



AGENDA AND BUSINESS PAPERS

for the

ORDINARY COUNCIL MEETING

to be held

AT THE COUNCIL CHAMBERS, JURIEN BAY

on

THURSDAY 27 JUNE 2019

COMMENCING AT 4.00PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)



ORDINARY COUNCIL MEETING

THURSDAY 27 JUNE 2019

Welcome to the Ordinary Council Meeting of the Shire of Dandaragan.

Please be advised that the Ordinary Meeting of Council will be held on the following dates, times and venues:

DAY	DATE	TIME	MEETING VENUE
Thurs	27 June 2019	4.00pm	Jurien Bay
Thurs	25 July 2019	4.00pm	Jurien Bay
Thurs	22 August 2019	11.00am	Jurien Bay School Visit
Thurs	26 September 2019	4.00pm	Dandaragan
Thurs	24 October 2019	4.00pm	Jurien Bay
Thurs	28 November 2019	4.00pm	Cervantes
Thurs	19 December 2019	4.00pm	Jurien Bay
Thurs	23 January 2020	5.00pm 6.00pm	Dandaragan AGM of Electors
Thurs	27 February 2020	4.00pm	Jurien Bay
Thurs	26 March 2020	4.00pm	Jurien Bay
Thurs	23 April 2020	4.00pm	Badgingarra
Thurs	28 May 2020	4.00pm	Jurien Bay
Thurs	25 June 2020	4.00pm	Jurien Bay

Brent Bailey CHIEF EXECUTIVE OFFICER



DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING A COUNCIL MEETING

Please note:

The recommendations contained in this agenda are <u>Officer's Recommendations</u> only and should not be acted upon until Council has considered the recommendations and resolved accordingly.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's Decision.

Brent Bailey CHIEF EXECUTIVE OFFICER



COUNCIL MEETING INFORMATION NOTES

- 1. Your Council generally handles all business at Ordinary or Special Council Meetings.
- 2. From time to time Council may form a Committee, Working Party or Steering group to examine subjects and then report to Council.
- 3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
- 4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Council has prepared an appropriate form and Public Question Time Guideline to assist.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial**, **insignificant** or **in common with a significant number of electors** or **ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration should it be determined appropriate by the Chief Executive Officer.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

- 7. Agendas for Ordinary Meetings are available in the Shire of Dandaragan Administration Centre and all four libraries as well as on the website <u>www.dandaragan.wa.gov.au</u> seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
- 8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
- 9. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Shire of Dandaragan Libraries and on the website <u>www.dandaragan.wa.gov.au</u> within ten (10) working days after the Meeting.

10.3 Unopposed Business

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

SHIRE OF DANDARAGAN QUESTIONS FROM THE PUBLIC

The Shire of Dandaragan welcomes community participation during public question time as per the Shire of Dandaragan Standing Orders Local Law.

A member of the public who raises a question during question time is requested to:

- (a) provide a copy of his or her questions at least 15 minutes prior to the commencement of the meeting;
- (b) first state his or her name and address;
- (c) direct the question to the President or the Presiding Member;
- (d) ask the question briefly and concisely;
- (e) limit any preamble to matters directly relevant to the question;
- (f) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question;
- (g) each **member of the public** with a question is **entitled to ask up to 3 questions** before other members of the public will be invited to ask their questions;
- (h) when a member of the public gives written notice of a question, the President or Presiding Member may determine that the question is to be responded to as normal business correspondence.

The following is a summary of procedure and a guide to completion of the required form.

- 1. This is a "question" time only. Orations, explanations or statements of belief will not be accepted or allowed.
- 2. Questions must relate to a matter affecting the Shire of Dandaragan.
- 3. Questions must be appropriate and made in good faith. Those containing defamatory remarks, offensive language or question the competency or personal affairs of council members or employees may be ruled inappropriate by the Mayor or Presiding Member and therefore not considered.
- 4. Frame your question so that it is both precise and yet fully understood. Long questions covering a multitude of subjects are easily misunderstood and can result in poor replies being given.
- 5. Write your question down on the attached form, it helps you to express the question clearly and provides staff with an accurate record of exactly what you want to know.
- 6. When the President or presiding member calls for any questions from the public, stand up and wait until you are acknowledged and invited to speak. Please start by giving your name and address first, then ask the question.
- 7. Questions to be put to the President or presiding member and answered by the Council. No questions can be put to individual Councillors.
- 8. The question time will be very early in the meeting. **There is only 15 minutes available for Question Time.** Questions not asked may still be submitted to the meeting and will be responded to by mail.
- 9. When you have put your question, resume your seat and await the reply. If possible, the President or presiding member will answer directly or invite a staff member with special knowledge to answer in his place. However, it is more likely that the question will have to be researched, in which case the President or presiding member will advise that the question will be received and that an answer will be forwarded in writing. Please note under NO circumstances, will the question be debated or discussed by Council at that meeting.
- 10. To maximise public participation only three questions per person will initially be considered with a time limit of 2 minutes per person. If there is time after all interested persons have put their questions the President or presiding member will allow further questions, again in limits of two per person.
- 11. To fill out the form, just enter your name and address in the appropriate areas together with details of any group you are representing, then write out your question.
- 12. Please ensure your form is submitted to the minute's secretary.

If you have difficulty in or are incapable of writing the question, Shire staff are available on request to assist in this task.

We hope this note assists you in the asking of your question and thank you for your interest and participation in the affairs of our Shire.

SHIRE OF DANDARAGAN

QUESTIONS FROM THE PUBLIC

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so, however, Council requires your name, address and written questions to be provided to the meeting secretary.

Name:	Signature:
Address:	
Contact No:	Meeting Date:
Council Agenda Item No:	
Name of Organisation Representing:	
QUESTION:	
Each member of the public is entitled to ask up to a invited to ask their question. 15 Minutes is allotted to	3 questions before other members of the public will be o Public Question Time at Council Meetings.
,	

Please see notes on Public Question Time overleaf...



SHIRE OF DANDARAGAN Record of Disclosure

Person making disclosure:

Member of Counc	cil 🛛 Officer of Council	Committee Member
Date of Meeting:		
ype of Meeting:	Ordinary Meeting of the Council	Committee Meeting
Special Meeting o	f the Council 🛛 🗆 Selection Panel	Other
Report Item No:		
Report Title:		
lature of Interest:	□ Financial (section 5.60A)	□ Proximity (section 5.60B)
	□ Indirect Financial (section 5.61)	Impartiality
xtent of Interest:		
	Signed:	Date:
	(Office Use Only)	
ook Page:		

For the purpose of the financial interest disclosure provisions you will be treated as having an interest in a matter, if either you (as a relevant person), or a person with whom you are closely associated, has

- a direct or indirect financial interest in a matter; or
- a proximity interest in a matter

Section 5.60A – Financial Interest

The Act provides that: A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person. The elements are:

- there is a matter to be dealt with;
- if the matter were to be dealt with in a particular way, it would be reasonable to expect the
 person to enjoy a financial gain or benefit, or suffer a financial loss or detriment. All elements
 must exist for there to be a direct financial interest. When considering the elements to test
 whether you have a direct financial interest in a matter, remember that the same test must be
 applied to persons with whom you are closely associated.

Section 5.60B - Proximity interest

The Act requires you to disclose a proximity interest that you, or a person with whom you are closely associated, has in a matter before a council or council committee meeting. You (or a person with whom you are closely associated) have a proximity interest in any matter that concerns:

- a proposed change to a planning scheme affecting land that adjoins the person's land;
- a proposed change to the zoning or use of land that adjoins the person's land; or
- a proposed development of land that adjoins the person's land (development refers to the development, maintenance or management of the land or of services or facilities on the land) The existence of a proximity interest is established purely by the location of land, a financial effect on the valuation of your land or on the profitability of your business does not have to be established. It is therefore important that you fully understand when a proximity interest exists.

Section 5.61 – Indirect Financial Interest

The Act states that a reference to an indirect financial interest of a person includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter. The word "includes" in this context is not exhaustive and therefore other indirect financial interests do exist. An indirect financial interest also includes an interest a person has in a matter if it is reasonable to expect that the matter will, if dealt with by the local government in a particular way, result in an indirect financial gain, loss, benefit or detriment for the person.

The Act does not expressly define "financial relationship", therefore it should be taken to have its ordinary meaning of a relationship which is of a financial nature (whether or not the relationship also has other aspects). For example, you may have a personal relationship with a person (e.g. friendship), but also a business relationship with that person. It is to be remembered that the existence of an indirect financial interest in a matter can be established by showing that you, or a person with whom you are closely associated, has a financial relationship with a person requiring a local government decision in relation to that matter. There is no requirement to establish a financial gain, loss, benefit or detriment in this instance, the mere existence of a financial relationship and the requirement for a decision is sufficient for a breach of the provision to have occurred.

Elected members must remember that a financial or proximity interest can exist even though the matter is being dealt with by employees under delegated authority. Therefore you should avoid any involvement in discussions on those matters at meetings that you attend as a member. Declaring under this section means that you are required to leave the meeting whilst the item is being discussed. Once the item has been discussed you may re-enter the meeting.

If you have disclosed an interest in writing before the meeting or immediately before the matter is discussed during the meeting, you must not:

- preside at the part of the meeting relating to the matter; or
- participate in, or be present during any discussion or decision-making procedure relating to the matter. In brief, having disclosed an interest you must leave the room. You may re-enter the room and be present during the discussion on the matter in which you disclosed an interest only if allowed by the members present. The Minister for Local Government may also allow you to be present. (refer page 27 under "Can the Minister give approval to participate?").

After disclosing the nature of your interest in a matter to the meeting, or the presiding person having read out the disclosure, you may, without further disclosure, request the remaining members present who are entitled to vote (you are not entitled to vote) to allow you to be present during any discussion or decision-making procedure on the relevant matter.

Disclosure of Interest Affecting Impartiality

For the purposes of requiring disclosure, an interest is defined in Regulation 34C of the Local Government (Administration) Regulations 1996 and Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 as, "an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

The existence of an interest affecting impartiality is dependent on -

- the member or employee having an association with a person or organisation that has a matter being discussed at a council or committee meeting;
- the employee being required to give advice on a matter where they have an association with a person or an organisation related to that matter; and
- the type of matter being discussed at a council or committee meeting.

For example, with the declaration of a financial interest an elected member leaves the room and does not vote (unless permitted to do so by the meeting or the Minister). With the declaration of an impartiality interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the meeting continues as if no interest existed.

If the matter in which an elected member or employee has an interest affecting impartiality is to be discussed at a council or committee meeting, the member or employee is to disclose the interest either in a written notice given to the CEO before the meeting or verbally at the meeting immediately before the matter is discussed.

To assist with making the disclosure, the Department has prepared the following declaration which elected members or employees may use when they consider it necessary to disclose an interest affecting impartiality. The nature of the interest must also be stated. "With regard to ... the matter in item $x \dots I$ disclose that I have an association with the applicant (or person seeking a decision). This association is ... (nature of the interest ... As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

All disclosures made are to be recorded in the minutes of the relevant meeting. It is important that the minutes distinguish between disclosures of interests affecting impartiality and disclosures of financial interests.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 ACKNOWLEDGEMENT OF COUNTRY

"I would like to acknowledge the traditional owners of the land we are meeting on today, the Yued people of the great Nyungar Nation and we pay our respects to Elders both past, present and emerging."

1.2 DISCLAIMER READING

"No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission, statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard, and should only rely on written confirmation of Council's decision, which will be provided within fourteen days."

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor L Holmes Councillor P Scharf Councillor J Clarke Councillor A Eyre Councillor W Gibson Councillor K McGlew Councillor D Richardson Councillor R Shanhun Councillor D Slyns (President) (Deputy President)

Staff

Mr B Bailey Mr S Clayton Mr D Chidlow Ms R Headland Mr R Mackay (Chief Executive Officer) (Executive Manager Corporate & Community Services) (Executive Manager Development Services) (Council Secretary & Personal Assistant) (Planning Officer)

Apologies

Approved Leave of Absence

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

- 4 PUBLIC QUESTION TIME
- 5 APPLICATIONS FOR LEAVE OF ABSENCE
- 6 CONFIRMATION OF MINUTES
 - 6.1 MINUTES OF THE ORDINARY MEETING HELD THURSDAY 23 MAY 2019

7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Katherine Allen – NACC Proposed Coastcare Support Program

Sue Lowe – Jurien Bay Progress Association

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 MAY 2019

Location: Applicant:	Shire of Dandaragan N / A
Folder	Business Classification Scheme / Financial
	Management / Financial Reporting / Periodic
	Reports
Disclosure of Interest:	None
Date:	11 June 2019
Author:	Scott Clayton, Executive Manager Corporate and
	Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

Senior Officer:

PROPOSAL

To table and adopt the monthly financial statements for the period ending 31 May 2019.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 May 2019.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [i.e. surplus / (deficit)] position as at the 31 May 2019 was \$1,603,471. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves and Restricted Assets. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 12 and reconciled with the Statement of Financial Activity on page 3 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 3), reconciles with note 6 (page 13) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

During budget adoption a 10 percent and \$10,000 threshold for these variances to be reported was set.

Note 13 of the attached report details any significant variances.

Should Councillors wish to raise any issues relating to the 31 May 2019 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT

 Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

Goal 5: Proactive and leading local government		
Business as Usual k) Finance		

<u>ATTACHMENTS</u>

Circulated with the agenda is the following item relevant to this report:

 Financial statements for the period ending 31 May 2019 (Doc Id: 135103)

(Marked 9.1.1)

VOTING REQUIREMENT Simple majority

OFFICER RECOMMENDATION

That the monthly financial statements for the period 31 May 2019 be adopted.

9.1.2 ACCOUNTS FOR PAYMENT – MAY 2019

Location: Applicant:	Shire of Dandaragan N/A
Folder Path:	Business Classification Scheme / Financial
	Management / Creditors / Expenditure
Disclosure of Interest:	None
Date:	17 June 2019
Author:	Scott Clayton, Executive Manager Corporate &
	Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

Senior Officer:

PROPOSAL

To accept the cheque, EFT and direct debit listing for the month of May 2019.

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

<u>COMMENT</u>

The cheque, electronic funds transfer (EFT) and direct debit payments for May 2019 totalled \$915,922.23 for the Municipal Fund.

Should Councillors wish to raise any issues relating to the May 2019 Accounts for payment, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting, in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT

 Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

Goal 5: Proactive and leading local government	
Business as Usual	k) Finance

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

• Cheque, EFT and direct debit listings for May 2019 (Doc Id: 135423)

(Marked 9.1.2)

VOTING REQUIREMENT Simple majority

OFFICER RECOMMENDATION

That the Municipal Fund cheque and EFT listing for the period ending 31 May 2019 totalling \$915,922.23 for the Municipal Fund be accepted.

9.1.3 JURIEN BAY COMMUNITY MEN'S SHED GRANT APPLICATION

Location: Applicant: Folder Path:

Disclosure of Interest: Date: Author: Senior Officer: Jurien Bay Sport and Recreation Reserve Jurien Bay Community Men's Shed Inc. Business Classification Scheme / Grants and Subsidies / Applications / Community Groups N/A 4 June 2019 Tony O'Gorman, Community Services Coordinator Scott Clayton Executive Manager Corporate and Community Services

PROPOSAL

To consider a request from the Jurien Bay Community Men's Shed to access a grant from the Shire of Dandaragan's Sporting and Recreational Capital Works Programme, for the purposes of constructing a new Men's Shed on a 2,500m² portion of lot 503 Jurien Bay Sport and Recreation Reserve 31884.

BACKGROUND

The background information has been provided by the Jurien Bay Community Men's Shed.

"Jurien Bay Community Men's Shed (JBCMS) commenced on 3 September 2012, the result of a meeting of likeminded men in the function room of the Jurien Sport & Recreation Centre. The first Executive Committee was established and a potential home, a privately owned shed located on a light industry block adjacent to the business district, was identified. Mr Glenn Featherby, owner of the shed, agreed to provide access to the land and the shed free of charge. This generous support enabled JBCMS to become established and to begin the process of acquiring tools, equipment and materials. It also accommodated a rapidly expanding membership.

Members of the JBCMS come from all walks of life. The bond that unites them is that they are men with time on their hands and would like something meaningful to do with that time. JBCMS has developed a safe and happy environment where men are welcome to work on community projects, specific Men's Shed projects or a project of their choice in their own time and where the only "must" is to observe safe working practices....all in a spirit of mateship.

JBCMS has proven itself to be valuable contributor to the community. It provides a unique environment for the learning, communication and sense of belonging for men, with positive effects on their own health and well- being, as well as positive effects on their partners, families and broader community. JBCMS undertakes a range of voluntary services as well as initiating a wide variety of programs and projects.

The owners of the shed on Doust Street have requested JBCMS vacate the building by 30 June 2019. No deadline extension could be negotiated, necessitating a temporary relocation to another privately owned industrial shed, capable only of storing equipment, machinery and tools. There is insufficient space to establish a workshop of any size.

Without a new building the future of JBCMS is at risk."

Council has previously provided a lease over a portion of reserve 31884 Jurien Bay Recreation Reserve to the JBCMS. To proceed with constructing a shed on the reserve all planning and building approvals will need to be sought and granted prior to any construction taking place.

COMMENT

Applications for grants through the Shire of Dandaragan Sport and Recreation Facilities Capital Works Fund have traditionally been triggered by a Community Sport and Recreation Facilities Fund (CSRFF) grant application to the Department of Local Government Sport and Cultural Industries.

This application is different in that it is not eligible to apply to CSRFF. This application has been triggered by the Jurien Bay Community Men's Shed grant application to Lotterywest. The grant application to Lotterywest is to construct a facility for the Jurien Bay Community Men's Shed.

The Sport and Recreation Fund Policy 6.1 provides eligibility criteria as follows:

To be eligible for funding under this program applicants must have

Eligible Applications.	Assessment
Submitted a Community Sport Recreation Facilities Fund Application (CSRFF) to the Department of Local Government, Sport and Cultural Industries' or submitted an application to another funding source for the project.	Yes
An own source contribution comprising a minimum of 1/6th of the total project cost in cash.	Yes
 In determining applications to this fund the Council will give priority to applications that; have successfully sourced CSRFF funds or other source of funding; can demonstrate that their organisation has a strong membership base and is financially sustainable; can demonstrate strong demand for the proposed infrastructure; and can deliver projects without the organisation requiring loan funds. 	N/A
applicants that have been unsuccessful in a CSRFF application, or other major funding process, remain eligible for funding under	N/A

this program, however Council's total commitment will not exceed 50% of the approved project budget or the maximum annual funding allocation in a given year.	
requests must be for a total project cost of greater than \$40,000 (ex gst)"	Yes

Applications for grant funding under Shire of Dandaragan Sporting and Recreational Capital Works Fund have traditionally been from sporting groups. This is the first time an application from a nonsporting recreation group has been submitted.

Recreation is defined by the Oxford English Dictionary as "an activity done for enjoyment when one is not working".

CONSULTATION

Jurien Bay Community Men's Shed

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

Policy 6.1 Sport and Recreation Funding - Sporting and Recreational Capital Works Fund

The objective of this Policy is to set out how the Shire of Dandaragan (Shire) will provide assistance to sporting and recreational groups for funding:

1. capital infrastructure for sporting and recreational facilities; and 2. non-consumable sporting and recreational equipment.

Policy Statement

Council recognises and values the important part that excellent sporting and recreational facilities and equipment play in the community. It is committed to ensuring that adequate funding is provided to assist in the provision and maintenance of these facilities and the groups that utilise them.

In order to meet this objective, the Shire has established the following two funds through which annual grants will be made available:

- 1. Sporting and Recreational Capital Works Fund; and
- 2. Tronox Management and Shire of Dandaragan Sporting and Recreation Facilities Fund

FINANCIAL IMPLICATIONS

Council is being asked to authorise expenditure from the Sporting and Recreation Facilities Capital Works fund of up to maximum of \$20,000 which is approximately 6% of the total project cost.

Cost of project	\$349,027
Shire Funding	\$20,000
Lotterywest Funding	\$201,818
Jurien Bay Community Men's Shed	\$85,466

STRATEGIC IMPLICATIONS

2016 - 2026 Strategic Community Plan

Goal 2: Healthy, Safe and Active Community			
Objective	What the Shire will contribute		
2.4: Provide Recreation and Community Facilities and Activities	 d) Plan for future Recreation needs, including feasibility in accordance with the Major Recreation Facilities Fund and review of cycle ways and dual use paths. 		

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Sport and Recreation Capital Works Policy 6.1 (Doc Id: 131688)
- Lotterywest grant application (Doc Id; 135045)
- Notice to Vacate Letter (Doc Id: 135044)
- Financial Statements (Doc Id: 135091)
- Term Deposit 1 & 2 (Doc Id: 135090)
- Bank Statement (Doc Id: 135089)
- Shed Budget (Doc Id: 135021)
- Feasibility Study (Doc Id: 135027)
- Project Management Plan (Doc Id 135022)
- Project Evaluation & Impact Assessment (Doc Id: 135040)
- JBCMS Business Plan Doc Id: 135023)

(Marked 9.1.3)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council,

- 1. support the Jurien Bay Community Men's Shed Inc., application to Lotterywest to provide a shed suitable for their needs, and;
- 2. include the amount of \$20,000 in the 2019 / 2020 budget to be sourced from unused allocation from the Sport & Recreation Capital Works fund as a transfer from the Sport & Recreation Reserve.

9.1.4 TRANSFER OF RESTRICTED ASSET FUNDS

Folder Path:

	Management / Banking / Account Establishment
Disclosure of Interest:	Nil
Date:	17 June 2019
Author:	Scott Clayton, Executive Corporate and Community Service
Senior Officer:	Brent Bailey, Chief Executive Officer

Business Classification Scheme / Financial

PROPOSAL

For Council to authorise the creation of two reserve funds to allow for the transfer of the existing balance within the "Restricted Assets" bank account to the most appropriate account in accordance with those permitted in the Local Government Act 1995 (Act).

<u>BACKGROUND</u>

Section 6.6 of the Act states;

6.6. Funds to be established

- (1) A local government is to have
 - (a) a municipal fund; and
 - (b) a trust fund.
- (2) The municipal fund is to be kept separate and distinct from the trust fund.

When producing and publishing the annual financial statements the statements and notes to and forming the statements are based on the municipal fund transactions. Except for one note that outlines the current balance and obligations of funds held in trust.

Funds are distinct from bank accounts and it is common that funds can be split across multiple bank accounts.

The Shire's bank accounts named "municipal fund" and "reserve fund" are classified as the municipal fund for the purpose of Section 6.6 of the Act.

The Shire's bank account named "trust fund" is classified as a trust fund for the purpose of Section 6.6 of the Act.

The Shire has for many years held an additional bank account named "restricted assets" and it has been the source of some confusion over the years.

Up until the financial year ended 30 June 2012 the funds held in the restricted assets were treated as municipal funds for the purpose of section 6.6 of the Act. As such, the balance of the account appeared as a "Cash or cash equivalent" in the current asset section of the balance sheet and the corresponding performance obligations of the funds were listed as a current liability in the balance sheet.

However, in the 2012 / 2013 financial year, the Council's auditors, were of the opinion that the nature of the funds within the restricted assets account were more akin to the definition of trust in the Act and as such these funds were removed from the balance sheet and included in the separate note for trust funds in the financial statements for the financial year ended 30 June 2013.

COMMENT

Money is to be held in trust when the Local Government is the Trustee of funds for the benefit of a third party in accordance with agreed-upon terms.

The most common type of trust items for the Shire of Dandaragan are;

- Bonds
- Construction Training Fund Levy
- Builder Registration Board Levy

The types of funds held in the Restricted Assets account over the years are those which have some obligation attached to them. However, obligations to perform an action are not justification alone for the money to be classed as a trust fund. It appears that the restricted asset account has been used to isolate these funds to ensure they are not spent elsewhere.

It is this officers opinion that the ability to segregate funds for future use through the creation of reserve accounts provides adequate mechanisms to avoid such an error occurring and a separate "restricted assets" account simply adds an unnecessary layer of confusion.

Regulation 8(1)(c) of the Local Government (Financial Management) Regulations 1996 (Regs) states;

- 8. Separate bank etc. accounts required for some moneys
 - A local government is to maintain a separate account with a bank or other financial institution for each of the following purposes —
 - (c) money required to be held in reserve accounts.

Regulation 38 of the Regs goes on to state;

- 38. Reserve accounts, information about in annual financial report
 - (1) In relation to each reserve account, the annual financial report is to include details of
 - (a) the purpose for which the money in the account is set aside; and
 - (b) the amount set aside during the financial year; and
 - (c) the amount used during the financial year; and
 - (d) the opening balance brought forward on 1 July; and

(e) the closing balance at 30 June.

In discussions with the Office of the Auditor General staff who attended the Shire for the 2018 / 19 interim audit it was agreed the maintaining of the separate restricted asset account was unnecessary and staff committed to clarifying the situation.

In researching the conditions over the existing amounts in the restricted assets bank account it was clear that each amount can be transferred to either the municipal fund or the trust fund in accordance with the Act.

Where possible appropriate transfers have occurred. However, two amounts remain that will require transfer to a reserve fund.

Section 6.11 of the Act states;

6.11. Reserve accounts

(1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.

The current balance of the restricted asset bank account is;

Cash in Lieu - Landscaping	\$ 2,464.95
Cash in Lieu of public open space - LandCorp	\$ 200,277.45
Total	\$ 202,742.40

The Cash in Lieu of landscaping relates to a commercial development at Lot 1146 Sandpiper Street, Jurien Bay – I I & J B A Kelly Superannuation Fund.

An extract from item 9.4.1 of the Ordinary Council Meeting held 9 February 2006 states;

"If Council accepts a cash-in-lieu contribution towards parking, then these funds can be put towards the provision of future car-parking within the Jurien Bay Commercial Area."

Condition 1 of the decision to grant planning consent states;

"That a satisfactory agreement be reached with Council to provide cash-in-lieu of landscaping subject to the provisions of Clause 6.7.1 of the Town Planning Scheme No 6 and that Council not enforce Clause 6.7.2 requiring the relaxation of standards to be advertised."

It is recommended that this amount be transferred to a newly created reserve titled "Cash in lieu of landscaping – Lot 1146 Sandpiper Street" for the purpose of "to be used for purposes

allowable under the planning consent granted to I I & J B A Kelly Superannuation Fund for the commercial development at Lot 1146 Sandpiper Street, Jurien Bay."

The cash in lieu of public open space – LandCorp relates to the subdivision approval for the Lot 9000 Valencia Road development (WAPC reference 131361).

Section 20C of the Town Planning and Development Act 1928 which was in force at the time of the payment stated, in relation to cash in lieu of open spaces;

All money received by a local government under subsection (1) shall be paid into a separate account of the local government and shall be applied —

- (a) for the purchase of land by the local government for parks recreation grounds or open spaces generally, in the locality in which the land included in the plan of subdivision referred to in that subsection is situated;
- (b) in repaying any loans raised by the local government for the purchase of any such land; or
- (c) with the approval of the Minister, for the improvement or development as parks, recreation grounds or open spaces generally of any land in the said locality vested in or administered by the local government for any of those purposes.

It is recommended that this amount be transferred to a newly created reserve titled "Cash in lieu of Public Open Space – Lot 9000 Valencia Road" for the purpose of "to be used for purposes allowable under the subdivision granted to LandVision Pty Ltd on behalf of LandCorp for Lot 9000 Valencia Road Cervantes. (WAPC reference 131361)"

CONSULTATION

- Executive Management Team
- Planning Officer

STATUTORY ENVIRONMENT

- Local Government Act 1995 Section 6.6 Funds to be Established
- Local Government (Financial Management) Regulations 1996 (Regulation 8)
- Local Government (Financial Management) Regulations 1996 (Regulation 38)
- Local Government Act 1995 Section 6.11 Reserve Accounts
- Town Planning and Development Act 1928 Section 20C When owner may pay money in lieu of land being set aside for open spaces

Local Government Act 1995 – Section 6.6 – Funds to be established

6.6. Funds to be established

- (1) A local government is to have
 - (a) a municipal fund; and
 - (b) a trust fund.
- (2) The municipal fund is to be kept separate and distinct from the trust fund.

Local Government (Financial Management) Regulations 1996 - Reg 8

8. Separate bank etc. accounts required for some moneys

- (1) A local government is to maintain a separate account with a bank or other financial institution for each of the following purposes —
 - (a) money required to be held in the municipal fund (other than money for which an account is to be established under paragraph (c)); and
 - (b) money required to be held in the trust fund; and
 - (c) money required to be held in reserve accounts.
- (2) Money related to a purpose set forth in subregulation (1) is to be banked in the account maintained for that purpose.
- (3) Money from different accounts may be placed in a common investment authorised by the Act.

Local Government (Financial Management) Regulations 1996 - Reg 38

38. Reserve accounts, information about in annual financial report

- (1) In relation to each reserve account, the annual financial report is to include details of
 - (a) the purpose for which the money in the account is set aside; and
 - (b) the amount set aside during the financial year; and
 - (c) the amount used during the financial year; and
 - (d) the opening balance brought forward on 1 July; and
 - (e) the closing balance at 30 June; and
 - (f) if the money held in a financial institution or institutions is insufficient to match the corresponding asset account in the balance sheet —
 - (i) the extent of the insufficiency; and
 - (ii) the reason for the insufficiency; and
 - (iii) when the insufficiency is likely to be made up;

and

(g) when the local government anticipates the money in the account will be used; and

- (h) if the purpose of the account was changed or if money in the account was used for another purpose —
 - (i) the purpose for which the money was used; and
 - (ii) the amount changed or used; and
 - (iii) the objects of, and reasons for, the change or use.
- (2) In relation to an asset re-valuation reserve established in accordance with the AAS, the annual financial report is not to include the details set forth in subregulation (1).

Local Government Act 1995 – Section 6.11 – Reserve accounts

6.11. Reserve accounts

- (1) Subject to subsection (5), where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.
- (2) Subject to subsection (3), before a local government —

 (a) changes* the purpose of a reserve account; or
 - (b) uses* the money in a reserve account for another purpose,

it must give one month's local public notice of the proposed change of purpose or proposed use.

* Absolute majority required.

- (3) A local government is not required to give local public notice under subsection (2)
 - (a) where the change of purpose or of proposed use of money has been disclosed in the annual budget of the local government for that financial year; or
 - (b) in such other circumstances as are prescribed.
- (4) A change of purpose of, or use of money in, a reserve account is to be disclosed in the annual financial report for the year in which the change occurs.
- (5) Regulations may prescribe the circumstances and the manner in which a local government may set aside money for use for a purpose in a future financial year without the requirement to establish and maintain a reserve account.

Town Planning and Development Act 1928 – Section 20C

- 20C. When owner may pay money in lieu of land being set aside for open spaces
 - (1) Where the Commission has approved a plan of subdivision of land upon condition that portion thereof be set aside and vested in the Crown for parks, recreation grounds or open spaces generally, if the local government in whose district the portion is situated and the Commission approve, the owner of the land

may, in lieu thereof, pay to that local government a sum that represents the value of the portion.

- (2) All money received by a local government under subsection (1) shall be paid into a separate account of the local government and shall be applied
 - (a) for the purchase of land by the local government for parks, recreation grounds or open spaces generally, in the locality in which the land included in the plan of subdivision referred to in that subsection is situated;
 - (b) in repaying any loans raised by the local government for the purchase of any such land; or
 - (c) with the approval of the Minister, for the improvement or development as parks, recreation grounds or open spaces generally of any land in the said locality vested in or administered by the local government for any of those purposes.
- (3) For the purposes of subsection (1), the value of the portion shall be such percentage of the market value of the land of which the portion forms part as the area of the portion bears to the area of that land on the date of the subdivision.
- (4) For the purposes of subsection (3), the market value of land
 - (a) is the capital sum which an unencumbered estate in fee simple in the land might reasonably be expected to realise if offered for sale on such reasonable terms and conditions as a bona fide seller would require;
 - (b) shall be determined, at the cost of the owner of the land, by a licensed valuer agreed upon by the parties or, failing agreement, appointed by the local government; and
 - (c) shall be so determined
 - (i) as at the date of the subdivision;
 - (ii) on the basis that there are no buildings, fences or other improvements of a like nature on the land;
 - (iii) on the assumption that any rezoning necessary for the purpose of the subdivision has come into force; and
 - (iv) taking into account the added value of all other improvements on or appurtenant to the land.
- (5) If either the owner of the land or the local government disputes a valuation made under subsection (4), the valuation may be varied by agreement between the parties or the dispute may be settled by such method as they may agree upon.

- (6) If after 28 days from the date when both parties have received the valuation the dispute has not been settled or an agreement made as to the method of settlement, either the owner of the land or the local government may refer the dispute for determination by an arbitrator under the Commercial Arbitration Act 1985.
- (7) For the purposes of this section
 - (a) land is subdivided on the date on which the Commission approves of the plan of subdivision of the land subject to the condition mentioned in subsection (1); and
 - (b) "licensed valuer" means
 - *(i) a licensed valuer within the meaning of the Land Valuers Licensing Act 1978;*
 - (ii) the Valuer-General,

but nothing in subsection (4)(b) or in this paragraph shall be construed as obliging the Valuer-General to undertake any valuation for the purposes of this section.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The transfer of the funds from restricted assets to Reserve will not affect the Surplus / deficit of the Shire however, an increase in restricted cash within the balance sheet will occur.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

Goal 5: Proactive and leading local government				
Business as Usual	k) Finance			

ATTACHMENTS Nil

VOTING REQUIREMENT Absolute majority

OFFICER RECOMMENDATION

That Council:

 authorise the creation of a reserve titled "Cash in lieu of landscaping – Lot 1146 Sandpiper Street" for the purpose of "to be used for purposes allowable under the planning consent granted to I I & J B A Kelly Superannuation Fund for the commercial development at Lot 1146 Sandpiper Street, Jurien Bay", and that the balance of \$2,464.95 currently held in the restricted assets bank account for this purpose be transferred to this new reserve, and;

2. authorise the creation of a reserve titled "Cash in lieu of Public Open Space – Lot 9000 Valencia Road" for the purpose of "to be used for purposes allowable under the subdivision granted to LandVision Pty Ltd on behalf of LandCorp for Lot 9000 Valencia Road Cervantes. (WAPC reference 131361)", and that the balance of \$200,277.45 currently held in the restricted assets bank account for this purpose be transferred to this new reserve.

9.2 INFRASTRUCTURE SERVICES

9.3 DEVELOPMENT SERVICES

9.3.1 BROGATE PTY LTD – PERRON WIND FARM REQUEST

Location:

Applicant: Folder Path:

Disclosure of Interest: Date: Author: Senior Officer: Perron Farm comprising of Lots 3788, 3739, 3742, 3743, 3744 in the Badgingarra & Hill River localities Brogate Pty Ltd Development Services Apps / Development Applications / 2018 / 15 / 2018 Nil 10 June 2019 Rory Mackay, Planning Officer David Chidlow, Executive Manager Development Services

PROPOSAL

Brogate has requested the planning approval for the Badgingarra Wind Farm which is currently valid over Perron Farm be renamed to the Perron Wind Farm with Zephyr Energy Pty Ltd to be listed as the new proponent for the approval. The approval period is also requested to be extended a further 5 years from the 12 December 2019 substantial commencement expiry date.

BACKGROUND

The recently completed Badgingarra Wind Farm was initially approved by Council in December 2008 and amended in April 2013. A number of extensions of planning approval were passed by Council over this time period with the last being in November 2016, with the expiry being 12 December 2019.

This development approval was granted over the following 17 titles of land:

No.	House	Lot No.	Road	Plan No.	Certificate of	Area (ha)
	No.				Title	
1	1192	3850	Bibby Road / Yerramullah Road	P209077	387 - 27A	1,597
2	1359	3755	Yerramullah Road / Bibby Road	P207065	1949 - 781	1,594
3	N/A	51	Yerramullah Road / Cadda Road	P20080	2034 - 798	807
4	2481	3745	Yerramullah Road / Cowalla Peak Road	P207067	1383 - 850	1,391
5	218	3704	Cowalla Peak Road / Yerramullah Road	P206786	2153 - 111	1,376
6	2007	50	Cadda Road	P20080	2034 - 797	807
7	2030	3747	Cadda Road	P207067	1754 - 557	1,546
8	1750	3754	Bibby Road / Cadda Road	P207065	1581 - 112	1,475
9	2349	3753	Cadda Road / Munbinea Road	P207071	1680 - 747	1,401
10	1581	3748	Munbinea Road / Cadda Road	P207071	2060 - 600	1,123
11	N/A	1651	Cowalla Peak Road	P133599	1629 - 941	41
12	N/A	3774	Cadda Road	P207065	1786 - 255	92
13	2446	3742	Yerramullah Road / Cowalla Road	P207066	508-160A	1,710
14	N/A	3743	Yerramullah Road / Cowalla Road	P207069	69-37A	1,823
15	N/A	3744	Yerramullah Road	P207069	2125-563	1,660
16	N/A	3738	Cowalla Road	P207066	1687-897	1,736
17	N/A	3739	Cowalla Road	P207069	2125-562	1,483
					Total Area	21,661

TABLE 1: BADGINGARRA WIND FARM LANDHOLDINGS

As the turbine design and layout was finalised, some of the initial landholdings were not leased for the installation of the required infrastructure. However, approval over the 17 titles remained valid with the modifications sought over the project's timeline.

The proponent fully aware of this, wishes to utilise the subject development approval for the Perron Wind Farm as a renewable energy project separate to the recently completed Badgingarra Wind Farm.

COMMENT

The following questions need to be asked for this request:

- 1. is it within the scope of the existing approval;
- 2. is minor in nature; or
- 3. does it substantially alter the original development approval?

It is found the request is permissible within the terms of the existing planning consent as it is materially the same as the December 2008 approval granted. The scope of the development remains to contain the

- Construction of a number of wind turbines on the site;
- Installation of internal access roads and underground cables between each turbine;

- Construction of a substation;
- Connection of power lines from the new substation across to the existing Western Power electricity grid;
- Site compound comprising various support buildings; and
- Meteorological mast installation (approved under delegation March 2018).

The turbines are proposed to be situated on previously cleared farmland, causing minimal environmental impact during and after the construction phase. The supporting independent assessments of the 2008 approval remain valid for Perron Farm. However, as the Perron Wind Farm progresses a fresh noise impact assessment and visual impact assessment will be required to be undertaken once the turbine type, number and layout is known to Zephyr Energy Pty Ltd.

As there is still a large amount of work to do on the logistics side of the Perron Wind Farm, the applicant has requested a five-year extension to the current approval to facilitate such. This request is not seen as unreasonable given the Badgingarra Wind Farm had approval extended nine years collectively.

Town planning staff have identified several of the conditions of the development approval are either invalid or require updating in the current legislative climate. This has been flagged with the proponent who has consented to changes where deemed necessary. The conditions and recommend changes are outlined in the table below.

Condition	Recommendation
Noise from the operational Wind Farm shall not exceed 45dB(A) or background +5dB whichever is the higher (using LA90), at surrounding noise sensitive premises within the wind farm boundary, unless otherwise agreed with the respective landowner.	Remove this condition. The proponent is the sole owner of the subject lots.
Noise from the operational Wind Farm shall not	This condition is amended
exceed 5dB(A) above the background noise level or	to match the conditions
35dB(A) (using LA90), whichever is the greater, at	placed on the Yandin Wind
surrounding noise sensitive premises outside the	farm after a review of the
wind farm boundary.	noise level conditions.
A display panel designated to the Badgingarra Wind	Remove this condition.
Farm shall be included in the existing Viewing Area	Completed as part of the
Information Stand at the Emu Downs Wind Farm.	Badgingarrra Wind Farm.
Any leasehold arrangements exceeding 20 years for	Remove this condition.
part lots are to be referred to the Western Australian	The proponent is the sole
Planning Commission for approval;	owner of the subject lots.
The submissions / objections lodged by the Department of Industry and Resources, Image Resources NL and Jurien Industrial Minerals Ltd being withdrawn and that Council be indemnified against any possible action from these organisations	Remove this condition. Completed as part of the Badgingarrra Wind Farm.

Condition	Recommendation
with regard to granting of planning approval, prior to	
the commencement of any on site works	
Planning consent is granted for a maximum period of	*maximum period of five
two years from the date of this approval during which	years
time the development must be substantially	
commenced.	
The proponent is advised that planning approval is	Remove this condition.
not a building licence. A building licence must be	Such infrastructure is now
formally applied for and obtained from Building	exempt from requiring
Services before commencement of any site and / or	building approval under
development works.	current legislation.
Prior to the commencement of construction, the	Remove this condition.
proponent shall commission detailed archaeological	Completed as part of the
and ethnographic surveys, compliant with Aboriginal	Badgingarrra Wind Farm.
Heritage Act (1972) dated September 2011, over	
areas of proposed infrastructure.	

In granting the modifications and extension it should be made clear to the proponent that the Council's decision does not afford a right of appeal to the State Administrative Tribunal. The decision merely relates to the period of time upon which construction work must have substantially commenced, generally interpreted as 'slab on the ground', or in this instance could mean footings completed for the wind turbines.

CONSULTATION

The applicant is also the landowner unlike past wind farm dealings.

As there are no physical changes proposed to the approval, no community consultation was undertaken.

STATUTORY ENVIRONMENT

Clause 77 of the Deemed Provisions of Local Planning Scheme No.7:

- (1) An owner of land in respect of which development approval has been granted by the local government may make an application to the local government requesting the local government to do any or all of the following —
 - (a) to amend the approval so as to extend the period within which any development approved must be substantially commenced;
 - (b) to amend or delete any condition to which the approval is subject;
 - (c) to amend an aspect of the development approved which, if amended, would not substantially change the development approved;
 - (d) to cancel the approval.
- (2) An application under subclause (1) —

- (a) is to be made in accordance with the requirements in Part 8 and dealt with under this Part as if it were an application for development approval; and
- (b) may be made during or after the period within which the development approved must be substantially commenced.
- (3) Despite subclause (2), the local government may waive or vary a requirement in Part 8 or this Part in respect of an application if the local government is satisfied that the application relates to a minor amendment to the development approval.
- (4) The local government may determine an application made under

subclause (1) by ---

- (a) approving the application without conditions; or
- (b) approving the application with conditions; or
- (c) refusing the application.

POLICY IMPLICATIONS

WAPC Position Statement: Renewable energy facilities

FINANCIAL IMPLICATIONS

Estimated value of the project is \$6,600,000. The planning fees as set out in the Planning & Development Regulations 2009 and Council schedule of fees and charges designate a reduced fee of 50% of the scale of fees for renewing an approved application prior to expiry. This equates to a fee of \$7,342 payable.

STRATEGIC IMPLICATIONS

Local Planning Strategy 2019 – Assess applications for wind farms and other alternative energy infrastructure, having regard to visual landscape issues and other relevant matters set out in Position Statement on Renewable Energy Facilities (WAPC, 2018).

2016 – 2026 Strategic Community Plan

Goal 1: Great Place for Residential and Business Development		
Objectives How the Shire will contribute		
1.2 Ensure effective and efficient development and building services	 Process development applications and undertake building regulation functions and services 	

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

 Letter from Brogate Pty Ltd (Doc Id: 135168) (Marked 9.3.1)

VOTING REQUIREMENT Simple majority

OFFICER RECOMMENDATION

That Council:

- A. Recognise 'Perron Wind Farm' as the title for the wind turbines to be constructed upon Lots 3738, 3739, 3742, 3743, 3744 in the Badgingarra and Hill River localities.
- B. Recognise Zephyr Energy Pty Ltd as the approved proponent for the 'Perron Wind Farm'.
- C. Pursuant to clause 77 of the Deemed Provisions of the Shire of Dandaragan Local Planning Scheme No.7 grant a five-year extension to the planning approval originally granted December 2008 and as amended in 2010, 2012 & 2014 for a wind farm (upon Lots 3738, 3739, 3742, 3743, 3744 in the Badgingarra and Hill River localities), resulting in the revised expiry date of 12 December 2024 subject to the following conditions:
 - 1. The proponents shall (prior to the erection of wind turbine generators) provide notification to the RAAF Aeronautical Service, Air Service Australia and the Civil Aviation Safety Authority of the location and height details of the wind turbine generators.
 - 2. The access points onto the subject land and any road works shall be located and constructed to the satisfaction of the Executive Manager Infrastructure and include all necessary drainage and signage. Costs applicable to the construction of the access points onto the site and any related issues shall be borne by the proponents.
 - 3. Access to the proposed development will only be allowed along Cadda Road and Yerramullah Road. The proponents will be required to undertake routine maintenance works on Cadda Road (from the Brand Highway to Munbinea Road) and Yerramullah Road (from Cantabilling Road to the intersection with Cadda Road) for the duration of the construction phase. The cost of the routine maintenance will be determined on a shared basis with the Shire (to be agreed prior to the commencement of the project based upon forecast traffic volumes). Any costs associated with required upgrades needed before development of the Wind Farm occurs shall be to the satisfaction of the Executive Manager Infrastructure and be at the cost of the proponent.
 - 4. The proponents in conjunction with the Shire of Dandaragan shall commission a Road Condition Report prepared by a recognised engineer (agreed to by both parties) prior to the commencement of the project. The Road Condition Report shall, at least but not be limited

- to, identifying the following issues;
- a) suitability of the existing pavement strength (in wet and dry conditions) to cater for the proposed haulage loads and traffic volumes;
- b) suitability of the existing horizontal and vertical alignments to cater for the proposed haulage loads and traffic volumes; and
- c) identify and provide plans and costings for any required upgrade works to the existing road network to make it suitable for the proposed haulage loads and traffic volumes.

The costs associated with the preparation of the Road Condition Report and any road works identified in the Road Condition Report shall be undertaken at the cost of the proponent prior to any works commencing onsite.

- 5. The Shire of Dandaragan requires Cadda Road (from the Brand Highway to Munbinea Road) and Yerramullah Road (from Cantabilling Road to the intersection with Cadda Road) to be in no lesser standard at the end of the construction phase as they were prior to the development commencing. A photographic record of the condition of the subject roads shall be prepared prior to commencement of the project.
- 6. The proponents shall provide a Traffic Management Plan to Main Roads WA and the Shire of Dandaragan prior to the commencement of construction. The Traffic Management Plan shall address;
 - a) transportation of materials to the project site;
 - b) obtaining the necessary written approvals / permits from Main Roads WA Heavy Vehicle Operations Branch; and
 - c) the transport of all divisible and indivisible loads and acquisition of necessary permits for transport of these loads.
- 7. Following the submission of the development application, if the proponents propose changes resulting in significant additional environmental impact in the opinion of the Shire of Dandaragan, these changes shall not be undertaken without prior consultation with the Shire of Dandaragan and the Environmental Protection Authority Service Unit.
- 8. The proponents are required to obtain a Clearing Permit in accordance with the provisions of the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* in the case of any proposal to clear existing remnant native vegetation on the site.
- 9. The Wind Farm shall comply with the South Australian Environment Protection Authority's *Wind Farms*

Environmental Noise Guidelines dated July 2009 and the Western Australian Environmental Protection Authority's *Environmental Protection Bulletin No. 21 Guidance for wind farm developments* dated February 2014.

- 10. Noise from the operational Wind Farm shall not exceed 5dB(A) above the background noise level or 35dB(A) (using LA90), whichever is the greater, at surrounding noise sensitive premises outside the wind farm boundary.
- 11. The background noise limits for the proposed development are to be based on the pre-recorded background noise measurements.
- 12. The proponents shall develop and implement a post construction noise monitoring program at the noise sensitive receptors to assess compliance of the operational Wind Farm with the noise limits. The postconstruction noise monitoring program shall be conducted at the same time of year as when the background noise measurements were recorded. Results of the program shall be forwarded to the relevant authority.
- 13. Prior to the commencement of construction, the proponents shall commission third party noise modelling studies to demonstrate the final Wind Farm design complies with the noise limits outlined in this approval. The intended noise modelling methodology shall be discussed with the Department of Water and Environmental Regulation Noise Branch, at the appropriate time.
- 14. The proponents shall develop and implement a bird mortality monitoring program within 12 months of commencement of Wind Farm operations. The program shall be developed in consultation with the Department of Biodiversity, Conservation and Attractions and / or the WA Museum. Results of the program shall be forwarded to the Shire of Dandaragan.
- 15. The proponents shall develop and implement an annual monitoring program for Carnaby's Black Cockatoo (Calyptohynchus latirostris) bird strike, foraging and roosting (including any avoidance) behaviour, with reporting to the Commonwealth Department of the Environment and Energy. The WA Museum (Mr Ron Johnstone or his nominated appointment) is to be consulted in developing appropriate surveying methodologies for Carnaby's Black Cockatoo. The duration of this monitoring will be defined during the development of the program and subject to review, based on findings during the first two years' monitoring.

- 16. The proponents shall provide road signage to the specification and satisfaction of Main Roads WA and the Shire of Dandaragan.
- 17. The proponents shall submit a Drainage Management Plan for internal access roads for the endorsement of the Executive Manager Infrastructure and a Drainage Management Plan where any impacts occur externally to the properties contained within the application.
- 18. The proponents shall ensure sufficient clearance is maintained from Western Power's existing and planned transmission and distribution lines and associated facilities to the satisfaction of Western Power.
- 19. The proponents shall provide landscaping to screen buildings to a similar standard as was planted at the Emu Downs Wind Farm.
- 20. Decommissioning of the above ground plant and equipment (excluding concrete pads; footings; and inground cables) on the subject land will commence within a period of 12 months from termination of operations and be completed within a time period of the satisfaction of the Shire of Dandaragan. This will occur following submission by the proponents of a plan outlining the process of decommissioning.
- 21. Planning consent is granted for a maximum period of five years from the date of this approval during which time the development must be substantially commenced.
- 22. Prior to the commencement of construction, the proponent shall make arrangements in consultation with the South West Aboriginal Land and Sea Council for any required Aboriginal heritage monitoring.
- 23. Prior to the commencement of construction, the proponent shall provide and implement a Fire Management Plan that addresses the impacts of the Wind Farm through the construction phase to operation, approved by the Shire and the Department of Fire and Emergency Services.
- 24. All fencing shall be of rural construction such as open post and rail or post and wire, to the satisfaction of the Shire.
- 25. Prior to the commencement of construction, the proponent will consult with landowners on the location of known weed infestations and will implement measures in accordance with any relevant regulation under the *Biosecurity and Agriculture Management Act 2007* and measures recommended by the Department of Primary Industries and Regional Development.
- 26. The proponent shall prior to commencement of construction, implement necessary strategies to mitigate any future noise non-compliance that may

arise from the construction or operation of the Wind Farm.

9.3.2 STATE ADMINISTRATIVE TRIBUNAL RECONSIDERATION – PROPOSED SINGLE HOUSE LOT 350 PINETREE CIRCUIT, JURIEN BAY

Location: Applicant: File Ref:

Disclosure of Interest: Date: Author: Lot 350 (#24) Pinetree Circuit, Jurien Bay G J & G E Motteram Development Services Apps\Development Application/2019/21 Nil 6 June 2019 David Chidlow, Executive Manager of Development Services Brent Bailey, Chief Executive Officer

Senior Officer:

PROPOSAL

The State Administrative Tribunal invites Council to reconsider its refusal of the proposed single house on Lot 350 (#24), Jurien Bay based on the proponent's revised plans.



Location Map - 24 Pinetree Circuit, Jurien Bay

BACKGROUND

Council unanimously resolved the following at Ordinary Meeting of Council held on 24 April 2019:

That Council refuse development approval for the proposed single house on Lot 350 Pinetree Circuit, Jurien Bay for the following reasons:

- 1. The proposed rear garage does not comply with Local Planning Policy 8.5 – Outbuildings 'Residential Areas' as it exceeds the specified floor area and wall, ridge height maximums for both a garage and outbuilding.
- 2. The proposed development would detract from the streetscape and the visual amenity of the neighbouring properties.
- 3. The proposed development does not comply with orderly and proper planning for the locality.

4. Approval of such development would set an undesirable precedent for similar applications in the future in contravention of Council adopted policy.

Advice:

The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

The State Administrative Tribunal GPO Box U1991 PERTH WA 6845"

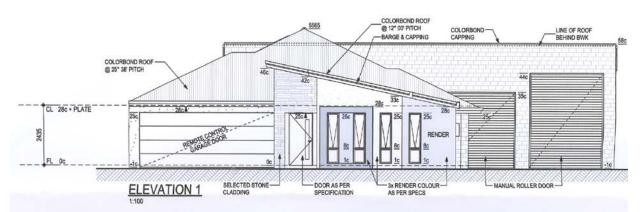
As a result of the above decision, the proponent lodged a review with the State Administrative Tribunal (SAT). The Directions Hearing for the review was held on 24 May 2019 with the Shire of Dandaragan represented by the Executive Manager of Development Services and Planning Officer via teleconference.

COMMENT

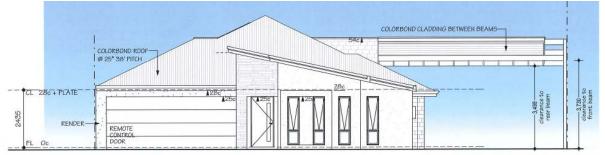
In the Directions Hearing, staff reinforced the reasons for refusal of the rear garage being that it was over the specified area and height maximums in the Residential zone. The applicant outlined the same reasons for the size increases that were contained within the initial application; storage of a large collection of recreational vehicles from the elements.

From here, with guidance from the SAT Member, what changes were needed for Council to reconsider the refusal and acceptable to the applicant were discussed. The result of these discussion are the attached revised plans which display a rear garage within the height and area restrictions of *Local Planning 8.5: Outbuildings – 'Residential Areas'* (LPP8.5). Attached to this rear garage is a carport, which is also within the height maximums, but is over LPP8.5's permitted area of 40m² for a carport, with 70m² being sought by the applicant due to the roof coverage required for the storage of the several owned recreational vehicles.

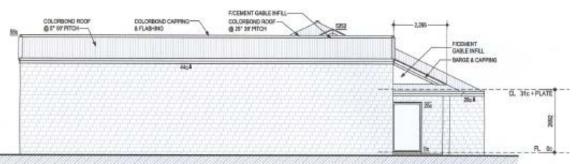
The roof of the carport is now set 1m off the side boundary where a parapet wall was first proposed. Additionally, the two different wall sizes of the rear garage and carport in addition to overall height reduction have decreased the impact of the overall building on neighbouring properties and the collective streetscape, resulting in outcome which is less detrimental. This is detailed in the comparison elevation plans below:



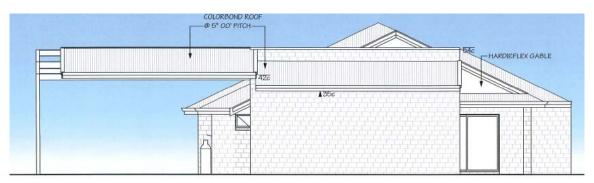
Previous front elevation



Revised front elevation



Previous rear elevation



Revised rear elevation

The rear neighbour who strongly objected to the previous proposal was provided with an opportunity to review the revised plans. They are satisfied with the size reductions and have verbally stated support subject to a condition preventing any unsightly infrastructure being installed on the rear wall i.e. air conditioning

units. Such a condition has an ultimate planning purpose and is recommended to be enforced by Council.

The question remains whether dispensation should be provided for the 30m² area increase of the proposed carport and whether this would set an undesirable precedent for future like applications.

Firstly, given the proposal still does not meet the deemed to comply provisions of LPP8.5 the new proposal must be questioned against the relevant design principle of:

Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.

The offset open sided roof only carport is less dominant than the previous parapet solid wall proposal and the height has also been reduced to be 100mm above the applicant's motorhome (the largest recreational vehicle owned) and within LPP8.5's height provisions. The new design has been drafted to take in the adverse impacts in the context of the design principle and has been reduced in size where practically possible to still meet the landowner's objective for the building.

In terms of setting a precedent, if no future changes to the size provisions of LPP8.5 are made, staff will be able to recommend refusal in the first instance for a similar development application. It will then rest with the subject applicant whether it is worthwhile them taking a SAT review in the specific instance, where alternative outcomes will be discussed and possible reached.

Based on this discussion, the revised application is recommended for approval. Reasons for this recommendation are: the point of variance, the carport is an open walled - roof only structure which reduces the impacts on the neighbourhood; the attached rear garage is now within the height and area maximums of LPP8.5; and the objector to the initial application is satisfied with the revised design subject to a condition being enforced by Council.

If Council does not agree with the officer recommendation and are still uncomfortable with approving the variance, an alternative recommendation is provided below:

Alternative Recommendation

That Council refuse development approval for the proposed single house on Lot 350 Pinetree Circuit, Jurien Bay for the following reasons:

1. The proposed rear carport does not comply with *Local Planning Policy* 8.5 – *Outbuildings 'Residential Areas'* as it exceeds the specified floor area.

- 2. The proposed development would detract from the streetscape and the visual amenity of the neighbouring properties.
- 3. The proposed development does not comply with orderly and proper planning for the locality.
- 4. Approval of such development would set an undesirable precedent for similar applications in the future in contravention of Council adopted policy.

Advice:

The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, you are required to advise the State Administrative Tribunal as soon as possible.

CONSULTATION

The officer met with the adjoining rear neighbour who objected to the initial design. The outcome of this meeting is discussed above.

STATUTORY ENVIRONMENT

 Local Planning Scheme No 7 Clause 4.2 of the Scheme outlines State Planning Policy 3.1 -Residential Design Codes is to read as part of the Scheme.

POLICY IMPLICATIONS

- Local Planning Policy 8.11 Residential Design Codes Side and Rear Boundary Setbacks
- Local Planning Policy 8.5 Outbuildings 'Residential Areas':

Carports and Garages

- 1. All garages and carports shall not exceed a floor area of 40m², a wall height of 3.0m or a ridge height of 4.5m.
- 2. The Council may consider applications for carports and garages that exceed the size limitations defined in Part 1, where the following criteria are, in the opinion of Council, satisfactorily addressed;
 - *a.* the garage or carport is attached to and forms part of the adjoining dwelling;
 - *b.* the garage or carport is situated under the roof line of the adjoining dwelling;
 - c. the garage or carport is located at least 0.5m behind the dwelling alignment (excluding any porch, verandah or balcony);
 - *d.* the garage or carport will not have an impact on the streetscape or amenity of the area; and
 - *e.* the garage or carport complies with any design guidelines adopted by Council.
- 3. All carports and garages shall be constructed of materials that match or complement the dwelling on the site.
- 4. The use of zincalume wall cladding in garages and carports will not be permitted.

Outbuildings

5. An outbuilding within a Residential area shall be deemed as meeting the design principles criteria of section 5.4.3 P3 of the Residential Design Codes where the following area and height requirements can be achieved:

Outbuilding External Appearance	Permitted Area of Outbuilding	Permitted Wall Height	Permitted Ridge Height
Reflective Cladding	12 <i>m</i> ²	2.4m *	4.2m *
Non-Reflective Cladding or Masonry	80m ² , or 10% of the site area, whichever is the lesser	3.6m *	4.5m or the highest point of the roof cladding of the residence whichever is lesser *
* Note that total wall / ridge heights are measured from the ground level at the closest common boundary			

- 6. When giving consideration to an application for an outbuilding, the Shire of Dandaragan shall have regard to the Design Principles contained in section 5.4.3 P3 of the Residential Design Codes, namely that outbuildings do not detract from the streetscape or the amenity of residents or neighbouring properties.
- 7. All outbuildings are to otherwise maintain a minimum rear / side setback in accordance with the Residential Design Codes Tables 2a and 2b. Any variation to these setback requirements will require the submission of a Planning Application with adjoining property owner comment for a council decision.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

Goal 1: Great Place for Residential and Business Development		
Objectives How the Shire will contribute		
1.2 Ensure effective and efficient development and building services		

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Revised Plans (Doc Id: 134544)
- Minute Extract April 2019 Ordinary Meeting of Council (Doc Id: 132774)

(Marked 9.3.2)

VOTING REQUIREMENT Simple majority

OFFICER RECOMMENDATION

That Council grant development approval for the proposed single house on Lot 350 Pinetree Circuit, Jurien Bay subject to the following conditions and advice notes:

- 1. All development shall be in accordance with the attached plans date stamped 27 June 2019 subject to any modifications required as a consequence of any conditions of this approval and shall not be altered without the prior written approval of the local government.
- 2. The building materials being of non-reflective nature and colour consistent with the existing structure and/or predominant colours of the individual site.
- 3. External fixtures integrated into the building design shall not be visually obtrusive when viewed from the street to protect the visual amenity of residents in neighbouring properties.
- 4. Landscaping of the site is to be undertaken with appropriate planting, paving and other landscaping to contribute to the streetscape.
- 5. External fixtures are not to be placed on the rear elevation of the 'shed' denoted on the date stamped plans.
- 6. The 'shed' denoted on the date stamped plans is not be used for commercial purposes.

