



SHIRE
of
DANDARAGAN

AGENDA AND BUSINESS PAPERS

for the

ORDINARY COUNCIL MEETING

to be held

AT THE BADGINGARRA COMMUNITY CENTRE

on

THURSDAY 28 APRIL 2022

COMMENCING AT 4.00PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)



ORDINARY COUNCIL MEETING

THURSDAY 28 APRIL 2022

Welcome to the Ordinary Council Meeting of the Shire of Dandaragan.

Please be advised that the Ordinary Meeting of Council will be held on the following dates, times and venues:

DAY	DATE	TIME	MEETING VENUE
Thurs	28 April 2022	4.00pm	Badgingarra
Thurs	26 May 2022	4.00pm	Jurien Bay
Thurs	23 June 2022	4.00pm	Jurien Bay

Brent Bailey
CHIEF EXECUTIVE OFFICER



DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING A COUNCIL MEETING

Please note:

The recommendations contained in this agenda are Officer's Recommendations only and should not be acted upon until Council has considered the recommendations and resolved accordingly.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's Decision.

Brent Bailey
CHIEF EXECUTIVE OFFICER



COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee, Working Party or Steering group to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Presiding Member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Council has prepared an appropriate form and Public Question Time Guideline to assist.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Presiding Member of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration should it be determined appropriate by the Chief Executive Officer.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Shire of Dandaragan Administration Centre and all four libraries as well as on the website www.dandaragan.wa.gov.au seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Shire of Dandaragan Libraries and on the website www.dandaragan.wa.gov.au within ten (10) working days after the Meeting.

NOTE:

10.3 Unopposed Business

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

SHIRE OF DANDARAGAN QUESTIONS FROM THE PUBLIC

The Shire of Dandaragan welcomes community participation during public question time as per the Shire of Dandaragan Standing Orders Local Law.

A member of the public who raises a question during question time is requested to:

- (a) provide a copy of his or her questions at least 15 minutes prior to the commencement of the meeting;
- (b) first state his or her name and address;
- (c) direct the question to the President or the Presiding Member;
- (d) ask the question briefly and concisely;
- (e) limit any preamble to matters directly relevant to the question;
- (f) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question;
- (g) each **member of the public** with a question is **entitled to ask up to 3 questions** before other members of the public will be invited to ask their questions;
- (h) when a member of the public gives written notice of a question, the President or Presiding Member may determine that the question is to be responded to as normal business correspondence.

The following is a summary of procedure and a guide to completion of the required form.

1. This is a "question" time only. Orations, explanations or statements of belief will not be accepted or allowed.
2. Questions must relate to a matter affecting the Shire of Dandaragan.
3. Questions must be appropriate and made in good faith. Those containing defamatory remarks, offensive language or question the competency or personal affairs of council members or employees may be ruled inappropriate by the Presiding Member and therefore not considered.
4. Frame your question so that it is both precise and yet fully understood. Long questions covering a multitude of subjects are easily misunderstood and can result in poor replies being given.
5. Write your question down on the attached form, it helps you to express the question clearly and provides staff with an accurate record of exactly what you want to know.
6. When the President or presiding member calls for any questions from the public, stand up and wait until you are acknowledged and invited to speak. Please start by giving your name and address first, then ask the question.
7. Questions to be put to the President or presiding member and answered by the Council. No questions can be put to individual Councillors.
8. The question time will be very early in the meeting. **There is only 15 minutes available for Question Time.** Questions not asked may still be submitted to the meeting and will be responded to by mail.
9. When you have put your question, resume your seat and await the reply. If possible, the President or presiding member will answer directly or invite a staff member with special knowledge to answer in his place. However, it is more likely that the question will have to be researched, in which case the President or presiding member will advise that the question will be received and that an answer will be forwarded in writing. Please note under NO circumstances, will the question be debated or discussed by Council at that meeting.
10. To maximise public participation only three questions per person will initially be considered with a time limit of 2 minutes per person. If there is time after all interested persons have put their questions the President or presiding member will allow further questions, again in limits of two per person.
11. To fill out the form, just enter your name and address in the appropriate areas together with details of any group you are representing, then write out your question.
12. Please ensure your form is submitted to the minute's secretary.

If you have difficulty in or are incapable of writing the question, Shire staff are available on request to assist in this task.

We hope this note assists you in the asking of your question and thank you for your interest and participation in the affairs of our Shire.

SHIRE OF DANDARAGAN

QUESTIONS FROM THE PUBLIC

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so, however, Council requires your name, address and written questions to be provided to the meeting secretary.

Name: _____ Signature: _____

Address: _____

Contact No: _____ Meeting Date: _____

Council Agenda
Item No: _____

Name of Organisation Representing: _____
(if applicable)

QUESTION:

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. 15 Minutes is allotted to Public Question Time at Council Meetings.

Please see notes on Public Question Time overleaf...

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

"I would like to acknowledge the traditional owners of the land we are meeting on today, the Yued people of the great Nyungar Nation and we pay our respects to Elders both past, present and emerging."

1.2 DISCLAIMER READING

"No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission, statement or intimation occurring during this meeting."

It is strongly advised that persons do not act on what is heard and should only rely on written confirmation of Council's decision, which will be provided within fourteen days."

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor L Holmes	(President)
Councillor P Scharf	(Deputy President)
Councillor J Clarke	
Councillor A Eyre	
Councillor R Glasfurd	
Councillor W Gibson	
Councillor M McDonald	
Councillor R Rybarczyk	
Councillor R Shanhun	

Staff

Mr B Bailey	(Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr L Fouché	(Executive Manager Development Services)
Mr R Mackay	(Planning Officer)
Ms M Perkins	(Manager Community & Customer Service)
Mr T O'Gorman	(Manager Economic Development)

Apologies

Approved Leave of Absence

- 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 4 PUBLIC QUESTION TIME**
- 5 APPLICATIONS FOR LEAVE OF ABSENCE**
- 6 CONFIRMATION OF MINUTES**
 - 6.1 MINUTES OF THE ORDINARY MEETING HELD 24 MARCH 2022**
- 7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
- 8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 ACCOUNTS FOR PAYMENT – MARCH 2022

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	SODR-2042075298-28896
Disclosure of Interest:	None
Date:	11 April 2022
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To accept the cheque, EFT, BPAY and direct debit listing for the month of March 2022.

BACKGROUND

In accordance with the Local Government Act 1995, and Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque, electronic funds transfer (EFT), BPAY and direct debit payments for March 2022 totalled \$1,473,719.30 for the Municipal Fund.

Should Councillors wish to raise any issues relating to the March 2022 Accounts for payment, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting, in order that research can be undertaken, and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Cheque, EFT and direct debit listings for March 2022 (Doc Id: SODR-2042075298-35442)

(Marked 9.1.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Cheque and EFT listing for the period ending 31 March 2022 totalling \$1,473,719.30 be adopted.

9.1.2 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 MARCH 2022

Location:	Shire of Dandaragan
Applicant:	N/A
Folder	SODR-1743450996-1912
Disclosure of Interest:	None
Date:	13 April 2022
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To table and adopt the monthly financial statements for the period ending 31 March 2022.

BACKGROUND

In accordance with the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 March 2022.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [i.e. surplus / (deficit)] position as at the 31 March 2022 was \$1,984,147. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves and Restricted Assets. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 12 and reconciled with the Statement of Financial Activity on page 3 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 3), reconciles with note 6 (page 13) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

During budget adoption a 10 percent and \$10,000 threshold for these variances to be reported was set.

Note 12 of the attached report details any significant variances. Should Councillors wish to raise any issues relating to the 31 March 2022 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the

Council Meeting in order that research can be undertaken, and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 March 2022 (Doc Id: SODR-1743450996-2078)

(Marked 9.1.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the monthly financial statements for the period 31 March 2022 be adopted.

9.1.3 APEX CAMP – REQUEST TO WAIVE RATES AND CHARGES

Location:	Shire of Dandaragan
Applicant:	Department of Planning, Lands and Heritage
Folder Path:	SODR-1792953452-2317
Disclosure of Interest:	Nil
Date:	12 April 2022
Author:	Brent Bailey, Chief Executive Officer
Senior Officer:	Not applicable

PROPOSAL

This item addresses a request from the Department of Planning, Lands and Heritage to waive the rates and accrued charges associated with the property which was formerly the APEX Camp. The recommendation is to refuse the request to waive rates given the material amount outstanding and prospect of recouping these funds through the property transferral process.

BACKGROUND

In 2020 the APEX Camp Jurien Board resolved to enter a process of administration and liquidation following a deterioration in the financial position of the incorporated group and the significant asset renewal needs of the site to continue operations. The volunteer board had sought to restructure their finances and the administration of the business throughout 2019, however raising capital for the ongoing operations was unsuccessful.

On 3 March 2020, Hamilton Murphy Corporate and Advisory was appointed as administrators to facilitate the voluntary administration process and to resolve approximately \$250,000 of unsecured debt and liabilities.

Approximately \$40,000 of asset sales were achieved from the property but ultimately the liquidation process has not yielded any return to creditors. Since late 2020, the remaining efforts of the administrator associated with APEX Camp Jurien have focussed on negotiating with the State Government to relinquish the property and realise any potential economic value of the land. Following these negotiations, the property is now in the final stages of being handed back to the State Government with encumbrances being removed so a future property transaction can be executed.

The Department of Planning, Lands and Heritage are seeking Council's consideration to waive the outstanding rates and charges which are attached to the property and currently total \$59,463.07. As outlined in the correspondence the other major creditors, Water Corporation and Bankwest, have agreed to discharge the associated water rates and charges and mortgage. Once the site has been transferred to the State Government without encumbrances the property will then be available for divestment and activation by a new entity.

COMMENT

The formal administration process has exhausted avenues for the outstanding rates and charges to be recouped on this property. The State Government has also declared their position as being exempt from Council rates and have advised that should Council refuse the request that the State Government *“would include a condition precedent in the contract of sale that requires the Purchaser to pay the outstanding local government charges prior to settlement. Alternatively, the Department would need to source funding, which could delay the competitive release process”*.

Given the material amount of public monies, the conservative approach from staff recommends refusal of the request to waive the rates. Accepting this approach will require the State Government to include the outstanding amount as a payable through their property transferral process, which is similar to the way outstanding rates are collected from regular freehold titles.

Contrary to this position though is the consistent feedback from the broader community seeking resolution of the site’s current state, and reactivation of the property which fronts the town’s main street. This matter is consistently raised in formal community feedback processes and informally in discussions between Council members, staff and the community, although never in the context of yielding up a substantial loss in owed funds. Council may elect to de-risk and expedite the release of the property to a new party by agreeing to waive the outstanding rates.

An alternative motion is provided as follows to facilitate this approach:

That Council:

1. *Approve the request from Department of Planning, Lands and Heritage to write off all unpaid debts associated with Assessment A1027.*
2. *Endorse the change of rating status of the property to non-rateable until the property is legally transferred from the State Government to another non-government entity.*

CONSULTATION

- Department of Planning, Lands and Heritage
- Hamilton Murphy Corporate and Advisory

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.12

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*

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- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
- (b) waive or grant concessions in relation to any amount of money; or
- (c) write off any amount of money, which is owed to the local government.

* Absolute majority required.

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

[Section 6.12 amended: No. 64 of 1998 s. 39.]

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The officer's recommendation supports the retention of outstanding amounts owing.

The alternate motion presented in the comments section will result in \$59,463.07 of rates and sundry debtors balances being written off in the 2021/22 financial year.

Reactivation and redevelopment of the site is likely to be achieved to a higher form of development which may increase the annual rates yield on the property if held by the private sector and not a charitable purpose.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

02 - Prosperity	The region will experience economic and population growth with increasing economic opportunities, diversifying primary production and a vibrant visitor economy.
Priority Outcomes	Our Roles
Our Shire has a contemporary land use planning system that responds to, and creates, economic opportunities.	Identify and activate underutilised economic and land assets to promote employment and economic activity.

The Shire's Corporate Business Plan has identified the redevelopment of the APEX Camp within its key actions for Prosperity.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Department of Lands Planning and Heritage Letter (Doc Id: SODR-2042075298-35268)

(Marked 9.1.3)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

- 1. Refuse the request from Department of Planning, Lands and Heritage to write off all unpaid debts associated with Assessment A1027 and request the Department to include a condition precedent in the contract of sale that requires the Purchaser to pay the outstanding local government charges prior to settlement.**
- 2. Endorse the change of rating status of the property to non-rateable until the property is legally transferred from the State Government to another non-government entity.**

9.2 INFRASTRUCTURE SERVICES

9.3 DEVELOPMENT SERVICES

9.3.1 PROPOSED HOLIDAY HOUSE (LARGE) – LOT 142 (NO.4) COUBROUGH PLACE, JURIEN BAY

Location:	Lot 142 (No.4) Coubrough Place, Jurien Bay
Applicant:	R Watson
File Ref:	SODR-1262144384-13670
Disclosure of Interest:	Nil
Date:	7 April 2022
Author:	Rory Mackay, Planning Officer
Senior Officer:	Louis Fouche, Executive Manager Development Services

PROPOSAL

The proponent is seeking development approval for the use of 4 Coubrough Place as a commercial holiday house.



Location Plan – Lot 142 (No.4) Coubrough Place, Jurien Bay

BACKGROUND

A five-bedroom, two-bathroom single-storey dwelling exists on the 854m² property. The proponent has lodged a development application to seek approval to accommodate up to twelve guests for short stay bookings not exceeding three consecutive months.

The application was advertised to immediate neighbouring landowners for a period of 21 days from 11 March 2022 until 1 April 2022. A total of two submissions were received; one supporting, and the other objecting to the proposal resulting in the development application being referred to Council for determination.

The subject property and surrounding area are zoned 'Residential' under the Shire's *Local Planning Scheme No.7* (Scheme). The objective of the Residential zone is to provide for residential development at a range of densities with a variety of housing to meet the needs of different household types through the application of the Residential Design Codes.

The proposed land use of 'Holiday House' is listed within the zoning table of the Scheme as a 'discretionary' land use, meaning the use is not permitted unless Council has exercised discretion in its decision making.

Local Planning Policy 9.12 Holiday Homes (Policy) is adopted by Council to guide the assessment of holiday home development applications. The subject application for up to twelve guests is classified as a 'Holiday Home (Large)' under the Policy which categorises this as a holiday home for guest numbers between seven and twelve. The Policy has the following objectives:

- *To recognise the increasing market demand for holiday accommodation and to provide operators and other stakeholders with clarity on the issues that the Shire wishes to address.*
- *To establish clear guidelines whereby holiday homes can be permitted and controlled in the Regional Centre and Residential zones of Cervantes and Jurien Bay.*
- *To ensure that these types of uses do not compromise the amenity of Residential zoned areas or nearby residents.*
- *To support the role of holiday homes as part of the tourism industry.*
- *To encourage the provision of good quality, well managed holiday homes.*

There are four other approved commercial holiday houses on Coubrough Place, including one adjoining the subject property.

COMMENT

Dwellings provide places for people to shelter, to retreat, to eat and to gather. While temporary accommodation (such as a holiday house) may be said to also provide these, the intensity and the way the houses are used are not exactly the same. This is because in the context of a holiday house, the premises are not being occupied as a dwelling (permanent residence) but for tourist accommodation.

For example, it was noted in *Hope v City of Joondalup* [2007], that outdoor areas are routinely used more intensively and for longer hours in short stay accommodation than would often be the case for permanent residential use. The behaviour of occupants of the holiday house may have amenity impacts on the surrounding locality.

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'Amenity' is defined within the Deemed Provisions relevant to the Scheme to mean:

All those factors which combine to form the character of an area and include the present and likely future amenity.

It is for the reasons above that holiday house development applications have to be considered carefully, because if the premises is deemed suitable for use as a holiday house, then those who choose to stay there, should be entitled to use the premises in an ordinary manner that one may use a holiday house.

The premises will be managed locally by Professionals Jurien Bayview Realty who currently operate more than 30 commercial holiday houses in Jurien Bay with only two incidents reported to the Shire to date. This management arrangement provides a point of contact for neighbouring landowners/tenants surrounding the proposed holiday home.

The proposed guest capacity of twelve adults across the five-bedroom and two-bathroom dwelling is not compliant with health legislation referenced for assessment which requires each adult to have fourteen cubic metres of air space per person. Calculations across the dwelling plans found 105m³ of space provided across the five bedrooms resulting the following guest number maximums for each bedroom:

	Maximum guests over the age of 10	Maximum children aged 10 or under
Bedroom 1	2	3
Bedroom 2	2	3
Bedroom 3	1	2
Bedroom 4	1	2
Bedroom 5	1	2

Given the above, it is recommended Council refuse the application made for twelve guest limit and advise the applicant that re-application for a guest capacity of seven adult guests would be supported. If the subject re-application is made this will be determined under delegated authority by the reporting officer.

CONSULTATION

The following comments were received from neighbouring landowners.

