



SHIRE
of
DANDARAGAN

AGENDA AND BUSINESS PAPERS

for the

ORDINARY COUNCIL MEETING

to be held

AT THE COUNCIL CHAMBERS, JURIE BAY

on

THURSDAY 28 MARCH 2019

COMMENCING AT 4.00PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)



ORDINARY COUNCIL MEETING

THURSDAY 28 MARCH 2019

Welcome to the Ordinary Council Meeting of the Shire of Dandaragan.

Please be advised that the Ordinary Meeting of Council will be held on the following dates, times and venues:

DAY	DATE	TIME	MEETING VENUE
Thurs	28 March 2019	4.00pm	Jurien Bay
Wed	24 April 2019	4.00pm	Badgingarra
Thurs	23 May 2019	4.00pm	Jurien Bay
Thurs	27 June 2019	4.00pm	Jurien Bay

Brent Bailey
CHIEF EXECUTIVE OFFICER



DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING A COUNCIL MEETING

Please note:

The recommendations contained in this agenda are Officer's Recommendations only and should not be acted upon until Council has considered the recommendations and resolved accordingly.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's Decision.

Brent Bailey
CHIEF EXECUTIVE OFFICER



COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee, Working Party or Steering group to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Council has prepared an appropriate form and Public Question Time Guideline to assist.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration should it be determined appropriate by the Chief Executive Officer.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Shire of Dandaragan Administration Centre and all four libraries as well as on the website www.dandaragan.wa.gov.au seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Shire of Dandaragan Libraries and on the website www.dandaragan.wa.gov.au within ten (10) working days after the Meeting.

NOTE:

10.3 Unopposed Business

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

SHIRE OF DANDARAGAN QUESTIONS FROM THE PUBLIC

The Shire of Dandaragan welcomes community participation during public question time as per the Shire of Dandaragan Standing Orders Local Law.

A member of the public who raises a question during question time is requested to:

- (a) provide a copy of his or her questions at least 15 minutes prior to the commencement of the meeting;
- (b) first state his or her name and address;
- (c) direct the question to the President or the Presiding Member;
- (d) ask the question briefly and concisely;
- (e) limit any preamble to matters directly relevant to the question;
- (f) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question;
- (g) each **member of the public** with a question is **entitled to ask up to 3 questions** before other members of the public will be invited to ask their questions;
- (h) when a member of the public gives written notice of a question, the President or Presiding Member may determine that the question is to be responded to as normal business correspondence.

The following is a summary of procedure and a guide to completion of the required form.

1. This is a “question” time only. Orations, explanations or statements of belief will not be accepted or allowed.
2. Questions must relate to a matter affecting the Shire of Dandaragan.
3. Questions must be appropriate and made in good faith. Those containing defamatory remarks, offensive language or question the competency or personal affairs of council members or employees may be ruled inappropriate by the Mayor or Presiding Member and therefore not considered.
4. Frame your question so that it is both precise and yet fully understood. Long questions covering a multitude of subjects are easily misunderstood and can result in poor replies being given.
5. Write your question down on the attached form, it helps you to express the question clearly and provides staff with an accurate record of exactly what you want to know.
6. When the President or presiding member calls for any questions from the public, stand up and wait until you are acknowledged and invited to speak. Please start by giving your name and address first, then ask the question.
7. Questions to be put to the President or presiding member and answered by the Council. No questions can be put to individual Councillors.
8. The question time will be very early in the meeting. **There is only 15 minutes available for Question Time.** Questions not asked may still be submitted to the meeting and will be responded to by mail.
9. When you have put your question, resume your seat and await the reply. If possible, the President or presiding member will answer directly or invite a staff member with special knowledge to answer in his place. However, it is more likely that the question will have to be researched, in which case the President or presiding member will advise that the question will be received and that an answer will be forwarded in writing. Please note under NO circumstances, will the question be debated or discussed by Council at that meeting.
10. To maximise public participation only three questions per person will initially be considered with a time limit of 2 minutes per person. If there is time after all interested persons have put their questions the President or presiding member will allow further questions, again in limits of two per person.
11. To fill out the form, just enter your name and address in the appropriate areas together with details of any group you are representing, then write out your question.
12. Please ensure your form is submitted to the minute’s secretary.

If you have difficulty in or are incapable of writing the question, Shire staff are available on request to assist in this task.

We hope this note assists you in the asking of your question and thank you for your interest and participation in the affairs of our Shire.

SHIRE OF DANDARAGAN

QUESTIONS FROM THE PUBLIC

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so, however, Council requires your name, address and written questions to be provided to the meeting secretary.

Name: _____ Signature: _____

Address: _____

Contact No: _____ Meeting Date: _____

Council Agenda Item No: _____

Name of Organisation Representing: _____
(if applicable)

QUESTION:

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. 15 Minutes is allotted to Public Question Time at Council Meetings.

Please see notes on Public Question Time overleaf...



SHIRE OF DANDARAGAN

Record of Disclosure

Person making disclosure:

Surname: _____

Given Names: _____

Member of Council Officer of Council Committee Member

Date of Meeting: _____

Type of Meeting: Ordinary Meeting of the Council Committee Meeting

Special Meeting of the Council Selection Panel Other _____

Report Item No: _____

Report Title: _____

Nature of Interest: Financial (section 5.60A) Proximity (section 5.60B)

Indirect Financial (section 5.61) Impartiality

Extent of Interest: _____

Signed: _____ **Date:** _____

(Office Use Only)

Minute Book Page: _____

Signature of Staff Recording Entry: _____

For the purpose of the financial interest disclosure provisions you will be treated as having an interest in a matter, if either you (as a relevant person), or a person with whom you are closely associated, has –

- a direct or indirect financial interest in a matter; or
- a proximity interest in a matter

Section 5.60A – Financial Interest

The Act provides that: A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person. The elements are:

- there is a matter to be dealt with;
- if the matter were to be dealt with in a particular way, it would be reasonable to expect the person to enjoy a financial gain or benefit, or suffer a financial loss or detriment. All elements must exist for there to be a direct financial interest. When considering the elements to test whether you have a direct financial interest in a matter, remember that the same test must be applied to persons with whom you are closely associated.

Section 5.60B - Proximity interest

The Act requires you to disclose a proximity interest that you, or a person with whom you are closely associated, has in a matter before a council or council committee meeting. You (or a person with whom you are closely associated) have a proximity interest in any matter that concerns:

- a proposed change to a planning scheme affecting land that adjoins the person's land;
- a proposed change to the zoning or use of land that adjoins the person's land; or
- a proposed development of land that adjoins the person's land (development refers to the development, maintenance or management of the land or of services or facilities on the land) The existence of a proximity interest is established purely by the location of land, a financial effect on the valuation of your land or on the profitability of your business does not have to be established. It is therefore important that you fully understand when a proximity interest exists.

Section 5.61 – Indirect Financial Interest

The Act states that a reference to an indirect financial interest of a person includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter. The word “includes” in this context is not exhaustive and therefore other indirect financial interests do exist. An indirect financial interest also includes an interest a person has in a matter if it is reasonable to expect that the matter will, if dealt with by the local government in a particular way, result in an indirect financial gain, loss, benefit or detriment for the person

The Act does not expressly define “financial relationship”, therefore it should be taken to have its ordinary meaning of a relationship which is of a financial nature (whether or not the relationship also has other aspects). For example, you may have a personal relationship with a person (e.g. friendship), but also a business relationship with that person. It is to be remembered that the existence of an indirect financial interest in a matter can be established by showing that you, or a person with whom you are closely associated, has a financial relationship with a person requiring a local government decision in relation to that matter. There is no requirement to establish a financial gain, loss, benefit or detriment in this instance, the mere existence of a financial relationship and the requirement for a decision is sufficient for a breach of the provision to have occurred.

Elected members must remember that a financial or proximity interest can exist even though the matter is being dealt with by employees under delegated authority. Therefore you should avoid any involvement in discussions on those matters at meetings that you attend as a member. Declaring under this section means that you are required to leave the meeting whilst the item is being discussed. Once the item has been discussed you may re-enter the meeting.

If you have disclosed an interest in writing before the meeting or immediately before the matter is discussed during the meeting, you must not:

- preside at the part of the meeting relating to the matter; or
- participate in, or be present during any discussion or decision-making procedure relating to the matter. In brief, having disclosed an interest you must leave the room. You may re-enter the room and be present during the discussion on the matter in which you disclosed an interest only if allowed by the members present. The Minister for Local Government may also allow you to be present. (refer page 27 under “Can the Minister give approval to participate?”).

After disclosing the nature of your interest in a matter to the meeting, or the presiding person having read out the disclosure, you may, without further disclosure, request the remaining members present who are entitled to vote (you are not entitled to vote) to allow you to be present during any discussion or decision-making procedure on the relevant matter.

Disclosure of Interest Affecting Impartiality

For the purposes of requiring disclosure, an interest is defined in Regulation 34C of the Local Government (Administration) Regulations 1996 and Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 as, "an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

The existence of an interest affecting impartiality is dependent on –

- the member or employee having an association with a person or organisation that has a matter being discussed at a council or committee meeting;
- the employee being required to give advice on a matter where they have an association with a person or an organisation related to that matter; and
- the type of matter being discussed at a council or committee meeting.

For example, with the declaration of a financial interest an elected member leaves the room and does not vote (unless permitted to do so by the meeting or the Minister). With the declaration of an impartiality interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the meeting continues as if no interest existed.

If the matter in which an elected member or employee has an interest affecting impartiality is to be discussed at a council or committee meeting, the member or employee is to disclose the interest either in a written notice given to the CEO before the meeting or verbally at the meeting immediately before the matter is discussed.

To assist with making the disclosure, the Department has prepared the following declaration which elected members or employees may use when they consider it necessary to disclose an interest affecting impartiality. The nature of the interest must also be stated. "With regard to ... the matter in item x ... I disclose that I have an association with the applicant (or person seeking a decision). This association is ... (nature of the interest ... As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

All disclosures made are to be recorded in the minutes of the relevant meeting. It is important that the minutes distinguish between disclosures of interests affecting impartiality and disclosures of financial interests.

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

1.2 DISCLAIMER READING

"No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission, statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard, and should only rely on written confirmation of Council's decision, which will be provided within fourteen days."

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor L Holmes	(President)
Councillor P Scharf	(Deputy President)
Councillor A Eyre	
Councillor W Gibson	
Councillor K McGlew	
Councillor R Shanhun	
Councillor D Slyns	

Staff

Mr B Bailey	(Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr D Chidlow	(Executive Manager Development Services)
Ms R Headland	(Council Secretary & Personal Assistant)
Mr R Mackay	(Planning Officer)

Apologies

Approved Leave of Absence

Councillor J Clarke
Councillor D Richardson

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

5 APPLICATIONS FOR LEAVE OF ABSENCE**6 CONFIRMATION OF MINUTES****6.1 MINUTES OF THE ORDINARY MEETING HELD THURSDAY 28
FEBRUARY 2019****7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT
DISCUSSION****8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Andrew McBain & Trevor Storer from Alterra

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 AUDIT COMMITTEE MINUTES – 28 FEBRUARY 2019

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Audit / Internal
Disclosure of Interest:	Nil
Date:	12 March 2019
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To receive the Audit Committee Meeting Minutes (unconfirmed) held on 28 February 2019.

BACKGROUND

The Local Government Act 1995 requires Council to establish an Audit Committee to assist Council to fulfil corporate governance, stewardship, leadership and control responsibilities in relation to the Shire's financial reporting and audit responsibilities.

Due to the small number of audit committee meetings held during the year there is a significant delay between the audit meetings and the subsequent confirmation of the minutes of that meeting at the following audit committee meeting and hence, a further delay in presentation to Council of the minutes for adoption.

Therefore, it is considered more appropriate to present the unconfirmed minutes to Council for receipt. Should any issue arise at the adoption of these minutes at the following audit committee meeting varying the accuracy of the unconfirmed minutes, these changes will be presented to Council at the following Council meeting.

COMMENT

The purpose of the Audit Committee Meeting held 28 February 2019 was to consider the Budget Review for 2018 / 19 and the Business Continuity Plan.

STRATEGIC IMPLICATIONS

2016 – 2026 Community Strategic Plan

<i>Goal 5 Proactive and Leading Local Government</i>	
Objectives	How the Shire will Contribute
5.2 High Performing Administration	c) Compliance in all legislative requirements and functions

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Minutes of the Audit Committee Meeting (unconfirmed) held on 28 February 2019 (Doc Id: 129440)

(Marked 9.1.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the unconfirmed minutes of the Audit Committee Meeting held on 28 February 2019 be received.

9.1.2 BUDGET REVIEW 2018 / 2019

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Audit / Internal
Disclosure of Interest:	None
Date:	12 March 2019
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

That the budget review for the 2018 / 2019 financial year based on the financial statements from 1 July 2018 to 31 December 2018 be adopted.

BACKGROUND

As part of the amendments to the Financial Management Regulations (1996), Regulation 33A - Review of budget has been inserted.

"This requires;

- 1. between 1 January and 31 March in each year, local government is to carry out a review of its annual budget for that year;*
- 2. it is to be submitted to council within 30 days of the review;*
- 3. Council is to consider the review and determine whether or not to adopt the review, any parts of the review or any recommendations made in the review; and*
- 4. a copy of the review and determination is to be then forwarded to the Department within 30 days."*

COMMENT

Staff have reviewed the 2018 / 2019 budget to identify any significant variances. The financial statements to the 31 December 2017 have been used as the basis for the review, however, where a variance has occurred and is known prior to the completion of the staff component of the review on 22 February 2019, these have been accounted for.

Attached is a detailed summary of the identified variances, the Rates Setting Statement and other statements showing the effect of these variances.

In addition to the listed changes the actual opening surplus carried forward was \$34,454 more than budgeted.

The budget review for the 2018 / 2019 financial year has been reviewed by the Audit Committee at its meeting held on 28 February 2019 and has been recommended for adoption.

In addition the Audit Committee recommended that the surplus identified by the 2018 / 2019 budget review be transferred to the

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 MARCH 2019

Economic Development Reserve with the following recommendation being carried.

OFFICER RECOMMENDATION 2 / AUDIT COMMITTEE DECISION

Moved Cr Eyre, seconded Cr Scharf

To recommend to Council that the surplus identified by the 2018 / 19 budget review of \$105,555 be transferred to the Economic Development Reserve.

CARRIED 4 / 0

CONSULTATION

- Chief Executive Officer
- Acting Executive Manager Infrastructure
- Executive Manager Development Services
- Senior Finance Officer

STATUTORY ENVIRONMENT

- Regulation 33A and 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The adoption of this review will amend the budget with an overall recognition of a surplus of \$105,555. However, the transfer on this amount to the Economic Development Reserve will re-instate the balanced budget.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5 - Proactive and Leading Local Government</i>	
Objectives	How the Shire will Contribute
5.2 High Performing Administration	c) Compliance in all legislative requirements and functions

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Budget Review identified variances and statements for the period ending 30 June 2019 (Doc Id: 129122)
(Marked 9.1.2)

VOTING REQUIREMENT

Absolute Majority

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 MARCH 2019

OFFICER RECOMMENDATION 1

That Council adopt the budget review, as presented with a surplus of \$105,555, with the following variances being formally adopted as budget amendments;

GENERAL LEDGER ACCOUNT NAME	SCHEDULE	DESCRIPTION	AMOUNT (DR)/CR \$	AMENDED (SURPLUS) / DEFICIT \$
		Budgeted Surplus / (Deficit) to 30 June 19		0
		Variance of opening surplus budget to actual		34,454
				34,454
Interest on Instalments	Rate Revenue	Increase in Instalment interest income	(6,000)	28,454
Staff Housing	Other Governance	Salary Sacrifice housing rent	29,000	57,454
Staff Housing Rent	Other Governance	Salary Sacrifice housing rent	(29,000)	28,454
General ESL	Fire Prevention	Actual ESL raised from rates was higher	(31,364)	(2,910)
ESL Remittance	Fire Prevention	Actual ESL raised from rates was higher	31,364	28,454
Other Grants	Fire Prevention	17/18 BFB Supplement Operating Grant	(1,199)	27,255
Profit on Sale of Plant & Equipment	Fire Prevention	2 x CFBF vehicles returned to DFES	(36,705)	(9,450)
Profit on Sale of Plant & Equipment	Fire Prevention	2 x CFBF vehicles returned to DFES	(83,409)	(92,859)
Plant & Equipment	Fire Prevention	2 x CFBF vehicles returned to DFES	(118,897)	(211,756)
Plant & Equipment	Fire Prevention	2 x CFBF vehicles returned to DFES	(230,000)	(441,756)
Less Accumulated Depreciation	Fire Prevention	2 x CFBF vehicles returned to DFES	43,602	(398,154)
Less Accumulated Depreciation	Fire Prevention	2 x CFBF vehicles returned to DFES	99,659	(298,495)
Non-reciprocal contributed asset	Fire Prevention	2 x CFBF vehicles returned to DFES	325,750	27,255
Other Contributions	Other Welfare	Education contribution - Youth Traineeship	(1,500)	25,755
Other Reimbursements (No GST)	Sewerage	Water Corporation fees charges error refunded	(46,817)	(21,062)
Other Reimbursements	Town Planning	Shire of Coorow Planning consultancy fees	(5,000)	(26,062)
Insurance	Public Halls and Civic Centres	JB Bowling club water tank insurance claim	(4,870)	(30,932)
Lease Repayments	Public Halls and Civic Centres	Civic Centre water filter lease	7,404	(23,528)
Insurance Claims	Public Halls and Civic Centres	JB Bowling club water tank insurance claim	4,870	(18,658)
Other Non-Operating Grants	Other Recreation and Sport	Shire of Irwin Final Payment for Coastal Nodes	(25,430)	(44,089)
MRWA Direct Grant	Streets Roads Bridges Depots Maint	Direct Grant was higher than budgeted	(81,705)	(125,794)
Grants Commission	Other General Purpose Income	WALGGC grant higher than budgeted	(21,084)	(146,878)
Local Roads	Other General Purpose Income	WALGGC grant higher than budgeted	(24,461)	(171,339)

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 MARCH 2019

GENERAL LEDGER ACCOUNT NAME	SCHEDULE	DESCRIPTION	AMOUNT (DR)/CR \$	AMENDED (SURPLUS) / DEFICIT \$
Sale of Tourism Merchandise	Tourism and Area Promotion	Higher than budgeted sales	(9,000)	(180,339)
Extractive Industry Licences	Other Economic Services	Add budget for extractive industry licences	(1,239)	(181,578)
Private Rental	Unclassified	Private rental income - 31A Dandargan Road	(7,600)	(189,178)
Private Rental	Unclassified	Private rental income - 31B Dandargan Road	(3,600)	(192,778)
Private Rental	Unclassified	Private rental income - 31C Dandargan Road	(4,800)	(197,578)
Profit on Sale of Land	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	(200,648)	(398,226)
Land	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	200,000	(198,226)
Buildings & Improvements	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	(63,000)	(261,226)
Less Accumulated Depreciation	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	(232,128)	(493,354)
Less Accumulated Depreciation	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	295,776	(197,578)
Lions Club of Jurien Bay - SSL 133	Unclassified	SSL to Jurien Bay Lion Club for Storage Shed	50,000	(147,578)
Self Supporting Loans Non-Current	Unclassified	SSL to Jurien Bay Lion Club for Storage Shed	(50,000)	(197,578)
Recreation Plan	Other Recreation and Sport	JB Golf Club CSRFF grant - bore	50,000	(147,578)
Sport and Recreation Reserve	Equity	JB Golf Club CSRFF grant - bore	(50,000)	(197,578)
Plant & Equipment	Road Plant Purchase	Replacement Tandem Dolly trailer from Lombardi	27,091	(170,487)
Plant Reserve	Equity	Replacement Tandem Dolly trailer from Lombardi	(12,053)	(182,540)
Other Reimbursements	Other Health	Health services performed for the Shire of Moora	(22,000)	(204,540)
Plant & Equipment	Plant Operations	Dispose tandem dolly insurance write off	(14,000)	(218,540)
Less Accumulated Depreciation	Plant Operations	Dispose tandem dolly insurance write off	2,572	(215,968)
Profit on Sale of Plant & Equipment	Plant Operations	Dispose tandem dolly insurance write off	(2,519)	(218,487)
Furniture & Equipment	Other Recreation and Sport	Design & Installation of new Cervantes Playground	25,845	(192,642)
Infrastructure Renewal Reserve	Equity	Design & Installation of new Cervantes Playground	(25,845)	(218,487)
Utilities	Other Health	Wellness Centre utilities in their name	(5,000)	(223,487)
Contributions & Donations	Heritage	Memorial Service-RSLJB in budget twice	(5,000)	(228,487)
Tourism Expenses	Tourism and Area Promotion	Transfer funds for St Johns Transport Vehicle	(15,000)	(243,487)
Contributions & Donations	Aged and Disabled - other	Contribution-St Johns Community Transport Vehicle	15,000	(228,487)
Tourism Merchandise	Tourism and Area Promotion	Higher tourism merchandise sales than predicted	9,000	(219,487)
Development Application Fees	Town Planning	Less development application fees than projected	60,000	(159,487)
Building Licences	Building Control	Less building license fees than projected	16,000	(143,487)
Consultancy	Swimming Areas and	Transfer funds to short term environmental project	(25,000)	(168,487)

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GENERAL LEDGER ACCOUNT NAME	SCHEDULE	DESCRIPTION	AMOUNT (DR)/CR \$	AMENDED (SURPLUS) / DEFICIT \$
Materials and Contracts (ALL)	Beaches Swimming Areas and Beaches Other	Transfer funds to short term environmental project	25,000	(143,487)
Salaries	Recreation and Sport Other	Internal salary re-allocation	(40,514)	(184,001)
Public Works Overheads Expense	Recreation and Sport Plant	Internal salary re-allocation	(43,257)	(227,258)
Salaries	Operations	Internal salary re-allocation	40,514	(186,744)
Public Works Overheads Expense	Plant Operations	Internal salary re-allocation	43,257	(143,487)
Infrastructure - Footpaths	Streets Roads Bridges Depots Maint	Completed over budget - Turquoise Way Replacement	2,914	(140,573)
Infrastructure - Footpaths	Streets Roads Bridges Depots Maint	Completed over budget - Bashford St Path	7,000	(133,573)
Infrastructure - Footpaths	Streets Roads Bridges Depots Maint	Completed over budget - Bashford St Path	6,000	(127,573)
Infrastructure - Other	Waste Management - Household	Completed under budget - Cerv Entry Statement	(1,145)	(128,718)
Infrastructure - Parks & Reserves	Waste Management - Household	Completed over budget - Fauntleroy Park Lights	2,225	(126,493)
Infrastructure - Parks & Reserves	Waste Management - Household	Completed under budget-Catalonia Tank Replacement	(2,885)	(129,378)
Infrastructure - Roads	Streets Roads Bridges Depots Maint	Completed under budget - Waddi Rd Gravel Resheet	(4,355)	(133,733)
Infrastructure - Roads	Streets Roads Bridges Depots Maint	Completed under budget-Cantabilling Rd Resheet	(1,856)	(135,589)
Infrastructure - Roads	Streets Roads Bridges Depots Maint	Completed job under budget - Airstrip Road Seal	(3,915)	(139,504)
Infrastructure - Roads	Streets Roads Bridges Depots Maint	Completed job over budget - Jurien East Road RRG	36,840	(102,664)
Less Accumulated Depreciation (P&E)	Various	Net Change on budgeted depreciation due to reval	(266,986)	(369,650)
Depreciation (various expense accounts)	Various	Net Change on budgeted depreciation due to reval	266,986	(102,664)
Less Accumulated Depreciation	Various	Net Change on bud v Act P & E changeovers	9,998	(92,666)
Profit on disposal	Various	Net Change on bud v Act P & E changeovers	(305)	(92,971)
Loss on disposal	Various	Net Change on bud v Act P & E changeovers	(12,284)	(105,255)
Sale of Goods	Various	Net Change on bud v Act P & E changeovers	(300)	(105,555)
			Total (Surplus) /	(105,555)

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GENERAL LEDGER ACCOUNT NAME	SCHEDULE	DESCRIPTION	AMOUNT (DR)/CR \$	AMENDED (SURPLUS) / DEFICIT \$
			Deficit	

OFFICER RECOMMENDATION 2

That the surplus identified by the 2018 / 19 budget review of \$105,555 be transferred to the Economic Development Reserve.

9.1.3 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 28 FEBRUARY 2019

Location:	Shire of Dandaragan
Applicant:	N/A
Folder	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	13 March 2019
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To table and adopt the monthly financial statements for the period ending 28 February 2019.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 28 February 2019.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [i.e. surplus / (deficit)] position as at the 28 February 2019 was \$4,006,792. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves and Restricted Assets. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 12 and reconciled with the Statement of Financial Activity on page 3 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 3), reconciles with note 6 (page 13) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

During budget adoption a 10 percent and \$10,000 threshold for these variances to be reported was set.

Note 13 of the attached report details any significant variances. Should Councillors wish to raise any issues relating to the 28 February 2019 financial statements, please do not hesitate to

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contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5: Proactive and leading local government</i>	
Business as Usual	k) Finance

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 28 February 2019
(Doc Id: 129819)
(Marked 9.1.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the monthly financial statements for the period 28 February 2019 be adopted.

9.1.4 ACCOUNTS FOR PAYMENT – FEBRUARY 2019

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Creditors / Expenditure
Disclosure of Interest:	None
Date:	14 March 2019
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To accept the cheque, EFT and direct debit listing for the month of February 2019.

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque, electronic funds transfer (EFT) and direct debit payments for FEBRUARY 2019 totalled \$887,667.78 for the Municipal Fund.

Should Councillors wish to raise any issues relating to the February 2019 Accounts for payment, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting, in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5: Proactive and leading local government</i>	
Business as Usual	k) Finance

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Cheque, EFT and direct debit listings for February 2019
(Doc Id: 129897)

(Marked 9.1.4)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Municipal Fund cheque and EFT listing for the period ending 28 February 2019 totalling \$887,667.78 for the Municipal Fund be accepted.

9.2 INFRASTRUCTURE SERVICES

9.3 DEVELOPMENT SERVICES

9.3.1 ROSALIE BITTER – REQUEST TO KEEP FOUR DOGS

Location:	Lot 121 (RRN482) Canover Road, Jurien Bay
Applicant:	Rosalie Bitter
Folder Path:	Business Classification Scheme / Laws & Enforcements / Licensing / Dogs & Cat Registrations
Disclosure of Interest:	None
Date:	14 March 2019
Author:	Terry Sims, Senior Ranger
Senior Officer:	David Chidlow, Executive Manager Development Services

PROPOSAL

To consider an application to keep more than two dogs at Lot 121 (RRN482) Canover Road, Jurien Bay in accordance with the provisions of the Dog Act 1976 and Shire of Dandaragan Local Laws relating to dogs.

BACKGROUND

A written application was submitted by the proponent on 7 February 2019 that sought Council approval to keep the following dogs at Lot 121 (RRN482) Canover Road, Jurien Bay.

	Breed	Sex	Name	Age	Registration Details
1	Chihuahua X	Female	Bell	6	00131 / 2019
2	Chihuahua	Female	Angel	11	00133 / 2019
3	Border Collie	Female	Lacey	1	00132 / 2019
4	Kelpie X Bull Terrier	Female	Pippa	2	00130 / 2019

COMMENT

Since receiving this application, a property inspection has been carried out by staff. The Shire Ranger confirms that suitable means exist at the property to effectively confine the dogs.

The proponent's premises is in the Jurien Bay Heights subdivision and comprises a land area of 4.48ha. This property is outside the Jurien Bay townsite boundary and the restriction of a maximum (2) two dogs does not apply, however any more than (6) six dogs will require a kennel licence. Council has not set a maximum number of dogs outside of the townsite boundary in the Dog Local Laws, therefore the Council is at liberty to approve up to six dogs in this case.

This application includes two small dogs (Chihuahua). The application is supported by staff due to the size of the subject property and no objections received from neighbours.



CONSULTATION

Adjoining neighbours were consulted with no objections being received from landowners of a nearby properties.

STATUTORY ENVIRONMENT

Clause 3.2 of the Local Law relating to Dogs states, in summary that the owner or occupier of premises within the district shall not, unless the premises are licensed as an approved kennel establishment, or has been granted an exemption in accordance with Section 26(3) of the Act and the First Schedule of the local law, keep or permit to be kept on those premises more than two (2) dogs over the age of three (3) months.

An exemption may be made subject to any conditions or requirements deemed necessary, including the conditions that –

- The premises comply with the provisions of the Act and the local law;
- All dogs are registered in accordance with the Act; and,
- That the exemption may be revoked or varied at any time.

Council may, at its discretion vary the number of dogs that may be kept in accordance with clause 3.2 and, as described in the First Schedule, but in any case the variation shall not permit more than six (6) dogs to be kept on a premises, unless a kennel establishment license is approved under the Act and 3.2 of the Shire of Dandaragan Local Law relating to Dogs.

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Dog Act 1976 Part V (The keeping of dogs S26 (5)) any person who is aggrieved -

- (a) by the conditions imposed in relation to any exemption from the provisions of a local law placing a limitation on the number of dogs that may be kept on any premises; or
- (b) by the refusal of a local government to grant such an exemption, or by the revocation of an exemption, may apply to the State Administrative Tribunal for a review of the decision.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item as all fees associated with this procedure have been met by the applicant.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5 – Proactive and Leading Local Government</i>	
Objectives	How the Shire will contribute
5.2 High Performing Administration	c) Compliance in all legislative requirements and functions

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Written application from Rosalie Bitter to keep more than 2 dogs. (Doc Id: 129512)
(Marked 9.3.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council approve the application for an exemption under Section 26 (3) of the Dog Act 1976, for Rosalie Bitter to keep the following (4) four dogs at Lot 121 (RRN482) Canover Road, Jurien Bay;

	Breed	Sex	Name	Age	Registration Details
1	Chihuahua X	Female	Bell	6	00131/2019
2	Chihuahua	Female	Angel	11	00133/2019
3	Border Collie	Female	Lacey	1	00132/2019
4	Kelpie X Bull Terrier	Female	Pippa	2	00130/2019

subject to the following conditions–

- a) the approval only applies to the dogs specified;**

- b) that the approved dogs remain registered pursuant to the Dog Act 1976.**
- c) the dogs are not to cause a nuisance to neighbours;**
- d) in the event of one of the dogs dying or being removed from Lot 121 Canover Road, Jurien Bay the number of dogs permitted to be kept at the property shall revert to two;**
- e) all dogs are effectively confined to the property;**
- f) in the event of any breach of the Dog Act 1976 or the Shire of Dandaragan Dogs Local Law, this approval will be revoked or varied at any time; and**
- g) in the event that the applicant relocates to another townsite address within the district a new application will be required.**

9.3.2 ASHLEY JAESCHKE – REQUEST TO KEEP THREE DOGS

Location:	Lot 236 (#3) Hamersley Street, Jurien Bay
Applicant:	Ashley Jaeschke
Folder Path:	Business Classification Scheme / Laws & Enforcements / Licensing / Dogs & Cat Registrations
Disclosure of Interest:	None
Date:	6 March 2019
Author:	Terry Sims, Senior Ranger
Senior Officer:	David Chidlow, Executive Manager Development Services

PROPOSAL

To consider an application to keep more than two dogs at Lot 236 (#3) Hamersley Street, Jurien Bay in accordance with the provisions of the Dog Act 1976 and Shire of Dandaragan Local Laws relating to dogs.

BACKGROUND

A written application was submitted by the proponent on 23 January 2019 that sought Council approval to keep the following dogs at Lot 236 (#3) Hamersley Street, Jurien Bay.

	Breed	Sex	Name	Age	Registration Details
1	French Bulldog	Male	Amity	1	00096 / 2019
2	Australian Terrier	Male	Alfie	5	00369 / Lifetime
3	Australian Terrier	Female	Milly	2	00370 / Lifetime

COMMENT

Since receiving this application, a property inspection has been carried out by staff. The Shire Ranger confirms that suitable means exist at the property to effectively confine the dogs.

