



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Dandaragan Shire Council will be held on **Thursday 23 March 2017** at the **Council Chambers Jurien Bay** commencing at **4.00pm**.

Attached is your copy of the agenda and business papers for the meeting.

The format for the day is as follows:

- | | |
|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.00pm | Agenda Briefing Session |
| 2.00pm | Councillor Discussion Session |
| 2.30pm | Council Forum <ul style="list-style-type: none">▪ Coastal Hazard Risk Presentation – Ashley Robb▪ Jurien Bay Sport & Recreation Centre Portable Toilets▪ Pioneer Park - JB Public Toilets |
| 4.00pm | Ordinary Meeting of Council |
| 5.00pm | Public Forum |

A handwritten signature in blue ink, appearing to read "Tony Nottle".

Tony Nottle
CHIEF EXECUTIVE OFFICER

16 March 2017



SHIRE
of
DANDARAGAN

AGENDA AND BUSINESS PAPERS

for the

ORDINARY COUNCIL MEETING

to be held

AT THE COUNCIL CHAMBERS, JURIE BAY

on

23 MARCH 2017

COMMENCING AT 4.00PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)



ORDINARY COUNCIL MEETING

23 MARCH 2017

Welcome to the Ordinary Council Meeting of the Shire of Dandaragan.

Please be advised that the Ordinary Meeting of Council will be held on the following dates, times and venues:

DAY	DATE	TIME	MEETING VENUE
Thurs	23 March 2017	4.00pm	Jurien Bay
Thurs	27 April 2017	4.00pm	Dandaragan
Thurs	25 May 2017	4.00pm	Jurien Bay
Thurs	22 June 2017	4.00pm	Jurien Bay

Public Forums commence immediately following the closure of the Council Meeting which is generally about 5.00pm.

Members of the public are most welcome to attend both the Council Meetings and the Public Forums.

BY ORDER OF THE COUNCIL

Tony Nottle
CHIEF EXECUTIVE OFFICER



DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING A COUNCIL MEETING

Please note:

The recommendations contained in this agenda are Officers Recommendations only and should not be acted upon until Council has considered the recommendations and resolved accordingly.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Councils Decision.

Tony Nottle
CHIEF EXECUTIVE OFFICER



COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee, Working Party or Steering group to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Council has prepared an appropriate form and Public Question Time Guideline to assist.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration should it be determined appropriate by the Chief Executive Officer.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Shire of Dandaragan Administration Centre and all four libraries as well as on the website www.dandaragan.wa.gov.au seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Shire of Dandaragan Libraries and on the website www.dandaragan.wa.gov.au within ten (10) working days after the Meeting.

NOTE:

10.3 Unopposed Business

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

SHIRE OF DANDARAGAN QUESTIONS FROM THE PUBLIC

The Shire of Dandaragan welcomes community participation during public question time as per the Shire of Dandaragan Standing Orders Local Law.

A member of the public who raises a question during question time is requested to:

- (a) provide a copy of his or her questions at least 15 minutes prior to the commencement of the meeting;
- (b) first state his or her name and address;
- (c) direct the question to the President or the Presiding Member;
- (d) ask the question briefly and concisely;
- (e) limit any preamble to matters directly relevant to the question;
- (f) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question;
- (g) each **member of the public** with a question is **entitled to ask up to 3 questions** before other members of the public will be invited to ask their questions;
- (h) when a member of the public gives written notice of a question, the President or Presiding Member may determine that the question is to be responded to as normal business correspondence.

The following is a summary of procedure and a guide to completion of the required form.

1. This is a "question" time only. Orations, explanations or statements of belief will not be accepted or allowed.
2. Questions must relate to a matter affecting the Shire of Dandaragan.
3. Questions must be appropriate and made in good faith. Those containing defamatory remarks, offensive language or question the competency or personal affairs of council members or employees may be ruled inappropriate by the Mayor or Presiding Member and therefore not considered.
4. Frame your question so that it is both precise and yet fully understood. Long questions covering a multitude of subjects are easily misunderstood and can result in poor replies being given.
5. Write your question down on the attached form, it helps you to express the question clearly and provides staff with an accurate record of exactly what you want to know.
6. When the President or presiding member calls for any questions from the public, stand up and wait until you are acknowledged and invited to speak. Please start by giving your name and address first, then ask the question.
7. Questions to be put to the President or presiding member and answered by the Council. No questions can be put to individual Councillors.
8. The question time will be very early in the meeting. **There is only 15 minutes available for Question Time.** Questions not asked may still be submitted to the meeting and will be responded to by mail.
9. When you have put your question, resume your seat and await the reply. If possible, the President or presiding member will answer directly or invite a staff member with special knowledge to answer in his place. However, it is more likely that the question will have to be researched, in which case the President or presiding member will advise that the question will be received and that an answer will be forwarded in writing. Please note under NO circumstances, will the question be debated or discussed by Council at that meeting.
10. To maximise public participation only three questions per person will initially be considered with a time limit of 2 minutes per person. If there is time after all interested persons have put their questions the President or presiding member will allow further questions, again in limits of two per person.
11. To fill out the form, just enter your name and address in the appropriate areas together with details of any group you are representing, then write out your question.
12. Please ensure your form is submitted to the minutes secretary.

If you have difficulty in or are incapable of writing the question, Shire staff are available on request to assist in this task.

We hope this note assists you in the asking of your question and thank you for your interest and participation in the affairs of our Shire.

SHIRE OF DANDARAGAN

QUESTIONS FROM THE PUBLIC

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so, however, Council requires your name, address and written questions to be provided to the meeting secretary.

Name: _____ Signature: _____

Address: _____

Contact No: _____ Meeting Date: _____

Council Agenda Item No: _____
(if applicable, see below*)

Name of Organisation Representing: _____
(if applicable)

QUESTION:

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. 15 Minutes is allotted to Public Question Time at Council Meetings.

Please see notes on Public Question Time overleaf...

* **Agenda Forums:** Questions can only be addressed where they relate to an Agenda Item.

* **Council Meetings:** Questions are to relate to a matter affecting the Shire of Dandaragan.



**REGISTER OF FINANCIAL / IMPARTIALITY / PROXIMITY INTEREST
RECORD OF DISCLOSURES MADE**

NAME OF PERSON MAKING DISCLOSURE

Surname: _____

Christian Names: _____

Date of Disclosure: _____

Date of Meeting: _____

Council Meeting: Yes No (Please
Circle)

or

Committee Meeting: Yes No (Please
Circle)

Name of Committee: _____

Agenda Book Page No: _____ Item No: _____

Nature and Extent of Financial Interest:

Signature of Person Making Disclosure:

Signature of Staff Recording Financial Interest:

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

1.2 DISCLAIMER READING

"No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission, statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard, and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days."

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor L Holmes	(President)
Councillor D Slyns	(Deputy President)
Councillor W Gibson	
Councillor K McGlew	
Councillor J Kulisa	
Councillor M Sheppard	
Councillor P Scharf	
Councillor D Richardson	

Staff

Mr T Nottle	(Chief Executive Officer)
Mr I Rennie	(Deputy Chief Executive Officer)
Mr G Yandle	(Executive Manager Infrastructure)
Mr D Chidlow	(Manager Planning)
Ms R Headland	(Council Secretary & PA)

Apologies

Mr S Clayton	(Executive Manager Corporate & Community Services)
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Approved Leave of Absence

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

- 5 APPLICATIONS FOR LEAVE OF ABSENCE**

- 6 CONFIRMATION OF MINUTES**
 - 6.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD 23 FEBRUARY 2017.**

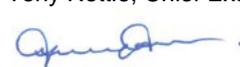
- 7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

- 8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

- 9 REPORTS OF COMMITTEES AND OFFICERS**

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 CERVANTES COUNTRY CLUB LEASE

Location:	Reserve 32133 Cervantes
Applicant:	Cervantes Country Club
Folder Path:	Business Classification Scheme / Parks and Reserves / Usage / Leasing
Disclosure of Interest:	Nil
Date:	7 March 2017
Author:	Tony O'Gorman, Club Development Officer
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To lease Reserve 32133 to the Cervantes Country Club.

BACKGROUND

At the Council meeting held 25 January 2017 Council agreed in principle to the lease of Reserve 32133.

*Moved Cr McGlew, seconded Cr Scarf
That the Council*

1. *Agree in principle to lease part of reserve 32133 to the Cervantes Country Club for \$1 per annum, for a period of twenty years*
2. *advertise the proposed lease of lot 336 Reserve 32133 to be entered into with the Cervantes Country Club for comment from the public in accordance with Section 3.58 of the Local Government Act;*
3. *All costs associated with providing the Cervantes Country Club with a lease over lot 336 Reserve 32133 to be borne by the Club, including advertising, lease drafting and any costs associated with surveying etc.*

CARRIED 8 / 0

COMMENT

The advertising to lease Reserve 32133 has now been completed in accordance with section 3.58 of the Local Government Act. No submissions were received by the close date at 28 February 2017.

CONSULTATION

- Cervantes Community
- Department of Lands
- Advertisement in the West Australian and the Pinnacles Express

STATUTORY ENVIRONMENT

- Land Administration Act 1997
- Local Government Act 1995 (S3.58)
- Planning and Development Act 2005 (S136)

POLICY IMPLICATIONS

Policy 6.5 Reserves

Where Council resolves to lease a Reserve vested in its control or resolves to lease land owned by it to a local sporting or community organisation, the following notes are to form the basis for the lease agreement:

- (a) *Length of lease to be for twenty-one (21) years unless otherwise terminated. (Maximum permissible under management order).*
- (b) *Annual rental to be "a peppercorn".*
- (c) *The Lessee shall not carry out any permanent structural improvements on the reserve without the prior written approval from the Council.*
- (d) *All structural improvements on the reserve shall be and remain at law, the property of the Shire. The Club shall have the sole use, benefit and enjoyment of the reserve and all structural improvements thereon during the operation of the lease.*
- (e) *The Lessee shall comply with all Acts of Parliament, Orders, Regulations, Local Laws, etc., that apply to the reserve and structural improvements.*
- (f) *The Lessee shall keep the Reserve area and all structural improvements in a maintained, clean and tidy condition at all times and shall comply with any directions of the Council that may be issued requiring works to have the Reserve area and structural improvements placed in a maintained, clean and tidy condition.*
- (g) *The Lessee shall not disturb the surface soil and vegetation in a manner likely to cause erosion. If erosion damage does occur, the Club shall take remedial action as directed by the Council.*
- (h) *The Lessee shall permit the Shire's officers access to the Reserve and structural improvements at all reasonable times to ensure that the lease conditions are being complied with.*
- (i) *The lease may be terminated by the Council if the Club fails to comply with provisions of the lease agreement. The Council shall give the Lessee at least thirty (30) days' notice in writing requiring the Club to rectify the breach of lease before taking action to terminate the lease under this provision.*
- (j) *The Lessee shall not assign or part with possession of any Crown lease without prior approval from the Council and the responsible Minister.*
- (k) *The Lessee shall meet all costs in relation to preparing and stamping the lease document.*
- (l) *Any leases entered into relating to Council's Reserves are to include a plan completed by a licensed surveyor depicting*

the area of land to be leased as an attachment to the lease document.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 2 - Healthy Safe and Active Community.</i>	
Objectives	How the Shire would Contribute
2.4 Provide recreation and community facilities and activities	b) Manage club leases and other community leases

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Draft lease document prepared by McLeod's Barristers and Solicitors (Doc Id: 79073)

(Marked 9.1.1)

VOTING REQUIREMENT

Absolute majority

OFFICER RECOMMENDATION 1

1. That the Cervantes Country Club be granted a twenty year lease on Reserve 32133 for an annual rental of \$1.
2. That the Shire of Dandaragan negotiate with the Department of Lands to facilitate leasing Reserve 32133 to the Cervantes Country Club.
3. All costs associated with providing a lease to the Cervantes Country Club is borne by the Club, including advertising, lease drafting and any costs associated with surveying etc.
4. All appropriate building and planning approvals are sought through the Shire approvals process.

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION 2

That Council authorise the President and Chief Executive Officer to the affix of the Shire of Dandaragan's Common Seal to the lease agreement document between the Shire of Dandaragan and Cervantes Country Club for the purpose of leasing Club premises on Reserve 32133.

