



SHIRE
of
DANDARAGAN

MINUTES

of the

ORDINARY COUNCIL MEETING

held at the

DANDARAGAN COMMUNITY RECREATION CLUB

on

THURSDAY 25 SEPTEMBER 2014

COMMENCING AT 5.07PM

THESE MINUTES ARE YET TO BE CONFIRMED

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)

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MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 25 SEPTEMBER 2014
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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The presiding member declared the meeting open at 5.07pm and welcomed those present.

1.2 DISCLAIMER READING

The disclaimer was read aloud as there were members of the public present.

“No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.”

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor W Gibson	(President)
Councillor K McGlew	(Deputy President)
Councillor L Short	
Councillor J Kulisa	
Councillor T Bailey	
Councillor M Sheppard	
Councillor L Holmes	

Staff

Mr T Nottle	(Chief Executive Officer)
Mr I Rennie	(Deputy Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr G Yandle	(Executive Manager Infrastructure)
Mr D Chidlow	(Manager Planning)
Mrs B Macaulay	(Planning Officer)
Mr J Morrison	(Engineering Technical Officer)

Apologies

Approved Leave of Absence

Councillor D Kent
Councillor D Slyn

Observers

Mac Hewlett, Trish Cahill, Nicole Reichelt, Clinton Strugnell, David Lantzke, Jonathan Nelson (5.10pm)

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3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Clinton Strugnell asked with regard to item 9.4.6 in this agenda if early approval could be granted.

The Manager Planning advised that the hold up would be with the Minister and Council would consider it as soon as possible.

5 APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL DECISION

Moved Cr Bailey, seconded Cr Short

That leave of absence be approved as follows:

- Councillor W Gibson – Friday 3 October through to Friday 17 October 2014

CARRIED 7 / 0

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF ORDINARY MEETING HELD 28 AUGUST 2014

COUNCIL DECISION

Moved Cr Short, seconded Cr Bailey

That the minutes of the Ordinary Meeting of Council held 28 August 2014 be confirmed subject to item 9.1.3 showing Councillors who voted for and against the motion.

CARRIED 7 / 0

7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION AND COUNCIL APPOINTED DELEGATES REPORTS

Cr McGlew

- | | |
|---------------------|--|
| - 1 September 2014 | Education Working Party Meeting, Community Consultation Week |
| - 3 September 2014 | Ministerial Visit – Jurien Bay |
| - 3 September 2014 | Jurien Bay Chamber of Commerce Sundowner |
| - 4 September 2014 | State Library Board Meeting |
| - 10 September 2014 | Councillor Roles and Responsibilities |

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- 11 September 2014 Review of Shire Community Strategic Plan
- 22 September 2014 Premiers Book Award Event
- 23 September 2014 Badgingarra Community Association /
Badgingarra Community Centre Meeting

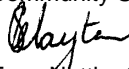

8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 FINANCE

9.1.1 FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 31 JULY 2014

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	8 September 2014
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To table and adopt the monthly financial statements for the period ending 31 July 2014.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 July 2014.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [ie surplus / (deficit)] position as at the 30 June 2014 was \$532,970. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves, Restricted Assets and Trust. The current position indicates that Council can easily meet its short-term liquidity or solvency.

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The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

The Statement of Financial Activity provides variances to budget by way of percentages. During budget adoption a 10 percent or \$10,000 threshold for these variances to be reported was set. An explanation of these variances is as follows:

Community Amenities

Expenditure is at 76% of Y-T-D budget and is due to an invoice for waste pickup not being received as well as less than budgeted expenditure to waste site maintenance.

Economic Services

Expenditure is at 70% of Y-T-D budget and is due to less than budget salaries, materials, contract and on-costs being expended in the parks and gardens area. This is likely as a result of a focus more on roads than parks in the first month of the financial year.

Transport

Expenditure is at 116% of Y-T-D budget and is due to greater expenditure on salaries and on-costs on road maintenance.

Should Councillors wish to raise any issues relating to the 31 July 2014 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

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ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 July 2014 (Doc Id: 39249)

(Marked 9.1.1)

VOTING REQUIREMENT

Simple majority



OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Short, seconded Cr Sheppard

That the monthly financial statements for the period ending 31 July 2014 be adopted.

CARRIED 7 / 0

9.1.2 **FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 31 AUGUST 2014**

Location:	Shire of Dandaragan
Applicant:	N/A
Folder:	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	11 September 2014
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To table and adopt the monthly financial statements for the period ending 31 August 2014.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 August 2014.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [ie surplus / (deficit)] position as at the 31 August 2014 was \$7,860,251. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves, Restricted Assets and Trust. The current

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position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

The Statement of Financial Activity provides variances to budget by way of percentages. During budget adoption a 10 percent or \$10,000 threshold for these variances to be reported was set. For the monthly reports ended 31 August 2014 there are no variances outside of the thresholds set.

Should Councillors wish to raise any issues relating to the 31 August 2014 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 August 2014 (Doc Id: 39356)

(Marked 9.1.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION**Moved Cr McGlew, seconded Cr Short****That the monthly financial statements for the period ending 31 August 2014 be adopted.****CARRIED 7 / 0****9.1.3 ACCOUNTS FOR PAYMENT – AUGUST 2014**

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Creditors / Expenditure
Disclosure of Interest:	None
Date:	09 September 2014
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To accept the cheque and direct debit listing for the month of August 2014.

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque and electronic funds transfer (EFT) listing for August 2014 totalled \$ 1,926,429.60 for the Municipal Fund and \$6,185.00 for the Trust Fund.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

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- cheque and direct debit listings for August 2014 (Doc Id: 39374)
(Marked 9.1.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

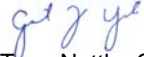

Moved Cr Short, seconded Cr Sheppard

That the Municipal Fund cheque and EFT listing for the period ending 31 August 2014 totalling \$1,926,429.60 for the Municipal Fund and \$6,185.00 for the Trust Fund be accepted.

CARRIED 6 / 1

9.2 INFRASTRUCTURE

9.2.1 GRAVEL ROYALTIES PROCUREMENT AND PAYMENT

Location:	Various landholders within Shire of Dandaragan
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Roads / Design and Construction / Roads and Intersections
Disclosure of Interest:	None
Date:	8 September 2014
Author:	Garrick Yandle, Executive Manager Infrastructure
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Office
Signature of Senior Officer:	

PROPOSAL

The Shire of Dandaragan should adopt a formalised standard payment figure for the payment of gravel royalties to landholders within the Shire when gravel is used as part of the construction of the Shire's Capital and Maintenance Works programs.

BACKGROUND

The Shire of Dandaragan uses significant amounts of gravel as part of the construction of our annual Capital Works programs. Generally this is procured from landholders throughout the Shire in an informal manner based around the proximity of appropriate raw gravel sources to each specific Capital Works Project location.

Gravel procurement is generally undertaken via either the Operations Supervisor – Dandaragan, the Executive Manager Infrastructure or the Engineering Technical Officer identifying an appropriate location and source of gravel within the Shire and approaching the landholder with a request to purchase a quantity of gravel for each specific project. The procurement process entails the respective officer issuing the land holder with a Purchase Order for the quantity of gravel at an agreed rate per cubic metre.

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The Shire, or its nominated Contractors, are generally responsible for the “pushing” of gravel, plus the extraction and transport of gravel from the landholders “pit” to the specific “works” site.

Once sufficient gravel has been extracted from each “pit” or the “pit” is exhausted of all suitable gravel the Shire is responsible for the rehabilitation of the used gravel “pit”.

Historically the Shire has paid a rate per cubic metre of gravel to the landholder as part of the procurement process. The same rate is generally paid to all landholders from whom the gravel is procured; however there is not currently an adopted rate within any of the Shire’s procedures.

The following was outlined in the Shire of Dandaragan 2012/13 Annual Budget under Fees and Charges and is the nominated value that the Shire pays individual landholders:

“Gravel – The Shire of Dandaragan will pay to the land holder \$2.50 per cubic metre for gravel purchased from privately owned gravel pits”.

The procurement of gravel by the Shire is not a “fee” or a “charge” and a more appropriate formal mechanism is required to quantify an adopted rate for procurement of gravel.

The Shire of Moora conducted a survey in July 2014 comparing other Shires within Western Australia and what unit rates they pay their landholders for gravel royalties. A summary of this survey is included in the table below.

Shire	Royalty Rate (\$ / cubic metre)
Dalwallinu	0.26
Trayning	0.50
Moora	0.55
Westonia	0.60
Koorda	0.60
Victoria Plains	0.66
Carnamah	1.00
Dowerin	1.00
Narembeen	1.00
Jerramungup	1.00
Tammin	1.00
Narrogin	1.00
Perenjori	1.50
Cunderdin	2.00
Coorow	2.00
Merredin	2.00
Chittering	2.00
Beverley	2.20
Gingin	2.50
Dandaragan	2.50
Irwin	3.00

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COMMENT

The Shire of Dandaragan should formalise the adoption of a standard payment figure for gravel royalties of \$2.50 per cubic metre to landholders within the Shire when gravel is used as part of the construction of the Shire's Capital and Maintenance Works programs. The proposed rate should remain for the next 3 financial years and be reviewed following this time.

This will enable the procurement of gravel to be transparent and streamlined.

CONSULTATION

- Tony Nottle, Chief Executive Officer.
- Scott Clayton, Executive Manager Corporate and Community Services.
- Paul Woolstencroft, Operations Supervisor Dandaragan.

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

This could be added to the Shire's Purchasing Policy to help remove any ambiguity as to what tendering process is required, as all potential landholders will be paid the same unit rate for gravel procured.

FINANCIAL IMPLICATIONS

Quantities for individual projects are to be determined during the Annual Budget development process using the proposed rate of \$2.50 per cubic metre.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr McGlew, seconded Cr Sheppard

That the Shire of Dandaragan pay identified landholders a gravel royalty of \$2.50 ex GST per cubic metre for the procurement of gravel. This rate should remain for the financial years 2014/15, 2015/16 and 2016/17 and be reviewed following this time.

CARRIED 7 / 0

9.2.2 ILUKA CATABY PROJECT MIMEGARRA ROAD DESIGN ENDORSEMENT

Location:	Cataby – Mimegarra Road / Brandy Highway
Applicant:	Iluka Resources
Folder Path:	Business Classification Scheme / Roads / Applications / Realignments
Disclosure of Interest:	None
Date:	9 September 2014
Author:	Garrick Yandle, Executive Manager Infrastructure
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Office
Signature of Senior Officer:	

PROPOSAL

Iluka Resources is seeking endorsement from the Shire of Dandaragan of the concept designs of the Mimegarra Road / “Mine Access Road” intersection, “Haul Road Crossing” and Mimegarra Road / Brand Highway intersection to enable them to proceed to detailed design stage.

BACKGROUND

The Cataby deposit is situated 150 kilometres north of Perth and 17 kilometres west of Dandaragan. Iluka Resources has previously completed a Pre-feasibility Study into the development of a mineral sands mine at Cataby and is currently undertaking a Definitive Feasibility Study (DFS). The DFS is to be completed in December 2014.

The Cataby Project will produce Heavy Mineral Concentrate that will be transported by heavy haulage vehicles along Mimegarra Road and either southbound or northbound onto Brand Highway. The project shall also have pits north and south of Mimegarra Road and pits on the east side of the Brand Highway requiring access and service crossings under both roads. To allow access to site and all operating pits the following intersection upgrades are required:

- Brand Highway / Mimegarra Road intersection;
- Brand Highway / Pit 1 Intersection at existing Roberts property access road;
- Mimegarra Road / “Mine Access Road” intersection;
- Mimegarra Road / “Haul Road Crossing”; and
- Services crossings under the Brand Highway and Mimegarra Road.

All intersections were designed in accordance with the following guidelines:

- Main Roads Western Australia MRWA Guidelines for Assessing the Suitability of Routes for Restricted Access Vehicles (MRWA RAV Guidelines).
- Austroads Guide to Road Design Part 4A – Un-signalised and Signalised Intersections.
- (Austroads Part 4A).

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Iluka is seeking approval from the Shire of the concept designs of the Mimegarra Road / "Mine Access Road" intersection and "Haul Road Crossing" to allow completion of the detailed design. A summary of their proposed works was presented to Council at the 28 August 2014 Council Forum and is included in *Project Summary Report - Public Roads Rev C Cataby Mine Development Project DFS (Iluka Resources)*.

Throughout the design process Iluka and its design consultant have had discussions with the Shire of Dandaragan regarding the design of Mimegarra intersections with Brand Highway and also it's "Mine Access Road" and "Haul Road Crossing". The EMI, CEO and DCEO have been the key points of contact during these discussions.

Iluka's project ties in closely with the Shire of Dandaragan's proposed upgrade of Mimegarra Road funded through the State Initiative project. Discussions have focused on potential synergies and savings that could be achieved as part of the construction of both projects.

COMMENT

Following on from Iluka's presentation at the August Council Forum there a number of issues that require further discussion and resolving between the Shire, Iluka and Main Roads WA. These primarily relate to the following:

- Specific technical design issue regarding the inclusion of a northbound left turn pocket from Brand Highway into Mimegarra Road.
- Specific technical design issue regarding the inclusion of a westbound right turn pocket from Mimegarra Road into the "Mine Access Road".
- Specific technical design issue regarding the inclusion of an eastbound acceleration lane from "Mine Access Road" turning into Mimegarra Road.
- Battery Limits and Cost Contribution for Mimegarra Works.
- Timing of Iluka's Mimegarra and Brand Highway works in relation to the Shire's proposed upgrade of Mimegarra Road.

An intersection for a "Mine Access Road" is required to allow access to site for long haul, mine delivery and staff vehicles via an access road off Mimegarra Road see drawing *1402012-209_B Mimegarra Road Mine Access Road Intersection*. Iluka have indicated that given the low traffic volumes, the overall increase in traffic associated with the Cataby mine development is expected to have a negligible operational impact to the existing Mimegarra Road. Given the projected peak hour through and turning movements for this intersection Iluka, in conjunction with Main Roads, believes the design warrants the provision of the following turning treatment upgrades:

1. A Basic Left Turn Treatment (BAL) on the "Mine Access Road";
2. A Basic Left Turn Treatment (BAL) on Mimegarra Road; and

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3. An Auxiliary Right Turn Treatment (AUR) on Mimegarra Road.

