



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Dandaragan Shire Council will be held on **Thursday 22 June 2017** at the **Council Chambers Jurien Bay** commencing at **4.00pm**.

Attached is your copy of the agenda and business papers for the meeting.

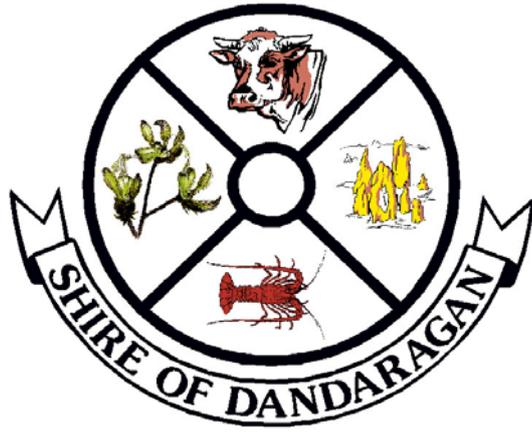
The format for the day is as follows:

- | | |
|----------------|--|
| 12.30pm | LUNCH |
| 1.00pm | Agenda Briefing Session |
| 1.30pm | Councillor Discussion Session |
| 2.00pm | Council Forum <ul style="list-style-type: none">▪ Road Asset Management and Capital Renewal 2017 / 18▪ Budget Discussions▪ Related Party Disclosures▪ Aged Care Strategy |
| 4.00pm | Ordinary Meeting of Council |
| 5.00pm | Public Forum |

A handwritten signature in blue ink, appearing to read "Tony Nottle".

Tony Nottle
CHIEF EXECUTIVE OFFICER

16 June 2017



SHIRE
of
DANDARAGAN

AGENDA AND BUSINESS PAPERS (PUBLIC)

for the

ORDINARY COUNCIL MEETING

to be held

AT THE COUNCIL CHAMBERS, JURIEN BAY

on

22 JUNE 2017

COMMENCING AT 4.00PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)



ORDINARY COUNCIL MEETING

22 JUNE 2017

Welcome to the Ordinary Council Meeting of the Shire of Dandaragan.

Please be advised that the Ordinary Meeting of Council will be held on the following dates, times and venues:

DAY	DATE	TIME	MEETING VENUE
Thurs	22 June 2017	4.00pm	Jurien Bay
Thurs	27 July 2017	4.00pm	Jurien Bay
Thurs	24 August 2017	11.00am	Jurien Bay(School Visit)
Thurs	28 September 2017	4.00pm	Dandaragan
Thurs	26 October 2017	4.00pm	Jurien Bay
Thurs	23 November 2017	4.00pm	Jurien Bay
Thurs	21 December 2017	4.00pm	Jurien Bay
Thurs	25 January 2018	4.00pm	Jurien Bay (AGM of Electors 6.00pm)
Thurs	22 February 2018	4.00pm	Jurien Bay
Thurs	22 March 2018	4.00pm	Badgingarra
Thurs	26 April 2018	4.00pm	Jurien Bay
Thurs	24 May 2018	4.00pm	Cervantes
Thurs	28 June 2018	4.00pm	Jurien Bay

Public Forums commence immediately following the closure of the Council Meeting which is generally about 5.00pm.

Members of the public are most welcome to attend both the Council Meetings and the Public Forums.

BY ORDER OF THE COUNCIL

Tony Nottle
CHIEF EXECUTIVE OFFICER



DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING A COUNCIL MEETING

Please note:

The recommendations contained in this agenda are Officers Recommendations only and should not be acted upon until Council has considered the recommendations and resolved accordingly.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils Decision.

Tony Nottle
CHIEF EXECUTIVE OFFICER



COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee, Working Party or Steering group to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Council has prepared an appropriate form and Public Question Time Guideline to assist.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration should it be determined appropriate by the Chief Executive Officer.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Shire of Dandaragan Administration Centre and all four libraries as well as on the website www.dandaragan.wa.gov.au seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Shire of Dandaragan Libraries and on the website www.dandaragan.wa.gov.au within ten (10) working days after the Meeting.

NOTE:

10.3 Unopposed Business

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

SHIRE OF DANDARAGAN QUESTIONS FROM THE PUBLIC

The Shire of Dandaragan welcomes community participation during public question time as per the Shire of Dandaragan Standing Orders Local Law.

A member of the public who raises a question during question time is requested to:

- (a) provide a copy of his or her questions at least 15 minutes prior to the commencement of the meeting;
- (b) first state his or her name and address;
- (c) direct the question to the President or the Presiding Member;
- (d) ask the question briefly and concisely;
- (e) limit any preamble to matters directly relevant to the question;
- (f) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question;
- (g) each **member of the public** with a question is **entitled to ask up to 3 questions** before other members of the public will be invited to ask their questions;
- (h) when a member of the public gives written notice of a question, the President or Presiding Member may determine that the question is to be responded to as normal business correspondence.

The following is a summary of procedure and a guide to completion of the required form.

1. This is a "question" time only. Orations, explanations or statements of belief will not be accepted or allowed.
2. Questions must relate to a matter affecting the Shire of Dandaragan.
3. Questions must be appropriate and made in good faith. Those containing defamatory remarks, offensive language or question the competency or personal affairs of council members or employees may be ruled inappropriate by the Mayor or Presiding Member and therefore not considered.
4. Frame your question so that it is both precise and yet fully understood. Long questions covering a multitude of subjects are easily misunderstood and can result in poor replies being given.
5. Write your question down on the attached form, it helps you to express the question clearly and provides staff with an accurate record of exactly what you want to know.
6. When the President or presiding member calls for any questions from the public, stand up and wait until you are acknowledged and invited to speak. Please start by giving your name and address first, then ask the question.
7. Questions to be put to the President or presiding member and answered by the Council. No questions can be put to individual Councillors.
8. The question time will be very early in the meeting. **There is only 15 minutes available for Question Time.** Questions not asked may still be submitted to the meeting and will be responded to by mail.
9. When you have put your question, resume your seat and await the reply. If possible, the President or presiding member will answer directly or invite a staff member with special knowledge to answer in his place. However, it is more likely that the question will have to be researched, in which case the President or presiding member will advise that the question will be received and that an answer will be forwarded in writing. Please note under NO circumstances, will the question be debated or discussed by Council at that meeting.
10. To maximise public participation only three questions per person will initially be considered with a time limit of 2 minutes per person. If there is time after all interested persons have put their questions the President or presiding member will allow further questions, again in limits of two per person.
11. To fill out the form, just enter your name and address in the appropriate areas together with details of any group you are representing, then write out your question.
12. Please ensure your form is submitted to the minutes secretary.

If you have difficulty in or are incapable of writing the question, Shire staff are available on request to assist in this task.

We hope this note assists you in the asking of your question and thank you for your interest and participation in the affairs of our Shire.

SHIRE OF DANDARAGAN

QUESTIONS FROM THE PUBLIC

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so, however, Council requires your name, address and written questions to be provided to the meeting secretary.

Name: _____ Signature: _____

Address: _____

Contact No: _____ Meeting Date: _____

Council Agenda Item No: _____
(if applicable, see below*)

Name of Organisation Representing: _____
(if applicable)

QUESTION:

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. 15 Minutes is allotted to Public Question Time at Council Meetings.