9.1.2 AUDIT COMMITTEE MINUTES – 9 MARCH 2017

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Audit / Internal
Disclosure of Interest:	Nil
Date:	9 March 2017
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Author:	

PROPOSAL

To receive the Audit Committee Meeting Minutes (unconfirmed) held on 9 March 2017.

BACKGROUND

The Local Government Act (1995) requires Council to establish an Audit Committee to assist Council to fulfil corporate governance, stewardship, leadership and control responsibilities in relation to the Shire's financial reporting and audit responsibilities.

Due to the small number of audit committee meetings held during the year there is a significant delay between the audit meetings and the subsequent confirmation of the minutes of that meeting at the following audit committee meeting and hence, a further delay in presentation to Council of the minutes for adoption.

Therefore, it is considered more appropriate to present the unconfirmed minutes to Council for receipt. Should any issue arise at the adoption of these minutes at the following audit committee meeting varying the accuracy of the unconfirmed minutes, these changes will be presented to Council at the following Council meeting.

COMMENT

The purpose of the Audit Committee Meeting held 9 March 2017 was to consider the Budget Review for 2016/17 and the Compliance Audit Return for 2016.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Minutes of the Audit Committee Meeting (unconfirmed) held on 9 March 2017 (Doc Id: 87746)

(Marked 9.1.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the unconfirmed minutes of the Audit Committee Meeting held on 9 March 2017 be received.

9.1.3 BUDGET REVIEW 2016 / 2017

Location:	Shire of Dandaragan
Applicant:	N / A
Folder ID:	Business Classification Scheme / Financial Management / Financial Reporting / Reviews
Disclosure of Interest:	None
Date:	9 March 2017
Author:	Scott Clayton, Manager Corporate Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

That the budget review for the 2016 / 2017 financial year based on the financial statements from 1 July 2016 to 31 December 2016 be recommended for adoption.

BACKGROUND

As part of the amendments to the Financial Management Regulations (1996), Regulation 33A - Review of budget has been inserted.

"This requires;

- 1. between 1 January and 31 March in each year, local government is to carry out a review of its annual budget for that year;*
- 2. it is to be submitted to council within 30 days of the review;*
- 3. Council is to consider the review and determine whether or not to adopt the review, any parts of the review or any recommendations made in the review; and*
- 4. a copy of the review and determination is to be then forwarded to the Department within 30 days."*

COMMENT

Staff have reviewed the 2016 / 2017 budget to identify any significant variances. The financial statements to the 31 December 2016 have been used as the basis for the review, however, where a variance has occurred and is known prior to the completion of the staff component of the review on 15 February 2017, these have been accounted for.

Following is a detailed summary of the identified variances:

		\$
17150	Interest on Muni Investments	20,000
Interest on Bank Account less than budgeted		
<i>Affect: Reduce income / Reduce available funds</i>		
13180	Other Reimbursements	(8,545)
Good driver rebate received from LGIS		
<i>Affect: Increase income / Increase available funds</i>		

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

13180	Other Reimbursements	(6,828)
Dividend received from LGIS		
<i>Affect: Increase income / Increase available funds</i>		
14150	Other Grants	(10,741)
Additional Operating grant from DFES to account for overspend in 2015/16		
<i>Affect: Increase income / Increase available funds</i>		
15110	Other Non-Operating Grants	(118,897)
64100	Plant & Equipment	118,897
New fire appliance from DFES		
<i>Affect: Increase income / Increase plant and equipment asset</i>		
21010	Bushfires Act Infringements	17,500
Bushfire Act infringement income less than budgeted		
<i>Affect: Reduce income / Reduce available funds</i>		
20710	Recycling Charges	(5,000)
Recycling income greater than budgeted		
<i>Affect: Increase income / Increase available funds</i>		
20822	Dandaragan Transit Park	(6,171)
Park fees greater than budgeted		
<i>Affect: Increase income / Increase available funds</i>		
27055	Consultancy	(3,000)
Ward review consultant less than budgeted		
<i>Affect: Decrease expense / Increase available funds</i>		
37185	Members Training	(8,000)
Members training expense less than budgeted		
<i>Affect: Decrease expense / Increase available funds</i>		
27055	Consultancy	(5,000)
Proposed aged care feasibility study in conjunction with baptist care will no longer go ahead		
<i>Affect: Decrease expense / Increase available funds</i>		
28545	Materials and Contracts (ALL)	4,398
Fire mitigation to Shire controlled sumps required		
<i>Affect: Increase expense / Decrease available funds</i>		
15110	Other Non-Operating Grants	(175,671)
15112	Other Non-Operating Contributions	34,975
62100	Buildings & Improvements	61,620
Council Decision 9.1.5 27 October 2016 - approved changes to Cervantes Community Centre project		
<i>Affect: Increase non-operating grant income / Reduce non-operating contribution / Increase building asset</i>		
20812	Civic Centre Room Hire	27,000
Civic centre room hire less than budgeted		
<i>Affect: Reduce income / Reduce available funds</i>		
27065	Contract Labour - Other	(60,000)
26110	Salaries	60,000
Council Decision 9.1.5 25 August 2016 - cease outsourcing of visitor servicing		
<i>Affect: Increase salaries and wages / Decrease contractor expense</i>		

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

15110	Other Non-Operating Grants	(191,250)
66400	Infrastructure - Parks & Reserves	191,250
Sandy Cape Blueprint project extended to a further stage. Additional grant funding received to increase the scope of the Sandy Cape expansion		
<i>Affect: Increase non-operating grant income / Increase Infrastructure - Parks and Reserves Asset</i>		
20830	Lease Charges	(48,750)
Back dated lease payments from Cervantes Caravan Park following re-valuation		
<i>Affect: Increase income / Increase available funds</i>		
20160	Building Licences	15,000
Building licence fees less than budgeted		
<i>Affect: Reduce income / Reduce available funds</i>		
20751	Commercial Waste Disposal	120,000
An anticipated commercial waste agreement has not come to fruition		
<i>Affect: Reduce income / Reduce available funds</i>		
22120	Fuel Rebate	(6,000)
Fuel rebate from the ATO greater than budgeted		
<i>Affect: Increase income / Increase available funds</i>		
31130	Vehicle & Plant Insurance	11,000
Plant insurance premium greater than budgeted		
<i>Affect: Increase Expense / Reduce available funds</i>		
15110	Other Non-Operating Grants	(7,000)
66500	Infrastructure - Other	1,363
51211	Caravan Park Reserve	5,364
Council Decision 9.1.4 27 October 2016 - Black Waste Dump points		
<i>Affect: Increase non-operating grant income / Increase Infrastructure - Other Asset / Transfer Caravan Park reserve to municipal fund</i>		
<i>Affect: Increase Infrastructure - Other asset / Increase Furniture and Equipment asset / Increase non-capitalised asset expense / reduce tourism expense</i>		
66100	Infrastructure - Roads (Dandaragan Road)	(75,848)
66100	Infrastructure - Roads (Dandaragan Road)	(49,500)
66100	Infrastructure - Roads (North West Road)	(24,170)
66100	Infrastructure - Roads (Rowes Road)	(39,700)
66100	Infrastructure - Roads (Mimegarra Road)	149,289
66100	Infrastructure - Roads (Jurien East Road)	65,420
15120	RRG Grant (Regional Road Group Dandaragan Road)	48,156
15120	RRG Grant (Regional Road Group Dandaragan Road)	32,929
15120	RRG Grant (Regional Road Group Northwest Road)	16,113
15120	RRG Grant (Regional Road Group Rowes Road)	21,307
15120	RRG Grant (Regional Road Group Jurien East Road)	(118,505)
To account for variations to actual road projects versus budget and to maximise grant income amendments to the Infrastructure - Roads budget are proposed		

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

Affect: Reduce Infrastructure - Roads asset \$189,218 (RRG002 \$75,848, RRG002A \$49,500, RRG005 \$24,170, RRG007 \$39,700) / Increase Infrastructure - Roads asset \$214,709 (RRG027 \$149,289, RRG856 \$65,420) / Reduce available funds \$25,491

51111	Municipal Bank	(84,206)
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Overall reduction in available funds resulting from above mentioned changes

In addition to the above mentioned changes the actual opening surplus carried was \$32,632 less than budgeted.

The effect of these variances results in a revised Rate Setting Statement as follows:

SHIRE OF DANDARAGAN		
RATE SETTING STATEMENT by Department		
for the year ending 30 June 2017		
Description	Annual Budget 2016/17	Budget Review 2016/17
Operating		
Revenues / Sources		
Governance	32,375	47,747
General Purpose Funding (Excluding Rate Revenue)	1,746,624	1,726,624
Law, Order and Public Safety	504,230	616,369
Health	9,658	9,658
Education & Welfare	(0)	(0)
Community Amenities	1,944,839	1,963,010
Recreation and Culture	827,008	1,131,954
Transport	2,552,109	2,552,109
Economic Services	184,613	218,363
Other Property and Services	203,244	89,244
	8,004,701	8,355,078
Expenses / (Application)		
Governance	(665,214)	(654,216)
General Purpose Funding	(180,643)	(180,643)
Law, Order and Public Safety	(1,090,967)	(1,090,967)
Health	(377,867)	(377,867)
Education & Welfare	(5,000)	(0)
Community Amenities	(2,261,637)	(2,266,035)
Recreation and Culture	(3,133,761)	(3,133,761)
Transport	(5,412,532)	(5,412,532)
Economic Services	(750,114)	(761,452)
Other Property and Services	(195,167)	(206,167)
	(14,072,902)	(14,083,640)
Adjustments for Non-Cash		
(Revenue) and Expenditure		
(Profit)/Loss on Asset Disposals	(106,776)	(106,776)
Movement in Accrued Interest	(0)	(0)
Movement in Accrued Salaries and Wages	(0)	(0)
Movement in Employee Provisions	(0)	(0)
Movement in Deferred Rates	(0)	(0)
Movement in Accrued Expenses	(0)	(0)
Depreciation on Assets	(5,711,376)	(5,711,376)

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

Total Operating less non-cash items	(250,050)	89,590
Capital Revenue and (Expenditure)		
Purchase Land and Buildings	(1,095,449)	(1,157,069)
Purchase Furniture and Equipment	(63,300)	(74,136)
Purchase Plant and Equipment	(959,640)	(1,078,627)
Purchase Infrastructure Assets - Roads	(4,459,189)	(4,484,680)
Purchase Infrastructure Assets - Parks & Reserves	(1,073,694)	(1,264,944)
Purchase Infrastructure Assets - Other	(1,371,801)	(1,382,101)
Capital Works in Progress	(0)	(0)
Proceeds from New Debentures	(0)	(0)
Proceeds from disposal of assets	110,000	110,000
Repayment of Debentures	(212,928)	(212,928)
Payment Self Supporting Loan to Community Group	(0)	(0)
Self-Supporting Loan Principal Income	48,989	48,989
Transfer to Reserves	(318,132)	(318,132)
Transfer from Reserves	1,589,437	1,594,801
Surplus/(Deficit) July 1 B/Fwd.	2,283,523	2,250,891
Surplus/(Deficit) June 30 C/Fwd.	(15,605)	(132,443)
Amount raised from rates	5,756,629	5,745,903

The 2016 / 17 Budget Review has also been presented to the Audit Committee at its meeting held on 9 March 2017 whereby the Audit Committee agreed to recommend to Council that the Budget Review, as presented with a deficit of \$132,443, be adopted, and the identified variances be formally adopted as budget amendments.