The Shire have reviewed these proposals and is accepting of the second proposed design, but does have concerns regarding the proposed BAL on the "Mine Access Road" and the AUR on Mimegarra Road. Shire Officers believe that further discussions are required with Main Roads to investigate the possibility of having:

- Left turn from Mine Access Road onto Mimegarra Road be a flow slip lane with an acceleration lane.
- Channelised Right Turn Treatment (CHR) on Mimegarra Road at the "Mine Access Road" intersection instead of the AUR.

At the Brand Highway intersection with Mimegarra Road Iluka, in conjunction with Main Roads, believes the design warrants the provision of a type BAL treatment for the left turn movement for vehicles heading north turning left into Mimegarra Road as indicated on drawing *1402012-201_C Brand Highway Mimegarra Road Intersection*. Shire Officers believe that further discussions are required with Main Roads to investigate the possibility of having a Channelised Left Turn Treatment (CHL) instead of the BAL.

Discussions between Shire Officers and Iluka have been raised regarding Iluka's proposed "battery limits". As indicated on drawing *225608_A Mimegarra Road General Arrangement* Iluka propose their battery limits to be limited to the following:

- Mimegarra Road and Brand Highway intersection with all works along Brand Highway and 255 metres west along Mimegarra Road.
- Mimegarra and "Mine Access Road" intersection at SLK 1.223 and 201 metres east along Mimegarra Road.
- Mimegarra Road / "Haul Road Crossing" at SLK 1.473 including all works between "Haul Road Crossing" and "Mine Access Road".

As evident on the drawing this leaves a section 767 metres from the Brand Highway intersections works and the "Mine Access Road" that Iluka does not propose to have within their "battery limits" and would become the Shire's responsibility for construction and maintenance costs. Shire Officers believe that further discussions are required with Iluka regarding their "battery limits" and recommend that Iluka's "battery limits" encompass all of Mimegarra from Brand Highway at SLK 0 to SLK 1.500. All proposed Shire upgrade works for Mimegarra Road would commence at SLK 1.500 and proceed west, with Iluka being responsible for all works east of SLK1.500.

Iluka's anticipated timing for the project, assuming project approval at Iluka board, is as follows:

DESCRIPTION	DATE
Complete DFS	December 2014

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Project Approval at Iluka Board	February 2015
Award contract to Intersection contractor	September 2015
Commence intersection works	October 2015
Commence Haulage from site	August 2016

Shire Officers have concerns regarding the proposed intersection works as this will clash with the final Mimegarra Road works scheduled for September to December 2015. Shire Officers recommend that Iluka schedule their intersection works to commence January 2016.

CONSULTATION

- Chief Executive Officer
- Deputy Chief Executive Officer
- Iluka Resources
- Main Roads WA

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

Policy Number 7.6 – Mimegarra Road from SLK 0 – SLK 1.500 will need to be reclassified Network 5 heavy haulage route, to be confirmed with Main Roads WA.

FINANCIAL IMPLICATIONS

There is likely to be additional construction and maintenance costs of Mimegarra Road from SLK 0 to SLK 1.500 due to proposed increased heavy haulage movements resulting from the proposed Cataby Mine Access Road.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- *Project Summary Report - Public Roads Rev C Cataby Mine Development Project DFS (Iluka Resources) (Doc Id: 39451)*
- *1402012-209_B Mimegarra Road Mine Access Road Intersection (Doc Id: 39454)*
- *1402012-201_C Brand Highway Mimegarra Road Intersection (Doc Id: 39452)*
- *225608_A Mimegarra Road General Arrangement (Doc Id: 39449)*

(Marked 9.2.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

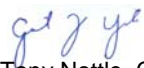
Moved Cr Bailey, seconded Cr Short

That Council:

1. Endorses Iluka Resources' concept design of the Mimegarra Road / "Mine Access Road" intersection and "Haul Road Crossing" to proceed to detailed design stage.
2. Request the CEO to have follow-up discussions with Main Roads WA regarding the following design issues:
 - The inclusion of a left turn slip lane with an acceleration lane from "Mine Access Road" into Mimegarra Road.
 - The inclusion of a westbound right turn pocket from Mimegarra Road into the "Mine Access Road".
 - The inclusion of a northbound left turn pocket from Brand Highway into Mimegarra Road.
3. Delineate Iluka Resources' "battery limits" for their works to be undertaken on Mimegarra Road to be from SLK 0 (Brand Highway intersection) through to SLK 1.500 inclusive. Iluka Resources will be responsible for the cost and construction for all works within this area from Brand Highway intersection to SLK 1.500 including:
 - Mimegarra Road / Brand Highway intersection;
 - "Mine Access Road" (Mimegarra Road);
 - "Haul Road Crossing" (Mimegarra Road);
 - Services Crossing Mimegarra Road; and
 - Mimegarra Road pavement and seal from SLK 0 to SLK 1.500.
4. Request the CEO to negotiate an ongoing maintenance agreement, with Iluka, for Mimegarra Road between SLK 0 and SLK 1.500
5. Request the CEO to have follow-up discussions with Iluka Resources regarding the timeframe and scheduling of their Mimegarra Road and Brand Highway works in relation to the Shire's proposed scheduling of works for Mimegarra Road upgrade.

CARRIED 7 / 0

9.2.3 REGIONAL BICYCLE NETWORK – JURIEN BAY BIKE PLAN BUDGET AMENDMENT

Location:	Jurien Bay
Applicant:	Executive Manager Infrastructure
Folder Path:	Business Classification Scheme / Traffic and Transport / Design and Construction / Cycleways
Disclosure of Interest:	None
Date:	15 September 2014
Author:	Garrick Yandle, Executive Manager Infrastructure
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Office
Signature of Senior Officer:	

PROPOSAL

The Shire of Dandaragan was successful in obtaining a Regional

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Bike Network (RBN) Local Government Grant to the value of \$12,500 to develop a Local Bike Plan in the town of Jurien Bay, which will require an approved amendment to the Shire's 2014/15 Budget.

BACKGROUND

The purpose of a Local Bike Plan is to prioritise network infrastructure investment required to create a functional bicycle network. Network Planning' refers to the planning of cycling routes and setting of a prioritised schedule of works for a specific area, or network. It does not refer to planning or design of a specific project.

There are four primary steps associated with the development of a bike plan that need to be demonstrated in the application for grant funding:

1. Understand the Current Network (Network Deficiencies).
2. Determine the Influential Factors (Network Opportunities).
3. Create a Proposed Network.
4. Develop Implementation Plan (Infrastructure Prioritisation).

The following will be part of the scope of the Local Bike Plan:

- Identification of network gaps.
- Desktop review of existing network.
- Infrastructure audit of existing network.
- Community consultation.
- Key stakeholder consultation.
- Evaluation of count data.

The external factors that influence the development of a bike network that will be part of the scope of the project include:

- Safety considerations
- Promoting better health
- Construction standards
- Western Australian Planning Commission Policy No. DC1.5 Bicycle Planning
- Local Policy
- Development of cycle tourism

The following key destinations are to be a focus of the plan:

- Activity and Community centres
 - Jurien Bay Civic Precinct Centre (currently under construction)
 - Jurien Bay Community Resource Centre
 - Jurien Community Centre
 - Jurien Youth Centre
 - Jurien Bay Health Precinct
- Schools
 - Jurien Bay District High School
- Commercial precincts
- Development of commuter routes
 - Beachridge
 - Jurien Bay Marina

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- Jurien Bay Foreshore

The Local Bike Plan intends to identify the following:

- Path projects.
- On-road (bike lanes) projects.
- End-of-trip projects.
- Specific Projects as part of the implementation of a 5 year plan with an indicative amount (annually) that Council proposes to allocate to implementation (excluding grant funding). The nominal value for this in the application was \$50,000 per annum.
- Maintenance schedule.

The proposed schedule for this project is as follows:

Acquittal must be complete before	22 May 2015
Project commencement date	1 November 2014
Project completion date	1 April 2015
Financial acquittal date	1 May 2015

COMMENT

The Local Bike Plan proposed to be developed is for Jurien Bay only. It will be undertaken by Consultants through an invited Request for Quote process using WALGA preferred panel suppliers. Initial indications are that it may be possible to develop Local Bike Plans for both Jurien Bay and Cervantes with the funds available. This will be further determined as part of the RFQ process.

CONSULTATION

- Engineering Technical Officer
- Roadwise Committee

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

- Shire of Dandaragan Policy Number 7.4 Streetscapes and Townsites.
- Western Australian Planning Commission Policy No. DC1.5 Bicycle Planning.

FINANCIAL IMPLICATIONS

The cost of developing the proposed Local Bike Plan is estimated to be \$25,000. The details of this costing is summarised as follows:

Evaluation of traffic, cycle count data, crash data	\$4,500.00
Desktop review of existing network	\$5,000.00
Infrastructure audit of existing network	\$3,500.00
Identification of network gaps	\$10,000.00
Community consultation, advertising	\$2,000.00

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Total project cost	\$25,000.00
Shire of Dandaragan contribution	\$12,500.00
GRANT REQUESTED AND RECEIVED	\$12,500.00

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER TWO: Build high level of amenity and lifestyle					
OBJECTIVE 3: Develop, deliver and maintain a high quality of community infrastructure that continues to build the amenity and liveability of the communities					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G2-O3-A1	Review and maintain Shire's path programme including cycleways, walkways and trails. Review cycleway plans and dual use pathway plans with aim of encouraging a healthy community/lifestyle.	Town Centre Strategy Plan	Medium	District	DSR

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- RBN Grants Application 2014 / 2015 (Dandaragan) (Doc Id: 39460)

(Marked 9.2.3)

VOTING REQUIREMENT

Absolute majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Bailey, Cr Kulisa

That Council authorise a budget amendment for the Shire to develop a Local Bike Plan for Jurien Bay, and Cervantes subject to RFQ process, as follows:

- 1. Recognise a consultancy expense of \$25,000 with \$12,500 of this expense being a reallocation of funds from the other consultancy budget line within the Transport schedule; and**
- 2. Grant income of \$12,500.**

CARRIED BY ABSOLUTE MAJORITY 7 / 0

9.2.4 BADGINGARRA COMMUNITY ASSOCIATION – THREE YEAR CONTRACT FOR PARTIAL TOWN MAINTENANCE SERVICES

Location:	Badgingarra Community Centre
Applicant:	Badgingarra Community Association
Folder Path:	Business Classification Scheme / Parks and Reserves / Maintenance / Facilities
Disclosure of Interest:	None
Date:	15 September 2014
Author:	Garrick Yandle, Executive Manager Infrastructure

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Signature of Author:



Senior Officer:

Tony Nottle, Chief Executive Office

Signature of Senior Officer:



PROPOSAL

The Badgingarra Community Association wishes to renew their Contract for Partial Town Maintenance Services for 2014/15 Financial Year. Executive Manager Infrastructure would like the renewal of this contract to be for a three year period with an annual CPI increase on the anniversary of the contract.

BACKGROUND

In the 2013/14 Financial Year the Shire of Dandaragan developed an agreement with the Badgingarra Community Association to undertake Partial Town Maintenance Services on behalf of the Shire. This involved undertaking various maintenance activities on key Shire infrastructure within the community of Badgingarra. These activities included:

- Lawn, gardening and maintenance of the Badgingarra Community Centre area.
- Maintenance of the Badgingarra outdoor BBQ area.
- Maintenance of the Badgingarra Information Bay area.
- Maintenance of the Badgingarra Cemetery.
- Cleaning of the Badgingarra Community Centre Outdoor Toilets.

The Contract was for an initial 12 month period with the performance to be assessed following the initial period in relation to its success both financially and practically.

COMMENT

Following the initial 12 month period the Executive Manager Infrastructure recommends that the Contract be renewed for a period of 3 years with an annual CPI increase of the anniversary of the Contract.

The scope of the Contract will remain as per the initial Contract. Specific queries regarding the scope will be clarified by EMI with representatives from the BCA.

CONSULTATION

- Chief Executive Officer
- Jurien Bay Operations Supervisor
- Badgingarra Community Association

STATUTORY ENVIRONMENT

- Section 3.57 of the Local Government Act 1995
- Part 4 of the Local Government (Functions and General) Regulations 1996
- Local Government (Functions and General) Amendment Regulations 2007
- The Trade Practices Act (Cth) 1974

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POLICY IMPLICATIONS

- Shire of Dandaragan Policy Number 1.15 Shire of Dandaragan Purchasing Policy and Tender Guide.

FINANCIAL IMPLICATIONS

The contract proposal is for an annual payment of \$30,000 plus GST with a proposed CPI increase on the anniversary of the Contract. Costs associated with this contract are accounted for in the Shire Infrastructure budget for 2014/15.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER THREE: Focus on community					
OBJECTIVE 1: Develop strong and supportive community social services					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G3-O1-A5	Investigate self-management of community resources in each location.	Community workshops	Short	District	Community groups
OBJECTIVE 2: Develop civic leadership and build community engagement					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G3-O2-A2	Partner with local community groups to hold events that celebrate community volunteerism.		Ongoing	District	Community groups

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council endorses the CEO to negotiate with the Badgingarra Community Association the renewal of the *Contract for Partial Town Maintenance Services* with conditions as follows:

1. Annual Contract Fee of \$30,000 ex GST commencing in Financial Year 2014/15 with annual CPI increase.
2. Contract term to be three years.

COUNCIL DECISION



Moved Cr Bailey, seconded Cr Short

That Council defer this item to discuss further at the Council Forum being held 9 October 2014 and re-presented at the 23 October 2014 Ordinary Meeting.

CARRIED 7 / 0

9.3 ADMINISTRATION

9.3.1 HOLIDAY PLANNER BROCHURE

Location:	N/A
Applicant:	Alison Slyns, Tourism & Marketing Coordinator
Folder Path:	Business Classification Scheme / Economic Development / Industries / Tourism
Disclosure of Interest:	Nil
Date:	5 September 2014
Author:	Alison Slyns, Tourism & Marketing Coordinator
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

Cr Holmes disclosed an impartiality interest due to being a member of the Turquoise Coast Chambers Alliance.

