



SHIRE
of
DANDARAGAN

MINUTES

of the

ORDINARY COUNCIL MEETING

held at the

COUNCIL CHAMBERS, JURIE BAY

on

THURSDAY, 26 FEBRUARY 2026

COMMENCING AT 4.00PM

THESE MINUTES ARE YET TO BE CONFIRMED

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)

Table of Contents

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	1
	1.1 DECLARATION OF OPENING.....	1
	1.2 DISCLAIMER READING	1
2	RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE	1
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	2
4	PUBLIC QUESTION TIME	2
5	APPLICATIONS FOR LEAVE OF ABSENCE	3
6	CONFIRMATION OF MINUTES.....	3
	6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD 18 DECEMBER 2025	3
7	NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	3
8	PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS.....	3
9	REPORTS OF COMMITTEES AND OFFICERS.....	4
	9.1 CORPORATE & COMMUNITY SERVICES.....	4
	9.1.1 ACCOUNTS FOR PAYMENT FOR THE PERIOD ENDED 31 DECEMBER 2025.....	4
	9.1.2 ACCOUNTS FOR PAYMENT FOR THE PERIOD ENDED 31 JANUARY 2026.....	5
	9.1.3 FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 31 DECEMBER 2025.....	6
	9.1.4 FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 31 JANUARY 2026.....	8
	9.1.5 COMMUNITY CENTRE MANAGEMENT COMMITTEE INFORMATION MANUAL.....	10
	9.2 INFRASTRUCTURE SERVICES	13
	9.2.1 SHARED PATH PAVEMENT CONSTRUCTION – COALSEAM DRIVE	13
	9.3 DEVELOPMENT SERVICES.....	17
	9.3.1 PROPOSED AMENDMENT TO WESTPORK PIGGERY WIND TURBINES - LOT 3616 (NO.898) AGATON ROAD, DANDARAGAN.....	17
	9.4 GOVERNANCE & ADMINISTRATION	25
	9.4.1 POLICY MANUAL UPDATE – DEBT MANAGEMENT.....	25
	9.5 COUNCILLOR INFORMATION BULLETIN.....	27
	9.5.1 SHIRE OF DANDARAGAN – BUILDING STATISTICS – DECEMBER 2025	27
	9.5.2 SHIRE OF DANDARAGAN – BUILDING STATISTICS – JANUARY 2026.....	27

9.5.3	SHIRE OF DANDARAGAN – PLANNING STATISTICS – DECEMBER 2025.....	27
9.5.4	SHIRE OF DANDARAGAN – PLANNING STATISTICS – JANUARY 2026.....	27
9.5.5	WALGA – STATE GOVERNMENT PROPOSALS FOR LOCAL GOVERNMENT ELECTORAL REFORM.....	27
9.5.6	SHIRE OF DANDARAGAN TOURISM / LIBRARY / COMMUNITY ACTIVITIES REPORT FOR JANUARY 2026.....	27
10	NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING	28
11	CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC	28
11.1	GOVERNANCE	29
11.1.1	CONFIDENTIAL - CONSIDERATION OF COMPLAINT INVESTIGATION REPORT.....	29
12	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	30
13	CLOSURE OF MEETING.....	30

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS**1.1 DECLARATION OF OPENING**

The Shire President declared the meeting open at 4.00pm and welcomed those present.

"I would like to acknowledge the traditional owners of the land we are meeting on today, the Yued people of the great Nyungar Nation and we pay our respects to Elders both past, present and emerging."

1.2 DISCLAIMER READING

The disclaimer was read aloud as there were 8 members of the public present.

"No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission, statement or intimation occurring during this meeting."

It is strongly advised that persons do not act on what is heard and should only rely on written confirmation of Council's decision, which will be provided within fourteen days."

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE**Members**

Councillor T O'Gorman	(President)
Councillor G Lethlean	(Deputy President)
Councillor W Gibson	
Councillor R Glasfurd	
Councillor S Johnson	
Councillor S Krakowiak	
Councillor S Young	

Staff

Mr B Bailey	(Chief Executive Officer)
Mr L Fouché	(Executive Manager Development Services)
Mrs R Pink	(Executive Manager of Corporate Services)
Mr A MacKenzie	(Manager Development Planning)
Mrs K Dean	(Administration Officer)
Mrs E Collinson	(Coordinator Infrastructure Services)

Apologies

Nil

Approved Leave of Absence

Nil

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME***Ray Glasfurd***

Is it correct that the Tilt project have \$5 million to bitumise the road, is that what it's going to cost?

Chief Executive Officer

The Shire has provided the developer with a scope of works and design that satisfies the Shire's requirements, and they will be contracting that out to the private sector themselves.

Ray Glasfurd

Is that going to be the yard stick for all renewable projects?

Chief Executive Officer

Yes, at this stage all renewable energy projects we are talking to are required to construct and seal primary access roads to ensure local roads remain safe and accessible during construction activity.

Ray Glasfurd

So that's how it will be done, not on the megawattage?

Chief Executive Officer

They are separate issues. The condition of approval for the upgrading of roads is applied to all renewable energy projects through the Development Approvals process.

** The condition states – "Prior to commencement of works on-site, the access points onto the subject land and any road works shall be located and constructed to the satisfaction of the Shire of Dandaragan and include all necessary drainage and signage. Costs applicable to the construction of the*

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 26 FEBRUARY 2026

access points onto the site and any related issues shall be borne by the proponent.”

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD 18 DECEMBER 2025

COUNCIL DECISION

Moved Cr Lethlean, seconded Cr Young

That the minutes of the Ordinary Meeting of Council held be confirmed.

CARRIED 7 / 0

7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Shire President invited Councillor Glasfurd to address the meeting.

Cr Glasfurd addressed the Council with the following statement:

“A complaint was made to the Local Government Standards Panel, in which it was alleged that I contravened Regulation 34D of the Local Government (Administration) Regulations 1996 and Regulation 20 of Division 4 of the Local Government (Model Code of Conduct) Regulations 2021 when, at the Special Council Meeting of 9 July 2025. I made certain comments which: a) improperly and incorrectly implied that the Shire’s administrative staff were incompetent and dishonest; b) were offensive and objectionable towards the Shire’s administrative staff; and c) adversely reflected on the actions of the Shire’s administrative staff. I acknowledge that I should have made the relevant comments and that the same were inaccurate and improper. I now apologise to the Shire’s administrative staff, the Shire and my fellow Councillors. Notwithstanding this apology, I will continue to represent my community and advocate on matters of importance to them in the best interest of the shire.”