Please see notes on Public Question Time overleaf...

- * **Agenda Forums:** Questions can only be addressed where they relate to an Agenda Item.
- * **Council Meetings:** Questions are to relate to a matter affecting the Shire of Dandaragan.



**REGISTER OF FINANCIAL / IMPARTIALITY / PROXIMITY INTEREST
RECORD OF DISCLOSURES MADE**

NAME OF PERSON MAKING DISCLOSURE

Surname: _____

Christian Names: _____

Date of Disclosure: _____

Date of Meeting: _____

Council Meeting: Yes No (Please
Circle)

or

Committee Meeting: Yes No (Please
Circle)

Name of Committee: _____

Agenda Book Page No: _____ Item No: _____

Nature and Extent of Financial Interest:

Signature of Person Making Disclosure:

Signature of Staff Recording Financial Interest:

Table of Contents

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	1
	1.1 DECLARATION OF OPENING.....	1
	1.2 DISCLAIMER READING	1
2	RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE.....	1
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	1
4	PUBLIC QUESTION TIME.....	1
5	APPLICATIONS FOR LEAVE OF ABSENCE.....	1
6	CONFIRMATION OF MINUTES	2
	6.1 MINUTES OF THE ORDINARY MEETING HELD 25 MAY 2017.....	2
7	NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION.....	2
8	PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS	2
9	REPORTS OF COMMITTEES AND OFFICERS	2
	9.1 CORPORATE & COMMUNITY SERVICES.....	3
	9.1.1 ACCOUNTS FOR PAYMENT – MAY 2017.....	3
	9.1.2 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 MAY 2017	5
	9.2 INFRASTRUCTURE SERVICES.....	8
	9.3 GOVERNANCE & ADMINISTRATION	8
	9.3.1 2016-17 REVIEW OF DELEGATIONS REGISTER.....	8
	9.3.2 NORTHERN GROWTH ALLIANCE: REGIONAL GROWTH PROJECT EXECUTION STRATEGY	11
	9.4 DEVELOPMENT SERVICES.....	13
	9.4.1 PLANNING APPLICATION – PROPOSED OVERSIZED CARPORT WITH NIL FRONT BOUNDARY SETBACK – LOT 378 BOWER STREET, JURIEN BAY.....	13
	9.4.2 PLANNING APPLICATION – PROPOSED OVERHEIGHT OUTBUILDING WITH NIL SETBACK – LOT 1211 FIGTREE WAY, JURIEN BAY.....	17
	9.4.3 PLANNING APPLICATION – PROPOSED OVERHEIGHT OUTBUILDING WITH NIL SETBACK – LOT 16 VALENCIA ROAD, CERVANTES	21
	9.5 COUNCILLOR INFORMATION BULLETIN.....	25
	9.5.1 SHIRE OF DANDARAGAN – MAY 2017 COUNCIL STATUS REPORT.....	26
	9.5.2 SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – JUNE 2017	26
	9.5.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – MAY 2017	26
	9.5.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – MAY 2017	26
	9.5.5 LOCAL GOVERNMENT NEWS – 19 MAY 2017 – ISSUE 19	26
	9.5.6 WALGA – WASTENEWS – 19 MAY 2017 – ISSUE 32	26
	9.5.7 JURIEN BAY YOUTH GROUP.....	27
	9.5.8 CERVANTES CULTURAL COMMITTEE INC. – ZEBRA CROSSWALK	27
	9.5.9 DLGC – 2017 COMMUNITY DEVELOPMENT PROGRAM TRAINING WORKSHOP	27
	9.5.10 PROCUREMENT NEWS – MAY 2017 – ISSUE 35.....	27
	9.5.11 SOUTH WEST NATIVE TITLE SETTLEMENT - NEWSLETTER.....	27

9.5.12	SHANE LOVE MLA – DETERIORATING TELECOMMUNICATIONS.....	28
9.5.13	ENVIRO NEWS – MAY 2017 – ISSUE 5	28
9.5.14	WAPC – LOCAL PLANNING SCHEME NO 7 - AMENDMENT 23 – MINISTERIAL DECISION REFUSE TO APPROVE	28
9.5.15	ENVIRONMENTAL PROTECTION AUTHORITY – COOLJARLOO WEST TITANIUM MINERALS PROJECT	28
9.5.16	DEPARTMENT OF LANDS – EXTENSION OF NOTICE OF INTENTION TO TAKE SECTION 170(8) OF THE <i>LAND ADMINISTRATION ACT 1997</i> (LAA)	29
9.5.17	DEPARTMENT OF TRANSPORT – MARINE SAFETY	29
9.5.18	HON. DAVID TEMPLEMAN MLA – MEDIA STATEMENT – MYCOUNCIL DATA STRENGTHENS ACCOUNTABILITY	29
9.5.19	LOCAL GOVERNMENT NEWS – 2 JUNE 2017 – ISSUE 21	29
9.5.20	WASTENEWS – 2 JUNE 2017 – ISSUE 33.....	30
9.5.21	HON FRANCIS LOGAN MLA – MEDIA STATEMENT – BUSHFIRE MITIGATION SUMMIT TO BE HELD JUNE 23.....	30
9.5.22	WALGA MEMBERSHIP FOR 2017 / 2018.....	30
9.5.23	WALGA – REPORT ON LOCAL GOVERNMENT ROAD ASSETS AND EXPENDITURE 2015 / 2016.....	30
9.5.24	DLGC CIRCULAR NO 05-2017 – MYCOUNCIL WEBSITE DATA UPDATE	30
9.5.25	HON RITA SAFFIOTI MLA – MEDIA STATEMENT – PROJECT SAVINGS ALLOCATED TO BINDOON BYPASS.....	31
9.5.26	WATER CORPORATION – AROONA ALLIANCE – AGRICULTURAL APPLICATION OF BIOSOLIDS WITHIN THE SHIRE OF DANDARAGAN.....	31
9.5.27	LOCAL GOVERNMENT NEWS – 9 JUNE 2017 – ISSUE 22.....	31
9.5.28	MINISTER FOR TRANSPORT – DISCONTINUATION OF VEHICLE LICENCE CONCESSIONS FOR LOCAL GOVERNMENT AUTHORITIES	31
9.5.29	CERVANTES RATEPAYERS & PROGRESS ASSOCIATION (INC) – FOREGO 2016 SHIRE / TRONOX GRANT.....	31
9.5.30	DEPARTMENT OF SPORT & RECREATION – COMMUNITY SPORTING & RECREATION FACILITIES FUND (CSRFF) 2018 / 2019 FUNDING ROUND	32
9.5.31	KEY PROJECTS UPDATE.....	32
9.5.32	DFES – MISLEADING ARTICLE IN THE ASSOCIATION OF VOLUNTEER BUSH FIRE BRIGADES E-NEWSLETTER.....	32
9.5.33	HON BEN WYATT MLA – MEDIA STATEMENT - WYATT APPLAUDS NATIVE TITLE BILL PASSING.....	32
9.5.34	DLGC – CIRCULAR NO 07-2017 – CHANGES TO ACCOUNTING STANDARDS – IMPLEMENTATION OF RELATED PARTY DISCLOSURE	32
9.5.35	DLGC – CIRCULAR NO 08-2017 – WORLD HEALTH ORGANISATION GLOBAL NETWORK OR AGE-FRIENDLY CITIES AND COMMUNITIES – AFFILIATE STATUS.....	32
9.5.36	WALGA – EMPLOYEE RELATIONS ALERTS – ALERT 9 / 2017.....	33
10	NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING	34
11	CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC	34
	11.1 GOVERNANCE & ADMINISTRATION.....	35
	11.1.1 SHIRE OF DANDARAGAN ORGANISATIONAL STRUCTURE.....	35
12	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	35
13	CLOSURE OF MEETING	35

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

1.2 DISCLAIMER READING

“No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission, statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard, and should only rely on written confirmation of Council’s decision, which will be provided within fourteen (14) days.”

