

SHIRE
of
DANDARAGAN

MINUTES

of the

ORDINARY COUNCIL MEETING

held

AT THE BADGINGARRA COMMUNITY CENTRE

on

THURSDAY 28 APRIL 2016

COMMENCING AT 5.24 PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)

Table of Contents

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	1
1.1	DECLARATION OF OPENING	1
1.2	DISCLAIMER READING	1
2	RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE.....	1
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
4	PUBLIC QUESTION TIME.....	2
6	CONFIRMATION OF MINUTES	2
6.1	MINUTES OF ORDINARY MEETING HELD 24 MARCH 2016.....	2
7	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION.....	3
8	PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS	3
9	REPORTS OF COMMITTEES AND OFFICERS	3
9.1	CORPORATE & COMMUNITY SERVICES	3
9.1.1	FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 29 FEBRUARY 2016.....	3
9.1.2	FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 MARCH 2016	5
9.1.3	ADOPTION OF AGE FRIENDLY COMMUNITY PLAN	7
9.1.4	ACCOUNTS FOR PAYMENT – FEBRUARY 2016	9
9.1.5	DANDARAGAN FOOTBALL CLUB FUNDING	10
9.1.6	DUYFKEN DIRK HARTOG TOUR 2016 FUNDING	12
9.2	INFRASTRUCTURE SERVICES	14
9.3	GOVERNANCE & ADMINISTRATION	14
9.3.1	CERVANTES VOLUNTEER BUSH FIRE BRIGADE TO CHANGE TO VOLUNTEER FIRE & EMERGENCY SERVICES UNIT	15
9.3.2	APPOINTMENT OF FIRE CONTROL OFFICERS	16
9.4	DEVELOPMENT SERVICES	18
9.4.1	BIOREMEDIATION SITE LOT 3836 (RESERVE 27994) BRAND HIGHWAY YATHROO.....	18
9.4.2	PROPOSED SCHEME AMENDMENT NO 28 – ALIGN LOCAL PLANNING SCHEME WITH DEEMED PROVISIONS OF THE LOCAL PLANNING SCHEMES REGULATIONS 2015	22
9.4.3	PROPOSED SCHEME AMENDMENT NO 30 - REZONING LOT 450 HILL STREET AND LOT 671 DALTON STREET, JURIEN BAY FROM 'TOURIST' TO 'SPECIAL USE'	29
9.4.4	PLANNING APPLICATION – PROPOSED OVERHEIGHT GARAGE – LOT 775 CORTES RETREAT, CERVANTES	33
9.4.5	PROPOSED TURQUOISE COAST REGIONAL AIRPORT – ADDITIONAL SITE	36
9.5	COUNCILLOR INFORMATION BULLETIN	42

9.5.1	SHIRE OF DANDARAGAN – MARCH 2016 COUNCIL STATUS REPORT.....	42
9.5.2	SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – APRIL 2016.....	42
9.5.3	SHIRE OF DANDARAGAN – BUILDING STATISTICS – MARCH 2016	42
9.5.4	SHIRE OF DANDARAGAN – PLANNING STATISTICS – MARCH 2016.....	42
9.5.5	HON MICHAEL MISCHIN LLB – MEDIA STATEMENT – TOWER PLAN TARGETS COUNTRY MOBILE BLACK SPOTS.....	42
9.5.6	DEPARTMENT OF ENVIRONMENT REGULATION – NOTICE OF A CLASSIFICATION OF A KNOWN OR SUSPECTED CONTAMINATED SITE – LOT 4153 ON DEPOSITED PLAN 92263, CERTIFICATE OF TITLE LR3064/200 KNOWN AS WEDGE ISLAND	42
9.5.7	DEPARTMENT OF ENVIRONMENT REGULATIONS – NOTICE OF A CLASSIFICATION OF A KNOWN OR SUSPECTED CONTAMINATED SITE – LOT 302 ON PLAN 54546, CERTIFICATE OF TITLE LR3153/729 KNOWN AS GREY	43
9.5.8	WALGA – STATE AND LOCAL GOVERNMENT FORUM – WEDNESDAY 3 AUGUST 2016	43
9.5.9	COLLEEN MCCULLOCH – CARAVANNERS NOT WELCOME IN WESTERN AUSTRALIA	43
9.5.10	WALGA – WASTE NEWS – 18 MARCH 2016 – ISSUE 4	44
9.5.11	CITY OF GREATER GERALDTON – YAMAJI YANDA – ABORIGINAL PHOTOGRAPHIC ARCHIVE COLLECTION.....	44
9.5.12	DAVID TEMPLEMAN MLA - RATE REBATE CAPPING.....	44
9.5.13	ALGA – SUBMISSION TO THE 2016 FEDERAL BUDGET	45
9.5.14	WALGA – 2016 ASSOCIATION HONOURS	45
9.5.15	WALGA – PROCUREMENT NEWS – MARCH 2016 – ISSUE 22.....	45
9.5.16	LAWRIE SHORT – REPORT ON THE RURAL WATER COUNCIL AGM AND GENERAL MEETINGS – FRIDAY 11 MARCH 2016	46
9.5.17	DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – DOG AMENDMENT REGULATIONS 2016 AND CAT AMENDMENT REGULATIONS 2016 – CIRCULAR NO 05-2016	46
9.5.18	WHEATBELT DEVELOPMENT COMMISSION	46
9.5.19	LOCAL GOVERNMENT NEWS – 18 MARCH 2016 – ISSUE NO 10.....	46
9.5.20	SOUTH WEST NATIVE TITLE SETTLEMENT – REGISTRATION OF INDIGENOUS LAND USE AGREEMENTS - UPDATE	46
9.5.21	HON TONY SIMPSON MLA – UPDATED RATING POLICIES – CIRCULAR NO 02-2016.....	47
9.5.22	WALGA – MAIN ROADS AMENDMENT BILL 2015	47
9.5.23	WALGA – MEDIA RELEASE – DAPS CLAIMS MISLEADING	47
9.5.24	OFFICE OF STATE REVENUE – LOCAL GOVERNMENT RATES – PENSIONER CONCESSIONS FOR 2016-17	48
9.5.25	RURAL WATER COUNCIL OF WA (INC) – AGM MINUTES - 11 MARCH 2016	48
9.5.26	WALGA – WASTE NEWS – 1 APRIL 2016 – ISSUE 5	48
9.5.27	WALGA – ENVIRONEWS – MARCH 2016 – ISSUE 12	48
9.5.28	JURIEN BAY DISTRICT HIGH SCHOOL – THANK YOU.....	48
9.5.29	WALGA – LOCAL GOVERNMENT NEWS – 24 MARCH 2016 – ISSUE 11	49
9.5.30	WALGA – LOCAL GOVERNMENT NEWS – 1 APRIL 2016 – ISSUE 12	49
9.5.31	HON TONY SIMPSON MLA, HON TERRY REDMAN MLA – MEDIA RELEASE – FOSTERING CAREERS IN COUNTRY LOCAL GOVERNMENT.....	49

9.5.32	WALGA – NOTICE OF ANNUAL GENERAL MEETING	50
9.5.33	WEST – KOOJAN GILLINGARRA LCDC MEETING REPORTS.....	50
9.5.34	HON TONY SIMPSON MLS – AUDITING OF LOCAL GOVERNMENT BY THE AUDITOR GENERAL – RENEWAL OF AUDIT CONTRACTS – CIRCULAR NO 03-2016	50
9.5.35	WALGA – STATE COUNCIL MEETING SUMMARY MINUTES – MARCH 2016	50
9.5.36	LATENT PETROLEUM – WATER SUPPLY PROTECTION.....	50
9.5.37	TRANS PACIFIC PARTNERSHIP AGREEMENT – EXPERT PAPER #6	50
10	NEW BUSINESS OF AN URGENT NATURE - INTRODUCED BY RESOLUTION OF THE MEETING	51
11	CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC.....	51
12	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	51
13	CLOSURE OF MEETING	51

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The presiding member declared the meeting open at 5.24pm and welcomed those present.

1.2 DISCLAIMER READING

The disclaimer was read aloud as there were members of the public present.

“No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decision, which will be provided within fourteen (14) days of this meeting.”

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor L Holmes	(President)
Councillor D Slyns	(Deputy President)
Councillor W Gibson	
Councillor K McGlew	
Councillor J Kulisa	
Councillor M Sheppard	
Councillor P Scharf	
Councillor D Richardson	
Councillor C Carey	

Staff

Mr T Nottle	(Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr G Yandle	(Executive Manager Infrastructure)
Mr D Chidlow	(Manager Planning)

Apologies

Mr I Rennie	(Deputy Chief Executive Officer)
-------------	----------------------------------

Approved Leave of Absence

Observers

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Mrs P Hicks raised the issue of the number of rabbits in the Alta Mare Subdivision.

The Shire of Dandaragan is only responsible for vermin on Reserves vested in the control of it. Verrmin control issues on private property are the responsibility of the land owner.

Mr J Livingstone requested advice as to how many quotes had been obtained to carry out the work in relation to Item 9.1.4 on the agenda for 24 March 2016.

No other quotes were received. The rebranding process was part of a larger website redevelopment project.

The design company used for the project was selected from WALGA preferred supplier panel. The WALGA preferred supplier panel is a list of prequalified suppliers, therefore there is no necessity to seek multiple quotes in ensuring value for money

Correspondence has been sent to Mrs Hicks and Mr Livingstone advising of these outcomes.

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Moved Cr Gibson, seconded Cr Slyn

That leave of absence be approved as follows:

- Councillor Judy Kulisa - 20 June 2016 through to 30 June 2016
- Councillor Peter Scharf - 30 May 2016 & 7 June 2016

CARRIED 9 / 0

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF ORDINARY MEETING HELD 24 MARCH 2016.

COUNCIL DECISION

Moved Cr Sheppard, seconded Cr Carey

That the minutes of the Meeting of Council held 24 March 2016 be confirmed.

CARRIED 9 / 0

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

7 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

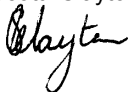

8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 29 FEBRUARY 2016

Location:	Shire of Dandaragan
Applicant:	N/A
Folder	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	18 April 2016
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To table and adopt the monthly financial statements for the period ending 29 February 2016.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 29 February 2016.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [ie surplus / (deficit)] position as at the 29 February 2016 was \$3,014,042. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves and Restricted Assets. The current position indicates that Council can easily meet its short-term liquidity or solvency.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

During budget adoption a 10 percent or \$10,000 threshold for these variances to be reported was set.