8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 ACCOUNTS FOR PAYMENT FOR THE PERIOD ENDED 31 DECEMBER 2025

Location:	Shire of Dandaragan
Applicant:	N/A
File Reference:	Doc Id: SODR-2042075298-15136
Disclosure of Interest:	Nil
Date:	5 December 2025
Author:	Rebecca Pink, Executive Manager Corporate Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To receive the Cheque, EFT, BPAY, Direct Debit and Fuel Card listing for the month of December 2025.

BACKGROUND

In accordance with the *Local Government Act 1995*, and *Financial Management Regulations 1996*, a list of expenditure payments is required to be presented to Council.

COMMENT

The Cheque, EFT, BPAY and Direct Debit (including fuel cards) payments for December 2025 totalled **\$1,547,912.79** for the Municipal Fund.

Should Councillors wish to raise any issues relating to the December 2025 Accounts for payment, please do not hesitate to contact the Executive Manager prior to the Council Meeting, in order that research can be undertaken, and details provided either at the time of the query or at the meeting.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Regulation 13 of the *Local Government Financial Management Regulations 1997*.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report currently.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 26 FEBRUARY 2026
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- Cheque, EFT, BPAY, Direct Debit and Fuel Card listings for December 2025 (Doc Id: SODR-2042075298-151534)
(Marked 9.1.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Gibson, seconded Cr Johnson

That Council receive the Cheque, EFT, BPAY, Direct Debit and Fuel Card payment listing for the period ending 31 December 2025 totalling \$1,547,912.79.

CARRIED 7 / 0

FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak

AGAINST: Nil

9.1.2 ACCOUNTS FOR PAYMENT FOR THE PERIOD ENDED 31 JANUARY 2026

Location:	Shire of Dandaragan
Applicant:	N/A
File Reference:	Doc Id: SODR-2042075298-151540
Disclosure of Interest:	Nil
Date:	05 January 2026
Author:	Rebecca Pink, Executive Manager Corporate Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To receive the Cheque, EFT, BPAY, Direct Debit and Fuel Card listing for the month of January 2026.

BACKGROUNDIn accordance with the *Local Government Act 1995*, and *Financial Management Regulations 1996*, a list of expenditure payments is required to be presented to Council.COMMENTThe Cheque, EFT, BPAY and Direct Debit (including fuel cards) payments for January 2026 totalled **\$1,357,722.04** for the Municipal Fund.

Should Councillors wish to raise any issues relating to the January 2025 Accounts for payment, please do not hesitate to contact the Executive Manager prior to the Council Meeting, in order that research can be undertaken, and details provided either at the time of the query or at the meeting.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Regulation 13 of the *Local Government Financial Management Regulations 1997*.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report currently.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Cheque, EFT, BPAY, Direct Debit and Fuel Card listings for January 2026 (Doc Id: SODR-2042075298-151538)

(Marked 9.1.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Krakowiak, seconded Cr Young

That Council receive the Cheque, EFT, BPAY, Direct Debit and Fuel Card payment listing for the period ending 31 January 2026 totalling \$1,357,722.04.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

9.1.3 FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 31 DECEMBER 2025

Location:	Shire of Dandaragan
Applicant:	N/A
File Reference:	Doc Id: SODR-2042075298-151299
Disclosure of Interest:	None
Date:	02 February 2026
Author:	Rebecca Pink, Executive Manager Corporate Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To present the Monthly Financial Report for the period ending 31 December 2025 to Council.

BACKGROUND

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* require a monthly statement of financial activity, monthly statement of financial position and explanation of material variances to be presented to Council.

The report must be presented at an ordinary meeting of council within two months after the end of the month to which the statement relates. Regulations prescribe the information to be contained in the report.

The Monthly Financial Report has been compiled to comply with the *Local Government Act 1995*, associated regulations, and to the extent they are not inconsistent with *the Local Government Act 1995* and the *Australian Accounting Standards*.

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, on 24 July 2025, Council adopted the annual material variance threshold of 10% for reporting budget variances within monthly financial reporting for the 2025/26 financial year, subject to a \$10,000 minimum, below which, variances are not required to be reported.

COMMENT

The Monthly Financial Report for the period ending 31 December 2025 is attached to include the following information as required by legislation:

- Statement of Financial Activity;
- Statement of Financial Position;
- Note 1 – Basis of Preparation and Significant Accounting Policies;
- Note 2 – Statement of Financial Activity Information; and
- Note 3 - Explanation of Material Variances.

There is no legislative requirement for supplementary financial information to be considered with the monthly financial reports presented to Council, however, to assist Council with explanatory details for the above statements, there is supplementary information at the back of the statements.

Should Councillors wish to raise any issues relating to the 31 December 2025 financial statements, please do not hesitate to contact the Executive Manager prior to the Council Meeting for research to be undertaken and details provided either at the time of the query or at the meeting.

STATUTORY ENVIRONMENT

- Regulation 34 and 35 of the *Local Government (Financial Management) Regulations 1996*.

POLICY IMPLICATIONS

There are no known policy implications associated with this item.

FINANCIAL IMPLICATIONS

The presentation of these monthly financial reports provides Council with regular updates regarding the status of the financial position and assists to comply with the *Local Government Act 1995* and associated regulations.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 December 2025
(Doc Id: SODR-2042075298-151298)
(Marked 9.1.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Johnson, seconded Cr Lethlean

That Council receive the Monthly Financial Report for the period ended 31 December 2025.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

9.1.4 FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 31 JANUARY 2026

Location:	Shire of Dandaragan
Applicant:	N/A
File Reference:	Doc Id: SODR-2042075298-152076
Disclosure of Interest:	None
Date:	02 February 2026
Author:	Rebecca Pink, Executive Manager Corporate Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To present the Monthly Financial Report for the period ending 31 January 2026 to Council.