PROPOSAL

For Council to consider endorsing the printing and distribution of 30,000 copies of a 28-page full-colour 'Turquoise Coast Holiday Planner' booklet project, coordinated by the Tourism and Marketing Coordinator.

BACKGROUND

In the 2011/2012 Shire of Dandaragan Budget, an allocation of \$10,000.00 from the existing Tourism and Area Promotion Fund was made towards the Jurien Bay Chamber of Commerce 'Jurien Bay and Cervantes Holiday Planner', of which the entire publication of 20,000 copies was distributed.

In August 2014, two companies expressed interest to the Tourism Marketing Coordinator (TMC) in preparing a similar holiday planner booklet, which would have a funding shortfall of more than \$15,000.00 if the Shire did not contribute once again to the project.

It was considered that producing the booklet internally rather than engaging an external company provides a more sustainable budget for the project as well as equitable representation across the Shire for businesses and community organisations.

The TMC has drafted a 28-page full colour Turquoise Coast Holiday Planner to be distributed both within the Shire and throughout Western Australia, aimed at attracting visitors to our region.

COMMENT

The budget for the planner has identified that extra advertising pages would make the project more profitable so the updated Holiday Planner is proposed to be 28-pages, compared to the previous holiday planner of 24 pages.

The advertising rates are in line with other regional holiday planners but are less than the previous Jurien Bay Chamber of

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Commerce Holiday Planner.

A list of potential businesses per advertising space was created to forecast the likely advertising allocation. The advertisers listed have previously advertised in holiday planners or other tourism publications so would likely commit to the new project but this is not guaranteed that the listed advertisers will commit to the project.

The budget is not able to be confirmed at this early stage of the project because the distribution costs are estimated to be between \$5,000.00 and \$6,000.00 and the advertising income cannot be confirmed until all advertising spaces are formally sold.

There will also be some artwork costs payable externally to ensure that the artwork submitted is in a format suitable for commercial printing but the majority of artwork will be completed internally by the TMC.

CONSULTATION

- Turquoise Coast Chambers Alliance
- Chief Executive Officer

STATUTORY ENVIRONMENT

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

Council currently allocates approximately \$38,000 per annum to be put towards marketing and promotion initiatives. In the past these funds have been allocated on an ad hoc basis.

Printing 30,000 copies of the 28-page full-colour booklet is \$14,510.00 inclusive of GST.

Distributing 30,000 copies with Tourism & Marketing Promotions (TMP) is estimated between \$5,000 and \$6,000, to be paid in four quarterly instalments. The draft planner budget has set the distribution costs at \$6,050.00 inclusive of GST.

Advertising revenue for the project is estimated at \$20,020.00 inclusive of GST.

The draft planner budget estimates leave a shortfall of \$540.10

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inclusive of GST to be funded with the existing Tourism and Area Promotion Fund.

The final funding amount will vary depending on how much the distribution costs are, what additional artwork formatting is required, how much advertising revenue is generated and whether the Shire of Dandaragan takes up paid advertising space in the booklet. This is a significant saving on the estimated \$15,000.00 funding expectation for an external company to manage the project.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure					
OBJECTIVE 4: Facilitate Industry attraction, expansion and growth to generate diversified regional economy that attracts investment, wealth and income from outside the region and retains it for the benefit of the communities					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-O6-A4	Develop plans for self-supporting Visitor servicing in Jurien Bay and work in partnership with tourism industry and local business to staff and manage. Build strong relationship with Cervantes Visitor Centre and Discovery Centre at Pinnacles to generate Visitor Centre network.	Tourism Plans Town Centre Strategy Plan	Short-Medium	District	Tourism Industry CoC's
G1-O6-A5	Develop and market Shire of Dandaragan tourism product.	IOD Impact Study	Ongoing	District	DoT DEC

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Draft Holiday Planner Booklet (Doc Id: 39203)
- Turquoise Coast Holiday Planner – BUDGET (Doc Id: 39199)
- Turquoise Coast Holiday Planner – ADVERTISERS (Doc Id: 39201)

(Marked 9.3.1)

VOTING REQUIREMENT

Absolute majority

OFFICER RECOMMENDATION 1 / COUNCIL DECISION

Moved Cr Holmes, seconded Cr Bailey

That Council:

- 1. agree to produce the “Turquoise Coast Holiday Planner” internally within the organisation; and**
- 2. endorse the printing and distribution of 30,000 copies of a 28-page full colour ‘Turquoise Coast Holiday Planner’ booklet project.**

CARRIED BY ABSOLUTE MAJORITY 7 / 0

OFFICER RECOMMENDATION 2 / COUNCIL DECISION

Moved Cr Short, seconded Cr Bailey

That Council:


- 1. In accordance with Section 6.19 of the Local Government Act, authorise the introduction of a new fee and charge effective 29 September 2014 for the sale of advertising space in the "Turquoise Coast Holiday Planner" as follows:**

ADVERTISING TYPE	PRICE (EX GST)
Half page	\$850
Large	\$650
Medium	\$450
Small	\$250

- 2. Authorise a budget amendment to recognise additional income of \$18,200 for advertising income in the "Turquoise Coast Holiday Planner".**

CARRIED BY ABSOLUTE MAJORITY 7 / 0

9.3.2 JURIEN BAY VISITOR INFORMATION AND CIVIC CENTRE WORKING GROUP

Location: N/A
 Applicant: Jurien Bay Visitor Information and Civic Centre Working Group
 Folder Path: Business Classification Scheme / Economic Development / Programs / Tourism
 Disclosure of Interest: Nil
 Date: 16 September 2014
 Author: Tony Nottle, Chief Executive Officer
 Signature of Author: 

PROPOSAL

For Council to receive the minutes of the Jurien Bay Visitor Information and Civic Centre Working Group's (JBVICCWG) meeting 16 September 2014, endorse the recommendation of the JBVICCWG that the Jurien Bay Visitor Information and Civic Centre building not be officially named at this time and the external signage drafts be approved for construction.

BACKGROUND

At Council's meeting held on 24 July 2014 Council moved to receive the JBVICCWG meeting minutes 16 July 2014 and endorse the policies submitted.

Moved Cr Slyns, seconded Cr Holmes

That Council receive the JBVICCWG meeting minutes 16 July 2014 and endorse the policies further to the existing Service Agreement between the Shire of Dandaragan and the Jurien Bay Community Resource Centre as per the attachments 9.3.2.

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At JBVICCWG's meeting held 16 July 2014 the working group moved to await further information before recommending building name and signage requirements to Council.

Moved Cr Slyns, seconded Tony Nottle

That the Jurien Bay Visitor Information and Civic Centre Working group seek to clarify signage requirements of tenants before recommending building signage and naming preferences to Council.

A meeting of the JBVICCWG took place on 16 September 2014 where the group finalised options for building signage and naming of the building.

COMMENT

Prior to establishing the recommendations to be put forward to Council the JBVICCWG have arrived at their position by taking into consideration a number of factors which include:

1. *There are obligatory signage needs to satisfy legal, accreditation and funding requirements of key tenants;*
2. *There is an acknowledgement that "Turquoise Coast" is a theme already used in existing branding and referencing by DPaW, local business and promotional material;*
3. *The use of the Turquoise Coast brand will provide the Visitor Centre with a significant advantage in marketing the adjoining towns of Cervantes, Green Head, Lancelin and Leeman and ensure that tourist operators in those towns participate in visitor servicing;*
4. *There is a recognition that the use of signage that includes "Dandaragan", "Jurien Bay" and "Turquoise Coast" would be confusing to the visitor;*
5. *The use of "Jurien Bay" is exclusive rather than inclusive;*
6. *Key tenants (Visitor Centre and CRC) require signage to fulfil their accreditation and contractual obligations;*
7. *The words "public library" is not necessarily needed as a key signage feature on the building; directional signage and street signage will suffice; and*
8. *There is no need to officially name the building itself as there is a general perception in the community that the building is a Shire building anyway.*

These considerations have been stated in the JBVICCWG minutes.

At this meeting the JBVICCWG resolved:

"WORKING GROUP DECISION

Moved Cr Darren Slyns, seconded Cr Judy Kulisa

That the Jurien Bay Visitor Information and Civic Centre Working Group recommend to Council:

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1. *The two primary signs on the building are to be the “Jurien Bay Community Resource Centre” and the “Turquoise Coast Visitor Centre”;*
2. *That the main building plinth not be signed but be included in part of an entry statement process to tie that project to the Town Centre;*
3. *Tenancy Information Signs are to be installed on the inside of the entry plinths; and*
4. *A directional ‘block sign’ at the front of the building is to be installed to locate other tenancies as required (i.e. DPaW, library etc).*

CARRIED”

CONSULTATION

- Jurien Bay Visitor Information and Civic Centre Working Group
- Jurien Bay Community Resource Centre

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this report.

POLICY IMPLICATIONS

- Shire of Dandaragan Signage Policy
- Community Resource Centre Signage Policy
- Australian Tourism Accreditation Program Western Australia

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this report.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure					
OBJECTIVE 4: Facilitate Industry attraction, expansion and growth to generate diversified regional economy that attracts investment, wealth and income from outside the region and retains it for the benefit of the communities					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-O6-A4	Develop plans for self-supporting Visitor servicing in Jurien Bay and work in partnership with tourism industry and local business to staff and manage. Build strong relationship with Cervantes Visitor Centre and Discovery Centre at Pinnacles to generate Visitor Centre network.	Tourism Plans Town Centre Strategy Plan	Short-Medium	District	Tourism Industry CoC's

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- JBVICCWG Meeting Minutes 16 September 2014 (Doc Id: 39640)

(Marked 9.3.2)

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VOTING REQUIREMENT

Simple majority

OFFICER AND WORKING GROUP RECOMMENDATION 1 / COUNCIL DECISION

Moved Cr Kulisa, seconded Cr Sheppard

That Council receive the JBVICCWG meeting minutes 16 September 2014 as per the attachment 9.3.2.

CARRIED 7 / 0

OFFICER AND WORKING GROUP RECOMMENDATION 2 / COUNCIL DECISION



Moved Cr Kulisa, seconded Cr Short

That Council:

1. agree that the two primary signs on the building are to be the "Jurien Bay Community Resource Centre" and the "Turquoise Coast Visitor Centre";
2. agree that the main building plinth not be signed but be included in part of an entry statement process to tie that project to the Town Centre;
3. agree that Tenancy Information Signs are to be installed on the inside of the entry plinths; and
4. agree that a directional 'block sign' at the front of the building is to be installed to locate other tenancies as required (DPaW, library etc).

CARRIED 7 / 0

9.3.3 'THINGS TO DO ON THE TURQUOISE COAST' BROCHURE

Location:	N/A
Applicant:	Turquoise Coast Chambers Alliance
Folder Path:	Business Classification Scheme / Economic Development / Industries / Tourism
Disclosure of Interest:	Nil
Date:	4 September 2014
Author:	Alison Slys, Tourism & Marketing Coordinator
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

For Council to consider endorsing the completion of the 'Things to Do on the Turquoise Coast' project coordinated by the Tourism and Marketing Coordinator (TMC) with the printing of 10,000 brochures funded through the existing Marketing and Area Promotion Fund.

BACKGROUND

At Council's meeting on 19 December 2013 Council moved to receive the Shire of Dandaragan Tourism Growth Plan prepared by the Turquoise Coast Chamber Alliance (TCCA). Part of this

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--

plan in the submission was to create a 2-page overleaf pamphlet that shows “*50 Things to Do and See on the Turquoise Coast in Cervantes / Jurien Bay*”. The aim was to have the brochure ready to distribute for the opening of the new visitor information centre.

The TMC is the Shire of Dandaragan representative on the TCCA committee to maximise the coordination of marketing and promotion activities between business communities in line with the Shire of Dandaragan strategic direction.

The TMC is the coordinator of this brochure project on behalf of the TCCA committee.

COMMENT

Monthly strategy meetings have been held by the TCCA members to design the framework for the document, which is:

1. What to do (main attractions in the area)
2. Where to go (directions, driving / walking options, 4WD only, disability access etc)
3. How to do it (hire equipment from location, operating hours, fees etc)

In addition to the monthly strategy meetings of the TCCA to develop the brochure content, requests for contributions to the list of attractions were made through advertising in the Shire Matters, Cray Tales and direct contact with community groups and local publications throughout the Shire.

Through the TCCA strategy sessions it was agreed by members that a list of '50 Things to Do' did not provide enough information to be an effective marketing tool. Grouping together experiences, providing options for each location and giving exact information on where, how and why to do each item is far more informative and effective than a long list of items.

The brochure is aimed at visitors who have already arrived in the region and are seeking advice on things to do. The distribution of the brochure is aimed at the local area, encouraging visitors to stay longer, explore further and experience more.

CONSULTATION

- Turquoise Coast Chambers Alliance

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

Council currently allocates approximately \$38,000 per annum to be put towards marketing and promotion initiatives. In the past these funds have been allocated on an ad hoc basis.

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Printing 10,000 copies of the full-colour brochure on a A3 sheet folded down to DL size is \$889.90 inclusive of GST.

Printing is the only financial outlay for the project since the artwork is being designed internally by the TMC and the distribution will be carried out by existing transport channels, such as Department of Parks and Wildlife taking brochures to the Pinnacles Desert Discovery and Shire personnel already travelling to Dandaragan distributing to the Dandaragan Community Resource Centre.