General Purpose Funding

Expenditure is at 112% of Y-T-D budget and is due to legal fees being higher than budgeted. This amount is offset by addition income recouped from affected rating assessments.

Health

Expenditure is at 88% of Y-T-D budget and is due to IPN not yet submitting invoices for doctor services

Other Property and Services

Income is at 116% and is due to insurance reimbursements. This is offset by expenditure to repair damage.

Should Councillors wish to raise any issues relating to the 29 February 2016 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

<p>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016</p>

- Financial statements for the period ending 29 February 2016 (Document Id. 65248)
(Marked 9.1.1)

VOTING REQUIREMENT

Simple majority

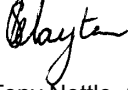

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Gibson, seconded Cr McGlew

That the monthly financial statements for the period 29 February 2016 be adopted.

CARRIED 9 / 0

9.1.2 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 MARCH 2016

Location:	Shire of Dandaragan
Applicant:	N/A
Folder	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	18 April 2016
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To table and adopt the monthly financial statements for the period ending 31 March 2016.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 29 February 2016.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

3. Net Current Assets

Council's Net Current Assets [ie surplus / (deficit)] position as at the 31 March 2016 was \$2,818,895. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves and Restricted Assets. The current position

<p>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016</p>

indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

4. Material Variances

During budget adoption a 10 percent or \$10,000 threshold for these variances to be reported was set.

General Purpose Funding

Expenditure is at 112% of Y-T-D budget and is due to legal fees being higher than budgeted. This amount is offset by addition income recouped from affected rating assessments.

Economic Services

Expenditure is at 85% of Y-T-D budget and is due to less than budgeted expenditure on tourism

Other Property and Services

Income is at 112% and is due to insurance reimbursements. This is offset by expenditure to repair damage.

Should Councillors wish to raise any issues relating to the 31 March 2016 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 March 2016 (Document Id. 65432)
(Marked 9.1.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr McGlew, seconded Cr Scharf

That the monthly financial statements for the period 31 March 2016 be adopted.

CARRIED 9 / 0

9.1.3 ADOPTION OF AGE FRIENDLY COMMUNITY PLAN

Location:	Shire of Dandaragan
Applicant:	Nil
Folder Path:	Business Classification Scheme / Community Services / Planning/Community & Social Plan
Disclosure of Interest:	Nil
Date:	13 April 2016
Author:	Michelle Perkins, Community Development Officer

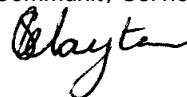
Signature of Author:



Senior Officer:

Scott Clayton, Executive Manager Corporate & Community Services

Signature of Senior Officer:


PROPOSAL

For Council to adopt the Age Friendly Community Plan as presented, as a informing strategy.

BACKGROUND

The Shire of Dandaragan in conjunction with the Shire of Gingin was successful in obtaining funding from the Department of Local Government and Communities to assist us to prepare an Age Friendly Community Plan that will identify the age-friendly features of an age friendly community:

- Outdoor spaces and building
- Transport
- Housing
- Social participation
- Respect and social inclusion
- Civic participation and employment
- Communication and information
- Community support and health services.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

Communities that are actively addressing this issue are on the path to becoming 'age friendly' and the Shire of Dandaragan wishes to be such a place where opportunities for health, participation and security is ensured by establishing policies, services and structures that improve the quality of life of community members as they age.

COMMENT

Both Shires engaged consultants, Localise, to assist with preparing the plan, preparing project documents, interpreting engagement and consultation data, and preparing the subsequent Engagement Report. The objective to 'ensure [an] age friendly community' is part of the Shire's 2015-2019 Corporate Business Plan. Adoption of this informing document and strategy ensures Shire's ability to deliver best results for older people in the community with the available resources.

CONSULTATION

The following consultation was conducted with seniors around the Shire: Surveys available on Shire website and Facebook page; Adverts sent to newspapers in all four towns; Hard copies of surveys were given to key community contacts in all four towns to distribute; Surveys were emailed to many individuals around the Shire including key community contacts; Hard copies available at Cervantes Post Office; Jurien Bay and Dandaragan Community Resource Centres, Badgingarra and Cervantes Libraries, and Jurien Bay Shire Administration Centre; Community meetings were held at Cervantes CWA, Cervantes Ratepayers Association; Dandaragan Community Resource Centre, and Badgingarra Community Association.

In addition, the Age Friendly Community Reference Group included members from Badgingarra, Cervantes, Dandaragan, and Jurien Bay.

A Public Comment period was advertised where comments from around the Shire were received by the CDO both verbally and by email.

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

No additional costs are anticipated for this project other than what is already budgeted for in the annual budget process.

STRATEGIC IMPLICATIONS

2015 – 2025 Strategic Community Plan

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

GOAL 2: HEALTHY, SAFE AND ACTIVE COMMUNITY

OBJECTIVE	STRATEGIES
2.2: Ensure age friendly community	Undertake planning for development of the Shire of Dandaragan as an Age Friendly Community

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Age Friendly Community Plan (Doc Id: 64213)
(Marked 9.1.3)

VOTING REQUIREMENT

Simple Majority

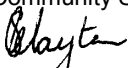

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Slyns, seconded Cr Kulisa

That Council adopt the Age Friendly Community Plan (Doc Id: 64213) as presented, as an informing strategy.

CARRIED 9 / 0

9.1.4 ACCOUNTS FOR PAYMENT – FEBRUARY 2016

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Creditors / Expenditure
Disclosure of Interest:	None
Date:	15 April 2016
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To accept the cheque and direct debit listing for the month of February 2016.

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque, electronic funds transfer (EFT) and direct debit payments for February 2016 totalled \$1,238,737.96 for the Municipal Fund

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Cheque, EFT and direct debit listings for February 2016 (Doc Id: 65494)

(Marked 9.1.4)

VOTING REQUIREMENT

Simple majority

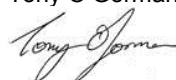
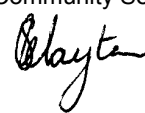
OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Sheppard, seconded Cr Scharf

That the Municipal Fund cheque and EFT listing for the period ending 29 February 2016 totalling \$1,238,737.96 for the Municipal Fund be accepted.

CARRIED 9 / 0

9.1.5 DANDARAGAN FOOTBALL CLUB FUNDING

Location:	Dandaragan Community Centre
Applicant:	Dandaragan Football Club
Folder Path:	Business Classification Scheme / Financial Management / Budgeting / Allocations
Disclosure of Interest:	Nil
Date:	18 April 2016
Author:	Tony O'Gorman, Club Development Officer
Signature of Author:	
Senior Officer:	Scott Clayton, Executive Manager Corporate and Community Services
Signature of Senior Officer:	

PROPOSAL

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

To amend the budget to reflect a budget allocation of \$15,640.66 from the Community Sports Facilities Fund to the Dandaragan Football Club netball court resurface. To recognise the asset on the Shire Asset Register.

BACKGROUND

At the ordinary meeting of Council held on 27 August 2015 the Council approved an application to fund the Dandaragan Football Club's request to resurface the netball court pending a successful application to the Community Sports Recreation Facilities Fund (CSRFF) through the Department of Sport and Recreation. The Dandaragan Football Club were successful in obtaining funding through the CSRFF and have completed the resurfacing work on the Netball Court.

COMMENT

The Dandaragan Football Club were successful in their application to the Department of Sport and Recreation CSRFF for a one third contribution to resurface the Dandaragan netball court. The total cost of the project was \$46,922. The Club has funded its contribution of one third the Council contribution of one third being \$15,640.66 is now required.

CONSULTATION

- Department of Sport and Recreation
- Dandaragan Football Club

STATUTORY ENVIRONMENT

LOCAL GOVERNMENT ACT 1995

6.8 Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

POLICY IMPLICATIONS

Policy 6.6 Sport and Recreation Funding- Sporting and Recreational Capital Works Fund

FINANCIAL IMPLICATIONS

Allocate \$15,406.66 from the Shire Community Sports Facility Fund to the Dandaragan Football Club.

STRATEGIC IMPLICATIONS

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

2015 – 2019 Corporate Business Plan & 2015 – 2025 Strategic Community Plan

Goals	Objectives	Program Area	Core Services
Healthy, Safe and Active Community	Provide recreation and community facilities and activities	Recreation and Culture	Recreation planning

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

Nil

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL DECISION



Moved Cr McGlew , seconded Cr Gibson

That Council authorise a budget amendment to;

- 1. recognise an infrastructure asset of \$15,640.66 for the Dandaragan Netball Club resurfacing payment; and,**
- 2. authorise a budget amendment to transfer \$15,640.66 from the Sport and Recreation Reserve to the Municipal Fund.**

CARRIED BY ABSOLUTE MAJORITY 9 / 0

9.1.6 DUYFKEN DIRK HARTOG TOUR 2016 FUNDING

Location:	Shire of Dandaragan
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Recreation and Cultural Services / Event Management / Community Events
Disclosure of Interest:	Nil
Date:	13 April 2016
Author:	Alison Slyn, Economic Development Officer
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

For Council to consider a Budget allocation of \$5,000.00 ex GST to Duyfken 1606 Replica Foundation (DRF) as sponsorship for the Dirk Hartog 2016 tour to Jurien Bay over four days in September 2016.

BACKGROUND

As part of the celebrations planned to commemorate the 400th anniversary of Dirk Hartog's landing off Shark Bay, the replica ship 'Duyfken' is touring the Western Australian coast in September

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

and October 2016. The ship stops in Bunbury, Mandurah, Hillarys, Jurien Bay, Dongara, Geraldton and Denham.

The ship is scheduled to arrive at the Jurien Bay Boat Harbour at 11am on Thursday 29 September and will be open for public exhibition from 2pm that day. Daily exhibitions and open times will be available on Friday, Saturday and Sunday of that weekend until the ship is readied for departure again on Monday morning and sails at 2pm that afternoon.

The DRF will be selling tickets for tours of the ship, which are expected to be \$10 per adult and \$5 per child. The ships capacity for tours is approximately 60 people per hour.

There are opportunities for the ship to be used as a function venue, with DRF planning on erecting a large marquee on the boat harbour dock adjacent to the mooring jetty. The DRF are happy to donate the ship and their staff / volunteers time for a fundraising or civic event to be held one evening during the visit.

COMMENT

The DRF is self-funded through donations and sponsorships and the Hartog 2016 voyage is an extension of existing operating costs. The State Government has sponsored the transport costs of the entire voyage, being \$75,000, but this only covers the cost of transport for the ship and does not cover any on-shore costs, crew accommodation in ports or community engagement activities. The DRF has secured financial contributions from several local government's involved in the tour, as well as private sponsorships from corporate arrangements.

