



SHIRE
of
DANDARAGAN

MINUTES

of the

ORDINARY COUNCIL MEETING

held at the

AT THE COUNCIL CHAMBERS, JURIE BAY

on

17 DECEMBER 2015

COMMENCING AT 5.11 PM

THESE MINUTES ARE YET TO BE CONFIRMED

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)

Table of Contents

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	1
	1.1 DECLARATION OF OPENING	1
	1.2 DISCLAIMER READING	1
2	RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE.....	1
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	2
4	PUBLIC QUESTION TIME	2
5	APPLICATIONS FOR LEAVE OF ABSENCE	2
6	CONFIRMATION OF MINUTES	2
	6.1 MINUTES OF ORDINARY MEETING HELD 26 NOVEMBER 2015	2
7	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	2
8	PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS	2
9	REPORTS OF COMMITTEES AND OFFICERS.....	3
	9.1 CORPORATE & COMMUNITY SERVICES	3
	9.1.1 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 OCTOBER 2015.....	3
	9.1.2 ACCOUNTS FOR PAYMENT – NOVEMBER 2015.....	5
	9.2 INFRASTRUCTURE SERVICES	6
	9.2.1 TENDER RECOMMENDATION RFT 09 / 2015 URBAN ROADS HAMERSLEY STREET AND CORUNNA ROAD.....	6
	9.2.2 MAINTENANCE GRADER CHANGEOVER 2015 / 2016	10
	9.3 GOVERNANCE & ADMINISTRATION	13
	9.3.1 APPLICATION OF COMMON SEAL.....	13
	9.3.2 ANNUAL REPORT AND ANNUAL FINANCIAL STATEMENT INCLUSIVE OF AUDITORS REPORT	14
	9.4 DEVELOPMENT SERVICES	16
	9.4.1 CARPENTER BEEF PTY LTD – APPLICATION FOR RENEWAL OF PLANNING APPROVAL – JOANNA PLAINS PEAKER PROJECT.....	16
	9.4.2 REDEVELOPMENT OF CERVANTES CARAVAN PARK - STAGE ONE AND ENDORSEMENT OF MASTERPLAN.....	22
	9.5 COUNCILLOR INFORMATION BULLETIN	40
	9.5.1 SHIRE OF DANDARAGAN – NOVEMBER 2015 COUNCIL STATUS REPORT	40
	9.5.2 SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – DECEMBER 2015	40
	9.5.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – NOVEMBER 2015	40
	9.5.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – NOVEMBER 2015	40
	9.5.5 ELECTORAL DISTRIBUTION COMMISSIONERS – 2015 REVIEW OF WESTERN AUSTRALIAN ELECTORAL BOUNDARIES – FINAL BOUNDARIES BY REGION AND DISTRICT.....	40
	9.5.6 REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT WA –	

NEWSLETTER NOVEMBER 2015	40
9.5.7 AVON WASTE – RUBBISH & RECYCLING COLLECTION – CHRISTMAS WEEK 2015	40
9.5.8 WALGA – LOCAL GOVERNMENT NEWS - ISSUE 43	41
9.5.9 THE HON WARREN TRUSS MP – ALGA – NATIONAL GENERAL ASSEMBLY	41
9.5.10 DEPARTMENT OF FINANCE – ROUND SIX OF THE STATE UNDERGROUND POWER PROGRAM.....	41
9.5.11 WESTERN AUSTRALIAN PLANNING COMMISSION – TOWN PLANNING SCHEME NO 7 AMENDMENT NO 25 - APPROVAL	41
9.5.12 CERVANTES LODGE – THREAT OF PUBLIC WATER FLUORIDATION	41
9.5.13 NEIGHBOURDAY – INVITATION TO BE PART OF NEIGHBOUR DAY 2016 – THE COMMUNITY YOU WANT STARTS AT YOUR FRONT DOOR	42
9.5.14 COUNTRY WOMEN'S ASSOCIATION – DIVING INTO SHALLOW WATER AT JURIE BAY JETTY	42
9.5.15 WALGA – ROADWISE ROAD SAFETY NEWSLETTER – ISSUE 11	42
9.5.16 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 45	42
9.5.17 PAUL FLETCHER MP – MINISTER FOR TERRITORIES, LOCAL GOVERNMENT, AND MAJOR PROJECTS – FINANCIAL ASSISTANCE GRANT PROGRAMME	43
9.5.18 WALGA – PROCUREMENT NEWS NOVEMBER 2015 – ISSUE 19.....	43
9.5.19 PAUL FLETCHER MP & MELISSA PRICE MP – JOINT MEDIA STATEMENT – FINANCIAL ASSISTANCE HEADING TO COUNCILS – 24 NOVEMBER 2015	43
9.5.20 SHIRE OF CHITTERING – APPOINTMENT OF SHIRE OF CHITTERING REPRESENTATIVE – NORTHERN GROWTH ALLIANCE.....	44
9.5.21 SHIRE OF CHITTERING – APPOINTMENT OF SHIRE OF CHITTERING REPRESENTATIVE – WHEATBELT NORTH REGIONAL ROAD GROUP.....	44
9.5.22 WALGA BUILDING WINS CITYSWITCH AWARD – MEDIA RELEASE – 25 NOVEMBER 2015	44
9.5.23 WALGA – ENVIRONews – ENVIRONMENTAL AND CLIMATE CHANGE – NOVEMBER 2015 – ISSUE 8	44
9.5.24 HON MIA DAVIES MLA – MEDIA STATEMENT – NEW CHAIR FOR FOREST PRODUCTS COMMISSION – 26 NOVEMBER 2015	45
9.5.25 WALGA – MWAC INFORMATION BULLETIN – 27 NOVEMBER 2015 - ISSUE 225.....	45
9.5.26 JURIE BAY DISTRICT HIGH SCHOOL.....	45
9.5.27 MCCALLUM GROUP – PUBLIC NOTICE – PETROLEUM EXPLORATION PERMIT - EP494	45
9.5.28 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 46	46
9.5.29 LAWIE SHORT DELEGATE RURAL WATER COUNCIL – REPORT – 29 NOVEMBER 2015	46
9.5.30 PARLIAMENT OF WESTERN AUSTRALIA – PUBLIC ACCOUNTS COMMITTEE – REPORT NO 12 – NOVEMBER 2015 – IMPROVING LOCAL GOVERNMENT ACCOUNTABILITY.....	46
9.5.31 BIRDLIFE WESTERN AUSTRALIA – GREAT COCKY COUNT	46
9.5.32 DEPARTMENT OF COMMERCE - BUILDING COMMISSION – AUSTRALIAN STANDARDS AS 3959 – CONSTRUCTION OF BUILDINGS IN BUSHFIRE PRONE AREAS (2009)	46
9.5.33 DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – REVIEW OF THE LOCAL GOVERNMENT (RULES OF CONDUCT) REGULATIONS 2007 – CIRCULAR NO 22-2015.....	47

9.5.34	WEST KOOJAN-GILLINGARRA – LAND CONSERVATION DISTRICT – MINUTES - 6 OCTOBER 2015	47
9.5.35	HON JOE FRANCIS MLA & HON TERRY REDMAN MLA – MEDIA RELEASE - VOLUNTEER FUEL SCHEME NOW OPEN – 7 DECEMBER 2015	47
9.5.36	HON JOE FRANCIS MLA, HON JOHN DAY MLA & HON MICHAEL MISCHIN MLC – MEDIA RELEASE – BUSHFIRE BUILDING REFORM AIMS TO SAVE LIVES – 6 DECEMBER 2015	48
9.5.37	SHIRE OF BROOKTON – FEASIBILITY STUDY – WHEATBELT CHILDHOOD EDUCATION AND CARE (ECEC) GOVERNANCE MODEL	48
9.5.38	ADVANCE DANDARAGAN (INC) – SHADE OVER DANDARAGAN PLAYGROUND.....	48
9.5.39	REGIONAL DEVELOPMENT AUSTRALIA – ROUND 2 SUCCESSFUL PROJECTS ANNOUNCED & ROUND 3 OPENING DATE	48
10	NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING	48
	10.1 ADMINISTRATION	48
	10.1.1 LANCELIN DEFENCE TRAINING AREA – FIRE PREVENTION MATTERS.....	49
11	CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC	56
12	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	56
13	CLOSURE OF MEETING	56

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The presiding member declared the meeting open at 5.11pm and welcomed those present and performed the "Welcome to Country" address.

The President also acknowledged the recent decision of the YUED Working Party's to lift its objection over a portion of land in the Jurien Bay Town-site for future Health and Aged Care Development.

The President also called upon Cr Scharf to perform a Christmas Prayer.

1.2 DISCLAIMER READING

The disclaimer was read aloud as there 10 members of the public present.

"No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting."

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor L Holmes	(President)
Councillor D Slyns	(Deputy President)
Councillor W Gibson	
Councillor K McGlew	
Councillor J Kulisa	
Councillor M Sheppard	
Councillor P Scharf	
Councillor D Richardson	
Councillor C Carey	

Staff

Mr T Nottle	(Chief Executive Officer)
Mr I Rennie	(Deputy Chief Executive Officer)
Mr G Yandle	(Executive Manager Infrastructure)
Mr D Chidlow	(Manager Planning)
Ms R Headland	(Council Secretary & PA)

Apologies

Mr S Clayton - LSL	(Executive Manager Corporate & Community Services)
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MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015**Approved Leave of Absence**

Nil

Observers

Ten (10) members of the Public

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES**6.1 MINUTES OF ORDINARY MEETING HELD 26 NOVEMBER 2015****COUNCIL DECISION**

Moved Cr Sheppard, seconded Cr Slyns

That the minutes of the Ordinary Meeting of Council held 26 November 2015 be confirmed.

CARRIED 9 / 0

7 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

The CEO asked that those wishing to provide a presentation / deputation to state their names.

- James Hewitt – RAC outlined the project to develop the Cervantes Caravan Park
- Michael Russell – Memorial Park long term development
- John Martin on behalf of the Talavera Road owners regarding the redevelopment of the Cervantes Caravan Park
- John Astill – Cervantes Chamber of Commerce
- Clinton Strugnell – Jurien Bay Chamber of Commerce

COUNCIL DECISION



Moved Cr McGlew seconded Cr Kulisa that the deputations be heard immediately prior to the items in the agenda.

CARRIED 9 / 0

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 OCTOBER 2015

Location:	Shire of Dandaragan
Applicant:	N/A
Folder	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	8 December 2015
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To table and adopt the monthly financial statements for the period ending 31 October 2015.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 October 2015.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [i.e. surplus / (deficit)] position as at the 31 October 2015 was \$6,340,515. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves, Restricted Assets and Trust. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 8 and reconciled with the Statement of Financial Activity on page 1 of the financial statements.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

The amount raised from rates, shown on the Statement of Financial Activity (page 1), reconciles with note 6 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

The Statement of Financial Activity provides variances to budget by way of percentages. During budget adoption a 10 percent or \$10,000 threshold for these variances to be reported was set.

Recreation and Culture

Expenditure is at 112% of Y-T-D budget and is due less than budgeted depreciation of buildings. This is a non cash item that will not affect the available cash of Council. A correction will be made during budget review to rectify this.

Other Property and Services

Income is at 255% Y-T-D budget and is due to a commercial waste disposal agreement. This variance will continue to grow as month's progress and does represent a positive variance in relation to available cash. Further, reimbursement for insurance claims is contributing to this variance.

Should Councillors wish to raise any issues relating to the 31 October 2015 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

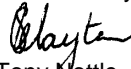

- Financial statements for the period ending 31 October 2015 (Doc Id: 61910)

(Marked 9.1.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION**Moved Cr Sheppard, seconded Cr Scharf****That the monthly financial statements for the period ending 31 October 2015 be adopted.****CARRIED 9 / 0****9.1.2 ACCOUNTS FOR PAYMENT – NOVEMBER 2015**

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Creditors / Expenditure
Disclosure of Interest:	None
Date:	7 December 2015
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To accept the cheque and direct debit listing for the month of November 2015.

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque, electronic funds transfer (EFT) and direct debit payments for November 2015 totalled \$2,632,841.38 for the Municipal Fund and \$800.00 for the Trust Fund

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Cheque, EFT and direct debit listings for November 2015 (Doc Id: 61942)

(Marked 9.1.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Carey, seconded Cr Kulisa

That the Municipal Fund cheque and EFT listing for the period ending 30 November 2015 totalling \$2,632,841.38 for the Municipal Fund and \$800.00 for the Trust Fund be accepted.

