



**SHIRE**  
*of*  
**DANDARAGAN**

**MINUTES**

**of the**

**ORDINARY COUNCIL MEETING**

**held at the**

**CERVANTES PINNACLES MOTEL, CERVANTES**

**on**

**THURSDAY 15 NOVEMBER 2018**

**COMMENCING AT 4.00PM**

*(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)*

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## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

### 1.1 DECLARATION OF OPENING

The Shire President declared the meeting open at 4.00pm and welcomed those present.

### 1.2 DISCLAIMER READING

The disclaimer was read aloud as there were 3 members of the public present.

*"No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission, statement or intimation occurring during this meeting.*

*It is strongly advised that persons do not act on what is heard, and should only rely on written confirmation of Council's decision, which will be provided within fourteen days."*

## 2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

### Members

Councillor L Holmes	(President)
Councillor P Scharf	(Deputy President)
Councillor J Clarke	
Councillor A Eyre	
Councillor W Gibson	
Councillor K McGlew	
Councillor D Richardson	
Councillor R Shanahun	
Councillor D Slyns	

### Staff

Mr B Bailey	(Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr G Yandle	(Executive Manager Infrastructure)
Mr D Chidlow	(Executive Manager Development Services)
Mr R Mackay	(Planning Officer)

### Apologies

Nil

### Approved Leave of Absence

Nil

### Observers

<b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 15 NOVEMBER 2018</b>
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Mr P House, Mr R Slaughter, Mr M Russell

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**4 PUBLIC QUESTION TIME**

Nil

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

**COUNCIL DECISION**

Moved Cr Eyre, seconded Cr Scharf

That the following request for leave of absence be approved:

Cr McGlew – 11 – 14 December 2018

**CARRIED 9 / 0**

**6 CONFIRMATION OF MINUTES**

**6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD 25 OCTOBER 2018**

**COUNCIL DECISION**

Moved Cr Richardson, seconded Cr Shanhun

That the minutes of the Ordinary Meeting of Council held 25 October 2018 be confirmed.

**CARRIED 9 / 0**

*Note: Cr Slyns requested that it be noted that his and Cr Eyre's apology in October was due to their attendance at the SEGRA Conference in Mackay QLD on behalf of the Shire of Dandaragan.*

**7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Mr Peter House provided a presentation to Council providing additional information of the proposal from St John Ambulance for a Community Transport Vehicle.

Mr Russell Slaughter provided a presentation to Council on behalf of Alinta Energy in regards to the proposed transmission route for the Yandin Wind Farm.

## 9 REPORTS OF COMMITTEES AND OFFICERS

### 9.1 CORPORATE & COMMUNITY SERVICES

#### 9.1.1 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 OCTOBER 2018

Location:	Shire of Dandaragan
Applicant:	N/A
Folder:	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	4 November 2018
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

#### PROPOSAL

To table and adopt the monthly financial statements for the period ending 31 October 2018.

#### BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 October 2018.

#### COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [i.e. surplus / (deficit)] position as at the 31 October 2018 was \$6,903,458. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves and Restricted Assets. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 12 and reconciled with the Statement of Financial Activity on page 3 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 3), reconciles with note 6 (page 13) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

During budget adoption a 10 percent and \$10,000 threshold for these variances to be reported was set.

Note 13 of the attached report details any significant variances.

<b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 15 NOVEMBER 2018</b>
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Should Councillors wish to raise any issues relating to the 31 October 2018 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5: Proactive and leading local government</i>	
Business as Usual	k) Finance

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 October 2018  
(Doc Id: 122504)  
**(Marked 9.1.1)**

VOTING REQUIREMENT

Simple majority

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr McGlew, seconded Cr Shanhun**

**That the monthly financial statements for the period 31 October 2018 be adopted.**

**CARRIED 9 / 0**

**9.1.2 ACCOUNTS FOR PAYMENT – OCTOBER 2018**

Location: Shire of Dandaragan  
 Applicant: N/A  
 Folder Path: Business Classification Scheme / Financial Management / Creditors / Expenditure  
 Disclosure of Interest: None  
 Date: 16 JULY 2018  
 Author: Scott Clayton, Executive Manager Corporate & Community Services  
 Senior Officer: Brent Bailey, Chief Executive Officer

**PROPOSAL**

To accept the cheque, EFT and direct debit listing for the month of October 2018.

**BACKGROUND**

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

**COMMENT**

The cheque, electronic funds transfer (EFT) and direct debit payments for October 2018 totalled \$1,085,896.25 for the Municipal Fund.

Should Councillors wish to raise any issues relating to the October 2018 Accounts for payment, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting, in order that research can be undertaken and details provided either at the time of the query or at the meeting.

**CONSULTATION**

- Chief Executive Officer

**STATUTORY ENVIRONMENT**

- Regulation 13 of the Local Government Financial Management Regulations 1997.

**POLICY IMPLICATIONS**

There are no policy implications relevant to this item.

**FINANCIAL IMPLICATIONS**

There are no adverse trends to report at this time.

**STRATEGIC IMPLICATIONS**

2016 – 2026 Strategic Community Plan

<i>Goal 5: Proactive and leading local government</i>	
Business as Usual	k) Finance



ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Cheque, EFT and direct debit listings for October 2018 (Doc Id: 122520)

**(Marked 9.1.2)**

VOTING REQUIREMENT

Simple majority

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Eyre, seconded Cr Shanhun**

**That the Municipal Fund cheque and EFT listing for the period ending 30 October 2018 totalling \$1,085,896.25 for the Municipal Fund be accepted.**

**CARRIED 9 / 0**

**9.1.3 COMMUNITY TRANSPORT VEHICLE – FUNDING REQUEST**

Location:	Shire of Dandaragan
Applicant:	St John Ambulance
Folder Path:	Business Classification Scheme / Community Services / Service Provision / Aged Care Services
Disclosure of Interest:	Nil
Date:	31 October 2018
Author:	Brent Bailey, Chief Executive Officer
Senior Officer:	Not Applicable

PROPOSAL

This item addresses a request from the Jurien Bay Sub-branch of St John Ambulance to contribute towards the establishment of a Community Transport Vehicle for the region. The recommendation supports Council providing \$15,000 toward the project.

BACKGROUND

The Jurien Bay Sub-branch of St John Ambulance is seeking financial support for the establishment of a Community Transport Vehicle. A Community Transport Vehicle's role is to transport clients to medical and wellness appointments under a fee for service arrangement.

The initiative was first established in WA at the Walpole Sub-branch to address the growing demand for patients needing assistance with travel to their appointments. Historically these trips were facilitated by community volunteers, family, friends and in some cases ambulance volunteers which was increasingly becoming a barrier for those wanting to reside in the regional area. The same situation exists within the Shire of Dandaragan with many individuals needing transport assistance to specialist and wellness appointments outside of the Shire boundary.

**MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 15 NOVEMBER 2018**

The Community Transport Vehicle solution has been identified locally as a fit for purpose solution that provides a safe means of transport and reduces reliance on existing volunteer networks and family. The Sub-branch expect that a paid driver will be facilitated through the initiative and that this will be funded through patient fees which can be supported by the State Government's Patient Assisted Travel Scheme (PATS).

Further information on the program is available within the St John presentation contained in the attachments.

The sub-branch has asked Council to contribute \$50,000 towards the capital acquisition of the vehicle, garaging and ancillary equipment which St John Ambulance advises will cost \$90,000. There is no further expectation of ongoing operational funding in the future.

#### COMMENT

The concept of the Community Transport Vehicle is consistent with the Shire's Age Friendly Community Plan. In particular providing *"a proactive approach towards safe and convenient transport options"* which is identified as a key point within the plan. Transport was noted with specific reference to medical appointments as being a significant issue through the public consultation process undertaken.

A key action within the plan is to "Continue to investigate and advocate on regional transport issues that impact on the ability of people to age in place". This project has close alignment with this action.

In 2016 The Shire with financial assistance from the Wheatbelt Development Commission provided a bus transport service in response to requests from the community for viable transport options to medical appointments. Unfortunately this pilot project proved unsustainable in the model utilised. Major costs associated with that project included vehicle and staffing costs and there was only a minimal fee (\$25.00) charged to access the service. The service was discontinued once the funding period ended. The St John Community Transport Service proposes a user fee of 20¢ per km which patients can apply for reimbursement under the PATS scheme. It is expected that this business model, combined with the lower operational costs of the vehicles is likely to be more sustainable.

The additional benefit of the Community Transport Vehicle is that it eliminates the need to utilise the ambulance and qualified ambulance volunteers to transport patients to Perth in some cases. Where possible the Sub-branch will now utilise the Community Transport Vehicle which will maintain local emergency response capacity.

