



SHIRE
of
DANDARAGAN

MINUTES
of the
ORDINARY COUNCIL MEETING
held at the
CERVANTES PINNACLES MOTEL
on
THURSDAY 22 MARCH 2012
COMMENCING AT 5.15 PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)

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MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The presiding member declared the meeting open at 5.15pm and welcomed those present.

1.2 DISCLAIMER READING

The disclaimer was read aloud as there were members of the public present.

“No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.”

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members Councillor S Love (President)
 Councillor L Short (Deputy President)
 Councillor D Kent
 Councillor L Holmes
 Councillor T Bailey
 Councillor K McGlew

Staff Mr T Nottle (Chief Executive Officer)
 Mr I Rennie (Deputy Chief Executive Officer)
 Mr J Hurley (Manager Planning)
 Mr R Pepper (Manager Technical Services and Works)
 Mr W George (Manager Building Services)
 Mr S Clayton (Manager Corporate Services)
 Mr B Bower (Integrated Planning and Strategic Projects Coordinator)
 Mr P Varelis (Senior Planner)

Apologies Councillor W Gibson

Approved Leave of Absence Councillor M Russell
 Councillor M Sheppard

Observers There were 3 members of the public present.

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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4 PUBLIC QUESTION TIME

Lee Smith: The northern panels of the Cervantes entry statement do not line up as they should. Will they be corrected?

The Chief Executive Officer responded that the contract with the manufacturer is complete. Therefore, should the Shire wish to realign them it would be entirely at the Shires expense.

Lee Smith: What is the status of the Cervantes CBD toilet?

The President responded that the royalties for regions funding has just been approved and construction will commence shortly

Lee Smith: What is the status of the Cervantes information bay?

The President responded that a map is being finalised now. A local contractor has been commissioned to remove, sandblast, paint and replace the current frame

Mr Bob Bower said "it is hoped to be completed in 4 – 6 weeks".

5 APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL DECISION

Moved Cr Short, seconded Cr Bailey
That the following leave of absence be approved:

- Cr W Gibson – Thursday 26 April 2012

CARRIED 6 / 0

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF ORDINARY MEETING HELD 23 FEBRUARY 2012

COUNCIL DECISION

Moved Cr Short, seconded Cr Holmes
That the minutes of the Ordinary Meeting of Council held 23 February 2012 be confirmed.

CARRIED 6 / 0

7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION AND COUNCIL APPOINTED DELEGATES REPORTS

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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Cr Sheppard

- 29 February 2012 Central Coast Health Advisory Group
- 8 March 2012 Audit Committee Meeting
- 14 March 2012 WALGA Training – Professionally Speaking
- 14 March 2012 Special Council Meeting

Cr Short

- 24 February 2012 Avon Midland Zone – Bindoon
- 24 February 2012 Moore Catchment Council – Bindoon
- 7 March 2012 WALGA State Council Induction
- 7 March 2012 Launch of WALGA's Roadwise Program
- 7 March 2012 WALGA State Council Meeting
- 8 March 2012 Audit Committee Meeting
- 13 March 2012 Landgate Customer Service Council
- 14 March 2012 WALGA Training – Professionally Speaking
- 14 March 2012 Special Council Meeting
- 15 March 2012 Moore Catchment Council
- 15 March 2012 Advance Dandaragan
- 16 March 2012 Road Safety Local Government and Community Grants Committee
- 19 March 2012 Road Safety Local Government and Community Grants Forum

Cr Love

- 28 February 2012 LandCorp Ceremony – Badgingarra
- 29 February 2012 Local Emergency Management Committee – Jurien Bay
- 6 March 2012 SuperTowns Business Cases Preparation – Jurien Bay
- 9 March 2012 Moira Girando Freeman Ceremony – Greenhead
- 14 March 2012 WALGA Training – Professionally Speaking
- 14 March 2012 Special Council Meeting
- 14 March 2012 Department of Planning Dinner – Jurien Bay
- 15 March 2012 Wheatbelt Infrastructure Framework Advisory Committee – Jurien Bay
- 21 March 2012 Fire Control Officers AGM - Bagingarra

Cr Holmes

- 28 February 2012 Cervantes Chamber of Commerce
- 3 March 2012 Meeting with John Astill

Cr Bailey

- 17,18 & 19 March 2012 Turquoise Coast Tourism Caravan and Camping Show
- 21 March 2012 Jurien Bay Chamber of Commerce
- 21 March 2012 Jurien Bay Community Resource Centre

Cr McGlew

- 24 February 2012 Jurien Bay VET Working Party
- 14 March 2012 WALGA Training – Professionally Speaking
- 21 March 2012 Fire Control Officers AGM

COUNCIL DECISION

Moved Cr Short, seconded Cr Bailey

<p>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012</p>

That the delegates' reports to 22 March 2012 as presented be accepted.

CARRIED 6 / 0



8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 FINANCE

9.1.1 ACCOUNTS FOR PAYMENT – JANUARY 2012

Location:	Shire of Dandaragan
Applicant:	N/A
File Ref:	Fin8
Disclosure of Interest:	None
Date:	27 February 2012
Author:	Scott Clayton, Manager Corporate Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To accept the cheque and direct debit listing for the month of January 2012

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque and electronic funds transfer (EFT) listing for January 2011 totalled \$528,854.83 for the Municipal Fund.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- cheque and direct debit listings for January 2012
(Marked 9.1.1)

VOTING REQUIREMENT

Simple majority



OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Short, seconded Cr Kent

That the Municipal Fund cheque and EFT listing for the period ending 31 January 2012 totalling \$528,854.83 be accepted.

CARRIED 6 / 0

9.1.2 ACCOUNTS FOR PAYMENT – FEBRUARY 2012

Location:	Shire of Dandaragan
Applicant:	N/A
File Ref:	Fin8
Disclosure of Interest:	None
Date:	13 March 2012
Author:	Scott Clayton, Manager Corporate Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To accept the cheque and direct debit listing for the month of February 2012

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque and electronic funds transfer (EFT) listing for February 2012 totalled \$1,293,501.68 for the Municipal Fund.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- cheque and direct debit listings for February 2012
(Marked 9.1.2)

VOTING REQUIREMENT

Simple majority

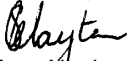

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Bailey, seconded Cr Short

That the Municipal Fund cheque and EFT listing for the period ending 29 February 2012 totalling \$1,293,501.68 be accepted.

CARRIED 6 / 0

9.1.3 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 JANUARY 2012

Location:	Shire of Dandaragan
Applicant:	N/A
File Ref:	Fin8
Disclosure of Interest:	None
Date:	21 February 2012
Author:	Scott Clayton, Manager Corporate Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To table and adopt the monthly financial statements for the period ending 31 January 2012.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 December 2011.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [ie surplus / (deficit)] position as at the 31 December 2011 was \$5,810,165. The composition of this equates to Current Assets minus Current Liabilities less

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Cash Assets that have restrictions on their use placed on them, in this case Reserves, Restricted Assets and Trust. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

The Statement of Financial Activity provides variances to budget by way of percentages. Council's adopted policy states a 10 percent threshold for these variances to be reported. An explanation of these variances is as follows:

Governance

Income is at 136.6% of Y-T-D budget and is due to other reimbursements, primarily an advertising rebate.

General Purpose Funding

Expenditure is at 69.7% of Y-T-D budget and is due to legal and valuation expenses being less than budgeted.

Law, Order and Public Safety

Income is at 85.2% of Y-T-D budget and is primarily due to a grant for upgrade of the Badgingarra Fire Shed no yet received.

Community Amenities

Income is at 153.2% of Y-T-D budget and is due to the SuperTowns grant. This does present a true variance and the budget will be amended at budget review.

Recreation and Culture

Expenditure is at 71.7% of Y-T-D budget. This is due to salaries and materials and contracts being less than budgeted. This can partly be explained by the recognition of accrued salaries as at the 30 June 2011 and reversed on 1 July June 2011. In addition, there was a significant number of Parks and Gardens Staff taking annual leave over the first two months of the financial year.

A further examination of timesheets suggest a significant portion of the parks and garden teams hours are being directed to other departments in the first half of the year, such as septic tank cleaning, waste site maintenance, road patching and verge maintenance. This is being monitored, it currently presents an allocation issue rather than a true cost saving. This information

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will be used for formulating the 2012/2013 budget.

Further information regarding this has been received from the Technical Services Department during the budget review process as follows;

“There are several reasons for the parks & gardens to be down slightly for the 6 month period of the budget expenditure, which are as follows:

- 1) The septic truck had been running for 1 day a week (26 days) emptying Beachridge sewerage pit.*
- 2) We have been running one person down for most of the 6 months since [employee] resigned, [employee] filled that position then [employee] has been on sick leave without pay for over two months.*
- 3) There has been capital works projects P&G staff have spent time engaged in, jetty, Collinson Park footpath, Turquoise path.*
- 4) We have spent more time at Beachridge on swales.*
- 5) More time is being spent at the Jurien Waste Landfill site, 2 days a week.*
- 6) Waiting for a fertilizer order to arrive worth \$20,000.*
- 7) Reticulation pump order still coming worth \$4,000.*

I hope this explains the short fall, which if you took into account would be close to the 6 month target.”

Transport

Income is at 146.3% of Y-T-D budget and is due to an additional grant being received from Regional Road Group for further works on Watheroo Road. This does present a true variance.

Economic Services

Expenditure is at 73.2% of Y-T-D budget. This is due to less than budgeted expenditure related to tourism and the Local Tourism Planning Strategy.

Other Property and Services

Income is at 449.5% of Y-T-D budget and is due to profit on sale of Lot 7 Dandaragan Road, Dandaragan, also unexpected private works income received for the clearing of seaweed from the Jurien Bay Marina. As well as an insurance reimbursement for a burnt trailer and damaged radio tower.

Expenditure in at 205.1% of Y-T-D budget and is due to the following;

- Expenditure related to private works has significantly increased as a result of the slashing of non-compliant firebreaks in enforcement of the Bushfire Act. This expenditure will be offset by corresponding income.
- Commission on sale of Lot 7 Dandaragan Road, Dandaragan.

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- An audit of the ATO fuel rebate was undertaken, however, this cost will be more than offset by a future additional fuel rebate claim to be submitted to the ATO.
- On-cost allocations of plant operations. The Y-T-D budget attempts to allocate the plant operation costs to individual jobs through timesheets. However, the Y-T-D budget evenly distributes these on-costs and does not give consideration of the timing of the actual expenses.

Should Councillors wish to raise any issues relating to the 31 January 2012 financial statements, please do not hesitate to contact the Manager Corporate Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 January 2012
(Marked 9.1.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Short, seconded Cr Bailey

That the monthly financial statements for the period ending 31 January 2012 be adopted.

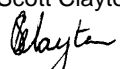

CARRIED 6 / 0

9.1.4 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 29 FEBRUARY 2012

Location:
Applicant:

Shire of Dandaragan
N/A

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File Ref:	Fin8
Disclosure of Interest:	None
Date:	March 2012
Author:	Scott Clayton, Manager Corporate Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To table and adopt the monthly financial statements for the period ending 29 February 2012.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 29 February 2012.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. **Net Current Assets**

Council's Net Current Assets [ie surplus / (deficit)] position as at the 29 February 2012 was \$5,347,061. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves, Restricted Assets and Trust. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. **Material Variances**

The Statement of Financial Activity provides variances to budget by way of percentages. Council's adopted policy states a 10 percent threshold for these variances to be reported. An explanation of these variances is as follows:

Governance

Income is at 203.8% of Y-T-D budget and is due to other reimbursements, primarily an advertising rebate and the LGIS members experience bonus.

General Purpose Funding

Expenditure is at 71.0% of Y-T-D budget and is due to legal and

<p>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012</p>

valuation expenses being less than budgeted.

Health

Expenditure is at 81.1 % of Y-T-D budget and is primarily due to doctor servicing invoices not yet received, as well as employee costs being less than budgeted as a result of the Environmental Health Officers position being vacant.

Community Amenities

Income is at 176.3% of Y-T-D budget and is due to the SuperTowns grant. This does present a true variance and the budget will be amended at budget review.

Recreation and Culture

Expenditure is at 73.8% of Y-T-D budget. This is due to salaries and materials and contracts being less than budgeted. This can partly be explained by the recognition of accrued salaries as at the 30 June 2011 and reversed on 1 July 2011. In addition, there was a significant number of Parks and Gardens Staff taking annual leave over the first two months of the financial year.

A further examination of timesheets suggest a significant portion of the parks and garden teams hours are being directed to other departments in the first half of the year, such as septic tank cleaning, waste site maintenance, road patching and verge maintenance. This is being monitored, it currently presents an allocation issue rather than a true cost saving. This information will be used for formulating the 2012/2013 budget.

Further information regarding this has been received from the Technical Services Department during the budget review process as follows;

“There are several reasons for the parks & gardens to be down slightly for the 6 month period of the budget expenditure, which are as follows.

- 1) The septic truck had been running for 1 day a week (26 days) emptying Beachridge sewerage pit.*
- 2) We have been running one person down for most of the 6 months since [employee] resigned, [employee] filled that position then [employee] has been on sick leave without pay for over two months.*
- 3) There has been capital works projects P&G staff have spent time engaged in, jetty, Collinson Park footpath, Turquoise path.*
- 4) We have spent more time at Beachridge on swales.*
- 5) More time is being spent at the Jurien Waste Landfill site, 2 days a week.*
- 6) Waiting for a fertilizer order to arrive worth \$20,000.*
- 7) Reticulation pump order still coming worth \$4,000.*

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I hope this explains the short fall, which if you took into account would be close to the 6 month target.”

Transport

Income is at 87.2% and is due to a regional road group grant expected in February not being received. It is expected this money will be payable in March.

Economic Services

Expenditure is at 71.2% of Y-T-D budget. This is due to less than budgeted expenditure related to tourism and the Local Tourism Planning Strategy.

Other Property and Services

Income is at 443.9% of Y-T-D budget and is due to profit on sale of Lot 7 Dandaragan Road, Dandaragan, also unexpected private works income received for the clearing of seaweed from the Jurien Bay Marina. As well as an insurance reimbursement for a burnt trailer and damaged radio tower.

Expenditure in at 265.0% of Y-T-D budget and is due to the following;

- Expenditure related to private works has significantly increased as a result of the slashing of non-compliant firebreaks in enforcement of the Bushfire Act. This expenditure will be offset by corresponding income.
- Commission on sale of Lot 7 Dandaragan Road, Dandaragan.
- An audit of the ATO fuel rebate was undertaken, however, this cost will be more than offset by a future additional fuel rebate claim to be submitted to the ATO.
- On-cost allocations of plant operations. The Y-T-D budget attempts to allocate the plant operation costs to individual jobs through timesheets. However, the Y-T-D budget evenly distributes these on-costs and does not give consideration of the timing of the actual expenses.

Should Councillors wish to raise any issues relating to the 29 February 2012 financial statements, please do not hesitate to contact the Manager Corporate Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 29 February 2012
(Marked 9.1.4)

VOTING REQUIREMENT

Simple majority


OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Short, seconded Cr Bailey

That the monthly financial statements for the period ending 29 February 2012 be adopted.

CARRIED 6 / 0

9.1.5 STATUTORY COMPLIANCE RETURN 2011

Location:	Shire of Dandaragan
Applicant:	N/A
Document ID:	3264
Disclosure of Interest:	None
Date:	7 March 2012
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

PROPOSAL

To adopt the Statutory Compliance Return for the period 1 January 2011 to 31 December 2011.

BACKGROUND

Local Governments in Western Australia are required to complete, on an annual basis, a Compliance Audit Return (CAR). The Return is a self-assessment of compliance with Local Government (Audit) Regulation 13 and covers compliance in the areas of Caravans and Camping, Cemeteries, Commercial Enterprises, Delegations, Disclosure of Interest, Disposal of Property, Elections, Executive Functions, Finance, Local Government Employees, Grants Commission, Local Laws, Meeting Process, Miscellaneous Provisions, Official Conduct, Swimming Pools and Tenders.

Council will note that the CAR has significantly reduced in size due to Local Government Minister John Castrilli reducing the reporting burden and reduced unnecessary red tape for local governments, by simplifying the compliance audit returns.

In December 2011, Mr Castrilli announced a reduction of 70 per

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cent to the size of the compliance audit return. This latest 70 per cent reduction means local governments will deal with eight, not 27 pages.

The remaining questions relate to areas of compliance considered high risk, such as:

- financial interest disclosures;
- procurement and tendering;
- delegation and use of delegated power; and
- the recruitment and appointment of the Chief Executive Officer.

The completed CAR is required to be adopted by Council and submitted with the minute extract to the Department of Local Government.

COMMENT

For the period 1 January 2011 to 31 December 2011 the CAR demonstrates that the Shire has achieved a high level of compliance with zero non-compliance identified.

CONSULTATION

- Manager Corporate Services

STATUTORY ENVIRONMENT

The contents of the Compliance Audit Return relates to a range of local government legislation.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Compliance Audit Return 2011
(Marked 9.1.5)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION


Moved Cr McGlew, seconded Cr Short


That Council adopt the Compliance Audit Return for the period 1 January 2011 to 31 December 2011.

CARRIED 6 / 0

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9.1.6 DEPARTMENT OF SPORT AND RECREATION – COMMUNITY SPORT AND RECREATION FACILITY FUND – DANDARAGAN TENNIS CLUB

Location: Dandaragan Tennis Club
 File Ref:
 Disclosure of Interest: None
 Date: 29 February 2012
 Author: Bob Bower, Integrated Planning & Strategic Projects Coordinator
 Signature of Author: 

Senior Officer: Ian Rennie, Deputy Chief Executive Officer
 Signature of Senior Officer: 

PROPOSAL

To consider evaluating and funding an application from the Dandaragan Tennis Club for the Department of Sport and Recreation's Community Sport and Recreation Facility Fund – Small Grants Round.

The Council is required to provide a 3 part evaluation for each application.

Section A

Does the application meet the CSRFF principles below?

	Satisfactory	Unsatisfactory	Not relevant
Project justification			
Planned approach			
Community input			
Management planning			
Access and opportunity			
Design			
Financial viability			
Co-ordination			
Potential to increase Physical activity			
Sustainability			

Section B -1

The Shire provides the following priority ranking for each application.