BACKGROUND

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* require a monthly statement of financial activity, monthly statement of financial position and explanation of material variances to be presented to Council.

The report must be presented at an ordinary meeting of council within two months after the end of the month to which the statement relates. Regulations prescribe the information to be contained in the report.

The Monthly Financial Report has been compiled to comply with the *Local Government Act 1995*, associated regulations, and to the extent they are not inconsistent with the *Local Government Act 1995* and the Australian Accounting Standards.

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, on 24 July 2025, Council adopted the annual material variance threshold of 10% for reporting budget variances within monthly financial reporting for the 2025/26 financial year, subject to a \$10,000 minimum, below which, variances are not required to be reported.

COMMENT

The Monthly Financial Report for the period ending 31 January 2026 is attached to include the following information as required by legislation:

- Statement of Financial Activity;
- Statement of Financial Position;
- Note 1 – Basis of Preparation and Significant Accounting Policies;
- Note 2 – Statement of Financial Activity Information; and
- Note 3 - Explanation of Material Variances.

There is no legislative requirement for supplementary financial information to be considered with the monthly financial reports presented to Council, however, to assist Council with explanatory details for the above statements, there is supplementary information at the back of the statements.

Should Councillors wish to raise any issues relating to the 31 January 2026 financial statements, please do not hesitate to contact the Executive Manager prior to the Council Meeting for research to be undertaken and details provided either at the time of the query or at the meeting.

STATUTORY ENVIRONMENT

- Regulation 34 and 35 of the *Local Government (Financial Management) Regulations 1996*.

POLICY IMPLICATIONS

There are no known policy implications associated with this item.

FINANCIAL IMPLICATIONS

The presentation of these monthly financial reports provides Council with regular updates regarding the status of the financial position and assists to comply with the *Local Government Act 1995* and associated regulations.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 January 2026
(Doc Id: SODR-2042075298-152047)

(Marked 9.1.4)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Young, seconded Cr Lethlean

That Council receive the Monthly Financial Report for the period ended 31 January 2026.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

9.1.5 COMMUNITY CENTRE MANAGEMENT COMMITTEE INFORMATION MANUAL

Location:	Shire of Dandaragan
Applicant:	N/A
File Reference:	Doc Id: SODR-1876983588-2905
Disclosure of Interest:	Nil
Date:	10 February 2026
Author:	Rhiarn Sutton, Manager Customer and Community Service
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

That Council endorses the updated Community Centre Management Committee Information Resource Manual 2026.

BACKGROUND

In May 1993, the Shire compiled the first Community Centre Management Committee Information Resource Manual 2026

(Manual) to support Management Committee members and Council representatives. The purpose of the Manual is to provide clear guidance on the tasks, responsibilities, and considerations involved in managing a community facility. It is also intended to be a practical reference tool presented to incoming committee representatives at each Annual General Meeting to assist with continuity and understanding of their role.

The Manual was last reviewed in 2014, and updated version has now been prepared for Council consideration to reflect current practices, processes, and responsibilities.

COMMENT

The Manual has been comprehensively updated to reflect contemporary governance expectations. The revised Manual provides clearly defined roles and responsibilities for Management Committee members, supporting their effective oversight and operation of community facilities.

The Manual has also been fully reviewed to ensure all information is current. Key updates include:

- **Public Liability Insurance:** The recommended insurance indemnity level has been increased from \$10 million to \$20 million to align with current risk management standards.
- **Permit and Compliance Guidance:** Information relating to relevant permits and approvals has been updated to reflect current legislative and administrative requirements.
- **Maintenance and Budget Procedures:** New procedures have been incorporated for Management Committees to report maintenance issues and submit budget requests to Council for repairs, maintenance, or proposed improvements.

Further clarification has been provided regarding floor maintenance responsibilities. It is proposed that the Shire will now fund 50% of the total cost of sealing the floors within community centres. The previous requirement for volunteer labour to undertake sanding created operational challenges, and only 50% of material costs were covered under earlier arrangements.

Clarification has also been added regarding Council's previous practice of allowing community centre use without a hire fee when kitchen facilities were not utilised. To support ongoing presentation and hygiene standards, a post-use cleaning fee, determined by each Committee, has now been incorporated into the Manual.

CONSULTATION

- Jurien Sport and Recreation Centre Management Committee
- Cervantes Community Recreation Centre Management Committee
- Dandaragan Community Centre Management Committee

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 26 FEBRUARY 2026
--

- Badgingarra Community Centre Management Committee

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item

POLICY IMPLICATIONS

C-5PMMCC04 – Provision, Management and Maintenance of Community Centres

FINANCIAL IMPLICATIONS

Annual maintenance and repair works carried out across the four community centres vary year to year based on identified priorities by Shire staff and the committee. The 2025/26 budget identifies approximately \$45,000 in expenditure.

Council's contribution towards floor re-sealing costs detailed above is approximately \$6,000 per community centre and is carried out approximately every 5 years.

STRATEGIC IMPLICATIONS

Council Plan – Infrastructure

Outcome	Initiative
Our public spaces are well planned and maintained to maximised inclusive usage and community interaction	Ongoing implementation of Shire Buildings Capital and Maintenance Program

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Management Committee Information Resource Manual 2026 (Doc Id. SODR-1272937250-4104)
- Management Committee Information Resource Manual 2014 (Doc Id. SODR-1299721860-52369)
- Council Policy – Provision, Management and Maintenance of Community Centres (Doc. Id: SODR-878193511-2774)

(Marked 9.1.5)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Lethlean, seconded Cr Gibson

That Council endorse the Community Centre Management Committee Information Resource Manual 2026 to guide the ongoing operation of the Shire's Community Recreation Centres.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

9.2 INFRASTRUCTURE SERVICES

9.2.1 SHARED PATH PAVEMENT CONSTRUCTION – COALSEAM DRIVE

Location:	Coalseam Drive Footpath
Applicant:	Shire of Dandaragan
File Reference:	Doc Id: SODR-872172829-45616
Disclosure of Interest:	Nil
Date:	03 February 2026
Author:	Brad Pepper, Executive Manager Infrastructure
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

For Council to determine and endorse the most appropriate pavement construction type for the Coalseam Drive shared path project, funded from Municipal funds in the 2025/26 financial year, following a review of updated construction costs and whole-of-life value considerations.