Advice Notes:

- 1. The applicant is advised this is planning approval only and not a building permit. A building permit must be obtained for this development.
- 2. Stormwater is to be managed on site or directed to a suitable disposal system in accordance with AS3500 *Plumbing and Drainage.*
- 3. If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.
- 4. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- 5. The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, you are required to advise the State Administrative Tribunal as soon as possible.
- 6. Council has granted dispensation for this specific application due to the over-area carport being an open walled roof only structure which reduces the impacts on the neighbourhood and that the attached rear garage is within the height and area maximums of *Local Planning Policy 8.5.*

9.3.3 REQUEST FOR REDUCTION IN DEVELOPMENT APPLICATION FEE – PROPOSED MIXED USE TOURISM DEVELOPMENT LOT 62 ROBERTS STREET, JURIEN BAY

Location: Applicant:	Lot 62 (#20) Corner Roberts and Heaton Streets Burgess Design Group on behalf of Aliceville Holdings Pty Itd
Folder Path:	Development Services Apps / Development Applications / 2017 / 35 / 2017
Disclosure of Interest:	Nil
Date:	15 June 2019
Author:	Rory Mackay, Planning Officer
Senior Officer:	David Chidlow, Executive Manager of Development Services

PROPOSAL

For Council to consider a request from Burgess Design Group for a reduction in the development application fee for the proposed mixed-use tourism development on Lot 62 Roberts Street, Jurien Bay and part of Heaton Street road reserve.

BACKGROUND

Landowner, Aliceville Holdings Pty Ltd previously obtained planning approval on 20 January 2012. At the time full application fees were paid to the Shire, to the sum of \$31,100. Development did not substantially commence within the valid three (3) period and the approval lapsed.

When a fresh development application was lodged in 2017 it was captured by the Joint Development Assessment Panel (JDAP) State planning decision making process. The JDAP fee paid in 2017 totalled, \$8,511. Shire records do not show any fee was paid to the Shire outside of the JDAP fee.

As part of the Shire's Responsible Authority report assessment of the JDAP application it became apparent that several of the gazetted conditions for the Special Use Zone comprising the subject property required modification to allow some outstanding issues to be resolved later in the planning process. As a result, the JDAP application was withdrawn, with the Wheatbelt JDAP only refunding 75% (\$6,385.25) of the fee they received to the applicant.

With all planning requirements modified or met by the applicant a development application can now be considered by the JDAP. The applicant has lodged the required documentation for the process to begin, however this does not become live until the application fee is paid. The applicant has stated an estimated value of \$20million on the application forms. This results in a required Shire fee of \$34,196, plus the JDAP's \$10,486 fee.

Council are requested via the attached letter from the applicant to consider a reduction in the development application fee given that

the proposed development is almost identical to the previous application approved on 20 January 2012, where this fee was paid in full, and the withdrawn 2017 JDAP application, where a reduced fee was paid to the JDAP and partially refunded.

COMMENT

Shire staff have informed the applicant they do not support the fee reduction based on the cost of the future need for planning services over the coming years as the development proceeds through various stages in constructing the eight building blocks. It is believed the cost of staff time in providing future service and dealing with the DA require the fee to be paid in full as per the Shire's Schedule of Fees and Charges.

The applicant also states a fee was paid to the Shire as part of the 2017 withdrawn application, which is incorrect outside of the fee paid and passed onto the JDAP at the time.

Council is requested to review the applicant's attached letter in determining this item. If Council find the request to have merit an alternative recommendation is provided below.

Alternative Recommendation

That Council approve the request from Burgess Design Group, on behalf of Aliceville Holdings Pty Ltd to charge the proposed mixeduse tourism development upon Lot 62 Roberts Street, Jurien Bay & part of Heaton Street road reserve a reduced development application fee of \$12,633 based on the reasoning stated within the letter dated 11 June 2019 from Mark Szabo, Associate Director of Burgess Design Group.

CONSULTATION

Executive staff

STATUTORY ENVIRONMENT

Planning and Development Regulations 2009: Schedule 2 — Maximum fees for certain planning services

Local Government Act 1995 Section 6.12 – Power to defer, grant discounts, waive or write off debts

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may
 - (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money,
 - which is owed to the local government.

- * Absolute majority required.
 - (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
 - (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
 - (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

As discussed above.

STRATEGIC IMPLICATIONS

There is a need for Lot 62 Roberts to be a highly intensive development for a tourism use, given its strategic location. The future development for Lot 62 is focused on tourism as a land use, conforming to the objectives of the Tourism Planning Strategy and Jurien Bay City Centre Strategy.

2016 – 2026 Strategic Community Plan

Goal 1: Great Place for Residential and Business Development		
Objectives	How the Shire will contribute	
1.1 Ensure planning and land availability provides opportunity for sustainable growth and lifestyle options / choices	 a) Strategic land use planning across the Shire, with focus on coastal settlement and town centre strategy b) Strategic projects with a focus on planning and land availability for health precinct and further residential development c) Activate Growth Plan 	
Goal 2: Healthy, Safe and Active Community		
2.4 Provide recreation and community facilities and activities	 e) Plan, develop and manage key foreshore locations to focus activity in particular areas 	

ATTACHMENTS

Circulated with the agenda is the following Item relevant to this report:

 Letter from Burgess Design Group (Doc Id: 135152) (Marked 9.3.3)

VOTING REQUIREMENT Absolute majority

OFFICER RECOMMENDATION

That Council refuse the request from Burgess Design Group, on behalf of Aliceville Holdings Pty Ltd to charge the proposed mixed-use tourism development upon Lot 62 Roberts Street, Jurien Bay & part of Heaton Street road reserve a reduced development application fee due to the cost of future staff time in dealing with site matters as the major development progresses.

9.4 GOVERNANCE & ADMINISTRATION

9.4.1 PROPOSED ADOPTION OF VARIOUS LOCAL LAWS FOR THE SHIRE OF DANDARAGAN IN ACCORDANCE WITH THE LOCAL GOVERNMENT ACT 1995

vs
/

PROPOSAL

The purpose of this report is for Council to progress, in accordance with the Local Government Act 1995 and other relevant Acts, adoption of new and amendment local laws for the Shire of Dandaragan.

BACKGROUND

The Shire of Dandaragan's current Local Laws were gazetted on various dates since 2001. A review of the Shire of Dandaragan Local Laws was commenced, following a resolution of Council, on 26 May 2016. Following that review, at its full meeting of 18 December 2016, Council directed Administration to;

- 1. Prepare amendments for the following Local Laws;
 - a) Local Government Property Local Law;
 - b) Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law;
 - c) Extractive Industries Local Law;
 - d) Local Laws Relating to Fencing;
 - e) Parking and Parking Facilities Local Law 2010;
 - f) Cemeteries Local Law 2001;
 - g) Bush Fire Brigades Local Law;
 - h) Health Local Laws 2005;
- 2. To prepare draft local laws to repeal the following local laws subject to the preparation of suitable replacement local laws;a) Standing Orders Local Law 2001;
 - b) Sand Drift Prevention and Abatement Local Law 2009;
 - c) Local Law Relating to Pest Plants;
 - d) Dogs Local Law;
- 3. To prepare the necessary documentation to repeal the Local Law Relating to Beekeeping; and
- 4. To prepare a draft Shire of Dandaragan Waste Local Law 2017.

The Health Local Laws 2005 (Gazetted 13 September 2005 & subsequently amended 19 September 2006 & 22 May 2007), following the local law review, were proposed for amendment. However, with the adoption of the Public Health Act 2016, and the substantial amendment of the former Health Act 1911, (now the

Health (Miscellaneous Provisions) Act 1911), it was determined that the Health Local Laws not be amended, at this time.

At its meeting of the 25 October 2018 Council resolved the following;

That Council approves the draft local laws, as outlined in Attachment A, for consultation and authorises the CEO to give state-wide and Local Public Notice of the Shire's intention to make the following local laws;

- 1. Shire of Dandaragan Waste Local Law 2018
- 2. Shire of Dandaragan Local Government (Council Meetings) Local Law 2018;
- 3. Shire of Dandaragan Site Erosion and Sand Drift Prevention Local Law 2018;
- 4. Shire of Dandaragan General Amendment Local Law 2018;
- 5. Shire of Dandaragan Local Law Relating to Pest Plants 2018; and
- 6. Shire of Dandaragan Dogs Local Law 2018.

Where Council has determined that a local law should be adopted, repealed or amended, a local government is required give statewide notice of the proposed local law. Submissions must be accepted for a period of six (6) weeks. The Council must consider any submissions made before making, repealing or amending a local law.

It is important to note that local laws made under Acts other than the Local Government Act are also subject to the procedures outlined in the Local Government Act 1995 for making, repeal or amendment.

COMMENT

The Shire has given statewide public and local notice of the proposed local laws, as outlined in **Attachment A** and copies of the report of the review and the draft amendment and local laws have been made available to the public.

All local laws are required to be consistent with National Competition Policy and unless justified, under the Public Benefit Test, should not contain provisions that restrict competition. Generally new local laws are adopted using models, developed by the Western Australian Local Government Association (WALGA), to minimise legal costs and the complications of the benefit tests. Most of the proposed local laws, are based on WALGA models.

The current drafts have been improved, following various circulars and comments in recent years, from the Department of Local Government Sport and Cultural Industries (formerly DLGC) and the Joint Standing Committee on Delegated Legislation (JSCDL).

Comments received from the Department and Ministerial offices have been considered and minor changed included. The draft local laws have also been changed to 2019 as the year they will be "made" in.

The following minor changes have been made to the advertised laws:

1. Shire of Dandaragan Waste Local Law 2019

The local law has been amended in accordance with advice from the Department of Local Government Sport and Cultural Industries and the Department of Water and Environmental Regulation. The amendments have been minor formatting and wording changes to bring the local law into conformity with the current WALGA model.

2. Shire of Dandaragan Local Government (Council Meetings) Local Law 2018

The local law has been amended in accordance with advice from the Department of Local Government Sport and Cultural Industries. Most of the amendments have been minor formatting and wording changes as proposed by the Department. In Clause 8.14 which provides that a member must not reflect adversely on previous decisions of the council, the words "unless the meeting resolves, without debate, that the matter before the meeting cannot otherwise be adequately considered". The Standing Committee on Delegated Legislation has requested this addition to ensure valid criticism and the reviewing past decisions is enabled. Finally, in clause 8.14(3) the word 'objectionable' which is open to interpretation, has been changed to "insulting".

3. Shire of Dandaragan Site Erosion and Sand Drift Prevention Local Law 2018

The local law has been amended in accordance with advice from the Department of Local Government Sport and Cultural Industries. The amendments have been minor formatting and wording changes as proposed by the Department. Additionally, the "purpose" has been removed from the local law as superfluous;

4. Shire of Dandaragan General Amendment Local Law 2018;

The local law has been amended in accordance with advice from the Department of Local Government Sport and Cultural Industries. The amendments have been minor formatting and wording changes as proposed by the Department. These have included current format for amendments and the removal of some provisions relating to modified penalties with respect to the Extractive Industries and Cemeteries Local Laws, as these were

not enforceable in law. With respect to the extractive industries the removal of penalties shown at the end of each clause and the insertion of a general penalty provision at the end of the local law, may be a substantial change at this point in the process, and hence the provisions have been retained. With respect to the cemeteries, the increases in penalties have been deemed not possible due to a restriction in modified penalties under the Cemeteries Act.

5. Shire of Dandaragan Local Law Relating to Pest Plants 2018;

Comments were received from the Minister for Regional Development, Agriculture and Food and the Department of Local Government Sport and Cultural Industries. The local law has been amended in accordance with advice from Department. The amendments have been minor formatting and wording changes as proposed by the Department. The enabling clause has been amended in accordance with this advice and the "purpose" has been removed as superfluous.

The Department has raised the issue of one plant "doublegee" (*Emex australis Steinh*) being prescribed for only part of the local government (Townsites and rural development and special rural zoned land) however this provision exists in the current local law and Administration has not pursued further advice in this regard.

Some concern has been expressed that the proposed list of pest plants is too extensive. It should also be noted that the local law simply provides for the ability of the local government to issue notice to remove "pest plants" within a given timeframe and creates an offence for failure to do the same. It is likely that most instances, where the law will be utilised, will be complaint generated. And the local law enables Administration to compel removal of pest plants in those circumstances. The existing local law includes only the following four (4) plants;

COMMON NAME	SCIENTIFIC NAME
Afghan Thistle Mossman River Grass Spiny Burrgrass	Solanum hystrix, R. Ba.) Solanum hoplopetalum) Cenchrus Echinatus) Cenchrus Incertus)
Doublegee	Emex australis Steinh

The proposed local law includes several additional species, which were recommended for inclusion, following the 2016 review of the local law. Administration has some concerns regarding the demand on resources to enforce the local law with respect to some of the inclusions in the "draft". Consequently the list of plants

has been reduced to the existing local law requirements with some additions.

It should be noted that African Boxthorn (*Lycium ferocissimum*) and Golden Crownbeard (*Verbesina encelioides*) have been specifically requested for inclusion by the Department of Biodiversity, Conservation and Attractions, as they are pest plants that government agencies are currently engaged in trying to eradicate. As such it is appropriate that these plants be retained to assist those efforts. It is proposed that the following plants be included in the local law. It remains at the discretion of the local government to amend the local law at any time to include additional plants.

COMMON NAME	SCIENTIFIC NAME
Afghan Thistle	Solanum hystrix, R. Ba. Solanum hoplopetalum
Mossman River Grass	Cenchrus Echinatus
Spiny Burrgrass	Cenchrus Incertus
Golden crownbeard	Verbesina encelioides
African Boxthorn	Lycium ferocissimum
Doublegee	Emex australis Steinh

6. Shire of Dandaragan Dogs Local Law 2018

The local law has been amended in accordance with advice from the Department of Local Government Sport and Cultural Industries. The amendments have been minor formatting and wording changes as proposed by the Department. Additionally, the definition of **thoroughfare** has been removed from the local law as superfluous and a definition of **owner** had been included.

At this point, Council is requested to note the draft amendments and various replacement local laws and to direct Administration to seek the consent of the CEO of the Department of Water and Environmental Regulation, to make the waste local law. It is necessary that the CEO give consent before the Council "makes" the waste local law, to ensure validity. Once consent has been granted all local laws will come back to Council to be finally "made".

CONSULTATION

The adoption of new Shire of Dandaragan Local Laws is both a legislative and consultative process. The public notice through advertisement is the first step in the adoption and making of new local laws and amendments.

Statewide public notice in the West Australian newspaper was given on 3 December 2018 and local public notice in the Shire Administration Centre and all four (4) libraries, was undertaken around the same dates. The proposed local laws were also advertised on the Shire website. Submissions closed on the 24th January 2019 and no public submissions were received.

As above, Administration also sought comments from relevant government agencies and Ministers offices, on the legislative changes. A series of minor formatting and wording changes were proposed by the Department of Local Government and Communities and the Department of Water and Environmental Regulation (DWER) with respect to the draft Waste Local Law 2019. The recommended changes have been incorporated into the drafts as described above.

STATUTORY ENVIRONMENT

It is a requirement of the Waste Avoidance and Resource Recovery Act 2007 that any local government local law has the consent of the CEO of the relevant Department (DWER), prior to being "made" by the local government.

The Local Government Act 1995 requires that after the last day for submissions, the local government is to consider any submissions made and may make the local law as proposed or make a local law that is not significantly different from what was proposed. None of the changes included in the drafts amount to "substantial change" and the local laws can be made once consent to make the Waste Local Law 2019 is obtained.

Once made the local laws will be published in the Government *Gazette* and copies will be forwarded to the relevant Ministers. Explanatory Memorandums for each local law will be prepared and be forwarded to the Joint Standing Committee on Delegated Legislation.

The final step will be for the Shire to give local public notice —

- (a) stating the titles of the local laws; and
- (b) summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and
- (c) advising that copies of the local law may be inspected or obtained from the local government's office.

<u>Although not essential with respect to this report</u>, it is a requirement of the Local Government Act that at a Council meeting the person presiding is to give notice to the meeting of the purpose and effect of any proposed local law including any amendment. The *Local Government (Functions and General) Regulations 1996* Part 1A-Local Laws, prescribe the following:

Notice of purpose and effect of proposed local law - s. 3.12(2)

For the purpose of section 3.12, the person presiding at a council meeting is to give notice of the purpose and effect of a local law by ensuring that -

- (a) the purpose and effect of the proposed local law is included in the agenda for that meeting; and
- (b) the minutes of the meeting of the council include the purpose and effect of the proposed local law.

The intended Purpose and Effect of the Shire of Dandaragan Waste Local Law 2019 are:

Purpose: The purpose of the local law is to provide for the regulation, control and management of activities and issues relating to waste collection, recycling, reuse and disposal within the district of the Shire of Dandaragan.

Effect: The effect of the local law is to control activities and manage influences on waste collection, recycling, reuse and disposal within the district of the Shire of Dandaragan.

The intended Purpose and Effect of the Shire of Dandaragan Local Government (Council Meetings) Local Law 2019 are:

Purpose: The purpose of the local law is to provide for rules and guidelines which apply to the conduct of meetings of the Council and its Committees and to the meetings of electors within the district of the Shire of Dandaragan.

Effect: The effect of the local law is to establish requirements for better decision making by the Council and Committees, the orderly conduct of meetings, better understanding of the processes of conducting meetings and the more efficient and effective use of time at meetings, within the district of the Shire of Dandaragan.

The intended Purpose and Effect of the Shire of Dandaragan Site Erosion and Sand Drift Prevention Local Law 2019 are;

Purpose: The purpose of this local law is to provide for the regulation, control and management of site erosion, sand and dust on land within the district.

Effect: The effect of the local law is to establish controls on site erosion, sand and dust, with which owners and occupiers of land within the district of the Shire of Dandaragan must comply, if directed.

The intended Purpose and Effect of the Shire of Dandaragan General Amendment Local Law 2019 are:

Purpose: The purpose of the local law is to provide for the repeal

and amendment of the Shire of Dandaragan Local Laws to provide for the good governance of the district of the Shire of Dandaragan.

Effect: The effect of the local law is to repeal and amend existing local laws within the district of the Shire of Dandaragan to provide for the good governance of the municipality.

The intended Purpose and Effect of the Shire of Dandaragan Local Law Relating to Pest Plants 2019 are;

Purpose: The purpose of the local law is to provide for the regulation, control and management of pest plants on land within the district.

Effect: The effect of the local law is to establish controls on specified pest plants, with which owners and occupiers of land within the district of the Shire of Dandaragan must comply, if directed.

The intended Purpose and Effect of the Shire of Dandaragan Dogs Local Law 2019 are:

Purpose: The purpose of the local law is to provide for the regulation, control and management of the keeping of dogs within the district of the Shire of Dandaragan.

Effect: The effect of the local law is to establish the requirements with which owners and occupiers of land within the district of the Shire of Dandaragan must comply in order to keep dogs and provides the means of enforcing the local law.

The adoption and amendment of the Shire of Dandaragan Local Laws is both a legislative and consultative process.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

Direct costs associated with this report will be limited to Administration and consultancy fees. All costs, including the preparation of the final local law report, letters to Ministers and Departments, the preparation of Explanatory Memos, and final gazettal will be undertaken via budgeted expenditure.

STRATEGIC IMPLICATIONS 2016 - 2026 Strategic Community Plan

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Goal 5: Proactive and Leading Local Government		
Objectives	How the Shire will contribute	
5.3 Ensure community is well informed and facilitate community engagement in visioning, strategic planning and other significant decisions that affect the community	 a) Consult and engage with the community on issues, projects and decisions that affect them b) Provide relevant and timely information through the Council website, newsletters, and local media 	

ATTACHMENTS

Circulated with the agenda is the following Item relevant to this report:

Attachment A – Shire of Dandaragan Draft Local Laws (Doc Id: 135449)

(Marked 9.4.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council notes the minor changes to the draft local laws, as outlined in Attachment A, and directs Administration to seek the consent of the CEO of the Department of Water and Environmental Regulation to "make" the Shire of Dandaragan Waste Local Law 2019.

9.4.2 SHIRE OF DANDARAGAN – STRATEGIC COMMUNITY PLAN – ENVISION 2029

Location: Applicant: Folder Path:

Disclosure of Interest: Date: Author: Senior Officer: Shire of Dandaragan Not Applicable Business Classification Scheme / Corporate Management / Planning / Strategic Plans Nil 14 June 2019 Brent Bailey, Chief Executive Officer Not Applicable

PROPOSAL

This purpose of this report is for Council to adopt the Strategic Community Plan – Envision 2029.

BACKGROUND

Since August 2018 the Shire has been undertaking public consultation and drafting the new Strategic Community Plan (SCP) – Envision 2029. Throughout the development of this draft SCP there has been a multi-layered approach to public consultation to ensure a wide range of opinions, priorities and views of the community have been considered.

Envision 2029 is the highest level document in the Shire's suite of integrated planning framework documents. It provides the Vision, Strategic themes and high level aspirations for the community which will guide the development of the Corporate Business Plan containing a higher level of detail in regards to projects and initiatives which will be implemented to address the strategic themes.

COMMENT

Throughout the variety of consultation approaches there were a number of recurring themes and initiatives that have been situated under the following headings:

- 1) Environment
- 2) Infrastructure
- 3) Prosperity
- 4) Community

Featuring underneath each key theme are a suite of aspirations / desired future states which are fully detailed within the SCP.

These are supported by key actions and activities that will be expanded on with particular initiatives, projects and strategies in the Corporate Business Plan and resourced through annual budget processes. Future decision making and opportunities assessment will also be considered against these key themes to align the community's future vision with the operations and direction of the Shire.

The Draft SCP was advertised for public comment on 10 May 2019 with the submission period closing on 7 June 2019. During this time there were a number of submissions which are summarised in the table below.

Respondent	Submission Summary	Influence of Final SCP
Jurien Bay Chamber of Commerce	"Generally endorse the thrust of the document, while noting the real actions arising will be detailed in yearly Corporate Business Plans."	Submission noted. No changes associated with submission.
	"Chamber would like to work closely with the Shire to help identify the priority for projects to be included in the yearly Corporate Business Plans We take this opportunity to congratulate the Shire on the relatively swift progression of the Community Plan."	
Department of Primary Industries and Regional Development	Infrastructure: DPIRD supports the Shire's priority outcome of an effective power and road infrastructure network that assists the agricultural industry. This includes the limesand road network supporting some of the most significant sources of limesand in the region. Prosperity: DPIRD recognises the importance of the Shire as a major contributor to the state's food production. We support the encouragement of industry which displays strong adherence to industry codes of practice and up-to-date industry standards and guidelines for animal welfare, biosecurity and the environment. Environment: the Shire needs to include careful planning mechanisms to ensure that any land use development on Bassendean soils, particularly for intensive agriculture, do not degrade environmental values, particularly for the prevention of eutrophication of waterways in the shire.	Submission noted. No changes associated with submission. Items relating to industry standards, codes of Practice and Bassendean sands to be further considered through development of Corporate Business Plan and other Shire planning documents.
Water Corporation	SCP Reviewed. No suggestion for further amendments.	Submission noted. No changes associated with submission.

CONSULTATION

The Shire of Dandaragan community has been consulted throughout the Envision 2029 process.

This process has also included workshops with staff and elected members as detailed within the final document.

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations Part 5

Division 3 — Planning for the future

19C. Strategic community plans, requirements for (Act s. 5.56)

- (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to
 - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
 - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
 - (c) demographic trends.
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine* whether or not to adopt the plan or the modifications.

*Absolute majority required.

- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

POLICY IMPLICATIONS

The process undertaken during Envision 2029 has been consistent with Council's Community Communication Policy.

FINANCIAL IMPLICATIONS

Financial implications associated with Envision 2029 will be forecast through the development of the Corporate Business Plan and the Long Term Financial Plan.

STRATEGIC IMPLICATIONS

This item addresses a major review of the Shire's Strategic Community Plan.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

 Strategic Community Plan – Envision 2029. (Doc Id: 135878) (Marked 9.4.2)

VOTING REQUIREMENT Absolute Majority

OFFICER RECOMMENDATION

That Council adopt the Shire of Dandaragan Strategic Community Plan – Envision 2029 Doc Id: 135878.

9.4.3 CONSENT FOR SUBLEASE – RAC CERVANTES HOLIDAY PARK

Location: Applicant: Folder Path:

Disclosure of Interest: Date: Author: Senior Officer: Shire of Dandaragan Not Applicable Business Classification Scheme / Council Properties / Leasing Out / Reserves and Public Land Nil 13 May 2019 Brent Bailey, Chief Executive Officer Not Applicable

PROPOSAL

This purpose of this report is for Council to consider the subletting of the café / shop at the RAC Cervantes Holiday Park. Council is the lessor of the caravan park and under the current lease agreement consent is required for any subletting. The recommendation supports Council providing consent for this proposal.

BACKGROUND

The Shire has been approached by Minter Ellison lawyers who are acting on behalf of RAC Tourism Assets Pty Ltd to gain consent for subletting the café / shop to Wilchrist Pty Ltd (John and Denise Johansen). Currently the operation of the café / shop is undertaken via a license agreement between the operator and the lessee (RAC Tourism Assets Pty Ltd).

The lessee is seeking to change the instrument of agreement to run the café / shop to enable a greater level of security for the operator which will in turn increase their capacity to invest in the facility and improve service delivery. The instrument to sublease has been prepared by the lessee's solicitors and is provided as attachment 9.4.3.

The lessee will also be required to obtain consent from the Minister for Lands before the sublease is effective.

COMMENT

This proposal does not present a material change to the day to day operation or functionality of the "Seashells Café". Contained within the sublease documents are minimum standards of product lines which are consistent with current offerings. An increased length of tenure to a subtenant may provide greater opportunity for capital improvement to the building and internal fit out. The reception desk/area within the building is not included as part of this sublease.

The proposed sublease's expiry date is linked to the management agreement between the lessee and Australian Tourist Park Management Pty Ltd – this agreement and thus the term of the sublease will expire on 5 April 2021.

The existing lease between the Shire and the lessor provides the following key terms in relation to subleases:

15.1 No Assignment or Subletting Without Consent

The rights in this lease are personal to the Lessee, and Lessee may not transfer, assign, sublet or otherwise part with possession or any way dispose of any of its rights or obligations under this Lease without the written consent of the lessor and the Minister for Lands, which consent must not be unreasonably withheld, expect for the purpose of allowing tenancies under the Caravan Parks and Camping Grounds Act 1995 and the Residential Parks (Long Stay Tenants) Act 2006. The creation of these tenancies will be in the absolute discretion of the Lessee and will not require the consent of the Lessor.

15.3 Lessors Consent to Assignment and Subletting

Provided all parties whose consent is required under this Lease or at law to an assignment or subletting give their consent, then the Lessor may not unreasonably without its consent to the assignment or subletting of the leasehold estate created by this Lease if:

- a) The proposed assignee or sublessee is a respectable and responsible person of good financial standing;
- b) All amounts payable due and payable have been paid and there is no existing remedied breach, whether notified to the Lessee or not, of any of the Lessee's Covenants;
- c) The Lessee procures the execution by:
 i. The proposed assignee of a deed of assignment; or
 ii. The proposed sublease of a deed of sublease,
 To which the Lessor is a party and which deed is prepared and completed by the Lessor's solicitors; and
- d) The deed of assignment contains a covenant, by the assignee with the Lessor, for the assignee to pay all Amounts Payable and to perform and observe all the Lessee's Covenants or the deed of sublease contains a covenant, by the sublessee with the Lessor for the sublessee to pay all the Amounts Payable and to perform and observe all of the Lessee's Covenants in respect of the subleased area of the Premises.

The lessor has provided the Shire with documentation provided within the attachments to satisfy the requirements of 15.3(a) and the remainder of the items listed above have been incorporated into the sublease agreement.

The proposal discussed above has the general support of staff. The lease agreement terms between the Shire and the head lease

holder (RAC Tourism Assets Pty Ltd) remain in-tact to protect the Shire's interests on the broader site. The approval of a sublease with the terms presented will provide the same level of service to the community and patrons albeit with increased scope for the sublessee to reinvest in the business.

The greatest level of risk that has been identified is the loss of amenity for residents and visitors should the sublessee fail in their enterprise. If this circumstance was to eventuate the lessee would reassume the café business and either operate it themselves under the current license methodology or sublease again. Either way there would be some short term interruption to customers during the transition however it would be in the principal lessee's best interests to reinstate the commercial venture.

CONSULTATION

- RAC Tourism Assets Pty Ltd
- Minter Ellison Solicitors

STATUTORY ENVIRONMENT

Normally Section 3.58 of the Local Government Act 1995 applies to the disposal of property via lease. In this case however the lease (property disposal) is already in place between the Shire and RAC Tourism Assets Pty Ltd and this process is to accommodate a sublease. Accordingly there is no need to advertise this request for public notice.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no net financial implications associated with this position. All direct costs are funded via the lessee and there are no new revenue streams associated with the proposal.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

Goal 1 – Great Place for Residential and Business Development		
Objectives How the Shire will contribute		
1.4 Ensure Shire is "open for business" and supports industry and business development	r) Tourism and Marketings) Business development	

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

 Lease Agreement Café and Shop Pinnacles Holiday Park (Doc Id: 133403) (Confidential)

- Resume` Denise Johansen (Doc Id: 135503) (Confidential)
- Resume` John Johansen (Doc Id: 135504) (Confidential)
- ADIS Organisational Extract (Doc Id: 135505) (Confidential)
- Shire Consent to sublease (Doc Id: 133404)
 (Marked 9.4.3)

VOTING REQUIREMENT Simple Majority

OFFICER RECOMMENDATION

That Council:

- 1) provide consent to the proposal from RAC Tourism Assets Pty Ltd to sublease a portion of Lot 229, Reserve 30838 comprising the Seashells Café building and alfresco area.
- 2) authorise the Chief Executive Officer to execute the associated sublease documents as presented within attachment 9.4.3 Doc Id: 133403 and Doc Id: 133404.

9.5 COUNCILLOR INFORMATION BULLETIN

9.5.1 SHIRE OF DANDARAGAN – MAY 2019 COUNCIL STATUS REPORT

Document ID: 134414

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 23 May 2019. *(Marked 9.5.1)*

9.5.2 SHIRE OF DANDARAGAN – INFRASTRUCTURE REPORT – APRIL – JUNE 2019

Document ID: 135834

Attached to the agenda is a copy of the Shire of Dandaragan's Infrastructure Report for April – June 2019. *(Marked 9.5.2)*

9.5.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – MAY 2019

Document ID: 135326

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for May 2019. *(Marked 9.5.3)*

9.5.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – MAY 2019

Document ID: 135333

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for May 2019. *(Marked 9.5.4)*

9.5.5 SHIRE OF DANDARAGAN TOURISM / LIBRARY REPORT FOR MAY 2019

Document ID: 135473

Attached to the agenda is monthly report for Tourism / Library for May 2019. (*Marked 9.5.5*)

9.5.6 MAIN ROADS WA – HARVEST MASS MANAGEMENT SCHEME - CHANGES

Document ID: 134079

Attached to the agenda is correspondence from Main Roads WA in relation to Harvest Mass Management Scheme – Changes *(Marked 9.5.6)*

9.5.7 NACC PROPOSAL FOR COASTCARE SUPPORT PROGRAM

Document ID: 134105 Attached to the agenda is correspondence from NACC requesting support from the Shire of Dandaragan. *(Marked 9.5.7)*

9.5.8 FIRE CONTROL OFFICERS – AGM MINUTES (UNCONFIRMED) – 3 APRIL 2019

Document ID: 132075 Attached to the agenda is a copy of AGM Minutes of Fire Control Officer meeting held 3 April 2019. *(Marked 9.5.8)*

9.5.9 DEPARTMENT OF TRANSPORT, MAIN ROADS WA, DEPARTMENT OF PRIMARY INDUSTRIES & REGIONAL DEVELOPMENT – REVITALISING AGRICULTURE REGIONAL FREIGHT STRATEGY

Document ID: 135826

Attached to the agenda is a copy of the Draft Revitalising Agricultural Region Freight Strategy or this can be viewed by accessing the following link: <u>https://www.transport.wa.gov.au/mediaFiles/Freight-</u> Ports/FRE_P_RARF_Draft_Strategy_June.pdf (Marked 9.5.9)

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

- 11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC
- 12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
- 13 CLOSURE OF MEETING



ATTACHMENTS

FOR ORDINARY COUNCIL MEETING 27 JUNE 2019



Monthly Statements for the period ending 31 May 2019

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SHIRE OF DANDARAGAN RATE SETTING STATEMENT by Department as at 31 May 2019

	Note	Budget 2018/2019	Y-T-D Budget 2018/2019	Actual 2018/2019	Variance
		\$	\$	\$	
OPERATING ACTIVITIES Net current assets at start of financial year - surplus/(deficit)		1,833,416	1,833,416	1,798,962	
Revenue from operating activities (excluding rates)		00.040	00.047	00.000	4070/
Governance		38,242	63,247	80,620	127%
General purpose funding		856,370	889,448	903,065	102%
Law, order & public safety Health		460,783	592,934	659,631	111%
Education & welfare		16,565	27,692	32,381	117% 100%
		15,000	16,500	13,000	100%
Community amenities Recreation and culture		1,386,002	1,308,866 380,277	1,358,477	104%
Transport		417,523 325,508	287,342	390,092 267,045	93%
Economic services					93% 102%
		243,316	220,306	224,952	102%
Other property and services		130,877 3,890,186	342,068	347,731	102%
Expenditure from operating activities		3,090,100	4,120,001	4,270,994	
Governance		(571,426)	(480,859)	(516,746)	107%
General purpose funding		(170,998)	(155,339)	(156,158)	101%
Law, order & public safety		(1,340,943)	(1,473,005)	(1,520,074)	101%
Health		(331,006)	(294,493)	(1,320,014)	95%
Education & welfare		(135,880)	(142,177)	(128,101)	90%
Community amenities		(2,142,518)	(1,948,365)	(1,763,278)	91%
Recreation and culture		(3,304,953)	(2,990,347)	(2,763,751)	92%
Transport		(5,561,874)	(4,804,719)	(4,648,779)	97%
Economic services		(664,821)	(574,649)	(528,853)	92%
Other property and services		(345,677)	(235,421)	(696,732)	296%
			(13,099,374)	1 1 1	20070
Movement in accrued interest Movement in accrued salaries and wages Movement in employee provisions Movement in deferred rates Movement in accrued expenses Loss on fair value of asset through profit & loss Depreciation on assets		(0) (0) (0) (0) (0) (0) 6,003,478	(0) (0) (0) (0) (0) 5,258,596	(8,400) (40,694) (322,195) 33,636 (10,157) (0) 5,263,125	
Amount attributable to operating activities		(2,752,006)	(2,137,341)	(2,287,283)	
INVESTING ACTIVITIES Non-operating grants, subsidies and contributions	10	1 049 040	1,204,749	1 190 700	
Proceeds from disposal of assets	12 3	1,248,242	966,288	1,180,722	
	2	624,000 (551,016)		917,106	
Purchase land and buildings Purchase furniture and equipment	2	(551,016) (48,000)	(551,016) (48,000)	(82) (10,364)	
Purchase plant and equipment	2	(798,649)	(48,000)	(634,365)	
Purchase infrastructure assets - roads	2	(3,112,328)	(3,139,042)	(004,000)	
Purchase infrastructure assets - parks & reserves	2	(106,000)	(105,340)	(0)	
Purchase infrastructure assets - other	2	(294,500)	(309,269)	(0)	
Purchases - Works in Progress (Not Capitalised)	2	(204,000)	(000,200)	(3,288,968)	
Amount attributable to investing activities		(3,038,252)	(2,807,371)	(1,835,951)	
FINANCING ACTIVITIES					
Proceeds from new borrowings	4	(0)	50,000	50,000	
Repayment of borrowings	4	(118,788)	(118,788)	(118,788)	
Payment of self supporting loan to community group	4	(110,700)	(50,000)	(50,000)	
Self-supporting loan principal income	4	54,362	54,362	54,362	
Community group cash advance principal income	4	4,152	4,152	4,152	
	8	(594,857)	(700,412)	(715,772)	
Transfer to reserves				281,111	
	8	243.213	331.111		
Transfer from reserves	8	243,213 (411,918)	331,111 (429,574)	(494,934)	
Transfer from reserves Amount attributable to financing activities	8	(411,918)	(429,574)	(494,934)	
Transfer to reserves Transfer from reserves Amount attributable to financing activities Budgeted deficiency before general rates Estimated amount to be raised from general rates	8 6				

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN STATEMENT OF FINANCIAL POSITION as at 31 May 2019

Description	Note	2018	2019
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	7	6,152,114	6,986,304
Trade and other receivables		1,236,001	495,323
Inventories		35,309	7,227
TOTAL CURRENT ASSETS		7,423,425	7,488,854
NON-CURRENT ASSETS			
Land		3,060,000	2,940,000
Buildings and improvements		30,370,919	29,298,781
Furniture and equipment		871,648	755,212
Plant and equipment		4,354,512	3,921,707
Infrastructure		249,071,943	248,844,020
Trade & other receivables		198,269	156,119
TOTAL NON-CURRENT ASSETS		287,927,292	285,915,839
TOTAL ASSETS		295,350,716	293,404,694
CURRENT LIABILITIES			
Trade and other payables		(296,962)	(63,970)
Provisions		(582,983)	(260,788)
Current portion of long term borrowings		(118,788)	0
TOTAL CURRENT LIABILITIES		(998,733)	(324,758)
NON-CURRENT LIABILITIES			
Provisions		(36,525)	(36,525)
Long term borrowings		(315,747)	(365,747)
TOTAL NON-CURRENT LIABILTIES		(352,272)	(402,272)
TOTAL LIABILITIES		(1,351,005)	(727,030)
TOTAL NET ASSETS		293,999,711	292,677,663
EQUITY			
Reserves - cash backed	8	(5,386,753)	(5,821,413)
Revaluation surplus	0	(87,158,696)	(87,158,696)
Retained earnings		(201,454,262)	(199,697,551)
TOTAL EQUITY		293,999,711	292,677,661
		,,	- ,,

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN STATEMENT OF COMPREHENSIVE INCOME by Nature or Type as at 31 May 2019

	Note	Budget 2018/2019	Y-T-D Budget 2018/2019	Actual 2018/2019
		\$	\$	\$
Revenue				
Rates	6	6,202,176	6,202,176	6,221,639
Operating grants and subsidies		1,055,849	1,064,164	1,116,704
Contributions, reimbursements & donations		249,755	278,866	315,869
Service Charges		0	0	0
Fees and charges		2,307,169	2,200,687	2,221,257
Interest earnings		109,000	102,583	115,655
Other revenue		115,418	105,800	122,927
		10,039,367	9,954,276	10,114,051
Expenses				
Employee costs		(4,088,037)	(3,412,655)	(3,391,965)
Materials and contracts		(2,757,624)	(2,531,052)	(2,449,636)
Utilities		(488,072)	(448,861)	(369,659)
Insurance		(380,777)	(385,648)	(409,634)
Other expenses		(686,709)	(923,249)	(996,963)
Depreciation		(6,003,478)	(5,258,596)	(5,263,125)
		(14,404,697)	(12,960,059)	(12,880,981)
		(4,365,331)	(3,005,783)	(2,766,930)
Borrowing Costs Expense	4	(21,394)	(21,394)	(12,993)
Grants & Subsidies (towards non-operating activities)		1,248,242	1,204,749	1,180,722
Fair Value adjustment through profit and loss		0	0	0
Profit / Loss on Disposal of Assets	3	(91,010)	258,659	277,149
Net result		(3,229,493)	(1,563,769)	(1,322,050)
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		(3,229,493)	(1,563,769)	(1,322,050)

SHIRE OF DANDARAGAN STATEMENT OF COMPREHENSIVE INCOME by Department as at 31 May 2019

	Note	Budget 2018/2019	Y-T-D Budget 2018/2019	Actual 2018/2019
		\$	\$	\$
Governance		38,242	63,247	80,620
General purpose funding		7,058,546	7,091,624	7,124,704
Law, order & public safety		460,783	472,821	539,517
Health		16,565	27,692	32,381
Education & welfare		15,000	16,500	13,000
Community amenities		1,386,002	1,308,866	1,358,477
Recreation and culture		417,523	380,277	390,092
Transport		301,925	263,454	231,972
Economic services		243,316	220,306	224,952
Other property and services		101,465	109,490	118,337
		10,039,367	9,954,276	10,114,051
Expenses excluding finance costs				
Governance		(537,455)	(457,701)	(500,498)
General purpose funding		(170,998)	(155,339)	(156,158)
Law, order & public safety		(1,340,943)	(1,473,005)	(1,520,074)
Health		(331,006)	(294,493)	(278,933)
Education & welfare		(135,880)	(142,177)	(128,101)
Community amenities		(2,139,032)	(1,944,879)	(1,763,278)
Recreation and culture		(3,298,308)	(2,983,702)	(2,759,508)
Transport		(5,468,054)	(4,712,855)	(4,560,272)
Economic services		(664,821)	(574,649)	(528,853)
Other property and services		(318,200)	(221,259)	(685,305)
		(14,404,697)	(12,960,059)	(12,880,981)
Finance costs		(4,365,331)	(3,005,783)	(2,766,930)
Governance		(14,674)	(14,674)	(8,701)
Recreation and culture		(6,645)	(6,645)	(4,243)
Other property and services		(75)	(75)	(48)
		(21,394)	(21,394)	(12,993)
Non- operating grants and subsidies				
Recreation and culture		61,345	79,595	48,805
Transport		1,186,897	1,125,154	1,131,917
	_	1,248,242	1,204,749	1,180,722
Profit / (loss) on asset disposal				
Governance		(19,297)	(8,485)	(7,547)
Law, order & public safety		(0)	120,114	120,114
Community amenities		(3,486)	(3,486)	(0)
Transport		(70,237)	(67,977)	(53,433)
Other property and services		2,010	218,493	218,016
		(91,010)	258,659	277,149
Net result		(3,229,493)	(1,563,769)	(1,322,050)
Other comprehensive income				
Changes on revaluation of non-current assets		(0)	(0)	(0)
Total other comprehensive income		(0)	(0)	(0)
Total comprehensive income		(3,229,493)	(1,563,769)	(1,322,050)

This statement is to be read in conjunction with the accompanying notes

SHIRE OF DANDARAGAN STATEMENT OF CHANGES IN EQUITY as at 31 May 2019

			Reserves		
		Retained	Cash	Revaluation	Total
	Note	Surplus	Backed	Surplus	Equity
		\$	\$	\$	\$
Balance as at 30 June 2018		201,454,262	5,386,753	87,158,696	293,999,711
Comprehensive Income					
Net result		(1,322,050)	0	0	(1,322,050)
Changes on revaluation of non-current assets		0	0	0	0
Total comprehensive income		(1,322,050)	0	0	(1,322,050)
Transfers from/(to) reserves		(434,661)	434,661	0	0
Balance as at 31 May 2019		199,697,551	5,821,413	87,158,696	292,677,661

This statement is to be read in conjunction with the accompanying notes.

2. ACQUISITION / CONSTRUCTION OF ASSETS

2. ACQUISITION / CONSTRUCTION OF ASSET	Actual	Total	l and &	Buildings	Plant & F	quipment	Furniture 8	Equipment	Parks &	Reserves	Ro	ads	Ot	her
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
1				2018/2019	2018/2019	2018/2019	2018/2019			2018/2019		2018/2019		2018/2019
Governance	2010/2013	2010/2010	2010/2013	2010/2013	2010/2019	2010/2013	2010/2019	2010/2013	2010/2013	2010/2013	2010/2013	2010/2013	2010/2019	2010/2013
Jurien Admin Centre - Create active project room	1,342	2,000	1,342	2,000										
Admin Vehicle	57.578	56,649	1,042	2,000	57.578	56.649								
Jurien Admin Office - Office Layout	57,578	6.600		6,600	57,578	50,049								
Jurien Admin Circe - Aircon Renewal	9,090	9,090	9,090	9,090										
Admin Vehicle	50,950	48,000	3,030	3,030	50,950	48.000								
Community Amenities	30,330	40,000			30,330	40,000								
Dand CRC Drainage Kerb & Carpark trip hazard	_	2,300		2,300										
Corunna Road toilet renovation	12,375	13,230	12,375	13,230										
Cervantes Tip - Roller doors & safe warning monitor	11,230	27,000	11,230	27,000										
Family Resource Centre - Exterior Paint	11,230	6,270	11,230	6,270										
Family Resource Centre - Replace Gutters & downpipes	-	2,980		2,980										
Family Resource Ctr - Playground Shade sails	3,636	4,000	3,636	4,000										
Family Resource Centre - Revised Security Fencing	3,030	2,100	3,030	2,100										
Admin Vehicle	-	37.000		2,100		37.000								
Transport		37,000				37,000								
Dandaragan Depot Roller Door for Tyre Store	-	4,315		4,315										
	- 82	4,313	82	4,313										
Dandaragan Depot OHS mods Jurien Depot - Security gates to open workshop area	10,195	14,400	10,195	14,400										
Jurien Depot - Security gates to open workshop area	975	26,000	975	26,000										
	975	20,000	975	20,000										
Gillingarra Road Coalara Road - Gravel Resheet		113,285										113,285		
	408										408			
Marchagee Track - Gravel Resheet	408	110,909									408	110,909		
Mazza Road - Gravel Resheet	-	110,909									71.860	110,909 82.223		
Cantabilling Rd - Gravel Resheet	71,860	82,223									,	- , -		
Minyulo Road - Gravel Resheet	81,569 103,269	107,968 107,968									81,569 103,269	107,968 107,968		
Waddi Road - Gravel Resheet Yeeramullah Rd - Gravel Resheet	103,209	119,278									103,209	119,278		
	175,295	119,278									175,295	119,278		
Banovich Road - Gravel Resheet Cowalla Road - Gravel Resheet	58,836	126,818									58,836	126,818		
Kolburn Rd Drainage - Gravel Resheet	22,797	126,818									22,797	126,818		
	, .										, -			
Gillingarra Road - Gravel Resheet	208,500	222,950									208,500	222,950		
Dandaragan Road - Regional Road Group	301,091	322,486									301,091	322,486		
Dandaragan Rd (Final Seal) - Regional Road Group	144,645	171,000									144,645	171,000		
Jurien East Rd (Final Seal) - Regional Road GroupA	141,503	165,000									141,503	165,000		
Jurien East Rd - Regional Road Group	187,874	150,696									187,874	150,696		
Rowes Road - Regional Road Group	386,268	301,256									386,268	301,256		
Santander Way - Roads to Recovery	216,475	250,000									216,475	250,000		
Cordoba Way - Roads to Recovery	188,635	150,000									188,635	150,000		
Airstrip Rd - Seal	96,085	100,000									96,085	100,000		
Cervantes Community Centre - Carpark	-	80,000									00.505			80,000
Tree Box Solution - continuation of seal program	29,505	30,000									29,505	30,000		
Beachridge Swales	15,661	30,000									15,661	30,000		
Turquoise Way - Staged Replacement	32,914	30,000							I		I		32,914	
Cervantes Entry Stmt (sth) - Reskin	10,855	12,000	-						ł				10,855	12,000
Sandy Cape Rd - Gravel Resheet	69,461	52,500							I		69,461	52,500		
Bashford St (Roberts to Doust) Path	77,000	70,000	-								l		77,000	70,000
Bashford St (Hastings to Seaward) Path	71,000	65,000											71,000	65,000
Rowes Road Underpass - (Farmer Funded)	-	88,463	-		<u> </u>						l	88,463		
Tractor	61,880	69,000			61,880	69,000			l		ļ			
Tractor	76,350	90,000			76,350	90,000								
Truck	92,886	100,000			92,886	100,000			ļ		ļ			
Truck	128,130	105,000			128,130	105,000								
Tandem Dolly	27,091				27,091									
Loader Bucket	19,806	21,000			19,806	21,000			I		I			

Loadrite Scales	16,840	17,000			16,840	17,000						
Loader Bucket	11,000	10,000			11,000	10,000						
Bobcat Bucket	2,620	4,000			2,620	4,000						
Recreation and Culture												
Badgingarra Library Messanine	-	22,370		22,370								
Badgingarra Community Ctr - Replace Exit Doors	2,112	4,330	2,112	4,330								
Jurien Sport & Rec - Paint Change Rooms	7,654	13,739	7,654	13,739								
Jurien Sport & Rec - Ceining tiles to Change Rooms	4,862	5,937	4,862	5,937								
Jurien Sport & Rec - Downlights, fans, vent grilles	4,157	4,800	4,157	4,800								
Jurien Sport & Rec - Auto Front Doors	8,951	11,000	8,951	11,000								
Ampitheatre Jurien - Replace projection screen	2,100	7,360	2,100	7,360								
Marina Park - Disabled Beach Acces	-	31,000								31,000		
CCC Renewal Project	398,667	350,874	398,667	350,874								
Cervantes Rec Reserve - Playground	56,295	40,000					56,295	40,000				
Dobbyn Park - BBQ Replacement	-	25,000								25,000		
Fauntleroy Park - Lights	37,225	35,000							37,225	35,000		
Catalonia Park - Tank Replacement	12,118	15,000							12,118	15,000		
Cervantes Oval Bore	-	7,500										7,500
Civic Centre - Aircon-outside fan	1,993	1,993	1,993	1,993								
ABC Local Radio JB	7,858	5,500					7,858	5,500				
Outdoor Shower Thirsty Point	961	10,000							961			
Sandy Cape Project	11,525								11,525			
Economic Services		0										
Drone	2,507	2,500					2,507	2,500				
Other Property & Services		0										
7A Dandaragan Rd - Renovation taps, benchtops, fittings	-	8,330		8,330								
Utility	-	43,000				43,000						
Utility	-	56,000				56,000						
Utility	43,360	45,000			43,360	45,000						
Utility	-	45,000				45,000						
Van	45,875	52,000			45,875	52,000						

3,288,968

644,811

3,933,779

Totals	3,933,779	4,920,496	479,420	551,018	634,365	798,649	66,659	48,000	61,829	106,000	2,499,737	3,142,329	191,769	264,500	1
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WIP CAPITALISED TOTAL

3. DISPOSAL OF ASSETS

	Proceeds	from Sale	Cost of Repla	cement Asset	Net Cost for	Change Over	Proceeds	from Sale	Written De	own Value	Profit/(Loss)	on Disposal
Class of Asset	Actual 2018/2019	Budget 2018/2019										
	\$	\$	\$	\$	\$		\$	\$	\$	\$	\$	\$
Plant & Machinery												
Tractor	8,000	8,000	61,880	69,000	53,880	61,000	8,000	8,000	7,212	8,588		
Tractor	20,000	10,000		90,000	(20,000)	80,000	20,000	10,000	3,896	12,644	16,104	
Trailer	8,000	10,000	3,543		(4,457)		8,000	10,000	6,900	7,275	1,100	
Truck	18,182	22,000		100,000	(18,182)	78,000	18,182	22,000	0	1,142	18,182	
Truck	21,818	20,000	128,130	105,000	106,312	85,000	21,818	20,000	26,672	29,052	(4,854)	(9,052)
Admin Vehicle	32,727	22,727	50,950	48,000	18,222	25,273	32,727	22,727	39,159	40,409	(6,432)	(// /
Admin Vehicle		20,000		37,000	0	17,000	0	20,000		23,486	0	(3,486)
Utility		4,000		43,000	0	39,000	0	4,000		6,144		(2,144)
Utility	13,636	25,000	43,360	56,000	29,723	31,000	13,636	25,000	17,901	30,546	(4,265)	
Utility		5,000		45,000	0	40,000	0	5,000		19,733	0	(14,733)
Utility		5,000		45,000	0	40,000	0	5,000		716	0	4,284
Van	11,818	15,000	45,875	52,000	34,057	37,000	11,818	15,000	18,343	19,979	(6,525)	
Admin Vehicle	37,773	37,272	57,578	56,649	19,806	19,377	37,773	37,272	38,888	38,888	(1,115)	
Fire truck	213,750		0		(213,750)		213,750		130,341		83,409	
Fire Utility	112,000		0		(112,000)		112,000		75,295		36,705	
Dolly (Insurance Write Off)	13,947						13,947		11,428		2,519	
Loader Bucket		10,000		21,000	0	11,000	0	10,000		10,000	0	0
Pole Saw disposal	5,455	10,000					5,455	10,000	89,697	91,536	(84,242)	(81,536)
Land												
Lot 96 Bashford Street, Jurien Bay	345,776	345,128					345,776	345,128	120,000	320,000	225,776	25,128
-												
Building												
Lot 96 Bashford Street, Jurien Bay	54,224	54,872					54,224	54,872	54,224	54,872	0	0
Totals	917.105	623.999	391.315	767.649	(106.389)	563.650	917.105	623.999	639.956	715.010	277.149	(91,011)

4. LOAN REPAYMENT SCHEDULE

	Amount	New Loans	Interest Re	epayments	Principal R	Principal Repayments		
	Outstanding	Budget 2018/2019	Actual 2018/2019	Budget 2018/2019	Actual 2018/2019	Budget 2018/2019	Outstanding	
No. Loan Details								
	\$	\$	\$	\$	\$	\$	\$	
Self-Supporting Loans								
113 Advance Dandaragan	2,531		75	75	2,531	2,531	0	
114 Cervantes Community Club	26,776		1,618	1,618	17,529	17,529	9,247	
130 Jurien Bowling Club	91,846		4,277	4,277	21,309	21,309	70,537	
131 Jurien Bowling Club	15,499		375		6,076	6,076	9,423	
132 Jurien Sport & Rec Centre	17,602		375	375	6,917	6,917	10,685	
133 Jurien Bay Lions Club Other Loans		50000	0		0		50,000	
127 Jurien Admin Centre	280,281		14,674	14,674	64,426	64,426	215,855	
Total	434,535	50,000	21,394	21,394	118,788	118,788	365,747	
Self-Supporting Cervantes Bowling Club	10,380				4,152	4,152	6,228	
Total	10,380				4,152	4,152	6,228	
GRAND TOTAL	444,915	50,000	21,394	21,394	122,940	122,940	371,975	

5. NET CURRENT ASSETS

	Note	2018	2019
		\$	\$
Composition of estimated net current assets			
Current assets			
Cash - unrestricted		765,361	1,164,890
Cash - restricted reserves	8	5,386,753	5,821,413
Receivables		1,236,001	495,323
Inventories		35,309	7,227
		7,423,425	7,488,854
Less: current liabilities			
Trade, other payables and provisions		(820,692)	(324,758)
Long term borrowings		(118,788)	0
		(939,480)	(324,758)
Unadjusted net current assets		6,483,945	7,164,096
Adjustments			
Less: Cash - restricted reserves	8	(5,386,753)	(5,821,413)
Less: Loans recievable - clubs/institutions		0	0
Add: Provisions		582,983	260,788
Add: Current portion of borrowings		118,788	0
Adjusted net current assets - surplus/(deficit)		1,798,962	1,603,471

Reason for Adjustments

The differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with Local Government

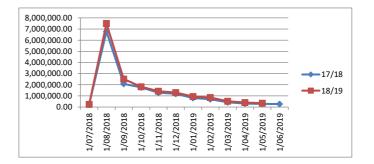
(Financial Management) Regulation 32 as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments above.