There is no obligation for the Shire of Dandaragan to contribute financially to this event but the DRF welcomes all donations and sponsorship opportunities for local governments to consider in their budgets.

The expenditure budget for the DRF Jurien Bay visit provides income opportunities for local businesses as well as generating positive publicity for the Shire of Dandaragan. It is expected that the ship will bring visitors from out of the area, as well as involving local visitors and residents. The Shire of Dandaragan has a strong history of supporting community events, which is outlined in the Strategic Community Plan as an ongoing priority.

This outcome was discussed at the Council Forum on 24 March 2016 held in Jurien Bay.

CONSULTATION

- Executive Manager Corporate and Community Services
- Duyfken 1606 Replica Foundation
- Council via Council Forum

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

Allocation of \$5,000 ex GST from the Tourism and Area Promotion Fund 2016-17.

STRATEGIC IMPLICATIONS

2015 – 2025 Strategic Community Plan

<i>Goal 2: Healthy, Safe and Active Community</i>	
Objectives	How the Shire will contribute
2.3: Enhance vibrancy and community identity through culture and the arts	Deliver or support the delivery of selected arts, culture and community events

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Sponsorship Request DRF (Doc ID: 64095)

(Marked 9.1.6)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Scharf, seconded Cr Kulisa

That Council endorse \$5,000 ex GST from the Tourism and Area Promotion Budget to the Duyfken 1606 Replica Foundation for the Dirk Hartog 2016 commemorative tour visiting Jurien Bay in September 2016.

CARRIED 9 / 0



9.2 INFRASTRUCTURE SERVICES

9.3 GOVERNANCE & ADMINISTRATION

Cr Carey declared an impartiality interest in Item 9.3.1 due to the fact that he is a member of the Cervantes Volunteer Bushfire Brigade.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

9.3.1 CERVANTES VOLUNTEER BUSH FIRE BRIGADE TO CHANGE TO VOLUNTEER FIRE & EMERGENCY SERVICES UNIT

Location:	Shire of Dandaragan
Folder Path:	Applicant: Cervantes Volunteer Bush Fire Brigade Business Classification Scheme / Emergency Services / Volunteers / Fire and Rescue Service
Disclosure of Interest:	None
Date:	30th March 2016
Author:	Matthew Dadd, Community Emergency Services Coordinator
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

Council to consider request for Cervantes Volunteer Bush Fire Brigade to change to Volunteer Fire & Emergency Services Unit.

BACKGROUND

The Department of Fire & Emergency Services have been approached by the Cervantes Volunteer Bush Fire Brigade requesting a change to Volunteer Fire & Emergency Services Unit (VFSEU). The Department of Fire and Emergency Services support this request for Cervantes Volunteer Bush Fire Brigade to transition across to a VFESU and have approached the Shire of Dandaragan to progress this matter.

On the 24 March 2016 Area Officer, John Wheelock attended Council Forum to discuss the requested change to VFESU.

COMMENT

The transition of the Cervantes Volunteer Bushfire Brigade across to a VFESU will enhance the Shire emergency services response, provide additional structural firefighting capability, road crash rescues, hazardous chemical response with the possibility of providing SES unit capabilities.

The Cervantes Volunteer Bushfire Brigade will primarily still respond to bushfire within the Shire of Dandaragan, the Community Emergency Services Coordinator and / or the Chief Bush Fire Control Officer will request this via DFES Communications.

CONSULTATION

- Mr Anthony Nottle, Chief Executive Officer Shire of Dandaragan.
- Mr John Wheelock, Area Officer Coastal, Department of Fire & Emergency Services.
- Cervantes Volunteer Bush Fire Brigade.
- Mr Richard Allen, Chief Bush Fire Control Officer.
- Mr Matthew Dadd, Community Emergency Services Coordinator.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

STATUTORY ENVIRONMENT

- *Bushfires Act 1954. Section 41(3)* - A local government may at any time cancel the registration of a bush fire brigade.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The Shire will receive an estimated 20% reduction in its Emergency Services Levy operating grant.

STRATEGIC IMPLICATIONS

There are no strategic implications relating to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Cervantes Volunteer Bush Fire Brigade, Request to Transition to Volunteer Fire and Emergency Services Unit (Document Id: 60138)
- Cervantes Volunteer Bush Fire Brigade Acknowledgement Letter, (Document Id: 60140)

(Marked 9.3.1)

VOTING REQUIREMENT

Simple majority



OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Slyns, seconded Cr Scharf

That Council agree to transition the Cervantes Volunteer Bushfire Brigade to a Volunteer Fire & Emergency Services Unit (VFESU) and upon successful transition cancel the registration of the Cervantes Volunteer Bush Fire Brigade.

CARRIED 9 / 0

9.3.2 APPOINTMENT OF FIRE CONTROL OFFICERS

Location:	Shire of Dandaragan
Applicant:	Fire Control Officers
Folder Path:	Business Classification Scheme / Emergency Services / Bush Fire Council / Meetings
Disclosure of Interest:	None
Date:	2 April 2014
Author:	Matthew Dadd, Community Emergency Services Coordinator
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

<p>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016</p>

To appoint the below Fire Control Officers following the Annual General Meeting held on 30 March 2016.

- Mr. Richard Allen - Chief Bush Fire Control Officer / Chief Fire Weather Officer.
- Mr. Aubrey Panizza, Mr. Colin McAlpine & Mr. Richard Brown - Deputy Fire Weather Officers.
- Mr. Aubrey Panizza, Mr. Peter Ivey, Mr. Hugh Roberts & Mr. Richard Brown - Deputy Chief Bush Fire Control Officers.
- Mr. Simon Geddes, Canover Bushfire Brigade - Fire Control Officer.

Under the *Bush Fires Act 1954* Section 38,(1)

BACKGROUND

At the recent Annual General Meeting of Fire Control Officers held 30 March 2016, the above persons were nominated to fill the position of Chief Bush Fire Control Officer / Chief Fire Weather Officer, Deputy Fire Weather Officer, Deputy Chief Bush Fire Control Officer and Fire Control Officer.

COMMENT

The decision to appoint Mr. Richard Allen, Mr. Aubrey Panizza, Mr. Peter Ivey, Mr. Hugh Roberts, Mr. Richard Brown, and Mr. Simon Geddes to the above specified positions of Fire Control Officers are supported by Council staff. This will continue to provide coverage and hierarchy of Officers across the Shire of Dandaragan.

CONSULTATION

- Fire Control Officers via Annual General Meeting.

STATUTORY ENVIRONMENT

Bush Fires Act 1954, Section 38.(1)

38. *Local government may appoint bush fire control officer*

- 1) *A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A (2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.*

POLICY IMPLICATIONS

As per Shire of Dandaragan Policy 3.1: Bush Fire Control Officer Appointments.

FINANCIAL IMPLICATIONS

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

Council will be responsible for the costs associated with advertising.

STRATEGIC IMPLICATIONS
2015 – 2025 Strategic Community Plan

<i>Objectives</i>	<i>How the Shire will contribute to these objectives</i>
2.5 Provide environmental health and safety services	Emergency management services, including coordination and support to Volunteer Bushfire Brigades

ATTACHMENTS

Attached to the agenda is the following item relevant to this report:

- Minutes Annual General Meeting Fire Control Officers - 30 March 2016 (Doc Id: 65447)
(Marked 9.3.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Gibson, seconded Cr Carey

That Council

1. appoint the following Officers under the Bushfires Act 1954 Section 38(1):

- **Mr. Richard Allen - Chief Bush Fire Control Officer / Chief Fire Weather Officer.**
- **Mr. Aubrey Panizza, Mr. Colin McAlpine & Mr. Richard Brown - Deputy Fire Weather Officers.**
- **Mr. Aubrey Panizza, Mr. Peter Ivey, Mr. Hugh Roberts & Mr. Richard Brown - Deputy Chief Bush Fire Control Officers.**
- **Mr. Simon Geddes, Canover Bushfire Brigade - Fire Control Officer.**

as per the resolution from the Fire Control Officer's AGM, and

2. determine that all previous appointments be cancelled.

CARRIED 9 / 0

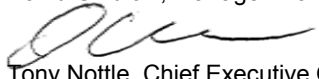

9.4 DEVELOPMENT SERVICES

9.4.1 BIOREMEDIATION SITE LOT 3836 (RESERVE 27994) BRAND HIGHWAY YATHROO

Location:
Applicant:

Lot 3836 Reserve 27994 Brand Highway Yathroo
Gemec Remediation Services Pty Ltd

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

File Ref:	Development Services Apps / Development Application / 2016 / 20
Disclosure of Interest:	None
Date:	15 April 2016
Author:	David Chidlow, Manager Planning
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To consider an application for an existing bioremediation site on a Main Roads Reserve (27994) at Lot 3836 Brand Highway, Yathroo.

BACKGROUND

In 2009 as the result of a vehicle accident on Brand Highway, soil contaminated with diesel was disposed of at the Main Roads gravel Reserve 27994. The contaminated soil was later removed however it was found that there was still some remaining contamination at the base of the gravel pit. This remaining soil was remediated onsite. Since then, additional hydrocarbon impacted soil has been remediated onsite under a Department of Environment Regulation licence for a period of 5 years which will expire on 3 July 2016. It was discovered during the application for the licence renewal that at the time no local planning approval had been obtained.

The applicant is now seeking planning approval and has provided the following information;

Details as requested:

1. *Waste being 'disposed' of (actually being recycled – see note 5) is hydrocarbon impacted soil. Please see s.1 on pg 2 of our licence (attached).*
2. *Maximum yearly volume (as per licence conditions) is 5,000 tonnes per year (as per attached).*
3. *Treatment method is bio-remediation.*
4. *Site remediation will be by way of validation of the in situ soils by taking samples from beneath the stockpile footprints.*
5. *The life span? That I cannot answer with certainty. The intention is to remediate enough soil at the site so that Main Roads can use the soil to cover the exposed gravels to provide a matrix for revegetation of the areas where the gravel has been taken from. I would expect another 5 to 10 years? It depends on how much is brought to site – nothing has been brought on site since May 2014.*
6. *I have attached a letter from Main Roads.*

As per the attached Figure 1 we are only utilising certain parts of the Reserve, although technically the licence covers the whole of the Reserve. Main Roads have also "dumped" soil etc. at the site (see attached Figure 2i).

