



SHIRE
of
DANDARAGAN

AGENDA AND BUSINESS PAPERS

for the

ORDINARY COUNCIL MEETING

to be held

AT THE COUNCIL CHAMBERS, JURIEN BAY

on

THURSDAY 27 AUGUST 2015

COMMENCING AT 11.00AM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)



ORDINARY COUNCIL MEETING

THURSDAY 27 AUGUST 2015

Welcome to the Ordinary Council Meeting of the Shire of Dandaragan.

Please be advised that the Ordinary Meeting of Council for 2015 / 2016 will be held on the following dates, times and venues:

DAY	DATE	TIME	MEETING VENUE
Thurs	23 July 2015	5.00pm	Jurien Bay
Thurs	27 August 2015 (School Visit)	11.00am	Jurien Bay
Thurs	24 September 2015	5.00pm	Dandaragan
Thurs	22 October 2015	5.00pm	Jurien Bay
Thurs	26 November 2015	5.00pm	Jurien Bay
Thurs	17 December 2015	5.00pm	Jurien Bay
Thurs	28 January 2016	5.00pm	Dandaragan (AGM of Electors 7.00pm)
Thurs	25 February 2016	5.00pm	Jurien Bay
Thurs	24 March 2016	5.00pm	Jurien Bay
Thurs	28 April 2016	5.00pm	Badgingarra
Thurs	26 May 2016	5.00pm	Jurien Bay
Thurs	23 June 2016	5.00pm	Cervantes

Public Forums commence immediately following the closure of the Council Meeting which is generally about 6.00pm.

Members of the public are most welcome to attend both the Council Meetings and the Public Forums.

BY ORDER OF THE COUNCIL

Tony Nottle
CHIEF EXECUTIVE OFFICER



DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING A COUNCIL MEETING

Please note:

The recommendations contained in this agenda are Officers Recommendations only and should not be acted upon until Council has considered the recommendations and resolved accordingly.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils Decision.

Tony Nottle
CHIEF EXECUTIVE OFFICER



COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee, Working Party or Steering group to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Council has prepared an appropriate form and Public Question Time Guideline to assist.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration should it be determined appropriate by the Chief Executive Officer.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Shire of Dandaragan Administration Centre and all four libraries as well as on the website www.dandaragan.wa.gov.au seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Shire of Dandaragan Libraries and on the website www.dandaragan.wa.gov.au within ten (10) working days after the Meeting.

NOTE:

10.3 Unopposed Business

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

SHIRE OF DANDARAGAN QUESTIONS FROM THE PUBLIC

The Shire of Dandaragan welcomes community participation during public question time as per the Shire of Dandaragan Standing Orders Local Law.

A member of the public who raises a question during question time is requested to:

- (a) provide a copy of his or her questions at least 15 minutes prior to the commencement of the meeting;
- (b) first state his or her name and address;
- (c) direct the question to the President or the Presiding Member;
- (d) ask the question briefly and concisely;
- (e) limit any preamble to matters directly relevant to the question;
- (f) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question;
- (g) each **member of the public** with a question is **entitled to ask up to 3 questions** before other members of the public will be invited to ask their questions; and
- (h) when a member of the public gives written notice of a question, the President or Presiding Member may determine that the question is to be responded to as normal business correspondence.

The following is a summary of procedure and a guide to completion of the required form.

1. This is a "question" time only. Orations, explanations or statements of belief will not be accepted or allowed.
2. Questions must relate to a matter affecting the Shire of Dandaragan.
3. Questions must be appropriate and made in good faith. Those containing defamatory remarks, offensive language or question the competency or personal affairs of council members or employees may be ruled inappropriate by the Mayor or Presiding Member and therefore not considered.
4. Frame your question so that it is both precise and yet fully understood. Long questions covering a multitude of subjects are easily misunderstood and can result in poor replies being given.
5. Write your question down on the attached form, it helps you to express the question clearly and provides staff with an accurate record of exactly what you want to know.
6. When the President or presiding member calls for any questions from the public, stand up and wait until you are acknowledged and invited to speak. Please start by giving your name and address first, then ask the question.
7. Questions to be put to the President or presiding member and answered by the Council. No questions can be put to individual Councillors.
8. The question time will be very early in the meeting. **There is only 15 minutes available for Question Time.** Questions not asked may still be submitted to the meeting and will be responded to by mail.
9. When you have put your question, resume your seat and await the reply. If possible, the President or presiding member will answer directly or invite a staff member with special knowledge to answer in his place. However, it is more likely that the question will have to be researched, in which case the President or presiding member will advise that the question will be received and that an answer will be forwarded in writing. Please note under NO circumstances, will the question be debated or discussed by Council at that meeting.
10. To maximise public participation only three questions per person will initially be considered with a time limit of 2 minutes per person. If there is time after all interested persons have put their questions the President or presiding member will allow further questions, again in limits of two per person.
11. To fill out the form, just enter your name and address in the appropriate areas together with details of any group you are representing, then write out your question.
12. Please ensure your form is submitted to the minutes secretary.

If you have difficulty in or are incapable of writing the question, Shire staff are available on request to assist in this task.

We hope this note assists you in the asking of your question and thank you for your interest and participation in the affairs of our Shire.

SHIRE OF DANDARAGAN

QUESTIONS FROM THE PUBLIC

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so, however, Council requires your name, address and written questions to be provided to the meeting secretary.

Name: _____ Signature: _____

Address: _____

Contact No: _____ Meeting Date: _____

Council Agenda Item

No: _____

(if applicable, see below)*

Name of Organisation

Representing: _____

(if applicable)

QUESTION:

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. 15 Minutes is allotted to Public Question Time at Council Meetings.

Please see notes on Public Question Time overleaf...

- * **Agenda Forums:** Questions can only be addressed where they relate to an Agenda Item.
- * **Council Meetings:** Questions are to relate to a matter affecting the Shire of Dandaragan.



**REGISTER OF FINANCIAL / IMPARTIALITY / PROXIMITY INTEREST
RECORD OF DISCLOSURES MADE**

NAME OF PERSON MAKING DISCLOSURE

Surname: _____

Christian Names: _____

Date of Disclosure: _____

Date of Meeting: _____

Council Meeting: Yes No (Please Circle)

or

Committee Meeting: Yes No (Please Circle)

Name of Committee: _____

Agenda Book Page No: _____ Item No: _____

Nature and Extent of Financial Interest:

Signature of Person Making Disclosure:

Signature of Staff Recording Financial Interest:

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 DECLARATION OF OPENING****1.2 DISCLAIMER READING**

“No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decision, which will be provided within fourteen (14) days of this meeting.”

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**Members**

Councillor W Gibson	(President)
Councillor K McGlew	(Deputy President)
Councillor L Short	
Councillor J Kulisa	
Councillor T Bailey	
Councillor M Sheppard	
Councillor L Holmes	
Councillor D Slyns	

Staff

Mr T Nottle	(Chief Executive Officer)
Mr I Rennie	(Deputy Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr D Chidlow	(Manager Planning)

Apologies

Mr G Yandle	(Executive Manager Infrastructure)
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Approved Leave of Absence

Councillor D Kent

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

The following questions were submitted by Tony Lambert, Cervantes Action Group, on 10 August 2015:

1. Will Council acknowledge, respect and, as representative regional government, endorse the prevailing majority will to immediately declare a policy opposing fracking in the Shire of Dandaragan?

2. Will Council acknowledge, respect and, as representative regional government, endorse the prevailing majority will to immediately declare a policy of non-acceptance of any and all types of toxic / radioactive fracking waste products in the Shire of Dandaragan?
3. Has Council honoured its duty-of-care obligation and commissioned baseline studies of water quality in areas threatened by proposed fracking operations?
4. Has Council honoured its duty-of-care obligations to ensure comprehensive risk assessment and dependable impact studies have been undertaken in areas threatened by proposed fracking?
5. Do any Councillors have declared conflicts of interest pertaining to the issue of fracking?

4 PUBLIC QUESTION TIME

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ORDINARY MEETING HELD 23 JULY 2015



7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – JULY 2015

Location: Shire of Dandaragan
 Applicant: N/A
 Folder Path: Business Classification Scheme / Financial Management / Creditors / Expenditure
 Disclosure of Interest: None
 Date: 13 August 2015
 Author: Scott Clayton, Executive Manager Corporate & Community Services
 Signature of Author: 
 Senior Officer: Tony Nottle, Chief Executive Officer
 Signature of Senior Officer: 

PROPOSAL

To accept the cheque and direct debit listing for the month of July 2015.

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque, electronic funds transfer (EFT) and direct debit payments for July 2015 totalled \$ 1,733,202.00 for the Municipal Fund.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Cheque, EFT and direct debit listings for July 2015 (Doc Id: 55622)

(Marked 9.1.1)


VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Municipal Fund cheque and EFT listing for the period ending 31 July 2015 totalling \$1,733,202.00 for the Municipal Fund be accepted.

9.1.2 FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Grants and Subsidies / Programs / Capital Assistance
Disclosure of Interest:	None
Date:	27 July 2015
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

For Council to pass a resolution acknowledging the importance of the Commonwealth's Financial Assistance Grants in assisting Council to provide important community infrastructure.

BACKGROUND

The Australian Local Government Association (ALGA) is conducting a national campaign to highlight the importance of Financial Assistance Grants (FAGs) to Australian local governments. The campaign aims to reverse the damaging three year indexation freeze on FAGs payments that were implemented in the 2015 / 2016 Federal Budget.

FAGs are a vital part of the revenue base of all councils, and this year councils around Australia will receive \$2.3 billion from the Australian Government under this important program.

ALGA advise that the Federal Government's decision in the 2014 Federal Budget to freeze the indexation of FAGs for three years beginning in 2014 / 2015 will unfortunately, cost councils across Australia an estimated \$925 million by 2017 / 2018.

COMMENT

ALGA and the Western Australian Local Government Association (WALGA) are seeking the support of Council for advocacy to have the Federal Government reverse the decision to freeze the indexation of FAGs.

Council is also being asked to acknowledge the receipt of Financial Assistance Grants from the Commonwealth in media releases and council publications, including the annual report and to highlight to the media a council project costing a similar size to the FAGs received by Council so that the importance and impact of the grants can be more broadly appreciated.

While the FAGs are paid through each state's Local Government Grants Commission, the funding originates with the Commonwealth and it is important it is recognised as such. Council, and every other council in Australia, have been asked to pass a resolution acknowledging the importance of the Commonwealth's Financial Assistance Grants in assisting Council to provide important community infrastructure.

CONSULTATION

- Australian Local Government Association
- Western Australian Local Government Association

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no statutory implications relevant to this item.