6. RATING INFORMATION

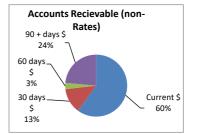
		2018/19 ACTUAL							
Rate Type	Rate in \$	Number of Properties	Rateable Value	Budget Rate Revenue	Budget Total Revenue	Rate Revenue	Interim Rate	Back Rates	Total Revenue
General Rate General GRV Vacant Rural Residential GRV	0.078972	1,842	31,092,253	2,455,417	2,455,417	2,457,159	9,947	-	2,467,107
General UV	0.007622	682	381,214,251	2,905,615	2,905,615	2,906,938	326	-	2,907,264
Sub-Total		2,524	412,306,504	5,361,032	5,361,032	5,364,097	10,273	-	5,374,370
Minimum Rates General GRV Lesser GRV (Dandaragan & Badgingarra) Vacant Rural Residential GRV General UV Lesser UV (non-mining)	\$ 933 \$ 704 \$ 811 \$ 704	1012 30 82 53	5,425,321 120,382 1,572,137 2,880,000	944,196 21,120 72,242 37,312	944,196 21,120 0 72,242 37,312	-		- - - -	964,383 0 0 72,242 37,312
Sub-Total		1,177	9,997,840	1,074,870	1,074,870	1,073,937	0	0	1,073,937
Ex Gratia Rates		3,701	422,304,344	6,435,902	1,273 6,437,175	1,530 6,438,034			1,530 6,449,837
Discounts		0,101	,,	2, .00,002	(235,000)	3, 100,001			(228,198)
Total as per Rate Setting Statement					6,202,175				6,221,639

	Note	2018	2019
7. CASH, INVESTMENTS & RECEIVABLES	-	\$	\$
Cash And Cash Equivalents			
Unrestricted		765,361	1,164,890
Restricted	8	5,386,753	5,821,414
	_	6,152,114	6,986,304
Receivables			
Rates outstanding		235,042	346,092
Sundry debtors		750,912	152,623
GST receivable	_	186,673	(0)
	-	1,172,627	498,715

Rates Outstanding		
	YTD	30-Jun-18
Opening Arrears Previous Years	268,678	286,721
Levied this Year	7,603,240	7,378,635
Less Collections to date	- 7,525,826 -	7,396,679
Equals Current Outstanding	346,092	268,678
Net Rates Collectable	346,092	268,678
% Collected	95.60	96.49



Sundry Debtors	Current \$	30 days \$	60 days \$	90 + days \$
Receivables General	91,674.44	19,971.05	5,025.66	35,952.05
Total Receivables General Outstanding				152,623.20
Amounts shown above include GST (where applicable)				



8. RESERVES - CASH / INVESTMENT BACKED

	Opening Balance	Transfer to	Transfer from	Closing Balance
-	\$	\$	\$	\$
Plant Replacement Reserve	259,131.21	3987.86	12,053	251,066
Building Renewal Reserve	1,055,763.07	21225.20	106,000	970,988
Rubbish Reserve	437,166.49	38073.00		475,239
Community Centre reserve	397,290.90	11280.77	31,651	376,921
Television Reserve	95,131.69	1324.65		96,456
Computer Reserve	55,502.83	772.85		56,276
Caravan Parks Reserve	385,665.39	5370.16		391,036
Land Development Reserve	68,784.14	957.78		69,742
Parking Requirements Reserve (Lot 1154 Sandpiper Street)	11,102.23	154.58		11,257
Parks and Recreational Grounds Development Reserve (Seagate Estate)	366,293.14	5100.43		371,394
Sport and Recreation Reserve	289,428.98	37026.82		326,456
Landscaping Reserve (Lot 1154 Sandpiper Street)	2,576.49	35.87		2,612
Aerodrome Reserve	96,929.69	23820.27		120,750
Public Open Space Renewal Reserve	418,705.20	40874.82		459,580
Infrastructure Renewal Reserve	920,257.45	12571.92	131,407	801,422
Infrastructure Construction Reserve	109,904.36	1530.37		111,435
Building Contruction Reserve	113,103.81	1574.91		114,679
Leave Reserve	253,625.51	3189.60		256,815
Economic Development Reserve	-	506199.14		506,199
Turquoise Way Path Reserve	50,390.27	701.65		51,092
-	5,386,753	715,773	281,111	5,821,414

9. TRUST FUND

9. TRUST FUND	Movement						
	Opening Balance \$	Inwards \$	Outwards Xo \$	sing Balance \$			
Housing Bonds	250			250			
Seagate Estate	37,300			37,300			
Dust Bond	11,049			11,049			
Fire Fighting Facility	5,000			5,000			
Housing Relocation Bond	4,000			4,000			
Footpath Deposit	2,600			2,600			
Burial Plots	3,909			3,909			
Other Development Bonds	19,000	10,000		29,000			
Dandaragan Recreation Fund	9,500			9,500			
Development Assessment Panel	196		196	-			
Scheme Amendment Deposit	1,000			1,000			
·	93,804	10,000	196	103,608			

10. RESTRICTED ASSETS	Movement				
	Opening Balance	Inwards	Outwards 3	osing Balance	
	\$	\$	\$	\$	
Central Coast Strategy - Regional Strategy	13,540			13,540	
DOLA - Stage 1 Fencing & Footpaths, Cervantes	41,401			41,401	
Landcorp - Cash in Lieu POS	162,500			162,500	
Jurien Bay Heights - \$500 x 11 Lot Contrib. Mtce of Canover Rd Stage 2	15,900			15,900	
Seagate Estate - Footpath Foreshore Management Plan	20,814			20,814	
Cash in Lieu of Landscaping - Lot 1146 Sandpiper Street	2,000			2,000	
Rehab Bond - Lot 290 Canover	5,000			5,000	
Interest	59,550			59,550	
	320,706	-		320,706	

Funds held at balance date over which the Municipality has no control and are not included in the financial statements are as follows:

11. BUDGET AMMENDMENTS

Description	Council Resolution	Schedule	Classification	Non-Cash Adjustment	Increase in cash available	Decrease in cash available	Amended Budget Running Balance
Budget Adoption						Opening Surplus	34,454
Permanent Changes							
Self Supporting Loan 134 - Jurien Bay Mens Shed	20190228 9.1.3				25,000		59,454
Jurien Bay Mens Shed contribution to facility at Lot 503 Jurien Bay	20190228 9.1.3					(25,000)	34,454
Budget Review adoption	20190228 9.1.2				71,101		105,555
Transfer budget surplus to Reserves	20190228 9.1.2					(105,555)	0
Bushfire Risk Management Planning Program Grant	20190424 9.1.3				72,951		72,951
Bushfire Risk Planning Coordinator - Employment costs	20190424 9.1.3					(72,951)	0
Bushfire Risk Planning - Purchase vehicle from Shire of Irwin	20190424 9.1.3				22,000		22,000
Bushfire Risk Planning - Purchase vehicle from Shire of Irwin	20190424 9.1.3					(22,000)	0
				0	169,052	(203,506)	0

12. GRANTS & CONTRIBUTIONS

			Budget	2018 / 19 Budget	Received	Recoup Statu Expenditure	
Program / Details	Grant Provider	In Advance payments	2018/2019	Amendments \$	s	s	Not Received
Operating				Ψ	Ψ	Ψ	
Rate Revenue							
Other General Purpose Income							
Grants Commission - General	WALGGS	379,469	343,233	21,084	364,317		0.00
Grants Commission - Roads	WALGGS	474,355	376,337	24,461	400,798		0.00
Fire Prevention							
Bushfire risk management Planning Program	DFES			72,951	72,951		0.00
BFB Supplement operating grant	FESA			1,199	1,199		0.00
ESL Operating Grant	FESA		50,798		50,798		0.00
Other Welfare			,		,		
Spray the Grey Grant Estimate	Healthway		3,000		3,000		0.00
Spray the Grey	Lotterywest		7,500		7,500		0.00
Spray the Grey	Department of Commu	nities	1,000		1,000		0.00
Spray the Grey	WA police	intes	2,400		1,000		2400.00
Streets Roads Bridges Depots Maint	Witpolice		2,400				2400.00
MRWA Direct Grant	MRWA		116.000	81,705	197,705		0.00
Blackspot Funding - Jurien East / Munbinea	MINWA		31,047	01,705	7,066		23981.00
Blackspot Funding - Jurien East / Black Arrow					7,000		23981.00
			31,671		3,304		
Street Light Subsidy	-	853,824	3,300 966,286	201,400	3,304 1,116,704		-4.38
		033,024	900,200	201,400	1,110,704		50,981.62
Non-Operating							
Swimming Areas and Beaches							
Beach Numbering Project	DLGSC		15,000		13,801		1199.00
Other Recreation and Sport							
Fauntleroy Park- Solar Lights	Safer Communities		23,935		9,574	37,225	14361.00
Coastal Nodes Project	Shire of Irwin			25,430	25,430		0.00
Hertitage							
LotteryWest N/Head heritage grant			22,410				22410.00
Streets Roads Bridges Depots Maint			,				
Regional Road Group RRG	RRG		558,716		517,236	788,938	41480.00
Commodity Route Funding	SCR		140,000		140,000	149,275	0.00
SCR funding carryover - sandy cp	SCR		22,000		22,000	69,461	0.00
DoT Dual Use Path - Bashford to Roberts / Doust	DoT		35,000		27,000	77,000	8000.00
DoT Dual Use Path - Bashfors to Hasting / Seaward	DoT		32,500		27,000	71,000	5500.00
JAV Brown contribution to underpass	JAV Brown		88,463		21,000	71,000	88463.00
RTR Grant	RTR		398.681		398,681	- 96,085	0.00
			1,336,705	25,430	1,180,722	1,288,984	181413.00
			1,000,700	20,400	1,100,722	1,200,304	101413.00
	_	853,824	2,302,991	226,830	2,297,426	1,288,984	232,394.62

13. VARIANCES

Repoting Program	Var \$	Var %	Var	Timing / Permanent	Explanation of Variance
Operating Revenue				_	
Governance	(17,372)	127%	▼	Permanent	Additional LGIS Members experience funding pool
General Purpose Funding	(13,617)	102%	▼		
Law, Order & Public Safety	(66,697)	111%	▼	Permanent	Grant for Bushfire Risk Coordinator Position
Health	(4,689)	117%	▼		
Education and Welfare	3,500	100%	▲		
Community Ammenities	(49,611)	104%	▼		
Recreation and Culture	(9,815)	103%	▼		
Transport	20,297	93%			
Economic Services	(4,646)	102%	▼		
Other Property and Services	(5,663)	102%	▼		
Operating Expenses					
Governance	35,887	107%			
General Purpose Funding	818	101%			
Law, Order & Public Safety	47,069	103%			
Health	(15,559)	95%	Ţ		
Education and Welfare	(14,076)	90%	÷		
Community Ammenities	(185,088)	91%	÷		
Recreation and Culture	(226,595)	92%	÷		
Transport	(155,940)	92 % 97%	÷		
Economic Services	(45,796)	92%	÷		
Other Property and Services	461,312	92% 296%		Timing	Overhead oncosts
Other Property and Services	401,312	290%	-	runing	Overneau oncosis

SHIRE OF DANDARAGAN

ACCOUNTS FOR PAYMENT FOR THE PERIOD ENDING

31 May 2019

SUMMARY OF SCHEDULE OF ACCOUNTS MAY 2019

FUND						AMOUNT
<u>MUNICIPAL FUND</u> CHEQUES		33665	-	33683		\$29,629.79
EFT'S	EFT	329	-	EFT	339	\$804,035.55
DIRECT DEBITS	GJBDEB			GJBDEB		\$82,256.89
TOTAL MUNICIPAL FU	ND					\$915,922.23

TRUST FUND CHEQUES

NIL

This schedule of accounts to be passed for payment, covering vouchers as detailed above, which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown the amounts show are due for payment.

CHIEF EXECUTIVE OFFICER

EXECUTIVE MANAGER CORPORATE & COMMUNITY SERVICES

MUNICIPAL ACCOUNT									
DATE	CHEQUE	PAYEE	INVOICE DETAILS	AMOUNT					
3/05/2019	33665	Jurien Pharmacy	Flue Vaccinations	\$149.95					
3/05/2019	33666	PLEASE PAY CASH	Jurien Bay Admin Petty Cash Recoup May 19	\$385.80					
3/05/2019	33668	Synergy	Various Electricity Usage	\$11,856.10					
3/05/2019	33669	Telstra Corporation	Various Telephone Usage	\$4,581.27					
10/05/2019	33670	Jurien Bay IGA	Jurien Admin Consumables May 2019	\$480.81					
10/05/2019	33671	RB & MJ MCCONNELL	Supply gravel for resheet MGR033	\$14,300.00					
10/05/2019	33672	Shire Of Dandaragan	BSL Building Commission Apr 2019	\$45.00					
10/05/2019	33673	Synergy	Various Electricity Usage	\$15,420.70					
16/05/2019	33674	Synergy	Various Electricity Usage	\$529.65					
16/05/2019	33675	Telstra Corporation	Various Telephone Usage	\$960.04					
16/05/2019	33676	Water Corporation	Various Water Usage	\$910.09					
24/05/2019	33677	Department of Transport	Fleet Licence 2019/20	\$17,658.10					
24/05/2019	33678	St John Ambulance Australia	First Aid Training	\$160.00					
24/05/2019	33681	Telstra Corporation	Various Telephone Usage	\$5,885.86					
24/05/2019	33682	Water Corporation	Various Water Usage	\$2,213.19					
30/05/2019	33683	Synergy	Various Electricity Usage	\$2,802.55					
				\$29,629.79					

DATE	JOURNAL NUMBER	DESCRIPTION	AMOUNT
1/05/2019	GJBDEB-3614	Westnet - Email Hosting 010519 - 010520	\$50.00
1/05/2019	GJBDEB-3615	ANZ Merchant Fees - April 2019	\$102.74
1/05/2019	GJBDEB-3616	BWA - Deposit Book Fee	\$4.50
1/05/2019	GJBDEB-3617	BWA - Paper Transaction Fee - April 2019	\$34.80
1/05/2019	GJBDEB-3618	BPay - Mtnce Fee - April 2019	\$15.00
1/05/2019	GJBDEB-3619	BWA - Over The Counter Fee - April 2019	\$40.00
1/05/2019	GJBDEB-3620	BPay - Transaction Fee - April 2019	\$145.60
1/05/2019	GJBDEB-3621	BWA - Mtnce Fee Ex 117-005816-7	\$20.00
1/05/2019	GJBDEB-3622	BWA - OBB Record Fee	\$10.20
2/05/2019	GJBDEB-3612	Salary Packaging	\$4,939.19
2/05/2019	GJBDEB-3613	SuperChoice	\$19,587.28
3/05/2019	GJBDEB-3623	BWA Merchant Fees JB Admin - April 19	\$122.91
3/05/2019	GJBDEB-3624	BWA Merchant Fees TCVC - April 19	\$61.39
15/05/2019	GJBDEB-3627	SecurePay - Annual Fee + Trans - Apr 19	\$501.73
16/05/2019	GJBDEB-3625	Salary Packaging	\$4,939.19
16/05/2019	GJBDEB-3626	SuperChoice	\$19,718.75
17/05/2019	GJBDEB-3628	Refunded Rec # 76017 - Giacci Inv 29553	\$3,491.99
17/05/2019	GJBDEB-3629	Trfr Rtrned Pmt - Patovicavit/Harvey Norman	\$198.00
17/05/2019	GJBDEB-3630	BWA - Deposit Book Charge	\$4.50
17/05/2019	GJBDEB-3631	Short Banking - VIS00277	\$0.05
24/05/2019	GJBDEB-3634	Redirect - Returned Item EFT 951	\$500.00
24/05/2019	GJBDEB-3635	Aust Post - SecurePay Comm - Apr 19	\$206.66
24/05/2019	GJBDEB-3636	Aust Post - SecurePay Commission April 19	\$37.38
27/05/2019	GJBDEB-3637	Easifleet - ERV lease 26 of 48 - May 19	\$1,257.31
29/05/2019	GJBDEB-3638	WEX Fuel Cards - Apr/May 2019	\$1,573.33
30/05/2019	GJBDEB-3632	Salary Packaging	\$4,939.19
30/05/2019	GJBDEB-3633	SuperChoice	\$19,755.20
			\$82,256.89

ELECTRONIC F	FUNDS TRAN	NSFER		
2/05/2019	329	Payroll	Payroll	\$100,402.54
2/05/2019	329			\$100,402.54
3/05/2019	330/949	Afgri Equipment Australia Pty Ltd	Park break cable	\$183.12
3/05/2019	330/949	AMPAC Debt Recovery (WA) Pty Ltd	Legal Expenses - 9-12/4/19	\$557.54
3/05/2019		AMPAC Debt Recovery (WA) Pty Ltd	Legal Expenses - 15-18/4/19	\$495.00
3/05/2019	330/949	AN & A Whybrow	Hire grader & excavator fireline control	\$3,456.20
3/05/2019	330/949	ANNE-MARIE CONNAUGHTON	Spray The Grey - Face Painting	\$300.00
3/05/2019		Avdata Australia	Jurien Airport flight data April 2019	\$243.76
3/05/2019	330/949	Badgingarra Community Assn	Shire Matters - Issue 121 Sandpaper	\$33.00
3/05/2019	330/949	Badgingarra Community Assn	Advertising - Badgingarra Council Meeting	\$29.34
3/05/2019	330/949	Badgingarra Community Assn	Advertising - Coordinator Visitors Centre	\$14.67
3/05/2019	330/949	Boya Equipment	Wheel fork + hub-LCO series hub-axle assy	\$854.73
3/05/2019	330/949	Boya Equipment	Wheel assy	\$607.20
3/05/2019	330/949	Byfields Business Advisers	Audit Fees - Variable outgoing	\$825.00
3/05/2019	330/949	Cafe Corporate	Jura 495 services, rep leaking valve, rep frother	\$603.03
3/05/2019	330/949	Cervantes Hardware and Marine	6 stn controllers	\$214.50
3/05/2019		Cervantes Hardware and Marine	6 stn controllers	\$214.50
3/05/2019		Cervantes Hardware and Marine	6 stn controllers	\$214.50
3/05/2019		Cervantes Hardware and Marine	6 stn controllers	\$214.50
3/05/2019	330/949	Cervantes Hardware and Marine	Air Compressor	\$3,022.80
3/05/2019	330/949	Cervantes Hardware and Marine	Air Compressor	\$677.20
3/05/2019	330/949	Communication & Wireless Services	Provision of ABC Radio	\$8,643.31
3/05/2019		CONNECT Call Centre Services	After hours Calls March 19	\$110.11
3/05/2019		Corsign (WA) Pty Ltd	Street name plates	\$49.13
3/05/2019		Corsign (WA) Pty Ltd	Street name plates	\$49.13
3/05/2019		Corsign (WA) Pty Ltd	Street name plates	\$49.14
3/05/2019		Corsign (WA) Pty Ltd	Guide Posts, St name tag, 1st aid, child cross	\$2,247.30
3/05/2019	330/949	Corsign (WA) Pty Ltd	Guide Posts,St name tag,1st aid,child cross	\$2,247.30
3/05/2019	330/949	Council First	Hotfix STP items-Customer req implement-supp	\$1,608.75
3/05/2019	330/949	Council First	Customer req implement-STP update	\$7,400.25
3/05/2019	330/949	Courier Australia	Freight Dandy Depot	\$78.45
3/05/2019	330/949	Courier Australia Courier Australia	Freight JB Library	\$30.03 \$15.02
3/05/2019 3/05/2019	330/949 330/949	Courier Australia	Freight JB Depot Freight Dand Depot	\$15.02 \$126.62
3/05/2019	330/949	Courier Australia	Freight Water Sampling	\$120.02
3/05/2019	330/949	Courier Australia	Freight - Jurien Admin	\$27.34
3/05/2019		Covs Parts Pty Ltd	Cleaner-bag of rags	\$219.81
3/05/2019	330/949	Covs Parts Pty Ltd	Front indicator/park light	\$52.73
3/05/2019	330/949	Covs Parts Pty Ltd	Pkt 12v bulbs	\$8.91
3/05/2019	330/949	D Greenwood	Waste Maint Cont April 19 Badgy tip	\$1,280.00
3/05/2019	330/949	Dandaragan Mechanical Services	Shock Absorbers	\$660.45
3/05/2019	330/949	Dandaragan Mechanical Services	Delkor batteries	\$311.75
3/05/2019	330/949	Dandyman Images	Spray The Grey - Event Photography	\$300.00
3/05/2019	330/949	Dept of Water & Environmental Reg	Controlled Waste DEC tracking 4/4-12/4/19	\$396.00
3/05/2019	330/949	Derricks Auto-Ag & Hardware Plus	Ball bearing taper bores-housings-adaptor	\$243.00
3/05/2019	330/949	Derricks Auto-Ag & Hardware Plus	Earth Auger	\$79.00
3/05/2019	330/949	Derricks Auto-Ag & Hardware Plus	Disc brake pad set-adjuster-handle-wire grip	\$71.08
3/05/2019	330/949	Derricks Auto-Ag & Hardware Plus	UHF fibreglass & steel aerials	\$135.50
3/05/2019	330/949	Derricks Auto-Ag & Hardware Plus	Earmuffs	\$80.60
3/05/2019	330/949	Direct Contracting Pty Ltd	Grade, water, roll gravel road	\$550.00
3/05/2019	330/949	Direct Contracting Pty Ltd	Maintenance grade	\$385.00
3/05/2019	330/949	Elite Electrical Contracting Pty Ltd	Replace air conditioner - Cerv Waste	\$990.00
3/05/2019	330/949	Environmental Health Australia (W A) I		\$50.00
3/05/2019	330/949	Forpark Aust	Byron Shelter - Cyclonic W70	\$6,961.90
3/05/2019		Fred Hopkins WA	Long T Blades-Y Mulcher Blades	\$1,570.80
3/05/2019		Fuel Distributors of WA Pty Ltd	Diesel Dandy Depot	\$18,704.27
3/05/2019		JR & A Hersey Pty Ltd	Headband earplugs-replacement earplug pads	\$254.98
3/05/2019	330/949	Jurien Bay - Ocean View Retreat	BookEasy Booking 7429869	\$1,900.00
3/05/2019	330/949	Jurien Bay - Ocean View Retreat	BookEasy Commission 29/04/19	-\$285.00
			Shire Matters - Cray Tales Issue 341	\$603.03
3/05/2019	330/949	Jurien Bay CRC	Shile Matters - Cray Tales Issue 341	φ000.00
	330/949 330/949	Jurien Bay CRC Jurien Bayview Realty	Staff Housing	\$800.00
3/05/2019				

2/05/2040	000/040	Invian Day Newsonana v		<u> </u>
3/05/2019	330/949	Jurien Bay Newsagency	Goodbye & Good Luck card	\$5.99
3/05/2019	330/949	Jurien Bay Tourist Park	BookEasy Booking 7647608	\$155.00
3/05/2019	330/949	Jurien Bay Tourist Park	BookEasy Commission 29/04/19	-\$19.38
3/05/2019	330/949	Jurien Bay Tourist Park	BookEasy Booking 7235042	\$290.00
3/05/2019	330/949	Jurien Bay Tourist Park	BookEasy Commission 18/04/19	-\$36.25
3/05/2019	330/949	Jurien Hardware - Thrifty Link	Rake Concrete Sj-Cpr	\$91.20
3/05/2019	330/949	Jurien Hardware - Thrifty Link	9kg gas refills	\$66.50
3/05/2019	330/949	Jurien Hardware - Thrifty Link	Rapid set cement	\$7.46
3/05/2019	330/949	Jurien Hardware - Thrifty Link	Rubber round white	\$9.98
3/05/2019	330/949	Jurien Hardware - Thrifty Link	Seasol Concentrate	\$22.80
3/05/2019	330/949	Jurien Hardware - Thrifty Link	Poultry Dust	\$14.25
3/05/2019	330/949	Jurien Hardware - Thrifty Link	Black cable ties	\$23.56
3/05/2019	330/949	Jurien Hardware - Thrifty Link	Heavy duty washers, Gal Hex nuts	\$9.12
3/05/2019	330/949	Jurien Hardware - Thrifty Link	Penetrol, paint, mineral turpentine	\$140.60
3/05/2019	330/949	Jurien Hardware - Thrifty Link	Protective Clothing	\$506.27
3/05/2019		Jurien Hardware - Thrifty Link		\$185.25
	330/949		Protective Clothing	
3/05/2019	330/949	Jurien Hardware - Thrifty Link	9kg gas refill	\$33.25
3/05/2019	330/949	Jurien Hardware - Thrifty Link	9kg gas refills	\$99.75
3/05/2019	330/949	Jurien Hardware - Thrifty Link	9kg gas refill	\$33.25
3/05/2019	330/949	Jurien Hardware - Thrifty Link	Grill Buster 5lts & utility stripping pads	\$42.51
3/05/2019	330/949	Jurien Hardware - Thrifty Link	Spray The Grey - Cable Ties	\$11.02
3/05/2019	330/949	Jurien Home Timber & Hardware	Jetcrete 5 minute mortar	\$24.95
3/05/2019	330/949	Jurien Home Timber & Hardware	Hills garden sprayer	\$26.00
3/05/2019	330/949	Jurien Home Timber & Hardware	Washer Mtrc Gal	\$5.00
3/05/2019	330/949	Jurien Home Timber & Hardware	Padlocks, Hasp & Staple safety	\$87.20
3/05/2019	330/949	Jurien Home Timber & Hardware	Batteries	\$12.40
3/05/2019	330/949	Jurien Home Timber & Hardware	Screws, bits	\$8.55
3/05/2019	330/949	Jurien Home Timber & Hardware	Flap Discs	\$24.50
3/05/2019	330/949	Jurien Home Timber & Hardware	Brass padlock	\$37.60
3/05/2019	330/949	Jurien Home Timber & Hardware	Brass Padlocks	\$150.40
3/05/2019	330/949	Jurien Home Timber & Hardware	Jumbo toilet rolls	\$104.00
3/05/2019	330/949	Jurien Home Timber & Hardware	Jumbo Toilet Rolls	\$73.90
3/05/2019	330/949	Jurien Home Timber & Hardware	Intergrain Natural stain	\$250.00
3/05/2019	330/949	Jurien Home Timber & Hardware	SS Clean, CLR, Heavy duty wipes, toilet rolls	\$266.45
3/05/2019	330/949	Jurien Home Timber & Hardware	Toilet rolls	\$104.00
3/05/2019	330/949	Jurien Home Timber & Hardware	Toilet rolls	\$104.00
3/05/2019	330/949	Jurien Home Timber & Hardware	Toilet rolls	\$104.00
3/05/2019	330/949	Jurien Home Timber & Hardware	Griddle pad pack	\$22.50
3/05/2019	330/949	Jurien Signs	Reserve Signs	\$379.50
3/05/2019	330/949	Jurien Signs	Reserve Signs	\$379.50
3/05/2019	330/949	Jurien Signs	Turquoise Way path sign	\$375.00
		<u> </u>	No Camping, No Motorbikes, No ATV signs	
3/05/2019	330/949	Jurien Signs		\$504.00
3/05/2019	330/949	L E & S Hotker	Waste Maint Cont April 19 Dandy Tip	\$2,304.03
3/05/2019	330/949	Mitchell Ballardin	Spray The Grey Performance	\$300.00
3/05/2019	330/949	Moora Tyres	Harvest tyre	\$1,120.00
3/05/2019	330/949	Nessa Hall	Dobbyn Park BBQ & Toilets April 19	\$866.16
3/05/2019	330/949	Nessa Hall	Fauntleroy Park BBQ & Toilets April 19	\$866.16
3/05/2019	330/949	Nessa Hall	Memorial Park April 19	\$866.16
3/05/2019	330/949	Nessa Hall	Fauntleroy Park New BBQ April 19	\$428.30
3/05/2019	330/949	Nessa Hall	Sanitary Bins April 19	\$88.00
3/05/2019	330/949	Nessa Hall	Jurien Fish Cleaning Station April 19	\$866.16
3/05/2019	330/949	Nessa Hall	Beachridge Park BBQ April 19	\$428.30
3/05/2019	330/949	Nessa Hall	Middleton Park BBQ April 19	\$428.30
3/05/2019	330/949	Nessa Hall	Baudin Park BBQ April 19	\$428.30
3/05/2019	330/949	Out of The Box Community Events	Spray The Grey - Amusement rides	\$980.00
3/05/2019	330/949	Out of The Box Community Events	Spray The Grey - Amusement rides	\$3,239.06
3/05/2019	330/949	Paul Dickson	Reimbursement of meal expenses	\$21.90
3/05/2019	330/949	Pinnacles Express	Employment Advertising	\$30.00
a / a - 1-	330/949	Pinnacles Express	Shire Matters July 18 to June 19	\$205.00
3/05/2019	 	Ray White Jurien Bay	Staff Housing	\$1,430.00
3/05/2019	330/949			
	330/949 330/949	RBC Rural	Travel charge to service copier	\$132.00
3/05/2019			Travel charge to service copier Meterplan charge April 2019	\$132.00 \$1,733.41
3/05/2019 3/05/2019	330/949	RBC Rural		

2/05/2010	220/040	Debert Weller	Maint Contract Catalonia Dea April 10	¢547.00
3/05/2019	330/949	Robert Walker	Maint Contract Catalonia Res April 19	\$517.08
3/05/2019	330/949	Robert Walker	Maint Contract Corunna rd April 19	\$517.08
3/05/2019	330/949	Shadbolt Electrical	Supply 6 lamps - Pirate Park	\$306.00
3/05/2019	330/949	The Last Drop Plumbing Co	Annual backflow testing	\$346.50
3/05/2019	330/949	The Last Drop Plumbing Co	Annual Backflow testing	\$341.00
3/05/2019	330/949	The Last Drop Plumbing Co	Serviced and tested BBQs	\$614.90
3/05/2019	330/949	The Workwear Group Pty Ltd	Staff Uniforms	\$617.57
3/05/2019	330/949	The Workwear Group Pty Ltd	Staff Uniforms	\$168.30
3/05/2019	330/949	Tony Dolton	Road Train Sidetipper gravel cartage	\$9,721.25
3/05/2019	330/949	Turquoise Coast Plumbing Gas	Repair leaking water supply pipe	\$395.89
3/05/2019	330/949	Turquoise Safaris	BookEasy Booking 7631280	\$198.00
3/05/2019	330/949	Turquoise Safaris	BookEasy Commission 18/04/19	-\$24.75
3/05/2019	330/949	Turquoise Safaris	BookEasy Booking 7534775	\$390.00
3/05/2019	330/949	Turquoise Safaris	BookEasy Payment 7657702	\$198.00
3/05/2019	330/949	Turquoise Safaris	BookEasy Payment 7659099	\$198.00
3/05/2019	330/949	Turquoise Safaris	BookEasy Payment 7658758	\$198.00
3/05/2019	330/949	Turquoise Safaris	BookEasy Payment 7659153	\$198.00
3/05/2019	330/949	Turquoise Safaris	BookEasy Commission 29/04/19	-\$147.75
3/05/2019	330/949	Vari-Skilled	Memorial Park April 19	\$446.78
3/05/2019	330/949	Vari-Skilled	Administration Centre April 19	\$1,379.51
3/05/2019	330/949	Vari-Skilled	Recreation Ground April 19	\$874.13
3/05/2019	330/949	Vari-Skilled	Baudin Park April 19	\$523.73
3/05/2019	330/949	Vari-Skilled	Recreation Ground Car Park April 19	\$252.53
3/05/2019	330/949	Vari-Skilled	Dobbyn Park April 19	\$1,029.41
3/05/2019	330/949	Vari-Skilled	Rec Ground Surrounds April 19	\$582.74
3/05/2019	330/949	Vari-Skilled	Ronsard Park April 19	\$252.53
3/05/2019	330/949	Vari-Skilled	Eric Collinson April 19	\$469.55
3/05/2019	330/949	Vari-Skilled	Weston Street Reserve April 19	\$252.53
3/05/2019	330/949	Vari-Skilled	Federation Park April 19	\$397.32
3/05/2019	330/949	Vari-Skilled	Civic Ctr Precinct April 19	\$1,089.32
3/05/2019	330/949	Vari-Skilled	JCC Surrounds April 19	\$505.68
3/05/2019	330/949	Vari-Skilled	Jurien Town Hall April 19	\$112.00
3/05/2019	330/949	Vari-Skilled	JB Police Station April 19	\$609.15
3/05/2019	330/949	Vari-Skilled	Passamani Park April 19	\$514.71
3/05/2019	330/949	Vari-Skilled	Cervantes CBD April 19	\$349.64
3/05/2019	330/949	Vari-Skilled	Pioneer Park April 19	\$1,128.74
3/05/2019	330/949	Vari-Skilled	POS 4B Pacman Park/Lesueur April 19	\$514.71
3/05/2019	330/949	Vari-Skilled	POS 5A Middleton Bvd April 19	\$812.70
3/05/2019	330/949	Vari-Skilled	R E Snook Reserve April 19	\$507.49
3/05/2019	330/949	Vari-Skilled	Seinor Park April 19	\$270.91
3/05/2019	330/949	Vari-Skilled	Weld Park April 19	\$632.09
3/05/2019	330/949	Vari-Skilled	Catalonia St Reserve April 19	\$757.57
3/05/2019	330/949	W & E Porter & Co	Supply water for road construction	\$3,534.30
3/05/2019	330/949	Waterlogic Australia Pty Ltd	Lease Admin Waterfilter 1/5-31/5/19	\$438.90
	330/949	e é		
3/05/2019		Waterlogic Australia Pty Ltd	Lease JB Depot Waterfilter 1/5-31/5/19 Lease Civic Centre water filter 1/5-31/5/19	\$438.90
3/05/2019	330/949	Waterlogic Australia Pty Ltd		\$678.70
3/05/2019	330/949	WALGA	Staff Training - Effective letter writing	\$567.00
3/05/2019	330/949	WALGA	Staff Training - Preparing agendas	\$567.00
3/05/2019	330/949	WALGA	Professional Development-Planning Practices	\$515.00
3/05/2019	330/949	Westrac Equipment	Belt-filters-elements	\$299.20
3/05/2019	330/949	Westrac Equipment	Belt-filters-elements	\$299.20
3/05/2019	330/949	Westrac Equipment	Filters	\$49.44
3/05/2019	330/949	Westrac Equipment	Filters	\$49.43
3/05/2019	330/949	Westrac Equipment	Filters	\$52.62
3/05/2019	330/949	Westrac Equipment	Filters	\$52.61
3/05/2019	330/949	Westrac Equipment	1000hr maintenance service	\$2,129.25
3/05/2019	330/949	Winc Australia Pty Limited	April 19 Stationery Order	\$240.04
3/05/2019	330/949	Worldwide Printing Solutions	Printing DL window envelopes	\$405.00
3/05/2019	330/949	ž		\$134,837.76
10/05/2019	331/950	AMPAC Debt Recovery (WA) Pty Ltd	Legal Expenses - 22/4-30/4/19	\$33.00
	331/950	AMPAC Debt Recovery (WA) Pty Ltd	Legal Expenses 1/5-3/5/19	\$209.00
10/05/2019				
10/05/2019 10/05/2019		Apis Rural Products	Remove bee swarm - Turquoise Way Path	\$100.00
10/05/2019 10/05/2019 10/05/2019	331/950 331/950	Apis Rural Products Australia Post	Remove bee swarm - Turquoise Way Path Postage April 2019	\$100.00 \$236.03

10/05/2019	331/950	Autopro Moora	Driving light kit, light bar	\$199.98
10/05/2019	331/950	AV Truck Services Pty Ltd	Switch	\$61.06
10/05/2019	331/950	AVDATA AUSTRALIA	Airkit Antenna for ABR - JB Airport	\$270.26
10/05/2019	331/950	Avon Waste	Skip Bin - Overflow Camping 23/04/19	\$147.78
10/05/2019	331/950	Avon Waste	Rubbish - Green Bins 15/04-26/04/19	\$5,253.80
10/05/2019	331/950	Avon Waste	Recycling 15/04-26/04/19	\$3,904.20
10/05/2019	331/950	Avon Waste	Street Bins1 /04-12/04/19	\$303.02
10/05/2019	331/950	Avon Waste	Additional - Friday Collection 19&26/04/19	\$261.60
10/05/2019	331/950	Avon Waste	Additional Street Bins 16/17/20/21/23/24-4-19	\$580.97
10/05/2019	331/950	Avon Waste	Saturday Street bin call out 2/04/19	\$280.00
10/05/2019	331/950	Avon Waste	Sunday Street bin call out 21/04/19	\$470.00
10/05/2019	331/950	Avon Waste	Jetty Bins 15/04-26/04/19	\$28.36
10/05/2019	331/950	Avon Waste	Fish Cleaning Bins 15/04-26/04/19	\$314.40
10/05/2019	331/950	Avon Waste	F/Lift Bins - Sandy Cape 15/04-26/04/19	\$1,237.86
10/05/2019	331/950	Avon Waste	Additional - F/Lift Bins Sandy Cape 21/04/19	\$618.93
10/05/2019	331/950	Avon Waste	F/Lift Bins - Badgy Refuse 15/04-26/04/19	\$622.26
10/05/2019	331/950	Avon Waste	F/Lift Bins - Cerv Transfer Stn 3/4 & 9/04/19	\$1,572.08
10/05/2019	331/950	Avon Waste	Rec Process Charge 16/04 & 23/04/19	\$530.55
10/05/2019	331/950	Avon Waste	F/Lift Bins - Overflow Camping 21 & 24/04/19	\$266.00
10/05/2019	331/950	Badgingarra CWA	Catering April Council Meeting	\$628.00
10/05/2019	331/950	Badgingarra Golf Club	Refreshments - April Council Meeting	\$165.00
10/05/2019	331/950	Boc Gases	Container service 29/3-27/4/19	\$95.27
10/05/2019	331/950	Boc Gases	Backdated delivery charges May 18-Dec 18	\$87.78
10/05/2019	331/950	BCITF	BCITF Levy 090519082440	\$2,187.14
10/05/2019	331/950	BCITF	BCITF Commission	-\$33.00
10/05/2019	331/950	Building Commission	BSL remittance April 2019	\$1,772.40
10/05/2019	331/950	Cardno (WA) Pty Ltd	Professional Services - Irrigation Scheme	\$4,153.60
10/05/2019	331/950	Cervantes Hardware and Marine	Oil filter	\$44.00
10/05/2019	331/950	Cervantes Hardware and Marine	Air filter	\$11.00
10/05/2019	331/950	Cervantes Hardware and Marine	7 core retic cable	\$13.75
10/05/2019	331/950	Cervantes Hardware and Marine	Allen key set metric	\$38.50
10/05/2019	331/950	Cervantes Hardware and Marine	Reticulation parts	\$75.63
10/05/2019	331/950	Cervantes Hardware and Marine	1-1/2" tank fitting	\$22.00
10/05/2019	331/950	Cervantes Hardware and Marine	Type 17 tek cl3 12x45 50pkt	\$9.90
10/05/2019	331/950	Cervantes Hardware and Marine	Allan key sets	\$77.00
10/05/2019	331/950	Cervantes Hardware and Marine	Honda air filter & muffler protector	\$90.00
10/05/2019	331/950	Cervantes Hardware and Marine	Plumbers tape and gas tape	\$14.52
10/05/2019	331/950	Cervantes Hardware and Marine	205lt rotary pump & adblue	\$565.00
10/05/2019	331/950	Coerco Pty Ltd	Self contained diesel transport tank-flow meter	\$1,631.30
10/05/2019	331/950	Dandaragan Mechanical Services	Break shoe kits	\$797.95
10/05/2019	331/950	Dandaragan Mechanical Services	245/70R16 tyres	\$752.75
10/05/2019	331/950	Dandaragan Mechanical Services	295/80r22.5 tyres	\$1,979.40
10/05/2019	331/950	Dandaragan Mechanical Services	205r16 tyres	\$771.50
10/05/2019	331/950	Dandaragan Mechanical Services	Back up alarm, quick exhaust valve	\$181.90
10/05/2019	331/950	Dandaragan Store	Unleaded Fuel	\$13.84
10/05/2019	331/950	Dandaragan Store	Dandy Depot Consumables April 19	\$20.00
10/05/2019	331/950	Dave Watson Contracting Pty Ltd	Prune trees Walyer Walyer Rd	\$5,956.50
10/05/2019	331/950	Dave Watson Contracting Pty Ltd	Prune trees Western Power	\$4,859.25
10/05/2019	331/950	Dept of Water & Environmental Reg	Cont Waste tracking 17/04-30/04/19	\$880.00
10/05/2019	331/950	Derricks Auto-Ag & Hardware Plus	Brass nipple, reducing bush	\$32.70
10/05/2019	331/950	Derricks Auto-Ag & Hardware Plus	Tie downs,j/wheel & bracket,killrusts,buckles	\$292.30
10/05/2019	331/950	Derricks Auto-Ag & Hardware Plus	Valve-nozzles-cap-adaptor	\$158.05
10/05/2019	331/950	Direct Lighting Albany	Lights	\$444.80
10/05/2019	331/950	Direct Lighting Albany	Lights	\$444.80
10/05/2019	331/950	Downee	Gate twin wheel, guide roller, sliding gate	\$2,124.74
	331/950	Elite Electrical Contracting Pty Ltd	Disconnect sign light in Jurien Heights	\$104.50
10/05/2019		Eamily Affair Cafa	Catering Councillor workshop draft SCP	\$175.00
10/05/2019 10/05/2019	331/950	Family Affair Cafe	<u> </u>	
10/05/2019 10/05/2019		Felix Neuweiler	Travel expenses 26/4-3/5/19	\$131.90
10/05/2019	331/950		Travel expenses 26/4-3/5/19 Travel expenses 26/4-3/5/19	\$131.90 \$136.90
10/05/2019 10/05/2019	331/950 331/950	Felix Neuweiler	Travel expenses 26/4-3/5/19	
10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950	Felix Neuweiler Felix Neuweiler	Travel expenses 26/4-3/5/19 Travel expenses 26/4-3/5/19	\$136.90
10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950	Felix Neuweiler Felix Neuweiler Fuel Distributors of WA Pty Ltd	Travel expenses 26/4-3/5/19 Travel expenses 26/4-3/5/19 Adblue, Rubia 7900, Lithplex Tac	\$136.90 \$1,553.95
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950	Felix Neuweiler Felix Neuweiler Fuel Distributors of WA Pty Ltd Fuel Distributors of WA Pty Ltd	Travel expenses 26/4-3/5/19 Travel expenses 26/4-3/5/19 Adblue, Rubia 7900, Lithplex Tac Puma Super HD	\$136.90 \$1,553.95 \$770.60

10/05/2019				
	331/950	Jurien Bay CRC	Craytales Advertising - Trainee	\$83.75
10/05/2019	331/950	Jurien Bay Tourist Park	BookEasy 7672568	\$155.00
10/05/2019	331/950	Jurien Bay Tourist Park	BookEasy 7674679	\$135.00
10/05/2019	331/950	Jurien Bay Tourist Park	BookEasy Commission 6/5/19	-\$36.26
10/05/2019	331/950	Jurien Bay Tourist Park	BookEasy 7630213	\$125.00
10/05/2019	331/950	Jurien Bay Tourist Park	BookEasy 7679938	\$125.00
10/05/2019	331/950	Jurien Bay Tourist Park	BookEasy Commission 8/5/19	-\$31.26
10/05/2019	331/950	Jurien Hardware - Thrifty Link	Brass cock hose, teflon tapes	\$34.20
10/05/2019	331/950	Jurien Hardware - Thrifty Link	Reticulation parts	\$55.48
10/05/2019	331/950	Jurien Hardware - Thrifty Link	5L jug	\$28.45
10/05/2019	331/950	Jurien Hardware - Thrifty Link	Protective Clothing	\$309.00
10/05/2019	331/950	Jurien Hardware - Thrifty Link	Kettle	\$41.80
10/05/2019	331/950	Jurien Hardware - Thrifty Link	Duct Tape	\$15.68
10/05/2019	331/950	Jurien Hardware - Thrifty Link	Watering Can	\$9.45
10/05/2019	331/950	Jurien Hardware - Thrifty Link	Rapid set cement	\$7.46
10/05/2019	331/950	Jurien Hardware - Thrifty Link	Bore casing	\$76.00
10/05/2019	331/950	Jurien Hardware - Thrifty Link	Coupling plain	\$36.10
10/05/2019	331/950	Jurien Hardware - Thrifty Link	Jiffy Broom with handle	\$11.40
10/05/2019				\$11.40
	331/950	Jurien Hardware - Thrifty Link	Hex bolt & Nipple BSp	
10/05/2019	331/950	Jurien Hardware - Thrifty Link	Coppers Log pole	\$95.00
10/05/2019	331/950	Jurien Home Timber & Hardware	Coach screws	\$2.35
10/05/2019	331/950	Jurien Home Timber & Hardware	S/S washers	\$22.80
10/05/2019	331/950	Jurien Home Timber & Hardware	Batteries D size	\$54.60
10/05/2019	331/950	Jurien Home Timber & Hardware	Bow shackle galv	\$7.95
10/05/2019	331/950	Jurien Home Timber & Hardware	Cement bags	\$19.90
10/05/2019	331/950	Jurien Home Timber & Hardware	Assorted plumbing fittings	\$75.15
10/05/2019	331/950	Jurien Home Timber & Hardware	Assorted plumbing fittings	\$230.20
10/05/2019	331/950	Jurien Home Timber & Hardware	Assorted painting items, screws, grout	\$409.45
10/05/2019	331/950	Jurien Home Timber & Hardware	Wire Brush, Sealant	\$67.00
10/05/2019	331/950	Jurien Home Timber & Hardware	Terminals & batteries	\$68.00
10/05/2019	331/950	Jurien Home Timber & Hardware	Centre Feed Handtowel Pk 4	\$45.00
10/05/2019	331/950	Jurien Home Timber & Hardware	Coupling, PVC cap, screws, seal	\$38.45
10/05/2019	331/950	Jurien Home Timber & Hardware	Sikaflex sealant	\$27.75
10/05/2019	331/950	Jurien Home Timber & Hardware	Chains, pliers	\$99.60
10/05/2019	331/950	Jurien Tyre & Auto	81,000km service	\$570.14
10/05/2019	331/950	Jurien Tyre & Auto	Replace tyres & wheel alignment	\$753.00
10/05/2019		Landgate	Land Enquiries April 2019	\$25.70
	331/950			920.70
10/05/2019	331/950 331/950	Landgate	Rural UV General Valuations 2018/19	
10/05/2019	331/950	Landgate	Rural UV General Valuations 2018/19 Gross Reptal Valuations 23/2-22/3/19	\$12,648.20
10/05/2019	331/950 331/950	Landgate	Gross Rental Valuations 23/2-22/3/19	\$12,648.20 \$1,372.12
10/05/2019 10/05/2019	331/950 331/950 331/950	Landgate Landgate	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19	\$12,648.20 \$1,372.12 \$39.00
10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950	Landgate Landgate Landmark Operations Limited	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron	\$12,648.20 \$1,372.12 \$39.00 \$608.66
10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landmark Operations Limited Landmark Operations Limited	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$177.21
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings Assorted reticulation fittings	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$177.21 \$171.64
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$177.21
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings Assorted reticulation fittings	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$177.21 \$171.64
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings Assorted reticulation fittings Reticulation fittings	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$608.67 \$177.21 \$171.64 \$5.52
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Leeman Plumbing and Excavation Local Government Prof. Australia WA	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings Assorted reticulation fittings Reticulation fittings Replace hot water system Executive Leadership program	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$177.21 \$177.21 \$171.64 \$5.52 \$2,296.53 \$2,200.00
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Leeman Plumbing and Excavation Local Government Prof. Australia WA Lowman Engineering	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings Assorted reticulation fittings Reticulation fittings Replace hot water system Executive Leadership program Supply of trailer parts & steel	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$177.21 \$177.21 \$171.64 \$5.52 \$2,296.53 \$2,200.00 \$1,380.00
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Leeman Plumbing and Excavation Local Government Prof. Australia WA Lowman Engineering Lowman Engineering	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings Assorted reticulation fittings Reticulation fittings Replace hot water system Executive Leadership program Supply of trailer parts & steel Supply 6 x rated shackles	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$177.21 \$177.21 \$171.64 \$5.52 \$2,296.53 \$2,200.00 \$1,380.00 \$36.00
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Leeman Plumbing and Excavation Local Government Prof. Australia WA Lowman Engineering Lowman Engineering Lowman Engineering	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings Assorted reticulation fittings Reticulation fittings Replace hot water system Executive Leadership program Supply of trailer parts & steel Supply 6 x rated shackles Supply & del 74 galvanized posts	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$177.21 \$177.64 \$5.52 \$2,296.53 \$2,200.00 \$1,380.00 \$36.00 \$2,930.00
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Leeman Plumbing and Excavation Local Government Prof. Australia WA Lowman Engineering Lowman Engineering Lowman Engineering Maia Environmental Consultancy	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings Assorted reticulation fittings Reticulation fittings Replace hot water system Executive Leadership program Supply of trailer parts & steel Supply 6 x rated shackles Supply & del 74 galvanized posts Clearing Permits for appeal	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$177.21 \$171.64 \$5.52 \$2,296.53 \$2,200.00 \$1,380.00 \$36.00 \$2,930.00 \$1,604.90
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10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950 331/950	Landgate Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Leeman Plumbing and Excavation Local Government Prof. Australia WA Lowman Engineering Lowman Engineering Lowman Engineering Maia Environmental Consultancy Midcoast Hydraulic Services Olympic Design & Drafting Porter Consulting Engineers RDI Transport	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings Assorted reticulation fittings Reticulation fittings Replace hot water system Executive Leadership program Supply of trailer parts & steel Supply 6 x rated shackles Supply & del 74 galvanized posts Clearing Permits for appeal Water cart hire for fire Provide renovation drawings Meagher drive design Freight for new bins/parts	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$177.21 \$177.21 \$171.64 \$5.52 \$2,296.53 \$2,296.53 \$2,200.00 \$1,380.00 \$36.00 \$2,930.00 \$1,604.90 \$704.00 \$2,200.00 \$6,545.00 \$108.90
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10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950	Landgate Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Leeman Plumbing and Excavation Local Government Prof. Australia WA Lowman Engineering Lowman Engineering Lowman Engineering Maia Environmental Consultancy Midcoast Hydraulic Services Olympic Design & Drafting Porter Consulting Engineers RDI Transport Redgum Reports Inc Russ - Hills Contracting Scavenger Fire & Safety Scavenger Fire & Safety	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings Assorted reticulation fittings Reticulation fittings Replace hot water system Executive Leadership program Supply of trailer parts & steel Supply & del 74 galvanized posts Clearing Permits for appeal Water cart hire for fire Provide renovation drawings Meagher drive design Freight for new bins/parts Advertising - Traineeship Freight Dand Depot 3/4/19 Service to various fire equipment Fire extinguishers & signage	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$177.21 \$177.21 \$171.64 \$5.52 \$2,296.53 \$2,296.53 \$2,200.00 \$1,380.00 \$36.00 \$2,930.00 \$1,604.90 \$704.00 \$2,200.00 \$6,545.00 \$108.90 \$109.90 \$108.90 \$108.90 \$109.
10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019 10/05/2019	331/950 331/950	Landgate Landgate Landgate Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Landmark Operations Limited Leeman Plumbing and Excavation Local Government Prof. Australia WA Lowman Engineering Lowman Engineering Lowman Engineering Maia Environmental Consultancy Midcoast Hydraulic Services Olympic Design & Drafting Porter Consulting Engineers RDI Transport Redgum Reports Inc Russ - Hills Contracting Scavenger Fire & Safety Scavenger Fire & Safety	Gross Rental Valuations 23/2-22/3/19 Mining Tenements 16/3-9/4/19 Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Dowa Tordon 75-D, Metsulfuron Reticulation fittings Assorted reticulation fittings Reticulation fittings Replace hot water system Executive Leadership program Supply of trailer parts & steel Supply 6 x rated shackles Supply & del 74 galvanized posts Clearing Permits for appeal Water cart hire for fire Provide renovation drawings Meagher drive design Freight for new bins/parts Advertising - Traineeship Freight Dand Depot 3/4/19 Service to various fire equipment	\$12,648.20 \$1,372.12 \$39.00 \$608.66 \$608.67 \$608.67 \$177.21 \$177.21 \$177.24 \$177.24 \$177.25 \$2,296.53 \$2,296.53 \$2,200.00 \$1,380.00 \$36.00 \$2,930.00 \$1,604.90 \$704.00 \$2,200.00 \$1,604.90 \$1,604.90 \$1,604.90 \$704.00 \$2,200.00 \$1,6545.00 \$108.90 \$108.90 \$108.90 \$86.00 \$397.57 \$16.50 \$82.50

10/05/2010	221/050	Ct. John Ambulance Australia	First aid kits	¢E 40.00
10/05/2019	331/950	St John Ambulance Australia	First aid kits	\$540.00
10/05/2019	331/950	Taylor Made Art	Art Work - Jurien Bay Cemetery Drawings	\$200.00
10/05/2019	331/950	The Honda Shop	Repairs to motor bike	\$642.86
10/05/2019	331/950	Turquoise Coast Plumbing Gas	Sewer pump station repairs	\$835.28
10/05/2019	331/950	Turquoise Coast Plumbing Gas	Repairs to leaking water fountain	\$2,308.73
10/05/2019	331/950	Turquoise Safaris	BookEasy 7670300	\$198.00
10/05/2019	331/950	Turquoise Safaris	BookEasy Commission 6/5/19	-\$24.75
10/05/2019	331/950	Tutt Bryant Equipment	Throttle Control Switch	\$425.83
10/05/2019	331/950	VacLift	Super scrubber, viton seat & seal	\$1,337.16
10/05/2019	331/950	WA Hino Sales & Service	Lube kits, air filter kits	\$434.29
10/05/2019	331/950	WA Hino Sales & Service	Lube kits, air filter kits	\$434.29
10/05/2019	331/950	Westrac Equipment	Engine oil pressure sensor	\$251.67
10/05/2019	331/950	Woodlands Distributors & Agencies	Waste bag dispenser	\$283.80
10/05/2019	331/950	WSP Australia Pty Ltd	Valuation 2018 MRWA in RAMM	\$1,391.50
10/05/2019	331/950			\$194,876.60
16/05/2019	332	Cancelled	Cancelled	\$0.00
16/05/2019	332		Cancelled	\$0.00
16/05/2019	333	Cancelled	Cancelled	\$0.00
			Cancelleu	
16/05/2019	333	Canaallad	Canadian	\$0.00
16/05/2019	334	Cancelled	Cancelled	\$0.00
16/05/2019	334		D "	\$0.00
16/05/2019	335	Payroll	Payroll	\$99,191.93
16/05/2019	335			\$99,191.93
16/05/2019	336/951	89 Enterprises	50% deposit - Roller Shutters	\$12,353.00
16/05/2019	336/951	AV Truck Services Pty Ltd	Sliding shoes R/H window	\$72.82
16/05/2019	336/951	AV Truck Services Pty Ltd	Side light indicators	\$48.95
16/05/2019	336/951	Cervantes Country Club Inc.	Hire Meeting room - Grants W/Shop	\$100.00
16/05/2019	336/951	Cervantes Hardware and Marine	CT18 superwash	\$110.00
16/05/2019	336/951	Cervantes Hardware and Marine	Retic pump & associated retic parts	\$506.40
16/05/2019	336/951	Cervantes Hardware and Marine	Club hammer-junction riser-disconnector trap	\$57.20
16/05/2019	336/951	Cervantes Primary School	Youth leadership donation	\$200.00
16/05/2019	336/951	Covs Parts Pty Ltd	Driving light harness	\$57.98
16/05/2019	336/951	Dandaragan Mechanical Services	Twin core cable	\$27.95
16/05/2019	336/951		Remove & replace floor	\$1,540.00
16/05/2019	336/951		Galv tube lengths	\$58.50
16/05/2019	336/951		Black flat bar	\$67.85
16/05/2019	336/951		Repairs & manufacture new A frame	\$2,820.21
16/05/2019	336/951	Dandaragan Sheep Handling Systems		\$505.60
16/05/2019	336/951	Dandaragan Sheep Handling Systems		\$1,811.25
16/05/2019	336/951		Repairs to water tank	\$287.40
16/05/2019	336/951	David Gray & Co Pty Ltd	Dark Green Bins-lids-hinges	\$1,889.80
16/05/2019	336/951	Harvey Norman	Garmin Drive 61LM 6 GPS	\$198.00
16/05/2019	336/951	JCB Construction Equipment Aust	Fuel-oil-air-transmission filters-fan belt	\$681.66
16/05/2019	336/951	JCB Construction Equipment Aust	Fuel filter	\$78.85
16/05/2019	336/951	Jurien Bayview Realty	Staff Housing	\$800.00
16/05/2019	336/951	Jurien Concrete Services	Screened concrete sand	\$40.00
16/05/2019	336/951	Jurien Hardware - Thrifty Link	9kg gas refills	\$99.75
16/05/2019	336/951	Jurien Hardware - Thrifty Link	9kg gas refills	\$66.50
16/05/2019	336/951	Jurien Hardware - Thrifty Link	9kg gas refills	\$66.50
16/05/2019	336/951	Jurien Hardware - Thrifty Link	Reticulation parts	\$36.20
16/05/2019	336/951	Jurien Home Timber & Hardware	Reticulation parts	\$45.95
16/05/2019	336/951	Jurien Home Timber & Hardware	Sikaflex sealant	\$55.50
16/05/2019	336/951	Jurien Home Timber & Hardware	Ratchet tie down	\$39.50
16/05/2019	000,001	Jurien Home Timber & Hardware	Actizyme pellets	\$48.25
16/05/2019	336/951			\$52.00
10/00/2013	336/951 336/951		Toilet rolls	
16/05/2010	336/951	Jurien Home Timber & Hardware	Toilet rolls Gloves-felt roll-silicone spray	
16/05/2019	336/951 336/951	Jurien Home Timber & Hardware Jurien Home Timber & Hardware	Gloves-felt roll-silicone spray	\$54.30
16/05/2019	336/951 336/951 336/951	Jurien Home Timber & Hardware Jurien Home Timber & Hardware Jurien Home Timber & Hardware	Gloves-felt roll-silicone spray Painting equipment	\$54.30 \$85.45
16/05/2019 16/05/2019	336/951 336/951 336/951 336/951	Jurien Home Timber & Hardware Jurien Home Timber & Hardware Jurien Home Timber & Hardware Jurien Home Timber & Hardware	Gloves-felt roll-silicone spray Painting equipment Screws-No More Gaps-spring toggle	\$54.30 \$85.45 \$53.65
16/05/2019 16/05/2019 16/05/2019	336/951 336/951 336/951 336/951 336/951	Jurien Home Timber & Hardware Jurien Home Timber & Hardware Jurien Home Timber & Hardware Jurien Home Timber & Hardware Jurien Home Timber & Hardware	Gloves-felt roll-silicone spray Painting equipment Screws-No More Gaps-spring toggle Kettle electric	\$54.30 \$85.45 \$53.65 \$49.50
16/05/2019 16/05/2019 16/05/2019 16/05/2019	336/951 336/951 336/951 336/951 336/951 336/951	Jurien Home Timber & Hardware Jurien Home Timber & Hardware	Gloves-felt roll-silicone spray Painting equipment Screws-No More Gaps-spring toggle Kettle electric Onga bore pump	\$54.30 \$85.45 \$53.65 \$49.50 \$588.25
16/05/2019 16/05/2019 16/05/2019 16/05/2019 16/05/2019	336/951 336/951 336/951 336/951 336/951 336/951 336/951	Jurien Home Timber & Hardware Jurien Home Timber & Hardware Landmark Operations Limited	Gloves-felt roll-silicone spray Painting equipment Screws-No More Gaps-spring toggle Kettle electric Onga bore pump Poly hopper spreader 345L	\$54.30 \$85.45 \$53.65 \$49.50 \$588.25 \$1,259.30
16/05/2019 16/05/2019 16/05/2019 16/05/2019 16/05/2019 16/05/2019	336/951 336/951 336/951 336/951 336/951 336/951 336/951 336/951	Jurien Home Timber & Hardware Jurien Home Timber & Hardware Landmark Operations Limited Mylita Levings	Gloves-felt roll-silicone spray Painting equipment Screws-No More Gaps-spring toggle Kettle electric Onga bore pump Poly hopper spreader 345L Refund Rates Concession	\$54.30 \$85.45 \$53.65 \$49.50 \$588.25 \$1,259.30 \$137.02
16/05/2019 16/05/2019 16/05/2019 16/05/2019 16/05/2019	336/951 336/951 336/951 336/951 336/951 336/951 336/951	Jurien Home Timber & Hardware Jurien Home Timber & Hardware Landmark Operations Limited	Gloves-felt roll-silicone spray Painting equipment Screws-No More Gaps-spring toggle Kettle electric Onga bore pump Poly hopper spreader 345L	\$54.30 \$85.45 \$53.65 \$49.50 \$588.25 \$1,259.30

16/05/2019	336/951	Ray White Jurien Bay	Staff Housing	\$1,430.00
16/05/2019	336/951	Rynat Industries Australia Pty Ltd	Supply doors	\$1,716.00
16/05/2019	336/951	Shadbolt Electrical	Investigate fault	\$102.30
16/05/2019	336/951	Telstra	Whispir SMS usage April 2019	\$159.50
16/05/2019	336/951	Thi Tu Nguyet Nguyen	Refund overpaid rates	\$22.65
16/05/2019	336/951	Western Lockservice	Lockwood padlocks	\$395.00
16/05/2019	336/951			\$31,588.79
24/05/2019	337/952	AMPAC Debt Recovery (WA) Pty Ltd	Legal Expenses - 6-10/5/19	\$236.50
24/05/2019	337/952	AMPAC Debt Recovery (WA) Pty Ltd	Legal Expenses - 13-17/5/19	\$253.00
24/05/2019	337/952	Avon Waste	Skip Bin - Caltex 1/05/19	\$147.78
24/05/2019	337/952	Avon Waste	Rubbish - Green Bins 27/04-10/15/19	\$5,253.80
24/05/2019	337/952	Avon Waste	Recycling 27/04-10/15/19	\$3,904.20
24/05/2019	337/952	Avon Waste	Street Bins1 /04-12/04/19	\$303.02
24/05/2019	337/952	Avon Waste	Additional - Friday Collection 3 & 10/05/19	\$164.59
24/05/2019	337/952	Avon Waste	Additional Street Bins 27&30/4, 1/5&7/5/19	\$144.97
24/05/2019	337/952	Avon Waste	Saturday Street bin call out 27/04/19	\$280.00
24/05/2019	337/952	Avon Waste	Jetty Bins 27/04-10/15/19	\$28.36
24/05/2019	337/952	Avon Waste	Fish Cleaning Bins 27/04-10/15/19	\$314.40
24/05/2019	337/952	Avon Waste	F/Lift Bins - Sandy Cape 27/04-10/15/19	\$1,237.86
24/05/2019	337/952	Avon Waste	F/Lift Bins - Badgy Refuse 27/04-10/15/19	\$622.26
24/05/2019	337/952	Avon Waste	F/Lift Bins - Cerv Transfer Stn 30/4 & 3/5/19	\$786.04
24/05/2019	337/952	Avon Waste	Rec Process Charge 30/4 & 7/05/19	\$565.92
24/05/2019	337/952	Avon Waste	F/Lift Bins - JB Overflow Camping 03/05/19	\$133.00
24/05/2019	337/952	Avon Waste	Skip Bin - JB Overflow Camping 03/05/19	\$133.00
24/05/2019	337/952	Avon Waste	Skip Bin - Cerv Overflow Camping 03/03/19	\$147.78
24/05/2019	337/952	Badgingarra Community Assn	Badgy Mntnce Contract - BCC - Apr19	\$654.29
24/05/2019	337/952	Badgingarra Community Assn	Badgy Mnthce Contract - BCC - April	\$463.63
24/05/2019	337/952	Badgingarra Community Assn	Badgy Mnthce Contract - ablations - Aprile Badgy Mnthce Contract - BCC surround- Aprile	\$1,597.52
24/05/2019	337/952	Badgingarra Community Assn	Badgy Mnthce Contract - Dece surround- Aprile Badgy Mnthce Contract - Cemetery - Aprile	\$342.33
24/05/2019	337/952	Badgingarra Community Assn	Badgy Mnthce Contract - Centerry - April 9 Badgy Mnthce Contract - Info Bay- April 9	\$342.33
24/05/2019	337/952	BookEasy Pty Ltd	BookEasy Fee April 2019	\$330.00
24/05/2019	337/952	Cameron Rosenthal	Reimbursement	\$109.25
24/05/2019	337/952	Central Regional TAFE	Regulatory Officer Compliance Skills	\$329.20
24/05/2019	337/952	Central Regional TAFE	Regulatory Officer Compliance Skills	\$329.20
24/05/2019	337/952	Cervantes Historical Society Inc	Tronox 2018/19 Grant	\$784.00
24/05/2019	337/952	CONNECT Call Centre Services	After Hours calls April 2019	\$78.66
24/05/2019	337/952	Consulting Great Southern	Consultant Strategic Community Plan	\$2,805.00
24/05/2019	337/952	Consulting Great Southern	Consultant Strategic Community Plan	\$3,080.00
24/05/2019	337/952	Council First	STP transactions Dec18-Apr19	\$96.14
24/05/2019	337/952	Council First	Travel expense site visit 2/4/19	\$1,760.00
24/05/2019	337/952	Council First	Jet Rep Software Maint 22/5/19-21/5/20	\$1,449.80
	337/952	Dandaragan CRC	Pioneer Pk Cleaning - April 19	\$1,449.80
24/05/2019 24/05/2019	337/952	Dandaragan CRC	Dandy Depot Cleaning - April 19	\$300.21
24/05/2019	337/952	Department of Transport	J Bay fish clean stn usage 28/2-30/4/19	
24/05/2019	337/952	Dept of Water & Environmental Reg	Licence Fee - Cervantes Waste Management F	\$316.07 \$324.81
24/05/2019	337/952	J BAY CONCRETING	Concrete strip footings Carmella St Depot	
24/05/2019	337/952	JO ASHWORTH PHOTOGRAPHY	Framed Council Portraits	\$3,470.50 \$650.00
24/05/2019 24/05/2019	337/952	JO ASHWORTH PHOTOGRAPHY JO ASHWORTH PHOTOGRAPHY	Councillor & Executive Portraits 2018	\$650.00 \$1,916.00
24/05/2019	337/952	Jolin Consulting	Recruitment profiling	\$1,916.00 \$520.00
24/05/2019	337/952	Jurien Bay CRC	Craytales Shire Matters Issue 343	\$520.00 \$753.75
24/05/2019	337/952	Jurien Hardware - Thrifty Link	9kg gas refills	\$753.75 \$66.50
24/05/2019	337/952	Jurien Hardware - Thrifty Link	Cleaning products	\$00.50 \$41.36
			9kg gas refill	\$41.36 \$33.25
24/05/2019	337/952	Jurien Hardware - Thrifty Link		\$33.25 \$85.40
24/05/2019	337/952	Jurien Home Timber & Hardware	Bracket, pvc cement, copper saddles, tee Toilet rolls	
24/05/2019	337/952	Jurien Home Timber & Hardware	Toilet rolls	\$104.00 \$52.00
24/05/2019 24/05/2019	337/952	Jurien Home Timber & Hardware	Toilet rolls	\$52.00 \$52.00
Z4/03/2019	337/952 337/952	Jurien Home Timber & Hardware		\$52.00 \$200.50
	<u></u>	Jurien Home Timber & Hardware	Toilet rolls, actizyme pellets Investigate draining solutions	\$200.50 \$100.00
24/05/2019			novesuoale orainino solutions	\$100.00
24/05/2019 24/05/2019	337/952	Jurien Trenching & Excavations		<u> </u>
24/05/2019 24/05/2019 24/05/2019	337/952 337/952	Lowman Engineering	Bearings & Seals for slasher	\$235.00 \$220.00
24/05/2019 24/05/2019 24/05/2019 24/05/2019	337/952 337/952 337/952	Lowman Engineering Lowman Engineering	Bearings & Seals for slasher Rim, tyre and bearings for trailer	\$330.00
24/05/2019 24/05/2019 24/05/2019 24/05/2019 24/05/2019	337/952 337/952 337/952 337/952	Lowman Engineering Lowman Engineering Mid Coast Contracting	Bearings & Seals for slasher Rim, tyre and bearings for trailer Replace light fittings & switches	\$330.00 \$1,384.27
24/05/2019 24/05/2019 24/05/2019 24/05/2019	337/952 337/952 337/952	Lowman Engineering Lowman Engineering	Bearings & Seals for slasher Rim, tyre and bearings for trailer	\$330.00

