise the role of the Western Australian Community Resource Network (WACRN).

Mr Grylls said *“the report would help determine the future of the network, consisting of more than 100 not-for-profit regional Community Resource Centres (CRC)”*.

The WACRN offers services such as events, activities and training pathways, and is supported and funded through the Department of Regional Development and the Royalties for Regions program.

Further information is available online at <http://www.crc.net.au>

### 9.7.2 DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – LIMIT ON CAT NUMBERS – CAT ACT 2011

Document ID: 17734

*“Regulations soon to be gazetted will ensure that people who currently own more cats than allowed in their local laws will be able to keep those cats. This is in response to concerns raised by the community and cat breeder / fanciers regarding the number of cats they could keep once the Cat Act 2011 commences, in particular, what happens to cats they currently own.”*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.2)**

### 9.7.3 PINDAN CONTRACTING – PENDING BUILDING CONSTRUCTION WORKS ON THE NEW CIVIC BUILDING

Document ID: 17689

Works on the new Civic Building commenced on 4 November and are expected to last 45 weeks.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.3)**

### 9.7.4 THE PERTH MINT AUSTRALIA – 2014 AUSTRALIAN CITIZENSHIP \$1 COIN

Document ID: 17685

The Perth Mint has now released the new 2014 dated Australian Citizenship \$1 Coin in time for presentation at next year's citizenship ceremonies. This latest offering is issued as an official Australian legal tender commemorative.

More information is on hand.

**9.7.5 BADGINGARRA PRIMARY SCHOOL – END OF YEAR BOOK PRIZE**

Document ID: 17679

*"We are very grateful for the Shire of Dandaragan's support in sponsoring the Citizenship Award for 2013.*

*The school will purchase a book on the Shire's behalf prior to the evening and would welcome you or a representative to present it.*

*The Concert & Presentation night will be held at 7.00pm on Friday, December 13<sup>th</sup> at the Badgingarra Community Hall."*

**9.7.6 LMAC – MINUTES FROM THE MEETING HELD WEDNESDAY 17 JULY 2013 & AGENDA FOR THE MEETING BEING HELD 5 DECEMBER 2013**

Document ID: 17653

Attached to the agenda is a copy of the above mentioned documents. **(Marked 9.7.6)**

**9.7.7 DEPARTMENT OF FIRE & EMERGENCY SERVICES – COMMUNITY ENGAGEMENT BUSHFIRE PROGRAM**

Document ID: 17636

Each year the DFES directs its community engagement activities towards communities that we have identified as requiring targeted bushfire preparedness information and support.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.7)**

**9.7.8 WASTE AUTHORITY – REGIONAL FUNDING PROGRAM FOR LOCAL GOVERNMENT AUTHORITIES 2011-2016 – ROUND TWO FUNDING**

Document ID: 17635

Round two of funding of the Regional Funding Program (RFP) will open for application on 10 January 2014. Funding is only available to Regional Council Groups (RCGs) of two or more local government authorities (LGAs). Individual LGAs are not eligible to apply.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.8)**

**9.7.9 WALGA – LOCAL GOVERNMENT NEWS – ISSUE NO 41.13**

Document ID: 17605

Inside this issue:



- Seeking comment on repeal of the carbon tax consultation paper.
- 'Farm' buildings Building Code of Australia fire requirements and alternative solutions.
- Planning provisions for affordable housing discussion paper.
- Seeking comment on Emissions Reduction Fund terms of reference.
- Draft State Aviation Strategy feedback required.
- Vacancies on boards and committees.
- Reminder: consultation on resources for waste management planning.
- Consultation on waste communication strategy.
- New roman II website has launched.

**9.7.10 WALGA INFOPAGE – AGED CARE REFORM – REVIEWS OF COMMUNITY TRANSPORT, HOME MODIFICATION AND HOME MAINTENANCE**

Document ID: 17600

Key Issues:

- The Commonwealth Home Support Program will be introduced from 1 July 2015.
- Contribute to the feedback by attending a national discussion or complete an online questionnaire.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.10)**

**9.7.11 MCLEODS BARRISTERS & SOLICITORS – SAT MATTER: THOMPSON & ORS V SHIRE OF DANDARAGAN**

Document ID: 17534

At the directions hearing in the above matter held on 11 October 2013 the Applicant's lawyer withdrew the application for review.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.11)**

**9.7.12 WALGA – LOCAL GOVERNMENT NEWS – ISSUE NO 40.13 – 14 OCTOBER 2013**

Document ID: 17503

Inside this issue:

- Call for nominations – local government road safety awards 2014
- Meeting with Minister for Environment; Heritage
- Vacancies on boards and committees
- Coastal Management Plan Assistance Funding Program – applications open
- Healthier workplace WA launches health blog
- E-learning training
- Officer training
- Elected member training

**9.7.13 LANDCORP – RDAP2012 – DANDARAGAN UPDATE**

Document ID: 17497

LandCorp is currently investigating the development potential of Reserve 3074 in Dandaragan in line with the Shires RDAP application.