CARRIED 9 / 0

9.2 INFRASTRUCTURE SERVICES

9.2.1 TENDER RECOMMENDATION RFT 09 / 2015 URBAN ROADS HAMERSLEY STREET AND CORUNNA ROAD

Location:	Jurien Bay, Hamersley Street, Cervantes, Corunna Road
Applicant:	Executive Manager Infrastructure
Folder Path:	Business Classification Scheme / Road / Tendering / Tender Evaluations
Disclosure of Interest:	Nil
Date:	3 December 2015
Author:	Garrick Yandle, Executive Manager Infrastructure

Signature of Author:

Senior Officer:

Signature of Senior Officer:



Tony Nottle, Chief Executive Officer



PROPOSAL

That Council consider the awarding the tenders for RFT 09/15 Urban Road Reconstruction for Hamersley Street and Corunna Road. The projects have been identified in the 2015/16 Capital Works Budget and are funded through Roads to Recovery.

BACKGROUND

The Shire's 2015/16 Roads to Recovery funding allocation is \$1.15M. The road outlined in RFT 07/15 is being delivered as part of the Shire's ongoing Roads to Recovery program and reporting requirements. The initial budget allocations for these projects are as follows:

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

Proposed Road	Budget Amount (ex GST)
Hamersley St (Batt to Bayliss)	\$ 150,000
Corunna Rd (Talavera to Weston)	\$ 200,000

Tender Process

The Shire's Infrastructure team are managing the Tender and Construction components of these projects in-house.

The Tender was advertised in The West Australian on Saturday 14 November 2015 and was also on the Shire website www.dandaragan.wa.gov.au/tenders. The Tender submissions closed on Wednesday 2 December 2015 at 2pm.

COMMENT

Tender Submissions

The following provides a summary of Tenders received and also the Shire Infrastructure team's recommendation.

At 2pm on 3 December 2015 the tender period closed with tenders received from the following 2 contractors:

- Direct Contracting
- WCP Civil

All tenders received were conforming.

The following table summarises the original (unadjusted) tendered prices received:

Contractor	Hamersley St (ex GST)	Corunna Rd (ex GST)	Total (ex GST)
WCP Civil	\$112,640.65	\$148,337.82	\$260,978.47
Direct Contracting	\$141,554.00	\$190,015.00	\$331,569.00

Tender Assessment

The Shire received quality tenders of similar levels of methodology, scope inclusions and comparable price. The receipt and assessment of these tenders allowed the Shire to further identify the key requirements and preferred scope of works to be undertaken. To be fair to all tenderers the Shire have relayed the same technical queries back to the tenderers in order to clarify their tender pricing and confirm that all tenderers had allowed for relevant scope items. This enabled the Shire to compare the price against the scope of all tenderers in a consistent manner.

The qualitative assessment criteria for the tender submissions were as follows:

Qualitative Criteria	Weighting
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MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

Relevant experience <ul style="list-style-type: none"> ▪ In delivering services of the nature of this tender ▪ Demonstrate successful completion works of a similar nature for the Shire of Dandaragan 	15%
Capacity to Deliver the Services <ul style="list-style-type: none"> ▪ Professional skills ▪ Key personnel ▪ Support facilities ▪ Plant, equipment and materials; and ▪ Any contingency measures or back up of resources including personnel (where applicable) 	15%
Service Delivery Plans <ul style="list-style-type: none"> ▪ Methodology for providing the services and ▪ Timetable for delivering the services 	15%
Reports from referees <ul style="list-style-type: none"> ▪ Provide written references. 	5%
Price <ul style="list-style-type: none"> ▪ Value of tender prices ▪ Works fully scoped and included in price 	50%
Total	100%

A Tender Assessment Matrix was developed as part of the qualitative assessment process. Notes were documented for each Tendering Contractor against each relevant criterion. These notes were then used to develop a numerical quantitative assessment. The detailed Tender Assessment Matrix is included at the end of this report. The results of the Tender Assessment Matrix are summarised in the table below.

Criteria		WCP CIVIL	DIRECT CONTRACTING
Relevant Experience	15	7.5	13.5
Capacity to Deliver	15	14	14
Service Delivery Plans	15	12	13
Reports from Referees	5	4	5
Price	50	48	40
TOTAL	100	85.5	85.5

Ranking	Contractor	Total
1	WCP CIVIL	85.5
2	Direct Contracting	85.5

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

Based upon the result of the Tender Assessment Matrix the preferred Tenderer is WCP Civil. The recommendation is they are awarded the Contracts for both projects as follows:

Proposed Road	Contract Amount (ex GST)
Hamersley St (Batt to Bayliss)	\$112,640.65
Corunna Rd (Talavera to Weston)	\$148,337.82

The key reasons that WCP Civil were ranked first are:

- Their price was significantly cheaper.
- Their timeframe is significantly less.
- Both tenderers have the relevant experience and appropriate references to undertake the work.
- Both tenderers submitted suitable methodologies and an understanding of the scope of works.

CONSULTATION

Chief Executive Officer

STATUTORY ENVIRONMENT

Section 6.8 LGA – 1995.

Section 11 Local Government (Functions & General) Regulations 1996 – When tenders have to be publically invited.

POLICY IMPLICATIONS

Shire of Dandaragan Purchasing Policy and Tender Guide 1.15.

- Limit of proposed Contract exceeds the limit under Delegated Authority 210 provided to the CEO. (Chief Executive Officer is authorised to accept tenders up to a value of \$50,000. All tenders which exceed this value must be referred to Council for evaluation and decision.)

FINANCIAL IMPLICATIONS

The budget allocated for the projects in 2015/16 is:

Proposed Road	Budget Amount (ex GST)
Hamersley St (Batt to Bayliss)	\$ 150,000
Corunna Rd (Talavera to Weston)	\$ 200,000

The following is a summary of the recommended Contractor and their awarded tender prices for each project:

Road	Contractor	Price (ex GST)
Hamersley St	WCP Civil	\$112,640.65
Corunna Rd	WCP Civil	\$148,337.82

Given that the total cost of projects recommended to be awarded is \$350,000 this would approximately leave \$89,000 of Roads to Recovery funding remaining and available for further works. This

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

is recommended to be retained in case of potential variations for the above mentioned projects.

STRATEGIC IMPLICATIONS

GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure					
OBJECTIVE 1: Develop strong and supportive community social services					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-02-A3	Ongoing priority investment in roads program: - Implement road reconstruction programme; - Implement road resealing programme.	Corporate Business Plan AMP	Ongoing	Shire wide	DoT

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Urban Road Tender 09/15 Assessments (Doc Id: 61987)
(Marked 9.2.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION



Moved Cr Gibson, seconded Cr Carey

That Council award the Contracts for the RFT09/15 Urban Road Reconstruction

- 1. Hamersley Street to West Coast Profilers For the value of \$112,640.25 exclusive of GST.**
- 2. Corunna Road to West Coast Profilers For the value of \$148,337.82 exclusive of GST.**

CARRIED 9 / 0

9.2.2 MAINTENANCE GRADER CHANGEOVER 2015 / 2016

Location:	Dandaragan Depot
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Plant and Equipment Stores / Tendering / Tender Evaluations
Disclosure of Interest:	None
Date:	8 December 2015
Author:	Garrick Yandle, Executive Manager Infrastructure
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

For Council to consider the changeover of 1 x maintenance grader as outlined in the 2015 / 2016 Shire Budget.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

BACKGROUND

In the 2015 / 2016 Budget the Shire has allocated funds for the replacement of 1 x maintenance grader. The Budget allocation for purchase of a new grader and disposal of existing graders with changeover is summarised as follows:

PLANT	PURCHASE	DISPOSAL	CHANGEOVER
John Deere 670D	\$ 350,000	\$ 50,000	\$ 300,000

COMMENT

In November 2015, the infrastructure team conducted a process to initiate the replacement of this plant item. It consisted of an advertised public tender for the sale of the existing grader, plus an eQuote process with WALGA Preferred Suppliers for the purchase of new vehicles, with the option for the trade of existing vehicles.

No tenders were received for the sale of the existing John Deere 670D grader.

The following WALGA preferred suppliers were invited to provide a quote:

- Westrac - CATERPILLAR 12M
- HITACHI - JOHN DEERE 670G
- KOMATSU - Komatsu GD555

A summary of submissions received with changeover costs is as follows:

MACHINE	PURCHASE	TRADE	CHANGEOVER
WESTRAC - CAT 12M	\$ 347,185	\$ 66,000	\$ 281,185
HITACHI - JOHN DEERE 670G	\$ 351,000	\$ 65,000	\$ 286,000
KOMATSU - KOMATSU GD555	\$ 344,000	\$ 70,000	\$ 274,000

Pickles Auctioneers were also contacted to gauge an idea of what the existing grader may potentially bring at auction, should this be a more suitable option. The indicative sale figure was \$50,000 exclusive of GST.

This figure is less than what was received in the eQuote and trade process. It is thus considered that at this point, putting them up for auction is not a suitable option.

The changeover cost from all vendors is within budget.

Based upon the quotes and trade prices received and feedback from industry the preferred grader is the Westrac – Caterpillar 12M with the changeover over figure of \$281,185. This is less than the budgeted changeover figure by \$18,815.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

CONSULTATION

- Operations Supervisor – Dandaragan
- Chief Executive Officer

STATUTORY ENVIRONMENT

Section 11 Local Government (Functions & General) Regulations 1996 – When tenders have to be publically invited

Section 3.58 Local Government Act (1995) – Disposing of property

3.58. Disposing of property

- (1) In this section —
dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;
property includes the whole or any part of the interest of a local government in property, but does not include money.
- (2) Except as stated in this section, a local government can only dispose of property to —
- (a) the highest bidder at public auction; or
 - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

POLICY IMPLICATIONS

Shire of Dandaragan Purchasing Policy and Tender Guide 1.15.

- Limit of proposed Contract exceeds the limit under Delegated Authority 103 provided to the Chief Executive Officer.

FINANCIAL IMPLICATIONS

The following is a summary of the changeover cost for the preferred supplier:

VENDOR	PURCHASE	TRADE	CHANGEOVER
Budget	\$ 350,000	\$ 50,000	\$ 350,000
WESTRAC - CAT 12M	\$ 347,185	\$ 66,000	\$ 281,185

This is less than the budgeted changeover figure by \$18,815.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this report.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

Moved Cr Gibson, seconded Cr Sheppard


That Council authorise the Chief Executive Officer to award the changeover of 1 x John Deere 670D maintenance grader to Westrac – Caterpillar 12M grader for a changeover price of \$281,185 exclusive of GST and details as follows:

VENDOR	PURCHASE	TRADE	CHANGEOVER
WESTRAC - CAT 12M	\$ 347,185	\$ 66,000	\$ 281,185

CARRIED 9 / 0

9.3 GOVERNANCE & ADMINISTRATION

9.3.1 APPLICATION OF COMMON SEAL

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	Business Classification Scheme / Governance / Authorisations / Council Seal
Disclosure of Interest:	None
Date:	2 December 2015
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To seek Council's endorsement for the application of the Shire of Dandaragan's common seal to the Lessor's Consent to Security over a Lease document between the Shire of Dandaragan, Bluetree Holdings Pty Ltd and Commonwealth Bank of Australia trading as Bankwest for Reserve 27406 known as Lot 301 on Deposited Plan 43658 – Jurien Bay Tourist Park.

BACKGROUND

The Shire of Dandaragan's common seal is applied in circumstances where the Shire enters into a legal agreement, lease or undertakes the disposal or acquisition of land.

Application of the seal is accompanied by the signatures of the President and Chief Executive Officer.

A register is maintained to record all occasions on which the seal is applied.

Generally, the common seal is only applied in circumstances where the Council has specifically resolved to enter into an agreement, lease or dispose of or acquire land. There are however, occasions where the seal is required to be applied urgently and Council's endorsement is sought retrospectively.

COMMENT

Not applicable

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015
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CONSULTATION

Not applicable

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Nil

VOTING REQUIREMENT

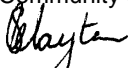

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION**Moved Cr Scharf, seconded Cr Richardson**

That Council authorise the President and Chief Executive Officer to execute the relevant documentation and endorse the affixing of the Shire of Dandaragan's common seal to the Lessor's Consent to Security over a Lease document between the Shire of Dandaragan, Bluetree Holdings Pty Ltd and Commonwealth Bank of Australia trading as Bankwest for Reserve 27406 known as Lot 301 on Deposited Plan 43658.