24/05/2019	337/952	RBC Rural	Meterplan charge May 2019	\$1,018.83
24/05/2019	337/952	Shadbolt Electrical	Light Review Cerv CC	\$90.94
24/05/2019	337/952	Shadbolt Electrical	Light Review Dandy CC	\$181.87
24/05/2019	337/952	Shadbolt Electrical	Light Review Dandy CRC	\$45.47
24/05/2019	337/952	Shadbolt Electrical	Light Review Jurien Bay Admin	\$90.93
24/05/2019	337/952	Shadbolt Electrical	Light Review Jurien Bay CC	\$90.93
24/05/2019	337/952	Shadbolt Electrical	Light Review Jurien Bay Com Cent	\$90.93
24/05/2019	337/952	Shadbolt Electrical	Light Review Jurien Bay FRC	\$90.93
24/05/2019	337/952	Shadbolt Electrical	Light Review Jurien Bay Hall	\$45.47
24/05/2019		Shadbolt Electrical	Light Review Wellness Centre	
	337/952		, and the second s	\$90.93
24/05/2019	337/952	St John Ambulance Australia	Ambulance attend Spray the Grey Festival	\$330.00
24/05/2019	337/952	Technology One Ltd	Intramaps sub plan + support 1/419-31/3/20	\$10,484.10
24/05/2019	337/952	The Last Drop Plumbing Co	Clear blocked urinal drain	\$613.80
24/05/2019	337/952	The Last Drop Plumbing Co	Clear blocked urinal drain	\$19.00
24/05/2019	337/952	The Last Drop Plumbing Co	Repairs to Cook st Toilet Block	\$346.50
24/05/2019	337/952	The Last Drop Plumbing Co	Repairs to Cook st Toilet Block	\$19.50
24/05/2019	337/952	Toll Transport Pty Ltd	Freight Dandy Depot	\$23.44
24/05/2019	337/952	Toll Transport Pty Ltd	Freight Jurien Depot	\$11.94
24/05/2019	337/952	Turquoise Safaris	BookEasy Booking 7701051	\$198.00
24/05/2019	337/952	Turquoise Safaris	BookEasy Commission 20/5/19	-\$24.75
24/05/2019	337/952	Vanguard Press	Visitor Guide Distribution	\$565.73
24/05/2019	337/952	WA Naturally Publications	Visitor Centre Merchandise	\$100.08
24/05/2019	337/952	Wayne Gibson (Cr)	Members Travel May 2019	\$702.00
	337/952	WALGA	Tender of Cleaning g& Maint Services	
24/05/2019	337/952	WALGA Winc Australia Pty Limited		\$4,247.10
24/05/2019			Stationery part order May 2019 Coffee beans	\$983.15
24/05/2019	337/952	Winc Australia Pty Limited		\$213.80
24/05/2019	337/952	Winc Australia Pty Limited	Stationery part order May 2019	\$58.41
24/05/2019	337/952			\$62,644.93
30/05/2019	338	Payroll	Payroll	\$100,849.42
30/05/2019	338			\$100,849.42
30/05/2019	339/953	Abco Products	Bin liners	\$199.43
30/05/2019	339/953	AN & A Whybrow	Hire of Cat D9N Dozer rip, push stockpile	\$10,362.00
30/05/2019 30/05/2019	339/953	AN & A Whybrow	Hire Cat D9N Dozer rehab gravel pit	\$10,362.00 \$3,718.00
30/05/2019 30/05/2019	339/953 339/953	AN & A Whybrow Australia Day Wa	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020	\$3,718.00 \$594.00
30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953	AN & A Whybrow	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020 Broadcasting Licenses to 17/10/21	\$3,718.00
30/05/2019 30/05/2019	339/953 339/953	AN & A Whybrow Australia Day Wa	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020	\$3,718.00 \$594.00
30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020 Broadcasting Licenses to 17/10/21	\$3,718.00 \$594.00 \$3,091.00
30/05/2019 30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media Autopro Moora	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020 Broadcasting Licenses to 17/10/21 LED light bar & wiring harness kit	\$3,718.00 \$594.00 \$3,091.00 \$233.98
30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953 339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media Autopro Moora AV Truck Services Pty Ltd AV Truck Services Pty Ltd	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020 Broadcasting Licenses to 17/10/21 LED light bar & wiring harness kit Elec wind lift RH	\$3,718.00 \$594.00 \$3,091.00 \$233.98 \$220.72
30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953 339/953 339/953 339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media Autopro Moora AV Truck Services Pty Ltd AV Truck Services Pty Ltd Bitutek Pty Ltd	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020 Broadcasting Licenses to 17/10/21 LED light bar & wiring harness kit Elec wind lift RH Front light indicators RH Supply CRS Emulsion	\$3,718.00 \$594.00 \$3,091.00 \$233.98 \$220.72 \$147.33 \$880.00
30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media Autopro Moora AV Truck Services Pty Ltd AV Truck Services Pty Ltd Bitutek Pty Ltd Brent Bailey	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020 Broadcasting Licenses to 17/10/21 LED light bar & wiring harness kit Elec wind lift RH Front light indicators RH Supply CRS Emulsion Professional Development Subsidy	\$3,718.00 \$594.00 \$3,091.00 \$233.98 \$220.72 \$147.33 \$880.00 \$2,700.00
30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media Autopro Moora AV Truck Services Pty Ltd AV Truck Services Pty Ltd Bitutek Pty Ltd Brent Bailey Cervantes Hardware and Marine	Hire Cat D9N Dozer rehab gravel pitGold Membership 2019-2020Broadcasting Licenses to 17/10/21LED light bar & wiring harness kitElec wind lift RHFront light indicators RHSupply CRS EmulsionProfessional Development SubsidyDiamond blades & s/s self tappers	\$3,718.00 \$594.00 \$3,091.00 \$233.98 \$220.72 \$147.33 \$880.00 \$2,700.00 \$46.53
30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media Autopro Moora AV Truck Services Pty Ltd AV Truck Services Pty Ltd Bitutek Pty Ltd Brent Bailey Cervantes Hardware and Marine Council First	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020 Broadcasting Licenses to 17/10/21 LED light bar & wiring harness kit Elec wind lift RH Front light indicators RH Supply CRS Emulsion Professional Development Subsidy Diamond blades & s/s self tappers User licenses June 2019 WALGA Panel	\$3,718.00 \$594.00 \$3,091.00 \$233.98 \$220.72 \$147.33 \$880.00 \$2,700.00 \$46.53 \$4,833.40
30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media Autopro Moora AV Truck Services Pty Ltd AV Truck Services Pty Ltd Bitutek Pty Ltd Brent Bailey Cervantes Hardware and Marine Council First Covs Parts Pty Ltd	Hire Cat D9N Dozer rehab gravel pitGold Membership 2019-2020Broadcasting Licenses to 17/10/21LED light bar & wiring harness kitElec wind lift RHFront light indicators RHSupply CRS EmulsionProfessional Development SubsidyDiamond blades & s/s self tappersUser licenses June 2019 WALGA PanelLoctite-grinding discs-cut off wheels-7 pin sm	\$3,718.00 \$594.00 \$3,091.00 \$233.98 \$220.72 \$147.33 \$880.00 \$2,700.00 \$46.53 \$4,833.40 \$1,189.66
30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media Autopro Moora AV Truck Services Pty Ltd AV Truck Services Pty Ltd Bitutek Pty Ltd Brent Bailey Cervantes Hardware and Marine Council First Covs Parts Pty Ltd Covs Parts Pty Ltd	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020 Broadcasting Licenses to 17/10/21 LED light bar & wiring harness kit Elec wind lift RH Front light indicators RH Supply CRS Emulsion Professional Development Subsidy Diamond blades & s/s self tappers User licenses June 2019 WALGA Panel Loctite-grinding discs-cut off wheels-7 pin sm Grease-7 pin sm-nipples-linch pins	\$3,718.00 \$594.00 \$3,091.00 \$233.98 \$220.72 \$147.33 \$880.00 \$2,700.00 \$46.53 \$4,833.40 \$1,189.66 \$27.94
30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media Autopro Moora AV Truck Services Pty Ltd AV Truck Services Pty Ltd Bitutek Pty Ltd Brent Bailey Cervantes Hardware and Marine Council First Covs Parts Pty Ltd Covs Parts Pty Ltd CWA Jurien	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020 Broadcasting Licenses to 17/10/21 LED light bar & wiring harness kit Elec wind lift RH Front light indicators RH Supply CRS Emulsion Professional Development Subsidy Diamond blades & s/s self tappers User licenses June 2019 WALGA Panel Loctite-grinding discs-cut off wheels-7 pin sm Grease-7 pin sm-nipples-linch pins Anzac wreaths	\$3,718.00 \$594.00 \$3,091.00 \$233.98 \$220.72 \$147.33 \$880.00 \$2,700.00 \$46.53 \$4,833.40 \$1,189.66 \$27.94 \$165.00
30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media Autopro Moora AV Truck Services Pty Ltd AV Truck Services Pty Ltd Bitutek Pty Ltd Brent Bailey Cervantes Hardware and Marine Council First Covs Parts Pty Ltd Covs Parts Pty Ltd CWA Jurien D Greenwood	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020 Broadcasting Licenses to 17/10/21 LED light bar & wiring harness kit Elec wind lift RH Front light indicators RH Supply CRS Emulsion Professional Development Subsidy Diamond blades & s/s self tappers User licenses June 2019 WALGA Panel Loctite-grinding discs-cut off wheels-7 pin sm Grease-7 pin sm-nipples-linch pins Anzac wreaths Waste Maint Cont May 19 - Badgy Refuse	\$3,718.00 \$594.00 \$3,091.00 \$233.98 \$220.72 \$147.33 \$880.00 \$2,700.00 \$46.53 \$4,833.40 \$1,189.66 \$27.94 \$165.00 \$1,280.00
30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019 30/05/2019	339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media Autopro Moora AV Truck Services Pty Ltd AV Truck Services Pty Ltd Bitutek Pty Ltd Brent Bailey Cervantes Hardware and Marine Council First Covs Parts Pty Ltd Covs Parts Pty Ltd CwA Jurien D Greenwood Dandaragan Mechanical Services	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020 Broadcasting Licenses to 17/10/21 LED light bar & wiring harness kit Elec wind lift RH Front light indicators RH Supply CRS Emulsion Professional Development Subsidy Diamond blades & s/s self tappers User licenses June 2019 WALGA Panel Loctite-grinding discs-cut off wheels-7 pin sm Grease-7 pin sm-nipples-linch pins Anzac wreaths Waste Maint Cont May 19 - Badgy Refuse Drive belt & V belt	\$3,718.00 \$594.00 \$3,091.00 \$233.98 \$220.72 \$147.33 \$880.00 \$2,700.00 \$46.53 \$4,833.40 \$1,189.66 \$27.94 \$165.00 \$1,280.00 \$77.70
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30/05/2019 30/05/2019	339/953 339/953	AN & A Whybrow Australia Day Wa Australian Communications & Media Autopro Moora AV Truck Services Pty Ltd AV Truck Services Pty Ltd Bitutek Pty Ltd Brent Bailey Cervantes Hardware and Marine Council First Covs Parts Pty Ltd Covs Parts Pty Ltd Covs Parts Pty Ltd CWA Jurien D Greenwood Dandaragan Mechanical Services DFES Dept of Water & Environmental Reg Derricks Auto-Ag & Hardware Plus Derricks Auto-Ag & Hardware Plus Jurien Bayview Realty Jurien Home Timber & Hardware Jurien Home Timber & Hardware	Hire Cat D9N Dozer rehab gravel pit Gold Membership 2019-2020 Broadcasting Licenses to 17/10/21 LED light bar & wiring harness kit Elec wind lift RH Front light indicators RH Supply CRS Emulsion Professional Development Subsidy Diamond blades & s/s self tappers User licenses June 2019 WALGA Panel Loctite-grinding discs-cut off wheels-7 pin sm Grease-7 pin sm-nipples-linch pins Anzac wreaths Waste Maint Cont May 19 - Badgy Refuse Drive belt & V belt 2018/19 ESL Quarter 4 Controlled Waste DEC tracking 1/5-10/5/19 Welding helmet, fuel hose Bypass pruner & line trimmer Nuts & bolts & microphones 8 Series shaft & yoke bypy Hose nozzle-foot valve-couplings-socket Staff Housing Coveralls & respirator Sikaflex sealant Sink button-bolts & nuts-PVC vent Light-Gap Fill-Rust Convert-Paint Brush Mudguard washers Tyres 185r14c	\$3,718.00 \$594.00 \$3,091.00 \$233.98 \$220.72 \$147.33 \$880.00 \$2,700.00 \$46.53 \$4,833.40 \$1,189.66 \$27.94 \$165.00 \$11,280.00 \$140.00 \$166.40 \$67.55 \$116.40 \$405.00 \$140.30 \$4405.00 \$140.30 \$800.00 \$45.00 \$240.00

30/05/2019	339/953	Mid Coast Contracting	Investigate & repairs meter box, 24v transforme	\$313.50
30/05/2019	339/953	Ray White Jurien Bay	Staff Housing	\$1,430.00
30/05/2019	339/953	Ricoh Finance	Copier lease 29/6-28-7-19	\$1,512.30
30/05/2019	339/953	Robert Walker	Maint contract May 19 - Cadiz St	\$524.00
30/05/2019	339/953	Robert Walker	Maint contract May 19 - Catalonia Reserve	\$517.08
30/05/2019	339/953	Robert Walker	Maint contract May 19 - Corunna Rd	\$517.08
30/05/2019	339/953	SPRAYMASTER SPRAY SHOP	On/Off valve-power lead-gauge Iso bar rear-elb	\$939.35
30/05/2019	339/953	Stoney Agri	Supply water	\$1,524.60
30/05/2019	339/953	Telstra-Plant Damages	Repairs by Auscavations to Telstra property	\$2,894.81
30/05/2019	339/953	The Honda Shop	Carburettor assy	\$216.90
30/05/2019	339/953	The Last Drop Plumbing Co	Annual test of backflow valves JCC	\$825.00
30/05/2019	339/953	Toll Transport Pty Ltd	Freight Dandy Depot	\$15.79
30/05/2019	339/953	Westrac Equipment	Filters	\$177.94
30/05/2019	339/953	Westrac Equipment	Filters	\$177.93
30/05/2019	339/953	Westrac Equipment	Belt, tubes, elbow	\$210.32
30/05/2019	339/953	Westrac Equipment	Belts, hose assy, elbows	\$632.16
30/05/2019	339/953			\$79,643.58
Grand Total				\$804,035.55

6.1 C-6SRF01 – Sport and Recreation Funding

Previous Policy Number – 6.6

PART A- Policy

Objective

The objective of this Policy is to set out how the Shire of Dandaragan (Shire) will provide assistance to sporting and recreational groups for funding:

- 1. capital infrastructure for sporting and recreational facilities; and
- 2. non-consumable sporting and recreational equipment.

Policy Statement

Council recognises and values the important part that excellent sporting and recreational facilities and equipment play in the community. It is committed to ensuring that adequate funding is provided to assist in the provision and maintenance of these facilities and the groups that utilise them.

In order to meet this objective, the Shire has established the following two funds through which annual grants will be made available:

- 1. Sporting and Recreational Capital Works Fund; and
- 2. Tronox Management and Shire of Dandaragan Sporting and Recreation Facilities Fund

PART B - Management Procedures

Detail

1. Sporting and Recreational Capital Works Fund

1.1 Funding and Purpose

The Shire will in its annual budget allocate 1% of total budgeted rates to assist sporting and recreational groups with the replacement, renewal and improvement of capital infrastructure.

1.2 Funding cycle

Applications to the program will be received and considered in accordance with the following timeframes:

Funding round advertised: April Funding round closes: Mid- May Applications considered by Council: June / July

Sporting and recreational groups are encouraged to discuss their projects with Shire staff as early as possible to facilitate the greatest chance of funding success.

1.3 Eligible Applications.

To be eligible for funding under this program applicants must have;

- Submitted a Community Sport Recreation Facilities Fund Application (CSRFF) to the Department of Local Government, Sport and Cultural Industries' or submitted an application to another funding source for the project.
- (ii) An own source contribution comprising a minimum of 1/6th of the total project cost in cash.
- (iii) In determining applications to this fund the Council will give priority to applications that;
 - have successfully sourced CSRFF funds or other source of funding;
 - can demonstrate that their organisation has a strong membership base and is financially sustainable;
 - can demonstrate strong demand for the proposed infrastructure; and
 can deliver projects without the organisation requiring loan funds.
- (iv) Applicants that have been unsuccessful in a CSRFF application, or other major funding process, remain eligible for funding under this program, however Council's total commitment will not exceed 50% of the approved project budget or the maximum annual funding allocation in a given year.
- (v) Requests must be for a total project cost of greater than \$40,000 (exc GST).

1.4 Funding of Projects

Where more than one request is received in any year, projects will be prioritised by Council. Council may allocate the full funding allocation or part thereof to the requests for funding received.

1.5 Unallocated Fund Monies.

Unless specifically determined by Council any unallocated funds from a given year will be transferred to the Sport and Recreation Reserve for reallocation in a subsequent year.

2. Tronox Management and Shire of Dandaragan Sporting and Recreation Facilities Fund

2.1 Funding and Purpose.

The Shire will, in its annual budget, allocate \$15,000 to be matched by Tronox, to fund the Tronox Management and Shire of Dandaragan Sporting and Recreation Facilities Fund.

The purpose of the program is to assist community based organisations to purchase non-consumable equipment and provide small grants to undertake projects.

2.2 Funding cycle.

Funding round advertised: April Funding round closes: End of May Staff review and assist applicants to ensure eligibility and completeness: June Applications considered by committee: July Applications considered by Council: August

2.3 Eligible Applications.

To be eligible for funding applicants must meet the Assessment Criteria as determined by the committee in accordance with this policy.

2.4 Assessment of Applications.

A committee comprising of two representatives from each of the Shire's communities, a representative from Tronox Management, the Shire President and a non-voting staff member shall be established on an annual basis to make recommendations to Council in relation to the funding of the applications.

In making its recommendation to Council the committee shall take into consideration the following items:

- (i) The membership base of the applicant's organisation.
- (ii) The demonstrated need for the equipment/project.
- (iii) The financial sustainability of the applicant's organisation.
- (iv) The extent of previous funding under this program to the applicant organisation over the past 5 years.

- (v) The extent to which the applicant has attempted to seek funding from alternative sources.
- (vi) All large applications (total grant request of \$5,000 or more) must provide written evidence that at least one application to another funding body has been made.
- 2.5 Determination of Applications

In determining the applications the Council will give consideration to;

- (i) The recommendations of the Committee.
- (ii) Whether or not applications are consistent with the strategic direction of the Shire.



Organisation Details

Organisation Legal Name *

Jurien Bay Community Men's Shed

Has your organisation ever been known by any other name? * No

Other Name(s)?

ABN

39984343661

Is your organisation registered for GST? *

Yes

Entity Type *

Incorporated Association

Organisation Contact Details

Phone *
(08) 96522848
Organisation Email *
rob.kdm@bigpond.com
Website / URL
Organisation Street Address
Address Line 1 *
Doust Street
Address Line 2
Suburb / Town *
JURIEN BAY
State *
Western Australia
Postcode *
6516
Organisation Postal Address
Address Line 1
PO Box 288
Address Line 2
Suburb / Town
JURIEN BAY
State
Western Australia
Postcode
6516

Legal Signatory Details

Title *		
Mr		
Full Legal Name *		
Bob Hendry		
Preferred Name		
Bob		
Position / Role *		
President		
Phone *		
********1997		
Mobile *		
*****5735		
Email *		
bobann.hendry@gmail.com		

Change of signatory confirmation

If changing the name of a legal signatory, please provide any supporting documentation 20181105 Minutes AGM.pdf

Communication and Social Media Preferences

What is your preferred method of receiving communication from Lotterywest? * Email

Do you agree to allow Lotterywest to use the email addresses to receive the latest Lotterywest news? * $\ensuremath{\mathsf{Yes}}$

Who is your contact person for communications?

ame
Robert Shanhun
osition
Secretarty
none
475516288
nail
ob.kdm@bigpond.com

Constituent Documents

Please upload a current copy of your organisation's constituent documents or rules so we can keep your application moving. * Existing Constituent Document

Bank & Financial Details

Account name *
Jurien Bay Community Mens Shed Inc
BSB Number *
***-000

Account Number * *****5179 Bank Name * Bendigo Bank

Please attach a copy of your latest Bank Statement

Note: attachment must be on your financial institution's letterhead and must display Account Name, BSB Number, & Account Number. *

Current bank statement 1.jpg Current bank statement 2.jpg Term Deposit 1 p1.jpg Term Deposit 1 p2.jpg Term Deposit 2 p1.jpg Term Deposit 2 p2.jpg

Financial Details

Please attach a copy of your latest Financial Report JBCMS Financial Statements 2017-18.pdf

Financial Report - From the Web (URL)

Mission, Purpose & Capacity

When was your organisation established? *

JBCMS commenced on 3 September 2012, in the function room of the Jurien Sport & Recreation Centre. The first Executive Committee was established and services commenced in a privately owned shed.

What is the main group your organisation is set up to support? *

All men. A specific group is men who are lonely, isolated, disconnected or withdrawn. These men are more likely to suffer mental or physical health issues and are at risk of self-harm or suicide.

Organisational Capacity

How many paid staff does your organisation have? *

None

How many volunteers does your organisation have? *

52

In total, please estimate how many people benefit from your organisation's services each year. *

2500

Does your organisation have members? *

Yes

How many members does your organisation have?

52

Grant Type

Select the area that best describes your grant application *

Community Spaces - Buildings and Fitout

Grant Request Details

Why do you need a Lotterywest grant? *

Jurien Bay Community Men's Shed (JBCMS) has operated successfully from a privately owned shed in Jurien Bay for the past 6 years. The owners of the shed have requested vacant possession by 30 June 2019 as they require it for their own use. (Copy of letter attached). An extension to this deadline could not be negotiated

therefore we are in the process of seeking an alternative short-term location from which to operate or to store assets, equipment, machinery tools and materials. JBCMS urgently requires a new shed from which to conduct its activities, which are primarily focused on engaging men from within and around Jurien Bay through social activities; community projects; wood and metal work projects; events; and other community based initiatives. The ultimate aim is to improve the mental and physical health of men, particularly those who are socially isolated, disadvantaged, lonely or depressed. This is achieved by engaging with them, getting them involved, providing a safe and welcoming environment and by giving them a sense of inclusion and self worth through social activities and community benefit projects.

Research and anecdotal evidence has shown that men are far less likely to discuss their health, mental or physical, with other people. They are less likely to see a Doctor about physical symptoms or to express concern about how they are feeling. As a result men die younger than women; more men die of cancer in Australia than women; and men are more likely to self harm or commit suicide. The Men's Shed hosts health professionals to conduct forums in regard to men's mental and physical health, as well as other presenters on matters of interest to men.

Jurien Bay has a significant and growing population of older men. This provides a ready source of Men's Shed members, with older men who are more likely to experience health issues, less likely to talk about their health and many of them are veterans of wars in Korea or Vietnam. Men of these generations grew up in a culture where men did not show "weakness" by reporting illness or discussing their mental well-being.

JBCMS has been a very successful community group over the past 6 years, with a membership approaching 50, including members who have various disabilities. The Men's Shed has become the go-to organisation for other groups that require assistance with a project, need a job done or just want some volunteers to help out. For example the Men's Shed has been called upon to act as course marshals for various events; to guard wet concrete paths for local contractors; to build props for school dances; to build post and rail fencing for camping areas; to build planter boxes for a community garden; to assist community members (particularly older ladies) around their homes or with equipment repairs; plus a myriad of other projects, JBCMS has built a snorkel trail of concrete reef balls and continues to add to it through the "Rest in Reef" project, where the ashes of deceased persons are set into concrete reef balls and then added to the artificial reef. The men have built mini beach house style change-rooms at the local beach as well as signage used on bike and walking trails. A copy of the JBCMS Business Plan is attached. If JBCMS is to continue to exist, to meet the needs of men within and around Jurien Bay, and to maintain it's contribution to the Jurien Bay community, it needs a building from which to operate. The preferred option, identified through a Feasibility Study (attached) is a custom designed and purpose built shed on a block of land leased from the Shire of Dandaragan. This will provide JBCMS with the required workshop space in which to house its inventory of tools, machinery and equipment. It will also provide space in which to do various projects. In addition It will provide the facilities for social engagement, interaction with members and guests. It will also provide the other amenities required to meet the needs of all users. Importantly it will provide security of tenure for the Men's shed for the foreseeable future.

Optional attachments here may include: community consultation, evaluation reports or survey results.

Please note: you only need to attach each document once throughout your application. JBCMS New Shed Feasibility Study.pdf

Featherby Request to vacate premises.jpg

What are you going to do with the Lotterywest grant? *

The Lotterywest grant will be used to construct a custom designed and purpose built men's shed in Jurien Bay. It will be constructed on a 2500m2 block of land that has been leased from the Shire of Dandaragan. The lease was approved by the Shire Council on 23 August 2018 and executed early 2019. Various options for a men's shed were identified and assessed through the Feasibility Study, with a new purpose built shed on a greenfield site being selected as the most viable and sustainable option.

The new shed construction project will be managed by the JBCMS, with supply and construction of the shed shell being carried out by a registered and appropriately licensed shed supplier/builder. Local contractors will be engaged to carryout site preparation earthworks; grano works (concreting); and plumbing and electrical works. Internal structure and fitout will be carried out by members of the Men's Shed, with assistance from tradesmen as required. Most of the tradesmen involved in these works have committed to carryout the work at no cost for their labour (in-kind works). A Project Management Plan is attached.

With a current deadline to vacate its existing premises of 30 June 2019, it is the intention of JBCMS to find interim accommodation. If this cannot be achieved temporary arrangements will be made to store assets, tools, equipment, machinery and materials. Arrangements will also be made to ensure the JBCMS continues to provide its services to men and to the Jurien Bay community.

Optional attachments here may include: program of activities, project plan or event management plan.

20190123 JBCMS New Shed Project Management Plan.pdf

What resources do you need for your idea to be successful? *

Land - The Shire of Dandaragan is providing the land (2500m2) through a 21 year lease with peppercorn rental.

Building - A 500sqm shed inclusive of: workshop spaces; storage spaces; multi-use space; kitchenette; admin/office spaces; toilets and ablutions; onsite effluent disposal; offgrid electrical power system; water storage; external parking and access; fencing and security system. The site is not connected to mains water, electrical power grid or sewerage.

The cost to construct a new shed to the required specifications is approximately \$380,000 (inc GST). This costing is for all costs, including lease preparation fees; site works; shed construction; concrete flooring; plumbing; electrical; internal structures; lighting; painting; fixtures etc. (Budget attached). The budgeted costs are based on a quote provided by Fairdinkum Sheds (Nu-Steel), with other costs quoted or estimated. (Quotes attached).

The budget provides a break-down of costs as well as an indication of cash contributions and in-kind contributions by JBCMS members, tradespeople, businesses and suppliers.

The request from Lotterywest is for \$243,000 (Inc GST)

Total JBCMS cash contribution is \$77,550 (inc GST) which includes a \$25,000 loan from the Shire of Dandaragan.

In-kind (works) contribution from JBCMS is \$15,875

In-kind contributions of labour, materials, products and services from others (contractors, tradesmen and suppliers) is around \$41,700

Optional attachments to support your response.

JBCMS New shed specifications.pdf

How will you know that the grant has made a difference? *

The most significant difference will be JBCMS having its own building in which to operate. We are required to relocate, but do not have anywhere to go. A new building with additional space will also improve the safety of members when using machinery and equipment, currently in very cramped conditions due to confined spaces.and limited layout options.

It is proposed to carryout a comprehensive evaluation of the construction project on completion to ensure the construction meets expectation and all work has been carried out to the required standards.

Broader evaluation processes will be carried out at 12, 24 and 36 month intervals following project completion. These will assess the achievement of objectives contained within the JBCMS Business Plan.

Measures of success will include:

How many additional men are engaged through the Men's Shed and who join as members.

An increase in usage (days/hours per week) of the new shed over the old shed.

An increase in the activities available to members.

The number of men's health presentations and programs (Physical and mental) conducted in the new shed.

The level of feedback and support received from the community in regard to community projects, initiatives, and other activities conducted by the Men's Shed. The successful implementation of an "Associate Membership program", involving a women's manual arts and crafts group, which has requested access to the new shed and the use of both wood and metal work tools, equipment and machinery.

Usage of the building by other community groups. Eg. The Jurien Bay Sub-Branch of the RSL.

Successful implementation of a mentoring program for local youths, including those considered to be disadvantaged, disabled, isolated or at risk.

Optional attachments here may include: evaluation plan, methodology for measuring the impact or change.

Golf Club Letter of Support.pdf Shane Love MLS Letter of Support.pdf Shire Letter of Support JBCMS.pdf Marine Rescue Letter of Support JBCMS.pdf Acacia Living Letter of Support.pdf Thankyou Card Chase's bike.jpg Craytales Article Serving Trays.jpg Marine Rescue Letter of Appreciation.jpg Canover Bushfire Brigade Email of Appreciation.jpg P & C Cert of Appreciation.jpg Golf Club Letter of Appreciation.jpg HBF Run For A Reason Donation.jpg Herbarium Group Letter of appreciation.jpg Sylvester Letter of Appreciation.jpg RSL Cert of Appreciation.jpg Herbarium Group Letter of Support.jpg RSL Letter of Support.jpg Beyond Blue Cert of Appreciation.jpg McLachlan Art Craft Group Letter.jpg JBCMS Project Evaluation and Impact Assessment.pdf

Lotterywest applications generally take three months to process. Let us know when you need a decision by: *

2019-07-26

Any additional comments regarding timelines.

JBCMS has received a deadline of 30 June 2019 by which to vacate our current premises. We had previously approached the property owners and indicated we will endeavour to meet that deadline, however it is not now possible. The owners have requested relocate by the deadline. We are now seeking alternative Industrial shed with suitable amenities and space in which to house our assets, tools, equipment, machinery, materials etc. If this cannot be found we will need to find somewhere to store everything pending a new location. If the grant application is successful we believe the project could be completed by November/December 2019.

If you manage more than one service, which service does this application relate to? $N\!/\!A$

Will this service(s) or activity be based at a different location than your organisation's main address?*

Yes

Street Address

Address Line 1

Lot 503

Address Line 2

Bashford Street

Suburb / Town

Jurien Bay

State

Western Australia

Postcode

6516

Postal Address

Address Line 1

P O Box 288

Address Line 2

Suburb / Town

ŝ

Jurien Bay	
state	
Western Australia	
vostcode	
6516	

Previous Application Discussions

Have you talked with a member of our team about this application. If so, who?

Yes, Kate Grosso

Applicant Contact Details

Full name * Robert Shanhun Position / Role * JBCMS - Secretary. New Shed Sub-Committee - Chairman Phone * 0475516288 Email * rob.kdm@bigpond.com

Budget

Please fill in the table below so we can see how your project will be funded. *

Summary Request from Lotterywest *

Amount \$ (excl. GST)

\$243,000

Summary

Your organisation's contribution *

Amount \$ (excl. GST)

\$77,550

Summary Other contributions *

Amount \$ (excl. GST)

\$0

Total

\$320,550

Is your Organisation contributing in kind support eg. labour, donated materials, equipment or time. If yes, please indicate the value in \$

\$57,618

Please list other contributors in the table below. Note, they may be contacted for further clarification, if needed.

If you have a detailed budget, please attach below.

JBCMS New Shed Budget.pdf JBCMS Financial Statements 2017-18.pdf JBCMS ABN & GST Registration.pdf

Referees

Referee One

Title
Mr
Name
Brent Bailey
Organisation
Shire of Dandaragan
Phone
(08) 96520800
Mobile
0429204538
Email
ceo@dandaragan.wa.gov.au

Chief Executive Officer		
Referee Two		
Title		
Mr		
Name		
Clinton Strugnell		
Organisation		
Jurien Bay Chamber of Commerce		
Phone		
(08) 96522030		
Mobile		
0437707753		
Email		
admin@jurienhome.com		
Position / Role		
President		

Delegated Authority

For the purposes of this application, does the legal signatory(s) give responsibility for signing the Conditions of Grant to someone else within your organisation? Click here for more information. * Yes

Delegate's Full Name Robert Shanhun Delegate's Position

Secretary

Please complete a Delegated Signing Authority Form and attach below.

Delegated Signing Authority (1).jpg Delegated Signing Authority (2).jpg

Supporting Documents

Annual Report - From my Computer (File) 20181105 Minutes AGM.pdf

Annual Report - From the Web (URL)

Quotes *

Ranbuild shed quote, Leon Murdoch.pdf Actionsheds Quote.pdf Fairdinkumsheds quote.pdf Jurien Concrete and Earthworks quote.pdf Jurien Concrete Services quote.pdf J&R Carter Kitchen quote.pdf Infinite Energy Quote.pdf Renewable Energy Quote.pdf Smart Security quote.pdf Atlas Paving RDI quote.pdf DTS Fencing quote.pdf Harvey Norman Quote.pdf Kitchen appliances GG quote.PDF Building Supplies WA quote.pdf JBS Quote.pdf Coerco quote water tank & Septics.pdf Links Survey Quote .pdf Direct Contracting quote.jpg Home HWare quote.pdf

Community Usage Policy

New Building Community Access Policy.pdf

Three Year Management and Operation Plan

20190123 JBCMS Business Plan 2018-2022.pdf MSWA Membership Certificate.jpg JBCMS 2018-19 Management Committee.pdf

Project Management Plan including Risk Management Plan

Approval from the land Owner/Manager

20190314 Minute extract August 2018.pdf Ministers Consent to Lease.jpg

Copy of land title or vesting orders

Vesting Order Recreation Reserve.pdf

Formal Valuation

And finally...

Please include any additional information to support your application.

The Jurien Bay Community Men's Shed has become an incredibly important part of the social and cultural fabric of Jurien Bay. This has been achieved as a result of the selfless and tireless volunteer work carried out by JBCMS members. There are numerous letters of support attached to this application. They are just the tip of the iceberg. Anyone needing a hand is given one. Usually many hands, as members are only too willing to help out. As a good example (just one of many) we have very recently relocated a family (mum and 2 daughters) from the rural outskirts of Jurien Bay to a house in the townsite, where we delivered all furniture and effects and helped to set up their new home. The lady has a terminal illness and requires constant treatment and one of the daughters has a mental illness. They could not afford to hire removalists and were not capable of doing the necessary work. We then cleaned the previous rental property and tidied the gardens ready for inspection. We do not require payment for such jobs. JBCMS is the only group in Jurien Bay that has the capacity or willingness to provide this and other types of voluntary community service. Having a shed from which to operate is integral to our continuation as a Men's Shed.

We have endeavored to find alternative sources of funding, however have been unsuccessful. We have however been offered a huge amount of in-kind support - products and services from local and external businesses and tradesmen. This in itself highlights our standing within the Jurien Bay community.

FEATHERBY FAMILY TRUST GPO BOX 2870 WEST PERTH WA 6872

MENS SHED JURIEN BAY JURIEN BAY WA

30th August 2018

To the Chairman and Members,

RE – 9 DOUST ST VACATE LETTER

After many years of providing our space for use at 9 Doust Street, Jurien Bay we wish to give The Mens Shed formal notice to vacate the premises by 30 June 2019.

We are aware that The Mens Shed have been making plans to move for some time now, and consider 30th June 2019 a fair and reasonable date to effect a move. Please keep me informed on plans and timeframes relating to moving arrangements.

Please confirm receipt of this letter.

Kind regards.

Rosie Featherby Trustee Featherby Family Trust

Bank Reconciliation

Jurien Bay Community Men's Shed INC ABN 39 984 3453 661

Report Period 1/10/17-30/09/18

Accounts in this report: General account. Term Deposits

My Records

Opening Bank Balance \$14,803.36

Total Bank Deposits	\$27,102.45	Subtotal	\$41,905.81
Total Bank Payments	\$28110.31	Records Balance	\$13795.50

Bank Statement

Bank Statement Closing Balance	alance \$13,795.50		
Deposits Not Shown	0.00	Subtotal	
Payments Not Shown	0.00	Bank Balance	\$13,795.50

Term Deposit Number 1 Term Deposit Number 2		Review date 18 th February 2018 Review date 27 th November 2018
Total Cash Assets @ 30/09/18	\$43,088.72	(\$33,153.24 @ 30/09/17)

Jurien Bay Community Men's Shed for the Financial Year 1st October 2017 to 30th September 2018

GENERAL LEDGER LISTING - EXPENDITURE

Advertis	sing, Promotion and Fundraising.	
276	Jurien Signs- Shirts	\$560.00
295	Liquor Licence Easterfest	\$111.00
306	JSRC Hall hire	\$700.00
309	Easterfest -Float	\$1000.00
311	Easterfest -Willagee Liquor	\$4530.22
317	Jurien Signs – Tee Shirts	\$170.00
332	Jurien Signs – Caps, Hats, Holders	\$722.50
Total		\$7793.72
Clubhou	se Supplies & Events	
278	IGA	\$23.93
281	Jurien Meats	\$50.00
284	IGA	\$55.76
285	Jurien Meats	\$243.00
289	Zone Meeting – Salads	\$280.00
292	Jurien Hotel – Xmas Function	\$2130.70
293	IGA	\$156.83
299	Jurien Meats	\$55.00
305	Drew de Meur	\$65.95
308	IGA	\$55.46
311	Lions Breakfasts	\$85.00
312	IGA	\$89.28
316	IGA	\$21.68
323	IGĄ	\$26.00
326	IGA	\$65.13
Total		\$3403.72

Jurien Bay Community Men's Shed for the Financial Year 1st October 2107 to the 30th September 2108

GENERAL LEDGER LISTING - INCOME

Grants and Donat	ions		
09/10/17	JBPA Inc	Tool Box	\$100.00
02/10/17	J CoC	Easterfest	\$250.00
Total			\$350.00
Sales			
01/12/17	Fish ID Cha	rts	\$40.00
29/12/18	Spit Hire		\$100.00
28/03/18	Canover VE		\$240.00
28/07/18	P Scharf Ha	rdware	\$520.00
10/08/18	Herbarium		\$350.00
28/08/18	J Clarke Cal		\$150.00
17/09/18	P Scharf Ti		\$100.00
19/018	J.B. Hotel S	Stools	\$720.00
Total			\$2220.00
Contracts			*
05/11/17	JBVMRG T	-	\$500.00
15/11/17	Direct Contr	-	\$500.00
13/12/17	Direct Contr	•	\$300.00
23/05/18	RSL Care R		\$820.19
27/06/18	Direct Contr	÷	\$800.00
20/07/18	GDR Phone		\$1500.00
23/07/18	Rest In Reef		\$1500.00
31/07/18	JSRC Screens		\$100.00
Total			\$6020.19
Fundraising			
08/03/18	DL Whortel	hock Stall payment	\$25.00
03/04/18	Easterfest	nook stan paymont	\$15,233.40
Total	Lustorrost		\$15,258.40
19441			\$10 , #00+70
Bank Interest			\$63.86
Total Income for 2	017 – 2018 fin	ancial Year	\$27102.45

	· · · ·	
Adminis		\$15 00
279	Jurien CRC – Membership	\$15.00
280	Post Office – Stationary	\$65.10
286	Featherby – Power	\$12.30
288	M.Sheppard – Stationary	\$31.58
296	Featherby – Power	\$101.20
300	Post Office Box	\$33.00
301	Cancelled	\$0.00
302	Cancelled	\$0.00
307	Featherby – Power	\$83.10
318	Featherby – Power	\$94.85
EFT	Gallacher – Insurance	\$628.93
320	JBIC – Membership	\$200.00
322	MSWA – Membership	\$66.00
324	DoT – Trailer Licence	\$89.60
327	Dot – Trailer Licence	\$66.65
328	SoD – Tip Fee	\$45.00
329	Featherby – Power	\$107.65
331	Jurien CRC – Printing	\$19.50
Total		\$1659.46
Donation	18	
304	Maureen Greenfield Fun Run	\$1000.00
319	Reef Repair	\$1000.00
Total		\$2000.00
Material	s & Hardware	
277	Thrifty Link	\$175.10
282	Thrifty Link	\$78.55
283	Home Hardware	\$580.30
290	Thrifty Link	\$16.50
291	Home Hardware	\$46.88
294	Thrifty Link	\$75.00
297	Thrifty Link	\$103.10
298	Home Hardware	\$146.25
303	Swan Aussie Sheds RSL Care	\$99.39
505		
310	3 Phase Plug	\$106.00
	3 Phase Plug D Nottle – Timber for Platters	\$106.00 \$330.00

ð

321 325 EFT 330	Home Hardware Home Hardware Hare & Forbes Home Hardware	\$41.25 Handware 555 \$36.95 Tooks H11 \$308.30 Materials 1230 \$34.65
Total		\$2198.87
Projects 276 287 17 January Total	Jurien Signs R in R Plaque Jurien Signs – 2 x R in R plaques 2018 Transfer to JBVMR	\$43.64 \$95.00 \$900.00 \$1038.64
30 May 20 Nett Transa	2017 Transfer to TD 152381828 18 Transfer to TD 155971260 action fees	\$5000.00 \$5000.00 \$15.90
Total		\$10,015.90

- ---

Total Expenditure for the 2017/18 Financial Year \$28,110.31

Mike Sheppard

Treasurer

TERM DEPOSIT CERTIFICATE

Bendigo Bank

Date lodged 15 FEB 19 Customer number 27945419 / 2501 Account number 152381828

JURIEN BAY COMMUNITY MENS SHED INC PO BOX 288 JURIEN BAY WA 6516

Dandaragan Coorow

me

Address

1

(On behalf of Bendigo Bank

11 SANDPIPER ST JURIEN BAY 08 96522590 Balance \$ 18,609.65 Term 5 MONTHS Interest rate 2.30 %PA Review date 15 JUL 19 Interest payment frequency ON REVIEW

The Bendigo Centre, Bendigo VIC 3550 Phone: **1300 BENDIGO** Bendigo and Adelaide Bank Limited ABN 11 068 049 178. AFSL No. 237879.

6516

BEN30IC014 (02/15)

(\$51002)

TERM DEPOSIT CERTIFICATE

JURIEN BAY COMMUNITY MENS SHED INC



Date lodged 27 APR 19 Customer number 27945419 / 2502 Account number 155971260

Name Address

PO BOX 288

JURIEN BAY

WA e

6516

RENDIGO B Dandaragan Coorov MANTY

MAIn.

On behalf of Bendigo Bank 11 SANDPIPER ST JURIEN BAY 08 96522590

6516

Balance \$ 20,744.17 Term 3 MONTHS Interest rate 2.00 %PA Review date 27 JUL 19 Interest payment frequency ON REVIEW

The Bendigo Centre, Bendigo VIC 3550 Phone: **1300 BENDIGO** Bendigo and Adelaide Bank Limited ABN 11 068 049 178. AFSL No. 237879.

BEN30IC014 (02/15)

(\$51002)



JURIEN BAY COMMUNITY MENS SHED INC PO BOX 288 JURIEN BAY WA 6516

community sector banking

Your details at a glance

BSB number		633-000
Account number	er, al any cases and	146825179
Customer numb	ber her fellen	27945419/1201
Account title	JURIEN BAY COMM	UNITY MENS SHED
		INC

Account summary

Statement period	1 Apr 2019 -	30 Apr 2019	
Statement number		78	
Opening balance on 1 Apr	2019	\$7,272.27	
Deposits & credits	(26)(AP) - AP	\$19,628.12	
Withdrawals & debits		\$5,011.83	
Closing Balance on 30 Ap	or 2019	\$21,888.56	

Any questions?

Call your friendly team at Community Sector Banking on **1300 CSBANK** (1300 272 265) or call **1300 BENDIGO** (1300 236 344).

CSB - Cash Management Trading Account

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for news, insight and information from

the not-for-profit banking specialists

Date	Transaction	Withdrawals	Deposits	Balance
Opening ba	lance			\$7,272.27
1 Apr 19	INTEREST		3.43	7,275.70
1 Apr 19	Monthly Transaction Summary			
	COLLECTION ITEMS (1 @ 0.70)	0.70		
	CHEQUE WITHDRAWALS (4 @ 0.70)	2.80		
	Total Transaction Fees	3.50		
	ACCOUNT REBATE		3.50	
	Total Rebates		3.50	
	Net Transaction Fees for March 19	0.00		7,275.70
1 Apr 19	EFT CREDIT TFR JURIEN MENS SHED 013-427 574089403	750.00		6,525.70
1 Apr 19	Interest Rate 0.550%PA			
10 Apr 19	CHEQUE 360	170.25		6,355.45
15 Apr 19	DIRECT CREDIT MarketStall Salmon CAROLINE SALMON 0890016931		30.00	6,385.45
15 Apr 19	DEPOSIT - CASH		550.00	6,935.45
15 Apr 19	CHEQUE 361	45.58	Report Frank	6,889.87
AND THE R. L. LOW COM.		45.58		

/31BH107 / E-7753 / S-13639 / F-27277 / 0027945419072142

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...continued overleaf >
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Account number	146825179
Statement period	01/04/2019 to 30/04/2019
Statement number	78 (page 2 of 2)

CSB - Cash Management Trading Account (continued)

Date	Transaction Statement Billion	Withdrawals	Deposits	Balance
18 Apr 19	CHEQUE (CASHED) 365 EASTER FAIR FLOAT	4,000.00		2,889.87
18 Apr 19	CHEQUE 364	46.00		2,843.87
23 Apr 19	DEPOSIT - CASH EASTER FEST		16,121.85	18,965.72
23 Apr 19	DEPOSIT - CASH EASTER FEST		-16,121.85	2,843.87
23 Apr 19	DEPOSIT - CASH EASTER FAIR CORRECT		16,217.85	19,061.72
29 Apr 19	TRANSFER BEER & WINE FESTIVAL		2,826.84	21,888.56
Transaction	1 totals / Closing balance	\$5,011.83	\$19,628.12	\$21,888.56

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

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Jurien Bay Community Men's Shed New Shed Construction

		Budget					F
Item	Cost ex		Cost inc	Cash inc	In-kind Ex		
l and - I asso site survivi costs	GST .	5	GST	GST	GST	Detail	
Land - Lease stread and least face	1,300 1,300	130	1,430	1,430		Links Surveying	As quoted Links Surveying
Clear site of all remnant waterston	7,250	225	2,475	2,475		Shire of Dandaragan	Estimate by shire
Site opthurste and suitant vegetation	202.07		2,000		2,000	Shire of Dandaragan	Plant and labour
	10,200	636	10,836	6,996	3,840	Direct Contracting	Sand, plant and labour as quoted
	4,140	414	4,554	4,554		Direct Contracting	Gravel, plant and labour as guoted as guoted
Car park surracting (crushergust)	4,000	200	4,200	2,200	2,000	Jurien concrete & earthworks	Crusher dust plant and labour as guoted
	4,500	200	4,700	2,200	2,500		Plant, and labour as guoted.
I renching for footings, plumbing & electrical	1,500		1,500		1,500	1,500 Jurien Trenching	Plant, equipment & labour - 15brs @ 100 per br
Plumbing pre-lay	600		600		600	Plumbers	12hrs @ 550 per hr
Electrical pre-wire	1,800		1,800	AND IN THE REPORT OF A DAMAGE AND A	1.800	Electricians	
Concrete pad - concrete, steel mesh, other	18,658	1,509	20,167	16.599	3.568	lurien concrete & earthworks	
Concrete pad - labour	7,800	500	8.300	5 500		linion concrete 0 contraction	
Concrete pump truck and boom	4.500		4 500	0000	2,000 A EQO	Juliel Concrete & earthworks	As quoted, plus JBCMS help - 4 men for 8 hrs - 32h
Shed shell - supply and erect	148 000	1 4 800			4,200		labour, plant and equipment - Verbal quote Derek
Stairs & ballustrading to mezanine floor	4 200	000'+T		008'70T		Fair Dinkum Sheds Quote	Cost as quoted
Internal doors. hardware and fitting	100	011	4,440	2,42U		JBCMS	Steel plus 2 men x 40 hrs - 80 hrs @\$25 per hr
Door iams & fitting			0 2 2 2 2 2	0//		JBCMS	3 x Hume solid core 2040 x 820 doors @ \$125; 2 x
Door hardware & fitting		30	538	413	125	JBCMS	5 x metal door jams @ \$75; 1 man x 5hrs @\$25.00
boor renowers or intuing	325	20	345	220	125	JBCMS	5 x door lever sets @40 1 man x 5hrs @625 nn ner
titical tial wall italiting	1,890	189	2,079	2,079		Materials	600lm 90 x 35 E5 blue structural nine 62 15 Jun
crect internal Walls	2,500		2,500		2,500	JBCMS	4 man v 25 brs - 100 brs @ \$25 box br
Flumoing - install pipework	1,000		1,000			Plumbers	
Liectrical - install wiring	3,000		3,000		3.000	Electricians	
Cherry picker (boom lift)	1,600	And on the second se	1,600			D Rellavilla	
clading internal walls - gyprock and blue board	2,749	275	3.024	3 074		Putid Sumbor mate	Lonrs @ >100 per hr (includes operator)
Fix and flush walls - labour	5,000	200	5,200	000 0			ubs quote
Clad internal ceilings - gyprock	1,350	135	1 485	4,200 1 APR	nnn'e	JULINIS & CONTRACTOR	Contractor 40hrs @ \$50 per hr; JBCMS 6 men x 20h
Fix and flush ceilings - labour	1 000	100				Naterials	135sqm 10mm gyprock @ \$10 per sqm
Plumbing fittings & fixtures	1 567	101	00T'T	001°T		Contractor	20hrs @ \$50 per hr
Electrical cabling; fittings & fixtures	7 573	2 T T C	000 0	000 C	340	Home Hardware quote	Shower rose \$50; Shower mixer \$95; Basin mixer \$6
Paint	1 030	101	2,050	2,830		Materials	Distribution board; Circuit breakers; RCD's; 3 core p
Painting	2000	CO 1	5 CCC C	1,153	1	Materials	30ltrs Undercoat \$200; 40 ltrs wall paint \$480; 20 L
Lighting - fixtures	000/0		3,000		3,000	JBCMS	6 men x 20hrs - 120hrs @ \$25.00 per hr
	24012	407 7	2,796	2,796		Materials	15 x 120watt LED high bay lights @ \$120: 24 x 9wat
Security - CTTV & alarm svetom	000'T	04 11	1,050	550	500	JBCMS	25 sqm @ \$20 per sqm
Install serurity system	2,500	250	2,750	2,750		Smart Security quote	Alarm system plus CCTV monitoring and recording
Plumbing fitout labour	500		500		500	JBCMS	2 men 10hrs ea @ 525
Flortrich fitnet Ishour	1,000		1,000		1,000	Plumbers	20hrs @ 550 per hour
Listeridal Itlout - Japour Sentic taulor 8 Jacob Jacob	1,500		1,500		1,500	Electricians	30hrs @ 550 per hour
	2,648	265	2,913	2,913		Materials	Coerco 4000ltr sentic tank and 2 v 11 2m location
Nitchen cupboards, pantry, benchtops	6,375	527	6,902	5,802	1,100	J R Carter quote	escuences approximate and 2 X 11.4M leach drait
Kitchen appliances (Ovens, cooktop, rangehood)	2,441	244	2,685	2,685		Harvey Norman guote	Firomeid Over: Coolton 8
Pavers 30m2 (verandah)	1,000		1,000		1,000	Urban Stone	Plan of the second of the seco
rreignt - pavers and other various items	1,000		1,000	and a second	1,000	1,000 RDI Transport & others	PDI Transmort - optimizion anti-
Install paving	800		800		800	JBCMS	
Landscaping & retic install	2,200		2,200	and the second se	1	R & J Creations	Materiale (coil) about multer (2000 - 100
Keticulation	450	45	495	495	· · · · · · · · · · · · · · · · · · ·	Materials	Retir controller mino and fitting 2 Men, pla
Water bore - sink, line and install pump	960		960		960	Drew's landscaning	Bore drill and labour 42 Users 0, 400
Bore pump	695	69	764	764	1	Materials	High LEADOUT 12 HOURS @ 580 per hr
Gen water tank	2,620	262	2,882	2.882		Materials	right Holwid/U-PC Submersible Pressure Pump
Gen water pump	650	65	715	715		Materiale	Coerco 22500 Itrs corrugated poly tank
Fencing - materials	5,907	493	6.400	5.420		980 DTC Outete	Uavey HP43-U31 U.35KW
Erect fencing and gates - 2001m	3,200		3.200		3 200 5		UIS products plus Part donation Cyclone products 6
Drinking Water tank	955		955		000		4 men x 32hrs - 128hrs @ \$25 per hr
Solar panels; Battery back-up; Inverter	62,727	6.273	69,000	69 000	******	oficial Control of Con	Coerco 3500 Itrs corrugated poly tank - donation
	\$ 349,027	29,141		\$ 320.550	57.618		Power System - Solar panels, Batteries, Inverter - as
						na mana amin' ny faritra na amin' ny faritra dia mandra na kaodim-paritra amin' amin' amin' amin' amin' amin' a	
IRCMS rasch & inkind contain with	Ex GST	GST	Total	Cash	Inkind	% of total cost	
Solves cash & Inking contribution Shire of Dandaragan Grant (nonding)	85,466	6,959	92,425	76,550	15,875	24,44%	
Others inkind contributions works &	20,000	2,000	22,000	22,000		5.82%	
Curers Internate Contributions - Works & materials	41,743		41,743		41,743	11.04%	

	00002	2000/4	22,000	22,000		л <u>8</u> 2%
Utners inking contributions - works & materials	41,743		41,743		41 742	11 0492
Lotterwest Grant Request (pending)	201,818	20.182	222,000	000 000	2	700E 01
Other cash contributions -				1441		38./U%
				~~~~	*#******	-
	\$ 349,027	\$ 29,141	349,027 \$ 29,141 \$ 378,168 \$ 320.550 \$ 57,618	320.550	\$ 57.61R	100.00%
						P/OO'DOT
Rudeet Nate: No CCT to att the start of the start					d ann de	
Curse invotes in doin in a stuributed to inkind works or donated plant, equipment, services, material, and successive	onated plant.	equipment	carriac mata	riale as area.		
	farmed an and the		הכי עובשה, והמות	liais ur prod	JCTS	

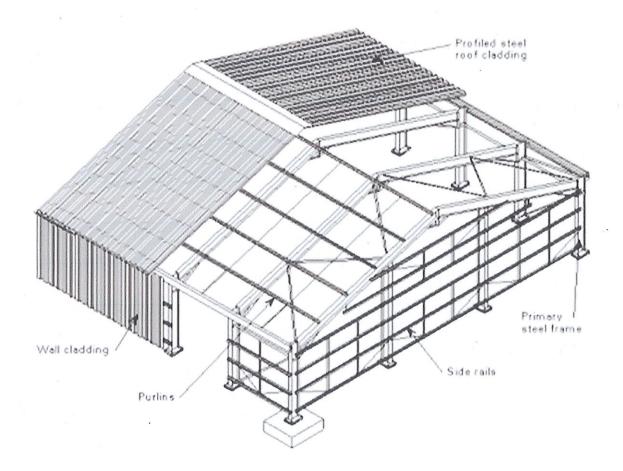




# JURIEN BAY COMMUNITY MENS' SHED

# **Feasibility Study**

# **Men's Shed Development Project**



# INDEX

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1.	Executive summary
2.	Background and purpose
3.	Organisational philosophy
4.	Project options analysis
5.	Justification of the proposed facility
6.	Building Concept Design
7.	Design and technical
8.	Capital costs
9.	Financials
10.	Staging Alternatives
11.	Sustainability
12.	Risk Assessment
13.	<b>Conclusion and Recommendation</b>

# 1. Executive summary

Jurien Bay Community Men's Shed (JBCMS) commenced on 3 September 2012, operating from a privately owned shed located on a light industry block adjacent to the Jurien Bay business district. With funding assistance and community support, tools, equipment and materials were acquired and projects commenced.

Community Men's Sheds are vital organisations playing important roles in the overall improvement of men's health and wellbeing, particularly in regard to engaging men about their physical and mental health, as well as targeting those that are otherwise socially isolated. JBCMS's operational philosophy ensures equity of access, fair treatment and a welcoming environment for all men regardless of their circumstances.

The future of JBCMS is currently uncertain as the owner of the shed they occupy requires vacant possession in the near future. JBCMS needs a new home.

This feasibility Study has assessed the need for a new home for JBCMS, considered a number of options for achieving it and assessed the feasibility of the preferred option. These options included relocating to another existing industrial shed and the construction of a new purpose built shed on a green-field site. A number of potential sites were identified and assessed for their suitability.

The preferred option was a new purpose built shed to be constructed on a section of land contained within Jurien Bay's main Recreation Reserve. This land would be leased from the Shire of Dandaragan at a peppercorn rental.

Design requirements for the proposed shed were identified, with a floor plan and building specifications being outlined (Plan A). These were used to produce an indicative costing for the shed and ancillary infrastructure. The total project cost is estimated at \$340,000 to \$380,000.

The financial viability of this project was assessed. JBCMS has operated successfully over 6 years during which it has become a very successful organisation, acquired a substantial inventory of tools, equipment and materials, and accumulated a significant amount of surplus funds required as its contribution to a construction project. Nonetheless it will require a substantial amount of grant funding, community support and in-kind works if the project is to be successfully completed.