Normally such requests for funding are called for during the Shire's annual budget process and are prioritised according to the suite of submissions received from the public. The St John Sub-centre have approached the Shire outside of the budget process as the project wasn't sufficiently ready for a submission at budget time and its current timing could result in the service being in place early in the new year if funding support is achieved.

Council has a number of options in this regard:

- 1) It can approve out of budget expenditure for the funding request (or lessor amount) as outlined in the financial implications below.
- 2) It may approve the funding request (or lessor amount) and allocate funds in the 2019/2020 draft budget for payment next financial year.
- 3) It may ask the applicant to defer their request until the 2019/2020 budget process.
- 4) It may refuse the request.

The options provided under 1 and 2 may both result in the establishment of an undesirable precedent when it comes to providing funding to community projects. The timing of this project and opportunity to bring forward positive health outcomes for the community does however provide a unique set of circumstances for Council to consider.

#### CONSULTATION

St John Ambulance

#### STATUTORY ENVIRONMENT

##### **Local Government Act 1995**

##### **6.8. Expenditure from municipal fund not included in annual budget**

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
  - (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
  - (b) is authorised in advance by resolution\*; or
  - (c) is authorised in advance by the mayor or president in an emergency.

\* *Absolute majority required.*

#### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

#### FINANCIAL IMPLICATIONS

The 2018/2019 budget contains no provision for this project and accordingly if Council choose to support the request or provide a lessor amount this financial year the decision will need to be by absolute majority.

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The officer's recommendation includes a provision for a budget amendment to allocate \$15,000 from the current Tourism and Marketing Expenses budget. At present the fund has not been utilised in the 2018/2019 financial year and is projected to be underutilised by financial year end by approximately \$15,000. The applicant's request for \$50,000 is beyond the existing budget capacity without a significant budget review and reallocation from existing prioritised budget projects.

**STRATEGIC IMPLICATIONS**

2016 – 2026 Strategic Community Plan

<b><i>Goal 2: Healthy, Safe and Active Community</i></b>	
<b>Objectives</b>	<b>How the Shire will contribute</b>
2.2 Ensure age friendly community	a) undertake planning for development of the Shire of Dandaragan as an Age Friendly Community c) Activate Aged Care Plan

This item aligns with Objective 2.2 of the Shire's Strategic Community Plan 2016-2026 – Ensure age friendly community.

It is also consistent with the Shire's Age Friendly Community Plan as discussed above.

**ATTACHMENTS**

Circulated with the agenda are the following items relevant to this report:

- Letter from St John Ambulance (Doc Id: 122521)
- Presentation overview from St John Ambulance (Doc Id: 122575)

***(Marked 9.1.3)***

**VOTING REQUIREMENT**

Absolute Majority is required for the Officer's recommendation.

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Slyns, seconded Cr Gibson**

**That Council:**

- 1. provide a contribution to the value of \$15,000 towards the St John Community Transport Vehicle subject to:**
  - a) the applicant providing detailed evidence of income and expenditure associated with the project**
  - b) the applicant is advised that Council's contribution is only for the capital cost of the project and ongoing operational costs and replacement costs are to be funded by the Sub-Centre.**
- 2. authorise the following budget amendment to facilitate the contribution**
  - a) decrease the budget provision for Tourism and Marketing Expenses by \$15,000.**
  - b) increase the budget provision for Contributions and Donations by \$15,000.**

CARRIED BY ABSOLUTE MAJORITY 9 / 0

## 9.2 INFRASTRUCTURE SERVICES

## 9.3 DEVELOPMENT SERVICES

### 9.3.1 FINAL ADOPTION – SCHEME AMENDMENT NO.37 – COASTAL HAZARD RISK AREA

Location:	Cervantes and Jurien Bay Foreshore and associated areas
Folder Path:	Business Classification Scheme / Land Use and Planning / Planning / Planning Scheme
Disclosure of Interest:	None
Date:	22 October 2018
Author:	Rory Mackay, Planning Officer
Senior Officer:	David Chidlow, Executive Manager Development Services

#### PROPOSAL

This submission seeks final adoption of Scheme Amendment 37 to introduce a new Special Control Area (SCA) into Local Planning Scheme No.7 (LPS7), in the form of SCA3 – Coastal Hazard Risk Area.

#### BACKGROUND

Council adopted the Shire of Dandaragan Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) on 28 June 2018. One of the recommendations of implementation of the CHRMAP was to include land seaward of the forecast 2110 hazard line within a SCA under LPS7, the purpose of Amendment 37.

Council resolved to adopt Amendment 37 for purposes of advertisement on 26 July 2018. Pursuant to Section 81 of the *Planning and Development Act 2005*, Amendment 37 was referred to the Environmental Protection Authority (EPA). The EPA determined not to assess Amendment 37 on 20 August 2018 in accordance with Section 48A of the *Environmental Protection Act 1986*.

Following this determination by the EPA, Amendment 37 was advertised to the general public for a period of 49 days from 25 August 2018 to 19 October 2018 in accordance with Regulation 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations).

#### COMMENT

In total seven submissions were received, as shown with officer responses to each in the attached Schedule of Submissions (Doc Id: 120581). Two submissions stated no comment and five submissions objected to Amendment 37. The explanations for

objection were the statement that the Coastal Hazard Risk Area is incorrect and will result in a market devaluation of land assets contain within.

No modifications are proposed to Amendment 37 based on the submissions. The justification for this, is that the Shire of Dandaragan is undertaking Amendment 37 to meet its obligations under State Planning Policy 2.6 – Coastal Planning Policy, following the adoption of the Shire’s CHRMAP, which was developed from four studies by coastal engineers on the Cervantes and Jurien Bay coastlines. The CHRMAP is based on information currently known about coastal processes and associated factors for Cervantes and Jurien Bay. Given this, the CHRMAP is subject to continual monitoring and reviews as new data becomes available into the future, which would mean modification of the Coastal Hazard Risk Area of Amendment 37 in due course.

A number of submitters noted land market devaluation as an issue of Amendment 37, however this is a non-valid planning concern which hasn’t influenced Shire planning staff in their determination of Amendment 37. Councillors are to note the following in this regard; in Western Australia, landowners own the rights to develop and use land as granted by land use regulations; they do not own the land itself. There is no law requiring the government (at any level) to provide protection of private property from natural hazards, nor compensation when land is lost to the sea. There are, however, several laws that allow the intervention of governments to enforce eviction if private property becomes uninhabitable, or removal of property if it constitutes a public risk. In the event of coastal erosion causing a property to “fall into the sea”, and the land to disappear below the high water mark, the loss is to be borne by the property owner. However, it is the aim of all levels of government to protect the interests of all Australians, and the CHRMAP process ultimately intends to minimise risks and maximise beneficial use of the coast from an economic, social and environmental perspective.

Nonetheless, minor administration modifications have been made to Amendment 37 to provide consistent wording with the remainder of Part 5 of LPS7 in accordance with Schedule 1 – Model provisions for local planning schemes of the Regulations.

In summary, Amendment 37 introduces management controls to ensure land use and development within the Coastal Hazard Risk Area is dealt with appropriately. This includes provisions to:

- ensure development approval is required for any new development including single houses, outbuildings, fences, retaining walls, and additions or extensions or other structural modifications to existing buildings;
- issue a time limited development approval related to the forecast hazard lines, after which time the development should



be removed by the landowner unless a subsequent new approval is applied for and granted for a further period;

- ensure any approved development within the SCA is capable of accommodating short term inundation that may result from storm surges or capable of being relocated if necessary.
- ensure proponents (as a condition of planning approval) place a notification of the coastal risk on the certificate of title in accordance with Section 70A of the *Transfer of Land Act 1987*.
- ensure proponents undertake coastal hazard risk management and adaptation planning for developments deemed appropriate under *State Planning Policy 2.6 (SPP2.6)*.

Overall the SCA has following objectives:

- a) to ensure land in the coastal zone is continuously provided for coastal foreshore management, public access, recreation and conservation;
- b) to ensure public safety and reduce risk associated with coastal erosion and inundation;
- c) to avoid inappropriate land use and development of land at risk from coastal erosion and inundation;
- d) to ensure land use and development does not accelerate coastal erosion or inundation risks; or have a detrimental impact on the functions of public reserves; and
- e) to ensure that development addresses the Shire of Dandaragan Coastal Hazard Risk Management and Adaptation Plan prepared in accordance with SPP2.6.

Given the above, Council are requested to provide final adoption of Amendment 37 and authorise staff to forward the formal documentation to the Western Australian Planning Commission for final determination by the Honourable Minister of Planning.

Amendment 37 also provides an opportunity to update elements of LPS7 to be more consistent with the Regulations. However, Amendment 37 is not intended to be the mechanism for a comprehensive review of LPS7 as required under Regulation 65 of the Regulations, which shall be undertaken at a later stage.