Attached to the agenda is a copy of the project update on recent activities in relation to the progression of the project. **(Marked 9.7.13)**

**9.7.14 WHEATBELT DEVELOPMENT COMMISSION – DRAFT CENTRAL COAST SUB-REGIONAL ECONOMIC STRATEGY**

Document ID: 17622

The above report is on hand and was emailed to Councillors on 28 October 2013.

**9.7.15 STATEWIDE NEWSLETTER – WHATS HAPPENING WITH SUPERTOWNS**

Document ID:

Statewide heard a rumour that funding for SuperTowns had been cut. To clear up the uncertainty surrounding their future, Statewide went to the Director General of the Department of Regional Development.

Attached to the agenda is the response Statewide received. **(Marked 9.7.15)**

**9.7.16 METROPOLITAN LOCAL GOVERNMENT REFORM UPDATE – ISSUE 24 – 28 OCTOBER 2013**

Document ID: 17748

Inside this issue:

- Advisory board meets
- LGMA Conference
- Governor's orders
- Information on its way
- Subscribe

**9.7.17 MINISTERIAL MEDIA STATEMENT – REGIONAL EVENTS FUNDING AVAILABLE**

Document ID:

Funding is now available for Regional events across the State as part of the 2014-15 Regional Events Scheme.

Event holders of sporting, cultural, arts and culinary events held between 1 July 2014 and 30 June 2015 are encouraged to apply for funding of between \$5,000 and \$50,000.

Applications close 5.00pm on Monday 20 January 2014.

**9.7.18 MAIN ROADS WESTERN AUSTRALIA – 2013 ANNUAL REPORT**

Document ID: 17927

Last year Main Roads delivered almost \$1.9 billion of services to the Community of Western Australia with the largest portion of

funds going towards their maintenance activities. Over this period Main Roads assets increased in about \$260 million in value and continue to represent almost 30% of the State's total asset base which is a significant community asset.

A copy of Main Roads 2013 Annual Report in brief is on hand. A full copy of the report can be found at [www.mainroads.wa.gov.au](http://www.mainroads.wa.gov.au)

**9.7.19 DEPARTMENT OF TRANSPORT – RECREATIONAL BOATING FACILITIES SCHEME ROUND 19 – CALL FOR FUNDING APPLICATIONS**

Document ID: 17991

The Recreational Boating Facilities Scheme (RBFS) is an established State Government grants program which helps local governments, government departments and statutory authorities to improve publicly available recreational boating infrastructure.

Grants are available for projects as diverse as boat launching ramps, moorings, floating jetties, trailer parking areas and for the planning of these types of facilities, for locations on the coast, or on rivers or lakes.

Applications close 4 February 2014.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.19)**

**9.7.20 LOCAL GOVERNMENT BENCHMARK STUDY – REPORT**

Document ID: 17951

A copy of the 2013 GIS in Local Government Benchmark Study is on hand.

This biennial report provides a comprehensive run down of how geographic information system (GIS) technology is being leveraged by Councils; both across Australia and globally.

**9.7.21 MAJOR INCIDENT REVIEW – BLACK CAT CREEK FIRE**

Document ID:

On hand is a Major Incident Review of the Black Cat Creek Fire which was tabled at the DOAC Meeting.

*A copy of this was emailed to Councillors on Friday 15 November 2013.*

**9.7.22 MINISTERIAL MEDIA STATEMENTS – HON TONY SIMPSON MLA – GOVERNMENT PROPOSAL TO IMPROVE COUNCILS FINALISED**

Document ID:

The City of Melville and the City of Fremantle will remain separate identities with expanded boundaries, most of Mount Lawley will stay within the City of Stirling, and North Fremantle will remain part of Fremantle under the State Government's boundary reform proposals formally lodged with the Local Government Advisory

Board.