BACKGROUND

Over many years Council has been upgrading/installing new shared dual use footpaths throughout each of its towns. Paths that link strategic destinations that are work to home precincts, recreation/tourism locations and shopping districts.

The last path installed 2.5 years ago cost approx. \$50/m² which included clearing, all earthworks, concrete, joints, sealant, colouring, line marking and backfill of shoulders.

The budget estimate for the new shared path to the Coalseam Industrial Area was \$60/m² allowing for 3 years of CPI price rises and retaining the construction method as concrete to maximise durability and local supplier content. The total project was included in the budget for \$288,000.

The path runs from Carmella Street, along Bashford Street, past Airstrip Road and onto Coalseam Drive, ending at the intersection of Gypsum Street, equalling approx. 4,560m². Concrete has been the preferred solution for Council's shared path network since 2018, as it was a comparable price to asphalt, could be delivered by local suppliers, lasted longer and required less maintenance. However, a request for quote was carried out for this current project and the prices returned are

around \$63/m² for concrete works only, significantly more than what was anticipated. Other associated earthworks and finishing are estimated to cost approximately \$45,000.

Considering the large increase in the unit rate for concrete footpaths, Council direction is sought to guide which material is appropriate for this path, which is both substantially longer than other projects and outside of the typical townsite boundary.

The following considerations have been collated to assist Council's decision on this matter:

Construction Alternatives

1. Gravel – unsealed

a. Positives

- i. Lowest cost and easiest material to install
- ii. Easy and cheap to maintain, grade water and roll in winter
- iii. Essentially is prepared onsite already by in-house resources
- iv. Within current budget

b. Negatives

- i. Requires more frequent maintenance
- ii. Lowest design life – approx. 10 years
- iii. Expect surface deterioration regularly
- iv. Substantially less functional for users during winter and wet weather.

2. Sealed – (10mm spray seal base coat, followed by a 5mm second coat, and a final sand seal.)

a. Positives

- i. Lowest cost sealed method at around \$15/m²
- ii. Will provide a smooth surface to ride
- iii. Easy and lower relative cost to maintain with in-house resources
- iv. Within current budget

b. Negatives

- i. Will require more maintenance than asphalt
- ii. Susceptible to weeds and puff balls growing through
- iii. Relatively shorter useful life at 10 - 15 years before a reseal is needed

3. Asphalt

a. Positives

- i. Nice smooth riding surface
- ii. Approximate useful life with maintenance 25 - 30 years
- iii. Aesthetically appealing

- iv. Within current budget
- b. Negatives
 - i. Approx. \$40/m²(asphalt only)
 - ii. Can crack and develop uneven surface, is susceptible to weeds and puff balls growing through
 - iii. Maintenance is expensive and generally can't be done in-house
- 4. Concrete
 - a. Positives
 - i. Very good riding/walking surface
 - ii. Approximate useful life with maintenance 50 - 60 years
 - iii. Requires very little maintenance
 - iv. On or just over current budget
 - b. Negatives
 - i. Currently around \$63/m² for concrete only (no prep work or pavement)
 - ii. Reactive maintenance is expensive if required and can't be done in-house
 - iii. Can crack, but usually in the control joints

COMMENT

While concrete has traditionally offered good value for money and required significantly less maintenance, recent cost escalations have reduced its overall competitiveness. The 2022–2032 Path Network Plan identifies the Carmella–Coalseam route as an expansion project and proposes a 3-metre-wide shared path, potentially line-marked, constructed using a bitumen seal consistent with Option 2.

Considering whole-of-life costs, current budget constraints, and alignment with adopted strategic planning, the sealed bituminous option now represents the most economical and strategically appropriate solution for this project. Accordingly, officers are now reverting the recommended construction method back to this option rather than concrete and are seeking Council endorsement of this approach.

Following this recommendation, the revised construction method will comprise a 10 mm spray-seal base coat, followed by a 5 mm second coat and a final sand seal. Any savings achieved by adopting this method can be redirected to other projects such as the Coalseam–Jurien Bay Heights shared path project once this project is shovel ready.

Council may also elect to retain concrete as the preferred construction method, recognising its superior durability, longer service life, increased local contractor involvement and minimal maintenance requirements. Although the recent escalation in

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 26 FEBRUARY 2026

concrete prices has reduced its cost competitiveness, concrete remains the highest-performing pavement option and provides a long-term asset with a lifespan of 50–60 years and very low maintenance needs. Choosing concrete reflects Council's prerogative to invest in the most robust and enduring infrastructure solution, acknowledging that the higher upfront cost may be justified by long-term performance and reduced renewal pressures.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

Expected project costs of the different methods

1. Gravel – in-house and no material costs
2. Sealed - \$15/m², \$70,000 – savings, \$218,000
3. Asphalt - \$40/m², \$185,000 – savings \$103,000
4. Concrete - \$63/m² - \$283,000 – savings \$5,000

STRATEGIC IMPLICATIONS

Strategic Community Plan - Envision 2029

Infrastructure	The Shire will sustain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses.
Outcomes	Our communities contain vibrant, activated public open spaces and buildings with high levels of utilization and functionality. Our investments in public assets are based on responsible and sustainable asset custodianship.

ATTACHMENTS

Not applicable

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Gibson, seconded Cr Lethlean

That Council support the revised construction method for the Coalseam Drive shared path, using a sealed bituminous pavement (Option 2) at an estimated cost of \$70,000, with projected savings of \$218,000 to be returned to Municipal funds.