The proponent's premises is in the Jurien Bay townsite and comprises a land area of 1,928m². This is a large residential property and is capable of supporting (3) three dogs. The property is in the Jurien Bay townsite boundary and the restriction of a maximum (2) two dogs applies unless Council permission is received for a greater number. Council has discretion under the Dog Local Laws to vary the permitted number of dogs at any specific property based on matters such as the lot size and comments from neighbours.

All three dogs are small breed dogs. The application is supported by staff due to the size of the subject property and no objections received from neighbours.



CONSULTATION

Adjoining neighbours were consulted with no objections being received from landowners of a nearby properties.

STATUTORY ENVIRONMENT

Clause 3.2 of the Local Law relating to Dogs states, in summary that the owner or occupier of premises within the district shall not, unless the premises are licensed as an approved kennel establishment, or has been granted an exemption in accordance with Section 26(3) of the Act and the First Schedule of the local law, keep or permit to be kept on those premises more than two (2) dogs over the age of three (3) months.

An exemption may be made subject to any conditions or requirements deemed necessary, including the conditions that –

- The premises comply with the provisions of the Act and the local law;
- All dogs are registered in accordance with the Act; and,
- That the exemption may be revoked or varied at any time.

Council may, at its discretion vary the number of dogs that may be kept in accordance with clause 3.2 and, as described in the First Schedule, but in any case the variation shall not permit more than six (6) dogs to be kept on a premises, unless a kennel establishment license is approved under the Act and 3.2 of the Shire of Dandaragan Local Law relating to Dogs.

Dog Act 1976 Part V (The keeping of dogs S26 (5)) any person who is aggrieved -

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- (c) by the conditions imposed in relation to any exemption from the provisions of a local law placing a limitation on the number of dogs that may be kept on any premises; or
- (d) by the refusal of a local government to grant such an exemption, or by the revocation of an exemption, may apply to the State Administrative Tribunal for a review of the decision.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item as all fees associated with this procedure have been met by the applicant.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5 – Proactive and Leading Local Government</i>	
Objectives	How the Shire will contribute
5.2 High Performing Administration	c) Compliance in all legislative requirements and functions

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Written application from Ashley Jaeschke to keep more than 2 dogs. (Doc Id: 129531)

(Marked 9.3.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council approve the application for an exemption under Section 26 (3) of the Dog Act 1976, for Ashley Jaeschke to keep the following (3) three dogs at Lot 236 (#3) Hamersley Street, Jurien Bay;

	Breed	Sex	Name	Age	Registration Details
1	French Bulldog	Male	Amity	1	00096/2019
2	Australian Terrier	Male	Alfie	5	00369 Lifetime
3	Australian Terrier	Female	Milly	2	00370 Lifetime

subject to the following conditions–

- a) the approval only applies to the dogs specified;**
- b) that the approved dogs remain registered pursuant to the Dog Act 1976.**

- c) the dogs are not to cause a nuisance to neighbours;
- d) in the event of one of the dogs dying or being removed from Lot 236 (#3) Hamersley Street, Jurien Bay the number of dogs permitted to be kept at the property shall revert to two;
- e) all dogs are effectively confined to the property;
- f) in the event of any breach of the Dog Act 1976 or the Shire of Dandaragan Dogs Local Law, this approval will be revoked or varied at any time; and
- g) in the event that the applicant relocates to another townsite address within the district a new application will be required.

9.3.3 FAIRLIE PITMAN - REQUEST TO KEEP THREE DOGS

Location:	19A Ward Street, Jurien Bay
Applicant:	Fairlie Pitman
Folder Path:	Business Classification Scheme / Laws & Enforcements / Licensing / Dogs & Cat Registrations
Disclosure of Interest:	None
Date:	14 March 2019
Author:	Terry Sims, Senior Ranger
Senior Officer:	David Chidlow, Executive Manager Development Services

PROPOSAL

To consider an application to keep more than two dogs at 19A Ward Street, Jurien Bay in accordance with the provisions of the Dog Act 1976 and Shire of Dandaragan Local Laws relating to dogs.

BACKGROUND

A written application was submitted by the proponent on 21 January 2019 that sought Council approval to keep the following dogs at 19A Ward Street, Jurien Bay.

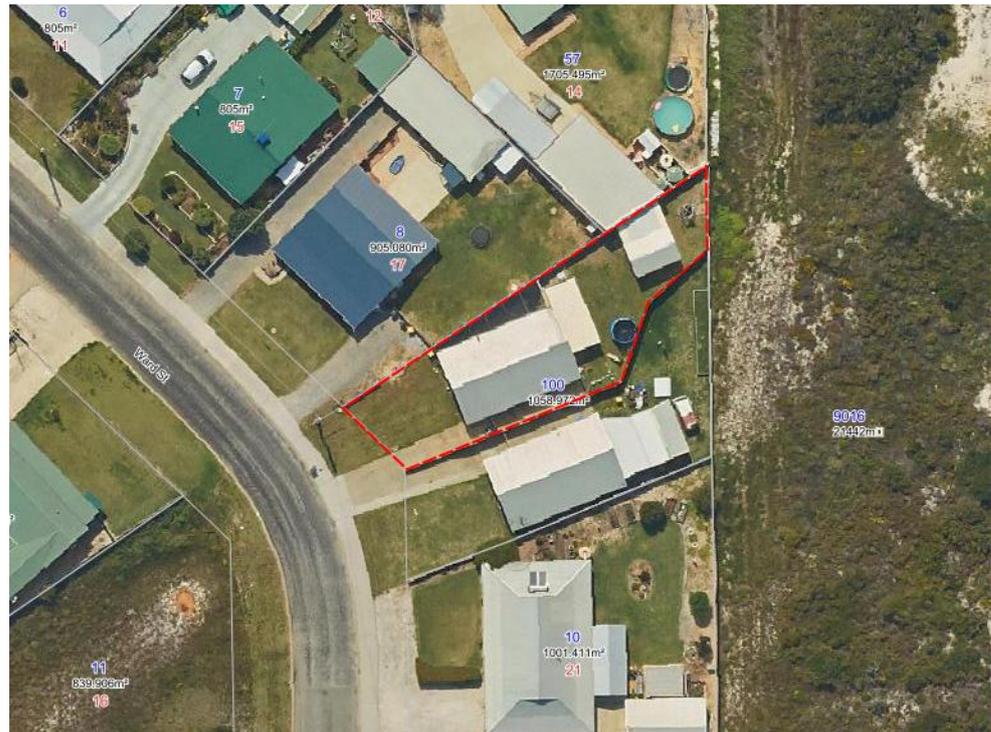
	Breed	Sex	Name	Age	Registration Details
1	Retriever	Male	Carlos	1 year 1 month	00098 2019
2	Border Collie	Male	Diaz	8 months	00153 2019
3	Shar-pei	Male	Miguel	10 months	00099 2019

COMMENT

Since receiving this application, a property inspection has been carried out by staff. The Shire Ranger confirms that suitable means exist at the property to effectively confine the dogs.

The proponent's premises is in the Jurien Bay townsite and comprises a land area of approx. 528m² (Duplex half). This is a relatively small residential lot (Strata) and it is the view of Ranger Services that the property is not capable of supporting (3) three medium sized dogs. The property is in the Jurien Bay townsite boundary and the restriction of a maximum (2) two dogs applies. Council has discretion under the Dog Local Laws to vary the permitted number of dogs at any specific property based on matters such as the lot size and comments from neighbours.

All three dogs are of medium size breed. The application is not supported by staff due to the small size of the subject property and (4) objections received from neighbours.



CONSULTATION

Adjoining neighbours were consulted and four objections were received. The neighbours objected on issues of current excess barking on the premises and causing neighbouring dogs to bark at all hours of the day and night.

STATUTORY ENVIRONMENT

Clause 3.2 of the Local Law relating to Dogs states, in summary that the owner or occupier of premises within the district shall not, unless the premises are licensed as an approved kennel establishment, or has been granted an exemption in accordance with Section 26(3) of the Act and the First Schedule of the local law, keep or permit to be kept on those premises more than two (2) dogs over the age of three (3) months.

An exemption may be made subject to any conditions or requirements deemed necessary, including the conditions that –

- The premises comply with the provisions of the Act and the local law;
- All dogs are registered in accordance with the Act; and,
- That the exemption may be revoked or varied at any time.

Council may, at its discretion vary the number of dogs that may be kept in accordance with clause 3.2 and, as described in the First Schedule, but in any case the variation shall not permit more than six (6) dogs to be kept on a premises, unless a kennel establishment license is approved under the Act and 3.2 of the Shire of Dandaragan Local Law relating to Dogs.

Dog Act 1976 Part V (The keeping of dogs S26 (5)) any person who is aggrieved -

- (e) by the conditions imposed in relation to any exemption from the provisions of a local law placing a limitation on the number of dogs that may be kept on any premises; or
- (f) by the refusal of a local government to grant such an exemption, or by the revocation of an exemption, may apply to the State Administrative Tribunal for a review of the decision.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item as all fees associated with this procedure have been met by the applicant.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5 – Proactive and Leading Local Government</i>	
Objectives	How the Shire will contribute
5.2 High Performing Administration	c) Compliance in all legislative requirements and functions

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Written application from Fairlie Pitman to keep more than 2 dogs. (Doc Id: 129858)
(Marked 9.3.3)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council refuse the application for an exemption under Section 26 (3) of the Dog Act 1976, for Fairlie Pitman to keep the (3) three dogs at 19A Ward Street, Jurien Bay for the following reasons;

- 1. the amenity of the residential area is likely to be negatively impacted by noise (barking); and**
- 2. the lack of support for the proposal in the neighbourhood.**

9.3.4 PROPOSED DUCK FARM ANCILLARY TO EXISTING AQUACULTURE USE – LOT 945 CANTABILLING ROAD, HILL RIVER

Location:	Lot 945 Cantabilling Road, Hill River
Applicant:	Do family
File Ref:	Development Services Apps/ Development Applications/ 2018/ 89
Disclosure of Interest:	Nil
Date:	15 March 2019
Author:	Rory Mackay, Planning Officer
Senior Officer:	David Chidlow, Executive Manager of Development Services

PROPOSAL

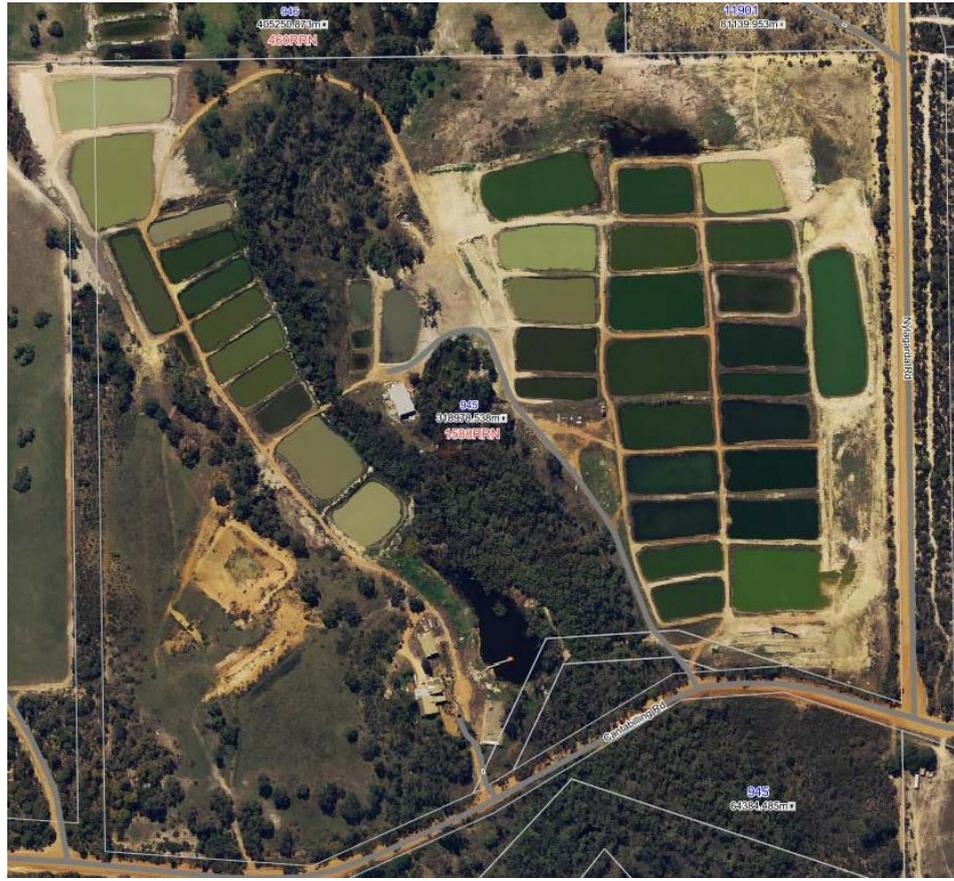
The proponent is seeking development approval for the husbandry of up to a maximum of 2000 ducks ancillary to the long-term aquaculture venture (silver perch fish farm) on Lot 945 Cantabilling Road, Hill River (the Site).

BACKGROUND

The 31ha Site was developed into a fish farm for the silver perch species in March 1995. The fish farm consists of the following infrastructure:

- ponds – 40 ponds of varying size from 115m² to 3272m²;
- production shed – 230m², corrugated iron, steel frame and concrete floor with power and industrial lighting, comprising of a small office, 4x purging tanks and a concrete drainage tank;
- general purpose shed – 147m² fully enclosed Colorbond, steel framed, fluorescent lights, 2/3 concrete floor, 1/3 earth floor with power connected;
- plant – sufficient plant and equipment available for the breeding and grow out of silver perch;
- water – 54,000L concrete tank provides water for residence, 1x artesian bore 135m and 1x subsoil bore 38m both equipped with electric submersible pumps; and
- electrical – single phase power is connected to the residence, bores, all sheds and buildings, while 3 phase underground power supplied by a 25kva diesel generator is distributed to junction boards to all grow out and brood stock ponds for the running of paddle wheel water aerators.

An aerial image of the property is shown below.



Council is to note the two ponds shown outside of the property confines on the north-west corner is subject of a separate application to have the effected unmade/unconstructed road reserve closed and subdivided into the two adjoining properties.

The landowner, the Do family has identified ducks can be utilised to undertake the necessary weeding/clean-up of drained ponds more efficiently than staff. Therefore, they have applied to the Shire for development approval for the animal husbandry of up to 2000 ducks at any one time.

Animal husbandry – intensive is defined under *Local Planning Scheme No.7* as:

means premises used for keeping, rearing or fattening of pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production) and other livestock in feedlots”.

For the ‘Rural’ zoned property animal husbandry - intensive is a ‘Discretionary’ land use, whereby the local government must exercise its discretion in granting development approval.

The objective for ‘Rural’ zoned land in is:

To provide for a range of rural activities such as broadacre and diversified farming so as to retain the rural character and amenity

of the locality, in such a way as to prevent land degradation and further loss of biodiversity.

Local strategic planning guidance is given in the Shire's *Local Planning Strategy - Rural Land Use and Settlement 2012*:

8.1.2 Intensive Agriculture

The Council may refuse an application for planning consent where in its opinion the proposed development will:

- 1. adversely affect the rural landscape;*
- 2. adversely impact upon the agricultural use of the land and adjoining/nearby areas;*
- 3. cause detrimental environmental impacts;*
- 4. result in unacceptable fire management risk;*
- 5. place unacceptable servicing requirements which have not been appropriately addressed by the applicant;*
- 6. seek to ensure the impacts of the proposed use/development can be adequately contained on the application site; and*
- 7. in the opinion of the Council will result in an undesirable planning outcome and will be contrary to the orderly and proper planning of the locality.*

Avoiding Landuse Conflict

Intensive animal industries such as feedlots, some horticultural activities and piggeries have the potential for detrimental impacts of water pollution, noise, dust, odour and possible soil erosion. Location of these uses therefore requires careful consideration by the Council in order to avoid environmental degradation and land use conflict.

Department of Environment and Conservation (former) guidelines in relation to buffers to minimize land use conflicts between rural industries and residential areas are summarised in Table 7. These buffer distances should be considered as a starting point for planning purposes and not the sole means of minimising the risk of land use conflict.

*Table 7: DEC (former) recommended buffer distances between Rural Industries and Residential areas**

INDUSTRY	BUFFER DISTANCE (metres)
Poultry industry	500

Conflict can also occur between various forms of agricultural land use and for many agricultural practices it is not feasible to contain impacts within lot boundaries.

Greater awareness of, and adherence to, relevant Codes of Practice for other agricultural land use activities can also help to minimise land use conflict as well as off-site environmental impacts.

COMMENT

Noting water pollution, noise, dust, odour and possible soil erosion concerns, the application was referred to the Department of Water and Environmental Regulation (DWER). Due to the lack of information supplied by the applicant, DWER staff undertook a site visit with the Shire's Executive Manager of Development Services, Principal Environmental Health officer and Planning Officer on 12 February 2019.

The site visit found the proponent would start with approximately 400 ducks in a centrally located shed and fenced exercise pond. The ducks will be locked in the shed pen during the night time (~2pm – 5am) and let out into the pond during the remaining daylight hours. Feed and water are located besides the shed as shown in the attached photographs of the enclosure under construction. When a pond is emptied the ducks will be shepherded to undertake their weeding duties for up to four hours before being returned to their enclosure. This enclosure is more than 500m away from any neighbouring residences, as per the buffer distance outlined previously.

It was concluded from the site visit the proponent had good management practises for the fish farm, but little to none documentation on how it is done. Therefore, with the addition of the ducks, DWER recommended in their response to the Shire (as attached) that the proponent submit an environmental management for the Site. Shire staff concur with this position and have recommended this as a condition of development approval.

The proponent has also gained approval from the Shire's Principal Environmental Health Officer and WA Health Department to sell the eggs produced by the ducks by way of unique identification stamp.

All food products produced on the Site are sold at Swan Valley Foods in Caversham. Non-domestic waste of the Site is also disposed of at this commercial premise.

CONSULTATION

- Department of Water & Environment Regulation

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7
- Rights in Water and Irrigation Act 1914
- Food Act 2008:

The *Food Standard for Eggs and Egg Products (Standard 4.2.5)* was adopted by the *Food Act* and is part of a series of national food safety standards which aim to strengthen food safety and traceability throughout the food supply chain from paddock to

plate. The standard was developed for egg producers in response to the large number of foodborne illness outbreaks suspected of being linked to eggs or egg products, particularly cracked and dirty eggs which have been a key cause of contamination.

The standard requires egg producers and processors to write and implement a food safety program to assist in identifying and controlling safety hazards, such as ensuring feed is not contaminated. The sale of cracked and dirty eggs is prohibited, and it is a requirement for individual eggs to be stamped with the producers' unique identification so they can be traced. Egg producers must implement measures to control food safety hazards, must be able to trace their individual eggs (and pulp) for sale and must comply with the standard and demonstrate compliance.

POLICY IMPLICATIONS

- State Planning Policy 2.5 – Rural Planning Guidelines
- State Planning Policy 2.9 – Water Resources
- WAPC Fact Sheet – Poultry Farms
- Model Code of Practise for the Welfare of Animals – Domestic 4th Edition

FINANCIAL IMPLICATIONS

The proponent has paid the required fee for the development application.

STRATEGIC IMPLICATIONS

- Local Planning Strategy - Rural Land Use and Settlement 2012
- Draft Local Planning Strategy 2016
- 2016 – 2026 Strategic Community Plan

<i>Goal 1: Great Place for Residential and Business Development</i>	
Objectives	How the Shire will contribute
1.2 Ensure effective and efficient development and building services	a) Process development applications and undertake building regulation functions and services
<i>Goal 2: Healthy, Safe and Active Community</i>	
2.5 Provide environmental health and safety services	a) Provide inspection and enforcement services to protect environmental and public health and control nuisances

ATTACHMENTS.

Circulated with the agenda are the following items relevant to this report:

- Response from DWER (Doc Id: 129702)
- Unique egg identifier approval letter (Doc Id: 130027)
- Aquaculture licence (Doc Id: 130026)
- Site visit photographs (Doc Id: 130025)

(Marked 9.3.4)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council grant development approval for the proposed Duck Farm ancillary to the existing Aquaculture land use on Lot 945 Cantabilling Road, Hill River subject to the following conditions of approval:

1. The husbandry of the ducks, at all times, is to comply with the *Model Code of Practise for the Welfare of Animals – Domestic 4th Edition*.
2. The maximum number of permitted ducks is 2,000.
3. The use and development must be conducted so that it has minimum impact on the amenity of the area by reason of:
 - transportation of materials, goods and commodities to and from the premises;
 - appearance of any buildings, works and materials; and
 - the emission of noise, odour, vibration, dust, wastewater, waste products or reflected light.
4. The applicant is to, submit, and have approved by the Shire an Environmental Management Plan covering the following matters:
 - Management of waste/water in/out of the ponds and holding areas;
 - Management of general rubbish on site;
 - Management of fuels/chemicals;
 - Vehicles and equipment;
 - Stormwater management; and
 - Stock management.

9.4 GOVERNANCE & ADMINISTRATION

9.4.1 COUNCIL MEETING SCHEDULE 2019 / 2020

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Corporate Management / Meetings / Meetings
Disclosure of Interest:	None
Date:	5 March 2019
Author:	David Chidlow, Executive Manager Development Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To determine a Council meeting schedule for the period 1 July 2019 to 30 June 2020 and to consider start times for Council Meetings.

BACKGROUND

On an annual basis, local governments in Western Australia are required to establish and advertise a schedule of Council meetings. The Shire of Dandaragan's current schedule sets meetings up to 30 June 2019 and as such it is timely to adopt a new schedule.

COMMENT

Currently, Council meets every fourth Thursday of the month, excepting December. Other changes can occur due to public holidays.

In previous years, Council has allocated one Ordinary Meeting of Council to be held in Cervantes, Dandaragan and Badgingarra. The town that holds the Annual General Meeting of Electors also has the Ordinary Meeting of Council held the same day in that location. In this year's situation, the Annual General Meeting of Electors is to be held in Dandaragan. There will be one Ordinary Council Meeting held in Cervantes and Badgingarra. Dandaragan there will be two.

The December meeting is always brought forward one week, because of Christmas.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 requires the advertising of a local government's ordinary meetings of Council.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 MARCH 2019

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5: Proactive and Leading Local Government</i>	
Objectives	How the Shire will Contribute
5.2 High performing Administration	c) Compliance in all legislative requirements and functions

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council adopt the following meeting schedule for the 2019 / 2020 financial year:

DAY	DATE	TIME	MEETING VENUE
Thurs	25 July 2019	4.00pm	Jurien Bay
Thurs	22 August 2019	11.00am	Jurien Bay School Visit
Thurs	26 September 2019	4.00pm	Dandaragan
Thurs	23 October 2019	4.00pm	Jurien Bay
Thurs	28 November 2019	4.00pm	Cervantes
Thurs	18 December 2019	4.00pm	Jurien Bay
Thurs	23 January 2020	4.00pm 5.00pm	Dandaragan AGM of Electors
Thurs	27 February 2020	4.00pm	Jurien Bay
Thurs	26 March 2020	4.00pm	Jurien Bay
Thurs	23 April 2020	4.00pm	Badgingarra
Thurs	28 May 2020	4.00pm	Jurien Bay
Thurs	25 June 2020	4.00pm	Jurien Bay

9.4.2 YOUTH PLAN ADOPTION

Location:	Shire of Dandaragan
Applicant:	
Folder Path:	Business Classification Scheme / Community Services / Planning / Community and Social Plan
Disclosure of Interest:	Nil
Date:	27 February 2019
Author:	Michelle Perkins, Community Development Officer
Senior Officer:	Scott Clayton, Executive Manager Corporate & Community Services

PROPOSAL

For Council to adopt the Shire of Dandaragan Youth Plan 2019 - 2024 as presented, as a key informing strategy.

BACKGROUND

In 2016, the Shire of Dandaragan received funding from the (then) Department of Local Government and Communities to undertake consultation and engagement for the preparation of a youth plan under the Youth Friendly Communities program. During 2016/17, Consultant Jane Forward worked with Shire officers to obtain the feedback and opinions of young people around the Shire. The Shire's Youth-Friendly Community Plan Development Report was received by Council in July 2017. Based on results and data obtained in the development report, Shire staff prepared an initial draft Youth Plan that was presented to Council at the May 2018 Council Forum. Officers received general support from Councillors on the content of the draft Youth Plan with suggestions to amend the formatting and length of the document which were incorporated into a final draft document.

COMMENT

At the 15 November 2018 Ordinary Council Meeting, Council adopted, for the purpose of advertising, the Draft Youth Plan. A public comment period from 12 December 2018 until 1 February 2019 was advertised in local papers, on social media and the Shire website, and was promoted through the Youth Advisory Council network. Two submissions were received - one from a Shire Councillor and another from a member of the Youth Advisory Council. Some of the feedback received was used to edit the draft document to reflect suggested changes, whilst other comments were addressed by Officers.

The attached youth plan is based on the assumption that staffing for the community development area is three (3) FTE - currently one community development officer, one community services coordinator / club development officer, and one community development (youth) trainee.

A Draft Youth Plan Schedule of Submissions is attached with all comments / concerns listed and corresponding response.

CONSULTATION

- Shire of Dandaragan Youth Advisory Council
- Jurien Bay District High School
- Central Midlands Senior High School
- Jurien Bay Youth Group
- Community Development (Youth) Trainee
- Executive Manager Corporate & Community Services
- Chief Executive Officer

STATUTORY ENVIRONMENT

There is no statutory environment relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

No additional costs are anticipated for this project other than what is already budgeted for in the annual budget.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 3: Strong and Connected Community</i>	
Objectives	How the Shire will contribute
3.5: Support and develop youth	a) Develop a Youth Friendly Community Plan and activate where financially sustainable. b) Develop a youth policy and strategy

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Youth Plan 2019-2024 (Doc Id: 130613)
- Youth Plan 2019-2024 Appendices A & B (Doc Id: 130613)
- Schedule of Submissions - Draft Youth Plan 2019-2024 (Doc Id: 128887)

(Marked 9.4.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council adopt the Youth Plan as presented, as a key informing strategy.

9.4.3 SUBMISSION TO REVIEW OF LOCAL GOVERNMENT ACT

Location:	Shire of Dandaragan
Applicant:	Not Applicable
Folder Path:	Business Classification Scheme / Government Relations / State Liaison / Department of Local Government
Disclosure of Interest:	Nil
Date:	14 March 2019
Author:	Brent Bailey, Chief Executive Officer
Senior Officer:	Not Applicable

PROPOSAL

The purpose of this report is for Council to endorse the Shire's submission to the State Government's review of the Local Government Act.

BACKGROUND

In 2017 the State Government announced a review of the Local Government Act 1995. This is the first significant reform of local government conducted in more than two decades. The objective is for Western Australia to have a new, modern Act that empowers local governments to better deliver for the community. The vision is for local governments to be agile, smart and inclusive.

The current stage of the review will result in a new Local Government Act and focuses on delivering for the community based on the themes Agile, Smart and Inclusive. It considers nine key topic areas as outlined in the below and local governments and community members are currently invited to have a say on some or all of the reform areas.

Agile

Agile includes topics that focus specifically on how local governments can best use their resources to adapt to changing conditions. It is important that they can strike a balance between community expectations, the practical limitations of revenue and expenditure and external pressures.

Agile themes include:

1. Beneficial enterprises;
2. Financial management; and
3. Rates.

Smart

Smart includes topics that focus specifically on enabling local governments to better meet the needs and expectations of their communities through being transparent and accountable.

Smart themes include:

1. Administrative efficiencies;
2. Local laws;

3. Council meetings; and
4. Interventions.

Inclusive

Inclusive focuses specifically on local governments representing and involving their communities in decision-making. As the tier of government closest to the community, there is an expectation that local governments represent the whole community, recognise diversity within their district and are responsive to community needs.

Inclusive themes include:

1. Community engagement;
2. IPR;
3. Complaints management; and
4. Elections.

COMMENT

The Department has developed detailed discussion papers on each of the topic and these are available on the Department's website:

<https://www.dlgsc.wa.gov.au/localgovernment/strengthening/Pages/LG-Act-Review.aspx>

The various peak bodies within the industry such as WALGA and LG Professionals are also coordinating and making responses to the Act Review. The Shire's submission has drawn content from these sources as well as internal feedback.

The attached submission provides a detailed overview of the Shire's position on the broad range of consultation issues but in summary it supports much of the content and position statements generated by the peak bodies while including context from a regional perspective.

CONSULTATION

This submission is responding to calls for sector consultation. The submission paper has been circulated to elected members for feedback and revision.

STATUTORY ENVIRONMENT

This item addresses a submission towards legislative review.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5: Proactive and Leading Local Government</i>	
Objectives	How the Shire will contribute
5.3 Ensure community is well informed and facilitate community engagement in visioning, strategic planning and other significant decisions that affect the community	a) Consult and engage with the community on issues, projects and decisions that affect them b) Provide relevant and timely information through the Council website, newsletters, and local media

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Shire of Dandaragan – Submission to Local Government Act Review (Doc Id: 130336)

(Marked 9.4.3)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council endorse the Shire of Dandaragan submission to the Local Government Act Review.

9.5 COUNCILLOR INFORMATION BULLETIN

9.5.1 SHIRE OF DANDARAGAN – FEBRUARY 2019 COUNCIL STATUS REPORT

Document ID: 129426

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 28 February 2019. **(Marked 9.5.1)**

9.5.2 MELODY DEXTER – ALL BAR NONE TRIATHLON EVENT

Document ID: 130242

Attached to the agenda is correspondence from Melody Dexter thanking Council for supporting such a valuable event. **(Marked 9.5.2)**

9.5.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – FEBRUARY 2019

Document ID: 129907

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for February 2019. **(Marked 9.5.3)**

9.5.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – FEBRUARY 2019

Document ID: 129908

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for February 2019. **(Marked 9.5.4)**

9.5.5 SHIRE OF DANDARAGAN TOURISM / LIBRARY REPORT FOR FEBRUARY 2019

Document ID: 129937

Attached to the agenda is monthly report for Tourism / Library for February 2019. **(Marked 9.5.5)**

9.5.6 WESTERN AUSTRALIAN PLANNING COMMISSION – REFUSAL LPS NO 7- AMENDMENT 32

Document ID: 129280

Attached to the agenda is a copy of correspondence from the WAPC advising refusal of Amendment 32. **(Marked 9.5.6)**

9.5.7 WESTERN AUSTRALIAN PLANNING COMMISSION – APPROVAL LPS NO 7- AMENDMENT 37

Document ID: 129119

Attached to the agenda is a copy of correspondence from the WAPC advising approval of Amendment 37. **(Marked 9.5.7)**

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 CLOSURE OF MEETING



ATTACHMENTS

FOR ORDINARY COUNCIL MEETING 28 MARCH 2019



SHIRE
of
DANDARAGAN

MINUTES

for

AUDIT COMMITTEE MEETING

held

JURIEN BAY ADMINISTRATION CENTRE MEETING ROOM

on

THURSDAY 28 FEBRUARY 2019

COMMENCING AT 1.03PM

MINUTES OF AUDIT COMMITTEE MEETING HELD FRIDAY 28 FEBRUARY 2019**1. DECLARATION OF OPENING**

The Presiding Member declared the meeting open at 1.03pm and welcomed those present.

2. RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE

Members Councillor K McGlew (Chair)
Councillor A Eyre
Councillor P Scharf
Councillor D Slyns

Staff Mr S Clayton (Executive Manager Corporate & Community Services)
Mr B Bailey (Chief Executive Officer)

Apologies

Nil

Leave of Absence

Nil

3. CONFIRMATION OF MINUTES**3.1 MINUTES OF THE AUDIT COMMITTEE MEETING HELD 7 DECEMBER 2018****AUDIT COMMITTEE DECISION**

Moved Cr Scharf, seconded Cr Eyre

That the Minutes of the Audit Committee Meeting held 7 December 2018 be confirmed.