### CONSULTATION

As outlined above.

### STATUTORY ENVIRONMENT

- Planning and Development Act 2005:

Section 75 affords a local government the ability to amend its local planning scheme, which is undertaken in accordance with the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

- Local Planning Scheme No. 7
- Environmental Protection Act 1986
- Transfer of Land Act 1987

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**POLICY IMPLICATIONS**

State Planning Policy 2.6: State Coastal Planning Policy and associated guideline documents.

**FINANCIAL IMPLICATIONS**

The Shire has paid the costs of advertising Amendment 32 accounted for within the Shire budget.

**STRATEGIC IMPLICATIONS**

- Shire of Dandaragan Coastal Hazard Risk Management and Adaptation Plan
- Draft Local Planning Strategy 2016
- 2016 - 2026 Strategic Community Plan

<i>Goal 1: Great Place for Residential and Business Development</i>	
Objectives	How the Shire will contribute
1.1 Ensure planning and land availability provides opportunity for sustainable growth and lifestyle options/choices	a) Strategic land use planning across the Shire, with a focus on coastal settlement and town centre strategy
<i>Goal 2: Healthy, Safe an Active Community</i>	
2.5 Provide environmental health and safety services	a) Provide inspection and enforcement services to protect environmental and public health and control nuisances

**ATTACHMENTS**

Circulated with the agenda are the following items relevant to this report:

- Scheme Amendment No. 37 (Doc Id: 120590)
- Schedule of Submissions (Doc Id: 120581)

**(Marked 9.3.1)**

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL DECISION**

Moved Cr Shanhun, seconded Cr Eyre

That Council:

1. resolve pursuant to Section 75 of the Planning and Development Act 2005 to amend Local Planning Scheme No.7 by:
  - a. Inserting Clause 4.23 State Planning Policy 2.6 to read as part of Scheme, as follows:
    - 4.25.1 The provisions of State Planning Policy 2.6 State Coastal Planning Policy shall apply as if they were part of this scheme. All coastal development is to comply with the provisions of State Planning Policy 2.6 State Coastal Planning Policy.
    - 4.25.2 The local government –
      - a) must make a copy of SPP2.6 available for public inspection during business hours at the offices of the local government; and



- b) may publish a copy of SPP2.6 on the website of the local government.
- b. Inserting the following as Clause 5.1.1 (iii):
  - (iii) Special Control Area No.3 – Coastal Hazard Risk Area.
- c. Inserting the following as Clause 5.4:
  - 5.4 Special Control Area No. 3 – Coastal Hazard Risk Area
    - 5.4.1 The purpose of the Special Control Area is to provide guidance as to the appropriate scope of land use and development to be permitted within the coastal erosion and inundation hazard risk area.
    - 5.4.2 The objectives of the Special Control Area are:
      - a) to ensure land in the coastal zone is continuously provided for coastal foreshore management, public access, recreation and conservation;
      - b) to ensure public safety and reduce risk associated with coastal erosion and inundation;
      - c) to avoid inappropriate land use and development of land at risk from coastal erosion and inundation;
      - d) to ensure land use and development does not accelerate coastal erosion or inundation risks; or have a detrimental impact on the functions of public reserves; and
      - e) to ensure that development addresses the Shire of Dandaragan Coastal Hazard Risk Management and Adaptation Plan prepared in accordance with SPP2.6
    - 5.4.3 All proposed development within the Special Control Area requires development approval. Development approval will be issued on a temporary or time limited basis.
    - 5.4.4 Should be referred to the agency/s responsible for coastal erosion and inundation management.
    - 5.4.5 In granting development approval on a lot located within the Special Control Area, the Shire shall apply a condition requiring the proponent to place the following notification on the certificate of title in accordance with Section 70A of the Transfer of Land Act 1987 and SPP2.6:  
**VULNERBALE COASTAL AREA – this lot is located in an area likely to be subject to coastal erosion and/or inundation over the next 100 years.**
  - d. Amending the Scheme Maps accordingly.
- 2. authorise Shire staff to prepare the scheme amendment documentation.

3. authorise the affixing of the common seal to and endorse the signing of the amendment documentation.
4. pursuant to Regulation 53 of the Regulations, provides the formal documentation and two copies of Amendment 37 to the Western Australian Planning Commission for final determination.

**CARRIED 9 / 0**

**9.3.2 FINAL ADOPTION – SCHEME AMENDMENT NO.32 – RESERVE 39056 – LOT 11503 HERSCHELL ROAD, BOOTHENDARRA**

Location:	Reserve 39056 - Lot 11503 Herschell Road, Boothendarra
Applicant:	Town Planning Innovations on behalf LandCorp
Folder Path:	Business Classification Scheme / Land Use and Town Planning / Planning / Planning Scheme / Amendment 7.32
Disclosure of Interest:	None
Date:	24 October 2018
Author:	Rory Mackay, Planning Officer
Senior Officer:	David Chidlow, Executive Manager Development Services

**PROPOSAL**

This submission seeks final adoption of Scheme Amendment 32 to rezone Lot 11503 Herschell Road, Boothendarra (known as Reserve 39056) from a 'Public Purpose' reserve to 'Rural' zone and listing the land within Schedule 3 - Restricted Uses of Local Planning Scheme No.7 (LPS7).

**BACKGROUND**

Lot 11503 is no longer required for use by the Department of Primary Industries and Regional Development (formally known as the Department of Agriculture and Food) and has been identified as surplus to government requirements. The lot is earmarked for future disposal by the State of Western Australia.

LandCorp is undertaking the necessary steps and due diligence by seeking to rezone Lot 11503 prior to future disposal. The lot will be sold as one vacant land parcel on the open market once all constraints have been removed.

The proposed Rural zone with restricted uses will ensure there are suitable landuse controls in place to guide any future development. It is not appropriate to retain the existing local scheme reservation as the land will never be developed for government purposes. The amendment also seeks to ensure that no habitable buildings are constructed on the lot due to poor access, and bushfire management considerations.

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Council resolved to adopt Amendment 32 for purposes of advertisement on 28 September 2017. Pursuant to Section 81 of the *Planning and Development Act 2005*, Amendment 32 was referred to the Environmental Protection Authority (EPA).

**COMMENT**

Initial correspondence received from the EPA (Doc Id: 108053) on 2 February 2018 requested further information be supplied by the Shire to provide the EPA with the ability to make a determination in accordance with Section 48A of the *Environmental Protection Act 1986* (EP Act).

The proponent, Town Planning Innovations (TPI) (on behalf of LandCorp) submitted the attached response (Doc Id: 108219) which was supported by Shire planning staff and forwarded to the EPA. In reply to this, the EPA was still not satisfied with the information provided to make a determination under the EP Act, as detailed in the letter dated 17 May 2018 (Doc Id: 112628). Following this, TPI submitted the further required information and revised provisions of Amendment 32 (Doc Id: 115694), which again was supported by Shire planning staff and forwarded to the EPA.

On 1 October 2018, the EPA determined not to assess Amendment 32 in accordance with the EP Act (Doc Id: 119501). However, as shown in the attachment, the EPA did provide advice in support of the revised provisions of Amendment 32. The advice given suggested additional changes to Amendment 32's provisions be implemented to provide greater protection of the biodiversity values contained within the subject property. These recommended provisions have been supported by the Shire and implemented in Amendment 32, as shown in red text in the amendment report (Doc Id: 120470).

Proceeding the above, Amendment 32 is currently being advertised to the general public with the final EPA modifications from the 8 October 2018 to 23 November 2018 in accordance with Regulation 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations). At the time of writing no submissions have been received. If submissions are received before this meeting they will be forwarded to all elected members for their consideration.

As it is known Amendment 32 is seeking rezoning of Lot 11503 Herschell Road to ensure the land parcel is used efficiently into the future in a sustainable matter to the satisfaction of the EPA, Council are requested to provide final adoption of the Amendment 32 and authorise staff to forward the formal documentation to the Western Australian Planning Commission for final determination by the Honourable Minister of Planning.

Amendment 32 also provides an opportunity to update elements of LPS7 to be more consistent with the Regulations. However,

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Amendment 32 is not intended to be the mechanism for a comprehensive review of LPS7 as required under Regulation 65 of the Regulations, which shall be undertaken at a later stage.

**CONSULTATION**

As outlined above.

**STATUTORY ENVIRONMENT**

- Planning and Development Act 2005:

Section 75 affords a local government the ability to amend its local planning scheme, which is undertaken in accordance with the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

- Local Planning Scheme No. 7
- Environmental Protection Act 1986

**POLICY IMPLICATIONS**

There are no policy implications relevant to this item.