FINANCIAL IMPLICATIONS

The Shire of Dandaragan will receive an amount of \$1,593,429 for the 2015 / 2016 financial year from FAGs which are made up of:
 \$752,891 – General Purpose Grant
 \$840,538 – Local Roads Grant

Due to the freezing of indexation by the Federal Government assuming an annual CPI increase of 1.5%, this has equated to an estimate \$23,901 reduction in income to the Shire of Dandaragan ratepayers this financial year. Over a three year period the loss is estimated at around \$107,554. To put this in perspective, a loss of this magnitude would mean that all planned footpath construction and renewal for the 2015 / 2016 year will not be able to be funded, if it was not absorbed by ratepayers funds.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Strategic Community Plan 2011 – 2021

5.15.5 GOAL NUMBER FIVE: Build a proactive and leading local government
OBJECTIVE 3: Establish active financial leveraging strategy to enable Shire to build services and infrastructure ahead of growth demand and create a highly liveable community.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- WALGA Newsletter regarding freezing of FAGs indexation (Doc Id: 49585)
- ALGA and LGMA joint letter regarding freezing of FAGs indexation (Doc Id: 51606)

(Marked 9.1.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

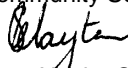

That Council:

1. **acknowledges the importance of Federal funding through the Financial Assistance Grants program for the continued delivery of Council's services and infrastructure;**
2. **acknowledges the receipt of \$1,598,928 in 2014 / 2015; and**

3. will ensure that this Federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in Council publications, including the Annual Report.

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 27 AUGUST 2015

9.1.3 REVIEW OF COMMUNITY GRANT APPLICATIONS 2015 / 2016

Location:	N/A
Applicant:	N/A
Folder Path:	Business Classification Scheme / Grants and Subsidise / Applications / Community Grants
Disclosure of Interest:	Nil
Date:	16 August 2015
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nettle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To authorise the allocation of funds for the Shire of Dandaragan Community Grants for the 2015 / 2016.

BACKGROUND

In accordance with the Community Grants Program Policy 1.6, advertisements were placed in each of the four local community newspapers inviting written applications for community grants. The objective of the Community Grants is to provide funds to community based organisations and individuals, to support the promotion and development of social, economic, recreation, art and cultural benefits for the residents of the Shire of Dandaragan.

COMMENT

This year, the Community Grant fund was undersubscribed. Seventeen applications were received with a total fund request of \$20,273.55. The funding pool, including a carryover from the previous financial year of \$6,072.37, is \$23,725.97. All applications have been listed in the table below.

ORGANISATION	PROJECT DESCRIPTION	GRANT
Cervantes Cultural Committee	Art Festival	\$1,500
Cervantes P&C	Art, Music, Drama and Dance Workshop	\$845
Cervantes Playgroup	Petting Zoo	\$926.55
Cervantes Volunteer Bush Fire Brigade	Dinner for Emergency Services	\$1,500
Advance Dandaragan	Community Dinner	\$500
Advance Dandaragan	Christmas Carols	\$300
Dandaragan CRC	Archive Specialist Workshop	\$1,500
Dandaragan CRC	Yallalie Meteorite Event	\$1,500
Dandaragan Golf Club	50 th Anniversary Celebration	\$1,400

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ORGANISATION	PROJECT DESCRIPTION	GRANT
Redgum Reports	Photoshop Workshop	\$1,500
West Midlands Group	Women, Wellbeing & Wine	\$1,500
Wolba Wolba Heritage Committee	Christmas Pop Up Stores	\$1,500
Jurien Bay Beach Mission	School Holiday Program	\$1,500
Jurien Bay Community Resource Centre	3 x Cinema Events	\$1,500
Inspirational Community Arts Network	2 x Singing, Performing and Arts Workshops	\$1,000
Central Midlands Coastal Football League	Contribution towards purchase of medals	\$500
Jurien Bay Football Club	Purchase 3 Outdoor Heaters	\$1,347
	TOTAL	\$20,273.55

This will be the seventh consecutive year of the Shire of Dandaragan Community Grants Program. The assistance provided by the Shire is to support the community event and is not intended to be the sole source of funding.

A working party consisting of Councillors Bailey, Holmes, McGlew and Short met on 23 July to consider the applications.

The first item of discussion was the school holiday programs run by Jurien Bay Beach Mission and the Cervantes Family Festival. Both groups have been successful in receiving funding for the duration of the funding program and as such the working party wish to recommend to Council that these two events be added to the standing annual grant section of the policy for the full amount of \$1,500 annually without the need to submit future applications.

The second item of discussion was to consider the eligibility of the applications. The following applications were considered fully or partially ineligible:

Applicant: Cervantes Cultural Committee
 Request: Art Festival
 Comment: The policy was amended last financial year to include a standing grant of \$1,500 towards this event therefore, individual applications from this group are no longer required.

Applicant: Dandaragan Golf Club
 Request: 50th Anniversary Celebrations
 Comment: There was discussion about whether such an event was outside the intent of the policy as it is for current and past members of the Dandaragan Golf Club and excluded the wider

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Shire of Dandaragan community. There was also concern that the event was similar to the aims and intent of policy exclusions 3f and 3g.

The working party ultimately decided to recommend approval of the application but to make it clear to the applicant that had the pool been oversubscribed it likely would have been deemed ineligible.

Applicant: Jurien Bay Community Resource Centre
 Request: 3 x Cinema Events
 Comment: The working party had concerns that many of the identified expenses of the applicant are not in fact separately identifiable costs and are either internal core running costs of the group (which would already be paid irrespective of the event occurring) being wages and insurance, or costs that would not be incurred at all being the hire of the cinema projection equipment already owned by the group and 50% funded by the Shire in a previous Tronox application.

Nevertheless, the working party recognised the value of the event and recommends to Council that it fund up to \$750 for three movie licence fees via reimbursement following evidence of the cost having been incurred.

Applicant: Central Midlands Coastal Football League
 Request: Medal Purchases
 Comment: The working party felt that the application did not meet any of the objectives of the policy and therefore, recommend that the application be deemed ineligible.

Applicant: Jurien Bay Football Club
 Request: Purchase 3 Outdoor Heaters
 Comment: The request is eligible for the Shire of Dandaragan / Tronox grant and is therefore, ineligible in accordance with section 3a.

The third item for discussion was a late application from the Jurien men's Shed to hold an Octoberfest event. Unfortunately, as the application was late the working party deemed it ineligible.

These remaining applications were deemed fully eligible and therefore, the working party recommends Council award the following grants in full:

ORGANISATION	PROJECT DESCRIPTION	GRANT
Cervantes P&C	Art, Music, Drama and Dance Workshop	\$845
Cervantes Playgroup	Petting Zoo	\$926.55

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ORGANISATION	PROJECT DESCRIPTION	GRANT
Cervantes Volunteer Bush Fire Brigade	Dinner for Emergency Services	\$1,500
Advance Dandaragan	Community Dinner	\$500
Advance Dandaragan	Christmas Carols	\$300
Dandaragan CRC	Archive Specialist Workshop	\$1,500
Dandaragan CRC	Yallalie Meteorite Event	\$1,500
Redgum Reports	Photoshop Workshop	\$1,500
West Midlands Group	Women, Wellbeing & Wine	\$1,500
Wolba Wolba Heritage Committee	Christmas Pop Up Stores	\$1,500
Inspirational Community Arts Network	2 x Singing, Performing and Arts Workshops	\$1,000
	TOTAL	\$12,571.55

The final item of discussion was the quality of the grant applications themselves. The following items of concerns were raised:

- The payment of wages to staff of the applicant should be listed as an in-kind in the financial breakdown as the Shire of Dandaragan should not consider subsidising the wages of other groups.
- The listing of pre-existing internal costs of the group paid whether the event goes ahead or not should not be included in the financial section of the application.
- Some applicants provided copies of bank statements in lieu of the requested financial information.
- Two applicants did not complete the financial section.
- One applicant only partially completed the financial section of the application.
- One applicant showed income far exceeding expenditure.
- Groups should be required to acquit how the funds were spent following the event.

It was suggested by the working party that an information session be held prior to next year's grant program to educate applicants on what is expected to be contained in applications.

In addition, it is recommended that an acquittal form be sent to successful applicants.

CONSULTATION

- Councillor Lawrie Short
- Councillor Tim Bailey
- Councillor Kaye McGlew

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- Councillor Leslee Holmes

STATUTORY ENVIRONMENT

- Local Government (Functions and General Regulations) 1996

POLICY IMPLICATIONS

In accordance with Shire of Dandaragan's Policy 1.6 Community Grants Program.

FINANCIAL IMPLICATIONS

A budget of \$23,725.97 is available in 2015 / 2016.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Strategic Community Plan 2011 – 2021

GOAL THREE: Focus on community					
OBJECTIVE 4: Develop connected communities through communication, engagement and targeted support					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G3-04-A2	Set community grant program at % of rates and review every 4 years when developing new Corporate Business Plan.	Corporate Business Plan	Ongoing	District	Community groups

ATTACHMENTS

A copy of the grant applications have previously been provided to Councillors McGlew, Short, Holmes and Bailey at the meeting to assess the applications held on 23 July 2015. Due to the large size of the attachment, a copy can be provided to Councillors upon request.

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council:

1. **fully fund the following grant applications;**

ORGANISATION	PROJECT DESCRIPTION	GRANT
Cervantes P&C	Art, Music, Drama and Dance Workshop	\$845
Cervantes Playgroup	Petting Zoo	\$926.55
Cervantes Volunteer Bush Fire Brigade	Dinner for Emergency Services	\$1,500
Advance Dandaragan	Community Dinner	\$500

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ORGANISATION	PROJECT DESCRIPTION	GRANT
Advance Dandaragan	Christmas Carols	\$300
Dandaragan CRC	Archive Specialist Workshop	\$1,500
Dandaragan CRC	Yallalie Meteorite Event	\$1,500
Redgum Reports	Photoshop Workshop	\$1,500
West Midlands Group	Women, Wellbeing & Wine	\$1,500
Wolba Wolba Heritage Committee	Christmas Pop Up Stores	\$1,500
Inspirational Community Arts Network	2 x Singing, Performing and Arts Workshops	\$1,000

and

2. approve the Dandaragan Golf Club's request in full, but to advise the applicant that had the fund not been undersubscribed the application would have been rejected; and
3. amend policy 1.6 to include \$1,500 standing annual grants to each of the Jurien Bay Beach Mission and the Cervantes Family Festival to continue their summer holiday program; and
4. partially approve the Jurien Community Resource Centres request up to \$750 for three movie licence fees via reimbursement following evidence of the cost having been incurred; and
5. reject the following grant applications:

ORGANISATION	PROJECT DESCRIPTION	GRANT
Cervantes Cultural Committee	Art Festival	\$1,500
Jurien Bay Beach Mission	School Holiday Program	\$1,500
Central Midlands Coastal Football League	Contribution towards purchase of medals	\$500
Jurien Bay Football Club	Purchase 3 Outdoor Heaters	\$1,347
Jurien Bay Men's Shed	Octoberfest	\$1,500

9.1.4 DANDARAGAN FOOTBALL CLUB REQUEST FOR FUNDING

Location:	Dandaragan Community Centre
Applicant:	Dandaragan Football Club
Folder Path:	Business Classification Scheme / Grants and Subsidies / Applications / Community Groups
Disclosure of Interest:	Nil
Date:	12 August 2015
Author:	Tony O'Gorman, Club Development Officer
Signature of Author:	
Senior Officer:	Scott Clayton, Executive Manager Corporate and Community Services
Signature of Senior Officer:	

PROPOSAL

To consider an application from the Dandaragan Football Club for a one third contribution from the Shire to resurface the netball court adjacent to the Dandaragan Community Centre. Additional one third of the funding to be sought through the Department of Sport and Recreation Community Sport and Recreation Facilities Grant and the final third to be provided by the Dandaragan Football Club.