Having the TMC coordinate the project, design the artwork and manage the distribution internally provides a saving to the Shire of approximately \$4,000.00, had these services been outsourced.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Strategic Community Plan 2011-2021

GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure					
OBJECTIVE 4: Facilitate Industry attraction, expansion and growth to generate diversified regional economy that attracts investment, wealth and income from outside the region and retains it for the benefit of the communities					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-O6-A4	Develop plans for self-supporting Visitor servicing in Jurien Bay and work in partnership with tourism industry and local business to staff and manage. Build strong relationship with Cervantes Visitor Centre and Discovery Centre at Pinnacles to generate Visitor Centre network.	Tourism Plans Town Centre Strategy Plan	Short-Medium	District	Tourism Industry CoC's
G1-O6-A5	Develop and market Shire of Dandaragan tourism product.	IOD Impact Study	Ongoing	District	DoT DEC

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Things To Do on the Turquoise Coast (Doc Id: 39155)
(Marked 9.3.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION


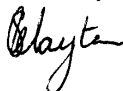
Moved Cr Holmes, seconded Cr Bailey

That Council:

1. endorse the completion of the 'Things to Do on the Turquoise Coast' project to be coordinated by key Shire staff; and
2. agree that the printing of 10,000 brochures to be funded through the existing Marketing and Area Promotion Fund that is allocated for in the Shire's 2014/15 Budget.

CARRIED 7 / 0

9.3.4 CERVANTES CHAMBER OF COMMERCE – COMMUNITY ART TRAIL

Location: Cervantes Information Bay
 Applicant: Cervantes Chamber of Commerce
 Folder Path: Business Classification Scheme / Community Relations / Sponsorships / Donations
 Disclosure of Interest: Nil
 Date: 8 September 2014
 Author: Kelly Shipway, Community Development Officer
 Signature of Author: 
 Senior Officer: Scott Clayton, Executive Manager Corporate & Community Services
 Signature of Senior Officer: 

PROPOSAL

That Council considers contributing \$1,500 to the Cervantes Chamber of Commerce, outside the scope of the Shire of Dandaragan Community Grant guidelines.

That Council agrees to the Cervantes Chamber of Commerce becoming custodians of the Cervantes Banners in the Terrace artwork, to incorporate into the Cervantes Art Trail.

BACKGROUND

The Cervantes Chamber of Commerce submitted a grant application in the 2014/2015 Shire of Dandaragan Community Grant round.

Funding of \$1,500 was requested to assist with the cost to design, construct and erect fixtures to display the Cervantes Banners in the Terrace art works, at the Cervantes Information Bay, as part of a community art trail.

The Community Grant was declined as it did not meet the required funding guidelines as the request was for items of a durable nature.

COMMENT

The Community Grant working party, made up of four Councillors, felt that although the Cervantes Chamber of Commerce grant was declined, it was a worthy community initiative.

It was suggested that the project be funded from the residual community grant pool, outside of the scope of the community grant guidelines.

The Cervantes Primary School won the Banners in the Terrace competition – lower primary division in 2014. Incorporating the Cervantes banners into the Cervantes community art trail would see the banners vibrantly displayed at the Cervantes Information Bay.

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The banner display would be part of a larger community art trail project, planned to enhance the towns' beauty and increase activity for locals and visitors to the region.

CONSULTATION

- Community Grant Working Party
- Executive Manager Corporate & Community Services

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this report.

POLICY IMPLICATIONS

There are no policy implications relevant to this report.

FINANCIAL IMPLICATIONS

Funding would be awarded from the 2014/2015 Community Grant allocation

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER TWO: Build high level of amenity and lifestyle					
OBJECTIVE 3: Develop, deliver and maintain a high quality of community infrastructure that continues to build the amenity and liveability of the communities					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G2-03-A3	Plan for overall cultural precinct in Jurien Bay. Conduct cultural and arts development planning process for whole of Shire. Build on the established event and arts culture in Cervantes.	Workshops	Medium	District	Dept of Culture and Arts
G2-03-A4	Support existing community precincts in smaller communities where cultural activities can occur.	Workshops	Medium	District	Community groups
G2-03-A5	Encourage creative arts and innovative industries that build sense of place and liveability and marketability of the Shire.	Local Tourism Planning Strategy			Arts industry

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council:

1. allocates \$1,500 from the Shire of Dandaragan residual community grant pool, to the Cervantes Chamber of Commerce to assist with the design, construction and erection of banner fixtures for the Cervantes Art Trail Project; and
2. agrees to the Cervantes Chamber of Commerce acting as custodians of the Cervantes Banners in the Terrace artwork for the purpose of the Cervantes Art Trail.

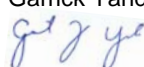

COUNCIL DECISION**Moved Cr Short, seconded Cr Bailey****That:**

1. Council allocates \$1,500 from the Shire of Dandaragan residual community grant pool, to the Cervantes Chamber of Commerce to assist with the design, construction and erection of banner fixtures for the Cervantes Art Trail Project;
2. Council agrees to the Cervantes Chamber of Commerce acting as custodians of the Cervantes Banners in the Terrace artwork for the purpose of the Cervantes Art Trail;
3. the Cervantes Chamber of Commerce be responsible for all maintenance and renewal of the structure; and
4. should the Shire of Dandaragan consider the structure to be dilapidated then all costs be to the Cervantes Chamber of Commerce, demolition, removal and rehabilitation of the site.

CARRIED 6 / 1

The Officer Recommendation was not adopted due to a couple of extra points being added to the motion.

9.3.5 ROADWISE COMMITTEE

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Community Relations / Meetings / RoadWise Committee
Disclosure of Interest:	Nil
Date:	9 September 2014
Author:	Garrick Yandle, Executive Manager Infrastructure
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To establish a Council endorsed RoadWise Committee to support the implementation of Towards Zero Road Safety Strategy and to define the role of that Committee.

BACKGROUND

The RoadWise Program was founded in 1994 and works with local governments and the community to support the implementation of Towards Zero, the road safety strategy for WA 2008 - 2020. The RoadWise Program supports local governments, community groups, private businesses and individuals to become involved in the road safety network around the state. Through a team of regional and metropolitan based staff, RoadWise achieves this by supporting local road safety committees, providing access to resources and training, and increasing knowledge, which all contribute to building the capacity of the network to make an effective contribution to improving road safety in Western

Australia.

RoadWise Committees are formed through partnerships to address road safety issues at a community level throughout the State. Committees provide a forum where local issues are discussed and the group can develop and deliver community based road safety campaigns. These committees enhance the local coordination of road safety activities. They encourage the idea of shared responsibility on roads and the intervention from all spheres within society including each and every individual.

COMMENT

For the Committee to achieve the outcomes required, the *Dandaragan RoadWise Committee Terms of Reference (draft)* document has been drafted and includes the following:

Role

The role of the RoadWise Committee is to contribute to a coordinated approach to reduce the amount of road deaths and serious injuries in the Shire of Dandaragan.

Membership

Committee Members (voting)

- 1 elected member
- 1 representative as nominated by the Jurien Bay Police
- 1 representative as nominated by the Department of Transport
- 1 representative as nominated by the Main Roads WA
- 1 representative as nominated by the St John Ambulance
- 1 representative as nominated by the Department of Health
- Up to two community representatives (to be appointed following expressions of interest being called for)

Ex-Officio members (non-voting) will comprise:

- Shire of Dandaragan Engineering Technical Officer
- RoadWise Officer

Executive Officer (non-voting)

- Shire of Dandaragan Executive Manager Infrastructure or their nominee

Term of Office

Membership of the Committee until the person no longer holds office by virtue of which the person became a member, the Committee is disbanded, or the next ordinary elections day; whichever happens first.

Meeting Frequency

The Committee will meet on a quarterly basis.

Quorum Requirements

A quorum is achieved by:

- a) attendance by the nominated elected member or their deputy;

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- b) attendance by the Executive Officer; and
- c) attendance by over 50% of the appointed voting members (including the elected member).

Designated Powers and Duties

To advise the Shire of Dandaragan on matters relating to road safety and:

- Coordinate and / or develop programs and projects that address the cornerstones of the WA Road Safety Strategy.
- Encourage safe use of the road network by motorists, pedestrians and cyclists.
- Raise community awareness of road safety issues in the Shire.
- Develop and / or promote the submission of funding applications for the road safety initiatives.
- Improve road safety through education and behavioural change in the Shire.

Responsible Officer

Executive Manager Infrastructure

Reporting to

Ordinary Council

CONSULTATION

- Chief Executive Officer
- RoadWise Officer

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item

POLICY IMPLICATIONS

There are no policy implications relevant to this item

FINANCIAL IMPLICATIONS

There are no policy implications relevant to this item

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER THREE: Focus on community					
OBJECTIVE 2: Develop civic leadership and build community engagement					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G3-O2-A2	Partner with local community groups to hold events that celebrate community volunteerism.		Ongoing	District	Community groups

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 25 SEPTEMBER 2014

- Dandaragan RoadWise Committee Terms of Reference (Doc Id: 39531)

(Marked 9.3.5)

VOTING REQUIREMENT

Simple majority

COUNCIL DECISION

**Moved Cr Bailey, seconded Cr Sheppard
That Council suspend Standing Orders.**

CARRIED 7 / 0

The Chief Executive Officer carried out a ballot for the elected member's position and Cr McGlew was nominated for the position following the ballot.

COUNCIL DECISION

**Moved Cr Bailey, seconded Cr McGlew
That Council resume Standing Orders.**

CARRIED 7 / 0

OFFICER RECOMMENDATION / COUNCIL DECISION


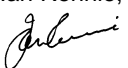
**Moved Cr Short, seconded Cr Bailey
That Council:**

1. endorse the establishment of a Shire of Dandaragan RoadWise Committee to support the implementation of Towards Zero Road Safety Strategy, request the Chief Executive Officer to work with the RoadWise Committee to further define the role and Terms of Reference of that Committee; and
2. nominate Cr McGlew as Council's representative to hold Elected Member position on the Shire of Dandaragan RoadWise Committee.

CARRIED 7 / 0

9.4 TOWN PLANNING

9.4.1 PROPOSED TURQUOISE COAST REGIONAL AIRPORT

Location:	Jurien Bay
Applicant:	Shire of Dandaragan
File Path:	Business Classification Scheme / Land Use and Planning / Planning / Strategic Plans
Disclosure of Interest:	None
Date:	10 September 2014
Author:	David Chidlow, Manager Planning
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

For Council to adopt the advertised master plan for the proposed Turquoise Coast Regional Airport.

BACKGROUND

The preparation of the master plan for the proposed Turquoise Coast Regional Airport has undergone the following process;

Council successfully made an application to the Department of Transport for a grant under the Regional Airports Development Scheme.

Expressions of interest to undertake the study closed on 9 October 2012. The successful consultant was Rehbein and Council resolved to appoint at the Ordinary Meeting of 22 November 2012.

An inception meeting was held 15 January 2013 and an inspection carried out of several possible sites.

A second meeting with respect of the draft study took place on 20 March 2013.

The draft document was presented to the Council Forum on 10 April 2013 and discussion took place in regard to the priorities as seen by Council.

Following discussion by Council the indication was that Council preferred Site 1 being the existing Jurien Bay Airstrip for the preparation of the Master Plan as the most suitable location for the development of the Turquoise Coast Regional Airport to serve Jurien Bay and surrounding areas, for the short to medium term.

The decision of Council at the Ordinary Meeting held 18 April 2013 was as follows:

In view of the Evaluation Criteria and the Recommendations contained in the Turquoise Coast Regional Airport Site Assessment prepared by Rehbein, that Council advertise all five proposed sites inviting submissions prior to the preparation of a Master Plan and that Council finalise a preferred option following the consultation process.

A summary document of the draft report was mailed out on 7 June 2013 to various ratepayers and government organisations.

Subsequently a public information forum was held on 11 July 2013 at which 10 members of the public attended plus several Councillors and Staff. The interest shown by the public was disappointing. Following the closure of the period for receiving of submissions, 13 submissions were received.

A copy of the submissions received was also forwarded to Rehbein and their comments were as follows:

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The decision on which site Council prefers is entirely its prerogative, and given the long duration which may eventuate between an alternative site is required, then it may make sense to endorse a continuation of the status quo at this stage. However from a planning perspective given that:

- 1. Site 1 is in reality limited in its ultimate capability, this would seem to suggest public support for progressing the detail around Site 2 for incorporation into necessary planning schemes to protect the site in the long term, especially against encroachment from incompatible surrounding land uses.*
- 2. Site 1 will never be capable of accommodating some types of potential aviation operations, therefore it cannot be guaranteed to adequately serve the intended function of the Turquoise Coast Regional Airport indefinitely; and*
- 3. Site 2 is the only technically superior site to the existing Jurien Bay Airstrip and the only one that is likely to be developable at reasonable cost.*

From a planning perspective, it is suggested that it would be highly imprudent not to safeguard a possible airport at Site 2 at some time (potentially 20+ years) in the future. If this option isn't preserved, then the Shire's options for a future airport if and when the current facility eventually becomes inadequate for the required operations and/or unacceptable from an amenity impact perspective, are likely to be limited to non-existent.

The Council decision of 28 November 2013 was as follows:

That Council adopt Site 2 – Location 10600, Corner of Munbinea Road and Jurien Road as its preferred location for the preparation of a Master Plan for the Turquoise Coast Regional Airport.

A presentation of the draft Masterplan was given to Councillors at the 22 May 2014 Council Forum.

Based on comments received Rehbein made the following recommendations for inclusion into the Masterplan.

The Rehbein Airport Consulting report Turquoise Coast Regional Airport Site Options Assessment, 16 April 2013 confirms the selected site at the corner of Jurien Road and Munbinea Road as the most suitable of the identified options for a future Turquoise Coast Regional Airport suitable to serve a range of general aviation and passenger transport operations.

The preferred site is considered to be technically superior to the alternatives against a range of aeronautical and

nonaeronautical criteria applicable to a modern airport, as well as likely to be the most cost-effective to develop.

Due to the expected development timeframes for the airport, which are very long-term in nature, the exact mix of operational requirements that the airport must accommodate is not yet known, and may not be so for some years to come. The Master Plan for the Turquoise Coast Regional Airport must therefore incorporate flexibility to adapt appropriately to the reality of demand as it eventuates.

This Master Plan report sets out a framework for the physical development of the preferred site which allows flexibility for the implementation of facilities in a staged manner to suit the extent and nature of demand as it occurs. A number of safeguarding measures are identified in Section 7.0 and it is recommended that these be incorporated within subsequent revisions of the Local Planning Scheme to adequately preserve the capability of the selected site to accommodate the operations associated with the Turquoise Coast Regional Airport.