**FINANCIAL IMPLICATIONS**

There are no financial implications relevant to this item. The applicant will be required to pay the costs of advertising and preparation of Amendment 32.

**STRATEGIC IMPLICATIONS**

- Draft Local Planning Strategy 2016
- 2016-2026 Strategic Community Plan:

<i>Goal 5: Proactive and Leading Local Government</i>	
Objectives	How the Shire will contribute
5.6 Implement sound corporate governance and risk management	h) Maintain and implement up to date policies and procedures (including delegations)

**ATTACHMENTS**

Circulated with the agenda are the following Items relevant to this report:

- EPA RFI 1 (Doc Id: 108053)
- TPI Response 1 to EPA (Doc Id: 108219)
- EPA RFI 2 (Doc Id: 112628)
- TPI Response 2 (Doc Id: 115694)
- EPA Decision (Doc Id: 119501)
- Scheme Amendment No. 32 (Doc Id: 120470)

**(Marked 9.3.2)**

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Richardson, seconded Cr Gibson**

**That Council:**

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1. resolve pursuant to Section 75 of the Planning and Development Act 2005 to amend Local Planning Scheme No.7 by:
  - A. Re-classifying Lot 11503 Herschell Road, Boothendarra (known as Reserve 39056) from Local Scheme Reserve for Public Purposes to Rural zone, as depicted on the Scheme Amendment map.
  - B. Listing Lot 11503 Herschell Road, Boothendarra (known as Reserve 39056) in Schedule 3 – Restricted Uses with landuse and development controls as follows:

No	Description of Land	Restricted Use	Conditions
R2	Lot 11503 Herschell Road, Boothendarra (known as Reserve 39056)	<p>The local government has discretion to consider the following landuses:</p> <p>Agriculture – Extensive - D            Agriculture Intensive – D            Agroforestry – D            Animal husbandry Intensive – D            Community Purpose - A            Extractive Industry – A            Rural Industry – A            Rural Pursuit – D</p>	<p><u>Objectives:</u></p> <p>(a) The following Scheme objectives specifically apply to the land:</p> <p>(i) The need to implement measures for maximum ongoing protection of existing remnant vegetation including foraging habitat for Carnaby’s Black Cockatoos;</p> <p>(ii) To restrict any landuses including agricultural activities to areas that have already been historically cleared;</p> <p>(iii) Ensure that land uses, activities and land management practices are appropriately implemented to retain, protect and be sensitive to the important environmental characteristics and values of the lot and adjacent Boothendarra Nature Reserve;</p> <p>(iv) To provide for a limited range of land uses in a manner which will not adversely affect the landscape and environmental qualities of the land. Land uses, activities and land management practices are to be consistent with natural resource conservation to protect important habitat, compatible with Parks and Wildlife Services ‘Carnaby Cockatoo Recovery Plan’ 2013.</p> <p>(b) The local government shall refer all planning applications to the Department of Biodiversity, Conservation and Attractions for recommendations and comments.</p> <p>(c) In accordance with Clause 67 (za) of Part 9, Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 the Shire shall have due regard for any recommendations and comments provided by the Department of Biodiversity, Conservation and Attractions.</p> <p>(d) Any planning application shall address the Scheme objectives listed in this schedule to the satisfaction of the local government and the Department of Biodiversity, Conservation and Attractions.</p>

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No	Description of Land	Restricted Use	Conditions
			<p>(e) The local government shall require lodgement of a Management Plan that addresses measures to conserve and protect remnant vegetation within the lot. The Management Plan is to be developed in consultation with, and implemented to the satisfaction of the Department of Biodiversity, Conservation and Attractions.</p> <p>(f) The local government shall require lodgement of the following information to ensure any planning application meets the Scheme objectives:</p> <p>(i) Stocking rates, paddock areas (within existing cleared area), water supply, waste / manure management, and paddock rotations.</p> <p>(g) Any planning application shall address the Scheme objectives listed in this schedule to the satisfaction of the local government and the Department of Biodiversity, Conservation and Attractions.</p> <p>(h) In accordance with the Memorial/ Notification placed on the Certificate of Title there are specific conditions applicable to this lot.</p> <p>(i) Native vegetation shall not be damaged, destroyed or removed unless;</p> <p>(i) It is in accordance with relevant state legislation, acts, regulations and guidelines. Such legislation includes the Environmental Protection Act 1986, the Environmental Protection (Clearing of Native Vegetation) Regulations 2004 and other legislation as adopted from time to time; and</p> <p>(ii) A clearing permit has been issued by the Department of Water and Environmental Regulation.</p> <p>(j) Where development relies on access from an unconstructed dedicated road;</p> <p>(i) the local government may grant approval to the application subject to a condition requiring the applicant to pay a contribution towards the cost of constructing the road to a rural trafficable standard;</p> <p>(ii) Any clearing for access is to be minimised;</p> <p>(iii) the local government may require lodgement of a vegetation survey by a suitably qualified consultant that will be referred to the Department of Biodiversity, Conservation and Attractions;</p> <p>(iv) the local government shall have due regard to recommendations by the Department of Biodiversity, Conservation</p>

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No	Description of Land	Restricted Use	Conditions
			<p>and Attractions.</p> <p>(v) Any road access is to be aligned to avoid impacts to remnant vegetation on Lot 11503 and the Boothendarra Nature Reserve.</p> <p>(k) The following aerial map forms part of Schedule 3 to show the current extent of historic clearing on Lot 11503 (as requested by the Environmental Protection Authority) :</p> 

2. authorise Shire staff to prepare the scheme amendment documentation.
3. authorise the affixing of the common seal to and endorse the signing of the amendment documentation.
4. pursuant to Regulation 53 of the Regulations, provides the formal documentation and two copies of Amendment 32 to the Western Australian Planning Commission for final determination.

**CARRIED 9 / 0**

### **9.3.3 ENDORSEMENT OF NAME CHANGES – RESERVES 49921 & 51201 – BEACHRIDGE ESTATE, JURIEN BAY**

Location:	Beachridge Estate, Jurien Bay
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Parks and Reserves / Naming / Sites
Disclosure of Interest:	Nil
Date:	1 November 2018
Author:	Rory Mackay, Planning Officer
Senior Officer:	David Chidlow, Executive Manager Development Services

#### PROPOSAL

For Council to endorse park name changes for Reserves No.49921 and No.51201 Beachridge Estate, Jurien Bay as a clerical error was made resulting in the parks being formally named in the incorrect order.



BACKGROUND

Council resolved the following in regards to this matter on 27 September 2018:

1. endorse the “Dibbler Park” name proposal for Reserve 49921 – Lot 767 Middleton Boulevard, Jurien Bay;
2. endorse the “Djidi Djerdalak Park” name proposal for Reserve 51202 – Lot 782 Beachridge Drive, Jurien Bay; and
3. authorise Shire staff to forward the documentation to the Geographic Names Committee for final determination.

Both name proposals were granted final approval by Landgate on 15 October 2018, as detailed in the attached correspondence (Doc Id: 120277).

COMMENT

It was not until the receipt of the formal approval from Landgate that Shire staff realised the two parks had been named in the incorrect order, based on the name submissions received during the community consultation process.

Reserve 49921 should be “Djidi Djerdalak Park” and Reserve 51201 - “Dibbler Park”. This is of importance as the Djidi Djerdalak winning name proposal was submitted by an immediate neighbouring landowner of Reserve 49921, where the fairy white-winged wren which the name represents in Aboriginal language is commonly seen within.

The reporting officer has been in contact with a representative from Landgate, who has detailed, that the name changes can be processed swiftly once endorsed by Council.

With this in mind, Council are requested to endorse the park names changes and forward such endorsement to Landgate for processing.

CONSULTATION

As this item is simply just an administrative process, consultation is not a relevant concern.

STATUTORY ENVIRONMENT

- Land Administration Act 1997

POLICY IMPLICATIONS

Policies and Standards for Geographical Naming in Western Australia 2017

FINANCIAL IMPLICATIONS

The Shire has borne the costs of advertising the name proposals and will also be required to pay for the installation of the park signage.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan



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<i>Goal 5: Proactive and Leading Local Government</i>	
Objectives	How the shire will contribute
5.3 Ensure the community is well informed and facilitate community engagement in visioning, strategic planning and other significant decisions that affect the community	a) Consult and engage with the community on issues, projects and decision that affect them.

ATTACHMENTS

Circulated with the agenda is the following Item relevant to this report:

- Landgate Approval (Doc Id: 120277)  
**(Marked 9.3.3)**

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Scharf, seconded Cr Eyre

That Council:

1. endorse the “Djidi Djerdalak Park” name change for Reserve 49921 – Lot 767 Middleton Boulevard, Jurien Bay;
2. endorse the “Dibbler Park” name change for Reserve 51202 – Lot 782 Beachridge Drive, Jurien Bay; and
3. authorise Shire staff to forward the documentation to the Landgate for processing.