Costs:

Fund required	\$55,000
Shire	\$18,333
CSRFF	\$18,333
Dandaragan Football Club	\$18,333

BACKGROUND

The netball court was last repaired in 2012 where cracks were ground back and filled and the court was re-painted with a non-slip surface. Since then, it has been maintained by groups of local volunteers associated with the Dandaragan Football Club with donated resources and purchased resources by the Dandaragan Football Club. The court is now at the point of disrepair where it can no longer be maintained and requires the court to be fully repaired and resurfaced. Please see attached photos of the court detailing the current condition.

The court's current surface requires the painted surface removed, the removal and sweeping of profiled concrete used to fill cracks, application of asphalt and line marking of the netball court.

COMMENT

Councillors discussed the proposal at the Council Forum held on 13 August 2015 with no major concerns expressed.

CONSULTATION

- Dandaragan Football Club membership
- Jenny Collins, Department of Sport and Recreation

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

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POLICY IMPLICATIONS

Policy 6.6 Sport and Recreation Funding - Sporting and Recreational Capital Works Fund.

FINANCIAL IMPLICATIONS

Funds have been allocated in the Shire Community Sport and Recreation Facilities account to fund this type of project.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Strategic Community Plan 2011 – 2021

5.15.2 GOAL NUMBER TWO: Build a high level of amenity and lifestyle.
--

OBJECTIVE 4: Develop recreation facilities and activities to support a healthy community
--

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- CSRFF grant application (Doc Id: 55800)
- Dandaragan Football Club bank account statements (Doc Id: 55737, 55738)
- Direct Contracting quote (Doc Id: 55376)

(Marked 9.1.4)

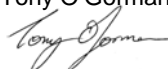
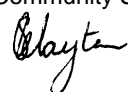
VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council support the Dandaragan Football Club's CSRFF application and provide up to one third funding to the Club in accordance with Policy 6.6 Sport and Recreation Funding - Sporting and Recreational Capital Works Fund.

9.1.5 SHIRE OF DANDARAGAN AND TRONOX COMMUNITY SPORTING AND RECREATION FACILITIES FUND COMMITTEE GRANT DETERMINATIONS FOR THE 2015 / 2016 FINANCIAL YEAR

Location:	Shire of Dandaragan
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Grants and Subsidise / Applications / Tronox Community Grants
Disclosure of Interest:	Nil
Date:	10 August 2015
Author:	Tony O'Gorman, Club Development Officer
Signature of Author:	
Senior Officer:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Senior Officer:	

PROPOSAL

The purpose of this report is to consider the allocation of funds for the Tronox – Shire of Dandaragan Community Sporting and Recreation Facilities Fund grant determinations for 2015 / 2016 financial year.

BACKGROUND

Council has allocated an amount of \$15,000 on the 2015 / 2016 Budget for the Community Sporting and Recreation Facilities Fund and Tronox has once again contributed to match the funding, for total funds available of \$30,000. The Council may allocate a sum of money each year for the purpose of: 'Assisting local organisations to provide or improve sporting and recreational facilities and to purchase or improve items of durable equipment.'

The funds are allocated by a Committee, made up of two representatives from each community within the Shire of Dandaragan.

COMMENT

This year, a total of fourteen applications were submitted by sporting clubs and community organisations. The total grant available is \$32,525 and the sum of all requests was \$19,337.06. The pool was reduced due to the ineligibility of one of the projects. Apex Camp Jurien Bay submitted an application but commenced the project prior to the grant applications being determined and approved. This is in contravention of the Application Assessment Criteria. The application received from Coastal Kids Care was also found to be partially non-compliant due to no evidence being provided that the centre had applied for as per point 26 of the Application Assessment Criteria. The Committee felt that this project should be funded due to the pool of funding being undersubscribed for this round.

There was unspent grants, totalling \$2,525, carried over from allocations of last year 2014 / 2015. In past years, when clubs

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were unable to complete projects, the unspent funding would be brought forward and reallocated.

The Committee agreed to fund the following list of 17 projects:

Organisation	Project Description	Project Cost (\$)	Grant (\$)
Badgingarra Community Association	Laptop and software	\$1,010.86	\$505.43
Cervantes Community Recreation Centre	Kitchen Equipment	\$1,700.00	\$750.00
Cervantes Cultural Committee	Sandwich advertising boards	\$1,263.60	\$631.80
Cervantes Playgroup	Toys	\$1,335.55	\$667.78
Dandaragan St John's Ambulance	Shed Fit out	\$2,732.25	\$1,366.13
Coastal Kids Care	Cubby house ground cover upgrade	\$4,727.27	\$2,363.64
Jurien Bay Bowling Club	Cooking range	\$6,289.00	\$3,144.50
Jurien Bay Football Club	Roller Door	\$2,875.00	\$1,437.53
Jurien Bay Football Club	Blinds	\$4,614.80	\$2,307.40
Jurien Bay Progress Association	Signage	\$689.70	\$344.85
Jurien Sport and Recreation Centre	Compressor for cool room	\$7,436.00	\$3,718
Jurien Bay Volunteer Marine Rescue Group	Fuel tank and Pump	\$4,200.00	\$2,100.00
TOTAL		\$38,874.03	\$19,337.06

CONSULTATION

- Advance Dandaragan
- Badgingarra Community Association
- Cervantes Ratepayers & Progress Association
- Jurien Bay Progress Association

STATUTORY ENVIRONMENT

- Local Government (Functions and General Regulations) 1996.

POLICY IMPLICATIONS

Council Policy 1.15 applies in relation to purchasing.

FINANCIAL IMPLICATIONS

Council has made provision in the budget for \$30,000 expenditure and includes matching income from Tronox of \$15,000 and general purpose revenue of \$15,000.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Strategic Community Plan 2011 – 2021

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5.15.2 GOAL NUMBER TWO: Build a high level of amenity and lifestyle.					
OBJECTIVE 4: Develop recreation facilities and activities to support a healthy community.					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G2-04-A3	Initiate and review Recreation Plan every five years. Undertake planning and feasibility study for recreational needs in accordance with Major Recreation Facilities Fund.	Shire Recreation Plan	Short - Medium	District	Community Groups

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Minutes of the Committee meeting held 3 August 2015 (Doc Id: 54945)

(Marked 9.1.5)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION 1

That the following grant applications for the Tronox and Shire of Dandaragan Facilities Fund, as recommended at the Committee meeting held on the 3 August 2015, be approved for the 2015 / 2016 financial year:

Organisation	Project Description	Project Cost (\$)	Grant (\$)
Badgingarra Community Association	Laptop and software	\$1,010.86	\$505.43
Cervantes Community Recreation Centre	Kitchen Equipment	\$1,700.00	\$750.00
Cervantes Cultural Committee	Sandwich advertising boards	\$1,263.60	\$631.80
Cervantes Playgroup	Toys	\$1,335.55	\$667.78
Dandaragan St John's Ambulance	Shed Fit out	\$2,732.25	\$1,366.13
Coastal Kids Care	Cubby house ground cover upgrade	\$4,727.27	\$2,363.64
Jurien Bay Bowling Club	Cooking range	\$6,289.00	\$3,144.50
Jurien Bay Football Club	Roller Door	\$2,875.00	\$1,437.53
Jurien Bay Football Club	Blinds	\$4,614.80	\$2,307.40
Jurien Bay Progress Association	Signage	\$689.70	\$344.85
Jurien Sport and Recreation Centre	Compressor for cool room	\$7,436.00	\$3,718
Jurien Bay Volunteer Marine Rescue Group	Fuel tank and Pump	\$4,200.00	\$2,100.00
TOTAL		\$38,874.03	\$19,337.06

OFFICER RECOMMENDATION 2

That the application by Coastal Kids Care for funds to install a sand box and provide a soft fall area around the recently installed cubby house be approved as per the recommendation of the Committee.

OFFICER RECOMMENDATION 3

That the application for funds to complete a new fence at the front of the Apex Camp Jurien Bay be denied due to the project being commenced prior to the outcome of the grant process, as per point 8 of the Assessment Criteria.

OFFICER RECOMMENDATION 4



That all future applications that require modifications or additions to Shire buildings have the approval of the Shire Manager Building Services prior to the application being submitted.

OFFICER RECOMMENDATION 5

That all future applications that require modifications to buildings or facilities that are managed by a Centre Management Committee be submitted to that committee for approval.

9.2 INFRASTRUCTURE SERVICES

9.2.1 SHIRE OF DANDARAGAN BIKE NETWORK PLAN ENDORSEMENT

Location:	Jurien Bay and Cervantes
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Traffic and Transport / Design and Construction / Cycleways
Disclosure of Interest:	None
Date:	14 August 2015
Author:	James Morrison, Engineering Technical Officer
Signature of Author:	
Senior Officer:	Garrick Yandle, Executive Manager Infrastructure
Signature of Senior Officer:	

PROPOSAL

For Council to consider the endorsement of the Bike Network Plan for Jurien Bay and Cervantes townsites to enable the plan to be considered final by the Department of Transport.

BACKGROUND

The Shire of Dandaragan was successful in obtaining a Regional Bike Network (RBN) Local Government Grant to the value of \$12,500 to develop a Bike Network Plan for Jurien Bay and Cervantes, which was authorised as an amendment by Council in the Shire's 2014 / 2015 Budget.