A copy of this media statement is on hand.

**9.7.23 WALGA MEDIA RELEASE – 13 NOVEMBER 2013 – RISK TO COMMUNITIES IN COUNCIL REACTION**

Document ID:

*“Divisions between metropolitan Councils following the announcement of the state Government’s preferred Local Government boundaries will need to be quickly overcome for the benefit of their communities.”*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.23)**

**9.7.24 SHIRE OF DANDARAGAN – OCTOBER 2013 COUNCIL STATUS REPORT**

Document ID: 18117

Attached to the agenda is a copy of the Shire’s status report from the Council Meeting held 24 October 2013. **(Marked 9.7.24)**

**9.7.25 MEDIA STATEMENT – LOCALLY-AQUIRED DENGUE FEVER CASE CONFIRMED IN THE PILBARA**

Document ID:

The first case of dengue fever acquired in Western Australia in more than 70 years has been confirmed by WA Health.

Dengue fever is a mosquito-borne viral disease that causes a usually self-limiting illness with symptoms including fever, headache, muscle and joint pains and rash. Infections are often severe enough to result in hospitalisation.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.25)**

**9.7.26 MARINE PARKS & RESERVES AUTHORITY – ANNUAL REPORT 1 JULY 2012 – 30 JUNE 2013**

Document ID: 18125

On hand is a copy of the Annual Report of the Marine Parks and Reserves Authority for the period ending 30 June 2013. The Annual Report summarises the activities of the Authority during the 2012 / 2013 year and also contains a summary of the Authority’s membership, role and functions.

**9.7.27 SILVER CHAIN – HEALTH NAVIGATOR: FOR PEOPLE IN THE WHEATBELT AND CENTRAL GREAT SOUTHERN REGIONS LIVING WITH DIABETES, CHRONIC OBSTRUCTIVE PULMONARY DISEASE AND/OR CHRONIC HEART FAILURE**

Document ID: 18091

Health Navigator works in partnership with GPs and other health care professionals to provide an integrated and co-ordinated primary health service to the community.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.27)**

**9.7.28 MOORE CATCHMENT COUNCIL – ANNUAL REPORT 2012 / 2013**

Document ID: 18090

On hand is a copy of the Annual Report 2012 / 2013 of the Moore Catchment Council. A copy can also be found on their website at [www.moorecatchment.org.au](http://www.moorecatchment.org.au)

**9.7.29 THE ROADS FOUNDATION – ANNUAL REPORT 2012 / 2013**

Document ID: 18087

On hand is a copy of the Roads Foundation Annual Report 2012 / 2013. The Foundation has achieved great results over the past year as they look to expand on their successes and provide an effective link between the community and the civil industry to achieve long term effective outcomes.

**9.7.30 SOUTH WEST SETTLEMENT – NOONGAR HERITAGE REGIME AND LAND ACCESS LICENCE**

Document ID: 17725

On 5 July 2013 the Western Australian Government presented the South West Aboriginal Land and Sea Council (SWALSC) with a final offer to resolve native title claims across the South West of Western Australia.

On hand is all correspondence and documentation in relation to the South West Settlement's proposed Noongar Heritage Regime and Land Access Licence.

*A copy of this correspondence was emailed to Councillors on 18 November 2013.*

**9.7.31 AUSTRALASIAN SAFARI 2013 – THANK YOU FOR YOUR SUPPORT OF THE 2013 AUSTRALASIAN SAFARI**

Document ID: 17752

The 2013 Australasian Safari has now been run and won, with a 550 strong contingent of competitors, service crews, officials, media and operational crew now returned home after another year of motorsport adventure in Western Australia's stunning Mid-West region.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.31)**

**9.7.32 WALGA – LOCAL GOVERNMENT NEWS – ISSUE NO 42.13 – 28 OCTOBER 2013**

Document ID: 17754

Inside this issue:

- Country Local Government Fund
- Additional Vacancies On Boards and Committees
- Save The Date – Neighbourhood Watch Workshop – Setting The Future Direction

- Road Assets and Expenditure Report 2012 / 2013
- Release Of A State-Wide Sector Online Environmental Planning Tool
- DFES Electronic Lodgement Form Notice
- Free WALGA Workshops-Think Green Talk Rubbish
- Small Business Centre Program Review
- New Guidelines For Water And Sewerage Condition Assessment