CARRIED 7 / 0

**FOR: Cr O’Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

9.3 DEVELOPMENT SERVICES

9.3.1 PROPOSED AMENDMENT TO WESTPORK PIGGERY WIND TURBINES - LOT 3616 (NO.898) AGATON ROAD, DANDARAGAN

Location:	Lot 3616 (No.898) Agaton Road, Dandaragan
Applicant:	Advanced Energy Resources on behalf of Westpork
File Reference:	Doc Id: SODR-1262144384-32363
Disclosure of Interest:	Nil
Date:	12 January 2026
Author:	Janine Eriksson, Strategic Planning Coordinator
Senior Officer:	Louis Fouche, Executive Manager Development Services

PROPOSAL

This report presents the details of a proposed amendment to development approval granted on the 22 April 2021 (subsequently amended on the 28 July 2022) for the construction of eight wind turbines on Westpork’s Moora piggery development site (898 Agaton Road, Dandaragan). Two 1.8MW wind turbines at a height of 95m have been constructed and are operating.

The amended application (as per Attachment 1) proposes to reduce the height and size of the remaining unconstructed six wind turbines and shift the alignment of the wind turbines slightly west of the existing approved location.

The proposal includes the following elements:

- Up to six (6) 0.22 MW wind turbines, instead of already approved larger 1.8 MW wind turbines. (See Figure 1 below).
- Each wind turbine will be mounted on a tower of maximum 30m height, with blade length maximum 13.5m resulting in a total maximum tip height of 44m;
- Generator, power conversion equipment and control system housed within the hub and base of the wind turbines;
- Ground mounted electrical transformer located next to the base of the wind turbines;
- Approximately 1km of underground powerline to connect the wind turbines to the existing private microgrid network.

The previously approved wind turbines were proposed to be located as indicated on Figure 2 below. The amended application proposes

to locate the turbines on elevated land west of the current approved location as indicated in Figure 3 below.

The main electricity energy usage at a piggery is for shed heating, cooling and ventilation. The electricity generated by the wind turbines will offset electricity required from the electricity network and, at times of low on-site demand, excess renewable electricity will be exported to the local electricity network. The proposal will reduce the greenhouse impact of the piggery and supply approximately 80% of Westpork’s annual electricity requirements with renewable energy.