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Comments
<p>We oppose this proposal most strongly. This house has been run as an unlicensed holiday house and we are always having problems with unruly, noisy guests and all their cars and extended guests.</p> <p>It sometimes has over 20 people staying there, (even though there is only 1 bathroom, and guess where they use the toilet? One occasion where a drug party of young people was held with fences, property and abusive activities damaged the house and properties next to it).</p> <p>The owners don't live in the town and don't manage the guests to make sure they understand that the house is in a suburban area and that certain behaviour is unacceptable. Noise, foul language, cricket balls hitting the fence and unauthorised entry to fetch them into our yard is a constant problem from the house. There is always rubbish, urinating and beer bottles on the street. Unfriendly behaviour from these guests inflicted on our neighbourhood when approached about noise and rubbish is making our quality of life unbearable (especially the loud rude language when we have our grandchildren staying over) is totally unacceptable. 'It is a party house' nearly every weekend in summer and holidays.</p> <p>There is no policing or 24-hour security for the neighbours. We have no recourse to control these situations. Regular homeowners are powerless in our small community to protect our lifestyle from people looking to capitalize on our small quiet community to their own monetary gains to the detriment of our lifestyle, security and homes.</p> <p>There are already several holiday homes in the street licenced and unlicensed being used. It is totally ridiculous and unfair for the neighbours to have to endure this type of situation in a suburban area. All with no care or thought for the amenity of our quality of life.</p> <p>We moved to Jurien for a quieter and relaxed lifestyle, not to be living near a commercial enterprise with no respect or concern to the neighbourhood.</p> <p>We object totally to this application.</p>
<p>We have owned our property at X for some 12 months and during that time we have noticed that the property has always been used for short stay accommodation and we have not had any issues with any of the people that have stayed at the property.</p>

It is known that the subject dwelling has been used as a commercial holiday home for some time without development approval by the landowner. Staff have made a number of approaches to the landowner to rectify this compliance matter, including as a result of a complaint from the objector above. The additional catalyst for the subject development application is that the landowner has chosen to have Professionals Jurien Bayview Realty manage the home from now on and this accommodation provider has a clear position on ensuring all commercial holiday homes are registered with the Shire.

It is acknowledged that the proposed holiday house land use within an established residential area of Jurien Bay can negatively affect

the amenity of nearby permanent residents if not managed appropriately, for the reasons listed by the objector. With property management to be handed over to a reputable local accommodation provider and property manager, issues and concerns with guest capacity and behaviour are expected to fall within acceptable levels not previously kept to by the landowner management.

If development approval is granted (in accordance with an acceptable occupancy level), and substantiated management issues arise resulting in adverse amenity impacts to surrounding residents, the property manager can be approached to rectify any irregularities in a timely matter. If this does not occur, the Shire can enforce the approval conditions. Any anti-social behaviour should be reported directly to the Police as well as the property manager.

Submitters will be advised of the outcome of the application and what mechanisms are available if an issue does occur with the development in the future (if the development is approved).

STATUTORY ENVIRONMENT

- Planning and Development (Local Planning Schemes) Regulations 2015, Deemed provisions for local planning schemes, Schedule 2
- Local Planning Scheme No.7 – as outlined.
- Health Local Laws 2005

Overcrowding

3.2.2 The owner or occupier of a house shall not permit—

- a) a room in the house that is not a habitable room to be used for sleeping purposes; or*
- b) a habitable room in the house to be used for sleeping purposes unless—*
 - (i) for every person over the age of 10 years using the room there is at least 14 cubic metres of air space per person; and*
 - (ii) for every person between the ages of 1 and 10 years there is at least 8 cubic metres of air space per person; or*
- c) any garage or shed to be used for sleeping purposes.*

POLICY IMPLICATIONS

Local Planning Policy 9.12 Holiday Homes – as outlined.

FINANCIAL IMPLICATIONS

The applicant has paid the required \$147 fee for the development application.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

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02 - Prosperity	The region will experience economic and population growth with increasing economic opportunities, diversifying primary production and a vibrant visitor economy.
Priority Outcomes	Our Roles
Our Shire has a contemporary land use planning system that responds to, and creates, economic opportunities.	Ensuring that our planning framework is modern and meets the needs of industry, small business and emerging opportunities.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Development application 26/22 (SODR-1262144384-13695)
(Marked 9.3.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council refuse the development application for the proposed Holiday House (Large) at Lot 142 Coubrough Place, Jurien Bay as the development would not comply with orderly and proper planning for the locality and if approved, set an undesirable precedent for similar development applications in the future, inconsistent with *Local Planning Policy 9.12 Holiday Homes* (clause 67(2)(g) of the *Deemed Provisions for local planning schemes*)

Advice:

- A. **A revised holiday house development application for the maximum capacity of seven (7) adult guests would be supported by Council.**
- B. **If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the *Planning and Development Act 2005*. An application must be submitted within 28 days of this determination**

9.3.2 OUTDOOR EATING FACILITY GUIDELINES

Location:	Shire wide
Folder Path:	SODR-870026889-2867
Disclosure of Interest:	Nil
Date:	8 April 2022
Author:	Rory Mackay, Planning Officer
Senior Officer:	Louis Fouche, Executive Manager of Development Services

PROPOSAL

To revise the Shire's guidelines for outdoor eating facilities in light of the State Government's Activating Alfresco Rebate Program.

BACKGROUND

The current Shire guidelines for alfresco and parklet dining require both development approval and a permit for an 'Outdoor Eating Facility' under the *Activities in Thoroughfares and Public Places and Trading Local Law*.

On 24 February 2022, the State Government announced the Level 1 COVID-19 Business Assistance package which includes \$5 million to encourage and support small businesses in expanding their operation to alfresco dining via a one-time rebate scheme up to cost of \$5,000 for each business.

There are two steps involved in the rebate:

1. Apply for pre-approval:
 - Businesses must first register to confirm their eligibility.
 - Identification of the applicant must be verified through MyGovID.
 - Registrations will close when 1000 eligible businesses have successfully registered.
 - Only one rebate is available per eligible business/alfresco area.
2. Claim for eligible expenses:
 - Businesses that have successfully registered can claim their rebate from March 2022 for expenses incurred from 1 March 2022 to 31 May 2022.
 - Claims must be made by 17 June 2022.
 - The rebate will be provided as a one-off payment. All evidence of expenses claimed must be collated and lodged together as part of a single claim.

The following food and beverage providers have expressed interest in making a pre-application for the rebate scheme:

- Meraki
- Jurien Bay Bakery
- Sandpiper Tavern
- Murray Street Grill
- Cervantes Bar & Bistro

These businesses have also been advised that the Department of Local Government, Sport and Cultural Industries has modified its Extended Trading Permit application processes to make it easier for businesses to acquire a liquor license for their expanded alfresco areas.

COMMENT

Under the Rebate Program, the State Government is encouraging local governments to reduce bureaucratic processes to enable alfresco dining by streamlining applications subject to ensuring the following conditions for outdoor eating facilities:

1. It is operated by the owner of the adjoining hospitality business;
2. It doesn't involve preparation of food or playing of amplified music;
3. An appropriate pedestrian space is maintained on the footpath; and
4. Public liability policy of \$10 million is maintained by the operators of the business.

The attached Outdoor Eating Facility Guidelines have been drafted based on information provided by other best practice local governments. Under these guidelines, food and beverage providers will be required to submit an Outdoor Eating Facility Application to obtain a permit for a trial period of six months. Following the trial period each permit can be extended until June 30 the following year and renewed for subsequent 12-month periods as seen fit by the Shire.

The requirement for a Development Approval has been deleted from the new guidelines.

CONSULTATION

- Department of Local Government, Sport and Cultural Industries
- City of Busselton
- City of Victoria Park
- Local food and beverage providers.

STATUTORY ENVIRONMENT

Local Government Act 1995 S6.12

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
- (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money, which is owed to the local government.*

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* *Absolute majority required.*

- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*
- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

[Section 6.12 amended: No. 64 of 1998 s. 39.]

The following delegation is provided to the Executive Manager of Development Services, Planning Officer and Principal Environmental Health Officer with reference to the *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law*:

Outdoor Eating Facilities

- *Authority to approve, renew, transfer, refuse, or cancel Permits, subject to conditions either prescribed in the Local Law or determined as appropriate, for the purposes of an outdoor eating facility.*
- *Authority to determine conditions to be complied with by a permit holder, and to vary conditions.*
- *Authority to give notice to an outdoor eating facility permit holder requiring them to carry out work.*

POLICY IMPLICATIONS

The Shire's Alfresco and Parklet Guidelines are proposed to be replaced with the draft Outdoor Eating Facilities Guidelines as attached to this report.

FINANCIAL IMPLICATIONS

It is proposed that the Shire follows leading local governments in outdoor eating facilities and removes all costs associated with Outdoor Eating Facility Permits.

The current adopted fees for a Trading in Public Places Permit are:

- One week: \$60
- One month: \$100
- Twelve months: \$600

STRATEGIC IMPLICATIONS

Strategic Community Plan Envision 2029:

02 - Prosperity	The region will experience economic and population growth with increasing economic opportunities, diversifying primary production and a vibrant visitor economy.
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Priority Outcomes	Our Roles
Our Shire has a contemporary land use planning system that responds to, and creates, economic opportunities.	<p>Ensuring that our planning framework is modern and meets the needs of industry, small business and emerging opportunities.</p> <p>Identify and activate underutilised economic and land assets to promote employment and economic activity.</p>

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Proposed Outdoor Eating Facilities Guidelines (SODR-877026889-2872)
- Previous Alfresco and Parklet Guidelines (SODR-877026889-2868 & SODR-877026889-2869)

(Marked 9.3.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION 1

That Council endorse the Outdoor Eating Facility Guidelines attached to this item.

OFFICER RECOMMENDATION 2

That Council waive the fees associated with Outdoor Eating Facility Permits.

9.3.3 REVIEW OF LOCAL PLANNING POLICY 9.12 HOLIDAY HOMES

Location:	Residential zoned land of the Shire
Folder Path:	SODR-877026889-3058
Disclosure of Interest:	Nil
Date:	11 April 2022
Author:	Rory Mackay, Planning Officer
Senior Officer:	Louis Fouche, Executive Manager of Development Services

PROPOSAL

For Council to consider advertising a modified local planning policy for un-hosted short-term rental accommodation.

BACKGROUND

On 25 October 2018, Council adopted a local planning policy to regulate short-term accommodation offered through commercial un-hosted holiday homes.

In December 2021, the Department of Planning, Lands and Heritage released a draft position statement, 'Planning for Tourism' following the 2019 Legislative Assembly's Economics and Industry Standing Committee Report – *'Levelling the playing field – managing the impact of the rapid increased of short-term rentals in Western Australia'*.

The rapid increase of peer-to-peer online booking platforms has contributed to a significant rise in short-term rentals; coupled with limited interstate and international travel in the last two years. This has led to management and compliance stress for the Shire in the popular tourist locations of Jurien Bay and Cervantes.

The costs of increased commercial holiday homes include a possible threat or disruption to housing affordability and availability; disruption to the amenity of local neighbourhoods and the sense of community; and the threat or disruption to existing tourist accommodation providers.

As such the Draft Position Statement recommends local governments with areas subject to high supply of short-term rental accommodation and relatively stable housing growth are encouraged to monitor the situation and adjust policy settings as appropriate. This is the catalyst of this policy review.

COMMENT

The following policy modifications have been made:

- Rename the policy from 'holiday homes' to 'short-term rental accommodation' to ensure it captures both hosted and un-hosted accommodation types.
- Provide clear definitions on the different forms of short-term accommodation.

- Revise policy objectives accordingly.
- Provide clear exclusions and exemptions consistent with the State's Position Statement. Traditional bed and breakfast establishments will now be excluded from requiring development approval, however, registration as a food premises will still be required under health legislation.
- Strengthen car parking requirements on site (where appropriate).
- Ensuring the property has sufficient essential services - water, wastewater and waste.
- Revise standards for maximum permissible occupancy numbers based on number of bedroom / bathrooms and Health Local Law provisions.
- Tighten requirements and expectations for holiday home managers, including having a complaint resolution process and installing an onsite sign with contact details visible from the street.
- Increase requirements and expectations for guests through code of conduct improvements, including the management of pets.

It is recommended that Council adopts the modified policy for the purposes of advertising and seek comment from the local tourism industry and the wider public for a period of 35 days. After this period all submissions will be considered accordingly in the final modification of the revised policy to be presented to Council.

CONSULTATION

As outlined in the Comment section of this report.

STATUTORY ENVIRONMENT

Planning and Development (Local Planning Schemes) Regulations 2015

The ability to prepare a local planning policy (LPP) is afforded to the Council under clause 3 of Schedule 2 in the *Deemed Provisions for Local Planning Schemes* (Deemed Provisions). The Deemed Provisions allow the Shire to prepare policies in respect to any matter related to the planning and development of the Shire. Policies may apply to a particular class or matter and relate to one or more parts of the Shire's Local Planning Scheme area. Clauses 5 and 6 of the Deemed Provisions allow Council to amend or rescind its planning policies.

LPPs are guidelines used to assist the local government in making decisions under the Local Planning Scheme. Although LPPs are not part of the Local Planning Scheme, they must be consistent with, and cannot vary, the intent of the Local Planning Scheme provisions. In considering a development application, the local government must have due regard to relevant LPPs as required under the Local Planning Scheme.

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LPPs aim at prescribing minimum standards acceptable to the Council in consideration of community sentiment for various types of development and land use. Additionally, these policies also aid in providing a foundation for delegation to be set in order to assist in streamlining the approval processes and establishing relative levels of compliance.

POLICY IMPLICATIONS

The amended LPP is aimed to improve procedural and governance aspects of the Shire's development control responsibilities for short-term accommodation.

FINANCIAL IMPLICATIONS

No change to the application fee is proposed.

A separate matter for Council deliberation is whether or not to rate commercial short-term accommodation properties differentially to standard residential dwellings to best capture the commercial award these property owners receive. This has been implemented in a number of other jurisdictions and would be considered through Council's rating review strategy.

STRATEGIC IMPLICATIONS

- Local Planning Strategy 2020
Tourism – Actions:
In consultation with State agencies and the tourism industry, monitor trends and plan for a range of accommodation forms/types in response to requirements of the tourism sector.
- Strategic Community Plan - Envision 2029

02 - Prosperity	The region will experience economic and population growth with increasing economic opportunities, diversifying primary production and a vibrant visitor economy.
Priority Outcomes	Our Roles
Our Shire has a contemporary land use planning system that responds to, and creates, economic opportunities.	Ensuring that our planning framework is modern and meets the needs of industry, small business and emerging opportunities.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Draft Short-Term Rental Accommodation Policy (SODR-877026889-3080)
- Current Local Planning Policy 9.12: Holiday Homes (SODR-877026889-1408)

(Marked 9.3.3)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council pursuant to clause 4 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* adopts for the purpose of advertising, *Draft Local Planning Policy: Short-Term Rental Accommodation* as provided as an attachment to this report and seek public comment for a minimum period of 35 days.

9.4 GOVERNANCE & ADMINISTRATION

9.4.1 ENDORSE DRAFT DISABILITY ACCESS AND INCLUSION PLAN FOR PUBLIC ADVERTISING

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	SODR-1876983588-965
Disclosure of Interest:	Nil
Date:	10 March 2022
Author:	Michelle Perkins, Manager Customer and Community Services
Senior Officer:	Scott Clayton, Executive Manager Corporate and Community Services

PROPOSAL

To seek Council approval to endorse the draft Shire of Dandaragan Disability Access and Inclusion Plan for public advertising.

BACKGROUND

The Shire of Dandaragan's first Disability Service Plan was developed in 1996 to address the access barriers within the community. Since the inception of Disability Access and Inclusion Plans (DAIP) in 2004, the Shire's DAIP has undergone 4 reviews, including this most recent review.

Since the adoption of the initial DSP, the Shire has implemented a number of initiatives and made significant progress towards better access, including partnering with the Jurien Bay Community Resource Centre in the purchase and management of a beach (all-terrain) wheelchair, redevelopment of a disability beach ramp at the Jurien Bay marina, biennial access audits across the Shire, and more consultation with people with disability during development and planning of new infrastructure.

COMMENT

During this review, a public survey was distributed to the general public and targeted individuals and organisations working in the disability space to get feedback on how the public rate the Shire's customer service, buildings and facilities, and other services for people with disability. In addition, information from an internal survey distributed to all staff and Councillors was sourced to get a better understanding of ways to improve service and support to members of the community with disability, or their carers or family.

14 public submissions and 28 internal submissions were received during the public comment period. Although some helpful information was obtained to guide how the Shire can improve, it is recommended that, in addition, a reference group who would meet with the Shire on an annual basis, should be created, to develop a closer working relationship with individuals and organisations who live with disability, care for someone with disability, or are working in the disability sector. This will ensure that one-on-one discussions

that the Shire have with stakeholders are captured in a more formal way and provide some reassurance to the public that the Shire is listening.

CONSULTATION

A comprehensive community consultation phase was held during March-May 2021 when a public survey was distributed for a period of 37 days. Surveys were available on the Shire website, on social media. Hard copies were available at the Jurien Bay Health Centre, Shire Administration Centre, libraries and community centres around the Shire, at the visitor centre, and the Shire marquee at Spray the Grey Youth Festival. Information about the survey was distributed in Shire Matters, and at that time, staff advertised that in-person and phone assistance to complete surveys was available.

Emails were sent to approximately 100 individual members of the public.

STATUTORY ENVIRONMENT

Disability Services Act 1993 Part 5 — Disability access and inclusion plans by public authorities

28 (5) A public authority may review its disability access and inclusion plan at any time.

(8) After reviewing its disability access and inclusion plan, a public authority may amend the plan or prepare a new plan. If at any time a public authority amends its disability access and inclusion plan or prepares a new plan, whether after a review or not, it must lodge the amended or new plan with the Commission as soon as practicable after doing so.

(10) A public authority must undertake public consultation in accordance with the procedure specified in the regulations when preparing, reviewing or amending a disability access and inclusion plan.

Part 4 - Disability Services Regulations 2004

(10) Procedure for public consultation by authorities (section 29E)

- 1. For the purposes of section 29E of the Act, a public authority is to undertake consultation in relation to its disability access and inclusion plan by calling for submissions either generally or specifically:*
 - a) by notice in a newspaper circulating throughout the State or, in the case of a local government, the district of that local government under the Local Government Act 1995 and (Regulation 10 amended June 2013)*
 - b) and on any website maintained by or on behalf of the public authority.*

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2. Nothing in sub regulation (1) prevents a public authority from also undertaking any other consultation.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

Costs for advertising of this draft Plan would occur. Beyond this item, adoption of this Plan would commit to consideration of funds allocation for improvements for disability access and inclusion each budget cycle.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

04 Community	The Shire's resident population will be the fastest growing population in the region supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities.
Priority Outcomes	Our roles
A safe, healthy, smart and active community that values its history and supports intergenerational relationships.	Take an asset-based community development approach to working with community groups, youth, seniors and people with disability within the Shire.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Shire of Dandaragan Draft Disability Access and Inclusion Plan (DAIP) 2021-2025 (Doc Id: SODR-437506902-7951)
- Shire of Dandaragan Draft DAIP Review Survey Responses/Data (Doc Id: SODR-437506902-7940)

(Marked 9.4.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council endorse the draft Disability Access and Inclusion Plan (DAIP) for public advertising.

