

SHIRE
of
DANDARAGAN

MINUTES - PUBLIC

of the

ORDINARY COUNCIL MEETING

held at the

BADGINGARRA COMMUNITY CENTRE, BADGINGARRA

on

THURSDAY 25 MAY 2023

COMMENCING AT 4.00PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)

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MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 25 MAY 2023
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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire Deputy President declared the meeting open at 4.05pm and welcomed those present.

"I would like to acknowledge the traditional owners of the land we are meeting on today, the Yued people of the great Nyungar Nation and we pay our respects to Elders both past, present and emerging."

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor P Scharf	(Deputy President)
Councillor J Clarke	
Councillor A Eyre	
Councillor R Glasfurd	
Councillor M McDonald	
Councillor R Rybarczyk	

Staff

Mr B Bailey	(Chief Executive Officer)
Mr L Fouché	(Executive Manager Development Services)
Mrs N Winsloe	(Executive Secretary)
Miss R Sutton	(Manager Customer & Community Services)
Miss T Slee	(Economic Development Manager)

Apologies

Councillor W Gibson

Approved Leave of Absence

Councillor L Holmes
Councillor R Shanhun

Observers

Nil

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME

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Nil

5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

6 CONFIRMATION OF MINUTES**6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD 27 APRIL 2023****COUNCIL DECISION**

Moved Cr Eyre, seconded Cr Clarke

That the minutes of the Ordinary Meeting of Council held be confirmed.

CARRIED 6 / 0

7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 30 APRIL 2023

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	SODR-1743450996-2626
Disclosure of Interest:	None
Date:	15 May 2023
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To table and adopted the monthly financial statements for the period ending 30 April 2023.

BACKGROUND

In accordance with the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 30 April 2023.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's adjusted net current assets surplus / (deficit) position as at the 30 April 2023 was \$959,144. Net current assets are calculated by deducting current liabilities from current assets as reported in the Statement of Financial Position. In accordance with Regulation 34 of the Local Government Financial Management Regulations (1996) the net current assets are adjusted to establish a surplus / (deficit) position within the monthly financial statements. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The adjusted net current assets position is reflected on page 10 and reconciled with the Rate Setting Statement on page 3 of the financial statements.

The amount raised from rates, shown on the Rate Setting Statement (page 3), reconciles with note 2 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

During budget adoption a 10 percent and \$10,000 threshold for these variances to be reported was set.

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Note 14 (page 24) of the attached report details any significant variances.

Should Councillors wish to raise any issues relating to the 30 April 2023 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting for research to be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 30 April 2023 (Doc Id: SODR-1743450996-3128)
(Marked 9.1.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Rybarczyk, Seconded Cr Eyre

That the monthly financial statements for the period 30 April 2023 be adopted.

CARRIED 6 / 0

9.1.2 ACCOUNTS FOR PAYMENT – APRIL 2023

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	SODR-2042075298-70
Disclosure of Interest:	None
Date:	16 May 2023
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To accept the cheque, EFT, BPAY and direct debit listing for the month of April 2023.

BACKGROUND

In accordance with the Local Government Act 1995, and Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque, electronic funds transfer (EFT), BPAY and direct debit payments for April 2023 totalled \$1,009,846.27 for the Municipal Fund.

Should Councillors wish to raise any issues relating to the April 2023 Accounts for payment, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting for research to be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Cheque, EFT and direct debit listings for April 2023 (Doc Id: SODR-2042075298-56394)

(Marked 9.1.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Clarke, Seconded Cr Glasfurd

That the Cheque, EFT, BPAY and direct debit payment listing for the period ending 30 April 2023 totalling \$1,009,846.27 be adopted.

CARRIED 6 / 0

9.2 INFRASTRUCTURE SERVICES**9.2.1 AWARD OF REQUEST FOR TENDER 01/2023 MOWING OF PUBLIC OPEN SPACE**

Location:	Jurien Bay, Cervantes
Applicant:	N/A
Folder Path:	SODR-872172829-2525
Disclosure of Interest:	None
Date:	9 May 2023
Author:	Julie Rouse, Coordinator Infrastructure Services
Senior Officer:	Brad Pepper, Executive Manager Infrastructure

PROPOSAL

For Council to award Request for Tender (RFT) 01/2023 Mowing of Public Open Space.

BACKGROUND

Mowing of turfed areas of public open space (POS) across the Shire has been delivered in recent years by a combination of Shire internal Parks and Gardens (P&G) operations staff and by a Contractor awarded a contract through a RFT process.

Shire P & G operations staff currently deliver mowing services in the following locations:

- Cervantes Oval
- Badgingarra Oval
- Dandaragan CRC
- Dandaragan Hockey Field
- Dandaragan Oval
- Dandaragan Pioneer Park
- Jurien Bay Oval

The remaining areas of POS in Jurien Bay and Cervantes are delivered by a Contractor. This item seeks to finalise RFT 01/2023 for the following scope of mowing and turf in POS at the following locations across Jurien Bay and Cervantes:

- **Item 1 – Jurien Bay**
 - Dobbyn Park

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- Jurien Bay Shire Administration Centre
- Civic Centre Precinct
- Bashford Street Verge – between Doust and Murray Streets, including bus stop
- Baudin Park (commonly referred to as Pirate Park)
- Dibbler Park (commonly referred to as Pacman Park)
- Djidi Djal Park (Prevelly Way to Middleton Boulevard North)
- Eric Collinson Park (Lesueur Drive to Hawaii Road)
- Fauntleroy Park
- Federation Memorial Park
- Jurien Bay Recreation Centre – front entrance and bank area
- Passamani Park
- Pioneer Park – along Bashford and Roberts Streets
- Police Station Verges
- Seinor Park
- R E Snook Reserve (Snook Park)
- Weld Park

- **Item 2 – Cervantes townsite**
 - Catalonia Street Reserve
 - Cervantes Recreation Centre, excluding Oval
 - Memorial Park
 - Ronsard Park
 - Tranquilo Park (CBD)

The Shire's POS mowing contract was first awarded via tender in 2013 to local contractor, Vari-skilled and was in place for a term of four (4) years from 1 July 2013 to 30 June 2017 with the option to extend.

During the original contract's extension period, Shire officers undertook an extensive review of turf management, including mowing of POS services and the information gathered refined how turf mowing and management was to be undertaken, including a detailed assessment of the mowing frequency requirements for each POS location.

Another Request for Tender process was undertaken in 2018 incorporating the revised scope of works established in the turf management review, for the renewal of the Shire's Mowing of POS contract. Vari-skilled were once again the successful proponent and awarded a contract for a period of 5 years with the option to extend for 12 months.

Following satisfactory service delivered by Vari-skilled over the term of the current contract, the Shire of Dandaragan executed a contract variation in May 2022 to extend the existing contract by 12 months to expire on 30 June 2023. This extension allowed Shire officers the opportunity to review options open to Council to deliver the mowing of POS internally and assess the current scope of services to prepare tender documentation to award the Tender to a successful proponent.

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Functional Hierarchy and Reduction in Tender Scope of Works

Throughout the Shire's 2023 review of turf management across its POS locations, each POS turf area was given a Functional Hierarchy to determine the level of service priority as either 1 or 2. These rankings are based upon levels and types of use of each POS location, i.e. sporting, tourism, neighborhood, to identify those locations expected to be maintained at a high level of service, and those to be maintained at a reduced level of service and therefore less cuts required throughout each year. This has been made possible by increasing the winter months, starting from May through until October, and resulting in a reduction of mowing across the revised summer months now from October through to April (refer Table 1 below):

Functional Hierarchy	Classification	Level of Service
1	Manicured turf - high level of service - 40 cuts per year	<ul style="list-style-type: none"> ▪ October to April (30 weeks) every week; the rest once a month
2	Premium public lawned areas - reduced level of service - 19 cuts per year	<ul style="list-style-type: none"> ▪ October to April (30 weeks) every 2 weeks; the rest once a month

Table 1 – Functional Hierarchy

The scheduled mowing frequency is outlined in the annual cutting schedule (Table 2) below and is to include ancillary services (i.e. whipper snipping, blower vacuuming, general tidy up), to be undertaken every cut at every location.