CARRIED 9 / 0

9.3.2 ANNUAL REPORT AND ANNUAL FINANCIAL STATEMENT INCLUSIVE OF AUDITORS REPORT

Location:	Shire of Dandaragan
Applicant:	N / A
Folder:	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	4 December 2015
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To accept the 2014/2015 Annual Report and the 2014/2015 Annual Financial Statements including the Auditors Report for the

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

Shire of Dandaragan and to receive the Auditors Management Letter.

BACKGROUND

The *Local Government Act (1995)* requires a local government to prepare an annual report for each financial year.

COMMENT

The Shire of Dandaragan finished 2014 / 2015 with a surplus of \$3,722,672. The majority of this surplus is as a result of unspent grants and incomplete capital works project. Therefore, this surplus does not constitute a surplus of funds after all requirements have been met in the true definition of a surplus, rather reflects outstanding commitments that were reprogrammed into the 2015/2016 budget.

Details of the financial income for 2014 / 2015 include:

- A total of \$5,356,038 in rate income was raised. By 30 June 2015, 96.5% of rates had been collected.
- A total of \$7,976,135 in grants were secured.

Audit Report

There were no adverse findings in the audit report and the financial position as at 30 June 2015 is represented fairly.

There are no instances where the Council did not comply with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

The Management Report states that no significant matters need to be brought to the attention of Council.

The auditor has requested that the Management Letter is considered by all Council members and signed by the President and Chief Executive Officer.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Section 5.53 and 5.54 of the *Local Government Act 1995* requires preparation and acceptance of the annual report.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

Circulated with the agenda are the following items relevant to this report:

- Annual Report 2014 / 2015 (Doc Id: 59407)
- Annual Financial Statements 2014 / 2015 (Doc Id: 61880)
- Management Report 2014 / 2015 (Doc Id: 61882)

(Marked 9.3.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION 1 / COUCIL DECISION

Moved Cr McGlew, seconded Cr Slyns

That the Shire of Dandaragan's 2014 / 2015 Annual Report and the 2014 / 2015 Annual Financial Statements inclusive of the Auditors Report be accepted.

CARRIED 9 / 0

OFFICER RECOMMENDATION 2 / COUNCIL DECISION

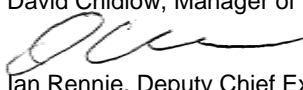
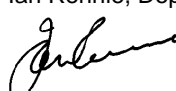
Moved Cr McGlew, seconded Cr Carey

That the Management Letter be received.

CARRIED 9 / 0

9.4 DEVELOPMENT SERVICES

9.4.1 CARPENTER BEEF PTY LTD – APPLICATION FOR RENEWAL OF PLANNING APPROVAL – JOANNA PLAINS PEAKER PROJECT

Location:	Lot 3907, Brand Highway, Cataby
Applicant:	Carpenter Beef Pty Ltd
Folder Path:	Development Services Apps / Development Application / 2009 / 48
Disclosure of Interest:	None
Date:	2 December 2015
Author:	David Chidlow, Manager of Planning
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

The proponent is seeking renewal of planning approval for the establishment of the Joanna Plains Peaker Project on Lot 3907 Brand Highway, Cataby.

BACKGROUND

At its meeting on the 24 November 2011, Council granted conditional planning approval to the Joanna Plains Peaker Project for a period of two (2) years. The conditions of approval are as follows:

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

1. *The proponents shall provide a Traffic Management Plan to Main Roads Western Australia and the Shire of Dandaragan prior to the commencement of construction. The Traffic Management Plan shall address;*
 - *Transportation of materials to the project site;*
 - *Obtaining the necessary written approvals / permits from Main Roads Western Australia Heavy Vehicle Operation Branch; and*
 - *The transport of all divisible and indivisible loads and acquisition of necessary permits for transport of these loads.*
2. *The proponents shall provide road signage to the specification and satisfaction of Main Roads Western Australia;*
3. *Following the submission of the application for planning approval, if the proponent proposed changes resulting in significant additional environmental impact in the opinion of the Shire of Dandaragan, these changes shall not be undertaken without prior consultation with the Shire of Dandaragan and the Environmental Protection Authority Service Unit;*
4. *The proponents are required to obtain a clearing permit in accordance with the provisions of the Environmental Protection (clearing of native vegetation) Regulations 2004 in the case of any proposal to clear existing remnant vegetation on the site to the satisfaction of the Department of Environment and Conservation;*
5. *The Joanna Plains Peaker Project shall comply with the Environmental Protection Authorities Guidance Statement No.3 for "Electric Power Generation";*
6. *Prior to the commencement of construction, the proponents shall commission third party noise modelling studies to demonstrate the final design complies with the relevant noise limits outlined in this approval;*
7. *The proponent shall ensure that no nesting birds of the endangered species Carnaby's Black Cockatoo are disturbed by any resulting works such as realignment of fence lines through or near mature trees;*
8. *Decommissioning of the plant and equipment on the subject land will commence within a period of 12 months from termination of operations and to be completed within a time period to the satisfaction of the Shire of Dandaragan. This will occur following submission by the proponent of a plan outlining the process of decommissioning;*
9. *Planning consent is granted for a maximum period of two years from the date of this approval during which time the development must be substantially commenced;*
10. *The proponent is advised that planning approval is not a building licence. A building licence must be formally applied for and obtained from Building Services before commencement of any site and / or development works; and*
11. *That following completion of the construction of the project, the Chief Executive Officer be authorised to request the proponent*

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

to undertake screen planting sufficient to screen the development from the Brand Highway.

At the Council meeting held on 26 September 2013, a 2 year extension was granted for the project;

“That Council:

1. *pursuant to Clause 10.5.2 of the Shire of Dandaragan Local Planning Scheme No.7 grant a two year extension to the planning approval granted 24 November 2011 for the Joanna Plains Peaker Project on Lot 3907 Brand Highway, Cataby resulting in the revised expiry date of 24 November 2015; and*
2. *that the applicant be advised the extension of time to the current planning approval does not alter the conditions of approval nor afford a right of appeal to the State Administrative Tribunal. The decision relates to the period of time upon which construction work must have substantially commenced as determined by the Council.*

CARRIED 8 / 0”

The proposal is to construct and operate a 106MW “peaking” dual fuel (diesel and gas) open cycle gas turbine power station that will efficiently supplement electricity generation during times of high electricity demand in the Mid-West Region. The project will be capable of being a standalone unit or being aligned with other wind farm projects.

The project will be located on Lot 3907 being a site characterised by gently undulating, cleared pasture lands. No native vegetation or significant habitats will be disturbed as a result of the development and construction will be carried out under best management practices.

COMMENT

The Shire of Dandaragan Local Planning Scheme No.7 permits Council to grant extensions to planning approval.

Clause 10.5.2.of the Scheme states;

A written request may be made to the local government for an extension of the term of planning approval at any time prior to the expiry of the approval period in clause 10.5.1.(2 years)

The applicant lodged an application before the expiry of the permit being 24 November 2015. In granting an extension it should be made clear to the proponent that the Council’s decision does not provide an avenue to change any of the current conditions of approval nor afford a right of appeal to the State Administrative Tribunal. The decision merely relates to the period of time upon which construction work must have substantially commenced, generally interpreted as ‘slab on the ground’, or in this instance could mean footings completed

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

Lot 3907 is located on a property in the Cataby area approximately 160km north of Perth and approximately 21km west of the Dandaragan town site. The subject land is commonly known as Joanna Plains. The Joanna Plains farm is a 6950 hectare property comprising of four separate Certificates of Title. The particular Certificate of Title affected by this application is commonly referred to as "Marianas".

The proposed development site comprises of an area of 1751 hectares, immediately west of the Brand Highway and is currently used for the grazing of cattle. This site was selected as the most suitable location because of the location of required infrastructure. The Dampier to Bunbury natural gas pipeline is located 11km from the proposed site, whilst the Parmelia gas pipeline is located less than 500m from the proposed site. A 132kV power line held by Western Power did traverse the site from south-east to north-west. A 330kV easement also traverses the site and Western Power has upgraded the 132kV to 330kV as part of their Pinjar to Eneabba transmission line project.

The site is currently used for grazing and was cleared some 20 to 30 years ago. The Joanna Plains farm is located on land zoned "Rural" under the Shire of Dandaragan Local Planning Scheme No.7. Land to the east of the site is also zoned Rural however, land to the north and south is reserved for "Public Purposes" and the land to the immediate west is reserved for "Conservation". The applicant advises that the following components are proposed to be used in this project:

- 2 x 60MW generators i.e. operating capacity of 106MW;
- Control room;
- Fuel oil skid;
- Gas skid;
- 18 metre exhaust stack;
- Maintenance / storage building;
- Water treatment building; and
- Fuel tanks.

It is proposed that the plant is designed and intended to be run on a remote basis. The units are capable of operating on dual fuel basis meaning the turbines can function on various fuels including bio diesel, diesel or natural gas. The units are designed as a small modular configuration that is primarily constructed offsite and prefabricated modules are transported to site and basically bolted onto the concrete slab. Each turbine can operate either independently or in sync with the other. This allows the two turbines to be progressively brought online within a short period to meet electricity demand. This means the Joanna Plains Project has the capacity to efficiently operate to a minimum output of 15MW through to a maximum output of 106MW.

The proposed substation will occupy 10% of the total area being approximately 4000 square metres and house the outdoor switch

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

gear and a control room fitted out with switch gear, protection, metering and communication equipment.

Access to the proposed site will be located along the northern boundary of the Mariana's paddock and is directly available from the Brand Highway via a new road of approximately 1500 metres. If necessitated, the land owner is agreeable to including the proposed access drive within a dedicated easement. The access road design and the construction will need to suit the sandy soils with possible suitable construction material located about 10 kilometres away. The proposed vehicle manoeuvring area will be constructed to a suitable standard to accommodate heavy rigid vehicles and will enable all vehicles to enter and exit the site in forward gear after performing no more than a 3 point turn. This access is the subject of a submission from Main Roads Western Australia.

General temporary facilities required for construction will include:

- Site sheds and offices;
- Ablution facilities;
- Crib room;
- Covered external area;
- Lay down areas; and
- Small car park.

Application for these temporary facilities will be the subject of a separate application for planning approval. These facilities will be removed following construction and all areas disturbed will be rehabilitated. It is anticipated that the initial construction phase would be completed within six months of onsite works commencing.

CONSULTATION

All those that made submissions in 2013 were advised by letter of the proposed extension of planning approval and requested to advise if there were any changes to their comments/advice. Responses have been received from, Department of Mines and Petroleum, the Department of Planning, Main Roads WA, all advising "no change" comments.

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7;
- Local Planning Strategy – Rural Land Use and Rural Settlement;

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The applicant has paid a sum of \$3,751.10 for extension of the planning approval.

STRATEGIC IMPLICATIONS

- Shire of Dandaragan Local Planning Strategy – Rural Land Use and Rural Settlement

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Letter from Carpenter Beef requesting extension (Doc Id: 61795)
 - Site plan (Doc Id: 16078)
 - Separation plan (Doc Id: 16080)
 - Infrastructure plan (Doc Id: 16083)
- (Marked 9.4.1)**

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Richardson, seconded Cr Sheppard

That Council:

1. pursuant to Clause 10.5.2 of the Shire of Dandaragan Local Planning Scheme No.7 grant a two year extension to the planning approval granted 26 September 2013 for the Joanna Plains Peaker Project on Lot 3907 Brand Highway, Cataby resulting in the revised expiry date of 18 December 2017; and
2. that the applicant be advised the extension of time to the current planning approval does not alter the conditions of approval nor afford a right of appeal to the State Administrative Tribunal. The decision relates to the period of time upon which construction work must have substantially commenced as determined by the Council.

Advice Note:

Council advise the applicant that a further extension of the Planning Approval will not be supported at the expiry of this approval in December 2017.

CARRIED 9 / 0

Cr Holmes stated that despite the fact she has no financial interest in this item she would be leaving the Chamber due to the perceived interest.

5.26pm Cr Holmes left the room.

Deputy President Cr Slynns took the chair.

Moved Cr Gibson seconded Cr Kulisa that Standing Orders be suspended.