9.4.2 JURIEN BAY FORESHORE CAFÉ LEASE

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	SODR-1792953452-18
Disclosure of Interest:	Nil
Date:	19 April 2022
Author:	Brent Bailey, Chief Executive Officer
Senior Officer:	Not applicable

PROPOSAL

The purpose of this item is for Council to endorse the finalised draft lease for the Jurien Bay Foreshore Café and to approve a request from the lessees to change the name in which the lease is registered into the Jurien Bay Beach Café Pty Ltd.

BACKGROUND

The Jurien Bay Foreshore Masterplan included provision for a new Café / Kiosk within the new foreshore pavilion. The pavilion construction is under construction by Hickey Construction Pty Ltd and is scheduled for completion mid-year.

At a Special Council Meeting on 26 March 2021 Council considered proposals for the lease of the café / kiosk space which included provision for a license over a negotiated portion of the alfresco area underneath the pavilion. The space is offered empty for the lessee to fit out. The Lobster Hut Hospitality Group Pty Ltd (LHHG) was selected by Council as the preferred respondent and the CEO was authorised to negotiate a draft lease with the proponent.

In December 2021, Council completed the public advertising process required for the disposal of assets provisions within the Local Government Act 1995 and resolved the following:

Moved Cr McDonald, seconded Cr Eyre

That Council:

1. ***After considering public submissions in accordance with Section 3.58(3) of the Local Government Act 1995, authorise the disposal of property and approve the proposed lease of the Jurien Bay Foreshore Pavilion Café between the Shire and Lobster Hut Hospitality Group Pty Ltd inclusive of the following material terms:***
 - a. ***Land: Portion of Crown Reserve 28541, Lot 303 on Deposited Plan 414324 (Volume LR31731, Folio 254) situated at Corner of Roberts Street and Heaton Street, Jurien Bay***
 - b. ***Premises: Vacant space (230.9m²) consisting of the areas marked on Annexure A in the lease document as “kiosk tenancy”, “alfresco dining” and “timber decking”.***
 - c. ***Initial Term: 5 Years.***
 - d. ***Further Term Options: 2 further terms of 5 Years.***
 - e. ***Rent: \$56,160 p.a. excluding GST.***
 - f. ***Rent Review: CPI with Market Rent Review every 3 years.***
 - g. ***Proposed Business Use: Café / Kiosk for retail sale of food and beverages.***

- h. Cleaning: Council's cleaning contract will continue to service the ablution facility once daily in the morning. Lobster Hut Hospitality Group Pty Ltd to carry out cleaning throughout the opening hours of the Business.*
- 2. Authorise the CEO to finalise lease negotiations which will include determining the commencement date of the lease to coincide with the opening date of café to the public.**
- 3. Authorise the CEO to submit the lease to the Minister for Lands for final approval.**

CARRIED 8 / 1

Since this resolution was passed, the CEO and Council's solicitors have been negotiating with the lessee to finalise the lease document. The lessee has requested a material change to the core lease terms that were endorsed by Council in that they have established a separate legal entity, Jurien Bay Beach Café Pty Ltd, for the purposes of operating the business and being the leaseholder of the site. The ownership structure of Jurien Bay Beach Café Pty Ltd bears the same original owner as the Lobster Hut Hospitality Group Pty Ltd, however an additional Director has been added.

There are also 3 items that the lessee has requested to be included in the scope of construction works for the project as follows:

- An extension to the exposed aggregate flooring surface around the outside of the pavilion.
- Shade sail installations along the southern and northern wings to cover the non-exclusive alfresco area.
- The installation of a gabion wall (rock-filled cage design) and bench at the ocean facing viewing deck.

Each of these items was considered by the CEO as being either an unnecessary embellishment to the core structure or a non-durable element which would only last for the term of the lease. This item also addresses these requests to facilitate their inclusion in construction works at the lessee's sole cost.

The final negotiated lease document is provided as a confidential attachment to this item.

COMMENT

The request to vary the lessee's name on the lease is a material change to the lease terms that were advertised under local public notice. Accordingly, should Council approve of the revised ownership structure and changing the name which appears on the lease, then a new period of local public notice must be undertaken to ensure compliance with Section 3.58(3) of the Local Government Act 1995. Given that the company structures are largely aligned, and the name change is consistent with the publicised proposed business venture, the officer's recommendation supports this

change. A new local public notice period of a minimum 7 days would be undertaken with 14 days provided for public comment. Council would then be required to consider any adverse submissions (if any) against the revised lease arrangement.

Alternatively, Council also has the option to refuse the change, and reaffirm the original request for proposals process that selected the Lobster Hut Hospitality Group Pty Ltd as the preferred respondent. This pathway will likely delay the full opening of the facility as there is currently a liquor licensing application which has been submitted in the name of Jurien Bay Beach Café Pty Ltd.

In considering the additional scope of works to the building contract, the officer's recommendation has been developed to facilitate the inclusion of these items on the provision they are solely funded by the lessee. These items are not part of the fabric of the primary building structure and are not anticipated to affect the valuation of the lease if the costs associated are met by the lessee. A resolution on these items is needed promptly to avoid further delays in building activity.

CONSULTATION

- Council Solicitors
- Lobster Hut Hospitality Group Pty Ltd / Jurien Bay Beach Café Pty Ltd

STATUTORY ENVIRONMENT

Local Government Act 1995 S3.58 – Disposing of Property
Local Government (Functions and General) Regulations 1996
Section 30

3.58. Disposing of property

(1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property but does not include money.

(2) *Except as stated in this section, a local government can only dispose of property to —*

(a) *the highest bidder at public auction; or*

(b) *the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.*

(3) **A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —**

(a) **it gives local public notice of the proposed disposition —**

(i) **describing the property concerned; and**

- (ii) giving details of the proposed disposition; and*
- (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*
- and*
- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision, and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*
 - (a) the names of all other parties concerned; and*
 - (b) the consideration to be received by the local government for the disposition; and*
 - (c) the market value of the disposition —*
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*
- (5) This section does not apply to —*
 - (a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or*
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or*
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or*
 - (d) any other disposition that is excluded by regulations from the application of this section.*

POLICY IMPLICATIONS

The outcomes of this lease and the development of a permanent commercial venture at the Jurien Bay foreshore is consistent with Policy 9.13 Jurien Bay Commercial Development Plan.

FINANCIAL IMPLICATIONS

Revenue associated with this lease will commence at \$56,160 p.a.

STRATEGIC IMPLICATIONS

Strategic Community Plan - Envision 2029

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01 - Infrastructure	The Shire will work cooperatively with private enterprise and government agencies to develop and maintain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses.
Priority Outcomes	Our Role
Our communities contain vibrant, activated public open space and buildings with high levels of utilisation and functionality.	To manage and facilitate community assets that are flexible, vibrant adaptable and enjoyable places to occupy employing the principals of placemaking and design thinking.
Our investments in public assets are based on responsible and sustainable asset custodianship	Increase activation of our public open space and buildings rather than increasing quantity without a demonstrated need.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Draft Lease and licensed area furniture layout – Jurien Bay Beach Café (Doc Id: SODR-367884167-446) (**CONFIDENTIAL**)
- Design drawings for contract variations Doc Id: (SODR-367884167-439)
- Revised 3 Robinson Group Quotation (Doc Id: SODR-367884167-445)
- Jurien Bay Beach Café – Colouring (Doc Id: SODR-367884167-444)

(Marked 9.4.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION 1

That Council:

- 1. Approve the proposed lease for the Jurien Bay Foreshore Pavilion Café and the request from Lobster Hut Hospitality Group Pty Ltd to change the registered lessee's name to Jurien Bay Beach Café Pty Ltd subject to meeting the requirements of Section 3.58(3) of the Local Government Act 1995 inclusive of the following material terms:**
 - a. Land: Portion of Crown Reserve 28541, Lot 303 on Deposited Plan 414324 (Volume LR31731, Folio 254) situated at Corner of Roberts Street and Heaton Street, Jurien Bay**
 - b. Premises: Vacant space (230.9m²) consisting of the areas marked on Annexure A in the lease document as “kiosk tenancy”, “alfresco dining” and “timber decking”.**
 - c. Initial Term: 5 Years.**
 - d. Further Term Options: 2 further terms of 5 Years.**

- e. Rent: \$56,160 p.a. excluding GST.
 - f. Rent Review: CPI with Market Rent Review every 3 years.
 - g. Proposed Business Use: Café / Kiosk for retail sale of food and beverages.
 - h. Cleaning: Council's cleaning contract will continue to service the ablution facility once daily in the morning. Jurien Bay Beach Café Pty Ltd to carry out cleaning throughout the opening hours of the Business.
2. Subject to there being no adverse public submissions, authorise the disposal of property to Jurien Bay Beach Café Pty Ltd and authorise the CEO to execute lease documents and submit the lease to the Minister for Lands for final approval.

OFFICER RECOMMENDATION 2

That Council approve the proposed building works for the following items subject to the full cost of the works being met by the lessee:

- 1. Extension of exposed aggregate concrete apron adjoining the northern and southern areas of the building.
- 2. Installation of shade sails and structural poles adjoining the northern and southern areas of the building.
- 3. Gabion wall and benchtop on the western end of the deck area.

9.4.3 ANNUAL GENERAL MEETING OF BUSH FIRE ADVISORY COMMITTEE AND THE APPOINTMENT OF FIRE CONTROL OFFICERS AND FIRE WEATHER OFFICERS

Location:	Shire of Dandaragan
Applicant:	Bush Fire Control Officer
Folder Path:	SODR-890489631-1646
Disclosure of Interest:	None
Date:	6 April 2022
Author:	William Miller, Emergency Management Coordinator
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To receive the minutes of the Annual General Meeting (AGM) of Bush Fire Advisory Committee (BFAC) and to appoint certain members to various bush fire roles in accordance with the Bush Fires Act 1954.

BACKGROUND

The Bush Fire Advisory Committee Annual General Meeting (AGM) was held on Wednesday 6 April 2022 at the Badgingarra Community Centre.

At the BFAC, the Shire's brigade leadership representatives make recommendations to be endorsed by Council for individuals to be appointed to various roles in accordance with the Bush Fires Act 1954.

The Chief and Deputy Chief Bush Fire Control Officer, and Bush Fire Control Officer appointments are resolved annually at this meeting and endorsed by Council in accordance with the Bush Fire Act 1954. The appointments must be published in a newspaper that circulates within the district.

The Fire Weather Officer appointments are also endorsed by the Council in accordance with the Bush Fires Act 1954 and must subsequently be published in a newspaper that circulates within the district and in the Government Gazette.

The AGM of BFAC also presents an opportunity for relevant stakeholders to raise issues that may warrant action by the Local Government. These are detailed within the minutes of the meeting.

COMMENT

As noted in the recommendations, the proposed appointments to formal roles within the Shire's bush fire brigades are supported by Shire officers and reflect continuity of the current leadership group who have been carried out their roles in a highly professional manner during their tenure.

The longstanding service of the outgoing Deputy Chief Bush Fire Control Officer, Mr Aubrey Panizza should also be recognised and celebrated. While Mr Panizza will still perform the role of Fire Weather Officer, his service in the Deputy Chief Bush Fire Control Officer role has been exemplary and his leadership at incidents across the Shire is renown amongst the Shire's brigade volunteers.

CONSULTATION

- Bush Fire Advisory Committee
- Parks and Wildlife Service Officers
- Department of Fire and Emergency Services

STATUTORY ENVIRONMENT

Bush Fires Act 1954

Section 38. *Local government may appoint bush fire control officer*

- (1) *A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A (2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be the first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.*
- (8) *An approved local government may appoint to the office of fire weather officer such number of senior bush fire control officers as it thinks necessary.*

POLICY IMPLICATIONS

Shire of Dandaragan Policy 8.3 C-8FO03 – Bush Fire Control Officer Appointments

FINANCIAL IMPLICATIONS

Council will be responsible for costs associated with advertising.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

03 – Environment	The Shire will be a responsible custodian of the environment working with community groups and other entities to increase renewable energy initiatives, vegetation cover and rehabilitate degraded public land throughout the local region
Priority Outcomes	Our Roles

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 APRIL 2022

<p>The Shire be prepared for and respond to the challenges of climate change.</p>	<p>Implement effective planning and projects that reduce the risk to property, infrastructure and the environment.</p> <p>Increase community awareness and preparedness for the impacts of climate change and its major local risks such as bush fires.</p>
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ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Minutes BFAC AGM Wednesday 6 April 2022 (Doc Id: SODR-890489631-1647)

(Marked 9.4.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION 1

That Council receive the unconfirmed minutes of the Bush Fire Advisory Committee Annual General Meeting held on Wednesday 6 April 2022.

OFFICER RECOMMENDATION 2

That Council revoke all previous Fire Control Officer appointments and in accordance with Section 38(1) of the Bush Fires Act 1954 appoint:

- 1) Mr. Richard Brown as Chief Bush Fire Control Officer;**
- 2) Mr. Andrew Kenny as Deputy Chief Bush Fire Control Officer;**
 - **Mr. Aubrey Panizza as a Bush Fire Control Officer;**
 - **Mr. Peter Scharf as a Bush Fire Control Officer;**
 - **Mr. Dale Park as a Bush Fire Control Officer;**
 - **Mr. Gary Olsen as a Bush Fire Control Officer;**
 - **Mr. Hugh Roberts as a Bush Fire Control Officer;**
 - **Mr. Lachlan Brown as a Bush Fire Control Officer;**
 - **Mr. Richard Allen as a Bush Fire Control Officer;**
 - **Mr. Joshua Barnes as a Bush Fire Control Officer;**
 - **Mr. Peter Ivey as a Bush Fire Control Officer;**
 - **Mr. Geoffrey Felber as a Bush Fire Control Officer;**
 - **Mr. David Wilson as a Bush Fire Control Officer;**
 - **Mr. Lincoln Brown as a Bush Fire Control Officer;**
 - **Mr. Shane Elliss as a Bush Fire Control Officer;**
 - **Mr. William Miller as a Bush Fire Control Officer;**
 - **Mr. James Raffan as a Bush Fire Control Officer;**
 - **Mr. Douglas Wasley as a Bush Fire Control Officer;**
 - **Mr. Matthew Leeds as a Bush Fire Control Officer;**
 - **Mr. Cameron Rosenthal as a Bush Fire Control Officer;**
 - **Mr. Robert Wedge as a Bush Fire Control Officer;**
 - **Mr. Gary Peacock as a Bush Fire Control Officer;**

- Mr. Grant Creagh as a Bush Fire Control Officer;
- Mr. Raymond Glasfurd as a Bush Fire Control Officer;
- Mr. Campbell Hurst as a Bush Fire Control Officer;
- Mr. Shaun Turbett as a Bush Fire Control Officer;
- Mr. John Glasfurd as a Bush Fire Control Officer;
- Mr. Andrew Peacock as a Bush Fire Control Officer.

OFFICER RECOMMENDATION 3

**In accordance with Section 38 (8) of the Bush Fires Act 1954
Council appoint:**

- a. Mr. Hugh Roberts as a Fire Weather Officer for the southeast fire weather zone;
- b. Mr. Andrew Kenny as a Fire Weather Officer for the northeast fire weather zone;
- c. Mr. Aubrey Panizza a Fire Weather Officer for combined southwest and northwest fire weather zones.
- d. Chief Bush Fire Control Officer Mr. Richard Brown as a Fire Weather Officer for all fire weather zones.

9.4.4 REVIEW OF COMMUNITY GRANT APPLICATIONS

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	SODR-1876983588-977
Disclosure of Interest:	Nil
Date:	25 March 2022
Author:	Michelle Perkins, Manager Customer & Community Services Tony O’Gorman, Economic Development Manager
Senior Officer:	Scott Clayton, Executive Manager Corporate and Community Services

PROPOSAL

The purpose of this report is to authorise the allocation of funds for the Shire of Dandaragan Community Grants and Major Events Grants for 2021/2022.

BACKGROUND

Generally, and in accordance with the Shire of Dandaragan Policy 5.1 C-5CG01 – Community Grants, the promotion of the Community Grant Program takes place annually in April. Since the start of the COVID-19 pandemic, grant rounds have been under-subscribed due to cancellation or postponement of many events which has affected the standard roll-out of the Shire’s grants programs.

To account for this under-subscription in the last year, at the 26 August 2021 Ordinary Council Meeting, Council resolved:

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Shanhun, seconded Cr Eyre

That Council:

3. Due to the remaining funds unallocated in this Community Grants round, and to align with the impending Large Events Grant round this financial year, authorise the CEO to facilitate a second grant round of the Community Grants Program in the 2021/22 financial year, to allocate the remaining funds of \$14,643 for small events and activities.

CARRIED 7 / 0

The objective of the Community Grants is to provide funds to community-based organisations and individuals to support the promotion and development of social, economic, recreational, artistic and cultural benefits for the residents of the Shire of Dandaragan.

In addition, in 2021/22, Council approved an allocation of \$30,000 for a major event grant round. A policy is still in draft form at the time of writing, however applications were called for in January 2022 to begin to invigorate local communities, despite continued COVID-19 restrictions. This aligned with the opening of the Community Grants second round for 2021/2022.

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 APRIL 2022

In the absence of a formal Major Events Grant policy, the Shire's Community Grants Committee reviewed both Community Grants and Major Events Grant Applications.