1. Priority number _____ of ____3____ applications received.

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2. Is the Project consistent with the:
 - Local Plan
 - Regional Plan
 - State Plan
3. Have all planning and building approvals been given for this project? If no, what approvals are still outstanding?

Section B -2

Project rating (Select the most appropriate category that describes each application)

- Well planned and needed by municipality;
- Well planned and needed by applicant;
- Needed by municipality and more planning required;
- Needed by applicant but more planning required;
- Idea has merit, more preliminary work needed; and
- Not recommended.

BACKGROUND

The purpose of the Department of Sport and Recreation Community Sporting and Recreation Facilities Fund (CSRFF) - Small Grants is to provide financial assistance to community groups and local government authorities to develop basic infrastructure for sport and recreation with a total project cost up to \$150,000.

The program aims to increase participation in sport and recreation with an emphasis on physical activity, through national development of good quality, well-designed and well-utilised facilities.

The CSRFF application form must be submitted through the local government authority in which the project is located. The local government is required to rank, in order of priority, all applications received within its boundaries. Where more than one application is received, the most important application is to be ranked priority Number One (#1).

In November 2011, information regarding the Department of Sport and Recreation CSRFF Program was advertised to all sporting clubs in the Shire of Dandaragan.

At the closing date 29 February 2012, Council had received an application from the Dandaragan Tennis Club.

Following the assessment of the project by the Council, it will then be assessed by the Department of Sport and Recreation Statewide Manager. The Manager prepares a list of regional priorities. No distinction is made, in the list, between LGA's, applicants, forward planning or annual projects.

The State Sporting Association, for each sport, is then required to assess the applications on how worthwhile the project is and

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indicate its importance to the development of the sport/activity.

Finally the CSRFF Advisory Committee recommends to whom grants should be given. The Minister then makes the final decision.

Applicants are notified in writing whether their application has been successful or unsuccessful. This usually occurs in mid-May.

COMMENT

Council staff have been involved in the development of this application and are of the opinion the project has merit.

The Dandaragan Tennis Club has identified the need to resurface four (4) existing courts and replacing the surrounding fence. The project was initially discussed with staff in late 2011 when the Club was exploring various options.

The Department of Sport and Recreation have been contacted by the Club regarding the project. The Dandaragan Tennis Club is requesting approximately one third (1/3) of the project \$45,273.00 from Department of Sport and Recreation. The total project is estimated to be \$135,818.50.

Policy 6.6 in the Shire's Policy Manual provides guidance on sport and recreation funding. The Dandaragan Tennis Club is requesting a contribution from the Shire's Sporting and Recreational Capital Works Fund of \$45,273 for the 2012/2013 financial year.

ORGANISATION	CASH	IN-KIND	TOTAL
Tennis Club	\$44,723	\$550	\$ 45,273
Dept Sport & Rec	\$45,273	0	\$ 45,273
Shire of Dandaragan	\$45,273	0	\$ 45,273
TOTAL			\$135,819

This is the first time the Dandaragan Tennis Club has made an application for assistance from the Shire's Sporting and Recreational Capital Works Fund and has been ranked #1 of the 3 applications. The high ranking is provided as the current state of the court surface is in such poor condition that without immediate action it will be extremely difficult for tennis to be played in Dandaragan.

CONSULTATION

- Department of Sport and Recreation – Jannah Stratford
- Deputy Chief Executive Officer
- Manager Corporate Services
- Representatives from Dandaragan Tennis Club

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

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POLICY IMPLICATIONS

The Sport and Recreation Funding Policy was reviewed at the 27 May 2010 Council meetings. This policy sets out guidelines in the distribution of the annual \$50,000 grant from the Shire.

FINANCIAL IMPLICATIONS

A cash grant from the Council of \$45,273 will be distributed in the 2012/2013 financial year.

STRATEGIC IMPLICATIONS

There are no Strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Dandaragan Tennis Club Application
- Shire of Dandaragan Policy Manual – 6.6 Sport and Recreation Funding

(Marked 9.1.6)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Bailey, seconded Cr Kent

1. That the Dandaragan Tennis Club application:

- **Satisfactory meets all the CSRFF principles;**

	Satisfactory	Unsatisfactory	Not relevant
Project justification	Y		
Planned approach	Y		
Community input	Y		
Management planning	Y		
Access and opportunity	Y		
Design	Y		
Financial viability	Y		
Co-ordination	Y		
Potential to increase Physical activity	Y		
Sustainability	Y		


- **Is ranked Priority number 1 of 3 applications by Council, is consistent with the Local Plan, and meets all planning**


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- and building requirements; and
- Is given a project rating of 'Well planned and needed by municipality'.
2. Should the Dandaragan Tennis Club application receive CSRFF funding, the Shire will make available a cash grant of \$45,273 for the project in the 2012/2013 financial year.

CARRIED 6 / 0

9.1.7 DEPARTMENT OF SPORT AND RECREATION – COMMUNITY SPORT AND RECREATION FACILITY FUND – DANDARAGAN GOLF CLUB

Location: Dandaragan Golf Club
 File Ref:
 Disclosure of Interest: None
 Date: 29 February 2012
 Author: Bob Bower, Integrated Planning & Strategic Projects Coordinator
 Signature of Author: 

Senior Officer: Ian Rennie, Deputy Chief Executive Officer
 Signature of Senior Officer: 

PROPOSAL

To consider evaluating and funding application from the Dandaragan Golf Club for the Department of Sport and Recreation's Community Sport and Recreation Facility Fund – Small Grants Round.

The Council is required to provide a 3 part evaluation for each application.

Section A

Does the application meet the CSRFF principles below?

	Satisfactory	Unsatisfactory	Not relevant
Project justification			
Planned approach			
Community input			
Management planning			
Access and opportunity			
Design			
Financial viability			
Co-ordination			

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Potential to increase Physical activity			
Sustainability			

Section B -1

The Shire provides the following priority ranking for each application.

1. Priority number _____ of ____3____ applications received.
2. Is the Project consistent with the:
 - Local Plan
 - Regional Plan
 - State Plan
3. Have all planning and building approvals been given for this project? If no, what approvals are still outstanding?

Section B -2

Project rating (Select the most appropriate category that describes each application)

- Well planned and needed by municipality;
- Well planned and needed by applicant;
- Needed by municipality and more planning required;
- Needed by applicant but more planning required;
- Idea has merit, more preliminary work needed; and
- Not recommended.

BACKGROUND

The purpose of the Department of Sport and Recreation Community Sporting and Recreation Facilities Fund (CSRFF) - Small Grants is to provide financial assistance to community groups and local government authorities to develop basic infrastructure for sport and recreation with a total project cost up to \$150,000.

The program aims to increase participation in sport and recreation with an emphasis on physical activity, through national development of good quality, well-designed and well-utilised facilities.

The CSRFF application form must be submitted through the local government authority in which the project is located. The local government is required to rank, in order of priority, all applications received within its boundaries. Where more than one application is received, the most important application is to be ranked priority Number One (#1).

In November 2011, information regarding the Department of Sport and Recreation CSRFF Program was advertised to all sporting clubs in the Shire of Dandaragan.

At the closing date 29 February 2012, Council had received an

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application from the Dandaragan Golf Club.

Following the assessment of the project by the Council, it will then be assessed by the Department of Sport and Recreation Statewide Manager. The Manager prepares a list of regional priorities. No distinction is made, in the list, between LGA's, applicants, forward planning or annual projects.

The State Sporting Association, for each sport, is then required to assess the applications on how worthwhile the project is and indicate its importance to the development of the sport/activity.

Finally the CSRFF Advisory Committee recommends to whom grants should be given. The Minister then makes the final decision.

Applicants are notified in writing whether their application has been successful or unsuccessful. This usually occurs in mid-May.

COMMENT

Council staff have been involved in the development of this application and are of the opinion the project is worth consideration.

The Dandaragan Golf Club has identified the need to upgrade the synthetic tees over 9 months ago. The original synthetic tees were installed in about 1995 and due to wear and tear, rabbits, bob tails and other pests the tees are dilapidated and need replacing.

The Department of Sport and Recreation have been contacted by the Club regarding the project. The Dandaragan Golf Club is requesting approximately one third (1/3) of the project \$8,446.00 from Department of Sport and Recreation. The total project is estimated to be \$26,035.00.

Policy 6.6 in the Shire's Policy Manual provides guidance on sport and recreation funding. Traditionally projects under the value of \$40,000 will apply for Shire assistance under the Shire of Dandaragan and Tiwest Equipment and Small Grants Fund. The Dandaragan Golf Club have indicated their intention to lodge an application for \$8,446.00 to the SOD & Tiwest Equipment and Small Grants 2012/2013 funding round.

The Sporting and Recreational Capital Works Fund is the annual allocation of \$50,000 in the Shire's budget to assist capital infrastructure project over \$40,000.00. The Dandaragan Golf Club is not able to access this funding as their total project is under \$40,000.

CONSULTATION

- Department of Sport and Recreation – Jannah Stratford
- Deputy Chief Executive Officer
- Representatives from Dandaragan Bowling Club

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STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

The Sport and Recreation Funding Policy was reviewed at the 27 May 2010 Council meetings. This policy sets out guidelines in the distribution of the annual \$50,000 grant from the Shire. The Dandaragan Golf Club is ineligible for this funding as the project is under the \$40,000 limit.

Shire of Dandaragan Policy Manual Page 11 of Section 6.0 sub section 1.3.d) reads as follows; "*Requests must be for a total project cost of greater than \$40,000*".

FINANCIAL IMPLICATIONS

There are no direct financial implications with this project.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the Agenda are the following items relevant to this report:

- Dandaragan Golf Club Application
- Shire of Dandaragan Policy Manual – 6.6 Sport and Recreation Funding

(Marked 9.1.7)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That the Dandaragan Golf Club application:

- Satisfactory meets all the CSRFF principles;

	Satisfactory	Unsatisfactory	Not relevant
Project justification			
Planned approach			
Community input			
Management planning			
Access and opportunity			
Design			
Financial viability			
Co-ordination			
Potential to			

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increase Physical activity			
Sustainability			

- Is ranked Priority number 2 of 3 applications by Council, is consistent with the Local Plan, and meets all planning and building requirements; and
- Is given a project rating of 'Well planned and needed by municipality'.

Advice

- That the applicant, Dandaragan Golf Club be advised that Council's support under Policy 6.6 of the Sporting and Recreational Capital Works Fund is not available. However the Club is eligible to lodge an application under the Shire of Dandaragan and Tiwest Equipment and Small Grants Program 2012 / 2013.

COUNCIL MOTION

Moved Cr Bailey, seconded Cr Kent

That the Dandaragan Golf Club application:

- Satisfactory meets all the CSRFF principles;

	Satisfactory	Unsatisfactory	Not relevant
Project justification	Y		
Planned approach	Y		
Community input	Y		
Management planning	Y		
Access and opportunity	Y		
Design	Y		
Financial viability	Y		
Co-ordination	Y		
Potential to increase Physical activity	Y		
Sustainability	Y		

- Is ranked Priority number 2 of 3 applications by Council, is consistent with the Local Plan, and meets all planning and building requirements; and
- Is given a project rating of 'Well planned and needed by municipality'.

Advice

- That the applicant, Dandaragan Golf Club be advised that Council's support under Policy 6.6 of the Sporting and

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Recreational Capital Works Fund is not available. However the Club is eligible to lodge an application under the Shire of Dandaragan and Tiwest Equipment and Small Grants Program 2012 / 2013.

Notation: The Officer Recommendation was not considered due to the omission of "Y" in the satisfactory column.

AMENDMENT

Moved Cr Love, seconded Cr Bailey

That Council consider an amendment to the motion as follows:

That the Dandaragan Golf Club application:

- **Satisfactory meets all the CSRFF principles;**

	Satisfactory	Unsatisfactory	Not relevant
Project justification	Y		
Planned approach	Y		
Community input	Y		
Management planning	Y		
Access and opportunity	Y		
Design	Y		
Financial viability	Y		
Co-ordination	Y		
Potential to increase Physical activity	Y		
Sustainability	Y		

- **Is ranked Priority number 3 of 3 applications by Council, is consistent with the Local Plan, and meets all planning and building requirements; and**
- **Is given a project rating of 'Well planned and needed by municipality'.**

Advice


- **That the applicant, Dandaragan Golf Club be advised that Council's support under Policy 6.6 of the Sporting and Recreational Capital Works Fund is not available. However the Club is eligible to lodge an application under the Shire of Dandaragan and Tiwest Equipment and Small Grants Program 2012 / 2013.**


**THE AMENDMENT WAS PUT AND WAS CARRIED 4 / 2
THE AMENDMENT BECAME THE MOTION AND WAS CARRIED 4 / 2**

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Notation: The proposed amendment to the Officer Recommendation was that this be ranked as number 3 of 3. This amendment was based on the size of the grant application being requested and the advanced nature of the project compared to the Badgingarra Bowling Club application. As a result of this amendment this would have a flow on effect to the officer recommendation in item 9.1.8.

9.1.8 DEPARTMENT OF SPORT AND RECREATION – COMMUNITY SPORT AND RECREATION FACILITY FUND – BADGINGARRA BOWLING CLUB

Location: Badgingarra Bowling Club
 File Ref:
 Disclosure of Interest: None
 Date: 29 February 2012
 Author: Bob Bower, Integrated Planning & Strategic Projects Coordinator
 Signature of Author: 

Senior Officer: Ian Rennie, Deputy Chief Executive Officer
 Signature of Senior Officer: 

PROPOSAL

To consider evaluating and funding an application from the Badgingarra Bowling Club for the Department of Sport and Recreation's Community Sport and Recreation Facility Fund – Small Grants Round.

The Council is required to provide a 3 part evaluation for each application.

Section A

Does the application meet the CSRFF principles below?

	Satisfactory	Unsatisfactory	Not relevant
Project justification			
Planned approach			
Community input			
Management planning			
Access and opportunity			
Design			
Financial viability			
Co-ordination			
Potential to increase Physical activity			
Sustainability			

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Section B -1

The Shire provides the following priority ranking for each application.

1. Priority number _____ of ____3____ applications received.
2. Is the Project consistent with the:
 - Local Plan
 - Regional Plan
 - State Plan
3. Have all planning and building approvals been given for this project? If no, what approvals are still outstanding?

Section B -2

Project rating (Select the most appropriate category that describes each application)

- Well planned and needed by municipality;
- Well planned and needed by applicant;
- Needed by municipality and more planning required;
- Needed by applicant but more planning required;
- Idea has merit, more preliminary work needed; and
- Not recommended.

BACKGROUND

The purpose of the Department of Sport and Recreation Community Sporting and Recreation Facilities Fund (CSRFF) - Small Grants is to provide financial assistance to community groups and local government authorities to develop basic infrastructure for sport and recreation with a total project cost up to \$150,000.

The program aims to increase participation in sport and recreation with an emphasis on physical activity, through national development of good quality, well-designed and well-utilised facilities.

The CSRFF application form must be submitted through the local government authority in which the project is located. The local government is required to rank, in order of priority, all applications received within its boundaries. Where more than one application is received, the most important application is to be ranked priority Number One (#1).

In November 2011, information regarding the Department of Sport and Recreation CSRFF Program was advertised to all sporting clubs in the Shire of Dandaragan.

At the closing date 29 February 2012, Council had received an application from the Badgingarra Community Association (BCA) on behalf of the Badgingarra Bowling Club. The BCA is registered for GST and has willing agreed to lodge the application on behalf

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of the Bowling Club. This is an acceptable practice under the Department of Sport and Recreation guidelines.

Following the assessment of the project by the Council, it will then be assessed by the Department of Sport and Recreation Statewide Manager. The Manager prepares a list of regional priorities. No distinction is made, in the list, between LGA's, applicants, forward planning or annual projects.

The State Sporting Association, for each sport, is then required to assess the applications on how worthwhile the project is and indicate its importance to the development of the sport/activity.

Finally the CSRFF Advisory Committee recommends to whom grants should be given. The Minister then makes the final decision.

Applicants are notified in writing whether their application has been successful or unsuccessful. This usually occurs in mid-May.

COMMENT

Council staff have been involved in the development of this application and are of the opinion the project has merit.

The Badgingarra Bowling Club has identified the need for a retractable shade shelter to cover the existing synthetic playing services. The project was initially discussed with staff in 2009 when the Club was exploring the option of lodging a grant application. The Club has undertaken a rigours fundraising program and have recently sold crop to have sufficient funds and in kind support to cover 67% of the cost of the project.

The Department of Sport and Recreation have been contacted by the Club regarding the project. The Badgingarra Bowling Club is requesting approximately one sixth (1/6) of the project \$23,000.00 from Department of Sport and Recreation. The total project is estimated to be \$146,000.00.

Policy 6.6 in the Shire's Policy Manual provides guidance on sport and recreation funding. The Badgingarra Bowling Club are requesting a contribution from the Shire's Sporting and Recreational Capital Works Fund an allocation of \$23,000 for the 2012/2013 financial year.

ORGANISATION	CASH	IN-KIND	TOTAL
Bowling Club	\$76,000	\$24,000	\$100,000
Dept Sport & Rec	\$23,000	0	\$ 23,000
Shire of Dandaragan	\$23,000	0	\$ 23,000
TOTAL			\$146,000

The Badgingarra Bowling Club has been a recipient of both a

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CSRFF Grant in 2008/09 and the Shire's Sporting and Recreational Capital Works Fund. The CSRFF Grant awarded to the Club was \$49,536 and the Shire contribution award was the full amount of \$50,000.

Sporting Clubs that have not received funding under the Shire's Sporting and Recreational Capital Works Fund will in principle be given a higher priority than a Club which has already benefited from this direct Shire support.

For the first time, the Dandaragan Tennis Club is requesting support from the Shire's Sporting and Recreational Capital Works Fund in this same financial period. (See previous agenda item.)

As a means to support the project the Shire could make available a self supporting loan facility for a maximum of \$23,000, should the Badgingarra Bowling Club be successful with a CSRFF grant. A formal written application for funding will need to be lodged by the Club and will be subject to the requirements of Policy 2.2 Self Supporting Loans. The balance of any unallocated funds from the Sporting and Recreational Capital Works Fund 2012/2013 may also be allocated to the Badgingarra Bowling Club.