CARRIED 4 / 0

MINUTES OF AUDIT COMMITTEE MEETING HELD FRIDAY 28 FEBRUARY 2019

4. MATTERS FOR DISCUSSION

4.1 BUDGET REVIEW 2018 / 2019

Location:	Shire of Dandaragan
Applicant:	N / A
Folder ID:	Business Classification Scheme / Financial Management / Financial Reporting
Disclosure of Interest:	None
Date:	25 February 2019
Author:	Scott Clayton, Executive Manager Corporate and Community Services

PROPOSAL

To recommend to Council that the budget review for the 2018 / 2019 financial year based on the financial statements from 1 July 2018 to 31 December 2019 be adopted.

BACKGROUND

As part of the amendments to the Financial Management Regulations (1996), Regulation 33A - Review of budget has been inserted.

"This requires;

1. *between 1 January and 31 March in each year, local government is to carry out a review of its' annual budget for that year;*
2. *it is to be submitted to council within 30 days of the review;*
3. *Council is to consider the review and determine whether or not to adopt the review, any parts of the review or any recommendations made in the review; and*
4. *a copy of the review and determination is to be then forwarded to the Department within 30 days."*

COMMENT

Staff have reviewed the 2018 / 2019 budget to identify any significant variances. The financial statements to the 31 December 2018 have been used as the basis for the review, however, where a variance has occurred and is known prior to the completion of the staff component of the review on 22 February 2019, these have been accounted for.

Attached is a detailed summary of the identified variances, the Rates Setting Statement and other statements showing the effect of these variances.

In addition to the listed changes the actual opening surplus carried forward was \$34,454 less than budgeted.

The budget review identifies an amended budget surplus of \$105,555 to 30 June 2019.

MINUTES OF AUDIT COMMITTEE MEETING HELD FRIDAY 28 FEBRUARY 2019

In consultation with the Chief Executive Officer, it has been recommended that this surplus be transferred to the Economic Development Reserve.

CONSULTATION

- Chief Executive Officer
- Acting Executive Manager Infrastructure
- Executive Manager Development Services
- Senior Finance Officer

STATUTORY ENVIRONMENT

- Regulation 33A and 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The adoption of this review will amend the budget with an overall recognition of a surplus of \$105,555. However, the transfer on this amount to the Economic Development Reserve will re-instate the balanced budget.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5 - Proactive and Leading Local Government</i>	
Objectives	How the Shire will Contribute
5.2 High Performing Administration	c) Compliance in all legislative requirements and functions

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Budget Review identified variances and statements for the period ending 30 June 2019 (Doc Id: 129122)
(Marked 4.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION 1 / AUDIT COMMITTEE DECISION

Moved Cr Slyns, seconded Cr McGlew

To recommend to Council that the budget review, as presented with a surplus of \$105,555, be adopted, with the following variances being formally adopted as budget amendments;

MINUTES OF AUDIT COMMITTEE MEETING HELD FRIDAY 28 FEBRUARY 2019

GENERAL LEDGER ACCOUNT NAME	SCHEDULE	DESCRIPTION	AMOUNT (DR)/CR \$	AMENDED (SURPLUS) / DEFICIT \$
		Budgeted Surplus / (Deficit) to 30 June 19		0
		Variance of opening surplus budget to actual		34,454
				34,454
Interest on Instalments	Rate Revenue	Increase in Instalment interest income	(6,000)	28,454
Staff Housing	Other Governance	Salary Sacrifice housing rent	29,000	57,454
Staff Housing Rent	Other Governance	Salary Sacrifice housing rent	(29,000)	28,454
General ESL	Fire Prevention	Actual ESL raised from rates was higher	(31,364)	(2,910)
ESL Remittance	Fire Prevention	Actual ESL raised from rates was higher	31,364	28,454
Other Grants	Fire Prevention	17/18 BFB Supplement Operating Grant	(1,199)	27,255
Profit on Sale of Plant & Equipment	Fire Prevention	2 x CFBF vehicles returned to DFES	(36,705)	(9,450)
Profit on Sale of Plant & Equipment	Fire Prevention	2 x CFBF vehicles returned to DFES	(83,409)	(92,859)
Plant & Equipment	Fire Prevention	2 x CFBF vehicles returned to DFES	(118,897)	(211,756)
Plant & Equipment	Fire Prevention	2 x CFBF vehicles returned to DFES	(230,000)	(441,756)
Less Accumulated Depreciation	Fire Prevention	2 x CFBF vehicles returned to DFES	43,602	(398,154)
Less Accumulated Depreciation	Fire Prevention	2 x CFBF vehicles returned to DFES	99,659	(298,495)
Non-reciprocal contributed asset	Fire Prevention	2 x CFBF vehicles returned to DFES	325,750	27,255
Other Contributions	Other Welfare	Education contribution - Youth Traineeship	(1,500)	25,755
Other Reimbursements (No GST)	Sewerage	Water Corporation fees charges error refunded	(46,817)	(21,062)
Other Reimbursements	Town Planning	Shire of Coorow Planning consultancy fees	(5,000)	(26,062)
Insurance	Public Halls and Civic Centres	JB Bowling club water tank insurance claim	(4,870)	(30,932)
Lease Repayments	Public Halls and Civic Centres	Civic Centre water filter lease	7,404	(23,528)
Insurance Claims	Public Halls and Civic Centres	JB Bowling club water tank insurance claim	4,870	(18,658)
Other Non-Operating Grants	Other Recreation and Sport	Shire of Irwin Final Payment for Coastal Nodes	(25,430)	(44,089)
MRWA Direct Grant	Streets Roads Bridges Depots Maint	Direct Grant was higher than budgeted	(81,705)	(125,794)
Grants Commission	Other General Purpose Income	WALGGC grant higher than budgeted	(21,084)	(146,878)
Local Roads	Other General Purpose Income	WALGGC grant higher than budgeted	(24,461)	(171,339)
Sale of Tourism Merchandise	Tourism and Area Promotion	Higher than budgeted sales	(9,000)	(180,339)
Extractive Industry Licences	Other Economic Services	Add budget for extractive industry licences	(1,239)	(181,578)
Private Rental	Unclassified	Private rental income - 31A Dandargan Road	(7,600)	(189,178)
Private Rental	Unclassified	Private rental income - 31B Dandargan Road	(3,600)	(192,778)

MINUTES OF AUDIT COMMITTEE MEETING HELD FRIDAY 28 FEBRUARY 2019

GENERAL LEDGER ACCOUNT NAME	SCHEDULE	DESCRIPTION	AMOUNT (DR)/CR \$	AMENDED (SURPLUS) / DEFICIT \$
Private Rental	Unclassified	Private rental income - 31C Dandargan Road	(4,800)	(197,578)
Profit on Sale of Land	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	(200,648)	(398,226)
Land	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	200,000	(198,226)
Buildings & Improvements	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	(63,000)	(261,226)
Less Accumulated Depreciation	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	(232,128)	(493,354)
Less Accumulated Depreciation	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	295,776	(197,578)
Lions Club of Jurien Bay - SSL 133	Unclassified	SSL to Jurien Bay Lion Club for Storage Shed	50,000	(147,578)
Self Supporting Loans Non-Current	Unclassified	SSL to Jurien Bay Lion Club for Storage Shed	(50,000)	(197,578)
Recreation Plan	Other Recreation and Sport	JB Golf Club CSRFF grant - bore	50,000	(147,578)
Sport and Recreation Reserve	Equity	JB Golf Club CSRFF grant - bore	(50,000)	(197,578)
Plant & Equipment	Road Plant Purchase	Replacement Tandem Dolly trailer from Lombardi	27,091	(170,487)
Plant Reserve	Equity	Replacement Tandem Dolly trailer from Lombardi	(12,053)	(182,540)
Other Reimbursements	Other Health	Health services performed for the Shire of Moora	(22,000)	(204,540)
Plant & Equipment	Plant Operations	Dispose tandem dolly insurance write off	(14,000)	(218,540)
Less Accumulated Depreciation	Plant Operations	Dispose tandem dolly insurance write off	2,572	(215,968)
Profit on Sale of Plant & Equipment	Plant Operations	Dispose tandem dolly insurance write off	(2,519)	(218,487)
Furniture & Equipment	Other Recreation and Sport	Design & Installation of new Cervantes Playground	25,845	(192,642)
Infrastructure Renewal Reserve	Equity	Design & Installation of new Cervantes Playground	(25,845)	(218,487)
Utilities	Other Health	Wellness Centre utilities in their name	(5,000)	(223,487)
Contributions & Donations	Heritage	Memorial Service-RSLJB in budget twice	(5,000)	(228,487)
Tourism Expenses	Tourism and Area Promotion	Transfer funds for St Johns Transport Vehicle	(15,000)	(243,487)
Contributions & Donations	Aged and Disabled - other	Contribution-St Johns Community Transport Vehicle	15,000	(228,487)
Tourism Merchandise	Tourism and Area Promotion	Higher tourism merchandise sales than predicted	9,000	(219,487)
Development Application Fees	Town Planning	Less development application fees than projected	60,000	(159,487)
Building Licences	Building Control	Less building license fees than projected	16,000	(143,487)
Consultancy	Swimming Areas and Beaches	Transfer funds to short term environmental project	(25,000)	(168,487)
Materials and Contracts (ALL)	Swimming Areas and Beaches	Transfer funds to short term environmental project	25,000	(143,487)
Salaries	Other Recreation and Sport	Internal salary re-allocation	(40,514)	(184,001)

MINUTES OF AUDIT COMMITTEE MEETING HELD FRIDAY 28 FEBRUARY 2019

GENERAL LEDGER ACCOUNT NAME	SCHEDULE	DESCRIPTION	AMOUNT (DR)/CR \$	AMENDED (SURPLUS) / DEFICIT \$
Public Works Overheads Expense	Other Recreation and Sport Plant	Internal salary re-allocation	(43,257)	(227,258)
Salaries	Operations	Internal salary re-allocation	40,514	(186,744)
Public Works Overheads Expense	Plant Operations	Internal salary re-allocation	43,257	(143,487)
Infrastructure - Footpaths	Streets Roads Bridges Depots Maint	Completed over budget - Turquoise Way Replacement	2,914	(140,573)
Infrastructure - Footpaths	Streets Roads Bridges Depots Maint	Completed over budget - Bashford St Path	7,000	(133,573)
Infrastructure - Footpaths	Streets Roads Bridges Depots Maint	Completed over budget - Bashford St Path	6,000	(127,573)
Infrastructure - Other	Waste Management - Household	Completed under budget - Cerv Entry Statement	(1,145)	(128,718)
Infrastructure - Parks & Reserves	Waste Management - Household	Completed over budget - Fauntleroy Park Lights	2,225	(126,493)
Infrastructure - Parks & Reserves	Waste Management - Household	Completed under budget-Catalonia Tank Replacement	(2,885)	(129,378)
Infrastructure - Roads	Streets Roads Bridges Depots Maint	Completed under budget - Waddi Rd Gravel Resheet	(4,355)	(133,733)
Infrastructure - Roads	Streets Roads Bridges Depots Maint	Completed under budget-Cantabilling Rd Resheet	(1,856)	(135,589)
Infrastructure - Roads	Streets Roads Bridges Depots Maint	Completed job under budget - Airstrip Road Seal	(3,915)	(139,504)
Infrastructure - Roads	Streets Roads Bridges Depots Maint	Completed job over budget - Jurien East Road RRG	36,840	(102,664)
Less Accumulated Depreciation (P&E)	Various	Net Change on budgeted depreciation due to reval	(266,986)	(369,650)
Depreciation (various expense accounts)	Various	Net Change on budgeted depreciation due to reval	266,986	(102,664)
Less Accumulated Depreciation	Various	Net Change on bud v Act P & E changeovers	9,998	(92,666)
Profit on disposal	Various	Net Change on bud v Act P & E changeovers	(305)	(92,971)
Loss on disposal	Various	Net Change on bud v Act P & E changeovers	(12,284)	(105,255)
Sale of Goods	Various	Net Change on bud v Act P & E changeovers	(300)	(105,555)
			Total (Surplus) / Deficit	(105,555)

CARRIED 4 / 0

MINUTES OF AUDIT COMMITTEE MEETING HELD FRIDAY 28 FEBRUARY 2019

OFFICER RECOMMENDATION 2 / AUDIT COMMITTEE DECISION

Moved Cr Eyre, seconded Cr Scharf

To recommend to Council that the surplus identified by the 2018 / 19 budget review of \$105,555 be transferred to the Economic Development Reserve.

CARRIED 4 / 0

4.2 BUSINESS CONTINUITY PLAN

Location:	Shire of Dandaragan
Applicant:	N / A
Folder ID:	Business Classification Scheme / Risk Management / Procedures / Procedures Manual
Disclosure of Interest:	None
Date:	25 February 2019
Author:	Scott Clayton, Executive Manager Corporate and Community Services

PROPOSAL

For the Audit Committee to receive the Business Continuity Plan for the Shire of Dandaragan.

BACKGROUND

Regulation 17 of the Local Government (Audit) Regulations 1996 requires that the Chief Executive Officer “is to review the appropriateness and effectiveness of a local government’s systems and procedures.”

As part of this process the requirement of the Shire of Dandaragan to develop a Business Continuity Plan (Plan) had been identified as a necessary tool to mitigate risk within the Shire administration.

COMMENT

The Shire contracted Michael Sparks from Local Government Insurance Services to workshop and develop an appropriate Plan for the Shire of Dandaragan.

The timeline for the development of the plan was as follows;

29 November 2018	Pre-Workshop Desktop Activity – Initial Ranking of activities
7 December 2018	Half Day Workshop with Michael Sparks to develop Plan
8 December 2018	Second Half Day Workshop with Michael Sparks to further develop and finalise the Shire’s Plan
12 December 2018	Plan and Procedures Manual finalised and circulated to the Shire’s Executive Management Team
8 February 2018	Plan and Procedures Manual rolled out to all staff following last review of finalised document.

The Plan has been developed to ensure a standardised, consistent approach to business continuity whilst providing a best practice

MINUTES OF AUDIT COMMITTEE MEETING HELD FRIDAY 28 FEBRUARY 2019

methodology that fits within the Shire's overarching Risk Management Framework.

The Plan is a collection of checklists developed and maintained in readiness for use during an incident, particularly if the incident results in a disruption to business-as-usual activities.

The term 'Incident' can also be used to indicate a 'Disruption', 'Crisis', 'Disaster' or 'Emergency'.

The Plan's main purpose is to offer guidance in restoring the Shire to an acceptable level of operation and ensure continuity of time-critical business activities following disruption.

CONSULTATION

- Michael Sparks, Local Government Insurance Services

STATUTORY ENVIRONMENT

Local Government (Audit) Regulations 1996 – Reg 17

CEO to review certain systems and procedures

- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
 - (a) *risk management; and*
 - (b) *internal control; and*
 - (c) *legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in sub-regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*
- (3) *The CEO is to report to the audit committee the results of that review.*

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5 - Proactive and Leading Local Government</i>	
Objectives	How the Shire will Contribute
5.2 High Performing Administration	c) Compliance in all legislative requirements and functions

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Incident Management / Business Continuity Response Plan (Doc Id:129138)

MINUTES OF AUDIT COMMITTEE MEETING HELD FRIDAY 28 FEBRUARY 2019

- Business Continuity Management Procedures Manual (Doc Id: 129137)
(Marked 4.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / AUDIT COMMITTEE DECISION

Moved Cr Eyre, seconded Cr Scharf

That the Audit Committee receive the Shire of Dandaragan’s;

- 1. Incident Management / Business Continuity Response Plan, and;**
- 2. Business Continuity Management Procedures Manual**

CARRIED 4 / 0

5 CLOSURE OF MEETING

The Presiding Member declared the Meeting closed at 1.26pm.

These Minutes were confirmed at a Meeting on.....

Signed.....

Presiding Person at the Meeting at which the Minutes were confirmed

Date.....



Budget Review

for the period ended
30 June 2019

Summary of Identified Variances	3
Statement of Financial Activity	5
Income Statement by Department	6
Income Statement by Nature or Type	7
Net Current Assets	8

**Budget Review
Budget Amendments**

GENERAL LEDGER ACCOUNT NAME	SCHEDULE	DESCRIPTION	SOURCE	CLASSIFICATION	AMOUNT (DR)/CR	AMENDED (SURPLUS) / DEFICIT
				Budgeted Surplus / (Deficit) to 30 June 19		0
				Variance of opening surplus budget to actual		34,454
Interest on Instalments	Rate Revenue	Increase in Instalment interest income	Budget Review	Operating	(6,000)	28,454
Staff Housing	Other Governance	Salary Sacrifice housing rent	Permanent Variance	Operating	29,000	57,454
Staff Housing Rent	Other Governance	Salary Sacrifice housing rent	Permanent Variance	Operating	(29,000)	28,454
General ESL	Fire Prevention	Actual ESL raised from rates was higher	Budget Review	Operating	(31,364)	(2,910)
ESL Remittance	Fire Prevention	Actual ESL raised from rates was higher	Budget Review	Operating	31,364	28,454
Other Grants	Fire Prevention	17/18 BFB Supplement Operating Grant	Budget Review	Operating	(1,199)	27,255
Profit on Sale of Plant & Equipment	Fire Prevention	2 x CFBF vehicles returned to DFES	Permanent Variance	Operating	(36,705)	(9,450)
Profit on Sale of Plant & Equipment	Fire Prevention	2 x CFBF vehicles returned to DFES	Permanent Variance	Operating	(83,409)	(92,859)
Plant & Equipment	Fire Prevention	2 x CFBF vehicles returned to DFES	Permanent Variance	Balance Sheet	(118,897)	(211,756)
Plant & Equipment	Fire Prevention	2 x CFBF vehicles returned to DFES	Permanent Variance	Balance Sheet	(230,000)	(441,756)
Less Accumulated Depreciation	Fire Prevention	2 x CFBF vehicles returned to DFES	Permanent Variance	Balance Sheet	43,602	(398,154)
Less Accumulated Depreciation	Fire Prevention	2 x CFBF vehicles returned to DFES	Permanent Variance	Balance Sheet	99,659	(298,495)
Non-reciprocal contributed asset	Fire Prevention	2 x CFBF vehicles returned to DFES	Permanent Variance	Operating	325,750	27,255
Other Contributions	Other Welfare	Education contribution - Youth Traineeship	Budget Review	Operating	(1,500)	25,755
Other Reimbursements (No GST)	Sewerage	Water Corporation fees charges error refunded	Permanent Variance	Operating	(46,817)	(21,062)
Other Reimbursements	Town Planning	Shire of Coorow Planning consultancy fees	Budget Review	Operating	(5,000)	(26,062)
Insurance	Public Halls and Civic Centres	JB Bowling club water tank insurance claim	Budget Review	Operating	(4,870)	(30,932)
Lease Repayments	Public Halls and Civic Centres	Civic Centre water filter lease	Budget Review	Operating	7,404	(23,528)
Insurance Claims	Public Halls and Civic Centres	JB Bowling club water tank insurance claim	Budget Review	Operating	4,870	(18,658)
Other Non-Operating Grants	Other Recreation and Sport	Shire of Irwin Final Payment for Coastal Nodes	Permanent Variance	Operating	(25,430)	(44,089)
MRWA Direct Grant	Streets Roads Bridges Depots Maint	Direct Grant was higher than budgeted	Permanent Variance	Operating	(81,705)	(125,794)
Grants Commission	Other General Purpose Income	WALGGC grant higher than budgeted	Budget Review	Operating	(21,084)	(146,878)
Local Roads	Other General Purpose Income	WALGGC grant higher than budgeted	Budget Review	Operating	(24,461)	(171,339)
Sale of Tourism Merchandise	Tourism and Area Promotion	Higher than budgeted sales	Budget Review	Operating	(9,000)	(180,339)
Extractive Industry Licences	Other Economic Services	Add budget for extractive industry licences	Budget Review	Operating	(1,239)	(181,578)
Private Rental	Unclassified	Private rental income - 31A Dandargan Road	Budget Review	Operating	(7,600)	(189,178)
Private Rental	Unclassified	Private rental income - 31B Dandargan Road	Budget Review	Operating	(3,600)	(192,778)
Private Rental	Unclassified	Private rental income - 31C Dandargan Road	Budget Review	Operating	(4,800)	(197,578)
Profit on Sale of Land	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	Permanent Variance	Operating	(200,648)	(398,226)
Land	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	Permanent Variance	Balance Sheet	200,000	(198,226)
Buildings & Improvements	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	Permanent Variance	Balance Sheet	(63,000)	(261,226)
Less Accumulated Depreciation	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	Permanent Variance	Balance Sheet	(232,128)	(493,354)
Less Accumulated Depreciation	Unclassified	Correct Sale of Lot 96 Bashford Street Jurien Bay	Permanent Variance	Balance Sheet	295,776	(197,578)
Lions Club of Jurien Bay - SSL 133	Unclassified	SSL to Jurien Bay Lion Club for Storage Shed	20181213 9.1.1	Balance Sheet	50,000	(147,578)
Self Supporting Loans Non Current	Unclassified	SSL to Jurien Bay Lion Club for Storage Shed	20181213 9.1.1	Balance Sheet	(50,000)	(197,578)
Recreation Plan	Other Recreation and Sport	JB Golf Club CSRFF grant - bore	20190124 9.1.3	Operating	50,000	(147,578)
Sport and Recreation Reserve	Equity	JB Golf Club CSRFF grant - bore	20190124 9.1.3	Balance Sheet	(50,000)	(197,578)
Plant & Equipment	Road Plant Purchase	Replacement Tandem Dolly trailer from Lombardi	20181213 9.2.3	Balance Sheet	27,091	(170,487)

GENERAL LEDGER ACCOUNT NAME	SCHEDULE	DESCRIPTION	SOURCE	CLASSIFICATION	AMOUNT (DR)/CR	AMENDED (SURPLUS) / DEFICIT
Plant Reserve	Equity	Replacement Tandem Dolly trailer from Lombardi	20181213 9.2.3	Balance Sheet	(12,053)	(182,540)
Other Reimbursements	Other Health	Health services performed for the Shire of Moora	Permanent Variance	Operating	(22,000)	(204,540)
Plant & Equipment	Plant Operations	Dispose tandem dolly insurance write off	Budget Review	Balance Sheet	(14,000)	(218,540)
Less Accumulated Depreciation	Plant Operations	Dispose tandem dolly insurance write off	Budget Review	Balance Sheet	2,572	(215,968)
Profit on Sale of Plant & Equipment	Plant Operations	Dispose tandem dolly insurance write off	Budget Review	Operating	(2,519)	(218,487)
Furniture & Equipment	Other Recreation and Sport	Design & Installation of new Cervantes Playground	20180823 9.2.1	Balance Sheet	25,845	(192,642)
Infrastructure Renewal Reserve	Equity	Design & Installation of new Cervantes Playground	20180823 9.2.1	Balance Sheet	(25,845)	(218,487)
Utilities	Other Health	Wellness Centre utilities in their name	Budget Review	Operating	(5,000)	(223,487)
Contributions & Donations	Heritage	Memorial Service-RSLJB in budget twice	Budget Review	Operating	(5,000)	(228,487)
Tourism Expenses	Tourism and Area Promotion	Transfer funds for St Johns Transport Vehicle	20181115 9.1.3	Operating	(15,000)	(243,487)
Contributions & Donations	Aged and Disabled - other	Contribution-St Johns Community Transport Vehicle	20181115 9.1.3	Operating	15,000	(228,487)
Tourism Merchandise	Tourism and Area Promotion	Higher tourism merchandise sales than predicted	Budget Review	Operating	9,000	(219,487)
Development Application Fees	Town Planning	Less development application fees than projected	Budget Review	Operating	60,000	(159,487)
Building Licences	Building Control	Less building license fees than projected	Budget Review	Operating	16,000	(143,487)
Consultancy	Swimming Areas and Beaches	Transfer funds to short term environmental project	Budget Review	Operating	(25,000)	(168,487)
Materials and Contracts (ALL)	Swimming Areas and Beaches	Transfer funds to short term environmental project	Budget Review	Operating	25,000	(143,487)
Salaries	Other Recreation and Sport	Internal salary re-allocation	Budget Review	Operating	(40,514)	(184,001)
Public Works Overheads Expense	Other Recreation and Sport	Internal salary re-allocation	Budget Review	Operating	(43,257)	(227,258)
Salaries	Plant Operations	Internal salary re-allocation	Budget Review	Operating	40,514	(186,744)
Public Works Overheads Expense	Plant Operations	Internal salary re-allocation	Budget Review	Operating	43,257	(143,487)
Infrastructure - Footpaths	Streets Roads Bridges Depots Maint	Completed over budget - Turquoise Way Replacement	Budget Review	Balance Sheet	2,914	(140,573)
Infrastructure - Footpaths	Streets Roads Bridges Depots Maint	Completed over budget - Bashford St Path	Budget Review	Balance Sheet	7,000	(133,573)
Infrastructure - Footpaths	Streets Roads Bridges Depots Maint	Completed over budget - Bashford St Path	Budget Review	Balance Sheet	6,000	(127,573)
Infrastructure - Other	Waste Management - Household	Completed under budget - Cerv Entry Statement	Budget Review	Balance Sheet	(1,145)	(128,718)
Infrastructure - Parks & Reserves	Waste Management - Household	Completed over budget - Fauntleroy Park Lights	Budget Review	Balance Sheet	2,225	(126,493)
Infrastructure - Parks & Reserves	Waste Management - Household	Completed under budget-Catalonia Tank Replacement	Budget Review	Balance Sheet	(2,885)	(129,378)
Infrastructure - Roads	Streets Roads Bridges Depots Maint	Completed under budget - Waddi Rd Gravel Resheet	Budget Review	Balance Sheet	(4,355)	(133,733)
Infrastructure - Roads	Streets Roads Bridges Depots Maint	Completed under budget-Cantabilling Rd Resheet	Budget Review	Balance Sheet	(1,856)	(135,589)
Infrastructure - Roads	Streets Roads Bridges Depots Maint	Completed job under budget - Airstrip Road Seal	Budget Review	Balance Sheet	(3,915)	(139,504)
Infrastructure - Roads	Streets Roads Bridges Depots Maint	Completed job over budget - Jurien East Road RRG	Budget Review	Balance Sheet	36,840	(102,664)
Less Accumulated Depreciation (P&E)	Various	Net Change on budgeted depreciation due to reval	Permanent Variance	Balance Sheet	(266,986)	(369,650)
Depreciation (various expense accounts)	Various	Net Change on budgeted depreciation due to reval	Permanent Variance	Operating	266,986	(102,664)
Less Accumulated Depreciation	Various	Net Change on bud v Act P & E changeovers	20181025 9.2.1	Balance Sheet	9,998	(92,666)
Profit on disposal	Various	Net Change on bud v Act P & E changeovers	20181025 9.2.1	Operating	(305)	(92,971)
Loss on disposal	Various	Net Change on bud v Act P & E changeovers	20181025 9.2.1	Operating	(12,284)	(105,255)
Sale of Goods	Various	Net Change on bud v Act P & E changeovers	20181025 9.2.2	Operating	(300)	(105,555)
Total (Surplus) / Deficit						(105,555)

SHIRE OF DANDARAGAN
RATE SETTING STATEMENT by Reporting Program
for the year ending 30 June 2019

	Budget 2018/2019	Budget Review 2018/2019
	\$	\$
OPERATING ACTIVITIES		
Net current assets at start of financial year - surplus/(deficit)	1,833,416	1,798,962
Revenue from operating activities (excluding rates)		
Governance	38,242	67,242
General purpose funding	856,370	907,915
Law, order & public safety	460,783	613,459
Health	16,565	43,565
Education & welfare	15,000	16,500
Community amenities	1,386,002	1,377,819
Recreation and culture	417,523	422,393
Transport	325,508	407,518
Economic services	243,316	237,555
Other property and services	130,877	350,344
	3,890,186	4,444,310
Expenditure from operating activities		
Governance	(571,426)	(599,027)
General purpose funding	(170,998)	(170,998)
Law, order & public safety	(1,340,943)	(1,641,812)
Health	(331,006)	(331,015)
Education & welfare	(135,880)	(150,880)
Community amenities	(2,142,518)	(2,146,518)
Recreation and culture	(3,304,953)	(3,325,409)
Transport	(5,561,874)	(5,222,146)
Economic services	(664,821)	(664,283)
Other property and services	(345,677)	(491,126)
	(14,570,097)	(14,743,215)
Operating activities excluded from budget		
(Profit)/loss on asset disposals	91,010	(244,859)
Depreciation on assets	6,003,478	5,736,492
Amount attributable to operating activities	(2,752,007)	(3,008,310)
INVESTING ACTIVITIES		
Non-operating grants, subsidies and contributions	1,248,242	1,273,672
Proceeds from disposal of assets	624,000	966,288
Purchase land and buildings	(551,016)	(551,016)
Purchase furniture and equipment	(48,000)	(73,845)
Purchase plant and equipment	(798,649)	(825,740)
Purchase infrastructure assets - roads	(3,112,328)	(3,139,042)
Purchase infrastructure assets - parks & reserves	(106,000)	(105,340)
Purchase infrastructure assets - other	(294,500)	(309,269)
Amount attributable to investing activities	(3,038,252)	(2,764,293)
FINANCING ACTIVITIES		
Proceeds from new borrowings	0	50,000
Repayment of borrowings	(118,788)	(118,788)
Payment of self supporting loan to community group	0	(50,000)
Self-supporting loan principal income	54,362	54,362
Community group cash advance principal income	4,152	4,152
Transfer to reserves	(594,857)	(594,857)
Transfer from reserves	243,213	331,111
Amount attributable to financing activities	(411,918)	(324,019)
Budgeted deficiency before general rates	(6,202,176)	(6,096,622)
Estimated amount to be raised from general rates	6,202,176	6,202,176
Net current assets at end of financial year - surplus/(deficit)	0	105,554

SHIRE OF DANDARAGAN
STATEMENT OF COMPREHENSIVE INCOME by Reporting Program
for the year ending 30 June 2019

	Budget 2018/2019	Budget Review 2018/2019
Revenue	\$	\$
Governance	38,242	67,242
General purpose funding	7,058,546	7,110,091
Law, order & public safety	460,783	493,346
Health	16,565	43,565
Education & welfare	15,000	16,500
Community amenities	1,386,002	1,377,819
Recreation and culture	417,523	422,393
Transport	301,925	383,630
Economic services	243,316	237,555
Other property and services	101,465	117,765
	10,039,367	10,269,906
Expenses excluding finance costs		
Governance	(537,455)	(576,806)
General purpose funding	(170,998)	(170,998)
Law, order & public safety	(1,340,943)	(1,641,812)
Health	(331,006)	(331,015)
Education & welfare	(135,880)	(150,880)
Community amenities	(2,139,032)	(2,143,032)
Recreation and culture	(3,298,308)	(3,318,764)
Transport	(5,468,054)	(5,130,406)
Economic services	(664,821)	(664,283)
Other property and services	(318,200)	(462,103)
	(14,404,697)	(14,590,099)
	(4,365,331)	(4,320,194)
Finance costs		
Governance	(14,674)	(14,674)
Recreation and culture	(6,645)	(6,645)
Other property and services	(75)	(75)
	(21,394)	(21,394)
Recreation and culture	61,345	86,775
Transport	1,186,897	1,186,897
	1,248,242	1,273,672
Profit / (loss) on asset disposal		
Governance	(19,297)	(7,547)
Law, order & public safety	(0)	120,114
Community amenities	(3,486)	(3,486)
Transport	(70,237)	(67,852)
Other property and services	2,010	203,631
	(91,010)	244,859
Net result	(3,229,493)	(2,823,056)
Total comprehensive income	(3,229,493)	(2,823,056)

SHIRE OF DANDARAGAN
STATEMENT OF COMPREHENSIVE INCOME by Nature or Type
for the year ending 30 June 2019

	Budget 2018/2019	Budget Review 2018/2019
	\$	\$
Revenue		
Rates	6,202,176	6,202,176
Operating grants and subsidies	1,055,849	1,184,298
Contributions, reimbursements & donations	249,755	334,942
Fees and charges	2,307,169	2,318,072
Interest earnings	109,000	115,000
Other revenue	115,418	115,418
	10,039,367	10,269,906
Expenses		
Employee costs	(4,088,037)	(4,117,037)
Materials and contracts	(2,757,624)	(2,809,028)
Utilities	(488,072)	(488,072)
Insurance	(380,777)	(385,647)
Other expenses	(686,709)	(1,053,823)
Depreciation	(6,003,478)	(5,736,492)
	(14,404,697)	(14,590,099)
	(4,365,331)	(4,320,194)
Borrowing costs expense	(21,394)	(21,394)
Non-operating grants & subsidies	1,248,242	1,273,672
Profit / (loss) on asset disposal	(91,010)	244,859
Net result	(3,229,493)	(2,823,056)
Other comprehensive income		
Changes on revaluation of non-current assets	(0)	(0)
Total other comprehensive income	(0)	(0)
Total comprehensive income	(3,229,493)	(2,823,056)

**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30TH JUNE 2019**

1. NET CURRENT ASSETS

	Budget Review 2018/2019
	\$
Composition of estimated net current assets	
Current assets	
Cash - unrestricted	(168,047)
Cash - restricted reserves	5,650,498
Receivables	376,001
Inventories	35,309
	<u>5,893,762</u>
Less: current liabilities	
Trade, other payables and provisions	(137,709)
Long term borrowings	(112,994)
	<u>(250,704)</u>
Unadjusted net current assets	5,643,059
Adjustments	
Less: Cash - restricted reserves	(5,650,498)
Add: Current portion of borrowings	112,994
Adjusted net current assets - surplus/(deficit)	<u>105,554</u>

Reason for Adjustments

The differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with *Local Government (Financial Management) Regulation 32* as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments above.