COMMENT

This year, the remaining funding pool for the Community Grant program from the previous financial year, is \$14,643 for small events and activities. The January 2022 grant round received a total of 5 applications with a total funding request of \$9,500. The following are a summary of applications received:

ORGANISATION	PROJECT DESCRIPTION	GRANT REQUEST
Cervantes Historical Society	Midland Railway Speaker Event	\$2,000
Dandaragan Playgroup	Child First Aid Course	\$2,000
Jurien Bay Community Resource Centre	Community Fun Dog Show and Sheepdog Trials	\$2,000
Jurien Bay Football Club	Wet n Wild Day	\$1,500
Jurien Sport and Recreation Centre	Circuitwest Show	\$2,000
	TOTAL	\$9,500

This will be the thirteenth consecutive year of the Shire of Dandaragan Community Grants Program. The assistance provided by the Shire is to support community events and is not intended to be the sole source of funding.

The Community Grants Committee met on 24 March 2022 to consider applications for both Community Grant and Major Event Grant applications.

All community grant applications were eligible and ranking the criteria was considered not needed due to the available grants being able to cover all applications, however eligibility was still considered relevant. The review committee recommended Council award grants to all applicants to the value of \$9,500.

The Committee discussed the importance of community grant activities and events highlighting the Shire as a funder of the events to ensure that the benefit of the grants program is known.

Due to the continued disruption to events due to COVID restrictions and mandates, some flexibility will be given to when funded events are held as well as acquittal of grants allocated in this round.

In addition to the grants available under the Shire's Community Grants policy, a new grant round to attract major events to the Shire has been created with funding available of \$30,000 for each annual round. Expressions of interest were invited from event coordinators and promoted online.

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 APRIL 2022

In total, three applications were received:

- Jurien Bay Camera Club applied for funding to host an annual state-wide camera clubs' event in Jurien Bay in September 2022.
- Private sports events management company All Bar-None submitted two applications:
 - The Wildflower Festival of Running
 - A new event involving a swim to Favourite Island and back as well as cycling and running sections. The funds will largely go to promoting the events across the state and the country to athletes that undertake these types of endurance events.

All three events have the potential to attract large numbers of visitors to the Shire including participants, support teams and spectators.

Organisation	Event Description	Grant Request
Jurien Bay Camera Club	Host 30 camera clubs from across the state to run workshops and photographic outings.	\$4,000
All Bar-None	Wildflower Festival of Running. Hold a two-day running event day one in the Pinnacles and day two along the Turquoise Way Path Jurien Bay	\$7,000
All Bar-None	Initiate a new event comprised of a run, cycle and a swim to Favourite Island and return.	\$10,000

A new round for both Community Grants and the Major Events Grants will be opened in April 2022 for the consideration of grant applications in preparation for the 2022/2023 annual budget allocation.

CONSULTATION

- Councillor Ann Eyre
- Councillor Jason Clarke
- Councillor Peter Scharf
- Councillor Rob Shanhun

STATUTORY ENVIRONMENT

There is no statutory environment relevant to this item.

POLICY IMPLICATIONS

In accordance with Shire of Dandaragan Policy 5.1 C-5CG01 – Community Grants

FINANCIAL IMPLICATIONS

Council has made provision in the annual budget to allocate 0.5% of the gross yield of budgeted rates income to fund recurring and

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 APRIL 2022

annual community grants. In 2021 / 2022, \$30,068.33 was available, which included a carryover amount from 2020 / 2021. In round 1 of the community grants – which were approved in August 2021, grants to the value of \$15,425 were allocated and paid to applicants. This resulted in a pool of \$14,643.33 being available in this second round.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

04 Community	The Shire's resident population will be the fastest growing population in the region supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities.
Priority Outcomes	Our roles
A Shire built on the strengths of community spirit and resilient, connected communities	Recognise and support the value of our community volunteers and provide meaningful opportunities to contribute to Shire projects and improving local living.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Shire of Dandaragan Policy 5.1 C-5CG01 - Community Grants (Doc Id: SODR-437506902-5696)
(Marked 9.4.4)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

1. Fund the following community grant applications:

ORGANISATION	PROJECT DESCRIPTION	GRANT
Cervantes Historical Society	Midland Railway Network Event	\$2,000
Dandaragan Playgroup	First Aid Course	\$2,000
Jurien Bay Community Resource Centre	Community Fun Dog Show and Sheepdog Trials	\$2,000
Jurien Bay Football Club	Wet n Wild Day	\$1,500
Jurien Sport and Recreation Centre	Entertainment Show	\$2,000
	TOTAL	\$9,500.00

2. Fund the following Major Event grant applications:

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 28 APRIL 2022

ORGANISATION	PROJECT DESCRIPTION	GRANT
All Bar None	Favourite Island Swim	\$10,000
All Bar None	Wildflower Festival of Running	\$7,000
Jurien Bay Camera Club	Photowest	\$4,000
	TOTAL	\$21,000

9.5 COUNCILLOR INFORMATION BULLETIN**9.5.1 SHIRE OF DANDARAGAN – MARCH COUNCIL STATUS REPORT**

Document ID: [SODR-1739978813-4950]

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 24 March 2022. **(Marked 9.5.1)**

9.5.2 SHIRE OF DANDARAGAN – BUILDING STATISTICS – MARCH 2022

Document ID: [SODR-2045798944-466]

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for March 2022. **(Marked 9.5.2)**

9.5.3 SHIRE OF DANDARAGAN – PLANNING STATISTICS – MARCH 2022

Document ID: [SODR-2045798944-467]

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for March 2022. **(Marked 9.5.3)**

9.5.4 SHIRE OF DANDARAGAN TOURISM / LIBRARY / COMMUNITY ACTIVITIES REPORT FOR MARCH 2022

Document ID: [SODR-1876983588-980]

Attached to the agenda is monthly report for Tourism / Library / Community Activities Report for March 2022. **(Marked 9.5.4)**

9.5.5 WALGA SUBMISSION DRAFT ON DEVELOPMENT ASSESSMENT PANEL REGULATIONS

Document ID: [SODR-1739978813-5049]

Attached to the agenda is a draft of WALGA's submission on proposed amendments to the Development Assessment Panel Regulations as well as summaries of the amendments. **(Marked 9.5.5)**

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC****12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****13 CLOSURE OF MEETING**



ATTACHMENTS

FOR ORDINARY COUNCIL MEETING 28 APRIL 2022

Shire of Dandaragan

ACCOUNTS FOR PAYMENT

FOR THE PERIOD ENDING

31 March 2022

SUMMARY OF SCHEDULE OF ACCOUNTS MARCH 2022

<u>FUND</u>					<u>AMOUNT</u>
<u>MUNICIPAL FUND</u>					
CHEQUES	33825		-	33825	\$358.55
EFT'S	EFT	594	-	EFT 597	\$1,373,967.19
DIRECT DEBITS	GJBDEB	4763		GJBDEB 4768	\$68,589.24
BPAY	BPAY	BPAY030322	-	BPAY BPAY250322A	\$30,804.32
TOTAL MUNICIPAL FUND					<u>\$1,473,719.30</u>
<u>TRUST FUND</u>					
CHEQUES	N/A		-	N/A	\$0.00
EFT'S	EFT	N/A	-	EFT N/A	\$0.00
TRANSFER	Trust	N/A	-	Muni N/A	\$0.00
					<u>\$0.00</u>

This schedule of accounts to be passed for payment, covering vouchers as detailed above, which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown the amounts show are due for payment.

Posting Date	Document Type	Document No.	Bank Account No.	Description	Amount
3/03/2022		GJBDEB-4763		Salary Packaging	\$ 3,225.68
3/03/2022		GJBDEB-4764		SuperChoice - 01/03/22	\$ 20,860.00
17/03/2022		GJBDEB-4765		SuperChoice - 15/03/22	\$ 21,547.73
17/03/2022		GJBDEB-4766		Salary Packaging	\$ 1,347.73
31/03/2022		GJBDEB-4767		Salary Packaging	\$ 1,347.73
31/03/2022		GJBDEB-4768		SuperChoice - 29/03/22	\$ 20,260.37
				TOTAL	\$ 68,589.24

Date	Cheque Number	Vendor	Invoice	Description	Amount
24/03/2022	33825	V82531 - PLEASE PAY CASH	JURIEN ADMIN MAR22	Jurien Bay Admin Petty Cash Recoup March 22	358.55
				Total V82531	358.55
				Total 33825	358.55
				TOTAL	358.55

Date	BPAY Number	Vendor	Invoice	Description	Amount			
3/03/2022	BPAY030322	V80818 - Telstra Corporation	7863675800/FEB22	JB Shared office data Feb22	9,504.20			
				Total V80818	9,504.20			
		V81671 - Water Corporation	9007256376/FEB22	Cervantes CBD Toilets 15 DEC 21 - 16 Feb 22	59.49			
			9010675344/FEB22	Waste Transfer 15/12 - 16/2/22	46.20			
			9007252543/FEB22A	Cervantes Gym Hall 15/12/21-15/2/22	114.62			
			9007251663/FEB22	Catalonia St toilets/retic tanks 15/12/21-15/2/22	447.56			
			9007253079/FEB22	Corunna Rd Toilets 15/12/21-17/02/22	513.05			
			9007253095/FEB22	O'Mats S. Beach Toilets 16/12/21-18/02/22	38.21			
			9007269433/FEB22	Dobbyn Pk 20/12/21-22/02/22	373.87			
			9007269986/FEB22	Family Resource Centre 21/12/21-22/02/22	547.53			
			9007271154/FEB22	2 York St 21/12/21-22/02/22	375.41			
			9007275861/FEB22	Memorial Pk 21/12/21-22/02/22	537.61			
				Total V81671	3,053.55			
			V84421 - Optus Billing Services Pty Ltd	61939377/FEB22	Sat Phone Plan 05/01-04/02/22	30.00		
					Total V84421	30.00		
					Total BPAY030322	12,587.75		
		17/03/2022	BPAY170322	V81671 - Water Corporation	9007275729/FEB22	Weld Park 21/12/21-22/2/22	368.42	
					9011461671/FEB22	Jurien Admin Centre 21/12/21-22/2/22	816.55	
					9022157720/FEB22	Jurien Bay Ezy Dump 20/12/21-22/2/22	919.67	
					9007273897/FEB22	Fountain Snook Park 22/12/21-23/2/22	5.46	
9007268959/FEB22	Jurien F/S Amenities 21/12/21-23/2/22				207.40			
9018331642/FEB22	Jurien Hall 22/12/21-24/2/22				723.19			
9009758951/FEB22	Lot306 Pinetree Cct Jurien Bay 23/12/21-24/2/22				235.97			
9007278989/FEB22	Jurien Bay Cemetery 22/12/21-24/2/22				1,192.57			
9007276262/FEB22	Jurien Bay Depot 22/12/21-24/2/22				1,165.28			
9007272237/FEB22	JCC 22/12/21-24/2/22				1,435.45			
	Total V81671				7,069.96			
	Total BPAY170322				7,069.96			
25/03/2022	BPAY250322				V80818 - Telstra Corporation	2175531686/MAR22	Mobile usage 01/03/22	3,119.76
						2503689339/MAR22	Library Usage 01/03/22 & MDM Software Feb22	185.02
						2175531868/MAR22	Fuel system 02/03-01/04/22	29.98
						5258987000/MAR22	Phone Usage to 01/03/22	3,624.14
							Total V80818	6,958.90
			Total BPAY250322	6,958.90				
25/03/2022	BPAY250322a	V81671 - Water Corporation	9007258523/MAR22	7B Dand Rd 7/1-3/3/22	98.86			
			9007258734/MAR22	3 Quin Pl 7/1-3/3/22	163.93			
			9007258531/MAR22	7A Dand Rd 7/1-3/3/22	85.85			
			9016739556/MAR22	31c Dand Rd 1/3-30/4/22 service charge	44.95			
			9007248739/MAR22	BCC 4/1-3/3/22	2,016.73			
			9008594764/MAR22	Badgingarra Standpipe 1/1-3/3/22	820.27			
			9007258646/MAR22	DCC 7/1-3/3/22	453.01			
			9007258494/MAR22	Dand Depot 7/1-3/3/22	117.35			
			9007258355/MAR22	Dandaragan Standpipe 7/1-3/3/22	298.56			
			9007258566/MAR22	31b Dand Rd 1/3-30/4/22 service charge	44.95			
				Total V81671	4,144.46			
			V84421 - Optus Billing Services Pty Ltd	61939377/MAR22	Sat Phone Plan 5/2-4/3/22	43.25		
					Total V84421	43.25		
				Total BPAY250322A	4,187.71			
				TOTAL	\$ 30,804.32			

Date	EFT Number	Vendor	Invoice	Description	Amount
3/03/2022	594	Payroll	Payroll FNE 01/03/22	Payroll FNE 01/03/22	\$ 96,611.93
				Total EFT 594	\$ 96,611.93
3/03/2022	594/1095				
		V80003 - Redgum Reports Inc	20210383	Annual Donation for Redgum Reports	\$ 250.00
				Total V80003	\$ 250.00
		V80033 - Derricks Auto-Ag & Hardware Plus	10267871	Protective Clothing	\$ 65.00
				Total V80033	\$ 65.00
		V80087 - Synergy	429026190/FEB22	Jurien Bay Depot 20/1-16/2/22	\$ 1,586.42
			411619200/FEB22	New Admin Centre 20/1-16/2/22	\$ 5,707.39
			375160140/FEB22	GROH New Build 18/12/12-20/2/22	\$ 72.45
			438517550/FEB22	Pioneer Pk Toilets 18/12/21-21/2/22	\$ 490.33
				Total V80087	\$ 7,856.59
		V80102 - Westrac Equipment	PI6698537	Hose and pulleys	\$ 520.32
			PI6698538	Clamps	\$ 131.56
			SI1605578	Replace diesel particulate filter	\$ 7,786.21
			SI1605579	Replace Diesel Particulate Filter - Refund for Core Charge PO71128	\$ (3,358.94)
				Total V80102	\$ 5,079.15
		V80162 - Badgingarra Bowling Club (Inc)	263	Bar tab for Citizen of the Year	\$ 460.00
				Total V80162	\$ 460.00
		V80202 - Jurien Plumbing	6579	Supply a water connection to the new depot building	\$ 7,480.00
				Total V80202	\$ 7,480.00
		V80240 - RBC Rural	30442	Meterplan Charge Feb22	\$ 2,213.68
				Total V80240	\$ 2,213.68
		V80352 - Zipform Pty Ltd	209474	4th Instalment Reminder Notices	\$ 1,131.07
				Total V80352	\$ 1,131.07
		V80549 - BP Jurien Bay	10014	Vehicle Service PLV256	\$ 618.50
			10015A	Supply & fit new tyres PLV256	\$ 368.41
				Total V80549	\$ 986.91
		V80616 - Cervantes Pinnacles Motel	32479	Sport & Rec Plan Consultant meals & accom	\$ 26.00
			32480	Sport & Rec Plan Consultant meals & accom	\$ 41.00
			32481	Sport & Rec Plan Consultant meals & accom	\$ 480.00
				Total V80616	\$ 547.00
		V81002 - Landgate	372773	Valuation GRV 22/1/22-18/2/22	\$ 70.40
				Total V81002	\$ 70.40
		V81352 - Jurien Signs	5823	Games Tournament Activity Prize - drink bottles	\$ 434.50
			5820	Games Tournament Activity Prize - drink bottles	\$ 660.00
			5829	Mechanical gloves	\$ 624.00
			5792	No Entry Sign - Turquoise Path	\$ 167.20
				Total V81352	\$ 1,885.70
		V81616 - Jurien Pest Management	7059	Pest Control Dandaragan BFB Shed	\$ 308.00
			7054	Pest Control Badgingarra BFB Shed	\$ 308.00
				Total V81616	\$ 616.00
		V81795 - Jurien Bay Community Resource Centre	509	Tourism Merchandise - Printing Wildflower Maps	\$ 2,058.00
			503	Craytales Iss407	\$ 110.00
			502	Craytales Iss407 Shire Matters	\$ 1,800.00
			484	Facilitate two Digital Health Sessions - JB Cervan	\$ 500.00
				Total V81795	\$ 4,468.00
		V81848 - Jurien Bayview Realty	26032022	Staff Housing 13/03/2022 - 26/03/2022	\$ 920.00
			20032022	Staff Housing 07/03/2022 - 20/03/2022	\$ 700.00
				Total V81848	\$ 1,620.00
		V81874 - Child Support	PJ003724	Child Support	\$ 129.13
				Total V81874	\$ 129.13
		V81924 - Toll Transport Pty Ltd	0554-D583590	Freight WE 17/02/2022	\$ 204.94
			0553-D583590	Freight WE 9/2/22	\$ 41.80
				Total V81924	\$ 246.74
		V81973 - Fuel Distributors of WA Pty Ltd	18101788	Diesel Dand Depot	\$ 17,138.91
				Total V81973	\$ 17,138.91
		V82474 - Direct Contracting Pty Ltd	2311	Assorted Sealing JE Rd	\$ 2,095.50
			2312A	Road repairs - Cantabilling & Yerramullah	\$ 10.00
				Total V82474	\$ 2,105.50