CONSULTATION

- Department of Sport and Recreation – Jannah Stratford
- Deputy Chief Executive Officer
- Manager Corporate Services
- Representatives from Badgingarra Bowling Club

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

The Sport and Recreation Funding Policy 6.6 was reviewed at the 27 May 2010 Council meetings. This policy sets out guidelines in the distribution of the annual \$50,000 grant from the Shire.

Policy 2.2 sets out conditions for the provision of Self Supporting Loans for capital projects.

FINANCIAL IMPLICATIONS

A loan from the Council for a maximum of \$23,000 will be distributed in the 2012 / 2013 financial year.

STRATEGIC IMPLICATIONS

There are no Strategic implications relevant to this item.

ATTACHMENTS

Circulated with the Agenda are the following items relevant to this report:

- Badgingarra Bowling Club Application

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- Shire of Dandaragan Policy Manual – 6.6 Sport and Recreation Funding
 - Shire of Dandaragan Policy Manual – 2.2 Self Supporting Loans
- (Marked 9.1.8)**

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

1. That the Badgingarra Bowling Club application:
 - Satisfactory meets all the CSRFF principles;

	Satisfactory	Unsatisfactory	Not relevant
Project justification	Y		
Planned approach	Y		
Community input	Y		
Management planning	Y		
Access and opportunity	Y		
Design	Y		
Financial viability	Y		
Co-ordination	Y		
Potential to increase Physical activity	Y		
Sustainability	Y		

- Is ranked Priority number 3 of 3 applications by Council, is consistent with the Local Plan, and meets all planning and building requirements; and
 - Is given a project rating of 'Well planned and needed by municipality'.
2. Should the Badgingarra Bowling Club application receive CSRFF funding, the Shire may make available a self supporting loan facility up to \$23,000, subject to a written application.
 3. Furthermore, should the Club be successful with CSRFF funding and should there be any unallocated funds under the Policy 6.6 Sporting and Recreational Capital Works Fund 2012 / 2013, the balance will be made available to the Club. The amount, of funding available to the Club could be up to \$4,727.00, should the Dandaragan Tennis club be successful with their CSRFF application.

COUNCIL DECISION

Moved Cr Love, seconded Cr Bailey

1. **That the Badgingarra Bowling Club application:**

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- **Satisfactory meets all the CSRFF principles;**

	Satisfactory	Unsatisfactory	Not relevant
Project justification	Y		
Planned approach	Y		
Community input	Y		
Management planning	Y		
Access and opportunity	Y		
Design	Y		
Financial viability	Y		
Co-ordination	Y		
Potential to increase Physical activity	Y		
Sustainability	Y		

- **Is ranked Priority number 2 of 3 applications by Council, is consistent with the Local Plan, and meets all planning and building requirements; and**
 - **Is given a project rating of 'Well planned and needed by municipality'.**
2. **Should the Badgingarra Bowling Club application receive CSRFF funding, the Shire may make available a self supporting loan facility up to \$23,000, subject to a written application.**
 3. **Furthermore, should the Club be successful with CSRFF funding and should there be any unallocated funds under the Policy 6.6 Sporting and Recreational Capital Works Fund 2012 / 2013, the balance will be made available to the Club. The amount, of funding available to the Club could be up to \$4,727.00, should the Dandaragan Tennis club be successful with their CSRFF application.**


CARRIED 4 / 2


Notation: The Officer Recommendation was not carried as a result to the amendment made in item 9.1.7. The priority was changed from number 3 to number 2.

9.1.9 STRATEGIC COMMUNITY PLAN 2011 – 2021

Location: Shire of Dandaragan
 File Ref:
 Disclosure of Interest: None

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Date: 11 March 2012
Author: Bob Bower, Integrated Planning & Strategic Projects Coordinator
Signature of Author: 

Senior Officer: Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer: 

PROPOSAL

To receive the draft Shire of Dandaragan Strategic Community Plan 2011 – 2021, and advertise the document for public comment.

BACKGROUND

In August 2011 the Shire of Dandaragan held four workshops in each town of Badgingarra, Cervantes, Dandaragan and Jurien Bay as part of a planning process to capture the communities' vision for the future, its aspirations and needs.

As part of this exercise the Shire has engaged Sue Middleton of Grass Roots Development to facilitate the process. The Strategic Community Plan will have a 10 year timeframe and it will inform Council's decision making in a number of key areas.

A number of key State government agencies and stake holders were also invited to participate in development workshops. The planning approach has been to identify significant assets, opportunities, and constraints and has been carried out in compliance with the Integrated Planning and Reporting Framework and Guidelines.

The Plan will assist Council to prepare an Annual Business Plan which will set out in detail how to achieve specific outcomes and what resources will be required. The Annual Business Plan will then guide the annual budget development.

This process will not prevent other projects or ideas which arise in that 10 year timeframe from being considered, but the Strategic Community Plan will be a major source of direction for the Shire over the next 10 years.

COMMENT

The Draft Strategic Community Plan has been presented at a Council workshop for review and comment. The strategies listed in the Plan were discussed at length and an initial level of priority made for each one.

The community identified the key assets of the Shire and what is valued and considered great about each locality and what future direction development should take. The Shire is now seeking comment from the wider community on the draft Strategic Community Plan that undertook to capture these aspirations and goals.

The draft document will be advertised on the Shire web page for public comment. Copies also will be mailed directly to the

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Progress Associations in each of the 4 towns and public notices will be put in the Shire Matters inviting the public to make comment.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

As part of the introduction of Integrated Planning and Reporting requirements, compliance will be required by 1 July 2013.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

This draft document will be the guide and set the strategic direction for the Shire for the next 10 to 15 years.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Draft Shire of Dandaragan Strategic Community Plan
(Marked 9.1.9 – will be distributed under separate cover)

VOTING REQUIREMENT

Simple Majority



OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Short, Cr Bailey

- 1. That the draft Shire of Dandaragan Strategic Community Plan 2011 – 2021 be received by Council.**
- 2. The draft Shire of Dandaragan Strategic Community Plan 2011 – 2021 be advertised to the public for comment, with submissions closing on 1 May 2012.**

CARRIED 6 / 0

9.1.10 BUDGET REVIEW 2011 / 2012

Location:	Shire of Dandaragan
Applicant:	N / A
Folder ID:	8050
Disclosure of Interest:	None
Date:	23 February 2012
Author:	Scott Clayton, Manager Corporate Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

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To table and adopt the budget review for the 2011 / 2012 financial year based on the financial statements from 1 July 2011 to 31 December 2011.

BACKGROUND

As part of the amendments to the Financial Management Regulations (1996), Regulation 33A - Review of budget has been inserted.

"This requires;

- 1. between 1 January and 31 March in each year, local government is to carry out a review of it's annual budget for that year;*
- 2. it is to be submitted to council within 30 days of the review;*
- 3. Council is to consider the review and determine whether or not to adopt the review, any parts of the review or any recommendations made in the review; and*
- 4. a copy of the review and determination is to be then forwarded to the Department within 30 days."*

COMMENT

Staff have reviewed the 2011 / 2012 budget to identify any significant variances. The financial statements to the 31 December 2011 have been used as the basis for the review, however, where a variance has occurred and is known prior to the completion of the staff component of the review on 23 February 2012, these have been accounted for.

Following is a detailed summary of the identified variances;

Item: Interest on Bank Accounts

Schedule: Other General Purpose Income

Details: Interest on Bank Accounts is higher than budgeted

Debit Account: Surplus / Deficit \$35,000

Credit Account: Interest \$35,000

Item: Members Travel

Schedule: Members of Council

Details: Members reimbursement of travel costs are significantly higher than budgeted.

Debit Account: Members Travel \$20,000

Credit Account: Surplus / Deficit \$20,000

Item: Other Reimbursements

Schedule: Other Governance

Details: Other Reimbursements are higher than budgeted

Debit Account: Surplus / Deficit \$4,000

Credit Account: Interest \$4,000

Item: Bank Charges

Schedule: Other Governance

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Details: Bank Charges are higher than budgeted. Bank Charges are difficult to estimate as they largely contingent on the level of use of varying payment options. With the recent introduction of an EFTPOS machine and BPAY these charges are greater than budgeted.

Debit Account: Bank Charges \$2,000

Credit Account: Surplus / Deficit \$2,000

Item: Legal Expenses

Schedule: Other Governance

Details: The nature of legal expenses creates a difficulty in accurately estimating budget requirements. To date, legal expenses are greater than budgeted for this schedule.

Debit Account: Legal Expenses \$5,000

Credit Account: Surplus / Deficit \$5,000

Item: Postage and Freight

Schedule: Other Governance

Details: Actuals to date are tracking greater than the budget provision.

Debit Account: Postage & Freight \$5,000

Credit Account: Surplus / Deficit \$5,000

Item: Electricity

Schedule: Other Governance

Details: Power usage at the Jurien Bay Administration Centre is greater than budgeted.

Debit Account: Electricity \$4,000

Credit Account: Surplus / Deficit \$4,000

Item: Pound Operating Costs

Schedule: Animal Control

Details: Pound operating costs are greater than budgeted

Debit Account: Pound Costs \$1,000

Credit Account: Surplus / Deficit \$1,000

Item: Materials & Contracts

Schedule: Other Law, Order & Public Safety

Details: Signage cost related to Ranger Services are greater than budgeted.

Debit Account: Materials & Contracts \$2,000

Credit Account: Surplus / Deficit \$2,000

Item: Advertising

Schedule: Other Law, Order & Public Safety

Details: Advertising for the CESC position has resulted in this variance.

Debit Account: Advertising \$1,200

Credit Account: Surplus / Deficit \$1,200

Item: Refuse Site Fees

Schedule: Waste Management

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Details: Refuse site fees are greater than budgeted. This can partly be explained by greater disposal being made, but also is significantly affected by fee increases in accordance with the ASK report adopted by Council that stipulates annual fee increase in an aim to become cost neutral.

Debit Account: Surplus / Deficit \$20,000

Credit Account: Refuse Fees \$20,000

Item: Other Contributions

Schedule: Other Recreation and Sport

Details: Received an apprenticeship allowance for employing a park & gardens apprentice.

Debit Account: Surplus / Deficit \$2,273

Credit Account: Other Contributions \$2,273

Item: Insurance

Schedule: Other Recreation and Sport

Details: Reimbursement for building insurance for sporting clubs with buildings on Shire reserves is greater than budgeted.

Debit Account: Surplus / Deficit \$1,392

Credit Account: Insurance \$1,392

Item: Other Materials and Contracts

Schedule: Other Culture

Details: An allocation of \$1,500 has been included in the budget for the review of the Municipal Inventory. However, with the Supertowns process there are not the resource currently available to complete the review in 2011/2012. This item will be re-budgeted in 2012/2013.

Debit Account: Surplus / Deficit \$1,500

Credit Account: Other Materials and Contracts \$1,500

Item: OH&S Expenses

Schedule: Streets, Roads, Bridges & Depots Maintenance

Details: OH&S expenses primarily related to training are higher than budgeted.

Debit Account: OH&S expenses \$2,000

Credit Account: Surplus / Deficit \$2,000

Item: Street Lighting

Schedule: Streets, Roads, Bridges & Depots Maintenance

Details: The Shire of Dandaragan has received notification from both WALGA and Synergy that a recent audit of all street lights in WA have identified that WA Local Government have been charged for significantly less streetlights than they should have. Estimates at this stage suggest that the Shire of Dandaragan have approximately 1000 streetlight but have only been charged for 800. It is expected that Synergy will seek payment for these light usages. WALGA is currently negotiating with Synergy over this issue, however, it is expected that retrospective billing will occur for the previous twelve months.

Debit Account: Street Lights \$32,500

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Credit Account: Surplus / Deficit \$32,500

Item: Lease Charges

Schedule: Airfields

Details: Lease charges income is higher than budgeted

Debit Account: Surplus / Deficit \$760

Credit Account: Lease Charges \$760

Item: Building Licences

Schedule: Building Control

Details: Income for the first half of the year is significantly less than budget. The budget income was \$55,000, but to 31 December 2011 actual income is only \$17,141.

Debit Account: Building Licences \$20,000

Credit Account: Surplus / Deficit \$20,000

Item: Staff Housing

Schedule: Building Control

Details: A previously vacant house now has a staff tenant. Fortnightly rental deductions are being made.

Debit Account: Surplus / Deficit \$7,800

Credit Account: Staff Housing \$7,800

Item: Housing

Schedule: Unclassified

Details: Three vacant houses are now tenanted privately.

Debit Account: Surplus / Deficit \$14,000

Credit Account: Private Rental \$14,000

Item: Insurance

Schedule: Plant Operations

Details: Associated costs for repairs to a Radio tower were reimbursed by LGIS. These costs were incurred in the previous financial year, therefore this is a true increase in income,

Debit Account: Surplus / Deficit \$6,687

Credit Account: Insurance \$6,687

Item: Staff Housing

Schedule: Plant Operations

Details: Staff housing income for a Shire employee was omitted from the budget in error.

Debit Account: Surplus / Deficit \$3,366

Credit Account: Staff Housing \$3,366

Item: Fuel Rebate

Schedule: Plant Operations

Details: WALGA as part of the preferred supplier network have an agreement with a company called AIS to review fuel rebate claims with the ATO to ensure the Shire is claiming all the rebate it is entitled to. A review has been performed and a significant back claim has been identified.

Debit Account: Surplus / Deficit \$66,000

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Credit Account: Fuel Rebate \$66,000

Debit Account: Consultancy \$14,290

Credit Account: Surplus / Deficit \$14,290

Item: Parts & Repairs

Schedule: Plant Operations

Details: Each year a nominal budget for parts and repairs based on historic levels is made. However, this budget can be volatile from year to year as a major breakdown can be costly and can't be foreseen. The budget for the year is \$150,000, to 31 December 2011 actuals amount to \$93,574

Debit Account: Plant – Parts and Repairs \$30,000

Credit Account: Surplus / Deficit \$30,000

Item: Staff Housing

Schedule: Public Works & Overheads

Details: For the first time for some time all available staff houses available for the Dandaragan works crew are occupied resulting in a greater than budgeted income.

Debit Account: Surplus / Deficit \$4,000

Credit Account: Staff Housing \$4,000

Item: FESA availability allowance

Schedule: Public Works & Overheads / Other Law Order & Public Safety

Details: The budget for this allowance was incorrectly allocated to Public Works & Overheads. It should be located in Other Law Order and Public Safety. This has nil overall effect and is simply a shift between departments.

Debit Account: FESA Availability Allowance (Schedule 0503) \$8,733

Credit Account: FESA Availability Allowance (Schedule 1405) \$8,733

Item: Security Screens (Pinetree Circuit)

Schedule: Governance

Details: Security Screens at the residence on Pinetree Circuit were slightly over budget

Debit Account: Building Asset \$598

Credit Account: Surplus / Deficit \$598

Item: Weather Proof (York Street)

Schedule: Building Control

Details: Weather proof and paint rendered wall at the residence on York Street were slightly under budget

Debit Account: Surplus / Deficit \$374

Credit Account: Building Asset \$374

Item: Airconditioner (Lot 31A Dandaragan Road)

Schedule: Public Works & Overheads

Details: A budgeted airconditioner replacement was deemed unnecessary as the current airconditioner was repaired.

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Debit Account: Surplus / Deficit \$4,200

Credit Account: Building Asset \$4,200

Item: Airconditioner (Lot 31B Dandaragan Road)

Schedule: Building Control

Details: Airconditioner at the residence on Dandaragan Road was slightly under budget

Debit Account: Surplus / Deficit \$770

Credit Account: Building Asset \$770

Item: Line Walls and Paint Daycare in Family Resource Centre

Schedule: Other Community Amenities

Details: Works at Family Resource Centre were slightly under budget

Debit Account: Surplus / Deficit \$693

Credit Account: Building Asset \$693

Item: External Painting Administration Centre

Schedule: Governance

Details: Painting works were significantly under budget

Debit Account: Surplus / Deficit \$16,587

Credit Account: Building Asset \$16,587

Item: External Painting Airstrip Building

Schedule: Governance

Details: Painting works were slightly under budget

Debit Account: Surplus / Deficit \$308

Credit Account: Building Asset \$308

Item: Disposal Of House and Land (Lot 7, Plan 59118 Dandaragan Road)

Schedule: Unclassified

Details: In accordance with item 11.1.1 Dandaragan Housing Rationalisation from the Ordinary Meeting of Council held 11 November 2010, one of the houses for sale has now been disposed of. As the item was confidential due to the item setting reserve prices no item for the sale is included in the budget as this would release information of a competitive nature. Also in accordance with the Council decision, the proceeds of sale less sale costs have been transferred to the Housing Reserve.

Debit Account: Housing Reserve \$98,684

Accumulated Depreciation \$36,439.63

Credit Account: Land Asset \$3,000

Building Asset \$60,000

Profit on Disposal \$80,439.63

Item: BCA Service Agreement

Schedule: Other Recreation and Sports

Details: Under a proposal from the BCA the Badgingarra Community, the Shire would enter into an agreement whereby certain town and grounds maintenance activities would be undertaken by the Badgingarra Community. To date this

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agreement has not been resolved. Advice from the CEO is that he hopes to have the agreement in place before March. Therefore, it is proposed that the budget be reduced from \$15,000 to \$7,000.

Debit Account: Surplus / Deficit \$8,000

Credit Account: Contracts \$8,000

Item: Signage Review

Schedule: Other Law Order and Public Safety

Details: There is an allocation of \$6,000 for a review by the Shire's risk assessors of the signage throughout the Shire, primarily focused on dogs, camping and offroad activities within the budget. To date this remains unspent. Due to delays in securing a second ranger it is unlikely that there will be resources available to get this done by 30 June 2012. Therefore, it is proposed that this item be deferred to 2012/2013.

Debit Account: Surplus / Deficit \$6,000

Credit Account: Consultancy \$6,000

Item: Septic Cleaning

Schedule: Sewerage

Details: There has been a massive increase in pump outs involving the Shire's septic truck. This increase is fully attributable to regular callouts to pump out Ardross and Water Corporation Sewer Pits.