**9.7.33 WALGA INFOPAGE – AUSTRALIAN STANDARD – 5334 CLIMATE CHANGE ADAPTION FOR SETTLEMENTS AND INFRASTRUCTURE RELEASED**

Document ID: 17755

Key Issues:

- Australian Standard 5334-2013 released.
- Outlines the impact of climate change on settlements and infrastructure.
- Relevant to all individuals and organisations who design, plan, approve, construct, commission, maintain, operate and decommission settlements and infrastructure.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.33)**

**9.7.34 WALGA INFOPAGE – PROPOSED AMENDMENT TO LOCAL GOVERNMENT (PARKING FOR DISABLED PERSONS) – REGULATIONS 1998**

Document ID: 17756

Key Issues:

- The Department of Local Government and Communities has proposed amendments to the *Local Government (Parking for Disabled Persons) Regulations 1998* and has requested feedback from the sector.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.34)**

**9.7.35 JURIE BAY LIONS CLUB – 2014 W1 DISTRICT LIONS CONVENTION**

Document ID: 17804

The Lions Club of Jurie Bay has successfully bid to host the annual W1 District Lions Convention in Jurie Bay in 2014. The convention will run over the weekend of 24, 25 & 26 October and will be attended by Lions Club members from 52 different Lions Clubs from Perth and the north of the state.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.35)**

**9.7.36 HON DAVID TEMPLEMAN MLA – MEMBER FOR MANDURAH – SPEECH TO THE LOCAL GOVERNMENT MANAGERS AUSTRALIAN ANNUAL STATE CONFERENCE**

Document ID: 17817

Attached to the agenda is a copy of the Hon David Templeman MLA's speech he made to the Local Government Managers Australia Annual State Conference in Fremantle on Wednesday 30 October 2013. **(Marked 9.7.36)**

**9.7.37 BADGINGARRA COMMUNITY ASSOCIATION INC – EXCEPTIONAL SERVICE AWARD**

Document ID: 17830

*“Following a request put to our meeting to consider the present format of the Citizen of the Year Award, the BCA is not in favour of changing the current format.”*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.37)**

**9.7.38 ADVANCE DANDARAGAN COMMITTEE – LETTER TO EXPRESS GRATITUDE**

Document ID: 17840

*“On behalf of Advance Dandaragan and the Wolba Cottage Committee, I would like to express to the Shire our gratitude for the grant of \$750 towards the funding for the Australia Day celebrations to be held at Wolba Cottage on 26 January 2014. It is very much appreciated by the community of Dandaragan.”*

**9.7.39 BADGINGARRA COMMUNITY ASSOCIATION – REQUESTS**

Document ID: 17829

*“Following this week's meeting, the BCA has a number of requests to put to the Shire. Some of these we have put before but unfortunately we are still waiting for a response.”*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.39)**

**9.7.40 ADVANCE DANDARAGAN COMMITTEE – CHANGE IN COMMITTEE**

Document ID: 17841

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.40)**

**9.7.41 SHANE LOVE MLA – MEMBER FOR MOORE – JURIE BAY MARINA**

Document ID: 17846

Shane Love wrote a letter to the Minister for Transport on 1 November 2013 regarding the Jurie Bay Marina. Attached to the agenda is a copy of this correspondence. **(Marked 9.7.41)**

**9.7.42 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – THE CONSTITUTIONAL RECOGNITION CAMPAIGN**

Document ID: 17848

Attached to the agenda is a report on the issue of constitutional recognition. **(Marked 9.7.42)**

**9.7.43 WALGA – LOCAL GOVERNMENT NEWS – ISSUE NO 43.13 – 4 NOVEMBER**

Document ID: 17851

Inside this issue:

- Metro Recycling Campaign
- Inquiry into Pastoral Leases
- Proposed Accredited Mass Management Scheme
- New Councillor Seminar 2013
- New Preferred Supply Contracts
- White Ribbons For Road Safety Campaign
- Upcoming Tenders – Preferred Supply Panels
- Neighbourhood Watch WA Workshop – Setting The Future Direction
- MWAC Info Bulletin Out Now
- Officer Training

**9.7.44 WALGA INFOPAGE – STATE PLANNING POLICY NO 2.6: STATE PLANNING POLICY**

Document ID: 17852

Key Issues:

- State Planning Policy 2.6 has been released.
- The Policy aims to assist Local Governments in preparing and considering local planning schemes and amendments, structure plans, development proposals and management plans.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.44)**

**9.7.45 WALGA INFOPAGE – WHITE RIBBONS FOR ROAD SAFETY CAMPAIGN 2013**

Document ID: 17853

Key Issues:

- Road safety awareness in the lead up to the 2013 festive season.
- Adopt a vision of zero deaths and serious injuries on the State's roads.
- Work towards a safe system and encourage shared responsibility for road safety.