**CARRIED 9 / 0**

### **9.3.4 ENDORSEMENT OF NAME PROPOSAL – RESERVE 30824 – LOT 596 ALVA WAY, CERVANTES**

Location:	Lot 596 Alva Way, Cervantes
Applicant:	Cervantes Ratepayers & Progress Association Inc.
Folder Path:	Business Classification Scheme / Parks and Reserves / Naming / Sites
Disclosure of Interest:	Nil
Date:	1 November 2018
Author:	Rory Mackay, Planning Officer
Senior Officer:	David Chidlow, Executive Manager Development Services

PROPOSAL

To consider endorsement of the park name “Tranquilo Park” for Reserve No.30824 located at Lot 596 Alva Way, Cervantes.

BACKGROUND

Council resolved the following in regards to this matter on 25 October 2018:

1. *inform the Cervantes Ratepayers and Progress Association that the “Ogden Park” name proposal for Reserve No.30824 - Lot 596 Alva Way, Cervantes is refused due to the lack of strong local community support;*

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2. *erect a plaque within Reserve No.30824 - Lot 596 Alva Way, Cervantes recognising the contributions Mr Allan Ogden made to the Cervantes community; and*
3. *authorise Shire staff to undertake a naming process for Reserve No.30824 - Lot 596 Alva Way, Cervantes in accordance with the Policies and Standards for Geographical Naming in Western Australia.*

#### COMMENT

As stated in the previous Council meeting items in relation to this matter, the current unofficial name for the reserve, Tranquilo Park is unregistered with the Landgate and does not meet the *Policies and Standards for Geographical Naming in Western Australia* (PSGN). Reasons for this is as the PSGN states, the use of a unique name may only be considered when the name is derived from a historical reference indicating that the name has been in use in the same area for some extended period of time and meets one of the following criteria:

- names from Aboriginal languages formerly identified within the general area;
- names of pioneers who were relevant to the area;
- names of persons who died during war service; or
- names associated with historical events connected with the immediate area.

However, undertaking due diligence before commencing a naming process for the park, the reporting officer contacted Landgate to ensure there was comprehensively no possibility Tranquilo Park could be formally approved.

After reviewing the documentation a Landgate representative verbally stated "Tranquilo Park" could be approved in principal given the unique set of circumstances which have expired with the initial name proposal. Landgate gives scope to the long term use of Tranquilo by the community, which is reflective of the Spanish naming theme of Cervantes. Furthermore, there is the strong belief from all stakeholders, that no matter what the park is named it will forever be referred to as Tranquilo Park by long term Cervantes residents; as per objections to initial name proposal for the reserve.

With the above in mind, Council is requested to endorse the name proposal and forward the documentation to Landgate for processing.

#### CONSULTATION

As the reserve has been long been known as the name proposed, it was considered community consultation was not required for this item.

#### STATUTORY ENVIRONMENT

- Land Administration Act 1997

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POLICY IMPLICATIONS

- Policies and Standards for Geographical Naming in Western Australia 2017

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5: Proactive and Leading Local Government</i>	
Objectives	How the shire will contribute
5.3 Ensure the community is well informed and facilitate community engagement in visioning, strategic planning and other significant decisions that affect the community	a) Consult and engage with the community on issues, projects and decision that affect them.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr McGlew, seconded Cr Eyre**

**That Council:**

- 1. endorse the “Tranquilo Park” name proposal for Reserve No.30824 - Lot 596 Alva Way, Cervantes; and**
- 2. authorise Shire staff to forward the documentation to Landgate for processing.**

**CARRIED 9 / 0**

**9.3.5 APPOINTMENT OF FIRE CONTROL OFFICER – MR SHANE ELLISS**

Location:	Shire of Dandaragan
Applicant:	N / A
Folder Path:	Business Classification Scheme / Emergency Services / Meetings / Bushfire Council
Disclosure of Interest:	None
Date:	2 November 2018
Author:	David Chidlow, Executive Manager Development Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

That Council consider appointing Mr Shane Elliss to the position of Fire Control Officer (FCO) under the *Bush Fires Act 1954 Section 38.(1)* following his appointment as Community Emergency Services Coordinator on 10 October 2018.

BACKGROUND

Mr Shane Elliss has been appointed Community Emergency Services Coordinator for the Shire. The Department of Fire and Emergency Services has requested that Shane be appointed as a Fire Control Officer for the Shire. Council can appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of the Bush Fire Act 1954.

COMMENT

Appointment of the Community Emergency Services Coordinator will enable the officer to be able to have powers under the Bush Fires Act 1954 that will enable him to carry out the functions of that position in the event of a bushfire. This does not replace any brigade captain or FCO on the ground, rather it is more for administrative purposes.

Shane has been a member of the Canover Volunteer Bush Fire brigade. Appropriate training will be provided by DFES at the next available FCO course. It is not a prerequisite that the training be undertaken prior to appointment, however it should be undertaken as soon as possible.

CONSULTATION

- Department Fire Emergency Service

STATUTORY ENVIRONMENT

*Bush Fires Act 1954 Section 38.(1)*

**38. Local government may appoint bush fire control officer.**

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A (2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

POLICY IMPLICATIONS

As per Shire of Dandaragan Policy 3.1: Bush Fire Control Officer Appointments

FINANCIAL IMPLICATIONS

Council will be responsible for the costs associated with advertising.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

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<i>Goal 2: Healthy, Safe and Active Community</i>	
Objectives	How the shire will contribute
2.5 Provide environmental health and safety services	d) Emergency management services, including coordination and support to Volunteer Bushfire Brigades e) Firebreak management

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

**OFFICER RECOMMENDATION / COUNCIL DECISION****Moved Cr Shanhun, seconded Cr Richardson****That Council appoint Mr Shane Elliss to the position of Fire Control Officer for the Shire of Dandaragan.****CARRIED 9 / 0****9.3.6 REALIGNMENT OF TRANSMISSION LINE ROUTE, YANDIN WIND FARM**

Location:	Lots 2080 & 301 Yandin Road
Applicant:	Wind Prospect WA Pty Ltd on behalf of Yandin Wind Farms Pty Ltd.
File Ref:	Development Services Apps / Development Application / 2011 / 14
Disclosure of Interest:	None
Date:	5 November 2018
Author:	David Chidlow, Executive Manager Development Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

This application is for approval for minor realignment of the transmission line route for Yandin Wind Farm on private property (Lots 2018 & 301) at request of the landowners.

BACKGROUND

Yandin Wind Farm and the landowners are requesting that the proposed transmission line currently approved on Lots 2018 & 301 be aligned closer to the southern property boundaries of these lots rather than through paddocks as is currently approved.

Currently the transmission line runs from the proposed substation on Lot 301 westward then it runs south west to a point just west of the Yandin lookout along Yandin Road to Brand Highway. This proposal will bring the line westward from the substation along Yandin Road and adjoining the Yandin lookout on the north side (refer to plan in attachments).

The transmission towers will be highly visible in both scenarios with the transmission line running down Yandin Road westward of the lookout. The amended route will bring the towers closer to the lookout when looking North and North East. Wind turbines will also be highly visible to both of these vistas.

Yandin lookout is managed by Parks and Wildlife Services.

#### COMMENT

The proposal will impact on the vistas from Yandin Lookout. However, this will be the case as was approved in 2011 for the original wind farm application and transmission line.

The transmission towers will be much closer and the impact will be more significant along the northern border of Yandin lookout.

Yandin Wind farm are proposing the lookout as one site to provide information boards with details of sustainable energy and the project. They will also provide some infrastructure such as picnic tables.

An option to realign the route south of the Yandin Lookout was investigated. However this brings the 330kv powerlines in close proximity to a farm house which was considered not suitable being close to a habitable dwelling.

#### CONSULTATION

Discussions were held with Parks and Wildlife Services and they had no major concerns over the proposed realignment.