Debit Account:

- Salary (sewerage) \$8,736
- Overheads (sewerage) \$6,988
- Plant Operation Costs (sewerage) \$16,067
- Plant Depreciation (sewerage) \$11,695
- Water Corporation Fee \$7,664
- DEC Tracking Fee \$31,526
- Surplus / Deficit \$90,000

Credit Account:

- Septic Tank Income \$90,000
- Salary (other rec & sport) \$8,736
- Overheads (other rec & sport) \$6,988
- Plant Operation Costs (plant operations) \$16,067
- Plant Depreciation (plant operations) \$11,695
- Water Corporation Fee reimbursement \$7,664
- DEC Tracking Fee reimbursement \$31,526

Item: West Midlands Group

Schedule: Protection of the Environment

Details: Effective September 2011, the Shire of Dandaragan ceased paying the wages for West Midland Group Staff.

Debit Account: Reimbursements – WMG \$112,135

Credit Account: Salaries \$112,135

Item: SuperTowns

Schedule: Town Planning

Details: At the Ordinary Meeting of Council held 27 October 2011 the following Council Decision was made;

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That Council authorise a budget amendment to recognise grant income of \$408,500 and corresponding Contract and Materials expenditure of \$408,500 within the Town Planning schedule for Development of a SuperTown Growth Implementation Plan for the Shire of Dandaragan in accordance with the lodged Financial Assistance Agreement for a Royalties for Regions Project entered into with the Department of Regional Development and Lands.

CARRIED 8 / 0

Further to this, an additional \$186,500 of further funding has been awarded. An item regarding this will be presented at the Ordinary meeting of Council held 23 February 2012.

Debit Account: Material & Contracts \$595,000

Credit Account: Operating Grants \$595,000

Item: Dandaragan CRC waste drainage

Schedule: Other Governance

Details: At the Ordinary Meeting of Council held 15 December 2011 the following Council Decision was made;

That Council authorise a budget amendment to;

1. **Provide additional funding of \$7461 to replace the existing septic tanks and leach drains and associated uPVC drains as quoted, and;**
2. **Transfer \$7461 from Building Reserve to the Municipal Fund.**

CARRIED BY ABSOLUTE MAJORITY 7 / 0

Debit Account: Building Asset \$7,461

Credit Account: Building Reserve \$7,461

Item: Portable Incinerator

Schedule: Waste Management

Details: At the Ordinary Meeting of Council held 27 October 2011 the following Council Decision was made;

That Council;

1. *authorise the purchase a portable incinerator to be used and housed at the Jurien Bay Landfill site for the disposal of Shire records, oils rags, oil filters and air filters dead animals and other suitable items; and*
2. *authorise a budget amendment to recognise the cost of \$7601.00 for the purchase of the incinerator, and the transfer of \$7601.00 from the Waste Reserve to the Municipal Fund.*

CARRIED 7 / 1

Debit Account: Plant & Equipment Asset \$7,601

Credit Account: Waste Reserve \$7,601

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Item: Carpet at BCC

Schedule: Public Halls & Civic Centres

Details: At the Ordinary Meeting of Council held 27 October 2011 the following Council Decision was made;

That Council grants permission for the Manager Building Services to proceed with arrangements to replace existing floor carpets at the Badgingarra Community Centre with the selected Tuscon Lights Colour 955 HOHOKAN for a total price of \$3130 plus GST with funding from Council's building reserve as a budget amendment.

CARRIED 8 / 0

Debit Account: Building Asset \$3,130

Credit Account: Building Reserve \$3,130

Item: Capital Road Works

Schedule: Streets, Roads, Bridges & Depots Maintenance

Details: The following is an extract of an email from the Technical Servicedes Department as to the current status of the works program;

When submissions for the Aglime Funding through RRG were allocated the Shire had received \$356,000 in funding which made the total project cost for Watheroo Road 008A \$534,000.

At the Ordinary Council Meeting held 25 August 2011 Council resolved:

That Council;

- 1. authorise the application for Watheroo Road under the Aglime Routes funding program to the Regional Manager Main Roads WA and Regional Road Group for a total cost of \$510,000; and*
- 2. Authorise a budget amendment to increase road asset up to \$510,000, increase non operating grant up to \$340,000 and transfer from road construction reserve to municipal fund of up to \$170,000.*

CARRIED BY ABSOLUTE MAJORITY 8 / 0

COUNCIL DECISION

Moved Cr Short, seconded Cr Russell

To authorise the CEO to seek further funding to complete Watheroo Road sealing.

CARRIED 8 / 0

The shortfall of \$24,000 which comprises labour and plant has been allocated from completed resheeting projects. The final costings have been provided.

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Watheroo Road 008 initially budgeted for \$212,225 had been reduced through a shortfall of funds with the RRG thus allocating \$61,189 in funding giving total project cost \$91,784.

*The project scope was reduced to reflect the cost.
At the Ordinary Council Meeting held 25 August 2011 Council resolved that*

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Bailey, seconded Cr Kent

That Council

- 1. authorise the reduction in the scope of works for Regional Road group project # 211003337 - Watheroo Road from Slk 29.20 – Slk 33.00 to Slk 29.20 – Slk 30.70; and*
- 2. authorise budget amendment to reduce road asset by \$124,015.13 and reduce non operating grant by \$82,677.42.*

CARRIED BY ABSOLUTE MAJORITY 8 / 0

The Engineering Department is confident the Capital Works Program will be completed.

The Verge formation and clearing program will be completed, the Tree Saw is due to be delivered in April/ May.

The resheet program will be completed with one road remaining.

The RRG funded work will be completed with the Watheroo Road having started and expected completion April/ May.

Dandaragan Road quotes have been called for and work will be completed April.

Reseal Badgingarra and North West Roads have been completed.

The final actual grant figure for the added aglime project was \$356,000, bringing the total job cost to \$534,000, while the reduction in the original Watheroo Road job resulted in an overall grant of \$61,189 for a total project cost of \$91,783.50. Both these amounts are slightly higher than originally anticipated.

In addition, a significant amount of the works are being performed by existing staff, resulting in a shift of employee costs between jobs reducing the reliance on reserve transfers previously estimated.

This budget amendment recognises a reserve transfer from road reserve of \$66,635 rather than the original estimate of up to \$170,000.

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Finally, it is the expectation of the Technical Services Department that the remainder of the capital road works projects are on target and are expected to be completed within time and on budget.

Debit Account:	Internal Plant Depreciation			\$ 3,194.89
	Road Asset	Watheroo Road (Aglime)	Overheads	\$ 20,995.17
	Road Asset	Watheroo Road (Aglime)	Wages	\$ 24,700.20
	Road Asset	Watheroo Road (Aglime)	Plant Depreciation	\$ 28,030.90
	Road Asset	Watheroo Road (Aglime)	Material / Contracts	\$ 32,100.00
	Road Asset	Watheroo Road (Aglime)	Plant Op Costs	\$ 72,138.80
	Non Operating Grant			\$ 120,441.63
	Road Asset	Watheroo Road (Aglime)	Material / Contracts	\$ 356,034.93
Credit Account:	Non Operating Grant			\$ 356,000.00
	Road Asset	Watheroo Road	Material / Contracts	\$ 85,941.56
	Building Reserve	Building Reserve		\$ 66,635.00
	Road Asset	Wongonderah Road	Plant Op Costs	\$ 20,265.21
	Road Asset	Cantabilling Road	Plant Op Costs	\$ 18,832.99
	Road Asset	Munbinea Road	Plant Op Costs	\$ 14,519.48
	Internal Plant Operation			\$ 10,186.78
	Road Asset	Watheroo Road	Wages	\$ 9,711.00
	Road Asset	Wongonderah Road	Plant Depreciation	\$ 9,444.18
	Road Asset	Watheroo Road	Plant Depreciation	\$ 8,942.13
	Road Asset	Watheroo Road	Plant Op Costs	\$ 8,334.34
	Road Asset	Cantabilling Road	Plant Depreciation	\$ 7,580.65
	Road Asset	Watheroo Road	Overheads	\$ 7,512.60
	Road Asset	Cantabilling Road	Overheads	\$ 6,848.07
	Road Asset	Cantabilling Road	Wages	\$ 6,754.50
	Road Asset	Munbinea Road	Plant Depreciation	\$ 5,258.83
	Road Asset	Wongonderah Road	Wages	\$ 5,216.23
	Road Asset	Wongonderah Road	Overheads	\$ 4,068.80
	Road Asset	Munbinea Road	Wages	\$ 3,018.47
	Road Asset	Munbinea Road	Overheads	\$ 2,565.70

Item: Dry Season Water Tank Grant

Schedule: Fire Prevention

Details: In the adopted budget there was a line item for a dry season grant of \$7,500. This grant was received in late June 2011. Therefore, it appears in the 2011/2012 budget in error.

Debit Account: Other Non-Operating Grants \$7,500

Credit Account: Surplus / Deficit \$7,500

Other Items of Note

The following items outline items of note and current variances that are in effect as at 31 December 2011, however for reasons that may include inconsistency in the type of expense and timing of projects etc. have not been noted as a variance for budget review purposes. However, should these variances remain at 30 June 2012 it will affect the final Surplus/Deficit position.

Item: Legal Expenses

Schedule: Rate Revenue

Details: The annual budget for legal expenses within this schedule is \$13,000, however actual expenses to 31 December 2011 are \$2,683. While this presents a significant variance the nature of this type of expense makes it impossible to estimate usage for the remainder of the financial year. Given that legal

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expenses can be incurred quickly it is not recommended that any amendment be made to the budget.

Debit Account: NIL

Credit Account: NIL

Item: Valuation Expenses

Schedule: Rate Revenue

Details: The annual budget for valuation expenses within this schedule is \$25,000, however actual expenses to 31 December 2011 are \$1,473. While this presents a significant variance the nature of this type of expense makes it difficult to estimate usage for the remainder of the financial year with the exception of the annual UV revaluation which will utilise a large portion of this sum in May/June. It is recommended that no amendment be made to the budget.

Debit Account: NIL

Credit Account: NIL

Item: Advertising

Schedule: Other Governance

Details: The annual budget for advertising within this schedule is \$23,126, however actual expenses to 31 December 2011 are \$5,012. While this presents a significant variance the nature of this type of expense makes it difficult to estimate usage for the remainder of the financial year which could be affected by position vacancy advertising or public consultation processes. It is recommended that no amendment be made to the budget.

Debit Account: NIL

Credit Account: NIL

Item: Consultancy

Schedule: Other Law, Order & Public Safety

Details: The budget includes the provision of the LGIS risk assessors to do a review of signage throughout key areas of the Shire. Whilst this review is yet to be undertaken it is intended to be completed as soon as practical. Should it not be completed by 30 June 2012 the amount will present an additional surplus.

Debit Account: NIL

Credit Account: NIL

Item: Materials & Contract

Schedule: Waste Management

Details: The annual budget for materials and contracts for waste management is \$122,940, however, actuals to 31 December 2011 are \$52,158. This equates to 42% of budget spent. While this currently presents a trend towards a budget saving, the inconsistent nature of this expenditure type could make this variance simply a timing issue. Therefore, it is recommended that no amendment be made to the budget. Should this trend continue however, this could present a saving at 30 June 2012.

Debit Account: NIL

Credit Account: NIL

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012**Item: Materials & Contracts****Schedule: Television & Radio Rebroadcast**

Details: The budget for materials and contract is \$15,100. This budget includes the maintenance contract as well as an allocation for repairs. The repairs component is necessary as several components are reaching an age where the likelihood of their failure is high. However, with the shift to digital television, the current equipment is being maintained until actual failure as the replacement equipment will be obsolete once the digital switchover occurs. It is hoped that the current equipment can last until this time, should this occur, this money will present a true saving.

Debit Account: NIL

Credit Account: NIL

Item: Insurance**Schedule: Plant Operations / Household Waste**

Details: A fire at the Jurien waste site resulted in the total loss of a shed and a trailer. The total reimbursement is expected to be approximately \$48,000. At this stage investigations are ongoing as to the reinstatement / replacement items. Until this investigation is complete a decision to immediately replace or transfer to reserve cannot be made. This will be dealt with as a separate item to Council and therefore, has been excluded from this budget review.

Debit Account: NIL

Credit Account: NIL

Item: Jetty Construction**Schedule: Other Recreation and Sport**

Details: The jetty construction is now complete. The overall project to date has come in under budget by \$124,837. While this has resulted in a significant saving to date, this item will be referred to the Jetty Committee for discussion on possible uses for this money, deferral to 2012/13 or recognition of a saving. Therefore, to give the committee an opportunity to discuss this, no changes are recommended during this budget review.

Debit Account: NIL

Credit Account: NIL

Item: Roadside Management Plan**Schedule: Streets, Roads, Bridges & Depots Maintenance**

Details: There is an allocation of \$12,625 for a Roadside Management Plan within the budget. To date this remains unspent. Advice from the CEO is that Hellene McTaggart from West Midlands and the MTSW have been in discussion regarding this and it will be presented to Council 22 March 2012.

Debit Account: NIL

Credit Account: NIL

Item: Tourism Expenses**Schedule: Tourism and Area Promotion**

Details: There is an allocation of \$94,950 tourism expenses within

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the budget. To 31 December 2011 actual expenditure is \$23,453. While this presents a current variance advice from the CEO is that it is still likely that all of the budget allocation will be expended. Therefore, no budget amendment is proposed.

Debit Account: NIL

Credit Account: NIL

Item: Parks and Gardens

Schedule: Other Recreation & Sport

Details: In the first six months of the year, employee costs and materials and contracts for parks and gardens maintenance have been significantly below budget (between 30 – 40% of budget). The MTSW was queried regarding this, and the following response was received (individual employee names have been removed);

“There are several reasons for the parks & gardens to be down slightly for the 6 month period of the budget expenditure, which are as follows:

- 1) The septic truck had been running for 1 day a week (26 days) emptying Beachridge sewerage pit.*
- 2) We have been running one person down for most of the 6 months since [employee] resigned, [employee] filled that position then [employee] has been on sick leave without pay for over two months.*
- 3) There has been capital works projects P&G staff have spent time engaged in, jetty, Collinson Park footpath, Turquoise path.*
- 4) We have spent more time at Beachridge on swales.*
- 5) More time is being spent at the Jurien Waste Landfill site, 2 days a week.*
- 6) Waiting for a fertilizer order to arrive worth \$20,000.*
- 7) Reticulation pump order still coming worth \$4,000.*

I hope this explains the short fall, which if you took into account would be close to the 6 month target.”

Adjustments for employee costs have already been made above to account for the septic truck. Given the information at point 3, as these capital projects are completed, there should be a shift back to maintenance in the second half of the year hopefully pulling back some of the additional shortfall. Therefore, it is recommended that no further reallocation of employee costs be made to the budget.

With regard to materials and contracts, the annual budget is \$451,944 (50% to 31 December \$225,972) with actuals of \$173,987, a shortfall of \$51,985. With outstanding orders mentioned in point 6 and 7, as well as an early focus on capital works, it is not recommended that any amendment be made to the budget.

However, should there continue to be an underspend at 30 June 2012, this will present a closing surplus.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
--

Debit Account: NIL
Credit Account: NIL

The effect of these variances results in a revised Rate Setting Statement as follows;

SHIRE OF DANDARAGAN
RATE SETTING STATEMENT by Department
for the year ending 30 June 2012

DESCRIPTION	ANNUAL BUDGET 2011/2012	BUDGET REVIEW 2011/2012
Operating		
Revenues / Sources		
Governance	84,742	88,742
General Purpose Funding (Excluding Rate Revenue)	1,696,743	1,731,743
Law, Order and Public Safety	362,410	354,910
Health	652,820	652,820
Community Ammenities	1,119,396	1,751,451
Recreation and Culture	292,722	296,387
Transport	1,050,112	1,286,430
Economic Services	195,729	183,529
Other Property and Services	77,677	252,170
	5,532,352	6,598,183
Expenses / (Application)		
Governance	(355,270)	(391,270)
General Purpose Funding	(132,286)	(132,286)
Law, Order and Public Safety	(743,340)	(732,807)
Health	(309,225)	(309,225)
Community Ammenities	(1,994,179)	(2,559,721)
Recreation and Culture	(2,096,110)	(2,043,124)
Transport	(3,079,123)	(3,113,623)
Economic Services	(505,216)	(505,216)
Other Property and Services	(127,491)	(173,523)
	(9,342,241)	(9,960,795)
Adjustments for Non-Cash (Revenue) and Expenditure		
(Profit)/Loss on Asset Disposals	(2,012)	78,428
Movement in Accrued Interest	(0)	(0)
Movement in Accrued Salaries and Wages	(0)	(0)
Movement in Employee Provisions	(0)	(0)
Movement in Deferred Rates	(0)	(0)
Movement in Accrued Expenses	(0)	(0)
Depreciation on Assets	(2,666,645)	(2,666,645)
Total Operating less non cash items	(1,141,233)	(774,395)
Capital Revenue and (Expenditure)		
Purchase Land and Buildings	(1,630,433)	(1,618,690)

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
--

Purchase Furniture and Equipment	(20,460)	(20,460)
Purchase Plant and Equipment	(376,593)	(384,194)
Purchase Tools and Attractive Items	(178,012)	(178,012)
Purchase Infrastructure Assets - Roads	(2,114,109)	(2,423,295)
Purchase Infrastructure Assets - Parks & Reserves	(344,483)	(344,483)
Purchase Infrastructure Assets - Other Capital Works in Progress	(1,236,575)	(1,236,575)
Proceeds from New Debentures	200,000	200,000
Proceeds from disposal of assets	45,500	152,500
Repayment of Debentures	(237,799)	(237,799)
Payment Self Supporting Loan to Community Group	(200,000)	(200,000)
Self-Supporting Loan Principal Income	29,267	29,267
Transfer to Reserves	(1,248,510)	(1,347,194)
Transfer from Reserves	446,639	533,466
Surplus/(Deficit) July 1 B/Fwd	3,342,611	3,342,611
Surplus/(Deficit) June 30 C/Fwd	(0)	156,938
Amount raised from rates	4,664,190	4,664,190

The draft budget review was presented to the audit committee on 8 March 2012. The committee resolved to recommend to Council that the budget review as presented with a surplus of \$156,938.40 be adopted as a formal budget amendment.