	Summer Cuts	Winter Cuts	Annual Cuts
Months	October – April 7	May – September 5	12
Administration and Civic Centre Building Lawns – Manicured lawn	Weekly 30	Fortnightly 10	40
Dobbyn Park – mix of Manicured lawn and Premium Public lawn	Fortnightly 14 Commence first week of October	Monthly 5 First week of each month	19
Public Open Space – Premium Public lawn	Fortnightly 14 Commence first week of October	Monthly 5 First week of each month	19
Public Open Space – General Public lawn	Fortnightly 10 Commence first week of October	Monthly 5 First week of each month	15
Clippings	Caught	Caught	

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	Disposed free at the Jurien Bay Landfill	Disposed free at the Jurien Bay Landfill	
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Table 2 – Annual Cutting Schedule

In addition to the above, and as part of the review process, Shire officers were able to reduce the Tender's scope of works and POS mowing costs through the following measures:

- Reduced the location Police Station Verges mowing from a Functional Hierarchy of 1 to 2;
- Mowing of POS extended by one month during winter months from May to September, rather than May to August as previously set; and
- The preparation of the new draft Play Space Strategy which, following extensive community consultation to be undertaken, may see a reduction in POS areas across Cervantes and Jurien Bay

In addition to this, the contract term outlined in the Tender documentation is for a period of five (5) years with the option to extend for a further two (2) years, subject to satisfactory service delivery.

RFT 01/2023 – Mowing of Public Open Space Tender Process

Given that the current extended contract with Vari-skilled is due to expire on 30 June 2023, RFT 01/2023 Mowing of Public Open Space was advertised throughout March 2023 in the Mid-West Times and the West Australian, on the Shire website www.dandaragan.wa.gov.au/tenders, and through ongoing public notifications posted to the Shire's Facebook, and published in Shire Matters in the Craytales newspaper on 5 April 2023.

Upon closing of the tender on Friday, 14 April 2023, one tender submission was received from the incumbent contractor, Vari-skilled.

Vari-skilled's tender submission was found to be conforming following review and assessment of the RFT 01/2023's Qualitative Criteria, as follows in Table 3:

A. Relevant Experience and Key Personnel Skills	Weighting	
Tenderers must address the following information in an attachment and label it " Relevant Experience ":	<40%>	
<p>a) Provide details of similar Turf Mowing work. (20%)</p> <p style="margin-left: 20px;">a. Scope of the Tenderer's involvement including details of outcomes.</p> <p style="margin-left: 20px;">b. Details of issues that arose during the project and how these were managed.</p> <p>b) Provide details of Tenderer's Key Staff and</p>	"Relevant Experience"	Tick if attached.

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<p><i>Turf Management Skills (20%)</i></p> <p>a. <i>Outline Key staff and their roles in the performance of the Contract.</i></p> <p>b. <i>Qualifications and Training</i></p> <p>c. <i>Experience.</i></p>		
<p>B. Tenderer's Resources and Delivery</p> <p>Tenderers must address the following information in an attachment and label it "Tenderer's Resources":</p>	<p>Weighting</p> <p><40%></p>	
<p>a) <i>Plant, equipment, resources and materials. (20%)</i></p> <p>i) <i>List of proposed plant and equipment and the age of equipment</i></p> <p>ii) <i>Contingency measures or backup of resources including personnel (where applicable).</i></p> <p>b) <i>Demonstrated understanding of the Scope of Work (20%)</i></p> <p>i) <i>Specifically, a Schedule for delivery; and</i></p> <p>ii) <i>Compliance with the Work Health and Safety Act 2020</i></p>	<p>"Key Personnel"</p>	<p>Tick if attached</p>
<p>Supply any other relevant details in an attachment and label it "Key Personnel Skills and Experience".</p>		

Table 3 – Qualitative Criteria

2023 Shire Operational Internal Delivery

Turf management within the Shire's townsites is a significant component of the Shire's infrastructure operations and is an ongoing process for the Shire's P&G operations team, with an annual cost of around \$255K - around one eighth of the entire P&G Maintenance Budget of approximately \$2 million. It is a complex task that requires ongoing vigilance from staff and contractors alike, with the ongoing health of turf highly susceptible to changes in weather conditions and the presence of invasive weeds.

Across the Shire, the P&G operations crew manages 4 ovals across each of the Shire's 4 townsites, totaling approximately 9ha of turf. Throughout both Jurien Bay and Cervantes there are additional turfed areas scattered throughout various public open space locations totaling approximately 15ha.

In the past, various items of new plant and equipment were also purchased to assist with improving the efficiency of quality turf management in-house. These included:

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- Perruzo Vertimower (tractor 3-point linkage mounted)
- Fertiliser spreading trailer for motor bike and light vehicles.

In addition to the above, the Shire has purchased a Redexim Verti-draining implement in this current financial year and is currently awaiting delivery of this item of equipment.

COMMENT

To provide Council with an updated comparison for delivering POS mowing services internally, a review of costs associated with 4 days per week commitment from at least 2 personnel is presented below:

Timeframe	Annual Cost	Man Hours	FTE
4 days per week POS	\$224,726	3043	Additional 1.65

Were Council to consider the mowing of POS service to be delivered internally by Shire P&G operations staff, it would require at least one additional full-time employee (FTE) be added to the roster, with additional mowing resources required to be utilised from current staffing resources.

Associated ancillary tasks required when undertaking mowing services would also include the following:

- transport and travel.
- machine set, servicing, and wash-down.
- site inspection, tidy up, raking and brush-cutter.

It is the Officer's recommendation that this is not the most efficient and effective delivery outcome for the Shire to progress due to the following reasons:

Indicative cost is comparable to tender submission received.

- Difficult employment market to recruit additional suitably qualified employees;
- Associated costs to purchase additional equipment required to fulfil the requirements of the functional hierarchy; and
- Cost to purchase and maintain plant and equipment.

Assessment of Tender Qualitative Criteria and Value Considerations

Following assessment of the submitted tender, following is a summary of the addressed Qualitative Criteria Tender Ranking notes:

1. Vari-skilled
 - Incumbent contractor who has a good understanding of scope of services.
 - Locally based in Jurien Bay.

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- Limited turf management qualifications but extensive experience and knowledge of scope of services.
- Considerable amount of plant and equipment
- Ability to provide contingency backup in the event of breakdowns.
- Sound OHSE procedures, including Safe Operating Procedures and Job Safety Analysis processes.

A detailed copy of Shire Officer's assessment of the Qualitative Criteria and Value Consideration is attached to this Agenda as a Confidential Attachment (refer Attachments heading).

The weighted Value Consideration assessment has been considered under the Financial Implications heading located further within this Agenda item document.

STATUTORY ENVIRONMENT

Section 11 *Local Government (Functions & General) Regulations 1996 – When tenders have to be publicly invited.*

POLICY IMPLICATIONS

Shire of Dandaragan C-1PAT01 Purchasing and Tender Policy.

FINANCIAL IMPLICATIONS

Based upon the RFT 01/2023 Qualitative Criteria and Value Considerations submitted, and it being the only tender submitted, Shire officers are recommending that Vari-skilled be awarded RFT 01/2023 at a total cost of \$212,791 excluding GST with CPI Index increases annually.

STRATEGIC IMPLICATIONS

Strategic Community Plan - Envision 2029

01 Infrastructure	The Shire will work cooperatively with private enterprise and government agencies to develop and maintain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses.
Priority Outcomes	Our Roles
Our communities contain vibrant activated public open spaces and buildings with high levels of utilisation and functionality.	To manage and facilitate community assets that are flexible, vibrant, adaptable and enjoyable places to occupy employing the principals of place-making and design-thinking. Increase activation of our public open spaces and buildings rather than increasing quantity without a demonstrated need.
04 Community	The Shire's resident population will be the fastest growing population in the region supported by increased community recreation and cultural opportunities and access to key livability factors such as health and wellbeing services and educational opportunities

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Priority Outcomes	Our Roles
A region that develops and supports community leadership and collective values	Provide an industry leading local government organisation promoting community confidence and support in our decision-making processes.