CONSULTATION

- Chief Executive Officer
- Executive Manager Infrastructure

STATUTORY ENVIRONMENT

- Regulation 33A and 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The adoption of this budget review will amend the budget with an overall recognition of a deficit of \$132,443.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

Goal 5: Proactive and leading local government

5.2 High Performing Administration

c) compliance in all legislative requirements and functions

ATTACHMENTS

Circulated with the agenda is a copy of the following item relevant to this report:

- Audit Committee Meeting Minutes – 9 March 2017 (Doc Id: 87746)

(Marked 9.1.3)

VOTING REQUIREMENT

Simple majority

OFFICER / COMMITTEE RECOMMENDATION

That the Budget Review, as presented with a deficit of \$132,443, be adopted, with the following variances being formally adopted as budget amendments:

		\$
17150	Interest on Muni Investments	20,000
13180	Other Reimbursements	(8,545)
13180	Other Reimbursements	(6,828)
14150	Other Grants	(10,741)
15110	Other Non-Operating Grants	(118,897)
64100	Plant & Equipment	118,897
21010	Bushfires Act Infringements	17,500
20710	Recycling Charges	(5,000)
20822	Dandaragan Transit Park	(6,171)
27055	Consultancy	(3,000)
37185	Members Training	(8,000)
27055	Consultancy	(5,000)
28545	Materials and Contracts (ALL)	4,398
15110	Other Non-Operating Grants	(175,671)
15112	Other Non-Operating Contributions	34,975
62100	Buildings & Improvements	61,620
20812	Civic Centre Room Hire	27,000
27065	Contract Labour - Other	(60,000)
26110	Salaries	60,000
15110	Other Non-Operating Grants	(191,250)
66400	Infrastructure - Parks & Reserves	191,250
20830	Lease Charges	(48,750)
20160	Building Licences	15,000
20751	Commercial Waste Disposal	120,000
22120	Fuel Rebate	(6,000)
31130	Vehicle & Plant Insurance	11,000

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

15110	Other Non-Operating Grants	(7,000)
66500	Infrastructure - Other	1,363
51211	Caravan Park Reserve	5,364
26110	Salaries	8,610
66500	Infrastructure - Other	8,936
63100	Furniture & Equipment	10,836
28888	Expensed Minor Assets (below cap threshold)	3,051
28735	Tourism Expenses	5,000
28735	Tourism Expenses	(5,323)
66100	Infrastructure - Roads (Dandaragan Road)	(75,848)
66100	Infrastructure - Roads (Dandaragan Road)	(49,500)
66100	Infrastructure - Roads (North West Road)	(24,170)
66100	Infrastructure - Roads (Rowes Road)	(39,700)
66100	Infrastructure - Roads (Mimegarra Road)	149,289
66100	Infrastructure - Roads (Jurien East Road)	65,420
15120	RRG Grant (Regional Road Group Dandaragan Road)	48,156
15120	RRG Grant (Regional Road Group Dandaragan Road)	32,929
15120	RRG Grant (Regional Road Group Northwest Road)	16,113
15120	RRG Grant (Regional Road Group Rowes Road)	21,307
15120	RRG Grant (Regional Road Group Jurien East Road)	(118,505)

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

9.1.4 STATUTORY COMPLIANCE AUDIT RETURN 2016

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Corporate Management / Audit / Internal
Disclosure of Interest:	None
Date:	9 March 2017
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To adopt the Statutory Compliance Audit Return for the period 1 January 2016 to 31 December 2016 be adopted.

BACKGROUND

Local governments in Western Australia are required to complete, on an annual basis, a Compliance Audit Return (CAR). The Return is a self-assessment of compliance with Local Government (Audit) Regulation 13 and covers compliance in the areas of Caravans and Camping, Cemeteries, Commercial Enterprises, Delegations, Disclosure of Interest, Disposal of Property, Elections, Executive Functions, Finance, Local Government Employees, Grants Commission, Local Laws, Meeting Process, Miscellaneous Provisions, Official Conduct, Swimming Pools and Tenders.

In December 2011, Mr Castrilli announced a reduction of 20 per cent to the size of the CAR with a further 70 per cent reduction in 2012, meaning local governments will deal with eight, not 27 pages.

The remaining questions relate to areas of compliance considered high risk, such as:

- financial interest disclosures;
- procurement and tendering;
- delegation and use of delegated power; and
- the recruitment and appointment of the Chief Executive Officer.

The Compliance Audit Return has been reviewed by the Audit Committee at its meeting held on 9 March 2017 with the following recommendation being carried:

OFFICER RECOMMENDATION / COMMITTEE DECISION

*Moved Cr Sheppard, seconded Cr Kulisa
That it be recommended to the Audit Committee that the
Compliance Audit Return as per attached for the period 1
January 2016 to 31 December 2016 be adopted.*

CARRIED 4 / 0

Following Council's review and adoption of the Compliance Audit Return a certified copy of the return, along with the relevant section of the minutes and any additional information explaining or qualifying the compliance audit, is to be submitted to the Director General of the Department of Local Government and Communities by **31 March 2017**.

COMMENT

For the period 1 January 2016 to 31 December 2016 the CAR demonstrates that the Shire has achieved a satisfactory level of compliance with only one area of non-compliance identified in the areas under review. This related to the Delegations Register which is required under the *Local Government Act 1995 (Section 5.18)* to be reviewed annually. In this instance the Shire's Delegations Register was not reviewed and adopted by Council in the 2015/2016 financial year but in July 2016.

During the Audit Committee meeting, the Committee queried item 11 within the Disclosure of Interest section (s5.88(4)). In particular, the Audit Committee queried if ex Councillor Carey's return had been removed from the register when he resigned.

It was confirmed that this had occurred, and the response was amended accordingly.

CONSULTATION

- Chief Executive Officer
- Executive Manager Corporate and Community Services
- Executive Secretary

STATUTORY ENVIRONMENT

The contents of the Compliance Audit Return relates to the *Local Government Act 1995* and a range of local government legislation

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

<i>Goal 5: Proactive and leading local government</i>	
5.2 High Performing Administration	c) compliance in all legislative requirements and functions

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Compliance Audit Return 2016 (Doc Id: 87870)
(Marked 9.1.4)

VOTING REQUIREMENT

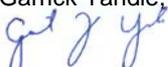
Simple majority

OFFICER / COMMITTEE RECOMMENDATION

That the Compliance Audit Return as per attached (Doc Id: 87870) for the period 1 January 2016 to 31 December 2016 be adopted.

9.2 INFRASTRUCTURE SERVICES

9.2.1 BUDGET AMENDMENT – BAYLISS STREET CAPITAL RENEWAL PROJECT

Location:	Bayliss Street, Jurien Bay
Applicant:	Garrick Yandle, Executive Manager Infrastructure
Folder Path:	Business Classification Scheme / Financial Management / Budgeting / Capital Works
Disclosure of Interest:	Nil
Date:	13 March 2017
Author:	Garrick Yandle, Executive Manager Infrastructure
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

That Council consider a budget amendment for additional income associated with the Bayliss Street capital renewal project.

BACKGROUND

Capital renewal works for Bayliss Street have been outlined in the 2016/17 Council Budget. Renewal works include the following:

- Seal renewal
- Improved street parking
- Wider footpaths and new kerbing
- End of trip facilities

Bayliss Street and its associated infrastructure is a key conduit to the Jurien Bay District High School, as well as the Shire Administration Building, the Jurien Bay Family Resource Centre and Jurien Bay CWA building. The ongoing renewal and upgrade of key infrastructure components associated with Bayliss Street is vital to ensure safe access is available to these key destinations within the Jurien Bay Civic Precinct. The improvement of the dual use path along Bayliss Street was identified in the *Shire of Dandaragan Bike Network Plan 2015 – 2020*.

The renewal works have been funded by various sources including:

- Roads to Recovery funding.
- Department of Transport Regional Bike Network grants.
- Council Municipal funds.

COMMENT

During the 2017/18 financial year additional funding sources have become available to further assist with the delivery of these projects. The sources include:

- Department of Transport Regional Bike Network, an additional \$5,000.
- Jurien Bay P& C, \$2,500.

CONSULTATION

- Chief Executive Officer – Tony Nottle
- EMCCS – Scott Clayton
- Asset Infrastructure Coordinator – Angus Padfield

The delivery of key infrastructure projects regarding Regional Bike Network grants requires the Shire to work closely with the Jurien Bay District High School and its relevant stakeholders. Shire staff have been in regular communication with David Thomas, JBDHS Principal, as well as Jeremy Carter, President of JBDHS P&C, regarding key components of this project. This has enabled the Shire to obtain these additional sources of funding.

- Department of Transport.
- Jurien Bay District High School – David Thomas (Principal)
- Jurien District High School P&C – Jeremy Carter (President)

STATUTORY ENVIRONMENT

- Section 6.8 Local Government Act – 1995.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The following additional sources of income will be added to the 2016/17 Council Budget:

- Department of Transport Regional Bike Network, \$5,000 ex GST.
- Jurien Bay P&C, \$2,500 ex GST.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 1: Great Place for Residential and Business Development</i>	
Objective	How the Shire will contribute
1.3: Ensure timely provision of essential and strategic infrastructure	a) Provide and manage a network of roads and bridges for safe and efficient vehicle movement b) provide and manage footpaths, cycleways, walkways and trails for connectivity and recreation
<i>Goal 2: Healthy, Safe and Active Community</i>	
Objective	How the Shire will contribute
2.2: Ensure aged friendly community.	c) Activate Aged Care Plan

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

Goal 1: Great Place for Residential and Business Development

BUSINESS AS USUAL

- e) Footpaths, cycleways, walkways and trails
- d) Roads and bridges

ATTACHMENTS

Nil

VOTING REQUIREMENT

Absolute majority.

OFFICER RECOMMENDATION

That Council authorise a budget amendment for additional income associated with the Bayliss Street capital renewal works from the following sources:

- 1. Department of Transport Regional Bike Network, \$5,000 ex GST;**
- 2. Jurien Bay P&C, \$2,500 ex GST.**

9.3 GOVERNANCE & ADMINISTRATION

9.3.1 COUNCIL MEETING SCHEDULE 2017 / 2018

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Corporate Management / Meetings / Meetings
Disclosure of Interest:	None
Date:	2 February 2017
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	

PROPOSAL

To determine a Council meeting schedule for the period 1 July 2017 to 30 June 2018 and to consider start times for Council Meetings.

BACKGROUND

On an annual basis, local governments in Western Australia are required to establish and advertise a schedule of Council meetings. The Shire of Dandaragan's current schedule sets meetings up to 30 June 2017 and as such it is timely to adopt a new schedule.

COMMENT

Currently, Council meets every fourth Thursday of the month, excepting December. Other changes can occur due to public holidays.

In previous years, Council has allocated one Ordinary Meeting of Council to be held in Cervantes, Dandaragan and Badgingarra. The town that holds the Annual General Meeting of Electors also has the Ordinary Meeting of Council held the same day in that location. In this year's situation, the Annual General Meeting of Electors is to be held in Jurien Bay. In Cervantes, Dandaragan and Badgingarra there will be one Ordinary Council Meeting.

Council set the 4.00pm start time which has been in place since July 2016. This time was adopted by Council when the dates for the 2016 / 2017 Council Meeting Schedule were adopted.

Please note that Australia Day falls on Friday 26 January 2018. Good Friday is 30 March 2018.

Council has previously discussed the pressures of a long meeting day with the Council Meeting commencing at 4.00pm following the Forum and various other commitments prior. There has been no evidence to suggest that a 4.00pm start has increased the number of members of the public to a Council Meeting.

CONSULTATION

Nil

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

STATUTORY ENVIRONMENT

Local Government Act 1995 requires the advertising of a local government's ordinary meetings of Council.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5: Proactive and Leading Local Government</i>	
Objectives	How the Shire will Contribute
5.2 High performing Administration	c) Compliance in all legislative requirements and functions

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council adopt the following meeting schedule for the 2017 / 2018 financial year:

DAY	DATE	TIME	MEETING VENUE
Thurs	27 July 2017	4.00pm	Jurien Bay
Thurs	24 August 2017	11.00am	Jurien Bay School Visit
Thurs	28 September 2017	4.00pm	Dandaragan
Thurs	26 October 2017	4.00pm	Jurien Bay
Thurs	23 November 2017	4.00pm	Jurien Bay
Thurs	21 December 2017	4.00pm	Jurien Bay
Thurs	25 January 2018	4.00pm 6.00pm	Jurien Bay AGM of Electors
Thurs	22 February 2018	4.00pm	Jurien Bay

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

DAY	DATE	TIME	MEETING VENUE
Thurs	22 March 2018	4.00pm	Badgingarra
Thurs	26 April 2018	4.00pm	Jurien Bay
Thurs	24 May 2018	4.00pm	Cervantes
Thurs	28 June 2018	4.00pm	Jurien Bay

9.3.2 COUNCIL FORUMS SCHEDULE 2017 / 2018

Location: Shire of Dandaragan
 Applicant: N/A
 Folder Path: Business Classification Scheme / Corporate Management / Meetings / Meetings
 Disclosure of Interest: None
 Date: 2 February 2017
 Author: Tony Nottle, Chief Executive Officer
 Signature of Author: 

PROPOSAL

To determine a Council forum meeting schedule for the period commencing 1 July 2017 to 30 June 2018.