The purpose of a Local Bike Plan is to prioritise network infrastructure investment required to create a functional bicycle network. Network Planning refers to the planning of cycling routes and setting of a prioritised schedule of works for a specific area, or network. It does not refer to planning or design of a specific project.

The following are part of the scope of the Local Bike Plan:

- Identification of network gaps
- Desktop review of existing network
- Infrastructure audit of existing network
- Community consultation
- Key stakeholder consultation
- Evaluation of count data

The external factors that influence the development of a bike network that are part of the scope of the project include:

- Safety considerations
- Promoting better health
- Construction standards
- Western Australian Planning Commission Policy No DC1.5 Bicycle Planning
- Local Policy
- Development of cycle tourism

The following key destinations are the focus of the plan:

- Activity and Community centres
 - Jurien Bay Civic Precinct Centre (currently under construction)
 - Jurien Bay Community Resource Centre
 - Jurien Sporting and Recreation Centre
 - Jurien Youth Centre
 - Jurien Bay Health Precinct
- Schools
 - Jurien Bay District High School
- Commercial precincts
- Development of commuter routes
 - Beachridge
 - Jurien Bay Marina
 - Jurien Bay Foreshore

The Local Bike Plan identifies the following:

- Path projects
- On-road (bike lanes) projects
- End-of-trip projects
- Implementation of a 5 year plan with an indicative amount (annually) that Council proposes to allocate to implementation (excluding grant funding). The nominal value for this in the application was \$50,000 per annum
- Maintenance schedule

A Request for Quote for the development of a Bike Network Plan for Jurien Bay and Cervantes townsites was issued in December 2014 using WALGA preferred panel suppliers. Opus International Consultants were the chosen supplier and in January 2015 were engaged to undertake the development of the plan. This plan has now been completed with the final copy received by the Shire in June.

COMMENT

Shire officers have been in contact with the Department of Transport and it is understood in order for the plan to be considered final it is required to be advertised for community consultation and also be endorsed by Council.

The plan was advertised for community comment on 14 July 2015, with comments closing Friday 14 August.

As of 14 August 2014 the Shire did not receive any responses relating to the advertised Bike Network Plan.

CONSULTATION

- Executive Manager Infrastructure
- Engineering Technical Officer
- Local Community
- Department of Transport

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

- Shire of Dandaragan Policy Number 7.4 Streetscapes and Townsites
- Western Australian Planning Commission Policy No. DC1.5 Bicycle Planning

FINANCIAL IMPLICATIONS

The Bike Network Plan proposes the implementation of a 5 year plan with an indicative amount (annually) that Council proposes to allocate to implementation (excluding grant funding). The nominal value for this in the application is \$50,000 per annum.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Strategic Community Plan 2011 – 2021

5.15.2 GOAL NUMBER TWO: Build high level of amenity and lifestyle					
OBJECTIVE 3: Develop, deliver and maintain a high quality of community infrastructure that continues to build the amenity and liveability of the communities					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G2-03-A1	Review and maintain Shire's path programme including cycleways, walkways and trails. Review cycleway plans and dual use pathway plans with aim of encouraging a healthy community/lifestyle.	Town Centre Strategy Plan	Medium	District	DSR

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Dandaragan Bike Network Plan advertised (Doc Id: 53855) **(Marked 9.2.1)**

VOTING REQUIREMENT



Simple majority

OFFICER RECOMMENDATION

That Council endorse the Bike Network Plan for Jurien Bay and Cervantes.

9.3 GOVERNANCE & ADMINISTRATION

9.3.1 COUNCIL TO CONSIDER ACCEPTING A CAPITAL GRANT FROM THE LOCAL GOVERNMENT GRANT SCHEME / ESL, BADGINGARRA BUSH FIRE BRIGADE FACILITY

Location:	Shire of Dandaragan
Applicant:	Shires of Dandaragan Community Emergency Services Coordinator.
Folder Path:	Business Classification Scheme / Grants and Subsidies / Programs / FESA
Disclosure of Interest:	None
Date:	20 July 2015
Author:	Matthew Dadd, Community Emergency Services Coordinator
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

Council to consider accepting a Local Government Grant for Capital Grant Funding of \$30,127 to complete building of the Badgingarra Bush Fire Brigade facility.

BACKGROUND

Badgingarra Bush Fire Brigade Facility has been incomplete since 2012 after Local Government Grant Scheme (LGGs) funding ran out due to the project being underfunded. Since this time the Shire of Dandaragan has been trying to obtain further funding. More recently in consultation with the Cervantes Bushfire Brigade and Badgingarra Bush Fire brigade, an application to Royalties for Regions was submitted, this was not successful.

COMMENT

An application for Capital funding for \$15,000 was submitted to LGGs in February of this year to assist with the completion of the facility, it was hoped that Royalties for Regions would provide the final \$15,000. After discussions with LGGs the capital grant application was increased to \$30,127. On 7 July 2015 the Shire received notification that the application was successful.

CONSULTATION

- Tony Nottle, Chief Executive Officer Shire of Dandaragan
- John Wheelock, AO, Department of Fire & Emergency Services
- Kim Lambkin, Regional Superintendent Department of Fire & Emergency Services
- Mr Peter Raykos, ESL / LGGs Department of Fire & Emergency Services

STATUTORY ENVIRONMENT

- Section 6.1, Local Government Act 1995.

POLICY IMPLICATIONS

Section 1.15 Shire of Dandaragan Purchasing Policy and Tender Guide.

FINANCIAL IMPLICATIONS

The Shire of Dandaragan will be responsible for the administration and acquittal of the Capital Grant.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Local Government Grants Scheme 2015 – 2016 Operating & Capital Grants (Doc Id: 54361)

(Marked 9.3.1)

VOTING REQUIREMENT


Absolute majority

OFFICER RECOMMENDATION

That Council authorise a budget amendment to receive Capital Grant funding for the purpose of fit out of the Badgingarra Bush Fire Brigade facility as follows:

- 1. recognise a non-operating grant income of \$30,127; and**
- 2. that Council recognise a building asset of \$30,127.**

9.3.2 APPLICATION OF COMMON SEAL

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Governance / Authorisations / Council Seal
Disclosure of Interest:	None
Date:	27 July 2015
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To seek Council's endorsement for the application of the Shire of Dandaragan's common seal to the following documents:

- Deed of Variation between RAC Tourism Assets Pty Ltd and the Shire of Dandaragan
- Contract for Partial Town Maintenance Services between the Badgingarra Community Association and the Shire of Dandaragan

BACKGROUND

The Shire of Dandaragan's common seal is applied in circumstances where the Shire enters into a legal agreement, lease or undertakes the disposal or acquisition of land.

Application of the seal is accompanied by the signatures of the President and Chief Executive Officer.

A register is maintained to record all occasions on which the seal is applied.

Generally, the common seal is only applied in circumstances where the Council has specifically resolved to enter into an agreement, lease or dispose of or acquire land. There are however, occasions where the seal is required to be applied urgently and Council's endorsement is sought retrospectively.

COMMENT

Not applicable

CONSULTATION

Not applicable

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Nil

VOTING REQUIREMENT

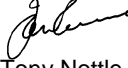

Simple majority

OFFICER RECOMMENDATION

That Council authorise the President and Chief Executive Officer to execute the relevant documentation and endorse the affixing of the Shire of Dandaragan's common seal to the following documents:

- **Deed of Variation between RAC Tourism Assets Pty Ltd and the Shire of Dandaragan**
- **Contract for Partial Town Maintenance Services between the Badgingarra Community Association and the Shire of Dandaragan**

9.3.3 JURIEN BAY AERODROME – CONDITIONS OF USE AND STANDARD OPERATING PROCEDURES

Location:	Jurien Bay Aerodrome – Reserve 35408
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Community Services / Service Provision / Airports and Landing Facilities
Disclosure of Interest:	None
Date:	7 August 2015
Author:	Ian Rennie, Deputy Chief Executive Officer
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To consider the adoption of the Conditions of Use and Standard Operating Procedures for the Jurien Bay Aerodrome.

BACKGROUND

The Jurien Bay Aerodrome is located on Reserve 35408 for which Council has a Management Order over. The Reserve was vested in Council's control in 1978.

In 2009, the then Community Emergency Services Coordinator prepared and implemented a set of Standard Operating Procedures for the Aerodrome. A set of Conditions of Use was also prepared and has been used since that time.

It was necessary for these documents to be combined and updated at the same time and this has now been completed.

COMMENT

With the Jurien Bay Aerodrome being utilised more it was felt necessary to update the Conditions of Use and Standard Operating Procedures for the Aerodrome. Usage of the Aerodrome will increase in the future.

Councillors Gibson, Bailey and Slyns assisted with the review of these documents and are satisfied with the document as distributed with this agenda.

Once Council has adopted this document, it will be distributed to the Western Australian Police, Jurien Bay Fire and Rescue, Department of Fire and Emergency Services, Department of Parks and Wildlife, Jurien Bay St Johns Ambulance Sub Centre, Royal Flying Doctor Service and users of the airstrip.

CONSULTATION

- Councillor Gibson
- Councillor Bailey
- Councillor Slyns

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Jurien Bay Aerodrome – Conditions of Use and Standard Operating Procedures (Doc Id: 23725)

(Marked 9.3.3)



VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council adopt the draft ‘Jurien Bay Aerodrome – Conditions of Use and Standard Operating Procedures’ (Doc Id: 23725) and distribute copies to the relevant government agencies and other organisations.

9.3.4 AGED FRIENDLY COMMUNITY PLAN

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Community Services / Service Provision / Aged Care Services
Disclosure of Interest:	Nil
Date:	17 August 2015
Author:	Tony O'Gorman, Club Development Officer
Signature of Author:	
Senior Officer:	Scott Clayton Executive Manager Corporate and Community Services
Signature of Senior Officer:	

PROPOSAL

That the Shire of Dandaragan endorse the Community Engagement Project Plan as proposed by consultant organisation Localise.

BACKGROUND

In March 2015, the Shire engaged consultants to undertake an audit of the Shire's facilities and infrastructure to determine areas that would need improvements to make the Shire age friendly.

The Shire of Dandaragan in conjunction with the Shire of Gingin has been successful in obtaining funding from the Department of Local Government and Communities to assist Council to prepare an Aged Friendly Community Plan that will identify the age-friendly features, barriers, and suggestions for improvement, against each of the following essential features of an age friendly community:

- outdoor spaces and building;
- transport;
- housing;
- social participation;
- respect and social inclusion;
- civic participation and employment;
- communication and information; and
- community support and health services.

