**A logo with a rainbow colored design

Description automatically generatedWEDDING CEREMONY**

**APPLICATION**

Please submit your completed application to confirm your booking of reserve or public space **4 weeks prior** to your ceremony. Please complete Event Application for Wedding Reception. Applications can be emailed to [cdo@dandaragan.wa.gov.au](mailto:cdo@dandaragan.wa.gov.au)

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| **1. CONTACT DETAILS** | |
| Contact Person: |  |
| Mobile Number: |  |
| Email Address: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **2. WEDDING DETAILS** | | | | |
| Wedding Name: |  | | | |
| Wedding Date/Time: | Start: |  | Finish: |  |
| Set up Time: | From: |  | | |
| Pack up Time: | From: |  | | |
| Name of Reserve requested: |  | | | |
| Estimated Attendance: |  | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **3. EQUIPMENT** | | | | |
| Equipment you will be bringing onto the reserve: | Tables  Yes:  Number: | Chairs  Yes:  Number: | PA/Music system  Yes:  Number: | Marquee  Yes:  Number: |
| Other, please specify: |  | | | |

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| **4. HEALTH SERVICE REQUIREMENTS** | | |
| Are you consuming alcohol/BYO at the ceremony? | Yes: | No: |
| Will there be any temporary structures or seating erected, such as fencing, marquees, staging, tables, arbour etc.?  *Note you may need to provide structural certification* | Yes:  No: | Specify: |
| What arrangements are made for parking of the wedding cars? | Describe: | |

**Site Map – Location Purposes (Google Maps)**

A google maps satellite picture of your ceremony is required as a separate attachment. Please clearly outline where marquees will be pegged, the area your ceremony will cover, placement of PA system etc.

**Site Plan – Layout Purposes**

A detailed layout of the ceremony is to be included with your application. Please ensure the following is indicated on the map (if applicable). You permit will not be issued without a detailed site plan.

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| --- | --- | --- |
| * Stages or Marquees | * Seating | * Location and number of toilet facilities |
| * Other infrastructure | * Exits (including widths) | * Any other facilities relevant to your event |
| * Parking areas | * Site signage | * Electricity cables |
| * Fenced off areas | * Lighting |  |