BACKGROUND

Council generally hold forums on the second Thursday of each month, at Jurien Bay commencing at 9.00am and as required prior to Council Meetings at the venue of the Council Meeting.

COMMENT

The current system seems to be working well, however if any Councillors wish to raise issues please do so.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

Financial implications relate to the Councillors travel expenses and catering and are not deemed to be significant.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 5: Proactive and Leading Local Government</i>	
Objectives	How the Shire will Contribute
5.2 High performing Administration	c) Compliance in all legislative requirements and functions

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council adopt the following Council forum dates / times for the purpose of informally progressing issues of policy, strategy and to receive delegations and presentations:

DAY	DATE	TIME	VENUE
Thursday	13 July 2017	9.00am	Jurien Bay
Thursday	10 August 2017	9.00am	Jurien Bay
Thursday	14 September 2017	9.00am	Jurien Bay
Thursday	12 October 2017	9.00am	Jurien Bay
Thursday	9 November 2017	9.00am	Jurien Bay
Thursday	7 December 2017	9.00am	Jurien Bay
Thursday	11 January 2018	9.00am	Jurien Bay
Thursday	8 February 2018	9.00am	Jurien Bay
Thursday	8 March 2018	9.00am	Jurien Bay
Thursday	12 April 2018	9.00am	Jurien Bay
Thursday	10 May 2018	9.00am	Jurien Bay
Thursday	14 June 2018	9.00am	Jurien Bay

9.3.3 COMMUNITY GRANTS POLICY GUIDELINES

Location:	
Applicant:	
Folder Path:	Business Classification Scheme / Grants & Subsidies / Programs / Community Funding
Disclosure of Interest:	Nil
Date:	7 March 2017
Author:	Michelle Perkins, Community Development Officer
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To amend the Community Grants Policy Guidelines in relation to large projects made up of multiple phases, planning strategy projects, and to reflect the change of name of Tronox Management Pty Ltd (from Tiwest Joint Venture)

BACKGROUND

At the 12 August 2016 Ordinary Council Meeting, a decision was made to review the Community Grants Program Policy to clarify ambiguous guidelines for eligibility, in particular guideline *Annual Grants 3.i* "Funding will be deemed ineligible for the following: for applicants to carry out forward planning strategies of sporting clubs and community organisations". It was also discussed at the 9 February 2017 Council Forum.

Guideline 3.i. was added initially to prevent organisations from breaking up projects that ultimately resulted in a durable item into separate components for funding in both the Community Grants Program and then again in the Shire of Dandaragan & Tronox Sporting and Recreation Facilities Fund (which funds durable items). This was not entirely clear to the Shire's Community Grants Committee during the 2016 / 2017 meeting due to ambiguous guidelines.

On 20 July 2016, staff received an email advising that Tiwest Joint Venture is now called Tronox Management Pty Ltd. This amendment to Policy 1.6 Guideline 3.a. will reflect that name change.

COMMENT

By creating clearer guidelines for use by the Shire's Community Grants Committee and the general public, complaints and dissatisfaction from groups in future rounds will be reduced, and the Committee will achieve valid outcomes and those outcomes will be reliable regardless of the make-up of the Shire's Community Grants Committee.

CONSULTATION

- Shire of Dandaragan Community Grants Committee (Cr. McGlew, Cr. Kulisa, Cr. Holmes, Cr. Richardson)
- Executive Manager Corporate & Community Services
- Deputy Chief Executive Officer
- Christine Bean, Community Relations Coordinator, Tronox Management Pty Ltd

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

Changes will be to the following Policy 1.6 Community Grants Program

3. *Funding will be deemed ineligible for the following:*

- a) *applications that are eligible for the Shire of Dandaragan / Tiwest Fund or CSRFF; and*
- i) *for applicants to carry out forward planning strategies of sporting clubs and community organisations.*

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 3: Strong and Connected Community</i>	
Objectives	How the Shire will contribute
3.4 Support community-led initiatives eg. Community owned assets and visual art	a) Provide community grant program, set at a percentage of rates and reviewed four yearly in the Corporate Business Plan

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Original Shire of Dandaragan Policy 1.6 Community Grants Program (Doc Id: 87096)
- Shire of Dandaragan Policy 1.6 Community Grants Program showing changes (Doc Id: 87888)

(Marked 9.3.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council amend Shire of Dandaragan Policy 1.6 Community Grants Program, prior to the opening of the 2017 / 2018 Community Grants Program, to reflect the following changes:

1. Annual Grants Guideline 3.a. to read “applications that are eligible for the Shire of Dandaragan / Tronox Management Fund or CSRFF” instead of “applications that are eligible for the Shire of Dandaragan / Tronox Fund or CSRFF”;
2. Annual Grants Guideline 3.i. to read “applications for any activity deemed to be a component of a wider project that will ultimately result in a durable item” instead of “for applicants to carry out forward planning strategies of sporting clubs and community organisations”;
3. Add annual grants guideline 6. “writing, assistance with writing, or preparation of, planning or strategic documents is eligible for funding under this policy.

9.3.4 TURQUOISE COAST VISITORS CENTRE BUSINESS PLAN (2016 -2021)

Location:	NA
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Economic Development / Industries / Tourism
Disclosure of Interest:	Nil
Date:	13 March 2017
Senior Author:	Tony Nottle, Chief Executive Officer
Signature of Senior Author:	

PROPOSAL

For Council to receive the Turquoise Coast Visitors Centre Business Plan (the Plan) and establish a Visitors Centre Working Group to assist with the review and further development of the Plan to promote the Turquoise Coast Visitors Centre (TCVC) service, brand and initiatives.

BACKGROUND

In April 2016, the Shire of Dandaragan, through the TCVC, was successful in obtaining a \$17,573 grant from Tourism Western Australia in their 'Regional Visitor Centre Sustainability Grant through Royalties for Regions' program.

The TCVC's grant engaged the services of a suitable consultant to develop a Plan, operating model and constitution.

At Council's Forum held on the 23 February 2017, Kim Hewson from Economic Transitions presented the draft Plan. The Plan included a number of recommendations and goals to meet over the ensuing five year period.

COMMENT

The brief for the report was to identify best-practice visitor centre management models and establish a plan moving forward of tasks to be completed and projects to be implemented at the TCVC in both short term and long term schedules.

The points raised are suggestions only and there are no firm requirements for any or all the items to be implemented. The time frames for implementation are also negotiable and can be amended depending on the operational requirements, staffing and financial position of the visitor centre. Some suggestions have already been implemented or are in the process of being put into action.

In considering this report, some items for more detailed discussion have been identified by Shire staff and executives and the implications of their potential implementation are noted. Within the Plan, key areas were discussed with recommendations surrounding the following topics:

- establishment of an Incorporated Association;
- staffing arrangements;
- future opportunities;
- changing the name of the centre to 'Jurien Bay Visitor Centre';
- consideration of rationalisation of the current library space;
- KPI's for TCVC staff;
- operations; and
- business goals.

During the development of this report, it is understood that the imminent release of a Strategic Plan from the State Library Board of WA may impact on some of the business goals of the Plan.

Council once again discussed the Plan at its Forum held on the 9 March 2017. The CEO was requested to present the report to Council at the next available meeting for consideration. Council also discussed the need for a more inclusive working party to assist Council moving forward in the delivery of tourism services via the TCVC.

Council may wish to implement elements of the Plan over time however, it is recommended that a TCVC Working Party be established to work with key staff to develop the Plan further.

Ideally, such a working party would consist of the following representation:

- 2 x Councillors
- 2 x community representatives
- 2 x business representatives
- 1 x Department of Parks & Wildlife representative

The Working Party would establish and present a Terms of Reference to Council for endorsement, and continue to work to achieve outcomes in accordance with those Terms of Reference.

CONSULTATION

- Council via Council Forum
- Economic Development Coordinator

STATUTORY ENVIRONMENT

There are no statutory implications in relation to this item.

POLICY IMPLICATIONS

There are no policy implications in relation to this item. However, the Plan may suggest a direction that Council may wish to consider in a policy at a future time.

FINANCIAL IMPLICATIONS

There is sufficient budget available for the costs of the writing of the Plan. Implementation of the Plan would be subject to budget consideration in future budgets.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>Goal 1: Great place for residential and business development</i>	
Objective	How the Shire will contribute
1.5 Facilitate population and visitor attraction and growth to expand and diversify the regional economy	a) Tourism and marketing with a focus on promotion and product development based on natural assets in partnership with the Department of Parks and Wildlife c) Expand and improve the visitors' centres network

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Turquoise Coast Visitor Centre Business Plan 2016 - 2021 (Doc Id: 79720)
(Marked 9.3.4)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION 1

That Council acknowledge and receive the Turquoise Coast Visitor Centre Business Plan (5 Year Plan) 2016 - 2021 Doc ID: 79720.

OFFICER RECOMMENDATION 2

That Council:

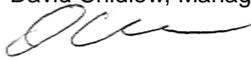
1. Agree to establish a Turquoise Coast Visitor Centre Working Group to establish an appropriate Terms of Reference to be presented to Council by 31 May 2017 to further review and develop the Turquoise Coast Visitor Centre Business Plan (5 Year Plan) 2016-2021 to provide support to the Turquoise Coast Visitor Centre service.
2. Agree that the newly established Turquoise Coast Visitor Centre Working Group consist of:
 - a. 2 x Councillor representatives, those being:
 - i. Cr _____
 - ii. Cr _____
 - b. 2 x community representatives
 - c. 2 x business representatives
 - d. 1 x Department of Parks & Wildlife representative

Request the CEO to advertise for the vacant community and business representatives.

9.4 DEVELOPMENT SERVICES

9.4.1 PROPOSED DANGEROUS GOODS (JET- A FUEL) STORAGE CONTAINER, JURIE BAY AIRPORT

Location: Jurien Bay Airport
 Applicant: Shire of Dandaragan
 File Path: /Business Classification Scheme / Traffic and Transport / Service Provision / Airports and Landing Facilities

Disclosure of Interest: None
 Date: 8 March 2017
 Author: David Chidlow, Manager Planning
 Signature of Author: 

Senior Officer: Ian Rennie, Deputy Chief Executive Officer
 Signature of Senior Officer: 

PROPOSAL

For Council to consider an application for installation of a dangerous goods (Jet- A) fuel storage container at the Jurien Bay Airport to support the Emergency Rescue Helicopter Service.

BACKGROUND

The Department of Fire and Emergency Services submit the following request;

We are looking to place an 8ft, fully bunded, Dangerous Goods (DG) container at the Jurien Bay airport. These containers would be used to store 4 – 200 litre drums of JET- A fuel to support the rescue helicopters operations in the region. We currently store our fuel with one of the airport tenants, however DFES would like to provide additional safety and security of the jet fuel with the placement of the DG container. The container would be padlocked, however we have in place operational agreements with the WA Police Air Wing, as well as our DFES Helitak / fire-fighting helicopters that would also have access to the fuel if needed.

As shown in the attached sample photos, the container has a bunded capacity of over 1,000 litres which would provide additional protection from environmental contamination. The containers are also compliant with Australian Standard 1940 for the safe storage of flammable and combustible liquids, and ensures the necessary fire protection requirements for fuel storage. Also as shown in the picture, we will place signage with the phone number contact in case anyone needs to notify us of any issues with the DG container.

The location at the airport we are looking to place the container is right next to the current fuel storage area (please see attached photo). This ensures the necessary 3m clearance from any vegetation and buildings. Additionally, all aviation emergency services are already familiar with this location, as well as providing quick and easy access to the fuel.

As part of the process, we request formal written approval from the Shire, prior to us arranging transport for the DG container. We greatly appreciate your assistance in supporting the Emergency Rescue Helicopter Service.

Photographs of the proposed dangerous goods container and proposed location are provided in the attachments.