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor L Holmes	(President)
Councillor D Slyns	(Deputy President)
Councillor W Gibson	
Councillor K McGlew	
Councillor J Kulisa	
Councillor M Sheppard	
Councillor D Richardson	

Staff

Mr T Nottle	(Chief Executive Officer)
Mr I Rennie	(Deputy Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr G Yandle	(Executive Manager Infrastructure)
Mr D Chidlow	(Manager Planning)
Ms R Headland	(Council Secretary & PA)

Apologies

Approved Leave of Absence

Councillor P Scharf

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ORDINARY MEETING HELD 25 MAY 2017.

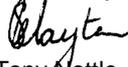
7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – MAY 2017

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Creditors / Expenditure
Disclosure of Interest:	None
Date:	9 June 2017
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To accept the cheque, EFT and direct debit listing for the month of May 2017.

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque, electronic funds transfer (EFT) and direct debit payments for May 2017 totalled \$692,419.77 for the Municipal Fund.

Should Councillors wish to raise any issues relating to the May 2017 Accounts for Payment, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting, in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 JUNE 2017

<i>Goal 5: Proactive and leading local government</i>	
Business as Usual	k) Finance

ATTACHMENTS

Circulated with the agenda are the following item relevant to this report:

- Cheque, EFT and direct debit listings for May 2017 (Doc Id: 92675)

(Marked 9.1.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That the Municipal Fund cheque and EFT listing for the period ending 31 May 2017 totalling \$692,419.77 for the Municipal Fund be accepted.

9.1.2 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 MAY 2017

Location:	Shire of Dandaragan
Applicant:	N/A
Folder	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	13 June 2017
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To table and adopt the monthly financial statements for the period ending 31 May 2017

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 May 2017.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [ie surplus / (deficit)] position as at the 31 May 2017 was \$3,637,610. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves and Restricted Assets. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

During budget adoption a 10 percent and \$10,000 threshold for these variances to be reported was set.

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 JUNE 2017

Economic Services

Expenditure is at 83% of Y-T-D budget and is due to less than budgeted expenditure on tourism as well as less than budgeted employee costs.

Other Property and Services

Expenditure is at 113% and is due to overhead and plant on-cost allocations. This is generally a timing issue and is a result of actual costs being incurred inconsistently throughout the year, but being applied consistently through the wages process. This is a non-cash item and is monitored continuously.

Should Councillors wish to raise any issues relating to the 31 May 2017 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5: Proactive and leading local government</i>	
Business as Usual	k) Finance

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 May 2017 (92784)
(Marked 9.1.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That the monthly financial statements for the period 31 May 2017 be adopted.

9.2 INFRASTRUCTURE SERVICES

9.3 GOVERNANCE & ADMINISTRATION

9.3.1 2016-17 REVIEW OF DELEGATIONS REGISTER

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Governance / Authorisations / Delegations Register
Disclosure of Interest:	None
Date:	12 June 2017
Author:	Julie Rouse, Executive Secretary
Signature of Author:	

Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To review the Shire of Dandaragan's Delegations Register in accordance with the Local Government Act 1995.

BACKGROUND

The Local Government Act 1995 provides for a local government to delegate some of its powers and duties to the Chief Executive Officer and in some circumstances at committee. The Act also provides for the Chief Executive Officer to delegate any of his / her powers or functions to any employee of the local government. All of the above mentioned delegations are required to be recorded in a register of delegations and that register must be reviewed on an annual basis.

COMMENT

The review of the Delegations Register proposes a number of minor changes mostly formatting of the relevant legislation for consistency across the document however there is the addition of two new delegations as follows:

Delegation 215 – Public Health Act 2016

“That Council delegate the powers and duties conferred or imposed on the Shire of Dandaragan by the Public Health Act 2016 to the Chief Executive Officer”

Delegation 216 – Building Act 2011

“That Council authorise the Chief Executive Officer, as ‘approved officer’ to administer and issue infringement notices for noncompliance under the Building Act 2011”

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 JUNE 2017

Additionally there are some other changes within the document following the Executive Management Teams review of the Register as follows:

Delegation 103 – Principal Environmental Health Officer's purchasing authority increases from *Level 7* to *Level 3*.

Delegation 105 – Points 5 and 6 of the delegation be deleted as actions form part of the Financial Management Regulations. Point 7 requires the wording “...and at the next ordinary meeting of Council” to be removed and replaced with “...upon request”.

Delegation 115 – Remove the wording “.... which are no longer required, or are outmoded, or are no longer serviceable. This delegation applies only to items with an estimated market value less than \$2,000”. and add the wording “...in accordance with the Regulations”.

Additionally, it is proposed that the following wording be added to this delegation:

“The Chief Executive Officer is also delegated authority to call for expressions of interest from not-for-profit groups to be provided with outdated computer equipment following the removal of Shire records, a full system clean-up and formatting of software.

Delegation 127 – Add under ‘CEO Delegates to’ the *Emergency Services Coordinator*

Delegation 133 – Add under ‘CEO Delegates to’ the *Manager Planning*

The Delegation Register has tracked changes which enables you to view what alterations are proposed.

As part of the Compliance Audit Return, delegations are to be reviewed within the relevant financial year, in this case 2016/17.

CONSULTATION

- Executive Management Team
- Manager Planning
- Manager Building
- Principal Environmental Health Officer

STATUTORY ENVIRONMENT

The Local Government Act 1995 Section 5.46 establishes the requirement to maintain a delegations register.

Other legislative requirements and references are incorporated within the Delegations Register itself.

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 JUNE 2017

POLICY IMPLICATIONS

There are no policy implications relevant to this item

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5: Proactive and Leading Local Government</i>	
Objectives	How the Shire will contribute
5.6 Implement sound corporate governance and risk management	f) Maintain a high standard of governance and accountability

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Shire of Dandaragan Delegations Register (Doc Id: 20222)
(Marked 9.3.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council amends its Delegations Register in accordance with the proposed changes shown in the attached version (Doc Id: 20222) of the Register.

9.3.2 NORTHERN GROWTH ALLIANCE: REGIONAL GROWTH PROJECT EXECUTION STRATEGY

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Government Relations / Local and Regional Liaison / Local Government
Disclosure of Interest:	Nil
Date:	12 June 2017
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

PROPOSAL

For Council to consider the appointment of an additional Councillor to the Northern Growth Alliance (NGA) group.

BACKGROUND

The NGA group currently comprises of the Presidents and Chief Executive Officers of the three NGA Councils being Chittering, Dandaragan and Gingin.