CONSULTATION

- Shire of Dandaragan Audit Committee
- Chief Executive Officer
- Deputy Chief Executive Officer
- Manager Technical Services and Works
- Engineering Technical Officer
- Manager Building Services
- Integrated Planning & Strategic Projects Coordinator

STATUTORY ENVIRONMENT

- Regulation 33A and 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The adoption of this budget review will amend the budget with an overall recognition of a surplus of \$156,938.40.

Individual line items will be amended according to the following summary;

\$

Budgeted Surplus / (Deficit) to 30 June 11	-
Variance of opening surplus budget to actual	-

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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-

Income

Interest on Bank Account	(35,000)	
Other Reimbursements (0402)	(4,000)	
Refuse Site Fees	(20,000)	
Other Contributions (apprenticeship allowance)	(2,273)	
Insurance Reimbursement (sporting clubs)	(1,392)	
Lease charges (hangar lease)	(760)	
Building Licences	20,000	
Staff Housing (York Street)	(7,800)	
Insurance (radio tower)	(6,687)	
Staff Housing (Dandaragan Road)	(3,366)	
Fuel Rebate	(66,000)	
Staff Housing (Dandaragan Crew)	(4,000)	
Profit on Sale of House	(80,440)	
Private Rental	(14,000)	
Septic Tank Income	(90,000)	
Water Corporation Fee reimbursement	(7,664)	
DEC Tracking Fee reimbursement	(31,526)	
Reimbursements - WMG	112,135	
Supertowns Grant	(595,000)	
RRG Grant (Aglime)	(356,000)	
RRG Grant (Watheroo Road reduction)	120,442	
Other Non Operating Grants - Dry Season Tank	7,500	
		(1,065,831)

Operating Expenditure

Member Travel	20,000
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MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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Bank Charges	2,000
Legal Expenses	5,000
Postage & Freight	5,000
Electricity (Administration Office)	4,000
Pound Operating Expenses	1,000
Materials & Contract (Ranger Signs)	2,000
Advertising & Promotion (CESC)	1,200
Materials & Contract (Municipal Inventory)	(1,500)
OHS Expenses	2,000
Street Lighting	32,500
Consultancy (Fuel Rebate)	14,290
Parts & Repairs	30,000
BCA Agreement	(8,000)
Signage Review	(6,000)
Salary (sewerage)	8,736
Overheads (sewerage)	6,988
Plant Operation Costs (sewerage)	16,067
Plant Depreciation (sewerage)	11,695
Water Corporation Fee	7,664
DEC Tracking Fee	31,526
Salary (other rec & sport)	(8,736)
Overheads (other rec & sport)	(6,988)
Plant Operation Costs (plant Op)	(16,067)
Plant Depreciation (plant op)	(11,695)
Salaries (protection environ.)	(112,135)
Supertowns Project	595,000

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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FESA Availability Allowance (OLO&PS)	8,733	
FESA Availability Allowance (PW&O)	(8,733)	
Internal Plant Operations (allocation only)	(10,187)	
Internal Plant Depreciation (allocation only)	3,195	618,553

Capital Expenditure

Security Screens (CEO house)	598	
Weather Proof & Paint (MBS house)	(374)	
Airconditioner Lot 31A - not required I50046	(4,200)	
Airconditioner Lot 31B I50051	(770)	
FRC - daycare line walls and paint I50055	(693)	
JB Admin external paint I50056	(16,587)	
Airstrip Building external paint I50059	(308)	
Waste Water DandCRC	7,461	
Portable Incinerator	7,601	
Carpet BCC	3,130	
Road Asset (Cantabilling)	(40,016)	
Road Asset (Wongonderah)	(38,994)	
Road Asset (Munbinea)	(25,362)	
Road Asset (Watheroo)	(120,442)	
Road Asset (Watheroo Aglime)	534,000	305,044

Additional Transfers to / from Reserves

To Housing Reserve	98,684
From Building Reserve	(7,461)
From Waste Reserve	(9,601)
From Building Reserve	(3,130)

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
--

From Road Reserve	(66,635)	11,857
Other Assets and Liabilities		
Land Asset (Sale)	(3,000)	
Building Asset (Sale)	(60,000)	
Accumulated Depreciation Building (sale)	36439.63	(26,560)
Projected (Surplus) / Deficit 30 June 2012		(156,938.40)

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Holmes, seconded Cr Short

That Council adopt the budget review, as presented with a \$156,938.40 surplus and that the following variances be formally adopted as budget amendments;

\$

Budgeted Surplus / (Deficit) to 30 June 11	-	
Variance of opening surplus budget to actual	-	-

INCOME

Interest on Bank Account	(35,000)
Other Reimbursements (0402)	(4,000)
Refuse Site Fees	(20,000)
Other Contributions (apprenticeship allowance)	(2,273)
Insurance Reimbursement (sporting clubs)	(1,392)
Lease charges (hangar lease)	(760)
Building Licences	20,000
Staff Housing (York Street)	(7,800)

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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Insurance (radio tower)	(6,687)	
Staff Housing (Dandaragan Road)	(3,366)	
Fuel Rebate	(66,000)	
Staff Housing (Dandaragan Crew)	(4,000)	
Profit on Sale of House	(80,440)	
Private Rental	(14,000)	
Septic Tank Income	(90,000)	
Water Corporation Fee reimbursement	(7,664)	
DEC Tracking Fee reimbursement	(31,526)	
Reimbursements - WMG	112,135	
Supertowns Grant	(595,000)	
RRG Grant (Aglime)	(356,000)	
RRG Grant (Watheroo Road reduction)	120,442	
Other Non Operating Grants - Dry Season Tank	7,500	
		(1,065,831)
OPERATING EXPENDITURE		
Member Travel	20,000	
Bank Charges	2,000	
Legal Expenses	5,000	
Postage & Freight	5,000	
Electricity (Administration Office)	4,000	
Pound Operating Expenses	1,000	
Materials & Contract (Ranger Signs)	2,000	
Advertising & Promotion (CESC)	1,200	
Materials & Contract (Municipal Inventory)	(1,500)	
OHS Expenses	2,000	
Street Lighting		

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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	32,500	
Consultancy (Fuel Rebate)	14,290	
Parts & Repairs	30,000	
BCA Agreement	(8,000)	
Signage Review	(6,000)	
Salary (sewerage)	8,736	
Overheads (sewerage)	6,988	
Plant Operation Costs (sewerage)	16,067	
Plant Depreciation (sewerage)	11,695	
Water Corporation Fee	7,664	
DEC Tracking Fee	31,526	
Salary (other rec & sport)	(8,736)	
Overheads (other rec & sport)	(6,988)	
Plant Operation Costs (plant Op)	(16,067)	
Plant Depreciation (plant op)	(11,695)	
Salaries (protection environ.)	(112,135)	
Supertowns Project	595,000	
FESA Availability Allowance (OLO&PS)	8,733	
FESA Availability Allowance (PW&O)	(8,733)	
Internal Plant Operations (allocation only)	(10,187)	
Internal Plant Depreciation (allocation only)	3,195	
		618,553
CAPITAL EXPENDITURE		
Security Screens (CEO house)	598	
Weather Proof & Paint (MBS house)	(374)	
Airconditioner Lot 31A - not required I50046	(4,200)	
Airconditioner Lot 31B I50051	(770)	



MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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FRC - daycare line walls and paint I50055	(693)	
JB Admin external paint I50056	(16,587)	
Airstrip Building external paint I50059	(308)	
Waste Water DandCRC	7,461	
Portable Incinerator	7,601	
Carpet BCC	3,130	
Road Asset (Cantabilling)	(40,016)	
Road Asset (Wongonderrah)	(38,994)	
Road Asset (Munbinea)	(25,362)	
Road Asset (Watheroo)	(120,442)	
Road Asset (Watheroo Aglime)	534,000	
		305,044
ADDITIONAL TRANSFERS TO / FROM RESERVES		
To Housing Reserve	98,684	
From Building Reserve	(7,461)	
From Waste Reserve	(9,601)	
From Building Reserve	(3,130)	
From Road Reserve	(66,635)	
		11,857
OTHER ASSETS AND LIABILITIES		
Land Asset (Sale)	(3,000)	
Building Asset (Sale)	(60,000)	
Accumulated Depreciation Building (sale)	36439.63	
		(26,560)
Projected (Surplus) / Deficit 30 June 2012		(156,938.40)

CARRIED BY ABSOLUTE MAJORITY 6 / 0

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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9.1.11 WRITE-OFF BUSHFIRE INVOICES

Location:	Shire of Dandaragan
Applicant:	N/A
Folder ID:	7972
Disclosure of Interest:	None
Date:	13 March 2012
Author:	Chris Carey, Senior Ranger
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

This proposal is seeking approval from Council to write-off the raised invoices for the following properties - Lot 206 Belinda Loop Alta Mare for \$275.00, Lot 797 Fossil Way Beachridge for \$99.00 and Lot 734 Balboa Cove Cervantes for \$132.00.

BACKGROUND

The Bush Fires Act 1954 makes provision for Council's Bush Fire Control Officer or other officer in pursuant of the direction of Council's Bush Fire Order to enter upon the land of the owner or occupier with such servants, workmen, or contractors and with such vehicles, machinery or appliances as he deems fit. The Bush Fire Control Officer may perform such acts or matters necessary to carry out the requisitions of the notice.

When conducting inspections between November and December 2011 Council's authorised officer identified a number of lots combining rural residential and townsite lots that did not appear to have undertaken the required works to comply with the above order. In accordance with the provisions of the Bush Fire Act 1954 Council's authorised officer engaged the services of contractors to achieve the required works.

The invoiced amount from each contractor was paid by the Shire direct to the contractor and the Shire then posted an invoice to the property owner for the payment of works.

COMMENT

From 53 properties that were deemed to be non-compliant Council's authorised officer has received 3 requests to have the invoiced amount withdrawn based upon the property owners appeal that the works were undertaken by either contractors or directly by the property owner. These works were carried out prior to the required time which was 1 November 2011.

Council's authorised officer has met with all three property owners who have produced receipted evidence of works undertaken. Following these meetings it is the opinion of the officer that these works were contracted to be undertaken in error. Therefore, it is recommended to Council that these invoices be written off.

CONSULTATION

Nil

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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STATUTORY ENVIRONMENT

Section 6.12 of the Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may —

- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money;
- (b) waive or grant concessions in relation to any amount of money; or
- (c) write off any amount of money, which is owed to the local government.

* Absolute majority required.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The Shire of Dandaragan have incurred an expense in arranging these blocks to be slashed by contractor with the original intention of recouping this expense from the landowner, resulting in a nil overall financial effect.

By writing off these invoices, the Shire will incur an additional unbudgeted expense of \$506.00 inclusive of GST.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Copies of relevant sundry debtor invoices
(Marked 9.1.11)

VOTING REQUIREMENT

Absolute majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Kent, seconded Cr Short

That Council, in accordance with Section 6.12 of the Local Government Act 1995 agree to write off:

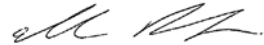

- 1. Sundry Debtor Invoice Number 23536 issued to JM & R Rosso for the sum of \$275.00 inclusive of GST;**
- 2. Sundry Debtor Invoice Number 23515 issued to AJ & EF Andrew for the sum of \$99.00 inclusive of GST; and**
- 3. Sundry Debtor Invoice Number 23496 issued to IB Douglas and EM Hume for the sum of \$132.00 inclusive of GST.**

CARRIED BY ABSOLUTE MAJORITY 6 / 0

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012

9.2 WORKS AND PLANT

9.2.1 WALGA TENDER 004_12 DISPOSAL OF CATERPILLAR BACKHOE 428B AND CATERPILLAR SKID STEER 226B

Location:	Shire of Dandaragan
Applicant:	N/A
File Ref:	TEN 004_12
Disclosure of Interest:	None
Date:	7 March 2012
Author:	Allan Rourke, Engineering Technical Officer
Signature of Author:	
Senior Officer:	Ray Pepper, Manager Technical Services and Works
Signature of Senior Officer:	

PROPOSAL

To consider submissions received for the disposal of Caterpillar Backhoe 428B and Caterpillar Skid Steer 226B.

BACKGROUND

Submissions were requested via tender through Western Australian Local Government Association's (WALGA) Procurement Consultancy Service.

Walga has established a specialised Procurement Consultancy Service dedicated to the provision of high quality procurement services to Local Governments.

Some of the benefits from this service for Local Governments are that they can provide impartiality to the procurement process with no vested interest in the procurement outcome. This assists in eliminating perceived bias relative to existing supplier relationships. The service can deliver specialist expertise into all aspects of the procurement process (i.e. Tenders and contracts).

Using the service can allow Local Governments to free up internal resources for other tasks and provide services that enhance the capacity of the Local Governments existing procurement processes.

The Submission was assessed using an assessment matrix as shown below:

Description of Qualitative Criteria	Weighting
Price	100%

The tendered price(s) will be considered along with related factors affecting the total cost to the Principal.

Early settlement discounts, lifetime costs, purchase dates and the undisclosed reserve price may also be considered in assessing the best value for money outcome.

COMMENT

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
--

Eight Submissions have been received from the five companies listed below:

WestForce Construction

Plant 2: Caterpillar Skidsteer 226B \$10,000 ex GST

Allied Plant Pty Ltd

Plant 1: Caterpillar Backhoe 428B \$20,770 ex GST

Plant 2: Caterpillar Skidsteer 226B \$ 8,000 ex GST

PVT Sales Pty Ltd

Plant 1: Caterpillar Backhoe 428B \$13,730 ex GST

Plant 2: Caterpillar Skidsteer 226B \$15,500 ex GST

Direct Contracting Pty Ltd

Plant 1: Caterpillar Backhoe 428B \$10,857 ex GST

Allused Pty Ltd

Plant 1: Caterpillar Backhoe 428B \$16,000 ex GST

Plant 2: Caterpillar Skidsteer 226B \$13,000 ex GST

The Eight submissions have been assessed as follows:

Plant 1: Caterpillar Backhoe 428B

Company	(ex GST)	Score (%)
Allied Plant Pty Ltd	\$20,770	100%
PVT Sales Pty Ltd	\$13,730	66%
Direct Contracting Pty Ltd	\$10,857	52%
Allused Pty Ltd	\$16,000	77%

Plant 2: Caterpillar Skidsteer 226B

Company	(ex GST)	Score (%)
Allied Plant Pty Ltd	\$ 8,000	51%
PVT Sales Pty Ltd	\$15,500	100%
Allused Pty Ltd	\$13,000	84%

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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WestForce Construction	\$10,000	64%
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From the above tables, the submissions to receive the highest scores are Allied Plant Pty Ltd for the outright purchase of the Caterpillar Backhoe 428B and PVT Sales Pty Ltd for the outright purchase of the Caterpillar Skidsteer 226B.

CONSULTATION

- Manager Technical Services and Works

STATUTORY ENVIRONMENT

- Part 4 of the Local Government (Functions and General) Regulations 1996, Section 3.57 of the Local Government Act 1995.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The Shire of Dandaragan has budgeted \$12,500 for the disposal of the Caterpillar Backhoe 428B with proceeds after disposal \$ 20,770 and budgeted \$ 8,000 for the disposal of the Caterpillar Skidsteer 226B with proceeds after disposal \$ 15,500.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION 1 / COUNCIL DECISION

Moved Cr Short, seconded C Bailey

That Council accept the submission for the outright purchase for the Caterpillar Backhoe 428B from Allied Plant Pty Ltd for a cost of \$20,770 (ex GST).

CARRIED 6 / 0

OFFICER RECOMMENDATION 2 / COUNCIL DECISION



Moved Cr Short, seconded Cr Bailey

That Council accept the submission for the outright purchase for the Caterpillar Skidsteer 226B from PVT Sales Pty Ltd for a cost of \$15,500 (ex GST).

CARRIED 6 / 0

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012

9.2.2 TENDER 02 / 2012 FULL CONTRACT FOR SUPPLY, SPRAY AND SPREAD OF TWO COAT EMULSION SEAL- WATHEROO ROAD, BADGINGARRA

Location:	Jurien Bay
Applicant:	Not Applicable
File Ref:	Ten 022012
Disclosure of Interest:	None
Date:	7 March 2012
Author:	Allan Rourke, Engineering Technical Officer
Signature of Author:	
Senior Officer:	Ray Pepper, Manager Technical Services and Works
Signature of Senior Officer:	

PROPOSAL

That Council consider awarding Tender 02/2012 for the full contract for supply, spray and spread of two coat emulsion seal on Watheroo Road Badgingarra.

BACKGROUND

Tender 02/2012 - full contract for supply, spray and spread of two coat emulsion seal on Watheroo Road Badgingarra was advertised in the West Australian on Saturday 18 February 2012. Tenders closed at 4.00pm on Tuesday 6 March 2012.

A total of two Tenders were received when tenders closed.

Two Tenders were received late and their submissions will not be considered.

The two complying Tenders with pricing Ex GST are set out in the table below;

Tenderers Name	Watheroo Road
<i>Malatesta Road Paving</i>	<i>\$416,258.18</i>
<i>Boral Asphalt</i>	<i>\$305,622.80</i>

Tenders were assessed in accordance with the selection criteria as set out in Tender 02/2012 below;

Selection Criteria	<i>Malatesta Road Paving</i> \$416,258.18	<i>Boral Asphalt</i> \$305,622.80
Price 70%	51	70
Be current on the Main Roads WA bitumen sprayer calibration status 10%	10	10
Adequate public liability cover – minimum \$10 million or above 10%	10	10
Health and safety compliant – current workers compensation 10%	10	10
Total Score %	81	100

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012
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All tenderers appear to be well equipped and well experienced in the type of work that was tendered and as such the decision has come down to price.

The lowest tendered price for Watheroo Road sealing works was \$305,622.80 excluding GST. The allocated budget for the sealing component for the Watheroo Road project is \$378,915.60 excluding GST which means there is a budget saving of \$73,292.80 excluding GST.