Both Shires are now in the position of preparing the Project Plan (attached), part of the Plan involves setting up a reference group consisting of senior's representatives from the community including representation from the current Councillors.

COMMENT

The population of most local governments in Australia is aging. The Shire of Dandaragan shares this trend which brings with it challenges to ensure that seniors continue to participate and remain active within their community.

Communities that are actively addressing this issue are on the path to becoming "age friendly" and the Shire of Dandaragan wishes to be such a place where opportunities for health, participation and security is ensured by establishing policies,

services and structures that improve the quality of life of community members as they age.

CONSULTATION

- Localise Consultants

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

This project has been funded via a grant from the Department of Local Government and Communities.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Strategic Community Plan 2011 – 2021

5.15.5 GOAL NUMBER FIVE: Build a proactive and leading local government

OBJECTIVE 2: Well networked and community based aged care industry that attracts new residents and allows community members to age in their home communities.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Proposed Project Plan from Localise (Doc Id: 55097)
 - Flyer Aged Friendly Community Plan (Doc Id: 55099)
- (Marked 9.3.4)**

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council:

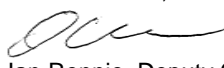

- 1. endorse the Age Friendly Community Engagement Plan;**
- and**
- 2. nominate two Councillors to participate in the Aged Friendly Community Engagement Plan Reference Group:**

Councillor _____

Councillor _____

9.4 DEVELOPMENT SERVICES

9.4.1 PLANNING APPROVAL – PROPOSED OVERSIZE OUTBUILDING (SHED) – LOT 115 OCEAN VIEW PARADE, JURIEN BAY HEIGHTS

Location: Lot 115 Ocean View Parade, Jurien Bay Heights
 Applicant: Swan Aussie Sheds on behalf of A & D Allan
 Folder Path: Development Services App / Development Application / 2015 / 501
 Disclosure of Interest: None
 Date: 5 August 2015
 Author: David Chidlow, Manager of Planning
 Signature of Author: 
 Senior Officer: Ian Rennie, Deputy Chief Executive Officer
 Signature of Senior Officer: 

PROPOSAL

The applicant seeks planning approval for an outbuilding of 300m².

BACKGROUND

The subject lot is zoned “Special Use”. The proposed shed measures 24m x 12.5m (300m²). There are no other buildings on the site.

Wall height is 4.2m and ridge height is 5.15m which complies with the Council Policy. In accord with Council Policy outbuildings with an aggregate greater than 216m² require Council approval. Council has previously approved sheds up to a maximum of 300m² in this locality.

Outbuildings

12. The following approval processes apply to the related area and height specifications for outbuildings in Rural Residential and Special Use-Rural Development zones:

External Cladding	Floor Area (In Aggregate)	Wall Height	Ridge Height	Neighbour Consultation	Determination by Council
Zincalume, White Colorbond and Off White Colorbond	Up to 12m ²	Up to 2.4m	Up to 4.2m	Not required	Not required
Non-Reflective Material	Up to 162m ²	Up to 4.0m	Up to 5.5m	Not required	Not required
	> 162m ² – 216m ²	> 4.0m – 4.2m	Up to 5.5m	Required	Only required if objections received from adjoining landowners
Non-Reflective Material Hill River Heights	Up to 120m ²	Up to 3.6m	Up to 4.5m	Not required	Not required

13. The Council shall not approve outbuildings with a floor area greater than 300 m² in aggregate.

COMMENT

Council have in the past approved outbuildings in this estate of up to 300m². The proposed outbuilding is 300m².

The proposed outbuilding complies with all other requirements of the policy.

One submission was received from a neighbour requesting that the location of the shed be moved so as not to interfere with any views when they build their dwelling. The neighbours do not have any current plans to construct. It is noted that views are not generally protected or owned under planning legislation.

It is the Officer recommendation the proposal is supported.

CONSULTATION

Notice of the proposed development was advertised to adjoining and potentially impacted neighbouring landowners. The advertising period was from 24 July 2015 and closed on the 14 August 2015. One letter of no objection was received and one letter of no objection to the size of the shed however, requested that the location of the shed be moved so as not to restrict any views when the neighbour builds their dwelling.

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7

POLICY IMPLICATIONS

- Local Planning Policy 8.4 - Outbuildings and Temporary Accommodation in Rural Residential and Special Use-Rural Development Zones Policy

FINANCIAL IMPLICATIONS

The applicant has paid a standard planning application fee of \$147.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Location Plan (Doc Id: 55706)
- Plans (Doc Id: 55707)

(Marked 9.4.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council grant planning approval for the proposed outbuilding in accordance with the attached approved plans date stamped 22 July 2015 on Lot 115 Ocean View Parade, Jurien Bay Heights subject to:

1. all development shall be in accordance with the attached plans date stamped 22 July 2015 subject to any modifications required as a consequence of any conditions of this approval and shall not be altered without the prior written approval of the local government;
2. the Manager of Planning may issue planning approval for an amended site plan at the request of the applicant after discussions with the potentially impacted neighbour subject to compliance with the Guidelines;
3. the roof and wall material being of non-reflective nature and colour consistent with surrounding vegetation and / or predominant colours of the individual site;
4. the outbuilding not to be used for habitable purposes unless separate time limited approval has been granted for temporary accommodation in accordance with any Council Policy;
5. the outbuilding not to be used for any commercial activity; and
6. any proposed apparatus for wastewater disposal be installed so that the leach drains are a minimum of 100m from a natural permanent watercourse, water body or existing drain and that the base of the leach drains be a minimum 2m above the highest known water table or an approved aerobic treatment unit be installed.

ADVICE NOTES:

- Note 1:** The applicant be advised this is planning approval only and not a building permit. A building permit must be obtained for this development.
- Note 2:** If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.
- Note 3:** Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 4:** The applicant be advised that “should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

**The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845”**

9.4.2 APPLICATION FOR PLANNING APPROVAL – MOTEL – LOT 103 CNR MURRAY AND SANDPIPER STREET, JURIE BAY

Location: Lot 103 Cnr Murray and Sandpiper Street, Jurien Bay


Applicant: Trend Developments Pty Ltd

File Ref: Development Service Apps / Development Application / 2015 / 49


Disclosure of Interest: None

Date: 11 August 2015

Author: David Chidlow, Manager of Planning

Signature of Author: 

Senior Officer: Ian Rennie, Deputy Chief Executive Officer

Signature of Senior Officer: 

PROPOSAL

The Council is in receipt of application for planning approval for a two storey motel development on Lot 103 Cnr Murray and Sandpiper Street, Jurien Bay.

BACKGROUND

Applicant proposes to construct a two storey 31 room brick motel development on the subject lot.

Under the zoning table in Local Planning Scheme Number 7 the use "Motel" is a "P" Permitted use in the Commercial Zone.

The following note in the Scheme provides advice on the determination by Council of a "P" use.

Note: 2. The local government will not refuse a 'P' use because of the unsuitability of the use for the zone but may impose conditions on the use of the land to comply with any relevant development standards or requirements of the Scheme, and may refuse or impose conditions on any development of the land.

Local Planning Scheme No 7

Table 2 and Table B below set out the Scheme and Policy requirements for setback, plot ratio, landscaping and car parking and proposed variations. These matters are discussed in the comment section of the report.

Table 2: Site and Development Requirements Table

Use	Min Boundary Setbacks			Maximum Plot Ratio	Minimum Landscape Area %	Car parking
	Front	Rear Average	Sides			
Motel	9.0m	7.5m	3m per storey	1.0	30	Superseded by policy
Provided	1.0m	20.31m	1.5m	0.83	15.4%	See Below

Local Planning Policy 8.7 – Car Parking

Table B - Minimum Parking Requirements

LAND USE	CAR BAYS
Motel	1 bay for each unit plus 3 bays for 25 m ² of service area

Number of Units = 31

Service area = 52.5m² (rounded to 50 m²)

Required bays = 31 + 6 (37 total)

Number of bays provided = 31 (includes one disabled bay)

Applicant proposes to construct an additional 15 parking bays (includes one disabled bay) on the verge along Sandpiper Street, subject to Council approval.

Local Planning Policy 8.7 – Car Parking:

- 3.1 *Where a person who applies for planning approval is required to provide car parking spaces in accordance with the Local Planning Scheme that person may pay cash in lieu of the provision of car parking spaces providing the Local government so agrees and is satisfied that adequate parking is available or can be constructed in close proximity to a proposed development;*
- 3.10 *Where offsite bays are proposed to be located within the road reserve adjoining or within 300 metres of the property, the developer is to pay the local government:*
- (a) *The land value component for each car bay, as determined in accordance with statement 3.6 and based on an area of 27.5 m² per car bay inclusive of manoeuvring area, but excluding standard crossovers, and*
 - (b) *The estimated construction cost as determined in accordance with statement 3.7, unless the applicant accepts responsibility to construct the said bays to the local government's parking and engineering specifications.*

Density - Local Planning Tourism Strategy 4.1.1.1

The Taskforce Report recommends against the use of the R-Codes to guide and determine matters such as density in tourism developments. It is considered that as the R-Codes are aimed at

residential development, and a different level of amenity is to be expected in tourism developments (for example less private open space), these standards are inappropriate. Further, the density provisions of the R-Codes are used to control the maximum number of dwellings on a site however, tourist accommodation development is fundamentally about achieving a sustainable business which often means that a minimum number of keys/rooms are necessary.

COMMENT

Density

Council has in the past set a density of R40 for tourist accommodation developments. The Tourism Strategy argues against the use of R codes density in non-residential areas as it is designed for long term rather than short stay accommodation. The Scheme controls the bulk and scale of development in the commercial and industrial zones by the use of the Plot Ratio. This is defined as;

The ratio of the gross area (all levels) of buildings on a development site to the area of land in the site boundaries.

The proposed motel plot ratio of 0.83 meets the maximum plot ratio of 1.0 requirement of the Scheme.

Setbacks

The applicant is seeking a variation to the setbacks to match the approved developments along Sandpiper Street.

The existing and proposed setbacks for development along Sandpiper Street is a nil setback. This was part of the development design for these smaller lots in the LandCorp Subdivision. The proposed motel is not in this development area. However, it does adjoin these lots and there will be consistency in setbacks at the proposed reduced setback. The alternate less desirable option is for the proposed development to be in the middle of the lot with carpark fronting Sandpiper Street. In addition, the carpark will be shielded by any future development on the adjoining lot 104 Murray Street.

The proposed reduced setbacks will minimise the visual impact of car parking spaces dominating the streetscape.

Parking

There is sufficient parking to provide for the number of accommodation units (31) at the rate of 1 bay per unit. However, the parking policy also requires parking for service areas and staff. This requires an additional 6 bays for estimated service area of 52.5 m² rounded to 50 m².