Date	EFT Number	Vendor	Invoice	Description	Amount
		V82557 - Moora Toyota			
			RI11100006	Reload manual PO 70380	\$ 14,428.12
				Moora Toyota - rounding of cents disposal	\$ 0.01
				Total V82557	\$ 14,428.11
		V83094 - Dave Watson Contracting Pty Ltd			
			2477	Prune trees Badgingarra NW Rd, White Dr & Meagher St	\$ 1,127.50
				Total V83094	\$ 1,127.50
		V83121 - Dandaragan Community Resource Centre Inc			
			124466	Reimbursement EFTPOS payments processed on wrong machine	\$ 291.84
				Total V83121	\$ 291.84
		V83273 - Industrial Automation Group Pty Ltd			
			SINV-14567	Standpipe Remote Access Operational Costs	\$ 1,233.65
				Total V83273	\$ 1,233.65
		V83340 - CONNECT Call Centre Services			
			109779	After hours calls January 22	\$ 205.21
				Total V83340	\$ 205.21
		V83385 - Jurien Bay Panel & Paint Pty Ltd			
			4191	Supply & fit windscreen PTL022	\$ 858.00
				Total V83385	\$ 858.00
		V84004 - Department of Water and Environmental Regulation			
			TF021992	Controlled Waste DEC tracking form 2/2-14/2/22	\$ 440.00
				Total V84004	\$ 440.00
		V84458 - Ray White Jurien Bay			
			25032022	Staff Housing 12/03/2022-25/03/2022	\$ 670.00
				Total V84458	\$ 670.00
		V84524 - Hersey's Safety Pty Ltd			
			48950	Safety equipment, glasses, masks, gloves	\$ 889.35
				Total V84524	\$ 889.35
		V84553 - Jurien Trenching & Excavations			
			87	Remove sand from TWTP south of Beachridge	\$ 900.00
				Total V84553	\$ 900.00
		V84618 - Spinefex			
			16730	Expensed Minor Assets Lifeguard LG16	\$ 24,442.00
				Total V84618	\$ 24,442.00
		V84633 - Jurien Bay Loofah Soap & Ocean Art			
			202111	Merchandise Loofah Soaps -Cervantes / Jurien Bay	\$ 340.00
				Total V84633	\$ 340.00
		V84648 - Oscar Fernandez			
			182	Progress Payment #2 External painting admin centre	\$ 11,462.50
			181	Progress Payment #1 External painting admin centre	\$ 11,462.50
				Total V84648	\$ 22,925.00
		V84649 - CoastMac Trailers			
			234A	Hydraulic Tipping Trailer	\$ 6,920.00
				Total V84649	\$ 6,920.00
				Total EFT01095	\$ 130,020.44
11/03/2022	595/1096	V80033 - Derricks Auto-Ag & Hardware Plus			
			10268405	Ryco crimp fittings, O-Ring Flanges, Hyd Hose	\$ 433.60
			10268395	Curve flap discs	\$ 52.80
			10267872	Protective Clothing	\$ (100.00)
				Total V80033	\$ 386.40
		V80279 - Jurien Sport and Recreation Centre			
			OPERATOR RETURN 28/02/2022	BookEasy Booking 10486728	\$ 20.00
				Total V80279	\$ 20.00
		V81031 - AN & A Whybrow			
			4562	Earthmoving Hire Charges Incident 560998	\$ 11,748.00
			4561	Earthmoving Hire Charges Incident 558350	\$ 3,212.00
				Total V81031	\$ 14,960.00
		V81189 - Western Airmotive Pty Ltd			
			359051	2 x Small White Airstrip Cones 500W - Cervantes	\$ 786.50
				Total V81189	\$ 786.50
		V81352 - Jurien Signs			
			5802	Rural Road Numbers	\$ 66.00
				Total V81352	\$ 66.00
		V81545 - Winc Australia Pty Limited			
			9038553026	Stationery February 22	\$ 872.72
			9038587849	Stationery February 22	\$ 59.40
				Total V81545	\$ 932.12
		V81616 - Jurien Pest Management			
			6950	Rodent baiting Civic Centre	\$ 418.00
				Total V81616	\$ 418.00
		V81778 - Local Government Professionals Australia WA			
			32255	Staff Training Customer Complaints Resolution	\$ 865.00
				Total V81778	\$ 865.00

Date	EFT Number Vendor	Invoice	Description	Amount
	V81848 - Jurien Bayview Realty			
		OPERATOR RETURN 08/03/22 U45 SEAFRO	BookEasy booking 10373286	\$ 972.12
		OPERATOR RETURN 08/03/22 BLUE BEACH	BookEasy booking 10426172	\$ 744.62
		OPERATOR RETURN 08/03/22 THE PEARL	BookEasy booking 10410644	\$ 1,085.45
			Total V81848	\$ 2,802.19
	V81896 - Mid Coast Contracting			
		6696	Test and tag hand tools, RCD JB Depot, repair leads	\$ 970.30
		6676	Gate remote fobs JB Depot	\$ 710.16
		6695	Replacement of pump contactor and install of 24v circuits	\$ 771.86
		6672	Replacement of low level probes	\$ 395.12
			Total V81896	\$ 2,847.44
	V82015 - Ausrecord Pty Ltd			
		94266	Archive Boxes 20	\$ 148.50
			Total V82015	\$ 148.50
	V82028 - Avon Waste			
		48629	Fortnight Rubbish Service 31/01/22 to 11/02/22	\$ 17,994.32
			Total V82028	\$ 17,994.32
	V82228 - Marketforce Pty Ltd			
		38868	TCVC Website Hosting - 12 mths to 31 Jan2023	\$ 1,914.00
			Total V82228	\$ 1,914.00
	V82274 - Vari-Skilled			
		18682	Civic Centre Mowing February 22	\$ 14,624.30
			Total V82274	\$ 14,624.30
	V82351 - Jurien Bay Building			
		1069	Scissor Lift Hire 1 day	\$ 150.00
			Total V82351	\$ 150.00
	V82474 - Direct Contracting Pty Ltd			
		2314	Repairs to Haul Road for WSFN project - Cockleshell	\$ 86,130.00
			Total V82474	\$ 86,130.00
	V82672 - Jurien Bay Tourist Park			
		OPERATOR RETURN 08/03/2022	BookEasy booking 10281888	\$ 591.49
			Total V82672	\$ 591.49
	V83365 - Bitutek Pty Ltd			
		6954	10mm primer seal - approx 28000m2 RRG002	\$ 108,659.42
			Total V83365	\$ 108,659.42
	V83420 - Porter Consulting Engineers			
		22075	Tender & Contract Administration to 25/2/22	\$ 5,500.00
			Total V83420	\$ 5,500.00
	V83495 - Dandaragan Store			
		C56/FEB22	Dand Depot Consumables	\$ 129.34
			Total V83495	\$ 129.34
	V83507 - Council First			
		SI006920	M365/O365 licences Mar22	\$ 1,185.84
		SI006946	CF Front Office Licences Apr22	\$ 1,784.20
		SI006945	Council First Production Environment April-June2022	\$ 15,900.92
			Total V83507	\$ 18,870.96
	V83660 - D Greenwood			
		FEB22/30	February 2022 Waste Management Badg Tip	\$ 1,280.00
			Total V83660	\$ 1,280.00
	V83718 - Maia Environmental Consultancy Pty Ltd			
		2010-3	NVCP survey & application ROS856	\$ 3,883.00
			Total V83718	\$ 3,883.00
	V83736 - Waterlogic Australia Pty Ltd			
		CD 3279433	Civic Centre Water Filter Lease Feb22	\$ 861.97
		CD 3279431	Jurien Admin/Depot Water Filter Lease Feb22	\$ 877.80
			Total V83736	\$ 1,739.77
	V84108 - Jurien Bay Adventure Tours			
		OPERATOR RETURN 28/02/2022	BookEasy booking 10424529	\$ 362.10
		OPERATOR RETURN 08/03/2022	BookEasy booking 10511647	\$ 132.60
			Total V84108	\$ 494.70
	V84136 - J Bay Concreting			
		263	Footpath repairs Dobbyn Park	\$ 950.40
			Total V84136	\$ 950.40
	V84141 - WA Naturally Publications			
		P 1-01-030074	Tourism Merchandise Booklets	\$ 125.10
		P 1-01-030058	Tourism Merchandise Landscape Calendars Consignment	\$ 192.88
			Total V84141	\$ 317.98
	V84327 - Lyall Ward			
		FEB22/31	February 2022 Waste Management Dand Tip	\$ 2,112.00
			Total V84327	\$ 2,112.00
	V84371 - Nessa Hall - Nussy Cleaning Management Services			
		7509	Maintenance Contract Dobbyn Pk BBQ/Toilets Feb22	\$ 5,334.29
		7510	Monthly Cervantes Cleaning Contract Feb22	\$ 3,474.63
			Total V84371	\$ 8,808.92
	V84412 - Sea Spray Art			
		95	Artwork for Portable toilets	\$ 2,040.00
			Total V84412	\$ 2,040.00

Date	EFT Number	Vendor	Invoice	Description	Amount
		V84435 - Reface Industries Pty Ltd			
			32688	Service Library CD Cleaner - annual	\$ 424.11
				Total V84435	\$ 424.11
		V84462 - Jurien Bay Oceanic Experiences			
			OPERATOR RETURN 08/03/2022	BookEasy booking 10512448	\$ 201.25
				Total V84462	\$ 201.25
		V84487 - Tyres4U			
			PS866003	Drive tyres PTH015	\$ 3,820.52
				Total V84487	\$ 3,820.52
		V84523 - Claremont Art Framers			
			I40126	Council 2021 photos	\$ 140.00
				Total V84523	\$ 140.00
		V84546 - Lantern Architecture			
			020346	Sandy Cape site plan - final 50%	\$ 5,104.00
				Total V84546	\$ 5,104.00
		V84553 - Jurien Trenching & Excavations			
			92	New fencing around the JB Landfill site	\$ 13,200.00
			93	Prepare site for Western Power substation	\$ 1,200.00
				Total V84553	\$ 14,400.00
		V84554 - Cloud Collections Pty Ltd			
			2792	Legal Expenses Jan22	\$ 13,712.87
				Total V84554	\$ 13,712.87
		V84596 - Western Irrigation Pty Ltd			
			P48854	Manufacture shroud for bore pump	\$ 2,431.00
				Total V84596	\$ 2,431.00
		V84650 - S P & D G Kent			
			FEB22/35	4,564 klt water	\$ 7,530.60
				Total V84650	\$ 7,530.60
				Total EFT1096	\$ 348,187.10
17/03/2022	595	Payroll	Payroll FNE 15/03/22	Payroll FNE 15/03/22	\$ 102,959.76
				Total EFT 595	\$ 102,959.76
17/03/2022	596/1097	V80021 - BOC Gases			
			5005669018	Cylinder Hire/Usage 29/1-25/5/22	\$ 74.79
				Total V80021	\$ 74.79
		V80033 - Derricks Auto-Ag & Hardware Plus			
			10268743	Hydraulic adaptor	\$ 16.20
			10268931	Spiral guard, hydraulic hose & crimp fittings	\$ 217.62
			10268930	Suzi coil	\$ 135.00
			10269057	Fuel filter elements, lube filters & fuel filters	\$ 366.70
				Total V80033	\$ 735.52
		V80163 - Badgingarra Community Assn			
			2022#1	General Maintenance Contract Feb2022	\$ 3,400.10
				Total V80163	\$ 3,400.10
		V80233 - Jurien District High School P & C Association			
			25022022	Cool Drinks and water for Incident 560998	\$ 83.19
				Total V80233	\$ 83.19
		V81002 - Landgate			
			1168373-10000935	Certificate of Titles	\$ 81.60
				Total V81002	\$ 81.60
		V81080 - Bay Glass			
			11551	Supply & install security doors	\$ 2,040.00
				Total V81080	\$ 2,040.00
		V81097 - Australia Post			
			1011328486	Postage February 2022	\$ 888.82
				Total V81097	\$ 888.82
		V81343 - Dandaragan Mechanical Services			
			8206	Relay 4 pin	\$ 29.90
				Total V81343	\$ 29.90
		V81374 - Building and Construction Industry Training Fund			
			132603-T1Y0V4	BCITF February 2022	\$ 5,249.36
				Total V81374	\$ 5,249.36
		V81382 - Cervantes Hardware and Marine			
			172713	PVC saddles, nipples & tank fittings	\$ 345.40
			172146	Hand sanitiser, gloves & trigger sprayers	\$ 218.88
			172437	PVC pipe class9, elbows, valve sockets, coupling, joiners	\$ 2,530.00
			172196	Galv tie wire	\$ 9.08
			172567	Multigrow pellet bags	\$ 85.80
			172604	Globe	\$ 13.75
				Total V81382	\$ 3,202.91
		V81506 - AFGRI Equipment Australia Pty Ltd			
			2536439	Oil filters, element filters & fulcrum	\$ 576.68
				Total V81506	\$ 576.68
		V81744 - Nutrien Ag Solutions			
			906464924	Farm Gates & strainteks	\$ 724.68
				Total V81744	\$ 724.68
		V81757 - Work Clobber			
			JD544691	Protective Clothing	\$ 496.15
				Total V81757	\$ 496.15

Date	EFT Number	Vendor	Invoice	Description	Amount
		V81795 - Jurien Bay Community Resource Centre			
			479	Printing - Astrotourism Planisphere Cards	\$ 0.22
			479A	Printing - Astrotourism Planisphere Cards	\$ 43.78
				Total V81795	\$ 44.00
		V81848 - Jurien Bayview Realty			
			03042022	Staff Housing 21/03/22 - 03/04/22	\$ 700.00
			09042022	Staff Housing 27/03/2022 - 09/04/2022	\$ 920.00
				Total V81848	\$ 1,620.00
		V81874 - Child Support			
			PJ003732	Child Support	\$ 129.13
				Total V81874	\$ 129.13
		V81896 - Mid Coast Contracting			
			6693	Replace floatless level probes in retic tank	\$ 887.33
			6692	Inspect and replace contactors	\$ 352.97
			6694	Install conduit and cables for new retic tank	\$ 658.53
				Total V81896	\$ 1,898.83
		V82028 - Avon Waste			
			48640	Fortnight Rubbish Service 14/02/22-25/02/22	\$ 13,886.91
				Total V82028	\$ 13,886.91
		V82256 - Lowman Engineering			
			4679	Manufacture gates	\$ 474.00
				Total V82256	\$ 474.00
		V82362 - Jurien Auto Electrics			
			Q0080	Replace rear lamp assy	\$ 332.00
				Total V82362	\$ 332.00
		V82773 - Cookies Coastal Earthworks			
			B18	Bobcat works-level & prepare for new grass area	\$ 660.00
				Total V82773	\$ 660.00
		V82774 - T-Quip			
			108522#13	Screws & blade bolt	\$ 30.40
				Total V82774	\$ 30.40
		V82993 - Jurien Bay Mitre 10			
			586555	Various painting equipment	\$ 39.50
			586620	Cap hex and reducing nipple	\$ 6.45
			586769	Handle Lever & Jumbo Toilet Rolls	\$ 135.00
			586938	T Handle Tamperproof Torx Key	\$ 77.00
			586870	Ant killer, insecticide max	\$ 31.45
			587334	Rapid set concrete 20kg & extension cord	\$ 31.70
			587346	Pine decking, screws, hinges, padlock	\$ 330.25
			587379	Measuring jug	\$ 13.50
			587427	Elbows, Union & Battery 9V	\$ 39.50
			587452	Hoses, sprinkler	\$ 94.45
			587453	Sprinkler, tread & hose connector	\$ 58.00
			587457	Adaptor tap nut	\$ 8.10
			587582	Jumbo toilet rolls & self adhesive numbers	\$ 128.55
			587583	Jumbo toilet rolls	\$ 112.00
			588059	Spray gun & hose	\$ 95.00
			588189	Line trimmer cord	\$ 110.00
			588235	Tape, camlock, poly nipple	\$ 91.00
			588349	Carcher chem spare parts	\$ 98.00
			588351	Perforated iron hoop, nail clout	\$ 31.45
			588663	Jumbo toilet rolls	\$ 112.00
			588677	Turpentine, white paint, sand block	\$ 144.80
			588700	Traffic bollards & bunting flag	\$ 1,034.50
			588796	Stihl chain loop	\$ 35.00
			588797	Stihl guidebar	\$ 68.00
			588942	Wattyl 4lt satin white	\$ 155.00
			588926	Chainsaw file	\$ 14.95
			588966	Copper tube, faucet socket & adaptor valve	\$ 90.30
			589034	Jumbo toilet rolls	\$ 112.00
			589035	Jumbo Toilet rolls	\$ 112.00
			589457	Hand shower	\$ 89.50
			589494	Watering gun, outlet tap, pvc elbow, saddle clips, pipe	\$ 54.30
				Total V82993	\$ 3,553.25
		V83121 - Dandaragan Community Resource Centre Inc			
			124470	Cleaning & maintenance Contract Feb22	\$ 1,320.92
				Total V83121	\$ 1,320.92
		V83145 - Avdata Australia			
			150029051/120	Jurien Bay Flight Data Feb22	\$ 360.34
				Total V83145	\$ 360.34
		V83187 - Wayne Gibson (Cr)			
			3RD QTR 2021/22	Councillors Annual Meeting Fees 3rd Qtr	\$ 4,866.25
			TRAVEL ALLOWANCE JAN/FEB22	Members travel 14/1/22 & 21/2/22	\$ 955.40
				Total V83187	\$ 5,821.65
		V83188 - Leslee Holmes (Cr)			
			3RD QTR 2021/22	Presidents Annual Meeting Fee 3rd Qtr	\$ 11,055.00
				Total V83188	\$ 11,055.00
		V83385 - Jurien Bay Panel & Paint Pty Ltd			
			4380	Excess on claim # MO0054416	\$ 500.00
				Total V83385	\$ 500.00