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

The Department of Environment Regulation licence has the following stipulations;

GENERAL CONDITIONS

WASTE ACCEPTANCE:

1. The licensee shall only accept hydrocarbon contaminated soil for remediation onsite which meets the contaminant concentration limits outlined in table 1 below.

TABLE 1: Hydrocarbon Contaminated Soil Concentration Limits*

Hydrocarbon Concentration Limit (mq/kq)	
C.-Cn petroleum hydrocarbons	28,000
C,u-C.u petroleum hydrocarbons (aromatics)	4,500
C., n->C:s petroleum hydrocarbons (aliphatics)	280,000
Phenols (total, nonchlorinated)	425,000
PAHs (total)	1,000
Benzo(a)pyrene	50
Styrene	1,080
Toluene	5,180
Xylenes (total)	18,000

*Taken from the Landfill Waste Classification and Waste Definitions 1996 (As amended December)

DUST CONTROL:

The licensee shall ensure that all areas on the premises from which dust may be generated are maintained so that no visible dust is discharged beyond the boundary of the premises.

STORMWATER MANAGEMENT 3:

The licensee shall ensure that uncontaminated stormwater runoff is diverted from the bioremediation pad and bioremediation leachate sump on the premises.

REPORTING CONDITIONS:

The licensee shall by 30 September in each year, provide to the Director an Annual Audit Compliance Report in the form in Attachment 1 to this licence, signed and certified in the manner required by Section C of the form, indicating the extent to which the licensee has complied with the conditions of this licence, and any previous licence issued under Part V of the Act for the premises, during the period beginning 1 July the previous year and ending on 30 June in that year.

COMMENT

This activity has been occurring under a licence granted by the Department of Environment Regulation and there have been no complaints or issues arising from the operations.

The licence is specific to this type of waste being remediated and there are conditions relating to the maximum volume of soil as well

as soil testing and reporting to the Department of Environment Regulation.

CONSULTATION

Notice of the proposed development was advertised to the Department of Water as well as adjoining and potentially impacted neighbouring landowners. The advertising period closes on 21 April 2016. At the time of writing this report one verbal submissions of no objection had been received from a neighbouring landowner. The Department of Water advised they have no objections. If any further submissions are received prior to the Council meeting date, these will be forwarded to Councillors for consideration.

Both Main Roads WA and Department of Environment Regulation have previously approved of the proposal.

STATUTORY ENVIRONMENT

Local Planning Scheme No.7

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Location Plan, Environmental Protection Act 1986 Licence L8520/2011/1, Aerial Site Maps, Notice of Amendment of Licence Expiry Dates, Correspondence from Main Roads WA (Doc Id: 65640)

(Marked 9.4.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Kulisa, seconded Cr Carey



That Council grant planning approval to Gemec Remediation Services Pty Ltd for the continuation of a bioremediation site on Main Roads Reserve (27994) at Lot 3836 Brand Highway, Yathroo whilst the subject property has a licence issued by the Department of Environment Regulation and subject to the following conditions;

- 1. The approval is limited to bioremediation of hydrocarbon impacted soils only in accordance with the licence issued by the Department of Environment Regulation.**

2. The applicant is to advise Council if there are any changes to the Department of Environment Regulation licence at any time during the lifespan of the project.

CARRIED 9 / 0

9.4.2 PROPOSED SCHEME AMENDMENT NO 28 – ALIGN LOCAL PLANNING SCHEME WITH DEEMED PROVISIONS OF THE LOCAL PLANNING SCHEMES REGULATIONS 2015

Location:	Whole of Shire
Applicant:	N/A
Folder Path:	Business Classification Scheme / Land Use Planning / Planning/ Planning Scheme / Amendment 7.28
Disclosure of Interest:	None
Date:	15 April 2016
Author:	David Chidlow, Manager of Planning
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To consider proposed Amendment No. 28 to Local Planning Scheme No. 7 to align the scheme with the deemed provisions contained in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the regulations)

BACKGROUND

Section 256 of the Planning and Development Act provides for the Minister for Planning to make regulations in regard to planning schemes.

Planning and Development (Local Planning Schemes) Regulations 2015 (the regulations) came into effect on 19 October 2015. They replace the *Town Planning Regulations 1967* and associated Model Scheme Text (MST). The regulations are a major part of the planning reform agenda being undertaken by the State Government.

The regulations consist of three elements being:

- Regulations that govern the preparation and amendment of local planning strategies and schemes, and the review of local planning schemes;
- Model Scheme Provisions (Schedule 1) that should be followed in all local planning schemes; and
- Deemed Provisions (Schedule 2) that automatically apply in every operational local planning scheme in Western Australia.

Local Planning Strategies and Schemes

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

The processes for adopting local planning strategies and schemes are consistent with those contained in the previous regulations.

Scheme amendments

The regulations introduce a track based approach to local planning scheme amendments that enables amendments to be classified as either a basic, standard or complex amendment.

The amendment types are defined in Regulation 34, and can be summarised as follows:

Basic: an amendment of an administrative nature including:

- correction of an administrative error
- incorporating model provisions
- compliance with the deemed provisions
- compliance with an Act or State Planning Policy
- zoning of land that is consistent with an approved structure plan, where the zones exist within the schemes

Standard: an amendment that is:

- consistent with a zone or reserve
- consistent with a local planning strategy
- consistent with a structure plan but the zones do not exist within the scheme
- considered to have minimal impact on surrounding land
- not basic or complex

Complex: an amendment that is:

- not consistent with a local planning strategy
- not addressed in a local planning strategy
- to be made at the direction of the Minister
- for a development contribution area or development contribution plan
- of a scale that is significant relative to development in the locality.

The classification of an amendment in turn influences the consultation requirements and timeframes in which the amendment must be dealt with. The public consultation requirements have been amended, in addition to timeframes now being imposed on both the local government and WAPC for processing of the amendment, as outlined in the table below:

Scheme Amendment type	Advertising	Local Government consideration period (post advertising)	WAPC timeframe to make recommendation to Minister
Basic	No advertising required Amendment to be provided to WAPC within 21 days	N/A	42 days

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

	of Council resolution to prepare or adopt		
Standard	42 days	60 days post end date of submission period	60 days
Complex	60 days *WAPC approval required prior to advertising	90 days post end date of submission period	90 days

A local government can apply to the WAPC for an extension of the consideration period. The WAPC can extend their timeframe to make a recommendation to the Minister subject to the approval of the Minister or an authorised person. There are no timeframes imposed on the Minister to make a decision.

A Council resolution will still be required to prepare or adopt a scheme amendment and the resolution will need to specify the classification of the amendment and an explanation as to why the amendment type is appropriate.

Model Provisions

The model provisions are to be used when new planning schemes are being prepared. They contain the scheme provisions in regard to matters such as the zones and reserves, objectives, land use permissibility, development standards and special control areas. The model provisions can be varied, subject to the approval of the Minister.

Deemed Provisions

Section 257B of the *Planning and Development Act 2005* provides the ability for deemed provisions to be enforced as part of each local planning scheme to which they apply.

From the 19 October 2015, the deemed provisions contain in Schedule 2 of the regulations, form part of Scheme No. 7. Where there is a conflict or inconsistency between the provisions of Scheme No 7. and the deemed provisions, the deemed provisions prevail. The Shire is required to comply with, and where appropriate, enforce the deemed provisions, as they form part of the Scheme.

The deemed provisions deal primarily with administrative matters of the scheme, including information to be submitted with a development application, advertising of applications, matters to be considered when determining applications and the determination of development applications.

The deemed provisions do also detail when development approval is not required (exempt development).

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

The deemed provisions cannot be varied. Supplemental provisions can be approved by the Minister, including additional exemptions from development approval.

Amendment No. 28 proposes to delete provisions which are inconsistent with the prevailing deemed provisions and amend others to ensure consistency with the deemed provisions.

Amendment Classification

In respect to Amendment No. 28 it is recommended that it be classified by Council as a basic amendment pursuant to Regulation 34 (c), given that it proposes to delete provisions of the Scheme which have been superseded by the deemed provisions.

In respect to the form which Council's resolution to prepare the amendment must take, new regulation 35 (1) requires that this be in a form approved by the WAPC. The DoP has published a Form 2A for this purpose, and this report's recommendation is provided to be consistent with this form.

The next steps in the procedure for a basic amendment requires:

- the amendment to be forwarded to the WAPC within 21 days of passing of the resolution to prepare the amendment;
- the amendment to be referred to the Environmental Protection Authority to determine whether it needs to be assessed under the Environmental Protection Act;

COMMENT

This item was discussed at the Council Forum held on 14 April 2016. As advised, these amendments have already been made to the Scheme by way of deemed provisions in the Planning and Development (Local Planning Schemes) Regulations 2015. The purpose of this amendment is to bring the deemed provisions and the scheme text into one document.

CONSULTATION

There is no requirement to undertake community consultation for this amendment if it is classified as a basic amendment.

STATUTORY ENVIRONMENT

Amendment of a Local Planning Scheme is undertaken in accordance with the provisions of the *Planning and Development Act 2005*.