Monthly Statements

for the period ending 28 February 2019

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SHIRE OF DANDARAGAN
RATE SETTING STATEMENT by Department
as at 28 February 2019

Description	Note	Y-T-D		Variance
		Budget 2018/2019	Budget 2018/2019	
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)		1,833,416	1,798,962	1,798,962
Revenue from operating activities (excluding rates)				
Governance		38,242	7,375	25,271 343%
General purpose funding		856,370	633,511	681,536 108%
Law, order & public safety		460,783	390,534	614,975 157%
Health		16,565	5,395	17,489 324%
Education & welfare		15,000	0	4,500 100%
Community amenities		1,386,002	1,144,466	1,194,019 104%
Recreation and culture		417,523	260,674	262,859 101%
Transport		325,508	135,469	212,309 157%
Economic services		243,316	153,908	151,593 98%
Other property and services		130,877	97,711	311,592 319%
		3,890,186	2,829,043	3,476,142
Expenditure from operating activities				
Governance		(571,426)	(365,685)	(351,265) 96%
General purpose funding		(170,998)	(105,461)	(106,407) 101%
Law, order & public safety		(1,340,943)	(907,453)	(1,159,362) 128%
Health		(331,006)	(210,544)	(207,553) 99%
Education & welfare		(135,880)	(82,922)	(83,169) 100%
Community amenities		(2,142,518)	(1,391,851)	(1,308,137) 94%
Recreation and culture		(3,304,953)	(2,186,055)	(2,078,250) 95%
Transport		(5,561,874)	(3,661,462)	(3,450,608) 94%
Economic services		(664,821)	(418,512)	(394,941) 94%
Other property and services		(345,677)	(245,882)	(522,972) 213%
		(14,570,097)	(9,575,827)	(9,662,663)
Operating activities excluded from budget				
(Profit)/loss on asset disposals	3	91,010	114,593	(242,864)
Movement in accrued interest		0	0	(8,399)
Movement in accrued salaries and wages		0	0	(40,694)
Movement in employee provisions		0	0	(258,410)
Movement in deferred rates		0	0	33,636
Movement in accrued expenses		0	0	(10,157)
Loss on fair value of asset through profit & loss		0	0	0
Depreciation on assets		6,003,478	4,002,319	3,828,920
Amount attributable to operating activities		(2,752,006)	4,116,912	3,302,032
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	12	1,248,242	710,950	716,117
Proceeds from disposal of assets	3	624,000	624,000	878,924
Purchase land and buildings	2	(551,016)	(551,016)	(82)
Purchase furniture and equipment	2	(48,000)	(48,000)	(2,507)
Purchase plant and equipment	2	(798,649)	(798,649)	(433,051)
Purchase infrastructure assets - roads	2	(3,112,328)	(3,112,328)	0
Purchase infrastructure assets - parks & reserves	2	(106,000)	(106,000)	0
Purchase infrastructure assets - other	2	(294,500)	(294,500)	0
Purchases - Works in Progress (Not Capitalised)	2	0	0	(2,209,367)
Amount attributable to investing activities		(3,038,252)	(3,575,544)	(1,049,965)
FINANCING ACTIVITIES				
Proceeds from new borrowings	4	0	0	50,000
Repayment of borrowings	4	(118,788)	(118,788)	(101,466)
Payment of self supporting loan to community group	4	0	0	(50,000)
Self-supporting loan principal income	4	54,362	54,362	37,041
Community group cash advance principal income	4	4,152	4,152	2,076
Transfer to reserves	8	(594,857)	(594,857)	(54,229)
Transfer from reserves	8	243,213	243,213	37,898
Amount attributable to financing activities		(411,918)	(411,918)	(78,681)
Budgeted deficiency before general rates		(6,202,176)	129,451	(2,214,173)
Estimated amount to be raised from general rates	6	6,202,176	(129,451)	6,220,965
Net current assets at end of financial year - surplus/(deficit)	5	0	0	4,006,792

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN
STATEMENT OF FINANCIAL POSITION
as at 28 February 2019

Description	Note	2018	2019
CURRENT ASSETS			
Cash and cash equivalents	7	6,152,114	8,194,957
Trade and other receivables		1,236,001	1,262,248
Inventories		35,309	25,546
TOTAL CURRENT ASSETS		7,423,425	9,482,751
NON-CURRENT ASSETS			
Land		3,060,000	2,940,000
Buildings and improvements		30,370,919	29,576,215
Furniture and equipment		871,648	781,963
Plant and equipment		4,354,512	3,887,345
Infrastructure		249,071,943	248,723,525
Trade & other receivables		198,269	153,776
TOTAL NON-CURRENT ASSETS		287,927,292	286,062,825
TOTAL ASSETS		295,350,716	295,545,576
CURRENT LIABILITIES			
Trade and other payables		(296,962)	(51,135)
Provisions		(582,983)	(324,572)
Current portion of long term borrowings		(118,788)	(17,322)
TOTAL CURRENT LIABILITIES		(998,733)	(393,029)
NON-CURRENT LIABILITIES			
Provisions		(36,525)	(36,525)
Long term borrowings		(315,747)	(365,747)
TOTAL NON-CURRENT LIABILITIES		(352,272)	(402,272)
TOTAL LIABILITIES		(1,351,005)	(795,301)
TOTAL NET ASSETS		293,999,711	294,750,276
EQUITY			
Reserves - cash backed	8	(5,386,753)	(5,403,084)
Revaluation surplus		(87,158,696)	(87,158,696)
Retained earnings		(201,454,262)	(202,188,493)
TOTAL EQUITY		293,999,711	294,750,273

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN
STATEMENT OF COMPREHENSIVE INCOME by Department
as at 28 February 2019

		Y-T-D		
	Note	Budget 2018/2019	Budget 2018/2019	Actual 2018/2019
Revenue		\$	\$	\$
Governance		38,242	7,375	25,271
General purpose funding		7,058,546	6,834,414	6,902,501
Law, order & public safety		460,783	390,534	494,861
Health		16,565	5,395	17,489
Education & welfare		15,000	(0)	4,500
Community amenities		1,386,002	1,144,466	1,194,019
Recreation and culture		417,523	260,674	262,859
Transport		301,925	135,469	211,521
Economic services		243,316	153,908	151,593
Other property and services		101,465	68,299	82,197
		10,039,367	9,000,534	9,346,811
Expenses excluding finance costs				
Governance		(537,455)	(331,714)	(335,017)
General purpose funding		(170,998)	(105,461)	(106,407)
Law, order & public safety		(1,340,943)	(907,453)	(1,159,362)
Health		(331,006)	(210,544)	(207,553)
Education & welfare		(135,880)	(82,922)	(83,169)
Community amenities		(2,139,032)	(1,388,365)	(1,308,137)
Recreation and culture		(3,298,308)	(2,181,753)	(2,076,349)
Transport		(5,468,054)	(3,567,642)	(3,362,100)
Economic services		(664,821)	(418,512)	(394,941)
Other property and services		(318,200)	(218,404)	(511,545)
		(14,404,697)	(9,412,771)	(9,544,581)
		(4,365,331)	(412,237)	(197,770)
Finance costs				
Governance		(14,674)	(14,674)	(8,701)
General purpose funding		(0)	(0)	(0)
Law, order & public safety		(0)	(0)	(0)
Health		(0)	(0)	(0)
Education & welfare		(0)	(0)	(0)
Community amenities		(0)	(0)	(0)
Recreation and culture		(6,645)	(4,302)	(1,900)
Transport		(0)	(0)	(0)
Economic services		(0)	(0)	(0)
Other property and services		(75)	(75)	(48)
		(21,394)	(19,051)	(10,650)
Non- operating grants and subsidies				
Governance		(0)	(0)	(0)
General purpose funding		(0)	(0)	(0)
Law, order & public safety		(0)	(0)	(0)
Health		(0)	(0)	(0)
Education & welfare		(0)	(0)	(0)
Community amenities		(0)	(0)	(0)
Recreation and culture		61,345	49,378	48,805
Transport		1,186,897	661,573	667,312
Economic services		(0)	(0)	(0)
Other property and services		(0)	(0)	(0)
		1,248,242	710,950	716,117
Profit / (loss) on asset disposal				
Governance		(19,297)	(19,297)	(7,547)
General purpose funding		(0)	(0)	(0)
Law, order & public safety		(0)	(0)	120,114
Health		(0)	(0)	(0)
Education & welfare		(0)	(0)	(0)
Community amenities		(3,486)	(3,486)	(0)
Recreation and culture		(0)	(0)	(0)
Transport		(70,237)	(93,820)	(87,719)
Economic services		(0)	(0)	(0)
Other property and services		2,010	2,010	218,016
		(91,010)	(114,593)	242,864
Net result		(3,229,493)	165,069	750,562
Other comprehensive income				
Changes on revaluation of non-current assets		(0)	(0)	(0)
Total other comprehensive income		(0)	(0)	(0)
Total comprehensive income		(3,229,493)	165,069	750,562

This statement is to be read in conjunction with the accompanying notes

SHIRE OF DANDARAGAN
STATEMENT OF COMPREHENSIVE INCOME by Nature or Type
as at 28 February 2019

	Note	Budget 2018/2019	Y-T-D Budget 2018/2019	Actual 2018/2019
		\$	\$	\$
Revenue				
Rates	6	6,202,176	6,200,903	6,220,965
Operating grants and subsidies		1,055,849	681,076	882,556
Contributions, reimbursements & donations		249,755	124,626	194,229
Fees and charges		2,307,169	1,842,650	1,875,518
Interest earnings		109,000	74,333	88,772
Other revenue		115,418	76,946	84,770
		10,039,367	9,000,534	9,346,811
Expenses				
Employee costs		(4,088,037)	(2,464,659)	(2,382,340)
Materials and contracts		(2,757,624)	(1,758,554)	(1,883,244)
Utilities		(488,072)	(322,594)	(260,971)
Insurance		(380,777)	(380,778)	(407,252)
Other expenses		(686,709)	(483,867)	(781,855)
Depreciation		(6,003,478)	(4,002,319)	(3,828,920)
		(14,404,697)	(9,412,771)	(9,544,581)
		(4,365,331)	(412,237)	(197,770)
Borrowing costs expense	4	(21,394)	(19,051)	(10,650)
Non-operating grants & subsidies		1,248,242	710,950	716,117
Profit / (loss) on asset disposal	3	(91,010)	(114,593)	242,864
Net result		(3,229,493)	165,069	750,562
Other comprehensive income				
Changes on revaluation of non-current assets		(0)	(0)	(0)
Total other comprehensive income		(0)	(0)	(0)
Total comprehensive income		(3,229,493)	165,069	750,562

This statement is to be read in conjunction with the accompanying notes

SHIRE OF DANDARAGAN
STATEMENT OF CHANGES IN EQUITY
as at 28 February 2019

Note	Retained Surplus \$	Reserves Cash Backed \$	Revaluation Surplus \$	Total Equity \$
Balance as at 30 June 2018	201,454,262	5,386,753	87,158,696	293,999,711
Comprehensive Income				
Net result	750,562	0	0	750,562
Changes on revaluation of non-current assets	0	0	0	0
Total comprehensive income	750,562	0	0	750,562
Transfers from/(to) reserves	(16,331)	16,331	0	0
Balance as at as at 28 February 2019	202,188,493	5,403,084	87,158,696	294,750,273

This statement is to be read in conjunction with the accompanying notes.

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 28 February 2019

2. ACQUISITION / CONSTRUCTION OF ASSETS

	Actual	Total	Land & Buildings		Plant & Equipment		Furniture &		Parks &		Roads		Other	
	Actual 18/19	Budget 18/19	Actual 18/19	Budget 18/19	Actual 18/19	Budget 18/19	Actual 18/19	Budget 18/19	Actual 18/19	Budget 18/19	Actual 18/19	Budget 18/19	Actual 18/19	Budget 18/19
Governance														
Jurien Admin Centre - Create active project room	1,342	2,000	1,342	2,000										
Admin Vehicle	57,578	56,649			57,578	56,649								
Jurien Admin Office - Office Layout	-	6,600		6,600										
Jurien Admin Ctre - Aircon Renewal	9,090	9,090	9,090	9,090										
Admin Vehicle	50,950	48,000			50,950	48,000								
Community Amenities														
Dand CRC Drainage Kerb & Carpark trip hazard	-	2,300		2,300										
Corunna Road toilet renovation	-	13,230		13,230										
Cervantes Tip - Roller doors & safe warning monitor	-	27,000		27,000										
Family Resource Centre - Exterior Paint	-	6,270		6,270										
Family Resource Centre - Replace Gutters & downpipes	-	2,980		2,980										
Family Resource Ctr - Playground Shade sails	3,636	4,000	3,636	4,000										
Family Resource Centre - Revised Security Fencing	-	2,100		2,100										
Admin Vehicle		37,000				37,000								
Transport														
Dandaragan Depot Roller Door for Tyre Store	-	4,315		4,315										
Dandaragan Depot OHS mods	82		82											
Jurien Depot - Security gates to open workshop area	4,838	14,400	4,838	14,400										
Jurien Depot - Lunch Room	975	26,000	975	26,000										
Gillingarra Road														
Coalara Road - Gravel Resheet	-	113,285										113,285		
Marchagee Track - Gravel Resheet	-	110,909										110,909		
Mazza Road - Gravel Resheet	-	110,909										110,909		
Cantabilling Rd - Gravel Resheet	71,860	82,223								71,860	82,223			
Minyulo Road - Gravel Resheet	-	107,968										107,968		
Waddi Road - Gravel Resheet	103,269	107,968								103,269	107,968			
Yeeramullah Rd - Gravel Resheet	-	119,278										119,278		
Banovich Road - Gravel Resheet	143,798	119,278								143,798	119,278			
Cowalla Road - Gravel Resheet	-	126,818										126,818		
Kolburn Rd Drainage - Gravel Resheet	11,054	109,342								11,054	109,342			
Gillingarra Road - Gravel Resheet	149,275	222,950								149,275	222,950			
Dandaragan Road - Regional Road Group	73,293	322,486								73,293	322,486			
Dandaragan Rd (Final Seal) - Regional Road Group	-	171,000										171,000		
Jurien East Rd (Final Seal) - Regional Road GroupA	141,503	165,000								141,503	165,000			
Jurien East Rd - Regional Road Group	187,874	150,696								187,874	150,696			
Rowes Road - Regional Road Group	386,268	301,256								386,268	301,256			
Santander Way - Roads to Recovery	-	250,000										250,000		
Cordoba Way - Roads to Recovery	-	150,000										150,000		
Airstrip Rd - Seal	96,085	100,000								96,085	100,000			
Cervantes Community Centre - Carpark	-	80,000											80,000	
Tree Box Solution - continuation of seal program	29,505	30,000								29,505	30,000			
Beachridge Swales	589	30,000								589	30,000			
Turquoise Way - Staged Replacement	32,914	30,000											32,914	30,000
Cervantes Entry Stmt (sth) - Reskin	10,855	12,000											10,855	12,000
Sandy Cape Rd - Gravel Resheet	69,461	52,500								69,461	52,500			

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 28 February 2019

Bashford St (Roberts to Doust) Path	77,000	70,000											77,000	70,000
Bashford St (Hastings to Seaward) Path	71,000	65,000											71,000	65,000
Rowes Road Underpass - (Farmer Funded)	-	88,463											88,463	
Tractor	61,880	69,000				61,880	69,000							
Tractor	-	90,000					90,000							
Truck	4,568	100,000				4,568	100,000							
Truck	128,130	105,000				128,130	105,000							
Tandem Dolly	27,091					27,091								
Loader Bucket	-	21,000					21,000							
Loadrite Scales	-	17,000					17,000							
Loader Bucket	11,000	10,000				11,000	10,000							
Bobcat Bucket	2,620	4,000				2,620	4,000							
Recreation and Culture														
Badgingarra Library Messanine	-	22,370				22,370								
Badgingarra Community Ctr - Replace Exit Doors	1,253	4,330	1,253	4,330										
Jurien Sport & Rec - Paint Change Rooms	7,654	13,739	7,654	13,739										
Jurien Sport & Rec - Ceining tiles to Change Rooms	4,862	5,937	4,862	5,937										
Jurien Sport & Rec - Downlights, fans, vent grilles	4,157	4,800	4,157	4,800										
Jurien Sport & Rec - Auto Front Doors	91	11,000	91	11,000										
Ampitheatre Jurien - Replace projection screen	-	7,360		7,360										
Marina Park - Disabled Beach Acces	-	31,000									31,000			
CCC Renewal Project	395,749	350,874	395,749	350,874										
Cervantes Rec Reserve - Playground	56,295	40,000						56,295	40,000					
Dobbyn Park - BBQ Replacement	-	25,000										25,000		
Faunteroy Park - Lights	37,225	35,000									37,225	35,000		
Catalonia Park - Tank Replacement	12,118	15,000									12,118	15,000		
Cervantes Oval Bore	-	7,500												7,500
Civic Centre - Aircon-outside fan	1,993	1,993	1,993	1,993										
ABC Local Radio JB		5,500								5,500				
Outdoor Shower Thirsty Point	961	10,000									961			
Sandy Cape Project	11,525										11,525			
Economic Services														
Drone	2,507	2,500						2,507	2,500					
Other Property & Services														
7A Dandaragan Rd - Renovation taps, benchtops, fittings	-	8,330		8,330										
Utility	-	43,000										43,000		
Utility	-	56,000										56,000		
Utility	43,360	45,000				43,360	45,000							
Utility	-	45,000										45,000		
Van	45,875	52,000				45,875	52,000							

Totals	2,645,007	4,920,496	435,721	551,018	433,051	798,649	58,801	48,000	61,829	106,000	1,463,835	3,142,329	191,769	264,500
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WIP	2,209,367
CAPITALISED	435,640
TOTAL	2,645,007

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 28 February 2019

3. DISPOSAL OF ASSETS

Class of Asset	Proceeds from Sale		Cost of Replacement Asset		Net Cost for Change Over	
	2018 / 2019 Actual	2018/2019 Budget	2018 / 2019 Actual	2018/2019 Budget	2018 / 2019 Actual	2018/2019 Budget
	\$	\$	\$	\$	\$	\$
Plant & Machinery						
Tractor	8,000	8,000	61,880	69,000	53,880	61,000
Tractor		10,000		90,000	0	80,000
Trailer	8,000	10,000	3,543		(4,457)	
Truck		22,000		100,000	0	78,000
Truck	21,818	20,000	128,130	105,000	106,312	85,000
Admin Vehicle	32,727	22,727	50,950	48,000	18,222	25,273
Admin Vehicle		20,000		37,000	0	17,000
Utility		4,000		43,000	0	39,000
Utility	13,636	25,000	43,360	56,000	29,723	31,000
Utility		5,000		45,000	0	40,000
Utility		5,000		45,000	0	40,000
Van	11,818	15,000	45,875	52,000	34,057	37,000
Admin Vehicle	37,773	37,272	57,578	56,649	19,806	19,377
Fire truck	213,750		0		(213,750)	
Fire Utility	112,000		0		(112,000)	
Dolly (Insurance Write Off)	13,947					
Loader Bucket		10,000		21,000	0	11,000
Pole Saw disposal	5,455	10,000				
Land						
Lot 96 Bashford Street, Jurien Bay	345,776	345,128				
Building						
Lot 96 Bashford Street, Jurien Bay	54,224	54,872				
Totals	878,924	623,999	391,315	767,649	(68,207)	563,650

Class of Asset	Proceeds from Sale		Written Down Value		Profit/(Loss) on Disposal	
	2018 / 2019 Actual	2018/2019 Budget	2018 / 2019 Actual	2018/2019 Budget	2018 / 2019 Actual	2018/2019 Budget
	\$	\$	\$	\$	\$	\$
Plant & Machinery						
Tractor	8,000	8,000	7,212	8,588	788	(588)
Tractor	0	10,000		12,644	0	(2,644)
Trailer	8,000	10,000	6,900	7,275	1,100	2,725
Truck		22,000		1,142	0	20,858
Truck	21,818	20,000	26,672	29,052	(4,854)	(9,052)
Admin Vehicle	32,727	22,727	39,159	40,409	(6,432)	(17,682)
Admin Vehicle	0	20,000		23,486	0	(3,486)
Utility		4,000		6,144	0	(2,144)
Utility	13,636	25,000	17,901	30,546	(4,265)	(5,546)
Utility	0	5,000		19,733	0	(14,733)
Utility	0	5,000		716	0	4,284
Van	11,818	15,000	18,343	19,979	(6,525)	(4,979)
Admin Vehicle	37,773	37,272	38,888	38,888	(1,115)	(1,616)
Fire truck	213,750		130,341		83,409	
Fire Utility	112,000		75,295		36,705	
Dolly (Insurance Write Off)	13,947		11,428		2,519	
Loader Bucket	0	10,000		10,000	0	0
Pole Saw disposal	5,455	10,000	89,697	91,536	(84,242)	(81,536)
Land						
Lot 96 Bashford Street, Jurien Bay	345,776	345,128	120,000	320,000	225,776	25,128
Building						
Lot 96 Bashford Street, Jurien Bay	54,224	54,872	54,224	54,872	0	0
Totals	878,924	623,999	636,060	715,010	242,863	(91,011)

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 28 February 2019

4. LOAN REPAYMENT SCHEDULE

No.	Loan Details	Amount	New Loans	Interest Repayments		Principal Repayments		Principal
		Outstanding	2018/2019 Budget	2018 / 2019 Actual	2018/2019 Budget	2018 / 2019 Actual	2018/2019 Budget	Outstanding
		\$	\$	\$	\$	\$	\$	\$
	Self-Supporting Loans							
113	Advance Dandaragan	2,531		75	75	2,531	2,531	0
114	Cervantes Community Club	26,776		1,618	1,618	17,529	17,529	9,247
130	Jurien Bowling Club	91,846		2,269	4,277	10,525	21,309	70,537
131	Jurien Bowling Club	15,499		208	375	3,018	6,076	9,423
132	Jurien Sport & Rec Centre	17,602		208	375	3,438	6,917	10,685
133	Jurien Bay Lions Club		50000	0		0		50,000
	Other Loans							
127	Jurien Admin Centre	280,281		14,674	14,674	64,426	64,426	215,855
	Total	434,535	50,000	19,051	21,394	101,466	118,788	365,747
	Self-Supporting							
	Cervantes Bowling Club	10,380				2,076	4,152	6,228
	Total	10,380				2,076	4,152	6,228
	GRAND TOTAL	444,915	50,000	19,051	21,394	103,542	122,940	371,975

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 28 February 2019

5. NET CURRENT ASSETS

	Note	2018	2019
		\$	\$
Composition of estimated net current assets			
Current assets			
Cash - unrestricted		765,361	2,791,873
Cash - restricted reserves	8	5,386,753	5,403,084
Receivables		1,236,001	1,262,248
Inventories		35,309	25,546
		<u>7,423,425</u>	<u>9,482,751</u>
Less: current liabilities			
Trade, other payables and provisions		(237,709)	(51,135)
Long term borrowings		(118,788)	(17,322)
		<u>(356,497)</u>	<u>(68,456)</u>
Unadjusted net current assets		7,066,927	9,414,295
Adjustments			
Less: Cash - restricted reserves	8	(5,386,753)	(5,403,084)
Less: Loans receivable - clubs/institutions			(21,741)
Add: Current portion of borrowings		118,788	17,322
Adjusted net current assets - surplus/(deficit)		<u>1,798,962</u>	<u>4,006,792</u>

Reason for Adjustments

The differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with *Local Government (Financial Management) Regulation 32* as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments above.

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 28 February 2019

6. RATING INFORMATION

Rate Type	2018/19 BUDGET					2018/19 ACTUAL			
	Rate in \$	Number of Properties	Rateable Value	Budget Rate Revenue	Budget Total Revenue	Rate Revenue	Interim Rate	Back Rates	Total Revenue
General Rate									
General GRV	0.078972	1,842	31,092,253	2,455,417	2,455,417	2,457,159	7,633	-	2,464,793
General UV	0.007622	682	381,214,251	2,905,615	2,905,615	2,906,938	1,157	-	2,908,095
Sub-Total		2,524	412,306,504	5,361,032	5,361,032	5,364,097	8,791	-	5,372,888

Minimum Rates

General GRV	\$ 933	1012	5,425,321	944,196	944,196	964,383	-	-	964,383
Lesser GRV (Dandaragan & Badgingarra)	\$ 704	30	120,382	21,120	21,120	-	-	-	0
General UV	\$ 811	82	1,572,137	72,242	72,242	72,242	-	-	72,242
Lesser UV (non-mining)	\$ 704	53	2,880,000	37,312	37,312	37,312	-	-	37,312
Sub-Total		1,177	9,997,840	1,074,870	1,074,870	1,073,937	0	0	1,073,937
Ex Gratia Rates					1,273	1,530			1,530
Discounts		3,701	422,304,344	6,435,902	6,437,175	6,438,034			6,448,355
Total as per Rate Setting Statement					(235,000)				(227,390)
					6,202,175				6,220,965

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 28 February 2019

7. CASH, INVESTMENTS & RECEIVABLES

Cash And Cash Equivalents

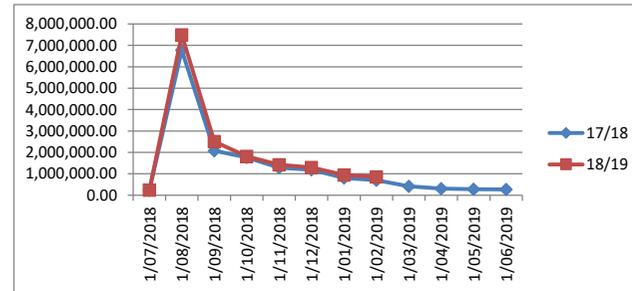
	Note	2018 \$	2019 \$
Unrestricted		765,361	2,791,873
Restricted	8	5,386,753	5,403,084
		<u>6,152,114</u>	<u>8,194,957</u>

Receivables

Rates outstanding		235,042	857,844
Sundry debtors		750,912	382,664
GST receivable		186,673	(0)
		<u>1,172,627</u>	<u>1,240,507</u>

Rates Outstanding

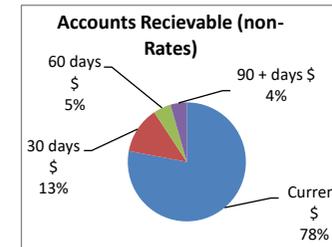
	YTD	30-Jun-18
Opening Arrears Previous Years	268,678	286,721
Levied this Year	7,603,240	7,378,635
<u>Less Collections to date</u>	<u>- 7,014,074</u>	<u>- 7,396,679</u>
Equals Current Outstanding	857,844	268,678
Net Rates Collectable	857,844	268,678
% Collected	89.10	96.49



Sundry Debtors

	Current \$	30 days \$	60 days \$	90 + days \$
Receivables General	298,182.91	48,828.60	18,546.90	17,105.49
Total Receivables General Outstanding				<u>382,663.90</u>

Amounts shown above include GST (where applicable)



**NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 28 February 2019**

8. RESERVES - CASH / INVESTMENT BACKED

	Opening Balance	Transfer to	Transfer from	Closing Balance
	\$	\$	\$	\$
Plant Replacement Reserve	259,131.21	3010.21	12,053	250,088
Building Renewal Reserve	1,055,763.07	10629.78		1,066,393
Rubbish Reserve	437,166.49	4401.54		441,568
Community Centre reserve	397,290.90	3939.66		401,231
Television Reserve	95,131.69	957.81		96,090
Computer Reserve	55,502.83	558.83		56,062
Caravan Parks Reserve	385,665.39	3883.00		389,548
Land Development Reserve	68,784.14	692.54		69,477
Parking Requirements Reserve (Lot 1154 Sandpiper Street)	11,102.23	111.77		11,214
Parks and Recreational Grounds Development Reserve (Seagate Estate)	366,293.14	3687.96		369,981
Sport and Recreation Reserve	289,428.98	2914.06		292,343
Landscaping Reserve (Lot 1154 Sandpiper Street)	2,576.49	25.94		2,602
Aerodrome Reserve	96,929.69	975.91		97,906
Public Open Space Renewal Reserve	418,705.20	4215.66		422,921
Infrastructure Renewal Reserve	920,257.45	9258.98	25,845	903,671
Infrastructure Construction Reserve	109,904.36	1106.56		111,011
Building Construction Reserve	113,103.81	1138.77		114,243
Leave Reserve	253,625.51	2213.29		255,839
Turquoise Way Path Reserve	50,390.27	507.34		50,898
	5,386,753	54,230	37,898	5,403,084

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 28 February 2019

9. TRUST FUND

	Movement			Closing Balance
	Opening Balance	Inwards	Outwards	
	\$	\$	\$	\$
Housing Bonds	250			250
Seagate Estate	37,300			37,300
Dust Bond	11,049			11,049
Fire Fighting Facility	5,000			5,000
Housing Relocation Bond	4,000			4,000
Footpath Deposit	2,600			2,600
Burial Plots	3,909			3,909
Other Development Bonds	19,000	10,000		29,000
Dandaragan Recreation Fund	9,500			9,500
Nomination Deposits	-			-
Unclaimed monies				-
Development Assessment Panel Fee	196		196	-
BSL	3,000		3,000	-
BCITF	-			-
Scheme Amendment Deposit	1,000			1,000
KidsSport				-
	96,804	10,000	3,196	103,608

10. RESTRICTED ASSETS

	Movement			Closing Balance
	Opening Balance	Inwards	Outwards	
	\$	\$	\$	\$
Central Coast Strategy - Regional Strategy	13,540			13,540
DOLA - Stage 1 Fencing & Footpaths, Cervantes	41,401			41,401
Landcorp - Cash in Lieu POS	162,500			162,500
Jurien Bay Heights - \$500 x 11 Lot Contrib. Mtce of Canover Rd Stage 2	15,900			15,900
Seagate Estate - Footpath Foreshore Management Plan	20,814			20,814
Cash in Lieu of Landscaping - Lot 1146 Sandpiper Street	2,000			2,000
Rehab Bond - Lot 290 Canover	5,000			5,000
Interest	59,550			59,550
	320,706	-	-	320,706

Funds held at balance date over which the Municipality has no control and are not included in the financial statements are as follows:

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 28 February 2019

11. BUDGET AMMENDMENTS

Description	Council Resolution	Schedule	Classification	Non-Cash Adjustment	Increase in cash available	Decrease in cash available	Amended Budget Running Balance	
						Opening Surplus	34,454	
Budget Adoption								
Permanent Changes								
Self Supporting Loan 134 - Jurien Bay Mens Shed	20190228	9.1.3			25,000		59,454	
Jurien Bay Mens Shed contribution to facility at Lot 503 Jurien Bay	20190228	9.1.3				(25,000)	34,454	
Bushfire Risk Management Planning Program Grant					72,951		107,405	
Bushfire Risk Planning Coordinator - Employment costs						(72,951)	34,454	
					0	97,951	(97,951)	34,454

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 28 February 2019

12. GRANTS & CONTRIBUTIONS

Program / Details	Grant Provider	In Advance payments	2018 /19 Budget	2018 / 19 Budget Amendments	Received	Recoup Status Expenditure	Not Received
				\$	\$	\$	
Operating							
Other General Purpose Income							
Grants Commission - General	WALGGS	379,469	343,233	21,084	273,238		470548.25
Grants Commission - Roads	WALGGS	474,355	376,337	24,461	300,599		574554.50
Fire Prevention							
Bushfire risk management Planning Program	DFES			72,951	72,951		0.00
BFB Supplement operating grant	FESA			1,199	1,199		0.00
ESL Operating Grant	FESA		50,798		33,865		16933.00
Other Welfare							
Spray the Grey Grant Estimate	Healthway		15,000		3,000		12000.00
Streets Roads Bridges Depots Maint							
MRWA Direct Grant	MRWA		116,000	81,705	197,705		0.00
Blackspot Funding - Jurien East / Munbinea			31,047				31047.00
Blackspot Funding - Jurien East / Black Arrow			31,671				31671.00
Street Light Subsidy			3,300				3300.00
		853,824	967,386	201,400	882,556		1,140,053.75
Non-Operating							
Swimming Areas and Beaches							
Beach Numbering Project	DLGSC		15,000		13,801		1199.00
Other Recreation and Sport							
Fauntleroy Park- Solar Lights	Safer Communities		23,935		9,574	37,225	14361.00
Coastal Nodes Project	Shire of Irwin			25,430	25,430		0.00
Heritage							
LotteryWest N/Head heritage grant			22,410				22410.00
Streets Roads Bridges Depots Maint							
Regional Road Group RRG	RRG	-	558,716		479,312	788,938	79404.00
Commodity Route Funding	SCR	-	140,000		112,000	149,275	28000.00
SCR funding carryover - sandy cp	SCR		22,000		22,000	69,461	0.00
DoT Dual Use Path - Bashford to Roberts / Doust	DoT	-	35,000		27,000	77,000	8000.00
DoT Dual Use Path - Bashfors to Hasting / Seaward	DoT	-	32,500		27,000	71,000	5500.00
JAV Brown contribution to underpass	JAV Brown		88,463			-	88463.00
RTR Grant	RTR	-	398,681			96,085	398681.00
		-	1,336,705	25,430	716,117	1,288,984	646018.00
		853,824	2,304,091	226,830	1,598,673	1,288,984	1786071.75

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 28 February 2019

13. VARIANCES

Reporting Program	Var \$	Var %	Var	Timing / Permanent	Explanation of Variance
Operating Revenue					
Governance	17,896	343%	▲	Permanent	Unbudgeted Salary Sacrifice for Staff Housing
General Purpose Funding	48,025	108%	▲		
Law, Order & Public Safety	224,441	157%	▲	Permanent	ESL Raised on rates, sale of 2 fire vehicles, Bushfire risk management planning grant
Health	12,094	324%	▲	Permanent	Reimbursements for health work done for Shire of Moora
Education and Welfare	4,500	100%	▲		
Community Ammenities	49,553	104%	▲	Permanent	Reimbursement of fees charged in error
Recreation and Culture	2,185	101%	▲		
Transport	76,839	157%	▲	Permanent	MRWA Direct Grant increased. Note: Balance day adjustment journal for landing fees
Economic Services	(2,316)	98%	▼		
Other Property and Services	213,881	319%	▲	Permanent	Profit on Sale of Lot 96 Bashford St Budget data error, non-cash item, will be corrected at budget review
Operating Expenses					
Governance	14,420	96%	▲		
General Purpose Funding	(945)	101%	▼		
Law, Order & Public Safety	(251,909)	128%	▼	Permanent	DFES Fire vehicles credit
Health	2,991	99%	▲		
Education and Welfare	(247)	100%	▼		
Community Ammenities	83,714	94%	▲		
Recreation and Culture	107,806	95%	▲		
Transport	210,854	94%	▲		
Economic Services	23,571	94%	▲		
Other Property and Services	(277,090)	213%	▼	Timing Permanent	Overhead oncosts Salaries dispersement

SHIRE OF DANDARAGAN

ACCOUNTS FOR PAYMENT

FOR THE PERIOD ENDING

28 FEBRUARY 2019

SUMMARY OF SCHEDULE OF ACCOUNTS FEBRUARY 2019

<u>FUND</u>				<u>AMOUNT</u>
<u>MUNICIPAL FUND</u>				
CHEQUES	33624	-	33637	\$57,930.80
EFT'S	EFT 311	-	EFT 317	\$738,512.85
DIRECT DEBITS	GJBDEB- 3525		GJBDEB- 3553	\$91,224.13
TOTAL MUNICIPAL FUND				<u>\$887,667.78</u>

TRUST FUND
CHEQUES - **NIL**

This schedule of accounts to be passed for payment, covering vouchers as detailed above, which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown the amounts show are due for payment.



CHIEF EXECUTIVE OFFICER



EXECUTIVE MANAGER CORPORATE &
COMMUNITY SERVICES

MUNICIPAL ACCOUNT				
DATE	CHEQUE	PAYEE	INVOICE DETAILS	AMOUNT
8/02/2019	33624	Synergy	Various Electricity Usage	\$16,226.70
8/02/2019	33625	Telstra Corporation	Various Telephone Usage	\$10,242.60
8/02/2019	33626	Shire Of Dandaragan	BSL Commission Jan 19	\$55.00
8/02/2019	33627	Water Corporation	Various Water Usage	\$4,660.68
15/02/2019	33628	Synergy	Various Electricity Usage	\$1,755.75
15/02/2019	33629	IGA	Jurien Admin Consumables January 2019	\$537.54
15/02/2019	33630	Telstra Corporation	Various Telephone Usage	\$7,320.02
15/02/2019	33631	Water Corporation	Various Water Usage	\$3,767.63
22/02/2019	33632	Synergy	Various Electricity Usage	\$11,722.10
22/02/2019	33633	Cervantes CWA	Catering Envision 2029 workshop Cervantes 23/1/19	\$450.00
22/02/2019	33634	Telstra Corporation	Various Telephone Usage	\$79.99
22/02/2019	33635	Water Corporation	Various Water Usage	\$834.49
22/02/2019	33636	CANCELLED	CANCELLED	\$0.00
28/02/2019	33637	Synergy	Various Electricity Usage	\$278.30
				\$57,930.80

DIRECT DEBITS				
DATE		JOURNAL NUMBER	DESCRIPTION	AMOUNT
1/02/2019		GJBDEB-3527	BWA - Inward Pmt Order Fee - WA Treasury SSL pr	\$10.00
1/02/2019		GJBDEB-3528	BWA - Paper Transaction Fee - Jan 2019	\$47.40
1/02/2019		GJBDEB-3529	BPay Maintenance Fee - Jan 2019	\$15.00
1/02/2019		GJBDEB-3530	BWA - Over The Counter Fee - Jan 2019	\$48.00
1/02/2019		GJBDEB-3531	Bpay Transaction Fee - Jan 2019	\$359.20
1/02/2019		GJBDEB-3532	BWA - Mntnce Fee Ex 117-005816-7	\$20.00
1/02/2019		GJBDEB-3533	BWA - OBB Record Fee	\$24.10
1/02/2019		GJBDEB-3534	Westnet - Email Hosting 010219 - 010220	\$50.00
1/02/2019		GJBDEB-3535	ANZ - Merchant Fees Jan 2019	\$183.49
4/02/2019		GJBDEB-3536	BWA - CBA Merchant Fees JB Admin - Jan 19	\$117.47
4/02/2019		GJBDEB-3537	BWA - CBA Merchant Fees TCVC - Jan 19	\$59.79
4/02/2019		GJBDEB-3538	M/Card - Fuel PLV257	\$110.64
4/02/2019		GJBDEB-3539	M/Card - Fuel PLV257	\$195.17
4/02/2019		GJBDEB-3540	M/Card - Subscription to iAuditor	\$118.80
4/02/2019		GJBDEB-3541	M/Card - Flowers for Baby Arrival	\$95.00
4/02/2019		GJBDEB-3542	M/Card - Fuel Addative - PLV258	\$7.80
4/02/2019		GJBDEB-3543	M/Card - DryClean Santa Suit	\$50.20
4/02/2019		GJBDEB-3544	M/Card - Oven Hinge Assy	\$177.96
4/02/2019		GJBDEB-3545	M/Card - Facility Fee	\$99.00
7/02/2019		GJBDEB-3525	Salary Packaging	\$4,565.03
7/02/2019		GJBDEB-3526	SuperChoice	\$19,659.30
12/02/2019		GJBDEB-3546	Jurien Admin Ctr - Loan 127 - Principal & Interest	\$39,549.78
15/02/2019		GJBDEB-3547	SecurePay Tran. Fee - Jan 19 - JB Admin	\$18.52
21/02/2019		GJBDEB-3548	Salary Packaging	\$4,565.03
21/02/2019		GJBDEB-3549	SuperChoice	\$19,623.32
25/02/2019		GJBDEB-3550	Easifleet - ERV lease 23 of 48	\$1,257.31
25/02/2019		GJBDEB-3551	AusPost - Admin Comm - Jan 19	\$186.82
28/02/2019		GJBDEB-3553	Dishonour Fee re Comm ID 12216	\$10.00
				\$91,224.13

ELECTRONIC FUNDS TRANSFER				
7/02/2019	311	PAYROLL	PAYROLL	\$100,905.45
7/02/2019	311			\$100,905.45
8/02/2019	312/937	Akitsu Pty Ltd	Visitor Centre Merchandise	\$365.31
8/02/2019	312/937	AMPAC Debt Recovery (WA) Pty Ltd	Legal Expenses 10/1-11/1/19	\$2,502.00
8/02/2019	312/937	AMPAC Debt Recovery (WA) Pty Ltd	Legal Expenses 10/1-11/1/19	\$4,165.70
8/02/2019	312/937	AMPAC Debt Recovery (WA) Pty Ltd	Legal Expenses - 14/1-18/1/19	\$99.00
8/02/2019	312/937	AMPAC Debt Recovery (WA) Pty Ltd	Legal Expenses - 22/01-31/01/19	\$297.00
8/02/2019	312/937	AV Truck Services Pty Ltd	Cab shock absorber PTH014	\$363.91
8/02/2019	312/937	AV Truck Services Pty Ltd	Cab shock absorber PTH015	\$363.92
8/02/2019	312/937	Avdata Australia	Jurien airport flight data Jan 19	\$195.39
8/02/2019	312/937	Badgingarra Bowling Club (Inc)	Bar tab Council Meeting 24/1/19	\$107.00
8/02/2019	312/937	Badgingarra Community Assn	Feb19 - Partial town maint - Badgin	\$3,300.00
8/02/2019	312/937	Badgingarra Community Assn	Advertising Sandpaper Feb19 Shire Matters	\$41.25
8/02/2019	312/937	Badgingarra Roadhouse	Diesel PTL016	\$166.01
8/02/2019	312/937	Bitutek Pty Ltd	CRS Emulsion	\$880.00
8/02/2019	312/937	Frontline Fire Equipment	Protek 360 pistol grip nozzles-viper nozzles	\$2,042.92
8/02/2019	312/937	Bob Bridgeman	Reimburse Refrigeration Licence Payment	\$225.00
8/02/2019	312/937	Boc Gases	Container service 29/10-27/11/18	\$160.42
8/02/2019	312/937	Boc Gases	Argoshield universal E2 size	\$45.35
8/02/2019	312/937	Building Commission	BSL Remittance for Jan 19	\$783.16
8/02/2019	312/937	Building Commission	Unauthorized building works	\$369.90
8/02/2019	312/937	Ceiling Manufacturers of Australia	Supertone, eggcrate & wallboard T squares	\$2,275.24
8/02/2019	312/937	Cervantes Hardware and Marine	Penrite ad blue 10lt	\$55.00
8/02/2019	312/937	Cervantes Hardware and Marine	Denso tape	\$33.00
8/02/2019	312/937	Cervantes Hardware and Marine	Galv cup head B&N, galv flat washers	\$21.12
8/02/2019	312/937	Cervantes Hardware and Marine	Multigrow pellets 25kg bags	\$55.00
8/02/2019	312/937	Cervantes Hardware and Marine	PVC ball valve-tube-reduce bushes-hose end	\$38.01
8/02/2019	312/937	Courier Australia	Freight - Jurien Library	\$71.62
8/02/2019	312/937	Courier Australia	Freight - Dandy Depot	\$11.94
8/02/2019	312/937	Courier Australia	Freight - FESA	\$11.17
8/02/2019	312/937	Dandaragan CRC	Advertising - Envision Workshop	\$11.00
8/02/2019	312/937	Dandaragan Mechanical Services	Pocket led light	\$50.05
8/02/2019	312/937	Dandaragan Mechanical Services	Oil & Fuel Filter	\$100.40
8/02/2019	312/937	Darren Gibsone Cabinets	Frame Citizenship Awards	\$143.00
8/02/2019	312/937	Depart of Water & Enviro Regulation	Cont. Waste Tracking Form 3/1-11/1/19	\$572.00
8/02/2019	312/937	Derricks Auto-Ag & Hardware Plus	Vbelt	\$22.20
8/02/2019	312/937	Enlocus Pty Ltd	Revising concept design new site Dobbyn Pk	\$3,883.00
8/02/2019	312/937	Jurien Auto Electrics	Check A/C-install comp&r/drier PTL015	\$1,090.00
8/02/2019	312/937	Jurien Bay CRC	Craytales - Shire Matters Issue 335	\$753.75
8/02/2019	312/937	Jurien Bay Newsagency	Stationery - Sympathy Cards	\$9.98
8/02/2019	312/937	Jurien Bayview Realty	Staff Housing	\$800.00
8/02/2019	312/937	Jurien Hardware - Thrifty Link	Protective Clothing	-\$132.00
8/02/2019	312/937	Jurien Hardware - Thrifty Link	Protective Clothing	-\$152.00
8/02/2019	312/937	Jurien Hardware - Thrifty Link	Gas Refills	\$66.50
8/02/2019	312/937	Jurien Hardware - Thrifty Link	Post hole shovel	\$28.88
8/02/2019	312/937	Jurien Hardware - Thrifty Link	Cement rapid set concrete 20kg bags	\$59.68
8/02/2019	312/937	Jurien Hardware - Thrifty Link	Cement rapid set concrete 20kg bag	\$7.46
8/02/2019	312/937	Jurien Hardware - Thrifty Link	32" ezy reacher pro	\$38.00
8/02/2019	312/937	Jurien Hardware - Thrifty Link	2X flat white, secateurs	\$57.48
8/02/2019	312/937	Jurien Hardware - Thrifty Link	Killrust gloss white 1Lt	\$36.10
8/02/2019	312/937	Jurien Hardware - Thrifty Link	Macsim metal thread screws-bolt & nuts	\$4.09
8/02/2019	312/937	Jurien Hardware - Thrifty Link	Protective Clothing	\$321.00
8/02/2019	312/937	Jurien Hardware - Thrifty Link	Camlock fittings-poly bush-reducing bush	\$59.67
8/02/2019	312/937	Jurien Hardware - Thrifty Link	Protective Clothing	\$175.75
8/02/2019	312/937	Jurien Hardware - Thrifty Link	Protective Clothing	\$108.00
8/02/2019	312/937	Jurien Home Timber & Hardware	Jumbo Toilet Rolls	\$104.00
8/02/2019	312/937	Jurien Home Timber & Hardware	Wipes, CLR Cleaner, Toilet Rolls	\$226.95
8/02/2019	312/937	Jurien Home Timber & Hardware	Drill panel tupoint cards	\$20.85
8/02/2019	312/937	Jurien Home Timber & Hardware	Poly sockets & mic coupl female	\$86.95
8/02/2019	312/937	Jurien Home Timber & Hardware	Gal hex bolt & nut, galv HW chain	\$13.11
8/02/2019	312/937	Jurien Home Timber & Hardware	Sealant, flat bar aluminium	\$34.50
8/02/2019	312/937	Jurien Home Timber & Hardware	Washer traps-dampcourse alcor std-floor pad	\$77.90
8/02/2019	312/937	Jurien Signs	Protective Clothing HV Safety Vests	\$37.50

8/02/2019	312/937	Jurien Tyre & Auto	Tyre repair PCL004	\$450.40
8/02/2019	312/937	Jurien Tyre & Auto	Labour to swap over tyres PCL008	\$273.00
8/02/2019	312/937	Landmark Operations Limited	LLAN unfoamer 5L	\$149.33
8/02/2019	312/937	Lions Club of Jurien Bay	Advance - Self Supporting Loan 133	\$50,000.00
8/02/2019	312/937	Mcleods Barristers And Solicitors	Legal Expenses	\$2,883.98
8/02/2019	312/937	Mcleods Barristers And Solicitors	Legal Expenses	\$581.35
8/02/2019	312/937	Mcleods Barristers And Solicitors	Legal Expenses	\$1,334.63
8/02/2019	312/937	Mcleods Barristers And Solicitors	Legal Expenses	\$86.79
8/02/2019	312/937	Mcleods Barristers And Solicitors	Legal Expenses	\$903.76
8/02/2019	312/937	Ray White Jurien Bay	Staff Housing	\$1,430.00
8/02/2019	312/937	Russ - Hills Contracting	Freight 7/12/18	\$155.54
8/02/2019	312/937	Shadbolt Electrical	Inst LED lights&exhaust-single gang switches-GPO	\$4,572.57
8/02/2019	312/937	Sportrophy	Honour Board Tags	\$44.00
8/02/2019	312/937	Stewart & Heaton Clothing Co	Protective clothing - WABFB	\$90.16
8/02/2019	312/937	The Workwear Group Pty Ltd	Staff Uniforms	\$295.85
8/02/2019	312/937	T-Quip	Pulley& pulley idler flat	\$87.85
8/02/2019	312/937	T-Quip	Pulley	\$155.75
8/02/2019	312/937	Vari-Skilled	Memorial Park Jan 19	\$446.78
8/02/2019	312/937	Vari-Skilled	Administration Centre Jan 19	\$1,379.51
8/02/2019	312/937	Vari-Skilled	Recreation Ground Jan 19	\$874.13
8/02/2019	312/937	Vari-Skilled	Baudin Park Jan 19	\$523.73
8/02/2019	312/937	Vari-Skilled	Recreation Ground Car Park Jan 19	\$252.53
8/02/2019	312/937	Vari-Skilled	Dobbryn Park Jan 19	\$1,029.41
8/02/2019	312/937	Vari-Skilled	Rec Ground Surrounds Jan 19	\$582.74
8/02/2019	312/937	Vari-Skilled	Ronsard Park Jan 19	\$252.53
8/02/2019	312/937	Vari-Skilled	Eric Collinson Jan 19	\$469.55
8/02/2019	312/937	Vari-Skilled	Weston Street Reserve Jan 19	\$252.53
8/02/2019	312/937	Vari-Skilled	Federation Park Jan 19	\$397.32
8/02/2019	312/937	Vari-Skilled	Civic Ctr Precinct Jan 19	\$1,089.32
8/02/2019	312/937	Vari-Skilled	JCC Surrounds Jan 19	\$505.68
8/02/2019	312/937	Vari-Skilled	Jurien Town Hall Jan 19	\$112.00
8/02/2019	312/937	Vari-Skilled	JB Police Station Jan 19	\$609.15
8/02/2019	312/937	Vari-Skilled	Passamani Park Jan 19	\$514.71
8/02/2019	312/937	Vari-Skilled	Cervantes CBD Jan 19	\$349.64
8/02/2019	312/937	Vari-Skilled	Pioneer Park Jan 19	\$1,128.74
8/02/2019	312/937	Vari-Skilled	POS 4B Pacman Park/Lesueur Jan 19	\$514.71
8/02/2019	312/937	Vari-Skilled	POS 5A Middleton Bvd Jan 19	\$812.70
8/02/2019	312/937	Vari-Skilled	R E Snook Reserve Jan 19	\$507.49
8/02/2019	312/937	Vari-Skilled	Seinor Park Jan 19	\$270.91
8/02/2019	312/937	Vari-Skilled	Weld Park Jan 19	\$632.09
8/02/2019	312/937	Vari-Skilled	Catalonia St Reserve Jan 19	\$757.57
8/02/2019	312/937	Waterlogic Australia Pty Ltd	Lease W/Filter Civic Centre 1/2-28/2/19	\$678.70
8/02/2019	312/937	Waterlogic Australia Pty Ltd	Lease W/Filter Jurien Admin 1/1-31/1/19	\$286.00
8/02/2019	312/937	Waterlogic Australia Pty Ltd	Lease W/Filter Jurien Depot 1/1-31/1/19	\$591.80
8/02/2019	312/937	Worldwide Printing Solutions	Community service awards certificates	\$150.00
8/02/2019	312/937	Zoe N Clayton	Reimbursement uniform dbl payment	\$64.99
8/02/2019	312/937			\$107,293.01
15/02/2019	313/938	Afgr Equipment Australia Pty Ltd	LED becon	\$57.99
15/02/2019	313/938	Alcolizer Technology	Drug & Alcohol testing	\$1,793.00
15/02/2019	313/938	AMPAC Debt Recovery (WA) Pty Ltd	Legal Expenses - 05/02-8/02/19	\$99.00
15/02/2019	313/938	AN & A Whybrow	Hire of Cat grader - Cantabilling rd	\$1,848.00
15/02/2019	313/938	AN & A Whybrow	Hire Cat D9N Dozer rip, push, pile gravel	\$16,379.00
15/02/2019	313/938	AN & A Whybrow	Hire Cat D9N Dozer gravel pit	\$5,082.00
15/02/2019	313/938	AN & A Whybrow	Hire Cat D9N Dozer rip, push, stock gravel	\$10,142.00
15/02/2019	313/938	Auscavations	Culvert Installation Dandaragan rd	\$42,807.60
15/02/2019	313/938	Australia Post	Postage January 2019	\$2.10
15/02/2019	313/938	Australia Post	Postage January 2019	\$384.18
15/02/2019	313/938	Australian Taxation Office	January BAS	\$25,173.00
15/02/2019	313/938	Avon Waste	F/Lift Bin - Caltex 14/11/18	\$147.78
15/02/2019	313/938	Avon Waste	Rubbish - Green Bins 5/1/19-18/1/19	\$5,050.50
15/02/2019	313/938	Avon Waste	Additional Yellow Bins 4/12/18	\$3,775.85
15/02/2019	313/938	Avon Waste	Fish Cleaning Bins 5/1/19-18/1/19	\$304.08
15/02/2019	313/938	Avon Waste	Jetty Bins 5/1/19-18/1/19	\$27.44
15/02/2019	313/938	Avon Waste	Street Bins 5/1/19-18/1/19	\$291.90

15/02/2019	313/938	Avon Waste	Additional Street Bins 5/1/19-18/1/19	\$144.90
15/02/2019	313/938	Avon Waste	Additional Street Bins 5/1/19-18/1/19	\$512.40
15/02/2019	313/938	Avon Waste	Sun Street Bin Call Out 6 & 13 Jan 19	\$940.00
15/02/2019	313/938	Avon Waste	Yellow Bins 5/1/19-18/1/19	\$3,775.85
15/02/2019	313/938	Avon Waste	Rec Process Charge 5/1/19-18/1/19	\$692.31
15/02/2019	313/938	Avon Waste	F/Lift Bins - Sandy Cape 5/1/19-18/1/19	\$665.00
15/02/2019	313/938	Avon Waste	F/Lift Bins - Badgy Refuse 5/1/19-18/1/19	\$601.68
15/02/2019	313/938	Avon Waste	F/Lift Bins - Cerv Transfer Stn 5/1/19-18/1/19	\$1,520.08
15/02/2019	313/938	Avon Waste	Street Bins Sat call out 5 & 12 Jan 19	\$560.00
15/02/2019	313/938	Avon Waste	F/Lift Bins - Sandy Cape 5/1/19-18/1/19	\$570.00
15/02/2019	313/938	Avon Waste	F/Lift Bins - Cerv CC 14 & 23/11/18	\$147.78
15/02/2019	313/938	Barnes Hydraulic Services	Hose ass-flanges-hydra trans 20L PCL011	\$1,281.79
15/02/2019	313/938	Boc Gases	Container Service 29/12/18-28/1/19	\$96.77
15/02/2019	313/938	BookEasy Pty Ltd	Min Fee January 2019	\$330.00
15/02/2019	313/938	BP Jurien Bay	Vehicle service & tyre replacements PLV238	\$933.70
15/02/2019	313/938	BCITF	BCITF Levy - 1119375-1082413-1201194	\$770.49
15/02/2019	313/938	BCITF	BCITF Com - 1119375-1082413-1201194	-\$24.75
15/02/2019	313/938	Carmel Ross Consulting Pty Ltd	Community consultation - Envision workshops	\$1,738.00
15/02/2019	313/938	Carroll & Richardson Flagworld	Shire of Dandaragan flags	\$414.70
15/02/2019	313/938	Cervantes Hardware and Marine	Fuchs high temp bearing grease	\$237.60
15/02/2019	313/938	Cervantes Hardware and Marine	Spray gun	\$93.50
15/02/2019	313/938	Cervantes Hardware and Marine	Spray Gun	\$93.50
15/02/2019	313/938	Cervantes Hardware and Marine	ICT H10 hand cleaner	\$11.00
15/02/2019	313/938	Cervantes Hardware and Marine	Fiskars pruner deluxe	\$35.20
15/02/2019	313/938	Cervantes Hardware and Marine	Aviation snips	\$46.20
15/02/2019	313/938	Cervantes Hardware and Marine	PVC Fittings, priming fluid, solvent cement	\$287.65
15/02/2019	313/938	Courier Australia	Freight - Dandy Depot	\$45.05
15/02/2019	313/938	Courier Australia	Freight - Pathology	\$11.55
15/02/2019	313/938	Courier Australia	Freight - FESA	\$11.94
15/02/2019	313/938	Dandaragan CRC	Dandy depot cleaning	\$110.13
15/02/2019	313/938	Dandaragan CRC	Dandy depot cleaning products	\$31.01
15/02/2019	313/938	Dandaragan CRC	Pioneer park cleaning	\$664.34
15/02/2019	313/938	Dandaragan CRC	Pioneer park cleaning products	\$31.03
15/02/2019	313/938	Dandaragan CRC	Catering Work Place Behaviours Training	\$154.00
15/02/2019	313/938	Dandaragan Store	4.8 lt unleaded	\$8.59
15/02/2019	313/938	Dandaragan Store	Dandy depot kitchen supplies	\$8.00
15/02/2019	313/938	Depart of Water & Enviro Regulation	Controlled Waste DEC tracking 15/1-30/1/19	\$924.00
15/02/2019	313/938	Derricks Auto-Ag & Hardware Plus	Lube & fuel filters	\$172.00
15/02/2019	313/938	Derricks Auto-Ag & Hardware Plus	Bolts & nuts	\$142.80
15/02/2019	313/938	Family Affair Cafe	Catering for Procurement Training	\$160.00
15/02/2019	313/938	Family Affair Cafe	Catering Workplace Behaviour Training	\$400.00
15/02/2019	313/938	Fuel Distributors of WA Pty Ltd	Diesel Dandy Depot	\$18,445.54
15/02/2019	313/938	Fuel Distributors of WA Pty Ltd	Unleaded Fuel Dandy Depot	\$1,233.16
15/02/2019	313/938	Fuel Distributors of WA Pty Ltd	Quartz, Rubia, Adblue	\$1,366.73
15/02/2019	313/938	Fuel Distributors of WA Pty Ltd	Coolant & Quartz	\$1,118.32
15/02/2019	313/938	G & A Lombardi Pty Ltd	2019 RWT Tandem Dolly	\$29,800.21
15/02/2019	313/938	Hitachi	Fuel/oil/air filters	\$131.93
15/02/2019	313/938	Jurien Bay Adventure Tours	BookEasy booking 7452014	\$297.00
15/02/2019	313/938	Jurien Bay Adventure Tours	BookEasy Commission 11/2/19	-\$44.55
15/02/2019	313/938	Jurien Bay CRC	A4 Sandy Cape flyers	\$825.00
15/02/2019	313/938	Jurien Hardware - Thrifty Link	Plants	\$29.68
15/02/2019	313/938	Jurien Hardware - Thrifty Link	Tree tie, garden stakes	\$36.30
15/02/2019	313/938	Jurien Hardware - Thrifty Link	Hose tails & reducers	\$23.75
15/02/2019	313/938	Jurien Hardware - Thrifty Link	9kg Gas refills	\$99.75
15/02/2019	313/938	Jurien Hardware - Thrifty Link	Cleaner	\$28.50
15/02/2019	313/938	Jurien Hardware - Thrifty Link	32" eyz reacher pro	\$38.00
15/02/2019	313/938	Jurien Hardware - Thrifty Link	9gk gas refill	\$33.25
15/02/2019	313/938	Jurien Hardware - Thrifty Link	9kg gas refill	\$66.50
15/02/2019	313/938	Jurien Home Timber & Hardware	Valve ball, poly nipple, poly socket	\$46.30
15/02/2019	313/938	Jurien Home Timber & Hardware	Poly nipples, nut tails	\$85.15
15/02/2019	313/938	Jurien Home Timber & Hardware	Poly socket, adaptor, elbows	\$47.75
15/02/2019	313/938	Jurien Home Timber & Hardware	Solenoid coil	\$149.75
15/02/2019	313/938	Jurien Home Timber & Hardware	Solenoid coil	\$149.75
15/02/2019	313/938	Jurien Home Timber & Hardware	Valve cisteminlet fluid master	\$53.00