#### STATUTORY ENVIRONMENT

- Shire of Dandaragan Local Planning Scheme No. 7 (LPS7)
- Shire of Dandaragan Local Planning Strategy - Rural Land Use and Rural Settlement
- Planning Bulletin 67 – Guidelines for Wind Farm Development
- Environment Protection Bulletin no.21 – Guidance for wind farm developments; and

The original planning permit application lodged in 2011 was referred to the Environmental Protection Agency (EPA) for assessment with a decision of “Not Assessed – Public Advice Given”

#### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

#### FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

#### STRATEGIC IMPLICATIONS

Renewable energy projects deemed compatible with surrounding land uses should be encouraged through identification in future strategic planning instruments for the Shire, including any new

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municipal strategic plan, the Local Planning Strategy and new Local Planning Schemes.  
2016 – 2026 Strategic Community Plan

<i>Goal 1: Great Place for Residential and Business Development</i>	
Objectives	How the shire will contribute
1.2 Ensure effective and efficient development and building services	a) Process development applications and undertake building regulation functions and services
1.4 Ensure Shire is "open for business" and supports industry and business development	b) Identify and engage with future new business and industry opportunities

### ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Letter of request to vary transmission route (Doc Id:122436)
- Plan of existing and amended route (Doc Id:122437)
- Plan of proposed towers (Doc Id: 122438)

### VOTING REQUIREMENT

Simple majority

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Eyre, seconded Cr Shanhun**

**That Council grant approval for the realignment of the transmission line route for Yandin Wind Farm on Lots 2018 & 301 Yandin Road as set out in Doc Id: 122437.**

### **Advice note**

**The realignment of the transmission line does not alter the conditions of approval nor afford a right of appeal to the State Administrative Tribunal. The decision relates to a variation as set out in the conditions of approval and advice note.**

**CARRIED 9 / 0**

### **9.3.7 PROPOSED SIGNAGE – ROAD RESERVE ADJACENT TO LOT 81 BASHFORD STREET (JURIEN AMBULANCE CENTRE)**

Location:	Road Reserve opposite Lot 81 Bashford Street.
Applicant:	Peter House on behalf of St John Ambulance
Folder Path:	Business Classification Scheme / Laws and Enforcements / Local Laws / Signs and Hoardings
Disclosure of Interest:	None
Date:	4 November 2018
Author:	David Chidlow, Executive Manager Development Services
Senior Officer:	Brent Bailey, Chief Executive Officer

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PROPOSAL

The proponent is seeking planning approval for illuminated (solar and battery) signage on the Road Reserve out front of the Ambulance Centre Bashford Street, Jurien Bay.

BACKGROUND

The purpose of the sign is to advertise the Ambulance Centre

Under Local Planning Policy 8.6 Advertising Devices an illuminated sign requires Council approval.

COMMENT

The pylon sign is proposed to be erected on the road reserve near the entrance to the Ambulance Centre. Council can grant approval for this proposal subject Main Roads WA.

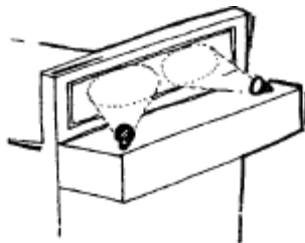
The proposal complies with Local Planning Policy 8.6 - Advertising Devices.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7
- Local Law - Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law
- LPP 8.6 Advertising Devices

POLICY IMPLICATIONS**Illuminated Sign**DEFINITION:

A sign which can be lighted either from within or without the sign by artificial light provided, or mainly provided for that purpose and which does not emit a flashing light.

REQUIREMENTS:

- a) be constructed entirely of non-flammable materials;
- b) be maintained to operate as an illuminated sign;
- c) not be displayed where may be confused with or mistaken for the stop of tail light of a vehicle;
- d) no encouraged to be of flashing, pulsating, chasing or running lights; and
- e) Use a low level of illumination.

APPLICATION:

Requires Planning Approval (Council Approval).



### 3.1 **Signage within Road Reserves outside designated tourist precincts.**

3.1.1 Council will consider approving a planning application for a development sign (given that the development is within close proximity to the sign), a sign advertising a tourist attraction, community association or not for profit organisation on properties, buildings or reserves that are not directly related to that sign outside the designated tourist precincts, in the following circumstances:

- i. Where the proponent can satisfy Council as to the community economic and/or social merits of erecting such signage or advertising;
- ii. Where the sign falls within the definition of 'Special Events Sign', and will be only placed on the property, buildings or reserves for the period that the special event is being run; and
- iii. In any other situations that Council sees fit.

3.1.2 Applicants are advised that signage within Road Reserves may require the dual approval of Council and Main Roads WA. In most instances Main Roads WA require the approval of Council before an application for signage can be considered. The requirement for Main Roads WA approval is only a requirement on roads under the care, control and responsibility of Main Roads WA.

3.1.3 Council, in considering applications may have regard to Main Roads WA Guidelines 'Guide to the Management of Roadside Advertising'.

### 3.2 **Sign Liability**

3.2.1 Council takes no responsibility for any damage to, theft of or claims arising from a sign within the road reserve.

3.2.2 It is the applicant's responsibility to ensure that a private sign on the road reserve is insured against any claims arising from the public.

3.2.3 Where a sign / advertisement is proposed to be placed in, or overhang, a public place or street, the owner of the property / applicant will be required where appropriate, to provide a public liability insurance policy indemnifying the Shire against all actions, suits, claims, damages, losses and expenses made against or incurred by the Shire arising from the approval. The applicant and/or land owner may be required by the Shire to –

- a) take out a public liability insurance policy in the name of the owner or applicant and the Shire, for an amount considered appropriate to the risk involved;
- b) keep that insurance policy current for the duration of the approval;

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- c) include a clause in the policy which prevents the policy from being cancelled without the written consent of the Shire;
- d) include a clause in the public liability insurance policy, which requires the owner or applicant and the insurance company, to advise the Shire if the policy lapses, is cancelled or is no longer in operation;
- e) on the request of an authorised person, provide for the inspection of a certificate of currency for the required insurance policy.

“should the signage fall into disrepair or dilapidation or the liability insurance is no longer current, that the structure shall be removed”.

**FINANCIAL IMPLICATIONS**

The applicant has paid an application fee of \$147

**STRATEGIC IMPLICATIONS**

2016 – 2026 Strategic Community Plan

<i>Goal 1: Great place for Residential and Business Development</i>	
Objectives	How the Shire will contribute
1.2 Ensure effective and efficient development and building services	a) process development applications and undertake building regulation functions and services

**ATTACHMENTS**

Circulated with the agenda is the following item relevant to this report:

- Licence application and plans (Doc Id: 122496)  
**(Marked 9.3.7)**

**VOTING REQUIREMENT**

Simple majority

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Eyre, seconded Cr Scharf**

**That Council grant planning approval for an illuminated sign to St John Ambulance on the road reserve adjacent to St John Ambulance, Lot 81 Bashford Street in accordance with the plans submitted (Do Id: 122496) subject to the following conditions;**

- 1. This approval is valid for a period of two years. If the development has not substantially commenced within this period the approval will lapse;**
- 2. All development shall be in accordance with the attached approved plans (Doc Id: 122496) and subject to any modifications required as a consequence of any conditions of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local**

- government;
3. Council takes no responsibility for any damage to, theft of or claims arising from a sign within the road reserve.
  4. It is the applicant's responsibility to ensure that a private sign on the road reserve is insured against any claims arising from the public.
  5. Where a sign / advertisement is proposed to be placed in, or overhang, a public place or street, the owner of the property / applicant will be required where appropriate, to provide a public liability insurance policy indemnifying the Shire against all actions, suits, claims, damages, losses and expenses made against or incurred by the Shire arising from the approval. The applicant and/or land owner may be required by the Shire to –
    - a) take out a public liability insurance policy in the name of the owner or applicant and the Shire, for an amount considered appropriate to the risk involved;
    - b) keep that insurance policy current for the duration of the approval;
    - c) include a clause in the policy which prevents the policy from being cancelled without the written consent of the Shire;
    - d) include a clause in the public liability insurance policy, which requires the owner or applicant and the insurance company, to advise the Shire if the policy lapses, is cancelled or is no longer in operation;
    - e) on the request of an authorised person, provide for the inspection of a certificate of currency for the required insurance policy.
  6. should the signage fall into disrepair or dilapidation or the liability insurance is no longer current, that the structure shall be removed.
  7. Approval of Main Roads WA.

**Advice:**

1. The applicant be advised; Should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the *Planning and Development Act 2005*. An application for Review must be submitted in accordance with Part XIV of the *Planning and Development Act* within 30 days of the receipt of this decision to:

The State Administrative Tribunal  
GPO Box U1991  
PERTH WA 6845”

**CARRIED 9 / 0**

## 9.4 GOVERNANCE & ADMINISTRATION

### 9.4.1 METHOD OF LOCAL GOVERNMENT ELECTION

Folder Path:	Business Classification Scheme / Governance / Elections / Method of Election
Disclosure of Interest:	Nil
Date:	22 October 2018
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer
Signature of Senior Officer:	

#### PROPOSAL

For Council to consider the method of Local Government election the Shire of Dandaragan will use for any Ordinary, Extraordinary or other election as defined in Part 4 of the Local Government Act 1995 (Act).

#### BACKGROUND

At the 25 March 2010 Ordinary Council Meeting, Council considered changing the method of conducting local government elections for the election of Councillors from the then “in person” method to a “postal voting” method.