Figure 1: Wind Turbine Dimensions Comparisons

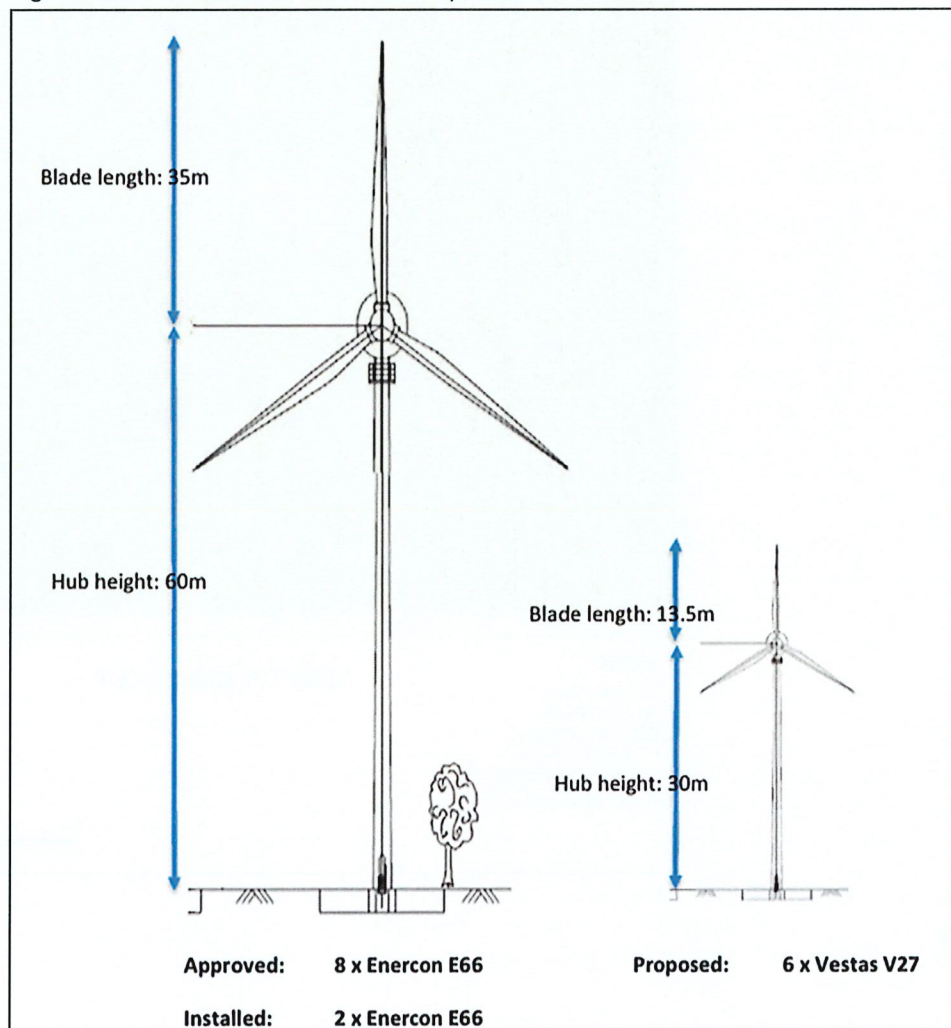


Figure 2: Approved location for wind turbines 2021

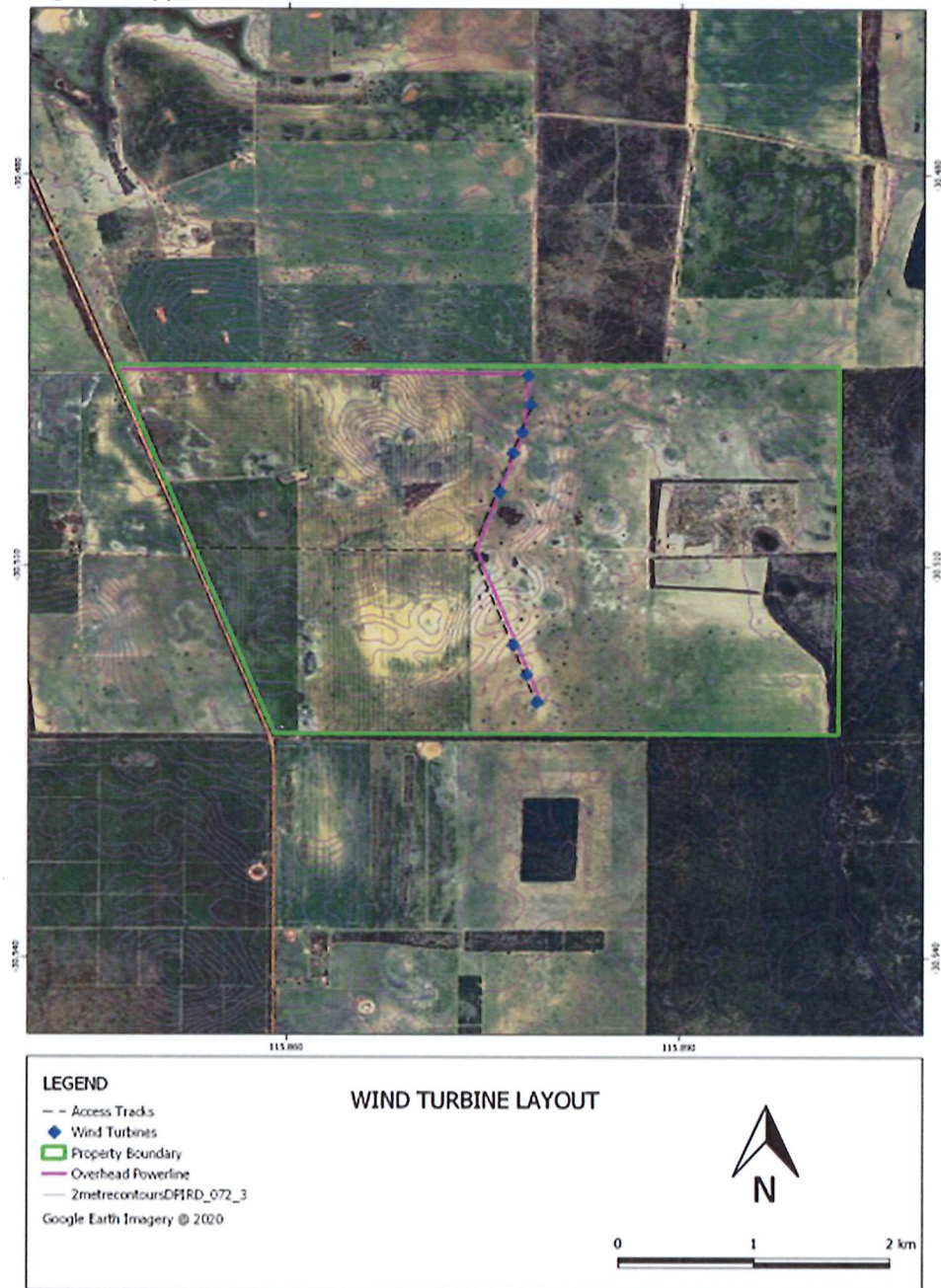


Figure 3: Proposed location for wind turbines



BACKGROUND

The Midwest/Wheatbelt Joint Development Assessment Panel granted a three (3) year conditional development approval for a 68,000 head piggery on the subject property on 1 May 2017 and on 26 July 2018, the Shire of Dandaragan granted a two (2) year extension to this development which is currently operating.

Conditional development approval was granted on 22 April 2021 for the installation of eight wind turbines on the subject property. (See Attachment 2: Conditional development approval). Council approved an amended development application on 28 July 2022 which modified the size of the proposed wind turbines as set out in Table 1 below. The amended plans were subject to the conditions of the approved development application.

Table 1: Approved Design Standards

	Approved Design 2021	Amended Design 2022
Rated capacity	500kW	1800kW
Tower height	65m	70m
Balde diameter	21m	35m
Maximum tip height	86m	105m

COMMENT

Following approval of the development application in 2021 and the amended plans in 2022, two wind turbines were constructed. This represents substantial commencement of the approved development, and as such the approval remains valid.

The repositioning of the turbines results in separation distances of approximately 1.3–2 km from all lot boundaries and 2.975km from the nearest adjoining dwelling. In combination with the reduced turbine height and maintaining the centralised location within the site, the proposed changes do not intensify the approved use and overall represents a reduced impact outcome for the site.

Environmental impact

The amended development application poses insignificant environmental impacts as no vegetation clearing will be required for the development as it will be sited on existing cleared farmland accessways. A stand of vegetation immediately south of the proposed turbines has been identified as a Threatened Ecological Community. The proposal does not require clearing of this vegetation, as turbine construction and associated works will avoid this area.

As the proposed turbines are not located within a mapped Bushfire Prone Area and the proposal does not result in any intensification of the approved use of the site, *State Planning Policy 3.7 – Planning in Bushfire Prone Areas* does not apply and no bushfire planning assessment is required.

Traffic impact

The transport and construction program is not expected to impose a noticeable increase in road usage around the site and surrounding towns. Transport requirements to bring the turbines to the farm would be conducted over timeframe of 3-5 days. Approximately 5 “B-double” road train loads will be required to transport all equipment to site. The installation of the proposed turbines typically requires less than 40m³ of concrete in the foundation construction - subject to the geotechnical and structural consultants’ final design. It is likely the concrete would be batched and trucked from Moora, over a period of approximately 1 week. It is envisaged that less than 10 truck movements per day would occur during this period of constructing the footings. The erection of turbines would require a 100-tonne crane that would remain on site for the duration of the erection works. Otherwise, only light vehicles will be required for access and egress of the site during normal daytime hours. No noticeable impact to the community from the transport and construction is anticipated. Conditions of the development approval apply. (See Attachment 2).

Noise impact

The turbines are isolated from residential dwellings, with the closest turbine proposed 2.975km from the nearest neighbouring

residential dwelling. Given the relatively small scale of the wind turbines, being much smaller in scale and quieter than other existing wind turbines within the Shire, it is expected that there will be very limited, to no noise, received on adjoining land which will be below the 35 dB (A) industry noise limit.

Visual and landscape impact

The proponent previously provided a viewshed analysis taken from Agaton Road, looking north-east toward the turbine location at a comparable elevation, to demonstrate the limited visual impact of the development. This analysis was prepared in support of earlier applications and was accepted at the time as demonstrating that the impact on the broader landscape would be negligible.