Date	EFT Number Vendor	Invoice	Description	Amount
	V83420 - Porter Consulting Engineers			
		22131	Engineering Report Agaton Rd for Remote Rural Rds	\$ 5,335.00
		22128	Rowes Rd survey and design 25.5-26.0	\$ 11,880.00
		22127	Finalise design drawing 17-6-61/801	\$ 9,693.75
			Total V83420	\$ 26,908.75
	V83730 - Peter Scharf (Cr)			
		3RD QTR 2021/22	Councillors Annual Meeting Fees 3rd Qtr	\$ 5,866.25
			Total V83730	\$ 5,866.25
	V83731 - R. Shanhun, Cr			
		3RD QTR 2021/22	Councillors Annual Meeting Fees 3rd Qtr	\$ 4,866.25
			Total V83731	\$ 4,866.25
	V84049 - Jason Clarke, Cr			
		3RD QTR 2021/22	Councillors Annual Meeting Fees 3rd Qtr	\$ 4,866.25
			Total V84049	\$ 4,866.25
	V84050 - Ann Eyre, Cr			
		3RD QTR 2021/2022	Councillors Annual Meeting Fees 3rd Qtr	\$ 4,866.25
			Total V84050	\$ 4,866.25
	V84099 - W Coole Mechanical			
		1694	Diagnose and repair leaking a/c hose	\$ 1,446.79
			Total V84099	\$ 1,446.79
	V84155 - Jurien Hardware - Thrifty Link			
		22-00004303	Blank key	\$ 3.99
		22-00004316	Garden stakes	\$ 22.80
		22-00004329	Adaptor valves & elbows	\$ 27.55
		22-00004515	Degreaser	\$ 30.68
		22-00005188	Hex key set	\$ 11.88
		22-00005262	Various retic parts	\$ 81.19
		22-00005280	Solvent cement & faucet elbows	\$ 17.86
		22-00005446	Grill buster	\$ 47.40
		22-00005470	Bio Kleen, Sparkle Boronia & Kleenwest toilet cleaner	\$ 76.75
		22-00003632	Premium flat wall tanks	\$ 15,998.40
		22-00005495	9kg gas refills	\$ 99.75
		22-00005496	9kg gas refill	\$ 33.25
		22-00005561	Loctite nut lock	\$ 19.00
		22-00005595	PVC elbows, galv saddles	\$ 14.10
		22-00005874	Poly plugs, valve sockets & union barrel	\$ 34.49
		22-00005904	PVC elbow	\$ 4.56
		22-00005978	PVC cap ends	\$ 25.46
		22-00005984	Pruning saw & snips	\$ 40.33
		22-00006031	Poly plugs, solvent cement, priming fluid & tape	\$ 58.05
		22-00006109	Various plumbing materials	\$ 52.13
		22-00006112	Solashield Ultra Deep	\$ 52.25
		22-00006113	Snipper cord	\$ 121.12
		22-00006193	Plumbing material various	\$ 33.35
		22-00006240	Toilet brush set, WD40, rubbish bags	\$ 29.92
		22-00006244	PVC couplings	\$ 27.08
		22-00006357	Pruners	\$ 62.68
		22-00006465	WD40 & sunscreen	\$ 36.52
		22-00007010	PVC elbows & coupling	\$ 11.83
		22-00007013	Linch pin & chainsaw round	\$ 23.08
		22-00007664	Reducing socket & poly camlock	\$ 47.26
		22-00005494	9kg gas refills	\$ 99.75
			Total V84155	\$ 17,244.46
	V84175 - Ni Luh Eyden			
		MAR22/63	Cleaning toilets/BBQs 01/02-28/02/22	\$ 4,050.00
			Total V84175	\$ 4,050.00
	V84213 - Concept Signs & Workwear			
		1923	Protective Clothing	\$ 214.75
			Total V84213	\$ 214.75
	V84273 - Building And Energy			
		DANDARAGAN BSL FEBRUARY 2022	BSL Remittance Feb22	\$ 6,462.99
			Total V84273	\$ 6,462.99
	V84329 - Rudolf Rybarczyk (Cr)			
		3RD QTR 2021/22	Councillors Annual Meeting Fees 3rd Qtr	\$ 4,866.25
			Total V84329	\$ 4,866.25
	V84458 - Ray White Jurien Bay			
		08042022	Staff Housing - 26/03/22 - 08/04/22	\$ 670.00
			Total V84458	\$ 670.00
	V84473 - Scripture Union WA			
		20220018B	Tronox / SOD Facilities Grant - Water Slide	\$ 650.00
			Total V84473	\$ 650.00
	V84530 - Peter Miley			
		2204A	Supply and Install Pipe Network as quoted	\$ 53,817.50
			Total V84530	\$ 53,817.50
	V84567 - Instant Products Hire			
		129599	Fire Star Executive Toilet Block 27/01/22-23/02/22	\$ 1,379.40
			Total V84567	\$ 1,379.40
	V84599 - Maddi McDonald Cr			
		3RD QTR 2021/22	Councillors Annual Meeting Fees 3rd Qtr	\$ 3,959.64
			Total V84599	\$ 3,959.64
	V84602 - Rose Glasfurd (Cr)			
		3RD QTR 2021/22	Councillors Annual Meeting Fees 3rd Qtr	\$ 3,959.64
			Total V84602	\$ 3,959.64
	V84651 - Tom Davis			

Date	EFT Number	Vendor	Invoice	Description	Amount
			REIMBURSEMENT CAT TRAP BOND FEB22	16070 101826 Cat Trap Bond Refund	\$ 100.00
				Total V84651	\$ 100.00
	V84653	Ruth Henderson	CROSSOVER CONTRIBUTION A4424	Crossover Contribution - concrete culvert	\$ 300.00
				Total V84653	\$ 300.00
	V84654	Gaden Canler Rose	REFUND OVERPAID RATES A200	Refund overpayment of Rates	\$ 938.35
				Total V84654	\$ 938.35
	V84655	BF & GA White	REFUND OVERPAID RATES A254	Refund overpayment of rates	\$ 67.36
				Total V84655	\$ 67.36
				Total EFT01097	\$ 206,771.01
25/03/2022	597/1098	V80003 - Redgum Reports Inc	20210442	Shire Matters advertising	\$ 1,821.60
			20210441	Advertising Vacant position General Hand	\$ 96.80
				Total V80003	\$ 1,918.40
	V80087	Synergy	378052310/MAR22	Jurien Bay Landfill 14/1-2/3/22	\$ 160.59
			915293230/FEB22	Aggies Cottage 22/12/21-25/2/22	\$ 96.95
			153530590/FEB22	Badgy Oval 17/12/21-25/2/22	\$ 162.18
			919109010/FEB22	Power Watch Security Lighting 1/2-28/2/22	\$ 381.05
			415004990/FEB22	Dand Depot 22/12/21-24/2/22	\$ 728.49
			089860550/FEB22	Badgy Fire Station 17/12/21-25/2/22	\$ 211.26
			298673950/FEB22	Badgy Oval Lights 17/12/21-25/2/22	\$ 135.89
			295333350/MAR22	Zendora Rd Standpipe 22/12/21-23/2/22	\$ 120.71
			610385240/MAR22	Cambewarra Dr Standpipe 22/12/21-23/2/22	\$ 163.94
			721287150/MAR22	Street Lighting 25/1-24/2/22	\$ 16,363.45
			182506710/MAR22	Fire Hydrant Jurien Bay Vista 23/12/21-2/3/22	\$ 132.85
			164741840/MAR22	Fire Hydrant Oceanview Pde 23/12/21-2/3/22	\$ 143.65
			113698450/MAR22	Canover Rd Standpipe (TIP) 23/12/21-2/3/22	\$ 238.29
			513665230/MAR22	Dam Pump 9/2-8/3/22	\$ 1,398.78
			825693390/MAR22	Creek Pump 18/12/21-17/2/22	\$ 124.18
			185507110/MAR22	Adriana 4A (Senior) Pk 28/1-27/2/22	\$ 121.68
			589405930/MAR22	Dobbyn Pk Jurien Bay Sth End 11/1-11/3/22	\$ 612.34
			906148990/MAR22	Pioneer Pk 11/1-11/3/22	\$ 243.67
			538463750/MAR22	Dobbyn Park Jurien Bay Nth End 11/1-11/3/22	\$ 430.16
			111890000/MAR22	Pacman Pk 14/1-16/3/22	\$ 514.23
			429026190/MAR22	Jurien Bay Depot 17/2-16/3/22	\$ 1,486.63
			902806950/MAR22	Baudin Pk 14/1-16/2/22	\$ 271.54
			411619200/MAR22	New Admin Centre 17/2-16/3/22	\$ 5,432.13
			017389700/MAR22	Family Resource Centre 11/1-10/3/22	\$ 2,106.29
			553162190/MAR22	Jurien Hall GWN 12/1-10/3/22	\$ 184.51
			317207730/MAR22	Jurien Bay Airstrip 11/1-10/3/22	\$ 471.17
			713393800/MAR22	Pioneer Pk Nth End 13/1-11/3/22	\$ 250.53
			114850720/MAR22	Lot306 Pinetree Cct 12/1-11/3/22	\$ 626.87
			261265300/MAR22	New Faunterloy Pk 13/1-11/3/22	\$ 772.78
			246525150/MAR22	Retic Eric Collinson Pk 13/1-11/3/22	\$ 766.06
			124478710/MAR22	Passamani Pk 12/1-11/3/22	\$ 286.29
				Total V80087	\$ 35,139.14
	V80102	Westrac Equipment	SI 1605576	Complete maintenance service	\$ 171.09
				Total V80102	\$ 171.09
	V80137	Western Australian Local Government Association	I3091933	Rapid Antigen Tests	\$ 8,030.00
				Total V80137	\$ 8,030.00
	V80163	Badgingarra Community Assn	2022#2	Advertising Shire Matters Iss156 & 157 & vacant employment position	\$ 294.80
				Total V80163	\$ 294.80
	V80202	Jurien Plumbing	6629	Admin & Civic Centre - backflow	\$ 990.00
				Total V80202	\$ 990.00
	V80279	Jurien Sport and Recreation Centre	OPERATOR RETURN 21/03/2022	BookEasy booking 10554388	\$ 195.00
			OPERATOR RETURN 08/03/2022	BookEasy Operator Return 8 March 2022	\$ 9,260.00
				Total V80279	\$ 9,455.00
	V80405	Coastal Trimming	7541	Repair seat & manufacture & fit canvas cover	\$ 495.00
				Total V80405	\$ 495.00
	V80910	Mcleods Barristers And Solicitors	123121A	Legal Expenses	\$ 1,242.34
				Total V80910	\$ 1,242.34
	V81295	Cummins South Pacific Pty Ltd	9271015	Travel time and investigate fault	\$ 2,211.66
				Total V81295	\$ 2,211.66
	V81352	Jurien Signs	5858	Aluminium reflective no exit signs	\$ 167.20
				Total V81352	\$ 167.20

Date	EFT Number	Vendor	Invoice	Description	Amount
		V81490 - Ricoh Finance			
			411096	Photocopier Lease 08/04-07/05/22	\$ 1,438.07
				Total V81490	\$ 1,438.07
		V81545 - Winc Australia Pty Limited			
			9038481365	Stationery Jan22 NET51358967	\$ 13.37
			9038733333	Stationery February 22	\$ 132.00
				Total V81545	\$ 145.37
		V81744 - Nutrien Ag Solutions			
			906484975	Nipple & gate valve	\$ 23.62
				Total V81744	\$ 23.62
		V81795 - Jurien Bay Community Resource Centre			
			518	Art easels	\$ 110.00
			562	Advertising employment position General Hand	\$ 110.00
				Total V81795	\$ 220.00
		V81837 - Watto's Rural Contracting			
			2479	Operate water cart 4/2/22	\$ 323.40
				Total V81837	\$ 323.40
		V81924 - Toll Transport Pty Ltd			
			0555-D583590	Freight WE 21/2/22	\$ 11.01
				Total V81924	\$ 11.01
		V82032 - Blackwoods			
			PE5431DE	200 x P2 Face Masks Bush Fire Volunteers	\$ 740.74
				Total V82032	\$ 740.74
		V82116 - Pinnacles Express			
			2529764	Advertising Vacant position General Hand	\$ 15.00
				Total V82116	\$ 15.00
		V82166 - David Gray & Co Pty Ltd			
			I598833	Rubbish and recycling bins	\$ 3,896.20
				Total V82166	\$ 3,896.20
		V82474 - Direct Contracting Pty Ltd			
			2316	Carry out batter work on JE Rd	\$ 10,626.00
			2315	Beach accessway rock placement - Eucalypt Way	\$ 462.00
				Total V82474	\$ 11,088.00
		V82709 - RSL (WA) Retirement & Aged Care Assoc. Inc.			
			REFUND RATES ADJUSTMENT MAR22	Refund for rates adjustment	\$ 511.81
				Total V82709	\$ 511.81
		V82774 - T-Quip			
			108373#11	42 in deck	\$ 1,730.90
			107539#11A	Flat Blades, high blades & 42 in deck	\$ 549.90
				Total V82774	\$ 2,280.80
		V82823 - The Last Drop Plumbing Co			
			4810	Backflow standpipes Jurien Bay, Badgingarra & Dandaragan	\$ 935.00
				Total V82823	\$ 935.00
		V83094 - Dave Watson Contracting Pty Ltd			
			2499	Mulch verges Namban West Rd	\$ 2,915.00
				Total V83094	\$ 2,915.00
		V83365 - Bitutek Pty Ltd			
			6976	Asphalt intersections	\$ 48,362.60
				Total V83365	\$ 48,362.60
		V83427 - Bridged Group Pty Ltd			
			41521	Office 365 Datto Backup - March 22	\$ 198.00
				Total V83427	\$ 198.00
		V83437 - Brook Marsh Pty Ltd			
			30009881	Survey work Gloria Street	\$ 1,364.00
				Total V83437	\$ 1,364.00
		V83480 - Jurien Bay Newsagency			
			SN00035101032022	Various farewell cards	\$ 49.95
				Total V83480	\$ 49.95
		V83507 - Council First			
			SI006957	STP Transaction February 2022	\$ 23.76
			SO001245	Jet Reports Licence	\$ 1,724.91
				Total V83507	\$ 1,748.67
		V83583 - Coastal Digging			
			2004	Hiab hire - install new tanks	\$ 495.00
				Total V83583	\$ 495.00
		V83780 - Pinnacles Traffic Management Services			
			130	Traffic controllers 23/2-04/3/22	\$ 15,108.50
			129	Traffic controllers 22/2/22	\$ 1,551.00
				Total V83780	\$ 16,659.50
		V83811 - Jurien Bay Computer Services			
			R10976	2.5 inch SATA SSD Drive 500gb	\$ 109.00
				Total V83811	\$ 109.00
		V83817 - WCP Civil Pty Ltd			
			26562	Wetmixing Dandy Rd at Kilburn Rd	\$ 26,646.62
			26522	Wetmixing Dandy Rd	\$ 39,785.55
				Total V83817	\$ 66,432.17

Date	EFT Number	Vendor	Invoice	Description	Amount
		V83841 - Office of the Auditor General			
			57	Fee to attest audit	\$ 42,108.00
			56	Fee to attest audit	\$ 1,980.00
			55	Fee to attest audit	\$ 1,864.50
			54	Fee to attest audit	\$ 2,288.00
				Total V83841	\$ 48,240.50
		V83914 - Turquoise Safaris			
			OPERATOR RETURN 21/03/2022	BookEasy booking 10563375	\$ 328.12
				Total V83914	\$ 328.12
		V84002 - Allstamps			
			122155	Self Inking red S8302 & black S8429 stamps	\$ 95.65
				Total V84002	\$ 95.65
		V84004 - Department of Water and Environmental Regulation			
			TF022098	Controlled Waste DEC tracking form 16/2-23/2/22	\$ 264.00
				Total V84004	\$ 264.00
		V84058 - Jurien Bay Medical Centre			
			87345	Medical Examinations	\$ 192.50
				Total V84058	\$ 192.50
		V84264 - Consulting Great Southern			
			793	Infographic creation for SRP	\$ 1,023.00
				Total V84264	\$ 1,023.00
		V84311 - SEEK Limited			
			98331358	Advertising for Community Development Officer	\$ 302.50
				Total V84311	\$ 302.50
		V84419 - Repco			
			4980046505	Cable ties, rags, hose clamps, globes, air fresheners	\$ 772.75
				Total V84419	\$ 772.75
		V84422 - Jurien Tyre & Auto			
			57444	DPF Burn	\$ 138.75
			57522	Vehicle Service	\$ 460.30
				Total V84422	\$ 599.05
		V84430 - MCG Architects Pty Ltd			
			2571	Jurien Bay Beach Pavilion Contract Administration	\$ 5,115.00
			2584	Cervantes Recreation precinct masterplan	\$ 9,504.00
				Total V84430	\$ 14,619.00
		V84562 - CouncilWise Pty Ltd			
			INV-CW-0230	PropertyWise Property & Rating licence March 22	\$ 2,598.84
				Total V84562	\$ 2,598.84
		V84568 - Ignite Electrical			
			1320	Disconnect & reconnect tank float level switch	\$ 268.13
				Total V84568	\$ 268.13
		V84612 - Water Technology Pty Ltd			
			WR006787	Professional services 1/2-28/2/22	\$ 14,038.21
				Total V84612	\$ 14,038.21
		V84624 - RSM Australia Pty Ltd			
			BALI002244	Audit Drought Communities Grant	\$ 1,650.00
				Total V84624	\$ 1,650.00
		V84627 - BlackBirds Culture Pty Ltd			
			1036	Library Workshop - Mental Health	\$ 550.00
				Total V84627	\$ 550.00
		V84647 - Auscorp IT			
			46571	Teams Calling Phones and Headsets	\$ 669.56
				Total V84647	\$ 669.56
		V84648 - Oscar Fernandez			
			187	Paint Admin Centre staff car park shade structure	\$ 1,850.00
			186	Final Payment - External painting admin centre	\$ 22,925.00
				Total V84648	\$ 24,775.00
		V84656 - Hickey Constructions Pty Ltd			
			2737	Progress Claim #1 to 24/2/22 Jurien Bay Beach Pavilion Construction	\$ 64,733.74
				Total V84656	\$ 64,733.74
		V84657 - J A Leslie & S J Harrison			
			REFUND OVERPAID RATES MAR22	Refund overpayment of rates	\$ 511.87
				Total V84657	\$ 511.87
				Total EFT01098	\$ 396,309.96
31/03/2022	596	Payroll	Payroll FNE 29/03/22	Payroll FNE 29/03/22	\$ 93,106.99
				Total EFT 596	\$ 93,106.99
				TOTAL	\$ 1,373,967.19



Monthly Statements

for the period ending 31 March 2022

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SHIRE OF DANDARAGAN
FINANCIAL ACTIVITY STATEMENT by Department
as at 31 March 2022