15/02/2019	313/938	Jurien Home Timber & Hardware	Stihl chain loop 16 inch	\$28.50
15/02/2019	313/938	Jurien Home Timber & Hardware	Jumbo toilet rolls	\$104.00
15/02/2019	313/938	Jurien Home Timber & Hardware	Reacher Pro 32 inch	\$37.50
15/02/2019	313/938	Jurien Home Timber & Hardware	Lubricant, Pine cca	\$48.50
15/02/2019	313/938	Jurien Home Timber & Hardware	Marine plywood sheets B10123	\$392.00
15/02/2019	313/938	Jurien Home Timber & Hardware	Pine cca, gal screws B10123	\$226.00
15/02/2019	313/938	Jurien Home Timber & Hardware	Exterior plywood sheets B10123	\$440.00
15/02/2019	313/938	Jurien Home Timber & Hardware	Actizyme pellets	\$96.50
15/02/2019	313/938	Jurien Signs	Vehicle Magnetics (Rangers)	\$360.00
15/02/2019	313/938	Jurien Signs	Green reflective sticker-red reflective stickers	\$90.00
15/02/2019	313/938	Jurien Trenching & Excavations	Install head walls for crossover R256	\$1,600.00
15/02/2019	313/938	Jurien Tyre & Auto	Heavy duty globe	\$13.00
15/02/2019	313/938	Jurien Tyre & Auto	Spark plug	\$6.50
15/02/2019	313/938	Jurien Tyre & Auto	AC Delco Battery PLV250	\$296.70
15/02/2019	313/938	Katie Groves	Refund overpayment rates	\$1,047.69
15/02/2019	313/938	Kleenheat Gas Pty Ltd	45kg gas cylinders B10400	\$75.90
15/02/2019	313/938	Landgate	GRV valuations	\$246.66
15/02/2019	313/938	Landmark Operations Limited	Barm dimension EW 5lt	\$1,094.50
15/02/2019	313/938	Landmark Operations Limited	Barm dimension EW 5lt	\$1,094.50
15/02/2019	313/938	Landmark Operations Limited	Barm dimension EW 5lt	\$1,094.50
15/02/2019	313/938	Landmark Operations Limited	Barm dimension EW 5lt	\$2,189.00
15/02/2019	313/938	Landmark Operations Limited	Barm dimension EW 5lt	\$2,189.00
15/02/2019	313/938	Landmark Operations Limited	Barm dimension EW 5lt	\$1,094.50
15/02/2019	313/938	Lowman Engineering	Square tube PTL022	\$70.00
15/02/2019	313/938	Lowman Engineering	Protective Clothing & equipment (welding)	\$155.00
15/02/2019	313/938	Moora Tyres	TR13 tube	\$38.00
15/02/2019	313/938	Pinnacles Traffic Manage Services	Traffic controller & vehicle R132 31/1/19	\$705.38
15/02/2019	313/938	Pinnacles Traffic Manage Services	Traffic controller & vehicle SCR010 1/2/19	\$575.44
15/02/2019	313/938	Planning Institute of Australia	Reg Fee - Bushfire planning	\$330.00
15/02/2019	313/938	Planning Institute of Australia	Reg Fee Effective Community Engagement	\$330.00
15/02/2019	313/938	Shadbolt Electrical	Repairs to bore	\$102.30
15/02/2019	313/938	Swan Aussie Sheds	Oztube pre-galv	\$781.20
15/02/2019	313/938	T-Quip	Bagger top asm	\$457.40
15/02/2019	313/938	Tulmur Holdings Pty Ltd	Merchandise for visitors centre	\$226.85
15/02/2019	313/938	Turquoise Safaris	BookEasy booking 7457642	\$180.00
15/02/2019	313/938	Turquoise Safaris	BookEasy booking 7459760	\$180.00
15/02/2019	313/938	Turquoise Safaris	BookEasy Commission 11/02/19	-\$45.00
15/02/2019	313/938	Turquoise Safaris	BookEasy booking 7463107	\$180.00
15/02/2019	313/938	Turquoise Safaris	BookEasy Commission 12/2/19	-\$22.50
15/02/2019	313/938	Tyres4U	8 tyres	\$3,603.16
15/02/2019	313/938	Tyres4U	2 tyres	\$2,502.50
15/02/2019	313/938	Vanguard Press	160 Brochure display	\$351.04
15/02/2019	313/938	Vanguard Press	16 Brochure display	\$520.95
15/02/2019	313/938	Western Regional Towing	Transport vehicle from Geraldton to Jurien Bay	\$660.00
15/02/2019	313/938			\$212,523.15
21/02/2019	314	PAYROLL	PAYROLL	\$101,317.46
21/02/2019	314			\$101,317.46
22/02/2019	315/939	Brent Bailey	Insurance Claim	\$2,573.16
22/02/2019	315/939			\$2,573.16
22/02/2019	316/940	ABCorp Australasia Pty Ltd	Library user cards	\$632.50
22/02/2019	316/940	Afgri Equipment Australia Pty Ltd	Cable PTC020	\$181.64
22/02/2019	316/940	Australasian Performing Right Ass.	Licence fees Jurien Hall 1/3/19-29/2/20	\$73.16
22/02/2019	316/940	AV Truck Services Pty Ltd	Shock absorbers rear PTH014	\$435.60
22/02/2019	316/940	Badgingarra CWA	Catering Envision 2029 workshop 2/2/19	\$450.00
22/02/2019	316/940	Bridged Group Pty Ltd	Sophos Security Full Guard enhanced support	\$3,245.00
22/02/2019	316/940	Child Support	Pay Period 6/2/19-19/2/19	\$162.48
22/02/2019	316/940	CONNECT Call Centre Services	Overcalls January 2019	\$100.11
22/02/2019	316/940	Council First	Jet reports January 2019	\$321.75
22/02/2019	316/940	Courier Australia	Freight - Jurien Admin	\$12.71
22/02/2019	316/940	Courier Australia	Freight - Jurien Depot	\$32.29
22/02/2019	316/940	Courier Australia	Freight - Dandy Depot	\$107.42
22/02/2019	316/940	Dandaragan CRC	2nd half yr. instalment support 2018/19	\$18,162.51
22/02/2019	316/940	Dandaragan Sheep Handling Systems	Flat bar	\$47.08
22/02/2019	316/940	Family Affair Cafe	Catering Envision Workshop Jurien Bay	\$120.00

22/02/2019	316/940	Family Affair Cafe	Catering Envision 2029 Workshop Dand	\$300.00
22/02/2019	316/940	Fowler Electrical Contracting	Install soft starter Dandy Oval	\$1,519.78
22/02/2019	316/940	Fuel Distributors of WA Pty Ltd	Diesel JBay Depot	\$9,589.02
22/02/2019	316/940	Holiday Guide Pty Ltd	Marketing fee August 18-January 19	\$61.60
22/02/2019	316/940	Jurien Bayview Realty	Staff Housing	\$800.00
22/02/2019	316/940	Jurien Hardware - Thrifty Link	Sparkle boronia cleaner	\$19.00
22/02/2019	316/940	Jurien Hardware - Thrifty Link	Delshine easy off	\$33.25
22/02/2019	316/940	Jurien Home Timber & Hardware	RH & LH Doors I50157	\$475.00
22/02/2019	316/940	Jurien Home Timber & Hardware	Cable ties	\$28.50
22/02/2019	316/940	Jurien Home Timber & Hardware	Cabots ext stain	\$79.50
22/02/2019	316/940	Jurien Home Timber & Hardware	Carburettor cleaner	\$9.95
22/02/2019	316/940	Jurien Home Timber & Hardware	Brush seal gap grey	\$29.50
22/02/2019	316/940	Jurien Home Timber & Hardware	Rebate kits	\$41.95
22/02/2019	316/940	Jurien Home Timber & Hardware	Screws-hinges-foam covers-tray	\$48.40
22/02/2019	316/940	Jurien Home Timber & Hardware	Accent gloss enamel & l/sheen	\$210.50
22/02/2019	316/940	Jurien Home Timber & Hardware	Roller frame-covers-accent l/sheen	\$184.55
22/02/2019	316/940	Jurien Home Timber & Hardware	Jumbo Toilet Rolls	\$104.00
22/02/2019	316/940	Jurien Tyre & Auto	Vehicle Service PLV257	\$450.20
22/02/2019	316/940	Kiss and Tell Photoboosths	Photobooth Hire Spray the Grey 17/4/19	\$1,299.00
22/02/2019	316/940	Lewis Motors	Element & fuel filter kit PLV249	\$276.63
22/02/2019	316/940	M R Floors & Furnishings	Sup/inst carpet B10409	\$3,194.95
22/02/2019	316/940	M R Floors & Furnishings	Sup/inst carpet b10410	\$3,194.95
22/02/2019	316/940	Monsterball Amusements & Hire	Rides for Spray the Grey	\$8,990.00
22/02/2019	316/940	Moora Glass Service	Supply & fit roller blinds	\$3,008.50
22/02/2019	316/940	Perlex Holdings Pty Ltd	Zorb Balls-Mech Meltdown-Airborne Adv-Ferris Whe	\$5,495.00
22/02/2019	316/940	Pinnacles Traffic Manage Services	Traffic controller & vehicle	\$631.13
22/02/2019	316/940	Ray White Jurien Bay	Staff Housing	\$1,430.00
22/02/2019	316/940	RDI Transport	Delivery - Jurien depot	\$108.90
22/02/2019	316/940	Sea Lion Charters	BookEasy booking 7473623	\$180.00
22/02/2019	316/940	Sea Lion Charters	BookEasy Commission 20/2/19	-\$22.50
22/02/2019	316/940	Shaun Turbett Welding & Fabrication	Fab Gas Bottle Cage, Hot water System Cages I501	\$6,401.21
22/02/2019	316/940	Swan Aussie Sheds	Purlin C/Z20015	\$354.24
22/02/2019	316/940	Telstra	Whisper SMS usage Dec 18	\$929.17
22/02/2019	316/940	Telstra	Whispir SMS usage Jan 19	\$635.75
22/02/2019	316/940	Tyres4U	Iveco truck tyres	\$3,603.16
22/02/2019	316/940	Visimax	Holster, pepper spray	\$136.10
22/02/2019	316/940	WA Hino Sales & Service	Lube kit, air filter	\$329.85
22/02/2019	316/940	WA Hino Sales & Service	Mirror assy	\$650.30
22/02/2019	316/940	Winc Australia Pty Limited	Stationery February 2019	\$506.81
22/02/2019	316/940			\$79,402.10
28/02/2019	317/941	Abco Products	Bin liners	\$99.71
28/02/2019	317/941	Abco Products	Bin liners	\$99.72
28/02/2019	317/941	AMPAC Debt Recovery (WA) Pty Ltd	Legal Expenses - 11/2-14/2/19	\$313.94
28/02/2019	317/941	AN & A Whybrow	Hire D9N Bulldozer Top Cattle gravel pit	\$5,005.00
28/02/2019	317/941	Auscavations	Inst culverts & headwalls SCR010	\$3,839.00
28/02/2019	317/941	Auscavations	Install culverts & headwells MGR132	\$3,839.00
28/02/2019	317/941	Australian Communications & Media	Broadcasting Lic Carmella St	\$242.00
28/02/2019	317/941	Australian Communications & Media	Broadcasting licence Cervantes	\$242.00
28/02/2019	317/941	Avon Waste	Rubbish - Green Bins 4/2-15/2/19	\$5,050.50
28/02/2019	317/941	Avon Waste	Fish Cleaning Bins 4/2-15/2/19	\$304.08
28/02/2019	317/941	Avon Waste	Jetty Bins 4/2-15/2/19	\$27.44
28/02/2019	317/941	Avon Waste	Street Bins 4/2-15/2/19	\$291.90
28/02/2019	317/941	Avon Waste	Additional Street Bins 4/2-15/2/19	\$144.90
28/02/2019	317/941	Avon Waste	Additional Street Bins 5/2/19, 12/2/19	\$53.55
28/02/2019	317/941	Avon Waste	Yellow Bins 4/2-15/2/19	\$3,775.85
28/02/2019	317/941	Avon Waste	Rec Process Charge 4/2-15/2/19	\$473.78
28/02/2019	317/941	Avon Waste	F/Lift Bins - Sandy Cape 4/2-15/2/19	\$665.00
28/02/2019	317/941	Avon Waste	F/Lift Bins - Badgy Refuse 4/2-15/2/19	\$601.68
28/02/2019	317/941	Avon Waste	F/Lift Bins - Cerv Transfer Stn 6/2/19, 13/2/19	\$760.04
28/02/2019	317/941	Avon Waste	F/Lift Bins - Cerv CC 25/01/19 & 30/01/19	\$295.56
28/02/2019	317/941	Avon Waste	Rubbish - Green Bins 20/1-01/02/19	\$5,050.50
28/02/2019	317/941	Avon Waste	F/Lift Bin - Caltex 30/01/19	\$147.78
28/02/2019	317/941	Avon Waste	Fish Cleaning Bins 20/1-01/02/19	\$304.08
28/02/2019	317/941	Avon Waste	Additional Weekly Recycling	\$3,775.85

28/02/2019	317/941	Avon Waste	Jetty Bins 20/1-01/02/19	\$27.44
28/02/2019	317/941	Avon Waste	Street Bins20/1-01/02/19	\$291.90
28/02/2019	317/941	Avon Waste	Additional Street Bins 20/1-01/02/19	\$144.90
28/02/2019	317/941	Avon Waste	Additional Street Bins 20/1-01/02/19	\$267.75
28/02/2019	317/941	Avon Waste	Sun Street Bin Call Out 20/01/19	\$470.00
28/02/2019	317/941	Avon Waste	Yellow Bins 20/1-01/02/19	\$3,775.85
28/02/2019	317/941	Avon Waste	Rec Process Charge 20/1-01/02/19	\$647.02
28/02/2019	317/941	Avon Waste	F/Lift Bins - Sandy Cape 20/1-01/02/19	\$665.00
28/02/2019	317/941	Avon Waste	F/Lift Bins - Overflow Camping 30/01/19	\$147.78
28/02/2019	317/941	Avon Waste	F/Lift Bins - Badgy Refuse 20/1-01/02/19	\$601.68
28/02/2019	317/941	Avon Waste	F/Lift Bins - Cerv Transfer Stn 25/01/19-01/02/19	\$1,140.06
28/02/2019	317/941	Avon Waste	Street Bins Sat call out 26/01/19	\$280.00
28/02/2019	317/941	Avon Waste	F/Lift Bins - Sandy Cape 20/1-01/02/19	\$570.00
28/02/2019	317/941	Cervantes Hardware and Marine	Bore Reviver	\$198.00
28/02/2019	317/941	Cervantes Hardware and Marine	Air filter	\$44.00
28/02/2019	317/941	Cervantes Hardware and Marine	Speedfeed trimmer head cover	\$85.80
28/02/2019	317/941	Cervantes Hardware and Marine	Screwdriver set precision	\$47.30
28/02/2019	317/941	Cervantes Hardware and Marine	Butterfly sprinkler	\$22.00
28/02/2019	317/941	Cervantes Hardware and Marine	Socket 1"	\$44.00
28/02/2019	317/941	Cervantes Hardware and Marine	100 PVC Cap	\$17.60
28/02/2019	317/941	Coastal Trimming	Supply & install shade sail to FRC	\$4,000.00
28/02/2019	317/941	D Greenwood	Waste Maintenance Contract Feb19 B10501	\$1,280.00
28/02/2019	317/941	David Gray & Co Pty Ltd	Rubbish Bins - Green & Yellow	\$2,054.36
28/02/2019	317/941	Derricks Auto-Ag & Hardware Plus	Nyloc nuts-tubing-junction boxes	\$58.00
28/02/2019	317/941	Derricks Auto-Ag & Hardware Plus	Airbrake elbows-comp blows-reduce bushes	\$108.88
28/02/2019	317/941	GJW & SJ Howard	Supply water 14,000 lts MGR132	\$2,194.50
28/02/2019	317/941	Grand Toyota	2019 Toyota Hilux D/Cab 4x4 - PLV260	\$32,677.59
28/02/2019	317/941	Hitachi	Std Female Hyd Coupler	\$141.56
28/02/2019	317/941	Hitachi	Alternator	\$2,035.20
28/02/2019	317/941	Jurien Bay Building	Scissor lift hire I50129	\$150.00
28/02/2019	317/941	Jurien Bay CRC	Craytales #337 Shire Matters	\$753.75
28/02/2019	317/941	Jurien Bay Liquor Store	Jurien depot Christmas refreshments	\$148.97
28/02/2019	317/941	Jurien Garden Soils	Pots-tree ties-Terracotta Unil-potting mix-15015	\$2,252.00
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Plants	\$41.80
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Protective Clothing	\$57.50
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Utility stripping pad	\$4.18
28/02/2019	317/941	Jurien Hardware - Thrifty Link	2 x flat white	\$23.76
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Hose Set, Hose h Joiner, click tap adaptor	\$14.68
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Nipples, socket	\$14.06
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Spray jet, microspray adaptor	\$14.26
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Heavy duty tarp, rope super silver	\$26.41
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Landscapers fork	\$33.25
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Teflon tape	\$19.00
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Ball valve brass	\$95.96
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Rapid set cement	\$29.84
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Rigit riser, micro rotor spray	\$8.27
28/02/2019	317/941	Jurien Hardware - Thrifty Link	polyurethane adhesive & sealant	\$23.75
28/02/2019	317/941	Jurien Hardware - Thrifty Link	trigger spray	\$8.56
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Camlock adaptors hose clamp	\$94.52
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Cut keys	\$14.25
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Windscreen sealant	\$11.88
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Premium hose	\$38.00
28/02/2019	317/941	Jurien Hardware - Thrifty Link	Borderline sighter wire	\$712.50
28/02/2019	317/941	Jurien Home Timber & Hardware	Armor All Protectant	\$18.95
28/02/2019	317/941	Jurien Home Timber & Hardware	PVC Cap, coupling, seal	\$22.30
28/02/2019	317/941	Jurien Home Timber & Hardware	Stihn chain loop & guidebar	\$169.00
28/02/2019	317/941	Jurien Home Timber & Hardware	Sprinkler nozzles	\$59.50
28/02/2019	317/941	Jurien Home Timber & Hardware	Stihl chain loop	\$57.00
28/02/2019	317/941	Jurien Home Timber & Hardware	Stihl chain loop & guidebar	\$84.50
28/02/2019	317/941	Jurien Home Timber & Hardware	Organiser Storage	\$19.00
28/02/2019	317/941	Jurien Home Timber & Hardware	Stihl sleeve, nut flange, washer screw	\$82.50
28/02/2019	317/941	Jurien Home Timber & Hardware	Dulux primer sealer	\$39.50
28/02/2019	317/941	Jurien Home Timber & Hardware	Gloss enamel-cloth tape	\$95.75
28/02/2019	317/941	Jurien Home Timber & Hardware	Jarrah timber stakes 15015	\$9,825.00

28/02/2019	317/941	Jurien Pest Management	Spider, rodent & cockroach treatments B10040	\$495.00
28/02/2019	317/941	Jurien Signs	Street Signs	\$48.25
28/02/2019	317/941	Jurien Signs	Street Signs	\$48.25
28/02/2019	317/941	Jurien Signs	Street Signs	\$48.25
28/02/2019	317/941	Jurien Signs	Street Signs	\$48.25
28/02/2019	317/941	Jurien Tyre & Auto	175,000 Service	\$362.85
28/02/2019	317/941	Jurien Tyre & Auto	Repair air conditioner	\$3,310.00
28/02/2019	317/941	Kompan Playscape Pty Ltd	Various parts for play equipment - 15098	\$770.00
28/02/2019	317/941	L E & S Hotker	Waste Maint Cont Dandy Tip Feb 19	\$2,304.03
28/02/2019	317/941	RBC Rural	Meterplan charge Feb 19	\$1,697.06
28/02/2019	317/941	RDI Transport	Freight - Jurien depot	\$1,378.30
28/02/2019	317/941	Robert Walker	Maint. Contract Cadiz St Feb 2019	\$524.00
28/02/2019	317/941	Robert Walker	Maint. Contract Catalonia res Feb 2019	\$517.08
28/02/2019	317/941	Robert Walker	Maint. Contract Corunna rd Feb 2019	\$517.08
28/02/2019	317/941	Sea Lion Charters	BookEasy booking 7490784	\$165.00
28/02/2019	317/941	Sea Lion Charters	BookEasy Commission 25/2/19	-\$20.63
28/02/2019	317/941	Sea Lion Charters	BookEasy booking 7502050	\$165.00
28/02/2019	317/941	Sea Lion Charters	BookEasy Commission 26/2/19	-\$20.63
28/02/2019	317/941	Shadbolt Electrical	Relocate entry light & install GPO	\$181.35
28/02/2019	317/941	Shadbolt Electrical	Install LED lights I50161	\$1,133.83
28/02/2019	317/941	Shadbolt Electrical	Replaced dimmer switch B10300	\$166.98
28/02/2019	317/941	Turquoise Coast Plumbing Gas	Hire excavator, Ardross bore line	\$302.50
28/02/2019	317/941	Turquoise Safaris	BookEasy booking 7497957	\$180.00
28/02/2019	317/941	Turquoise Safaris	BookEasy Commission 25/2/19	-\$22.50
28/02/2019	317/941	Visimax	Protective Clothing - Caps	\$45.95
28/02/2019	317/941	Westcoast Painting Contractors	Painting - JCC	\$8,129.00
28/02/2019	317/941	Western Lockservice	Master keying cylinders I50168	\$100.00
28/02/2019	317/941	Western Regional Towing	Transport abandoned vehicle	\$165.00
28/02/2019	317/941	Westrac Equipment	Insurance Claim - PCL007	\$309.54
28/02/2019	317/941	Westrac Equipment	Insurance Claim - PCL007	\$35.82
28/02/2019	317/941	Westrac Equipment	Insurance Claim - PCL007	\$684.16
28/02/2019	317/941	Winc Australia Pty Limited	Additional stationery Feb19	\$185.57
28/02/2019	317/941	WSP Australia Pty Ltd	MRWA Export - RAMM update 2017/18	\$6,039.00
28/02/2019	317/941			\$134,498.52
Grand Total				\$738,512.85



**APPLICATION FOR EXEMPTION TO KEEP MORE THAN THE
PRESCRIBED NUMBER OF DOGS ON A PROPERTY
PURSUANT TO SECTION 26 (3) OF THE DOG ACT 1976**

Lot 121

I, Rosalie BITTER am the OWNER / OCCUPIER
(insert full name)
RRN
of 482 CANOVER Rd JURAEN BAY Phone: 08 9652 1356
(insert address of premises at which dogs are ordinarily kept)
Postal Address: PO Box 183 Mobile: 0407 407 450

and hereby submit an application for an exemption to keep the following dogs on the above property:

DOGS TO BE KEPT

BREED	SEX	COLOUR	AGE	NAME	REG NUMBER	COUNCIL
1. Chihuahua X	F	BROWN	6	BIJEL		
2. Chihuahua	F	Grey/Black	11	ANGEL		
3. BORDERCOLLIE	F	BLACK/WHITE	12 MONTHS	LACEY		
4. KEPPI X Bull Terrier	F	Black		PIPPA		

The total area of where the dogs will be confined is: 11.8 acres

My fences are constructed of: RINGLOCK and have a height of METER 1/2

Have you, or anyone else who will be responsible for the dogs, ever been issued an infringement, or been convicted in any court for a breach of the Dog Act 1976 or Animal Welfare Act 2002?

Yes No If yes, please provide details: _____

Please provide justification for applying to keep more than two (2) dogs:
Companionship

I certify that the details on this application are true and correct and that false or misleading information may affect my application. I understand that completion of this form does not constitute automatic approval of my application.

A once off \$50 three (3) dog application registration fee is required at the time of submitting the application.

Final approval is subject to comments from adjoining landowner's, history of the dogs, any present or future dog issues, Rangers report, Shire Council approval. You will be notified once an outcome has been decided on.

Signature of Applicant: Rosalie Bitter Date: 7-2-19

Receipt - 74346
 Paid \$50.00
 29.1.19 *AR*



SHIRE OF DANDENONG	
DATE RECEIVED	
9 JAN 2019	
DOC ID:	
Acknowledge	Yes / No

**APPLICATION FOR EXEMPTION TO KEEP MORE THAN THE
 PRESCRIBED NUMBER OF DOGS ON A PROPERTY
 PURSUANT TO SECTION 26 (3) OF THE DOG ACT 1976**

I, Ashley Jaeschke am the OWNER / OCCUPIER
(insert full name)
 of 3 Hamersley St Phone: _____
(insert address of premises at which dogs are ordinarily kept)
 Postal Address: PO 948 Mobile: 0419613388

and hereby submit an application for an exemption to keep the following dogs on the above property:

DOGS TO BE KEPT

BREED	SEX	COLOUR	AGE	NAME	REG NUMBER	COUNCIL
1. French Bulldog	M	White/Black	1	Amity	0096	
2. Australian Terrier	M	Tan		Alice	0369	
3. "	F	Tan/Black		Milly	0370	

The total area of where the dogs will be confined is: _____

My fences are constructed of: limestone / normal fencing and have a height of: 1.5m

Have you, or anyone else who will be responsible for the dogs, ever been issued an infringement, or been convicted in any court for a breach of the Dog Act 1976 or Animal Welfare Act 2002?

Yes No If yes, please provide details: _____

Please provide justification for applying to keep more than two (2) dogs:
Currently on an extended visit and have had
our dogs before we moved here. Yard is on 2
lots and all 3 dogs are of small breeds.

I certify that the details on this application are true and correct and that false or misleading information may affect my application. I understand that completion of this form does not constitute automatic approval of my application.

Final approval is subject to comments from adjoining landowner's, history of the dogs, any present or future dog issues, Rangers report, Shire Council approval. You will be notified once an outcome has been decided on. If Council approves your application, you will be required to pay a one off \$50 three (3) dog application registration fee before your approval is finalised.

Signature of Applicant: *AR* Date: 23/1/19



**APPLICATION FOR EXEMPTION TO KEEP MORE THAN THE
PRESCRIBED NUMBER OF DOGS ON A PROPERTY
PURSUANT TO SECTION 26 (3) OF THE DOG ACT 1976**

I, Fairlie Pitman am the OWNER / OCCUPIER
(insert full name)
 of 19 A Ward St Phone: 047778883
(insert address of premises at which dogs are ordinarily kept)
 Postal Address: PO 718 Mobile: -

and hereby submit an application for an exemption to keep the following dogs on the above property:

DOGS TO BE KEPT

BREED	SEX	COLOUR	AGE	NAME	REG NUMBER	COUNCIL
1. Retriever	M	BLACK	2yrs	CARLOS	01539	Jurien Bay
2. bordercollie	M	BROWN/WHT	6-7m	DIAZ	0084 0098	Jurien Bay
3. Sharpei	M	BLACK	4yrs	MIGUEL	0099	Jurien Bay

The total area of where the dogs will be confined is: 1

My fences are constructed of: colorbond and have a height of: 172cm

Have you, or anyone else who will be responsible for the dogs, ever been issued an infringement, or been convicted in any court for a breach of the Dog Act 1976 or Animal Welfare Act 2002?

Yes No If yes, please provide details: _____

Please provide justification for applying to keep more than two (2) dogs:
I Fairlie Pitman owned two dogs prior to meeting my partner who owned 1 dog. we now live together the same residence.

I certify that the details on this application are true and correct and that false or misleading information may affect my application. I understand that completion of this form does not constitute automatic approval of my application.

Final approval is subject to comments from adjoining landowner's, history of the dogs, any present or future dog issues, Rangers report, Shire Council approval. You will be notified once an outcome has been decided on. If Council approves your application, you will be required to pay a one off \$50 three (3) dog application registration fee before your approval is finalised.

Signature of Applicant: [Signature] Date: 21.1.19



Government of Western Australia
Department of Water and Environmental Regulation

Your ref: 127245
Our ref: PA24916
Enquiries: Mark Canny
Direct tel: (08) 9965 7411

Rory Mackay
Planning Officer
Shire of Dandaragan
PO Box 676
Jurien Bay WA 6516
Via email: council@dandaragan.wa.gov.au

Dear Rory

***RE: REQUEST FOR COMMENT – PROPOSED DUCK FARM – LOT 945
CANTABILLING ROAD, HILL RIVER.***

Thank you for referring this proposal for the above mentioned development. The Department of Water and Environmental Regulation (Regulatory Services (Water)) has reviewed the site and proposed activities and has no objections to the proposal. DWER provides the following advice.

KEY RECOMMENDATIONS

1. Development of a site environmental management plan

Environmental Management

The site is located in Proclaimed Hill River and Tributaries Surface Water Area on the intersection of the Coomallo Creek and the Hill River. There is potential risk from activities on the site for contamination of the Hill River and escape of stock and pest species into the system.

As part of the Aquaculture Operations licence there should have been developed an environmental management plan. This does not seem to be the case. This should be developed outlining key points as below and including the proposed duck activities.

Management of waste/water in/out of the ponds and holding areas

- How water is moved around the property and how it is managed from entering the local waterway.

- What waste (fish/duck) is produced and where.
- How much is produced and how it is managed.

Management of general rubbish on site.

- What is produced.
- How much is produced
- Where/how it is disposed of.

Management of fuels/chemicals

- What chemicals/fuels/oils are used.
- How much is stored on site.
- Where it is stored and how that area is managed to reduce risk.
- How any spills are cleaned up and disposed of.

Vehicles and Equipment

- What is used on site and where.
- How it is managed (access roads, cleaned etc)
- How its use is managed to limit risk to the environment
- Eg Cars, Whipper snippers, Pumps

Stormwater Management.

- Where stormwater flows through the site.
- How it is managed to reduce sediment and contamination (from site activities) entering the local waterway.

Stock management

- What species are involved and their implications for the regional environment
- How fish/duck stock and pest species (Gambusia/Snails) are managed on site to limit escape into local waterways.
- What quarantine areas are setup.
- How feed is managed on site including storage and waste disposal.
- How management conditions align with required industry guidelines/standards.

A map of site should be produced showing the above locations.

Following the visit to the site the proponent should have a general cleanup of site for rubbish

GROUNDWATER LICENSING

The subject area is located within the Jurien Groundwater Area and the Cervantes Sub area which is proclaimed under the *Rights in Water and Irrigation Act 1914*. As such any abstraction of groundwater for the development will require a licence. The proponent has a licence in place for the groundwater used and has been advised to transfer the licence into Mr Do's sons name as they have taken over the operations. Regular reporting of water used is a condition of this licence.

SAVE TIME WITH WATER ONLINE

As your organisation is registered to use Water Online, we encourage you to lodge future referrals electronically via the Water Online customer portal at online.water.wa.gov.au. **Water Online** provides the fastest and most efficient process for submitting referrals or requests for planning advice. If you have any questions

regarding the Water Online portal please contact our Business Support Unit on 1800 508 885 (select Option 2) or planning.enquiry@dwer.wa.gov.au.

Yours sincerely



Mark Canny
Program Manager – Planning Advice
Midwest – Gascoyne Region
11 / 03 / 2019



Government of **Western Australia**
Department of **Health**

Our ref: FAA-10287/2

Dinh Dang Do
Swan Valley Foods
1899 West Swan Road
CAVERSHAM WA 6055

Dear Mr Do,

Your application to be listed on the Central Register of unique identifiers has been received and processed.

In accordance with your application you do not have a unique identifier, and therefore, as requested you have been issued with **WA77**.

If you have not already done so, you will need to contact your local council Environmental Health Officer to ensure you are aware of all regulatory requirements.

Should you wish to discuss this matter further, contact Mr Scott Whiddon on 9388 4922 or email scott.whiddon@health.wa.gov.au.

Yours faithfully

Stan Goodchild
MANAGING SCIENTIST - FOOD

1 February 2019

W:\Public Health\EHD\Food Unit\Registers\Egg Register 2015\Food business app for register\letters sent confirming ID\Swan Valley Foods - business.docx

Environmental Health
All correspondence PO Box 8172 Perth Business Centre Western Australia 6849
Grace Vaughan House 227 Stubbs Terrace Shenton Park WA 6008
Telephone (08) 9388 4999 Fax (08) 9388 4955
wa.gov.au
28 684 750 332



Department of
**Primary Industries and
Regional Development**

Head Office

140 William Street, PERTH WA 6000

(by appointment only)

Locked Bag 39, Cloisters Square WA 6850

Telephone: (08) 6551 4444

Email: enquiries@dpird.wa.gov.au

www.dpird.wa.gov.au

ABN: 18 951 343 745

Western Australia
Fish Resources Management Act 1994

Licence No: **1821**
Fee: **\$363.00**

AQUACULTURE LICENCE

Name and Business Address of Licence Holder

DINH DANG DO & BINH THI THANH DO
1899 WEST SWAN ROAD
CAVERSHAM WA 6055

Subject to the Fish Resources Management Act, 1994 and Regulations made thereunder, the person named in this licence is licensed to aquaculture and sell BARRAMUNDI (*Lates calcarifer*), RAINBOW TROUT (*Oncorhynchus mykiss*) and SILVER PERCH (*Bidyanus bidyanus*) at -

Conditions:

Condition No 15 - Description of Property or Location

945 CANTABILLING ROAD JURIE

Condition No 19

In addition to the conditions set out in Regulations 64 and 69 of the Fish Resources Management Regulations 1995, the following conditions apply -

1. Silver perch shall only be farmed on properties in drainage basins or areas of drainage basins categorised as suitable by the Department of Fisheries.
2. Silver perch shall only be sold for domestic stocking purposes to purchasers on properties approved by the Department of Fisheries.
3. The Department of Fisheries shall be provided with a least four (4) days written notice prior to any silver perch being moved for domestic stocking purposes from the licensed premises named herein to any other place. Details of the number of fish, final destination of the fish and the name and address of the purchaser must be provided. A duplicate copy of the written notice is to be retained by the licensee at the property specified for a period of seven (7) years from the date of sale and made available to Fisheries Officers on request.
4. Unless otherwise authorised in writing by the CEO of the Department of Fisheries, silver perch shall only be sold:-
 - as a processed product,
 - as live product direct to the wholesale and retail outlets for human consumption,
 - as live product direct to the export market,
 - as live product to the holder of an aquaculture licence issued by the Department of Fisheries endorsed to farm silver perch,
 - as live product for domestic stocking purposes in accordance with (2) and (3) above.