**9.7.46 MUNICIPAL WASTE ADVISORY COUNCIL – INFORMATION BULLETIN – ISSUE 178 OCTOBER 2013**

Document ID: 17854

Inside this issue:

- Adam's times they are a – changing
- Carbon comments
- WA's anti-litter 'stars' celebrated
- Emissions reduction fund – call for comment
- Looking back on plastic free July
- Have a fling on Friday
- Long term plan
- Oh behave
- Plastic bags are off target



- Don't let go
- Keeping Australia Beautiful, coke?
- Sewerage CD's
- Hold your oysters

#### **9.7.47 2014 WA TRANSPORT AND ROADS FORUM**

Document ID: 17856

*The WA Local Government Association and Main Roads WA invite you to the 2014 WA Transport and Roads Forum. Presentations will explore the latest on providing roads and transport solutions for the local community.*

The 2014 WA Transport and Roads Forum is being held at the Crown in Perth on Thursday 6 March 2014 from 8.00am to 4.30pm followed by a sundowner. There is no cost to Local Government Councillors and Staff however places are limited so registration is essential.

To register please visit [www.walga.asn.au](http://www.walga.asn.au)

#### **9.7.48 COMMISSIONER FOR CHILDREN AND YOUNG PEOPLE – MICHELLE SCOTT**

Document ID: 17858

Michelle has recently advised the Attorney General that she will conclude her term as Commissioner for Children and Young People at the end of her current contract on Monday 9 December 2013.

*"I have been impressed by the many initiatives aimed at supporting families and encouraging children and young people's healthy development and positive involvement in the community."*

There are many projects underway and planned for 2014, including the Thinker in Residence involving Dr Ungar, and Michelle hopes that the Shire is able to continue our involvement with the work of the Commissioner's office.

#### **9.7.49 JURIE INTERPRETATION COMPLEX PROPOSAL**

Document ID: 17859

With assistance from Creative Partnerships Australia, the Jurie Interpretation Complex management committee are pleased to present their business plan.

Attached to the agenda is a copy of this correspondence. **(Marked 9.7.49)**

#### **9.7.50 AUSTRALIAN CENTRE OF EXCELLENCE FOR LOCAL GOVERNMENT – EXCELLENCE HEADLINES – NOVEMBER 2013**

Document ID: 17914

Inside this issue:

- Forum Research Papers Online

- Positive Workforce
- Elected Member Skills
- Indigenous Employment Roundtable
- New Research Positions
- Further ACELG News

**9.7.51 CENTRAL MIDLANDS SENIOR HIGH SCHOOL – NEWSLETTER NO.9 – 1 NOVEMBER 2013**

Document ID: 17924

Inside this issue:

- From the Principal
- Reasons to celebrate
- Year 12 Graduation
- Bushfire register
- ERG report update
- Contribution and charges
- Community partnerships
- Chaplaincy survey
- Finally
- Leavers 2013
- Year 12 award recipients
- Subject awards
- 2014 scholarship nominations
- Dates to remember scent tales
- Busy times in the Home Ec Department
- Cert II in Sport and Recreation WACA Excursion

**9.7.52 LORD MAYOR'S DISTRESS RELIEF FUND – FIRE BREAKS**

Document ID: 17926

*“As Chair of the Lord Mayor’s Distress Relief Fund and given that summer is fast approaching, plus the recent fires in New South Wales causing such devastation, I felt it timely to write to remind your Council of the importance of fire breaks and fire control in general.”*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.52)**

**9.7.53 DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – STERILISATION AND MICROCHIPPING REQUIREMENTS FOR THE REGISTRATION OF CATS AND DOGS**

Document ID: 17982

Statutory Declarations are acceptable as evidence of sterilisation. A microchip number provided by pet owner is acceptable as evidence of microchipping of cats and dogs.

Only once piece of evidence is needed. For example, you do not need a statutory declaration is a letter from a veterinarian is provided confirming sterilisation and / or microchipping.