The NGA was established in May 2015 under a Memorandum of Understanding between the NGA Councils. At Council's meeting held on the 28 May 2015 it was resolved:

That Council:

- 1. authorise the President and Chief Executive Officer to sign and affix the Common Seal to the Memorandum of Understanding for the operation of the Northern Growth Alliance; and*
- 2. appoint the President, Deputy President (as a proxy) and Chief Executive Officer as members of the Northern Growth Alliance Governance Group.*

While the Deputy President is the proxy member for this group, the NGA recently discussed the need to have a second Council member in attendance with the President during the development of the NGA Growth Plan and possibly into the future.

It was felt that the extra workload and input required would also require additional input from an elected member.

COMMENT

The NGA meet approximately every two months. The Growth Plan is the main topic of discussion together with the Wheatbelt Development Commission (WDC).

Even though there is a proxy nominated it is felt that an additional full member be appointed. With two members, it is not necessary for a Proxy Member.

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 JUNE 2017

These meetings usually occur on a Tuesday or Wednesday (to suit the majority of the parties) and are generally held in either Gingin or Lancelin.

CONSULTATION

- NGA Members
- WDC
- President

STATUTORY ENVIRONMENT

There are no statutory implications applicable to this item.

POLICY IMPLICATIONS

Council Policy 1.7 Travelling Expenses - Members and non-Member Delegates relates to this item.

FINANCIAL IMPLICATIONS

Travel costs are budgeted for within the Annual Budget.

STRATEGIC IMPLICATIONS

2016 - 2026 Strategic Community Plan

<i>Goal 5: Proactive and Leading Local Government</i>	
Objectives	How the Shire will contribute
5.1 High performing Council	a) Ensure the Councillors and Council decision-making processes are well supported. b) Nominate Council delegates to key Associations.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Planning for the Growth Corridor North of Perth - Project Execution Strategy (Doc Id: 92702)
- Briefing Note – Planning for the Growth corridor North of Perth (Doc Id: 92826)

(Marked 9.3.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council appoints Cr _____ to the Northern Growth Alliance as the second member for the purpose of providing additional input into the Growth Management Plan Project.

9.4 DEVELOPMENT SERVICES

9.4.1 PLANNING APPLICATION – PROPOSED OVERSIZED CARPORT WITH NIL FRONT BOUNDARY SETBACK – LOT 378 BOWER STREET, JURIE BAY

Location:	Lot 378 Bower Street, Jurie Bay
Applicant:	Swan Aussie Sheds on behalf of L Eyden
Folder Path:	Development Services App / Development Application / 2017 / 23
Disclosure of Interest:	None
Date:	9 June 2017
Author:	David Chidlow, Manager of Planning
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

The applicant seeks approval for a proposed oversized carport outbuilding with a total area of 9.2m x 6.0m (55.2m²) with nil front boundary setback. The proposal does not meet the requirements of the Residential Design Codes or Council Planning Policy.

BACKGROUND

The proponent has submitted a proposal to construct an oversized (55.2m²) carport with a nil setback to the front boundary between the existing dwelling and road reserve. The proposed length of carport on the front boundary is 9.2m.

In accordance with Local Planning Policy 8.5 – Outbuildings ‘Residential Areas’ (the Policy) carports shall not exceed a floor area of 40m², a wall height of 3.0m or a ridge height of 4.5m. The proposal does not comply with the size limitation being 15.2 m² in excess of the requirement.

The proposal does not comply with the setback requirements of the Residential Design Codes which sets a minimum setback of 7.5m for the R12.5 density coding. The applicant proposes a nil (0.2m) setback from the road reserve

COMMENT

The proposal exceeds the floor area permitted by the Council's Policy. 2. The Council may consider applications for carports and garages that exceed the size limitations based on meeting a set of criteria, one of those being the carport is located at least 0.5m behind the dwelling alignment. The proposal does not meet this criteria.

In addition to the Council Policy, the proposal does not meet the setback requirement of the Residential Design Codes (the codes). The residential density for the subject property is R12.5 which has a minimum setback of 7.5m. There are provisions in the codes that

allow variations subject to limitations as follows;

Deemed to Comply

C2.1 Buildings set back from the primary street boundary:

- i. in accordance with Table 1;
- ii. corresponding to the average of the setback of existing dwellings on each adjacent property fronting the same street;
- iii reduced by up to 50 per cent provided that the area of any building, including a carport or garage, intruding into the setback area is compensated for by at least an equal area of open space between the setback line and line drawn parallel to it at twice the setback distance

The proposal does not meet any of the above deemed to comply criteria. The applicant can make application for a variation based on design principles as set out below. It is noted that the applicant has not provided details of any reduction of setback based on C2.1 above or applied for a design principle assessment.

Design principles

P2.1 Buildings set back from street boundaries an appropriate distance to ensure they:

- contribute to, and are consistent with, an established streetscape;

The proposal does not meet the above criteria as there are no other similar developments in the front setback within the streetscape area.

Given the non-compliance with Council policy and the codes. The application is recommended for refusal.

CONSULTATION

The application was not advertised to neighbours as the noncompliance with both Council Policy and Residential Design Codes is so substantial that the Council is unlikely to approve of the development and that neighbour support or objection will not contribute to the decision making process.

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7
- Residential Design Codes

POLICY IMPLICATIONS

- Local Planning Policy 8.5 – Outbuildings ‘Residential Areas

Carports and Garages

1. All garages and carports shall not exceed a floor area of 40m², a wall height of 3.0m or a ridge height of 4.5m.

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 JUNE 2017

2. The Council may consider applications for carports and garages that exceed the size limitations defined in Part 1, where the following criteria are, in the opinion of Council, satisfactorily addressed;
- a) the garage or carport is attached to and forms part of the adjoining dwelling;
 - b) the garage or carport is situated under the roof line of the adjoining dwelling;
 - c) the garage or carport is located at least 0.5m behind the dwelling alignment (excluding any porch, verandah or balcony);
 - d) the garage or carport will not have an impact on the streetscape or amenity of the area; and
 - e) the garage or carport complies with any design guidelines adopted by Council.

FINANCIAL IMPLICATIONS

The applicant has paid a standard planning application fee of \$147.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 1: Great Place for Residential and Business Development</i>	
Objectives	How the Shire will contribute
1.2 Ensure effective and efficient development and building services	a) Process development applications and undertake building regulation functions and services

<i>Goal 5: Proactive and Leading local Government</i>	
Objectives	How the Shire will contribute
5.6 Implement sound corporate governance and risk management	h) Maintain and implement up to date policies and procedures (including delegations)

ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Location plan (Doc Id: 92896)
- Plans (Doc Id: 92895)
- Aerial Image (Doc Id: 92897)

(Marked 9.4.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council refuse planning approval for the proposed Carport on Lot 378 Bower Street, Jurien Bay for the following reason;

1. the proposed development does not comply with Table 1 of the Residential Design Codes of the Shire of Dandaragan Local Planning Scheme No.7 in that the proposal does not conform to the setback provisions of the Codes;
2. the proposed development does not comply with Local Planning Policy 8.6 - Outbuildings 'Residential Areas' for maximum floor area and front boundary setback applicable to carports; and
3. the proposed development does not comply with orderly and proper planning for the locality.