Condition No 21

In addition to the conditions set out in Regulations 64 and 69 of the Fish Resources Management Regulations 1995, the following conditions apply -

1. All finfish shall be contained within fully enclosed waters or waters which have been screened, to the satisfaction of the CEO of the Department of Fisheries, to prevent escape into natural waterways.

Office
William Street, PERTH WA 6000
(by appointment only)
Locked Bag 39, Cloisters Square WA 6850
Telephone: (08) 6551 4444
Email: enquiries@dpird.wa.gov.au
www.dpird.wa.gov.au
ABN: 18 951 343 745

2. All finfish coming on to the licensed premises as broodstock or fingerlings must be obtained from a licenced source or a source otherwise approved in writing by the Department of Fisheries.

3. Finfish shall not be released into natural waterways for any purpose without the prior written approval of the CEO of the Department of Fisheries.

Condition No 70

1. The barramundi must only be kept in a closed recirculation system with no discharge water leaving the property.
2. Any waste water from transport or the aquaculture operation shall be:
 - a) disposed of on dry ground at least 100 metres from any waterway; or
 - b) disposed of by discharge to a soakwell system that does not have the facility for surface water flow; or
 - c) sterilised by treatment with chlorine to 50 parts per million for 10 minutes prior to discharge.
3. The barramundi shall be sourced from a batch that has been certified disease-free to the satisfaction of the Senior Pathologist of the Department of Fisheries.
4. At least 48 hours prior to the transportation of the barramundi, a copy of the certificate citing freedom from disease shall be forwarded to the Translocation Officer of the Department of Fisheries.
5. The barramundi shall be transported directly from the airport to the holding facility with no prior unpacking or processing.
6. The fish are not to be removed from the facility except for the purposes of consumption without the prior written approval or authority of the CEO of the Department of Fisheries.
7. Any unusually high mortalities (ie greater than five percent) must be reported to the Senior Fish Pathologist and the Translocation Officer of the Department of Fisheries within 24 hours of their occurrence.

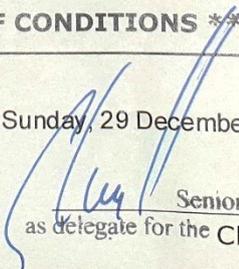
Condition No 800

1. All ponds are to be clearly marked and numbered as indicated on the farm sketch attached to this licence.
2. Ponds 1-14 are only to be used for the aquaculture of endemic species or as otherwise authorised in writing by the Executive Director, Department of Fisheries.
3. Ponds 15-41 are only to be used for the aquaculture of species that have translocation approval or as otherwise authorised in writing by the CEO of the Department of Fisheries.

***** END OF CONDITIONS *****

Term of Authorization: Sunday, 30 December 2018 to Sunday, 29 December 2019

File No: 172/04


Senior Licensing Officer
as delegate for the Chief Executive Officer

This licence must be produced to an Fisheries Officer on demand.

WARNING: This licence will have no effect until the imprint of the cash register or other authority is hereon.

Renewal - 26/10/2018

Head Office

140 William Street, PERTH WA 6000

(by appointment only)

Locked Bag 39, Cloisters Square WA 6850

Telephone: (08) 6551 4444

Email: enquiries@dpird.wa.gov.au

Attention
www.fish.wa.gov.au

Fax: 18 951 343 745

Fisheries legislation changes from time to time. To assist fishers, aquaculturists and members of the public to access fisheries legislation, the Chief Executive Officer has arranged for up to date fisheries legislation to be made available on the internet. Fisheries legislation maybe viewed by logging on to the Department of Fisheries website (www.fish.wa.gov.au) and clicking on the Legislation link on the top of the home page. The Chief Executive Officer recommends that the licence holders and persons acting on their behalf (eg. employees), regularly access this legislation service and make themselves aware of the fisheries legislation that relates to their activities.





SHIRE OF DANDARAGAN YOUTH PLAN

2019 - 2024

69 Bashford Street
JURIEN BAY WA 6516
Telephone: (08) 9652 0800
Email: council@dandaragan.wa.gov.au
www.dandaragan.wa.gov.au

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SUMMARY



The Shire of Dandaragan, through its Strategic Community Plan to 2026, is committed to being a community that 'supports and develops youth', a philosophy which underpins this youth planning process.

For the purposes of this report, 'youth' is defined as people between the ages of 12 and 24¹ years. In the 2011 census, there were 419 young people in the Shire and this equates to over 13 percent of our population.

In previous years, the community development team have facilitated youth activities and programs based on a leadership and citizenship focus, rather than ongoing youth engagement. Programs have included funding students to attend leadership conferences with their school group, scholarships for the Leeuwin Voyages which are heavily weighted towards teamwork and responsibility; and visits to Council Chambers as part of a school activity day.

This style of engagement has resulted in a limited understanding of what young people truly value and where improvements can be made. It is for this reason that we are developing this Plan as a strategic initiative to support the Shire's fostering of a youth-friendly community in which young people are treated with respect, as well as feeling safe, welcome and included. The aim is to establish processes where young people's needs and wants are truly represented to Council, and where they are able to share their aspirations and priorities for their own communities.

The Shire of Dandaragan Youth Plan 2019–2024 identifies the youth interests, issues and aspirations of the four towns in our Shire - Badgingarra, Cervantes, Dandaragan and Jurien Bay - and establishes priorities and strategies to guide the Shire over the next five years. It informs the way in which youth services are managed and provides the framework for a collaborative approach with the following key benefits:

- Enable young people to bring new, creative and energetic ideas and solutions to their communities
- Improve the quality of services provided to young people by designing projects, services and policies to meet young people's self-identified needs, rather than the needs presumed by adults. Targeted projects and services are better received and more cost effective.
- Activities, projects and services are relevant to young people.
- Inclusion of young people can help address exclusion from society, and build social cohesion and social capital. Active involvement of young people can create vibrant local democracies and increase community cohesion.
- Young people are able to build on existing skills and develop new ones, increasing self-confidence and self-esteem.
- Involve young people which can raise their aspirations and create an empowering environment.
- Develop current young leaders and future adult leaders
- Provide opportunities for young people to express themselves to help reduce negative stereotypes.

1. Youth is best understood as a period of transition from the dependence of childhood to the independence of adulthood. Increasingly, there is the recognition of 'youth' as a distinct and discrete developmental stage. There is no agreed age range defining youth parameters. The United Nations, for statistical purposes, defines those persons between the ages of 15 and 25 as youth, however, in local government it is common to see the youth cohort defined as 12 to 25 years of age - distinct from those under 12 who would be defined as 'children'.

- Enable young people to become active citizens in their community.
- Decisions reached through consultation can result in greater legitimacy and credibility within the community.

Research and reports from federal, state and local agencies, as well as consultant, Jane Forward, have provided additional context and background, as well as helping to establish some guiding principles, including the preference for creative techniques for consultation - ideally peer-designed and led. However, it is the findings of a community consultation process, with over 120 young people, which have shaped this youth plan.

What emerged from the consultation was that no significant social or behavioural issues were identified. Rather than developing a plan aimed at reducing an identified youth issue, the Council has the opportunity to focus its resources on the development of young people and on laying the foundations for future generations of young people. This places the Shire of Dandaragan in an ideal situation in which it can develop its youth plan from a proactive - as opposed to reactive - position. Although leadership as a theme was not reflected as a focus area from the consultation process, leadership can be incorporated into other identified focus areas as an outcome which will continue the work previously undertaken by Council and the Shire.



Jurien Bay Emergency Cadet Corps Camp at Sandy Cape

The four key focus areas that emerged from the information we received from young people in our communities were:

PARTICIPATION

Providing opportunities for young people to feel they are important within their community.

WELLBEING AND SAFETY

Supporting young people to be independent, confident and resilient leaders with opportunities for their future in a safe community.

COMMUNICATION

Sharing information and engaging with young people in a way that is responsive to new technologies and patterns of communication and is guided by their needs.

OUR ORGANISATION

Forming strong partnerships and involving youth in decision making.

A number of strategies have been identified to support these key focus areas, and these are further developed in the Action Plan. This Youth Plan also commits us to working in partnership, as its implementation will require cooperation with others - internally, as well as with external agencies, service providers and a wide range of community members.

This is a 5-year Youth Plan and progress against targets will be monitored and evaluated annually.

BACKGROUND



In 2016, the Shire of Dandaragan received funding from the (then) Department of Local Government and Communities to undertake consultation and engagement for the preparation of a youth plan under the Youth Friendly Communities program. In developing our inaugural Youth Plan, it is important to understand modes of delivering youth development across all strata of government – federal, state and local (including not-for-profit organisations). The Australian Government’s National Strategy for Young Australians² (adopted in 2010), recognises the challenges that young people face in today’s society with a vision for all young people to grow up safe, healthy, happy and resilient and to have the opportunities and skills they need to learn, work, engage in community life and influence decisions that affect them. The strategy aims to empower young people to build their own lives, learn to take responsibility for their actions, build resilience in life’s challenges and build a healthier, safer and more productive Australia. To achieve these, the government focuses on priorities, which include:

- improving the health and wellbeing of all young people,
- equipping young Australians to shape their own futures through education,
- taking part and being active in their communities,
- increasing their skills and personal networks to gain employment,
- enabling young Australians to participate confidently and safely online.

2. National Youth Strategy for Young Australia, Commissioned by Australian Federal Government, 2010. www.youthpolicy.org/national/Australia_2010_National_Youth_Strategy.pdf

3. Our Youth – Our Future – Youth Strategic Framework for 2016, Commissioned by WA State Government - Department of Local Government & Communities, 2016. www.dlgc.wa.gov.au/Publications/Pages/Youth-Strategic-Framework.aspx

The State Government of Western Australia, through its strategy Our Youth – Our Future³, builds upon the strength of efforts across State Government agencies and presents a shared vision and priority of directions, informed by young people and with support from the youth sector.

The outcomes and priority areas emphasise having healthy, happy and safe young people, who live life to the full, make a difference and have a focus on learning, working and future financial independence.

The State Government also supports the role of the Commissioner for Children and Young People, who provides advocacy for children and youth through research and consultation with children, young people and key stakeholders across the state, making recommendations to the State Government.

This Youth Plan has been developed as a strategic initiative to support the Shire of Dandaragan in fostering a youth-friendly community in which young people are treated with respect, as well as feeling safe, welcome and included. However, in order to provide clear information to the community about how the Council can work to support young people, it is important to identify the precise roles that the Shire will undertake.

Role clarity will ensure that the Shire works within its financial and employee capabilities while still producing positive outcomes for the community as a whole and further informing the strategies to be undertaken.

Previously, the Shire has focused on supporting opportunities that build leadership and the qualities of good citizens in young people. Although we will continue to work in this area, this Plan will see an expansion of our role into providing a broader level of support, information and consultation across the key areas that young people identified. This means that we will have a stronger focus on working with young local people to understand the issues that affect them and assist them to be involved in decision-making in their community in ways that previously may not have been clear to them.

At the local level this Youth Plan sits under the Shire of Dandaragan 2016 - 2026 Strategic Community Plan and Shire of Dandaragan Corporate Business Plan, specifically aligning with Objective 3.5 : to be supporting and developing youth for a strong and connected community.



OUR VISION FOR YOUNG PEOPLE

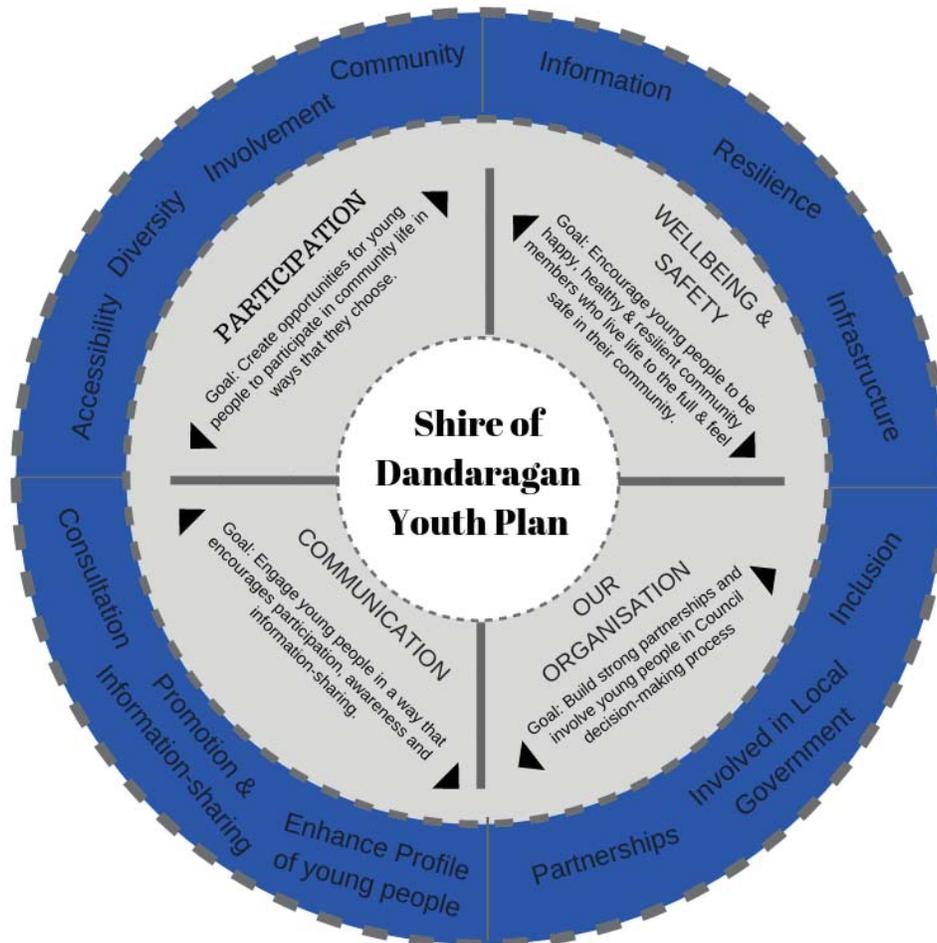


The Shire of Dandaragan is an inclusive and diverse community, where local young people feel respected, safe, valued, and are supported to become resilient individuals. It is a community where local youth have access to information that affects them, have a range of different educational, training pathway and employment opportunities, and which allows young people to take active roles in local groups, and be part of the decision making that affects them.

KEY FOCUS AREAS



We have listened to the feedback young people gave us and used as much of the information received from the community as possible in developing the following key focus areas, goals and strategies. For more details on the strategies and expected outcomes outlined below, go to Appendix A.



GUIDING PRINCIPLES

In planning, developing and implementing programs for young people we are guided by the following broad principles⁴:

1. LOCAL GOVERNMENT

Interest and support from local government councillors and staff is needed to create youth friendly communities, including through:

- governance structures that support the planning and development of youth friendly communities
- youth-related strategies and policies e.g. youth strategy and/or youth engagement strategy (so that youth views influence decisions taken)
- local government councillor and/or staff on youth project reference groups.

2. PARTNERSHIP IN THE COMMUNITY

The development of youth friendly communities needs the support of a range of stakeholders. Youth friendly communities should be widely promoted and ways to engage young people negotiated with community partners. Partners include:

- the local community (including young people)
- local youth service providers
- schools, colleges and universities
- local businesses
- representatives and advocacy groups such as the Commissioner for Children and Young People and the Youth Affairs Council of WA (YACWA).

3. RELATIONSHIPS WITH YOUNG PEOPLE

The process of creating youth friendly communities requires the trust of young people and their families. Genuine relationship building with young people enhances their participation in making communities youth friendly. For example:

- provide support and resources for staff for relationship building
- communicate with young people and demonstrate the benefits of their participation in creating youth friendly communities
- consider issues around consent and confidentiality
- help young people build connections with the rest of the community.

4. CONSIDER YOUTH VIEWS IN COMMUNITY STRATEGIC PLANNING

- Use an approach to developing youth friendly communities that relates to existing plans, policies and strategies, e.g. Strategic Community Plan, local government plans, policies and strategies.
- Use the outcomes from engaging with young people about youth friendly communities to inform the Strategic Community Plan and local government strategies, policies and plans (new ones and those being reviewed).
- Turn the findings into actions; involve young people in implementing these.

4. Youth Engagement Grants Ten Key Principles, Department of Local Government and Communities, 2018. <https://www.dlgs.wa.gov.au/GrantsFunding/Pages/Youth-Engagement-Grants-Program.aspx>

5. OWNERSHIP AND LEADERSHIP BY YOUNG PEOPLE

It is important for young people to drive any consultation about youth friendly communities. They need to be involved in research, planning, implementing and facilitating the engagement process. This can be achieved by the following:

- youth led, peer-to-peer approach
- adapt to ways young people do things, e.g. communicate, interact, create
- provide opportunities for skills development, e.g. research, planning, consultation, facilitation, use of cameras and video
- provide ongoing support and mentoring for young people.

6. DIVERSITY OF YOUNG PEOPLE

Young people are not all the same - they have different backgrounds, experiences, needs and aspirations. A range of innovative approaches are needed to include the diversity of young people in the community and to address barriers to participation. All young people's voices should be heard, including:

- young people with disability
- Aboriginal young people
- young carers
- young people in care
- newly arrived migrants and refugee young people
- marginalised or vulnerable young people (including those who are in the youth justice system)
- young people from culturally and linguistically diverse backgrounds.

7. CONSULT YOUNG PEOPLE ABOUT A WIDE RANGE OF ISSUES

Young people want to be part of the broader community. It is essential to consult young people about community-wide issues, not just about youth issues. Youth friendly communities are not just about infrastructure and facilities, but also include:

- education, training and employment
- community support and health services
- leisure, recreation and social life
- public spaces, buildings and natural environments
- communication and information
- civic participation and volunteering
- transport and housing
- respect and inclusion.

8. FLEXIBLE APPROACH TO CONSULTING YOUNG PEOPLE

Young people have their own ways of doing things and have multiple commitments and interests, e.g. school, work, family, social media. Consideration should also be given to access to transport and limited financial resources.

Let young people decide the best approaches to use

- Use a range of methods to engage young people, both traditional and non-traditional (innovative) methods
- Choose appropriate venues and times for consulting young people
- Use existing committees, groups, forums and events to engage youth, but also collaborate with local service providers to engage other young people
- Use of social media and online tools where appropriate
- Adapt existing consultation tools or try new ones.

9. FUN AND INNOVATIVE

It is important to make the youth engagement process rewarding and enjoyable for everyone involved, especially young people. The way consultation is done determines the quality of ideas, creativity and participation.

- Let young people design and deliver activities
- Go to where young people hang out
- Use arts and culture programs, games and creative activities
- Find innovative ways to reach those over 18 years.

10. EVALUATION AND FEEDBACK

Young people need to hear about the results of their involvement and that their input has been valuable and worthwhile. Young people's views on improving their community should be communicated to other community members.

- Evaluate and provide feedback on the engagement process.
- Communicate the consultation findings to young people.
- Showcase youth participation and promote positive images of young people.
- Make findings from the youth consultation available to the whole community.

THE PLAN

The Youth Plan establishes focus areas and strategies which identify interests, issues and aspirations of the community in relation to youth, and informs the way in which youth services are managed within the Shire. The Youth Plan will inform the way in which youth services are developed and implemented at an operational level, so it will be used on a daily basis. We also intend it to be a 'living' document, regularly reviewed, so that it can remain flexible and responsive to any changing needs, circumstances and opportunities.



YActivate 2018 Group by LHD Visuals

COMMUNITY CONSULTATION METHODOLOGY



With financial assistance from the Youth-Friendly Communities Grants Program (DLGC), the Shire of Dandaragan appointed an external expert to work with staff and local young people in the creation of a development report in a process which was respectful and inclusive of a wide range of youth voices. To support this process, an initial investigative workshop was held in May 2016 with young people to provide feedback on the intended consultation materials, whilst also identifying potential project advisory members. A key decision of the workshop was the importance of promoting the Council's youth app as a communication and engagement mechanism, and to proceed with an online survey. The online survey was open between August and October 2016. In all, 121 responses were received with a dominance of responses from young age groups. In an attempt to counterbalance this, and to ensure that an older youth voice was captured, it was agreed to run a series of face-to-face workshops at Jurien Bay District High School. The school-based workshops were held in March 2017, and captured the voices of all year 8, 10, 11, and 12 students. The workshops provided an opportunity to continue to promote the Shire and its services as well as the youth app.

SURVEY RESPONSES OVERVIEW

A total of 121 surveys were completed:

- 80 were from the 11-14 age group from lower secondary school
- 36 were from the 15-17 age group from upper secondary school
- 4 were from the 18-21 age group from the workforce
- 21 lived on a farm
- 7 attended boarding school
- 119 were full time students (47% of whom have a part time job)
- 1 was in full-time employment and 1 was unemployed.

Areas which the young people lived included:

- Jurien Bay (town) - 57 respondents
- Jurien Bay (rural) - 35 respondents
- Cervantes (town) - 13 respondents
- Badgingarra (town) - 2 respondents
- Badgingarra (rural) - 11 respondents
- Dandaragan (rural) - 1 respondent



FINDINGS



Analysis of the information from the Community Consultation process and key stakeholders, as well as from other recent youth feedback, provides useful insights and guidance as to how the Shire might provide services for young people.

FEEDBACK	KEY MESSAGES
How do young people think the Shire of Dandaragan could be improved?	
<p>Improving sports grounds with more nets, more courts, & places to play soccer; bouncy pillow; free Wifi, fixing power surges & better broadband; skate park / youth space; outdoor cinema; more events & festivals were all suggestions for improving the Shire.</p> <p>Boredom and lack of things to do was consistently reported by young people across all areas.</p>	<ul style="list-style-type: none"> • Young people are not 'one' group and switch between multiple, often diverse interests. Include more technology activities. • Jurien Bay has an amphitheatre which is rarely used - use and promotion of use can be improved. • Include young people in consultations about use or design of community spaces to meet the need for chill-out options.
What are the key concerns of young people?	
<p>Top four concerns reported were 'my future', the environment, crime and safety, bullying.</p>	<ul style="list-style-type: none"> • Prioritise building resilience for wellbeing. Explore opportunities to support issues through relevant service providers. • Focus on information provision and, where practical, introduce relevant themes to existing programs and activities.
What services/facilities do young people currently use?	
<p>Top three amenities that young people use are the beach, parks and sporting facilities.</p> <p>Go-karting / motocross, more sports facilities and cafes were reported as the main facilities and services which they would like to access more.</p>	<ul style="list-style-type: none"> • Making facilities more youth-friendly could improve how welcome young people feel when accessing them. • Looking at opportunities to improve facilities or support existing ones such as motocross and go-karting may improve accessibility of these spaces for young people. • Cafes may be perceived by young people and the broader community as not particularly youth-friendly which may indicate a need for change in culture of local businesses, or the need for a dedicated youth space adjacent to other youth-focused facilities.

What stops you from using facilities/services or how could they be improved?	
<p>Most young people were generally okay with facilities and services however opportunities for improvement were noted across all areas in the Shire. Of particular note was low levels of satisfaction with public toilets, and access to a community youth gym.</p> <p>Parental restriction, no one to go with, lack of information, and no travel options were the most common reasons reported for young people not accessing facilities and services.</p> <p>Many respondents comment on their desire to see the beaches in their area more fully developed to be spaces for activities and fun - pontoons, a pool, bouncy pillow, beach volleyball, more shade, better toilet facilities, and general activities at the beach and foreshore. It was acknowledged that these improvements would increase tourism as well as increase facilities and activities for local young people.</p>	<ul style="list-style-type: none"> • Local recreation centres or youth groups could develop community gyms open to young people with barriers removed • Targeted event activities where transport is organised to collect young people to attend community facilities would improve access to existing facilities and highlight that young people are welcome in various spaces around their communities. • Communication improvements are needed to share information with young people about what is available for their use and when. • Transport for young people continues to be a challenge for young people participating in their communities. • Include young people in consultations about use or design of community spaces to meet the need for chill-out options, fun activities and youth-accessible spaces that also ties in with tourism development.

How can Council communicate better with young people?	
<p>42% indicated that they don't know what is going on around the Shire and would like more information.</p> <p>75% of young people felt that the Council does not listen to them.</p> <p>Young people reported that mostly they obtain information through 'word of mouth'; IGA notice board (Jurien Bay); and local & school newsletters.</p> <p>Those surveyed said they would like to communicate face-to-face with Shire officers and friends or through direct email, mail or text.</p>	<ul style="list-style-type: none"> • The adult perception that all information is via Facebook is not necessarily correct. • New channels of information are needed to ensure young people are given the information they want. • Shire officers must utilise a variety of social media platforms, and keep up-to-date with any new opportunities or changes in preference. • Shire staff must be involved with a variety of activities that put them face-to-face with young people in order to share information. This could be at school assemblies, youth group sessions, at youth spaces, sport facilities, etc. • Schools are challenged with existing internal pressures and reliance on them as a distribution channel is unreliable. Young people reported that the best way to communicate with them was through more direct channels. • Establishing a YAC could provide a new opportunity for sharing and gathering of information between the Shire and young people.

What facilities and services young people think the Shire should provide?	
<p>100% of young people think Shire should continue to provide parks. From there, the most common responses were medical services; fire control / prevention; environmental services; toilets and sports grounds. A community gym and library also ranked high, as did reconciliation planning and a youth centre.</p>	<ul style="list-style-type: none"> • Young people have a realistic view of what the Shire does and doesn't provide. • In relation to recreation provisions, a place to attend gym and exercise for health and social needs continued to be placed high in the aspirations for young people, and identifies a desire for a good, healthy lifestyle. • Young people are aware of the need for reconciliation and that it should be formalised by Council. • Young people are not only concerned with what Shire can provide for them, but also the ways that the Shire can improve the lives of the inclusion and connectedness of diverse groups within the community.

What else did young people tell us?	
<p>They don't want to leave their towns. Improved local employment, more business choice (shops) and those choices being more affordable would prevent the constant and inevitable travel to Perth for shopping and work.</p> <p>They said they felt they were forced to leave the towns they love.</p>	<ul style="list-style-type: none"> • Having either a parent or their own transport is crucial for young people to have choice around purchases and employment due to the lack of local transport options. • Shire support of business development is crucial to allow young people the choice of whether they leave or stay in their towns. • Many young people leave the Shire seeking upper-secondary education options.
<p>Drugs are a significant concern to young people in the Shire, not only concern for use amongst peers but amongst adults in their life. Peer pressure to participate was high and they felt that there was a clear link between boredom and drug experimentation. Several references were made to underage drinking, however because it was not resulting in anti-social behaviour, it was 'going under the radar'.</p>	<ul style="list-style-type: none"> • Drugs are not a youth issue, they are a community issue. • A collaborative approach is needed that involves other agencies and groups to ensure young people are safe and supported. • Damaging trends and behaviours don't necessarily result in openly anti-social behaviour, however the impact will still be negative. • The Shire of Dandaragan will need to take a proactive approach to prevent anti-social behaviours becoming more explicit and evident within the community.
<p>Young people love living in the Shire of Dandaragan and are proud of their towns - the relaxed country; friendly community; and everyone knowing each other was why they believed the Shire is awesome.</p>	<ul style="list-style-type: none"> • Young people are an asset to our towns and not an 'issue' to be resolved. • Young people can be our Shire's greatest advocates • Young people feel safe and secure in the Shire and should be supported to remain so, if they choose.

WHERE TO FROM HERE?



Goals and strategies directly linked to the findings and feedback gathered from this process will be included in the Shire of Dandaragan Strategic Community Plan which will drill down to an Action Plan incorporated into the Shire's Corporate Business Plan.



EVALUATION AND REVIEW



The Shire of Dandaragan Youth Plan 2019–2024 identifies youth issues, aspirations and interests of the towns in the Shire, and establishes priorities and strategies to guide the Shire over the next five years.

The Plan informs the way in which youth services are managed within the Shire of Dandaragan and sets out goals, strategies, actions, measures and outcomes against which our successes can be evaluated.

The community development team will monitor progress throughout the period of this plan and provide a summary report.

As a living document, and as the youth sector is one that can change rapidly, a more comprehensive mid-term review of this Youth Plan will also be conducted in July 2020.



APPENDIX A - KEY FOCUS AREAS

SHIRE OF DANDARAGAN

We have listened to all the feedback and used as much of the information received from the community as possible in developing the following key focus areas, goals and strategies.

PARTICIPATION

Goal: Create opportunities for young people to participate in community life in ways that they choose

STRATEGY	OUTCOME
<p>1.1 Accessibility</p> <p>Ensure activities, projects and events are accessible to all young people in the Shire</p>	<p>Most activities, projects and events are free.</p> <p>Transport is provided where young people may be travelling from other towns in the Shire.</p> <p>Activities, projects and events are considered at each of the towns.</p>
<p>1.2 Diversity</p> <p>Design events, activities, projects and programs that appeal to a wide variety of interests and young people</p>	<p>Activities appeal to a wide variety of young people from different ages, cultures, interests and genders with participants able to try new things.</p> <p>Activities are targeted towards current youth leaders, as well as those experiencing barriers to leadership.</p>
<p>1.3 Involvement</p> <p>Structure activities so that young people can participate at different levels</p>	<p>Young people can be involved as spectators, coordinators / leaders, volunteers, participants, or in whatever role they choose.</p> <p>Roles are developed for youth and opportunities for youth to lead and design new initiatives</p>
<p>1.4 Community</p> <p>Ensure activities enable young people to be involved in the broader community</p>	<p>Young people are involved in activities in the broader community and they feel valued and respected.</p>

WELLBEING & SAFETY

Goal: Encourage young people to be happy, healthy and resilient community members who live life to the full and feel safe in their community.