Attached to the agenda is a copy of the above mentioned

correspondence. **(Marked 9.7.53)**

**9.7.54 WALGA MEDIA RELEASE – DO YOU RECYCLE RIGHT?**

Document ID: 18004

State and Local Government have provided their combined support for a new recycling awareness campaign launched today on 11 November 2013.

Attached to the agenda is a copy of the above mentioned media release. **(Marked 9.7.54)**

**9.7.55 METROPOLITAN LOCAL GOVERNMENT REFORM UPDATE – ISSUE 26, 11 NOVEMBER 2013**

Document ID: 18011

Inside this issue:

- Government model soon
- Public comment
- Sourcing information
- Subscribe

**9.7.56 WALGA – LOCAL GOVERNMENT NEWS – ISSUE NO 44.13 – 11 NOVEMBER 2013**

Document ID: 18025

Inside this issue:

- Elected member notification – reminder
- Amendments to Dog Act 1976
- 2014 WA Transport and Roads Forum- decide, design, deliver
- New products and services directory
- Neighbourhood Watch WA Workshop – Setting The Future Direction
- New Councillor Seminar 2013
- Officer training
- Walk over October
- Nature places and spaces tour
- Save the date – junk food outlet planning seminar

**9.7.57 WALGA INFOPAGE – NEW CARAVAN PARKS AND CAMPING GROUNDS LEGISLATION**

Document ID: 18027

Key Issues:

- WALGA's Executive Manager Planning and Community Development has been appointed to the Caravan Parks and Camping Grounds Steering Committee
- The purpose of the Steering Committee is to facilitate the development of a single new Act to replace the Caravan Parks and Camping Grounds Act 1995 and associated subsidiary legislation.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.57)**

**9.7.58 MINISTER FOR PLANNING; CULTURE AND THE ARTS –**

**SHACKS AT WEDGE AND GREY, SHIRE OF DANDARAGAN**

Document ID: 18023

The issue is currently being addressed by the Department of Parks and Wildlife (DPaW), which is examining options that may provide for public reaction and tourism use, in conjunction with a level of shack retention that may benefit the public. This is in response to the 2011 parliamentary *Inquiry into Shack Sites in Western Australia*.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.58)**

**9.7.59 WALGA INFOPAGE – ANIMAL WELFARE IN EMERGENCIES – THE ROLE OF LOCAL GOVERNMENT**

Document ID: 18028

Key Issues:

- The Department of Agriculture and Food is coordinating a state plan for animal welfare in emergencies.
- The aim of the plan is to achieve a coordinated approach to the management of animal welfare in an emergency.
- WALGA is interested in receiving feedback on the role of Local Government in relation to animal welfare in emergency to inform the development of the State Plan.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.59)**

**9.7.60 MEDIA RELEASE – SPRING FOX BAITING A SMART MOVE**

Document ID: 18058

*"Farmers are reminded that spring is a very effective time for fox baiting, as vixens are in dens with reliant cubs.*

*The Red Card for Rabbits and Foxes program coordinator Rowan Hegglin urges farmers with accreditation to use 1080 baits to utilise this opportunity for targeted control in line with the fox annual reproductive cycle."*

Attached to the agenda is a copy of the above mentioned media release. **(Marked 9.7.60)**

**9.7.61 STATE EMERGENCY MANAGEMENT COMMITTEE – POLICY REVIEW – WESTPLAN – WELFARE**

Document ID: 18097

The overall intent and process of Westplan- welfare has not changes, however the following areas have been altered or incorporated:

- 3.5 Special considerations including children and other vulnerable groups.
- 3.6.1 Welfare centres – an amendment to the facilities and services required by persons affected by an emergency.
- 3.7.4 State Humanitarian Assistance Centres
- 4.1.6 – The addition of a Local Government Welfare Support

Response section

- 4.5 Emergency Situation Declaration
- 4.6 State of Emergency
- Part 5 Recovery
- Part 6 Stand Down
- Appendix 3 – Clarification of the roles and responsibilities of WALGA and Local Government

More information is on hand.