ADVICE NOTES:

Note 1: The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

**The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845"**

9.4.2 PLANNING APPLICATION – PROPOSED OVERHEIGHT OUTBUILDING WITH NIL SETBACK – LOT 1211 FIGTREE WAY, JURIEN BAY

Location: Lot 1211 Figtree Way, Jurien Bay
 Applicant: Swan Aussie Sheds on behalf of K & S Dawson
 Folder Path: Development Services App / Development Application / 2017 / 14
 Disclosure of Interest: None
 Date: 9 June 2017
 Author: David Chidlow, Manager of Planning
 Signature of Author: 
 Senior Officer: Ian Rennie, Deputy Chief Executive Officer
 Signature of Senior Officer: 

PROPOSAL

The applicant seeks approval for a proposed outbuilding with a total area of 6m x 7.7m (46.2m²) with nil side boundary setback for wall of height 3.6m

BACKGROUND

The proponent has submitted a proposal to construct a 46.2m² outbuilding with a nil setback along two boundaries. The proposed wall height on the nil setback boundary is 3.6m

Justification for the proposed reduced setback is that;

The floor area is reduced from the maximum of 80m² to 46m² which reduces the impact of the bulk and scale of the proposal on neighbouring properties.

The configuration of the neighbouring lots results in the longest wall (7.7m) being at the rear of the adjoining lot and the shortest wall (6m) at the other adjoining lot. There is also an offsetting of lots adjoining which reduces the impact.

The location of the existing dwelling does not allow for any alternate configurations on the subject property.

In accordance with the Council's Policy where a parapet/ boundary wall is proposed within 750mm of a boundary a maximum wall height of 3m and length of 9m will apply.

COMMENT

Where a proposal does not meet the provisions of any Local Planning Policy or the R-Codes the decision maker is to exercise its judgement to consider the merits of the proposal in accordance with the Design Principles of the R-Codes. Clause 5.4.3 P3 of the R-Codes state:

Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 JUNE 2017

Thus the three issues to be considered are:

1. Does the proposal detract from the Streetscape?
2. Does the proposal affect the visual amenity of neighbouring properties?
3. Does the proposal match the existing residence?

The proposal is recommended for approval based on the following reasons:

1. The design and colours of the outbuilding will blend with the dwelling under construction and will not detract from the streetscape or the neighbouring properties amenity;
2. The outbuilding complies with all of the requirements of the Outbuildings Policy excepting for height and a reduced setback along on side and rear boundaries.
3. The outbuilding has been reduced in size from the maximum allowable under the policy, as such the length of walls that exceed the height requirement will be shorter and present less impact on bulk and scale for adjoining neighbours.
4. There has been no objection from neighbours.

Council has previously granted approval for higher walls to outbuildings where the wall lengths are 9.0m or less based on the merits of the application and location

CONSULTATION

Notice of the proposed development was advertised to adjoining and potentially impacted neighbouring landowners. The advertising period closed on 22 May 2017. No submissions were received.

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7
- Residential Design Codes

POLICY IMPLICATIONS

- Local Planning Policy 8.5 – Outbuildings 'Residential Areas

Outbuildings

5. An outbuilding within a Residential area shall be deemed as meeting the performance criteria of section 5.4.3 P3 the Residential Design Codes where the following area and height requirements can be achieved:

Outbuilding External Appearance	Permitted Area of Outbuilding	Permitted Wall Height	Permitted Ridge Height
Reflective Cladding	12m ²	2.4m *	4.2m *
Non-Reflective Cladding or Masonry	80m ² , or 10% of the site area, whichever is the lesser	3.6m *	4.5m or the highest point of the roof cladding of the residence whichever is lesser *

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 JUNE 2017

Outbuilding External Appearance	Permitted Area of Outbuilding	Permitted Wall Height	Permitted Ridge Height
* Note that total wall / ridge heights are measured from the ground level at the closest common boundary			

6. When giving consideration to an application for an outbuilding, the Shire of Dandaragan shall have regard to the Design Principles contained in section 5.4.3 P3 of the Residential Design Codes, namely that outbuildings do not detract from the streetscape or the amenity of residents or neighbouring properties.
7. All outbuildings are to otherwise maintain a minimum rear / side setback in accordance with the Residential Design Codes Tables 2a and 2b. Any variation to these setback requirements will require the submission of a Planning Application with adjoining property owner comment for a council decision.
8. Where a parapet/boundary wall is proposed (i.e. a wall within 750mm of a boundary), a maximum wall height of 3.0m and length of 9m will apply. Any variation to this requires comment from the affected adjoining property owner/s for a Council decision

FINANCIAL IMPLICATIONS

The applicant has paid a standard planning application fee of \$147.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 1: Great Place for Residential and Business Development</i>	
Objectives	How the Shire will contribute
1.2 Ensure effective and efficient development and building services	a) Process development applications and undertake building regulation functions and services

<i>Goal 5: Proactive and Leading local Government</i>	
Objectives	How the Shire will contribute
5.6 Implement sound corporate governance and risk management	h) Maintain and implement up to date policies and procedures (including delegations)

ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Location plan (Doc Id: 92898)
- Plans (Doc Id: 92899)

(Marked 9.4.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council grant planning approval for the proposed outbuilding in accordance with the attached approved plans date stamped 10 April 2017 on Lot 1211 Figtree Way, Jurien Bay subject to the following conditions:

1. All development shall be in accordance with the attached plans date stamped 10 April 2017 subject to any modifications required as a consequence of any conditions of this approval and shall not be altered without the prior written approval of the local government;
2. the roof and wall material being of non-reflective nature and colour; and
3. the storm water run-off on the property to be managed on site or directed to a suitable disposal system to the satisfaction of the Shire's Manager of Building Services.

ADVICE NOTES:

Note 1: The applicant be advised this is planning approval only and not a building permit. A building permit must be obtained for this development;

Note 2: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.

Note 3: Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.

Note 4: Council has granted dispensation for this specific application due the reduced floor area, the configuration of adjoining lots and that there is no alternate solution available for the location given the site constraints.

Note 5: The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845"

9.4.3 PLANNING APPLICATION – PROPOSED OVERHEIGHT OUTBUILDING WITH NIL SETBACK – LOT 16 VALENCIA ROAD, CERVANTES

Location: Lot 16 Valencia Road, Cervantes
 Applicant: D & S Harper
 Folder Path: Development Services App / Development Application / 2017 / 16
 Disclosure of Interest: None
 Date: 9 June 2017
 Author: David Chidlow, Manager of Planning
 Signature of Author: 
 Senior Officer: Ian Rennie, Deputy Chief Executive Officer
 Signature of Senior Officer: 

PROPOSAL

The applicant seeks approval for a proposed brick / weatherboard outbuilding with a total area of 8.75m x 5.99m (52.4m²) with nil side boundary setback for wall of height 3.3m

BACKGROUND

The proponent has submitted a proposal to construct a 52.4m² outbuilding with a nil setback along two boundaries. The proposed wall height on the nil setback boundary is 3.3m

Justification for the proposed reduced setback is that;

The floor area is reduced from the maximum of 80m² to 52m² which reduces the impact of the bulk and scale of the proposal on neighbouring properties.

Nil setback Policy requirement (all roof types)	Proposed height at nil setback	1.1m setback Policy requirement (Skillion Roof)
Wall height maximum 3.0m	3.3m	Wall height maximum 3.9m

Whilst the height of 3.3m is above the policy limit of 3.0m for a nil boundary setback, it is 0.6m less than the maximum policy height of 3.9m (skillion roof) setback at 1.1m as detailed in the above table.