STRATEGY	OUTCOME
<p>2.1 Information</p> <p>Promote activities that focus on wellbeing, resilience and diverse & positive life choices</p>	<p>Young people are aware of where to seek advice and where to go for assistance</p> <p>Young people feel accepted for their diverse life choices.</p> <p>Young leaders are able to provide support for peers facing challenges.</p> <p>Young people are receiving physical, mental and emotional wellbeing messages from the Shire.</p> <p>Young people access cyber-safety initiatives and communicate online confidently and safely.</p>
<p>2.2 Resilience</p> <p>Develop initiatives which build confidence, self-esteem, respect and resilience</p>	<p>Young people are given opportunities to address issues and to develop skills in building resilience in themselves and their peers.</p> <p>Young people have access to inspiring individuals as role models and mentors.</p>
<p>2.3 Infrastructure</p> <p>Ensure new and existing infrastructure is developed with an understanding of the interests, issues, needs and safety of young people</p>	<p>New infrastructure is designed with engagement and design feedback from young people.</p> <p>New and existing infrastructure is reviewed with consideration to how easy it is for young people to find and get to; that the hours of operation meet the needs and schedules of young people; is accessible for youth with disabilities and special needs; is comfortable and appealing to young people; is a place where young people feel safe; where normal noise created or use of a location will not disrupt others in close proximity; is a place where young people can go to engage with others in a positive and enjoyable manner.</p>

COMMUNICATION

Goal: Engage young people in a way that encourages participation, awareness and information sharing

STRATEGY	OUTCOME
<p>3.1 Consultation</p> <p>Develop an understanding of the interests, issues and needs of local young people</p>	<p>Staff and Council develop a greater understanding of youth issues.</p> <p>Relationships of trust are built with young people where they know that the Shire understands their issues and is working with them.</p>
<p>3.2 Promotion</p> <p>Ensure promotions and information reaches as wide a youth audience as possible</p>	<p>Projects are more supported by the broader community because they trust that we have consulted with young people and have taken their specific needs into account.</p> <p>Age-relevant branding and promotions are used and reach the majority of young people and community stakeholders.</p> <p>Young people and the Shire are communicating using a multi-platform approach, as well as more direct methods.</p> <p>Young people have the opportunity to participate in a broad range of activities due to a high level of awareness.</p>
<p>3.3 Profile</p> <p>Enhance the profile of young people in the community</p>	<p>Perception of young people in the community remains high.</p> <p>Trust and respect between generations is high.</p> <p>Awareness is raised in the wider community about the achievements and positive attributes of young people in the community.</p>

ORGANISATION

Goal: Build strong partnerships and involve young people in Council decision-making process

STRATEGY	OUTCOME
<p>4.1 Partnerships</p> <p>Participate in networks or groups that have benefit to local young people</p>	<p>Service providers, schools, community groups and other agencies consider themselves in partnership with the Shire to meet the needs of local young people.</p>

STRATEGY	OUTCOME
<p>4.2 Local Government Provide and promote opportunities for young people to be involved in local government and its processes</p>	<p>Young people feel that local government is a key part of their community. Young people work with local government to achieve positive outcomes for themselves and their peers.</p>
	<p>Young people feel connected to and aware of the activities and role of Council and the Shire. Young people benefit from their engagement with local government by taking on leadership roles in the community.</p>
	<p>Roles and opportunities for young people such as Traineeships and volunteer opportunities within local government are developed and promoted.</p>
<p>4.3 Inclusion Develop policies and practices that reflect young people as valued members of their community</p>	<p>Young people feel valued by their community and participate in the decisions</p>

APPENDIX B - ACTION PLAN

SHIRE OF DANDARAGAN

Participation (YP) Goal: Create opportunities for young people to participate in community life in ways that they choose					
#	ACTION	TIMEFRAME	TARGET	RESPONSIBILITY	RESOURCE IMPLICATIONS
Strategy YP1: Ensure activities, projects and events are accessible to all young people in the Shire					
YP 1.1.1	Offer events that are free of charge and provided in a safe environment	Ongoing	90% of events are free	Community Development Officer, Club Development Officer, Community Development (Youth) Trainee.	HR - Pre-event coordination of Spray the Grey Youth Festival is within existing human resources however is supported by 3 x FTE on day of event or volunteers. Financial - new annual budget submission
YP 1.1.2	Offer transport to events to young people who live in other areas around the Shire	Ongoing	Offer transport to 100% of events	Community Development Officer, Club Development Officer	HR - No, reliant on volunteers or funding. Financial - new annual budget submission
YP 1.1.3	Encourage community groups to identify activities and events that could be viable in smaller towns in the Shire	Annual	1 group helped	Community Development Officer, Club Development Officer	Within existing resources
YP 1.1.4	Provide flexibility by planning activities for a variety of time/days (weekends/ weekdays)	Ongoing	Variety of times/days	Community Development Officer, Club Development Officer, Community Development (Youth) Trainee.	Within existing resources, utilising time-in-lieu

#	ACTION	TIMEFRAME	TARGET	RESPONSIBILITY	RESOURCE IMPLICATIONS
Strategy YP2: Design events, activities, projects and programs that appeal to a wide variety of interests and young people					
YP 1.2.1	Offer events or activities that cater to a variety of age groups	Annual	80% suitable for 12-18 with remainder suitable for <12 and >18	Community Development Officer, Club Development Officer, Community Development (Youth) Trainee.	Within existing resources
YP 1.2.2	Consider a variety of interest areas when scheduling activities	Annual	>2 different interest areas	Community Development Officer, Club Development Officer, Community Development (Youth) Trainee.	Within existing resources
Strategy YP3: Structure activities so that young people can participate at different levels					
YP 1.3.1	Offer activities or programs that develop youth leadership	Annual	Funding available to at >=1 school for leadership activities	Community Development Officer	Within existing resources
YP 1.3.2	Provide and promote opportunities to volunteer in the community	Annual	2 volunteering opportunities	Club Development Officer, Community Development Officer, Community Development (Youth) Trainee	Within existing resources
		Annual	Country Week fundraising rub-bish collection with Ranger	Club Development Officer, Ranger	Within existing resources

#	ACTION	TIMEFRAME	TARGET	RESPONSIBILITY	RESOURCE IMPLICATIONS
YP 1.3.3	Involve young people in the organising, planning and running of activities and events	Annual	1 youth-led activity in partnership with Shire	Community Development Officer, Community Development (Youth) Trainee	Within existing resources
Strategy YP4: Ensure activities enable young people to be involved in the broader community					
YP 1.4.1	Assist community groups to gain skills and confidence with interaction with young people	Annual	1 group assisted	Community Development Officer, Club Development Officer	Within existing resources
YP 1.4.2	Encourage youth activity/partnership ideas from schools and community groups	Annual	2 groups assisted	Club Development Officer, Community Development Officer, Community Development (Youth) Trainee	Within existing resources
Wellbeing & Safety (YW)					
Goal: Encourage young people to be happy, healthy and resilient community members who live life to the full and feel safe in their community					
Strategy YW1: Promote activities that focus on wellbeing, resilience, and diverse and positive life choices					
YW 2.1.1	Post physical, mental and emotional wellbeing messages on social media platforms targeted at young people	Annual	6 posts	Community Development Officer, Community Development (Youth) Trainee	Within existing resources

#	ACTION	TIMEFRAME	TARGET	RESPONSIBILITY	RESOURCE IMPLICATIONS
YW 2.1.2	Post information targeted to young people about local services available	Annual	4 posts	Community Development Officer, Community Development (Youth) Trainee	Within existing resources
YW 2.1.3	Develop and maintain an online youth-specific source of wellbeing information and referral	Ongoing	Current youth services page and 1 hard copy brochure	Community Development Officer, Community Development (Youth) Trainee	HR - Within existing resources Financial - new annual budget submission
YW 2.1.4	Promote and provide increased awareness of structured and non-structured sport	Annual	Post information online about 4 sports available in the Shire and include 2 articles in Shire Matters	Club Development Officer	Within existing resources
YW 2.1.5	Develop the capacity of sporting clubs to cater to young people	Annual	Build capacity of 4 clubs	Club Development Officer	Within existing resources
YW 2.1.6	Build awareness of diverse backgrounds of young people	Ongoing	Acknowledgement of Country at Council meetings and all official public events. Display Aboriginal / Torres Strait Island flag every Tuesday and Thursday on Shire flagpoles at Jurien Bay Administration Centre	President & Councillors, CEO, Receptionist, Community Development Officer	Within existing resources
		Triennial	1 Cultural Awareness Training for Staff and Councillors	Human Resources Coordinator	Within existing resources

#	ACTION	TIMEFRAME	TARGET	RESPONSIBILITY	RESOURCE IMPLICATIONS
		2020	Consider development of Reconciliation Action Plan with young people involved in development	Community Development Officer, Community Development (Youth) Trainee	HR - within existing resources Financial - annual budget submission request for 2019-20
YW 2.1.7	Support the capacity of the community to combat the use of illicit and recreational drugs	Ongoing	Representation of community development officer or trainee on local drug awareness group and health advisory group	Community Development Officer, Community Development (Youth) Trainee	Within existing resources
YW 2.1.8	Provide opportunity for young people to learn about responsibility, teamwork and personal development	Annual	1 Leeuwin Scholarship	Community Development Officer, Community Development (Youth) Trainee	Within existing resources
Strategy YW2: Develop initiatives which build confidence, self-esteem, respect and resilience					
YW 2.2.1	Explore how to address the wellbeing and safety issues identified through the Youth Plan consultation	Annual	1 focus group	Community Development Officer, Community Development (Youth) Trainee	HR - within existing resources Financial - new annual budget submission
YW 2.2.2	Include an underlying purpose (learning, positive message, role model) in activities, projects and programs	Annual	80% of activities	Community Development Officer, Community Development (Youth) Trainee	HR - within existing resources Financial - new annual budget submission
YW 2.2.3	Support schools and groups to provide access to inspiring individuals as role models and mentors	Annual	Assist 1 group or school to hold event. Attend and fund 6 students to attend Halogen Youth Conference.	Club Development Officer, Community Development Officer, Community Development (Youth) Trainee	HR - within existing resources Financial - expansion of existing activity with accompanying annual budget submission

#	ACTION	TIMEFRAME	TARGET	RESPONSIBILITY	RESOURCE IMPLICATIONS
Strategy YW3: Ensure new and existing infrastructure takes into account the needs of young people and their safety and enjoyment					
YW 2.3.1	Explore how to address the infrastructure needs for young people identified through the Youth Plan consultation	Annual	2 youth-specific consultations	Community Development Officer, Community Development (Youth) Trainee	Within existing resources
YW 2.3.2	Provide and influence positive activation of public spaces for young people in key infrastructure development, with a focus on reserves, eg.: <ul style="list-style-type: none"> • Jurien Bay Foreshore • Jurien Bay Recreation Reserve • Cervantes Foreshore • Cervantes Recreation Reserve (adjacent to CCRC) • Dandaragan Recreation Reserve (adjacent to DCC) • Badgingarra Recreation Reserve (adjacent to BCC) 	Annual	2 focus groups	Club Development Officer, Community Development Officer, Community Development (Youth) Trainee	HR - within existing resources Financial - annual budget submission
YW 2.3.3	Investigate development of a youth space / skate park in Jurien Bay	2018-2020	Youth/Skate Park	Chief Executive Officer	HR - within existing resources Financial - dependent on funding through external grants and possible Specified Area Rate & future annual budget submission under DSR's CSRFF grant scheme.
YW2.3.4	Maximise the use of technology to enhance social inclusion	2018-2019	Free Wi-Fi available at Jurien Bay Youth Group and Jurien Bay foreshore	Executive Manager Corporate and Community Services	HR - within existing resources Financial - annual budget submission
YW 2.3.5	Develop a structured approach to youth engagement around significant future infrastructure projects and proposals	2019	Community Engagement Plan & Project Engagement Plan	Community Development Officer, Club Development Officer, Community Development (Youth) Trainee	Within existing resources

#	ACTION	TIMEFRAME	TARGET	RESPONSIBILITY	RESOURCE IMPLICATIONS
Communication (YC)					
Goal: Engage with young people in a way that encourages participation, awareness and information sharing					
Strategy YC1: Develop an understanding of the interests, issues and needs of local young people					
YC 3.1.1	Regularly seek feedback from young people about their interests, satisfaction levels with existing programs, and what else they would like to see in their community	Biennial	70%+ satisfaction level based on data gathered from variety of engagement methods	Community Development Officer	Within existing resources
YC 3.1.2	Build relationships with young people through community development staff running programs and attending partner-run activities where practical	Annual	Community Development or Youth Trainee at 50% of all Shire-run or Shire-partnered youth events	Community Development Officer, Club Development Officer, Community Development (Youth) Trainee	Within existing resources utilising TIL
YC 3.1.3	Encourage young people to share their concerns and issues	Annual	1 focus group or survey	Community Development Officer, Club Development Officer, Community Development (Youth) Trainee	HR - within existing resources Financial - new annual budget submission
		Annual	1 presentation to Council by young people	Community Development Officer, Club Development Officer, Community Development (Youth) Trainee	Within existing resources
		2018-19	Development of local Youth Advisory Council	Community Development Officer, Community Development (Youth) Trainee	HR - within existing resources, led by Community Development (Youth) Trainee Financial - new annual budget submission

#	ACTION	TIMEFRAME	TARGET	RESPONSIBILITY	RESOURCE IMPLICATIONS
Strategy YC2: Ensure promotions and information reaches as wide a youth audience as possible					
YC 3.2.1	Develop and use a youth-specific brand for news and information related to young people	2018 - 2019	SOD Youth logo	Youth Advisory Council, Community Development (Youth) Trainee, Community Development Officer	HR - dependent on establishment of YAC Financial - new annual budget submission
YC 3.2.2	Keep current by introducing new social media platforms to engage young people	Ongoing	> 1 new social media platform	Community Development (Youth) Trainee, Community Development Officer	Within existing resources
YC 3.2.3	Continue to use more traditional platforms (eg. flyers, banner, newspaper ad etc.) to reach the wider community	Ongoing	4 school newsletters and advertising of 100% of Shire youth events in four local newspapers + Northern Valley News	Community Development Officer, Club Development Officer, Community Development (Youth) Trainee	HR - within existing resources Financial - new annual budget submission
YC 3.2.3(b)		2018-19	Shire Administration Centre Information Noticeboard upgraded to LED Wi-Fi screen	Community Development Officer, Coordinator Infrastructure Services	HR - within existing resources Financial - Infrastructure Capital Works new annual budget submission.
YC 3.2.4	Increase peer-to-peer and word of mouth promotion	Ongoing	Announcements at 4 school assemblies. Attend 4 youth groups.	Community Development Officer, Club Development Officer, Community Development (Youth) Trainee	Within existing resources
Strategy YC3: Enhance the profile of young people in the community					
YC 3.3.1	Publicly recognise young citizens leaders/achievers through a school-based awards program	Annual	Student Awards at BPS, CPS, DPS, JBDSHS Primary / Secondary, CMSHS. Articles in Shire Matters and online.	Community Development Officer, Community Development (Youth) Trainee	HR - within existing resources Financial - within existing resources
YC 3.3.2	Promote positive images/stories in the community and celebrate youth achievements	Annual	4 online promotions. 2 Shire Matters promotions. Banners in the Terrace.	Community Development Officer, Community Development (Youth) Trainee	HR - within existing resources Financial - within existing resources

#	ACTION	TIMEFRAME	TARGET	RESPONSIBILITY	RESOURCE IMPLICATIONS
Our Organisation (YO)					
Goal: Build strong partnerships and involve young people in Council decision-making process					
Strategy YO1: Participate in networks or groups that have benefit to young local people					
YO 4.1.1	Advocate for young people to have access to compulsory Primary and Secondary Education	Ongoing	JBDHS provides ATAR courses for local students. JBDHS and other agencies provide mainstream and alternative pathways.	Chief Executive Officer	Within existing resources
YO 4.1.2	Provide support for agencies and groups delivering services for youth in the Shire	Annual	1 group supported	Community Development Officer	Within existing resources
YO 4.1.3		Annual	School Information Pack 1 new teacher / staff meeting with community development staff	Community Development Officer, Community Development (Youth) Trainee	Within existing resources
YO 4.1.4		Annual	1 Professional Development Participate in Youth Development Network	Community Development Officer, Community Development (Youth) Trainee	Within existing resources
YO 4.1.5		Annual	JBYG utilising community-led, sustainable financial model.	Community Development Officer, Club Development Officer, Community Development (Youth) Trainee	HR - within existing resources Financial - reduction in existing resources. No further financial contribution to JBYG after end of three year budget item (\$5,000 donation, \$3,187 operational contribution for insurances).

#	ACTION	TIMEFRAME	TARGET	RESPONSIBILITY	RESOURCE IMPLICATIONS
Strategy YO2: Provide and promote opportunities for young people to be involved in local government and its processes					
YO 4.2.1	Encourage young people to attend Council meetings to build knowledge	Annual	2 youth involvement. Establishment of Youth Advisory Council.	Community Development Officer, Community Development (Youth) Trainee	HR - within existing resources Financial - new annual budget submission
YO 4.2.2	Offer school tours of Council Chambers and Shire Administration Centre to create awareness of democratic practices and how young people can get involved	Annual	1 Council chambers visit. 1 Shire Administration Centre visit.	Club Development Officer, Community Development (Youth) Trainee	Within existing resources
YO 4.2.3	Investigate cost benefit of employing a Youth Development Officer role as well as other work experience and placement opportunities	2019-2020	Complete cost benefit analysis	Chief Executive Officer	Within existing resources
Strategy YO3: Develop policies and practices that reflect young people as valued members of their community					
YO 4.3.1	Facilitate the involvement of young people as part of mainstream Shire consultations for community members - not just for youth issues or for youth perspective	Ongoing	2% of all response data collected	Community Development Officer, Club Development Officer, Community Development (Youth) Trainee	Within existing resources
YO 4.3.2	Offer other Shire departments support and assistance in involving young people	Annual	1 other Shire process involves young people	Community Development Officer, Club Development Officer	Within existing resources
YO 4.3.3	Review other plans and policies to ensure young people are considered and engaged with, as appropriate	Annual	1 plan or policy reviewed	Community Development Officer, Club Development Officer	Within existing resources

SCHEDULE OF SUBMISSIONS – DRAFT YOUTH PLAN 2018 - 2023

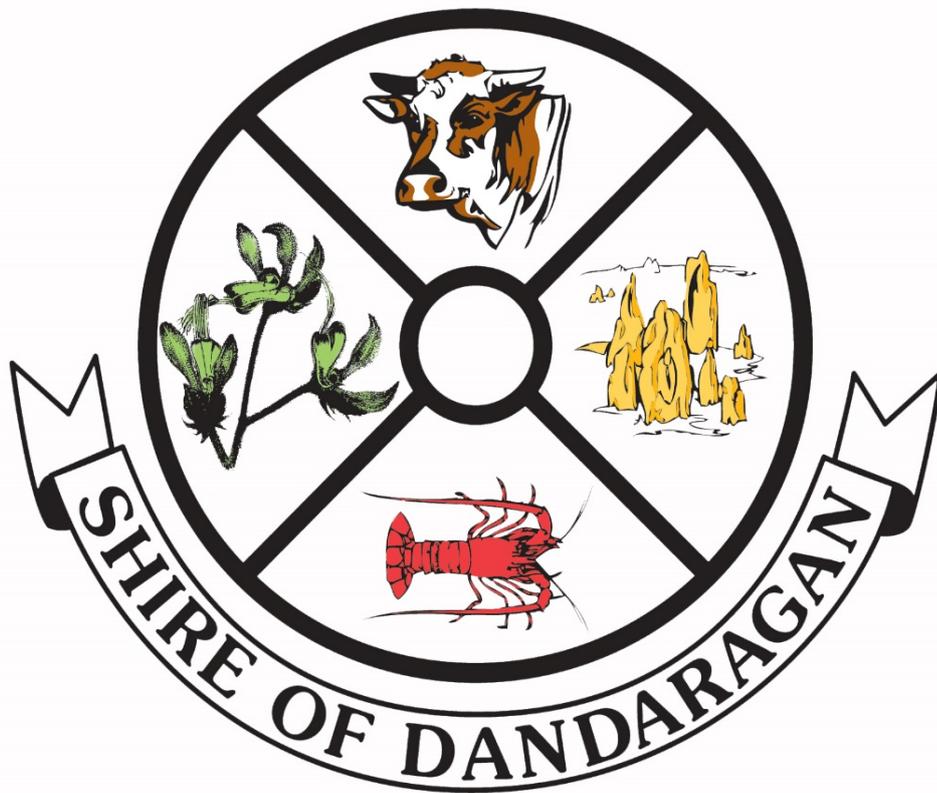
	Submitter	Comment/Concern	Shire Officer Response
1	Councillor Kaye McGlew	<ol style="list-style-type: none"> 1. Replace 'development' with 'citizenship' when referring to previous focus of Shire youth activities. 2. Replace 'wants' with 'values' on p3. 3. Replace 'which breaks down' with 'to help reduce' on p3. 4. Under Communication on p5, add "in a way that is responsive to new means". 5. Add "and the qualities of good citizens" to para 6 on p6. 6. Add 'training pathways' to Our Vision for Young People. 7. Add 'Collaboration' to Participation section of Key Focus Areas infographic. 	<ol style="list-style-type: none"> 1. Noted. The document will be updated to reflect change suggested. 2. Noted. The document will be updated to reflect change suggested. 3. Noted. The document will be updated to reflect change suggested. 4. Noted. Existing sentence will be reworded. 5. Noted. The document will be updated to reflect changes suggested. 6. Noted. The document will be updated to reflect changes suggested. 7. Noted. Collaboration, in the form of partnerships, is already included in the graphic.
2	Neave Mayhew	<ol style="list-style-type: none"> 1. Wellbeing and Safety on p5. Please define a 'safe community'. Maybe this should incorporate streets safety and street smarts. It sounds almost like your layering the pavement in cotton wool, not really something to be advertising. 2. Background on p5. Although there is nothing wrong with the overall wording of this text, I've come to notice that none of the areas of 'improvement' seem to acknowledge the importance of confidence and independence. It doesn't offer another view or understanding. There is no independence, individual chances or 'thinking outside of the box'. Shouldn't there be some empowerment provided to standing up for ourselves against larger networks and companies? Instead of encouraging the 'drone affect' 	<ol style="list-style-type: none"> 1. As this was a key focus area identified by young people themselves, we are unable to define what the concept of 'safe' means to each individual respondent. However, the Shire noted 'safe communities' and 'safety' as key common themes throughout the responses. 2. The background is purely an outline of Federal and State government's strategies for providing support for young people and therefore this requested change is outside of the scope of the Shire of Dandaragan Youth Plan.

		<p>(everyone agrees with the more powerful group no matter what, if you don't, you're an outcast)?</p> <ol style="list-style-type: none"> 3. Make a Difference - what does this refer to? Government? Community-wise? Personally? Also, who are the 'key stakeholders' the Commissioner of Children and Young People consulted? It would be nice to know who is 'connected' and who the government is taking recommendations from. As said before you advertise a 'safe, welcome and inclusive' community. We need to equalize the importance/weight of the negatives and positives of the community, in order to promote street awareness and safety. 4. Role Clarity - which roles belong to who and why? What is the budget? And who else (other than yourself [Community Development (Youth) Trainee] and Michelle [CDO]) are involved? 5. Ownership and Leadership by Young People on p9. Maybe if there was to be a less formal, less planned approach to the gathering of information. Making this process more 'fun' might make it easier for young people to engage. Also, what sort of mentoring and from who? 6. Diversity of Young People on p9. In the dot points outlined, there is no instance of under-privileged young people or how about so called 'normal' problems? Also what are the new, innovative approaches to include these groups? 7. Key Concerns on p12. A mention of environment is in the key concerns but there doesn't seem to be an answer or improvisation? 8. What else did young people tell us on p14. They said they felt they are forced to leave the towns they love - the improvisation concluded that 'shire support of business development is crucial to allow young people the choice of whether they leave or stay in their towns', this statement does not address either education situations or affordability of Jurien and surrounding towns. 	<ol style="list-style-type: none"> 3. As above, 'make a difference' was a priority area from the State government's youth strategy which is outside of the scope of direct influence of the Shire of Dandaragan Youth Plan. We would recommend Ms Mayhew obtaining a copy of the Our Youth - Our Future - Youth Strategic Framework for 2016, Commissioned by WA State Government - Department of Local Government & Communities at the link provided in the draft Youth Plan. For a list of key stakeholders working with the Commissioner for Children and Young People, officers recommend Ms Mayhew contacts the Commissioner's office directly for more information. The Shire are aware that the Commission consult with advisory committees made up of existing groups of children and young people aged under 18 years who are appointed each year. Further information can be gained by going to the Commissioner for Children and Young People website's Snapshot - Who is the Commissioner for Children and Young People WA? 4. At the date of writing, youth services within the Shire of Dandaragan falls within the Community Development area of Corporate and Community Services. The Community Development area is made up of a community development officer, club development officer/community services coordinator and a community development (youth) trainee. Roles are allocated to specific officers based on experience, capacity, time / financial
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		<ol style="list-style-type: none"> 9. Appendix A, B - several spaces are not filled. 10. Appendix B (YW 2.1.5) which 4 clubs are being 'built up in capacity'? 11. YW2.2.3 Target 'assist 1 group or school to hold event', is that any event? For example a fundraiser event? Or specifically a 'mentor' orientated event? 12. YC2.3.3 Resource Implication - Financial 'dependant on funding through external grants', does this mean it's not guaranteed that the skate park / youth space will go ahead? Which external grants and from whom? 13. Target '1 presentation to council by young people' - who is volunteering to do this? When? About what? 14. Target 'development of local Youth Advisory Council' - promotion for the YAC has stopped!! Keep advertising/encouraging people to join up. 15. YC3.2.1 Target 'SOD Youth Logo' is this going to be a community vote? Design comp? How is it going to be put together? 16. YC3.3.1 - what do the abbreviations stand for? BPS, CPS, DPS? 17. YO4.1.1 Target - which other mainstream and alternative pathways are there? 18. YO4.2.2 Action 'offer tours of council chambers' - which year levels will participate? 19. YO4.3.3 Action - simply not completely. 20. On p14 'what facilities and services young people thing the Shire should provide" (spelling error). 	<p>constraints. Officers within the community development area of the Shire work with other departments and staff based on project needs. In the 2018 / 19 financial year, the youth budget was approximately \$32,500 which includes support for events, youth group, awards, etc.</p> <ol style="list-style-type: none"> 5. Noted. Officers support a peer-focused and peer-led approach to consultation. Mentoring is listed as a broad principle and officers would be guided by young people themselves to determine how the Shire could support mentoring opportunities and activities, in addition to taking advantage of opportunities that arise when positive mentors are available in the area. 6. Noted. Innovative approaches may include engaging people via new forums such as social media, or by meeting at informal activities or events. Previously we have tested the use of phone applications such as Team App to engage with young people and in the sharing of information. We will continue to be work with young people to ensure that we are open to change and not reliant on traditional forms of consultation. 7. Officers will be led by the kinds of projects, activities & events that young people seek to hold. If these projects have an environmental focus or outcome, Officers will support the YAC to present these ideas and issues to Council for consideration. 8. Noted. The document will be edited to include Education as a reason many young people
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			<p>leave their town to seek additional upper secondary education choices.</p> <ol style="list-style-type: none"> 9. Blank spaces in Appendix A are indicative of multiple outcomes under the same strategy. Similarly, blank spaces in Appendix B are indicative of multiple targets under the same Action. 10. This will be determined by the club development officer based on capacity of clubs, availability of resources of clubs / Shire of Dandaragan, and may be driven by the needs of young people year-to-year. 11. Supported events will need to provide evidence that it will give young people access to inspiring individuals as role models and mentors, and will be determined on a case-by-case basis. 12. Development of a skate park / youth space is not yet guaranteed. Commitment to the project is based on Council committing to undertake this large infrastructure project which we are aiming to take to Council in 2019. Once a commitment from Council is obtained, Officers will investigate which external grants are available at the time and continue to apply. Currently officers are investigating grants through Lotterywest, and the Department of Sport & Recreation, however are not limited to these two funding opportunities. 13. The opportunity to present to Council on an issue important to young people could be driven by the Youth Advisory Council, or open to any young individual. Community development officers could identify opportunities via a number of different forums
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			<p>such as youth group, schools, YAC, etc. This target would be an annual target but is not limited to one per year.</p> <p>14. Noted.</p> <p>15. This project could be run through the YAC or broader community as a competition and would be youth-focused. We support the idea of young people's concepts or ideas being produced by professional designers and we will take feedback on this from the YAC.</p> <p>16. BPS = Badgingarra Primary School; CPS = Cervantes Primary School; DPS = Dandaragan Primary School; JBDHS = Jurien Bay District High School; CMSHS = Central Midlands Senior High School.</p> <p>17. Shire management will continue to work with education providers and other agencies such as community resource centres and TAFEs to maximise the options for young people around the Shire for education options. Although the Shire do not provide education services directly, we could investigate partnerships, collaborations and other levels of involvement to benefit young people.</p> <p>18. Historically years 4 and 5 students have participated in the tours. In addition, we are aiming for the YAC members to become familiar and confident with attending Council chambers to present and discuss issues affecting young people.</p> <p>19. Noted.</p> <p>20. Document edited to reflect error.</p>
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Local Government Act Review
Submission

March 2019

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BACKGROUND

The Minister for Local Government commenced a review of the Local Government Act with both a community and a Local Government consultation process in 2017. Phase 2 of the Local Government Act Review Local Government Act is focused on the key themes of 'Agile, Smart and Inclusive', with the Government releasing 11 associated Detailed Discussion Papers in October 2018. This submission provides the Shire of Dandaragan's response to phase 2.

In summary the Shire generally supports the established positions of WALGA with some further comments as included below.

BENEFICIAL ENTERPRISES

The Shire of Dandaragan supports the capacity for Local Governments to establish commercial opportunities. It is expected that there would be guidelines and limitations on the extent of commercial opportunities being developed and adherence to the existing National Competition Policy framework should be embedded. These guidelines should cover aspects such as risk, insurance, financial health and prohibited business establishments.

There is a sound framework already in the legislation for a Major Trading Undertaking which ensures the public is notified of the proposal and proper business planning has been undertaken. With Council's being accountable to the community and with sound guidelines in place, additional approvals from the Minister are unnecessary.

In the rural and regional areas of the State, Local Governments are often a default provider of services and in the event of an essential business closure the capacity to quickly fill a void can have significant local economic impact for the community.

FINANCIAL MANAGEMENT

The Shire of Dandaragan supports WALGA's position statement on Financial Management. Continued reduction of bureaucratic red tape is important for improving efficiency and suitable checks and balances are in place with the role of the Auditor General and the expanded risk management legislation which has been enacted over recent years.

In particular, the increase of the tender threshold to \$250,000 will deliver efficiencies and cost savings to the community. The probity measures contained within our purchasing policies and Auditor General scrutiny should ensure appropriate risk controls are maintained.

RATES, FEES AND CHARGES

The Shire supports a review of the "charitable land use" rate exemptions to more appropriately spread the cost of delivering services and basic infrastructure to the community.

Given the increasing scope of roles and responsibilities undertaken by Local Government, a review of the fees and charges legislation is required. Statutory charges such as health and planning should meet the cost of service delivery, but provide the Council with the opportunity to reduce fees which may be used as an incentive or retention measure for business and user groups.

COMMUNITY ENGAGEMENT

The Shire supports Local Government's retaining autonomy over their scope of community engagement. The Department should provide guidance on various models of community engagement and support best practice but ultimately the Council is responsible to their own communities who will determine if their engagement practices fall short of expectations. Additional red tape in this area is likely to yield inefficient outcomes and delay sound decision making unnecessarily.

INTERGRATED PLANNING AND REPORTING

The Shire supports WALGA's position on the limited regulation and prescriptiveness of Integrated Planning and Reporting. The industry has clearly embraced the IPR process and best practice models are being implemented throughout the state with leadership being shown at all sizes of Local Government. Prescriptive regulation in this space is likely to stifle creativity, innovation and new outcomes while increasing costs and inefficiencies.

Instead of regulation, the Department should promote best practice, training and qualifications to embed the modernisation of planning into the Local Government industry. Our industry and State is a constantly changing environment and being too prescriptive in relation to review timeframes and content can result in missed opportunities and a failure to adapt to changing market conditions. Local Governments should act like private enterprise in this space and maintain a suite of integrated planning documents that are fit for purpose and fit for the current economic, social and environmental climate.

ELECTIONS

The Shire broadly supports WALGA's position on Elections. While Council doesn't believe that compulsory voting will necessarily yield improved outcomes in the industry a move to more participative forms such as the enablement of online voting will decrease barriers and facilitate higher levels of participation.

A Local Government should retain the option to decide whether postal or in-person elections are the most suitable format with online voting supplementing this process. A Local Government should also retain the right to choose whether or not to procure the services of WAEC to coordinate their election.

Council supports the notion that members seeking State or Federal Election should take a leave of absence from the Local Government once they have nominated for the applicable election. This could be an endorsed position through the Council's Code of Conduct. A Council should not however be able to rescind motions during this short period as the change in numbers may be utilised to overturn democratically made decisions.

ADMINISTRATIVE EFFICIENCIES

The Shire broadly supports WALGA's position on Administrative Efficiencies.

COUNCIL MEETINGS

The Shire is supportive of WALGA's position in relation to Council meetings. In particular the ability to attend Council meetings via teleconference where an elected member is not available to attend on site. Standardised local laws for Council meetings would also facilitate greater consistency across the state.

OTHER MATTERS

- 1) The Shire supports the reduction of the financial ratios reporting to 3 being the Operating Surplus Ratio, Net Financial Liabilities Ratio and Asset Renewal Funding Ratio. These ratios are more reflective of the financial health of the Local Government.
- 2) The Shire supports a review into the existing Local Government (Long Service Leave) Regulations.
- 3) The Shire supports the use of plain language drafting of the Local Government Act. The Act should be clearly readable and understood by the public to facilitate greater engagement with and acceptance of the legislation.