COMMENT

Boral Asphalt have tendered the lowest price on the Watheroo Road project and would appear to be suitably qualified to complete the project to Councils standards and specifications as set out in Tender 02/2012. As all tenderers appear to be suitably qualified and equipped to carry out the contract, therefore best value for money dictates that the tender be awarded to Boral Asphalt.

CONSULTATION

- Manager Technical Services and Works.

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The tendered amount fits within the allocated materials and contracts in the original budget calculations.

STRATEGIC IMPLICATIONS

Shire of Dandaragan Strategic Plan

1.2 ROAD ASSET / INFRASTRUCTURE MANAGEMENT

Goal: To deliver and maintain a high quality of community infrastructure.

Actions:

1.2.1

- Establish five year programs for;
 - Road construction
 - Footpath construction
 - Building maintenance
 - Miscellaneous infrastructure ie. Playground equipment, BBQ's, shade shelters

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Bailey, seconded Cr Short


That Council;

Award Tender 02/2012 – Full contract for supply, spray and spread of two coat emulsion seal- Watheroo Road, Badgingarra, to Boral Asphalt at a price of \$305,622.80 Ex GST.

CARRIED 6 / 0

9.3 ADMINISTRATION

9.3.1 APPLICATION OF COMMON SEAL

Location:	N/A
Applicant:	Shire of Dandaragan
Document ID:	3270
Disclosure of Interest:	None
Date:	7 March 2012
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To seek Council's endorsement for the application of the Shire of Dandaragan's common seal to the following documents:

- Self-Supporting Loan Agreement for Jurien Bowling Club between Jurien Bowling Club and Shire of Dandaragan
- Agreement for the Funding, Development and Lease of Bowling Club Premises between Jurien Bowling Club and Shire of Dandaragan
- Financial Assistance Agreement (FAA) - Royalties for Regions Project - Country Local Government Fund 2011/2012 (individual allocation for Jurien Bowling Club, Cervantes Foreshore and Cervantes CBD Toilet) between the Department of Regional Development and Lands and Shire of Dandaragan
- Contract Variation to Financial Assistance Agreement (FAA) for additional funding between the Department of Regional Development and Lands and Shire of Dandaragan
- Cervantes Pinnacles Caravan Park - Lease renewal between Holmes Holidays Pty Ltd, Peter Frederick Holmes and Shire of Dandaragan
- North Head Scheme Amendment – August 2007 (updated February 2012). Local Planning Scheme No.7 Amendment No.3.

BACKGROUND

The Shire of Dandaragan's common seal is applied in circumstances where the Shire enters into a legal agreement, lease or undertakes the disposal or acquisition of land.

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Application of the Seal is accompanied by the signatures of the President and Chief Executive Officer.

A register is maintained to record all occasions on which the Seal is applied.

Generally, the common seal is only applied in circumstances where the Council has specifically resolved to enter into an agreement, lease or dispose of or acquire land. There are however, occasions where the Seal is required to be applied urgently and Council's endorsement is sought retrospectively.

COMMENT

Not applicable

CONSULTATION

Not applicable

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr McGlew, seconded Cr Short

That Council endorse the affixing of the Shire of Dandaragan's common seal to the following documents:

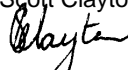

- **Self-Supporting Loan Agreement for Jurien Bowling Club between Jurien Bowling Club and Shire of Dandaragan**
- **Agreement for the Funding, Development and Lease of Bowling Club Premises between Jurien Bowling Club and Shire of Dandaragan**
- **Financial Assistance Agreement (FAA) - Royalties for Regions Project - Country Local Government Fund 2011/2012 (individual allocation for Jurien Bowling Club, Cervantes Foreshore and Cervantes CBD Toilet) between the Department of Regional Development and Lands and Shire of Dandaragan**
- **Contract Variation to Financial Assistance Agreement**

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- (FAA) for additional funding between the Department of Regional Development and Lands and Shire of Dandaragan
- Cervantes Pinnacles Caravan Park - Lease renewal between Holmes Holidays Pty Ltd, Peter Frederick Holmes and Shire of Dandaragan
 - North Head Scheme Amendment – August 2007 (updated February 2012). Local Planning Scheme No.7 Amendment No.3.

CARRIED 6 / 0

9.3.2 AUDIT COMMITTEE MINUTES

Location:	Shire of Dandaragan
Applicant:	
Folder ID:	8050
Disclosure of Interest:	none
Date:	13 March 2012
Author:	Scott Clayton, Manager Corporate Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To receive the Audit Committee Meeting Minutes (unconfirmed) held on 8 March 2012.

BACKGROUND

The Local Government Act (1995) requires Council to establish an Audit Committee to assist Council to fulfil corporate governance, stewardship, leadership and control responsibilities in relation to the Shire's financial reporting and audit responsibilities.

Due to the small number of audit committee meetings held during the year there is a significant delay between the audit meetings and the subsequent confirmation of the minutes of that meeting at the following audit committee meeting and hence, a further delay in presentation to Council of the minutes for adoption.

Therefore, it is considered more appropriate to present the unconfirmed minutes to Council for adoption. Should any issue arise at the adoption of these minutes at the following audit committee meeting varying the accuracy of the unconfirmed minutes, these changes will be presented to council at the following Council meeting.

The purpose of the Audit Committee Meeting held 17 February 2011 was to discuss the budget review for the 2011/2012 financial years.

COMMENT

The purpose of the Audit Committee Meeting held 17 February 2011 was to discuss the budget review for the 2011/2012 financial

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years.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Minutes of the Audit Committee Meeting (Unconfirmed) held on Thursday 8 March 2012.

(Marked 9.3.2)

VOTING REQUIREMENT

Simple majority



OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr McGlew, seconded Cr Short

That the minutes of the Audit Committee meeting held 8 March 2012 be received.

CARRIED 6 / 0

9.3.3 APPOINTMENT OF AUTHORISED OFFICER - RANGER SERVICES

Location:	Shire of Dandaragan
Applicant:	N/A
File Ref:	Staff 21
Disclosure of Interest:	Nil
Date:	12 March 2012
Author:	Chris Carey, Ranger
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

This proposal recommends Council authorise persons under relevant Acts as Authorised Persons and Registration Officers.

BACKGROUND

The requirement to ensure that Shire personnel are appropriately authorised to conduct their functions and responsibilities within legislative guidelines.

COMMENT

The Dog Act 1976 does not provide for authority to be delegated to the Chief Executive Officer for the appointment of authorised officers with the exception of section 11(1) and Local Laws adopted by Council.

It is therefore proposed that authority be given to persons listed below under s12A (2), s16, s29 and s44.

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Authorised officers:

- Kerrin Hansen - Assistant Ranger / General Hand:
 - Section 12A (2) allows an authorised person or other person named in a warrant to enter and inspect any premise for any purpose relating to the enforcement of the Dog Act 1976 with the authority of a warrant.
 - Section 16 requires persons to be authorised by the local government as registration officers to effect the registration of dogs under the Act.
 - Section 29 contains powers allowing an authorised person to exercise powers to enter property, seize and detain dogs.
 - Section 44 allows proceedings to be taken under the Act by an employee of the Shire authorised to take proceedings in the name of the Shire.

- Kerrin Hansen – Assistant Ranger / General Hand

The Control of Vehicles (Off Road Areas) Act 1978 does not provide for authority to be delegated to the Chief Executive Officer for the appointment of authorised officers. It is therefore proposed to appoint persons appointed to the position listed below as authorised persons under section 5(5) of the Act.

Section 5(5) allows a local government to employ fit and proper persons to be authorised officers for the enforcement of the Act:

- Kerrin Hansen - Assistant Ranger / General Hand

Caravan Parks and Camping Grounds Act 1995

The Caravan Parks & Camping Grounds Act 1995 does not provide for authority to be delegated to the Chief Executive Officer for the appointment of authorised officers. It is therefore proposed to appoint persons appointed to the position listed below as authorised persons under section 17(1) of the Act.

Section 17 (1) allows a local government to appoint such persons as the local government considers necessary. It is therefore proposed the following persons be authorised under the Act:

- Kerrin Hansen – Assistant Ranger / General Hand

CONSULTATION

Due to the nature of this application it was felt that further consultation was unnecessary.

STATUTORY ENVIRONMENT

- Dog Act 1976
- Control of Vehicles (Off-road Areas) Act
- Caravan Parks & Camping Grounds Act 1995

POLICY IMPLICATIONS

Shire of Dandaragan's policy in relation to delegations

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FINANCIAL IMPLICATIONS

The cost of advertising in the Government Gazette.

STRATEGIC IMPLICATIONS

It shall be the duty of the local government within its district to administer and enforce the provisions of these Acts.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Bailey, seconded Cr Holmes



That Council;

1. **appoint Kerrin Hansen as authorised registration officer pursuant to section 16 of the Dog Act 1976;**
2. **appoint Kerrin Hansen as an authorised officer pursuant to section 17 (1) of the Caravan Parks & Camping Grounds Act 1995; and**
3. **appoint Kerrin Hansen as an authorised officer pursuant to section 5 (5) of the Control of Vehicles (Off Road Areas) Act 1978.**

CARRIED 6 / 0

9.4 TOWN PLANNING

9.4.1 MR RUSSEL ATKINSON, LOT 68 CAMBEWARRA DRIVE, ALTA MARE – PROPOSED ADDITIONS TO EXISTING SHED

Location:	Lot 68, Cambewarra Drive, Alta Mare, Jurien Bay.
Applicant:	Mr Russel Atkinson
File Ref:	04/12
Disclosure of Interest:	Nil
Date:	06/02/2012
Author:	William George, Manager Building Services
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

The applicant Russel Atkinson seeks Council approval to construct additions to an existing shed making a total new floor area of 220.51m², with an eaves height of 3.6m.

BACKGROUND

The developed site is nominally 6.3 ha in area and is zoned 'Rural Residential' under the Shire of Dandaragan's current Local Planning Scheme. The lot is well vegetated and existing buildings are well screened from Jurien East Road and Cambewarra Drive.

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The existing shed on the property is comprised from two previous planning and building approvals to create a total current floor area of 133.8m². The proposed addition to the existing shed subject of this application is a total floor area of 86.71m² providing a new total floor area of 220.51m².

A previous planning application 32/07 and subsequent building licence issued provided for a 51.84m² x 2.3m high shade structure to be added to one end of the existing shed. This structure has not been taken into the total floor area account of the current application as the Council Policy relating to the scale of outbuildings in rural residential zones deals with permitted floor areas for sheds and lean-to structures. A lean-to structure by definition from the above policy is "a roofed structure designed to accommodate one or more motor vehicles unenclosed except to the extent that it abuts a outbuilding." The existing low level structure attached to one end of the existing shed is a shade structure for nurturing an extensive range of plants, and is covered for the most part by woven shade cloth.

The purpose of the proposed additions to the existing shed is for the secure storage and protection of a large boat and tow vehicle for the boat.

The proposed total new floor area exceeds the provisions of the Policy Statement 6(a) for the scale of outbuildings within the 'Rural Residential' zoned area known as Alta Mare by 4.51m².

COMMENT

The proposed additions to the existing shed are of colorbond steel clad construction of the same height and width as the existing shed structure, on a concrete floor slab. The colour of the cladding is the same as the existing shed.

The proposed building setbacks satisfy the requirements specified in the 'Alta Mare' Development Guidelines. However, the item has been brought to Council because the policy relating to the Scale of Outbuildings – 'Rural Residential' and 'Special Use-Rural Development' zones in table 6(a) relating to the *Permitted Area of Outbuildings in Total* does not provide a margin of tolerance above the permitted total floor area specified in the table.

The officer recommendation in the case of this application has identified the floor area as being 4.51 square metres (2.088%) over the permitted total area. It is considered reasonable that a small excess of the scale mentioned is acceptable in that it will not change the stated objectives for outbuildings in the Rural Residential and Special Use – Rural Development zone for Alta Mare.

Council's reviewed policy for the Scale of Outbuildings in 'Rural Residential' and 'Special Use- Rural Development' zones will allow

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for buildings of larger floor area.

The location of the proposed additions to the existing shed is not considered to have a detrimental effect of the streetscape and visual amenity of the adjacent area.

Consultation was carried out with the applicant in relation to the Policy restrictions on outbuilding floor areas. The proponents explained that the building dimensions are the smallest possible to provide storage for the boat and tow vehicle.

CONSULTATION

Council's Manager Building Services has consulted by telephone with the applicant, Mr Russel Atkinson, and has visited the site in relation to the application.

The neighbour consultation process with three adjoining land owners was undertaken by staff with no opposition to the proposal being received.

STATUTORY ENVIRONMENT

- Building Code of Australia
- Shire of Dandaragan's Local Planning Scheme No 7 requires planning approval for all development on properties in this zone.
- Development Standards are contained in Local Planning Scheme No 7, Clause 5.14.
- Clause 5.14.1 (xi) states:
"All residences, outbuildings, carports and the like shall be constructed of materials sympathetic to the character of the locality, as may be approved or required by Council. The scale of outbuildings shall be of a domestic nature such that the Rural-Residential amenity of the locality is not prejudiced. Large industrial type buildings will not be permitted."
- Additional Specific provisions relating to this area are contained under part 3 of Schedule 11 of the Shire of Dandaragan Local Planning Scheme No 7.

POLICY IMPLICATIONS

- Council's Policy Relating to the Scale of Outbuildings – "Rural Residential and 'Special Use-Rural Development Zones'" currently under review.

FINANCIAL IMPLICATIONS

The applicant has paid the planning application fee, and the building license application fee making a total of \$531.00.

STRATEGIC IMPLICATIONS

There are no Strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this

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report:

- Site Plans
- Floor Plan
- Elevations
- Policy relating to scale of outbuildings

(Marked 9.4.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Bailey, seconded Cr Short

That Council grant approval for the proposed 86.71m² additions to the existing shed on Lot 68 Cambewarra Drive, Alta Mare on the basis that the application only marginally exceeds the maximum building floor area requirements contained within the Council Policy Relating to the Scale of Outbuildings – ‘Rural Residential’ and ‘Special Use Rural Development zones’, but satisfies all other requirements of the Council’s Policy and the Alta Mare Design Guidelines.

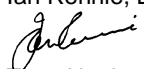

Advice

- That the applicant Mr Russel Atkinson be advised that this is Planning Approval and not a Building Licence to erect the shed subject of this report.
- That the applicant be advised should he be aggrieved by this decision there is a right of review under the Planning and Development Act 2005. An application for review must be submitted in accordance with part XIV of the Planning Development Act 2005 within 28 days of the date of this decision to;

**The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845**

CARRIED 6 / 0

9.4.2 DANDARAGAN TOWNSITE – RESIDENTIAL LAND RELEASE

Location:	Dandaragan
Applicant:	Shire of Dandaragan
File Ref:	
Disclosure of Interest:	None
Date:	9 March 2012
Author:	Ian Rennie, Deputy Chief Executive Officer
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To consider making an application to LandCorp under the Regional Development Assistance Program for a residential

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subdivision of lots at Dandaragan.

BACKGROUND

In 2002, Council considered making an application to LandCorp for a residential subdivision in the townsites of Badgingarra and Dandaragan. At this time when advertising occurred, there was very little interest received by Council and no further action was taken.

In 2006 this process was repeated and 46 expressions of interest were received for residential land in Badgingarra and only a small interest for a residential subdivision in Dandaragan. In July 2006 a formal approach was made to LandCorp for a subdivision of residential land in Badgingarra. Council took into consideration the amount of interest expressed for residential land in Badgingarra as well as Council having several lots in Dandaragan which were then released to the public at that time. Some five and a half years later, works have now commenced in the Badgingarra townsite and it is hoped that within several months, lots will be available for sale. Council at the Ordinary Meeting held in Dandaragan on 19 January 2012, carried out an inspection of the area that is proposed for the next stage of the residential subdivision. It was discussed at the forum on that day that an application should be made to LandCorp under the Regional Development Assistance Program.

COMMENT

An area of land has been designated for many years as the extension of the residential subdivision west of the existing subdivision in Camm Road, Dandaragan. The area is currently zoned Residential R12.5 and is bounded by the Dandaragan Golf Course on the northern and western sides, farmland zoned Rural on the southern side and the existing residential subdivision on the eastern side.

Advertising of the proposal has taken place and correspondence has been forwarded to Advance Dandaragan seeking their assistance and support.

A copy of the application is attached to the agenda (Marked 9.4.2) as well as an aerial photograph and a plan of the proposed subdivision.

At the Ordinary Meeting of Council held 26 April 2007, Council agreed to establish a Reserve Fund for the purpose of Land Development Schemes Reserve – for the purpose of land development in the townsites of Dandaragan and Badgingarra. As at 31 December 2011, the Reserve Fund had a balance of \$59,322.24.

Council was willing to contribute \$50,000 towards the Badgingarra Residential Subdivision however this was not required by LandCorp. This offer should again be made in this instance with

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the application from Dandaragan.

At this stage, Staff are requesting endorsement of an application being made to LandCorp.

CONSULTATION

- Advance Dandaragan
- Public via advertising

STATUTORY ENVIRONMENT

- Local Government Act 2005
- Land Administration Act

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There will be no financial implication for the 2011 / 2012 financial year however, if Council commits to assisting with funding or works there will be commitments in future financial years.

STRATEGIC IMPLICATIONS

Item 3.4.1 of the Strategic Plan 2007 reads as follows:

“Encourage and lobby LandCorp to proceed with residential subdivision of Crown Land in the towns of Badgingarra, Dandaragan and Cervantes.”

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Application to Regional Development Assistance Program
- Plan of proposed subdivision
- Aerial photograph of the vicinity
- Letters of support

(Marked 9.4.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Short, seconded Cr McGlew

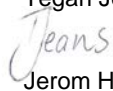

That Council;

- 1. endorse the application to be made to LandCorp under the Regional Development Assistance Program for a residential subdivision of lots at Dandaragan; and**
- 2. offer a financial contribution of \$50,000 towards the carrying out of works or assistance up to a value of \$50,000 with plant and machinery.**

CARRIED BY ABSOLUTE MAJORITY 6 / 0

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9.4.3 PROPOSED CERVANTES TOWN CENTRE FUTURE LAND USE PLAN

Location:	Cervantes Town Centre
Applicant:	N/A
File Ref:	TP34
Disclosure of Interest:	None
Date:	9 February 2012
Author:	Tegan Jeans, Planning Assistant
Signature of Author:	
Senior Officer:	Jerom Hurley, Manager of Planning
Signature of Senior Officer:	

This item was presented to Council at the Ordinary Meeting held 23 February 2012 however Council moved to defer the item to consider it at this meeting being held in Cervantes.