ATTACHMENTS

Circulated with the agenda is Confidential Attachment of the Shire of Dandaragan's Qualitative Criteria and Price Valuation assessment for RFT 01/2023 (Doc Id: SODR-1599525979-1229) **(Marked 9.2.1)**

VOTING REQUIREMENT

Absolute majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Eyre, Seconded Cr Glasfurd

That Council award RFT 01/2023 Mowing of Public Open Space to Vari-skilled to deliver the following services for an annual cost of \$212,791 exclusive of GST with annual CPI Index increases, as follows:

Item 1 – Jurien Bay

- **Dobbyn Park**
 - **Jurien Bay Shire Administration Centre**
 - **Civic Centre Precinct**
 - **Bashford Street Verge – between Doust and Murray Streets, including bus stop**
 - **Baudin Park (commonly referred to as Pirate Park)**
 - **Dibbler Park (commonly referred to as Pacman Park)**
 - **Djidi Djali Park (Prevelly Way to Middleton Boulevard North)**
 - **Eric Collinson Park (Lesueur Drive to Hawaii Road)**
 - **Fautleroy Park**
 - **Federation Memorial Park**
 - **Jurien Bay Recreation Centre – front entrance and bank area**
 - **Passamani Park**
 - **Pioneer Park – along Bashford and Roberts Streets**
 - **Police Station Verges**
 - **Seinor Park**
 - **R E Snook Reserve (Snook Park)**
 - **Weld Park**
- **Item 2 – Cervantes townsite**
 - **Catalonia Street Reserve**
 - **Cervantes Recreation Centre, excluding Oval**
 - **Memorial Park**
 - **Ronsard Park**
 - **Tranquilo Park (CBD)**

CARRIED BY ABSOLUTE MAJORITY 6 / 0

9.2.2 HEAVY HAULAGE COST RECOVERY POLICY

Location:	Not Applicable
Applicant:	Shire of Dandaragan
Folder Path:	SODR-872172829-2525
Disclosure of Interest:	Nil
Date:	16 May 2023
Author:	Julie Rouse, Coordinator Infrastructure Services
Senior Officer:	Brad Pepper, Executive Manager Infrastructure

PROPOSAL

For Council to approve the Shire of Dandaragan's draft Heavy Haulage Cost Recovery policy to be advertised for public comment.

BACKGROUND

The Shire's Strategic Community Plan identifies working cooperatively with private enterprise to develop and maintain a dynamic infrastructure network responsive to usage demand as a core direction.

Roads, in general, are designed and constructed to deliver an intended purpose with the serviceable life of a road dependent upon the quantity and type of heavy vehicle passes. Typically, roads are designed to last for a period of up to 50 years or more, during which time it can be anticipated that they will be subjected to heavy haulage traffic over time.

However, if an industry or mining operation (excluding traditional broad acre agriculture that our road network was designed for) proposes a transport task that increases the volume of heavy vehicles well above the quantity a road was designed and constructed to carry, then it is anticipated that the life of the road will be significantly reduced. Accordingly, that road may require additional maintenance or fail prematurely, leaving the Shire with the cost to reconstruct the road earlier than initially planned and at the cost of the ratepayer.

Given recent increases in additional road freight tasks within the Shire's road network, and the Shire's ability to recover costs from damage associated with these types of works on a road asset beyond what it was reasonably designed for, it is unreasonable for the collective ratepayers to bear the additional cost of road repairs caused by an industry or mining operation undertaking the freight tasks.

This Policy proposes that industry or developments that undertake heavy haulage operations, either in-house or by engaging contractors, be charged a fair rate to offset the cost of additional maintenance and reduction in the life of Shire roads so that the

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Shire's Road network can be maintained to the same serviceable standard that the community expects.

COMMENT

The significant rise in the size and volume of heavy haulage vehicles accessing the Shire's road network for purposes associated with extractive industry and mining activities has recently become more evident and is likely to continue.

These activities are well above the quantity that the Shire's road network was designed and constructed to carry for roads on the Restricted Access Vehicle (RAV) Network and identified in Council's existing Policy C-7TSRRF05 – Restricted Access Vehicle Routes.

This new Policy has been developed to allow the ongoing benefits that industry and mining activities bring to the local economy whilst equitably recovering costs associated with the increased wear and tear. The exclusion of traditional agriculture activities in the Policy avoids impacts on key regional employment and business markets, and also acts in accordance with the Shire's Strategic Community Plan to work cooperatively with private enterprise to develop and maintain a dynamic infrastructure network responsive to usage demand. This policy will apply to feedlots of a size and scale that require a development application.

To provide the overarching principles for recovering costs associated with heavy haulage, Shire Officers are recommending the endorsement of the cost recovery framework as detailed in the Western Australian Local Government Association's (WALGA's) *User Guide: Estimating the Increased Cost Impact on Sealed Local Roads from Additional Freight Tasks* and WALGA's *User Guide: Estimating the Increased Cost Impact on Unsealed Local Roads from Additional Freight Tasks*. These are provided as Attachments 1 and 2 to this Agenda item.

Heavy haulage recovery costs charged are to be reinvested in the specific roads that the industry and mining activities use, providing opportunities for local contractors to be engaged to undertake maintenance works and would only apply to roads that are subject to an Extraordinary Load from an industry or mining operation. An Extraordinary Load is considered as a freight task where the annual design Equivalent Standard Axle (ESA) of a road increase by more than 50%.

Without this Policy and cost recovery framework there is likely to be increased disruption encountered on haulage routes and a lack of funds available to undertake the necessary maintenance operations arising from the increased heavy haulage. The worst-case scenario of not having a user pays system in place for heavy haulage would be early asset failure resulting in full asset reconstruction which comes at considerable cost.

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Furthermore, given that most commodities are transported to either Perth or Geraldton, or stored at transfer sites, industry and mining must use both Main Roads WA and neighbouring Shire Road networks outside the Shire of Dandaragan's administrative boundary. This in turn provides a wider opportunity for adjoining local governments to develop their own heavy haulage cost recovery policies should the Shire, through its sense of obligation, determine that the defined freight is likely to affect roads in adjoining local governments.

Following the development of this draft Policy, the Shire's Executive Management Team were circulated the draft for review and feedback on 5 December 2022 prior to the Policy being circulated for Councillors review via email on 31 January 2023.

Feedback received from Councillors focused mainly on the provision of calculated scenarios and what these might look like given the various heavy haulage commodities transported within our Shire outside of traditional agricultural produce. Examples of calculations around proposed scenarios on both sealed, and unsealed roads, and including a combination on a mix of both sealed and unsealed roads, are available within the attachments.

CONSULTATION

The officer's recommendation is to advertise the draft policy for public consultation.

STATUTORY ENVIRONMENT

The development and implementation of a Heavy Haulage Cost Recovery Policy is based on the *Road Traffic (Administration) Act 2008* as follows:

Section 132 – Road authority may recover expenses of damage caused by heavy traffic.

In particular; *section 132(2)* states:

“Where it appears to the road authority that has functions in relation to the repair of road infrastructure that, having regard to the average expense of repairing road infrastructure in the vicinity, extraordinary expenses have been incurred by the road authority in repairing the road infrastructure because of damage caused by heavy traffic, the road authority may recover the amount of the expenses as may be proved to the satisfaction of the court to have been incurred by the road authority because of damage caused by heavy traffic.”

And

Section 132(4) states:

“A person against whom expenses are or may be recoverable under this section may enter into an agreement with the road authority for payment to it in respect of heavy traffic, and on making

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the payment as agreed the person is not to be subject to any proceedings under this section.

POLICY IMPLICATIONS

The primary purpose of this Policy is to maintain the serviceability of Shire roads that industry or mining operations use, with the exclusion of traditional agricultural produce haulage tasks, excluding feedlots of a scale that require a development application, to avoid impacts on key regional employment and business markets of the region.

FINANCIAL IMPLICATIONS

Shire officers continue to enhance its asset management systems and documentation to ensure effective asset management is capturing the full life-cycle cost of an asset which in turn informs its long-term financial plan. Through adopting this Policy, the expected design life of affected roads can be maintained effectively while avoiding early renewal of road assets and impact on Council's long-term financial planning.

Administrative resources will be required to implement the Heavy Vehicle Haulage Cost Recovery Policy. Costs recovered under this Policy will offset any increased maintenance costs resulting from additional heavy freight. The adoption of this policy will also replace the existing fee and charge for extractive industries which have been charged to sand and gravel developments over previous years.

STRATEGIC IMPLICATIONS

Strategic Community Plan - Envision 2029

01 - Infrastructure	The Shire will work cooperatively with private enterprise and government agencies to develop and maintain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses.
Priority Outcomes	Our Roles
Our agricultural industry is supported with an effective road infrastructure network that facilitates an efficient and safe supply chain.	Continued improvements to the rural road network by maximising external funding sources and delivering infrastructure projects to a high standard. Implementing an effective, proactive road maintenance program that is sensitive to industry seasonality.
Our investments in public assets are based on responsible and sustainable asset custodianship.	Modernise the Shire's Asset Management Planning framework to sustainably manage our existing asset network and consider asset expansion within sustainable levels of service.