POLICY IMPLICATIONS

There are no Policy Implications.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Nil

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Sheppard, seconded Cr Gibson

That Council:

A. pursuant to Section 75 of the Planning and Development Act 2005, amend Shire of Dandaragan Local Planning Scheme No. 7 by:

1. Deleting the following clauses from the Scheme Text, as they have been superseded by the deemed provisions set out in the *Planning and Development (Local Planning Scheme) Regulations 2015* Schedule 2:

- **Parts 2, 7, 8, 9, 10 and 11 in their entirety;**
- **Clauses 5.9; 5.15.4(b); 5.15.4(c), 5.15.4(d), 5.15.4(e), 5.15.4(f), 5.15.4(g) and 5.15.5 in their entirety;**
- **A portion of clause 5.10 and 5.14.2(xiii);**
- **Schedules 6, 7, 8 and 9 in their entirety;**

2. Removing the following clauses from the Scheme Text and inserting them into Schedule A - Supplemental Provisions:

- **Clauses 8.2(b)(iii); 8.2(b)(v); 8.2(c); 8.2(d); 8.2(f); 8.2(g); 5.21.1;**

3. Inserting the following provisions into Schedule A - Supplemental Provisions:

- **the erection or extension of a single house on a lot if a single house is a permitted (“P”) use in the zone (where the R Codes do not apply) in which that lot is located, where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:**
 - (i) entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or**
 - (ii) the subject of an order under Part 6 of the Heritage of Western Australia Act 1990; or**
 - (iii) included on a heritage list prepared in accordance with this Scheme; or**
 - (iv) within an area designated under the Scheme as a heritage area; or**

- (v) the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29; or
 - (vi) on a lot within 200 metres of the Brand Highway or Indian Ocean Drive, such measurement being from the side of the reservation of the roads adjacent to the allotment on which the building is proposed;
- the erection or extension of an outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is a permitted (“P”) in the zone (where the R Codes do not apply) where the development standards set out in the scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:
 - (i) entered in the Register of Heritage Places under the *Heritage of Western Australia Act 1990*; or
 - (ii) the subject of an order under Part 6 of the *Heritage of Western Australia Act 1990*; or
 - (iii) included on a heritage list prepared in accordance with this Scheme; or
 - (iv) within an area designated under the Scheme as a heritage area; or
 - (v) the subject of a heritage agreement entered into under the *Heritage of Western Australia Act 1990* section 29;
4. Delete the following definitions from Schedule 1, as they have been superseded by the definitions in the deemed provisions set out in the *Planning and Development (Local Planning Scheme) Regulations 2015* Schedule 2:
- advertisement; amenity; cultural heritage significance; local government; local planning strategy; owner; place; premises; structure plan; residential design codes; substantially commenced; zone;
5. Amend the following clauses by removing the cross reference to the clause deleted by the amendment and replace them with cross reference to the deemed provisions set out in the *Planning and Development (Local Planning Scheme) Regulations 2015* Schedule 2:
- Clauses: 3.4.1, 3.4.2(a); 4.3.2; 4.3.3 (note); 4.4.2(b); 4.8(c); 4.9.2; 5.4.2; 5.5.2(a); 5.5.3(a); 5.15.2; .
 - The clause reference in Table 1 - the Zoning Table for the Special Development Zone;
 - references in Schedule 12;
6. Delete reference to the following terms and replace them with the corresponding term throughout the scheme:


- 'planning and local structure planning act' replaced with 'Planning and Development Act';
 - 'planning consent' replaced with 'development approval';
 - 'planning approval' replaced with 'development approval';
 - 'council' replaced with 'local government';
7. Additional amendments to scheme provisions as follows:
- Insert reference to the deemed provisions and supplemental provisions in Clause 1.4;
 - Insert Clause 18(7) of the model provisions to ensure guidance is provided for when considering applications within a Future Development Zone;
8. Inserting reference to the deemed provisions in the preamble to the Scheme.
9. Deleting reference to clause numbers from the *Town Planning Regulations 1967*;
10. Renumber the remaining scheme provisions and schedules sequentially and update any cross referencing to the new clause numbers as required.
- B. resolves, pursuant to the Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations), that Amendment 28 is a basic amendment in accordance with r.34(c) of the Regulations as it proposes to amend the Scheme text to delete provisions that have been superseded by the deemed provisions in Schedule 2 of the Regulations;
- C. authorise Council officers to prepare the Scheme amendment documentation.
- D. authorise the affixing of the common seal to and endorse the signing of the amendment documentation.
- E. pursuant to Section 81 of the Planning and Development Act 2005, refers Amendment 28 to the Environmental Protection Authority;
- F. pursuant to Regulation 58 of the Planning and Development (Local Planning Schemes) Regulations 2015, provides Amendment 28 to the Western Australian Planning Commission.

CARRIED 9 / 0

5.42pm Councillor Sheppard left the room.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

9.4.3 PROPOSED SCHEME AMENDMENT NO 30 - REZONING LOT 450 HILL STREET AND LOT 671 DALTON STREET, JURIE BAY FROM 'TOURIST' TO 'SPECIAL USE'

Location:	Lot 450 Hill Street and Lot 671 Dalton Street, Jurien Bay
Applicant:	LD Land Planning & Development commissioned by DesignInc on behalf of Lineview Holdings Pty Ltd
Folder Path:	Business Classification Scheme / Land Use Planning / Planning / Planning Scheme / Amendment 7.30
Disclosure of Interest:	None
Date:	15 April 2016
Author:	David Chidlow, Manager of Planning
Signature of Author:	

Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

The Council is in receipt of a request to amend Planning Scheme No.7 to rezone lot 450 Hill Street and lot 671 Dalton Street, Jurien Bay from 'Tourist' to 'Special Use'.

BACKGROUND

This item was discussed at the Council Forum held on 14 April 2016.

In January 2007, Shire of Dandaragan granted approval for the construction of 20 units for the purpose of tourism accommodation. In May 2009, Council granted the approval to allow units nine to 13 to be available for dual use of both permanent and holiday residences, which accounted for 25 per cent of the development. In January 2013, the owner requested the Shire to allow 45 per cent of the developments to be sold as permanent residences in order to continue the development. The Shire granted approval to the owner's request to allocate units four to six and 15 to 20 to be available for permanent residential at the Council's meeting in January 2013. However, due to two units having their permanent residential status removed (units 2 and 3) without the consent of the owners of these units, due to a mix up by the strata managers, the approval was in the end revoked at the February 2013 Council Meeting.

In November 2014, an application regarding all 20 units to be used as permanent residential and short stay accommodation was requested to seek greater flexibility of the land use of the site. Council refused the request as the Tourist Zone requires the predominant use of the site to be Tourism. However, the Shire in its Council meeting in April 2015 indicated that there were some supports for a Scheme Amendment to the subject land to rezone out of the Tourist Zone in order to enable the owner's development vision.

The subject land is located approximately 400m north-east from the Jurien Bay town centre and approximately 100m from the

<p>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016</p>

Coast. There is direct frontage to the foreshore reserve. The land is easily accessible from both Hill Street and Dalton Street.

The subject land is 5,951m² in area and is generally flat. It currently contains 20 dwellings, comprising of 15 short stay apartments and 5 dual use (residential and tourism accommodation) units.

The applicants have submitted a draft scheme attached which seeks to rezone Lot 450 Hill Street and Lot 671 Dalton Street, Jurien Bay ('the subject land') from 'Tourist' to "Special Use' under the Shire of Dandaragan Local Planning Scheme No. 7 (LPS No. 7). And, allow the following as permitted uses;

- Tourist Resort
- Hotel
- Motel
- Serviced Apartment
- Restaurant
- Tavern
- Shop
- Office
- Grouped Dwelling
- Multiple Dwelling
- Cinema/theatre

COMMENT

The proposed amendment is not supported by the officer in its current form. The number and type of permitted uses listed in the amendment are not suitable in this location. If as proposed above, an application is received for any of the above permitted uses, the use cannot be refused by the Council, for example Tavern, Cinema, Restaurant, grouped and multiple dwellings.

The applicant has not addressed the impact of the rezoning on the long term needs of the community for Tourist development in this location as set out in the Local Tourism Strategy. This is especially important for this site having direct beachfront access. The purpose of this strategy is ...

The Shire of Dandaragan Local Tourism Planning Strategy is the guiding strategic document for tourism planning matters within the Shire of Dandaragan. The Strategy is specifically focussed on land use planning issues within the Shire, stemming from the broader strategic tourism context of the Central Coast Strategic Tourism Planning Study.

The Strategy has been formed through an analysis of the existing state, regional and local framework and the development of a tourism profile. This has enabled the identification of the key tourism planning issues, currently not adequately addressed within

the Shire's local planning framework and the development of associated recommendations and actions.

The main purpose of travel to the Shire of Dandaragan is for holidaying and leisure purposes, where the predominant accommodation type offered is holiday homes, caravan and camping grounds and self-contained apartments. The Strategy identifies a number of vacant Tourist zoned sites in suitable locations within Jurien Bay and Cervantes which should adequately cater for medium/long term demand and focuses on the retention of these sites for future tourism development.

A Strengths, Weaknesses, Opportunities and Threats assessment of the Shire's local tourism industry identified

- Jurien Bay and Cervantes are adequately supplied with affordable accommodation, however lack high quality and branded short stay accommodation;*
- Suitably located vacant Tourist zoned sites are currently not protected from redevelopment through Local Planning Scheme No. 7; and*
- The completion of Indian Ocean Drive is expected to increase visitation to the Shire, however accommodation and attractions are currently not developed to meet this demand.*

The need for the retention of Tourist zoned lots and achieving quality tourism outcomes is a key concern raised within the Strategy. To address this, the Strategy proposes the inclusion of an additional tourist zone to protect caravan parks within the Shire and Special Use zone to sites with local tourism significance.

CONSULTATION

There is no requirement to undertake community consultation at this stage. A mandatory consultation process will apply should a proposal to rezone the land be supported.

STATUTORY ENVIRONMENT

Amendment of a Local Planning Scheme is undertaken in accordance with the provisions of the *Planning and Development Act 2005*.

POLICY IMPLICATIONS

There are no Policy Implications.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item. The applicant will be required to pay the costs of advertising and preparation of the Amendment.

STRATEGIC IMPLICATIONS

The Local Tourism Strategy states that the site;

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

Lot 450 Hill Street and Lot 671 Dalton Street are located in close proximity to the swimming beach and are directly surrounded by other Tourist zoned sites.

Lot 450 and Lot 671 have received planning approval for 15 short stay accommodation units and 5 permanent residential units, of which 9 short stay units has been completed.

Encouragement should be given for the amalgamation of the sites with adjoining Tourist zoned Crown Land sites (Lots 349 and 337 Dalton Street) to increase the tourism value and development opportunities of the site.

Tourism Strategy Recommendations for this site;

- *Lots 450 Hill Street and Lot 671 Dalton Street,, Jurien Bay be classified as a 'Non-Strategic Tourism Site'; and*
- *Retain the 'Tourist' zoning under Local Planning Scheme No. 7.*

ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Amendment Proposal (Doc Id:65216)
(Marked 9.4.3)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION
--

Moved Cr Scharf, seconded Cr Kulisa

That Council:

Refuse to amend Local Planning Scheme No.7 to rezone Lot 450 Hill Street and Lot 671 Dalton Street, Jurien Bay ('the subject land') from 'Tourist' to "Special Use' for the following reasons;

- 1. The application is contrary to the recommendations of the Shire of Dandaragan Local Tourism Strategy 2012 for this site which seeks to retain the Tourist zoning of this property due to its close location and proximity to the foreshore.**
- 2. The applicant has not demonstrated that there is alternate suitable zoned Tourist land available for the long term needs of the community.**
- 3. The type and number of proposed permitted uses on this site are not acceptable and not in keeping with the amenity of the area.**

Advise the applicant that Council is prepared to consider an amendment that addresses the above issues.

