



## NOTICE OF A SPECIAL COUNCIL MEETING

Dear Council Member,

Please be advised that a Special Council Meeting of the Shire of Dandaragan will be held on **14 March 2013** at the **Council Chambers, Jurien Bay** commencing at **9.00am**.

The purpose of the Special Meeting is to elect a new Shire President and if required a new Deputy Shire President, caused by the resignation of Councillor Love, over the State Elections held on 9 March 2013.

Please be advised that your copy of the agenda and business papers for the meeting are attached for your perusal.

A handwritten signature in blue ink, appearing to read "Tony Nottle", with a small flourish at the end.

.....  
**Tony Nottle**  
**CHIEF EXECUTIVE OFFICER**

11 March 2013



**SHIRE**  
*of*  
**DANDARAGAN**

**AGENDA AND BUSINESS PAPERS**

for the

**SPECIAL COUNCIL MEETING**

to be held at the

**COUNCIL CHAMBERS, JURIEN BAY**

on

**THURSDAY 14 MARCH 2013**

**COMMENCING AT 9.00AM**

***(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)***

<b>AGENDA FOR SPECIAL COUNCIL MEETING TO BE HELD THURSDAY 14 MARCH 2013</b>
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**1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS****1.1 DECLARATION OF OPENING****1.2 DISCLAIMER READING**

*“No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.*

*It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decision, which will be provided within fourteen (14) days of this meeting.”*

**2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**

<b>Members</b>	Councillor L Short Councillor M Russell Councillor D Kent Councillor L Holmes Councillor K McGlew Councillor W Gibson Councillor M Sheppard Councillor T Bailey	(Deputy President)
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<b>Staff</b>	Mr T Nottle Mr I Rennie Mr S Clayton	(Chief Executive Officer) (Deputy Chief Executive Officer) (Manager Corporate Services)
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**Apologies****Approved Leave of Absence****3 PUBLIC QUESTION TIME****4 PURPOSE OF THE MEETING**

The purpose of the Special Meeting is to elect a new Shire President and if required a new Deputy Shire President, caused by the resignation of Councillor Love, following the State Elections held on 9 March 2013.

## 5 ORDER OF BUSINESS

### 5.1 ADMINISTRATION

#### 5.1.1 ELECTION OF PRESIDENT OF THE SHIRE OF DANDARAGAN

The procedure for electing a Shire President is set out in Schedule 2.3, Division 1, of the Local Government Act 1995 (*see attached – Doc Id: 12250*). The process will be as follows:

- Nominations for the office are to be received in writing to the Chief Executive Officer before the meeting, or during the meeting before the close of nominations. Nominations close at the meeting at a time announced by the Chief Executive Officer.
- Councillors are to vote on the matter by secret ballot as if they were electors voting at an election. The votes cast are to be counted, and the successful candidate determined in accordance with Schedule 4.1 of the Local Government Act 1995 (*see attached*).
- If two or more candidates receive the same number of votes, so that no candidate has the greatest number of votes, the count is to be discontinued and the meeting is to be adjourned for not more than seven days.
- Should this occur, it is intended to initially adjourn the meeting for ten minutes, and then resume the meeting. Any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes. When the meeting resumes the councillors are to vote again.
- The Chief Executive Officer is to declare and give notice of the result in accordance with regulation IIF of the Local Government (Constitution) Regulations 1998 (*see attached*).
- Following the announcement of the successful candidate a swearing in of the newly elected President will take place.

The Shire President then takes up the position of presiding member for the meeting.

#### 5.1.2 ELECTION OF DEPUTY PRESIDENT OF THE SHIRE OF DANDARAGAN

Please be advised that should the current Deputy Shire President, Cr. Lawrie Short, not be elected to the position of Shire President, he will remain the Deputy Shire President and there will be no need for an election for this position.

However should Cr. Short be nominated and elected as Shire

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President an election for Deputy President will occur as follows:

- The Chief Executive Officer will act as the Returning Officer for this election.
- Nominations for the office are to be received in writing to the Chief Executive Officer before the meeting, or during the meeting before the close of nominations. Nominations close at the meeting at a time announced by the Chief Executive Officer.
- The same process as outlined for the election of the Shire President in section 5.1.1 will take place.

**6 CLOSURE OF MEETING**