**9.7.62 MARIE HATCH – CLEAN UP AND BEAUTIFYING OF THE SWALES IN BEACHRIDGE**

Document ID: 18121

*“Thank you to the Shire of Dandaragan and the employees concerned to have started the clean up and the planting of different shrubs. I have watched the workers working tirelessly in the heat and enjoying what they are doing.”*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.62)**

**9.7.63 OPAL WILKINS – LACK OF FUNDING IN CERVANTES**

Document ID: 18122

*“Thank you for your response to my recent letter to the Shire regarding the perceived lack of funding in Cervantes. We are well aware of the major changes that have taken place in our town but I am sure that they were planned budget expenses over a period of time.*

*I do appreciate however that the smaller items of concern regarding the clean-up of footpaths etc, are being addressed, It was most pleasing to see areas mowed and whipper snipped, prior to The "Art Festival" which makes for a much more attractive appearance to residents and visitors alike. Which I am sure will continue into the future.*

*Many thanks once again for your response.”*

**9.7.64 SEMC POLICY – POLICY REVIEW SEMP 4.7 COMMUNITY EVACUATION 2013 AND WA COMMUNITY EVACUATION GUIDE**

Document ID: 18003

The broad changes to the policy include:

- Reference to AGD’s Handbook 4 (Evacuation Planning).
- Terminology – change from Welfare centre to evacuation centre.
- Definitions amended to comply with Handbook 4 (including addition of Controlled Evacuation, Immediate Evacuation, Pre-warned Evacuation, Evacuee, Shelter, and sub-sets of Shelter).
- Considerations – this new section refers to complying with the principles of Handbook 4 and recording critical decisions.
- Planning – the five stages of evacuation listed for clarity.

- Decision to evacuate – use of term ‘community resilience’ (instead of self-evacuation and asset preparedness); added bullet ‘triggers for action’; removal of ‘protect’ (use of shelter) in place; safest corridors changed to ‘safest routes’.
- Community Warning – reference to SEMP 4.6 broader than just the common alerting protocol.
- Withdrawal – subsections renamed to fit with definitions (i.e voluntary evacuation changed to self-evacuation; directed changed to controlled to incorporate recommended (voluntary) and directed (compulsory) evacuation); addition of list of relevant legislation for evacuation and restricting access to an area; addition of reference to ‘refuge site’.
- References – updated to include Handbook 4 and AGD’s Australia’s Emergency Warning Arrangements.
- Justification – intentions amended to objects

More information is on hand.

**9.7.65 WHEATBELT DEVELOPMENT COMMISSION – WHEATBELT REGIONAL INVESTMENT BLUPRINT UPDATE**

Document ID: 18123

The Wheatbelt Development Commission would like to thank the Shire for our considerable input we have had into the development of the Wheatbelt Regional Investment Blueprint (WRIM) to date and to update on the next steps toward completion of the first iteration of the WRIB.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.65)**

**9.7.66 CERVANTES BRANCH COUNTRY WOMEN’S ASSOCIATION – LACK OF TOILET FACILITIES ON INDIAN OCEAN DRIVE**

Document ID: 18124

Cervantes CWA have written a letter to Main Roads regarding the lack of toilet facilities along Indian Ocean Drive.

Attached to the agenda is a copy of this correspondence. **(Marked 9.7.66)**

**9.7.67 KOTT GUNNING LAWYERS – FORCING AMALGAMATIONS – HOW REAL IS THE THREAT – UPDATE 2**

Document ID:

On 30 October 2013 the WA Government introduced a Bill to amend the provisions of the Local Government Act 1995 which deal with boundary reforms (amongst other things). The changes proposed for boundary reforms have been summarised and are attached to the agenda. **(Marked 9.7.67)**

**9.7.68 WALGA MEDIA RELEASE – WHITE RIBBONS FOR SHARING ROAD SAFETY MESSAGES**

Document ID:

Encouraging all road users to play an active role in raising road

safety awareness in the focus of this year's White Ribbons for Road Safety campaign.


Attached to the agenda is a copy of the above mentioned media release.

**9.7.69 SHIRE OF DANDARAGAN INFRASTRUCTURE & MAJOR PROJECTS REPORT – OCTOBER / NOVEMBER**

Document ID: 18408

Attached to the agenda is a copy of the Shire of Dandaragan's Infrastructure & Major Projects Report for October / November 2013. **(Marked 9.7.69)**

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING****11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC****11.1 ADMINISTRATION****11.1.1 ADOPTION OF KEY RESULT AREAS – CHIEF EXECUTIVE OFFICER**

Location:	N/A
Applicant:	N/A
Folder Path:	Human Resources \ Anthony Nottle
Disclosure of Interest:	The author has declared an interest in this item as it affects the nature of his employment contract
Date:	15 November 2013
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

**12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****13 CLOSURE OF MEETING**