The applicant is proposing to construct public parking (an additional 15 public bays) at their expense along the Sandpiper Street frontage to match the existing parking arrangements provided along Sandpiper

During the consultation, it was noted that the proposed disabled bay cuts into the line of sight of the truncation and is not desirable from a traffic visibility view and may result in one less verge parking bay.

Access into and out of the bays should match and be provided with only one crossover at the southern end of the carpark only.

The Parking Policy and Scheme set out the requirements for cash in lieu where additional parking is required (6 bays). At the rate of cost of construction \$5,000 per bay and valuation of land at \$10,554 per bay this equates to a sum of \$93,324.

The Policy permits the applicant to pay only the land value where the applicant is to construct the bays to Shire specifications at their own cost, as proposed. This brings the cash in lieu component down to \$63,325 (land value only).

The applicant has offered to construct at their own cost an additional 9 bays (excluding the 6 bays as cash in lieu). The construction cost of these 9 bays is estimated at \$45,000. If one bay is removed for the truncation, this becomes 8 bays estimated construction cost \$40,000.

Subject to Council approval, advice from our lawyers is that the applicant is required to pay the land value only for the 6 bays and may construct the bays to Council's specifications instead of paying for the construction costs.

Further advice from our lawyers is that the construction cost of the 9 bays not required as cash in lieu cannot be used to offset the cash in lieu requirement of the 6 required bays.

Concern was raised about the location of the crossover to the on street parking along Sandpiper Street. Ideally the crossover access for this parking should be located as far as possible from the intersection of Sandpiper and Murray Street intersection to avoid any traffic issues and using the existing crossover.

Footpath

It has been a standard condition of approval for developments along Sandpiper Street to provide a 2m footpath at the expense of developers. There is an existing footpath along the edge of the road along Sandpiper. The additional footpath will be located adjoining the development boundary and will provide pedestrian

access from the car park directly to the reception. This will maintain consistency with the footpath layout along Sandpiper Street in front of the Bendigo Bank and future development proposals and physically separate vehicles from the motel fencing.

It is logical to extend this footpath as has and will be required for developers along Sandpiper Street.

Landscaping

The Scheme requires a minimum of 30% of the site to be landscaped. A total of 15.4% is provided on the lot. There is merit in requiring the developer to provide the remaining 14.6 % landscaping to the verge area with an agreement to maintain.

The LandCorp lots along Sandpiper Street have previously been granted dispensations for landscaping due to the small lot sizes and the requirement to provide fixed planter boxes across the frontage of the development to assist in the aesthetic presentation from the road.

There is benefit in having both internal as well as external landscaping to the streetscape and to match this standard condition along Sandpiper Street.

Building

Some design issues raised during the consultation process that can be modified without substantially changing the planning approval, but can be included in the building licence include;

- Extending alfresco wall barriers out to fence for privacy of bottom storey units.
- Entry area to tea room does not show any roof above.
- Bin area and some landscaping may require modification to enable sufficient manoeuvring space when parking.
- Steps on the Verge along Sandpiper Street are not supported.
- The plan does not appear to show the correct north point and there may be some tunnelling effect in the walkways from prevailing sea breezes.

CONSULTATION

The proposal was advertised to surrounding landowners (within approximately 250m radius) and to the below government agencies from 21 July to 7 August 2015.

Four submissions from adjoining landowners were received; there were no objections to the proposed development.

Submissions were received from the following government agencies:

- Department of Fire and Emergency Services
- Telstra – Forecasting and Area Planning
- Western Power
- Department of Water
- Water Corporation

There was a concern raised by the Water Corporation on the suitability of the water supply network. This has been resolved with the developer.

The proposal was also circulated internally for comment to the Deputy Chief Executive Officer, Manager Building Services and the Executive Manage Infrastructure.

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7

POLICY IMPLICATIONS

- Local Planning Policy 8.7 – Car Parking

FINANCIAL IMPLICATIONS

The applicant has paid a planning application fee of \$4,270.

STRATEGIC IMPLICATIONS

- Local Planning Tourism Strategy

ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Location plan (Doc Id: 55708)
- Aerial Image (Doc Id: 55709)
- Floor Plans (Doc Id: 55710)
- Elevations (Doc Id: 55711)

(Marked 9.4.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council grant planning approval for a motel development on Lot 103 Cnr Murray and Sandpiper Street, Jurien Bay subject to the following Conditions;

- 1. This approval is valid for a period of three years. If the development has not substantially commenced within this period the approval will lapse.**
- 2. All development shall be in accordance with the attached approved plans dated 18 July 2015 and subject to any modifications required as a consequence of any conditions of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.**

3. The plans shall be revised and submitted for endorsement by the local government prior to or at the time of lodging an application for a Building Licence showing:
 - a) No steps on the Road Reserve along Sandpiper Street;
 - b) Lower Floor alfresco areas privacy separation.
 - c) All parking bays adjacent to physical structure such as bin area to demonstrate sufficient manoeuvring area.
 - d) The removal of the Disabled parking bay proposed in the Sandpiper Street Road Reserve truncation line and the reallocation of one of the standard proposed bays as a disabled parking bay in accordance with the Parking Standards Australia.
4. Additional information shall be submitted to the local government prior to or at the time of lodging an application for a Building Licence:
 - a) A schedule of external finishes and colours shall be submitted to the local government for endorsement prior to the issue of a building licence;
 - b) Written confirmation on the fencing style and colour/s to be endorsed by the local government;
 - c) A landscape master plan and list of plant species (including planter boxes) for internal and external landscaping shall be submitted and to be endorsed by the Chief Executive Officer or his designated representative prior to commencement of landscape planting for the approved development.
5. Construction of a 2.0m wide footpath in accordance with A.S. 3727-1993 of 100mm thick unreinforced concrete along the Sandpiper Street property frontage, and parallel to the property alignment, at the cost of the developer.
6. Provision of thirty one (31) parking bays on-site constructed to a sealed, drained and line marked standard to the satisfaction of the Chief Executive Officer or his designated representative.
7. Provision of fourteen (14) parking bays on the Sandpiper Street road verge to match the existing parking bays outside the Bendigo Bank site constructed to a sealed, drained and line marked standard to the satisfaction of the Chief Executive Officer or his designated representative
8. All internal access roads, driveways, parking and service bays shall be constructed to an impervious sealed, kerbed, drained and line marked standard to the specifications of the Shire of Dandaragan.
9. Any vehicle crossovers are to be designed, constructed and drained to the satisfaction of the Chief Executive Officer or his designated representative prior to occupation of the approved development.
10. All staff, resident, guest and visitor parking bays shall be appropriately marked and/or signposted to the

- satisfaction of the Chief Executive Officer or his designated representative.
11. The payment of cash in lieu for a shortfall in the car parking to the local government in accordance with the following requirements;
 - a) The land value component for each car bay, as determined in accordance with statement 3.6 of the Parking Policy and based on an area of 27.5 m² per car bay inclusive of manoeuvring area, but excluding standard crossovers, and
 - b) The estimated construction cost as determined in accordance with statement 3.7 of the Parking Policy, unless the applicant accepts responsibility to construct the said bays to the local government's parking and engineering specifications.
 - c) Reimbursement for the costs incurred by the local government in engaging a licensed valuer and engineer, if applicable; and
 - d) All payments being made to the local government prior to first occupation of the commercial building or by alternative arrangement as agreed to by the Chief Executive Officer.
 12. All landscaping within the site and along the Sandpiper Street and Murray Street Road Reserves shall be implemented and maintained to a high standard by the proponent in accordance with the approved Landscape Master Plan and the list of plant species as endorsed by the Chief Executive Officer or his designated representative.
 13. All proposed / endorsed landscaping works are to be completely installed prior to the occupation or use of any building in accordance with this planning approval. In certain circumstances (such as those brought about by adverse seasonal conditions, for example) such works (or their final completion) may be allowed to be deferred for up to a maximum six months.
 14. Such a deferral must be requested in writing and any approval thereto would be conditional upon a bond of 100% of the estimated cost of the proposed / endorsed landscaping works being deposited by the proponent, and held in trust by Council, until such time as the required works are installed and / or finalised.
 15. Should such required works not be installed and / or finalised by the end of the agreed (maximum six month) deferral period, Council reserves the right to undertake the necessary works immediately thereafter, with all and any attendant costs being charged to the proponent through a deduction from the deposited bond.
 16. The endorsed landscape plan for the development will be required to contain an implementation program inclusive

- of cost sharing arrangements for areas to be landscaped outside of the property.
17. Roof downpipes must not openly discharge onto the ground or paved surface. All downpipes must discharge into a suitable piped storm-water drainage system;
 18. No site earthworks or development shall occur that will cause additional runoff of stormwater to adjacent properties.
 19. All plumbing pipes shall be ducted within the walls of the building;
 20. Prior to commencing any clearing or earthworks onsite, the proponent must submit and have approved a dust management plan in accordance with Shire policy 7.9 Dust management requirements for development works within the Shire of Dandaragan.
 21. Directional and other signage to international standards shall be installed around the facility to the satisfaction of the local government. All external signage and entry statements are the subject to a further application to the local government for approval and must comply with the Local Planning Policy 8.6 – Advertising Devices.
 22. Any external lighting proposed on the subject property must be installed as to not have a detrimental impact upon traffic in the vicinity or upon the general amenity of neighbouring properties.

Advice:

1. With reference to drainage conditions, all stormwater drainage shall be designed and constructed at the applicant's cost and in accordance with the requirements of local government and the current Australian Rainfall and Run-off Manual. Stormwater retention of run-off from roof and or other paved/impervious areas shall be provided on site. The design is to ensure the discharge of stormwater from the developed site is so as to restrict discharge to that which existed prior to development. Design overflow from soak wells and site drainage shall ensure no discharge onto or through adjoining properties. Details on the site specific design of control and disposal of stormwater from the site are to be submitted with the preparation of a building application.
2. A grant of planning consent is not a building permit. A building permit must also be obtained for this development;
3. This approval shall expire if the development hereby approved has not been substantially commenced within three years of the date hereof - or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by Council. Any extension of approval that may be granted would be for a maximum 12 months and also subject to the receipt of a 'renewal fee' in

accordance with the 'Planning Services Fees and Charges Schedule' adopted each year by Council.