Each wall will be less than the 9.0m in length permitted for a 3.0m wall height.

The roof will be skillion and therefore of a lesser height than a standard gable roof outbuilding. This will further reduce the impact in bulk and scale of the proposal.

In accordance with the Council's Policy where a parapet / boundary wall is proposed within 750mm of a boundary a maximum wall height of 3m and length of 9m will apply.

COMMENT

Where a proposal does not meet the provisions of any Local Planning Policy or the R-Codes the decision maker is to exercise its judgement to consider the merits of the proposal in accordance with the Design Principles of the R-Codes. Clause 5.4.3 P3 of the R-Codes state:

Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.

Thus the three issues to be considered are:

1. Does the proposal detract from the Streetscape?
2. Does the proposal affect the visual amenity of neighbouring properties?
3. Does the proposal match the existing residence?

The proposal is recommended for approval based on the following reasons:

1. The design and colours of the outbuilding will blend with the dwelling under construction and will not detract from the streetscape or the neighbouring properties amenity;
2. The outbuilding complies with all of the requirements of the Outbuildings Policy excepting for height and a reduced setback along one side and rear boundaries.
3. The outbuilding has been reduced in size from the maximum allowable under the policy, as such the length of walls that exceed the height requirement will be shorter and present less impact on bulk and scale for adjoining neighbours.
4. There has been no objection from neighbours.

Council has previously granted approval for higher walls to outbuildings where the wall lengths are 9.0m or less based on the merits of the application and location.

CONSULTATION

Notice of the proposed development was advertised to adjoining and potentially impacted neighbouring landowners. The advertising period closed on 23 May 2017. No submissions were received.

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7
- Residential Design Codes

POLICY IMPLICATIONS

- Local Planning Policy 8.5 – Outbuildings ‘Residential Areas

Outbuildings

5. An outbuilding within a Residential area shall be deemed as meeting the performance criteria of section 5.4.3 P3 the

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 JUNE 2017

Residential Design Codes where the following area and height requirements can be achieved:

Outbuilding External Appearance	Permitted Area of Outbuilding	Permitted Wall Height	Permitted Ridge Height
Reflective Cladding	12m ²	2.4m *	4.2m *
Non-Reflective Cladding or Masonry	80m ² , or 10% of the site area, whichever is the lesser	3.6m *	4.5m or the highest point of the roof cladding of the residence whichever is lesser *
<i>* Note that total wall / ridge heights are measured from the ground level at the closest common boundary</i>			

6. When giving consideration to an application for an outbuilding, the Shire of Dandaragan shall have regard to the Design Principles contained in section 5.4.3 P3 of the Residential Design Codes, namely that outbuildings do not detract from the streetscape or the amenity of residents or neighbouring properties.
7. All outbuildings are to otherwise maintain a minimum rear / side setback in accordance with the Residential Design Codes Tables 2a and 2b. Any variation to these setback requirements will require the submission of a Planning Application with adjoining property owner comment for a council decision.
8. Where a parapet/boundary wall is proposed (i.e. a wall within 750mm of a boundary), a maximum wall height of 3.0m and length of 9m will apply. Any variation to this requires comment from the affected adjoining property owner/s for a Council decision.
9. Deleted
10. A wall height in excess of 3.6m (to a max. of 3.9m) to the top of a skillion or curved type of roof construction may be permitted at the discretion of the Shire Building department where the following criteria can be achieved;
 - a. the higher end of the sloping wall is adequately screened from the roadside;
 - b. the higher wall is orientated away from the closest common boundary/s;
 - c. the skillion roof is pitched between the lesser wall span; and
 - d. boundary setbacks are as per clause 7.

FINANCIAL IMPLICATIONS

The applicant has paid a standard planning application fee of \$147.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 JUNE 2017

<i>Goal 1: Great Place for Residential and Business Development</i>	
Objectives	How the Shire will contribute
1.2 Ensure effective and efficient development and building services	a) Process development applications and undertake building regulation functions and services

<i>Goal 5: Proactive and Leading local Government</i>	
Objectives	How the Shire will contribute
5.6 Implement sound corporate governance and risk management	h) Maintain and implement up to date policies and procedures (including delegations)

ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Location plan (Doc Id: 92901)
- Plans (Doc Id: 92902)

(Marked 9.4.3)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council grant planning approval for the proposed outbuilding in accordance with the attached approved plans date stamped 27 April 2017 on Lot 16 Valencia Road, Cervantes subject to the following conditions:

- 1. All development shall be in accordance with the attached plans date stamped 27 April 2017 subject to any modifications required as a consequence of any conditions of this approval and shall not be altered without the prior written approval of the local government;**
- 2. The external face brick boundary walls are to be constructed to a fair face finish.**
- 3. the roof and wall material being of non-reflective nature and colour; and**
- 4. the storm water run-off on the property to be managed on site or directed to a suitable disposal system to the satisfaction of the Shire's Manager of Building Services.**

ADVICE NOTES:

Note 1: The applicant be advised this is planning approval only and not a building permit. A building permit must be obtained for this development;

Note 2: If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.

- Note 3:** Where an approval has so lapsed, no development shall be carried out without the further approval of the local government having first been sought and obtained.
- Note 4:** Council has granted dispensation for this specific application due the reduced floor area and the skillion roof.
- Note 5:** The applicant be advised that “should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

**The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845”**

9.5 COUNCILLOR INFORMATION BULLETIN

9.5.1 SHIRE OF DANDARAGAN – MAY 2017 COUNCIL STATUS REPORT

Document ID: 91812

Attached to the agenda is a copy of the Shire's Status Report from the Council Meeting held 25 May 2017. **(Marked 9.5.1)**

9.5.2 SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – JUNE 2017

Document ID: 92717

Attached to the agenda is a copy of the Shire of Dandaragan's Executive Manager Infrastructure Report for June 2017. **(Marked 9.5.2)**

9.5.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – MAY 2017

Document ID: 92464

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for May 2017. **(Marked 9.5.3)**

9.5.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – MAY 2017

Document ID: 92463

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for May 2017. **(Marked 9.5.4)**

9.5.5 LOCAL GOVERNMENT NEWS – 19 MAY 2017 – ISSUE 19

Document ID: 91112

In this issue:

- Freeze on SAT Determined Remuneration Levels
- Change to Regulations – Fixed Term Deposits
- Town Planning Training
- Advertising and Media Services
- Local Governments and Early Years Networks: Working in Partnership
- The Use of Recycled Materials for Pavements in Western Australia
- Whale Carcass Management Information
- Councils Recognised for Leading the Way in Water Sustainability
- Western Power Local Government Forum
- 2017 State & Territory Landcare Awards

9.5.6 WALGA – WASTENEWS – 19 MAY 2017 – ISSUE 32

Document ID: 91113

In this issue:

- Meeting with Minister for Environment; Disability Services
- Serial Illegal Dumper Convicted
- Sustainability Victoria Data Portal
- Tyre Accreditation Easier
- World's Biggest Waste Challenges

9.5.7 JURIEB BAY YOUTH GROUP

Document ID: 91101

“The Jurieb Bay Youth Group is seeking financial assistance from the Shire of Dandaragan to the value of \$5000 which is essential for it to develop further and continue to provide a safe environment for youth to visit after school on the days it is in operation.”