CARRIED 8 / 0

5.45pm

Moved Cr McGlew seconded Cr Carey that the meeting be adjourned.



CARRIED 8 / 0

5.48pm

Moved Cr McGlew seconded Cr Carey that the meeting be resumed with all in attendance (Cr Sheppard re-entered the meeting).

CARRIED 9 / 0

9.4.4 PLANNING APPLICATION – PROPOSED OVERHEIGHT GARAGE – LOT 775 CORTES RETREAT, CERVANTES

Location:	Lot 775 Cortes Retreat, Cervantes
Applicant:	C Sonogo
Folder Path:	Development Services App / Development Application / 2016 / 21
Disclosure of Interest:	None
Date:	18 April 2016
Author:	David Chidlow, Manager of Planning
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

The applicant seeks approval for a proposed garage attached to a dwelling that does not comply with the Council's Policy for outbuildings.

BACKGROUND

The proponent has submitted a proposal to construct a garage attached to an existing dwelling. The proposed garage has a floor area of 52m², a wall height of 3.4m and ridge height of 4.5m (scaled measure from plans).

In accordance with Local Planning Policy 8.6 – Outbuildings 'Residential Areas' (the Policy) the total permitted area of a garage is 40m² - the proposed outbuilding has an area of 52m².

The proposed outbuilding is setback in line with the front setback of the dwelling. The policy requires the garage to be located at least 0.5m behind the dwelling alignment.

The proposed wall height is 3.4m. The policy requires a maximum wall height of 3.0m.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

The proposed ridge height is 4.5m, the policy requires the garage to be situated under the roof line of the adjoining dwelling (3.5m as measured on the plan)

COMMENT

The proposed garage does not comply with several requirements of Local Planning Policy 8.6 – Outbuildings ‘Residential Areas’ as outlined in the table below in “Policy Implications”.

The appearance of the proposal from the streetscape will negatively impact the visual amenity of the locality as the proposed garage will be larger in height than the dwelling and will dominate the residential component of the streetscape.

Council has consistently refused applications for applications that do not fully meet the policy requirements.

CONSULTATION

No advertising has been undertaken at this stage as the proposal exceeds several provisions of the Policy. Should Council decide to approve of the development, it is recommended that the approval be subject to no valid objections from impacted neighbours.

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7;

POLICY IMPLICATIONS

- Local Planning Policy 8.5 – Outbuildings ‘Residential Areas

Outbuildings

Carports and Garages

1. All garages and carports shall not exceed a floor area of 40m ² , a wall height of 3.0m or a ridge height of 4.5m.	Proposed garage is 52m ² . Does not comply
2. The Council may consider applications for carports and garages that exceed the size limitations defined in Part 1, where the following criteria are, in the opinion of Council, satisfactorily addressed;	Complies
a) the garage or carport is attached to and forms part of the adjoining dwelling;	
b) the garage or carport is situated under the roof line of the adjoining dwelling;	Proposed garage exceeds the height of the dwelling. Does not comply
c) the garage or carport is located at least 0.5m behind the dwelling alignment	Does not comply

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

(excluding any porch, verandah or balcony);	
d) the garage or carport will not have an impact on the streetscape or amenity of the area; and	Does not comply
e) the garage or carport complies with any design guidelines adopted by Council.	None applicable
3. All carports and garages shall be constructed of materials that match or complement the dwelling on the site.	Complies
4. The use of zincalume wall cladding in garages and carports will not be permitted.	Complies

FINANCIAL IMPLICATIONS

The applicant has paid a standard planning application fee of \$147.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following Items relevant to this report:

- Location plan (Doc Id: 65632)
- Plans (Doc Id: 65633)

(Marked 9.4.4)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr McGlew, seconded Cr Gibson

That Council refuse planning approval for the proposed garage on Lot 775 Cortes Retreat Cervantes for the following reasons;

- 1. the proposed development does not comply with Local Planning Policy 8.6 - Outbuildings 'Residential Areas' as it exceeds the floor area, height requirements (wall height, roofline above dwelling) and is not setback 0.5m from the dwelling setback;**
- 2. the proposed development detracts from the visual amenity of residents and neighbouring properties; and**
- 3. the proposed development does not comply with orderly and proper planning for the locality.**

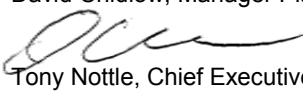

ADVICE NOTES:

Note 1: The applicant be advised that “should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:

**The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845”**

CARRIED 9 / 0

9.4.5 PROPOSED TURQUOISE COAST REGIONAL AIRPORT – ADDITIONAL SITE

Location:	Jurien Bay
Applicant:	Shire of Dandaragan
File Path:	Business Classification Scheme / Land Use and Planning / Planning / Strategic Plans
Disclosure of Interest:	None
Date:	18 April 2016
Author:	David Chidlow, Manager Planning
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

For Council to consider a desktop assessment of an alternate site for the proposed Turquoise Coast Regional Airport.

BACKGROUND

The preparation of the master plan for the proposed Turquoise Coast Regional Airport has undergone the following process;

Council successfully made an application to the Department of Transport for a grant under the Regional Airports Development Scheme.

Expressions of interest to undertake the study closed on 9 October 2012. The successful consultant was Rehbein and Council resolved to appoint at the Ordinary Meeting of 22 November 2012.

An inception meeting was held 15 January 2013 and an inspection carried out of several possible sites.

A second meeting with respect of the draft study took place on 20 March 2013.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

The draft document was presented to the Council Forum on 10 April 2013 and discussion took place in regard to the priorities as seen by Council.

Following discussion by Council the indication was that Council preferred Site 1 being the existing Jurien Bay Airstrip for the preparation of the Master Plan as the most suitable location for the development of the Turquoise Coast Regional Airport to serve Jurien Bay and surrounding areas, for the short to medium term.

The decision of Council at the Ordinary Meeting held 18 April 2013 was as follows:

In view of the Evaluation Criteria and the Recommendations contained in the Turquoise Coast Regional Airport Site Assessment prepared by Rehbein, that Council advertise all five proposed sites inviting submissions prior to the preparation of a Master Plan and that Council finalise a preferred option following the consultation process.

A summary document of the draft report was mailed out on 7 June 2013 to various ratepayers and government organisations.

Subsequently a public information forum was held on 11 July 2013 at which 10 members of the public attended plus several Councillors and Staff. The interest shown by the public was disappointing. Following the closure of the period for receiving of submissions, 13 submissions were received.

A copy of the submissions received was also forwarded to Rehbein and their comments were as follows:

The decision on which site Council prefers is entirely its prerogative, and given the long duration which may eventuate between an alternative site is required, then it may make sense to endorse a continuation of the status quo at this stage. However from a planning perspective given that:

- 1. Site 1 is in reality limited in its ultimate capability, this would seem to suggest public support for progressing the detail around Site 2 for incorporation into necessary planning schemes to protect the site in the long term, especially against encroachment from incompatible surrounding land uses.*
- 2. Site 1 will never be capable of accommodating some types of potential aviation operations, therefore it cannot be guaranteed to adequately serve the intended function of the Turquoise Coast Regional Airport indefinitely; and*
- 3. Site 2 is the only technically superior site to the existing Jurien Bay Airstrip and the only one that is likely to be*

developable at reasonable cost.

From a planning perspective, it is suggested that it would be highly imprudent not to safeguard a possible airport at Site 2 at some time (potentially 20+ years) in the future. If this option isn't preserved, then the Shire's options for a future airport if and when the current facility eventually becomes inadequate for the required operations and/or unacceptable from an amenity impact perspective, are likely to be limited to non-existent.

The Council decision of 28 November 2013 was as follows:

That Council adopt Site 2 – Location 10600, Corner of Munbinea Road and Jurien Road as its preferred location for the preparation of a Master Plan for the Turquoise Coast Regional Airport.

A presentation of the draft Masterplan was given to Councillors at the 22 May 2014 Council Forum.

After considering comments from Councillors and staff, Rehbiën submitted the final draft of the report which was presented to the June 2014 Council meeting, Council resolved to advertise the final draft version of the report. The report was publically advertised and letters sent to a range of stakeholders as detailed under Consultation in this report.

The report was adopted at the August 2014 Council meeting.

Moved Cr Bailey, seconded Cr Sheppard

That Council:

- 1. Adopt the master plan for the proposed Turquoise Coast Regional Airport; and*
- 2. Request the Chief Executive Officer to investigate additional site options for a proposed site and report back to Council.*

CARRIED 7 / 0

At the Council Forum held on 14 April 2016 Mr David Kent made a presentation to the Council for a proposed alternate site for the regional airport as part of his rezoning and subdivision proposal. This site is immediately adjacent to the preferred site identified in the Rehbiën report but was not considered at the time as the subject site was the subject of a rezoning application to the Minister for Planning. The subject location being the Eastern portion of Lot 1 Jurien Road.

Proposal

Landvision is acting on behalf of the landowner of Lot 1 Jurien Road to seek to rezone the subject land to create:

- 25 rural residential lots of 4.0-5.5 ha;
- 30 rural residential lots of 10-1 1.5 ha;
- two broadacre Rural lots, 300 ha each;
- one 300 ha lot suitable for a regional airport and with a range of other uses including:

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

- areas for a regional terminus with associated facilities;
- a service station site;
- an area for aviation activities, eg. hire cars, recreational flights, etc; and
- an area for hangar lots where accommodation is developed above but as part of a hangar for light aircraft, and other recreational craft such as ultra-lights, etc.

The owner has a strong desire to provide for the future of the area by allocating a large portion of land on the suitable flat, low-lying, cleared area of his property for a regional airport. This means he is foregoing any other development opportunities for this land and he is willing to retain the land until it is ready for development.

The applicant suggests that the land be Zoned Special Use for Airport and Airport Activities and be purchased by either:

- the State or State and local government;
- a private developer; or
- a private public partnership.

Subject to receiving Council's support for the setting aside and zoning of an area for the development of a regional airport the applicant will complete and lodge a comprehensive Scheme Amendment based on the attached plan.

At this stage the applicant is only asking Council to comment on and provide support for the proposed regional airport site.

Should Council not give its support the applicant is likely to retain the subject land as a rural lot only.

COMMENT

At the Council Forum held on 14 April 2016 staff were asked to seek a cost for a desktop study of the suitability of the site before making a decision on this matter.

The following advice has been received from the company that undertook the Turquoise Coast Regional Airport Master Plan. Given that they have all of the background research, data and mapping, it would be significantly more cost effective to have this consultant undertake a desktop study.