4. The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

**The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845"**

9.5 COUNCILLOR INFORMATION BULLETIN

9.5.1 SHIRE OF DANDARAGAN – JULY 2015 COUNCIL STATUS REPORT

Document ID: 55805

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 23 July 2015. **(Marked 9.5.1)**

9.5.2 SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – AUGUST 2015

Document ID: 55690

Attached to the agenda is a copy of the Shire of Dandaragan's Executive Manager Infrastructure Report for August 2015. **(Marked 9.5.2)**

9.5.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – JULY 2015

Document ID: 54890

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for July 2015. **(Marked 9.5.3)**

9.5.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – JULY 2015

Document ID: 54349

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for July 2015. **(Marked 9.5.4)**

9.5.5 MEDIA RELEASE – SPORT TO ENGAGE AT RISK YOUTH – HON MIA DAVIES MLA

Document ID:

"Applications have opened for grants to engage 'at risk' young people in sport and recreation activities.

Administered by the Department of Sport and Recreation, the Youth Engagement Scheme targets youth aged eight to 18 years who live in lower socio-economic areas in metropolitan and regional locations.

Designed to support local governments and not-for-profit organisations in delivering programs to targeted local youth, grants for engaging projects up to \$40,000 will be considered.

Sport and Recreation Minister Mia Davies said the projects should enable these young people to connect with their communities via a range of sport and recreation activities."

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.5)**

9.5.6 DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – COMPULSORY MICROCHIPPING FOR ALL DOGS AS OF 1 NOVEMBER 2015

Document ID: 51749

“Local governments are reminded that from 1 November 2015 it is compulsory for all dogs to be microchipped.

Amendments to the Dog Act 1976 made in November 2013 provided that from 1 November 2015 the owner of a dog that has reached three months of age must ensure that the dog is microchipped.

A dog is exempt from microchipping requirement if a veterinarian issues a certificate stating that the implantation of a microchip may adversely affect the health and welfare of the dog. The certificate cannot apply in respect of a dog that is under 3 months of age.”

9.5.7 MIKE KENNY – BADGINGARRA WASTE FACILITY

Document ID: 53862

“I wish to congratulate Council on the proposal to dispose of non-toxic waste at the Badgingarra Waste Facility. The move is a proactive approach by Council to benefit from Shire assets in whatever form they may take.

If the income derived from this venture is to be directed towards putting the Badgingarra Research Station in the control of the Shire, the benefits will be significant. The area available on the property for landfill is in an ideal location and the securing of the developed land will be a long term Shire asset.

I hope your proposal will be viewed dispassionately and obtains widespread approval.”

9.5.8 MINISTER FOR WATER; SPORT AND RECREATION; FORESTRY – COMMUNITY SPORTING AND RECREATION FACILITIES FUND (CSRFF) GRANT REFERENCE: WBELT C08190 / WB2015 / 8

Document ID: 54313

“Thank you for your application for funding support through CSRFF to assist with the replacement of an eight rink synthetic surface at Cervantes Bowling Club.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.8)**

9.5.9 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 27

Document ID: 54325

Inside this issue:

- Funding Cuts Financial Counselling Services
- \$10,000 Grants Available for Local Communities
- Reminder: Changing Places EOI Process Deadline
- Australian Centre of Excellence for Local Government (ACELG) Resources
- Invitation to Comment: Structure of WALGA Environmental Services Preferred Supplier Panel
- AGM and Breakfast – ALGWA (WA)

- Training
- NAMN Forum – Bushfire Risk and Biodiversity Management
- Healthy Hearts Presentation – Heart Foundation

9.5.10 ILUKA – CATABY MINERAL SANDS PROJECT UPDATE – JULY 2015

Document ID:

“Iluka Resources’ proposed Cataby mineral sands mine is approximately 150km north of Perth in Western Australia. The Cataby deposit contains a significant mineral sands resource that is about 18 kilometres in length. The Cataby resource has an anticipated initial mine life of seven years. Iluka has planned to mine the pits progressively using dry mining techniques. Rehabilitation activities will also begin during mining and continue for several years after mining ceases.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.10)**

9.5.11 HON MIA DAVIES MLA – JURIEN BAY WASTEWATER UPGRADE CATERS FOR GROWTH – FRIDAY 24 JULY 2015

Document ID:

“Water Minister Mia Davies today announced completion of a \$2.8 million upgrade of the Jurien Bay Wastewater Treatment Plant to meet the growing needs of the popular tourist destination.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.11)**

9.5.12 CERVANTES BRANCH CWA OF WA INC – JURIEN MEDICAL CENTRE

Document ID: 54509

“At the July meeting of the above branch concern was expressed at the constant change-over of Doctors at the Jurien Medical Centre.

Of most concern was the fact that patients with on-going medical conditions could not have the rapport with a Doctor that may be there for a matter of a week or more.

We appreciate that attracting Doctors to Country Medical Practices is a problem throughout the state, and that no doubt Jurien Bay is no different in that regard.

As a branch we would however, appreciate being kept up to date in regard to the ongoing progress in matter of appointing a long term Medical Practitioner, so that we can keep our families in the community rather than having to move to seek more stable health care.”

9.5.13 WALGA – MUNICIPAL WASTE ADVISORY COUNCIL INFORMATION BULLETIN – ISSUE 216

Document ID:

Inside this issue:

- E-waste overhaul continues
- Trolley follies
- KABC nominations
- Infinity awards open
- Product party

9.5.14 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – 2015 LOCAL ROADS AND TRANSPORT CONGRESS

Document ID: 54649

The 2015 Local Roads and Transport Congress is being held in Ballarat, Victoria from 17-19 November.

The Roads Congresses have historically built a reputation for influencing significant change, with this year's likely to be the last before the expected 2016 Federal Election.

More information is on hand.

9.5.15 THE FUEL TAX CREDITS COALITION – POWERING REGIONAL AUSTRALIA: THE CASE FOR FUEL TAX CREDITS

Document ID: 54650

The Fuel Tax Credits Coalition is an alliance of representative bodies drawn from a diverse range of industries including agriculture, fishing, forestry, maritime, tourism and resources.

On hand is a copy of the Fuel Tax Credits Coalition's Powering Regional Australia: The Case for Fuel Tax Credits.

9.5.16 SOUTH WEST NATIVE TITLE SETTLEMENT FACT SHEETS – JULY 2015

Document ID: 54433

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.16)**

9.5.17 WALGA – ENVIRO NEWS – ISSUE 4

Document ID: 54475

Inside this issue:

- City of Cockburn Opens Free Charging Stations for Electric Vehicles
- City of Perth – Point Fraser Dye Tracer Study
- Cockburn Chooses Geothermal for New Centre
- NAMN Forum – Bushfire Risk and Biodiversity Management
- New Storage Battery 'Game Changer' for Renewable Energy
- Invitation to Comment: Structure of WALGA Environmental Services Preferred Supplier Panel
- Biodiversity Education Through our Amazing Frogs

9.5.18 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 28

Document ID:

Inside this issue:

- Draft Legislation on Government Grants and Payments
- Policy Options to Increase Elected Member Training Participation Discussion Paper – Feedback Sought
- Fleet Officers Day Breakfast – Thursday 6 August
- Local Government Officers Day Breakfast – Friday 7 August
- Human Resources Seminar for Local Government Officers
- Remote Airstrip Upgrade Funding Component – Round Three Training
- What's on for Local Government

9.5.19 WALGA – AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – COMMUNITY INFRASTRUCTURE IDEAS REGISTER – SCOPING THE NEED

Document ID: 54402

The Australian Local Government Association (ALGA) is developing a new 'ideas register' of proposed community infrastructure renewal projects.

"We need your help by adding projects from your council to the register. Projects may include upgrades, replacement and maintenance works. To participate, please complete the form available at:

http://alga.asn.au/tecms/forms/community_infrastructure_ideas/registeration.aspx"

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.19)**

9.5.20 WEST KOOJAN-GILLINGARRA – LAND CONSERVATION DISTRICT – MINUTES OF THE MEETING HELD 2 JUNE 2015

Document ID: 54600

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.20)**

9.5.21 AUSTRALIA DAY WA – MEMBERSHIP RENEWAL 2015-2016

Document ID: 54601

"On behalf of the Australia Day WA I would like to thank you for your support during 2014 – 2015 through your membership of our organisation.

For us Australia Day is every day and your membership allows us to promote a diverse range of programs and events, encouraging all cultures and communities to participate and celebrate with pride on Australia Day and throughout the year."

9.5.22 NEWSLETTER – CITY OF FREMANTLE – FROM THE MAYOR OF FREMANTLE

Document ID: 54651

Attached to the agenda is a copy of the above mentioned newsletter. **(Marked 9.5.22)**

9.5.23 WESTERN AUSTRALIAN PLANNING COMMISSION – RESIDENTIAL DESIGN CODES AMENDMENT – NOTIFICATION OF FINAL APPROVAL

Document ID: 54707

“Please be advised that amendments to State Planning Policy 3.1 – Residential Design Codes (R-Codes) were approved by Her Excellency, the Governor on 7 July 2015.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.23)**

9.5.24 WALGA – STATE ROAD FUNDS TO LOCAL GOVERNMENT AGREEMENT POWERPOINT

Document ID:

Attached to the agenda is a printout of the above mentioned powerpoint. **(Marked 9.5.24)**

9.5.25 DEPARTMENT OF COMMERCE – REGIONAL TELECOMMUNICATIONS PROJECT – SHIRE OF DANDARAGAN

Document ID: 54858

“On 15 December 2014, the Western Australian Cabinet approved a Royalties for Regions allocation of \$45 million to the Department of Commerce for the Regional Telecommunications Project.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.25)**

9.5.26 AUSTRALIA DAY COUNCIL OF SOUTH AUSTRALIA – THE AWARD FOR MUSLIM & NON-MUSLIM UNDERSTANDING CLOSES FRIDAY 18 SEPTEMBER

Document ID: 54857

The Award for Muslim & non-Muslim Understanding recognises the efforts of individuals and organisations, with any or no religious affiliation, that have done the most to improve understanding between Muslims and non-Muslims in Australia. The Award is a means of celebrating those members of the community who have done the most to improve understanding between Muslims and non-Muslims in Australia.

Nominations are opening soon and nominations forms are on hand.

9.5.27 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 29

Document ID: 54873

Inside this issue:

- More FAGs Resolutions Needed
- Vacancies on Boards and Committees
- Last Chance to Participate: The Future of Australia’s Federation
- Building Safe Communities for Women and their Children Initiative
- 2015 WA Local Government Convention
- Banners in the Terrace Competition 2015

- Training
- Dr Ken Michael Gold Medal Lecture

9.5.28 DEPARTMENT OF INFRASTRUCTURE AND REGIONAL DEVELOPMENT – 2013-14 LOCAL GOVERNMENT NATIONAL REPORT

Document ID: 54744

The 2013-14 Local Government National Report was presented for tabling in the Parliament of Australia on 21 July 2015. The report details the distribution of funding under the Australian Government Financial Assistance Grant Programme to local government in 2013-14 and provides an overview of initiatives that improve the efficiency and effectiveness of local government services to the community.