CARRIED 8 / 0

Deputations were heard from the following:

- James Hewitt – RAC outlined the project to develop the Cervantes Caravan Park
- Michael Russell – Memorial Park long term development
- John Martin on behalf of the Talavera Road owners regarding the redevelopment of the Cervantes Caravan Park
- John Astill – Cervantes Chamber of Commerce
- Clinton Strugnell – Jurien Bay Chamber of Commerce
- Rick Allen – Lancelin Defence Training Area Fire Prevention matters.

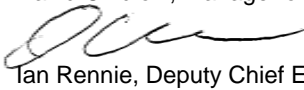

Moved Cr Gibson, seconded Cr Scharf that the Standing Orders be resumed.

CARRIED 8 / 0

The following Councillors and Staff advised of their Disclosure of Interest:

Cr Holmes	previous owner of the Cervantes Caravan Park
David Chidlow	Member of RAC
Cr McGlew	Member of RAC
Cr Richardson	Member of RAC
Tony Nottle	Member of RAC
Cr Scharf	Member of RAC

9.4.2 REDEVELOPMENT OF CERVANTES CARAVAN PARK - STAGE ONE AND ENDORSEMENT OF MASTERPLAN.

Location:	Reserve 30838, Lot 229 Aragon Street, and Portion of Road Reserve Talavera Road, Cervantes
Applicant:	Shire of Dandaragan and Department of Lands on behalf of RAC Tourism Assets Pty Ltd
Folder Path:	Development Services App / Development Application / 2015 / 73
Disclosure of Interest:	David Chidlow declared an impartiality interest due to being a Member of RAC
Date:	2 December 2015
Author:	David Chidlow, Manager of Planning
Signature of Author:	
Senior Officer:	Ian Rennie, Deputy Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

In July 2014, RAC Tourism Assets Pty Ltd "RAC" acquired the Pinnacles Holiday Park in Cervantes (formerly known as the Cervantes Caravan Park). RAC's decision to purchase the park is part of a longer term strategy of the RAC to acquire tourist parks in strategic Western Australian locations with the intention of significantly upgrading them and providing quality, affordable accommodation to approximately 800,000 of its members and the broader WA community.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

The development application proposes development within the western portion of the site (stage 1). A masterplan in accordance with the conditions of the lease with the Shire for the entire site has been developed and is provided in the attachments.

No changes are proposed to the eastern portion of the site (with the exception of the 2/two bus bays) under this development application or to the existing cafe and existing manager's house.

The development application proposes the following new development:

- 24 Chalets
- 8 Safari Tents
- Main amenities building
- Pool and spa
- Maintenance shed
- BBQ shelter (adj. to safari tents)
- Private wastewater pump station
- New pull in bay on Aragon Street entry
- New grassed areas and paths
- New fence along the new Talavera Road boundary

The following structures are proposed to be removed.

- Maintenance shed
- Amenities building 01
- Centre BBQ shelters (2 total)
- 69 total caravan / camping sites (Note – The required number of caravan/camping sites overall will not be reduced by this development application).

As part of the lease, the applicant is required to provide a masterplan to Council by January 2016.

Council considered the draft masterplan as presented by RAC at the Council Forum held on 10 September 2015. A copy of the proposed masterplan is provided in the attachments and the applicants seek endorsement of this masterplan to fulfil the requirement of the lease agreement.

BACKGROUND

The development application for the proposed redevelopment, encompasses the first stage of the overall masterplan vision for the site and will provide the Cervantes Township with a destination holiday park which offers a diverse range of contemporary quality chalets and safari tents, a variety of caravan and camp sites and quality new amenities. This development application also addresses the Shire of Dandaragan's development requirements for the lessee as contained in the lease agreement with RAC Tourism Assets Pty Ltd.

The first stage of the re-development focuses on the west end of the site, where a new landscaped pedestrian friendly green spine will link the existing beach access path to the centre of the site

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

where the main amenities, pool and children's grassed area will be located. The majority of the new chalets and safari tent accommodation will be located to either address the green activity spine, or be orientated to appreciate the local Cervantes dune & beach outlook.

The current caravan park comprises:

- 218 caravan/camping sites
- Café / office / shop
- Manager's house
- Maintenance shed
- Amenities building 01
- Amenities building 02
- Amenities building 03
- Fish cleaning facilities
- East BBQ shelter
- Centre BBQ shelters (2 total)
- Transformer

The cabins and facilities are outdated and are not representative of the quality and standard RAC wishes to market to their customer base. The beach front location of the site, and the approximate 2 hour drive from Perth, makes it ideal for redevelopment.

COMMENT

Car Parking

Currently there is unmarked car parking within the area proposed for redevelopment. The proposed redevelopment of the site will include formalised car parking associated with the proposed accommodation.

Local Planning Policy 8.8– 'Car Parking' provides the car parking ratios for the proposed land uses.

TOTAL required:

- 33 car bays
- 4 bike racks
- 2 bus bays

Car parking bays have been provided for all chalets and safari tents. The parking proposed includes 36 new car bays and 2 accessible car bays. This is in excess to what is required under the Shire's policy.

Two bus bays and for four (4) bicycle racks have been included within the site as shown on the proposed masterplan. The bus bays are located adjacent to the existing amenities building and the bicycle racks are located adjacent to the reception.

All new car parking bays will comply with AS2890 Part 1 Parking Facilities - Off Street Car Parking.

Building Heights

Under clause 5.19 of LPS7, the maximum building heights are determined by the Council within all zones except the residential zone. The buildings proposed in this development application are single storey, and appropriate for the coastal environment.

The Shire Manager Building Services advises that as the Building Permits will be certified by an independent Building Surveyor, there are no issues identified at this stage pending receipt of the certified plans.

Signage

No signage is proposed as part of this development application. Any proposed future signage will be submitted separately and will be prepared in accordance with the Shire of Dandaragan's Policy 8.7 – Advertising Devices (Signage).

Landscaping

The landscape design of the Caravan Park will contribute to regenerating the Pinnacles Holiday Park as a unique and distinct destination. The design shall seek to take inspiration from the coastal landscape character and vegetation of the site. As such the park landscape shall be centred on the existing vegetation, strengthening and bolstering the natural experience of the site whilst still fulfilling functional parameters such as pedestrian circulation, wind amelioration, the provision of shade, pathways and wayfinding and providing vertical structure to the park.

Public Open Space

A central green spine public open space linking the beach with the caravan park (west-east axis) is a key feature of the park to provide a central access route for visitors. This green spine will link most of the parks' key features and accommodation types. This open space will be an important spill out space for guests to interact and socialise whilst also acting as a buffer zone between accommodation types.

A pool and green space area will be sited in the heart of the park and alongside the new amenities building will form a community hub for the park.

Play Areas

A children's grassed play area will be located within the public open space adjacent to the new amenities building and pool. Play areas will be either fenced or bounded by appropriate planting so to establish a 'secure' playing area, particularly where areas are close to vehicular circulation.

The applicant advises that they will be looking at providing play equipment once a standard is developed that meets their branding needs. This is currently under consideration.

Roads

The development will utilise the existing park road network.

Pedestrian Paths.

Pedestrian paths will provide access between accommodation and park facilities and will link through to the existing beach access path at the western end of the site.

It is anticipated that the paths will have a visual and physical hierarchy according to location and use. Asphalt paths will be used on main pedestrian paths with high volume of users and be DDA compliant linking key communal areas of the park whilst compacted gravel will be used for low volume paths particular accessing the beach and other natural areas of the site.

The standard of pathway through the dunes is subject to a dune management report as a condition of approval. There is some question as to whether the pathway should be asphalt to connect to the foreshore pathway. This will be determined as part of the dune management plan.

Boundary Treatments-Talavera Road

The new proposed boundary at Talavera Road will be fenced with timber lap fencing with limestone block piers. The fence is proposed to be a minimum height of 1.6 metres and maximum height of 1.8 metres. The height of the piers will range between 1.8 metres and 2.0 metres. The lower height of 1.6 metres will facilitate ocean views from those chalets along Talavera Road. An increased height of 1.8 metres may be considered for an additional level of screening if required. The proposed fencing along Talavera Road will allow for privacy within the site and shelter from the prevailing wind.

A verbal submission was received raising concerns about potential deterioration of a timber lap fence over time. RAC advise that they will only use material that is weather resistant and will maintain the fencing in good order as part of their management plan and product image. A condition of approval will require maintenance of exterior fencing as well as give some flexibility as to the fencing materials.

Planting will be incorporated along the boundary treatment along Talavera Road and will complement and soften fencing to blend it in with surrounding areas. A mix of locally native "Heath" plants shall be planted along the fence boundary at Talavera Road which shall tie-in with the native coastal vegetation in the area.

Street trees shall be planted along the Talavera Road verge which shall enhance the streetscape and provide shade and shelter for local residents and the Holiday Park. Eucalyptus gomphocephala (Tuart) species have been specified so as to tie-in with local character and provide future habitat.

Tree Retention & Demolition

Retention of trees within the site is an important design consideration as the site's existing trees play an important role in its landscape character and provide valuable shade for guests. The landscape design seeks to maximise retention of trees.

A tree assessment has been carried out for the site. The purpose of the assessment was to undertake an inspection of all of the trees, and provide information in regards to: species, size, condition, life expectancy and management recommendations. Whilst tree demolition has been kept to a minimum, this development application proposes to remove existing trees in order to accommodate the development. A list of the trees proposed to be removed is shown in Appendix C of the Development report.

Whilst trees will be removed, there is tree planting, utilising locally native tree species, proposed within the site and along the site boundary at Talavera Road.

GHD contacted the Nature Conservation Co-ordinator from the Department of Parks and Wildlife (Lancelin Officer) regarding potential breeding habitats for Carnaby Black Cockatoos. It was suggested that the proposal would not need to be referred to the Commonwealth as the risk of the use of the trees by Carnaby's cockatoos was low and there were only a small number of trees.

Planting Design

Planting design will build upon the existing tree canopy character and coastal vegetation to enhance the park landscape. Planting will be an important tool in defining areas within the park and providing screening where necessary.

Traffic and transport

The changes proposed on the site are relatively minor and the traffic impacts are anticipated to be low. The development application proposes to maintain the existing road layout with some areas of road widening proposed to enable more effective movement. The new road sections will include appropriate speed limit signs to maintain consistent low speed through the site.

A new gated emergency entry/exit is proposed along Talavera Road. The details of this are shown in the site plan. A new layby area is proposed at the existing entry on Aragon Street to enable temporary parking whilst checking in. This will reduce congestion around the entry and minimise conflicts with the existing car parking area. Please note, the future Masterplan contemplates a new entry arrangement to the park off Aragon Street that would improve access and queuing arrangements and the development of a new reception to the park.

Services

Water and Fire Services

A 50 mm potable water supply services the site with the meter located to the north west of the intersection between Brown and Aragon Street. Peak water usage based on potential occupancy figures have been estimated at around 1.7 – 2.0 L/s, therefore a 50 mm supply is adequate assuming irrigation is performed outside of visitor ablutions and the use of the kitchen.

Firefighting equipment on the site will be provided and upgraded as necessary to ensure compliance with the Building Code of Australia and the Caravan Parks and Camping Grounds Regulations 1997.

Wastewater

Wastewater will be managed via a new sewer connecting the site to the Barcelona Drive Pump Station, which requires construction of an on-site private pump station. The location of the proposed private pump station is shown on the Site Plan

It is proposed that new buildings will be connected to the sewer in stage one. Existing ablution blocks are included in Stage 2 and will be connected to sewer at that development stage.

A condition of approval will be that all of Stage One which includes:

- Chalets
 - Main Amenities
 - Safari Tents
- as well as (Stage Two)
- the existing Café
 - Manager's Residence
 - Dump Point

And the existing ablutions (be connected within two (2) years).

Waste Water Pressure Main

An existing DN150 waste water pressure main crosses the caravan park site, running northwards to the Cervantes waste water treatment plant. Water Corporation has advised that it is not possible for the flows from the Pinnacles Holiday Park to be injected directly into this pressure main as there are already three private pump stations pumping into the main resulting in operational issues.

Water Corporation has however advised that the wastewater flows from the redeveloped holiday park must be discharged into its existing Barcelona Drive Wastewater Pump Station. The suggested pressure main route from the on-site pump station is southwards along Corunna Road, east into York Street, south into Drummond Circus, followed by Leon and Seville Streets, and finally discharging into the Inlet Access Chamber at the Barcelona Drive Pump Station. The total length of the proposed pressure

main is approximately 1.40 km, and it is intended to locate the main within the road reserve.