COMMENT

The proposed container will be located adjacent to the existing fuel storage facility at the airport. The container will be located on the western side of the existing facility and further distance from the runway.

At present fuel is stored in a nearby hanger. Having a dangerous goods container to store the fuel is a better outcome than the existing arrangements.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7
- Dangerous Goods Safety Act 2004
- Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007

POLICY IMPLICATIONS

There are no local policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

2016 – 2026 Strategic Community Plan

<i>GOAL 5: Proactive and Leading local Government</i>	
Objectives	How the Shire will contribute
5.6 Implement sound corporate governance and risk management	g) Manage risk

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Images of Dangerous Goods container (Doc Id: 87912 & 87914)
 - Site Plan (Doc Id: 87915)
- (Marked 9.4.1)**

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council grant approval to the Department of Fire and Emergency Services to install a dangerous goods (Jet - A) fuel storage container at the Jurien Bay Airport on Reserve 35408 subject to the following conditions:

1. All development shall be in accordance with the attached plans subject to any modifications required as a consequence of any conditions of this approval and shall not be altered without the prior written approval of the local government;
1. A minimum separation distance of 45 metres being provided between the fuel trailer and the centreline of the airport runway.
2. The storage and handling of the fuel being conducted in accordance with Australian Standard 1940-2004 or any update applying to the same.
3. Measures being taken to avoid or at least minimize the potential for groundwater and / or stormwater contamination resulting from this facility.
4. A fire response plan being approved by the Shire's Community Emergency Services Coordinator.

Advice Notes:

- Note 1:** Refuelling equipment is to be managed in accordance with the *Dangerous Goods Safety Act 2004* and the *Dangerous Goods Safety (Storage and Handling of Non-explosives) Regulations 2007*.
- Note 2:** Quality and dispersing of fuel is the responsibility of the equipment owner. Refuelling aircraft is the pilots' responsibility in accordance with Civil Aviation Order (CAO) 20.9.
- Note 3:** In relation to Condition 4 above, please find attached relevant Water Quality Protection Notes.
- Note 4:** In relation to Condition 5 above, the fire response plan may influence the location of the Container. Any fire response plan prepared for the container should be referred to the Community Emergency Services Coordinator (9652 0800) for consideration and approval.
- Note 5:** If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.
- Note 6:** Where an approval has so lapsed, no development shall be carried out without the further approval of

the local government having first been sought and obtained.

Note 7: The applicant be advised that in the event of any future changes to the airport layout and design, the applicant may be required at their own cost to relocate the DG container onsite.

Note 8: The applicant be advised that “should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

The State Administrative Tribunal

GPO Box U1991

PERTH WA 6845”

9.4.2 JOINT DEVELOPMENT ASSESSMENT PANEL – PROPOSED INTENSIVE PIGGERY – LOT 3616 AGATON ROAD DANDARAGAN

Location:	Lot 3616 Agaton Road, Dandaragan
Applicant:	Westpork Pty Ltd
File Ref:	Development Services Apps / Development Applications / 2017/01
Disclosure of Interest:	None
Date:	8 March 2017
Author:	David Chidlow, Manager of Planning
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

The applicant is seeking planning approval for an intensive piggery located on Lot 3616 Agaton Road, Dandaragan. This application is required to be determined by the Regional Development Assessments Panel (Midwest/Wheatbelt JDAP).

BACKGROUND

Lot 3616 Agaton Road is located in the Shire of Dandaragan and borders the Shire of Moora. It is located on the east side of Agaton Road approximately 8km north of its junction with North West Road (Badgingarra / Moora Road). The site is located 16 km northwest of the Moora townsite and 22 km northeast of the Dandaragan townsite, north of Perth. The lot comprises 1481 ha and is currently used for low intensity cattle farming with around 250 head of cattle and seasonal cropping, wheat and lupins. These uses will continue alongside the piggery. Westpork has entered into an agreement with the previous owners of the property - Aumin Pty Ltd – to lease back the land not used by the piggery.

Westpork is seeking Planning Approval for Module 1 (Moora 1) and Module 2 (Moora 2) under the Shire of Dandaragan Local Planning Scheme No 7. Moora 1 and Moora 2 will have the capacity to house approximately 68,000 pigs.

Longer term site planning provides for a third Module with the capacity for a further 34,000 pigs. Approval for Module 3 (Moora 3) will be subject of a future Application.

Lot 3616 is zoned “Rural” under the Shire of Dandaragan Local Planning Scheme No 7 – District Zoning Scheme.

The proposed use of a Piggery falls under the Use Class of “Animal Husbandry – Intensive” which is identified in the Zoning Table as a “D” (discretionary) Use. Whilst the application does not require advertising under the Scheme, shire staff were of the view that the proposed scale of the development would potentially have

a significant impact on surrounding landowners and therefore warranted advertising seeking community comment. Section 5.3.4 “Avoiding land use conflict” of the December 2016 draft local planning strategy states that

Registering of notifications on land titles alerting surrounding landowners to amenity impacts may also be needed to limit potential future land use conflicts. Those purchasing land will be made aware that living in or close to an agricultural area may impinge on their quality of lifestyle.

The proposed piggery is consistent with the Shire’s current Local Planning Strategy – “Rural Land Use and Rural Settlement December 2012 as well as the advertised draft Local Planning Strategy – December 2016 being within an area identified for Rural purposes to accommodate a range of rural pursuits including intensive agricultural production. The proposed piggery is also consistent with State and Regional Strategies.

Most properties in the locality are cleared and used for grazing and cropping including those to the immediate south, west and north. The land to the immediate east and south-east comprises a large area of bushland.

The locality of the site is also experiencing intensification of agricultural pursuits with two citrus farms on Agaton Road and Prices Road.

There are three residences within 2km of the site.

The proposed piggery is a “Farrow to Finish” (breeding to finish) operation and comprises two “modules”, one situated adjacent to the central northern boundary (Moora 1) and the second situated adjacent to the central southern boundary (Moora 2). Each module will comprise a series of prefabricated modular sheds to accommodate the animals through their various stages of growth. The piggery will be operated as a high animal health facility with restricted access to other than piggery staff.

A small Office building including kitchen, toilet and shower facilities will be constructed. The construction of Moora 1 and Moora 2 will be staged with Moora 1 commencing as soon as practical after approvals with Moora 2 following on completion of Moora 1. The wastewater systems to each module will be similarly staged.

Each piggery module will have its own solid waste separation and wastewater pond system with no wastewater discharge to the environment. Pre-treatment of the effluent will be by Fan Separator to separate the solids from the liquids. Wastewater from each piggery module will flow into settlement traps before entering

an anaerobic pond. The effluent discharged from the anaerobic pond then enters a facultative pond with the treated effluent finally being discharged to an evaporation pond.

All traps, ponds and channels will be fully lined and the ponds have been sized using real daily Bureau of Meteorology data to ensure adequate freeboard in extreme rainfall events.

Solid manure wastes from the Fan Separator will be applied to the site in the 'reuse area' in accordance with a Nutrient Management Plan (NMP). Solid waste from the trenches and pond systems will be exported off site to an approved disposal location.

Animal carcasses and inert waste generated will be disposed of on-site in an appropriate manner (Burial).

Westpork has been granted a water allocation of 889,140 kL per annum for the site by the Department of Water subject to the completion of a H2 assessment.

Under the Shire of Dandaragan Local Planning Scheme No.7 Agriculture Intensive, Agroforestry, and Animal Husbandry-Intensive which are located in a Public Drinking Water Supply Area, the local government will have due regard to the potential impact on groundwater quality.

Scheme Clause 4.21 PROTECTION OF WATER SOURCES

4.21.1 Public Drinking Water Source Reserves

Public Drinking Water Reserves are located close to existing townsites and are covered by Water Source Protection Plans prepared by the Water and Rivers Commission (now Department of Environment and Conservation - DEC). Guidelines are available from DEC which establish whether a proposed use is compatible, incompatible or could be approved with conditions to protect water quality and supply.

In considering any development within a Public Drinking Water Source Area (PDWSA) Council will have due regard for the potential impact on water supplies and the compatibility of the proposed use. Any development in conflict with the DEC guidelines must be referred to DEC for comment to ensure water quality protection of the public drinking water reserves.

The Moora townsite draws its water from bores located in the Shire of Dandaragan approximately 10 km south of the proposed piggery. It is noted that PDWSA for the Moora bores is a relatively small area covering the bores only. The proposed piggery is 10km distance from the PDWSA.

4.21.2 Groundwater Areas

Groundwater protection areas have been established by the Water and Rivers Commission (now DEC) known as the Jurien Groundwater Area and Gingin Groundwater Area.

Landowners and developers are required to obtain a licence prior to the construction of a bore or well on any property for groundwater extraction except for stock or domestic purposes.

The Department of Environment Regulation, Department of Parks and Wildlife (both the previous DEC) and Department of Water have been consulted on this application.

COMMENT

The Shire and WAPC have adopted the Local Planning Strategy – Rural Land Use and Settlement 2012 (the Rural Strategy) which provides guidance to Council in assessing this type of application.

The following considerations are taken directly from the Rural Strategy and comments provided on each consideration.

Note - Council is presently advertising a new Local Planning Strategy that will replace the current abovementioned Strategy. The draft new Strategy contains the same matters in both versions of the Strategy to be taken into account when considering this application.

Local Planning Strategy – Rural Land Use and Settlement APPENDIX 2 INTENSIVE AGRICULTURE PLANNING CONSIDERATIONS WHEN ASSESSING A PLANNING APPLICATION FOR INTENSIVE AGRICULTURE

When Council is considering an application for either Agriculture – Intensive, Agroforestry, Animal Husbandry Intensive and Aquaculture it will take into account the following matters;

Strategic Considerations

Council will assess the potential impact of the Application and subsequent development to ensure:

Services and infrastructure are adequate, including the road to be used to transport produce and to access the property, power, water and other requirements or can be adequately upgraded which would be the responsibility of the applicant.

The applicant has advised that;

A Traffic Impact Assessment of the proposed piggery has been undertaken by Shawmac Traffic Engineers [Appendix 2]. The

Assessment, which was based on construction and operation of all three modules, concluded that:

The predicted traffic generation from the site for all three modules is 86 vehicles per day. Delivery trucks will travel south via Agaton Road, North West Road, Dandaragan Road and across to Moora Townsite

Expected average increase in traffic using these roads will not adversely impact the operation of the existing road network.

Sight distances at the Agaton Road / North West Road intersection are considered to be satisfactory, except the truck Entering Sight Distance from Agaton Road. This will require some clearing of roadside vegetation or the installation of an intersection warning sign

No modifications are considered necessary to the intersection of Agaton Road and North West Road

Crash history for five years to December 2015 for the Agaton Road / North West Road intersection indicated a total of five crashes; two involved animals and three involved trees

The overall development will be serviced by two access points on Agaton Road and there is clear sight distance in both directions from the proposed access locations to vehicles travelling along Agaton Road and there are no anticipated safety issues; and

The required car parking provision will be in accordance with Shire of Dandaragan Car Parking Policy and Australian Standards AS2890.1.

Preliminary discussions between Westpork and representatives of the Shire of Dandaragan and the Shire of Moora indicated a willingness on the part of both Shires to seek government funding for the upgrade of Agaton Road to a 9m sealed surface.

The Shires view the sealing of Agaton Road as beneficial not only to the piggery but also Agrifresh as well as being a means of attracting further development and particularly intensive agricultural projects to the area.

Shire staff comment:

The last traffic count data collected along Agaton Road was in June 2015 for a period of 67 days including an average daily traffic of 27 vehicles per day. The proposed piggery application indicates an increase from 27 vehicles per day to 113 vehicles per days along Agaton Road.

Under Main Roads WA's Heavy Vehicle Operations Agaton Road is a local access rate that is Conditionally Rated as Restricted Access Vehicle (RAV) Networks 3 – 6, with the following conditions "*no operation on unsealed road segment when visibly wet, without road owner's approval. Not to be used as a through route. For local delivery and pickup only. Driver must carry documentation as proof of local delivery or pickup*".