Nevertheless, there remain some potential issues with the site that have been identified during the process to date. These should be further investigated during the next stage of detailed planning and design to ensure they are adequately addressed. In particular, these include:

Potential hazards from bird populations which reportedly exist on and adjacent to the site. It is recommended that a detailed study be undertaken by a qualified ornithologist to identify likely bird behaviour, the potential risk that might be posed to aircraft operations at the airport, and appropriate mitigation and management measures to minimise this risk:

- Appropriate physical investigation of the proposed development areas to confirm design requirements for infrastructure including aircraft pavements, access roads and development sites; and*
- Further detailed investigations into environmental attributes of the site, including flora and fauna, cultural and heritage considerations, stormwater flow and quality management to confirm the acceptability of development on the site.*
- It is inevitable that the Master Plan will need to be reviewed at regular intervals to ensure the detailed proposals continue to reflect the changing needs of the Turquoise Coast and this should include careful consideration prior to the initiation of any major development.*

After considering comments from Councillors and staff, Rehbien submitted the final draft of the report which was presented to the June 2014 Council meeting, Council resolved to advertise the final

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draft version of the report. The report was publically advertised and letters sent to a range of stakeholders as detailed under Consultation in this report.

No submissions were received

The report is now presented to Council for final adoption.

COMMENT

Negotiations will continue with the landowner of the proposed site as resolved by Council at the 28 November 2013 meeting.

CONSULTATION

- Shire website
- Central Midlands & Coastal Advocate
- Department of Transport
- Department of Parks and Wildlife
- St John Ambulance
- Submitters to the initial advertising (15)
- Jurien Bay and Cervantes Chambers of Commerce.
- Consultant

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item. In the longer term it is hoped to show the adopted site on planning documents.

POLICY IMPLICATIONS

The decision of Council for the location of the proposed Turquoise Coast Regional Airport will lock Council into the process over the next five to 20 years.

FINANCIAL IMPLICATIONS

Funding in the long term for the development of the Turquoise Coast Regional Airport will be the matter of further investigation and government funding.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Strategic Community Plan 2011 – 2021

5.15.1 GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure					
OBJECTIVE 2: Ensure timely provision of essential and strategic infrastructure to ensure investment and growth for the Shire is maximized.					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-O2-A5	Assess feasibility and develop plan for Regional Airport via RADS application.	SuperTowns Growth Plan	Medium	District	DoT

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ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Final version of Masterplan (Doc Id: 29603)
(Marked 9.4.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

Moved Cr Kulisa, seconded Cr Short

That Council adopt the master plan for the proposed Turquoise Coast Regional Airport.

AMENDMENT

Moved Cr Bailey, seconded Cr Sheppard

That Council:



- 1. Adopt the master plan for the proposed Turquoise Coast Regional Airport; and**
- 2. Request the Chief Executive Officer to investigate additional site options for a proposed site and report back to Council.**

CARRIED 7 / 0

The amendment became the motion and was carried 7 / 0

The Officer Recommendation was not adopted due to an extra point being added to the motion.

9.4.2 APPLICATION FOR PLANNING APPROVAL – COMMERCIAL OFFICE DEVELOPMENT – LOT 1148 SANDPIPER STREET, JURIE BAY

Location:	Lot 1148 Sandpiper Street, Jurien Bay
Applicant:	Michael Purcell
Folder Path:	Development Service Apps / Development Application / 2014 / 56
Disclosure of Interest:	None
Date:	10 September 2014
Author:	David Chidlow, Manager Planning
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

Cr Sheppard disclosed an impartiality interest due to being Chair of the Bendigo Bank.

PROPOSAL

The Council is in receipt of application for planning approval for a two storey commercial office development on Lot 1148 Sandpiper Street, Jurien Bay.

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Council approved an application for a single storey office development on the site on 30 September 2010. The development did not proceed and the planning approval has now lapsed.

The current application is for a two storey office development. The design of the proposed building is in keeping with approvals granted for similar buildings in the precinct.

There are four parking bays provided on the property.

Council has adopted a Local Planning Policy to provide a higher level of recognition for car parking standards associated with development. The policy provides an acknowledgement to the historical nature and constraint of the six small commercial lots in Sandpiper and Andrews Street, and accordingly offers a concession that reads as follows:

3.3 In light of the minimal lot areas and historical nature of subdivision the Council will waive, pursuant to Clause 5.5.1 of the Shire of Dandaragan Local Planning Scheme No.7, the car parking provision applicable to the ground level portion (net lettable area) of development on Lots 1145 to 1151 Sandpiper and Andrews Street, Jurien Bay.

COMMENT

In general the proposed development accords with the standards applied to the existing office development (Bendigo Bank building) on Lot 1146 and proposed development (WA Country Builders building) for Lot 1147.

However, as with the other developments a concession is required in regard to landscaping and there is an issue with the provision of on site car parking.

In regards to landscaping fixed planter boxes are to be provided as a minimum across the frontage of the development to assist in the aesthetic presentation from the road and maintain consistency with the neighbouring development on Lot 1147.

In accordance with the Council's car parking policy statement 3.4 and if applied to this application, the requirement is for 7.9 (8) bays of which 4 existing bays are located in the Sandpiper Street and four are provided on site.

CONSULTATION

Consultation is not required in relation to this request.

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7

POLICY IMPLICATIONS

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- Local Planning Policy 8.8 – Car Parking

FINANCIAL IMPLICATIONS

The applicant has paid a planning application fee of \$704.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Development Application (Doc Id: 39556)
(Marked 9.4.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Short, seconded Cr Bailey

That Council grant planning approval for a commercial office development on Lot 1148 Sandpiper Street, Jurien Bay subject to the following conditions:

- 1. All development shall be in accordance with the attached approved plans dated 28 August 2014 and subject to any modifications required as a consequence of any conditions of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;**
- 2. the planter boxes shown on the plans shall be established with native plant species upon practical completion of the development and maintained thereafter to the satisfaction of the local government;**
- 3. a schedule of external finishes and colours shall be submitted to the local government for endorsement prior to the issue of a building licence;**
- 4. the commercial space shall be limited to the use of an 'Office' or 'Small Retail Shop', but not a take-away food outlet, café or dine-in restaurant;**
- 5. construction of a 2m wide footpath in accordance with A.S. 3727-1993 of 100mm thick unreinforced concrete along the Sandpiper Street property frontage, and parallel to the property alignment, at the cost of the developer;**
- 6. provision of four parking bays on-site constructed to a sealed, drained and line marked standard to the satisfaction of the local government;**
- 7. roof downpipes must not openly discharge onto the ground or paved surface. All downpipes must discharge into a suitable piped storm-water drainage system;**
- 8. an on site bin storage area being provided capable of accommodating two 240 litre capacity wheeled bins for each commercial tenancy;**
- 9. all plumbing pipes shall be ducted within the walls of the**

building; and

10. no site earthworks or development shall occur that will cause additional runoff of stormwater to adjacent properties.



Advice:

1. With reference to Condition 6 the Council in acknowledging the minimal lot area and historical nature of subdivision for Lot 1147 has waived (pursuant to Clause 5.5.1 of the Shire of Dandaragan Local Planning Scheme No.7) the car parking requirement applicable to the ground level portion (net lettable area) of development.
2. With reference to Condition 7 all stormwater drainage shall be designed and constructed at the applicant's cost and in accordance with the requirements of local government and the current Australian Rainfall and Run-off Manual. Stormwater retention of run-off from roof and or other paved/impervious areas shall be provided on site. The design is to ensure the discharge of stormwater from the developed site is so as to restrict discharge to that which existed prior to development. Design overflow from soak wells and site drainage shall ensure no discharge onto or through adjoining properties. Details on the site specific design of control and disposal of stormwater from the site are to be submitted with the preparation of a building application.
3. A grant of planning consent is not a building permit. A building permit must also be obtained for this development.
4. Prior to lodging an application for building permit it is requested the applicant liaise with the Manager of Building Services in regard to design of boundary and common walls to meet fire separation standards under the Building Code of Australia.
5. This approval is valid for a period of two years. If the development has not substantially commenced within this period the approval will lapse.
6. The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845"

CARRIED 7 / 0

9.4.3 ILUKA RESOURCES – PROPOSED TEMPORARY CLOSURE OF PORTION OF CARO ROAD FOR MINING PURPOSES

Location:	Caro Road, Cataby
Applicant:	Iluka Resources
Folder Path:	Business Classification Scheme / Roads / Road Closures / Temporary
Disclosure of Interest:	None
Date:	9 September 2014
Author:	David Chidlow, Manager Planning
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

An application has been received for the temporary (approx. 10 years) closure of portion of Caro Road, Cataby and for consent from Council to mine through the road.

BACKGROUND

The applicant states:

I write to apply for the temporary closure of Caro Road at Cataby in accordance with the Local Government Act 1995. As part of this application I also request for written consent from the Shire of Dandaragan (Shire) to mine through the road as the vesting authority for the road. A copy of this consent, once received, will be included in documents to be submitted to the Department of Mining and Petroleum (DMP), in accordance with the Mining Act 1978.

By way of detail and need for the road closure I offer the following:

Description of the disruption — The proposed mining of the Cataby deposit will require mining of Pit 13 and associated access corridors and infrastructure, including HV reticulation, as shown in Figure 1 attached. It is proposed to temporarily close Caro Road from the Brand Highway intersection as shown in Figure 2. The owner of the adjacent roadhouse has been consulted on this matter. It is noted that Caro Road is a no through road which exclusively enables access to two properties on Lots 754 and Lots 1555 as shown on Figure 1. Lot 1555 is owned by Iluka and Lot 754 is owned by D. Chaffey; who will provide his own alternate access road via other Iluka property during the Caro Road closure.

Timing - It is proposed that Caro Road be closed from commencement of construction to cessation of mining, which is currently predicted to be from April 2015 up to a period of no greater than 10 years. This timing is subject to Iluka Board Approval and meeting closure criteria following mining completion.

Need — The mineral contained in Pit 13 and mining enabled by the installation of associated access corridors and infrastructure is critical to the financial viability of the Cataby Mineral Sands Project

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directly and through operability aspects of the site, including public safety.

Iluka commits to the restoration of the road and re-instatement of all services (power, communications etc) back to pre-disturbance condition, following completion of mining. This commitment will also be included in the Cataby Mine Closure and Rehabilitation Plan which must be approved by the DMP prior to ground disturbance.

COMMENT

The application is for a temporary closure of the road rather than a permanent closure as there will be a need for existing properties along Caro Road and connecting roads to maintain legal access for any future development.

There are two dwellings that have access from Brand Highway via Caro Road. One of these properties is owned by Iluka, the other property that is privately owned has negotiated alternate access with Iluka. There is also an unconstructed short no through road that has connection to Caro Road (Balgarr Road).

At this stage, Council is required to seek public comment on the proposal before deciding whether to order that the road be temporarily closed.

CONSULTATION

To be undertaken if Council agrees.

STATUTORY ENVIRONMENT

Local Government Act 1995

Subdivision 5 — Certain provisions about thoroughfares

3.50. Closing certain thoroughfares to vehicles

- (1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.
- (2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.
- (3) deleted
- (4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to —
 - (a) give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission; and
 - (b) give written notice to each person who —
 - (i) is prescribed for the purposes of this section; or

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- (ii) owns land that is prescribed for the purposes of this section;
 - and
 - (c) allow a reasonable time for submissions to be made and consider any submissions made.
- (5) The local government is to send to the Commissioner of Main Roads appointed under the Main Roads Act 1930 a copy of the contents of the notice required by subsection (4)(a).
- (6) An order under this section has effect according to its terms, but may be revoked by the local government, or by the Minister, by order of which local public notice is given.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Mapping from Iluka Resources (Doc Id: 39568 & 39569)
- Letter from applicant (Doc Id: 39567)

(Marked 9.4.3)

VOTING REQUIREMENT

Simple majority


OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Holmes, seconded Cr Bailey

That Council agrees to commence the public notice process in accordance with the Local Government Act 1995 to temporarily close portion of Caro Road, Cataby for the purposes of mining commencing from April 2015 for a period of 10 years or cessation of mining activities.

CARRIED 7 / 0

9.4.4 PLANNING APPROVAL – PROPOSED ENCLOSED CARPORT – LOT 1000 PROTON PLACE, JURIEN BAY

Location:	Lot 1000 Proton Place, Jurien Bay
Applicant:	Swan Aussie Sheds on behalf of B Redfern
Folder Path:	Development Services App / Development Application / 2014 / 50
Disclosure of Interest:	None
Date:	15 September 2014
Author:	David Chidlow, Manager Planning
Signature of Author:	

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Senior Officer: Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:

**PROPOSAL**

The applicant seeks planning approval for a proposed enclosed carport (boatport) with wall height of 3.6m and within 0.9m of the side boundary.

BACKGROUND

The proponent has submitted a proposal to construct an enclosed carport attached to the existing dwelling measuring 9.2m x 3.7m (34.04m²). The proposal has a wall height of 3.6m and is proposed to be setback 0.9m from the side boundary. The subject lot is located in the residential area of Jurien Bay.

There are three issues applicable to this application as detailed below.

1. The structure is proposed to be attached to the dwelling and therefore the setback requirements of the Residential Design Codes apply. The Codes require that a wall without major opening with wall height of 4m or less and length of 10m or less to be setback a minimum of 1.5m from a side boundary. The proposed side setback is 0.9m
2. In accordance with the Council's Local Planning Policy 8.6 – All garages and carports shall not exceed a wall height of 3.0m or a ridge height of 4.5m. The Council may consider applications for carports and garages that exceed the size limitations defined above, where certain criteria are met. The proposed application does not meet one of the criteria in that it is not setback at least 0.5m behind the dwelling alignment.
3. The area in which the structure is proposed was used as open space in order to permit a lesser front setback for the dwelling when it was approved in December 2012.

An objection to the proposal has been received from a neighbour.

COMMENT

The proposal does not comply with the side boundary provisions of the Residential Design Codes, does not comply with the requirement for setback 0.5m from the dwelling alignment in accordance with Council's policy and will occupy open space that was previously used to permit a reduced front setback for the main dwelling.

An objection has also been received from an impacted neighbour.