The decision of Council was:

*“that Council:*

1. *give in principle support to changing the method of voting for all local government ordinary and extraordinary elections for all elections held between 2011 and 2017 (inclusive) to the postal vote method; and*
2. *direct staff to send a formal request to the Western Australian Electoral Commission seeking approval to declare the Electoral Commissioner responsible for the conduct of all ordinary and extraordinary Shire of Dandaragan elections held between the years 2011 - 2017 (inclusive). In doing so, changing the method of voting from ‘in person’ to ‘postal’.”*

The postal voting method has been utilised for the 2011, 2013, 2015 and 2017 Ordinary Election of Councillors. As the agreement with the Electoral Commissioner has now expired it is now appropriate to reconsider the method of conducting Ordinary and Extraordinary election of Councillors.

Prior to the 2009 Council election, the Ward System that had been in place since 1971 was discontinued. A Ward Boundary Review (attached) was undertaken by an independent consultant in 2016 at the request of Council.

The report recommended the continuation of the no ward system. The recommendation appears on pages 47 and the rationale for the recommendation is on page 48. Also, the report highlighted the importance of representation for all four communities and that some of the structural bias towards Jurien Bay needs to be

addressed and provides some initial suggestions on how this might be achieved. Refer to pages 48 and 49.

*Given the evident [sic] presented at the interviews, through analysis of voting patterns, examination of the five factors, consultation with DLGC and understanding of global drivers of amalgamation, the report findings lead to the strong recommendation to continue with the no wards system. This is based on the following rationale:*

- 1. The fact that regional areas will continue to experience a disproportionate increase in the population of certain coastal towns over anywhere else, this is driven by processes outside of local, state and even national government control and influence.*
- 2. Increasing pressure of local government amalgamation and consolidation by the State government to increase competitiveness and efficiency.*
- 3. Consultation with DLGC where it was advised that the plus or minus ten percent is a strong preference of the board, and that there must be a strong motivating argument put forward to move from a no wards to a wards system.*
- 4. The importance of quality candidates for the smaller communities, given that someone who is not prepared to put in the effort to get elected may very well not be giving the communities the best representation they deserve.*
- 5. The never-ending boundary shifting game the council will be engaged with to accommodate the growth of Jurien Bay compared to the other communities if wards are introduced.*

*This recommendation is also based on the key finding during the interview process that the critical issue motivating this review was the lack of representation not the lack of boundaries. While the absence of one community representative in one-electoral cycle (Badgingarra) is not sufficient to claim a trend, it has highlighted the importance of representation for all four communities and that some of the structural bias towards Jurien Bay (in sheer and proportional voter numbers, as well as demographics) needs to be addressed. The following provides some initial suggestions for how this might be achieved.*

- a. That postal voting be abolished and in-person voting be reinstated as the only option. This will decrease the number of voters, which are likely to be largely those living in Jurien Bay with little interest in local politics or knowledge of running candidates.*
- b. That Council formally acknowledge the importance of representation of all four wards and seek means to provide proper representation for any ward without representation in the future. While this may be through the allocation of a specific Councillor to act in the interests of the community, it must also be recognised that councillors from other communities do not provide the same level of representation as that of a local*

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*Councillor given distances across and diversity of interests (community groups and others) within the Shire.*

- c. Give genuine opportunities for candidates from smaller communities to present to a voter base outside of their own areas, for example in Jurien Bay.*

COMMENT

Suggestion (a) proposes an option that postal voting be abolished and in-person voting re-instated.

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The statistics for the last eight elections held, with 2003, 2005, 2007 and 2009 being in-person voting elections and 2011, 2013, 2015 and 2017 being postal voting elections are as follows:

*Table 2: Election summary data*

Election Year	Type of Election	No candidates	No Councillors	Newly elected Councillor community	Voting	No Council representation
2003	In person	5	5	4 Wards = 2 Jurien Bay / 2 Cervantes / 1 Badgingarra		
2005	In person	5	5	2 Wards = 3 North Ward (1 Badgingarra / 2 Jurien Bay); 2 South Ward (Cervantes)		
2007	In person	5	5	2 Wards = 3 from North Ward (2 Jurien Bay / 1 Badgingarra); 2 South Ward (1 Cervantes / 1 Dandaragan)		
2009	In person	6	4	No wards = 2 Jurien Bay / 1 Cervantes / 1 Dandaragan	2284 electors on roll; 29.95% voted	
2011	Postal	9	5	No wards = 2 Jurien Bay / 1 Cervantes / 1 Badgingarra / 1 Dandaragan	2339 electors on roll; 52.07% voted	
2013	Postal	8	5	No wards = 4 Jurien Bay / 1 Dandaragan	2499 electors on roll; 42.82% voted	Badgingarra (2 years)

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Election Year	Type of Election	No candidates	No Councillors	Newly elected Councillor community	Voting	No Council representation
2015	Postal	10	6	No wards = 3 Jurien Bay / 1 Cervantes / 1 Badgingarra / 1 Dandaragan	2447 electors on roll; 48.88% voted	
2017	Postal	6	4	No wards	2538 electors on roll; 45.4% voted	



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The last in-person election in 2009 with no wards had 29.95% of electors voting and the postal voting elections having between 42.85% and 52.07% of electors voting since then. The postal voting election percentages were with all electors receiving the required information (ballot papers/ candidates profile etc.), generally less than 50% of eligible voters take the opportunity to vote.

The WA Electoral Commission have provided an estimated cost of \$18,181.81.

Costs not incorporated in this estimate include:

- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns
- one local government staff member to work in the polling place on election day
- any additional postage rate increase by Australia Post.

If Council were to consider running the election with in-person voting there would be a saving in the postal charges, however, this cost would be more than offset by the additional staff required to run four polling places. Section 4.63 (1) of the Act states;

4.63. *Presiding and other officers, appointment of*  
 (1)*The electoral officers appointed by the returning officer are to include a presiding officer and one or more other electoral officers for each polling place.*

The Shire would ultimately determine the remuneration these officers would receive, but as a guide utilising the WAEC rates of pay, opening four polling places from 8am to 6pm would cost a minimum of \$2,600. This assumes that the Shire would continue to outsource the Returning Officer position at a cost of approximately \$6,000.

Nevertheless, the driver behind considering the method of election has primarily been for reasons of representation not cost.

With regard to representation the State Government is undertaking a review of the Act.

The current (second) stage of the review *“focuses on delivering for the community based on the themes Agile, Smart and Inclusive.”*

***“Inclusive***

*Inclusive focuses specifically on local governments representing and involving their communities in decision-making. As the tier of government closest to the community, there is an expectation that local governments represent the whole community, recognise diversity within their district and are responsive to community needs.”*

A key topic within the “Inclusive” theme is elections.

A copy of a discussion paper published by the Department of Local Government, Sport and Cultural Industries (Department) regarding Local Government elections is attached. Relevant extracts for this document follow;

### **How elections are conducted**

*Historically, voter turnout in local government elections is significantly low compared to other jurisdictions. In most local government elections less than one-third of eligible electors cast a vote. This places a question over how well the council represents the interests of the entire community they represent.*

*Issues that need consideration around voting in local government elections are focused towards increasing voter turnout, ensuring we have adequate community representation guiding our local government decision making processes and increasing community engagement with their local governments. The more voices contributing to our local democracies, the more accountable and reflective they will be.*

### **What you’ve told us**

- *Less than a third of electors vote in their local government elections*
- *Councils need to better represent the diversity of the community.*
- *Public confidence in local government could be increased through greater participation.*
- *There is low public awareness of candidate profiles and positions.*
- *Community concern around the conduct of candidates and politicisation during election campaigns and acceptance of election gifts.*

Given increased voter turnout is a key aim of the Department, it would be difficult to justify re-introducing in-person elections for the express purpose of reducing electors access to vote.

### **CONSULTATION**

- Western Australian Electoral Commission (WAEC)

STATUTORY ENVIRONMENT**Section 4.61(1) and (2) Local Government Act 1995****4.61. Choice of methods of conducting election**

- (1) *The election can be conducted as a —*
- postal election** which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or
- voting in person election** which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.
- (2) *The local government may decide\* to conduct the election as a postal election.*

\* Absolute majority required.

**Section 4.20(4) Local Government Act 1995****4.20. CEO to be returning officer unless other arrangements made**

- (4) *A local government may, having first obtained the written agreement of the Electoral Commissioner, declare\* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.*

\* Absolute majority required.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There will be no financial implication in relation to the 2018/19 financial year.