RAC Tourism Assets Pty Ltd will be responsible for the installation of the pressure main.

On-Site Private Pump Station

The location of the proposed private pump station is shown on the Drawing A101 (Appendix B). It is located on the lower side of the site to minimise the depth of collector pipes across the site, and consequently reduce the impact on groundwater. The pump station is proposed as a proprietary package-type system which will have an integrated wet well and valve arrangement.

Below-ground emergency storage will also be provided to allow time for maintenance personnel to attend site should both the duty and standby pumps fail, or if a power failure occurs. This arrangement mitigates the risk of overflows to the environment. The nearest building will be located 15 m from the centre of the Access Chamber to the pump station which meets the buffer requirements of EPA Guidance Statement No. 3 (June 2005), and Water Corporation standards.

A small pole-mounted electrical panel will be located adjacent to the pump station.

A condition of Approval will be that the pump station be capable of servicing all stages of the Development Masterplan.

Power

The existing site is powered from a local 630kVA transformer that is shared with other Western Power customers in the area. In the absence of a formal advice from Western Power, the following assumptions have been considered.

Based on our experience with other projects outside Perth, it is likely to have the transformer on site running at its full capacity as the power infrastructure in rural areas does not generally have spare capacity and therefore any significant increase in the site electrical load will most likely trigger the upgrade of the existing transformer to 1000kVA.

The electrical loads associated with existing and future facilities will require finalisation prior to commencement of the services design, once Western Power confirmation on the current transformer usage and load allocation is received.

Gas

There is currently no reticulated gas available on site. Gas bottles could be used.

Compliance with Caravan Parks and Camping Grounds Act 1995

A preliminary report has been prepared to assess the level of compliance and identify areas requiring dispensation from the Shire of Dandaragan, with regard to the Building Act 2011 and the Caravan and Camping Grounds Act 1995. These are provided in Appendices D and E in the development application report. The Shire Manager of Health Services has commented that there are no concerns with the report and compliance with the Caravan and Camping Ground Regulations 1997.

Bushfire Management

A desktop bushfire assessment has been undertaken:

- To confirm that the subject land is bushfire prone;
- To carry out bushfire hazard assessment (as per (draft) State Planning Policy 3.7 (Planning for Bushfire Risk Management)(Western Australian Planning Commission 2014a[1])) to determine likely intensity of bushfire in categorised areas and undertake Bushfire Assessment Level assessment for across the subject land.

Under the (draft) State Planning Policy 3.7 - Planning for Bushfire Risk Management (Western Australian Planning Commission 2014a) the Cervantes site, (a tourist development) is considered to be a vulnerable land uses in a moderate bushfire hazard area and therefore requires the preparation of a Bushfire Management Plan. A bushfire management plan is to be prepared for the site as a condition of planning approval. A full copy of the Bushfire Hazard Assessment is shown in Appendix F in the development application report.

Coastal Risk Management

The Pinnacles Holiday Park site is located within the Cervantes town site with residential development on blocks adjacent to the north and south of the site. As a result this site is classed as infill development and does not require to be assessed under Schedule One of State Planning Policy 2.6 State Coastal Planning Policy and instead requires a Coastal Hazard Assessment and Adaptation Plan to be undertaken. The classification of the site as 'infill' was confirmed at a meeting between the applicant and the Department of Planning in February 2015.

The redevelopment of the Pinnacles Holiday Park subject to this development application has been designed to manage erosion and inundation risk over time in accordance with SPP 2.6. The short design life/temporary nature of the assets with appropriate finished floor levels will provide appropriate adaptation responses to coastal risks. This is described in more detail below.

Coastal hazards

The two coastal hazards relevant to the site are inundation and erosion.

Risk and Adaptation - Erosion

A physical processes setback to analyse erosion risk on the site has been calculated in accordance with SPP 2.6 Schedule 1.

The risk (and resultant setbacks) was assessed for a number of timeframes to guide the adaptation planning over the expected life of the proposed transportable buildings (25 years)

The proposed adaptation option to manage risk of erosion over time is “Avoid” and “Managed Retreat” - to avoid permanent development within the area of risk (setback), and ensure temporary development is located and relocated behind the erosion risk over time.

In line with the analysis of coastal processes at the site and in accordance with State Coastal Planning Policy (SPP2.6):

- All development is located behind the present day and 2030 erosion setback line to minimise the inundation risks. The dune system including vegetation has vital contribution to beach and dune stabilisation which is important to protection of development at the site.
- Development between the 2030 and 2050 erosion setback lines is either of low value or demountable with a short design life, enabling relocation or decommissioning by 2050.
- Development between the 2050 and 2070 coastal erosion setback lines has a design life of 50 years or less or is demountable, enabling relocation or decommissioning prior to erosion risks being realised.

The site will be managed on an event based relocation plan, which means that once a trigger line (such as a setback line) is reached by coastal processes, this will instigate the necessity for relocation of buildings to behind the new horizon setback line.

Risk and Adaptation - Inundation

The technical assessment of the inundation levels at the site is contained in Appendix H.

Similar to the coastal erosion hazard, water levels were assessed for the following timeframes:

- Present;
- 2030;
- 2050; and
- 2070.

According to State Planning Policy 2.6 a 500 ARI likelihood event is required under Schedule One however as many of the transportable structures in the Caravan Park have a short design life, a 100 ARI condition is also considered for comparison and decision making.

Inundation risk is proposed to be managed by “Accommodate” - building floor levels that are above the minimum Finished Floor Levels for the most appropriate inundation scenario for the asset.

Levels have been selected based on the design life of the asset, the risk profile for the asset type based upon its value and ability to be lifted or relocated in the future when the hazard risk profile may change.

To determine the finished floor level, a contingency (the term freeboard is used in similar applications) has been included for accumulation of errors in establishing design levels and unknown factors such as overland flooding.

Dune Management

Beach dunes are an important part of the overall beach system. They provide a buffer zone on which coastal processes can act, they store sand which can be returned to the beach during erosion events and they play an important role in the overall ecosystem of the coastal zone.

Maintaining the dune system is critical to ensuring that the beach area and values are maintained. If a dune system, including vegetation, becomes damaged or degraded, its ability to hold sand and resist forces from the action of wind, water flow and waves declines and can result in an eventual loss of beach area or retreat of the beach shoreline.

There are a number of preventative measures that should be controlled to assist in maintaining the quality of the dune system.

A Dune Management Plan can be prepared for the development as a condition of planning approval if it is considered necessary.

The Shire is aware that the methodology used by GHD to inform the coastal risk has not been supported by the Department of Transport (DoT).

Although the methodology has not been supported by the DoT, it is considered to be reasonably accurate. It is also currently the best available information for the site.

However given that the Shire is aware of the non acceptance of the methodology, it would be prudent to require the applicant to submit data\methodology that meets the Department of Transport requirements and to modify their adaptation plan and finished floor levels if required based on any modifications prior to any development commencing.

Evacuation planning for coastal inundation

An evacuation plan for coastal inundation will be incorporated into the Caravan Parks Evacuation Management Plan by the operators of the caravan park.

Emergency response procedure plans will contain the following as a minimum:

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

- Legislation requirements
- Priority List
- Roles and responsibilities
- Key contact details
- Seasonal considerations
- Hazard Maps
- Detailed action plans during each response stage
- Incident reporting procedures

The overall process for this development will require the following to be completed;

- Submission of a Masterplan to satisfy the lease conditions (Submitted with this report for endorsement).
- Road closure of portion of Talavera Street and amalgamation into the Caravan Park Reserve.
- Scheme Amendment to include the portion of amalgamated road reserve within the "Tourist" zone in LPS No.7
- Issue of Certified Building Permits
- An approved Dust management plan and schedule
- Power upgrades
- Connection to sewer and construction of pump station
- Easement over existing sewer main and portion of amalgamated reserve.

CONSULTATION

The proposal was advertised for a period of 23 days from 11 November until 4 December 2015. The Scheme required 14 days, however it was felt by staff that due to the nature of the proposal a maximum of 9 additional days additional time was allocated that would still allow the proposal to be presented to the December Council meeting. A copy of the Development Application was placed at the Cervantes Library as well as the Shire Office for public display.

The proposal was advertised to;

- Surrounding landowners that may be impacted by the proposal.
- The Cervantes Chamber of Commerce.
- The Cervantes Ratepayers and Progress Association.
- Pinnacles Express

Internal:

- Executive Manager Infrastructure
- Manager Building Services
- Manager Health Services
- D.F.E.S / Matt Dadd
- Project Manager, Coastal Adaptation Planning Gingin Dandaragan Coastal Partnership
- In addition a review of all submissions from the road closure process have also been re-examined to determine if there are any development issues raised in the correspondence. Most of the issues were raised again in the submissions received

relating to the Development application and are addressed in the Schedule of Submissions.

A schedule of submissions is provided in the attachments addressing issues raised.

STATUTORY ENVIRONMENT

Local Planning Scheme No. 7

The subject site is zoned 'Tourist', with the portion of Talavera Road proposed to be included in the caravan park site, reserved as a local road, under the Shire of Dandaragan Local Planning Scheme No. 7 (LPS No.7)

The application for the portion of land comprising the existing caravan park has been signed by the Chief Executive Officer of the Shire of Dandaragan as owner (vested) of the land and the portion of land which currently comprises road reserve has been signed by a representative of the Department of Lands as vested owner of that portion of the road.

The Scheme objective of the Tourist Zone is:

'To provide for tourism development and uses associated with tourism development, including retailing and service facilities where such facilities are an integral part of the development and are of a scale appropriate to the needs of the development.'

Under table 1 of LPS No.7 the land use "Caravan Park" is a 'P' use and "Chalet" is an 'A' use.

Where:

'P' means that the use is permitted by the Scheme providing the use complies with the relevant development standards and the requirements of the Scheme;

'A' means that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 9.4;

This development application is consistent with the objective of this zone as it supports tourist development within the Shire of Dandaragan providing diverse accommodation options for visitors.

The proposed works within the local road reserve will not impede the ability of the road reserve to be used for local access purposes, with this affected area identified for road closure. When considering an application for planning approval in a local reserve, the local government is to have due regard to clause 10.2 of the scheme (now clause 67 of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015) and the ultimate purpose intended for the Reserve. The Council have indicated their intent to include this land within the Reserve 30838 (Pinnacles Caravan Park site) based on the decision of 22

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

October 2015. It is understood that the intention of this road closure is to enable the portion of land to be developed as part of the redevelopment of the Caravan Park. Therefore it is considered that development within this portion of the road reserve is consistent with the future intent of this land and could be capable of approval.

The proposed chalets are consistent with the land use 'chalet' and the eight safari tents are consistent with the land use 'caravan park' as defined by LPS7. The definitions as per LPS7 and the Caravan Parks and Camping Grounds Act 1995 (CPCG Act 1995).

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The applicant has paid a fee of \$12,311.00

STRATEGIC IMPLICATIONS

Shire of Dandaragan Strategic Community Plan 2015 - 2025

5.15.1 GOAL NUMBER ONE: Strong Economic Base and Enabling Infrastructure.					
OBJECTIVE 4: Facilitate industry attraction, expansion and growth to generate diversified regional economy that attracts investment, wealth and income from outside the region and retains it for the benefit of the communities.					
CODE	STRATEGIES	LINKS	TIME FRAME	SCOPE	PARTNERS
G1-06-A9.	Van park accommodation development strategy for van parks to include investigating expansion and development of additional van park accommodation in Jurien Bay, and investigate expansion of the caravan park in Cervantes	Structure plans	Ongoing	Cervantes to North Head	Developers

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Development Plan (Doc Id: 61901)
 - Masterplan (Doc Id: 61961)
 - Schedule of Submissions (Doc Id: 61962)
 - Copy of Submissions (Doc Id: 61914, 61940, 61941)
- (Marked 9.4.2)***

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Gibson, seconded Cr Sheppard

That Council:

A. Endorse the long term masterplan (Stage One) for the

Pinnacles Holiday Park as shown on drawing number 61-32341-A300 Rev D (Doc Id: 61961).