PROPOSAL

For Council to consider the adoption of a future land use plan for the Cervantes Town Centre for the purposes of public consultation. See attachment 1 for a locality plan that shows the Cervantes town centre, attachment 2 that shows the current zoning and attachment 3 that shows the proposed plan.

BACKGROUND

The plan was originally prepared by Landcorp as a concept plan for the existing Cervantes commercial precinct which can be described as the area bound by Seville, Weston, Iberia and Aragon Streets. The majority of the land has yet to be developed and comprises a mix of commercial and public purpose zonings.

The Future Land Use Plan aims to:

- Provide a broad outline of how the existing commercial and undeveloped Crown land should be utilised in the future to create an efficient and effective town centre;
- Combine a range of town centre functions and opportunities to cater for permanent and part-time residents, holiday makers and tourists (e.g. Bus tours to Pinnacles);
- Ensure that residents could come to the town centre for a range of activities combining education, health, business, entertainment and shopping;
- provide opportunities for aged persons to live near all the potential facilities;
- locate the aged in an active, interesting area with easy/walking access to most facilities;
- enhance the appearance and layout;
- prepare a realistic long term plan based, as much as possible, on the existing road layout, existing development and services;
- integrate higher density group residential and short-stay holiday accommodation into the town centre;
- develop an orderly and efficient road layout including the provision for servicing and parking;
- provide open space for shaded seating, tourist rest areas, picnic facilities for visitors, beautification integrated with parking including bus parking and access to the shops and tavern;

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- enhance and highlight entry-roads through street signage and lighting, street furniture and street trees, etc.;
- develop mixed use lots blending group residential and tourist accommodation as a transitional use between are commercial and existing residential land on the south side of Seville Street;
- provide safe open space and pedestrian connection in between the school and town centre;
- encourage development on both sides of Cadiz Street to create a “main street”;
- ensure there is flexibility and robustness in the layout, e.g. creating the small pocket park near the western end of Cadiz Street which retains the opportunity of a future road connection if required; and
- provide access and servicing opportunities at the rear of those lots on the northern side of Cadiz Street.

The adoption and implementation of the plan will assist in the orderly growth of an attractive town centre. The plan will also give existing and future landowners confidence to invest in the development potential within the town centre.

The plan was brought before Council at a Forum on 14th June 2007. Council were generally happy within the design except for the playground on Weston Street being shown as Commercial zoning. Council wished this to be shown as a reserve. Apart from this change nothing else was commented on.

The plan since then has been “abandoned” with no work undertaken to further the project. This is largely due to the adverse reaction to Landcorp` involvement in the preparation of a plan for the town centre. Landcorp initially became involved to assist Council in the implementation of this plan.

COMMENT

The Shire plans to create a Coastal Settlement Strategy Plan for the region between Jurien Bay and Cervantes and as such aim to facilitate growth in the region. During this process it is necessary to review planning for each settlement node to ensure that planning for each settlement node reflects current broader planning needs. Currently there is insufficient planning for the Cervantes town centre, with a draft plan created in 2007 that was never formally advertised or adopted.

Currently the Scheme Maps designate a future road pattern and zoning boundaries for the town centre. These boundaries, however, differ from the current cadastral boundaries across the town centre. This is confusing and makes it difficult to establish which boundaries should be followed in terms of future planning for the town centre. The boundaries shown on the Scheme Maps form part of the Scheme and any further change will require a separate Scheme Amendment, which takes time. Reference in the Scheme to an adopted town centre plan that can be amended via

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a far less involved process would be a better approach. This could be an ultimate aim for the zoning of the Cervantes town centre and could be recommended by the Coastal Settlement Strategy.

Without a town centre plan in place, development proposals may compromise the orderly and efficient development of the town centre. The plan would provide a basis for decision making for proposals e.g. Amendment 19. The Shire's planning consultant recommends Council consider the option of preparing a simple town centre strategy.

CONSULTATION

While the plan currently has no statutory power, it is recommended that the plan be formally advertised for a period of 42 days in accordance with the provisions of the Town Planning Regulations 1967. Land owners and occupiers within the subject land and nearby affected owners should be contacted in writing as well as notices being placed on site and in a newspaper circulating in the District.

After the expiry of the period within which submissions may be made, the local government is to –

- a) Review the proposed Plan in light of any submissions made; and
- b) Resolve to adopt the Plan with or without modification, or not to proceed with the Policy;

In addition to the statutory requirements outlined above, it is recommended that consultation is extended to include sending a copy of the proposed Future Land Use Plan to all those property owners in Cervantes.

STATUTORY ENVIRONMENT

There are currently no statutory powers within the Shire's Local Planning Scheme that would give this plan any weight. Currently the zoning and road layout in the scheme map is different to what is proposed on the land use plan. As such, the scheme maps will have a greater power than that of the plan if it is adopted by Council.

Given this, it is recommended that the plan be adopted for the purpose of advertising to have a strategic plan in place. Once advertising has concluded on the plan and it is brought before Council for final adoption, it is recommended that Council then also resolve to amend the scheme to give the plan statutory power.

One way this could be achieved would be by amending the zoning of the Cervantes Town Centre to become a special use zone and inserting provisions in Schedule 4 and Part 5 of the of the scheme stating that all development and subdivision to occur in accordance with Schedule 14.

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Schedule 14 would then state that the use and development of land within Special Development Cervantes Town Centre Zone encompassing that land bound by Iberia, Aragon, Seville and Weston Streets shall be in accordance with the provisions of the Cervantes Town Centre Future Land Use Plan. This also gives Council an opportunity to implement further requirements it sees fit on the design and development control of the town centre.

This would be similar to the provisions used currently for Victoria Location 10751. This is just one option on how this could be achieved. This process should be left open by Council to allow for flexibility to implement statutory powers for the plan.

Further to the above, it is recommended that this plan be incorporated into the Coastal Settlement Strategy Plan for a holistic approach.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There will be a cost involved in advertising the plan; this is, however, covered in the adopted budget.

STRATEGIC IMPLICATIONS

The future land use plan will assist in the procedural and governance aspects of the Shire's development control responsibilities. This includes providing direction and guidance on the land uses that are to be permitted within the Cervantes Town Centre and the future growth of the centre.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Attachment 1 – Locality Plan
- Attachment 2 – Zoning Plan
- Attachment 3 – Future Land Use Plan

(Marked 9.4.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Holmes, seconded Cr Bailey

That Council:

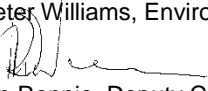
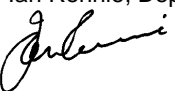
- 1. resolve to advertise the Cervantes Town Centre Future Land Use Plan for public comment, in accordance with provision 25 of the *Town Planning Regulations 1967*; and**
- 2. request a copy of the proposed Future Land Use Plan to be sent to all land owners within the Cervantes Townsite for their information and providing an opportunity for their comment.**

CARRIED 6 / 0

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9.5 HEALTH

9.5.1 CLIMATE CHANGE DECLARATION

Location:	Shire of Dandaragan
Applicant:	WALGA
File Ref:	
Disclosure of Interest:	Nil
Date:	15 February 2012
Author:	Peter Williams, Environmental Health Officer
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

That the Shire of Dandaragan acknowledges Climate Change and declares that it supports the environmental, social and economic benefits of addressing climate change.

BACKGROUND

At the last Council Forum held Thursday 9 February 2012 it was recommended that the Shire adopt the above statement.

In August 2011 Council was addressed by Melanie Bainbridge from WALGA who gave a presentation on climate change and the impact that it could have on Local Governments. In her presentation she alluded to that the Council of Australian Governments endorsed the National Climate Change Adaptation Framework in April 2007. The framework sets out an agenda of collaboration across all levels of Australian governance to address key climate change adaptation issues including strategies and actions for reducing the impacts of climate change and the vulnerability of sectors and regions.

COMMENT

At the last Forum held Thursday 9 February 2012 Council agreed to consider an amended statement of declaration has been established outlining Council's view on the matter and differs slightly from the proposed Declaration.

The Australian Government suggests Local Governments align their climate change risk assessments with this framework, particularly if applying for LAPP funding. This initial assessment of risk can be undertaken by people with a sound professional knowledge of the relevant organisation, together with a general understanding of the likely impacts of climate change. CSIRO's Climate Change Scenarios for Risk Assessment accompany this Guide.

The Western Australian Local Government Association (WALGA) helps Local Governments to mitigate and adapt to climate change. While greenhouse emissions need to be reduced, the effects of past emissions will continue to be felt well into the future. We can expect warmer temperatures, changes to rainfall patterns, rising

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sea levels and more extreme weather events.

A proposed Climate Change Declaration is attached to this item.

CONSULTATION

WALGA were consulted and they recommend that Local Governments declare the shire's acknowledgement of climate change

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

May affect some policies where the statement may need to be included

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

Should have a positive effect.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Proposed Climate Change Declaration wording
(Marked 9.5.1)

VOTING REQUIREMENT

Absolute majority

OFFICER RECOMMENDATION / COUNCIL DECISION


Moved Cr Bailey, seconded Cr Short

That Council adopt the attached Climate Change Declaration and provide a copy of the Declaration to the Western Australian Local Government Association.

CARRIED 6 / 0

9.6 BUILDING

9.6.1 MR WARREN BATE, LOT 319 (HOUSE # 3) SHEOAK GROVE, JURIE BAY – PROPOSED R-CODE VARIATION FOR NIL SIDE AND REAR BOUNDARY SETBACKS

Location:	Lot 319 Sheoak Grove, Jurie Bay.
Applicant:	Mr Warren Bate
File Ref:	BE 2615
Disclosure of Interest:	None
Date:	08 February 2012
Author:	Will George, Manager Building Services
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer

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Signature of Senior Officer:



PROPOSAL

The applicant is seeking Council's approval to construct a shed of 50m² floor area with nil boundary setbacks to the side and rear lot boundaries of Lot 319 Sheoak Grove, Jurien Bay.

BACKGROUND

Lot 319 Sheoak Grove is zoned R12.5 development density and has recently been developed with the construction of a dwelling on the lot under an owner/builder's licence. The applicant now wishes to have a shed constructed in the rear setback of the lot well behind the existing new dwelling and located to maximise the area of the lot by applying for nil boundary setbacks for the side and rear boundaries of the lot. The proposed shed is 10m long x 5m wide x 3.6m high at the eaves line.

COMMENT

Table 2b (Boundary setbacks for walls without major openings) of the Residential Design Codes (R-Codes) for a proposed wall 10 metres long and 3.6 metres high would normally require a boundary setback of 2 metres for the side boundary setback, and 1.1 metres for the rear boundary setback. The applicant proposes nil boundary setback for both side and rear boundaries.

Council's Policy relating to outbuildings provides the basis for determining applications for outbuildings that do not meet the Acceptable Development Criteria of the Residential Design Codes.

The Objectives of Council's Policy Relating to Outbuildings are threefold.

- To provide some flexibility in the requirements for outbuildings in residential areas
- To ensure that the performance criteria of the Residential Design Codes (2002) are appropriately addressed.
- To improve customer service standards through the timely processing of planning and building applications for outbuildings.

This policy is made pursuant to Clause 2.6.2 of the Residential Design Codes (Clause 3.10.1 – Outbuildings), where an outbuilding exceeds an area of 60m² (or 10% of the site area, whichever is the lesser) or has a wall height greater than 2.4 metres or a ridge height greater than 4.2 metres, Council's approval should be sought under the performance criteria.

The performance criteria relative to outbuildings (Clause 3.10.1) states:

“Outbuildings that do not detract from the streetscape or the visual amenity of the residents or neighbouring properties.”

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The Policy Statement for Outbuildings in paragraph 5 provides that;

“An outbuilding within a Residential area shall be deemed as meeting the performance requirements of Clause 3.10.1 of the Residential Design Codes where the following area and height requirements can be achieved:

- For non-reflective Cladding or Masonry, the Permitted Area of Outbuilding is 80m², or 10% of the site area, whichever is the lesser, a Permitted Wall height of 3.6 metres (measured from ground level at the closest common boundary) and a Permitted Ridge Height of 4.5 metres or the highest point of the roof cladding of the residence whichever is the lesser.”

The proposed shed subject of this application has a floor area of 50m², a wall height of 3.6 metres, and a ridge height of 3.9 metres, placing it within the maximums of the requirements listed above.

The outbuilding is located well behind the existing dwelling on the lot thereby achieving the performance criteria relative to outbuildings stated in Clause 3.10.1 of the Residential Design Codes. (Site Plan - Attachment 9.6.1)

The roof is non-reflective colorbond above masonry boundary walls, and the walls facing internally to the subject lot are “Windspray” colorbond clad.

CONSULTATION

1. The neighbour consultation process was undertaken with no objections received from adjoining property owners.
2. Manager of Building Services has held a telephone discussion with the applicant to clarify certain details of the application.

STATUTORY ENVIRONMENT

- Shire of Dandaragan Planning Scheme No 7
- Residential Design Codes of Western Australia
- Shire of Dandaragan Policy Relating to Outbuildings

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

The applicant has paid a planning application fee and a building licence fee of \$265.50.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

- Site plan.
- Elevations of the shed.

(Marked 9.6.1)

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VOTING REQUIREMENT

Simple majority.

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Short, seconded Cr Bailey

That Council grants approval for the construction of the 10m long x 5m wide x 3.6m wall eaves height shed located in the rear of lot 319 Sheoak Grove, Jurien Bay with nil boundary setback to the side and rear boundaries of the lot, subject to the following:

Conditions;

- 1. All development shall be in accordance with the attached approved plans submitted with the application and subject to any modifications required as a consequence of any conditions of this approval.**
- 2. The endorsed plans shall not be modified or altered without the prior written approval of the local government.**



Advice:

- **The applicant is advised that this is planning approval and not a building licence.**
- **The applicant be advised should he be aggrieved by this decision there is a right of review under the Planning Development Act 2005. An application for review must be submitted in accordance with part XIV of the Planning Development Act within 28 days of the date of this decision to:**

**The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845**

CARRIED 6 / 0

9.6.2 SHIRE OF DANDARAGAN – DESIGNATION OF AUTHORISED PERSON TO ENFORCE NEW BUILDING ACT 2011, AND DELEGATION OF PERMIT AUTHORITY FUNCTION

Location:	Shire of Dandaragan
Applicant:	Manager Building Services
File Ref:	
Disclosure of Interest:	None
Date:	08 March 2012
Author:	Will George, Manager Building Services
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

The Manager Building Services requests Council designate an Authorised Person for the enforcement of the new Building Act 2011 and to delegate the Permit Authority function as required under the Act.

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The Building Act 2011 (Assented to 11 July 2011) enacted by The Parliament of Western Australia is likely to come into effect on or about 2 April 2012.

The introduction of the Building Act 2011 will change the way building regulation is performed in comparison with past history.

The Local Government in the majority of cases will become a Permit Authority which will continue to issue permits (not licenses) for the various categories of building activity as defined within the Building Act 2011 and supported by the draft Building Regulations 2012.

Copies of both the Building Act 2011 and the draft Building Regulations 2012 are being studied by Council's Manager Building Services to be aware of the significant changes to procedures, and to be ready for the responsibilities the Permit Authority will undertake.

The seamless transition from the way Council's building department operates currently to the new requirements involved under the Building Act 2011 is of significant importance to ensure a smooth continuation of customer services under the new Act.

The revised processes need to be established within a very short time-frame as there will be no transitional savings period allowed for with the introduction of the new Building Act 2011 and supporting Regulations.

It is likely that further approaches to Council will be required to obtain recognition of various modified Permit Authority functions however, the subject of this application to Council is important to be established in accordance with the requirements of the new Building Act 2011.

The overlap between the introduction of the new Building Act 2011 and the scheduled timetable for Council meetings dates requires attention to the subject matter of this application to be complete prior to the expected adoption date of 2 April 2012 for the Building Act 2011 and the Building Regulations 2012.

COMMENT

The Building Act 2011 is an Act to provide for the following-

- Permits for building work and demolition work;
- Standards for the construction and demolition of buildings and incidental structures;
- The use and maintenance of, and requirements in relation to, existing buildings and incidental structures;
- Work affecting land other than land on which the work is done;
- The amendment of the Local Government (Miscellaneous Provisions) Act 1960 and various other Acts;

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- The repeal of the Building Regulations 1989 and the Local Government (Prohibition on Dealings in Land) Regulations 1973; and
- Related matters.

Applications may be lodged as Certified Applications or Uncertified Applications for buildings of certain classes.

A Permit Authority must refer to a building surveyor an uncertified application if the application complies with the provisions prescribed in the Building Act 2011.

This service allows the community to make applications to the Permit Authority directly, and is suited to smaller communities, or the option of a private certifier is equally available.

Division 2 – Authorised Persons of the Building Act 2011 provides, under sections 95 and 96 in this division, the following;

Section 95 Term used: designating permit authority, in relation to an authorised person, means the permit authority that designated the person as an authorised person.

Section 96 Authorised Persons

- 1) If the State is a permit authority for a building or incidental structure it may, by instrument in writing, designate a public service officer as an authorised person for the purposes of this Act in relation to the building or incidental structure.
- 2) If a special permit authority is a permit authority for a building or an incidental structure it may, by instrument in writing, designate an employee of the special permit authority, or an employee of one of the legal entities that comprise the special permit authority, as an authorised person for the purposes of this Act in relation to the building or incidental structure.
- 3) The local government may, by instrument in writing, designate a person employed by the local government under the *Local Government Act 1995* section 5.36, as an authorised person for the purposes of this Act in relation to buildings and incidental structures located, or proposed to be located, in the district of the local government.
- 4) The regulations may limit to persons belonging to prescribed classes of public service officers or employees the persons who may be designated as authorised persons under subsection (1), (2) or (3).
- 5) A person may be designated to be an authorised person for a fixed or indefinite period.
- 6) A permit authority may, by instrument in writing, revoke a designation at any time.