A provision for the running of election within the 2019/20 budget will be required.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<b>Goal 5: Proactive and Leading Local Government</b>	
<b>Objectives</b>	<b>How the shire will contribute</b>
5.1 High performing Council	d) representation for all communities on Council (ward review)

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Ward Review (Doc Id: 74932)
- Elections discussion paper (Doc Id: 122449)  
**(Marked 9.4.1)**

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Shanhun, seconded Cr Eyre

That Council:

1. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of ordinary elections together with any other elections or polls which may be required held between 2019 and 2027, and;
2. decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the elections will be as a postal election.

**CARRIED BY ABSOLUTE MAJORITY 8 / 1**

#### **9.4.2 COMMUNITY GRANTS PROGRAM REVIEW - MAXIMUM AMOUNT PAYABLE**

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Grants and Subsidies / Programs / Community Funding
Disclosure of Interest:	Nil
Date:	30 October 2018
Author:	Michelle Perkins, Community Development Officer
Senior Officer:	Scott Clayton, Executive Manager Corporate & Community Services

PROPOSAL

To consider increasing the maximum grant amount payable under the Shire of Dandaragan Community Grants Program - Annual Grants.

BACKGROUND

In 2018/19, the Shire's Community Grants Program ran for the ninth consecutive year. Under policy 1.6, in April of each year, community groups are invited to apply for funding of up to \$1,500 for events and activities that benefit the Shire of Dandaragan community, and encourage volunteer and wider community participation. The objective of the program is to "support the promotion and development of social, economic, recreational, art and cultural benefits for the residents of the Shire of Dandaragan. The Shire of Dandaragan will allocate 0.5% of the gross yield of

rates income, raised in the main rate run, to fund recurring and annual community grants in order to assist with:

- programs, activities and initiatives delivered by community groups
- support community development initiatives
- increase the range of events activities and services in the Shire of Dandaragan
- encourage the development of excellence and leadership in recreational, sporting, economic, tourism and cultural pursuits, and
- encourage the promotion of the Shire of Dandaragan's positive attributes

The program is coordinated by the Community Development Officer and four Councillors are delegated to review applications each year and make a recommendation to Council for funding under the program.

Over the last four years, the following applications have been received:

- 2015/16 17 applications with a total fund request of \$20,273.55 from a pool of \$23,725 (undersubscribed)
- 2016/17 22 applications with a total fund request of \$24,316.65 from a pool of \$23,779 (oversubscribed)
- 2017/18 19 applications with a total fund request of \$22,860 from a pool of \$25,279 (undersubscribed)
- 2018/19 14 applications with a total fund request of \$17,820.50 from a pool of \$28,521 (undersubscribed).

#### COMMENT

A suggestion was made during the Community Grants Program committee meeting in 2018/19 to review the maximum grant payable under the policy due to the regular undersubscription of the program. The committee discussed the possible benefits of increasing the maximum grant payable under the program to \$1,800 - \$2,000.

The benefits of such a change would be that groups that do submit an application would be eligible for a larger contribution toward their event/activity. This would offset a general increase in costs associated with community groups and running of high quality events. In addition, having a competitive program encourages better quality applications.

However, potential disadvantages of increasing the maximum grant payable are that the pool of funds would be distributed across less groups, and that groups may choose not to apply because of the abovementioned competition for a share in the grant pool.

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After considering the advantages and disadvantages of making such a change, the Officers recommendation is to consider increasing the maximum amount available to applicants to \$2,000.

CONSULTATION

- Shire of Dandaragan Community Grants Committee – internal
- Executive Manager Corporate & Community Services - internal

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this report.

POLICY IMPLICATIONS

Changes will be to the following Policy 1.6 Community Grants Program

Annual Grants 5. *The maximum annual grant payable under this policy will be \$1,500.*

FINANCIAL IMPLICATIONS

No additional costs to increase the maximum annual grant payable under the policy

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 3: Strong And Connected Community</i>	
Objectives	How the Shire will contribute
3.4 Support community-led initiatives e.g. Community owned assets and visual art	Provide community grant program, set at a percentage of rates and reviewed four yearly in the Corporate Business Plan

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL DECISION**

Moved Cr Shanhun, seconded Cr Eyre

That Council:

1. Amend Shire of Dandaragan Policy 1.6 Community Grants Program to reflect the following changes:
  - a) Annual Grants Guideline 5 to read “The maximum annual grant payable under this policy will be \$2,000.”
  - b) Supporting changes to internal documents including the Community Grants Program application form and conditions of application to be amended to reflect the change to the maximum amount payable.

**CARRIED 9 / 0**

**9.4.3 YOUTH PLAN ENDORSEMENT**

Location:	Shire of Dandaragan
Applicant:	N / A
Folder Path:	Business Classification Scheme / Community Services / Planning / Community and Social Plan
Disclosure of Interest:	Nil
Date:	30 October 2018
Author:	Michelle Perkins, Community Development Officer
Senior Officer:	Scott Clayton, Executive Manager Corporate & Community Services

**PROPOSAL**

To consider adoption of the draft Youth Plan prepared by officers for an open comment period of public advertising.

**BACKGROUND**

In 2016, the Shire of Dandaragan received funding from the (then) Department of Local Government and Communities to undertake consultation and engagement for the preparation of a youth plan under the Youth Friendly Communities program. During 2016/17, Consultant Jane Forward worked with Shire officers to obtain the feedback and opinions of young people around the Shire. The Shire's Youth-Friendly Community Plan Development Report was received by Council in July 2017. Based on results and data obtained in the development report, Shire staff have prepared this plan.

**COMMENT**

The attached draft youth plan is based on the assumption that staffing for the community development area is three (3) FTE - currently one community development officer, one community services coordinator / club development officer, and one community development (youth) trainee.

At the May 2018 Council Forum, officers received feedback from Councillors on the draft Youth Plan. General support was received for the content of the Plan and suggestions to amend the formatting and length of the document were incorporated into the current document.

**CONSULTATION**

Prior to the preparation of the Youth-Friendly Community Plan Development Report, an online survey was open between August and October 2016. 116 responses were received. In March 2017, school-based workshops were held at Jurien Bay District High School to engage with older age groups up to year 12. In addition, the survey was shared on social media, via hard copy at local Recreation Centres, CRCs, youth group, Central Midlands Senior High School and the Shire's youth Team App account.

Advertising for public comments will be done through the Shire Matters newsletter, on social media and the Shire website, and also be distributed to key stakeholders via email.

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STATUTORY ENVIRONMENT

There are no statutory implications relevant to this report.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 3: Strong and Connected Community</i>	
Objectives	How the Shire will contribute
3.5 Support and develop youth	a) Develop a Youth Friendly Community Plan and activate where financially sustainable. b) Develop a youth policy and strategy

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Youth Plan 2018 - 2023 (Doc Id: 122662)
  - Appendix A and Appendix B (Doc Id: 122683)
- (Marked 9.4.3)**

VOTING REQUIREMENT

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Gibson, seconded Cr McGlew**

**That Council adopt for the purpose of advertising the Draft Youth Plan as provided as an attachment to this report, and proceed to publish a notice in local newspapers seeking public comment for a minimum period of 21 days.**

**CARRIED 9 / 0**

**9.5 COUNCILLOR INFORMATION BULLETIN**

**9.5.1 SHIRE OF DANDARAGAN – OCTOBER 2018 COUNCIL STATUS REPORT**

Document ID: 121103

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 25 October 2018. **(Marked 9.5.1)**

**9.5.2 SHIRE OF DANDARAGAN – BUILDING STATISTICS – OCTOBER 2018**

Document ID: 122385

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for October 2018. **(Marked 9.5.3)**



**9.5.3 SHIRE OF DANDARAGAN – PLANNING STATISTICS – OCTOBER 2018**

Document ID: 122380

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for October 2018. *(Marked 9.5.4)*

**9.5.4 NATIONAL NATIVE TITLE TRIBUNAL – INDIGENOUS LAND USE AGREEMENT**

Document ID: 120573

Attached to the agenda is correspondence from National Native Title Tribunal in relation to YUED Indigenous Land Use Agreements *(Marked 9.5.4)*

**9.5.5 REGIONAL ROAD GROUP REPORT NOVEMBER 2018**

Document ID: 122522

Attached to the agenda is Regional Road Group Report for November 2018 *(Marked 9.5.5)*

**9.5.6 SHIRE OF DANDARAGAN TOURISM / LIBRARY REPORT FOR OCTOBER 2018**

Document ID: 122568

Attached to the agenda is monthly report for Tourism / Library for October 2018. *(Marked 9.5.6)*

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

Nil

**11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC**

Nil

**12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13 CLOSURE OF MEETING**

The Shire President declared the meeting closed at 4.54pm.

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These minutes were confirmed at a meeting on .....

Signed .....

Presiding person at the meeting at which the minutes were confirmed

Date .....