- B. Grant planning approval for Chalets and all of stage one development as shown in development application report (Doc Id: 61901) dated 6 November 2015 on Reserve 30838, Lot 229 Aragon Street, and Portion of Road Reserve Talavera Road, Cervantes to RAC Tourism Assets Pty Ltd subject to the following conditions of approval:**
- 1. The approval of the Minister of Lands for partial road closure and amalgamation of the reserve into the Caravan Park.**
 - 2. This approval is valid for a period of two years. If the development has not substantially commenced within this period the approval will lapse.**
 - 3. All development shall be in accordance with the attached approved plans provided in development application report (Doc Id: 61901) dated 6 November 2015 and subject to any modifications required as a consequence of any conditions of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.**
 - 4. A sewer easement shall be granted to the Water Corporation over the existing pressure main in both the subject site and the portion of road reserve subject to an amalgamation process.**
 - 5. The site will be managed on an event based relocation plan, which means that once a trigger line (such as a setback line) is reached by coastal processes, this will instigate the necessity for relocation of buildings to behind the new horizon setback line.**
 - 6. All new car parking bays will comply with AS2890 Part 1 Parking Facilities - Off Street Car Parking.**
 - 7. The Emergency Exit / Access off Talavera Road is to be designed and constructed for emergency vehicles only.**
 - 8. The Emergency Exit / Access off Talavera Road is not to be used for entry/exit of any commercial vehicles, visitors or patrons except in an emergency situation and the gate is to be maintained in a closed position excepting in an emergency.**
 - 9. The plans shall be revised and submitted for endorsement by the local government within the time period specified below:**
 - a. Emergency Exit / Access off Talavera Road is to be gated and designated for Emergency use only on all plans (prior to development commencing).**
 - b. Dump Point location (prior to development commencing).**
 - c. Coastal Plan – the applicant is to provide evidence of peer review by Shire Coastal Engineer on the**

- data and methodology used to determine coastal erosion and potential inundation levels to the satisfaction of the Shire of Dandaragan Chief Executive Officer prior to development that may be impacted by these processes commencing.
- d. Pedestrian paths linking through to the existing beach access path at the western end of the site to be of a standard as endorsed by the Chief Executive Officer or his designated representative (this can be included and submitted as part of the Dune Management Plan) (prior to pathway construction commencing but no later than within 6 months of approval).
 - e. Written confirmation on the fencing style and colour/s to be endorsed by the local government (prior to development commencing).
 - f. A finalised Landscape Master Plan and the list of plant species as endorsed by the Chief Executive Officer or his designated representative (prior to development commencing).
10. All landscaping within the site and along the Road Reserves shall be implemented and maintained to a high standard for a period of four (4) years by the proponent in accordance with the approved Landscape Master Plan and the list of plant species as endorsed by the Chief Executive Officer or his designated representative.
 11. All external fencing along the Talavera Road Reserves shall be maintained to a high standard by the lessee to the satisfaction of Chief Executive Officer or his designated representative.
 12. Provision of 36 new car bays and 2 accessible car bays, Two bus bays and for four (4) bicycle racks on-site constructed to a sealed, drained and line marked standard to the satisfaction of the Chief Executive Officer or his designated representative.
 13. All internal access roads, driveways and service bays shall be fit for purpose and constructed to a sealed and drained standard acceptable for a Holiday / Caravan Park.
 14. Any vehicle crossovers are to be designed, constructed and drained to the satisfaction of the Chief Executive Officer or his designated representative prior to commencement of access / egress road development (including emergency exits).
 15. A bushfire management plan is to be provided to the satisfaction of the Shire of Dandaragan Chief Executive Officer or his designated representative within six months of this Planning Approval.
 16. A Dune Management Plan is to be provided to the satisfaction of the Shire of Dandaragan Chief

- Executive Officer or his designated representative within six months of this Planning Approval.
17. An evacuation plan for coastal inundation is to be incorporated into the Caravan Parks Evacuation Management Plan by the operators of the caravan park within six months of this Planning Approval.
 18. Prior to commencing any clearing or earthworks onsite, the proponent must submit and have approved a dust management plan in accordance with Shire policy 7.9 Dust management requirements for development works within the Shire of Dandaragan.
 19. Directional and other signage to international standards shall be installed around the facility to the satisfaction of the local government. All external signage and entry statements are the subject to a further application to the local government for approval and must comply with the Local Planning Policy 8.6 – Advertising Devices.
 20. Any external lighting proposed on the subject property must be installed as to not have a detrimental impact upon traffic in the vicinity or upon the general amenity of neighbouring properties.
 21. The applicant is required to connect any newly constructed Chalets, Amenities, Safari Tents and Ablutions buildings in the current DA to sewer prior to occupation, and connect the Dump Point, existing Manager's Residence and Café within 12 months of this Planning Approval.
 22. The pump station is to be designed to cater for all sewage expected to be generated from the completed Masterplan (all stages).

Advice Notes:

1. With reference to drainage conditions, all stormwater drainage shall be designed and constructed at the applicant's cost and in accordance with the requirements of local government and the current Australian Rainfall and Run-off Manual. Stormwater retention of run-off from roof and or other paved/impervious areas shall be provided on site. The design is to ensure the discharge of stormwater from the developed site is so as to restrict discharge to that which existed prior to development. Design overflow from soak wells and site drainage shall ensure no discharge onto or through adjoining properties. Details on the site specific design of control and disposal of stormwater from the site are to be submitted with the preparation of a building application.
2. The applicant be advised to investigate alternate sewer connection pathways from the pump station to the Ministers sewer pump station.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

3. **Grant of planning consent is not a building permit. A building permit must also be obtained for this development.**
4. **This approval shall expire if the development hereby approved has not been substantially commenced within two years of the date hereof - or within any extension of that time (requested in writing prior to the approval expiring) that may be granted by Council. Any extension of approval that may be granted would be for a maximum 12 months and also subject to the receipt of a 'renewal fee' in accordance with the 'Planning Services Fees and Charges Schedule' adopted each year by Council.**
5. **The applicant be advised that "should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:**

**The State Administrative Tribunal
GPO Box U1991
PERTH WA 6845"**

Amendment Moved Cr McGlew

That a new clause 9g be added to the recommendation as follows:

9 g. The proposed high fence along the Talavera Road new boundary which is subject to approval by the Minister for Lands, is to be set back an additional one metre minimum inside the proposed leased area. This area created on the exterior of the fence and within the leased portion of land along the entire length of the fence is to be landscaped with low shrub planting and is to be maintained by the lessee of the caravan park to the satisfaction of the Shire of Dandaragan Chief Executive Officer or his delegate.

The amendment lapsed for want of a seconder.

The motion was put and was

CARRIED 7 / 1

CEO left the meeting.

Cr Slyns vacated the chair.

6.15pm CEO and President re-entered the meeting and Cr Holmes assumed the chair.

9.5 COUNCILLOR INFORMATION BULLETIN

9.5.1 SHIRE OF DANDARAGAN – NOVEMBER 2015 COUNCIL STATUS REPORT

Document ID: 61928

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 26 November 2015. **(Marked 9.5.1)**

9.5.2 SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – DECEMBER 2015

Document ID: 61879

Attached to the agenda is a copy of the Shire of Dandaragan's Executive Manager Infrastructure Report for December 2015. **(Marked 9.5.2)**

9.5.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – NOVEMBER 2015

Document ID: 61759

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for November 2015. **(Marked 9.5.3)**

9.5.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – NOVEMBER 2015

Document ID: 61240

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for November 2015. **(Marked 9.5.4)**

9.5.5 ELECTORAL DISTRIBUTION COMMISSIONERS – 2015 REVIEW OF WESTERN AUSTRALIAN ELECTORAL BOUNDARIES – FINAL BOUNDARIES BY REGION AND DISTRICT

Document ID: 61509

"Copies of all electoral region and district maps, with boundary descriptions, and further information about the final changes will be available for viewing and download from the Electoral Boundaries WA website www.boundaries.wa.gov.au."

Attached to the agenda is a copy of correspondence **(Marked 9.5.5)**

9.5.6 REGIONAL DEVELOPMENT AUSTRALIA WHEATBELT WA – NEWSLETTER NOVEMBER 2015

Document ID:

In this issue:

- Last Call for Registrations
- Call for EOI to Join the RDA Wheatbelt Inc Committee
- Wheatbelt Regional Children's Services Plan (RCSP)
- Community and Government Information
- Grants and Funding Information

9.5.7 AVON WASTE – RUBBISH & RECYCLING COLLECTION – CHRISTMAS WEEK 2015

Document ID: 61513

Correspondence from Avon Waste advising that there will be NO CHANGE to the collection service for this Christmas period. All

Christmas run information will be posted on our website www.avonwaste.com.au.

9.5.8 WALGA – LOCAL GOVERNMENT NEWS - ISSUE 43

Document ID: 61935

In this issue:

- Cultural Planning Forum – Final Call
- Meeting with Minister for Transport
- Regional Youth Friendly Communities Grants Program
- Have You Ordered Your Road Ribbons
- Civic Sunday
- Claiming Full Citizenship for People with Disability Forum
- Strategic Directions Framework 2015-2030 for Arts and Culture in WA
- Recreational Boating Facilities Scheme – Round 21 Now Open
- Training
- Managing Danger: Mythbusters

9.5.9 THE HON WARREN TRUSS MP – ALGA – NATIONAL GENERAL ASSEMBLY

Document ID: 61393

“One year after we announced a record \$50 billion in investment in infrastructure, the Government is getting on with the job of improving road and freight rail links in every state and territory – projects in the biggest cities and small local communities”.

9.5.10 DEPARTMENT OF FINANCE – ROUND SIX OF THE STATE UNDERGROUND POWER PROGRAM

Document ID: 61398

“On 12 November 2015, the Minister for Energy, the Hon Dr Mike Nahan MLA announced arrangements for Round Six major residential projects of the State Underground Power Program (the Program)”.

Attached to the agenda is copy of correspondence **(Marked 9.5.10)**

9.5.11 WESTERN AUSTRALIAN PLANNING COMMISSION – TOWN PLANNING SCHEME NO 7 AMENDMENT NO 25 - APPROVAL

Document ID: 61486

“pursuant to clause 87(2) of the Planning and Development Act 2005 (the Act), the Minister for Planning has granted final approval to amendment 25 to the Shire of Dandaragan Town Planning Scheme No.7 on 11 November 2015”.

9.5.12 CERVANTES LODGE – THREAT OF PUBLIC WATER FLUORIDATION

Document ID: 61388

Letter from Mr Tony Lambert with concerns to the threat of public water fluoridation.

Attached to the agenda is the full content of Mr Lambert’s correspondence **(Marked 9.5.12)**

9.5.13 NEIGHBOURDAY – INVITATION TO BE PART OF NEIGHBOUR DAY 2016 – THE COMMUNITY YOU WANT STARTS AT YOUR FRONT DOOR

Document ID: 61395

“Neighbour Day is Australia’s annual celebration of community, bringing together the people next door, across the street, or on the next farm for a beer, a barbie or just a cuppa. Held on the last Sunday in March every year, it’s the perfect day to say thanks for being a great neighbour and for being there when I needed you most”.

9.5.14 COUNTRY WOMEN’S ASSOCIATION – DIVING INTO SHALLOW WATER AT JURIE BAY JETTY

Document ID: 61554

Letter of appreciation from the Country Women’s Association in relation to the quick response by Works crew installing signage pointing out the dangers of diving into shallow water off the Jurie Bay Jetty.

9.5.15 WALGA – ROADWISE ROAD SAFETY NEWSLETTER – ISSUE 11

Document ID: 61289

In this issue:

- New Road Safety Commissioner announced
- Road Ribbon for Road Safety ® 2015 events
- New Road Safety Auditor for the Roadwise Program
- Students get creative to promote seat belt safety
- Kununurra child car restraints checked
- RoadWise Committees and police working together in Gosnells and Armadale
- Swan RoadWise Committee promotes Motorcycle Safety Week 2015
- St Mary’s Primary School gala movie night promotes the ‘belt up’ message
- Tackling motorcycle safety in the Wheatbelt North Region
- Angling competitor raised awareness of driver fatigue
- Promoting child car restraint use at the Carnarvon Under the Sea Family Fun Day
- Enhancing police enforcement on Onslow Road
- The Avon Valley Arts Society Inc. Road Safety Exhibition
- South West Industry Road Safety Alliance webinar
- Road safety events, conferences and resources

9.5.16 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 45

Document ID: 61480

In this issue:

- Meeting with Minister for Water; Sport and Recreation; Fisheries
- New WaterWays Awarded
- Regional Events Scheme Funding
- How are you displaying your Road Ribbons?
- NRM Community Capability Grants – Now Open
- DER Draft Guidance Statement: Environmental Siting

- Get the localeye app for free
- Local Government Environment and Sustainability Report
- Local Government Road Safety Awards – 2016 Submission Date Extension
- Injury Control Council of WA – Injury Prevention Survey
- International Day of People with Disability
- Training

9.5.17 PAUL FLETCHER MP – MINISTER FOR TERRITORIES, LOCAL GOVERNMENT, AND MAJOR PROJECTS – FINANCIAL ASSISTANCE GRANT PROGRAMME

Document ID: 61391

“The Deputy Prime Minister wrote to all Mayors on 30 June 2015 outlining the Australian Government’s commitment to working with local government and providing an overview of the Government’s investment in infrastructure.