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ATTACHMENTS

Circulated with the agenda are the following Attachments:

- The Shire of Dandaragan's draft Heavy Haulage Cost Recovery Policy relevant to this report (Doc Id: SODR-872172829-3691) *Available electronically only.*
- WALGA's *User Guide: Estimating the Increased Cost Impact on Sealed Local Roads from Additional Freight Tasks* (Doc Id: SODR-872172829-5102) *Available electronically only.*
- WALGA's *User Guide: Estimating the Increased Cost Impact on Unsealed Local Roads from Additional Freight Tasks* (Doc Id: SODR-872172829-5103)
(Marked 9.2.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Clarke, Seconded Cr Glasfurd

That Council endorse the draft Heavy Haulage Cost Recovery Policy (Doc Id: SODR-872172829-3691) to be advertised for public comment.

CARRIED 6 / 0

9.3 DEVELOPMENT SERVICES

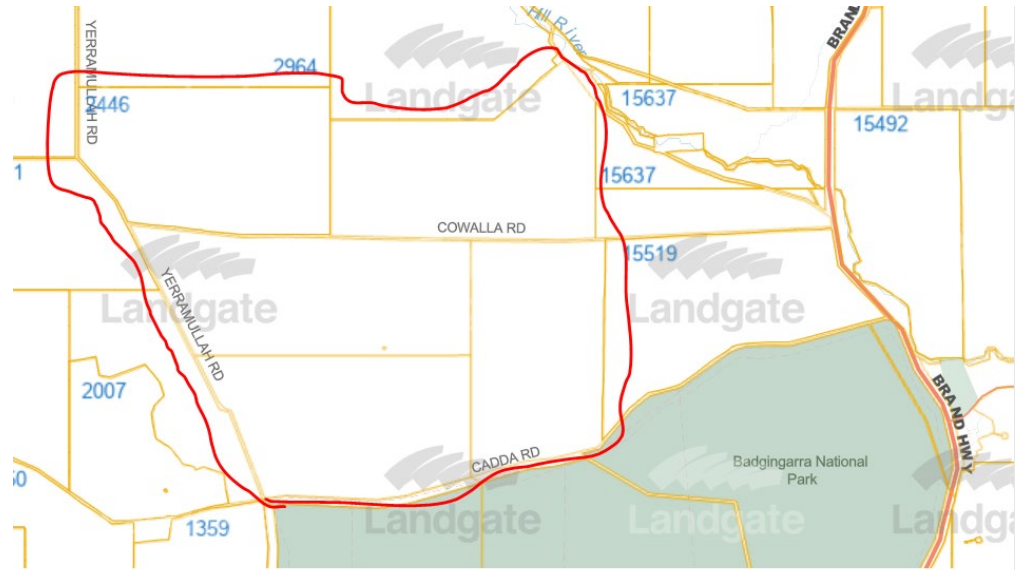
9.3.1 REQUEST FOR TIME EXTENSION TO DEVELOPMENT APPROVAL – PARRON WIND FARM

Location:	'Parron Place' comprising of Lots 3738, 3739, 3742, 3743, 3744 in the Badgingarra & Hill River localities
Applicant:	Zephyr Pty Ltd
File Ref:	SODR-1262144384-17697
Disclosure of Interest:	Nil
Date:	10 May 2023
Author:	Rory Mackay, Principal Planning & Building Officer
Senior Officer:	Louis Fouche, Executive Manager Development Services

PROPOSAL

The applicant is seeking a five (5) year extension of the development approval for the Parron Wind Farm scheduled to lapse on 12 December 2024.

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Location Plan of 'Parron Place'

BACKGROUND

The constructed Badgingarra Wind Farm was initially approved by Council in December 2008 and amended in April 2013. A number of extensions of planning approval were passed by Council over this time period with the last being in November 2016, with the expiry being 12 December 2019.

This development approval was granted over 21,661ha on the following 17 titles of land:

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No.	House No.	Lot No.	Road	Plan No.	Certificate of Title	Area (ha)
1	1192	3850	Bibby Road / Yerramullah Road	P209077	387 - 27A	1,597
2	1359	3755	Yerramullah Road / Bibby Road	P207065	1949 - 781	1,594
3	N/A	51	Yerramullah Road / Cadda Road	P20080	2034 - 798	807
4	2481	3745	Yerramullah Road / Cowalla Peak Road	P207067	1383 - 850	1,391
5	218	3704	Cowalla Peak Road / Yerramullah Road	P206786	2153 - 111	1,376
6	2007	50	Cadda Road	P20080	2034 - 797	807
7	2030	3747	Cadda Road	P207067	1754 - 557	1,546
8	1750	3754	Bibby Road / Cadda Road	P207065	1581 - 112	1,475
9	2349	3753	Cadda Road / Munbinea Road	P207071	1680 - 747	1,401
10	1581	3748	Munbinea Road / Cadda Road	P207071	2060 - 600	1,123
11	N/A	1651	Cowalla Peak Road	P133599	1629 - 941	41
12	N/A	3774	Cadda Road	P207065	1786 - 255	92
13	2446	3742	Yerramullah Road / Cowalla Road	P207066	508-160A	1,710
14	N/A	3743	Yerramullah Road / Cowalla Road	P207069	69-37A	1,823
15	N/A	3744	Yerramullah Road	P207069	2125-563	1,660
16	N/A	3738	Cowalla Road	P207066	1687-897	1,736
17	N/A	3739	Cowalla Road	P207069	2125-562	1,483
					Total Area	21,661

As the turbine design and layout was finalised for the Badgingarra Wind Farm, some of the initial landholdings were not leased for the installation of the required infrastructure. However, approval over the 17 titles remained valid with the modifications sought over the project's timeline.

On 27 June 2019, Council recognised 'Parron Wind Farm' as the title for the wind turbines to be constructed upon Lots 3738, 3739, 3742, 3743 and 3744 in the Badgingarra and Hill River localities separate to those developed under the current Badgingarra Wind Farm and recognised Zephyr Energy Pty Ltd as the proponent of this development.

Council also granted a five-year extension to the planning approval originally granted in December 2008 and as amended in 2010, 2012 and 2014 for a wind farm on Lots 3738, 3739, 3742, 3743 and 3744 in the Badgingarra and Hill River localities, resulting in the revised expiry date of 12 December 2024 subject to conditions.

The proponent has requested a further five-year extension until 12 December 2029, as, to date, they have not been able to proceed to the construction phase as there is no capacity on the Western

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Power transmission lines at their current configuration to accept further energy exporters to the grid.

The proponent has been advised by Western Power that the subject transmission lines will be upgraded in 2026, which, on completion, will enable new energy exporters, like the Parron Wind Farm to connect to Western Power's Southwest Interconnected System (SWIS). As such, the further five-year approval will enable the proponent to progress the development with the anticipated Western Power connection approval.

Further to the above, it is understood that the proponent is actively engaging renewable energy development companies for the purchase of the wind farm development rights over 'Parron Place'.

The approval timeframe is referenced to the development having 'substantially commenced'. In terms of the Deemed Provisions for Local Planning Schemes, 'substantial commencement' means that some substantial part of work in respect of a development approved under a planning scheme has been performed as determined by the responsible authority.

COMMENT

As the Parron Wind Farm progresses, new noise and visual impact assessments will be required to be undertaken once the final turbine type, number and layout is known.

As there is still a large amount of work to do on the logistics side of the Parron Wind Farm, the further time request is not considered unreasonable. Furthermore, in context, APA Group had the development approval for the Badgingarra Wind Farm extended for nine years collectively.

Given the above, and that there are no significant changes to the proposed development, it is considered reasonable to approve the time extension request.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

- Local Planning Scheme No 7
- Planning and Development (Local Planning Schemes) Regulations 2015:

*71. Commencement of development under development approval
If development approval is granted under clause 68 —*

- (a) the development must be substantially commenced*
 - (i) if no period is specified in the approval — within the period of 2 years commencing on the date on which the determination is made; or*
 - (ii) if a period is specified in the approval — within that*

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- period; or*
(iii) in either case — within a longer period approved by the local government on an application made under clause 77(1)(a);
and
(b) the approval lapses if the development has not substantially commenced within the period determined under paragraph (a).

77. Amending or cancelling development approval

- (1) An owner of land in respect of which development approval has been granted by the local government may make an application to the local government requesting the local government to do any or all of the following —*
(a) to amend the approval so as to extend the period within which any development approved must be substantially commenced.

POLICY IMPLICATIONS

There are local no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The applicant has paid the required \$295 fee for the request to amend the wind farm's development approval.