There is sufficient room to move the structure towards the rear of the lot. This will however lessen the area of rear yard available. It is also noted that the proposed location would be ideal if it were not for the above issues.

The officer does not support approving this application given the impact on the neighbour and the loss of open space that was used to grant a setback bonus.

CONSULTATION

Notice of the proposed development was advertised to adjoining and potentially impacted neighbouring landowners. The advertising period was 27 August and closed on the 17 September 2014.

One objection was received.

Thanks for the opportunity to have my opinion in relation to the proposed Boat Port structure requested for the above mentioned address. As the owner of adjacent land (Lot xxx) I feel that the erection of this building, WILL have some form of effect on my property. The wall height (3.6 m) is at best a concern, and to have it positioned closer to the fence line, would, in my view, be a somewhat over powering structure when viewed from my side. I would hope that the Shire council enforce current boundary set back of 1.5 metres minimum. So on this note I hope my objection is quite clear.

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7.
- Residential Design Codes.

POLICY IMPLICATIONS

- Local Planning Policy 8.6 – Outbuildings ‘Residential Areas

Carports and Garages

1. *All garages and carports shall not exceed a floor area of 40m², a wall height of 3.0m or a ridge height of 4.5m.*
2. *The Council may consider applications for carports and garages that exceed the size limitations defined in Part 1, where the following criteria are, in the opinion of Council, satisfactorily addressed:*
 - a) *the garage or carport is attached to and forms part of the adjoining dwelling;*
 - b) *the garage or carport is situated under the roof line of the adjoining dwelling;*
 - c) *the garage or carport is located at least 0.5m behind the dwelling alignment (excluding any porch, verandah or balcony);*
 - d) *the garage or carport will not have an impact on the streetscape or amenity of the area; and*
 - e) *the garage or carport complies with any design guidelines adopted by Council.*
3. *All carports and garages shall be constructed of materials that match or complement the dwelling on the site.*

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4. *The use of zincalume wall cladding in garages and carports will not be permitted.*

FINANCIAL IMPLICATIONS

The applicant has paid a standard planning application fee of \$147.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Location Plan (Doc Id: 39558)
- Open Space Plan (Doc Id: 39557)
- Development Application (Doc Id: 39559)

(Marked 9.4.4)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr McGlew, seconded Cr Kulisa

That Council refuse planning approval for the proposed enclosed carport (boatport) on Lot 1000 Proton Place, Jurien Bay for the following reasons:

- 1. the proposed development does not comply with Table 2a of the Residential Design Codes of the Shire of Dandaragan Local Planning Scheme No.7 in that the proposal does not conform to the setback provisions of the Codes;**
- 2. the proposed development will occupy designated 'open space' that was previously used to compensate for a reduced front setback to the main dwelling;**
- 3. the proposed development does not comply with Local Planning Policy 8.6 - Outbuildings 'Residential Areas' for maintaining minimum side setbacks;**
- 4. the proposed development detracts from the visual amenity of residents and neighbouring properties; and**
- 5. the proposed development does not comply with orderly and proper planning for the locality.**

Advice Notes:



Note 1: The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

**The State Administrative Tribunal
GPO Box U1991**

PERTH WA 6845”

CARRIED 7 / 0

9.4.5 MARINE FIELDS LOCAL STRUCTURE PLAN – PORTIONS OF LOTS 509, 2520 & 9005 MARINE DRIVE

Location: Jurien Bay
 Applicant: Mitchell Goff & Associates on behalf of Ardross Estates Pty Ltd
 Folder Path: Development Services Apps / Development Application / 2009 / 48
 Disclosure of Interest: None
 Date: 15 September 2014
 Author: David Chidlow, Manager Planning
 Signature of Author: 
 Senior Officer: Ian Rennie, Deputy Chief Executive Officer
 Signature of Senior Officer: 

PROPOSAL

To seek Council endorsement to advertise a Local Structure Plan for portions of Lots 509, 2520 and 9005 Marine Drive.

BACKGROUND

MGA Planners, on behalf of Ardross Estates Pty Ltd, have submitted a Local Structure Plan for portions of Lots 509, 2520 and 9005 Marine Drive.

The Marine Fields Local Structure Plan (LSP) relates to portions of Lots 509, 2520 and 9005 Marine Fields Local Structure Plan (LSP) map (statutory plan).

The land subject of the LSP is located west of Indian Ocean Drive and lies south of the Hill River within the locality of Cervantes, with existing Rural/Residential development located adjacent the eastern edge of the LSP area. To the south there exists rural/residential zoned land; and to the west Parks and Recreation Reserve as well as privately owned “Rural” Lot 3111.

The LSP area is well positioned to accommodate rural/residential development, given the proximity of existing services, infrastructure, commercial development at Jurien Bay to the north and the Town of Cervantes to the south as well as existing and planned local recreation opportunities along the coast and at Hill River.

The LSP will create 58 lots with a variety of lot sizes proposed ranging between 1ha and 8.6ha.

The LSP has been prepared following significant input from the Shire of Dandaragan, particularly during rezoning, and the Department of Planning.

Currently, the LSP area is zoned ‘Rural Residential’ as a

consequence of Amendment No. 20 to the Shire of Dandaragan Local Planning Scheme No. 7 (TPS 7), Gazetted on 11 October 2013.

The LSP area is therefore identified under the Scheme as having the potential to accommodate lifestyle opportunities; however the form and scale of this development is to be determined by this LSP having regard to a range of factors including foreshore management issues, road links, minimising vegetation clearance, ensuring proper drainage and bush fire management.

On this basis, the intended strategic outcome of the LSP will be to facilitate the establishment of a range of lots laid out appropriately to address these issues backed by management provisions to facilitate desirable development.

The LSP delivers a development design having a desirable identity and sense of place, protecting and taking advantage of existing natural features, infrastructure and services in the locality.

The LSP will provide for the appropriate management of natural features, including the protection of significant tracts of native flora and deliver an appropriate setting for rural living in harmony with the natural features of the area. In particular, the LSP utilises the most favourable living environments while maximising vegetation retention.

The LSP includes a Statutory Section (Part 1), providing a framework with parameters guiding land use and development while the Explanatory Section (Part 2) provides the background technical and supporting information that has informed the outcomes and proposals depicted on the LSP map.

COMMENT

The advertising procedure for adopting a Local Structure plan is contained within Local Planning Scheme No 7;

Clause 5.15.4 (c) Local Structure Plan

9. *The Council shall not approve a Local Structure Plan unless and until:*
 - a. *The proposed Local Structure Plan has first been advertised for public inspection by one or more of the methods of advertising proposals for development involving an "A use as set out in Sub- clause 9.4 of the Scheme except that the period of advertising shall be 42 days;*
 - b. *The proponent of the Local Structure Plan shall convene a public meeting at the direction of Council to explain the intent of the Local Structure Plan;*
 - c. *Such notification and information as the Council considers appropriate has been given by the Council or by the*

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proponent at the direction of the Council to the Commission and to all public authorities or other bodies providing or likely to provide services to the area when developed and to such other authorities or persons as the Council nominates; and

- d. The Council has considered all of the submissions received as a result of the advertising.*

At this stage, the purpose of this report is to present the report to Council and to seek Council's approval to commence the advertising process seeking comments on the proposal. Once advertising has been completed a report and schedule of submissions will be presented to Council.

CONSULTATION

The purpose of this report is to seek Council endorsement to advertise the proposal.

STATUTORY ENVIRONMENT

- Planning and Development Act 2005
- Local Planning Scheme No 7

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The applicant will be required to pay all costs of advertising and staff time preparing the Structure Plan.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Marine Fields Structure Plan (Doc Id: 39560)
(Marked 9.4.5)

VOTING REQUIREMENT

Simply majority

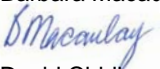

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Sheppard, seconded Cr Short

That Council in accordance with Clause 5.15.4 (c) (9) of Local Planning Scheme No.7 advertise Local Structure Plan for portions of Lots 509, 2520 and 9005 Marine Drive for a period of 42 days.

CARRIED 7 / 0

9.4.6 REQUEST TO DECLARE PART OF RESERVE 28541 (JURIEN BAY FORESHORE) AS A PERSONAL TRANSPORTER (SEGWAY) TOUR USE AREA

Location:	Reserve 28541, Jurien Bay Foreshore
Applicant:	Nil
Folder Path:	Business Classification Scheme / Land Use and Town Planning / Policy / Development Control Policies
Disclosure of Interest:	None
Date:	9 September 2014
Author:	Barbara Macaulay, Planning Officer
Signature of Author:	
Senior Officer:	David Chidlow, Manager of Planning
Signature of Senior Officer:	

PROPOSAL

That Council endorse part of the Jurien Bay Foreshore area as suitable for use by Electronic Personal Transporter (Segway) and seek approval by the Minister of Transport for the Electronic Personal Transporter Use Area by notice published in the Government Gazette in anticipation of a future planning application.

BACKGROUND

The Shire has recently been approached by a prospective Segway operator, Geoff Urbas of Bull Frog Adventures to conduct Segway tours along the Jurien Bay Foreshore. The Officer is currently assisting Bull Frog Adventures with a formal planning application to be submitted to a future Council meeting with the Segway tours scheduled to be operational by summer 2014. Segway's are classed as an Electric Personal Transporter (EPT) under the Road Traffic Code 2000 and due to recent regulatory changes in order for Segway tours to operate the Shire must first declare an area as an Electric Personal Transporter (EPT) Use Area. The background to these regulatory changes is discussed below.

In 2013 the State Government introduced regulatory changes to enable the use of EPT's in public areas as part of supervised commercial tours. Previous to these legislative changes the use of EPT's was not permitted in public areas, hence the process for determining tourism planning applications of this nature was unclear. With increasing pressure from commercial Segway tour operators and local government's recognition of the strategic importance of the tourism industry, the Minister of Transport has recently gazetted amendments to the Road Traffic Legislation to enable the use of EPT's in public areas only if it is part of a supervised commercial tour.

The details of the regulatory changes are summarised below:

1. Amendments to Road Traffic (Licensing) Regulations 2008: EPT added as a vehicle type not required (if used in a tour in a declared EPT use area) to be issued a vehicle licence under the Road Traffic Act.

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2. Amendments to Road Traffic (Authorisation to Drive) Regulations 2008: an electric personal transporter that cannot travel at a speed exceeding 10 km/h, used only in an electric personal transporter use area included as a vehicle class not requiring the rider to hold a Driver's Licence.
3. Amendments to Road Traffic Code 2000: The Minister of Transport having the power to approve certain EPT vehicles and the areas such vehicles can operate as part of a commercial tour, including the power to revoke such approval. The introduction of rules of behaviour and penalties for operators and riders of Electric Personal Transporter.

Part 15 Division 2 of the Road Traffic Code 2000 provides provisions on the use of EPT's in EPT use areas which regulate such matters as the minimum age of riders, the wearing of protective helmets, training, operation only during daylight hours etc. A copy of Part 15 Division 2 of the Road Traffic Code 2000 is provided in the attachments.

In order for the Minister to approve an EPT use area the Shire must write to the Minister of Transport seeking gazettal of the Council endorsed EPT use area, the proposed make and model of the EPT and any information supporting the approval of the EPT use area. The EPT use area proposed by Bull Frog Adventures as part of the commercial tour is included in the attachments. The proposed Segway model is a Wind Rover V4 Off Road.

The Minister of Transport is not responsible for approving the individual tour operators, only the EPT type and the areas in which they will be permitted to be used. Planning approval for the Tour Operator, the details of the operation and designation of the routes within the EPT use area will be subject to a separate planning application and presented for Council determination in the near future

COMMENT

Reserve 28541 has a designated purpose of 'Foreshore Management and Recreation' under a Management Order vested with the Shire and a zoning of 'Parks and Recreation' under the Shire of Dandaragan Local Planning Scheme No.7. In accordance with Clause 3.4.2 of the Scheme in determining the use of the reserve as an EPT use area, the ultimate purpose intended for the Reserve must be considered. It is accepted the designation of the Reserve as an EPT use area will eventually permit the commencement of Segway tours and this is considered a form of recreation consistent with the purpose of the Reserve.

The use of the reserve as an EPT use area provides an opportunity for the Shire to showcase the natural wonders of our region, activate the foreshore area, and support the growth of the Tourism industry. Approval is sought to request formal declaration by the Minister of Transport of the area identified in Maps A-C as a

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suitable EPT Use Area.

Should approval be granted for the EPT use area, the Shire will then have the authority to define the exact routes within that area the Segway's will be permitted to operate on.

CONSULTATION

- Manager of Planning
- Manager of Infrastructure
- Tourism and Marketing Coordinator

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7

POLICY IMPLICATIONS

There are no policy implications relevant to this report.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this report.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Integrated Strategic Community Plan

GOAL NUMBER ONE: Strong economic base and enabling infrastructure					
OBJECTIVE 4: Facilitate industry attraction, expansion and growth to generate diversified regional economy that attracts investment, wealth and income from outside the region and retains it for the benefit of the communities.					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-O6-A2	Support development of day trips in targeted coastal nodes and manage public access to coast.	Tourism plans	Ongoing	Coastal	DEC
G1-O6-A5	Develop and market Shire of Dandaragan tourism product.	IOD Impact Study	Ongoing	District	DoT DEC

GOAL NUMBER FOUR: Sustain a healthy natural environment					
OBJECTIVE 1: Maintain integrity of coastal and marine environments (this goal limited to Council reserves and managed resources)					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G4-O1-A1	Manage pressure on coastal/beach environment from visitation/locals on Shire of Dandaragan reserves.	Workshops	Short	Coastal	DEC DoW DIA DoF

ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Part 15 Division 2 Road Traffic Code 2000 (Doc Id: 39391)
- Map A-EPT use area 1 (Doc Id: 39387)
- Map B-EPT use area 2 (Doc Id: 39389)

- Map C-EPT use area 3 (Doc Id: 39390)
(Marked 9.4.6)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Bailey, seconded Cr McGlew

That Council endorse the area detailed in this report suitable for use by Electronic Personal Transporter (Segway) Tours and seek approval of the Minister of Transport, by notice published in the Government Gazette.

CARRIED 7 / 0

2 observers entered the room.