Across each of the three elements of sustainability – economic, environmental and social, the project received a green light. Moreover from a social sustainability perspective, the project is considered to be an essential element of Jurien Bay community's social environment, just as men's sheds have done all over Australia.

The risks associated with a construction project have been identified and assessed, with risk mitigation strategies being developed. No risks are seen as insurmountable.

In conclusion the new JBCMS shed construction project has been assessed as being feasible and it is recommended the project proceed.

# 2. Background and Purpose

Jurien Bay Community Men's Shed (JBCMS) commenced on 3 September 2012, the result of a meeting of likeminded men in the function room of the Jurien Sport & Recreation Cente. The meeting was chaired by local identity and member of the RSL, Jim Clarke. The first Executive Committee was established and a potential home, a privately owned shed located on a light industry block adjacent to the business district, was identified. Mr Glenn Featherby, owner of the shed, agreed to provide access to the land and the shed free of charge. This generous support enabled JBCMS to become established and to begin the process of acquiring tools, equipment and materials. It also accommodated a rapidly expanding membership.

A grant application was made through the West Australian Men's Shed Association (WAMSA), with other funds being raised through sales of a calendar and jobs carried out by JBCMS for the Northern Agricultural Catchment Council, the Jurien Bay Progress Association; Shire of Dandaragan and others. The first big community project was to construct concrete reef balls, which were installed onto the ocean bed to create an artificial snorkel and dive trail. JBCMS also built and installed a number of beachside change rooms which front the local swimming beach.

JBCMS also applied for grant funding to obtain its original tools and equipment and has since made a number of grant applications through Lotterywest to expand its inventory. It has also acquired a significant number of other items and materials through donations and purchases from its own funds.

Mt Featherby, owner of the industrial shed occupied by JBCMS has recently advised the Executive Committee he requires the shed and surrounding land for his own purposes and while not giving a strict deadline to vacate the premises, has identified January 2019 as his preference.

The purpose of this study is to identify and assess options for the JBCMS to relocate its operations and to create a more permanent and secure base for the men of Jurien Bay and surrounds. It will also assess the financial viability and sustainability of the JBCMS and recommended option for their future home.

# 3. Organisational philosophy

Men's sheds are a vital community orgaisations, delivering programs and activities that not only target men's health, but also provide a range of services designed to benefit the broader community. Most "shedders" see themselves as having a strong sense of belonging and ownership of their shed. They share fellowship, camaraderie and interests. Many devote a considerable amount of their time towards worthwhile community projects. Men's Sheds play important roles in the overall improvement of men's health and wellbeing, particularly in regard to engaging men who for various reasons have problems talking about their health, as well as those that are otherwise socially isolated. Men who are socially isolated are prone to experience depression, anxiety and suicide. Men's sheds bring men together and enable them to interact and engage with other men for their personal wellbeing and for the benefit of their community.

Jurien Bay Community Men's Shed maintains an open door policy and does not reject any person on the basis of race, disability, religion, age or ethnic background. Restrictions may be placed on participation in certain activities for safety reasons or if a member requires the assistance of a carer (must be provided by the participant).

A member of the JBCMS will:

- Act in the best interests of the Shed and not pursue personal agendas;
- Think collectively, contribute to and support decisions made through a democratic process;
- Support a safe physical environment, care for their safety and the safety of others around them;
- Provide a safe and supportive social environment;
- Guide members to other services or agencies when appropriate or requested;
- Respect the rights and decisions of members; and
- Respect the confidentiality and privacy of members

JBCMS does not tolerate abuse, bullying, violence, anti-social behaviour or infringements upon the rights of others. An applicant for membership may be prohibited from becoming a member or may be expelled if they are deemed an undesirable person as a result of behavior not in accordance with the philosophy of the JBCMS.

# 4. Project options analysis

This study considers the ongoing viability of the JBCMS in its current circumstances, as well as giving consideration to options for relocation to an existing building or the development of a new purpose built "shed" on a green-field site.

### Option1. Relocation to an existing building

For the past 6 years the JBCMS has occupied a privately owned industrial shed. Free of charge. This exceptionally generous contribution by the owner is however, about to end (January 2019). Enquiries in regard to other existing and vacant industrial sheds have proved fruitless. While there are a number of such buildings in Jurien Bay they are either for sale and unavailable, or for lease at commercial rates and come with the conditions associated with commercial leases. As a medium to long term option relocation to an existing industrial shed is not considered financially viable or sustainable.

**Example 1.** No. 8 Boullanger Way in the Old Jurien Bay light industrial area. Shed with workshop, office, toilet & shower and kitchen facilities. Short term or long term lease. Total building area of approximately 265.8m2 (workshop 245m2, shower/toilet 6.5m2 and office/kitchen 14.3m2. Personal access door to front of premises. Large sliding door to side of workshop. Fully fenced/secure 1,867sqm bloc Costs - \$3,500 per month (negotiable).

**Example 2.** No. 28 Boudan Street in the Jurien Bay Marina precinct. Leasehold property with brick office, kitchen, WC & 2 workshops. Fenced yard, gravel hard stand. One workshop ~6 m x 9 m & the Larger ~6 m x 21 m.

Cost to purchase (leasehold) \$49,000 plus ongoing cost of lease fees on land. Requires a maritime use.

**Example 3.** No. 2 Zircon Street in the new Jurien Bay Industrial area. Freehold for sale. Large shed, office with kitchen facilities, storage, staff room, exercise room & more.

Cost to purchase (freehold) - \$699,000

Option 2. Construction of a purpose built shed

The vast majority of Men's Sheds in Western Australia are purpose built facilities designed to cater for the specific needs and requirements of that particular Men's Shed group. The major benefit of a purpose built shed is just that. It is designed to meet specific requirements and in doing so, can be designed and built to cater for future needs and/or an expanding membership. The construction project can also be staged to account for financial and other circumstances.

JBCMS has had a number of building concept plans on the table for some time, anticipating the day when their tenure over the privately owned shed would expire. Their existing stock of tools, equipment and materials dictates to some extent the size of workshop required, in addition to the other space and amenities required for members' activities and comfort. These include kitchen facilities, multi-purpose meeting room, toilet and shower including an accessible toilet. Storage, both internal and external, is also a consideration.

Basic requirements include a workshop - dimensions 15m X 24m – 360m2 with height at wall edge – 4.0m. Additional section at front of shed – 15m X 5.5m – 82.5m2 to incorporate toilets (inc disabled access toilet); Shower; kitchenette/meeting room and social activities. Height of ceiling section 2.4m. Mezzanine floor (storage) over the top of this section. Front lean-to style verandah 2.4m across the shed at height of 2.4m Construction to include all ancillary works (plumbing, electrical, concrete, cabinetry etc) for a turn-key operation. For OHS and other safety concerns certain functional areas within the building (welding bay, metal workshop, paint bay etc.) would need to be separated by internal walls and/or partitioning. *Refer to Plan A attached.* Estimated cost of building \$250,000 to \$300,000 There are 3 local shed builders based in Jurien Bay capable of delivering such a project. In addition there are other allied trades people required to complete a turn-key shed construction project. JBCMS is keen to see any new shed construction project awarded locally as these businesses are integral to the local economy and in-turn support the local community.

Construction of a purpose built shed necessitates a suitable block of land being identified and procured. Accordingly a number of sites have been identified and assessed for their suitability.

**Site 1.** Reserve land on Bashford Street, Jurien Bay. This site is Crown land vested with the Shire of Dandaragan. It is located approximately 1km from the centre of town and lies adjacent to the main Recreation Reserve, sports ground and Community Recreation Centre. The area of land available on this site is well above the JBCMS's requirements and has the potential to accommodate other community based organisations. It does come with some problems, including substantial headworks costs associated with connection to power and water. There would be costs associated with clearing and leveling the site. It may also need to be filled and the ground level raised above winter water table height.

The Shire of Dandaragan has indicated a willingness to lease this site to the JBCMS and potentially other community organisations at a peppercorn rental.

**Site 2.** Reserve land located on Whitfield Road Jurien Bay. This site is Crown land vested with the Shire of Dandaragan. It is located approximately 500m from the centre of town and lies adjacent to the town's health precinct. The area of land available on this site is approximately 3000m², which is above the JBCMS's requirements and has the potential to accommodate another community based organisation. Headworks costs associated with connection to power and water would be minimal as it is adjacent to a serviced road. The site would need to be cleared with a small amount of levelling. This site is currently undergoing a change to the Management Order through the Department of Lands and will come under the control of Acacia Retirement Living.

**Site 3.** Crown Land vested with the Department of Transport and located in the Jurien Bay Marina precinct, approximately 3km from the centre of town. It is a large piece of land capable of accommodating the JBCMS and other community based organisations. Headworks costs associated with connection to power and water would be minimal as it is adjacent to a serviced road. The site is reasonable level with minimal clearing required. The Department of Transport has indicated a willingness to lease this land to community organisations at a nominal rental, which would be ongoing. Rental would be based on a commercial valuation. Granting of this site is however, subject to the inclusion of a maritime purpose within the scope of the project.

### **Preferred Option**

An objective evaluation of the above options indicates there is only one viable long term option that will prove over time to be both suitable and sustainable. It is recommended that JBCMS:

- Seek a lease on the greenfield site located on the Bashford Street Recreation Reserve, Lot 503 Jurien Bay. This site has the potential to house other community groups; is within close proximity to the centre of town; has utility services running close by; has relatively minor site costs; and is adjacent to areas frequented by and in sight of the public, thereby improving security. This site would be leased from the Shire of Dandaragan at a peppercorn rental.
- 2. Construction of a purpose built Men's Shed of around 490 square metres and incorporating a large workshop, members' amenities area including a multi-purpose kitchen/meeting room, shower, toilets including an accessible toilet and mezzanine storage area. Refer to Plan A. Additional elements of the overall build project will include driveway and off-street parking areas; connection to power and water; fencing; external storage for hazardous and other materials; and storage for bulky equipment and trailers.

# 3. Justification of the proposed facility

Jurien Bay Community Men's Shed has proven itself to be a viable, successful and well managed organisation over the past 6 years. During that time it has become the "go to" organisation in Jurien Bay when other groups, clubs or organisations, including the Shire of Dandaragan, are looking to have a job done, something made or just need some volunteers to help out. The JBCMS are a regular source of funding for charitable and other groups looking to fundraise for men's health issues, depression and other worthy causes. There are numerous examples of jobs done by JBCMS on behalf of the community, including:

- Jurien Bay's artificial reef and snorkel trail project
- Rest-in-reef project (deceased persons ashes laid in a reef ball)
- Jurien Bay Easter Festival
- Sandy Cape camping area fencing project
- Repair of Volunteer Marine Rescue boat trailers
- Turquoise Way path interpretive signage erection
- Jurien Bay Triathlon/Duathlon roadside and trackside marshalling
- Clouds to Coast Triathlon roadside and trackside marshalling
- Black Dog Ride event support and BBQ
- Jurien Bay District High School P&C projects
- Jurien Bay Respite Centre construction and installation of a garden shed
- Wooden wheelbarrow street planters
- Wheatbelt Herbarium Group Sausage sizzle BBQ
- Construction of garden beds for community garden
- Volunteering on projects and events run by other local community groups

JBCMS has a limited time in which to secure a new home. The owner of their current shed, which they have occupied now free of charge for 6 years, requires vacant possession of their property by 30 June 2019. Effectively In 10 months JBCMS will be without a home and without adequate space in which to house its substantial inventory of equipment tools and materials.

JBCMS is not a new organisation trying to launch itself, to build a membership base; to demonstrate its viability or to establish some credibility within the community. This is a very successful organisation that has become an integral part of the social and cultural framework of Jurien Bay. It's membership has grown to over 45 despite recruitment activity being curtailed due to the limitations of its current shed.

Most importantly and in accordance with its primary role within the community, JBCMS has become an important social network for the men of Jurien Bay, particularly those that have become disconnected from the community, those that have physical and/or mental health issues, and those that have experienced the horrors of armed conflict and the impact that has had on their wellbeing. JBCMS provides a safe and welcoming environment for all men, most particularly those considered to be at-risk.

# 4. Building Design Requirements

The area of land required to accommodate the proposed building and to provide sufficient space for parking and the movement of vehicles, materials, plant and equipment storage and to facilitate future expansion of the building and associated facilities is a minimum of 2500m². Dimensions of the site are equally as important as the total area. The site should be rectangular and measure approximately 42m X 60m.

The proposed new Jurien Bay Community Men's Shed building should be designed to meet the current needs of the organisation, while enabling future expansion as membership grows; activities increase; and as their projects become more diverse. The design will need to consider existing machinery, power tools, equipment and work benches. In addition consideration needs to be given to the creation of dedicated and/or enclosed spaces including a wood workshop; a metal workshop; a welding bay; paint bay; large project assembly area and storage areas..

There is a need to provide members' amenities including a multi-purpose activities room, which will double as a social gathering area and include kitchen facilities. This multi-purpose area will support other activities and functions of the JBCMS. Other amenities include ablutions and toilets, including an accessible toilet capable of handling wheelchairs and ride on gophers. A mezzanine floor over the top of this section of building should be provided for storage space. The front of this section of building is to include a 4.0m verandah covering the front access door and extending the full width of the frontage.

Externally a driveway and car parking areas will be needed. These could be constructed to gravel standard, with a view to being sealed at a later date, as and when JBCMS finances permit. The design of these areas will need to consider the movement of large over-length vehicles around the building. Refer to Plan A – draft floorplan

**Building specifications:** 

- Total undercover area of approximately 500m²
- Workshop construction to be to industrial shed standard and specification
- Workshop to be accessible through three separate 4m roller doors
- Minimum height of doors to be 3.5m
- Woodwork and metalwork areas to be separated effectively to prevent the possibility dust transfer, noise reduction and fire suppression.
- Welding bay to be partitioned off for OHS purposes prevention of welding flash related eye damage
- An enclosed paint bay capable of handling motor vehicle or trailer size projects.
   Could double as a mechanical workshop.
- Provision of 3 phase power and power outlets throughout the workshop
- Dedicated space for other users Eg. RSL; Manual Arts/Crafts group; others
- Storage areas Mezanine floor; tool storage room; other storage.

# 5. Design and technical specifications

The Building Code of Australia (BCA) requires that "every part of a building must be constructed in an appropriate manner to achieve the requirements of the BCA, using materials that are fit for the purpose for which they are intended" [BCA 2008 Clause A2.1]. The two most common steels used for steel shed structures are cold rolled metallic coated steel strip to AS 1397 and steel hollow sections to AS 1163. Other steels may be used provided they meet the requirements of AS 4100 or AS/NZS 4600.

### **Design Principles**

The shed should be designed by a competent engineering practitioner to current Australian codes and standards using Limit States design principles.

- Actions and action combinations should be in accordance with AS/NZS 1170 series.
- Design of cold formed steel components should be in accordance with AS/NZS 4600.
- Design of other steel components should be in accordance with AS 4100 or AS 1163.
- Design details should be documented to a level that can reasonably ensure satisfactory construction to meet structural design objectives.
- Design assumptions and limitations such as site conditions, soil types, drainage, flood datum level etc should be clearly explained in documentation.

- Any restrictions on future building use or alteration should be communicated in design documentation and reiterated in sales literature and training.
- The design process assumes the select ion, installation and maintenance of appropriately durable materials.

The shed designs shall include a slab and footing system design. Reaction forces generated from the modelling and analysis of the structure shall be adequately resisted including an appropriate safety factor. This not only includes bearing forces, but also uplift and inward and outwards thrust forces from different loading combinations.

Design should include allowances for differing soil conditions and changes in soil conditions over time. This includes making allowances for differential settlement and the moisture cycle in reactive clay environments.

Designers should ensure good detailing practice when considering the following regarding slab and footing design:

- Eccentricities
- Crack mitigation
- Moisture and vapour barriers
- Reinforcing layout

All slab and footing designs need to be adequately justified through the use of good engineering practice and documentation.

It is anticipated the shed will be clad with steel sheeting designed and installed in accordance with AS 1562.1. Steel sheeting may be of any thickness provided it meets all the requirements of AS 1562.1. The performance of steel sheeting shall be supported by manufacturer's literature and test data.

Design capacities of cladding based on tests results should not be applied to cladding made with steel from other suppliers, in particular imported steel, unless it is demonstrated such steel has higher yield stress and better ductility (as tested).

Roofs may be designed as either type R1 or R2 as defined in AS/NZS 1170.1. Steel roof cladding must be capable of resisting the uniformly distributed and concentrated actions specified for each type of roof. Where type R2 roofs are designed for access using ladders or boards, conspicuous notices should be installed at access points to the roof warning against walking directly on the roof sheeting.

Roof and wall cladding should be designed to resist wind actions calculated using the guidelines in this Manual and AS/NZS 1170.2. Due consideration should be given to local pressure areas near edges, corners and apexes.

Fixing may be crest, valley or concealed fixed as recommended by the sheeting manufacturer for the relevant design actions and performance requirements of the cladding. In cyclonic regions, particular attention must be given by all levels in the supply channel to correct cladding fixing specifications. In cyclonic regions, the designer may need to consider the resistance of the roof and wall cladding, as part of the building envelope, to impact loading as described in AS/NZS 1170.2 Clause 5.3.2.

Evidence of successful impact testing, including any conditions or restrictions on product suitability, should be obtained from the manufacturer of the cladding. If satisfactory evidence of impact resistance cannot be obtained, appropriate assumptions will need to be made regarding dominant openings and permeability in establishing the critical design cases.

All fasteners used in fixing should be physically, chemically and galvanically compatible with the sheeting and its supporting members. All trimming, flashing and other installation details should be carried out to minimise water entry to the building and the possibility of debris shedding in severe weather events. Where the design uses diaphragm action as part of the bracing system, note the requirement to check bending and shear stress in the cladding.

AS 2047 Windows in buildings, referenced in the BCA, allows a concession for window performance in Class 10 buildings. These windows do not need to pass the air infiltration and water penetration requirements of the standard. This concession applies only to Class 10 buildings.

It is common practice for roller type doors to be fitted with "wind locks" to prevent the withdrawal of the curtain from the guide track at high wind pressures. In this situation, the catenary action of the door curtain applies substantial lateral and torsional loads to the door jamb sections which should be taken into account in the design.

Doors and windows provide essential access, light and ventilation to buildings but, when closed, they form part of the building envelope to resist wind action. Some commercially available doors and windows may not have sufficient strength or stiffness to resist ultimate limit state design wind actions. Unless the designer is satisfied that the doors and windows to be fitted to the building have adequate capacity to resist design wind actions, they should be assumed to be openings and the building structure designed accordingly.

Note also that in cyclonic areas, the designer may need to consider the resistance of doors and windows, as part of the building envelope, to impact loading as described in AS/NZS 1170.2 Clause 5.3.2. Permanent screens or grilles may be designed to provide the required resistance for windows.

# 6. Capital costs

- a. Land An area of 2500m2 will be leased from the Shire of Dandaragan at a peppercorn rental. JBCMS will be responsible for all costs incurred by the Shire associated with the leasing the land. These are estimated at:
  - i. Survey \$2500
  - ii. Lease preparation and stamp duty \$2500 Total \$4000
- b. Building Costs associated with the cost of construction are estimated at ::
  - i. Site works (Clearing, levelling & access) \$30,000
  - ii. Shed shell construction \$210,000
  - iii. Plumbing & electrical. \$20,000
  - iv. Amenities \$20,000
  - v. Utilities Solar power, Rain water storage and Septic system \$60,000
  - vi. Site perimeter (fencing, gates and landscaping) \$15,000

### Total \$360,000

# 7. Financials

The Jurien Bay Community Men's Shed currently has cash assets of \$45,000. Financial viability of the proposed new shed construction project will be dependent upon securing a substantial amount of funding by way of donations, grants and loans. To reduce capital costs there may be opportunities for members of the JBCMS to contribute both skilled and unskilled labor towards some elements of the project. Local tradesmen and/or contractors may also contribute in-kind works, with local businesses donating products and/or subsidizing costs.

Detail	Expenditure	Income
Expenditure		
Site survey; Lease preparation fees; Bldg license	5,000	
Site works	30,000	
Shed construction	180,000	
Plumbing & electrical	20,000	
Solar power	65,000	·····
Internal fitout and finishing	35,000	
Site perimeter; fencing; car park; landscaping	10,000	
Income		
JBCMS Cash contribution (including loan funds)		70,000
JBCMS In-kind contribution		15,000
Lotterywest grant		215,000
Other in-kind works		45,000
Total estimated costs (Excluding GST)	\$345,000	\$345,000

# 8. Staging Alternatives

While the intention is for the project to be a complete "turn-key" construction, ready to occupy following completion, that would be dependent on all required funding being secured up front. Alternatively a staged approach may be required, particularly in regard to the internal partitioning structures and fit-out. It may also be possible to reduce the overall size of the proposed structure, making provision for future expansion. The following staging alternatives have been considered.

Stage 1 - Complete external structure (Shell) with ablutions and toilets. Inclusion of all utilities. No separation of multi-purpose meeting/social room from workshop areas. No separation between wood and metal workshops. No separation of mechanical workshop/paint bay. No mezzanine storage area; No partitioning of welding bay; No front verandah.

Stage 2 – Construction of multi-purpose meeting/social room complete with kitchenette and other social amenities. Construction of mezzanine storage area above.

Stage 3 – Separation (wall partitioning) of workshop areas including construction of metal workshop, welding bay and mechanical workshop/paint bay. Construction of front verandah.

Staging construction is not a satisfactory option due to inherent problems with cost increases associated with project variations, securing additional funding, maintaining project impetus and community support. Staging the project is viewed as a last resort.

An alternative to staging construction is to scale down the project to fit a reduced budget. This is considered a better option as it does not come with the inherent problems of staging, however would impact on the capacity of the JBCMS to house all of its tools and equipment; to carry out all of its current and planned activities; and to cater for an increasing membership and the inclusion of other groups, including the Manual Arts and Crafts group seeking access to the new building, tools and equipment..

# 9. Sustainability

Assessing the sustainability of the proposed new Jurien Bay Community Men's Shed requires consideration of three essential factors – the "triple bottom line":

- Economic
- Environmental
- Social

Economic sustainability involves more than just considering the initial up-front costs associated with construction. It considers the ongoing financial viability of managing

and maintaining the building and all associated infrastructure. In addition it looks at the economic impact on the local community.

An assessment of environmental sustainability considers both the natural and built environments, and any impact the project will have in the short and longer terms.

Social sustainability considers both the social and cultural impacts of the project and its contribution to the social and cultural wellbeing of the the JBCMS, its members and the broader Jurien Bay community. Is also considers the benefits the proposed new shed will have on the physical and mental health of the men.

Economic – Once completed the new Men's Shed will be have relatively minor ongoing operational costs for JBCMS. It is intended the shed will be "off-grid" in so far as both power and water goes. The lease itself comes from the Shire of Dandaragan with no ongoing leased rental fee. The site will not incur any water or sewerage rates as it forms part of a recreational reserve. There may be some minor building maintenance costs, however given the industrial nature of the building these are not anticipated to be of any consequence, particularly in the first 5 to 10 years of the building's life. The construction project itself will provide a boost to the local economy, providing employment for builders, tradesmen and contractors throughout the building phase.

JBCMS has demonstrated its capacity to generate income from its membership group as well as the many projects and events it has undertaken over the past 6 years. During this time it has purchased a large amount of machinery and equipment from its own cash reserves, assisted by grant funding. It has also accumulated a considerable amount of cash reserves. The JBCMS Business Plan provides forward financial projections for the next 5 years, which clearly demonstrate the organisation's capacity to manage and maintain the proposed new building.

Overall, the project is considered to be financially viable and economically sustainable in both the short and longer terms.

• Environmental – The land on which the proposed shed is to be constructed is a greenfield site located on a portion of recreation reserve used predominately by the Shire of Dandaragan for its Community Recreation Centre; Jurien Bay Oval; Netball Courts and Tennis Club. The proposed Men's Shed site lies within an area of land identified by the Shire of Dandaragan for use by community groups. Other groups include the Lions Club; Inspirational Community Arts Network; and a community based museum group. Collectively these groups are known as the Jurien Bay Interpretive Complex

The reserve lies within the boundaries of the Jurien Bay townsite and fronts the major road (Bashford Street) through town. Bashford Street is a section of Indian Ocean Drive, the main highway linking Perth, Jurien Bay and townsites further north. While the reserve fronts Bashford Street, the section of land allocated to the JBCMS is at the rear of the Interpretive Complex site and is accessed via the Jurien Bay Oval access road. There are no other buildings within a 200m radius.

The proposed site is partially vegetated with native scrub, not considered to be of any intrinsic environmental value. Approximately 25% of the site has been cleared in the past for fire break purposes. Retention of remnant vegetation around the perimeter of the site and the large trees lining the outside of the oval will provide visual screening and a windbreak.

The proposed shed should be constructed of materials and colours designed to be both esthetically pleasing and to blend into the natural landscape as much as is practically possible. Given its somewhat isolated location, the proposed shed will have no impact on the existing built environment.

The location does mean that connection to the power grid is an extremely expensive option, therefore it is proposed to operate the shed "off-grid" using solar power, storage batteries and a 3 phase inverter. In the absence of mains water supply it is proposed to use rain water storage tanks and a bore. All of these options add to the project's environmental sustainability credentials. From an environmental perspective, natural and built environments the proposed JBCMS project is assessed as being sustainable.

**Social** – Men's sheds have become an important and arguably an essential element of Australia's social and cultural landscape. The core function of men's shed and in this particular case, the JBCMS, is to address the issues of men's physical and mental health and wellbeing. It does this by engaging the elderly, differently-abled, youth, veterans, indigenous and other groups of men from Jurien Bay and surrounds and to specifically address any issues of loneliness, isolation and depression. The core purpose of the proposed men's shed construction project is to facilitate social interaction and engagement of men, in a safe supportive and interactive environment.

A further social function of men's sheds is to share, disseminate and preserve the skills, interests and abilities of men that are of relevance and benefit to their local communities, our cultural and our lifestyles. JBCMS has proven over the 6 years it has been in existence that it is a key organisation within the Jurien Bay community. It has made substantial contribution to the town through various projects and initiatives and is the go to organisation when other groups or community members need jobs done or volunteers to help with their own projects, initiatives and events.

JBCMS will make the new shed available to other community groups, including the Jurien Bay Sub-branch of the RSL. It has also been proposed to open the doors to a women's manual arts and crafts group, with members to be appointed as Associate Members of the JBCMS.

From a social and/or cultural perspective the proposed JBCMS shed project is assessed as sustainable. Moreover it will make a significant and ongoing contribution to the social and cultural identity of the Jurien Bay community.

### **10. Risk Assessment**

As with any significant project there are inherent risks that need to be identified, assessed and mitigated where necessary. The risks associated with this project are those with potential to impact on the achievement of the key objectives of the project. These risks and their consequences are identified below and evaluated using the risk assessment matrix of likelihood and consequence.

Likelyhood			Consequences		
	<b>Insignificant</b> Risk is easily mitigated by normal day to day process	<b>Minor</b> Delays up to 10% of Schedule Additional cost up to 10% of Budget	<b>Moderate</b> Delays up to 30% of Schedule Additional cost up to 30% of Budget	<b>Major</b> Delays up to 50% of Schedule Additional cost up to 50% of Budget	Catastrophic Project abandoned
<b>Certain</b> >90% chance	High	High	Extreme	Extreme	Extreme
Likely 50% - 90% chance	Moderate	High	High	Extreme	Extreme
Moderate 10% - 50% chance	Low	Moderate	High	Extreme	Extreme
Unlikely 3% - 10% chance	Low	Low	Moderate	High	Extreme
Rare <3% chance	Low	Low	Moderate	High	High

### **Risk Assessment Matrix**

**Risk Identification & Assessment** 

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Key Risks	Consequences	Likelihood	Rating
Failure to procure the required land	Catastrophic	Rare	High
Failure to secure sufficient funding	Moderate	Moderate	High
Failure to gain community support	Minor	Unlikely	Moderate
Failure to receive a quote within budget	Minor	Unlikely	Low
Failure to manage project scheduling	Moderate	Rare	Moderate
Failure to manage project budget	Minor	Rare	Low

# **Risk Mitigation Strategies**

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Key Risks	Risk Mitigation Strategies
Failure to procure the required land	The Shire of Dandaragan has been approached, is supportive and indicated land can and will be made available on a lease at a peppercorn rental. A formal decision is yet to be made.
Failure to secure sufficient funding	Project will be reviewed, scaled down and/or staged over a longer period to suit a reduced budget.
Failure to gain community support	Project will be scaled down or staged over a longer period to suit a reduced budget.
Failure to receive a quote within budget	Project will be scaled down to suit a reduced budget. Some elements may be need to be cut from the project or the project staged to fit available funds.
Failure to manage project scheduling	Project timelines are not considered critical. A time blow- out would necessitate the negotiation of an extended deadline to vacate current premises.
Failure to manage project budget	Fundraising activities will be run. Additional funding Eg. A small grant or loan sought from Shire. Members requested to contribute shortfall.

### **11. Conclusion and Recommendation**

An assessment of all relevant factors affecting the feasibility of the proposed JBCMS Men's Shed development Project has been conducted. This is a significant project with expenditure expected to be in excess of \$350,000. For any community based organisation this is a daunting prospect and one which brings a number of challenges and risks.

Securing a suitable piece of land, capable of meeting current needs and future expansion is the first hurdle to be overcome. Indications from the Shire of Dandaragan that land is available and can be provided by way of a lease with a peppercorn annual rental means this issue will be resolved relatively easily. As with most projects, funding is the number one challenge. There is a significant amount of funding required if the project is to proceed. It will necessitate generous support from grant funding agencies, as well as the Shire of Dandaragan. Both Lotterywest and the Department of Veteran's Affairs have historically supported Men's Sheds projects.

Support will also be required from the business community as well as the broader community of Jurien Bay. The JBCMS is a well-respected and well supported community group and there is no reason to expect that to change. Nonetheless it will be a challenge to garner the financial and in-kind support required to complete the project.

#### Conclusion

While there are obvious challenges for the JBCMS taking on this project, an assessment of all relevant factors has indicated the project is feasible. Moreover it has identified the value of such a project to the JBCMS, its members and to the broader community of Jurien Bay. Men's Sheds are fast becoming an integral part of Australian culture, playing important roles in men's health and wellbeing, as well as community service.

#### Recommendations

- 1. The proposed Men's Shed Construction Project, as outlined in this Feasibility Study and within the basic outline of the attached plan, proceeds.
- 2. A project Management Plan be drafted.
- 3. A comprehensive project budget be prepared identifying all relevant costs.
- 4. The budget identifies all required sources of income and in-kind support.
- 5. A lease be secured over the proposed site.



### JURIEN BAY COMMUNITY MEN'S SHED – MEN'S SHED DEVELOPMENT PROJECT

### Project Summary

Project Name	New Men's Shed Development Project
Purposes	<ul> <li>To ensure the JBCMS has a premises from which to operate.</li> <li>To provide opportunities for men of all backgrounds to come together in a safe and welcoming environment.</li> <li>To improve the mental and physical health and wellbeing of men in Jurien Bay and surrounding communities.</li> <li>To ensure the ongoing viability and sustainability of the JBCMS.</li> <li>To facilitate the conduct of community social and cultural projects, events and other initiatives of the JBCMS.</li> </ul>
Objectives	<ul> <li>To procure a suitable block of land on which to construct a new men's shed.</li> <li>To develop a shed design that meets the current and future needs of JBCMS.</li> <li>To secure sufficient funding and community support for the proposed shed to be completed.</li> <li>To manage the construction project in an effective manner ensuring successful completion of the project.</li> <li>To complete the construction project within a reasonable timeframe and within budget.</li> </ul>
Creation Date	June 2018
Timeline	July 2018 to October 2019
Budget	\$360,000 (estimated)
Organisation	Jurien Bay Community Men's Shed
Contact	Rob Shanhun – Secretary; Chairman JBCMS Building Committee Mob: 0475 516 288 E: rob.kdm@bigpond.com

Background/Context:	JBCMS was established in 2012 and was granted access to a privately owned shed free of charge. Equipment, tools, storage containers, trailers, materials and other items were procured over time. JBCMS urgently needs to relocate as it has been requested to vacate its current premises by the owner. The deadline for relocation is January 2019. Over the past couple of years JBCMS has been on the lookout for another home, with a number of options being investigated. An analysis of these options has identified a purpose built shed, inclusive of meeting/kitchen, ablution, toilet and storage space is the only viable and sustainable building option.
Target Outcomes	Required funding is secured
	A suitable piece of land will be identified
	Tenders for the construction of the proposed building will be called
	A contract for the construction project will be awarded
	A purpose built men's shed will be constructed.
	Ancillary infrastructure, including fencing, driveway and parking area will be constructed
	Existing equipment, tools and materials will be relocated and installed
	The proposed project to provide a new men's shed for the JBCMS will be completed
	Sponsorship acknowledgements, grant acquittals and associated commitments will be completed
How will the success of	All funding requirements have been achieved
the project be measured:	A lease for the preferred site has been signed
	A number of tenders for the construction of the proposed building have been received
	The contract for the construction project has been signed
	Construction of the proposed new men's shed has commenced
	Construction of the proposed new men's shed has been completed
	Construction of fencing, driveway and parking area has commenced
	Construction of fencing, driveway and parking area has been completed
	Existing equipment, tools and materials have been relocated and installed
	Project completion is signed off

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Output(a)	Sponsorship, grant and other funding applications drafted
Output(s):	and submitted
	Request for lease of land submitted to Shire
	Advertisements/targeted invitations to tender for the shed construction project
	Advertisements/targeted invitations to tender for the fencing construction project
	Advertisements/targeted invitations to tender for the driveway and parking area construction project
	Equipment, tools, materials and other items relocated to new site.
	Sponsorship acknowledgements, grant acquittals and associated commitments
Governance:	Project Manager – JBCMS Building Committee Chairman
N. E	Project management support – Building Committee
	Additional support – JBCMS members with relevant trade qualifications and experience
	Project Manager
	(Building Cttee Chairman)
	Bldg Cttee members JBCMS Tradesmen
Reporting Requirements:	The Project Manager (PM) will liaise regularly with the contractor/s with regard to the construction elements of the project.
	The PM will liaise regularly with the Building Committee and JBCMS Tradesmen with regard to progress of the project
	The PM will report fortnightly to the JBCMS Executive Committee and members fortnightly

Resources:	Project management and oversight functions will be carried out by JBCMS personnel at no cost to the project.
	All administrative functions will be carried out by JBCMS personnel at no cost to the project.
	All financial management functions will be carried out by JBCMS personnel at no cost to the project.
•	All construction elements of the project will be carried out by suitably qualified and experienced contractors and associated tradespeople. Where suitable assistance will be provided by JBCMS personnel.
	The relocation of equipment, tools, materials, strorage containers and other items will be carried out by JBCMS personnel at no cost to the project.
Stakeholders &	Stakeholders:
Communication Strategy:	<ul> <li>Shire of Dandaragan – Staff</li> </ul>
	Shire of Dandaragan - Council
	Lotterywest
	<ul> <li>Department of Veteran's Affairs</li> </ul>
	Local business community
	Shed builders
	<ul> <li>Allied tradespeople (Plumbers; Electrician; Brickies; Plasterers; Painters; Cabinet makers)</li> </ul>
	Civil Engineering & Earthworks contractors
	<ul> <li>JBCMS members</li> </ul>
	Communications:
	Communication with all stakeholders will involve a mix of direct face-to-face verbal contact, telephone and written communications. Specific details of verbal communications will be confirmed in writing to ensure an effective record is maintained and there is joint understanding of the detail.

Assumptions and	Assumptions:
Constraints:	<ul> <li>JBCMS will be successful in achieving the required funding.</li> </ul>
	<ul> <li>Informal commitments from the Shire that land is available and that a lease will be provided are honoured.</li> </ul>
	<ul> <li>Tenders for construction will fall within the budget estimates</li> </ul>
	<ul> <li>Commitments made by tradesmen in regard to discounted charges for work on the project will be honoured</li> </ul>
	Constraints:
	JBCMS has limited funds from which to generate supporting grants.
	There are very few opportunities to secure external funding - grants and/or donations
Major Risks &	Major Risk
Minimisation Strategies:	Sufficient funding will not be achieved to complete the project as planned.
	Risk Minimisation:
	The proposed construction will have to be scaled back to match the funding achieved and/or staged over time to achieve the desired outcome.
	Major Risk
	Project completion outside the deadline for vacating the current premises
	Risk Minimisation
	Liaison with landlord seeking extension to deadline.
Risk Management:	See Risk Assessment and Mitigation Strategies attached
	All risks identified throughout the project will be recorded in a Risk Management Register. These will be assessed by the Project Manager and Project Support Group (building Committee and JBCMS Tradesmen) to determine the likelihood of the risk eventuating and the outcome (impact) if it did eventuate. Depending on the assessment result, strategies will be developed to delete or mitigate the risk.
	The Risk Management Register will be under the care and control of the Project Manager. It will be made available to the Project Management Support Group and the JBCMS Executive Committee

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Issues Management:	All issues identified throughout the project will be recorded in an Issues Management Register. These will be assessed by the Project Manager and Project Support Group (building Committee and JBCMS Tradesmen) to determine what, if any action is required to address the issue, and who the relevant stakeholders are.
	The Issues Management Register will be under the care and control of the Project Manager. It will be made available to the Project Management Support Group and the JBCMS Executive Committee.
	As required, issues will be reported to relevant stakeholders
Guidelines/Standards:	The project will be conducted within any guidelines imposed by funding organisation.
	All construction will be carried out in accordance with the Building Code of Australia and all other relevant statutes.
	All contractors will be required to meet all relevant standards, including but not limited to Safety Standards
Quality Control:	Quality standard, in regard to the construction elements of the project, will be detailed in the tender documents.
	The Project Manager will liaise with the relevant Contractor on a regular basis (every 2 to 3 days) and will carry out regular inspections of the work completed.
	Quality control issues identified will be recorded within the Issues Management Register and a "Notice to Remedy" issued to the Contractor.
	Once completed the construction will be inspected to ensur compliance with all relevant standards and quality of work requirements. Final sign-off will not take place until the Project Manager is satisfied that all requirements have been met.

### Project Activities & Key Milestones

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ld	Description	Who	Scheduled Start	Scheduled Finish	Predecessor
Pi	Project commencement	JBCMS	June 18		
L1	Application to Shire for land	JBCMS	July 18	August 18	
L2	Lease on land granted & signed	Shire	Oct 18	Oct 18	L1
F1	Lotterywest grant appn.	JBCMS	Dec 18	Feb 19	L2
F2	Shire grant and/or self- supporting loan appn.	JBCMS	Jan 19	Feb 19	L2
F3	Sufficient funding achieved	JBCMS		May 19	F1 — F2
T1	Tenders called for construction elements	JBCMS	May 19	Jun 19	L2; F3
T2	Tenders received	Builders		Jun 19	T1
T3	Preferred Tenderer/s selected	JBCMS		Jun 19	T2
C1	Construction contract/s awarded	JBCMS		Jun 19	Т3
C2	Site cleared, levelled & filled	Contractor	Jun 19	Jun 19	L2; C1
С3	Building construction commences	Builder	Jul 19		C2
C4	Building pad and footings	Builder	Jul19	Jul 19	C2
P1	Plumbing and electrical prelay	Plumber	Jul 19	Jul 19	C3; C4
E1	Electrical pre-wire	Electrician	Jul 19	Jul 19	C3; C4
C5	Shed (workshop) constructed	Builder	Jul 19	Aug 19	C5
C6	Concrete Floor slab laid	Builder	Aug 19	Aug 19	C4
C7	Front verandah constructed	Builder	Aug 19	Aug 19	C6
C8	Internal structures, mezzanine, ablutions, toilets constructed	Builder	Aug 19	Sept 19	C6
P2	Plumbing fitout	Plumber	Sept 19	Sept 19	C5 - C8
E2	Electrical fitout	Electrician	Sept 19	Sept 19	C5 - C8
C9	Shed construction completed	Builder		Sept 19	C1 - C8; P2; E2
C10	Shed fitout completed	Builder		Sept 19	C9
C11	Shed construction signed off	JBCMS		Sept 19	C10
C12	Driveway and carpark construction	Contractor	Sept 19	Oct 19	C9 - C11
R1	Relocation of equipment, tools and materials completed	JBCMS	Oct 19	Oct 19	C11
R2	Relocation of storage containers completed	JBCMS	Oct 19	Oct 19	C12
R3	Old shed and site cleaned up and handed back	JBCMS	Oct 19	Oct 19	R1; R2
P2	Project Completion			Oct 19	All

### **Project Task Overview**

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ltem	Details	Tasks	Responsibility
	1 1 ¹ -1 1 ¹ 6 1	Block plan 2500m ²	JBCMS & Shire
	Land identified	Block survey	JBCMS or Shire?
Location		Lease application	JBCMS
	Acquisition	Lease granted/executed	Shire & JBCMS
	<b>F</b> k 4 - 5 1	Mains connection	Shire
	Electrical	Solar/batteries??	Shed (Peter S)
		Bore & rain water tank	JBCMS
	10/	Mains Water (Fire??)	Shire
Services	Water	Headworks provision	Water Corp
		Connection	JBCMS Plumber
		Sewer	N/A
	Sewerage	Septic System	JBCMS Plumber
		Connection	Plumber
	Access road	Site survey	Site is on the recreation reserve
	alignment	Road plan	serviced by an unsealed road
	Land allocation	Shire approval	JBCMS - Shire
Access		Scope of works	JBCMS
	Driveway	Contract awarded	JBCMS
	Construction	Construction	Contractor
		Feasibility study	Consultant
		Project Management plan	Consultant
		Building/s Design	JBCMS
		Architectural plans	Builder/Draftsman
	Planning	Site layout plan	JBCMS
		Engineering spec's	Builder/Engineer
		Quantity survey & costings	Builder/QS (if required)
		Fund raising activities	JBCMS
		Grant application/s	JBCMS
	Funding	Self-supporting loan	JBCMS & Shire
	i unung	Donations	Business & community
		Quotes/tenders	JBCMS
	Shed	Purchase	JBCMS
Building/s	Procurement	Current building assets	JBCMS
Building/s		Building license application	Builder
		Water Corp application	JBCMS
	Approvals	Site clearing	Contractor
	······································	Pad preparation	Builder/Contractor
		Pre lay Plumbing	Plumber (JBCMS assist)
		Pre lay Electrical	Electrician (JBCMS assist)
		Building construction	Builder
		Plumbing install	Plumber
	Construction	Electrical install	Electrician
		Cabinetry install	JBCMS
		Building fit-out	Builder & JBCMS
Со			
		Preliminary external earth works	Contractor
		Driveway constructed	Contractor
	External site	Parking & pavement areas constructed	Contractor
Land	works	Landscaping	JBCMS
		Fencing & gates installed	JBCMS
	Security	Installation	JBCMS
	Security		

### **RISK ASSESSMENT AND MITIGATION STRATEGIES**

Cons	equence	Insignificant	Minor	Moderate	Major	Severe	Catastrophi c
Likelihoo d	(Score)	(0)	(1)	(2)	(3)	(4)	(5)
Almost Certain	(5)	Moderate	High	High	Extreme	Extreme	Extreme
Likely	(4)	Moderate	Moderate	High	High	Extreme	Extreme
Possible	(3)	Low	Moderate	Moderate	High	High	Extreme
Unlikely	(2)	Low	Low	Moderate	Moderate	High	High
Rare	(1)	Low	Low	Low	Moderate	Moderate	High
Extremely Rare	(0)	Low	Low	Low	Low	Moderate	Moderate

Risk	Likelihood	Consequence	Risk Score	Risk Mitigation Strategy
Project objectives differ	Rare	Minor	(1)	Consultation of stakeholders, members and
from community				community groups during the planning stages to
expectations			Low	ensure understanding of project scope.
Failure to secure	Possible	Catastrophic		Financial contributions from community groups
sufficient funding for the			(15)	have been confirmed. External funding from
project to proceed				government and other viable sources sought.
			Extreme	Project timeline may be extended while
				additional funds are sources or raised
Inadequate funding to	Possible	Major		Regular review of budget and expenditure.
complete the project or			(9)	Rescope the project model with a focus on time
sections thereof			Extreme	and resources. Scale project down to fit available
×				funding
Failure to accurately	Possible	Moderate		Ensure adequate project management by
estimate capital costs				qualified personnel monitors and accurate
	r -	2.1	(6)	budget scrutiny.
			Moderate	Set clear project milestones in the contract to
				build.
				Ensure funds are utilised in a cost effective and
				timely manner.
Failure to achieve	Possible	Minor		A detailed schedule of works to be developed upon appointment of preferred contractor.
scheduled delivery of			(0)	Ensure regular project meetings are held with a
construction components		_	(3)	strict agenda to monitor project schedules.
			Moderate	Liaison with current shed owner to extend
	Possible	Moderate		occupation. Expenditure review at the project team meetings
Failure to contain costs	Possible	woderate		is strictly monitored to ensure budget
within budget			(6)	constraints are within the parameter.
			Moderate	Obtain up dated cost estimates especially if build
			moderate	time drifts from the schedule.
				Rise and fall estimates built in to the budget.
Failure of Building	Rare	Moderate		Initial audit of contractor's project plan.
Contractor to comply			(2)	Validation of contractor's documentation and
with legislation	1		Low	qualifications prior to commencement.
				Appointment of a project manager.

Possible	Catastrophic		Ensure Work plans are in place prior to
× 1			commencement
1			Contractor's project works plan to include
	3		contingencies for weather and or dangerous
			work conditions.
1			Project manager will ensure appropriate safety
		(15)	gear and PPE is available to workers on site.
		Extreme	Duty of care prevails within work safe legislation
			for the contractor and the workers to be
			compliant.
	-		Identify all risks associated with the project
3			Project manager to manage and mitigate risks as
			required at review. The risk register is to be a
			regular agenda item at the project meetings.
Possible	Minor		Continual review of project and scheduling at the
		(3)	project meetings.
		Moderate	Schedule of work is agreed up front prior to
			project commencement.
Possible	Moderate		Complete site security assessment prior to
			commencement.
		(6)	Ensure necessary measures are put in place
		Moderate	following assessment and notify local police
			when the building phase starts for awareness.
			Maintain appropriate insurance
	Possible	Possible Minor	(15) ExtremePossibleMinorPossibleModeratePossibleModerate(3) Moderate(6)

	% increase in shed usage			
	participating.	activities.	Allocate space and resources	
	Number of JBCMS members	JBCMS members are more engaged in Shed	members	
	Value of resources allocated.	Shed usage increases.	Promote opportunities for new	
	Area of space allocated.	JBCMS membership increases.	activities	l I
	established.	Music; Art; Outdoors; Others	Create sub-groups to coordinate	& interest groups
	Number of new interest groups	Special interest groups established:	Broaden activities and interests	JBCMS activities
		the shed is used per day.	for special interest groups	
		Increase in the average number of hours	Allocation of space and/or resources	
	Average number of hours per day.	days per week within 1 year.	Improve amenities	usage
	Average number of days per week.	Shed usage increased to an average of 5	New projects and activities	JBCMS shed
			Maintain community focus	
	· .		"Secret Men's Business" articles	
	each year.		Promotion and publicity.	Membership
	Numerical increase in membership	Growth in membership per annum	Membership drive.	JBCMS
	Grant acquittal/s completed.			
	and installed.			
	and materials have been relocated			28
	JBCMS assets, equipment, tools			
	All payments completed.			
	Construction project signed off.			
	and completed			
	and parking area has commenced		shed.	
	Construction of fencing, driveway		equipment, tools and materials to new	
	and completed.		Relocation of JBCMS assets,	
	Construction project commenced		parking area carried out.	
	project awarded and signed.		Construction of fencing, driveway and	
	The contract for the construction		associated amenities carried out.	
	infrastructure received.		project. Construction of new shed and	
52	proposed building and associated	new shed.	Award contract for the construction	0
	tenders for the construction of the	JBCMS has relocated its operations into the	the proposed building.	
	A number of quotes and/or	shed is constructed.	Call tenders for the construction of	
	A lease for the site is granted.	Infrastructure associated with the new	Apply for a lease of land.	2
	achieved.	Bay.	tunding – grants and/or loans	building project
	All funding requirements	A new Men's Shed is constructed in Jurien	Prepare and submit requests for	New Men's Shed
Evaluation	Measures	Proposed outcomes	Actions	Focus Area
	ssessment	New Sned Project – Project Evaluation and Impact Assessment	INEW SHED Project	
		ILIRIEN BAY COMMINITY MEN'S SHED	ILIRI	

establish a youth mentoring project       isolated or at risk.       Number of mentoring sessions         isolated or at risk.       To pass on the knowledge, skills and       Number of mentoring sessions         recluipment, machinery and tools.       To build young men's self-esteem through       Number of projects involving         learning, community contribution and       achievement.       Number of mentoring sessions	and intergenerational activity
	Establish a young men. involving young men.
Number of young men engaged. Number of projects involving young men undertaken	Io engage young men particularly those considered to be disadvantaged, disabled, isolated or at risk. To pass on the knowledge, skills and techniques involved in the use of equipment, machinery and tools. To build young men's self-esteem through learning, community contribution and achievement.
	Number of young men engaged. Number of mentoring sessions held. Number of projects involving young men undertaken

## JURIEN BAY COMMUNITY MEN'S SHED



Here for men's health

# **BUSINESS PLAN**

## 2018 to 2023

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- 2. Purpose & Vision
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- 10. Strategic Plan
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- 12. Promotion & Marketing
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### 1. Introduction & Overview

Men's sheds have been shown to be valuable contributors to the communities within which they are active. They provide a unique environment for the learning, communication and sense of belonging for men, with positive effects on their own health and well-being, as well as positive effects on their partners, families and communities. Men's Sheds also undertake a range of voluntary services in many of the communities in which they operate.

The modern Men's Shed is an updated version of the shed in the backyard that has long been a part of Australian culture. Men's Sheds are found in many cities and towns around Australia and continue to spring up internationally. Increasingly the preventative health benefits of Men's Sheds are being recognised as more research on this subject is completed.

Not all Men's Sheds are the same – if you looked inside you might see a number of men making furniture, perhaps restoring bicycles for a local school, making interpretive signage, fixing lawn mowers or making a cubby house. You might also see a few young men working with the older men obtaining new skills and learning something about life from the men with whom they work. You will see tea-bags, coffee cups and a comfortable area where men can sit and talk. You may also see an area where men can learn to cook for themselves or how to contact their families by computer. In a Men's Shed anything is possible.

It's an unfortunate part of our culture that most men don't talk about feelings and emotions many do not take an interest in their own health and wellbeing. Unlike women, most men are reluctant to talk about their emotions and that means that they usually don't ask for help. Probably because of this, many men are less healthy than women, drink more, take more risks and suffer more from isolation, loneliness and depression. Relationship breakdown, retrenchment or early retirement from a job, loss of children following divorce, physical or mental illness are just some of the problems that men may find difficult to deal with on their own.

A significant number of older men are veterans of the wars in Korea or Vietnam or other conflicts. Many suffer from Post-Traumatic Stress Disorder (PTSD), which often goes undiagnosed. The rates of self-harm and suicide amongst such men are both alarming and preventable. Men's Sheds play a very important role in communities, particularly in regional communities where services that address such matters are few and far between.

Good mental and physical health is based on many factors including feeling good about yourself, being productive, contributing to your community, connecting with family and friends, and maintaining an active body and mind.

Becoming a member of a Men's Shed provides a safe and busy environment where men can find many of these things in an atmosphere of old-fashioned mateship. And, importantly, there is no pressure. Men can just come and have a yarn and a cuppa if that is all they're looking for.

JBCMS commenced on 3 September 2012, the result of a meeting of likeminded men in the function room of the Jurien Sport & Recreation Centre. The first Executive Committee was established and a potential home, a privately owned shed located on a light industry block adjacent to the business district, was identified. Mr Glenn Featherby, owner of the shed, agreed to provide access to the land and the shed free of charge. This generous support enabled JBCMS to become established and to begin the process of acquiring tools, equipment and materials. It also accommodated a rapidly expanding membership.

A grant application was made through the West Australian Men's Shed Association (WAMSA), with other funds being raised through sales of a calendar and jobs carried out by JBCMS for the Northern Agricultural Catchment Council, the Jurien Bay Progress Association; Shire of Dandaragan and others.

The first big community project was to construct concrete reef balls, which were installed onto the ocean bed to create an artificial snorkel and dive trail. JBCMS also built and installed a number of beachside change rooms which front the local swimming beach.

Members of the Jurien Bay Community Men's Shed come from all walks of life. The bond that unites them is that they are men with time on their hands and would like something meaningful to do with that time.

Jurien Bay Community Men's Shed has developed a safe and happy environment where men are welcome to work on community projects, specific Men's Shed projects or a project of their choice in their own time and where the only "must" is to observe safe working practices....all in a spirit of mateship.

### 2. Purpose & Vision

**Purpose:** To improve the mental and physical health and wellbeing of men throughout the community.

JBCMS plays an important role in the overall improvement of men's health and wellbeing, particularly in regard to engaging men who for various reasons have problems talking about their health, as well as those that are otherwise socially isolated. Men who are socially isolated are prone to experience depression, anxiety and suicide. JBCMS brings men together and enables them to interact and engage with other men for their personal wellbeing and for the benefit of their families and community.

**Vision:** To be a safe and welcoming Men's Shed in which all men can come together in a spirit of mateship, interact with other men and feel at ease talking about the issues affecting their lives, their health and their wellbeing.

In pursuit of this vision JBCMS aims to develop a purpose built Men's Shed from which to operate; to carryout it projects and initiatives; to house its growing inventory of tools, machinery, equipment and other assets; and most importantly, to become a place for men to come together in a friendly, safe and welcoming environment.

### 3. Objectives

The objectives of the Jurien Bay Community Men's Shed, as outlined in its Rules of Association, are:

- To address the issues of men's mental, physical, and emotional health and wellbeing in the community.
- To engage the elderly, differently-abled, youth, veterans, indigenous and other groups of men from Jurien Bay and surrounds and to specifically address any issues of loneliness, isolation and depression.
- To support the social interaction of men in transitional periods (e.g. separation, redundancy, bereavement, retirement, ill health, relocation and respite care).

### Jurien Bay Community Men's Shed Business Plan 2018 - 2023

- To share, disseminate and preserve the skills, abilities and interests of men that are relevant to the community.
- To facilitate links between men and health-related agencies, family organisations and specialist health professionals within the community.
- To advocate the benefits of partnerships between men's sheds and community.
- To develop a Men's Shed which can operate on a cost-neutral basis, that is, its ongoing costs can be met or exceeded by its revenue.
- To initiate and continue activities of particular relevance to men.
- To provide strong social fabric for men experiencing isolation.
- To establish an Associate Membership group, involving women interested in manual arts and crafts

### **4. Management Structure**

Jurien Bay Community Men's Shed is an incorporated association and operates in accordance with the Western Australian *Associations Incorporation Act 2015* and its own Rules of Association.

Each year Jurien Bay Community Men's Shed elects a Management Committee comprised of:

- President
- Vice President
- Secretary
- Treasurer
- Committee members (3)

While the Management Committee is, in accordance with the Rules of Association, responsible for managing the affairs of the JBCMS, to further the interests of openness and inclusion, all meetings are open to all ordinary members of JBCMS. All members attending meetings are encouraged to participate in discussion and the decision making process.

Sub-Committees are established for particular purposes and to carry out specific functions. For example a New Building Management Sub-Committee has been established to coordinate the project and activities associated with the development of a new Men's Shed.

### 5. Operational Philosophy

Jurien Bay Community Men's Shed is a vital community organisation, delivering programs and activities that not only target men's health, but also provide a range of services designed to benefit the broader community. Most "shedders" see themselves as having a strong sense of belonging and ownership of their shed. They share fellowship, camaraderie and interests. Many devote a considerable amount of their time towards worthwhile community projects, fundraising activities and events.

Jurien Bay Community Men's Shed maintains an open door policy and does not reject any person on the basis of race, disability, religion, age, sexual preference or ethnic background. Restrictions may be placed on participation in certain activities for safety reasons or if a member requires the assistance of a carer (must be provided by the participant).

A member of the JBCMS will:

- Act in the best interests of the Shed and not pursue personal agendas;
- Think collectively, contribute to and support decisions made through a democratic process;
- Support a safe physical environment, care for their safety and the safety of others around them;
- Provide a friendly, safe and supportive social environment;
- Guide members to other services or agencies when appropriate or requested;
- Respect the rights and decisions of members; and
- Respect the confidentiality and privacy of members

JBCMS does not tolerate abuse, bullying, violence, anti-social behaviour or infringements upon the rights of others. An applicant for membership may be prohibited from becoming a member or may be expelled if they are deemed an undesirable person as a result of behavior not in accordance with the philosophy of the JBCMS.

### 6. Projects, Services & Initiatives

Jurien Bay Community Men's Shed has proven itself to be a viable, successful and well managed organisation over the past 6 years. During that time it has become the "go to" organisation in Jurien Bay when other groups, clubs or organisations, including the Shire of Dandaragan need to have a job done, something made or volunteers to help out. JBCMS has also become a regular source of funding for charitable and other groups looking to fundraise for men's health issues, depression and other worthy causes.

There are many projects, services and initiatives conducted by JBCMS on behalf of the community or as fund-raising activities. Examples include:

- Jurien Bay's artificial reef and snorkel trail project
- Rest-in-reef project (deceased persons ashes laid in a reef ball)
- Jurien Bay Easter Fair
- Sandy Cape camping area fencing project
- Construction of beach hut changerooms
- Repair of Volunteer Marine Rescue boat trailers
- Turquoise Way path signage erection
- Annual Jurien Bay Triathlon/Duathlon Road and trackside marshalling
- Clouds to Coast Triathlon road and trackside marshalling
- Black Dog Ride Donation, event support and BBQ
- Jurien Bay District High School P&C various projects and events
- Jurien Bay Respite Centre construct and install a garden shed
- Wooden wheelbarrow street planters
- Wheatbelt Herbarium Group Sausage sizzle BBQ
- Volunteering on projects and events for other local community groups
- Delivery of phone books Jurien Bay and Cervantes

Each year JBCMS hosts the Jurien Bay Easter Fair. This has become a very popular event with both locals and visitors, attracting around 1500 people to each event. It is the major fund-raising event for the JBCMS and provides both locals and visitors with a great day out. The largest and most important project JBCMS has or will undertake is the development of a new Men's Shed. With tenure over their existing premises running out it is vital JBCMS finds a new home. Success with this project will determine the future for JBCMS.

### 7. Assets & Equipment

Over the past 6 years JBCMS has accumulated a large inventory of tools, machinery, equipment and other assets. These have been acquired through community gifts and donations, grant funding, self-funding; and member contributions. These assets and equipment include:

- Wood and metal working hand tools
- Wood and metal working machinery
- Box trailers (2)
- Sea container storage units (2)
- Furniture long meeting table & chairs
- Shelving
- Gas BBQ and roasting spit
- Wide variety of hardware, materials, fixtures and fittings

### 8. Target Groups

A specific target group of JBCMS is men who for whatever reason have become socially isolated, disconnected and/or withdrawn. These men are more likely to suffer mental and physical health issues, including anxiety, depression and other stress related illness. Such men are at risk of self-harm.

Jurien Bay Community Men's Shed welcomes all man, regardless of their age, background, ethnicity or circumstances. While the majority of current members are over the age of 50 and extend into the 80's, JBCMS intends to broaden and increase its membership base by promoting itself and expanding its range of activities and including more social elements.

Jurien Bay has become a popular retirement centre with a large and increasing population of seniors. There are also a significant number of military service veterans living in the community, many of whom are currently members of the JBCMS. The Jurien Bay sub-branch of the RSL is an obvious partnering organisation and potential joint user of the proposed new shed.

To increase membership and broaden the level of community use, it is intended to target women with an interest in manual arts and crafts. Participants would be appointed as Associate Members of the JBCMS.