To conduct a desktop assessment of the rezoning proposals with respect to consistency with the proposed Turquoise Coast Regional Airport Master Plan and the relevant safeguarding requirements of the National Airport Safeguarding Framework, and provide a letter report on the issues, would be about a day's work. The issues discussed would include compatibility of the proposed land use with:

- *Obstacle height restrictions*
- *Aircraft noise*
- *Wildlife hazards*
- *Lighting restrictions*

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

- *Public safety (not covered in the master plan, but a draft NASF guideline is being prepared)*
- *Building generated windshear and turbulence (not covered in the master plan, but a NASF guideline does exist and is currently being updated)*

With respect to the latter issues a detailed assessment is not possible, but they are relevant to the compatibility so some general advice on the potential issues is appropriate for completeness.

We could do this for \$2,200 + GST.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

In the longer term it is hoped to show the adopted site on planning documents.

POLICY IMPLICATIONS

The decision of Council for the location of the proposed Turquoise Coast Regional Airport will lock Council into the process over the next five to 20 years.

FINANCIAL IMPLICATIONS

Funding in the long term for the development of the Turquoise Coast Regional Airport will be the matter of further investigation and government funding.

Sufficient funds are available in the 2015-16 Annual Budget due to a portion of budgeted consultants fees no longer being required after the bulk of the Strategic Community Plan Review (major review) being carried out by Shire staff.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Strategic Community Plan 2015 – 2025

GOAL 1: GREAT PLACE FOR RESIDENTIAL AND BUSINESS DEVELOPMENT

Objectives	How the Shire will contribute to these objectives
1.1 Ensure planning and land availability provides opportunity for sustainable growth	<ul style="list-style-type: none"> ▪ Strategic land use planning with a focus on coastal settlement and town centre strategy ▪ Strategic projects with a focus on planning and land availability for health precinct and further residential development

The planned location of a new regional airport is crucial to continued residential development in the Jurien Bay town-site that

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

currently falls under landing and take-off flight paths. There is also a need to provide sufficient buffers in strategic planning documents to ensure that any future airport site is not “built out” by encroaching unsuitable development resulting in the shifting of the airport further away from the town-site due to noise issues.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Draft Proposed Subdivision and Scheme Amendment (Doc ID 62933)

(Marked 9.4.5)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Gibson, seconded Cr Slys

That Council agree to engage Rehbein to provide a desktop investigation of Lot 1 Jurien (East) Road for the proposed Turquoise Coast Regional Airport for the amount of \$2,200 ex GST.

CARRIED 9 / 0

9.5 COUNCILLOR INFORMATION BULLETIN

9.5.1 SHIRE OF DANDARAGAN – MARCH 2016 COUNCIL STATUS REPORT

Document ID: 65583

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 24 March 2016. **(Marked 9.5.1)**

9.5.2 SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – APRIL 2016

Document ID: 65555

Attached to the agenda is a copy of the Shire of Dandaragan's Executive Manager Infrastructure Report for April 2016. **(Marked 9.5.2)**

9.5.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – MARCH 2016

Document ID: 65086

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for March 2016. **(Marked 9.5.3)**

9.5.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – MARCH 2016

Document ID: 64488

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for March 2016. **(Marked 9.5.4)**

9.5.5 HON MICHAEL MISCHIN LLB – MEDIA STATEMENT – TOWER PLAN TARGETS COUNTRY MOBILE BLACK SPOTS

Document ID: 64571

“The Commonwealth and Western Australian Governments have today released the build plan for 128 new or upgraded mobile base stations to be constructed by Telstra. The build comes under Round 1 of the \$385 million Mobile Black Spot Programme, as part of an \$85 million investment through the State Government's Royalties for Regions program.

Commerce Minister Michael Mischin said the State Government's significant investment of more than \$85 million since 2012 in regional telecommunications was driving the construction of 266 new mobile phone towers in regional WA. It is imperative that mobile voice and data services are expanded in the regions to support the growth and prosperity of regional businesses and communities, and improve government service delivery.”

9.5.6 DEPARTMENT OF ENVIRONMENT REGULATION – NOTICE OF A CLASSIFICATION OF A KNOWN OR SUSPECTED CONTAMINATED SITE – LOT 4153 ON DEPOSITED PLAN 92263, CERTIFICATE OF TITLE LR3064/200 KNOWN AS WEDGE ISLAND

Document ID: 64521

“Under the Contaminated Sites Act 2003, the Department of Environment Regulation (DER) separately classified portions of Wedge Island Settlement on the 14 December 2009 and 29

January 2010 respectively, as 'possibly contaminated – investigation required'.

Following the submission on further information, DER has amalgamated the two sites.

Attached to the agenda is correspondence (**Marked 9.5.6**)

9.5.7 DEPARTMENT OF ENVIRONMENT REGULATIONS – NOTICE OF A CLASSIFICATION OF A KNOWN OR SUSPECTED CONTAMINATED SITE – LOT 302 ON PLAN 54546, CERTIFICATE OF TITLE LR3153/729 KNOWN AS GREY

Document ID: 64520

"The site detailed (Lot 302 on deposited plan 54546, Certificate of Title LR3153/729 known as Grey, consisting of 1 parcel of land, was classified by the Department of Environment Regulation (DER) under the Contaminated Sites Act 2003 on 14 December 2009 as 'Possibly contaminated – Investigation required'.

Since the original classification, additional information has been submitted to DER in relation to the contaminated status of the site. The classification remains 'Possibly contaminated – investigation required', however the reasons for classification have been updated to reflect the new information submitted".

Attached to the agenda is correspondence (**Marked 9.5.7**)

9.5.8 WALGA – STATE AND LOCAL GOVERNMENT FORUM – WEDNESDAY 3 AUGUST 2016

Document ID: 64396

"I invite you to attend a Special Forum in the lead up to the 2016 Local Government Convention at the Perth Convention and Exhibition Centre on Wednesday 3 August.

This special event will involve a limited audience of your fellow Council Chief Executive Officers, as well as Mayors, Presidents (or their Deputies), and is designated to foster strategic conversation between Local Government, State Government and Government Departments".

Attached to the agenda is correspondence (**Marked 9.5.8**)

9.5.9 COLLEEN MCCULLOCH – CARAVANNERS NOT WELCOME IN WESTERN AUSTRALIA

Document ID: 64353

"Late last year we visited the Shire of Dandaragan and in particular the town of Cervantes and we were dismayed to find a sign threatening, amongst other things to impose fines from \$100 to \$500 per person for camping in other than a caravan park or on private property with the owner's consent. We were then absolutely gobsmacked to read also on the notice that we would face police action and aerial and land based surveillance would be carried out to detect offenders".

Attached to the agenda is entire correspondence (**Marked 9.5.9**)

9.5.10 WALGA – WASTE NEWS – 18 MARCH 2016 – ISSUE 4

Document ID: 64483

In this issue:

- LG Spotlight: Reuse Heroes in Goomalling
- Who are you watching?
- Recycled C&D incentive
- Vale John Mitchell
- Trail Trek
- Give Giv a Go

Events:

- Wednesday, **23 March** – Recyclability Label workshop

9.5.11 CITY OF GREATER GERALDTON – YAMAJI YANDA – ABORIGINAL PHOTOGRAPHIC ARCHIVE COLLECTION

Document ID: 64519

“The Geraldton Regional Library has recently launched an exciting new collection named Yamaji Yanda. The aim of this collection is to build a photographic archive of Aboriginal people and places of significance from across the Mid-West and Murchison areas. These will be built into a historical database which will become an important local repository, accessible by current and future generations.

Many images of Aboriginal people from across the State may already be viewed on Storylines online archive hosted by the State Library of Western Australia. For more information visit http://slwa.wa.gov.au/for/indigenous_australians/storylines”

9.5.12 DAVID TEMPLEMAN MLA - RATE REBATE CAPPING

Document ID: 64475

“I have asked the Minister for Local Government the following Parliamentary Question on the cap that was introduced in the 2015 Budget on the amount of rate rebates a pensioner can claim against their Council rates:

I refer to the Ministers statement in estimates on the 10 June 2015 concerning the cap on the local government rates rebate for eligible seniors and ask

- 1. When will the Office of State Revenue announce the Rate Rebate Cap amount?*
- 2. Is the Minister aware that some councils have taken it upon themselves and at significant cost to themselves to notify affected ratepayers that a cap of \$550 rebate will be applied to their rates for 2016/17?*
- 3. What measures is the Minister putting in place through the Department of Local Government and Communities or any other Government agency to advise affected rate payers of the cap on their pensioner rate rebate?*
- 4. If none to the above answer then*

<p>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016</p>

- i) *Does the Minister expect each Local Government Authority to fund the dissemination of the Rate Rebate information to its affected rate payers? If no*
- ii) *Will the Minister provide Local Government Authorities with explanatory information which they can then include within rate notices as they are posted similar to the information brochures provided explaining the Emergency Services Levy Charges implementation?*

If you have any concerns or issues with the cap on local government rates rebate. Please contact me at david.templeman@mp.wa.gov.au".

Attached to the agenda is correspondence that the City of Mandurah has sent to its ratepayers. **(Marked 9.5.12)**

9.5.13 ALGA – SUBMISSION TO THE 2016 FEDERAL BUDGET

Document ID: 64405

“ALGA’s submission focuses on support for the priorities and needs of our communities while acknowledging the fiscal restraints on Commonwealth Government spending. It makes the point that community priorities and demands cannot wait for the best of economic times; they need to be addressed as they arise.

The submission is titled “Investment in an Innovative and Prosperous Future” and it reflects the role councils play in supporting and stimulating investment and local economic activity.”

A copy of this submission is available to view if required.

9.5.14 WALGA – 2016 ASSOCIATION HONOURS

Document ID: 64397

“Nominations for the 2016 WA Local Government Association Honours program opens today 14 March 2016 and closes Friday 6 May 2016. Member Local Governments and State Councillors are invited to submit nominations.”