9.5 HEALTH

9.6 BUILDING

9.7 COUNCILLOR INFORMATION BULLETIN

9.7.1 SHIRE OF DANDARAGAN – AUGUST 2014 COUNCIL STATUS REPORT

Document ID: 39378

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 28 August 2014. *(Marked 9.7.1)*

9.7.2 SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – SEPTEMBER 2014

Document ID: 39539

Attached to the agenda is a copy of the Shire of Dandaragan's Executive Manager Infrastructure Report for September 2014. *(Marked 9.7.2)*

9.7.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – AUGUST 2014

Document ID: 39388

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for August 2014. *(Marked 9.7.3)*

9.7.4 SHIRE OF DANDARAGAN – COMMUNITY EMERGENCY SERVICES COORDINATOR REPORT – SEPTEMBER 2014

Document ID: 39546

Attached to the agenda is a copy of the Shire of Dandaragan's Community Emergency Services Coordinator Report for

September 2014. *(Marked 9.7.4)*

9.7.5 MINUTES – REGIONAL ROAD GROUP MEETING – THURSDAY 7 AUGUST 2014

Document ID:

Attached to the agenda is a copy of the above mentioned minutes. *(Marked 9.7.5)*

9.7.6 MUNICIPAL WASTE ADVISORY COUNCIL INFORMATION BULLETIN – ISSUE 195

Document ID:

Inside this issue:

- Full speed ahead – Waste and Recycle Conference
- Change behaviour to increase kerbside recycling
- Waste Authority Infinity Awards
- WA recycling rates gradually on the rise
- Bin the butt
- New member for Waste Authority

9.7.7 WALGA – AVON MIDLAND COUNTRY ZONE – MINUTES OF THE MEETING HELD FRIDAY 22 AUGUST 2014

Document ID:

Attached to the agenda is a copy of the above mentioned minutes. *(Marked 9.7.7)*

9.7.8 WALGA – WASTE AND RECYCLE CONFERENCE 2014 – REGISTER NOW

Document ID: 38755

WA's premier waste and recycling event will take place from Tuesday 23 to Friday 26 September 2014 at The Esplanade Hotel in Fremantle.

The Waste and Recycling Conference 2014 theme is *Changing the Drivers*. The theme was chosen to reflect a number of key changing drivers in the waste and recycling area, including the announced increase in the Waste Avoidance and Resource Recovery Levy, the national progress of product stewardship schemes and the State's ongoing discussions relating to Local Government structural reform.

For further information and to register, visit the Waste and Recycling Conference website www.wasteandrecycle.com.au or contact Conference Organisers on 9361 3224.

9.7.9 WALGA – LOCAL ROAD CRASH REPORT AND LOCAL ROAD CRASH MAP BOOK

Document ID: 34826

The inaugural Local Road Crash Reports and Local Road Crash Map Books are now available on the WALGA RoadWise website. These publications focus on local roads only and provide valuable road crash information for Local Governments to evaluate and make informed decisions regarding the road safety performance of their local road network.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.9)**

9.7.10 WALGA – EMERGENCY MANAGEMENT TRAINING – AIIMS AWARENESS

Document ID: 34807

The *AIIMS Awareness* program provides participants with an overview of the principles and processes underpinning the Australasian Inter-Service Incident Management System (AIIMS). AIIMS is the management system used by various state and national agencies to respond to and mitigate a range of emergency incidents. This program is endorsed by the Department of Fire and Emergency Services (DFES) and the Department of Parks and Wildlife (DPaW).

More information is on hand.

9.7.11 BRUCE HAYNES – MESSAGES FROM THE TOWN OF CLAREMONT – ERRORS OF FACT

Document ID: 34794

“President Pickard’s circular email (24 August) ATTACHED contains two errors of fact that I wish to correct. I do so because I am directly concerned with the matters to which those errors pertain.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.11)**

9.7.12 KEYSTART COUNTRY HOME LOANS – HOUSING DEVELOPMENT INCENTIVE PROGRAM

Document ID: 34716

“The Country Housing Authority initiated the Housing Development Incentive Program for the purpose of providing incentives to business and service providers, where significant economic and social benefits to the rural town or region could be demonstrated. This program was successful in providing assistance to Shires for the purpose of acquiring residential accommodation in order to attract and retain key workers to rural communities.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.12)**

9.7.13 DEPARTMENT OF COMMUNICATIONS – NATIONAL BROADBAND NETWORK

Document ID: 34714

“The Australian Government is committed to completing the construction of the NBN and, in doing so, ensure that all Australians have access to very fast broadband as soon, as cost-effectively and as affordably as possible.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.13)**

9.7.14 DEPARTMENT OF REGIONAL DEVELOPMENT – IN YOUR REGION – EDITION 12 – 2014

Document ID: 34574

Inside this issue:

- Royalties for Regions Budget promotes regional WA's economic future
- Growing our south
- Regional Blueprint initiatives

9.7.15 ADVANCE DANDARAGAN COMMITTEE – LETTER OF GRATITUDE – AUSTRALIA DAY CELEBRATIONS

Document ID: 34569

“On behalf of Advance Dandaragan I would like to express our gratitude for the cheque for \$750 dollars towards our Australia Day celebrations. This is a Day that is very important to the whole community and the money will certainly assist our celebration so important to all Australians.”

9.7.16 JANICE HURLEY – STREET SIGNS NAMED AFTER NATIONAL HEROS

Document ID: 34565

“It was on July the 21st 1991 when my husband Kevin Hurley along with Greg Megher and Frank Anderson stopped an oil disaster off the coast of Jurien Bay and Cervantes by jumping on a stricken oil tanker named the Kirki after her bow sheared off and was spewing oil. They connected a tow line to their vessel the lady Kathleen and had it towed out to sea for this, the three of them received an act of bravery that seen them receive a Bravery Citation and also the Star of Courage from the Governor-General of Australia.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.16)**

9.7.17 LANDCORP – DANDARAGAN LAND DEVELOPMENT – LOCAL RDAP APPLICATION

Document ID: 34563

“In response to your 2012 Local RDAP (Regional Development Assistance Program) application round funding request, the LandCorp Board previously agreed to progress the Dandaragan project to being ‘shovel ready’ and to fully develop the business case for the project.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.17)**

9.7.18 JURIE BAY COMMUNITY RESOURCE CENTRE – COMMUNITY GRANTS PROGRAM

Document ID: 34475

“On behalf of the Management Committee of the Jurien Bay Community Resource Centre I thank the Shire of Dandaragan for the generous grant of \$250.00 via the Community Grants Program to assist with the ongoing production of Craytales Newspaper.”

9.7.19 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 32

Document ID: 34593

Inside this issue:

- New WALGA advertising and media services panel
- WA local government convention photos
- Changing behaviour to increase recycling
- Your feedback sought for Tough On Graffiti Strategy 2011 – 2015
- ACELG climate adaption manual – Perth Workshop
- Regional Airport Development Scheme (Rads) 2015-2017
- Review of regulated regular public transport air routes in WA
- MACC tool and guidelines are now live
- Priority driven research agenda for obesity prevention
- Advocare National Elder Abuse Conference
- Waterwise Council Forum

9.7.20 WALGA – ECO NEWS – ISSUE 8

Document ID: 34550

Inside this issue:

- Revegetation guide by soil type
- WALGA's PV panels presented a prize
- Plastic-free coffees green the Western suburbs
- City of Joondalup capture nature photography competition
- WAMSI blueprint for marine science 2050 released for comment
- North Guilderton Restoration Project
- Tuart Revegetation and Fire Management
- 100,000 trees growing challenge event
- Improving cooling tower efficiency
- Promote "B'n Good" and win an iPad
- Gateway WA Project

9.7.21 WALGA MEDIA RELEASE – LOCAL COMMUNITIES SHORT CHANGED BY FEDERAL CUTS – 21 AUGUST 2014

Document ID: 34548

"Local communities will this week start to feel the financial impact of the Federal Government's freeze on indexation for Federal Assistance Grants to Local Governments, which will be in place for the next three years."

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.21)**

9.7.22 COMMISSIONER FOR CHILDREN AND YOUNG PEOPLE – REVIEW OF ACT TABLED IN PARLIAMENT – 20 AUGUST 2014

Document ID:

"Today the Attorney General Michael Mischin tabled in State Parliament the review of the 'Commissioner for Children and Young People Act 2006'.

The reviews received 40 submissions which identified broad support for the role of the Commissioner and the functions the Act

prescribes.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.22)**

9.7.23 WALGA MEDIA RELEASE – STATE SHOULD PAY FOR REFORM: COMMUNITY – 28 AUGUST 2014

Document ID: 38811

“A majority of the community believes the State Government should bear the costs of Local Government reform.

The WA Local Government Association’s annual community survey found 70 per cent of respondents expect the State Government to cover any costs incurred through the reform process.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.23)**

9.7.24 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 33

Document ID: 38861

Inside this issue:

- Roads to Recovery Program extended
- Crash reports and crash map books for the local roads network
- WALGA’s PV panels awarded prize
- Criminal Property Confiscation Grants Program
- Work Safe inspection campaign – management of asbestos in local government
- Building data management
- Walk over October 2014
- Australian institute of building surveyors conference 2014
- Professional development opportunities

9.7.25 COUNCILLOR GORDON BRADBERRY OAM – WOLLONGONG CITY COUNCIL – CLIMATE CHANGE THREATS TO COASTAL COUNCILS

Document ID: 38749

“I write to you seeking your support as a result of a unanimous Council resolution of Wollongong City Council on 25 August 2014, which resolved for Council to write to:

1. *The Prime Minister of Australia, The Hon Tony Abbott MP, urging him to take account of the threat posed by human induced climate change to –*
 - i. *our coastal infrastructure; and*
 - ii. *the health and long term prosperity of our residents, and place human induced climate change, and its economic, social and environmental consequences, on the agenda for this year’s G20 meeting.*
2. *All other coastal Councils around Australia informing them of our action on this matter.”*

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.25)**

9.7.26 ALANNAH MACTIERNAN – FEDERAL MEMBER FOR PERTH – ROADS TO RECOVERY PROGRAM

Document ID: 38874

“Labor strongly supports extending the Roads to Recovery program, and is very concerned that the Abbott Government’s political plays have put this funding at risk.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.26)**

9.7.27 SERVICES FOR AUSTRALIAN RURAL AND REMOTE ALIED HEALTH – EARLY CHILDHOOD INTERVENTION SERVICES

Document ID: 38875

“The National Rural and Remote Support Service (NRRSS) supports therapists to extend Early Childhood Intervention (ECI) services to children with a disability and their families living in rural and remote Australia.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.27)**

9.7.28 RURAL HEALTH WEST WORKFORCE INNOVATION

Document ID: 38877

In 2010 Rural Health West and the Shire of Corrigin, Lake Grace, Kondinin, Kulin and Narembeen established the Eastern Wheatbelt Primary Care Project Collaborative. The aim of the Collaborative was to identify and develop an innovative solution to address general practitioner recruitment and retention issues and minimise the involvement of Shire personnel in the business of running rural general practices within their region.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.28)**

9.7.29 DEPARTMENT OF PLANNING – INVITATION TO COMMENT ON DRAFT PLANNING AND DEVELOPMENT (BUSHFIRE RISK MANAGEMENT) REGULATIONS 2014

Document ID: 39100

Following the recent release of the proposed bushfire policy framework, the Minister for Planning has released the draft *Planning and Development (Bushfire Risk Management) Regulations 2014* for public consultation for a period of sixty days, closing 31 October 2014. A discussion paper and flow chart have been prepared to explain the intent and proposed operation of the draft regulations.

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.29)**

9.7.30 THE VICTORIANS WOMAN’S TRUST – MONSTER CLIMATE PETITION

Document ID:

“We want to tell you about a monster petition to the House of Representatives requesting bipartisan action for a safe climate

future, and to invite you to support it, by signing it yourself, and by encouraging others to do so.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.30)**

9.7.31 WALGA – LOCAL GOVERNMENT NEWS – 12 SEPTEMBER 2014

Document ID: 39404

Inside this issue:

- \$1 Billion NSW funding reflects true cost of reform
- New data available: urban forest of Perth and Peel
- 2015/16 State Budget
- Waste & Recycle Conference 2014 – decision makers package
- WALGA road building preferred supply
- State CCTV Strategy workshop with Local Government
- Seniors card discount directory coming soon
- Early years networks project: proposed model of support
- Applications open for the State Graffiti Fund

9.7.32 WALGA MEDIA RELEASE – \$1 BILLION NSW FUNDING REFLECTS TRUE COST OF REFORM – 12 SEPTEMBER 2014

Document ID: 39402

“The serious shortfall in the State Government’s Local Government reform funding has again been highlighted by an announcement by the New South Wales Government of \$1 billion in funding for its reform agenda.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.32)**

9.7.33 WALGA – PANEL TENDERS / LOCAL GOVERNMENT PANELS

Document ID: 38942

“Further to my letter dated 4 August 2014 concerning Panel Tenders and the current review of the Local Government (Functions and General) Regulations 1996 (‘the Regulations’). I am pleased to advise that the Association has met with the Department of Local Government and Communities and reached a solution to the issue of panel tendering.”

Attached to the agenda is a copy of the above mentioned correspondence. **(Marked 9.7.33)**

9.7.34 WALGA STATE COUNCIL SUMMARY MINUTES – SEPTEMBER 2014

Document ID: 39195

Attached to the agenda is a copy of the WALGA State Council Summary Minutes from the meeting held in West Leederville on 3 September 2014. **(Marked 9.7.34)**

9.7.35 DEPARTMENT OF ENVIRONMENT – COMMONWEALTH MARINE RESERVES REVIEW

Document ID: 39470

The Minister for the Environment, the Hon Greg Hunt MP and

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Parliamentary Secretary to the Minister for Agriculture, Senator the Hon Richard Colbeck jointly announced the start of the Commonwealth Marine Reserves Review on Thursday 11 September 2014. The media release, Terms of Reference for the Review, Panel membership and supporting information can be found at www.marinereservereview.gov.au.