The Report is available on the Department of Infrastructure and Regional Development's website at:

<http://regional.gov.au/local/publications/reports/index.aspx>

9.5.29 DEPARTMENT OF SPORT AND RECREATION – LOTTERYWEST TRAILS GRANTS NOW OPEN YEAR-ROUND

Document ID:

Not for profit organisations and Local Government Authorities can apply for a Lotterywest Trails grant any time! There isn't a 'grant round' system any more.

Please go to <http://www.dsr.wa.gov.au/> and follow the steps to apply.

9.5.30 WALGA – MUNICIPAL WASTE ADVISORY COUNCIL – INFORMATION BULLETIN – ISSUE 217

Document ID:

Inside this issue:

- Upcoming DER Regulation
- TV and Computer Consultation Session
- MWAC Strategises with Survey
- Funding Opportunity
- Voluntary Protocol for Fund Return
- Taking a stand on roadside litter
- Illegal dumping social research
- Put plastic back on the list

9.5.31 CERVANTES RATEPAYERS & PROGRESS ASSOCIATION INC – SHADE SHELTER CERVANTES CATALONIA STREET PLAYGROUND

Document ID: 55551

"The Cervantes Ratepayers & Progress Association are very keen to get a suitable shade shelter over the main structure of the above playground. Members have viewed many structures in their efforts to come up with a possible suitable plan."

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.31)**

9.5.32 CERVANTES RATEPAYERS & PROGRESS ASSOCIATION INC – PINNACLE EXPRESS PLEDGE OF \$5,000 TO THE CERVANTES CCRC BUILDING PROJECT

Document ID: 55550

“The Pinnacle Express local newspaper is a subsidiary branch of the Cervantes Ratepayers and Progress Association and as such is obliged to advise the Association of any proposed major expenditure and have such expenditure approved.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.32)**

9.5.33 MAIN ROADS WESTERN AUSTRALIA – REQUEST FOR APPROVAL TO TRIM STREET TREES AFFECTING ESLS

Document ID: 55548

“Main Roads Western Australia has embarked on a program to install Electronic Speed Limit Signs (ESLS) at all speed reduced school zones in Western Australia by June 2017. There are approximately 2000 ESLS in place across WA at present and by June 2017 the number will have grown to approximately 5000 signs.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.33)**

9.5.34 CERVANTES ACTION GROUP – FRACKING

Document ID: 55546

“Citing the massive and ever-accumulating body of evidence establishing the public health threat and environmental perils of fracking Council can no longer refute or dismiss the preponderance of unchallengeable documented facts and witness testimony. Further attempts to ignore this ‘clear and present danger’ will therefore constitute criminal negligence.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.34)**

9.5.35 COMMONWEALTH MARINE RESERVES REVIEW UPDATE – CO-CHAIRS UPDATE 6 AUGUST 2015

Document ID: 55383

Inside this issue

- An update from the road
- What we have heard so far
- Addressing misinformation
- Completion of the review

9.5.36 MELISSA PRICE MP – FEDERAL MEMBER FOR DURACK – NATIONAL STRONGER REGIONS FUND PROGRAMME

Document ID: 55372

Attached is a copy of Melissa Price's letter to the Minister of Infrastructure and Regional Development in support of the Shire of Dandaragan's application for funding available through the National Stronger Regions Fund Program (Round Two) for an extension to the Cervantes Multipurpose Facility. **(Marked 9.5.36)**

9.5.37 CITY OF SOUTH PERTH – CITY OF PERTH BILL 2015

Document ID: 55086

"As you may be aware, in late 2014, an Advisory Committee comprising the Department of Local Government and Communities, and the Cities of Perth and Vincent was established and tasked with the development of a City of Perth Act. A City of Perth Bill was drafted by the Committee as part of the overall metropolitan local government reform program."

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.37)**

9.5.38 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 30

Document ID: 55435

Inside this issue:

- WALGA Deputy President Elected
- Primary School Takes Out Top Banner Award
- ALGWA WA President Elected
- WA Local Government Convention
- Vacancies on Boards and Committees

9.5.39 DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – LOCAL GOVERNMENT ELECTIONS 2015 – BULLETIN 2

Document ID: 55389

"The Department of Local Government and Communities (DLGC) is providing local governments with a regular series of information bulletins in the lead up to the ordinary local government elections in October 2015. Elections Bulletin 2 is attached." **(Marked 9.5.39)**

9.5.40 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION WA – MEDIA RELEASE – NEW PRESIDENT

Document ID: 55390

"City of Perth Councillor Janet Davidson OAM JP has been elected as President of the Australian Local Government Women's Association WA Branch (ALGWA WA)."

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.40)**

9.5.41 WALGA MEDIA RELEASE – STATE AGENDA QUESTIONED ON RATES OVERSIGHT

Document ID: 55401

"Claims Council require financial oversight or rates caps from a third party to achieve transparency and improve rating processes are unnecessary and unhelpful."

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.41)**

9.5.42 HON LIZ HARVEY MLA – MEDIA STATEMENT – ‘ARE YOU READY’ FUNDING TO WESTERN AUSTRALIA FOR BUSHFIRE PREVENTION PROJECTS

Document ID:

“Commonwealth Justice Minister Michael Keenan has announced \$904,000 in funding over three years to help reduce the bushfire risk in Western Australia, as part of the Commonwealth’s National Bushfire Mitigation Program.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.42)**

9.5.43 WALGA – ANNUAL GENERAL MEETING – MINUTES OF 5 AUGUST 2015 MEETING

Document ID: 55586

Attached to the agenda is a copy of the above mentioned Minutes. **(Marked 9.5.43)**

9.5.44 MEDIA RELEASE – VINCE CATANIA MLA – MEMBER FOR NORTH WEST CENTRAL – CATANIA URGES NATIONALS WA TO MODERNISE STATE AGREEMENTS

Document ID: 55568

“Member for North West Central, Vince Catania has urged the WA National Party, as part of their 2017 election platform to pass the motion:-

‘That this State Convention of The Nationals WA calls on the State Government to modernise all State Agreements, including those involving BHP Billiton and Rio Tinto, to reflect modern needs and ensure that all companies involved in the resources sector have updated obligations that reflect 21st century requirements.’”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.5.44)**

9.5.45 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 31

Document ID: 55715

Inside this issue:

- Regional Venues Improvement Fund - Applications Now Open
- Upcoming DER Regulation
- WA Local Government Convention Photos
- New EPA Referral Form
- ROMAN II Data Management Service
- National Television and Computer Recycling Scheme Update
- Call for Nominations - 2016 Local Government Road Safety Awards
- Training

9.5.46 AUSTRALIAN MARINE DEBRIS INITIATIVE - WEST AUSTRALIAN BEACH CLEAN UP - OCTOBER 10 & 11

Document ID:

The 11th annual West Australian Beach Clean Up will be held over the weekend of 10 & 11 October 2015. Register a beach any time over this weekend to be involved. For more information contact Renee at renee@tangaroablue.org or mobile 0437 511 620.

9.5.47 REPORT ON SPECIAL STATE COUNCIL MEETING OF THE 5 AUGUST 2015 - CR SHORT

Document ID: 55796

Attached to the agenda is a copy of the abovementioned report by Councillor Lawrie Short. (**Marked 9.5.47**)

9.5.48 REPORT ON THE WHEATBELT HEALTH MOU MEETING - CR SHORT

Document ID: 55803

Attached to the agenda is a copy of the abovementioned report by Councillor Lawrie Short. (**Marked 9.5.48**)

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

Section 5.23 of the Local Government Act 1995 stipulates that all Council Meetings are generally open to the public. Section 5.23 goes on to identify specific situations in which the Council or committee may close to members of the public the meeting, or part of the meeting.

In situations where it is deemed that a meeting or part of a meeting must be closed to the public, Section 5.23 (3) states “A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.”

For a decision to be recorded in the minute a formal motion must be passed by Simple majority clearly stating the reason for the closure in accordance with Section 5.23 of the Local Government Act 1995.

Local Government Act 1995

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees;**
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —**
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or**
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;**
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 27 AUGUST 2015

- (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

Local Government (Administration) Regulations 1996

4A. Meeting, or part of meeting, may be closed to public — s. 5.23(2)(h)

The determination by the local government of a price for the sale or purchase of property by the local government, and the discussion of such a matter, are matters prescribed for the purposes of section 5.23(2)(h).


11.1 GOVERNANCE & ADMINISTRATION

OFFICER RECOMMENDATION

That the meeting be closed to members of the public at __:__pm in accordance with Section 5.23 (2) (a), (e) (ii) & (iii) of the Local Government Act 1995 and Regulation 4A of the Local Government (Administration) Regulations 1996 to allow Council to discuss:


- **Item 11.1.1 'Lease of the Jurien Bay Caravan Park';**
- **Item 11.1.2 'Badgingarra Commercial Waste Disposal'; and**
- **Item 11.1.3 'Sale of Lot 3 Dandaragan Road, Dandaragan by Private Treaty'.**

11.1.1 LEASE OF THE JURIEB BAY CARAVAN PARK

Location:	Reserve 27406, Lot 271 Roberts Street, Jurien Bay
Applicant:	Bluetree Holdings P/L - Jurien Bay Tourist Park (John and Danuta Layman)
Folder Path:	Business Classification Scheme / Council Properties / Leasing Out / Caravan Parks
Disclosure of Interest:	Nil
Date:	22 July 2015
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	


The report has been abridged due to the confidential nature of the content that is contained within this report.

11.1.2 BADGINGARRA COMMERCIAL WASTE DISPOSAL

Location:	Reserve 35128 North West Road, Badgingarra
Applicant:	Peter Margetic – Margetic Pty Ltd
Folder Path:	Business Classification Scheme / Governance / Government Relation / Local and Region Liaison
Disclosure of Interest:	Nil
Date:	10 August 2015
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

The report has been abridged due to the confidential nature of the content that is contained within this report.

11.1.3 SALE OF LOT 3 DANDARAGAN ROAD, DANDARAGAN BY PRIVATE TREATY

Location:	Lot 3 Dandaragan Road, Dandaragan
Applicant:	Dave & Jude Taylor
Folder Path:	Business Classification Scheme / Council Properties / Acquisition and Disposal / Disposals
Disclosure of Interest:	Nil
Date:	18 August 2015
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

The report has been abridged due to the confidential nature of the content that is contained within this report.

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 CLOSURE OF MEETING