STRATEGIC IMPLICATIONS

- Strategic Community Plan, Envision 2029:

03 Environment	The Shire will be a responsible custodian of the environment, working with community groups and other entities to increase renewable energy initiatives, vegetation cover and rehabilitate degraded public land throughout the local region
Priority Outcomes	Our Roles
Our region is recognised as the centre of renewable energy in WA	Support renewable energy initiatives and encourage further renewable industry development

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Minute Extract of June 2019 Ordinary Meeting of Council (Doc Id: SODR-1262144384-9776)
- Request letter from applicant (Doc Id: SODR-1262144384-17698)
(Marked 9.3.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Eyre, Seconded Cr Glasfurd

That Council:

1. pursuant to Clause 77(1)(a) of *Schedule 2: Deemed provisions for local planning schemes of the Planning and Development (Local Planning Schemes) Regulations 2015* grants a five-year extension until 12 December 2029 to the development approval granted in December 2008 and as amended in 2010, 2012 and 2014 for the development of a wind farm on Lots 3738, 3739, 3742, 3743 and 3744 in the Badgingarra and Hill River localities; and
2. advises the applicant that the extension of time to the current development approval does not alter the other conditions of approval in relation to the development and that this decision relates specifically to the period of time upon which construction work must have substantially commenced as determined by the Shire of Dandaragan.

CARRIED 6 / 0

9.4 GOVERNANCE & ADMINISTRATION

9.4.1 CERVANTES GOLF CLUB INC LEASE

Location:	Aragon Street Cervantes
Applicant:	Cervantes Golf Club Inc
Folder Path:	SODR-129784381-320
Disclosure of Interest:	Nil
Date:	11 May 2023
Author:	Brent Bailey, Chief Executive Officer
Senior Officer:	Not Applicable

PROPOSAL

This item is for Council to consider providing a lease over a Reserve 47597 to the Cervantes Golf Club Inc for a period of 21 years.

BACKGROUND

The Cervantes Golf Club Inc (Golf Club) lease over Reserve 47597 is due for renewal on 31 May 2023. Shire staff have been working with the Golf Club over the past two months to develop the draft lease based on Council's standard lease template which requires endorsement by Council to finalise the lease process.

COMMENT

The Cervantes Golf course is an integral part of the town's landscape located in the northern sector of the town accessed via Aragon Street.

There have not been any breaches of the previous lease and the Golf Club is active in improving and maintaining the course. The

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course is primarily a winter play course and provides an important sport and recreation activity in the town.

It is recommended that Council grant a new lease over Reserve 47597 for a period of twenty-one years to the Cervantes Golf Club Inc in accordance with the standard lease terms for community groups.

CONSULTATION

Cervantes Golf Club Inc

STATUTORY ENVIRONMENT

Local Government Act 1995 Section 3.58

3.58. Disposing of property

(1) *In this section —*

***dispose** includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

***property** includes the whole or any part of the interest of a local government in property, but does not include money.*

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

(3) *A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —*

(a) it gives local public notice of the proposed disposition —

(i) describing the property concerned; and

(ii) giving details of the proposed disposition; and

(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;

and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) *The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition —

(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or

(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

- (5) *This section does not apply to —*
- (a) *a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
 - (b) *a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
 - (c) *anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
 - (d) *any other disposition that is excluded by regulations from the application of this section.*

30. Dispositions of property excluded from Act s. 3.58

- (1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*
- (2) *A disposition of land is an exempt disposition if— (a) the land is disposed of to an owner of adjoining land (in this paragraph called the transferee) and —*
 - (i) *its market value is less than \$5 000; and*
 - (ii) *the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee; or*
- (b) *the land is disposed of to a body, whether incorporated or not —*
 - (i) *the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
 - (ii) *the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions.*

POLICY IMPLICATIONS

Policy 6.2 C-6R02 – Reserves

PART A - Policy Objective To provide guidance regarding the usage and leasing arrangement of Shire Reserves.

Policy Statement 1. Lease Provisions - Reserves

Where Council resolves to lease a Reserve Vested in its control or resolves to lease land owned by it to a local sporting or community organisation, the following notes are to form the basis for the lease agreement:

- (a) *Length of lease to be for twenty-one (21) years unless otherwise terminated. (Maximum permissible under management order).*
- (b) *Annual rental to be “a peppercorn”.*
- (c) *The Lessee shall not carry out any permanent structural improvements on the reserve without the prior written approval from the Council.*
- (d) *All structural improvements on the reserve shall be and remain at law, the property of the Shire. The Club shall have the sole use, benefit and enjoyment of the reserve and all structural improvements thereon during the operation of the lease.*

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- (e) *The Lessee shall comply with all Acts of Parliament, Orders, Regulations, Local Laws, etc, that apply to the reserve and structural improvements.*
- (f) *The Lessee shall keep the Reserve area and all structural improvements in a maintained, clean and tidy condition at all times and shall comply with any directions of the Council that may be issued requiring works to have the Reserve area and structural improvements placed in a maintained, clean and tidy condition.*
- (g) *The Lessee shall not disturb the surface soil and vegetation in a manner likely to cause erosion. If erosion damage does occur, the Club shall take remedial action as directed by the Council.*
- (h) *The Lessee shall permit the Shire's officers access to the Reserve and structural improvements at all reasonable times to ensure that the lease conditions are being complied with.*
- (i) *The lease may be terminated by the Council if the Club fails to comply with provisions of the lease agreement. The Council shall give the Lessee at least thirty (30) days' notice in writing requiring the Club to rectify the breach of lease before taking action to terminate the lease under this provision.*
- (j) *The Lessee shall not assign or part with possession of any Crown lease without prior approval from the Council and the responsible Minister.*
- (k) *The Lessee shall meet all costs in relation to preparing and stamping the lease document.*
- (l) *Any leases entered into relating to Council's Reserves are to include a plan completed by a licensed surveyor depicting the area of land to be leased as an attachment to the lease document*

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

04- Community	The Shire's resident population will be fastest growing population in the region supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities.
Priority Outcomes	Our Roles
A Shire built on the strengths of community spirit and resilient, connected communities.	Recognise and support the value of our community volunteers and provide meaningful opportunities to contribute to Shire projects and improving local living.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

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- Draft Lease for Cervantes Golf Club Inc (Doc Id: SODR-1739978813-6513)
(Marked 9.4.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Glasfurd, Seconded Cr Rudy

That Council:

Endorse the Cervantes Golf Club Draft Lease Agreement (Doc Id: SODR-1739978813-6513) and authorise the Chief Executive Officer to execute the final lease.

CARRIED 6 / 0

COUNCIL DECISION

Moved Cr Eyre, seconded Cr McDonald

That Council Suspend Clauses 8.8 and 10.5 of the Shire of Dandaragan Local Government (Council Meetings) Local Law 2019 to facilitate open discussion on item 9.4.2

CARRIED 6 / 0

9.4.2 JURIEB BAY RECREATION PRECINCT DISCUSSION PAPER, WORKING GROUP & TERMS OF REFERENCE

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	SODR-1272937250-23
Disclosure of Interest:	Nil
Date:	11 May 2023
Author:	Brent Bailey, Chief Executive Officer
Senior Officer:	Not applicable

PROPOSAL

The purpose of this item is for Council to endorse a discussion paper and establish a working group and terms of reference to guide the preparation of the Jurien Bay Recreation Precinct Masterplan.

BACKGROUND

In the 2022/23 financial year, Council has planned for the preparation of a Masterplan for the Jurien Bay Recreation Precinct. This area encompasses Reserve 31884 and 38590 (Golf Course) on which the following assets are currently located:

1. Jurien Bay Country Golf Club
2. Jurien Bowling Club
3. Jurien Sport and Recreation Centre
4. Tennis Courts
5. Outdoor Netball / Basketball Courts

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6. Sports Oval
7. Jurien Bay Men's Shed
8. Jurien Bay Progress Association Shed

A number of community and sporting groups access and use these facilities and the area surrounding the oval is also utilised for overflow camping.

The current condition of each asset varies depending on its establishment date and it is recognised that a number of identified refurbishments should be planned to reflect community needs and priorities which may include asset expansion or consolidation. The Shire's Sport and Recreation Plan discusses the current condition of these assets and identifies a range of potential changes which are best resolved through a more detailed master-planning process.

A discussion paper has been prepared to facilitate public consultation and the master-planning process and it is also recommended that Council establish a working group to ensure effective community representation is built into the project.