The Review establishes an Expert Scientific Panel and five Bioregional Advisory Panels to consider the management arrangements for those Commonwealth Marine Reserves established in 2012 (those reserves in the South-west, North-west, North, Temperate East and Coral Sea marine regions).

9.7.36 DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – INTEGRATED PLANNING AND REPORTING (IPR) – ASSESSMENT PROCESS

Document ID: 39231

In August 2013, all local governments were invited to submit a copy of their Strategic Community Plans and Corporate Business Plans to the Department of Local Government and Communities for review.

Attached to the agenda is a copy of the above mentioned media release. **(Marked 9.7.36)**

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

10.1 TOWN PLANNING

Any new business of an urgent nature requires a resolution of Council in order to be considered.

The following item requires urgent consideration by Council:

For Council to endorse the draft Mobile and Itinerant Vendors and Commercial Activities on Foreshore Land Policy included as an attachment and advertise for public comment in accordance with Clause 2.4 Procedure for making or amending a Local Planning Policy of the Shire's Local Planning Scheme No. 7.

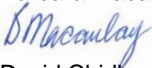

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr McGlew, seconded Cr Kulisa

That the following new business of an urgent nature be considered by Council:

For Council to endorse the draft Mobile and Itinerant Vendors and Commercial Activities on Foreshore Land Policy included as an attachment and advertise for public comment in accordance with Clause 2.4 Procedure for making or amending a Local Planning

Policy of the Shire's Local Planning Scheme No. 7.**CARRIED 7 / 0****10.1.1 COUNCIL TO ADVERTISE DRAFT MOBILE AND ITINERANT VENDORS AND COMMERCIAL ACTIVITIES ON FORESHORE LAND POLICY FOR PUBLIC COMMENT**

Location:	N/A
Applicant:	N/A
Folder path:	Business Classification Scheme / Parks and Recreation / Usage / Permissions
Disclosure of Interest:	None
Date:	10 September 2014
Author:	Barbara Macaulay, Planning Officer
Signature of Author:	
Senior Officer:	David Chidlow, Manager of Planning
Signature of Senior Officer:	

PROPOSAL

For Council to endorse the draft Mobile and Itinerant Vendors and Commercial Activities on Foreshore Land Policy included as an attachment and advertise for public comment in accordance with Clause 2.4 Procedure for making or amending a Local Planning Policy of the Shire's Local Planning Scheme No. 7.

BACKGROUND

In recent months the Shire has had enquiries into the operation of commercial tours and mobile trading within the Shire. Business enquiries include the start-up of adventure tours, segway tours, boot-camps and mobile coffee vans. Currently the Shire does not have any policy in place for the control of such applications.

This Policy is also a response to Council's decision at its meeting on 16 December 2010 for a "Proposed Personal Transporter (Segway) Guided Tour – Jurien Bay Foreshore Reserve" with Council's decision as follows:

Moved Cr Short, seconded Cr Russell

That Council prepare a local planning policy for 'Commercial Activities on Foreshore Land' that:

- *Captures the main coastal foreshore areas of Jurien Bay and Cervantes townsites;*
- *Identifies specific locations for particular activities and caps the number of activities weighted against the environment, conflict of use and broader public interest to accessibility;*
- *Offers time limited commercial concessions to assist in managing approved activities and affords opportunity for open competition on an equitable basis;*
- *Establishes an annual fee structure for the life of each concession; and*
- *Sets appropriate minimum standards in the interest of public safety, environmental protection and social amenity.*

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Provided as an attachment is the draft Mobile and Itinerant Vendors and Commercial Activities on Foreshore Land Policy stating the requirements needed of the applicant to obtain a licence, the general requirements permitted, the geographical restrictions with the key objectives of the Policy being:

- to allow for the operation of trading activities in such manner that they do not conflict with or prejudice the Shire's permanent retail and service base, or other normal functions of the Shire;
- to protect existing levels of public amenity and safety from the impact of trading activities by adequately addressing potential risk management issues;
- set appropriate minimum standards in the interest of public safety, environmental protection and social amenity;
- identify specific locations for particular activities and cap the number of activities weighted against the environment, conflict of use and broader public interest to accessibility; and
- to ensure that commercial activities on reserves do not diminish the recreational amenity of residents or visitors who are attracted to the Shire for its natural wonders and environment.

COMMENT

The aim of the Policy is to ensure commercial ventures on public land is compatible with the vesting purpose of the land and enhance the appropriate use of, enjoyment and appreciation of the land. The Policy responds to the growing tourism industry in the Shire and at the same time aims to protect the Shires permanent retail and service base.

The policy also aims to establish appropriate procedures for the consideration and determination of planning applications and accepts that a restriction on the number of certain activities in certain areas should be prescribed.

If the policy is endorsed by Council, staff will be able to regulate the type and intensity of commercial activities and allow for open competition on an equitable basis. Policy provisions will ensure activities do not adversely impact the safety and amenity of people who use public land and provide an opportunity to improve the experience of visitors showcasing the Shire's natural assets in a way that protects the natural environment.

CONSULTATION

If a Council resolves to advertise the Local Planning Policy, the Shire –

- a) Is to publish a notice of the amended Policy once a week for 2 consecutive weeks in a newspaper circulating in the Scheme area, giving details of –
 - i. Where the Policy may be inspected;
 - ii. The subject and nature of the draft Policy; and
 - iii. In what form and during what period (being not less than 21 days from the day the notice is published) submissions may be made;

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- b) May publish a notice of the proposed Policy in such other manner and carry out such other consultation as the local government considers appropriate.

After the expiry of the period within which submissions may be made, the local government is to –

- a) Review the proposed Policy in light of any submissions made; and
- b) Resolve to adopt the Policy with or without modification, or not to proceed with the Policy;

STATUTORY ENVIRONMENT

The Scheme allows the Shire to prepare policies in respect to any matter related to the planning and development of the Shire. Policies may apply to a particular class or matter and throughout the Scheme relate to one or more parts of the Scheme area. The Scheme allows Council to amend or rescind its planning policies.

Local Planning Policies are guidelines used to assist the local government in making decisions under the Scheme. Although Local Planning Policies are not part of the Scheme they must be consistent with, and cannot vary, the intent of the Scheme provisions. In considering an application for planning approval, the local government must have due regard to relevant Local Planning Policies as required under clause 10.2 of the Scheme.

The policy does not exempt compliance with all other requirements of the Shire of Dandaragan Local Planning Scheme and any other policy of Council.

POLICY IMPLICATIONS

There is no policy implications at this stage however if Council resolve to adopt the Policy after advertising it will be included in the Shire's Policy Manual.

FINANCIAL IMPLICATIONS

There will be a cost involved in advertising the policy, this is, however, covered in the adopted budget.

The policy will introduce two new fees, a Reserve User Fee of \$500 and an Agreement Preparation Fee of \$150 for commercial operators on foreshore land.

STRATEGIC IMPLICATIONS

The policy will assist in the procedural and governance aspects of the Shire's development control responsibilities. This includes providing direction and guidance on the permitted areas, requirements and the approval process for mobile and itinerant traders and commercial activities.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this

report:

- Draft Mobile and Itinerant Vendors and Commercial Activities on Foreshore Land (Doc Id: 39476)

(Marked 10.1.1)

VOTING REQUIREMENT

Simple majority – Officer Recommendation 1

Absolute majority – Officer Recommendation 2

OFFICER RECOMMENDATION 1 / COUNCIL DECISION

Moved Cr McGlew, seconded Cr Holmes

That Council resolve to advertise the Shire's draft Local Planning Policy Mobile and Itinerant Vendors and Commercial Activities on Foreshore Land for public comment, in accordance with provision 2.4 of the Shire's Local Planning Scheme No. 7.

CARRIED 7 / 0

OFFICER RECOMMENDATION 2 / COUNCIL DECISION

Moved Cr McGlew, seconded Cr Kulisa

That Council:

1. in accordance with Section 6.19 of the Local Government Act, authorise the introduction of a new fee and charge effective 29 September 2014 for the commercial use of public land vested in the care, control and management of the Shire and the preparation of Licence Agreements as follows:
 - Reserve User Fee **\$ 500**
 - Agreement Preparation Fee **\$ 150**
2. authorise a budget amendment to recognise additional income from a Reserve User fee and Agreement Preparation fee.

CARRIED BY ABSOLUTE MAJORITY 6 / 1

11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

Section 5.23 of the Local Government Act 1995 stipulates that all Council Meetings are generally open to the public. Section 5.23 goes on to identify specific situations in which the Council or committee may close to members of the public the meeting, or part of the meeting.

In situations where it is deemed that a meeting or part of a meeting must be closed to the public, Section 5.23 (3) states "A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting."

For a decision to be recorded in the minute a formal motion must be passed by Simple majority clearly stating the reason for the closure in

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accordance with Section 5.23 of the Local Government Act 1995.

Local Government Act 1995

5.23. *Meetings generally open to public*

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees;**
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;**
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

Local Government (Administration) Regulations 1996

4A. *Meeting, or part of meeting, may be closed to public — s. 5.23(2)(h)*

The determination by the local government of a price for the sale or purchase of property by the local government, and the discussion of such a matter, are matters prescribed for the purposes of section 5.23(2)(h).

11.1 ADMINISTRATION

OFFICER RECOMMENDATION / COUNCIL DECISION
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Moved Cr Bailey, seconded Cr Short

That the meeting be closed to members of the public at 6:23pm in accordance with Section 5.23 (2) (a) and Section 5.23 (2) (c) of the


Local Government Act 1995 and Regulation 4A of the Local Government (Administration) Regulations 1996 to allow Council to discuss:

- Item 11.1.1 'Private & Confidential: Chief Executive Officer 2013 / 2014 Performance Review';
- Item 11.1.2 "Private & Confidential: Chief Executive Officer Employment Contract"; and
- Item 11.1.3 'Private & Confidential: Draft Service Agreement – Provision of Medical Services'.

CARRIED 7 / 0

All left the room except Mr Ian Rennie and Councillors.

11.1.1 PRIVATE & CONFIDENTIAL: CHIEF EXECUTIVE OFFICER 2013/2014 PERFORMANCE REVIEW

Location:	N/A
Applicant:	N/A
Folder Path:	Human Resources / Anthony Nottle
Disclosure of Interest:	Nil
Date:	15 September 2014
Author:	Ian Rennie, Deputy Chief Executive Officer
Signature of Author:	

OFFICER RECOMMENDATION 1 / COUNCIL DECISION

Moved Cr Holmes, seconded Cr McGlew

That Council agree as follows:

- That the Chief Executive Officer Review has been completed in accordance with statutory and best practice principles.
- That the Key Result Areas be accepted for the period 2014/2015 as per the attached
- That the Chief Executive Officer Cash Component be increased by the Perth Capital City CPI adjustment
- That in accordance with the Chief Executive Officer's contract, the Chief Executive Officer and the Consultant bring to Council recommendations and documentation to action the contract renewal clause in the Chief Executive Officer's contract.

CARRIED 7 / 0


OFFICER RECOMMENDATION 2 / COUNCIL DECISION

Moved Cr Holmes, seconded Cr Kulisa

That Council congratulate the Chief Executive Officer on his high level of performance during the 2013/2014 year.

CARRIED 7 / 0


11.1.2 PRIVATE & CONFIDENTIAL: CHIEF EXECUTIVE OFFICER EMPLOYMENT CONTRACT

Location:	N/A
Applicant:	N/A
Folder Path:	Human Resources / Anthony Nottle
Disclosure of Interest:	Nil
Date:	15 September 2014
Author:	Ian Rennie, Deputy Chief Executive Officer
Signature of Author:	

OFFICER RECOMMENDATION 1 / COUNCIL DECISION**Moved Cr McGlew, seconded Cr Short****That Council:**

1. endorse the new Contract of Employment between the Shire of Dandaragan and Mr Anthony Graham Nottle for the position of Chief Executive Officer for a 5 year period commencing 28 August 2014 as per attachment 11.1.2 in accordance with the Local Government Act 1995 and the Salaries and Allowances Tribunal recommendations;
2. authorise the President to sign the negotiated Chief Executive Officer Contract on behalf of the Council; and
3. congratulate the Chief Executive Officer for his dedicated work over the previous contract term.

CARRIED 7 / 0**OFFICER RECOMMENDATION 2 / COUNCIL DECISION****Moved Cr Sheppard, seconded Cr Kulisa****That Council request the services of Mrs Anne Lake of Anne Lake Consultancy to assist Council with the 2014/2015 Chief Executive Officer Performance Review Process.****CARRIED 6 / 1****11.1.3 PRIVATE AND CONFIDENTIAL: DRAFT SERVICE AGREEMENT – PROVISION OF MEDICAL SERVICES**

Location:	Lot 1227 Whitfield Street, Jurien Bay
Applicant:	Independent Practitioners Network P/L
Folder Path:	Business Classification Scheme / Public Health / Service Provision / Medical Centre Services
Disclosure of Interest:	Nil
Date:	15 September 2014
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

*Mr Chief Executive Officer entered the meeting at 6.33pm.**Cr Bailey disclosed a financial interest due to having shares in IPN and left the room at 6.34pm.***OFFICER AND WORKING GROUP RECOMMENDATION / COUNCIL DECISION****Moved Cr Sheppard, seconded Cr McGlew**

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That Council:

1. acknowledge and endorse the amendment to previously adopted draft services agreement between the Shire of Dandaragan and IPN Medical Centres Pty Ltd as attached marked 11.1.3 (Doc Id: 24218); and
2. authorise the President and the Chief Executive Officer to sign and affix the common seal to the draft Contract for the Provision of Medical Services to Jurien Bay (including the amendment) between the Shire of Dandaragan and IPN Medical Centres Pty Ltd on Council's behalf.

CARRIED 6 / 0

Cr Bailey re-entered the meeting at 6.45pm.

COUNCIL DECISION

**Moved Cr McGlew, seconded Cr Holmes
That the meeting be reopened to the public.**

CARRIED 7 / 0

Members of the public and staff re-entered the meeting and the President read aloud the motions.

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**13 CLOSURE OF MEETING**

The presiding member declared the meeting closed at 6.50pm.

These minutes were confirmed at a meeting on

Signed

Presiding person at the meeting at which the minutes were confirmed

Date