### 9. SWOT Analysis

#### Strengths

- Strong and growing membership base
- Substantial inventory of assets, tools and equipment
- Excellent reputation within local community
- Strong history of community support
- o Demonstrated financial viability
- Broad range of skills, knowledge and experience
- o Success of the Jurien Bay Easter Fair
- Growing population of retirees in and around Jurien Bay

#### Weaknesses

- Limited tenure on current premises
- Current premises too small for increase in membership
- Limited capacity to expand activities
- Limited fund-raising opportunities
- Membership is predominantly older men

#### Opportunities

- New purpose built Men's Shed
- Expansion of membership
- Increase the range of activities offered
- Intergenerational activities through school partnership
- Marketing campaign to promote membership
- o Marketing campaign to promote men's health issues
- Associate Membership Group (Women's manual arts/crafts)
- Other joint users Eg. Jurien Bay Sub-Branch of the RSL

#### Threats

- Current shed owner requires vacant possession by 30 June 2019
- o Current shed too small to increase activities and interests
- o Ageing membership base
- o Reduced government funding for regional social infrastructure
- Machinery safety compromised within confined area of existing shed

## **10. Key Strategies**

ISSUES	STRATEGIES
Men's Health and Wellbeing	Promote membership of JBCMS Encourage and facilitate discussion about health issues Make health information readily available Develop a men's health and wellbeing referral network Support men experiencing problems Refer members requiring professional services to health professionals
Limited tenure on current premises Current premises too small for increase in membership No capacity to expand activities or interests Machinery Safety concerns	Land to be acquired (lease from Shire) New Men's Shed to be developed Create a multi-purpose and multi user facility. Comply with safety standards for tool and machinery use. Establish safety protocols and accident/emergency policy/procedures
Broaden membership base Ageing membership base Increase membership numbers	Increase the range and type of activities Increase community awareness of JBCMS Advertise/promote benefits of JBCMS Establish an Associate membership based around a women's manual arts & crafts group Invite Jurien Bay RSL to joint use facility
Intergenerational activities	Student mentoring program in partnership with JBDHS Target disengaged, disadvantaged youth Promote membership to a younger demographic
Maintain financial viability	Continue to grow the annual Easter Fair Accept paid projects & jobs Increase the range of products for sale Maintain community support Seek sponsorships, donations, grants

## 11. Business Risk Management

Cons	equence	Insignificant	Minor	Moderate	Major	Severe	Catastrop hic
Likelihood	(Score)	(0)	(1)	(2)	3	4	5
Almost Certain	(5)	Moderate	High	High	Extreme	Extreme	Extreme
Likely	(4)	Moderate	Moderate	High	High	Extreme	Extreme
Possible	(3)	Low	Moderate	Moderate	High	High	Extreme
Unlikely	(2)	Low	Low	Moderate	Moderate	High	High
Rare	(1)	Low	Low	Low	Moderate	Moderate	High
Extremely Rare	(0)	Low	Low	Low	Low	Moderate	Moderate

Risk	Likelihood	Consequence	Risk score & rating	Risk mitigation strategies
Failure to adequately address the issues of men's health and wellbeing	unlikely	Moderate	(4) Moderate	Schedule regular health information sessions involving local and visiting health professions. Disseminate health related information to members.
Failure to engage a diverse cross-section of men	Rare	Minor	(1) Low	Maintain fortnightly adverts through Craytales newspaper. Promote the inclusion of all men regardless of their background, ethnicity, beliefs, colour, religion etc.
Failure to specifically address any issues of loneliness, isolation and depression.	Possible	Catastrophic	(15) Extreme	Ensure all members feel welcome and included. Seek advice from health professionals in identifying symptoms of loneliness, isolation and depression. Refer affected members to relevant professionals.
Failure to support the social interaction of men during transitional life periods	Possible	Catastrophic	(15) Extreme	Ensure all members feel welcome and included. Maintain a regular schedule of social activities. Broaden the range of activities and interests available to members.
Failure to share, disseminate and preserve the skills, abilities and interests of men that are relevant to the community	Unlikely	Minor	(2) Low	Maintain involvement in community based projects and initiatives. Provide mentoring for young people and unskilled or inexperienced members. Maintain a broad range of tools, equipment and machinery.
Failure to facilitate links between men and health- related agencies and specialist health professionals	Possible	Catastrophic	(15) Extreme	Schedule regular health information sessions involving local and visiting health professions.
Failure to advocate the benefits of partnerships between men's sheds and community	Possible	Moderate	(6) Moderate	Maintain involvement in community based projects and initiatives. Regularly promote the work done by JBCMS through Craytales and "Secret Men's Business" articles
Failure to develop a Men's Shed which can operate on a cost-neutral basis	Unlikely	Major	(6) Moderate	Ensure proper financial management practices, including budgeting are maintained. Identify and conduct fundraising activities. Participate in paid jobs/projects

13

Jurien Bay Community Men's Shed

Business Plan 2018 - 2023

Failure to initiate and continue activities of particular relevance to men	Rare	Major	(3) Low	Provide opportunities for all men to participate in projects or initiatives. Maintain a broad range of activities and continuously consider/pursue new interests and activities.
Failure to provide strong social fabric for men experiencing isolation	Possible	Catastrophic	(15) Extreme	Maintain an open door policy and welcome all men. Continue to provide passive social activities and opportunities for men engage socially and to develop friendships.
Failure to establish an Associate Membership group, involving women interested in manual arts and crafts	Possible	Moderate	(6) Moderate	Engage effectively with the women's manual arts/crafts group. Provide days/times for the group to access the shed, tools and equipment. Provide training, mentoring and support to Associate Members.

### 12. Promotion & Marketing

The following opportunities to promote the JBCMS; advantages of membership; products and services have been identified:

- Craytales newspaper community adverts
- Craytales articles "Secret Men's Business" and "Men's Health"
- Jurien Bay CRC membership and in-house TV ads
- Turquoise Coast Visitor Centre membership and TV ads
- Commercial business premises TV ads (Eg. Caltex; Jurien Bay hotel; Tavern)
- Create an 'on-line' presence Eg. Facebook and/or website
- "Fly the flag" through support for other clubs, groups and events

### 13. Finances

The following 5 year operational budget estimates are based on previous financial performance and actual YTD income and expenditure. No provision has been made within these budget estimates for income or expenditure that may arise if a new purpose built Men's Shed was to be undertaken.

As at 1 November 2017 JBCMS held cash at bank of \$10,291 Plus term deposits (2) totaling \$23,407. Total funds held \$33,698. As at 1 November 2018 JBCMS held cash at bank of \$14,557 Plus term deposits (2) totaling \$28,855. Total funds held \$43,412.

JBCMS is operating on a sustainable financial basis, generating between \$7,000 and \$10,000 profit annually. It must be positioned to continue on this basis to ensure adequate funds are available to meet its commitment towards construction of the proposed new Men's Shed, and its ongoing operational costs.

Following are forward operational budget projections to 2021-22, based on actual income and expenditure figures for the period 1 October 2017 to 30 September 2018.

Income		Expenditure	
Item	Amount	Item	Amount
Membership fees	2400	Admin	820
Contract jobs	3000	Functions – Xmas etc	2130
Sales (products & materials)	2000	Tools	300
Easter Fair	15000	Shirts, caps etc.	1440
Donations & grants	350	Materials & hardware	1900
Paid projects	3000	Insurance	630
Fundraising events	90	Consumables	2000
Interest earned	60	Utilities (Power & water)	340
Other income	1200	Easter Fair	5640
		Donations out	2900
Total income	27100	Total expenditure	18100
Profit/loss	9000		

### Period: 2017-2018 (Actual income & expenditure)

Income		Expenditure	
ltem	Amount	ltem	Amount
Membership fees	2600	Admin	900
Contract jobs	3500	Functions – Xmas etc	1500
Sales (products & materials)	2000	Tools	0
Easter Fair	13000	Shirts, caps etc.	400
Donations & grants	1500	Materials & hardware	1000
Paid projects	3000	Insurance	700
Fundraising events	1000	Consumables	2000
Interest earned	100	Utilities (Power & water)	360
Other income	1500	Easter Fair	7000
4		Donations out	1500
Total income	28200	Total expenditure	15360
Profit/Loss	12,840		

Income	5	Expenditure	
Item	Amount	ltem	Amount
Membership fees	3000	Admin	800
Contract jobs	2500	Functions – Xmas etc	1700
Sales (products & materials)	2200	Tools	1500
Easter Fair	14000	Shirts, caps etc.	1500
Donations & grants	300	Materials & hardware	2000
Paid projects	2000	Insurance	1500
Fundraising events	500	Consumables	1200
Interest earned	0	Utilities (Power & water)	0
Other income	1500	Easter Fair	5000
)		Donations out	1000
		SS Loan repayment	5000
Total income	26000	Total expenditure	21200
Profit/Loss	4,800		

Period: 2020-2021 (Projected)					
Income		Expenditure	)		
ltem	Amount	ltem	Amount		
Membership fees	3600	Admin	1200		
Contract jobs	2000	Functions – Xmas etc	2000		
Sales (products & materials)	3000	Tools	2000		
Easter Fair	15000	Shirts, caps etc.	500		
Donations & grants	250	Materials & hardware	2000		
Paid projects	2500	Insurance	1600		
Fundraising events	600	Consumables	2000		
Interest earned	50	Easter Fair	7000		
Other income	1800	Donations out	1500		
		SS Loan repayment	5000		
Total income	28800	Total expenditure	24800		
Profit/Loss	4,000		×		

Period: 2021-2022 (Proje	cted)		
Income		Expenditure	
ltem	Amount	ltem	Amount
Membership fees	3800	Admin	1200
Contract jobs	2000	Functions – Xmas etc	2200
Sales (products & materials)	3000	Tools	1500
Easter Fair	15000	Shirts, caps etc.	1500
Donations & grants	100	Materials & hardware	1800
Paid projects	3000	Insurance	1800
Fundraising events	1000	Consumables	2500
Interest earned	100	Easter Fair	8000
Other income	2000	Donations out	1000
, s		SS Loan repayment	5000
Total income	30000	Total expenditure	26500
Profit/Loss	3,500		

Period: 2022-2023 (Projected)					
Income		Expenditure			
ltem	Amount	ltem	Amount		
Membership fees	4000	Admin	1300		
Contract jobs	2500	Functions – Xmas etc	2400		
Sales (products & materials)	3000	Tools	2000		
Easter Fair	15000	Shirts, caps etc.	1800		
Donations & grants	200	Materials & hardware	1500		
Paid projects	3300	Insurance	2200		
Fundraising events	1500	Consumables	2500		
Interest earned	150	Easter Fair	9000		
Other income	2350	Donations out	1500		
		SS Loan repayment	5000		
Total income	32000	Total expenditure	29200		
Profit/Loss	2,800				

Brogate Pty Ltd PO Box 70 Broome 6725

David Chidlow Executive Manager Development Services Shire of Dandaragan PO Box 676 Jurien Bay WA 6516

Dear David

At present Brogate Pty Ltd have a planning approval for the extension of the Badgingarra Wind farm.

This extension is currently referred to as the Badgingara Wind farm stage 2. This is on the property owned by Brogate Pty Ltd and consists of farm lots 3738, 3739, 3742, 3743, 3744, named Parron Farm.

Due to the completion and closing off of the Badgingara Wind Farm (stage 1) Brogate wish to apply;

- 1. For a change in name of the proposed wind farm from Badgingarra Wind Farm stage 2 to Parron Wind Farm
- 2. Change the owner of the planning approval for the Parron Wind farm from Brogate Pty Ltd to Zephyr Energy Pty Ltd
- 3. Extend the planning approval for a further 5 years.

Brogate/Zephyr Energy is also aware that there are conditions on the current planning approval that need to be removed or updated. We are more than happy for the amendments to the current planning approval be made by the Shire at the same time as when Council considers our above request.

I hope this is satisfactory and if there is anything that needs clarification please contact our representative, Tim Stevenson on 0427008096

Regards

Brogate Pty Ltd

MRM Bruce Brown

Director

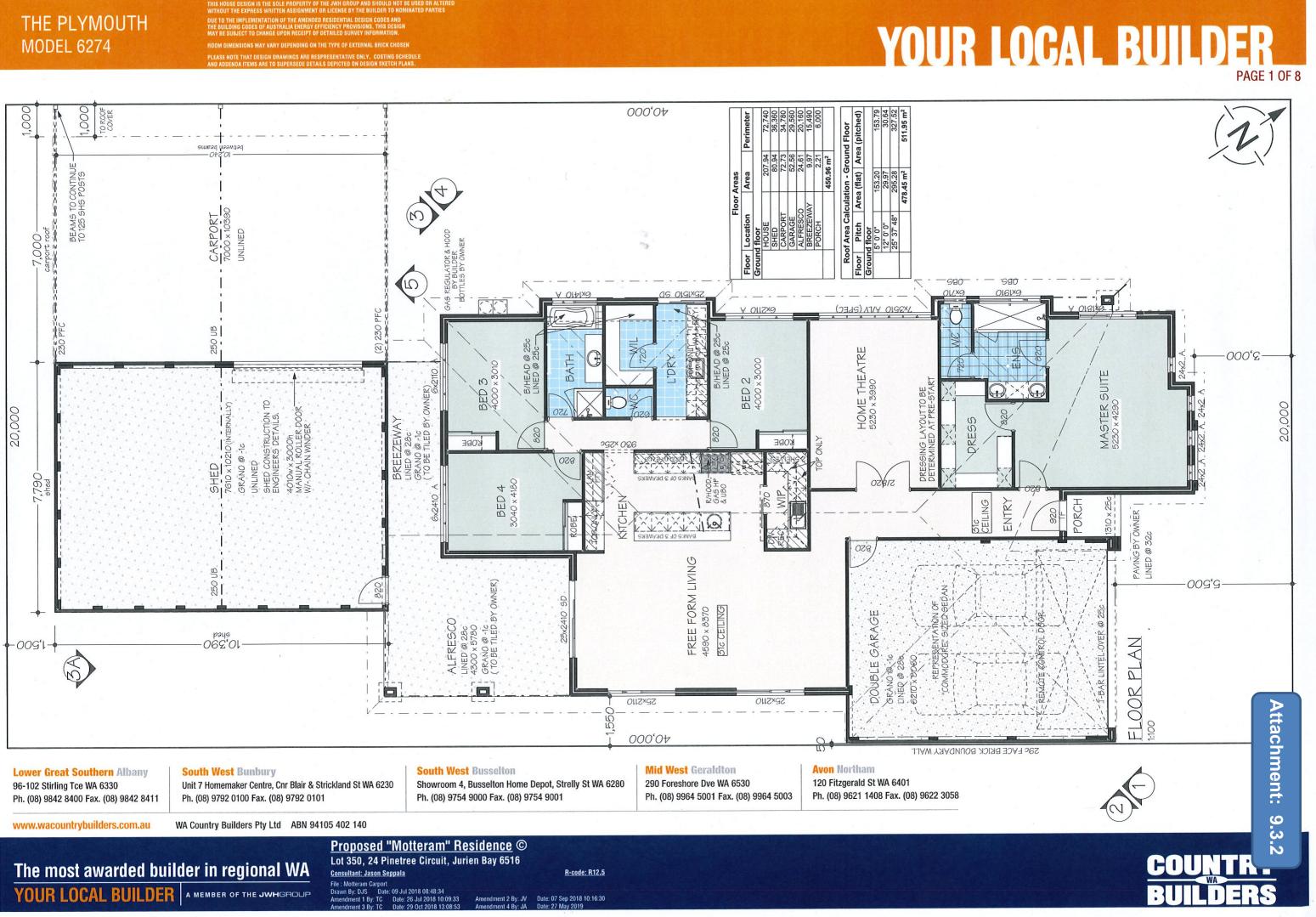
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Alison Brown

Director

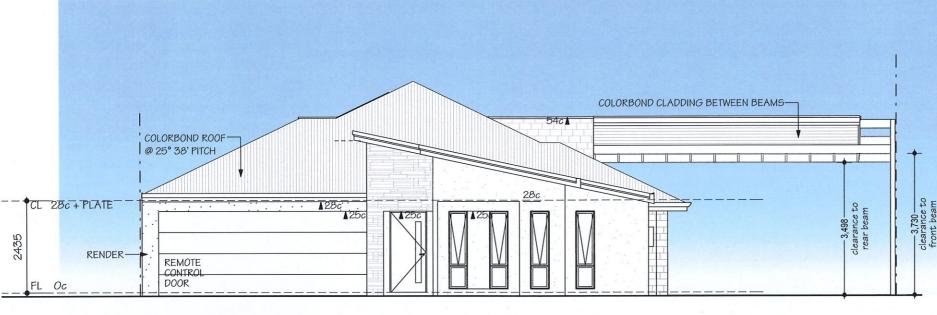
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**ELEVATION 1** 1:100

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### **ELEVATION 2** 1:100

**Lower Great Southern Albany** 96-102 Stirling Tce WA 6330 Ph. (08) 9842 8400 Fax. (08) 9842 8411

**South West Bunbury** Unit 7 Homemaker Centre, Cnr Blair & Strickland St WA 6230 Ph. (08) 9792 0100 Fax. (08) 9792 0101

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#### **Avon** Northam

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# The most awarded builder in regional WA

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Proposed "Motteram" Residence © Lot 350, 24 Pinetree Circuit, Jurien Bay 6516 Consultant: Jason Seppala 
 Consumer

 File : Motteram Carport

 Drawn By: DJS
 Date: 09 Jul 2018 08:48:34

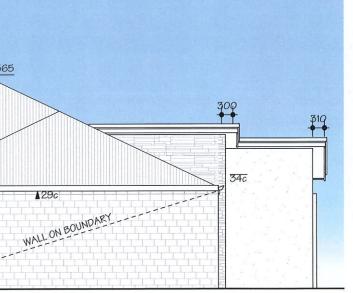
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 Date: 26 Jul 2018 10:09:33

 Amendment 1 By: TC
 Date: 29 Oct 2018 13:08:53

R-code: R12.5

nent 2 By: JV Date: 07 Sep 2018 10:16:30 nent 4 By: JA Date: 27 May 2019







THE PLYMOUTH **MODEL 6274** 

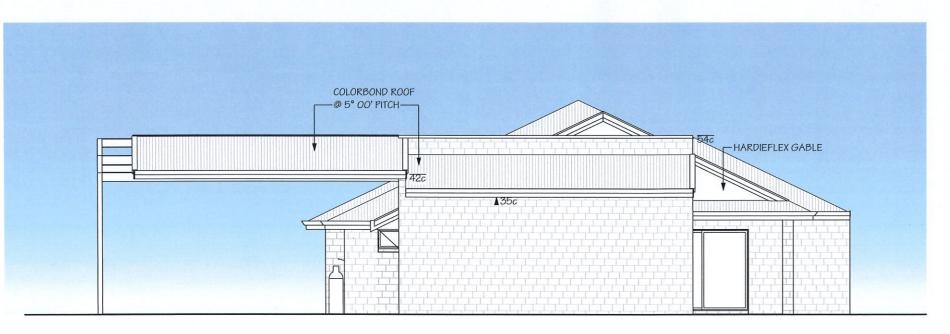
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ELEVATION 3 1:100



#### ELEVATION 3A 1:100

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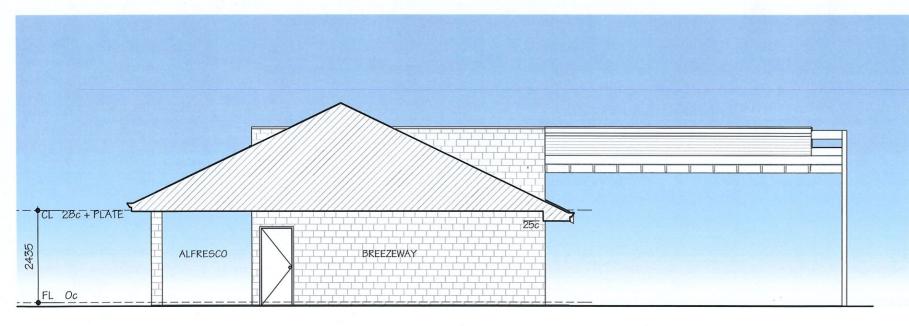
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**ELEVATION 4** 1:100



#### ELEVATION 5 1:100

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# **YOUR LOCAL BUILDER** PAGE 4 OF 8



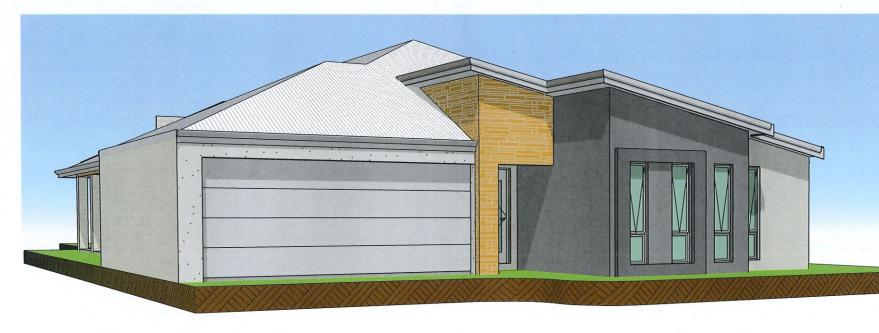
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PERSPECTIVE NOT TO SCALE





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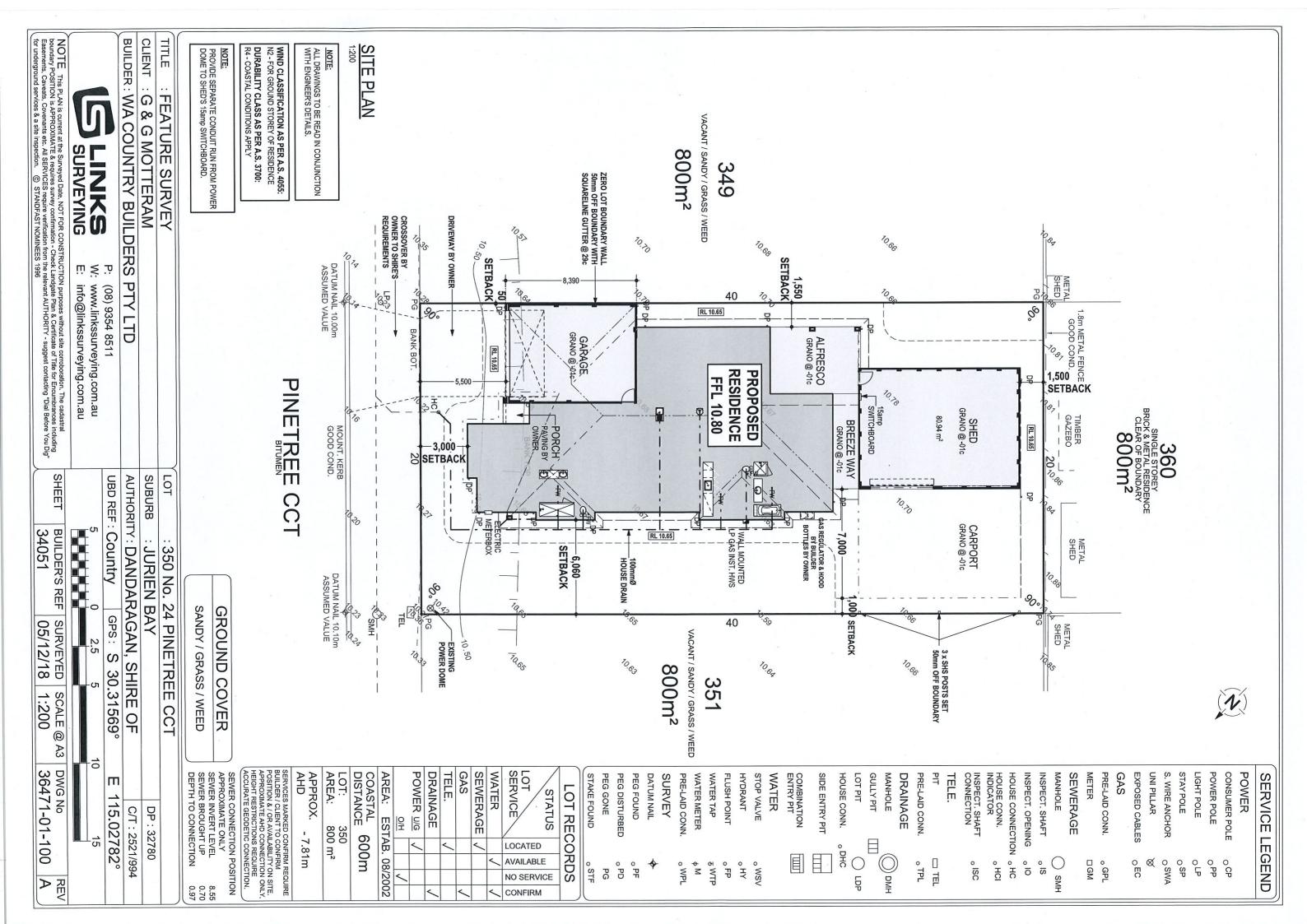
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#### 9.3.1 PROPOSED SINGLE HOUSE – LOT 350 PINETREE CIRCUIT, JURIEN BAY

Location: Applicant:

File Ref:

Disclosure of Interest: Date: Author: Senior Officer: Lot 350 (#24) Pinetree Circuit, Jurien Bay WA Country Builders on behalf of G J & G E Motteram Development Services Apps / Development Application / 2019 / 21 Nil 4 April 2019 Rory Mackay, Planning Officer David Chidlow, Executive Manager of Development Services

#### **PROPOSAL**

The proponent is seeking development approval for a single house with an oversized rear garage on Lot 350 (#24) Pinetree Circuit, Jurien Bay.



Location Map – 24 Pinetree Circuit, Jurien Bay

#### BACKGROUND

The applicant is seeking development approval to construct a 464m² single house on the 800m² property featuring a 165m² rear garage adjoined to the house via a breezeway. As shown on the attached site plan, the proposed rear garage is sighted 1.5m from the south-west rear property boundary for 16m long wall and built up to the north-west side boundary for 10.4m long parapet wall. Additionally, the proposed front garage of 52m² is to have a zero setback to the south-east boundary for an 8.4m long parapet wall. The single house will have a 3m front setback to Pinetree Circuit. The subject property is zoned 'Residential' under *Local Planning Scheme No.7* with a density code of R12.5. Under the *Residential Design Codes* (R-Codes) for a R12.5 coding; the primary street setback is 7.5m, with a rear boundary setback of 6m.

Further to the variances to the front and rear setbacks the proposed rear garage is oversized in both height and area. Under

Local Planning Policy 8.5 - Outbuildings Residential Areas (LPP8.5), the maximum wall height permitted for a garage is 3.6m, with a ridge of 4.5m; this application seeks a 4m wall height and a ridge of 5m. The maximum permitted area for a detached outbuilding is  $80m^2$ ; this application seeks  $165m^2$  for an attached garage.

The minimum open space percentage of the site permitted under the R-Codes is 55%, the applicant falls short of this at 48%; a 7% variation.

The applicant seeks the variances above for storage of a number of recreational vehicles (including a large motorhome) as shown in the attached photos, in addition to still wanting some useable space within the rear garage. It is noted preliminary design discussions with the applicant began in mid-2018 and the resulting application is best-fit for their needs.

#### <u>COMMENT</u>

Where a proposal does not meet the deemed-to-comply provisions of R-Codes the decision maker is to exercise its judgement to consider the merits of the proposal in accordance with the design principles of the R-Codes. Support for the variances from Natalie Anderson of Midwest Planning Consulting in the context of each applicable design principle is attached to this item. The following comments are on the major design principles in question for this application.

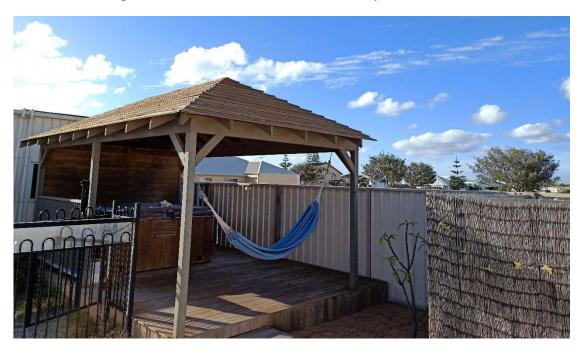
Regarding R-Codes Clauses 5.1.2, P2.1 & P2.2 Street setback and Clause 5.1.3, P4 Open space, the officer agrees with the comments of Natalie Anderson. These variations to the R-Codes are commonly sought and approved within the Shire under similar circumstances.

Supplementary to R-Codes Clause 5.1.3, P3.1 P3.2 Lot boundary setback, *Local Planning Policy 8.11 Residential Design Codes* -*Side and Rear Boundary Setbacks* (LPP8.11) applies. This policy permits one parapet wall to an average height of 3.3m up to a length of 9m subject to no objection from the adjoining neighbour. The function of this clause via no neighbour objection permits the parapet wall proposed for the front garage of 2.4m high and 8.4m long. The policy offers no exemption for the parapet wall of the rear garage which is of an average height of 4.7m and is 10.4m long. However, the affected adjoining neighbour for this parapet wall was consulted by the applicant prior to the application being lodged and provided an email in support of the wall design. Comments in support of this parapet wall from Natalie Anderson are also supported.

The variation to the rear setback of 6m to 1.5m is still in question for a 4.2m high and 16m long wall. The denoted rear setbacks in Table 1 of the R-Codes for low density are only applicable up to a

density of R15 before rear setbacks are treated the same as side setbacks via the use of Table 2. For this reason, variations to the rear setback taking in account Table 2 setbacks are often accepted. In this instance, the applicable Table 2 setback is 1.7m, with the proposed rear setback being 1.5m, a 12% variation. This variation must be considered collectively with the height and area increases from LPP8.5's standards outlined previously. It is fair to contemplate LPP8.5 policy standards exist to prevent a 16m long, 4.2m high wall from being established in the Residential zones of the Shire. Such building bulk is generally portrayed to a commercial/industrial type building. The reduction of the setback of this wall only exacerbates the impact.

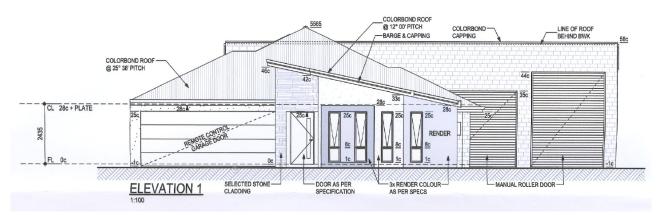
Although the overshading of the rear garage on the rear neighbouring property is compliant, it can be argued there is an adverse impact on the use of the outdoor habitable area where the neighbour utilises a hammock and spa by way of lost solar access to this area and visual amenity of the wall which is under 3m away. A picture of this area is shown below. It is assumed the rear neighbour should have expected some of his rear boundary to be taken up by in due course by a rear ancillary building of the neighbour, but not 80% of this boundary.



Positive aspects of the rear garage design include:

- the use of a skillion roof tapering to the rear and quality building materials to reduce the appearance and visual impact of the bulk and scale of the development;
- compliance with Clause 5.4.2 Solar access for adjoining sites (overshading) of the R-Codes;
- the whole of the garage being situated behind the dwelling;
- the linking breezeway between the garage and dwelling; and
- clear accessible points from the street frontage for the one whole building.

Conversely, all these positive aspects are undermined by the domination of the rear garage on the dwelling and streetscape as shown below. The front elevation shown does not display the rear garage ancillary to what should be the principle building in a 'Residential' zone, the dwelling.



Liveability for the subject landowners will result from the build, but it will most likely decrease for surrounding landowners based on the impacts to the streetscape and residential amenity. For all the above discussion, the development application is recommended for refusal. However, if Council finds the proposal has merit an alternative officer recommendation is provided below:

#### Alternative Officer Recommendation

That Council grant development approval for the proposed single house on Lot 350 Pinetree Circuit, Jurien Bay subject to the following conditions and advice notes:

- 1. All development shall be in accordance with the attached plans date stamped 24 April 2019 subject to any modifications required as a consequence of any conditions of this approval and shall not be altered without the prior written approval of the local government.
- 2. The building materials being of non-reflective nature and colour consistent with the existing structure and/or predominant colours of the individual site.
- 3. External fixtures integrated into the building design shall not be visually obtrusive when viewed from the street to protect the visual amenity of residents in neighbouring properties.
- 4. Landscaping of the site is to be undertaken with appropriate planting, paving and other landscaping to contribute to the streetscape.
- 5. The 'shed' denoted on the date stamped plans is not be used for commercial purposes.

#### Advice Notes:

- 1. The applicant is advised this is planning approval only and not a building permit. A building permit must be obtained for this development.
- 2. Stormwater is to be managed on site or directed to a suitable disposal system in accordance with AS3500 Plumbing and Drainage.

- 3. If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.
- 4. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- 5. The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

The State Administrative Tribunal GPO Box U1991 PERTH WA 6845"

#### **CONSULTATION**

The proponent consulted with the adjoining side landowner of Lot 350 Pinetree Circuit before the lodging the application. This neighbour had no concern with the development, including the proposed parapet wall of the rear garage on his common boundary.

All other neighbouring landowners in two property radii were consulted for their comments. Three submissions were received, with two objecting and one supporting the development. The officer met with the adjoining rear neighbour who objected. Plausible visual and solar adverse impacts from the proposed rear garage were investigated from the neighbour's backyard where an outdoor living area is a utilised space less than a metre from the common boundary with the development.

Responses to each submission are shown in the attached schedule of submissions.

#### STATUTORY ENVIRONMENT

 Local Planning Scheme No 7: Clause 4.2 of the Scheme outlines State Planning Policy 3.1 -Residential Design Codes is to read as part of the Scheme.

#### POLICY IMPLICATIONS

- Local Planning Policy 8.11 Residential Design Codes Side and Rear Boundary Setbacks
- Local Planning Policy 8.5 Outbuildings 'Residential Areas':

#### **Carports and Garages**

- 1. All garages and carports shall not exceed a floor area of 40m² a wall height of 3.0m or a ridge height of 4.5m.
- 2. The Council may consider applications for carports and garages that exceed the size limitations defined in Part 1, where the

following criteria are, in the opinion of Council, satisfactorily addressed;

- *a.* the garage or carport is attached to and forms part of the adjoining dwelling;
- *b.* the garage or carport is situated under the roof line of the adjoining dwelling;
- *c.* the garage or carport is located at least 0.5*m* behind the dwelling alignment (excluding any porch, verandah or balcony);
- *d.* the garage or carport will not have an impact on the streetscape or amenity of the area; and
- *e.* the garage or carport complies with any design guidelines adopted by Council.
- 3. All carports and garages shall be constructed of materials that match or complement the dwelling on the site.
- 4. The use of zincalume wall cladding in garages and carports will not be permitted.

#### **Outbuildings**

5. An outbuilding within a Residential area shall be deemed as meeting the design principles criteria of section 5.4.3 P3 of the Residential Design Codes where the following area and height requirements can be achieved:

Outbuilding External Appearance	Permitted Area of Outbuilding	Permitted Wall Height	Permitted Ridge Height
Reflective Cladding	12 <i>m</i> ²	2.4m *	4.2m *
Non-Reflective Cladding or Masonry	80m², or 10% of the site area, whichever is the lesser	3.6m *	4.5m or the highest point of the roof cladding of the residence whichever is lesser

* Note that total wall / ridge heights are measured from the ground level at the closest common boundary

- 6. When giving consideration to an application for an outbuilding, the Shire of Dandaragan shall have regard to the Design Principles contained in section 5.4.3 P3 of the Residential Design Codes, namely that outbuildings do not detract from the streetscape or the amenity of residents or neighbouring properties.
- 7. All outbuildings are to otherwise maintain a minimum rear / side setback in accordance with the Residential Design Codes Tables 2a and 2b. Any variation to these setback requirements will require the submission of a Planning Application with adjoining property owner comment for a council decision.

#### FINANCIAL IMPLICATIONS

The applicant has paid the required \$147 fee for the development application.

#### STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan:

Go	Goal 1: Great Place for Residential and Business Development				
Obje	Objectives How the Shire will contribute				
1.2	Ensure effective and efficient development and building services	<ul> <li>Process development applications and undertake building regulation functions and services</li> </ul>			

#### **ATTACHMENTS**

Circulated with the agenda are the following items relevant to this report:

- Submitted Plans (Doc Id: 131847)
- Photos of recreational vehicles to be stored within the development (Doc Id: 131848)
- Support for the variations sought to the R-Codes from Natalie Anderson of Midwest Planning Consulting (Doc Id: 131849)

Schedule of submissions (Doc Id: 131852)

(Marked 9.3.1)

#### VOTING REQUIREMENT

Simple majority

#### **OFFICER RECOMMENDATION / COUNCIL DECISION**

#### Moved Cr Shanhun, seconded Cr McGlew

That Council refuse development approval for the proposed single house on Lot 350 Pinetree Circuit, Jurien Bay for the following reasons:

- 1. The proposed rear garage does not comply with *Local Planning Policy 8.5 – Outbuildings 'Residential Areas'* as it exceeds the specified floor area and wall, ridge height maximums for both a garage and outbuilding.
- 2. The proposed development would detract from the streetscape and the visual amenity of the neighbouring properties.
- 3. The proposed development does not comply with orderly and proper planning for the locality.
- 4. Approval of such development would set an undesirable precedent for similar applications in the future in contravention of Council adopted policy.

#### Advice:

The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the *Planning and Development Act 2005*. An application for Review must be submitted in accordance with Part XIV of the *Planning and Development Act* within 28 days of the date of this decision to:

The State Administrative Tribunal GPO Box U1991 PERTH WA 6845"



11 June 2019

Our Ref: ALO JUR/190611LLGA Request for reduction in DA fees

**Chief Executive Officer** Shire of Dandaragan PO Box 676 JURIEN BAY WA 6516

#### **Brent Bailey, Chief Executive Officer** Attention:

Dear Brent

#### RE: **DEVELOPMENT APPLICATION | PROPOSED MIXED USE TOURISM DEVELOPMENT** LOT 62 ROBERTS STREET, JURIEN BAY & PART OF HEATON STREET ROAD RESERVE

Burgess Design Group, on behalf of Aliceville Holdings Pty Ltd writes with regard to the Shire's development application fee of \$34,196.00 for Lot 62 Roberts Street, Jurien Bay and part of Heaton Street Road Reserve. The purpose of this correspondence is to respectfully request a reduction in the application fee.

#### History of planning assessments and approvals

Aliceville Holdings Pty Ltd previously obtained planning approval on 20 January 2012. At the time full fees were paid to the Shire for this application. Development did not substantially commence within the valid three (3) period and the approval lapsed.

A new JDAP application was lodged in July 2017 with an agreed reduced application fee paid to the Shire. The Shire assessed the application and began to prepare the Responsibility Authority Report. As part of the Shire's assessment of this application it became apparent that several of the gazetted conditions require modification to allow some outstanding issues to be resolved later in the planning process. As such, the JDAP application was withdrawn.

We are hoping that you may agree that a reduction in the development application fee is considered a reasonable request given that the proposed development is almost identical to the previous application approved on 20 January 2012, where this fee was paid in full, and the withdrawn 2017 JDAP application, where a reduced fee was paid to the Shire.

Assessment of this new application by Shire officers is expected to take significantly less time compared to the original 2012 application, and the 2017 JDAP application. It should be noted, the requisite application fee is the maximum fee specified in Schedule 2 of the Planning and



101 Edward Street Perth WA 6000 PO Box 8779 Perth Business Centre WA 6849 P (08) 9328 6411 F (08) 9328 4062 www.burgessdesigngroup.com.au ABN 31 790 649 540 ACN 161 577 144 Planovators Pty Ltd ATF Planovators Unit Trust T/A Burgess Design Group

Development Regulations 2009 and does not reflect the actual costs of assessment. As such, we respectfully request that the Shire consider a reduced fee based upon the work and time involved in the re-assessment and reporting of this almost identical proposal. We consider that an acceptable fee would be the \$12,633.00, which is applied to be development with an estimate development cost of \$5,000,000. We do not believe that the increased development costs equates to an increased amount of hours for officers to assess the proposal. Notably, there are no ongoing costs associated with the assessment of this application, and any building permit or variation will require additional payment of fees to Council.

#### **Current market conditions**

We consider the current application fee is prohibitive to development occurring in the short to medium term. Our client is not currently in a financial position to pay this substantial application fee without any certainty that the application will be approved, or that current market conditions will improve.

In this regard, we seek your consideration for a reduced application fees to facilitate development in a weak market.

#### Community and economic benefits

The proposed development has community and economic benefits including opportunities for long-term, full-time employment, additional tourist accommodation, and permanent new residents. The site's location is pivotal to creating an activity node that capitalises on significant State and Local Government investment in the Jurien Bay Jetty and Foreshore. The proposal is likely to encourage retailers to establish in Jurien Bay, thus increasing the sustainability and vibrancy of this regional centre. Moreover, if the proposed development is approved, the Shire will receive ongoing additional rates that will not be insubstantial.

#### Conclusion

Our client seeks a reduction in the Shire's development application fee. The Shire's officers have previously undertaken an assessment of an almost identical application in 2017. Given that the application is similar, we consider that the fee should be reflective of the actual hours for officers to assess the application. Moreover, there is significant community and economic benefits to the proposed development including, employment and business opportunities, additional tourist accommodation, and permanent new housing options.

We have very much enjoyed the ongoing dealings with the Shire, yourself and your officers on this project and hope you understand that this request is made with the utmost respect to you and your staff.

We hope that you can support our client in representations to your elected members on this issue.

Should you require any additional information or wish to discuss this matter further, please do not hesitate to contact the undersigned on 9328 6411.

Yours faithfully BURGESS DESIGN GROUP

the Ato

MARK SZABO ASSOCIATE DIRECTOR

СС

Aliceville Holdings Pty Ltd, Mr Carl Aloi

## **`Attachment A**

## Shire of Dandaragan – Draft Local Laws

Shire of Dandaragan Waste Local Law 2019

(Also made pursuant to the Waste Avoidance and Resource Recovery Act 2007)

Shire of Dandaragan Local Government (Council Meetings) Local Law 2019;

Shire of Dandaragan Site Erosion and Sand Drift Prevention Local Law 2019

Shire of Dandaragan Local Law Relating to Pest Plants 2019; (Also made pursuant to the Biosecurity and Agriculture Management Act 2007)

Shire of Dandaragan Dogs Local Law 2019; (Also made pursuant to the Dog Act 1976)

Shire of Dandaragan General Amendment Local Law 2019, which contains amendments to the following existing Shire Local Laws:

- o Local Government Property Local Law;
- Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law;
- Extractive Industries Local Law;
- Local Laws Relating to Fencing;
- o Parking and Parking Facilities Local Law 2010;
- Cemeteries Local Law 2001; (Also made pursuant to the Cemeteries Act 1986)
- Bush Fire Brigades Local Law; (Also made pursuant to the Bush Fires Act 1954)

### Waste Avoidance and Resource Recovery Act 2007 Local Government Act 1995

### SHIRE OF DANDARAGAN

### WASTE LOCAL LAW 2019

### Contents

### Part 1 – Preliminary

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- 1.3 Application
- 1.4 Repeal
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- 1.6 Local public notice of determinations
- 1.7 Rates, fees and charges
- 1.8 Power to provide waste services

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- 2.2 Deposit of waste in receptacles
- 2.3 General waste receptacles
- 2.4 Recycling waste receptacles
- 2.5 Organic waste receptacles
- 2.6 Direction to place or remove a receptacle
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- 2.8 Exemption
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- 2.10 Verge collections

#### Part 3 - General Duties

- 3.1 Duties of an owner or occupier
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#### Part 4 - Operation of Waste Facilities

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- 4.3 Signs and directions
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#### Part 5 – Enforcement

- 5.1 Offences and general penalty
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- 5.4 Form of notices

### Part 6 Objection and appeal rights

6.1 Objection and appeal rights

### Schedule 1 - Meaning of 'non-collectable waste'

### Schedule 2 – Modified penalties

### Waste Avoidance and Resource Recovery Act 2007

#### Local Government Act 1995

#### SHIRE OF DANDARAGAN

#### WASTE LOCAL LAW 2019

Under the powers conferred on it by the *Waste Avoidance and Resource Recovery Act 2007* and the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of Dandaragan resolved on [*insert date*] 2019 to make the following local law.

#### Part 1 – Preliminary

#### 1.1 Short title

This is the Shire of Dandaragan Waste Local Law 2019.

#### 1.2 Commencement

This local law commences 14 days after the day on which it is published in the *Government Gazette*.

#### 1.3 Application

This local law applies throughout the district.

#### 1.4 Repeal

Division 2 of Part 4 of the Shire of Dandaragan *Health Local Laws 2005*, as published in the *Government Gazette* on 13 September 2005 and as amended on 19 September 2006 and 22 May 2007, is deleted.

#### 1.5 Meaning of terms used in this local law

(1) In this local law—

*authorised person* means a person appointed by the local government under section 9.10 of the LG Act to perform any of the functions of an authorised person under this local law;

bicycle path has the meaning given to it in the Road Traffic Code 2000;

carriageway has the meaning given to it in the Road Traffic Code 2000;

collectable waste means local government waste that is not-

- (a) liquid refuse;
- (b) liquid waste; or
- (c) non-collectable waste;

*collectable waste receptacle* means a receptacle for the deposit and collection of collectable waste that is—

- (a) a recycling waste receptacle;
- (b) a general waste receptacle; or

(c) an organic waste receptacle;

*collection*, when used in relation to a receptacle, means the collection and removal of collectable waste from the receptacle by the local government or its contractor;

*collection day* means the day determined by the local government for the collection of collectable waste in the district or a part of the district;

*collection time* means the time on the collection day determined by the local government for the collection of collectable waste in the district or a part of the district;

costs of the local government include administrative costs;

Council means the council of the local government;

district means the district of the local government;

footpath has the meaning given to it in the Road Traffic Code 2000;

*general waste receptacle* means a receptacle for the deposit and collection of collectable waste that is not recycling waste;

LG Act means the Local Government Act 1995;

*LG Regulations* means the *Local Government (Functions and General) Regulations 1996*;

*local government* means Shire of Dandaragan;

local government waste has the same meaning as in the WARR Act;

non-collectable waste has the meaning set out in Schedule 1;

occupier in relation to premises, means any or all of the following-

- (a) a person by whom or on whose behalf the premises are actually occupied; or
- (b) a person having the management or control of the premises;

organic waste means waste that decomposes readily, such as garden waste or food waste;

organic waste receptacle means a receptacle for the deposit and collection of organic waste;

owner has the same meaning as in the LG Act;

*public place* includes a place to which the public ordinarily have access, whether or not by payment of a fee;

receptacle means a receptacle—

- (a) that has been supplied for the use of the premises by the local government or its contractor, or which has otherwise been approved by the local government; and
- (b) the waste from which is collected and removed from the premises by the local government or its contractor;

*recycling waste receptacle* means a receptacle for the deposit and collection of recycling waste;

#### recycling waste means-

- (a) paper and cardboard;
- (b) plastic containers comprised of polyethylene terephthalate or high density polyethylene;
- (c) glass containers;
- (d) steel containers;
- (e) aluminium containers;
- (f) liquid paper board; and
- (g) any other waste determined by the local government to be recycling waste;

*specified* means specified by the local government or an authorised person, as the case may be;

*street alignment* means the boundary between the land comprising a street and the land that abuts the street;

WARR Act means the Waste Avoidance and Resource Recovery Act 2007;

waste has the same meaning as in the WARR Act;

*waste facility* means a waste facility, as defined in the WARR Act, that is operated by the local government; and

*waste service* has the same meaning as in the WARR Act.

(2) Where, in this local law, a duty or liability is imposed on an owner or occupier, or on an owner and occupier, the duty or liability is taken to be imposed jointly and severally on each of the owners or occupiers.

#### **1.6** Local public notice of determinations

Where, under this local law, the local government has a power to determine a matter -

- (a) local public notice, under section 1.7 of the LG Act, must be given of the matter determined;
- (b) the determination becomes effective only after local public notice has been given;
- (c) the determination remains in force for the period of one year after the date that local public notice has been given under subclause (a);
- (d) after the period referred to in subclause (c), the determination continues in force only if, and for so long as, it is the subject of local public notice, given annually, under section 1.7 of the LG Act; and
- (e) the determination must be recorded in a publicly accessible register of determinations that must be maintained by the local government.

### 1.7 Rates, fees and charges

The local government's powers to impose rates, fees and charges in relation to waste services are set out in sections 66 to 68 of the WARR Act and section 6.16 and 6.17 of the LG Act.

### 1.8 Power to provide waste services

The local government's power to provide, or enter into a contract for the provision of, waste services is dealt with in section 50 of the WARR Act.

### Part 2 - Local government waste

### 2.1 Supply of receptacles

- (1) The local government is to supply, for the use of each premises that are, or are capable of being, occupied or used for residential purposes, one or more receptacles for the collection and removal, from those premises, of collectable waste.
- (2) The owner of premises to which subclause (1) applies must -
  - (a) ensure that the fee or charge (if any) imposed by the local government in relation to each receptacle is paid to the local government; and
  - (b) ensure that each receptacle is used, in respect of those premises, in accordance with this local law.

### 2.2 Deposit of waste in receptacles

- (1) An owner or occupier of premises must not deposit or permit to be deposited in a receptacle any non-collectable waste.
- (2) A person must not deposit waste in a receptacle that has been provided for the use of other premises without the consent of the owner or occupier of those premises.

### 2.3 General waste receptacles

- (1) An owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle -
  - (a) where the receptacle has a capacity of 240 litres more than 70 kilograms of collectable waste; or

- (b) where the receptacle has any other capacity more than the weight determined by the local government.
- (2) Where the local government supplies recycling waste receptacles, an owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle any recycling waste.
- (3) Where the local government supplies organic waste receptacles, an owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle any organic waste.

### 2.4 Recycling waste receptacles

An owner or occupier of premises must not deposit or permit to be deposited in a recycling waste receptacle -

- (a) anything other than the particular type of recycling waste for which that receptacle was provided by the local government for those premises;
- (b) where the receptacle has a capacity of 240 litres more than 70 kilograms of recycling waste; or
- (c) where the receptacle has any other capacity more than the weight determined by the local government.

### 2.5 Organic waste receptacles

An owner or occupier of premises must not deposit or permit to be deposited in an organic waste receptacle -

- (a) anything other than the particular type of organic waste for which that receptacle was provided by the local government for those premises;
- (b) where the receptacle has a capacity of 240 litres more than 70 kilograms of organic waste; or
- (c) where the receptacle has any other capacity more than the weight determined by the local government.

### 2.6 Direction to place or remove a receptacle

- (1) The local government or an authorised person may give a written direction to an owner or occupier of specified premises -
  - (a) to place a receptacle in respect of those premises for collection; or

(b) to remove a receptacle in respect of those premises after collection.

- (2) The direction under subclause (1) may specify when the placement or removal is to occur, or where the receptacle is to be placed, or both.
- (3) An owner or occupier of premises must comply with a direction given under this clause.

### 2.7 Duties of owner or occupier

An owner or occupier of premises must -

- (a) except for a reasonable period before and after placing the receptacle on the verge adjoining the premises for collection, keep each receptacle in a storage space or area that is behind the street alignment;
- (b) take reasonable steps, if placing a receptacle for collection on the verge adjoining the premises, or other area as determined by the local

government, ensure that, within a reasonable period before collection time, each receptacle is -

- (i) within 1 metre of the carriageway;
- (ii) not unduly obstructing any footpath, bicycle path, right-of-way or carriageway; and
- (iii) facing squarely to the edge of and opening towards the carriageway,

or in such other position as is approved in writing by the local government or an authorised person;

- (c) take reasonable steps to ensure that the premises are provided with an adequate number of receptacles; and
- (d) if the receptacle is lost, stolen, damaged or defective, notify the local government, as soon as practicable, after the event.

### 2.8 Exemption

- (1) An owner or occupier of premises may apply in writing to the local government for an exemption from compliance with the requirements of clause 2.7(a) or (b).
- (2) The local government or an authorised person may grant, with or without conditions, or refuse an application for exemption from compliance under this clause.
- (3) An exemption granted under this clause must state -
  - (a) the premises to which the exemption applies;
  - (b) the period during which the exemption applies; and
  - (c) any conditions imposed by the local government or the authorised person.
- (4) An exemption granted under this clause ceases to apply -
  - (a) if the local government decides, on reasonable grounds, that there has been a failure to comply with a condition of the exemption; and
  - (b) from the date that the local government informs the owner or occupier of its decision under clause 2.8(4)(a).

### 2.9 Damaging or removing receptacles

A person, other than the local government or its contractor, must not -

(a) damage or destroy or interfere with a receptacle; or

(b) except as permitted by this local law or as authorised by the local government or an authorised person, remove a receptacle from any premises to which it was delivered by the local government or its contractor.

#### 2.10 Verge collections

(1) Where the local government has advertised a verge waste collection (such as a green waste, or a bulk waste collection) a person, unless with and in accordance with the approval of the local government or an authorised person -

- (a) must deposit waste only during the period of time, and in accordance with other terms and conditions, as advertised by the local government in relation to that verge waste collection; and
- (b) must otherwise comply with those terms and conditions.
- (2) Where waste has been deposited on a verge for a verge waste collection, a person must not remove any of that waste for a commercial purpose but may remove it for any other purpose.
- (3) Except where waste is lawfully removed from a verge under this clause, a person must not disassemble or tamper with any waste deposited on a verge for a verge waste collection so as to increase the risk of harm to any person.
- (4) Clause 2.10(2) does not apply to the local government or a person engaged or contracted by the local government in relation to the verge waste collection.

### Part 3 - General duties

#### 3.1 Duties of an owner or occupier

An owner or occupier of premises must -

- (a) take reasonable steps to ensure that a sufficient number of receptacles are provided to contain all waste which accumulates or may accumulate in or from the premises;
- (b) take all reasonable steps to ensure that each receptacle is kept in good condition and repair;
- (c) take all reasonable steps to -
  - (i) prevent fly breeding and keep each receptacle free of flies, maggots, cockroaches, rodents and other vectors of disease;
  - (ii) prevent the emission of offensive or noxious odours from each receptacle; and
  - (iii) ensure that each receptacle does not cause a nuisance to an occupier of adjoining premises; and
- (d) whenever directed to do so by the local government or an authorised person, thoroughly clean, disinfect, deodorise and apply a residual insecticide to each receptacle.

### 3.2 Removal of waste from premises

- (1) A person must not remove any waste from premises unless that person is -
  - (a) the owner or occupier of the premises;
  - (b) authorised to do so by the owner or occupier of the premises; or
  - (c) authorised in writing to do so by the local government or an authorised person.
- (2) A person must not remove any waste from a receptacle without the approval of -
  - (a) the local government or an authorised person; or
  - (b) the owner or occupier of the premises at which the receptacle is ordinarily kept.

### 3.3 Receptacles and containers for public use

A person must not, without the approval of the local government or an authorised person -

- (a) deposit household, commercial or other waste from any premises on or into; or
- (b) remove any waste from,

a receptacle provided for the use of the general public in a public place.

### Part 4 - Operation of waste facilities

### 4.1 Operation of this Part

This Part applies to a person who enters a waste facility.

### 4.2 Hours of operation

The local government may from time to time determine the hours of operation of a waste facility.

### 4.3 Signs and directions

- (1) The local government or an authorised person may regulate the use of a waste facility -
  - (a) by means of a sign; or
  - (b) by giving a direction to a person within a waste facility.
- (2) A person within a waste facility must comply with a sign or direction under subclause (1).
- (3) The local government or an authorised person may direct a person who commits, or is reasonably suspected by the local government or the authorised person of having committed, an offence under this clause to leave the waste facility immediately.
- (4) A person must comply with a direction under subclause (3).

### 4.4 Fees and charges

- (1) Unless subclause (3) applies, a person must, on or before entering a waste facility or on demand by the local government or an authorised person, pay the fee or charge as assessed by an authorised person.
- (2) An authorised person may assess the fee or charge in respect of a particular load of waste at a rate that applies to any part of that load, even if that rate is higher than the rate that would apply to any other part of the load.
- (3) Subclause (1) does not apply -
  - (a) to a person who disposes of waste in accordance with the terms of -
    - (i) a credit arrangement with the local government; or
    - (ii) any other arrangement with the local government to pay the fee or charge at a different time or in a different manner; and
  - (b) to the deposit of waste owned by the local government, or in the possession of an employee on behalf of the local government.

### 4.5 Depositing waste

- (1) A person must not deposit waste at a waste facility other than -
  - (a) at a location determined by a sign and in accordance with the sign; and
  - (b) in accordance with the direction of an authorised person.
- (2) The local government may determine the classification of any waste that may be deposited at a waste facility.

### 4.6 **Prohibited activities**

(1) Unless authorised by the local government, a person must not -

- (a) remove any waste or any other thing from a waste facility;
- (b) deposit at a waste facility that is a landfill site any waste that is toxic, poisonous or hazardous, or the depositing of which is regulated or prohibited by any written law;
- (c) light a fire in a waste facility;
- (d) remove, damage or otherwise interfere with any flora in a waste facility;
- (e) remove, injure or otherwise interfere with any fauna in a waste facility; or
- (f) damage, deface or destroy any building, equipment, plant or property within a waste facility.
- (2) A person must not act in an abusive or threatening manner towards any person using, or engaged in the management or operation of, a waste facility.

### Part 5 - Enforcement

### 5.1 Offences and general penalty

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law a person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to a further penalty not exceeding \$500 in respect of each day or part of a day during which the offence has continued.

### 5.2 Other costs and expenses

- (1) A person who is convicted of an offence under this local law is to be liable, in addition to any penalty imposed under clause 5.1, to pay to the local government the costs and expenses incurred by the local government in taking remedial action such as -
  - (a) removing and lawfully disposing of toxic, hazardous or poisonous waste; or
  - (b) making good any damage caused to a waste facility.
- (2) The costs and expenses incurred by the local government are to be recoverable, as a debt due to the local government, in a court of competent civil jurisdiction.

### 5.3 Modified penalties

- (1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 9.16(1) of the LG Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 2.

### 5.4 Form of notices

- (1) Where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the LG Act is that of Form 1 in Schedule 1 of the LG Regulations;
- (2) The form of the infringement notice given under section 9.16 of the LG Act is that of Form 2 in Schedule 1 of the LG Regulations; and
- (3) The form of the infringement withdrawal notice given under section 9.20 of the LG Act is that of Form 3 in Schedule 1 of the LG Regulations.

### Part 6 Objection and appeal rights

### 6.1 Objection and appeal rights

Division 1 of Part 9 of the LG Act applies to a decision under the local law to grant, renew, vary or cancel -

- (a) an approval under clause 2.7(b);
- (b) an exemption under clause 2.8(2);
- (c) an approval under clause 2.9(b);
- (d) an approval under clause 2.10(1);
- (e) an authorisation under clause 3.2(1)(c);
- (f) an approval under clause 3.2(2); and
- (g) an approval under clause 3.3.

### Schedule 1 - Meaning of 'non-collectable waste'

#### [Clause 1.5]

#### non-collectable waste means –

- (a) hot or burning material;
- (b) household hazardous waste, including paint, acids, alkalis, fire extinguishers, solvents, pesticides, oils, gas cylinders, batteries, chemicals and heavy metals;
- (c) any other hazardous material, such as radioactive waste;
- (d) any explosive material, such as flares or ammunition;
- (e) electrical and electronic equipment;
- (f) hospital, medical, veterinary, laboratory or pathological substances;
- (g) construction or demolition waste;
- (h) sewage;
- (i) 'controlled waste' for the purposes of the *Environmental Protection* (*Controlled Waste*) *Regulations 2004*;
- (j) any object that is greater in length, width, or breadth than the corresponding dimension of the receptacle or that will not allow the lid of the receptacle to be tightly closed;
- (k) waste that is or is likely to become offensive or a nuisance, or give off an offensive or noxious odour, or to attract flies or cause fly breeding unless it is first wrapped in non-absorbent or impervious material or placed in a sealed impervious and leak-proof container; and
- (I) any other waste determined by the local government to be non-collectable waste.