COMMENT

In progressing the Jurien Bay Recreation Precinct Masterplan, officers note the benefit of including the community throughout the needs assessment and design development stages. Establishment of a project working group would provide insight from local users informed by a diverse range of views and opinions from a broad cross-section of the community. This would reduce the risk of the project's built form design being inconsistent with community values and producing negative community feedback.

This level of community participation in the project will highlight the Shire's commitment to meaningful engagement with the community on issues affecting the public, and on local issues that significantly impact on the community. Public participation and engagement is the foundation of good decision-making, and is mutually beneficial to the community and Council.

Due to the projects' high level of local impact on the community, a working group will ensure that development of the masterplan for the Recreation Precinct is representative of the community's values, whilst aligning with the key objective of providing a platform where community representatives provide advice, views and information to Council on matters relating to the development of the Jurien Bay Recreation Precinct Masterplan.

The Terms of Reference for the working group will set out the operating guidelines for the Jurien Bay Recreation Precinct Working Group including the purpose, structure and responsibilities of the group's members. It is recommended that Council select two Councillors to act as Council's primary representative and a Chair

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of the working group. An Expression of Interest for the nomination of members will be advertised and key stakeholders will be targeted to ensure a representative body is formed.

CONSULTATION

The Jurien Bay Recreation Precinct Working Group will be a primary source of community consultation to guide the master-planning process.

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

Establishment of the working group aligns with Policy 5.2 – Community Engagement - Strategy 5: Collaborate. This strategy involves partnering with the public in each aspect of the decision, including the development of alternatives and the identification of the preferred solution.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

STRATEGIC IMPLICATIONS

Strategic Community Plan - Envision 2029

01 Infrastructure	The Shire will sustain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses.
Priority Outcomes	Our Role
Our communities contain vibrant, activated public open space and buildings with high levels of utilisation and functionality.	To manage and facilitate community assets that are flexible, vibrant adaptable and enjoyable places to occupy employing the principals of placemaking and design thinking. Increase activation of our public open space and buildings rather than increasing quantity without a demonstrated need.
Priority Outcomes	Our Role
A Shire built on the strengths of community spirit and resilient, connected communities.	Recognise and support the value of our community volunteers and provide meaningful opportunities to contribute to Shire projects and improve local living.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Jurien Bay Recreation Precinct Working Group Terms of Reference (Doc Id: SODR-1272937250-1434)
- Jurien Bay Recreation Precinct Discussion Paper (Doc Id:

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SODR-1272937250-1434)
(Marked 9.4.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Endorse the Jurien Bay Recreation Precinct Working Group Terms of Reference as indicated in the attachments Doc Id: SODR-1272937250-1434.
2. Authorise the Chief Executive Officer to call for community member nominations for the Jurien Bay Recreation Precinct Working Group.
3. Appoint Councillor _____ as the Chair of the Working Group.
4. Appoint Councillor _____ as the second Council representative for the Working Group.
5. Endorse the Jurien Bay Recreation Precinct Discussion Paper (Doc Id: SODR-1272937250-1434) to be circulated to the community forming part of the consultation process.

COUNCIL DECISION

Moved Cr Rybarczyk, Seconded Cr Glasfurd

1. Endorse the Jurien Bay Recreation Precinct Working Group Terms of Reference as indicated in the attachments Doc Id: SODR-1272937250-1434.
2. Authorise the Chief Executive Officer to call for community member nominations for the Jurien Bay Recreation Precinct Working Group.
3. Appoint Councillor McDonald as the Chair of the Working Group.
4. Endorse the Jurien Bay Recreation Precinct Discussion Paper (Doc Id: SODR-1272937250-1434) to be circulated to the community forming part of the consultation process.

CARRIED 6 / 0

Reason for variation from Officer's Recommendation: Council decided to consider the appointment of the second Council member for the Jurien Bay Recreation Precinct Working Group when the community member nominations were considered.

COUNCIL DECISION

Moved Cr Eyre, seconded Cr McDonald

That Council reinstate clauses 8.8 and 10.5 of the Shire of Dandaragan Local Government (Council Meetings) Local Law 2019.

CARRIED 6 / 0

9.4.3 CERVANTES COMMUNITY MEN'S SHED GRANT APPLICATION

Location:	Sport and Recreation Capital Works Fund
Applicant:	Cervantes Community Men's Shed Inc.
Folder Path:	SODR-437506902-10308
Disclosure of Interest:	N/A
Date:	11 May 2023
Author:	Rhiarn Sutton, Manager Customer and Community Services
Senior Officer:	Scott Clayton, Executive Manager Corporate and Community Services

PROPOSAL

To consider a request from the Cervantes Community Men's Shed (CCMS), to access a grant from the Shire of Dandaragan's Sporting and Recreational Capital Works Programme, for the purposes of constructing a new Men's Shed on a 2,925m² portion of lot 891 Aragon Street, Cervantes.

BACKGROUND

The background information has been provided by the Cervantes Community Men's Shed.

"Cervantes Community Men's Shed (CCMS) has been in operation since 2011 without purpose-built, appropriate or even satisfactory premises. In December, 2022 CCMS appreciatively signed a lease with the Shire of Dandaragan for the land at Lot 891 Aragon Street, Cervantes. CCMS is now in a position to build a purpose built shed to meet the needs of current and future CCMS members.

With a strength of 63 members, 13% of the population of 480 residents, CCMS occupies a valued and important position in the community of Cervantes and surrounds. Apart from the core business of providing a meaningful, motivating, and inspiring environment for its members to meet, work and socialise, CCMS provides a wide range of services to the residents of Cervantes that would not otherwise be available. Cervantes does not have a household repair service operator, disability aids installer or a grounds maintenance contractor. These tasks, and more, are provided on request to a wide range of residents as recorded in the attached document CCMS Community Projects. Members have two major income deriving activities, Rope Products manufacture and sales and Containers for Change. Description of these activities is demonstrated in the attached document CCMS Rope Products and Containers for Change.

CCMS is the "go to" organisation for assistance with projects and activities driven by other community groups and individuals. The

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portable sausage sizzle trailer is popular and well utilised at community events and providing breakfast for hundreds of people at the Nambung Country Music Muster are two examples of cooperation with other community groups. Cervantes Historical Society, the Cervantes Cultural Committee, Cervantes Ratepayers & Progress Association, CWA Cervantes Branch, the Cervantes Golf Club, Cervantes Pony Club have all had the occasion to request assistance with jobs and projects. You will find their letters of support in the attached file CCMS Support Letters and News Articles.

The list of activities, benefits and assistance given by CCMS members is lengthy. A majority of the work achieved in the past has not been recorded but rest assured, it is wholeheartedly appreciated.

If CCMS is not successful in this application to the Shire of Dandaragan for funding, it will not be possible to apply to Lotterywest for a grant. It is necessary to attract funds from our Local Government Authority to gain credence with Lotterywest. Lotterywest is the only source for a community grant of high value funding.

The Cervantes Community Men's Shed in Aragon Street Cervantes will be a substantial asset to the town of Cervantes and the Shire of Dandaragan. This new building, built on the main thoroughfare of Cervantes will be a focal and conversational topic and point of interest for residents and visitors alike. Once operational, the shed will provide a safe, Worksafe compliant building from which the valuable community work by Shedders can flourish."

Council has previously provided a lease over a portion of reserve 35920 Cervantes Recreation Reserve to the CCMS. To proceed with constructing a shed on the reserve all planning and building approvals will need to be sought and granted prior to any construction taking place.

COMMENT

The Cervantes Men's Shed have been incorporated into the Cervantes Recreational Precinct Masterplan which Council passed, 25 August 2022. The establishment of the Cervantes Men's Shed lease with Council, to approve a lease of portion a of the reserve, was deemed as a priority in the precinct plan and finalised on 20 September 2022.

The construction of the new Men's Shed Facility has been identified in the Sport and Recreation Plan, Key Principles, as a category 3 – Sport Specific/Exclusive Clubs and Facilities and is deemed eligible for Shire Grant Programs.

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Applications for grants through the Shire of Dandaragan Sport and Recreation Facilities Capital Works Fund have traditionally been triggered by a Community Sport and Recreation Facilities Fund (CSRFF) grant application to the Department of Local Government Sport and Cultural Industries.

This application is different in that it is not eligible to apply to CSRFF. This application has been triggered by the Cervantes Community Men's Shed grant application to Lotterywest. The grant application to Lotterywest is to construct a facility for the Cervantes Community Men's Shed.