The current proposal is located at a similar distance from Agaton Road; however, the proposed turbines are approximately half the height of those previously approved. Accordingly, the visual impact associated with turbine height is still considered negligible.

It is recommended that Council approve the application for the amendment to the wind turbine design previously approved. This decision will not alter the conditions of development approval previously imposed.

CONSULTATION

Comment was sought from landowners within 500m of the boundaries of the site and no submissions were received.

STATUTORY ENVIRONMENT

Local Planning Scheme No.7

As this application is an amendment to an existing approval, a determination in accordance with clause 3.4.2(b) (that the proposed development is consistent with the objective for Rural zone), is not required.

POLICY IMPLICATIONS

Local Planning Policy ('LPP') 9.14 - Renewable Energy Facilities

The proposed development is consistent with the provisions of the Shire of Dandaragan LPP.

Draft Renewable Energy codes (Draft Code) (December 2025).

The WAPC released the Code for public consultation on 15 December 2025, and submissions will close on 10 April 2026. The Code is intended to guide the assessment of development applications for energy infrastructure – including renewable energy facilities, battery energy storage systems and transmission systems – and sets out:

- the objectives and development provisions for their siting, design, construction, operation and decommissioning; and

<p>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 26 FEBRUARY 2026</p>
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- the materials required to accompany associated development applications.

The Code (and any amendments to it) is made under Part 3A of the Planning and Development Act 2005 and in accordance with the Planning and Development (Planning Codes) Regulations 2024.

The Code will include 5 parts as indicated below (currently only part 1 and 2 have been prepared);

- code intent (Part 1)
- wind farms (Part 2);
- transmission systems (Part 3 – to be prepared);
- solar farms (Part 4 – to be prepared); and
- battery energy storage systems (Part 5 – to be prepared).

Assessment of development applications is merit based and must demonstrate that the proposal meets the Code's Element Objectives through either *Acceptable Outcomes* or *Performance Outcomes*.

Decision-makers must be satisfied the development complies with the Code, does not result in significant adverse impacts, and has addressed potential impacts through avoidance, minimisation or rectification where practicable. In making a determination, decision-makers may also consider any other relevant matters under the Planning Regulations.

Local Planning Policies must be consistent with the Code and Element Objectives.

The Shire of Dandaragan Local Planning Policy (LPP) may be reviewed following formal adoption of the Draft Code if necessary. It is noted that while the Code provides more detail, that the Shires LPP is relatively consistent with the Draft Code. Overall, the proposal is generally consistent with the WAPC Draft Code.

FINANCIAL IMPLICATIONS

The applicant has paid the required development application fee.

STRATEGIC IMPLICATIONS

Local Planning Strategy

Section 4.5 - Rural

Strategic Directions

4. Support non-rural land uses that are compatible with, and complement, the primary use of the land.

Section 4.7 – Economy

Strategic Directions

7. *Work with industry to investigate and identify opportunities for renewable energy projects based on the Shire's competitive advantages (i.e. coastal winds and flat terrain).*

Actions – Renewable Energy

11. *Promote opportunities for renewable energy across the Shire, based on the Shire's favourable climactic and environmental attributes and investigate how agricultural projects may benefit.*

Section 4.8 – Utility Infrastructure

Actions – Energy

4. *When assessing proposals for wind farms and other alternative energy infrastructure, the Shire will consider visual landscape issues and other relevant matters set out in the Western Australian Planning Commission's Position Statement on Renewable Energy Facilities.*

Section 4.11 - Environment and Natural Resources

Strategic Directions

3. *Protect the valued landscape characteristics of the Shire's natural and rural landscapes, as assets to be appreciated by residents and tourists.*

Shire of Dandaragan – Council Plan

Prosperity	The region will experience economic and population growth with increasing economic opportunities, diversifying primary production and a vibrant visitor economy.
Priority Outcomes	Our Shire has a contemporary land use planning system that responds to and creates economic opportunities.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Application for Planning Approval – Amendment 2025 (SODR-1262144484-33980)
- Development Approval dated 23/4/2021 (SODR-1262144384-32173)

(Marked 9.3.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Gibson, seconded Cr Young

That Council grant approval for the amendment to the wind turbine design as outlined in Attachment 2 for the approved Renewable energy facility (wind turbine development) on Lot 3616 (No.898) Agaton Road, Dandaragan and advise the applicant that this decision does not alter the conditions of

development approval previously imposed by Council on 22 April 2021.

CARRIED 7 / 0

FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak

AGAINST: Nil

9.4 GOVERNANCE & ADMINISTRATION

9.4.1 POLICY MANUAL UPDATE – DEBT MANAGEMENT

Location:	Shire of Dandaragan
Applicant:	N/A
File Reference:	Doc Id: SODR-461937211-1670
Disclosure of Interest:	Nil
Date:	30 January 2026
Author:	Lauren Miles, Human Resources
Senior Officer:	Rebecca Pink, Executive Manager Corporate Services

PROPOSAL

That Council endorse the proposed Debt Management Policy and the amendments to Policy C-3FHP06 – Financial Hardship. Together, these policies set the Shire's framework for managing outstanding debt, supporting ratepayers and debtors experiencing financial hardship, and ensuring fair and compliant debt management practices under the *Local Government Act 1995*.

BACKGROUND

Policy C-3FHP06 – Financial Hardship outlines the Shire's approach to assisting ratepayers and debtors experiencing financial difficulty. To strengthen governance and clarify debt recovery processes, a new Debt Management Policy has been developed. It provides a consistent and transparent framework for managing outstanding debt while meeting legislative requirements.

The Financial Hardship Policy has been updated to align with the new Debt Management Policy. Key amendments include clearer references to debt recovery procedures, payment arrangements, and communication protocols to ensure both policies operate cohesively and support the Shire's financial sustainability.

COMMENT

The introduction of the Debt Management Policy, alongside amendments to the Financial Hardship Policy, will establish a clearer and more consistent approach to debt recovery and hardship support. These policies ensure the Shire meets its

statutory obligations under the *Local Government Act 1995* while promoting fairness, transparency, and accountability. Their adoption will help balance effective debt recovery with appropriate support for community members experiencing genuine financial hardship.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Section 6.13 and 6.49 of the *Local Government Act 1995*.