The Government’s decision to temporarily pause indexation under the programme was an unpopular one and not one the Government wanted to take. The indexation pause has contributed to the important task of budget repair”.

Attached to the agenda is correspondence from Paul Fletcher MP **(Marked 9.5.17)**

9.5.18 WALGA – PROCUREMENT NEWS NOVEMBER 2015 – ISSUE 19

Document ID:

In this issue:

- Preferred Supplier Update
- What’s new with eQuotes?
- Unfair Contract Terms
- National Procurement Network
- Intellectual Property, Copyright and Moral Rights
- Subcontractors
- WALGA Christmas Function

9.5.19 PAUL FLETCHER MP & MELISSA PRICE MP – JOINT MEDIA STATEMENT – FINANCIAL ASSISTANCE HEADING TO COUNCILS – 24 NOVEMBER 2015

Document ID:

“In 2015-16 the Australian Government will provide \$2.3 billion for local governments under the Financial Assistance Grant programme. This included \$1.1 billion that was paid early on 30 June 2015.”

“The Federal Government’s Financial Assistance Grant programme gives councils flexibility to allocate much needed funds to projects that will meet the needs of Durack’s communities,” Ms Price said”.

Attached to the agenda is the full media statement **(Marked 9.5.19)**

9.5.20 SHIRE OF CHITTERING – APPOINTMENT OF SHIRE OF CHITTERING REPRESENTATIVE – NORTHERN GROWTH ALLIANCE

Document ID: 61616

“As you would be aware, after each local government election Council is required to appoint representatives to each of the external organisations that it has involvement with”.

Attached to the agenda is a copy of correspondence from the Shire of Chittering (**Marked 9.5.20**)

9.5.21 SHIRE OF CHITTERING – APPOINTMENT OF SHIRE OF CHITTERING REPRESENTATIVE – WHEATBELT NORTH REGIONAL ROAD GROUP

Document ID: 61617

“As you would be aware, after each local government election Council is required to appoint representatives to each of the external organisations that it has involvement with”.

Attached to the agenda is a copy of correspondence from the Shire of Chittering (**Marked 9.5.21**)

9.5.22 WALGA BUILDING WINS CITYSWITCH AWARD – MEDIA RELEASE – 25 NOVEMBER 2015

Document ID: 61590

“Local Government’s commitment to energy efficiency has been recognised with the headquarters of the sector’s association winning a national CitySwitch award.

In a ceremony in Sydney last night, the WA Local Government Association won CitySwitch National Signatory of the Year award in recognition of the Association’s five star building and ongoing sustainability program”.

9.5.23 WALGA – ENVRONEWS – ENVIRONMENTAL AND CLIMATE CHANGE – NOVEMBER 2015 – ISSUE 8

Document ID: 61612

In this issue:

- Kwinana Bush Salvage
- Shire of Sandstone Remediation Facility
- Cockburn Measures State of Sustainability
- Restoration of Degraded Foreshore in Bicton
- NRM Dashboard Keeps Eye on Wheatbelt Environment
- Candy’s Bush Reserve Ready for Exploring
- Protecting Perth’s Salt Marshes
- Ecological Trip Through the Chapman River Regional Park
- WALGA Wins CitySwitch Award
- NAM and Environmental Consulting Preferred Supply
- Recycle Right – which bin do I put it in?
- New Biodiversity Bill Introduced into Parliament
- Improving Light Industry to Protect the Swan and Canning Rivers
- Boost for Coastal Planning and Management

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

- DER Guidance Statements: Publication of Annual Audit Compliance Reports

Events and funding opportunities for Local Government

- Events
- Funding Opportunities

9.5.24 HON MIA DAVIES MLA – MEDIA STATEMENT – NEW CHAIR FOR FOREST PRODUCTS COMMISSION – 26 NOVEMBER 2015

Document ID:

Forestry Minister Mia Davies has announced the appointment Ross Holt as the new chairman to the Forest Products Commission (FPC) board. Ross was a previous Chief Executive Officer of LandCorp and brings strategic leadership and significant commercial and government experience to the commission.

9.5.25 WALGA – MWAC INFORMATION BULLETIN – 27 NOVEMBER 2015 - ISSUE 225

Document ID:

In this issue:

- DER Draft Guidance Statement: Environmental Siting
- Update: Rural Landfills
- Oil price slip
- SWIP it good
- Australian's Mobile Decade: 10 Years of Consumer Insights
- REDcycle flexes plastic review

Submissions:

- Wednesday, 16 December – Tyre Stewardship Australia funding
- Friday, 18 December – Draft Guidance Statement on Publication of Annual Audit Compliance Reports
- Friday 29 January – WALGA submission, Environmental Siting
- Friday 5 February – DER Draft Guidance Statement: Environmental Siting

9.5.26 JURIE BAY DISTRICT HIGH SCHOOL

Document ID: 61213

“The Jurie Bay Country Week squad of 2015 would like to thank you for your generous donation. With the goods and money that were donated, we were able to subsidise the cost of Country Week by a substantial amount”.

9.5.27 MCCALLUM GROUP – PUBLIC NOTICE – PETROLEUM EXPLORATION PERMIT - EP494

Document ID: 61659

“Please find attached for your information a copy of a public notice published today in the West Australian newspaper. In addition attached is a more detailed map of the area of the license as granted by the Department of Mines and Petroleum in Western Australia.”

Attached to the agenda are the Newspaper Article and detailed map (**Marked 9.5.27**)

9.5.28 WALGA – LOCAL GOVERNMENT NEWS – ISSUE 46

Document ID: 61663

In this issue:

- Fires, Cyclones and Other Natural Disasters
- 2015 WA Local Government Convention Accommodation & Parking
- Cultural Planning Forum
- New Council Seminar – Final Call
- Civic Service
- Training

Mailbag

- InfoPage: 2015 WA Local Government Convention Accommodation & Parking

9.5.29 LAWIE SHORT DELEGATE RURAL WATER COUNCIL – REPORT – 29 NOVEMBER 2015

Document ID:

Report to Rural Water Council, on the Water Corporation Customer Advisory Council Meeting held Wednesday 18 November 2015 at John Tonkin Water Centre, Leederville.

Attached to the agenda is the report from this meeting (**Marked 9.5.29**)

9.5.30 PARLIAMENT OF WESTERN AUSTRALIA – PUBLIC ACCOUNTS COMMITTEE – REPORT NO 12 – NOVEMBER 2015 – IMPROVING LOCAL GOVERNMENT ACCOUNTABILITY

Document ID:

Report from Parliament of Western Australia, Public Accounts Committee on Improving Local Government Accountability. A copy of the report is on hand.

9.5.31 BIRDLIFE WESTERN AUSTRALIA – GREAT COCKY COUNT

Document ID: 61804

“The annual Great Cocky Count provides the only long-term population data capable of documenting Carnaby’s Black-Cockatoo recovery. Without ongoing monitoring, decision makers within government will not know if actions taken to conserve and protect Carnaby’s Black-Cockatoos in Perth and the south west are successful or not”.

Attached to the agenda is the Great Cocky Count Report (**Marked 9.5.31**)

9.5.32 DEPARTMENT OF COMMERCE - BUILDING COMMISSION – AUSTRALIAN STANDARDS AS 3959 – CONSTRUCTION OF BUILDINGS IN BUSHFIRE PRONE AREAS (2009)

Document ID: 61803

“The bushfire reforms rely heavily on the use of Australian Standard AS 3959 – Construction of buildings in bushfire prone

areas (2009, incorporating Amendments Nos 1,2 and 3). This standard will be used to help inform certain planning and building decisions in designated bushfire prone areas”.

Further information about the bushfire reforms will be announced by the State Government shortly. At that time updated information will also be provided on the websites of

- the Department of Planning (www.planning.wa.gov.au)
- the Department of Fire and Emergency Services (www.dfes.wa.gov.au)
- the Building Commission division of the Department of Commerce (www.commerce.wa.gov.au/building-commission).

9.5.33 DEPARTMENT OF LOCAL GOVERNMENT AND COMMUNITIES – REVIEW OF THE LOCAL GOVERNMENT (RULES OF CONDUCT) REGULATIONS 2007 – CIRCULAR NO 22-2015

Document ID: 61755

“The Department of Local Government and Communities has commenced a review of the Local Government (Rules of Conduct) Regulations 2007 with the release of a consultation paper.

*The department encourages local governments to provide comments on the consultation paper. The feedback form for submissions and the consultation paper are online at www.dlqc.wa.gov.au. Submissions close **Friday 4 March 2016.**”*

Attached to the agenda is copy of Circular 22-2015, and please be advised that this matter will be listed on a future Council Forum agenda. **(Marked 9.5.33)**

9.5.34 WEST KOOJAN-GILLINGARRA – LAND CONSERVATION DISTRICT – MINUTES - 6 OCTOBER 2015

Document ID: 61769

Minutes of the West Koojan-Gillingarra held 6 October 2015.

9.5.35 HON JOE FRANCIS MLA & HON TERRY REDMAN MLA – MEDIA RELEASE - VOLUNTEER FUEL SCHEME NOW OPEN – 7 DECEMBER 2015

Document ID:

Applications are now open for the Emergency Services Volunteer Fuel Card Scheme, which provides West Australian volunteer brigades, groups and units with \$2,000 fuel card annually for the next four financial years.

Emergency Services Minister Joe Francis said the fuel card scheme recognised the outstanding dedication of our metropolitan and regional emergency services volunteers and their commitment to keeping the community safe.

Attached to the agenda is the full media statement **(Marked 9.5.35)**

9.5.36 HON JOE FRANCIS MLA, HON JOHN DAY MLA & HON MICHAEL MISCHIN MLC – MEDIA RELEASE – BUSHFIRE BUILDING REFORM AIMS TO SAVE LIVES – 6 DECEMBER 2015

Document ID:

The State Government has announced building reforms for new homes in bushfire area of Western Australia which will help save lives and protect property.

Attached to the agenda is the full media statement (**Marked 9.5.36**)

9.5.37 SHIRE OF BROOKTON – FEASIBILITY STUDY – WHEATBELT CHILDHOOD EDUCATION AND CARE (ECEC) GOVERNANCE MODEL

Document ID: 61918

“The challenges facing rural ECEC has been well documented. The Regional Children’s Service Plan for the Wheatbelt listed the a number of issues”.

Attached to the agenda is full correspondence in relation to this feasibility study. (**Marked 9.5.37**)

9.5.38 ADVANCE DANDARAGAN (INC) – SHADE OVER DANDARAGAN PLAYGROUND

Document ID: 61911

“Advance Dandaragan has committed \$8,000 towards this project and believe that the Shire has in its coffers approx. \$9,500, from the sale of Lot 28 Harris St. We also understand that these funds are to be used for capital recreation in Dandaragan”.

Attached to the agenda is a copy of correspondence received (**Marked 9.5.38**)

9.5.39 REGIONAL DEVELOPMENT AUSTRALIA – ROUND 2 SUCCESSFUL PROJECTS ANNOUNCED & ROUND 3 OPENING DATE

Document ID:

“Deputy Prime Minister and Minister for Infrastructure and Regional Development Warren Truss has advised that the second round of the programme had seen an increase in the number of applications, with 513 applications seeking \$1.5 billion in funding”.

Attached to the agenda is the full report (**Marked 9.5.39**)

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

10.1 ADMINISTRATION

Any new business of an urgent nature requires a resolution of Council in order to be considered.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015
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The following item requires urgent consideration by Council:

To reconsider a request by the Department of Defence for an alternative firebreak alignment, within the Lancelin Defence Training Area (LDTA) leased area and to request prescribed burning to be undertaken by the Department of Defence within the buffer reserve, and to consider revocation of previous Council decisions in regard to these issues.