# Schedule 2 – Modified penalties [Clause 5.3]

14			
ltem No.	Clause No.	Description	Modified Penalty
1	2.1(2)(a)	Failing to pay fee or charge	\$350
2	2.1(2)(b)	Failing to ensure lawful use of receptacle	\$350
3	2.2(1)	Depositing non-collectable waste in a receptacle	\$350
4	2.2(2)	Depositing waste in another receptacle without consent	\$350
5	2.3(1)	Exceeding weight capacity of a general waste receptacle	\$350
6	2.3(2) and (3)	Depositing unauthorised waste in a general waste receptacle	\$350
7	2.4(a)	Depositing unauthorised waste in a recycling waste receptacle	\$350
8	2.4(b) and (c)	Exceeding weight capacity of a recycling waste receptacle	\$250
9	2.5(a)	Depositing unauthorised waste in an organic waste receptacle	\$350
10	2.5(b) and (c)	Exceeding weight capacity of an organic waste receptacle	\$350
11	2.6(3)	Failing to comply with a direction concerning placement or removal or a receptacle	\$250
12	2.7(a)	Failing to keep a receptacle in the required location	\$250
13	2.7(b)	Failing to place a receptacle for collection in a lawful position	\$250
14	2.7(c)	Failing to provide a sufficient number of receptacles	\$250
15	2.7(d)	Failing to notify of a lost, stolen, damaged or defective receptacle	\$50
16	2.9(a)	Damaging or destroying a receptacle	\$400
17	2.9(b)	Removing a receptacle from premises	\$400
18	2.10(1)	Failing to comply with a term or condition of verge waste collection	\$400
19	2.10(2)	Removing waste for commercial purposes	\$350
20	2.10(3)	Disassembling or tampering with waste deposited for collection	\$250
21	3.1(a)	Failing to provide a sufficient number of receptacles	\$250
22	3.1(b)	Failing to keep a receptacle clean and in a good condition and repair	\$250
23	3.1(c)(i)	Failing to prevent fly breeding and vectors of disease in a receptacle	\$350

ltem No.	Clause No.	Description	Modified Penalty
24	3.1(c)(ii)	Failing to prevent the emission of offensive odours from a receptacle	\$350
25	3.1(c)(iii)	Allowing a receptacle to cause a nuisance	\$350
26	3.1(d)	Failing to comply with a direction to clean, disinfect or deodorise receptacle	\$300
27	3.2(1)	Unauthorised removal of waste from premises	\$250
28	3.2(2)	Removing waste from a receptacle without approval	\$250
29	4.3(2)	Failing to comply with a sign or direction	\$500
30	4.3(4)	Failing to comply with a direction to leave	\$500
31	4.4(1)	Disposing waste without payment of fee or charge	\$500
32	4.5(1)	Depositing waste contrary to sign or direction	\$500
33	4.6(1)(a)	Removing waste without authority in a waste facility	\$250
34	4.6(1)(b)	Depositing toxic, poisonous or hazardous waste at a waste facility	\$500
35	4.6(1)(c)	Lighting a fire in a waste facility	\$300
36	4.6(1)(d)	Removing or interfering with any flora in a waste facility	\$300
37	4.6(1)(e)	Interfering with any fauna without approval in a waste facility	\$300
38	4.6(1)(f)	Damaging, defacing or destroying any building, equipment, plant or property within a waste facility	\$500
39	4.6(2)	Acting in an abusive or threatening manner	\$300

The Common Seal of the Shire of Dandaragan was affixed in the presence of-

.....L. Holmes, Shire President.

.....B Bailey, Chief Executive Officer.

Dated ..... 2019.

Consented to -

..... Chief Executive Officer. Department of Environment Regulation Dated ..... 2019.

### Local Government Act 1995

### SHIRE OF DANDARAGAN

### LOCAL GOVERNMENT (COUNCIL MEETINGS) LOCAL LAW 2019

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### LOCAL GOVERNMENT ACT 1995

### SHIRE OF DANDARAGAN

### LOCAL GOVERNMENT (COUNCIL MEETINGS) LOCAL LAW 2019

Under the powers conferred by the *Local Government Act 1995* and under all other relevant powers, the Shire of Dandaragan resolved on [*insert date*] 2019 to make the following local law.

### Part 1 - Preliminary

#### 1.1 Citation

This local law may be cited as the Shire of Dandaragan Local Government (Council Meetings) Local Law 2019.

#### 1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

#### **1.3** Application and intent

- This local law provides rules and guidelines which apply to the conduct of meetings of the Council and its committees and to meetings of electors.
- (2) All meetings are to be conducted in accordance with the Act, the Regulations and this local law.
- (3) This local law is intended to result in -
  - (a) better decision-making by the Council and committees;
  - (b) the orderly conduct of meetings dealing with Council business;
  - (c) better understanding of the process of conducting meetings; and
  - (d) more efficient and effective use of time at meetings.

#### 1.4 Interpretation

(1) In this local law unless the context otherwise requires -

absolute majority has the meaning given to it in the Act;

75% majority has the meaning given to it in the Act;

Act means the Local Government Act 1995;

CEO means the Chief Executive Officer of the Local Government;

*committee* means a committee of the Council established under section 5.8 of the Act;

committee meeting means a meeting of a committee;

*Council* means the Council of the Shire of Dandaragan;

local government means the Shire of Dandaragan;

*meeting* means a meeting of the Council or a committee, as the context requires;

*Member* has the meaning given to it in the Act;

*officer* means an employee as defined in the Act or another person engaged by the local government in a contractual relationship;

**President** means the President of the local government or other Presiding Member at a Council meeting under section 5.6 of the Act;

#### Presiding Member means:

- (a) in respect of the Council, the person presiding under section 5.6 of the Act; and
- (b) in respect of a committee, the person presiding under sections 5.12, 5.13, and 5.14 of the Act;

Regulations means the Local Government (Administration) Regulations 1996;

*simple majority* means more than 50% of the members present and voting; and

*substantive motion* means an original motion or an original motion as amended, but does not include an amendment or a procedural motion.

(2) Unless otherwise defined in this local law, the terms and expressions used in this local law are to have the meaning given to them in the Act and Regulations.

#### 1.5 Repeal

This local law repeals the *Shire of Dandaragan Standing Orders Local Law* 2001 as published in the *Government Gazette* on 9 May 2001.

### Part 2 – Establishment and membership of committees

#### 2.1 Establishment of committees

- (1) The establishment of committees is dealt with in the Act.
- (2) A Council resolution to establish a committee under section 5.8 of the Act is to include -
  - (a) the terms of reference of the committee;

- (b) the number of council members, officers and other persons to be appointed to the committee;
- (c) the names or titles of the council members and officers to be appointed to the committee;
- (d) the names of other persons to be appointed to the committee or an explanation of the procedure to be followed to determine the appointments; and
- (e) details of the delegation of any powers or duties to the committee under section 5.16 of the Act.
- (3) This local law are to apply to the conduct of committee meetings.

## 2.2 Types of committees

The types of committees are dealt with in the Act.

- 2.3 Delegation of some powers and duties to certain committees The delegation of some powers and duties to certain committees is dealt with in the Act.
- 2.4 Limits on delegation of powers and duties to certain committees The limits on the delegation of powers and duties to certain committees are dealt with in the Act.

## **2.5** Appointment of committee members The appointment of committee members is dealt with in the Act.

- **2.6** Tenure of committee membership Tenure of committee membership is dealt with in the Act.
- **2.7** Resignation of committee members The resignation of committee members is dealt with in the Regulations.
- **2.8 Register of delegations to committees** The register of delegations to committees is dealt with in the Act.

## 2.9 Committees to report

A committee -

- (a) is answerable to the Council; and
- (b) is to report on its activities when, and to the extent, required by the Council.

## Part 3 - Calling and convening meetings

#### 3.1 Ordinary and special Council meetings

- (1) Ordinary and special Council meetings are dealt with in the Act.
- (2) An ordinary meeting of the Council, held on a monthly basis or otherwise as determined by the Council, is for the purpose of considering and dealing with the ordinary business of the Council.

(3) A special meeting of the Council is held for the purpose of considering and dealing with Council business that is urgent, complex in nature, for a particular purpose or confidential.

#### 3.2 Calling Council meetings

The calling of Council meetings is dealt with in the Act.

#### 3.3 Convening Council meetings

- (1) The convening of a Council meeting is dealt with in the Act.
- (2) Subject to subclause (3), the CEO is to give at least 72 hours notice, for the purposes of section 5.5 of the Act, in convening a special meeting of the Council.
- (3) Where, in the opinion of the President or at least one-third of the Members, there is a need to meet urgently, the CEO may give a lesser period of notice of a special Council meeting.

#### 3.4 Calling committee meetings

The CEO is to call a meeting of any committee when requested by the President, the Presiding Member of a committee or any two members of that committee.

#### 3.5 Public notice of meetings

Public notice of meetings is dealt with in the Regulations.

#### Part 4 – Presiding Member and quorum

Division 1 - Who presides

#### 4.1 Who presides

Who presides at a Council meeting is dealt with in the Act.

**4.2 When the Deputy President can act** When the Deputy President can act is dealt with in the Act.

#### **4.3 Who acts if no President** Who acts if there is no President is dealt with in the Act.

# **4.4 Election of Presiding Members of committees** The election of Presiding Members of committees and their deputies is dealt with in the Act.

- **4.5 Election of Deputy Presiding Members of committees** The election of Deputy Presiding Members of committees is dealt with in the Act.
- **4.6 Functions of Deputy Presiding Members** The functions of Deputy Presiding Members are dealt with in the Act.

4.7 Who acts if no Presiding Member

Who acts if no Presiding Member is dealt with in the Act.

#### Division 2 – Quorum

#### 4.8 Quorum for meetings

The quorum for meetings is dealt with in the Act.

## 4.9 Reduction of quorum for Council meetings

The power of the Minister to reduce the number for a quorum and certain majorities is dealt with in the Act.

#### 4.10 Reduction of quorum for committee meetings

The reduction of a quorum for committee meetings is dealt with in the Act.

#### 4.11 Procedure where no quorum to begin a meeting

The procedure where there is no quorum to begin a meeting is dealt with in the Regulations.

#### 4.12 Procedure where quorum not present during a meeting

If at any time during a meeting a quorum is not present, the Presiding Member is -

- (a) immediately to suspend the proceedings of the meeting for a period of up to 15 minutes; and
- (b) if a quorum is not present at the expiry of that period, the Presiding Member is to adjourn the meeting to some future time or date.

#### 4.13 Names to be recorded

At any meeting -

- (a) at which there is not a quorum present; or
- (b) which is adjourned for want of a quorum, the names of the Members then present are to be recorded in the minutes.

#### Part 5 - Business of a meeting

#### 5.1 Business to be specified

- (1) No business is to be transacted at any ordinary meeting of the Council other than that specified in the agenda, without the approval of the Presiding Member or the Council.
- (2) No business is to be transacted at a special meeting of the Council other than that given in the notice as the purpose of the meeting.
- (3) Subject to subclause (4), no business is to be transacted at an adjourned meeting of the Council other than that -
  - (a) specified in the notice of the meeting which had been adjourned; and
  - (b) which remains unresolved.

(4) Where a meeting is adjourned to the next ordinary meeting of the Council then, unless the Council resolves otherwise, the business unresolved at the adjourned meeting is to be dealt with before considering Reports (Item 8) at that ordinary meeting.

## 5.2 Order of business

- (1) Unless otherwise decided by the Council the order of business at any ordinary meeting of the Council is to be as follows -
  - 1. Declaration of Opening/Announcement of Visitors
  - 2. Announcements from the Presiding Member
  - 3. Attendance
    - 3.1 Apologies
    - 3.2 Approved leave of absence
    - 3.3 Applications for leave of absence
  - 4. Declaration of interest
  - 5. Public Question Time
    - 5.1 Response to previous public questions taken on notice
    - 5.2 Public question time
  - 6. Confirmation of minutes
  - 7. Presentations
    - 7.1 Petitions
    - 7.2 Presentations
    - 7.3 Deputations
  - 8. Reports
  - 9. Councillor Information Bulletin
  - 10. Motions of which previous notice has been given
  - 11. New business of an urgent nature introduced by decision of the meeting
  - 12. Meeting closed to public
    - 12.1 Matters for which the meeting may be closed
    - 12.2 Public reading of resolutions that may be made public
  - 13. Closure
  - (2) Unless otherwise decided by the Council, the order of business at any special meeting of the Council is to be the order in which that business stands in the agenda of the meeting.
  - (3) In determining the order of business for any meeting of the Council, the provisions of the Act and Regulations relating to the time at which public question time is to be held are to be observed.

#### 5.3 Motions of which previous notice has been given

- (1) Unless the Act, Regulations or this local law otherwise provide, a Member may raise at a meeting such business as he or she considers appropriate, in the form of a motion, of which notice has been given in writing to the CEO and which has been included on the agenda.
- (2) A notice of motion under subclause (1) is to be given at least 7 clear working days before the meeting at which the motion is moved.
- (3) A notice of motion is to relate to the good governance of the district.

- (4) The CEO -
  - (a) may, with the concurrence of the President, exclude from the notice paper any notice of motion deemed to be, or likely to involve, a breach of this local law or any other written law;
  - (b) will inform Members on each occasion that a notice has been excluded and the reasons for that exclusion;
  - (c) may, after consultation with the Member where this is practicable, make such amendments to the form but not the substance as will bring the notice of motion into due form; and
  - (d) may provide to the Council relevant and material facts and circumstances pertaining to the notice of motion on such matters as policy, budget and law.
- (5) A motion of which notice has been given is to lapse unless:
  - (a) the Member who gave notice of it, or some other Member authorised by the originating Member in writing, moves the motion when called on; or
  - (b) the Council on a motion agrees to defer consideration of the motion to a later stage or date.
- (6) If a notice of motion is given and lapses under subclause (5), notice of a motion in the same terms or to the same effect is not to be given again for at least 3 months from the date of such lapse.

## 5.4 New business of an urgent nature

- In cases of extreme urgency or other special circumstances, matters may, on a motion by the Presiding Member that is carried by the meeting, be raised without notice and decided by the meeting.
- (2) In subclause (1), 'cases of extreme urgency or other special circumstances' means matters that have arisen after the preparation of the agenda that are considered by the Presiding Member to be of such importance and urgency that they are unable to be dealt with administratively by the Local Government and must be considered and dealt with by the Council before the next meeting.

## 5.5 Adoption by exception resolution

- (1) In this clause 'adoption by exception resolution' means a resolution of the Council that has the effect of adopting, for a number of specifically identified reports, the officer recommendation as the Council resolution.
- (2) Subject to subclause (3), the Local Government may pass an adoption by exception resolution.
- (3) An adoption by exception resolution may not be used for a matter -
  - (a) that requires a 75% majority or a special majority;
  - (b) in which an interest has been disclosed;
  - (c) that has been the subject of a petition or deputation;
  - (d) that is a matter on which a Member wishes to make a statement; or
  - (e) that is a matter on which a Member wishes to move a motion that is different to the recommendation.

## Part 6 - Public participation

## 6.1 Meetings generally open to the public

Meetings being generally open to the public is dealt with in the Act.

## 6.2 Meetings not open to the public

- (1) The CEO may, at any time, recommend that a meeting or part of a meeting be closed to members of the public.
- (2) The Council or a committee, in one or more of the circumstances dealt with in the Act, may at any time, by resolution, decide to close a meeting or part of a meeting.
- (3) If a resolution under subclause (2) is carried -
  - (a) the Presiding Member is to direct everyone to leave the meeting except -
    - (i) the Members;
    - (ii) the CEO; and
    - (iii) any officer specified by the Presiding Member; and
  - (b) the meeting is to be closed to the public until, at the conclusion of the matter justifying the closure of the meeting to the public, the Council or the committee, by resolution, decides otherwise.
- (4) A person who fails to comply with a direction under subclause (3)(a) may, by order of the Presiding Member, be removed from the meeting.
- (5) While the resolution under subclause (2) remains in force, the operation of clause 8.9 is to be suspended until the Council or the committee, by resolution, decides otherwise.
- (6) A resolution under this clause may be made without notice.
- (7) Unless the Council resolves otherwise, once the meeting is reopened to members of the public, the Presiding Member is to ensure that any resolution of the Council made while the meeting was closed is to be read out including a vote of a Member to be included in the minutes.

#### 6.3 Question time for the public

Question time for the public is dealt with in the Act.

#### 6.4 Question time for the public at certain meetings

Question time for the public at certain meetings is dealt with in the Regulations.

6.5 Minimum question time for the public Minimum question time for the public is dealt with in the Regulations.

## 6.6 Procedures for question time for the public

Procedures for question time for the public are dealt with in the Regulations.

#### 6.7 Other procedures for question time for the public

(1) A member of the public who raises a question during question time, is to state his or her name and address.

- (2) A question may be taken on notice by the Council for later response.
- (3) When a question is taken on notice the CEO is to ensure that -
  - (a) a response is given to the member of the public in writing; and
  - (b) a summary of the response is included in the agenda of the next meeting of the Council.
- (4) Where a question relating to a matter in which a relevant person has an interest is directed to the relevant person, the relevant person is to -
  - (a) declare that he or she has an interest in the matter; and
  - (b) allow another person to respond to the question.
- (5) Each member of the public with a question is entitled to ask up to 2 questions before other members of the public will be invited to ask their questions.
- (6) Where a member of the public provides written questions then the Presiding Member may elect for the questions to be responded to as normal business correspondence.
- (7) The Presiding Member may decide that a public question shall not be responded to where -
  - (a) the same or similar question was asked at a previous meeting, a response was provided and the member of the public is directed to the minutes of the meeting at which the response was provided;
  - (b) the member of the public uses public question time to make a statement, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the statement as a question; or
  - (c) the member of the public asks a question that is offensive or defamatory in nature, provided that the Presiding Member has taken all reasonable steps to assist the member of the public to phrase the question in a manner that is not offensive or defamatory.
- (8) A member of the public shall have two minutes to submit a question.
- (9) The Council, by resolution, may agree to extend public question time.
- (10) Where an answer to a question is given at a meeting, a summary of the question and the answer is to be included in the minutes.

## 6.8 Distinguished visitors

If a distinguished visitor is present at a meeting of the Council, the Presiding Member may acknowledge the presence of the distinguished visitor at an appropriate time during the meeting, and the presence of that visitor shall be recorded in the minutes.

## 6.9 Deputations

- (1) Any person or group wishing to be received as a deputation by the Council is to either -
  - (a) apply, before the meeting, to the CEO for approval; or
  - (b) with the approval of the Presiding Member, at the meeting, address the Council.
- (2) The CEO may either -

- (a) approve the request and invite the deputation to attend a meeting of the Council; or
- (b) refer the request to the Council to decide by simple majority whether or not to receive the deputation.
- (3) Unless the council resolves otherwise, a deputation invited to attend a Council meeting -
  - (a) is not to exceed 5 persons, only 2 of whom may address the Council, although others may respond to specific questions from Members;
  - (b) is not to address the Council for a period exceeding 10 minutes without the agreement of the Council; and
  - (c) additional members of the deputation may be allowed to speak with the leave of the Presiding Member.
- (4) Any matter which is the subject of a deputation to the Council is not to be decided by the Council until the deputation has completed its presentation.

## 6.10 Petitions

- (1) A petition is to -
  - (a) be addressed to the President;
  - (b) be made by electors of the district;
  - (c) state the request on each page of the petition;
  - (d) contain the name, address and signature of each elector making the request, and the date each elector signed;
  - (e) contain a summary of the reasons for the request; and
  - (f) state the name of the person to whom, and an address at which, notice to the petitioners can be given.
- (2) Upon receiving a petition, the Local Government is to submit the petition to the relevant officer to be included in his or her deliberations and report on the matter that is the subject of the petition.
- (3) At any meeting, the Council is not to vote on any matter that is the subject of a petition presented to that meeting, unless -
  - (a) the matter is the subject of a report included in the agenda; and
  - (b) the Council has considered the issues raised in the petition.

## 6.11 Presentations

- (1) In this clause, a *presentation* means the acceptance of a gift or an award by the Council on behalf of the Local Government or the community.
- (2) A presentation may be made to the Council at a meeting only with the prior approval of the CEO.

## 6.12 Participation at committee meetings

- (1) In this clause a reference to a person is to a person who -
  - (a) is entitled to attend a committee meeting;
  - (b) attends a committee meeting; and
  - (c) is not a member of that committee.
- (2) Without the consent of the Presiding Member, no person is to address a committee meeting.

- (3) The Presiding Member of a committee may allow a person to make an oral submission to the committee for up to 3 minutes.
- (4) A person addressing the committee with the consent of the Presiding Member is to cease that address immediately after being directed to do so by the Presiding Member.
- (5) A person who fails to comply with a direction of the Presiding Member under subclause (4) may, by order of the Presiding Member, be removed from the committee room.
- (6) The Council may make a policy dealing with the circumstances in which a person may be given consent to address a committee meeting.

## 6.13 Council may meet to hear public submissions

- (1) Where an item on the agenda at a Council meeting is contentious and is likely be the subject of a number of deputations, the Council may resolve to meet at another time to provide a greater opportunity to be heard.
- (2) The CEO and the President shall set the time and date of the meeting to provide the opportunity to be heard.
- (3) Where the Council resolves to meet to provide the opportunity to be heard under subclause (1), the Presiding Member shall -
  - (a) instruct the CEO to provide local public notice of the time and date when the Council will meet to provide an opportunity to be heard;
  - (b) provide a written invitation to attend the meeting to provide the opportunity to be heard to all members of the public who have applied under clause 6.9 to make a deputation on the issue; and
  - (c) cause minutes to be kept of the meeting to provide the opportunity to be heard.
- (4) A meeting held under subclause (1) shall be conducted only to hear submissions and the Council shall not make resolutions at a meeting held to provide the opportunity to be heard.
- (5) At a meeting held under subclause (1), each person making a submission shall be provided with the opportunity to fully state his or her case.
- (6) A member of the public shall be limited to 10 minutes in making an oral submission, but this period may be extended at the discretion of the Presiding Member.
- (7) Once every member of the public has had the opportunity to make a submission the Presiding Member is to close the meeting.
- (8) The CEO is to ensure that a report is included on the agenda of the next Council meeting summarising each submission made at the meeting.
- (9) The Council must not resolve on the matter that is the subject of a meeting to provide the opportunity to be heard until it has received the CEO's report under subclause (8).

#### 6.14 Public Inspection of agenda materials

The right of the public to inspect the documents referred to, and in accordance with, regulation 14 of the Regulations may be exercised at the Shire of Dandaragan offices at 69 Bashford Street Dandaragan and on the Local Government's website.

## 6.15 Confidentiality of information withheld

- Information withheld by the CEO from the public under regulation 14(2) of the Regulations is to be -
  - (a) identified in the agenda of a Council meeting under the item "Matters for which meeting may be closed";
  - (b) marked "Confidential" in the agenda; and
  - (c) kept confidential by officers and Members until the Council resolves otherwise.
- (2) A member or an officer in receipt of confidential information under subclause (1) or information that is provided or disclosed during a meeting or part of a meeting that is closed to the public is not to disclose any of that information to any person other than another member or an officer to the extent necessary for the purpose of carrying out his or her duties.
- (3) Subclause (2) does not apply where a member or officer discloses the information to his or her lawyer or government officer for the purpose of seeking advice in order to lawfully fulfil his or her role and responsibilities.

## 6.16 Recording of proceedings

- A person is not to use any electronic, visual or audio recording device or instrument to record the proceedings of the Council without the permission of the Presiding Member;
- (2) If the Presiding Member gives permission under subclause (1), the Presiding Member is to advise the meeting, immediately before the recording is commenced, that such permission has been given and the nature and extent of that permission.

## 6.17 Prevention of disturbance

- (1) A reference in this clause to a person is to a person other than a member.
- (2) A person addressing the Council shall extend due courtesy and respect to the Council and the processes under which it operates and shall comply with any direction by the Presiding Member.
- (3) A person observing a meeting shall not create a disturbance at a meeting, by interrupting or interfering with the proceedings, whether by expressing approval or dissent, by conversing or by any other means.
- (4) A person shall ensure that his or her mobile telephone or audible pager is not switched on or used during any meeting of the Council.
- (5) A person shall not behave in a manner that is contrary to section 75 of the *Criminal Code*.

## Part 7 - Questions by Members

- (1) Members may ask questions relating to an item on the notice paper or on matters related to the good government of persons in the district.
- (2) A Member requesting general information from an officer at a Council meeting may ask a question without notice and with the consent of the

Presiding Member, may ask one or more further questions of that officer or another officer present at the meeting.

- (3) Where possible the officer shall endeavour to answer the question to the best of his or her knowledge and ability, however, if the information is unavailable or the answer requires research or investigation, the officer may ask that -
  - (a) the question be placed on notice for the next meeting of Council; and
  - (b) the answer to the question be given to the Member who asked it within 14 days.
- (4) Every question and answer -
  - (a) is to be brief and concise; and
  - (b) is not to be accompanied by argument, expression of opinion or statement of facts, except to the extent necessary to explain the question or answer.
- (5) In answering any question, an officer may qualify his or her answer and may at a later time in the meeting or at a subsequent meeting alter, correct, add to or otherwise amend the original answer.

#### Part 8 – Conduct of Members

#### 8.1 Respect to the Presiding Member

After the business of a Council has been commenced, a Member is not to enter or leave the meeting without first paying due respect to the Presiding Member.

#### 8.2 Titles to be used

A speaker, when referring to the President, Deputy President or Presiding Member, or a Member or officer, is to use the title of that person's office.

#### 8.3 Advice of entry or departure

During the course of a meeting of the Council, a Member is not to enter or leave the meeting without first advising the Presiding Member, in order to facilitate the recording in the minutes of the time or entry or departure.

#### 8.4 Members to indicate their intention to speak

A Member of the Council who wishes to speak is to indicate his or her intention to speak by raising his or her hand or by another method agreed by the Council.

#### 8.5 **Priority of speaking**

- (1) Where two or more Members indicate, at the same time, their intention to speak, the Presiding Member is to decide which Member is entitled to be heard first.
- (2) A decision of the Presiding Member under subclause (1) is not open to discussion or dissent.

(3) A Member is to cease speaking immediately after being asked to do so by the Presiding Member.

#### 8.6 Presiding Member may take part in debates

The Presiding Member may take part in a discussion of any matter before the Council, subject to compliance with this local law.

## 8.7 Relevance

- (1) A Member is to restrict his or her remarks to the motion or amendment under discussion, or to a personal explanation or point of order.
- (2) The Presiding Member, at any time, may -
  - (a) call the attention of the meeting to -
    - (i) any irrelevant, repetitious, offensive or insulting language by a Member; or
    - (ii) any breach of order by a Member; and
  - (b) direct that Member, if speaking, to discontinue his or her speech.
- (3) A Member is to comply with the direction of the Presiding Member under subclause (2) by immediately ceasing to speak.

## 8.8 Speaking twice

A Member is not to address the Council more than once on any motion or amendment except -

- (a) as the mover of a substantive motion, to exercise a right of reply;
- (b) to raise a point of order; or
- (c) to make a personal explanation.

#### 8.9 Duration of speeches

- (1) A Member is not to speak on any matter for more than 5 minutes without the consent of the Council which, if given, is to be given without debate.
- (2) An extension under this clause cannot be given to allow a Member's total speaking time to exceed 10 minutes.

#### 8.10 No speaking after conclusion of debate

A Member is not to speak on any motion or amendment -

- (a) after the mover has replied; or
- (b) after the question has been put.

#### 8.11 No interruption

- A Member is not to interrupt another Member who is speaking unless -
  - (a) to raise a point of order;
  - (b) to call attention to the absence of a quorum;
  - (c) to make a personal explanation under clause 8.12; or
  - (d) to move a procedural motion that the Member be no longer heard.

## 8.12 Personal explanations

- (1) A Member who wishes to make a personal explanation relating to a matter referred to by another Member who is then speaking is to indicate to the Presiding Member his or her intention to make a personal explanation.
- (2) The Presiding Member is to determine whether the personal explanation is to be heard immediately or at the conclusion of the speech by the other Member.
- (3) A Member making a personal explanation is to confine his or her observations to a succinct statement relating to a specific part of the speech at which he or she may have been misunderstood.

## 8.13 No reopening of discussion

A Member is not to reopen discussion on any Council decision, except to move that the decision be revoked or changed.

## 8.14 Adverse reflection

- (1) A Member is not to reflect adversely on a decision of the Council except on a motion that the decision be revoked or changed unless the meeting resolves, without debate, that the matter before the meeting cannot otherwise be adequately considered.
- (2) A Member is not -
  - (a) to reflect adversely on the character or actions of another Member or officer; or
  - (b) to impute any motive to a Member or officer,

unless the meeting resolves, without debate, that the question then before the meeting cannot otherwise be adequately considered.

- (3) A Member is not to use offensive or insulting expressions in reference to any Member, officer or other person.
- (4) If a Member specifically requests, immediately after their use, that any particular words used by a Member be recorded in the minutes:
  - (a) the Presiding Member is to cause the words used to be taken down and read to the meeting for verification; and
  - (b) the Council may, by resolution, decide to record those words in the minutes.

## 8.15 Withdrawal of offensive language

- (1) A Member who, in the opinion of the Presiding Member, uses an expression which -
  - (a) in the absence of a resolution under clause 8.14:
    - (i) reflects adversely on the character or actions of another Member or officer; or
    - (ii) imputes any motive to a Member or officer; or
  - (b) is offensive or insulting, must, when directed by the Presiding Member, withdraw the expression and make a satisfactory apology.
- (2) If a Member fails to comply with a direction of the Presiding Member under subclause (1), the Presiding Member may refuse to hear the Member further on the matter then under discussion and call on the next speaker.

## Part 9 - Preserving order

#### 9.1 Presiding Member to preserve order

- (1) The Presiding Member is to preserve order, and, whenever he or she considers necessary, may call any Member to order.
- (2) When the Presiding Member speaks during a debate, any Member then speaking, or indicating that he or she wishes to speak, is to preserve strict silence so that the Presiding Member may be heard without interruption.
- (3) Subclause (2) is not to be used by the Presiding Member to exercise the right provided in clause 8.6, but to preserve order.

#### 9.2 Point of order

- (1) A Member may object, by way of a point of order, only to a breach of -
  - (a) this local law; or
  - (b) any other written law.
- (2) Despite anything in this local law to the contrary, a point of order:
  - (a) takes precedence over any discussion; and
  - (b) until determined, suspends the consideration or discussion of any other matter.

## 9.3 Procedures on a point of order

- (1) A Member who is addressing the Presiding Member is not to be interrupted except on a point of order.
- (2) A Member interrupted on a point of order is to resume his or her seat until
  - (a) the Member raising the point of order has been heard; and
  - (b) the Presiding Member has ruled on the point of order, and, if permitted, the Member who has been interrupted may then proceed.

#### 9.4 Calling attention to breach

A Member may, at any time, draw the attention of the Presiding Member to any breach of this local law.

#### 9.5 Ruling by the Presiding Member

- (1) The Presiding Member is to rule on any point of order which is raised by either upholding or rejecting the point of order.
- (2) A ruling by the Presiding Member on a point of order is to be final unless the majority of Members then present and voting, on a motion moved immediately after the ruling, dissent from the ruling.
- (3) Subject to a motion of dissent being carried under subclause (2), if the Presiding Member rules that -
  - (a) any motion, amendment or other matter before the meeting is out of order, it is not to be considered further; and
  - (b) a statement made or act done by a Member is out of order, the Presiding Member may require the Member to make an explanation, retraction or apology.

## 9.6 Continued breach of order

If a Member -

- (a) persists in any conduct that the Presiding Member had ruled is out of order; or
- (b) refuses to make an explanation, retraction or apology required by the Presiding Member under clause 9.5(3),

the Presiding Member may direct the Member to refrain from taking any further part in the debate of that item, other than by voting, and the Member is to comply with that direction.

## 9.7 Right of Presiding Member to adjourn

- (1) For the purpose of preserving or regaining order, the Presiding Member may adjourn the meeting for a period of up to 15 minutes.
- (2) On resumption, the debate is to continue at the point at which the meeting was adjourned.
- (3) If, at any one meeting, the Presiding Member adjourns the meeting more than once for the purpose of preserving or regaining order, the second or subsequent adjournment may be to a later time on the same day or to another day.

## Part 10 - Debate of substantive motions

#### 10.1 Motions to be stated and in writing

Any Member who wishes to move a substantive motion or an amendment to a substantive motion -

- (a) is to state the substance of the motion before speaking to it; and
- (b) if required by the Presiding Member, is to put the motion or amendment in writing.

#### **10.2 Motions to be supported**

- (1) A substantive motion or an amendment to a substantive motion is not open to debate until it has been seconded.
- (2) A motion to revoke or change a decision made at a Council meeting is not open to debate unless the motion has the support required under regulation 10 of the Regulations.

#### 10.3 Unopposed business

- (1) Immediately after a substantive motion has been moved and seconded, the Presiding Member may ask the meeting if any Member opposes it.
- (2) If no Member opposes the motion, the Presiding Member may declare it carried without debate and without taking a vote.
- (3) A motion declared carried under this clause is to be recorded in the minutes as a unanimous decision of the Council.
- (4) If a Member opposes a motion, the motion is to be dealt with under this Part.

(5) This clause does not apply to a motion to revoke or change a decision which has been made at a Council meeting (see Part 16).

#### 10.4 Only one substantive motion at a time

- (a) When a substantive motion is under debate at a meeting of the Council, no further substantive motion is to be accepted; and
- (b) The Council is not to consider more than one substantive motion at any time.

## 10.5 Order of call in debate

The Presiding Member is to call speakers to a substantive motion in the following order -

- (a) the mover to state the motion;
- (b) a seconder to the motion;
- (c) the mover to speak to the motion;
- (d) the seconder to speak to the motion;
- (e) a speaker against the motion;
- (f) a speaker for the motion;
- (g) other speakers against and for the motion, alternating where possible; and
- (h) mover takes right of reply which closes debate.

#### 10.6 Limit of debate

The Presiding Member may offer the right of reply and put a substantive motion to the vote if he or she believes that sufficient discussion has taken place even though all Members may not have spoken.

#### 10.7 Member may require question to be read

A Member may require the question or matter under discussion to be read at any time during a debate, but not so as to interrupt any other Member who is speaking.

#### 10.8 Consent of seconder required for alteration

The mover of a substantive motion may not alter the wording of the motion without the consent of the seconder.

#### 10.9 Order of amendments

Any number of amendments may be proposed to a substantive motion, but when an amendment is moved to a substantive motion, no second or subsequent amendment is to be moved or considered until the first amendment has been withdrawn, carried or lost.

#### 10.10 Form of an amendment

An amendment must add, delete, or substitute words to the substantive motion.

#### 10.11 Amendment must not negate original motion

An amendment to a substantive motion cannot negate the original motion or the intent of the original motion.

#### 10.12 Relevance of amendments

Each amendment is to be relevant to the motion in respect of which it is moved.

#### 10.13 Mover of motion may speak on amendment

Any Member may speak during debate on an amendment.

#### 10.14 Effect of an amendment

If an amendment to a substantive motion is carried, the motion as amended then becomes the substantive motion, on which any Member may speak and any further amendment may be moved.

#### 10.15 Withdrawal of motion or amendment

- (1) Subject to subclause (2), the Council may, without debate, grant leave to withdraw a motion or amendment on the request of the mover of the motion or amendment and with the approval of the seconder.
- (2) Where an amendment has been proposed to a substantive motion, the substantive motion is not to be withdrawn, except by consent of the majority of Members present, until the amendment proposed has been withdrawn or lost.

## 10.16 Right of reply

- (1) The mover of a substantive motion has the right of reply.
- (2) The mover of any amendment to a substantive motion has a right of reply.
- (3) The right of the reply may only be exercised -
  - (a) where no amendment is moved to the substantive motion at the conclusion of the discussion on the motion; or
  - (b) where one or more amendments have been moved to the substantive motion at the conclusion of the discussion on the substantive motion and any amendments.
- (4) After the mover of the substantive motion has commenced the reply -
  - (a) no other Member is to speak on the question; and
  - (b) there is to be no further discussion on, or any further amendment to, the motion.
- (5) The right of the reply is to be confined to rebutting arguments raised by previous speakers and no new matter is to be introduced.
- (6) At the conclusion of the right of reply, the substantive motion, or the substantive motion as amended, is immediately to be put to the vote.

## Part 11 - Procedural motions

#### 11.1 Permissible procedural motions

In addition to the right to move an amendment to a substantive motion (under Part 10), a Member may move the following procedural motions -

- (a) that the meeting proceed to the next item of business;
- (b) that the debate be adjourned;
- (c) that the meeting now adjourn;
- (d) that the question be now put;
- (e) that the Member be no longer heard;
- (f) that the ruling of the Presiding Member be disagreed with;
- (g) that the meeting be closed to the public; or
- (h) that the motion be deferred.

#### 11.2 No debate

- (1) The mover of a motion specified in subclauses (a), (b), (c), (f) or (g) of clause 11.1 may speak to the motion for not more than five minutes, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.
- (2) The mover of a motion specified in subclause (d) or (e) of clause 11.1 may not speak to the motion, the seconder is not to speak other than to formally second the motion, and there is to be no debate on the motion.

#### 11.3 Who may move

No person who has moved, seconded, or spoken for or against the substantive motion, or any amendment to the substantive motion, may move any procedural motion which, if carried, would close the debate on the substantive motion or amendment.

#### 11.4 **Procedural motions - right of reply on substantive motion**

The carrying of a procedural motion which closes debate on the substantive motion or amendment and forces a decision on the substantive motion or amendment does not deny the right of reply to the mover of the substantive motion.

#### 11.5 Meeting to proceed to the next business

The motion "that the meeting proceed to the next item of business", if carried, has the effect that -

- (a) the debate on the substantive motion or amendment ceases immediately;
- (b) no decision is made on the substantive motion;
- (c) the Council moves to the next item of business; and
- (d) there is no requirement for the matter to be raised again for consideration.

#### 11.6 Debate to be adjourned

A motion "that the debate be adjourned" -

- (a) is to state the time to which the debate is to be adjourned; and
- (b) if carried, has the effect that all debate on the substantive motion or amendment ceases immediately, but continues at the time stated in the motion.

## 11.7 Meeting now adjourn

- (1) A Member is not to move or second more than one motion of adjournment during the same sitting of the Council.
- (2) Before putting the motion for the adjournment of the Council, the Presiding Member may seek leave of the Council to deal first with matters that may be the subject of an adoption by exception resolution.
- (3) A motion "that the meeting now adjourn" -
  - (a) is to state the time and date to which the meeting is to be adjourned; and
  - (b) if carried, has the effect that the meeting is adjourned to the time and date specified in the motion.
- (4) A meeting adjourned under subclause (3) is to continue from the point at which it was adjourned, unless the Presiding Member or the Council determines otherwise.

#### 11.8 Question to be put

- (1) If the motion "that the question be now put", is carried during debate on a substantive motion without amendment, the Presiding Member is to offer the right of reply and then put the motion to the vote without further debate.
- (2) If the motion "that the question be now put" is carried during discussion of an amendment, the Presiding Member is to put the amendment to the vote without further debate.
- (3) This motion, if lost, causes debate to continue.

#### 11.9 Member to be no longer heard

If the motion "that the member be no longer heard", is carried, the speaker against whom the motion has been moved cannot speak further on the current substantive motion, or any amendment relating to it, except to exercise the right of reply if he or she is the mover of the substantive motion.

#### 11.10 Ruling of the Presiding Member to be disagreed with

If the motion "that the ruling of the Presiding Member be disagreed with", is carried, that ruling is to have no effect and the meeting is to proceed accordingly.

#### 11.11 The motion be deferred

(1) If a motion "that the motion be deferred", is carried, then all debate on the primary motion and any amendment is to cease and the motion or amendment is to be resubmitted for consideration at a time and date specified in the motion.

- (2) A motion "that the motion be deferred" must not be moved in respect of the election of a Presiding Member or Deputy Presiding Member.
- (3) A member must not, at the same meeting, move or second more than one motion "that the motion be deferred" in respect of the same item.

#### Part 12 - Disclosure of interests

## 12.1 Disclosure of interests

Disclosure of interests is dealt with in the Act.

#### Part 13 – Voting

#### 13.1 Question - when put

- (1) Immediately after the debate on any question is concluded and the right of reply has been exercised, the Presiding Member -
  - (a) is to put the question to the Council; and
  - (b) if requested by any Member, is to again state the terms of the question.
- (2) A Member is not to leave the meeting when the Presiding Member is putting any question.

#### 13.2 Voting

Voting is dealt with in the Act and the Regulations.

#### 13.3 Majorities required for decisions

The majorities required for decisions of the Council and committees are dealt with in the Act.

#### 13.4 Method of taking vote

- (1) In taking the vote on any motion or amendment the Presiding Member -
  - (a) is to put the question, first in the affirmative, and then in the negative;
  - (b) may put the question in this way as often as may be necessary to enable him or her to determine whether the affirmative or the negative has the majority of votes;
  - (c) may accept a vote on the voices or may require a show of hands; and,
  - (d) is, subject to this clause, to declare the result.
- (2) If a Member calls for a show of hands, the result of the vote is to be determined on the count of raised hands.
- (3) If a member of Council or a committee specifically requests that there be recorded -
  - (a) his or her vote; or,
  - (b) the vote of all members present, on a matter voted on at a meeting of the council or committee, the person presiding is to cause the vote or votes, as the case may be, to be recorded in the minutes.
- (4) If a Member calls for a division -

- (a) those voting in the affirmative are to pass to the right of the Chair; and
- (b) those voting in the negative are to pass to the left of the Chair.
- (5) For every division, the CEO is to record -
  - (a) the name of each member who voted; and
  - (b) whether he or she voted in the affirmative or negative.

## Part 14 – Minutes of meetings

#### 14.1 Keeping of minutes

The keeping and confirmation of minutes are dealt with in the Act.

## 14.2 Content of minutes

- (1) The content of minutes is dealt with in the Regulations.
- (2) In addition to the matters required by regulation 11, the minutes of a Council meeting is to include, where an application for approval is refused or the authorisation of a licence, permit or certificate is withheld or cancelled, the reasons for the decision.

## 14.3 Public inspection of unconfirmed minutes

The public inspection of unconfirmed minutes is dealt with in the Regulations.

## 14.4 Confirmation of minutes

- (1) When minutes of an ordinary meeting of the Council are distributed for consideration prior to their confirmation at the next meeting, if a Member is dissatisfied with the accuracy of the minutes, the Member may provide the Local Government with a written copy of the alternative wording to amend the minutes no later than 7 clear working days before the next ordinary meeting of the Council.
- (2) At the next ordinary meeting of the Council, the Member who provided the alternative wording shall, at the time for confirmation of minutes -
  - (a) state the item or items with which he or she is dissatisfied; and
  - (b) propose a motion clearly outlining the alternative wording to amend the minutes.
- (3) Members must not discuss items of business contained in the minutes, other than discussion as to their accuracy as a record of the proceedings.

## Part 15 - Adjournment of meeting

## 15.1 Meeting may be adjourned

The Council may adjourn any meeting -

- (a) to a later time on the same day; or
- (b) to any other time on any other day, including a time which coincides with the conclusion of another meeting or event.

## 15.2 Effect of adjournment

Where any matter, motion, debate or meeting is adjourned under this local law

- (a) the names of Members who have spoken on the matter prior to the adjournment are to be recorded in the minutes;
- (b) debate is to be resumed at the next meeting at the point where it was interrupted; and
- (c) the provisions of clause 8.8 [speaking twice] apply when the debate is resumed.

#### Part 16 – Revoking or changing decisions

#### 16.1 Requirements to revoke or change decisions

The requirements to revoke or change a decision made at a meeting are dealt with in regulation 10 of the Regulations.

#### 16.2 Limitations on powers to revoke or change decisions

- (1) Subject to subclause (2), the Council or a committee is not to consider a motion to revoke or change a decision -
  - (a) where, at the time the motion is moved or notice is given, any action has been taken under clause 16.3 to implement the decision; or
  - (b) where the decision is procedural in its form or effect.
- (2) The Council or a committee may consider a motion to revoke or change a decision of the kind described in subclause (1)(a) if the motion is accompanied by a written statement of the legal and financial consequences of carrying the motion.

#### 16.3 Implementing a decision

- (1) In this clause -
  - (a) *authorisation* means a licence, permit, approval or other means of authorising a person to do anything;
  - (b) *implement*, in relation to a decision, includes:
    - (i) communicate notice of the decision to a person affected by, or with an interest in, the decision; and
    - (ii) take any other action to give effect to the decision; and
  - (c) **valid notice of revocation motion** means a notice of motion to revoke or change a decision that complies with the requirements of the Act, Regulations and the Local Laws and may be considered, but has not yet been considered, by the Council or a committee as the case may be.
- (2) Subject to subclause (4), and unless a resolution is made under subclause (3), a decision made at a meeting is not to be implemented by the CEO or any other person until the afternoon of the first business day after the commencement of the meeting at which the decision was made.
- (3) The Council or a committee may, by resolution carried at the same meeting at which a decision was made, direct the CEO or another person to take immediate action to implement the decision.

- (4) A decision made at a meeting is not to be implemented by the CEO or any other person -
  - (a) if, before commencing any implementation action, the CEO or that person is given a valid notice of revocation motion; and
  - (b) unless and until the valid notice of revocation motion has been determined by the Council or the committee as the case may be.
- (5) The CEO is to ensure that members of the public attending the meeting are informed by an appropriate notice that a decision to grant an authorisation -
  - (a) is to take effect only in accordance with this clause; and
  - (b) cannot be acted upon by the person who has been granted the authorisation unless and until the decision has been implemented in accordance with this clause.

#### Part 17 - Suspension of local laws

#### 17.1 Suspension of Local Laws

- (1) A Member may at any time move that the operation of one or more of the provisions of this local law be suspended.
- (2) A Member moving a motion under subclause (1) is to state the reasons for the motion but no other discussion is to take place.
- (3) A motion under subclause (1) which is -
  - (a) seconded; and
  - (b) carried by an absolute majority, is to suspend the operation of the clause or clauses to which the motion relates for the duration of the meeting, unless the meeting earlier resolves otherwise.

#### 17.2 Where Local Laws do not apply

- (1) In situations where -
  - (a) one or more provisions of this local law have been suspended; or
  - (b) a matter is not regulated by the Act, the Regulations or this Local Law, the Presiding Member is to decide questions relating to the conduct of the meeting.
- (2) The decision of the Presiding Member under subclause (1) is final, except where a motion is moved and carried under clause 11.10.

#### 17.3 Cases not provided for in Local Laws

The Presiding Member is to decide questions of order, procedure, debate, or otherwise in cases where this local law, the Act or the Regulations are silent and the decision of the Presiding Member in these cases is final, except where a motion is moved and carried under clause 11.10.

#### Part 18 - Meetings of electors

#### 18.1 Electors' general meetings

Electors' general meetings are dealt with in the Act.

#### 18.2 Matters for discussion at electors' general meetings

The matters to be discussed at electors' general meetings are dealt with in the Regulations.

## 18.3 Electors' special meetings

Electors' special meetings are dealt with in the Act.

#### **18.4** Requests for electors' special meetings Requests for electors' special meetings are dealt with in the Regulations.

#### 18.5 Convening electors' meetings

Convening electors' meetings is dealt with in the Act.

#### 18.6 Who presides at electors' meetings

Who presides at electors' meetings is dealt with in the Act.

#### 18.7 Procedure for electors' meetings

- (1) The procedure for electors' meetings is dealt with in the Act and the Regulations.
- (2) In exercising his or her discretion to determine the procedure to be followed at an electors' meeting, the Presiding Member is to have regard to this local law.

#### **18.8** Participation of non-electors

A person who is not an elector of the Local Government shall not take part in any discussion at an electors' meeting unless the meeting, by resolution, permits the person do so.

#### 18.9 Voting at electors' meetings

Voting at electors' meetings is dealt with in the Regulations.

#### 18.10 Minutes of electors' meetings

Minutes of electors' meetings are dealt with in the Act.

#### **18.11 Decisions made at electors' meetings** Decisions made at electors' meetings are dealt with in the Act.

#### Part 19 – Enforcement

#### 19.1 Penalty for breach

A person who breaches a provision of this local law commits an offence.

# Penalty: \$1,000.00 and where the offence is of a continuing nature, a daily penalty of \$100.00.

#### **19.2 Who can prosecute**

Who can prosecute is dealt with in the Act.

#### Local Government Act 1995

#### SHIRE OF DANDARAGAN

#### SITE EROSION AND SAND DRIFT PREVENTION LOCAL LAW 2019

Under the powers conferred by the *Local Government Act 1995* and by all other powers enabling it, the Council of the Shire of Dandaragan resolved on [*insert date*] 2019 to make the following local law.

#### Part 1—Preliminary

#### 1.1 Title

This is the Shire of Dandaragan Site Erosion and Sand Drift Prevention Local Law 2019.

#### 1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

#### 1.3 Repeal

The Shire of Dandaragan Sand Drift Prevention and Abatement Local Law 2009 as published in the Government Gazette on 18 December 2009 is repealed.

#### 1.4 Application

This local law applies throughout the district.

#### 1.5 Terms used

In this local law, unless the context otherwise requires—

Act means the Local Government Act 1995;

*authorised person* means a person appointed by the local government under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

*dust and sand* means granules or particles of rock, earth, clay, loam, silt and any other granular, or airborne particle or like material, and includes gravel;

land includes any building or structures on the land;

local government means the Shire of Dandaragan;

**occupier** means any person who, at the time a notice is served, is in control of any place or part of any place or authorised by the owner, lessee, licensee or any other person empowered to exercise control in relation to a place to perform any work in relation to any place and includes a builder or contractor;

**Regulations** means the Local Government (Functions and General) Regulations 1996; and

Schedule means a schedule to this local law.

#### 1.6 Interpretation

- (1) A term used in this local law that is not defined in clause 1.5 is to have the meaning given to it in the Act.
- (2) Where, under this local law a duty, obligation or liability is imposed on an 'owner or occupier', the duty is taken to be imposed jointly and severally on each owner and occupier.
- (3) Where under this local law an act is required to be done or forbidden to be done in relation to any land, an owner or occupier of the land has the duty of causing to be done the act so required to be done, or preventing from being done the act forbidden to be done.
- (4) Where this local law refers to the giving of a notice, other than the giving of an infringement notice, no particular form is prescribed and it is sufficient if the notice is in writing giving sufficient details to enable the owner or occupier to know the offence (if any) committed and the measures required to be taken or conditions to be complied with, as the case may be.

#### Part 2—Site erosion and dust

#### 2.1 Prevention of erosion and the escape of sand and dust

An owner or occupier of land must take reasonable measures to-

- (a) stabilise sand on the land; and
- (b) ensure no sand or dust is released from or escapes from the land, whether by means of wind, water or any other cause.

#### 2.2 Notice may require specified action to prevent

(1) Where the local government or an authorised person is satisfied that -

- (a) an owner or occupier of land has not complied with clause 2.1; or
- (b) sand or dust is escaping, being released or being carried, or is likely to escape, be released or be carried, from any land,

the local government or an authorised person may, by notice in writing, direct the owner or occupier, within a time specified in the notice—

- (c) to comply with clause 2.1;
- (d) clean up and make good any damage resulting from the release or escape of dust or sand from the land; or
- (e) take such other actions or comply with such other conditions as the local government or authorised person considers necessary to prevent or stop the escape, release or carriage of sand or dust from the land, as stipulated in the notice.
- (2) An owner or occupier of land to whom a notice is issued under subclause (1) must comply with the requirements of the notice within the time specified in the notice.

#### Part 3 - Objections and review

#### 3.1 Objections and review

If the local government or an authorised person gives a person notice under clause 2.2(1), Division 1 of Part 9 of the Act and regulation 33 of the Regulations are to apply.

#### Part 4 - Offences and penalties

#### 4.1 Offences

(1) Any person who-

- (a) fails to comply with a notice under clause 2.2(2);
- (b) fails to do anything required or directed to be done under this local law; or
- (c) does anything which under this local law that person is prohibited from doing,

commits an offence.

(2) Any person who commits an offence under this local law is liable, on conviction, to a penalty not less than \$500 and not exceeding \$5,000 and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

#### 4.2 Prescribed offences

- (1) An offence against a clause specified in the Schedule is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The modified penalty for a prescribed offence is the amount specified adjacent to the clause in Schedule 1.

#### 4.3 Form of notices

- (1) The form of the infringement notice give under section 9.16 of the Act is Form 2 in Schedule 1 of the Regulations.
- (2) The form of the infringement withdrawal notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the Regulations.

#### Schedule – Modified penalties [Clause 4.2] Offences in respect of which modified penalties apply

Clause	Description	Modified Penalty
4.1(1)(a)	Failure to comply with a notice	\$200
4.1(1)(b)	Failure to comply with a direction given	\$200
4.1(1)(c)	Prohibited action under local law	\$200

The Common Seal of the Shire of Dandaragan was affixed in the presence of-

.....L. Holmes, Shire President.

.....B Bailey, Chief Executive Officer.

Dated ..... 2019.

_____

#### Biosecurity and Agriculture Management Act 2007 Local Government Act 1995

#### SHIRE OF DANDARAGAN

#### LOCAL LAW RELATING TO PEST PLANTS 2019

In accordance with the powers conferred by the Biosecurity and Agriculture Management Act 2007, the Local Government Act 1995 and all other powers enabling it, the Council of the Shire of Dandaragan resolved on the _____ 2019 to make the following local law.

#### Part 1 - Preliminary

#### 1.1 Title

This local law may be cited as the *Shire of Dandaragan Pest Plant Local Law* 2019.

#### 1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

#### 1.3 Repeal

The Shire of Dandaragan Pest Plant Local Laws 2001 as published in the Government Gazette on 9 May 2001 are repealed.

#### 1.4 Interpretation

In this local law, unless the contrary intention appears -

Act means the Local Government Act 1995;

*district* means the district of the local government;

*local government* means the Shire of Dandaragan;

*local planning scheme* means a local planning scheme made by the local government under the *Planning and Development Act 2005*;

occupier has the meaning given to it by the Act;

owner has the meaning given to it by the Act;

*pest plant* means a plant described as a pest plant by clause 2.1 of this local law; and

**Regulations** means the Local Government (Functions and General) Regulations 1996; and

Schedule means a schedule to this local law.

#### 1.5 Application

This local law applies throughout the district.

#### Part 2 – Pest Plants

#### 2.1 Pest Plants

Every plant described in the Schedule 1 to this local law is a pest plant, where it is in that portion of the district indicated in column (3) of Schedule 1.

#### 2.2 Notice may require specified action to prevent

- (1) The local government may serve on the owner or occupier of private land within the district, a duly completed notice in the form of the Schedule 2 to this local law requiring him or her to destroy, eradicate or otherwise control any pest plant on that land.
- (2) A person served with a notice under subclause (1) shall comply with that notice within the time and in the manner specified therein.

#### Part 3 - Objections and review

#### 3.1 Objections and review

If the local government or an authorised person gives a person notice under clause 2.2(1), Division 1 of Part 9 of the Local Government Act 1995 and regulation 33 of the Regulations are to apply.

#### Part 4 - Offences and penalties

#### 4.1 Offences

- (1) Any person who-
  - (a) fails to comply with a notice under clause 2.2(2);
  - (b) fails to do anything required or directed to be done under this local law; or
  - (c) does anything which under this local law that person is prohibited from doing,
     commits an offence.
- (2) Any person who commits an offence under this local law is liable, on conviction, to a penalty not less than \$500 and not exceeding \$5,000 and if the offence is of a continuing nature, to an additional penalty not

exceeding \$500 for each day or part of a day during which the offence has continued.

#### 4.1 Failure to comply with a notice

Where a person fails to comply with a notice under clause 2.2 of this local law served upon him, the local government may:

- (a) without payment of any compensation in respect thereof, destroy, eradicate or control, as the case may be, any pest plant the destruction, eradication or control of which was required by the notice; and
- (b) recover in a court of competent jurisdiction from the person to whom the notice is directed, the amount of the expense of such destruction, eradication or control.

[Clause 2.1]				
(1)	(2)	(3)		
COMMON NAME	SCIENTIFIC NAME	DISTRICT FOR		
		WHICH		
		DESCRIBED		
Afghan Thistle	Solanum hystrix, R. Ba.	Whole of		
	Solanum hoplopetalum	District		
Mossman River Grass	Cenchrus Echinatus	Whole of		
		District		
Spiny Burrgrass	Cenchrus Incertus	Whole of		
		District		
Golden Crownbeard	Verbesina encelioides	Whole of		
		District		
African Boxthorn	Lycium ferocissimum	Whole of		
		District		
		Townsites of		
Doublegee	Emex australis Steinh	Dandaragan,		
		Badgingarra,		
		Jurien Bay and		
		Cervantes, and		
		land which is		
		zoned for rural		
		development		
		and special rural		
		purposes under		
		a local planning		
		scheme		

#### Schedule 1 - Pest Plants

[Clause 2.1]

## Schedule 2 – Pest Plant Notice

## Biosecurity and Agriculture Management Act 2007

## Shire of Dandaragan Pest Plant Local Law 2019

	No.			
TO:	Full Name			
OF:	Address			
You are hereby given notice under the Shire of Dandaragan Pest Plant Local Law				
2019 that you are required to				
(specify whether required to destroy, eradicate or otherwise control) the pest plant				
(common name) (scientific				
name) on (specify				
the land) of which you are the owner or occupier.				
This notice may be complied with by				
(specify manner of achieving destruction, eradication or control).				
Such measures shall be commenced not later than(date)				
and shall be completed by	_ (date).			
Upon failure to comply with this notice within the times specified the local government may destroy, eradicate or control, as the case may be, any specified plant at your expense, and if necessary recover the expense in a court of competent jurisdiction.				
Date of service of notice				

Signature of person authorised by the Shire of Dandaragan

The Common Seal of the Shire of Dandaragan was affixed in the presence of-

.....L. Holmes, Shire President.

.....B Bailey, Chief Executive Officer.

Dated ..... 2019.

Dog Act 1976 Local Government Act 1995

#### SHIRE OF DANDARAGAN

#### DOGS LOCAL LAW 2019

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#### DOG ACT 1976

#### LOCAL GOVERNMENT ACT 1995

#### SHIRE OF DANDARAGAN

#### DOGS LOCAL LAW 2019

Under the powers conferred by the *Local Government Act 1995*, the *Dog Act 1976* and under all other powers enabling it, the Council of the Shire of Dandaragan resolved on [*insert date*] to make the following local law.

#### Part 1 - Preliminary

#### 1.1 Citation

This local law may be cited as the Shire of Dandaragan Dogs Local Law 2019.

#### 1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

#### 1.3 Repeal

The Shire of Dandaragan Dogs Local Law as published in the Government Gazette on 9 May 2001 is repealed.

#### 1.4 Definitions

In this local law unless the context otherwise requires -

Act means the Dog Act 1976;

*authorised person* means a person authorised by the local government to perform all or any of the functions conferred on an authorised person under this local law;

CEO means the Chief Executive Officer of the local government;

dangerous dog has the meaning given to it by the Act;

district means the district of the local government;

*dog management facility* means any facility, or any replacement facility, established as a dog management facility by the local government under section 11(1) of the Act;

*dog management facility operator* means a person authorised by the local government to perform all or any of the functions conferred on a "dog management facility operator" under this local law;

kennel establishment means ???????????

local government means the Shire of Dandaragan;

*local planning scheme* means a local planning scheme made by the local government under the *Planning and Development Act 2005*;

*owner* in relation to a dog means the person whom the dog is ordinarily kept by or a person who is deemed by section 3(2) of the Act to be the owner of the dog;

Regulations means the Dog Regulations 2013;

schedule means a schedule to this local law; and

*townsite* means the townsites of Dandaragan, Badgingarra, Jurien Bay Cervantes and Regans Ford which have been –

- (a) constituted under section 26(2) of the Land Administration Act 1997; or
- (b) referred to in clause 37 of Schedule 9.3 of the *Local Government Act* 1995;

#### 1.5 Application

This local law applies throughout the district.

#### Part 2 - Impounding of dogs

#### 2.1 Charges and costs

The following are to be imposed and determined by the local government under sections 6.16 - 6.19 of the *Local Government Act 1995* -

- (a) the charges to be levied under section 29(4) of the Act relating to the seizure and impounding of a dog;
- (b) the additional fee payable under section 29(4) of the Act where a dog is released at a time or on a day other than those determined under clause 2.2; and
- (c) the costs of the destruction and the disposal of a dog referred to in section 29(15) of the Act.

#### 2.2 Attendance of dog management facility operator at facility

The dog management facility operator is to attend the dog management facility for the release of dogs at the times and on the days of the week as are determined by the CEO.

#### 2.3 Release of impounded dog

- (1) A claim for the release of a dog seized and impounded is to be made to the dog management facility operator or in the absence of the dog management facility operator, to the CEO.
- (2) The dog management facility operator is not to release a dog seized and impounded to any person unless that person has produced, to the satisfaction of the dog management facility operator, satisfactory evidence -
  - (a) of her or his ownership of the dog or of her or his authority to take delivery of it; or
  - (b) that he or she is the person identified as the owner on a microchip implanted in the dog.

#### Part 3 - Requirements and limitations on the keeping of dogs

#### 3.1 Dogs to be confined

(1) An occupier of premises on which a dog is kept must -

- (a) cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;
- (b) ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;
- (c) ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises (unless the gate is temporarily opened in a manner that ensures that the dog remains confined) and is fitted with a proper latch or other means of fastening it;
- (d) maintain the fence and all gates and doors in the fence in good order and condition; and
- (e) where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.
- (2) Where an occupier fails to comply with subclause (1), he or she commits an offence.
- (3) Notwithstanding subclauses (1) and (2), the confinement of dangerous dogs is dealt with in the Act and the Regulations.