POLICY IMPLICATIONS

Adopting the Debt Management Policy and amending Policy C-3FHP06 – Financial Hardship formalises the Shire’s debt recovery approach and requires consistent application across all departments. Implementation will involve updates to procedures, staff training, and communication processes. Ongoing monitoring and reporting may be required to ensure both policies continue to balance financial sustainability with community support.

FINANCIAL IMPLICATIONS

These policies will influence the Shire’s cash flow and debt recovery timelines. While the Debt Management Policy aims to improve recovery rates, the Financial Hardship Policy may result in deferred payments, interest waivers, or extended arrangements for eligible ratepayers. This may temporarily reduce revenue but is expected to improve long-term recovery and reduce legal costs. Future budgets and forecasts should consider these impacts.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Policy C-3DMP07 – Debt Management (Doc ID: SODR-461937211-1668)
- Policy C-3FHP06 – Financial Hardship (Doc ID: SODR-461937211-1669)

(Marked 9.4.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Young, seconded Cr Johnson

That Council:

- 1. Endorse the amended Policy C-3FHP06 - Financial Hardship.**
- 2. Adopt the Policy C-3DMP07 - Debt Management.**

CARRIED 7 / 0

FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak

AGAINST: Nil

9.5 COUNCILLOR INFORMATION BULLETIN

9.5.1 SHIRE OF DANDARAGAN – BUILDING STATISTICS – DECEMBER 2025

Document ID: SODR-2045798944-38069

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for December 2025. *(Marked 9.5.1)*

9.5.2 SHIRE OF DANDARAGAN – BUILDING STATISTICS – JANUARY 2026

Document ID: SODR-2045798944-38071

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for January 2026. *(Marked 9.5.2)*

9.5.3 SHIRE OF DANDARAGAN – PLANNING STATISTICS – DECEMBER 2025

Document ID: SODR-2045798944-38070

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for December 2025. *(Marked 9.5.3)*

9.5.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – JANUARY 2026

Document ID: SODR-2045798944-38072

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for January 2026. *(Marked 9.5.4)*

9.5.5 WALGA – STATE GOVERNMENT PROPOSALS FOR LOCAL GOVERNMENT ELECTORAL REFORM

Document ID: SODR-1739978813-9649

Document ID: SODR-1739978813-9650

WALGA is seeking Council-endorsed feedback from Local Governments to inform a sector-wide response to anticipated State Government proposals for Local Government electoral reform. Attached to the agenda is the Info-Page and Discussion Paper *(Marked 9.5.5)*

9.5.6 SHIRE OF DANDARAGAN TOURISM / LIBRARY / COMMUNITY ACTIVITIES REPORT FOR JANUARY 2026

Document ID: SODR-1739978813-9663

Attached to the agenda is monthly report for Tourism / Library for January 2026. *(Marked 9.5.6)*

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

Section 5.23 of the *Local Government Act 1995* stipulates that all Council Meetings are generally open to the public. Section 5.23 goes on to identify specific situations in which the Council or committee may close to members of the public the meeting, or part of the meeting.

In situations where it is deemed that a meeting or part of a meeting must be closed to the public, Section 5.23 (3) states “A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.”

For a decision to be recorded in the minute a formal motion must be passed by Simple majority clearly stating the reason for the closure in accordance with Section 5.23 of the Local Government Act 1995.

Local Government Act 1995

5.23. *Meetings generally open to public*

- (1) Subject to subsection (2), the following are to be open to members of the public —
- (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
- (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government’s property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 26 FEBRUARY 2026

- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

Local Government (Administration) Regulations 1996

4A. Meeting, or part of meeting, may be closed to public — s. 5.23(2)(h)

The determination by the local government of a price for the sale or purchase of property by the local government, and the discussion of such a matter, are matters prescribed for the purposes of section 5.23(2)(h).

COUNCIL DECISION

Moved Cr Lethlean, seconded Cr Young

That the meeting be closed to members of the public at 4.15pm in accordance with Section 5.23 (2)(a) of the Local Government Act 1995 to allow Council to discuss item 11.1.1 Consideration of Complaint Investigation Report.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

All staff and members of the public left the meeting at 4.15pm.

11.1 GOVERNANCE

11.1.1 CONFIDENTIAL - CONSIDERATION OF COMPLAINT INVESTIGATION REPORT

Location:	Shire of Dandaragan
Applicant:	N/A
File Reference:	Doc Id: SODR-1792953452-2531
Disclosure of Interest:	The author is a complainant in this matter
Date:	12 February 2026
Author:	Brent Bailey, Chief Executive Officer
Senior Officer:	N/A

This report has been abridged due to the confidential nature of the content that is contained within this report.

COUNCIL DECISION

Moved Cr Krakowiak, seconded Cr Lethlean

That Council:

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 26 FEBRUARY 2026

1. Receives the confidential investigation report titled MCR-25-16 – Investigation Report: Cr Rosemary Glasfurd, prepared by MCR Workplace Investigations.
2. Notes the findings as set out in the report.
3. Determines, in accordance with clause 12(4) of the *Local Government (Model Code of Conduct) Regulations 2021*, that:
 - As the matter has been suitably addressed by the Local Government Standards Panel, no further action is required.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

COUNCIL DECISION

**Moved Cr Lethlean, seconded Cr Young
That the meeting be re-opened to the public at 4.21pm.**

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

Staff and members of the public rejoined the meeting at 4.22pm.

The Shire President read the Council's decision aloud after the meeting was reopened to the public.

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

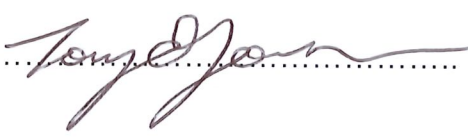
Nil

13 CLOSURE OF MEETING

The presiding member declared the meeting closed at 4.23pm.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 26 FEBRUARY 2026

These minutes were confirmed at a meeting on 26/3/2026
.....

Signed 

Presiding person at the meeting at which the minutes were confirmed

Date 26/3/2026