	Leg.	Note	Budget 2021/2022	Y-T-D Budget 2021/2022	Actual 2021/2022	Variance
			\$	\$	\$	
OPERATING ACTIVITIES						
Adjusted net current assets at start of financial year - surplus/(deficit)	FMR34(2)(a)		1,437,244	1,409,809	1,409,809	
Revenue from operating activities (excluding rates)						
Governance			10,876	4,083	4,666	114%
General purpose funding			1,001,030	841,373	850,891	101%
Law, order & public safety			415,592	406,195	385,045	95%
Health			14,690	25,490	27,752	109%
Education & welfare			20,000	6,700	0	100%
Community amenities			1,265,337	1,205,305	1,179,198	98%
Recreation and culture			451,912	407,860	429,979	105%
Transport			327,522	365,687	370,970	101%
Economic services			245,147	206,808	214,036	103%
Other property and services			136,028	150,827	158,872	105%
			3,888,134	3,620,329	3,621,408	
Expenditure from operating activities						
Governance			(632,696)	(336,638)	(421,029)	125%
General purpose funding			(220,674)	(158,474)	(150,276)	95%
Law, order & public safety			(1,472,914)	(1,057,407)	(1,032,565)	98%
Health			(357,450)	(247,061)	(218,485)	88%
Education & welfare			(122,643)	(58,673)	(55,390)	94%
Community amenities			(2,295,672)	(1,537,450)	(1,535,833)	100%
Recreation and culture			(3,439,818)	(2,455,735)	(2,415,504)	98%
Transport			(5,671,766)	(4,201,344)	(4,291,649)	102%
Economic services			(789,288)	(540,343)	(532,569)	99%
Other property and services			(646,728)	(395,148)	(290,137)	73%
			(15,649,649)	(10,988,273)	(10,943,439)	
Non-cash amounts excluded from operating activities			5,805,209	4,227,102	4,308,373	
Amount attributable to operating activities			(4,519,061)	(1,731,033)	(1,603,849)	
INVESTING ACTIVITIES						
Non-operating grants, subsidies and contributions	11		6,280,449	1,375,629	1,289,822	
Proceeds from disposal of assets	3		404,900	340,082	337,409	
Purchase land and buildings	2		(2,815,185)	(85,000)	(134,964)	
Purchase furniture and equipment	2		(258,048)	(17,901)	(15,619)	
Purchase plant and equipment	2		(1,246,500)	(655,872)	(752,815)	
Purchase infrastructure assets - roads	2		(5,832,756)	(787,592)	(785,541)	
Purchase infrastructure assets - parks & reserves	2		(1,284,628)	(30,000)	(32,209)	
Purchase infrastructure assets - other	2		(1,246,620)	(312,297)	(329,956)	
Purchases - Works in Progress (Not Capitalised)	2		0	(4,910,055)	(4,474,190)	
Amount attributable to investing activities			(5,998,388)	(5,083,006)	(4,898,064)	
FINANCING ACTIVITIES						
Proceeds from new borrowings	4		2,393,000	2,393,000	2,393,000	
Repayment of borrowings	4		(193,266)	(189,287)	(119,201)	
Payment of self supporting loan to community group	4		(35,100)	(35,100)	(35,100)	
Self-supporting loan principal income	4		45,032	43,277	30,749	
Community group cash advance principal income	4		35,100	0	0	
Payment of right of use lease			(32,716)	(24,698)	(25,771)	
Transfer to reserves	8		(180,933)	(255,000)	(463,284)	
Transfer from reserves	8		(1,233,428)	(80,387)	(80,387)	
Amount attributable to financing activities			(3,264,545)	(2,012,578)	(1,860,779)	
Budgeted deficiency before general rates			(7,252,905)	(4,801,460)	(4,641,134)	
Estimated amount to be raised from general rates	6		6,607,075	6,607,075	6,625,280	
Adjusted net current assets at end of financial year - surplus/(deficit)	FMR34(2)(a)	5	(645,830)	1,805,615	1,984,147	
Budget adjustment - Provisions	FMR32(f)		645,830	661,460		
Budget Surplus / (Deficiency)			0	2,467,075		

This statement is to be read in conjunction with the accompanying notes.

FMR = Local Government (Financial Management) Regulations 1996

SHIRE OF DANDARAGAN
STATEMENT OF FINANCIAL POSITION
as at 31 March 2022

Description	Note	for the year	for the period
		ended 30	ending 31
		June 2021	March 2022
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	7	6,966,878	9,270,328
Trade receivables		2,006,940	1,341,933
Other financial assets at amortised cost		45,032	49,384
Other current assets		406	0
Inventories		25,612	39,410
TOTAL CURRENT ASSETS		9,044,868	10,701,054
NON-CURRENT ASSETS			
Other financial assets at amortised cost		178,381	178,381
Trade receivables		56,707	0
Land		2,884,000	2,869,000
Buildings and improvements		28,911,064	28,108,399
Furniture and equipment		880,587	798,985
Plant and equipment		3,029,675	3,241,554
Right of use assets		48,951	80,866
Infrastructure		251,487,602	254,135,570
TOTAL NON-CURRENT ASSETS		287,476,967	289,412,755
TOTAL ASSETS		296,521,835	300,113,809
CURRENT LIABILITIES			
Trade and other payables		(1,146,643)	(723,990)
Contract liabilities		(754,587)	(2,210,651)
Lease liabilities		(21,007)	(7,162)
Borrowings		(120,957)	(71,842)
Employee related provisions		(661,460)	(322,648)
TOTAL CURRENT LIABILITIES		(2,704,654)	(3,336,293)
NON-CURRENT LIABILITIES			
Lease liabilities		(28,612)	(72,961)
Borrowings		(81,127)	(2,404,041)
Employee related provisions		(99,814)	(99,814)
Other provisions		0	0
TOTAL NON-CURRENT LIABILITIES		(209,553)	(2,576,816)
TOTAL LIABILITIES		(2,914,207)	(5,913,109)
TOTAL NET ASSETS		293,607,628	294,200,700
EQUITY			
Retained earnings		(199,933,266)	(200,143,441)
Reserves - cash backed	8	(5,027,337)	(5,410,235)
Revaluation surplus		(88,647,025)	(88,647,025)
TOTAL EQUITY		293,607,628	294,200,700

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN
STATEMENT OF COMPREHENSIVE INCOME by Nature or Type
as at 31 March 2022

	Note	Budget 2021/2022	Y-T-D Budget 2021/2022	Actual 2021/2022
		\$	\$	\$
Revenue				
Rates	6	6,607,075	6,607,075	6,625,280
Operating grants, subsidies and contributions		1,350,599	1,187,452	1,213,237
Fees and charges		2,319,775	2,225,005	2,184,229
Interest earnings		53,420	34,283	30,489
Other revenue		78,813	58,360	70,715
		10,409,682	10,112,174	10,123,951
Expenses				
Employee costs		(4,128,559)	(2,744,943)	(2,749,844)
Materials and contracts		(4,172,337)	(2,737,476)	(2,593,902)
Utilities		(392,847)	(294,635)	(297,457)
Insurance		(326,554)	(326,554)	(354,237)
Other expenses		(710,830)	(535,869)	(569,931)
Depreciation		(5,832,564)	(4,374,423)	(4,374,404)
		(15,563,690)	(11,013,901)	(10,939,775)
		(5,154,008)	(901,727)	(815,824)
Borrowing costs expense	4	(27,786)	(6,462)	(3,663)
Grants & Subsidies (towards non-operating activities)		6,280,449	1,375,629	1,289,822
Fair Value adjustment through profit and loss		0	0	0
Profit / Loss on Disposal of Assets	3	27,355	147,321	122,737
Net result		1,126,010	614,761	593,072
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		1,126,010	614,761	593,072

This statement is to be read in conjunction with the accompanying notes

SHIRE OF DANDARAGAN
STATEMENT OF COMPREHENSIVE INCOME by Department
as at 31 March 2022

	Note	Budget 2021/2022	Y-T-D Budget 2021/2022	Actual 2021/2022
		\$	\$	\$
Governance		5,625	4,075	(1,576)
General purpose funding		7,608,105	7,448,448	7,476,171
Law, order & public safety		401,592	399,014	377,863
Health		14,690	25,490	27,752
Education & welfare		20,000	6,700	0
Community amenities		1,265,337	1,205,305	1,179,198
Recreation and culture		451,912	407,841	429,960
Transport		290,833	318,758	322,768
Economic services		245,147	206,808	214,036
Other property and services		106,441	89,735	97,780
		10,409,682	10,112,174	10,123,951
Expenses excluding finance costs				
Governance		(628,742)	(332,755)	(418,958)
General purpose funding		(220,674)	(158,474)	(150,276)
Law, order & public safety		(1,472,914)	(1,057,407)	(1,032,565)
Health		(357,450)	(247,061)	(218,485)
Education & welfare		(117,835)	(58,673)	(55,390)
Community amenities		(2,289,672)	(1,537,450)	(1,535,833)
Recreation and culture		(3,438,625)	(2,454,542)	(2,414,627)
Transport		(5,639,675)	(4,233,435)	(4,291,563)
Economic services		(789,288)	(540,311)	(532,544)
Other property and services		(608,816)	(393,794)	(289,532)
		(15,563,690)	(11,013,901)	(10,939,775)
		(5,154,008)	(901,727)	(815,824)
Finance costs				
Governance		(3,954)	(3,883)	(2,071)
Education & welfare		(4,808)	0	0
Recreation and culture		(1,193)	(1,193)	(877)
Transport		0	0	(86)
Economic services		0	(32)	(25)
Other property and services		(17,831)	(1,354)	(604)
		(27,786)	(6,462)	(3,663)
Non- operating grants and subsidies				
Recreation and culture		577,937	520,278	515,210
Transport		5,700,512	857,351	774,612
		6,280,449	1,375,629	1,289,822
Profit / (loss) on asset disposal				
Governance		5,251	8	6,242
Law, order & public safety		14,000	7,182	7,182
Community amenities		(6,000)	0	0
Recreation and culture		0	19	19
Transport		4,598	79,020	48,202
Other property and services		9,506	61,092	61,092
		27,355	147,321	122,737
Net result		1,126,010	614,761	593,072
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		1,126,010	614,761	593,072

This statement is to be read in conjunction with the accompanying notes

SHIRE OF DANDARAGAN
STATEMENT OF CHANGES IN EQUITY
as at 31 March 2022

Note	Retained Surplus	Reserves Cash Backed	Revaluation Surplus	Total Equity
	\$	\$	\$	\$
Balance as at 30 June 2021	199,933,266	5,027,337	88,647,025	293,607,628
Comprehensive Income				
Net result	593,072	0	0	593,072
Changes on revaluation of non-current assets	0	0	0	0
Total comprehensive income	593,072	0	0	593,072
Transfers from/(to) reserves	(382,897)	382,897	0	0
Balance as at 31 March 2022	200,143,441	5,410,235	88,647,025	294,200,700

This statement is to be read in conjunction with the accompanying notes.

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 31 March 2022

2 DETAILED ACQUISITION

Description	LOCN	Schedule	Total		Land & Buildings \$		Plant & Equipment \$		Furniture & Equipment \$		Parks & Reserves \$		Roads \$		Other \$		
			2021/2022 Actual	2021/2022 Budget	2021/2022 Actual	2021/2022 Budget	2021/2022 Actual	2021/2022 Budget	2021/2022 Actual	2021/2022 Budget	2021/2022 Actual	2021/2022 Budget	2021/2022 Actual	2021/2022 Budget	2021/2022 Actual	2021/2022 Budget	
Junien Bay Administration Centre-External Painting	I50236	Governance	45,850	50,000	45,850	50,000											
Reception Foyer Refurbishment	I50239	Governance	109	235,000	109	235,000											
PURCH Large SUV/4WD	I60022	Governance	58,591	60,000			58,591	60,000									
PURCH Large SUV/4WD	I60023	Governance	0	60,000				60,000									
Generator - Wellness carryover	I60013	Health	0	0				0									
PURCH Utility	I60024	Law Order & Public Safety	59,754	60,000			59,754	60,000									
Dandaragan House (GROH)	I50196	Education & Welfare	442,738	643,000	442,738	643,000											
Tip Fence - Other - NewSLK-	I30080	Community Amenities	12,000	30,000											12,000	30,000	
Family Resource Centre-Replace A/C Unit	I50235	Community Amenities	0	13,500				13,500									
Badgingarra Toilet-New inverted leachdrain	I50237	Community Amenities	0	0				0									
Cervantes CBD Toilet-Paint	I50238	Community Amenities	2,873	5,000	2,873	5,000											
Power Connection to JB Tip - Other - NewSLK-	I50242	Community Amenities	51,197	57,549	51,197	57,549											
PURCH Large SUV	I60020	Community Amenities	60,000	60,000			60,000	60,000									
Television Rebroadcasting equipment	I80012	Recreation & Culture	45,202	55,000					45,202	55,000							
Foreshore Path - Other - RenewalSLK-	I10064	Recreation & Culture	28,469	40,000											28,469	40,000	
Junien Irrigation Project - carryover	I20094	Recreation & Culture	167,150	271,628							167,150	271,628					
Dand.Streetscape - Landscaping	I20097	Recreation & Culture	0	5,920								5,920					
Foreshore Power Upgrade	I20099	Recreation & Culture	206,689	800,000							206,689	800,000					
Collinson Foot Bridge - Other - RenewalSLK-	I20102	Recreation & Culture	17,650	20,000											17,650	20,000	
Fshore landscaping various	I20103	Recreation & Culture	98,151	75,000							98,151	75,000					
Fshore shelter, seating, bbq clad.	I20104	Recreation & Culture	13,523	78,000							13,523	78,000					
Bball Court Foreshore	I20105	Recreation & Culture	32,209	30,000							32,209	30,000					
Dand. BMX Pump carryover	I30066	Recreation & Culture	69,750	63,400											69,750	63,400	
Dand. Public Art carryover	I30067	Recreation & Culture	22,250	23,190											22,250	23,190	
JB Youth Precinct carryover	I30068	Recreation & Culture	17,802	20,000											17,802	20,000	
TWP Hill River Bridge	I30074	Recreation & Culture	0	74,915													74,915
BBQ Gas modification Sandy Cape	I30076	Recreation & Culture	14,235	8,970											14,235	8,970	
Tank modification Sandy Cape	I30076	Recreation & Culture	4,477	14,237											4,477	14,237	
COVID Community Building Program	I50126	Recreation & Culture	0	5,000				5,000									
Abulution Pavillion carryover	I50208	Recreation & Culture	155,866	1,281,685	155,866	1,281,685											
CCRC-Main roof replacement	I50231	Recreation & Culture	64,521	65,000	64,521	65,000											
CCRC-Acoustics	I50232	Recreation & Culture	0	27,000				27,000									
BCC-Paving	I50234	Recreation & Culture	9,480	12,000	9,480	12,000											
Building Renewal Backlog	I50243	Recreation & Culture	145,892	145,892	145,892	145,892											
Fshore Playground carryover	I80007	Recreation & Culture	213,285	128,012					213,285	128,012							
Civic Centre Fit-Out CarryOver	I80008	Recreation & Culture	3,573	12,135							3,573	12,135					
JSRC Playground Replacement	I80011	Recreation & Culture	8,681	100,000					8,681	100,000							
Turquoise Way - Other - RenewalSLK0-1.35	I10059	Transport	207,244	202,500											207,244	202,500	
JB Footpaths - Other - NewSLK-	I10061	Transport	0	105,000													105,000
Cervantes Footpaths - Other - NewSLK-	I10063	Transport	0	60,000													60,000
TWP Realign (Coastwest)	I10066	Transport	0	119,440													119,440
Beachridge Swales - Other - NewSLK-	I30041	Transport	0	30,000								30,000					
Turquoise Way - Other - NewSLK-	I30060	Transport	0	150,000													150,000
CCC Carpark - Other - RenewalSLK-	I30061	Transport	58,727	55,131												58,727	55,131
Taxiways	I30072	Transport	2,925	185,000												2,925	185,000
PURCH 6Wheel Prime Mover	I60006	Transport	0	0				0									
PURCH Grader 12H Equiv.	I60014	Transport	364,500	364,500			364,500	364,500									
PURCH Pedestrian Roller	I60015	Transport	0	25,000				25,000									
PURCH Pedestrian Roller Trailer	I60015	Transport	0	10,000				10,000									
PURCH Sign Trailer	I60019	Transport	6,291	20,000			6,291	20,000									
Gillingarra Road - Gravel ResheetSLK0-4	MGR010	Transport	0	143,483													143,483
Marchagee Track - Gravel ResheetSLK4-8	MGR014	Transport	0	138,438													138,438
Waddi Road - Gravel ResheetSLK4-6.5	MGR020	Transport	44,311	118,501									44,311				118,501
Wolba Road - Gravel ResheetSLK0-4	MGR024	Transport	73,273	148,702									73,273				148,702
Mckays Road - Gravel ResheetSLK3-4.6	MGR040	Transport	0	64,375													64,375
Capitela Road - Gravel ResheetSLK1-3	MGR046	Transport	0	87,788													87,788
Lesueur Drive - ReconstructionSLK0-1	MGR205	Transport	1,240	50,078									1,240				50,078
Vine Cottage Lane - Gravel ResheetSLK0-1.3	MGR222	Transport	0	36,976													36,976
NorthWest Road - SealingSLK25-26.7	RLR005	Transport	57,120	50,000									57,120				50,000
Rowes Road - SealingSLK4-7	RLR007	Transport	27,068	50,000													50,000
Bluewater Drive - SealingSLK0-0.1	RLR099	Transport	38,660	35,600											38,660		35,600
Passmore Close - SealingSLK0-0.18	RLR136	Transport	69,468	80,000											69,468		80,000