Agaton Road is also subjected to traffic commuting to and from the Agrifresh operations at various locations along this road. Ongoing maintenance and renewal issues have been prevalent along this road, especially during wet weather as well as heavy haulage during the drier summer months. Renewal activities in the past few years have included gravel re-sheeting with 150mm of gravel along at least 12 kilometres of road in a northerly direction from the North West Road intersection in an effort to improve the road condition.

Agaton Road, like any gravel road, remains susceptible to deterioration associated with increased travel movements, especially increased heavy haulage. Shire staff have concerns regarding the ongoing conditions of this road with the proposed increased traffic movements. The condition of the road will need to be monitored and potential methods for funding of expected increased maintenance and renewal costs will need to be investigated.

There is no wider potential for land use conflict from things such as spray drift or smoke between existing and proposed use.

There is not expected to be any significant land use conflict between existing and proposed use from things such as spray drift or smoke.

It will have no adverse impact on catchment management and ground and surface water.

The applicant has advised that;

Four bores have been installed around the Stage 1 (Moora 1) wastewater treatment system and will be monitored. The parameters proposed to be monitored are sufficient to detect impacts from any potential leaks from the anaerobic and evaporative ponds.

Water samples will be collected in accordance with AS/NZS 5667.1–1998. Samples will be analysed at a National Association of Testing Authorities (NATA) accredited laboratory for the analysis undertaken.

An additional four bores will be installed around the Stage 2 (Moora 2) wastewater treatment system during construction of this system.

Daily visual inspections of the drainage lines will be undertaken to check for spills and leaks. Any spill or leak will be cleaned up immediately, and the cause of the spill or leak investigated and rectified.

The wastewater treatment system will be regularly monitored, at least every second day to ensure any pipe blockages are detected and cleared. Any preventative measures or corrective actions will be documented and included in the Annual Environmental Report submitted to DER.

Regular visual inspection of the burial pit will be undertaken to check for exposed carcasses. Contingency measures will be undertaken if required.

The Department of Water are providing additional information on this issue, initial comments are that the proposal can be managed so as not to impact on ground and surface water.

It will not sterilise land with potential for urban expansion or other long term land needs.

There is unlikely to be any urban expansion in the vicinity.

Local Considerations

Council will assess proposals for intensive agriculture on the ability of the subject land to accommodate the proposed use, and with due consideration of the risk of off-site environmental impacts and conflict with neighbouring land uses. Factors to be addressed by the proponent and subsequently considered by Council include:

the nature and capability of the land;

The applicant has advised that;

The Nutrient Management Plan (NMP) documents site conditions and investigations regarding the volumes and quality of effluent that can be sustainably applied to the site [Attachment 2]. Consideration of site conditions and incorporation of policy and guideline recommendations for spreading of manure indicate that with suitable management, the site is suitable for the spreading and assimilation of manure.

It is proposed to spread manure from the operation which has been pre-treated via a screw press to remove liquids. Sludge from the sedimentation trenches and basins will not be applied on site,

but will be exported for use by a third party. Material treated via the screw press will be applied to a 1,236 ha reuse area being 83% of the site.

Volumes to be applied have been calculated conservatively to ensure sustainability of the operation based on soil conditions, depth to groundwater and proposed use. The reuse area will be split into two 618 ha areas with these areas used alternately on an annual basis for application of the screw press solids.

The nutrient loading of the proposed reuse areas have been designed to benefit the grazing and cropping operation on the farm, without negatively impacting on neighbours and the environment.

availability and adequacy of water supply;

The applicant has advised that;

Westpork has been granted a water allocation for the site by the Department of Water (Geraldton branch) subject to the completion of a H2 assessment. In accordance with the requirements of the H2 assessment drilling on the property has commenced and due for completion mid-December, with the final report and water allocation being confirmed in early 2017. Westpork expect to have access to 889,140 kL per annum. Westpork will be granted a Licence to Take Water from Department of Water under the Rights in Water and Irrigation Act 1914.

sensitivity of adjacent land uses;

There are two significant issues that may impact neighbouring residents, these being odour and noise. Each is addressed separately by the applicant below;

The generation of odour impacts is directly related to the strength or odour concentration associated with the source, its characteristics (if it is offensive or pleasant), frequency of occurrence, and duration of exposure and also the size of the odour source. The extent to which odour becomes a nuisance to a neighbour is also related to the separation distance between the source and the neighbour.

The main odour sources from the proposed piggeries are:

- *Pig sheds – Dirty pigs smell as their body warmth encourages anaerobic breakdown of the manure on their skins*
- *Solids separated from the fan separator – wet manure generates odour; and*

- *Treatment ponds and mainly the anaerobic ponds, although the aerobic/evaporation ponds can become odourous if they are overloaded.*

A Level 1 odour impact assessment in accordance with DER's Draft Separation Distances Guidance Statement has been undertaken to determine the appropriate buffer distances to each module of the proposed piggery.

The assessment is based on the number of Standard Pig Units, the odour potential having regard for waste treatment and management systems, the potential dispersion and the terrain and has been calculated at 2.5km from each piggery unit.

Based on calculated buffer distance of 2.5km, Moora 2 is compliant with this recommended buffer distance whereas Moora 1 intersects a residence located at 831 Agaton Road (Lot 3615), approximately 1.7 km west from the activity boundary and a residence located at 1126 Agaton Road (Lot 3611), approximately 1.9 km north from the activity boundary. The site is well buffered from the rural township of Moora, and from other surrounding rural residential receptors.

Consultation with the owners of the two rural residential properties located to the west and north of Moora 1 has confirmed that these properties are vacant and may be used occasionally, but are not the primary residences of the owners.

The residence to the north of the property is occasionally used by the owners when they tend to their general farming duties at the property. The owners' principle address is in Middle Swan.

The residence to the west is currently vacant. The owners reside on the eastern side of Moora. Westpork intends approaching the owners with the object of leasing the residence for personnel working at the piggery.

Regardless of the occupancy status of these properties, best practice odour control measures as outlined in the planning report will be implemented:

Noise sources from an operational piggery are:

Operation of pig sheds, specifically ventilation fans (small, medium or large). The sound power levels of the different fans were measured at Westpork's Mindarra piggery (Gingin) and were 84 dB (A) (small and medium fans) and 89 dB (A) (large fans).

Pigs – Moving of the pigs within the finishing shed by operators causes them to squeal or grunt at a sound power level of 80 dB (A).

Noise modelling of these sources was undertaken by Herring Storer Acoustics. A night time operating scenario was modelled, as this represents periods of worst case noise emissions for Westpork. This scenario was highly conservative as it:

1. assumed all fans on all sheds were operating at all times, where in reality during the night most fans would not be operational, as the ventilation system is designed for peak heat periods during hot summer days, with fans progressively shutting down during the evening or not be operational at all during winter.
2. assumed for each shed, pig squeal noise was emitted, where in practice workers rarely move pigs at night, and therefore pigs would be undisturbed and unlikely to squeal/grunt.

The modelling report indicates noise levels received at the nearest neighboring premises would comply with the Environmental Protection (Noise) Regulations 1997 under a night time (worst case) scenario. The noise level experienced at these noise sensitive receptors would range from 11 to 26 dB (A) which complies with the applicable LA10 assigned noise level of 35 dB (A).

The piggeries will be operated to comply with the Environmental Protection (Noise) Regulations 1997. Routine observations and inspections will be undertaken in regard to noise. Onsite management will be informed of the results of inspections and observations and will implement contingency actions to ensure compliance with Environmental Protection (Noise) Regulations 1997.

If complaints suggest that noise impacts are occurring a site inspection will immediately be conducted to determine the source. If the source can be readily addressed this will be rectified and action taken to prevent a recurrence. If the source requires changes in the design or management of the piggeries to be addressed the facility production rate will be reduced to the extent necessary to prevent noise impacts while the design change is implemented. Westpork will advise the complainant of the corrective action taken and the preventative measures proposed to prevent future disturbance to the complainer.

Due to non-constant nature of the noise sources, and the distance to the nearest residence (1.7 km away from the activity boundary), it is unlikely the amenity of residences will be significantly impacted. The risk is considered to be low.

remnant vegetation and wetland protection requirements;

The applicant has advised that;

The site is located in the Swan Coastal Plain biogeographical region and within the Dandaragan Plateau sub-region which is characterised by Banksia low woodland, Jarrah-Marri woodland, and by scrub-heaths.

Most of the lot has been cleared for grazing save for a small area of remnant vegetation along the eastern boundary and isolated paddock trees.

No Threatened Ecological Fauna Communities or Priority Ecological Fauna Communities occur on the site.

There are no identified wetlands and watercourses on the property other than the single circular lake feature in the vicinity of the eastern boundary of the site which appears to be surface expression of the groundwater located in a topographic depression

crop rotation and/or specific land management requirements;

Not applicable to this application.

any particular infrastructure layout or transport access requirements;

Previously discussed under Services and infrastructure above

the requirement for permission to use ground and surface water;

The applicant is liaising with the Department of Water to satisfy this requirement.

demonstrate the existing pre-development hydrological regime will be maintained or enhanced where possible;

The applicant has advised that;

The site is located within the Nambung River catchment and the Nambung/Cataby Coastal Tributaries subarea.

The site is located within the Department of Water proclaimed Jurien Groundwater Area, bounded by Moora to the south, the Indian Ocean to the west, Watheroo in the east and the Arrowsmith Groundwater Area in the north. Within the Jurien Groundwater Area, the site is situated in the Dinner Hill subarea. Several aquifers underlie the Dinner Hill subarea. The site is not within a Public Drinking Water Supply Area.

Four groundwater bores were installed in April 2016 and show a depth to groundwater varying between 14m to 15m across the

site. The lake located on the eastern portion of the site is sitting at approximately 235 mAHD, and therefore is likely to be an expression of groundwater. Groundwater flow is generally from east to west.

the separation distances and/or buffers with the adjacent uses which are potentially incompatible can be contained on the subject land rather than being a constraint on adjacent land;

The applicant has advised that;

A Level 1 odour impact assessment in accordance with DER's Draft Separation Distances Guidance Statement has identified a calculated buffer distance of 2.5km.

Moora 2 is compliant with this recommended buffer distance.

Moora 1 intersects a residence located at 831 Agaton Road (Lot 3615), approximately 1.7 km west from the activity boundary and a residence located at 1126 Agaton Road (Lot 3611), approximately 1.9 km north from the activity boundary. Based on consultation with the owners of these two rural residential properties the properties are vacant, and may be used occasionally, but are not the primary residences of the owners.

Regardless of the occupancy status of these properties, best practice odour control measures will be implemented which Westpork believes minimise the risk of adverse impacts on amenity of residents.

The Shire of Dandaragan Local Planning Strategy – Rural Land Use and Rural Settlement 2012 provides the following minimum buffer between piggeries and residential use.

Piggery 300m – 500m depending on size of operation and neighbouring land use - refer Dept. of Agriculture guidelines (Latto et al 2000)

the development impacts can be managed on site;

The applicant has advised that;

Given the site is within a rural area, there are few residences, substantial buffer distances to sensitive uses, construction activities at the site will be of limited duration and the proposed management measures including dust suppression and construction activities being limited to 7am and 5pm on weekdays, and between 7am and 2:30pm on Saturdays (no construction on

Sundays); the risk of affecting the nearby premises is considered low.

The proposed treatment system is a closed system, with no wastewater discharge to the environment as all traps, channels and ponds will be fully lined. Based on detailed modelling, the proposed wastewater treatment system will have sufficient capacity to treat and hold wastewater generated from the piggeries including under extreme rainfall events. Westpork is an experienced operator with a good environmental management record as evidenced by their existing operations. Therefore the risk to groundwater and surface water quality is low.

The following solid waste management measures and depth to groundwater, will ensure the risk to groundwater is low:

- Manure will be applied to the reuse area in accordance with the Nutrient Management Plan for take up by seasonal crops*
- The burial pits at least 2 m above the groundwater table will be used to dispose of pig carcasses. Carcasses buried onsite will be covered with at least 500mm of soil; and*
- No hazardous materials (e.g. batteries) will be placed in the rubbish pit.*

Four bores have been installed around the Stage 1 (Moora 1) wastewater treatment system and will be monitored. An additional four bores will be installed around the Stage 2 (Moora 2) wastewater treatment system during construction of this system.

A Level 1 odour impact assessment in accordance with DER's Draft Separation Distances Guidance Statement has identified a calculated buffer distance of 2.5km.