The Cervantes Community Men Shed has received grant funding from the Men's Sheds of Western Australia (WAMSA) and Foundation for Rural Regional Renewal to go towards their project.

The Sport and Recreation Fund Policy 6.1 provides eligibility criteria as per the below table. The officer's assessment has deemed the project / funding request suitable for funding and Council support is recommended.

Eligible Applications.	Assessment
Submitted a Community Sport Recreation Facilities Fund Application (CSRFF) to the Department of Local Government, Sport and Cultural Industries' or submitted an application to another funding source for the project.	Yes
An own source contribution comprising a minimum of 1/6th of the total project cost in cash.	Yes
In determining applications to this fund the Council will give priority to applications that; <ul style="list-style-type: none"> ▪ have successfully sourced CSRFF funds or other source of funding; ▪ can demonstrate that their organisation has a strong membership base and is financially sustainable; ▪ can demonstrate strong demand for the proposed infrastructure; and ▪ can deliver projects without the organisation requiring loan funds. 	Yes
Applicants that have been unsuccessful in a CSRFF application, or other major funding process, remain eligible for funding under this program, however Council's total commitment will not exceed 50% of the approved project budget or the maximum annual funding allocation in a given year.	N/A
Requests must be for a total project cost of greater than \$40,000 (ex gst)"	Yes

Applications for grant funding under the Shire of Dandaragan Sporting and Recreational Capital Works Fund have traditionally been from sporting groups. A wider interpretation has been utilised for Men's Sheds which takes guidance from the definition of Recreation as detailed in the Oxford English Dictionary as "an activity done for enjoyment when one is not working". This is the

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second time an application from a non-sporting recreation group has been submitted.

CONSULTATION

- Cervantes Community Men's Shed

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

Policy 6.1 Sport and Recreation Funding - Sporting and Recreational Capital Works Fund

The objective of this Policy is to set out how the Shire of Dandaragan (Shire) will provide assistance to sporting and recreational groups for funding:

1. capital infrastructure for sporting and recreational facilities; and
2. non-consumable sporting and recreational equipment.

Policy Statement

Council recognises and values the important part that excellent sporting and recreational facilities and equipment play in the community. It is committed to ensuring that adequate funding is provided to assist in the provision and maintenance of these facilities and the groups that utilise them.

In order to meet this objective, the Shire has established the following two funds through which annual grants will be made available:

1. *Sporting and Recreational Capital Works Fund; and*
2. *Tronox Management and Shire of Dandaragan Sporting and Recreation Facilities Fund*

FINANCIAL IMPLICATIONS

Council is being asked to authorise expenditure of up to maximum of \$48,000 which is approximately 11% of the total project cost from the Sporting and Recreation Reserve. This Reserve's current balance is \$156,328. Alternatively, the Cervantes Community Infrastructure Development Reserve with a current balance \$268,594, funded from the sale of the Cervantes Industrial lot, could be utilised for this project.

Cervantes Community Men's Shed	\$70,000
In-Kind	\$26,000
Other grants (CMSWA and FRRR)	\$15,000
Shire Funding	\$48,000
Lotterywest Funding	\$261,000

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Cost of project \$420,000

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

04 Community	The Shire's resident population will grow more than the WA regional average supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities.
Priority Outcomes	Our roles
A Shire built on the strengths of community spirit and resilient, connected communities.	Recognise the value of creative and cultural arts and support its continued growth in our communities.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- 6.1 C-6SRF01 Sport and Recreation Funding (Doc Id: SODR-878193511-2777)
- Cervantes Recreation Precinct needs assessment (Doc Id: SODR-1272937250-1244) *Available electronically only.*
- Minute Extract - Item 9.4.2 - Lease - Cervantes Community Mens Shed.pdf Doc Id: SODR-1272937250-1366)
- Shire of Dandaragan Sport and Recreation Plan (Doc Id: SODR-1272937250-1229)
- Combined supporting documents under (Doc ID: SODR-437506902-10324)
 - Application for Funding Letter
 - Business Plan
 - Project Management Plan
 - Community Projects
 - Support Letters and News Articles
 - Income and Membership

(Marked 9.4.3)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Eyre, Seconded Cr Clarke

That Council:

- 1. Endorse the Cervantes Community Men's Shed Inc, application to Lotterywest for funding to construct a shed suitable for their needs, and;**
- 2. Subject to confirmation of the project funding from other funding partners, endorse the provision of up to \$48,000 (ex GST) towards the capital costs of the construction of the shed.**

3. Utilise funds set aside in the Sport and Recreation Infrastructure reserve which will be incorporated into the Shire's 2023/24 budget.

CARRIED 6 / 0

9.4.4 ADOPT AMENDED PUBLIC ART AND PERCENT FOR ART POLICY

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	SODR-1876983588-406
Disclosure of Interest:	Nil
Date:	14 May 2023
Author:	Rhiarn Sutton, Manager Customer and Community Services
Senior Officer:	Scott Clayton, Executive Manager Corporate and Community Services

PROPOSAL

To endorse changes to Policy 5.5 C-5PAPAP05 Public Art and Percent for Art Policy.

BACKGROUND

The purpose of the Public Art Policy is to support co-creation and commissioning of public art in public spaces. The Shire of Dandaragan and Council value creative and cultural arts and supports their continued growth in the public domain such as town centres, main streets, town squares and parks within the Shire's boundaries by the installation of public art.

Council currently allocates 1% of the gross yield of budgeted rates income to the Shire of Dandaragan Public Art Fund (Percent for Public Art) at the beginning of each financial year to achieve the following objectives:

- Promote public awareness of the cultural, social, and economic value of art and culture by providing high-quality, innovative, inspiring, and diverse public art within the Shire of Dandaragan.
- Be aspirational in our vision to enhance the utility and amenity of public places and spaces by incorporating public art into the built and natural environment to enhance sense of place and community identity.
- Engage the community, activate imaginations, and generate appreciation of cultural and natural and built heritage.
- Encourage cultural tourism by increasing the appeal of the region to visitors through a variety of art forms and cultural practices.

COMMENT

During discussions with Councillors and staff at the Council Forum held 23 February 2023, it was noted that there was a need to reallocate the funding of the Arts and Culture from the 5.1

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Community Grants Policy, into the Public Art and Percent for Art Policy. The 5.1 Community Grant Policy was endorsed 23 March 2023.

During the Council Forum held 27 April 2023, it was also noted that there was a need to consider raising the monetary amount for the Shire of Dandaragan Art Prize from \$1,500 to \$3,000. The increase of the monetary prize would enhance the quality of artwork, reflect other art exhibition prize amount, provide the Shire with a higher degree of recognition and enable the Shire to select a higher quality art piece for the art collection.

These amendments have been incorporated into the attached policy revision and are now presented for Council's formal consideration.

CONSULTATION

Cervantes Arts Festival Committee

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

Policy 5.5 C-5PAPAP05 Public Art and Percent for Art Policy will be amended as reflected in attachment (Doc Id. SODR-461937211-1176)

FINANCIAL IMPLICATIONS

Adoption of the amended Policy will have no effect on the budget allocation calculation method.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

04 Community	The Shire's resident population will grow more than the WA regional average supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities.
Priority Outcomes	Our roles
A Shire built on the strengths of community spirit and resilient, connected communities.	Recognise the value of creative and cultural arts and support its continued growth in our communities.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- 5.5 C-5PAPAP05 – Existing Public Art and Percent for Art Policy. (Doc Id: SODR-878193511-2737)
- 5.5 C-5PAPAP05 – Amended Public Art and Percent for Art

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Policy. (Doc Id: SODR-461937211-1176)
(Marked 9.4.4)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr McDonald, Seconded Cr Glasfurd

That Council adopt the amended Policy 5.5 C-5PAPAP05 – Public Art and Percent for Art (Doc Id: SODR-461937211-1176).

CARRIED 6 / 0

9.4.5 ECONOMIC DEVELOPMENT GRANT POLICY

Location:	Shire of Dandaragan
Applicant:	Nil
Folder Path:	SODR-461937211-4
Disclosure of Interest:	Nil
Date:	15 May 2023
Author:	Tricia Slee, Economic Development Manager
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

This item is to seek Council approval for the final adoption of the Economic Development Grant Policy.

BACKGROUND

Since 2020, Council has supported a Major Event Grant as a means of attracting major events to be staged within the Shire. The aim of adding this stream to the Community Grants Program was to increase external expenditure within the Shire via increased visitation and overnight stays targeting participating in major events staged in the Shire.