Section 97 Identity cards

- 1) A permit authority must give an identity card to each person designated by it as an authorised person

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- 2) An identity card must-
 - a) Identify the person as an authorised person; and
 - b) contain a recent photograph of the person.
- 3) A person must, within 14 days of ceasing to be an authorised person, return the person's identity card to the designating permit authority.
 Penalty: a fine of \$5 000
 Subsection (3) does not apply if the person has a reasonable excuse.
- 4) An authorised person must carry his or her identity card at all times when exercising powers or performing functions as an authorised person.

Section 127 Delegation: special permit authorities and local governments

- 1) A special permit authority or a local government may delegate any of its powers or duties as a permit authority under another provision of this Act.
- 2) A delegation of a special permit authority's powers or duties may only be to an employee of the special permit authority, or to an employee of one of the legal entities that comprise the special permit authority.
- 3) A delegation of a local government's powers or duties may be only to a person employed by the local government under the Local Government Act 1995 section 5.36
- 4) The delegation must be in writing executed by or on behalf of the special permit authority or by the local government.
- 5) A person to whom a power or duty is delegated under this section cannot delegate that power or duty.
- 6) A person exercising or performing a power or duty that has been delegated to a person under this section is taken to do so in accordance with the terms of delegation unless the contrary is shown.
- 7) Nothing in this section limits the ability of the permit authority to perform a function through an officer or agent.

Section 5.36 of the Local Government Act 1995 is inserted for reference.

Division 4 – Local government employees.

Subsection (3) – A person is not to be employed by a local government in any other position unless the CEO -

- a) believes that the person is suitably qualified for the position; and
- b) is satisfied with the proposed arrangements relating to the person's employment.

CONSULTATION

- The Manager Building Services has had discussions with industry colleagues and an officer from the WA Building Commission in relation to the matters of the Building Act 2011 described thus far.

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- On March 16th 2012 the Manager Building Services and another member of staff (Ms Robyn Headland) will travel to Geraldton for an information session dealing with the immediate changes and the implications for Council staff. The timing of these education seminars does not provide for sufficient time to thoroughly know or understand the complete range of implications for the Permit Authority staff and any/all revised procedures.

STATUTORY ENVIRONMENT

- The appointment of Authorised Persons is provided for under section 96 of the Building Act 2011.
- The Permit Authority delegation is provided for in section 127 of the Building Act 2011.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

- The costs for Council to print new forms and documents to facilitate the requirements of a Permit Authority under the Building Act 2011 are unknown at this stage.
- Fee structures will be required to be examined for services provided by a Permit Authority and new information brochures may be required.

STRATEGIC IMPLICATIONS

- The Building Act 2011 and the supporting Building Regulations 2012 will introduce changes to the manner in which building regulation and the provision of services to the public have been provided in the past.
- The procedures will involve a totally new way of receiving applications, providing building and demolition permits, and performing the regulatory and compliance requirements of the Permit Authority.

ATTACHMENTS

The Building Act 2011 and Building Regulations 2012 documents are far too large to provide individual copies at this point in time, in view of the fact that until the adoption of the new Act and The Building Regulations is finalised there may be revisions or changes to either document.

VOTING REQUIREMENT

Absolute majority.

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Bailey, seconded Cr Short

1. That pursuant to Sections 95 and 96 of the Building Act 2011 Council grants approval for the designation, by instrument in writing, to the Manager Building Services (William George) as an authorised person within the

meaning of the Act in relation to buildings and incidental structures located, or proposed to be located, in the district of the Shire of Dandaragan.

2. That Council delegate the powers and duties of a Permit Authority under the provisions of the Building Act 2011 to the Manager Building Services (William George) pursuant to Section 127 of the Building Act 2011 in relation to buildings or incidental structures located, or proposed to be located, in the district of the Shire of Dandaragan, to be ready to continue Council's services as the Permit Authority from the date of commencement of the Building Act 2011 and the Building Regulations 2012.

CARRIED 6 / 0

9.7 COUNCILLOR INFORMATION BULLETIN

9.7.1 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

Document ID: 3174

The National General Assembly of Local Government 2012 is being held in Canberra from 17-20 June.

The theme this year is 'National Voice, Local Choice – Infrastructure, Planning, Services'.

Notation: This item is to be given further consideration at the April 2012 Council Meeting.

9.7.2 MEDIA RELEASE – BARRY HAASE – WELFARE PAYMENTS AND SCHOOL ATTENDANCE

Document ID: 3162

Mr Barry Haase, Federal Member for Durack, suggested that in Durack there were individuals making a great deal of money every time there was another Indigenous welfare policy implemented by the Federal Government.

Speaking on a bill which, amongst other things, sought to have welfare payments suspended if parents did not send their children to school on a regular basis except for certain circumstances, Mr Haase said "We have ample evidence to suggest that only a minimal number of projects – out of the many which have been amply funded by the federal taxpayer – have made a substantial difference to the ongoing welfare and future direction of Indigenous people across Australia".

More information is on hand if required.

9.7.3 PUBLIC HEALTH ADVOCACY INSTITUTE OF WESTERN AUSTRALIA – FUNDING INITIATIVE

Document ID: 3149

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“The Public Health Advocacy Institute of WA (PHAIWA) is excited to invite you to participate in a new funding initiative aiming to increase injury prevention within the local government sector. PHAIWA has the ability to fund up to 6 local governments during this project. The funding allocation is \$7500 per local government.”

More information is on hand if required.

9.7.4 WOMEN WITH DISABILITIES AUSTRALIA – PAPER ON VIOLENCE AGAINST WOMEN WITH DISABILITIES

Document ID: 3123

This submission from Women With Disabilities Australia (WWDA) to the preparation phase of the *United Nations Analytical Study on Violence Against Women and Girls with Disabilities*, aims to provide an overview of some of the legislation, regulatory frameworks, policy, administrative procedures, services and support available within Australia to prevent and address violence against women and girls with disabilities.

A copy of the *“Submission to the UN Analytical Study on Violence against Women With Disabilities”* is on hand if required.

9.7.5 PLANNING AND COMMUNITY DEVELOPMENT NEWSLETTER – ISSUE 53

Document ID: 3101

Inside this issue:

- Commonwealth Anti-Graffiti Grant Funding
- CCTV Survey
- Procurement Reform – Costing & Pricing for Disability Sector
- Community Services Excellence Awards 2012
- Fitness Class Licence Scheme
- Aquatics Strategic Facilities Plan – Perth and Peel Metropolitan Region
- WA State Trials Conference 2012
- Drug and Alcohol Awards
- WA Policy Graffiti Removal and Reporting Questionnaire
- LG Injury Prevention & Community Safety Capacity Building Project
- Homelessness
- WA Active Ageing Conference
- Government Plans for Faster Population Growth
- Building Code of Australia 2012 – Information Seminars
- Local Government Alcohol Management Initiative Survey
- State Coastal Planning Policy
- Building Act 2011 & Water Corporation
- Heritage Management and Planning Seminar
- WA Heritage Awards
- Reminders
- Grants

9.7.6 DEPARTMENT OF THE PREMIER AND CABINET – RESOLUTION OF NATIVE TITLE IN THE SOUTH WEST OF WESTERN AUSTRALIA

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Document ID: 3018

In December 2009, the Western Australian Government and the South West Aboriginal Land and Sea Council (SWALSC) commenced negotiations to reach the full and final settlement of all native title claims in the South West of Western Australia. In December 2011, the Premier presented an in-principle offer to the SWALSC. This offer, which was recently detailed in the media, was accepted as the basis for further negotiations in 2012.

More information is on hand if required.

9.7.7 WALGA INFOPAGE – CLARIFICATION – WALGA SUPPORT FOR POLL PROVISIONS

Document ID: 3014

Key Issues:

- WALGA fully supports the poll provisions contained in schedule 2.1 of the Local Government Act 1995.
- WALGA's submission to the Metropolitan Local Government Review Panel highlights the importance of community support for Local Government boundary changes.

9.7.8 WALGA INFOPAGE – METROPOLITAN LOCAL GOVERNMENT REVIEW

Document ID: 3029

Key Issues:

- Metropolitan Local Government Review Panel to release draft findings in April 2012.
- Local Governments to consider a process for providing a submission to the Panel and to WALGA

9.7.9 CENTRAL MIDLANDS SENIOR HIGH SCHOOL NEWS – 16 FEBRUARY 2012

Document ID: 2903

Inside this issue:

- From the Principal
- Senior School Parent Information Evening
- Display of Student Work
- Outstanding Contributions and Charges
- P & C Urgent Attention Required
- School Uniform
- Student Attendance

9.7.10 DEPARTMENT OF PREMIER AND CABINET – STATE SOUTH WEST SETTLEMENT LETTER – 13 FEBRUARY 2012

Document ID: 2882

“You may be in receipt of a letter dated 15 February 2012 from John Catlin, Executive Director of the Native Title Unit, Department of the Premier and Cabinet, regarding the South West Settlement that the State Government is currently negotiating with the South West Aboriginal Land and Sea Council (SWALSC) on behalf of the Noongar people.

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The letter was accompanied by a Question and Answer document detailing the settlement. Due to an oversight an older version marked confidential was sent. The document is not confidential and can be distributed as required."

Attached to the agenda is a copy of the more recent and more detailed version of the Question and Answer. This version supersedes the version that was received earlier. **(Marked 9.7.10)**

9.7.11 MEDIA RELEASE – HON MIA DAVIES – DANDARAGAN SHIRE CELEBRATES ITS OUTSTANDING CITIZENS

Document ID: 2865

Ms Davies presented Mr Robin Randall with the Citizen of the Year award for his more than 15 years of service to the Jurien Bay Volunteer Marine Rescue.

In her address to the gathering Ms Davies spoke about the importance of community and active citizenship in the regions. "Citizenship in our communities is a way-of-life that centres on the strength of the community and the role citizens play in making their own town an inclusive, prosperous and happy place to live." Ms Davies said.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.11)**

9.7.12 PLANNING AND COMMUNITY DEVELOPMENT NEWSLETTER – ISSUE 52

Document ID: 2868

Inside this issue:

- WA Police Community Engagement Division is Moving
- Commonwealth Anti-Graffiti Grant Funding Now Open
- CCTV Infopage and Survey
- Young People and the Arts Funding Round
- The Great Bike Hire
- Graffiti Taskforce Vacancy Regional
- Drug and Alcohol Awards
- WA Graffiti Removal and Reporting Questionnaire
- Homelessness
- WA Active Ageing Conference
- State Coastal Planning Policy
- Heritage Management and Planning Seminar 2012
- WA Heritage Awards 2012
- Progress of Directions 2031
- Reminders
- Grants

9.7.13 LOCAL GOVERNMENT NEWS – ISSUE NO 7.12 – 20 FEBRUARY 2012

Document ID: 2864

Inside this issue:

- Local Government Submission on the Packaging Impacts Consultation Regulation Impact Statement

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- Local Government Service Delivery to Aboriginal Communities Forum
- Local Government Emergency Management Forum
- Reminder to Respond to Bus Stop Infrastructure Infopage
- Officer Training
- Commonwealth Anti-Graffiti Grant Funding Now Open
- Institute of Public Works Engineering – WA State Conference 14-16 March 2012
- Local Government Reform Dialogue Experiences and Aspirations
- WA Police Graffiti Removal and Reporting Questionnaire

9.7.14 ALGA – WEEKLY UPDATE 17 FEBRUARY 2012

Document ID: 2862

Inside this issue:

- Simon Crean to address National General Assembly
- Climate Change Adaption on Agenda
- Media
- ALGA Publications / Policy Documents
- Recent ALGA Activity
- Upcoming Events

9.7.15 ALGA – NEWS 10 FEBRUARY 2012

Document ID: 2655

Inside this issue:

- Strategic Board Meeting to focus on national campaign
- ALGA contributes to new mobile base station deployment code
- ALGA addresses indigenous infrastructure conference
- Presidents Column

9.7.16 MEDIA RELEASE – HON MIA DAVIES – WHEATBELT WELCOMES THE OPENING OF NEW WORK CAMP

Document ID: 2684

Member for Agricultural Region, Mia Davies said the new Wheatbelt Work Camp was a welcome addition to the Dowerin Community. Ms Davies accompanied Minister for Corrective Services, Terry Redman to the opening of the facility on Wednesday February 8.

“The new work camp is aimed at rehabilitating offenders through valuable community work, and is one of a string of work camps to be opened across the State”, Ms Davies said.

More information is on hand if required.

9.7.17 ALGA – WEEKLY UPDATE 10 FEBRUARY 2012

Document ID: 2724

Inside this issue:

- Full Agenda for Strategic Board Meeting
- ALGA Addresses Indigenous Infrastructure Conference
- Media
- ALGA Publications / Policy Documents
- Recent ALGA Activity

- Upcoming Events

9.7.18 MEDIA RELEASE – BARRY HAASE – FEDERAL MEMBER FOR DURACK – TOWNS LOSE VOLUNTEERS

Document ID: 2728

Speaking in Federal Parliament on 13 February 2012, Mr Barry Haase, Federal Member for Durack, raised the correlation between lack of volunteers in regional towns and the rise in the fly in fly out working population.

Mr Haase made the point volunteers are the glue that keeps society together and with the absence of a population that reside in a regional town there is a noticeable absence of volunteers.

Mr Haase said *“The first things that fail are the sporting clubs and the emergency services – there are simply not enough people to provide those services to all of the residents in the particular residential area. Fly in, fly out workforces have been blamed for many things, but few people realise that it is volunteering – that glue of society – which is one of the first things to go. The quality of life and the general ambience of those communities suffer greatly.”*

9.7.19 MEDIA RELEASE – BARRY HAASE – FEDERAL MEMBER FOR DURACK – ACCC ASKED TO INVESTIGATE PETROL PRICE HIKE

Document ID: 2729

Mr Barry Haase, Federal Member for Durack said the Liberal Party has written to the Australian Competition and Consumer Commission (ACCC) to investigate fuel discount docketts following allegations the docketts have been used to hide an unjustified increase in the cost of petrol.

Mr Haase said new research by the Australian Automobile Association (AAA) found that motorists were now paying 2 cents per litre more for fuel after a docket promotion masked the increase.

More information is on hand if required.

9.7.20 MEDIA RELEASE – BARRY HAASE – FEDERAL MEMBER FOR DURACK – PLEASE SIR, CAN I HAVE SOME MORE

Document ID: 2772

During his speech in Parliament, Mr Barry Haase, Federal Member for Durack, spoke of his desire for the Australian public to be able to banish the current government just as the Charles Dickens character Oliver Twist was when he asked for more.

Mr Haase was speaking in reference to the cost of running the immigration department, the blowouts in asylum seeker costs and the continual requests made by the government for money to fund their failed asylum seeker policy.

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Mr Haase said *“The costs of running the immigration department have leapt from \$1.6 billion in the last year of the Howard Government to now more than \$2.7 billion in a year, that is \$1 billion plus more”*.

More information is on hand if required.

9.7.21 WALGA INFOPAGE – THE GREAT BIKE HIKE

Document ID: 2787

Key Issues:

- The Great Bike Hike commences on the 19th August 2012 and involves a team of up to 12 cyclists, including Paralympians, riding 2500km from Perth to Broome.
- The project aims to celebrate initiatives and services for people with disabilities and mental illnesses, along with their families and carers. The project is seeking to hold celebration events along the route.
- The project is seeking support from Local Governments to support celebration events and showcase community initiatives.

9.7.22 LOCAL GOVERNMENT NEWS – ISSUE NO 6.12 – 13 FEBRUARY 2012

Document ID: 2788

Inside this issue:

- Draft River Protection Strategy for Public Comment
- Local Government Service Delivery to Aboriginal Communities Forum
- 2012 WA Local Government Convention & Trade Exhibition
- Expressions of Interest for the Climate Change Senior Officers Group
- Expressions of Interest for the Climate Change Councillors Group
- Expressions of Interest for the WALGA Reporting Platform Steering Committee
- Sustainable Street Lighting Projects for Western Australia – Proposal for Comment
- Officer Training
- Energy Efficiency Infrastructure

9.7.23 2011 WA COASTAL CONFERENCE

Document ID:

The WA Coastal Conference in Exmouth (due to be held on the 9 – 11 November 2011) has been postponed until 7 – 11 May 2012.

More information is on hand if required.

9.7.24 LOCAL GOVERNMENT NEWS – ISSUE NO 9.12 – 5 MARCH 2012

Document ID: 3243

Inside this issue:

- Local Government Emergency Management Forum – Change of Date
- 2012 Banners in the Terrace Competition

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- Keeping on Top of Environmental Weeds
- State Waste Strategy Launch – Tuesday 6 March 2012
- RAC Bike Futures Seminar in Perth 29-30 March 2012
- Western Power Contact

9.7.25 WALGA – COUNCIL’S ONLINE IS GOING LIVE

Document ID: 3390

“After more than two (2) years development, WALGA will be launching CouncilsOnline in the next few months.

CouncilsOnline is a centralised and integrated online portal developed to support and streamline Local Government business. It delivers value and efficiency to Local Government customers using an online application and approval system.”

More information is on hand if required.

9.7.26 CDS IMPLEMENTATION STUDY

Document ID: 3258

A new study highlights the need for each local government to do its homework on the financial impact of introducing a container deposit scheme. In contrast to the often-stated assumption that all local government would benefit from container deposits, comprehensive new research shows that larger metropolitan Councils are likely to suffer financially, with potential cost benefits only available to smaller regional and rural Councils.

More information is on hand if required.

9.7.27 HEADSPACE – NATIONAL YOUTH MENTAL HEALTH FOUNDATION

Document ID:

Since headspace was established six years ago, it has helped over 50,000 young Australians overcome mental health problems such as depression, anxiety and stress. There are currently 40 centres (soon to be 55) operating around the country as well a recently launched online and telephone counselling service, eheadspace.

More information is on hand if required.

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 22 MARCH 2012

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 CLOSURE OF MEETING

The presiding member declared the meeting closed at 6.05pm.

These minutes were confirmed at a meeting on

Signed

Presiding person at the meeting at which the minutes were confirmed

Date