Attached to the agenda is correspondence outlining the categories of awards. **(Marked 9.5.14)**

9.5.15 WALGA – PROCUREMENT NEWS – MARCH 2016 – ISSUE 22

Document ID: 64598

In this issue:

- Preferred Supplier Update
- A New Look
- NAM and Environmental Consulting Preferred Supply
- WALGA Tax Service
- Reminder to Complete Survey on Sustainable Procurement
- Signage – Road Traffic and Other Panel
- Engineering Consultancy Services Panel

9.5.16 LAWRIE SHORT – REPORT ON THE RURAL WATER COUNCIL AGM AND GENERAL MEETINGS – FRIDAY 11 MARCH 2016

Document ID: 64600

Attached to the agenda is a copy of the AGM and general Meetings of the Rural Water Council prepared by Lawrie Short (*Marked 9.5.16*)

9.5.17 DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – DOG AMENDMENT REGULATIONS 2016 AND CAT AMENDMENT REGULATIONS 2016 – CIRCULAR NO 05-2016

Document ID: 64510

“Local Governments are advised that both the Dog Amendment Regulations 2016 (Dog Amendment Regulations) and the Cat Amendment Regulations 2016 (Cat Amendment Regulations) were published in the Government Gazette on Friday 11 March 2016.

These regulations make minor amendments to the Dog Regulations 2013 and the Cat Regulations 2012. The amendments came into effect on 12 March 2016.”

Attached to the agenda is correspondence outlining the amendments (*Marked 9.5.17*)

9.5.18 WHEATBELT DEVELOPMENT COMMISSION

Document ID: 63719

“The Board and Staff of the Wheatbelt Development Commission would like to thank the Shire of Dandaragan for hosting the WDC Board meeting, tour of town and sundowner held 11/12 February 2016.

The Jurien Bay Visitor and Civic Centre was the perfect venue for our meeting.”

9.5.19 LOCAL GOVERNMENT NEWS – 18 MARCH 2016 – ISSUE NO 10

Document ID: 64512

In this issue:

- Gift and Travel Disclosures – Definition of a ‘Gift’
- Vacancies on Boards and Committees
- State Underground Power Program
- 2016 Resilient Australia Awards
- AEDC Release of 2015 Results
- Waroona Bushfire Appeal – AFL Masters Carnival

Mailbag:

- InfoPage: Review of the Local Government Grants Scheme Events

What’s on for Local Government

9.5.20 SOUTH WEST NATIVE TITLE SETTLEMENT – REGISTRATION OF INDIGENOUS LAND USE AGREEMENTS - UPDATE

Document ID: 63819

“Please find attached an update on the progress of the South West Native Title Settlement ILUAs toward registration. In short, as the South West Native Title Settlement will not commence until after all of the ILUAs are registered and any legal proceedings relating to registration are concluded, the earliest likely commencement date for the Settlement is now expected to be around the end of 2016.”

Attached to the agenda is the update **(Marked 9.5.20)**

9.5.21 HON TONY SIMPSON MLA – UPDATED RATING POLICIES – CIRCULAR NO 02-2016

Document ID: 64722

“I am pleased to advise that the review of the rating policies has been completed with the updated policies taking effect immediately:

- *Differential Rates (section 6.33);*
- *Minimum Payments (section 6.35); and*
- *Valuation of Land – Mining (sections 6.28 and 6.29)”.*

Attached to the agenda is a copy of Circular No 02-2016 **(Marked 9.5.21)**

9.5.22 WALGA – MAIN ROADS AMENDMENT BILL 2015

Document ID: 64810

“During February and March WALGA Zones and the State Council considered and passed four resolutions in relation to the Main Roads Amendment Bill 2015 that was introduced into Parliament in November 2015. One of these resolutions called for the active participation of Councils in highlighting to local Members of Parliament the adverse impacts of the proposed Bill on Local Governments. The Association was asked to provide additional material to support Councils in doing this.”

Attached to the agenda is copy of correspondence **(Marked 9.5.22)**

9.5.23 WALGA – MEDIA RELEASE – DAPS CLAIMS MISLEADING

Document ID: 64804

“Claims Development Assessment Panels play an essential part in planning processes and Council criticisms are a smokescreen for their own planning scheme mismanagement are erroneous and misleading.

WA Local Government Association President Cr Lynne Craigie said the statements made by the Property Council’s Executive Director were not supported by any evidence and mistakenly implied Local Governments are lacking in their own planning and decision making processes.”

Attached to the agenda is the relevant correspondence **(Marked 9.5.23)**

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

9.5.24 OFFICE OF STATE REVENUE – LOCAL GOVERNMENT RATES – PENSIONER CONCESSIONS FOR 2016-17

Document ID: 64667

“The State Government has now made a final determination and approved the capped limit for eligible pensioners in respect of local government rates concessions that will apply for the 2016-17 rating year.”

Attached to the agenda is copy of correspondence **(Marked 9.5.24)**

9.5.25 RURAL WATER COUNCIL OF WA (INC) – AGM MINUTES - 11 MARCH 2016

Document ID: 64911

Minutes from the Rural Water Council of WA (Inc) AGM held 11 March 2016. A copy is available should you require.

9.5.26 WALGA – WASTE NEWS – 1 APRIL 2016 – ISSUE 5

Document ID: 64909

In this issue:

- LG Spotlight: Albany’s Tidy Title
- Composting Standard updated
- And they’re back!
- More Tidy Towns Magic

9.5.27 WALGA – ENVIRONEWS – MARCH 2016 – ISSUE 12

Document ID: 64661

In this issue:

- City of Perth Celebrates Parks Week 2016
- Town of Cottesloe’s Aquifer Recharge Project
- City of Kwinana Coastal Brown Ant Control
- Environmental Strategy for the City of Perth
- West Midlands Group 2016 Seasonal Updates a Success
- Water Corporation Introduces New Water Efficiency Online Training
- Beeliar Wetlands Clean-up Australia Day Event
- Building a Strong Business Case for Water Sensitive City Projects and Programs
- Good Sammy Open Day for Local Government

Events and Funding Opportunities

- Events
- Funding Opportunities

9.5.28 JURIE BAY DISTRICT HIGH SCHOOL – THANK YOU

Document ID: 64669

“On behalf of the 2016 Student Council, I would like to thank the Shire of Dandaragan for contributing towards the cost of sending seventeen students to the Halogen National Young Leaders Day last week.

Five inspirational speakers including:

- *CEO of CPA Australia, The Naked CEO author, Alex Malley;*

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016
--

- *Paper Plane Pilot and inspiration behind the recent movie Paper Planes, Dylan Parker;*
- *Zimbabwe-born speaker and author, stand-up comedian and poet, Taku Scrutton;*
- *2015 Young Australian of the Year Drisana Levitzke-Gray who dedicated to advocating for the human rights of deaf people;*
- *Halogen Foundation's "Foundation Leadership Speaker", Nathan 'Dubsey' Want, one of Australia's emerging voices in youth culture.*

9.5.29 WALGA – LOCAL GOVERNMENT NEWS – 24 MARCH 2016 – ISSUE 11

Document ID: 64723

In this issue:

- Gift Provisions – Urgent Meetings with the Minister and Opposition Spokesperson
- Vacancies on Boards and Committees
- Travel Responsibly on the Roads this Easter

Mailbag

- InfoPage: Local Government Heritage Group

Media Releases

- No Place for Complacency on the Roads this Easter – 23 March

9.5.30 WALGA – LOCAL GOVERNMENT NEWS – 1 APRIL 2016 – ISSUE 12

Document ID: 64946

In this issue:

- Gift Provisions – Urgent Meetings with the Minister and Opposition Spokesperson
- Pensioner Rating Rebate
- Vacancies on Boards and Committees
- Green Growth Plan – Extension to Submission Deadline
- Reminder – Water Corporation Feedback

Media Releases

- DAPs Claims Misleading – March 31

9.5.31 HON TONY SIMPSON MLA, HON TERRY REDMAN MLA – MEDIA RELEASE – FOSTERING CAREERS IN COUNTRY LOCAL GOVERNMENT

Document ID: 65127

Development opportunities for young regional local government employees, being made possible by the State Government's Royalties for Regions program.

Local Government Minister Tony Simpson said attracting and retaining local talent was important for regional Western Australia after launching the Country Local Government Fund Youth Development Program in the City of Mandurah. Mr Simpson also said Council local governments tell us that an ageing workforce

and high staff turnover impacts on their ability to deliver and maintain local services.

“Providing young people with local career options enables them to stay in their community or choice, and puts a stop to the drain of talented staff out of our regions. As significant employers in many country areas, local governments are well placed to develop the talent of young people in their communities.”

9.5.32 WALGA – NOTICE OF ANNUAL GENERAL MEETING

Document ID: 65126

Attached to the agenda is Notice of Annual General Meeting to be held Wednesday 3 August 2016 (**Marked 9.5.32**)

9.5.33 WEST – KOOJAN GILLINGARRA LCDC MEETING REPORTS

Document ID: 65310

Report on the West-Koojan Gillingarra LCDC Meeting held 5 April 2016 and Report on the West-Koojan Gillingarra LCDC Aquifer Field Tour and discussion on the 30 March 2016.

9.5.34 HON TONY SIMPSON MLS – AUDITING OF LOCAL GOVERNMENT BY THE AUDITOR GENERAL – RENEWAL OF AUDIT CONTRACTS – CIRCULAR NO 03-2016

Document ID: 65209

“As part of this important initiative, it is intended to amend the Local Government Act 1995 to allow for the Auditor General and the Office of the Auditor General (OAG) to take responsibility for local government financial audits from 1 July 2017”.

Attached to the agenda is Circular No 02-2016 (**Marked 9.5.34**)

9.5.35 WALGA – STATE COUNCIL MEETING SUMMARY MINUTES – MARCH 2016

Document ID: 65311

Attached to the agenda are Summary Minutes of State Council Meeting held 2 March 2016 (**Marked 9.5.35**)

9.5.36 LATENT PETROLEUM – WATER SUPPLY PROTECTION

Document ID: 65319

“I note in recent news articles that the Shire of Dandaragan has elected not to embrace a moratorium policy on fracking but instead concentrate on ensuring high quality water supplies for the region. May I congratulate the Shire and the council for taking a stance that is logical and responsible. Latent Petroleum is also committed to the protection of supply aquifers and we continue to maintain a consistent monitoring and analysis regime in support of this stance.”

Attached to the agenda correspondence received (**Marked 9.5.36**)

9.5.37 TRANS PACIFIC PARTNERSHIP AGREEMENT – EXPERT PAPER #6

Document ID: 65337

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 28 APRIL 2016

Attached to the agenda is copy of Expert Paper #6 – implications to TPPA for Local Government (*Marked 9.5.37*)

10 NEW BUSINESS OF AN URGENT NATURE - INTRODUCED BY RESOLUTION OF THE MEETING

Nil

11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

Nil

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 CLOSURE OF MEETING

The presiding member declared the meeting closed at 5.56pm.

These minutes were confirmed at a meeting on

Signed

Presiding person at the meeting at which the minutes were confirmed

Date