Moora 2 is compliant with this recommended buffer distance.

Moora 1 intersects a residence located at 831 Agaton Road (Lot 3615), approximately 1.7 km west from the activity boundary and a residence located at 1126 Agaton Road (Lot 3611), approximately 1.9 km north from the activity boundary. Based on consultation with the owners of these two rural residential properties the properties are vacant, and may be used occasionally, but are not the primary residences of the owners.

Regardless of the occupancy status of these properties, best practice odour control measures will be implemented which Westpork believes minimise the risk of adverse impacts on amenity of residents.

Noise modelling indicates that noise levels received at the nearest neighbouring premises from the piggery would comply with the Environmental Protection (Noise) Regulations 1997 under a night time (worst case) scenario. Due to the non-constant nature of the

noise sources within the piggery, and the distance to the nearest residence (1.7 km), it is unlikely the amenity of residences will be significantly impacted.

A BAL Assessment of the proposed piggery considered all three modules and concluded that the determined Bushfire Attack Level (highest BAL) is BAL-12.5.

The Assessment concluded that the siting and design of each of the three modules is appropriate to the level of bushfire threat that applies to the site.

Fire prevention measures to be implemented at the piggery include firebreaks around the property, on-site firefighting equipment, large above ground storage of firefighting water and firefighting training for onsite personnel.

Any fires that start on the premises should be managed within minutes of starting. The site is currently not staffed on a routine basis so the presence of the piggeries will provide a permanent on-site presence to allow a more rapid fire response. The risk is considered very low.

The development should not significantly detract from any scenic landscape and/or conservation attributes identified in the locality;

The applicant has advised that;

The site of the proposed piggery is located within an area that is open rural and, for the most part, cleared for cropping and grazing. The landform is generally mildly to moderately undulating and as a consequence sections of the buildings forming part of Moora 1 and Moora 2 will be occasionally visible from locations along Agaton Road.

The buildings forming each module are typically rural in design and scale and consistent with other buildings in the locality including those of the two citrus operations.

Agaton Road is a rural access road and primarily utilised by owners and residents and farm workers of local properties. The eastern road verge to Agaton road for the most part is well vegetated and generally offers good screening into adjacent properties.

Further, the proposed piggery is consistent with Council's longer term planning objectives for the locality and specifically the continuing encouragement of commercial agricultural production including intensive agricultural production.

Given the rural location, undulating landform, rural scaled buildings, limited and local traffic, verge screening and long term planning objectives for the locality; it is considered that the proposed piggery is consistent with the visual and landscape qualities of the locality.

the land use will have no adverse impact on the safety, health and amenity of residents in existing dwellings and it will not sterilize land with potential for urban expansion or other long term land needs such as mining;

This has been discussed in separation buffers and distances above.

It is noted that it is unlikely that urban expansion would occur in proximity to this proposal. There is an exploration mining licence 70/3988 over the land (and surrounding land areas). However this is unlikely to conflict with the land use.

other matters which may be required to be addressed if requested by Council.

The applicant has advised that;

Disposal of carcasses

It is estimated that approximately 212 t per annum of dead pigs and afterbirth will require to be disposed of from each module (i.e. site total of 424 t per annum), to the associated burial pits [Figure 4 : Site Plan]. Dead pigs will be removed by front end loader and deposited directly into the pits.

The base of the pits will be a minimum of 2m above the maximum water table and the carcasses will be covered with 500mm of sand/clay stockpiled adjacent to the pits.

There may be additional comments/recommendations added by the officer to the JDAP report should additional environmental information as detailed above be provided prior to the JDAP meeting.

CONSULTATION

Note – Under Local Planning Scheme No.7 the use is not an “A” use, and therefore did not require advertising. However given the scale of the project, it was felt that this matter should be put to the community for comment.

Advertising closed on 22 March in order to give sufficient time for comment. The Scheme requires 14 days, however this was extended out to a month due to publication dates of local

newspapers and to give neighbours more time to make a response. The JDAP report is due by 20 April at the latest and the next Council meeting is on 27 April. Therefore the matter is put to this Council meeting with minimal time to consider submissions.

The proposal was advertised on the Shire website and in the following local newspapers circulating within the district

Geraldton Guardian
Northern Valley Times
Shire Matters in Red Gum (Dandaragan townsite)

- Environmental Protection Authority
- Department of Agriculture and Food (Moora and Geraldton)
- Department of Environment Regulation
- Department of Parks and Wildlife (Jurien Bay and Geraldton)
- Department of Regional Development and Lands
- Department of Health
- Department of Water (Perth and Geraldton)
- Water Corporation
- Shire of Moora – Mr Peter Williams
- Surrounding land owners within at least 10km (from 27 February) and
- Shire Officers

In addition to this advertising, the applicant has advised that;

Westpork has consulted with and discussed the proposal with the owner of the vacant residence located at 831 Agaton Road, approximately 1.7 km west from the piggery activity boundary. The owner, who does not reside at this residence, had no comments or issues with the piggery being located at 898 Agaton Road.

The residence to the north is an absentee owner with their principal residence being in Middle Swan. Westpork will refrain from spreading manure close to their boundary when they are staying / working at the farm.

The owners of the property to the north-west were also consulted and are supportive of the proposed piggery as they see the import of solid waste from the piggery as an opportunity to significantly improve their soils and crop productivity.

Agrifresh have been consulted and are supportive of the proposal. The Paulownia farm was consulted but made no comment.

Westpork has also consulted with both the Shire of Dandaragan and Shire of Moora as part of the initial scoping and planning exercise. Both Shires were highly supportive of the proposed development.

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7

POLICY IMPLICATIONS

State Planning Policy 2.5 - Rural Planning.

Section 5.8 Intensive agriculture

Intensive agricultural products are important contributors to the State's economy and are sold to domestic and export markets. Several localities in Western Australia produce much of the State's produce, including Carabooda, Gingin Brook, Perth Hills, Nowergup, Myalup, Manjimup, Donnybrook, Margaret River, Carnarvon, and Ord River. In addition, there are other dedicated sites that may produce a high percentage of a particular commodity in the context of State supply.

In order to operate effectively, producers may require areas of high agricultural productivity, water availability, suitable climatic conditions and ready access to markets and freight networks.

WAPC policy in regard to intensive agriculture is:

- (a) intensive agriculture is generally supported and encouraged on rural land provided rural amenity and environmental impacts can be effectively managed;
- (b) intensive agriculture sites of State significance should be protected from encroachment;
- (c) in considering buffer distances between intensive agriculture and sensitive land uses, the requirements of clause 5.12 should be observed, and the following matters may also affect the buffer –
 - i. types of chemicals used and their method of application;
 - ii. the characteristics of the site/s, including vegetation, topography and prevailing winds;
 - iii. potential mitigation approaches, including fencing, vegetation buffers, open space, road reserves and other compatible uses; and
 - iv. potential staging and/or expansion intention of the intensive agriculture operator; and
- (d) where an intensive agriculture proposal may affect the nutrient load of a river, estuary or associated tributary and the system and/or its receiving water body has no further capacity to assimilate nutrients without an adverse impact on ecosystem health, a reduction in nutrient export is to be demonstrated.

FINANCIAL IMPLICATIONS

The applicant has paid a sum of \$39,485 with \$6,557 allocated to the Development Assessment Panel.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Local Planning Strategy – Rural Land Use and Rural Settlement.
- Draft Local Planning Strategy 2016

2016 – 2026 Strategic Community Plan

<i>GOAL 1: Great Place for Residential and Business Development</i>	
Objectives	How the Shire will contribute
1.2 Ensure effective and efficient development and building services	a) Process development applications and undertake building regulation functions and services

<i>GOAL 1: Great Place for Residential and Business Development</i>	
Objectives	How the Shire will contribute
1.4 Ensure Shire is "open for business" and supports industry and business development	b) Identify and engage with future new business and industry opportunities

ATTACHMENTS.

Circulated with the agenda are the following items relevant to this report:

- Full details and plans were provided to Councillors via CD on 9 March 2017 at the Council Forum
- Hard copy summary of the proposal was provided to Councillors at the Council Meeting on 23 February 2017.
- Submission from Shane Nixon (Doc Id: 87921)

(Marked 9.4.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council advise the Midwest/Wheatbelt JDAP that it supports the proposed development of a Piggery on Lot 3616 Agaton Road, Dandaragan and the provides the following draft planning conditions:

- 1. The land use and development shall be in accordance with the approved plans and specifications (including any amendments marked in RED) unless otherwise conditioned by this approval;**
- 2. The use when established shall at all times comply with the definition of Animal Husbandry – Intensive (Piggery) contained within the Shire of Dandaragan Local Planning Scheme No.7;**
- 3. This approval is for Module 1 (Moora 1) and Module 2 (Moora 2) and any ancillary works with a capacity to house approximately 68,000 pigs. Separate future application will be required if a third Module with the capacity for a further 34,000 pigs is proposed.**

4. The endorsed plans shall not be modified or altered without the prior written approval of either the Shire of Dandaragan or Midwest/Wheatbelt JDAP in accordance with Regulation 17 of the Planning and Development (Development Assessment Panels) Regulations 2011;
5. The use and development must be substantially commenced within 3 years of the date of this approval;
6. The development at all times shall comply with the Nutrient Management Plan prepared by Aurora Environmental that was submitted with the application to the satisfaction of the Shire of Dandaragan;
7. The development at all times shall comply with the Works Approval Application prepared by Aurora Environmental that was submitted with the application to the satisfaction of the Shire of Dandaragan. This is not limited to, but specific mention is made to the management and mitigation strategies and contingency measures applicable to;
 - a) Construction management,
 - b) Wastewater Effluent management,
 - c) solid waste management,
 - d) odour management,
 - e) noise management,
 - f) fire management
 - g) and environmental monitoring and reporting;
8. The development at all times shall comply with the Bushfire Attack Level (BAL) Assessment prepared by Smith Fire Consulting that was submitted with the application to the satisfaction of the Shire of Dandaragan;
9. The development at all times shall comply with the Traffic Impact Assessment prepared by Shawmac Traffic Engineers that was submitted with the application to the satisfaction of the Shire of Dandaragan;
10. The piggeries will be operated to comply with the Environmental Protection (Noise) Regulations 1997. Routine observations and inspections will be undertaken in regard to noise. Onsite management will be informed of the results of inspections and observations and will implement contingency actions to ensure compliance with Environmental Protection (Noise) Regulations 1997.
11. Crossovers, access and egress to the subject site from Agaton Road and any road works shall be located and constructed to the satisfaction of the Shire of Dandaragan and include all necessary drainage and signage. Costs applicable to the construction of the access point/s onto the site and any related issues shall be borne by the proponent;
12. A road condition survey is to be completed by the applicant and submitted to the Shire detailing any maintenance work required to public roads as a result of

- transport activity to the satisfaction of the Shire of Dandaragan;
13. Prior to commencement of site works, the Applicant/Landowner is to enter into discussions with the Shire of Dandaragan to assess the impact of the additional (heavy) traffic on Agaton Road and proposed strategies (if appropriate) to deal with the increased traffic. Furthermore, should any road upgrading and/or maintenance be required as a result of the increased traffic, then a contribution towards the cost of undertaking those works to the satisfaction of the Shire of Dandaragan will be at the expense of the Applicant/Landowner;
 14. All internal roadway surfaces within the site are to be constructed of a suitable material such as paving, road base, limestone or coarse gravel and compacted to limit dust generation, to the satisfaction of the Shire of Dandaragan; and
 15. Notices indicating the type of operation, hours of operation and potential impacts of the piggery operation are to be displayed adjacent to the Agaton Road frontage of the site to the satisfaction of the Shire of Dandaragan. The notices must state that development approval for the construction of the Development on the site has been granted.
 16. The use and development must be conducted so that it has minimum impact on the amenity of the area by reason of :
 - a) Transportation of materials, goods and commodities to and from the premises;
 - b) Appearance of any buildings, works and materials; and
 - c) The emission of odour, noise, vibration, dust, wastewater, waste products or reflected light;
 17. The applicant is to provide landscape screening to the satisfaction of the Shire of Dandaragan.
 18. Prior to the commencement of the development, a landscape plan detailing screening vegetation that is to be planted shall be submitted to the Shire and approved by the Shire of Dandaragan;
 19. In addition to the disposal of carcasses strategy detailed in the submitted reports, the applicant is required to carry out the following procedures;
 - i. large carcasses should be split to minimise bloating;
 - ii. the pit bases should be at least 2 m above the water table at all times;
 - iii. pits should be situated on low permeability soils and / or low risk sites;
 - iv. carcasses need to be well covered with soil, or other suitable material, each day to

- avoid scavenging by feral animals and to prevent odour;
- v. further clay should be compacted over filled pits;
 - vi. earth should be mounded over filled pits to promote shedding of stormwater;
 - vii. The mounds should be grassed over, but trees should not be planted at the site as the roots allow water to move through the pit.