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Sheppard, seconded Cr Carey

That the following new business of an urgent nature be considered by Council:

To reconsider a request by the Department of Defence for an alternative firebreak alignment, within the Lancelin Defence Training Area (LDTA) leased area and to request prescribed burning to be undertaken by the Department of Defence within the buffer reserve, and to consider revocation of previous Council decisions in regard to these issues.

CARRIED 9 / 0

6.20pm

Moved Cr Gibson seconded Cr Scharf that Standing orders be suspended.

CARRIED 9 / 0

Mr Rick Allen addressed the Council.

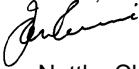

- **Rick Allen – Lancelin Defence Training Area Fire Prevention matters**

6.23pm

Moved Cr Scharf seconded Cr Gibson that Standing orders be resumed.

CARRIED 9 / 0

10.1.1 LANCELIN DEFENCE TRAINING AREA – FIRE PREVENTION MATTERS

Location:	Lancelin Defence Training Area
Applicant:	Department of Defence
Folder Path:	Business Classification Scheme / Emergency Services / Planning / Fire Management Plans
Disclosure of Interest:	None
Date:	14 December 2015
Author:	Ian Rennie, Deputy Chief Executive Officer
Signature of Author:	
Senior Officer:	Tony Nottle, Chief Executive Officer
Signature of Senior Officer:	

PROPOSAL

To reconsider a request by the Department of Defence for an alternative firebreak alignment, within the Lancelin Defence Training Area (LDTA) leased area and to request prescribed burning to be undertaken by the Department of Defence within the buffer reserve, and to consider revocation of previous Council decisions in regard to these issues.

BACKGROUND

The issue of installation of firebreaks at the Lancelin Defence Training Area has been a topic of discussion for Council for many years. The matter has been requested to be brought forward for further discussion and to update new Councillors on the issue. Council has made a number of decisions on this and some are outlined in this report.

Since the opening of Indian Ocean Drive (IOD) in 2010, installation of a firebreak along the eastern boundary of the LDTA has been of concern to many local residents, government agencies and at the Lancelin Defence Training Area (LDTA) Management Advisory Committee meetings.

On the 26 March 2012, the Environmental Officer of the Department of Defence, requested that both the Shire of Gingin and Shire of Dandaragan send a Firebreak Warning Hazard Abatement Notice to the Department of Defence. On the 28 March 2012, the said Notice was sent to the Department outlining the Shire's firebreak requirements.

The LDTA Fire Management Plan makes reference to the installation of a firebreak inside the eastern boundary of the LDTA west of IOD. The Department of Defence have stated that they are awaiting Commonwealth level approval for the clearing of Carnaby's Black Cockatoo foraging habitat. Until this approval is obtained, surveying and clearing of the firebreak cannot be implemented. The Department of Defence is still dealing with the approvals process in relation to the Carnaby's Black Cockatoo foraging habitat.

On the 8 May 2014, the Department of Defence was invited to attend the Council Forum and was given the opportunity to present their case relating to the firebreak variation. Defence did state that if approval was granted to utilize the existing firebreak instead of installing a new firebreak they would be able to manage the area within the buffer zone by introducing proscribed fire. Defence also stated that the Department of Fire & Emergency Services and Department of Parks & Wildlife could assist them with managing and introducing prescribed fire.

Discussions with the CBFCA Mr. Richard Allen was that Council hold a meeting with the CBFCA and DCBFCA's and discuss this matter further before making any decision. On the 12 August 2014 a meeting was held to discuss the Lancelin Defence

Firebreak Variation. Attendance at this meeting included CBFCO Mr. Richard Allen, DCBFCO's Mr. Peter Ivey and Mr. Hugh Roberts, FCO's Mr. Richard Brown, Mr. Robert Wedge and Mr. Andrew Roberts, Cr. Wayne Gibson, Cr. Kaye McGlew and CESC Mr. Matt Dadd.

Discussion involved the alternative firebreak alignment and the proposal to manage the designated buffer area by application of prescribed fire. It was recognized by the Fire Control Officers that it was likely the Department of Defence would not install the firebreak adjacent to the IOD, as per the fire management plan. It was also acknowledged that the buffer zone could be managed by introducing prescribed fire and would provide for protection.

It was agreed by Fire Control Officers to advise Council that:

Fire Control Officers insist the Department of Defence comply with local regulations in relation to the Shire of Dandaragan's Firebreak legislation but in the interim; the Department of Defence must undertake fuel reduction burning within the whole buffer area. It was also agreed local volunteers and Fire Control Officers would not be responsible or involved in the implementation of fuel reduction burning within the buffer area.

Whilst the Fire Control Officers requested the Shire to direct Defence to comply with local legislation, Council should be advised; that if the request for an alternative firebreak alignment is not granted, Defence would then not be obligated to manage the buffer zone with prescribed fire as stated by Defence at the meeting 8 May 2014. This would result in a stalemate, nothing will have been achieved, no protection from fire to the IOD and surrounding community. If the area was managed by prescribed fire, responding fire fighters would not be left exposed to direct impact from fire on IOD, this in turn reducing the possibility of spot fire over the Indian Ocean Drive creating more fires.

An attempt was made by contractors acting on behalf of the Department of Defence to carry out some burning in the buffer area. However, due to a light fuel load and unfavourable weather conditions the burn was not successful. The area had been previously burnt several years before.

It is highly probable the Federal Minister for Environment will not approve the disturbance of a Commonwealth protected species, such as the Carnaby's Black Cockatoo.

Defence have spent a considerable sum of money over the last five years upgrading internal firebreaks and strategic access within the LDTA. Installation of a firebreak on the eastern boundary will serve very little purpose in suppressing wildfires in the area, as a directive was given to all FCO's and Volunteers not to cross the fence line west of the Indian Ocean Drive.

The LDTA Fire Management Plan clearly states; no person or firefighter will enter upon LDTA without approval from Defence. It is also stated that the IOD will be utilized as a strategic containment line if fire were to start within the LDTA.

The Commonwealth Government & Departments are not bound by Local Government Regulations. The State Government is also not bound by Local Government Regulations unless the lands are classified as freehold. The Shire of Dandaragan has no legislative power to direct the Department of Defence to install firebreaks, but would be installed under a good neighbour policy.

The area between IOD and the eastern boundary of the LDTA can be successfully managed by introducing prescribed fire at the right time, both reducing fuel loading and enhancing Biodiversity in the area. The Department of Defence should be responsible for all costs relating to the management of this buffer. Monies allocated to install the firebreak would more than cover the costs.

The Council Decision at the Council Meeting of 28 August 2014 was that:

“Council, not agree to the installation of the alternative firebreak as requested by the Department of Defence and that the Department of Defence be requested to carry out prescribed burning of the buffer area between the leased area and the Indian Ocean Drive road reserve”.

An email was received from the Department of Defence and considered by Council at the meeting held 25 June 2015: *“At the last LDTA MAC meeting, Members of the committee were asked to indicate their support to the handing back of the buffer strip to the State Government, Department of Lands. It was acknowledged during the meeting that you were not able to provide a response on behalf of the council until such time as the council had met and discussed the issue.”* Defence is currently reviewing its commitment to ongoing management of the buffer strip under the DoL Management Order as it provides no strategic value to Defence. The higher echelons within Defence are questioning the requirement for Defence to have management over the strip if it provides no value.

Three options being considered by Defence are:

1. Return management of the buffer strip to the State Government;

“The return of the buffer strip to the State Government is unlikely to result in any changes unless the State is prepared to commit and set aside funds to undertake bushfire management of this area as part of the returning of this land. It is unlikely that the State will agree to this proposal as there

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

is a current move to selling land rather than acquiring it, and there is no economic benefit to acquiring the land.”

2. Transfer management of the buffer strip to the Local Government with the concurrence of the Shire of Dandaragan Council and DoL;
“The second option of transferring the management to the Shire would also be a cost to ratepayers. Given that the land abuts a State road and Federal controlled land. There is no strategic benefit to the Council in acquiring the land.”

3. Extend the LDTA boundary to include the buffer strip within the Defence Lease. The current arrangements of the Management Order would remain extant, remove any ambiguity of responsibility and alleviate management issues.
“The option of the buffer land being incorporated into the Defence Lease is the most practicable option. This will remove the current ambiguity over management of the buffer strip and place the responsibility directly with the Department of Defence to provide fire management responsibility to the entire area.”

The issue of contention in this matter is the maintenance of sufficient firebreaks to protect farmland and nature reserves in the area. The Department of Defence have previously asserted that the buffer strip is a separate portion of land that under the current Management Order does not specify the requirement to provide firebreaks.

Council staff had been advised by the Department of Defence that they are seeking a budget allocation from the Federal Government in order to provide fire mitigation measures on the buffer in question.

The decision of Council at the meeting held 25 June 2015 was

“That Council advise the Department of Defence that it only supports extending the Lancelin Defence Training Area boundary to include the buffer strip within the existing Department of Defence Lease, provided that this buffer strip must include fire breaks as an essential requirement of the lease.”

At the meeting of Fire Control Officers held on 21 October 2015 the following motion was carried by the meeting:

“That the Shire be requested to pursue the installation of firebreaks on the west and east side of Indian Ocean Drive”.

COMMENT

Council considered the issues relating to Lancelin Defence Training Area at the Council Forum held 10 December 2015 and it

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

was requested that the matter be brought forward as a late item for the Council Meeting to be held 17 December 2015.

Council indicated the position which it wished to take in regard to these matters and this will require the revocation of several previous decisions of Council. These decisions were made by Council at the Ordinary Meeting held 28 August 2014 and 25 June 2015.

The process for revoking Council resolutions is allowed for in Local Government (Administration) Regulations 1996 Regulation 10.

10. REVOKING OR CHANGING DECISIONS MADE AT COUNCIL OR COMMITTEE MEETINGS — S. 5.25(1)(E)

- (1) *If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —*
 - (a) *in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*
 - (b) *in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*
- (1a) *Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*
- (2) *If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —*
 - (a) *in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or*
 - (b) *in any other case, by an absolute majority.*
- (3) *This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.*

CONSULTATION

Council at the Forum – 10 December 2015

STATUTORY ENVIRONMENT

Bushfire Act 1954

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Correspondence from the Department of Defence (Doc id: 61858)

(Marked 10.1.1)

VOTING REQUIREMENT

Officer Recommendation 1 – Absolute majority

Officer Recommendation 2 – Simple majority

If Council wishes to revoke the decisions of Council passed at the Ordinary Meetings held 28 August 2014 and 25 June 2015, it will be necessary for at least one third of the offices (whether vacant or not) of members of the Council to support consideration of the matter before the motion can be moved (Administration Regulation 10, Local Government Act 1995).

This means the support of three elected members is necessary before the next stage of the process to consider the revocation of the Motion.

To be successful, the revoked motion must be carried by an absolute majority.

Cr Sheppard, Carey and Slyns indicated they supported the consideration of the revocation of the Council Decisions.

OFFICER RECOMMENDATION

Moved Cr Gibson seconded Cr Slyns

That the Council decisions for 9.3.1 of the Council Meeting held 28 August 2014 being:

“Council, not agree to the installation of the alternative firebreak as requested by the Department of Defence and that the Department of Defence be requested to carry out prescribed burning of the buffer area between the leased area and the Indian Ocean Drive road reserve”. and

The Council decision 10.1.1 of the Council Meeting held 25 June 2015 being:

“That Council advise the Department of Defence that it only supports extending the Lancelin Defence Training Area boundary to include the buffer strip within the existing Department of Defence Lease, provided that this buffer strip must include fire breaks as an essential requirement of the lease.”

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 17 DECEMBER 2015

be revoked.

**CARRIED 6 / 3
ABSOLUTE MAJORITY**

Cr McGlew, Richardson and Carey recorded their vote against the motion.

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Gibson, seconded Cr Slyn

That Council agree to the inclusion of the buffer reserve into the Lancelin Defence Training Area lease area and approve the request from the Department of Defence for the installation of alternative firebreaks within the current lease area and request the Department of Defence to carry out strip burning within the current buffer reserve.

CARRIED 7 / 2

Cr McGlew requested that all votes be recorded:

For the motion - Cr Sheppard, Cr Slyn, Cr Kulisa, Cr Gibson, Cr Scharf, Cr Carey, and Cr Holmes

Against the motion – Cr McGlew and Cr Richardson

11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

NIL

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

NIL

13 CLOSURE OF MEETING

The presiding member declared the meeting closed at 6.46pm.

These minutes were confirmed at a meeting on

Signed

Presiding person at the meeting at which the minutes were confirmed

Date