This was added to Community Request section of the Budget.

Attached to the agenda is correspondence from Jurieb Bay Youth Group. **(Marked 9.5.7)**

9.5.8 CERVANTES CULTURAL COMMITTEE INC. – ZEBRA CROSSWALK

Document ID: 91100

Attached to the agenda is correspondence from the Cervantes Cultural Committee Inc. seeking approval for a Zebra Crosswalk Sculpture. **(Marked 9.5.8)**

9.5.9 DLGC – 2017 COMMUNITY DEVELOPMENT PROGRAM TRAINING WORKSHOP

Document ID: 90688

The DLGC is pleased to announce the 2017 round of community development training workshops for country local government senior staff and executives.

The next workshop is being held in Dalwallinu for local governments in the Wheatbelt on 19-20 June 2017.

Attached to the agenda is the relevant documentation which was emailed to Councillors & staff on 22 May 2017. **(Marked 9.5.9)**

9.5.10 PROCUREMENT NEWS – MAY 2017 – ISSUE 35

Document ID: 91199

In this issue:

- Procurement Network Forum
- New Contracts to Use
- New ISO Standard for Sustainable Procurement
- Online Local Advertising
- WALGA Town Planning Service
- Advertising and Media Services
- Engineering Consulting Preferred Supplier Arrangement
- Mobile Garbage Bins (MGB's) – New NPN Contract
- What's New with eQuotes
- Contract Manager Update
- Preferred Supplier Update

9.5.11 SOUTH WEST NATIVE TITLE SETTLEMENT - NEWSLETTER

Document ID: 91201

Attached to the agenda is the South West Native Title Settlement Newsletter for May 2017. **(Marked 9.5.11)**

9.5.12 SHANE LOVE MLA – DETERIORATING TELECOMMUNICATIONS

Document ID: 91218

Attached to the agenda is correspondence received from Shane Love MLA stating that he remains committed to improving telecommunications in his electorate. **(Marked 9.5.12)**

9.5.13 ENVIRO NEWS – MAY 2017 – ISSUE 5

Document ID: 91251

In this issue:

- River Valley School and the “Clean Communities” Program
- Toodyay Road Clean-up
- Local Governments Strengthen WA’s Capacity to Respond to Biosecurity Threats
- Recognising WA’s Top Water Saving Councils
- Coast Adapt Training
- White Gum Valley Estate Development: Sustainability Innovation Through Design
- Local Government Planning for Climate Change
- WA Threatened Species Forum 2017 – Call for Abstracts
- Practical Knowledge for Adaption Briefing Session: Bunbury
- Aboriginal Women’s Retreat: Bush, Yarn, and Tucker
- EMRC Innovative Weed Control Seminar and Tour
- Public Sector Shake-up

Events and funding opportunities

- Upcoming Events
- Funding Opportunities

9.5.14 WAPC – LOCAL PLANNING SCHEME NO 7 - AMENDMENT 23 – MINISTERIAL DECISION REFUSE TO APPROVE

Document ID: 91282

Pursuant to clause 87(2) of the Planning and Development Act 2005 (the Act), the Minister for Planning has refused to grant final approval to rezone a portion of Lot 3713 North-west Road, Badgingarra from ‘Rural’ to ‘Rural Smallholdings’ for the following reasons:

1. the landowners do not wish to proceed with the rezoning proposal; and
2. the Shire have resolved to not proceed with Scheme Amendment 23.

9.5.15 ENVIRONMENTAL PROTECTION AUTHORITY – COOLJARLOO WEST TITANIUM MINERALS PROJECT

Document ID: 91331

The Environmental Review Document (ERD) for the above proposal is now available for public and Government Department review. The ERD is also available for download from the Environmental Protection Authority (EPA) website at www.epa.wa.gov.au.

9.5.16 DEPARTMENT OF LANDS – EXTENSION OF NOTICE OF INTENTION TO TAKE SECTION 170(8) OF THE *LAND ADMINISTRATION ACT 1997* (LAA)

Document ID: 91330

Proposal: Lot 679 on Deposited Plan 91489, Lot 163 on Deposited Plan 91491 and Lot 351 on Deposited Plan 72940 – Jurien Bay Aged Care Reserve, Shire of Dandaragan – Notice of Intention to Take L947341.

9.5.17 DEPARTMENT OF TRANSPORT – MARINE SAFETY

Document ID: 92110

The Department of Transport (DoT) is conducting a review of safety equipment required for all recreation vessels (e.g. boats, personal water craft, sailboards etc.) on all WA waters including inland waters, rivers, lakes and ocean waters. The DoT Marine Safety team seeks your assistance to inform the public about the review. DoT invites as many people as possible to provide their feedback to the review before Monday 10 July 2017.

9.5.18 HON. DAVID TEMPLEMAN MLA – MEDIA STATEMENT – MYCOUNCIL DATA STRENGTHENS ACCOUNTABILITY

Document ID: 92237

- 2015 – 16 Local Government financial data now available
- MyCouncil website provides a snapshot of WA local government
- Users can view, compare and share information about their local council

New data revealing how local governments are raising spending and managing their money is now available on the State Government's MyCouncil website.

9.5.19 LOCAL GOVERNMENT NEWS – 2 JUNE 2017 – ISSUE 21

Document ID: 92250

In this issue:

- Local Government and Early Years Networks: Working in Partnership Forum
- Engineering Consulting Services Preferred Supplier Arrangement
- Public Works by Local Governments at or Near Railway Level Crossings
- Training
- White Gum Valley Estate Development: Sustainability Innovation Through Design
- WALGA's Town Planning Scheme
- Vacancies on Boards and Committees
- Environmental Planning Tool (EPT) Training – Registrations Open
- Launch of CircuitWest's Five Year Touring Strategy
- Supporting Communities Program Consultation
- Funding Grants for Woman's Leadership Development

9.5.20 WASTENEWS – 2 JUNE 2017 – ISSUE 33

Document ID: 92275

In this issue:

- LG Spotlight: East Fremantle Plastic Bag Ban
- “Love Nappies, Hate Waste” Rolled Out in the City of Cockburn
- Paving the Way
- To Infinity and the Conf!
- Cash for Community

9.5.21 HON FRANCIS LOGAN MLA – MEDIA STATEMENT – BUSHFIRE MITIGATION SUMMIT TO BE HELD JUNE 23

Document ID: 92315

- Labor election commitment to hold Bushfire Mitigation Summit to be delivered
- Opportunity for public submissions
- Summit will examine various aspects of bushfire management, including prescribed burns and staffing levels

The McGowan Labor Government will deliver on its election commitment to hold a Bushfire Mitigation Summit to guide future strategies for bushfire mitigation.

The all-day event, to be held in Mandurah on Friday June 23, will look at targets for prescribed burns, local government agency responsibilities and the experience of bushfire volunteers.

9.5.22 WALGA MEMBERSHIP FOR 2017 / 2018

Document ID: 92173

Attached to the agenda is correspondence from WALGA in relation to Membership for 2017 /2018. **(Marked 9.5.22)**

9.5.23 WALGA – REPORT ON LOCAL GOVERNMENT ROAD ASSETS AND EXPENDITURE 2015 / 2016

Document ID: 92325

“It is my pleasure to present you with a copy of the *Report on Local Government Road Assets and Expenditure 2015 / 16*. Thank you for your contribution to this key tool which continues to assist Local Government to effectively communicate how funds are being invested in the Western Australian road network and the consequences of failing to adequately invest in roads.”