**Penalty:** Where the dog kept is a dangerous dog, \$2,000; otherwise \$1,000.

#### 3.2 Limitation on the number of dogs

(1) This clause does not apply to premises which have been -

- (a) licensed under Part 4 of the local law as an approved kennel establishment; or
- (b) granted an exemption under section 26(3) of the Act.
- (2) The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act -
  - (a) 2 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within a townsite; or
  - (b) 4 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated outside a townsite.

#### Part 4 - Approved kennel establishments

#### 4.1 Interpretation

In this Part and in Schedule 2 -

*licence* means a licence to keep an approved kennel establishment on premises;

*licensee* means the holder of a licence;

*premises*, in addition to the meaning given to it in section 3 of the Act, means the premises described in the application for a licence; and

*transferee* means a person who applies for the transfer of a licence to her or him under clause 4.13.

#### 4.2 Application for licence for approved kennel establishment

An application for a licence must be made in the form of that in Schedule 1, and must be lodged with the local government together with -

- (a) plans and specifications of the kennel establishment, including a site plan;
- (b) copies of the notices to be given under clause 4.3;
- (c) written evidence that either the applicant or another person who will have the charge of the dogs, will reside on the premises or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare;
- (d) a written acknowledgement that the applicant has read and agrees to comply with any code of practice relating to the keeping of dogs nominated by the local government; and
- (e) the fee for the application for a licence referred to in clause 4.9(1).

#### 4.3 Notice of proposed use

(1) An applicant for a licence must give notice of the proposed use of the premises as an approved kennel establishment after the application for a licence has been lodged –

- (a) once in a newspaper circulating in the district; and
- (b) to the owners and occupiers of any premises adjoining the premises.
- (2) The notices in subclause (1) must specify that -
  - (a) any written submissions as to the proposed use are to be lodged with the CEO within 14 days of the date the notice is given; and
  - (b) the application and plans and specifications may be inspected at the offices of the local government.
- (3) Where
  - (a) the notices given under subclause (1) do not clearly identify the premises; or
  - (b) a notice given under subclause (1)(a) is of a size or in a location in the newspaper which, in the opinion of the local government, would fail to serve the purpose of notifying persons of the proposed use of the premises,

then the local government may refuse to determine the application for a licence until the notices or notice, as the case may be, is given in accordance with its directions.

#### 4.4 Exemption from notice requirements

Where an application for a licence is made in respect of premises on which an approved kennel establishment is either a -

- (a) permitted use; or
- (b) use which the local government may approve subject to compliance with specified notice requirements,

under a local planning scheme, then the requirements of clauses 4.2(b), 4.3 and 4.5(a) do not apply in respect of the application for a licence.

#### 4.5 When application can be determined

An application for a licence is not to be determined by the local government until -

- (a) the applicant has complied with clause 4.2;
- (b) the applicant submits proof that the notices referred to in clause 4.3(1) have been given in accordance with that clause; and
- (c) the local government has considered any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises.

#### 4.6 Determination of application

In determining an application for a licence, the local government is to have regard to;

(a) the matters referred to in clause 4.7;

- (b) any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises;
- (c) any economic or social benefits which may be derived by any person in the district if the application for a licence is approved;
- (d) the effect which the kennel establishment may have on the environment or amenity of the neighbourhood;
- (e) whether the approved kennel establishment will create a nuisance for the owners and occupiers of adjoining premises; and
- (f) whether or not the imposition of and compliance with appropriate conditions of a licence will mitigate any adverse effects of the approved kennel establishment identified in the preceding paragraphs.

#### 4.7 Where application cannot be approved

The local government cannot approve an application for a licence where -

- (a) an approved kennel establishment cannot be permitted by the local government on the premises under a local planning scheme; or
- (b) an applicant for a licence or another person who will have the charge of the dogs will not reside on the premises, or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare.

#### 4.8 Conditions of approval

- (1) The local government may approve an application for a licence subject to the conditions contained in Schedule 2 and to such other conditions as the local government considers appropriate.
- (2) In respect of a particular application for a licence, the local government may vary any of the conditions contained in Schedule 2.

#### 4.9 Fees

- (1) On lodging an application for a licence, the applicant is to pay a fee to the local government.
- (2) If a licensee wishes to renew a licence, the licensee is to pay a fee to the local government.
- (3) On lodging an application for the transfer of a valid licence, the transferee is to pay a fee to the local government.
- (4) The fees referred to in subclauses (1) to (3) are to be imposed and determined by the local government under sections 6.16 6.19 of the *Local Government Act 1995*.

#### 4.10 Form of licence

The licence is to be in the form determined by the local government and is to be issued to the licensee.

#### 4.11 Period of licence

- (1) The period of effect of a licence is set out in section 27(5) of the Act.
- (2) A licence is to be renewed if the fee referred to in clause 4.9(2) is paid to the local government prior to the expiry of the licence.
- (3) On the renewal of a licence the conditions of the licence at the time of its renewal continue to have effect.

#### 4.12 Variation or cancellation of licence

- (1) The local government may vary the conditions of a licence.
- (2) The local government may cancel a licence -
  - (a) on the request of the licensee; or,
  - (b) following a breach of the Act, the Regulations or this local law.
- (3) The date a licence is cancelled is to be, in the case of -
  - (a) paragraph (a) of subclause (2), the date requested by the licensee; or
  - (b) paragraphs (b) and (c) of subclause (2), the date determined under section 27(6) of the Act.
- (4) If a licence is cancelled the fee paid for that licence is not refundable for the term of the licence that has not yet expired.

#### 4.13 Transfer

- (1) An application for the transfer of a valid licence from the licensee to another person must be
  - (a) made in the form determined by the local government;
  - (b) made by the transferee;
  - (c) made with the written consent of the licensee; and
  - (d) lodged with the local government together with -
    - (i) written evidence that a person will reside at or within reasonably close proximity to the premises the subject of the licence; and
    - (ii) the fee for the application for the transfer of a licence referred to in clause 4.9(3).
- (2) The local government is not to determine an application for the transfer of a valid licence until the transferee has complied with subclause (1).
- (3) The local government may approve, whether or not subject to such conditions as it considers appropriate, or refuse to approve an application for the transfer of a valid licence.

(4) Where the local government approves an application for the transfer of a valid licence, then on the date of approval, unless otherwise specified in the notice issued under clause 4.14(b), the transferee becomes the licensee of the licence for the purposes of this local law.

#### 4.14 Notification

The local government is to give written notice to -

- (a) an applicant for a licence of the local government's decision on her or his application;
- (b) a transferee of the local government's decision on her or his application for the transfer of a valid licence;
- (c) a licensee of any variation made under clause 4.12(1);
- (d) a licensee when her or his licence is due for renewal and the manner in which it may be renewed;
- (e) a licensee when her or his licence is renewed;
- (f) a licensee of the cancellation of a licence under clause 4.12(2)(a); and
- (g) a licensee of the cancellation of a licence under paragraphs (b) or (c) of clause 4.12(2), which notice is to be given in accordance with section 27(6) of the Act.

#### 4.15 Inspection of kennel

With the consent of the occupier, an authorised person may inspect an approved kennel establishment at any time.

#### Part 5 - Enforcement

#### 5.1 Interpretation

In this Part -

*infringement notice* means the notice referred to in clause 5.3; and

notice of withdrawal means the notice referred to in clause 5.6(1).

#### 5.2 Modified penalties

- (1) The offences contained in Schedule 3 are offences in relation to which a modified penalty may be imposed.
- (2) The amount appearing in the third column of Schedule 3 directly opposite an offence is the modified penalty payable in respect of that offence if -
  - (a) the dog is not a dangerous dog; or

(b) the dog is a dangerous dog, but an amount does not appear in the fourth column directly opposite that offence.

(3) The amount appearing in the fourth column of Schedule 3 directly opposite an offence is the modified penalty payable in respect of that offence if the dog is a dangerous dog.

#### 5.3 Issue of infringement notice

Where an authorised person has reason to believe that a person has committed an offence in respect of which a modified penalty may be imposed, he or she may issue to that person a notice in the form determined by the local government from time to time.

#### 5.4 Failure to pay modified penalty

Where a person who has received an infringement notice fails to pay the modified penalty within the time specified in the notice, or within such further time as may in any particular case be allowed by the CEO, he or she is deemed to have declined to have the offence dealt with by way of a modified penalty.

#### 5.5 Payment of modified penalty

A person who has received an infringement notice may, within the time specified in that notice or within such further time as may in any particular case be allowed by the CEO, send or deliver to the local government the amount of the penalty, with or without a reply as to the circumstances giving rise to the offence, and the local government may appropriate that amount in satisfaction of the penalty and issue an acknowledgment.

#### 5.6 Withdrawal of infringement notice

- (1) Whether or not the modified penalty has been paid, an authorised person may withdraw an infringement notice by sending a notice in the form determined by the local government from time to time.
- (2) A person authorised to issue an infringement notice under clause 5.3 cannot sign or send a notice of withdrawal in relation to an infringement issued by him or her.

#### 5.7 Service

An infringement notice or a notice of withdrawal may be served on a person personally, or by leaving it at or posting it to her or his address as ascertained from her or him, or as recorded by the local government under the Act, or as ascertained from inquiries made by the local government.

#### Schedule 1 - Application for a licence for an approved kennel establishment

[clause 4.2]

#### Shire of Dandaragan Dogs Local Law 2019

Application for a licence for an approved kennel establishment

I/we (full name) .....

of (p	ostal address)
(tele	phone number)
(face	simile number)
(E-m	nail address)
Appl	y for a licence for an approved kennel establishment at (address of premises)
For	(number and breed of dogs)
	sert name of person) will be residing at the remises on and from (insert date)
cl	sert name of person) will be residing (sufficiently ose to the premises so as to control the dogs and so as to ensure their health and elfare) at
	n and from (insert date).
Atta	ched are -
(a) (b) (c)	a site plan of the premises showing the location of the kennels and yards and all other buildings and structures and fences; plans and specifications of the kennel establishment; copy of notice of proposed use to appear in newspaper;

- (d) copy of notice of proposed use to be given to adjoining premises;
- (e) written evidence that a person will reside -
  - (i) at the premises; or
  - (ii) sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare; and
- (f) if the person in item (e) is not the applicant, written evidence that the person is a person in charge of the dogs.

I confirm that I have read and agree to comply with the Code of Practice known as ....., in the keeping of dogs at the proposed kennel establishment.

Signature of applicant .....

Date .....

#### * delete where inapplicable.

<u>Note</u>: a licence if issued will have effect for a period of 12 months – section 27(5) of the *Dog Act 1976*.

#### OFFICE USE ONLY

Application fee paid on [insert date].....

### Schedule 2 - Conditions of a licence for an approved kennel establishment [clause 4.8(1)]

An application for a licence for an approved kennel establishment may be approved subject to the following conditions -

- (a) each kennel, unless it is fully enclosed, must have a yard attached to it;
- (b) each kennel and each yard must be at a distance of not less than -
  - (i) 25m from the front boundary of the premises and 5m from any other boundary of the premises;
  - (ii) 10m from any dwelling; and
  - (iii) 25m from any church, school room, hall, factory, dairy or premises where food is manufactured, prepared, packed or stored for human consumption;
- (c) each yard for a kennel must be kept securely fenced with a fence constructed of link mesh or netting or other materials approved by the local government;
- (d) the minimum floor area for each kennel must be calculated at 2.5 times the length of the breed of dog (when it is fully grown), squared, times the number of dogs to be housed in the kennel and the length of the dog is to be determined by measuring from the base of the tail to the front of its shoulder;
- (e) the floor area of the yard attached to any kennel or group of kennels must be at least twice the floor area of the kennel or group of kennels to which it is attached;
- (f) the upper surface of the kennel floor must be -
  - (i) at least 100mm above the surface of the surrounding ground;
  - (ii) smooth so as to facilitate cleaning;
  - (iii) rigid;
  - (iv) durable;
  - (v) slip resistant;
  - (vi) resistant to corrosion;
  - (vii) non-toxic;

- (viii) impervious;
- (ix) free from cracks, crevices and other defects; and
- (x) finished to a surface having a fall of not less than 1 in 100 to a spoon drain which in turn must lead to a suitably sized diameter sewerage pipe which must be properly laid, ventilated and trapped in accordance with the health requirements of the local government;
- (g) all kennel floor washings must pass through the drain in item (f)(x) and must be piped to approved apparatus for the treatment of sewage in accordance with the health requirements of the local government;
- (h) the kennel floor must have a durable up-stand rising 75mm above the floor level from the junction of the floor and external and internal walls, or internal walls must be so constructed as to have a minimum clearance of 50mm from the underside of the bottom plate to the floor;
- (i) where a yard is to be floored, the floor must be constructed in the same manner as the floor of any kennel;
- (j) from the floor, the lowest internal height of a kennel must be, whichever is the lesser of -
  - (i) 2m; or
  - 4 times the height of the breed of dog in the kennel, when it is fully grown, measured from the floor to the uppermost tip of its shoulders while in a stationary upright position;
- (k) the walls of each kennel must be constructed of concrete, brick, stone or framing sheeted internally and externally with good quality new zincalume or new prefinished colour coated steel sheeting or new fibrous cement sheeting or other durable material approved by the local government;
- (I) all external surfaces of each kennel must be kept in good condition;
- (m) the roof of each kennel must be constructed of impervious material;
- (n) all kennels and yards and drinking vessels must be maintained in a clean condition and must be cleaned and disinfected when so ordered by an authorised person;
- (o) all refuse, faeces and food waste must be disposed of daily into the approved apparatus for the treatment of sewage;
- (p) noise, odours, fleas, flies and other vectors of disease must be effectively controlled;
- (q) suitable water must be available at the kennel via a properly supported standpipe and tap; and

- (r) the licensee or the person nominated in the application for a licence, must, in accordance with the application for the licence, continue to reside -
  - (i) at the premises; or
  - (ii) in the opinion of the local government, sufficiently close to the premises so as to control the dogs, and to ensure their health and welfare.

#### Schedule 3 – Modified penalties

[Clause 5.2]

Offence	Nature of offence	Modified penalty \$	Dangerous dog modified penalty \$
3.1(2)	Failing to provide means for effectively confining a dog	100	200

The Common Seal of the Shire of Dandaragan was affixed in the presence of-

.....L. Holmes, Shire President.

.....B Bailey, Chief Executive Officer.

Dated ..... 2019.

#### LOCAL GOVERNMENT ACT 1995 CEMETERIES ACT 1986 BUSH FIRES ACT 1954

#### SHIRE OF DANDARAGAN

#### **GENERAL AMENDMENT LOCAL LAW 2019**

Under the powers conferred by the *Local Government Act 1995*, the *Cemeteries Act 1986*, the *Bush Fires Act 1954* and all other powers enabling it, the Council of the Shire of Dandaragan resolved on the _____ 2019 to make the following local law.

#### 1. Citation

The local law may be cited as the *Shire of Dandaragan General Amendment Local Law 2019*.

2. Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

3. Repeal

The Shire of Dandaragan Local Law Relating to Beekeeping, as published in the Government Gazette of 9 May 2001, is repealed.

4. Shire of Dandaragan Local Government Property Local Law amended

The Shire of Dandaragan Local Government Property Local Law, as published in the Government Gazette of 9 May 2001, is amended as follows—

- 4.1 in the Table of Contents after Schedule 1 Prescribed Offences insert the words "and Modified Penalties";
- 4.2 in clause 1.2, delete the definition of "**liquor**" and insert –"**liquor**" has the same meaning as is given to it in section 3 of the *Liquor Control Act 1988*;
- 4.3 in clause 3.4(2)(h) delete the word "*Licensing*" and insert the word "*Control*";
- 4.4 in clause 3.15(1)(a) delete the word "*Licensing*" and insert the word "*Control*";
- 4.5 in clause 3.16(d) delete the word "*Licensing*" and insert the word "*Control*"; and
- 4.6 delete Schedule 1 and insert the following:

#### "SCHEDULE 1

#### PRESCRIBED OFFENCES AND MODIFIED PENALTIES

CLAUSE	NATURE OF OFFENCE	MODIFIED PENALTY \$
2.4	Failure to comply with determination	300
3.6	Failure to comply with conditions of permit	300
3.13(1)	Failure to obtain a permit	300
3.14(3)	Failure to obtain permit to camp outside a facility	300
3.15(1)	Failure to obtain permit for liquor	300
3.16	Failure of permit holder to comply with responsibilities	300
4.2(1)	Behaviour detrimental to property	300
4.4	Under influence of liquor or prohibited drug	300
4.6(2)	Failure to comply with sign on local government property	300
5.3	Failure to comply with sign or direction on beach	300
5.4	Unauthorized entry to fenced or closed local government property	300
5.5	Gender not specified using entry of toilet block or change room	300
5.6(1)	Unauthorized presence of animal on aerodrome	300
5.6(2)	Animal wandering at large on aerodrome – person in charge	500
5.6(3)	Animal wandering at large on aerodrome – owner	500
6.1(1)	Unauthorized entry to function on local government property	300
9.1	Failure to comply with notice	400

#### 5. Shire of Dandaragan Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law amended

The Shire of Dandaragan Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law as published in the Government Gazette of 9 May 2001, is amended as follows"

- 5.1 In the Table of Contents after Schedule 1 Prescribed Offences insert the words "and Modified Penalties";
- 5.2 In clause 1.2, delete the definition of *built up area* and insert *built up area* has the meaning given to it in the *Road Traffic Code 2000*;
- 5.3 In clause 1.2, delete the definition of *intersection* and insert *intersection* has the meaning given to it in the *Road Traffic Code* 2000;
- 5.4 In clause 1.2, delete the definition of *liquor* and insert *liquor* has the same meaning as is given to it in section 3 of the *Liquor Control Act 1988*;

- 5.5 in clause 1.2 insert the following definition in alphabetical order: **Iocal planning scheme** means a local planning scheme of the local government made under the *Planning and Development Act 2005*;
- 5.6 In clause 1.2 delete the definition of **lot** and insert- **lot** has the meaning given to it in *Planning and Development Act 2005*;
- 5.7 In clause 1.2 delete the definition *town planning scheme*;
- 5.8 In clause 1.2 delete the definition of *footpath* and insert *footpath* means a paved or made thoroughfare or paved or made portion of a thoroughfare which the public are allowed to use, whether or not the thoroughfare is on private property, and used or intended for use by pedestrians and cyclists;
- 5.9 In clause 2.1(a) delete the words "which exceeds or which may exceed 0.75m in height on a thoroughfare so that the plant is" and insert "(except grasses or a similar plant)";
- 5.10 In clause 2.3 (1) (a) delete the word "*Licensing*" and insert the word "*Control*";
- 5.11 In clause 2.4 (2) (a) delete "licence issued under the *Local Government (Miscellaneous Provisions) Act 1960*" and insert "permit issued in accordance with the *Building Act 2011* and *Building Regulations 2012*";
- 5.12 In clause 2.4 (2) (b) delete "licence has been issued under the *Local Government (Miscellaneous Provisions) Act 1960*" and insert "permit has been issued in accordance with the *Building Act 2011* and *Building Regulations 2012*";
- 5.13 In clause 2.6 delete the definition of *acceptable material* and insert *acceptable material* means any of the following materials;
  - (a) brick, concrete, stone or other hard preformed paving materials;
  - (b) bitumen;
  - (c) cement-based materials, including concrete and poured limestone, and
  - (d) synthetic turf.";
- 5.14 In clause 5.1 delete the definition of *Roadside Conservation Committee* and insert - *Roadside Conservation Committee* means the Roadside Conservation Committee appointed by the Minister for Environment; and";
- 5.15 In clause 5.4 delete " 'Code of Practice for Roadside Conservation and Road Maintenance' " and insert " 'Handbook of Environmental Practice for Road Construction and Road Maintenance Works' ";
- 5.16 Delete clause 6.3(3);
- 5.17 In clause 6.8(1)(c) delete "Weights and Measures Act 1915" and insert "National Measurement Act 1960 (Cth)";
- 5.18 In clause 6.8(2) delete paragraph (a) and renumber paragraphs (b) to (e) inclusive to "(a)" to "(d)" respectively;
- 5.19 delete clause 6.11(a) and insert a new clause 6.11(a) the Facility is conducted in conjunction with and as an extension of a food business which abut on the Facility, and whether the applicant is the person conducting such food business;

- 5.20 In clause 6.11(b) delete the word "premises" in both places where it appears and insert the word "business" and delete *"Health Act 1911"* and insert *"Food Act 2008"*;
- 5.21 Delete clause 6.11(c) and renumber subclauses (d) to (f) inclusive to "(c)" to "(e)" respectively;
- 5.22 In clause 6.12(a) delete the words "and any local law made under section 172 of the *Health Act 1911*";
- 5.23 In clause 7.7(2)(b) delete the words *mutatis mutandis* and insert the words "with all the necessary changes as required";
- 5.24 In clause 8.1 delete the words "and regulations 33 and 34" and insert "regulation 33";
- 5.25 In Part 2 after clause 2.19 insert the following;
- "Division 8 Driving on footpath

2.20 No driving on footpath

- (1) A person shall not drive or take a motor vehicle on a footpath, unless the person has first obtained a permit.
- (2) In this clause "motor vehicle" means a self-propelled vehicle that is not operated on rails; and the expression includes a trailer, semi-trailer or caravan while attached to the vehicle, does not include a power assisted pedal cycle."
- 5.26 Delete Schedule 1 and insert the following.

#### "SCHEDULE 1 PRESCRIBED OFFENCES AND MODIFIED PENALTIES

CLAUSE	NATURE OF OFFENCE	MODIFIED PENALTY \$
2.1(a)	Plant other than grass or a similar plant	300
2.1(b)	Damaging lawn or garden	300
2.1(c)	Plant (except grass) on thoroughfare within 2m of carriageway	300
2.1(d)	Placing hazardous substance on footpath	300
2.1(e)	Damaging or interfering with signpost or structure on thoroughfare	500
2.1(f)	Playing games so as to impede vehicles or persons on thoroughfare	300
2.1(g)	Riding of skateboard or similar device on mall or verandah of shopping centre	300
2.2(1)(a)	Digging a trench through a kerb or footpath without a permit	300
2.2(1)(b)	Throwing or placing anything on a verge without a permit	300
2.2(1)(c)	Causing obstruction to vehicle or person on thoroughfare without a permit	300

2.2(1)(d)	Causing obstruction to water channel on thoroughfare without a permit	400
2.2(1)(e)	Placing or draining offensive fluid on thoroughfare without a permit	300
2.2(1)(g)	Lighting a fire on a thoroughfare without a permit	500
2.2(1)(h)	Felling tree onto thoroughfare without a permit	300
2.2(1)(i)	Installing pipes or stone on thoroughfare without a permit	300
2.2(1)(j)	Installing a hoist or other thing on a structure or land for use over a thoroughfare without a permit	500
2.2(1)(k)	Creating a nuisance on a thoroughfare without a permit	300
2.2(1)(l)	Placing a bulk rubbish container on a thoroughfare without a permit	300
2.2(1)(m)	Interfering with anything on a thoroughfare without a permit	300
2.3(1)	Consumption or possession of liquor on thoroughfare	300
2.4(1)	Failure to obtain permit for temporary crossing	400
2.5(2)	Failure to comply with notice to remove crossing and reinstate kerb	500
2.9(1)	Installation of verge treatment other than permissible verge treatment	400
2.10	Failure to maintain permissible verge treatment or placement of obstruction on verge	300
2.11	Failure to comply with notice to rectify a verge treatment	300
2.17(2)	Failure to comply with sign on public place	300
2.19(1)	Driving or taking a vehicle on a closed thoroughfare	500
3.2(1)	Placing advertising sign or affixing any advertisement on a thoroughfare without a permit	300
2.20(1)	Driving or taking a motor vehicle on a footpath, unless the person has first obtained a permit to do so.	300
3.2(3)	Erecting or placing of advertising sign in a prohibited area	300
4.1(1)	Animal or vehicle obstructing a public place or local government property	300
4.2(2)(a)	Animal on thoroughfare when not led, ridden or driven	300
4.2(2)(b)	Animal on public place with infectious disease	300
4.2(2)(c)	Training or racing animal on thoroughfare in built- up area	300

4.2(3)	Horse led, ridden or driven on thoroughfare in built-	300
	up area	
5.6(1)	Driving a vehicle on other than the carriageway of	400
	a flora road	
5.9	Planting in thoroughfare without a permit	400
5.11	Failure to obtain permit to clear a thoroughfare	500
5.13	Burning of thoroughfare without a permit	500
5.17	Construction of firebreak on thoroughfare without a permit	500
5.19	Commercial harvesting of native flora on thoroughfare	500
5.20(1)	Collecting seed from native flora on thoroughfare without a permit	500
6.2(1)	Conducting of stall in public place without a permit	500
6.3(1)	Trading without a permit	500
6.8(1)(a)	Failure of stallholder or trader to display or carry permit	300
6.8(1)(b)	Stallholder or trader not displaying valid permit	300
6.8(1)(c)	Stallholder or trader not carrying certified scales when selling goods by weight	300
6.8(2)	Stallholder or trader engaged in prohibited conduct	300
6.10	Conducting a facility without a permit.	500
6.12	Failure of permit holder of outdoor eating facility to comply with obligations	300
6.14(1)	Use of equipment of outdoor eating facility without purchase of food or drink from facility	100
6.14(2)		100
7.5	Failure to comply with a condition of a permit	300
7.9	Failure to produce permit on request of authorized person	300
10.1	Failure to comply with notice given under local law	300

#### 6. Shire of Dandaragan, Extractive Industries Local Law amended

The Shire of Dandaragan, Extractive Industries Local Law, as published in the Government Gazette of 9 May 2001, is amended as follows—

,,

- 6.1 At the end of the Table of Contents delete the words "Part 9 Modified Penalties" and "Schedule" and insert "Schedule 1 Prescribed Offences and Modified Penalties";
- 6.2 In clause 8.1 delete the words "and regulations 33 and 34" and insert "regulation 33"; and
- 6.3 Delete the existing Schedule of Prescribed Offences at the end of the local law and insert the following;

[Clause 9.1]			
Clause	Nature of Offence	Modified Penalty \$	
2.1	Carry on extractive Industry without licence or in breach of terms and conditions	500	
6.1	Excavate near boundary	200	
6.2(a)	Gateways not kept locked where required	500	
6.2(b)	Warning signs not erected or maintained as required	300	
6.2(c)	Excavation not drained as required	500	
6.3(a)	Remove trees or shrubs near boundary without approval	500	
6.3(b)	Store without required approval explosives or explosive devices	300	
6.3(c)	Fill or excavate in breach of licence	500	
6.4(1)(a)	Blasting without approval of the local government	400	
6.4(1)(b)	Blasting outside times authorised	500	
6.4(1)(d)	Blasting in breach of conditions imposed by the local government	400	
6.4(2)	Blasting without approval on Saturday, Sunday or public holiday	300	

#### "Schedule 1 Prescribed Offences and Modified Penalties

#### 7. Shire of Dandaragan, Local Laws Relating to Fencing amended

The Shire of Dandaragan, Local Laws Relating to Fencing, as published in the Government Gazette of 9 May 2001, is amended as follows—

"

- 7.1 In clause 4. Interpretations insert a new definition in the appropriate alphabetical order, as follows; *""authorised person*" means a person appointed by the local government under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;"
- 7.2 In clause 4. delete the definition of "*Building Surveyor*";
- 7.3 In clause 4. Interpretation in the definition of "lot" delete *Town Planning* and *Development Act* 1928 and insert *Planning* and *Development Act* 2005;
- 7.4 In clause 4. Interpretation in the definition of "Special Rural Lot" at the end of (b) insert "and";
- 7.5 In clause 4. Interpretation in the definition of "sufficient fence" delete "; and" and insert a full stop.

- 7.6 In clause 4. Interpretation delete the definition of "*Town Planning Scheme*" and insert in the appropriate alphabetical order the following definition ""Local Planning Scheme" means a local planning scheme of the local government made under the *Planning and Development Act* 2005","
- 7.7 In clause 6.(4) and every subsequent place where they appear delete the words "the Building Surveyor" and insert "an authorised person";
- 7.8 In clause 7.(2) delete the words "The Building Surveyor" and insert "An authorised person";
- 7.9 In clause 13.(2) delete the year 1994 and insert 2002;
- 7.10 in clause 18.(2) delete \$100 and insert \$300.
- 8. Shire of Dandaragan, Parking and Parking Facilities Local Law 2010 amended

The Shire of Dandaragan, Parking and Parking Facilities Local Law 2010, as published in the Government Gazette of 21 December 2010, is amended as follows—

- 8.1 In the Table of Contents after Schedule 2 Prescribed Offences insert the words "and Modified Penalties";
- 8.2 In clause 1.2 Interpretation in the definition of **"symbol"** delete "1999" and insert "2016";
- 8.3 In clause 6.15(2)(d) delete "Local Government (Parking for Disabled Persons) Regulations 1988" and insert "Local Government (Parking for People with Disabilities) Regulations 2014";
- 8.4 Delete the existing Schedule of Prescribed Offences at the end of the local law and insert the following;

"Schedule 2
Prescribed Offences and Modified Penalties

Clause	Nature of Offence	Modified Penalty \$
2.2	Failure to park wholly within parking stall	50
2.2(3)	Failure to park wholly within parking area	50
2.3(1)(a)	Causing obstruction in parking station	70
2.3(1)(b)	Parking contrary to sign in parking station	70
2.3(1)(c)	Parking contrary to directions of Authorized Person	70
2.3(1)(d)	Parking or attempting to park a vehicle in a parking stall occupied by another vehicle	50
3.1(1)(a)	Parking wrong class of vehicle	50
3.1(1)(b)	Parking by persons of a different class	60
3.1(1)(c)	Parking during prohibited period	60

3.1(3)(a)	Parking in no parking area	70
3.1(3)(b)	Parking contrary to signs or limitations	50
3.1(3)(c)	Parking vehicle in motor cycle only area	50
3.1(4)	Parking motor cycle in stall not marked 'M/C'	50
3.1(5)	Parking without permission in an area	60
0.1(0)	designated for 'Authorised Vehicles Only'	00
3.2(1)(a)	Failure to park on the left of two-way	50
	carriageway	
3.2(1)(b)	Failure to park on boundary of one-way	50
	carriageway	
3.2(1)(a)	Parking against the flow of traffic	60
or		
3.2(1)(b)		
3.2(1)(c)	Parking when distance from farther	60
- ( )(-)	boundary less than 3 metres	
3.2(1)(d)	Parking closer than 1 metre from another	50
- ( )(-)	vehicle	
3.2(1)(e)	Causing obstruction	70
3.3(b)	Failure to park at approximate right angle	50
3.4(2)	Failure to park at an appropriate angle	50
3.5(2)(a)	Double parking	60
and 6.2		
3.5(2)(b)	Parking on or adjacent to a median strip	50
3.5(2)(c)	Denying access to private drive or right of	60
	way	
3.5(2)(d)	Parking beside excavation or obstruction so	70
	as to obstruct traffic	-
3.5(2)(e)	Parking within 10 metres of traffic island	60
3.5(2)(f)	Parking on footpath/pedestrian crossing	70
3.5(2)(g)	Parking contrary to continuous line markings	60
3.5(2)(h)	Parking on intersection	60
3.5(2)(i)	Parking within 1 metre of fire hydrant or fire	70
	plug	
3.5(2)(j)	Parking within 3 metres of public letter box	60
3.5(2)(k)	Parking within 10 metres of intersection	60
3.5(3)(a)	Parking vehicle within 10 metres of	70
or (b)	departure side of bus stop, children's	
	crossing or pedestrian crossing	
3.5(4)(a)	Parking vehicle within 20 metres of	70
or (b)	approach side of bus stop, children's	
- (-)	crossing or pedestrian crossing	
3.5(5)	Parking vehicle within 20 metres of	70
(- /	approach side or departure side of railway	-
	level crossing	
3.6	Parking contrary to direction of Authorized	70

	Person	
3.7(2)	Removing mark of Authorized Person	80
3.8	Moving vehicle to avoid time limitation	50
3.9(a)	Parking in thoroughfare for purpose of sale	50
3.9(b)	Parking unlicensed vehicle in thoroughfare	50
3.9(c)	Parking a trailer/caravan on a thoroughfare	50
3.9(d)	Parking in thoroughfare for purpose of repairs	50
3.10(1) or (2)	Parking on land that is not a parking facility without consent	60
3.10(3)	Parking on land not in accordance with consent	50
3.11	Driving or parking on reserve	50
4.1(1)	Stopping contrary to a 'no stopping' sign	50
4.1(2)	Parking contrary to a 'no parking' sign	50
4.1(3)	Stopping within continuous yellow lines	50
5.1	Stopping unlawfully in a loading zone	50
5.2	Stopping unlawfully in a taxi zone or bus zone	50
5.3	Stopping unlawfully in a mail zone	50
5.4	Stopping in a zone contrary to a sign	50
6.1	Stopping in a shared zone	50
6.3	Stopping near an obstruction	60
6.4	Stopping on a bridge or tunnel	50
6.5	Stopping on crests/curves etc	80
6.6	Stopping near fire hydrant	80
6.7	Stopping near bus stop	60
6.8	Stopping on path, median strip or traffic island	50
6.9	Stopping on verge	50
6.10	Obstructing path, a driveway etc	50
6.11	Stopping near letter box	50
6.12	Stopping heavy or long vehicles on carriageway	60
6.13	Stopping in bicycle parking area	50
6.14	Stopping in motorcycle parking area	50
6.15	Stopping in disabled parking area	100
7.6	Leaving vehicle so as to obstruct a public place	70
	All other offences not specified	40

#### 9. Shire of Dandaragan, Cemeteries Local Law 2001 amended

"

The Shire of Dandaragan, Cemeteries Local Law 2001, as published in the Government Gazette of 9 May 2001, is amended as follows—

- 9.1 In the title of the local law delete the words "Local Laws Relating to the" and insert after the word Cemeteries "Local Law 2001";
- 9.2 In clause 1.1 Citation after Dandaragan insert the words "Badgingarra, Dandaragan and Jurien Bay Public";
- 9.3 In clause 1.2 at the end of each existing definition with a colon, delete the colon and insert a semicolon;
- 9.4 In clause 1.2 insert in the appropriate alphabetical order the following definition;

'Act' means the Cemeteries Act 1986;

- 9.5 In clause 1.2 at the end of the definition of **'single funeral permit'** delete the full stop and insert a semicolon;
- 9.6 In clause 1.2 at the end of the definition of '**vault**' delete the full stop and insert "; and"
- 9.7 In clause 1.2 insert in the appropriate alphabetical order the following definition;

" '**vehicle'** has the same meaning as is given to that word in the Road Traffic (Administration) Act 2008 (as amended from time to time), and includes trail bikes, beach buggies and other recreational vehicles licenced or unlicensed, but excludes a wheelchair being used by a physically impaired person. ";

- 9.8 In Part 3 renumber clause 3.3 to "3.2" and each subsequent clause in numerical order;
- 9.9 In Part 5 renumber clause 5.12 to "5.7"; and
- 9.10 In Part 7 renumber clause 7.15 to "7.13" and each subsequent clause in numerical order;
- 10. Shire of Dandaragan, Bush Fire Brigades Local Law amended

The Shire of Dandaragan Bush Fire Brigades Local Law, as published in the Government Gazette of 9 May 2001, is amended as follows—

- 10.1 In clause 1.2 delete the definition of "**Authority**" and in the appropriate alphabetical order insert " "*Department*" means the Department of the Public Service principally assisting in the administration of the Fire and Emergency Services Act 1998;" ;
- 10.2 In clause 4.4(f) delete "Authority's" and insert "Department's";
- 10.3 In the heading of clause 2.6 of the First Schedule delete "FESA" and insert "Department";
- 10.4 In clause 2.6 of the First Schedule delete "Authority" in both places that it appears and insert "Department";
- 10.5 In clause 3.3(1)(e) of the First Schedule delete "Authority" in both places that it appears and insert "Department";

The Common Seal of the Shire of Dandaragan was affixed in the presence of-

.....L. Holmes, Shire President.

.....B Bailey, Chief Executive Officer.

Dated ...... 2019.

# Attachment: 9.4.2 N L U SHIRE OF DANDARAGAN 29 STRATEGIC COMMUNITY PLAN



# **VISION STATEMENT**

Shire of Dandaragan: A dynamic, diverse and desirable region delivering sustainable growth and socially connected communities.



This document is available in alternative formats, such as Braille, large print, digital (on disk or by email) upon request, and on the Shire's website at www.dandaragan.wa.gov.au



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### ACKNOWLEDGEMENT OF PEOPLE AND COUNTRY

On behalf of our community, the Shire of Dandaragan respectfully acknowledges the past and present traditional owners of this land, the Yued people.

It is a privilege to be living on Nyungar country.



Photo credit: WA Opera

### A WORD FROM THE PRESIDENT



It gives me great pleasure to present the Shire of Dandaragan's Strategic Community Plan 2019–2029 (SCP) – Envision 2029.

This Plan is Council's key planning document which, following extensive consultation with our community, details our community's vision for the future and sets Council's priorities and direction for the Shire over the next 10 years.

As part of the Shire's Integrated Planning and Reporting framework this plan plays an integral part in the Council's decision-making processes and will help create real benefits to our communities through expressing the community's vision and priorities for the future. These priorities will also determine how Council, Shire staff and the community will achieve these outcomes.

The successful development of Envision 2029 over the past 9 months saw the Shire embark on a new and exciting pathway for a deeper level of consultation with our community and I am extremely pleased at the engagement undertaken during this process. The level of involvement by individuals and community groups has been tremendous and reflects just how important the future of our Shire is to our residents.

The ever-growing visitor economy continues to be a significant sector for our Shire and we continue to see increased numbers of visitors and opportunities present themselves in this area. Private sector investment has continued to expand our developing local economy and product offering while delivering jobs for residents. Agribusiness and energy sustainability also play a significant part in expanding economic opportunities across our inland areas and it is an exciting time to see continued growth in all these sectors over the coming years.

In closing I would like to take this opportunity to thank each and every one of you for being involved in the Envision 2029 process, and the ensuing document as a result of this participation is something we can all be very proud of.

Cr Leslee Holmes SHIRE PRESIDENT

# INTRODUCTION

Envision 2029 is the Shire of Dandaragan's Strategic Community Plan and is the most significant guiding document for the Shire's direction over the coming decade. The document is segmented into four key themes with an aspirational statement about our future position supported by outcomes and detail on our high-level roles for success. The Shire will develop and update strategies and business plans to pursue these aspirations in consultation with the community and based on the feedback received through public consultation undertaken in the development of Envision 2029.

Envision 2029 is supported by the Shire's Corporate Business Plan which contains greater levels of detail on specific projects and strategies. The Corporate Business Plan informs the Shire's annual budget process which is the fundamental resourcing tool for the Shire's operations.

Underpinning the Shire's business model and captured within the Vision is the importance of sustainability. Recognising that the coastline and fertile agricultural region north of Perth is a growing region both in population and industry, the Shire supports sustainable development initiatives that balance environmental, social and economic elements.

The Shire is proud to acknowledge the 634 customer contributions that provided guidance to Envision 2029 from a wide cross-section of our community. We designed the community consultation plan to capture and respond to feedback from the grassroots of the community and develop strategic direction based on the needs and aspirations of the community. The Shire looks forward to ongoing collaboration with the community in the delivery and review of this plan.

The Plan was formally adopted by the Shire of Dandaragan at the Council meeting of the XX of XXX 20XX by Absolute Majority (Note: this section is to be updated and this notation removed on adoption of the plan by Council)

# VISION

A dynamic, diverse and desirable region delivering sustainable growth and socially connected communities.

# ENVISION 2029 OVERVIEW

## 🖬 INFRASTRUCTURE

The Shire will sustain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses.

# PROSPERITY

The Shire will experience broad economic and population growth with decreasing economic barriers, diversified agriculture and fisheries output and a vibrant visitor economy.

A dynamic, diverse and desirable region delivering sustainable growth and socially connected communities.

## **Principal Environment**

The Shire will be a responsible custodian of the environment, working with community groups and other entities to increase renewable energy initiatives, vegetation cover and rehabilitate degraded public land throughout the local region.

## ŵŵŵŵŵ COMMUNITY

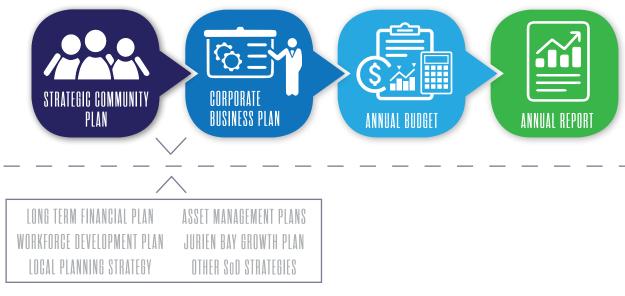
The Shire's resident population will grow more than the WA regional average supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities.



The Council recognises the importance of partnership in the delivery of this plan. To achieve the ambitious outcomes we will need to work together with a wide variety of stakeholders including:

- Residents and visitors
- Federal Government
- State Government
- Community groups
- Neighbouring Local Governments
- Local businesses and industry groups
- Non-government organisations
- Developers
- Chambers of Commerce

The Shire's Strategic Community Plan is the upper layer of our integrated planning documentation. Under the Local Government Act 1995, all local governments must develop a Strategic Community Plan and suite of supporting strategic documents. The Integrated Planning and Reporting (IPR) framework is depicted below:

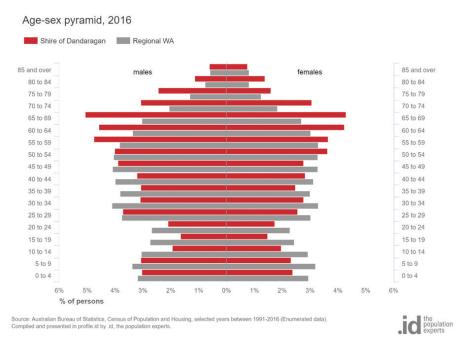


This Strategic Community Plan has been produced with consideration of the Shire's current capacity and resources, and the anticipated capacity of future resources. As the Shire refines its suite of integrated planning and reporting documents, the SCP will continue to be refined to ensure the plan remains realistic and highly achievable.

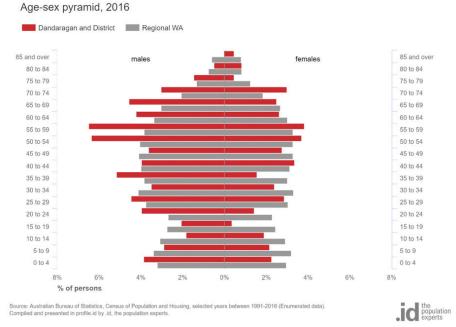


# OUR COMMUNITY

The Shire of Dandaragan has a unique blend of agricultural and coastal environment. Located within 200km north of Perth the five townsites: Badgingarra, Cervantes, Dandaragan, Jurien Bay and Regans Ford, offer a diverse range of experiences and is home to approximately 3,259 residents. The region is also an attractive travel destination so throughout the year the Shire is actively servicing a significantly higher population that easily doubles in peak seasons.

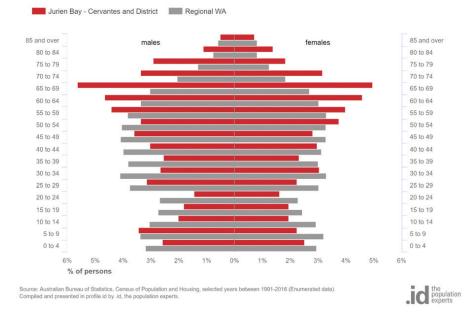


The Shire's overall age profile has a median average age of 48 compared to the regional WA average of 39. It has increased by 5 years since the 2011 census indicating an aging population.



This chart provides an overview of the Shire's inland region which has a higher prevalence of males compared to the regional WA average. The age profile also indicates a much higher percentage of men between 50 and 74 compared to the regional WA average.

Age-sex pyramid, 2016



This chart provides an overview of the Shire's coastal population which has experienced significant growth attributed to people retiring the to coast. The graph highlights from a population percentage perspective, most age groups below 54 are less than the regional WA average. The Shire's overall population of older couples without children is 15% which is 6% higher than the state average.

#### Future Population Growth – Demand Analysis

The Strategic Community Plan is currently designed based on the aspiration that the Shire will achieve greater than average population growth. Further analysis of population and demographic trends to identify future demand based on low, medium and high scenarios is currently being completed. This demand analysis will be included in future versions of the Strategic Community Plan.



# REPORTING

### MEASURING, MONITORING AND REPORTING SUCCESS

Each year, the Shire will report on the progress made on the Strategic Community Plan in its Annual Report. Carefully developed measurements will be correlated against actual performance to keep the organisation on track and focused to deliver the aspirations established by the community.

### REVIEW

Our Strategic Community Plan will be reviewed on a two-year cycle with alternating 'Minor' and 'Major' reviews.

### MINOR REVIEW

Every two years following a major review, a 'desktop' review will be implemented in accordance with the following methodology:

- 1. The review will be undertaken using internal staff resources with technical assistance from appropriately qualified external personnel if required;
- 2. The review will consider results of Council's community engagement occurring during the measuring, monitoring and reporting phase in the period since the last review. In particular the review will take into account: the impacts of projects completed; issues identified and documented by community members, staff and other key stakeholders; and new aspirations identified; and
- 3. Elected members are chosen by the community to be their representatives and therefore serve as one of the most important engagement gateways for community. Council will be consulted during the desktop review process as part of a series of briefing sessions. Council will consider, provide feedback and, once satisfied, adopt the reviewed Strategic Community Plan.

### MAJOR REVIEW

Every four years, Council will review the vision, aspirations and priorities of the plan. Wide-ranging community engagement will ensure that the plan reflects contemporary community views. The methodology will be similar to the process followed to develop Envision 2029.

This will also be in accordance with the Department of Local Governments' published 'Strategic Community Plan Consultation Methodology' and the International Association for Public Participation (IAP2) 'core values' including:

- Public participation is based on the belief that those who are affected by a decision have a right to be involved in the decision-making process;
- Public participation includes the promise that the public's contribution will influence the decision;

- Public participation promotes sustainable decisions by recognising and communicating the needs and interests of all participants, including decision makers;
- Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision;
- Public participation seeks input from participants in designing how they participate;
- Public participation provides participants with the information they need to participate in a meaningful way; and
- Public participation communicates to participants how their input affected the decision.



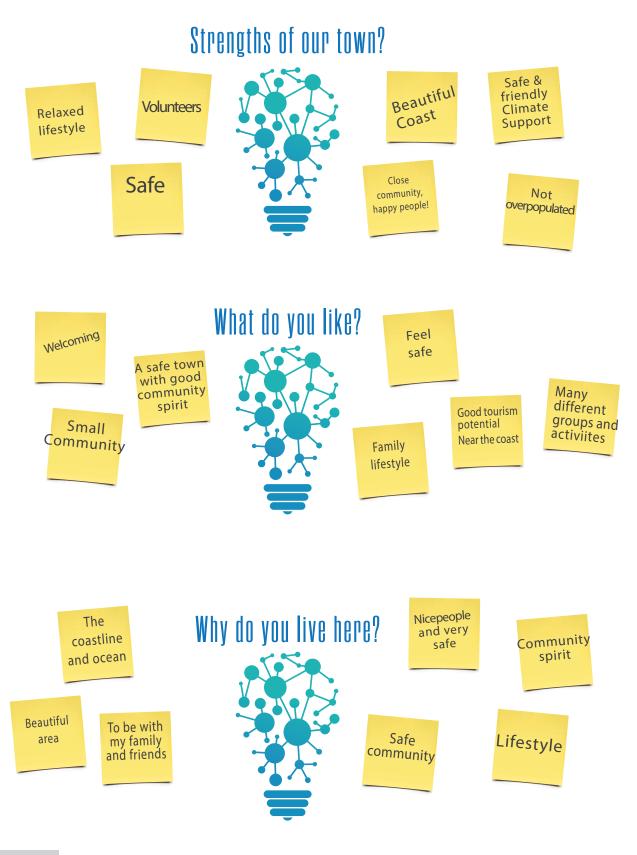
Social Media

Annual Report and Audit

Community Newspapers, Website, Forums, Community Events

# THE CONSULTATION PROCESS

The active participation from the community in Envision 2029 demonstrated a desire for growth balanced against the need to retain our identity and lifestyle. There were a number of significant projects brought forward that will require our community to grow significantly before they are viable.



# WHAT'S IMPORTANT TO YOU?

During the engagement process we asked our community to give us their ideas in a number of ways. This page provides a snapshot of some of the 124 Little Idea / Big Idea cards that contributed towards the development of Envision 2029. Many of the projects and initiatives will filter through to our Corporate Business Plan, annual budget considerations and operations planning.

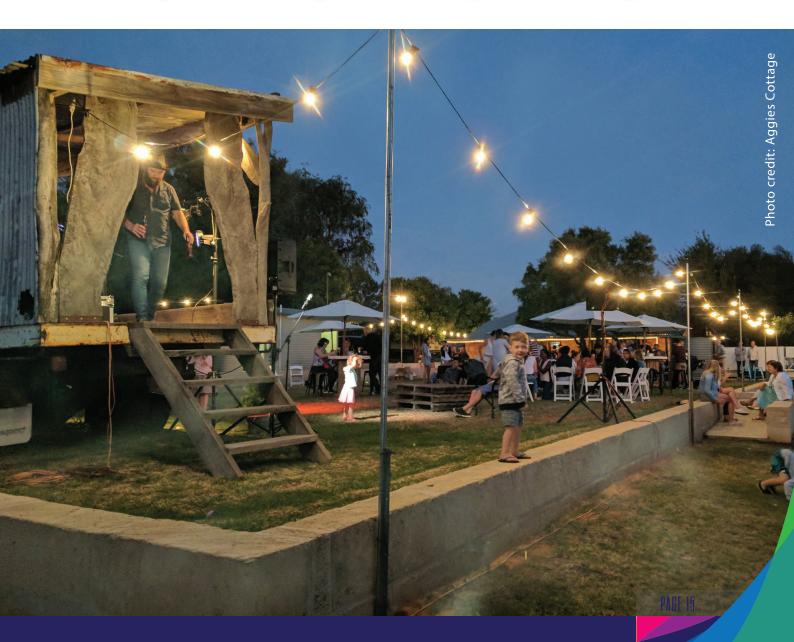


#### ENVISION 2029 TIMELINE



#### OUR ASPIRATIONS







PRIORITY OUTCOMES	OUR ROLES	
Our agricultural industry is	Continued improvements to the rural road network by	
supported with an effective	maximising external funding sources and delivering	
road infrastructure network that	infrastructure projects to a high standard.	
facilitates an efficient and safe	Implementing an effective, proactive road maintenance	
supply chain.	program that is sensitive to industry seasonality.	
Dur communities contain vibrant, activated public open space and buildings with high levels of utilisation and functionality.	To manage and facilitate community assets that are flexible, vibrant, adaptable and enjoyable places to occupy employing the principals of place making and design thinking.	
Dur investments in public assets	Modernise the Shire's Asset Management Planning framework	
are based on responsible and	to sustainably manage our existing asset network and consider	
sustainable asset custodianship.	asset expansion within sustainable levels of service.	
	Work with community groups to review existing facilities, plan for renewal and ascertain the feasibility of any proposed new facilities.	
	Increase activation of our public open space and buildings rather than increasing quantity without a demonstrated need.	
Dur built environment	Provide a well-designed and safe transport and shared path	
esponds to the accessibility	network that connects people to their destinations and	
and connectivity needs of all	encourages non-motorised journeys within townsites.	
residents providing equitable	Progressively implement the accessibility recommendations	
access and opportunity for	from our Age Friendly Community Plan and Disability Access	
participation.	and Inclusion Plan.	

The Shire will experience broad economic and population growth with decreasing economic barriers, diversified agriculture and fisheries output and vibrant visitor economy. 02

PROSPERITY

PRIORITY OUTCOMES	OUR ROLES
Our Shire has a contemporary land use planning system that responds to, and creates, economic opportunities.	Ensuring that our planning framework is modern and meets the needs of industry, small business and emerging opportunities. Identify and activate underutilised economic and land assets to promote employment and economic activity.
Our region is celebrated as a major contributor to the State's food production with a diverse range of agricultural, fishery and horticultural enterprises.	Advocate for, and facilitate the reduction in economic barriers such as access to water, electricity, logistics infrastructure and telecommunications. Collaborate with local industry to maximise economic returns by supporting and advocating research and development initiatives that have local relevance.
The Shire is home to a successful and growing market for domestic and international tourism.	Collaborate with local stakeholders and facilitate an independent tourism association to develop and implement a destination marketing strategy and information service. Facilitate and support events that promote the region and deliver a positive economic impact. Support the development of new products and services that increase the attraction of the region to the tourism market, in particular Indigenous cultural experiences.
Jurien Bay continues to grow as a regional centre that services and delivers benefits throughout the Shire.	Develop and implement a modern economic growth plan which harnesses the economic potential of existing and emerging industries. This plan will contain initiatives that are relevant across the whole Shire. Leverage public and private sector partnerships to deliver new infrastructure required to achieve sustainable economic and population growth.

# 03

ENVIRONMENT

The Shire will be a responsible custodian of the environment working with community groups and other entities to increase renewable energy initiatives, vegetation cover and rehabilitate degraded public land throughout the local region.

PRIORITY OUTCOMES	OUR ROLES	
The Shire will be prepared for and respond to the challenges of climate	Implement effective planning and projects that reduce the risks to property, infrastructure and the environment.	
change.	Increase community awareness and preparedness for the impacts of climate change and its major local risks such as bush fires.	
Our region is recognised as the centre of renewable	Support renewable energy initiatives and encourage further renewable industry development.	
energy in WA.	Advocate for the improvement to the local electricity distribution network and linkages to the numerous renewable energy sources within the Shire.	
Our region is acknowledged for	Collaborate with the community to improve our waterways, coastal reserves, road reserves and bushland.	
environmental practices, projects and initiatives that enhance the environment and our liveability within it.	Develop a strategic approach to waste management and minimisation.	
	Promote programs to increase the quality and prevalence of appropriate trees and vegetation in town site public open space and road verges.	
	Increased usage of renewable energy and energy saving technologies on Council assets.	

The Shire's resident population will grow more than the WA regional average supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities.

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Photo credit: J. Triffitt

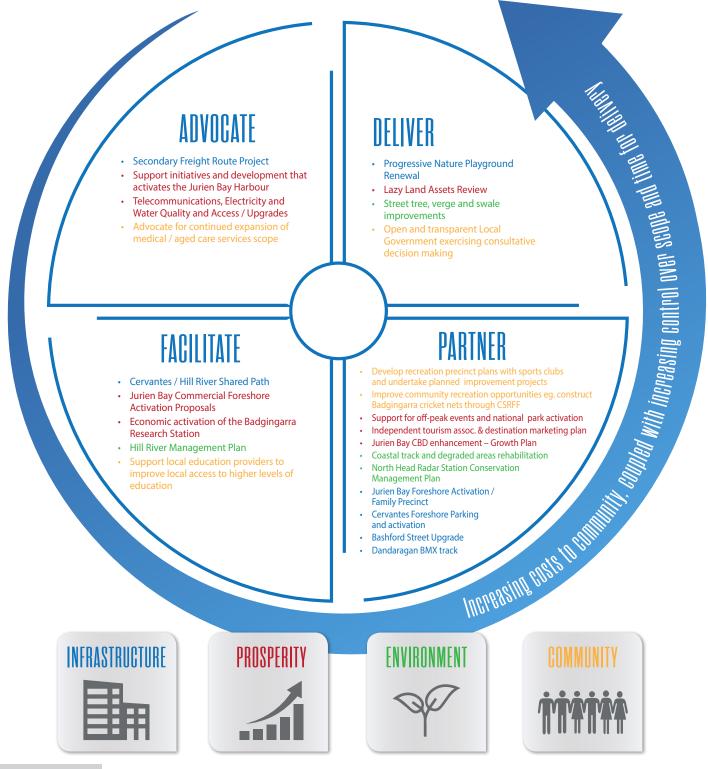
COMMUNITY

**TTTT** 

PRIORITY OUTCOMES	OUR ROLES
A Shire built on the strengths of community spirit and resilient, connected communities.	Support and promote inclusive events that enhance and celebrate community and cultural spirit that bring our communities together.
	Recognise the value of creative and cultural arts and support its continued growth in our communities.
	Recognise and support the value of our community volunteers and provide meaningful opportunities to contribute to Shire projects and improving local living.
A safe, healthy, smart and active community that values its history and supports intergenerational relationships.	Advocate for continued improvements in medical, education and support services from other levels of government and the private sector that facilitates living, learning and aging within the Shire.
	Increase community-building by providing sustainable recreation infrastructure and services, off-peak events, community building programs and place-making concepts in our public spaces.
	Take an asset based community development approach to working with community groups, youth, seniors and people with disability within the Shire.
A region that develops and supports community leadership and collective values.	Provide governance support for community groups to deliver their objectives.
	Progressively implement our Youth Plan to support youth leadership, development and involvement.
	Provide an industry leading local government organisation promoting community confidence and support in our decision-making processes.

#### PROJECT DELIVERY

This diagram provides an overview of the Shire's role in delivering projects within the community. Increased levels of involvement and commitment deliver projects faster with greater control and at a greater cost due to the lack of contributions from external sources. Conversely, advocating for other agencies to increase their service delivery within the community comes at a lower cost but with less control over outcomes or timeframes. The examples provided are taken from projects identified in the community consultation phase of Envision 2029 and will be explored further in the Corporate Business Plan and individual project plans.

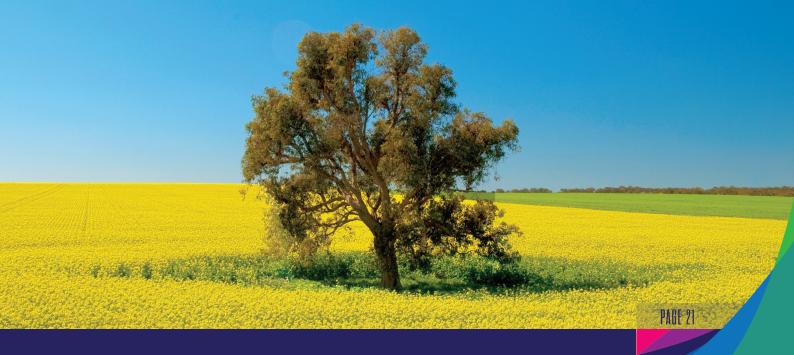


# IMPLEMENTING ENVISION 2029

#### **RESOURCE PROJECTIONS**

The Shire's resources are a key determinant of the levels of service it can deliver to the community. The following table provides an overview of the anticipated changes to the Shire's resource requirements during Envision 2029's implementation. Resourcing will be further explored through the development and delivery of the Corporate Business Plan.

RESOURCES	CURRENT CAPACITY	FUTURE CAPACITY
Human Resources	60 FTE's	Stable
Infrastructure Assets (Fair Value)	\$206.2m	Stable
Property, Plant and Equipment (Fair Value)	\$37.4m	Stable
Cash Backed Reserves	\$5.7m	Stable
Annual Operating Revenue	\$10m	Increasing
Annual Rates Revenue	\$6.2m	Increasing
Western Australian Local Government Grants Commission. Commonwealth Grant Funding	\$1.57m	Increasing
Annual Operating Expenditure	\$14.5m	Increasing



#### DANDARAGAN BY THE NUMBERS IN 2018/19



* Shire of Dandaragan **ABS ERP 2018 +Tourism Research Australia ++ABS 2017

^National Institute of Economic and Industry Research 2018 ^^ABS – Census 2016 #Bureau of Meteorology. Statistics for 2018









Jurien Bay Administration Centre 69 Bashford Street, Jurien Bay



9652 0800

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council@dandaragan.wa.gov.au www.dandaragan.wa.gov.au

#### Head Lessor Consent to Sublease

The Shire of Dandaragan, being the lessor of Leases N958255 and M190084 registered as encumbrances over the land the subject of Certificate of Title LR3166 Folio 975 HEREBY CONSENTS in writing to the grant and, if required, registration of the Sublease of the Cafe and Shop at the RAC Cervantes Holiday Park between RAC Tourism Assets Pty Ltd ACN 168 253 085 and Wilchrist Pty Ltd ACN 631 749 383.

Signed by Brent Bailey, CEO of the Shire of Dandaragan, for and on behalf of the Shire of Dandaragan

Signature of Brent Bailey

Date