Advice:

- A. Further to this approval, the Applicant may be required to submit working drawings and specifications to comply with the requirements of the *Building Act 2011* and the *Health Act 1911* which are to be approved by the Shire's Manager Building Services and/or Manager Environmental Health prior to issuing a Building Licence.
- B. The Department of Health advises that any form of pest control using pesticides must comply with the Health (Pesticides) Regulations 2011.
- C. It is advised that the proposal should at all times comply with the Biosecurity & Agriculture (Stable Fly) Management Plan 2013 in order to minimize the effects of stable flies on the community.
- D. It is advised that the proposal should at all times comply with the provisions of the Food Act 2008 and related regulations, codes and guidelines.
- E. The applicant be advised this is planning approval only and not a building permit. A building permit must be obtained for this development.

9.5 COUNCILLOR INFORMATION BULLETIN

9.5.1 SHIRE OF DANDARAGAN – FEBRUARY 2017 COUNCIL STATUS REPORT

Document ID: 87410

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 23 February 2017. **(Marked 9.5.1)**

9.5.2 SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – MARCH 2017

Document ID: 87775

Attached to the agenda is a copy of the Shire of Dandaragan's Executive Manager Infrastructure Report for March 2017. **(Marked 9.5.2)**

9.5.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – FEBRUARY 2017

Document ID: 87549

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for February 2017. **(Marked 9.5.3)**

9.5.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – FEBRUARY 2017

Document ID: 87188

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for February 2017. **(Marked 9.5.4)**

9.5.5 VOLUNTEERING WA - NOMINATIONS ARE NOW OPEN FOR THE WA VOLUNTEER OF THE YEAR AWARDS 2017.

Document ID: 86449

“Volunteers are the backbone of communities in cities and towns around our state, contributing \$39 billion to WA's economy each year. Without the support of volunteers many of our community services and programs could not operate.

The WA Volunteer of the Year Award is a wonderful opportunity for you to recognise the organisations and / or individuals you know who generously give their time and dedication to make our communities better places to live.”

This package was emailed to Councillors on 20 February 2017.

9.5.6 JURIE BAY COUNTRY GOLF CLUB INC – RETICULATION PROJECT

Document ID: 87065

“We refer to the Club's presentation to Council of their 2016 Strategic Plan that outlined our intention to reticulate the course fairways in order to improve the golfing experience of both members and visitors. This is considered to be a medium to long-term project with the first phase being the sourcing of a good quality, reliable water supply.”

Attached to the agenda is the entire content of correspondence
(**Marked 9.5.6**)

9.5.7 DEPARTMENT OF TRANSPORT – FINANCIAL IMPACT OF DISCONTINUATION OF VEHICLE LICENCE CONCESSION

Document ID: 86998

“The Department of Transport (DoT) advised in a letter dated 30 December 2016 that the vehicle licence concession currently offered to Western Australian Local Government Authorities (LGA) will be discontinued effective from 1 July 2017. DoT has since received a number of enquiries about the financial impact this will have on LGA vehicle fleets.”

Attached to the agenda (**Marked 9.5.7**) is the full content of this correspondence.

9.5.8 HON BARNABY JOYCE MP – AUSTRALIAN SENATE INQUIRY

Document ID: 87098

“We are writing to encourage you to get involved in an Australian Senate inquiry on the relocation of government bodies to regional areas. We believe the Senate committee would value your views on why areas outside big cities deserve jobs.

The inquiry will look at the operation, effectiveness and consequences of relocating corporate Commonwealth entities, as well as the economic, environment and capability implications. Inquiries such as this are an important mechanism for you to present your Council’s views to Parliament and have them placed on the public record.”

Attached to the agenda is the entirety of the correspondence
(**Marked 9.5.8**)

9.5.9 WALGA – ROADWISE ROAD SAFETY NEWLETTER – FEBRUARY 2017 – ISSUE 26

Document ID: 87093

In this issue:

- Farewell Andrea Smithson
- Are You Participating in the 2017 *Blessing of the Roads* Campaign?
- Child Car Restraint Update
- City of Swan Asks Locals: “How Safe is Your Car?”
- Tenterden Top-Up Coffee Stop: First Year Proves Rewarding
- Choose Your Ride in Northam
- Corrigin Movie Club Puts Road Safety on the Big Screen
- WALGA’s RoadWise Joins National Road Safety Partnership Program (NRSPP)
- Government Announces Latest Road Safety Community Grants Recipients
- Road Safety Commission (RSCom) Launches Monthly eNewsletter
- 2017 Australasian Road Safety Conference – Call for Abstracts

- Busy Brain Syndrome – The Root Cause of Driver Distraction?

9.5.10 WALGA – ENVIRONEWS – FEBRUARY 2017 – ISSUE 2

Document ID: 87160

In this issue:

- Win for the Environment and its Volunteers
- *Omeo My-oh!* Artificial Reefs Ohoy!
- Save the Date: 2017 State NRM and Coastal Conference
- Environmental Planning Tool Training
- Mindarie Regional Council Earth Carer Program
- Healthy Wildlife = Healthy Communities
- Improving the Quality of the Runoff to the River Collie
- *Carpobrotus* Conundrum
- Information and Tools for Coastal Adaption
- Funding for Waterwise Verges
- A Global Compendium of Weeds

Events and funding opportunities

- Upcoming Events
- Funding Opportunities

9.5.11 ALGA – 2017 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT – CALL FOR MOTIONS

Document ID: 87172

“The Australian Local Government Association (ALGA) is the nation peak advocacy body for local government. ALGA’s work includes but is not limited to the establishment of nation policy and extensive liaison and lobbying with departments. Ministers and other parliamentarians at the Commonwealth level to achieve better outcomes for local councils.

The 2017 National General Assembly of Local Government (NGA), to be held in Canberra from 18 – 21 June. On behalf of AGLA Board I am writing to invite your council to participate in the 2017 NGA by submitting a notice of motion”.

9.5.12 WALGA – WASTE NEWS – 24 FEBRUARY 2017 – ISSUE 26

Document ID: 87305

In this issue:

- Get Waste Certified Now
- Tyre’s yet?
- Container Deposit Scheme Stretch
- Mattress Migration

9.5.13 WALGA – LOCAL GOVERNMENT NEWS – 17 FEBRUARY 2017 – ISSUE 6

Document ID: 87015

In this issue:

- Local Sports Stars Program
- Vehicle Licence Fee Concessions
- Training
- Accessible Voting for Eligible Electors

- Workshop on Outdoor Fitness Areas
- ACROD Parking Training
- National Plan to Reduce Violence Against Women and Their Children
- Amendments to Public Building Regulations
- Amendment to Building Act

9.5.14 WALGA – LOCAL GOVERNMENT NEWS – 24 FEBRUARY 2017 – ISSUE 6

Document ID: 87304

In this issue:

- Local Area Traffic Management Cycling Guidelines – Open for Comment
- Boards and Committees Updates
- Training
- Updated Guidelines for Planning in Bushfire Prone Areas
- 2017 State Regional Arts Conference

9.5.15 DLGC – AGE-FRIENDLY COMMUNITIES GRANTS PROGRAM EVALUATION

Document ID: 87317

“In 2016, in consultation with the Age-friendly Interagency Group, the Department of Local Government and Communities commenced work to evaluate the Age-friendly Communities Local Government Grants Program. Local governments, including those that have not accessed grants through the program, may be contacted by the University of Western Australia to participate in the evaluation.”

9.5.16 WALGA – PROCUREMENT NEWS – FEBRUARY 2017 – ISSUE 2

Document ID: 87433

In this issue:

- Procurement Network Forum
- WA Local Government Convention & Trade Exhibition
- Plant Machinery Equipment
- Engineering Services Panel
- Energy Services
- Local Sport Star Program
- WALGA Tax Service 2017 FBT Workshop
- Town Planning Services
- Metropolitan Library Courier Service
- Workwear and Personal Protective Equipment
- Parks and Gardens
- Financial Services
- Data Data Data, Get You Hot Data
- Preferred Supplier Update

9.5.17 DEPARTMENT OF REGIONAL DEVELOPMENT – EVALUATION OF THE ROYALTIES FOR REGIONS’ COUNTRY LOCAL GOVERNMENT FUND

Document ID: 87345

A copy of the Department of Regional Development – Evaluation of the Royalties for Regions’ Country Local Government Fund is available on request.

9.5.18 CENTRAL WEST COAST SENIOR CITIZEN’S ASSOCIATION INC

Document ID: 87323

CWCSCA Inc. has written enquiring as to whether a shelter can be installed at the bus stop near the Caltex Garage. Most of the users of the bus are in the senior age group and it would be great if there was somewhere for people to sit out of the weather while waiting.

9.5.19 WALGA – LOCAL GOVERNMENT NEWS – 3 MARCH 2017 – ISSUE 8

Document ID: 87594

In this issue:

- Vehicle Concession Cut Campaign
- WALGA Divestment Position
- EPA Briefing Session: Navigating the Environmental and Planning Approvals Process
- Seeking Comments: WALGA Public Health Survey
- Blessing of the Roads Campaign
- Training
- Community Heritage and Icons Grant Program
- Festivals Australia Grant Program
- Off-road Vehicles Workshop

Mailbag:

- INFOPAGE: Blessing of the Roads Campaign

9.5.20 DEPARTMENT OF LOCAL GOVERNMENT & COMMUNITIES – LICENSING CONCESSIONS FOR HEAVY VEHICLE FLEET

Document ID: 87629

Local Government Minister Paul Miles confirms heavy vehicles to continue receiving licensing concessions.

- Concessions will benefit local governments, regional, rural and metro communities.

Attached to the agenda is the entire content of the email received from the Minister. **(Marked 9.5.20)**

9.5.21 WALGA – VACANCY – LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE

Document ID: 87638

Nominations for the above position (1 Metropolitan and 1 non Metropolitan Member) are now open closing Monday 10 April 2017 at 5pm. For further details about the committee contact Trevor Chapman on 6304 2014 or via email t.chapman@ecu.edu.au.

9.5.22 WALGA MEDIA RELEASE – VEHICLE CONCESSIONS REQUIRED ACROSS FLEET

Document ID: 87659

A claim by some Liberal candidates that heavy vehicles would now be excluded from licence concession cuts is insufficient and will still deliver an unacceptable impact on Councils and their communities.

Attached to the agenda is the full content of the Media Release.
(Marked 9.5.22)

9.5.23 WALGA – WASTE NEWS – 10 FEBRUARY 2017 – ISSUE 27

Document ID: 87757

In this issue:

- The W&R Crown Affair
- Vehicle Concession Cut Campaign
- Bicycle Reuse for Humanity
- Seeking Comments: WALGA Public Health Survey

9.5.24 WALGA – LOCAL GOVERNMENT NEWS – 10 MARCH 2017 – ISSUE 9

Document ID: 87759

In this issue:

- Natural Disaster Relief and Recovery Arrangements
- Training
- Vacancies on Boards and Committees
- Community Alert: Tomato Potato Psyllid Pest
- Workshop for Local Government Pool Inspectors

9.5.25 STABLE FLY ACTION GROUP – NEWSLETTER ISSUE 21

Document ID: 87782

Attached to the agenda is newsletter from the Stable Fly Action Group. **(Marked 9.5.25)**

9.5.26 KEY PROJECTS UPDATE

Document ID: 78102

Attached to the agenda is Key Projects Update **(Marked 9.5.26)**

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 23 MARCH 2017

- 10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

- 11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC**

- 12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

- 13 CLOSURE OF MEETING**