Recent review by Councillors and officers of the Major Event Grants awarded to date indicated that a number of the events supported were not necessarily 'major events' and did not necessarily attract significant external expenditure to the Shire's business community.

Feedback from Councillors at a briefing session in November 2022, and the subsequent discussion by members of the Community Grants assessment panel on 25 January 2023 regarding the Major Event Grant draft policy noted Councillors desire to broaden the scope of the grant criteria to focus on a range of projects that could demonstrate the potential to achieve economic benefits within the Shire, rather than only major events.

Councillors also expressed their desire to see the grant criteria more closely aligned with the economic development priorities

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endorsed by Council in the Strategic Community Plan and the Economic and Tourism Development Strategy. The name of the grant was also discussed with Councillors supporting a change from Major Event Grant to Economic Development Grant.

Based on the suggestions received from Councillors from these two meetings, an Economic Development Grant Policy was drafted and sent to Councillors for their review on 20 February 2023 and discussed in detail at a briefing session on 23 February 2023.

The Economic Development Grant Policy reflects the feedback received from Councillors and through the recent community consultation process, including comments from the Jurien Bay Chamber of Commerce and Industry.

The Policy is now presented for Council's final approval.

COMMENT

The Economic Development Grant will aim to support innovation, attract investment in industry and encourage a broad range of projects with the potential to spur the economy within the Shire of Dandaragan.

A grant focused specifically on supporting projects that demonstrate the capacity to deliver desired economic benefits in the Shire can help Council address and meet its key strategic economic development priorities.

Offering an annual Economic Development Grant as an incentive to attract development opportunities and major projects to the Shire will help to create or keep private sector jobs and investments, attract private sector capital, increase tourism activities and visitation, and increase external expenditure with local businesses.

CONSULTATION

This proposal has been established in response to consultation carried out through the Envision 2029 community consultation process.

This proposal for the establishment of a Shire funded Economic Development Grant has been established in response to feedback from:

- Council Meeting November 2022
- Community Grant Assessment Panel January 2023
- Council Forum February 2023
- Council Meeting March 2023
- Public Review April 2023

The proposed Economic Development Grant Policy aligns closely with the economic development priorities outlined in the Strategic Community Plan and the Economic and Tourism Development

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Strategy developed through consultation with community members.

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications related to this item.

FINANCIAL IMPLICATIONS

Adoption of this policy supports an ongoing annual budget allocation from general revenue of \$30,000.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

02 - Prosperity	The region will experience economic and population growth with increasing economic opportunities, diversifying primary production and a vibrant visitor economy.
Priority Outcomes	Our Roles
<p>Our region is celebrated as a major contributor to the State's food production with a diverse range of agricultural, fishery and horticultural enterprises.</p> <p>The Shire is home to a successful and growing market for domestic and international tourism.</p> <p>Jurien Bay continues to grow as a regional centre that services and delivers benefits throughout the Shire</p>	<p>Advocate and facilitate the reduction in economic barriers such as access to water, electricity, logistics infrastructure and telecommunications.</p> <p>Collaborate with local industry to maximise economic returns by supporting and advocating research and development initiatives that have local relevance.</p> <p>Collaborate with local stakeholders and facilitate an independent tourism association to develop and implement a destination marketing strategy and information service.</p> <p>Facilitate and support events that promote the region and deliver a positive economic impact.</p> <p>Support the development of new products and services that increase the attraction of the region to the tourism market, in particular Indigenous cultural experiences.</p> <p>Implement a modern economic growth plan which harnesses the economic potential of existing and emerging industries.</p> <p>Leverage public and private sector partnerships to deliver new infrastructure required to achieve sustainable economic and population growth.</p>

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Proposed Economic Development Grant Policy (Doc ID: SODR-757425863-1743)
- Community Feedback – Letter from Jurien Bay Chamber of Commerce and Industry (Doc ID: SODR-757425863-1744)
- Economic Development Grant Policy – C-5EDGP06 (Doc ID: SODR-461937211-1304)
(Marked 9.4.5)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Eyre, Seconded Cr McDonald

That Council adopt the attached Economic Development Grant Policy (Doc Id: SODR-461937211-1304).

CARRIED 6 / 0

9.5 COUNCILLOR INFORMATION BULLETIN**9.5.1 SHIRE OF DANDARAGAN – APRIL COUNCIL STATUS REPORT**

Document ID: SODR-1739978813-6419

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 27 April 2023. **(Marked 9.5.1)**

9.5.2 SHIRE OF DANDARAGAN – BUILDING STATISTICS – APRIL 2023

Document ID: SODR-2045798944-4246

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for April 2023. **(Marked 9.5.2)**

9.5.3 SHIRE OF DANDARAGAN – PLANNING STATISTICS – APRIL 2023

Document ID: SODR-2045798944-4247

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for April 2023. **(Marked 9.5.3)**

9.5.4 SHIRE OF DANDARAGAN TOURISM / LIBRARY / COMMUNITY ACTIVITIES REPORT FOR APRIL 2023

Document ID: SODR-1876983588-1275

Attached to the agenda is monthly report for Tourism / Library for April 2023. **(Marked 9.5.4)**

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

Section 5.23 of the Local Government Act 1995 stipulates that all Council Meetings are generally open to the public. Section 5.23 goes on to identify specific situations in which the Council or committee may close to members of the public the meeting, or part of the meeting.

In situations where it is deemed that a meeting or part of a meeting must be closed to the public, Section 5.23 (3) states “A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.”

For a decision to be recorded in the minute a formal motion must be passed by Simple majority clearly stating the reason for the closure in accordance with Section 5.23 of the Local Government Act 1995.

Local Government Act 1995

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees;
 - (b) the personal affairs of any person;
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret;
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or

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- dealing with any contravention or possible contravention of the law;
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

Local Government (Administration) Regulations 1996

4A. Meeting, or part of meeting, may be closed to public — s. 5.23(2)(h)

The determination by the local government of a price for the sale or purchase of property by the local government, and the discussion of such a matter, are matters prescribed for the purposes of section 5.23(2)(a) and (h).

11.1 GOVERNANCE

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Clarke, Seconded Cr Rybarczyk

That the meeting be closed to members of the public at 4:25pm in accordance with Section 5.23 (2) (a) and (c) of the Local Government Act 1995 and Regulation 4A of the Local Government (Administration) Regulations 1996 to allow Council to discuss Item 11.1.1 and 11.1.2 'Appointment of Senior Employee - Executive Manager Corporate and Community Services' and Sale of Council Vehicle By Private Treaty respectively.

CARRIED 6 / 0

Council staff Louis Fouché, Tricia Slee, Rhiarn Sutton and Nikita Winsloe left the meeting at 4.25pm

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11.1.1 APPOINTMENT OF SENIOR EMPLOYEE - EXECUTIVE MANAGER CORPORATE AND COMMUNITY SERVICES

Location:	Shire of Dandaragan
Applicant:	Not applicable
Folder Path:	SODR-430439565-15723
Disclosure of Interest:	Nil
Date:	15 May 2023
Author:	Brent Bailey, Chief Executive Officer
Senior Officer:	Not applicable

This item was withdrawn by the Chief Executive Officer

11.1.2 SALE OF COUNCIL VEHICLE BY PRIVATE TREATY

Location:	Not Applicable
Applicant:	Scott Clayton
Folder Path:	SODR-1792953452-2399
Disclosure of Interest:	Nil
Date:	11 th May 2023
Author:	Brent Bailey, Chief Executive Officer
Senior Officer:	Not Applicable

This report has been abridged due to the confidential nature of the content that is contained within this report.

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Eyre, Seconded Cr Glasfurd

That Council:

- 1) Subject to the requirements of Section 3.58 of the Local Government Act 1995 being satisfied, including the consideration of any public submissions, endorse the sale of the Shire's 2022 Toyota Prado GXL to Mr Scott Clayton for the amount of \$55,000 inc GST.**

CARRIED 6 / 0

COUNCIL DECISION

Moved Cr Eyre, seconded Cr McDonald

That the Meeting be reopened to the public at 4.28pm.

CARRIED 6 / 0

Council staff Louis Fouché, Tricia Slee, Rhiarn Sutton and Nikita Winsloe re-entered the meeting at 4.28pm

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 25 MAY 2023**12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

13 CLOSURE OF MEETING

The presiding member declared the meeting closed at 4.28pm.

These minutes were confirmed at a meeting on 22 June 2023

Signed



Presiding person at the meeting at which the minutes were confirmed

Date 22 June 2023