Attached to the agenda is a copy of the correspondence. **(Marked 9.5.23)**

9.5.24 DLGC CIRCULAR NO 05-2017 – MYCOUNCIL WEBSITE DATA UPDATE

Document ID: 92298

“Local government 2015-16 financial data will be available on the MyCouncil comparative website from Thursday 1 June 2017. As part of the update, information on councillor payments and long-term liabilities sourced from local government annual financial statements, and the percentage of female elected members will be publicly available for the first time.”

9.5.25 HON RITA SAFFIOTI MLA – MEDIA STATEMENT – PROJECT SAVINGS ALLOCATED TO BINDOON BYPASS

Document ID: 92386

- \$20 million for planning, approvals and land acquisition
- Initial works to be funded from money saved from other joint State-Federal Government projects
- Bindoon Bypass to create safer, more reliable route

The McGowan Government has secured \$20 million of funding to start preparatory work on the proposed Bindoon Bypass.

9.5.26 WATER CORPORATION – AROONA ALLIANCE – AGRICULTURAL APPLICATION OF BIOSOLIDS WITHIN THE SHIRE OF DANDARAGAN

Document ID: 92417

Attached to the agenda is a copy of letter advising Council that Aroona Alliance, in partnership with the Water Corporation intends to deliver bio-solids cake and lime amended bio-solids (LAB) from Perth metropolitan wastewater treatment plants to properties owned by John Minty within the Shire of Dandaragan, between 1 July and 30 September 2017. **(Marked 9.5.26)**

9.5.27 LOCAL GOVERNMENT NEWS – 9 JUNE 2017 – ISSUE 22

Document ID: 92504

In this issue:

- Meeting with the Hon Alannah MacTiernan MLC
- Collaboration on Homelessness – Examples Sought
- Training
- 2017 WA Local Government Convention
- Local Government Spend on Tourism
- 2015 – 2016 Report on Local Government Road Assets and Expenditure
- Inviting Project Applications for Commodity Route Supplementary Funding
- WALGA Composite Advertising Program – 2017 Elections

9.5.28 MINISTER FOR TRANSPORT – DISCONTINUATION OF VEHICLE LICENCE CONCESSIONS FOR LOCAL GOVERNMENT AUTHORITIES

Document ID: 92515

Attached to the agenda is correspondence from Hon Rita Saffioti MLA in response to a letter from the Chief Executive Officer regarding the discontinuation of vehicle concessions for local government authorities (LGAs) **(Marked 9.5.28)**

9.5.29 CERVANTES RATEPAYERS & PROGRESS ASSOCIATION (INC) – FOREGO 2016 SHIRE / TRONOX GRANT

Document ID: 92519

Attached to the agenda is correspondence from Cervantes Ratepayers and Progress Association advising that they unfortunately have been unable to reach the necessary financial

target to commence building shade shelter over playground in Catalonia Park. **(Marked 9.5.29)**

9.5.30 DEPARTMENT OF SPORT & RECREATION – COMMUNITY SPORTING & RECREATION FACILITIES FUND (CSRFF) 2018 / 2019 FUNDING ROUND

Document ID: 92674

Attached to the agenda is correspondence in relation to Community Sporting and Recreation Facilities Fund (CSRFF) 2018 / 19 Funding Round. **(Marked 9.5.30)**

9.5.31 KEY PROJECTS UPDATE

Document ID: 78102

Attached to the agenda is Key Projects Update **(Marked 9.5.31)**

9.5.32 DFES – MISLEADING ARTICLE IN THE ASSOCIATION OF VOLUNTEER BUSH FIRE BRIGADES E-NEWSLETTER

Document ID: 92774

I was very disappointed to read an article titles 'A new truck here, a new one there but how long to get one everywhere?' in the Friday 5 May edition of the Association of Volunteer Bush Fire Brigade's (AVBFB) e-newsletter.

Attached to the agenda is a copy of the correspondence **(Marked 9.5.32)**

9.5.33 HON BEN WYATT MLA – MEDIA STATEMENT - WYATT APPLAUDS NATIVE TITLE BILL PASSING

Document ID: 92929

- The Senate has passed the Native Title Amendment (Indigenous Land Use Agreements) Bill 2017
- Passage of this legislation will enable the McGowan Government to progress with the South West Native Title Settlement

Attached to the agenda is the entire content of the media statement. **(Marked 9.5.33)**

9.5.34 DLGC – CIRCULAR NO 07-2017 – CHANGES TO ACCOUNTING STANDARDS – IMPLEMENTATION OF RELATED PARTY DISCLOSURE

Document ID: 92952

As a result of changes to the accounting standards, from 1 July 2017, all local governments are required to disclose the nature of related party relationships when preparing general purpose financial reports in compliance with AASB 124.

9.5.35 DLGC – CIRCULAR NO 08-2017 – WORLD HEALTH ORGANISATION GLOBAL NETWORK OR AGE-FRIENDLY CITIES AND COMMUNITIES – AFFILIATE STATUS

Document ID: 92966

The State Government of Western Australia, represented by the Department of Local Government and Communities, has been

recognised as an affiliate of the World Health Organisation's Global Network of Age-friendly Cities and Communities.

9.5.36 WALGA – EMPLOYEE RELATIONS ALERTS – ALERT 9 / 2017

Document ID: 92989

On 14 June 2017 the Western Australian Industrial Relations Commission (WAIRC) issued a decision increasing the WA Minimum Wage by \$16.00 per week.

Attached to the agenda is a copy of this alert (**Marked 9.5.36**)

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

Section 5.23 of the Local Government Act 1995 stipulates that all Council Meetings are generally open to the public. Section 5.23 goes on to identify specific situations in which the Council or committee may close to members of the public the meeting, or part of the meeting.

In situations where it is deemed that a meeting or part of a meeting must be closed to the public, Section 5.23 (3) states “A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.”

For a decision to be recorded in the minute a formal motion must be passed by Simple majority clearly stating the reason for the closure in accordance with Section 5.23 of the Local Government Act 1995.

Local Government Act 1995

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government’s property; or

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 JUNE 2017

- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

Local Government (Administration) Regulations 1996

4A. Meeting, or part of meeting, may be closed to public — s. 5.23(2)(h)

The determination by the local government of a price for the sale or purchase of property by the local government, and the discussion of such a matter, are matters prescribed for the purposes of section 5.23(2)(h).

11.1 GOVERNANCE & ADMINISTRATION

OFFICER RECOMMENDATION

That the meeting be closed to members of the public at __:__pm in accordance with Section **5.23 (2) (h)** of the Local Government Act 1995 and Regulation 4A of the Local Government (Administration) Regulations 1996 to allow Council to discuss Item 11.1.1 Shire of Dandaragan Organisational Structure’.

11.1.1 SHIRE OF DANDARAGAN ORGANISATIONAL STRUCTURE

Location:	N/A
Applicant:	N/A
Folder Path:	Business Classification Scheme / Human Resources / Personnel
Disclosure of Interest:	Nil
Date:	23 May 2017
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

The report has been abridged due to the confidential nature of the content that is contained within this report.

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 CLOSURE OF MEETING