Toledo Street - SealingSLK0-0.15	RLR160	Transport	45,214	55,000									45,214	55,000		
Green Street - SealingSLK0-0.15	RLR162	Transport	49,637	65,000									49,637	65,000		
Aquilla Street - SealingSLK0-0.15	RLR165	Transport	148,970	135,000									148,970	135,000		
Castilla Way - SealingSLK0-0.1	RLR183	Transport	67,650	55,000									67,650	55,000		
Sierra Court - SealingSLK0-0.05	RLR184	Transport	38,950	35,000									38,950	35,000		
Watheroo West Road - Other - NewSLK10.74-39.26	ROS008	Transport	0	85,664										85,664		
Watheroo West Road - Other - NewSLK0-8.11	ROS008A	Transport	0	24,330										24,330		
Jurien East Road - ReconstructionSLK23.85-31	ROS856	Transport	1,110,879	2,100,000								1,110,879	2,100,000			
Cataby Road - ReconstructionSLK3-6	RRG001	Transport	448,730	554,385								448,730	554,385			
Cataby Road - SealingSLK0-6	RRG001A	Transport	177,807	192,000								177,807	192,000			
Dandaragan Road - ReconstructionSLK55.35-58.85	RRG002	Transport	456,504	512,870								456,504	512,870			
Roberts Street carryover	RTR073	Transport	326,992	326,992								326,992	326,992			
PURCH MetroCount VT5900 Plus		Transport	15,619	17,901			15,619	17,901								
Dandaragan Road - ReconstructionSLK0.3-0.73	SBS002	Transport	73,458	287,000								73,458	287,000			
Dandaragan Road - ReconstructionSLK4.95-7	SBS002A	Transport	165,075	360,000								165,075	360,000			
Rowes Road - ReconstructionSLK25.5-26	SBS007	Transport	13,885	116,000								13,885	116,000			
Dest.Market. Shire Entry Signs	I30070	Economic Services	3,816	24,000											3,816	24,000
House 16 Lot 234 York Street-External painting	I50227	Other Property & Services	6,893	10,000	6,893	10,000										
House 16 Lot 234 York Street-Replace doors	I50228	Other Property & Services	1,855	15,000	1,855	15,000										
Depot Building - Other - NewSLK-	I50240	Other Property & Services	146,889	340,000	146,889	340,000										
PURCH Multi Roller	I60005	Other Property & Services	181,500	181,500			181,500	181,500								
PURCH Large SUV/4WD	I60009	Other Property & Services	0	60,000				60,000								
PURCH Spray Unit	I60025	Other Property & Services	0	10,000				10,000								
PURCH Verti-Mower	I60026	Other Property & Services	22,610	22,610			22,610	22,610								
PURCH Convert PTC023	I60027	Other Property & Services	7,508	7,508			7,508	7,508								
Total			6,525,295	12,554,305	1,074,162	2,905,626	752,815	941,118	286,360	313,048	517,723	1,290,548	3,434,891	5,908,182	459,345	1,195,783

CAPITALISED 2,051,105
 WIP 4,474,190
 TOTAL 6,525,295

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 31 March 2022

3 ASSET DISPOSAL AND CHANGEOVER

Description	Proceeds from Sale		Cost of Replacement		Net Cost for Change Over		Written Down Value		Profit/(Loss) on Disposal	
	2021/2022 Actual	2021/2022 Budget	2021/2022 Actual	2021/2022 Budget	2021/2022 Actual	2021/2022 Budget	2021/2022 Actual	2021/2022 Budget	2021/2022 Actual	2021/2022 Budget
Other Property and Services	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
2012 Caterpillar 12M Motor Grader	124000	135,000	364,500	385,000	240,500	250,000	77,087	100,211	46,913	34,789
Wacker Pedestrian Roller		500		35,000	-	34,500		-	-	500
Ammann AP 240 Pneumatic Tyred Roller - DN7556	23500	15,000	181,500	165,000	158,000	150,000	-	-	23,500	15,000
Iveco Powerstar Prime Mover - DN009		35,000		290,000		255,000		67,091		(32,091)
DN053 - ICV Nissan Patrol										
2014 Colorado T/Top - DN015										
2014 Colorado T/Top - DN024										
2017 Ford Everest SUV 4WD - DN001		34,000		60,000		26,000		40,000		(6,000)
2018 Toyota Fortuner DN002		31,000	52,061	60,000		29,000		32,369		(1,369)
2018 Toyota Prado - DN000	45454.55	48,000	58,591	60,000	13,137	12,000	39,220	46,855	6,235	1,145
2018 Ford Everest - DN004		45,000		60,000		15,000		40,894	-	4,106
2015 Ford Ranger - 1GON796	18181.82	18,182	59,754	59,754	41,572	41,572	11,000	11,000	7,182	7,182
Vermeer BC700XL2VP Wood Chipper - 1TQP356		7,500		-		(7,500)		17,106		(9,606)
Metrocount	1272.73	1,400		17,901	1,273	16,501	-	-	1,273	1,400
Land & Building										
Land Lot 13 Dandargan Road FA2510	20000	20,000			20,000	20,000	15,000	15,000	5,000	5,000
Residence Lot 13 Dandaragan Road FA2464	105000	105,000			105,000	105,000	72,408	72,408	32,592	32,592
	337,409	495,582	716,406	1,192,655	579,481	947,073	214,715	442,934	122,694	52,648
Right of Use Asset										
Waterlogic Lease									43	
										122,737

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 31 March 2022

4 INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

	Outstanding 1-Jul-21	New loans		Interest repayments		Principal repayments		Outstanding for the year ending 30 June
		2021/2022 Actual	2021/2022 Budget	2021/2022 Actual	2021/2022 Budget	2021/2022 Actual	2021/2022 Budget	
Governance								
Loan 127	75,925	0	0	3,175	3,175	75,925	75,925	0
Education and Welfare								
Loan 136		643,000	643,000		4,808		29,926	613,074
Recreation and culture								
Loan 137		1,500,000	1,500,000		18,833		29,099	1,470,901
Other property and services								
Loan 138	0	250,000	250,000	0	2,228		11,474	238,526
	75,925	2,393,000	2,393,000	3,175	29,044	75,925	146,424	2,322,501
Self Supporting Loans								
Recreation and culture								
Loan 130	24,668	0	0	918	918	24,668	24,668	0
Loan 133	36,583	0	0	864	864	6,961	6,961	29,622
Loan 134	19,835	0	0	131	250	1,744	3,500	16,335
Loan 135	45,072	0	0	276	276	9,903	9,903	35,169
	126,158	0	0		2,308	43,277	45,032	81,126
	202,083	2,393,000	2,393,000	3,175	31,352	119,201	191,456	2,403,627
Cash Advance Repayment								
Other property and services								
Chamber of Commerce		35,100	35,100				35,100	35,100
	0	35,100	35,100	0	0	0	35,100	35,100

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.

The self supporting loan(s) repayment will be fully reimbursed.

The self supporting loan(s) repayment will be fully reimbursed.

**NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 31 March 2022**

5. NET CURRENT ASSETS

	Note	2021	2022
		\$	\$
Composition of estimated net current assets			
Current assets			
Cash - unrestricted		1,939,541	3,860,093
Cash - restricted reserves	8	5,027,337	5,410,235
Receivables		2,052,378	1,391,316
Inventories		25,612	39,410
		<u>9,044,868</u>	<u>10,701,054</u>
Less: current liabilities			
Trade, other payables and provisions		(2,583,697)	(3,264,451)
Long term borrowings		(120,957)	(71,842)
		<u>(2,704,654)</u>	<u>(3,336,293)</u>
Unadjusted net current assets		6,340,214	7,364,761
Adjustments			
Less: Cash - restricted reserves	8	(5,027,337)	(5,410,235)
Less: Loans receivable - clubs/institutions		(45,032)	(49,384)
Add: Right of use lease liability		21,007	7,162
Add: Current portion of borrowings		120,957	71,842
Adjusted net current assets - surplus/(deficit)		<u>1,409,809</u>	<u>1,984,147</u>
Budget Adjustment			
Add: Provisions		661,460	322,648
Budget surplus/(deficit)		<u>2,071,269</u>	<u>2,306,795</u>

Reason for Adjustments

The differences between the net current assets at the end of each financial year in the rate setting statement and adjusted net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with Local Government (Financial Management) Regulation 32 as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments above.

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 31 March 2022

6 RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	rate revenue	Budget 2021/2022			Actual 2021/2022		
					interim rates	back rates	total revenue	rate revenue	interim rates	back rates
	\$		\$	\$	\$	\$	\$	\$	\$	\$
General rate										
Gross rental valuations										
GRV - General	8.3362	1,898	31,764,066	2,669,155	0	0	2,669,155	2,669,961	7,595	2,677,556
Unimproved valuations										
UV - General	0.6638	358	405,363,396	2,826,265	0		2,826,265	2,826,265	5,606	2,831,871
Sub-Totals		2,256	437,127,462	5,495,420	0	0	5,495,420	5,496,227	13,201	5,509,427
Minimum	\$									
Minimum payment										
Gross rental valuations										
GRV - General	985	976	5,330,901	961,360	0	0	961,360	961,360		961,360
GRV - Lesser (Dandaragan & Badgingarra)	744	31	118,252	23,064	0	0	23,064	22,320		22,320
Unimproved valuations										
UV - Mining	930	88	1,789,977	81,840	0	0	81,840	81,840		81,840
UV - Lesser	744	388	32,270,700	288,672	0	0	288,672	289,416		289,416
Sub-Totals		1,483	39,509,830	1,354,936	0	0	1,354,936	1,354,936		1,354,936
		3,739	476,637,292	6,850,356	0	0	6,850,356	6,851,163		6,864,363
Discount refer (note 1 (c))							(245,000)			(239,083)
Total amount raised from general rates							6,605,356			6,625,280
Ex Gratia Rates							1,719			0
Total rates							6,607,075			6,625,280

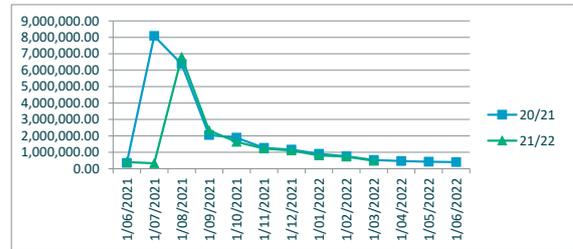
NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 31 March 2022

7 CASH, INVESTMENTS & RECEIVABLES

	Note	2021	2022
		\$	\$
Cash And Cash Equivalents			
Unrestricted		1,653,919	3,860,093
Restricted	8	5,821,414	5,410,235
		<u>7,475,333</u>	<u>9,270,328</u>
Receivables			
Rates outstanding		352,891	474,781
Sundry debtors		428,031	761,860
GST receivable		(0)	(0)
		<u>498,715</u>	<u>1,236,640</u>

Rates Outstanding

	YTD	30-Jun-21
Opening Arrears Previous Years	399,437	352,891
Levied this Year	8,083,544	7,763,596
Less Collections to date	- 8,008,200	- 7,717,051
Equals Current Outstanding	474,781	399,437
Net Rates Collectable	474,781	399,437
% Collected	94.40	95.08

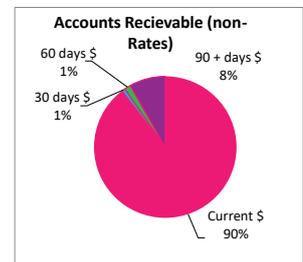


Sundry Debtors

	Current	30 days	60 days	90 + days
	\$	\$	\$	\$
Receivables General	682,832.65	5,861.00	10,912.83	62,253.06
Total Receivables General Outstanding				761,859.54

Total Receivables General Outstanding

Amounts shown above include GST (where applicable)



NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 31 March 2022

8 CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	Opening Balance	Transfer to (to)	Transfer (from)	In Use Adjustment	Closing Balance
	\$	\$	\$		\$
Plant Reserve	255,578	255,191			510,768
Building Renewal Reserve	656,958	205,001			861,959
Rubbish Reserve	499,507	347			499,853
Community Centre Reserve	395,291	321			395,612
Television Services Reserve	98,182	73			98,255
Information Technology Reserve Reserve	57,282	43			57,325
Land Development Reserve	70,989	53			71,042
Parking Requirements (Lot 1154 Sandpiper Street) Reserve	11,458	9			11,467
Parks and Recreation Grounds Development (Seagate) Reserve	353,053	264			353,317
Sport and Recreation Reserve	163,437	122			163,559
Landscaping Reserve	2,659	2			2,661
Aerodrome Reserve	152,218	114			152,332
Public Open Space Renewal Reserve	454,639	339			454,978
Infrastructure Renewal Reserve	710,752	531			711,283
Public Open Space Construction Reserve	9,428	7			9,435
Infrastructure Construction Reserve	55,604	42			55,645
Building Construction Reserve	116,730	87			116,817
Leave Reserve	261,411	217	(80,387)		181,241
Economic Development Initiatives Reserve	647,650	483			648,133
Turquoise Way Path Reserve	52,006	39			52,045
Cash in lieu of landscaping – Lot 1146 Sandpiper Street Reserve	2,506	2			2,508
	5,027,337	463,284	(80,387)		0 5,410,235

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 31 March 2022

9 TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Trust Fund

Detail

Cash In Lieu POS - L9000 Valencia

	Balance	Movements		Balance as at 31 March 2022
	30-Jun-21	Inwards	Outwards	
	\$	\$		\$
	200,277			200,277
	200,277	0	0	200,277

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 31 March 2022

10 BUDGET AMMENDMENTS

Description	Council Resolution	Schedule	Classification	Non-Cash		Amended Budget Running Balance	
				Adjustment	Increase in cash available		Decrease in cash available
Budget Adoption						Opening Surplus	11,805
Permanent Changes							
JBSRC Playround	20220224 9.1.4					(13,195)	
Public Open Spaces Reserve	20220224 9.1.4			25,000		11,805	
Budget Review - Reserve Transfer	20220324 9.1.2			255,000		266,805	
Plant Reserve - Defer purchase of Prime Mover	20220324 9.1.2				255,000	11,805	
Budget Review - Reserve Transfer	20220324 9.1.2				80,387	(68,582)	
Leave Reserve - Unplanned leave entitlements	20220324 9.1.2			80,387		11,805	
Budget Review - Reserve Transfer	20220324 9.1.2			192,702		204,507	
Building Renewal Reserve	20220324 9.1.2				204,507	0	
				0	553,089	564,894	0

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 31 March 2022

11 GRANTS & CONTRIBUTIONS

Program / Details	Grant Provider	In Advance payments	Budget 2021/22	2021/22 Budget Amendments	Received	Recoup Status			
						Revenue/ Expenditure	Liability	Not Received	
						\$	\$	\$	
Operating									
Other General Purpose Income									
Grants Commission - General	WALGGS		325,536	66,104	293,730	293,730		97910.00	
Grants Commission - Roads	WALGGS		593,774	54,774	486,413	486,413		162135.50	
Fire Prevention									
ESL Operating Grant	FESA		24,804		12,652	12,652	-	12151.75	
Swimming Areas and Beaches									
CHRMAP			50,000		25,000		25,000	25000.00	
Library									
Library Grant					1,000	1,000			
Streets Roads Bridges Depots Maint									
MRWA Direct Grant	MRWA		264,605		264,605	264,605		0.00	
Street Light Subsidy			3,400		3,645	3,645		-244.75	
			-	1,262,119	120,878	1,087,045	1,062,045	25,000	296,953
Non-Operating									
Other Health									
Generator - Practice contribution								-	
Other Recreation and Sport									
Badgingarra Cricket Nets BCA contribution			2,000	2,000				-	
JB Youth Precinct	LotteryWest Grant		232,207		232,207	232,207	-	-	
Dand. Landscaping/fence etc	Federal Drought		5,620		5,620	1,345	4,274	-	
JB Picnic Area	Federal Drought		1,001		1,001	1,001	0	-	
Faunt. Power Upgrade	Federal Drought		52,519		52,519	52,519	-	-	
Dand. BMX Pump	Federal Drought		63,400		63,400	63,400	-	-	
Dand. Public Art	Federal Drought		23,190		23,190	22,250	940	-	
JB Playground	Federal Drought		80,000				-	80,000	
Badgingarra Cricket Nets	CSRFF Grant						-	-	
Other Recreation and Sport									
Local Roads and Comm Inf			1,018,611		548,673	155,866	392,807	469,938	
LobsterHut Contribution			100,000	100,000			-	-	
Advance Dandaragan Contribution - Art Sculpture					925	925	-	-	
Streets Roads Bridges Depots Maint									
Regional Road Group RRG	RRG		798,025		638,420	319,210	319,210	159,605	
SBS Grant	SBS		508,667		375,999	172,533	203,466	132,668	
WSFN	WSFN		2,275,569		1,006,134	1,006,134	1,006,134	1,269,435	
WABN	WABN		82,500		10,000		10,000		
RTR Grant	RTR		752,091		316,937	251,567	65,370	435,154	
JB Footpaths	Federal Drought		133,949		113,949	500	113,449	20,000	
TWP Realign (Coastwest)(herbarium)			58,600		49,500	16,500	33,000	9,100	
Airfields									
RAD Grant - Taxiway	RAP		92,500		37,000		37,000	55,500	
			6,280,449	-	102,000	3,475,472	1,289,822	2,185,650	2,631,401
			-	7,542,568	18,878	4,562,517	2,351,866	2,210,650	2,928,353.55

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 31 March 2022

12 VARIANCES

Reporting Program	Var \$	Var %	Var	Timing / Permanent	Explanation of Variance
Operating Revenue					
Governance	584	114%	▲		
General Purpose Funding	9,518	101%	▲		
Law, Order & Public Safety	(21,151)	95%	▼		
Health	2,262	109%	▲		
Education and Welfare	(6,700)	100%	▼		
Community Ammenities	(26,107)	98%	▼		
Recreation and Culture	22,119	105%	▲		
Transport	5,282	101%	▲		
Economic Services	7,227	103%	▲		
Other Property and Services	8,045	105%	▲		
Operating Expenses					
Governance	(84,391)	125%	▼	Timing	Internal Allocations - Administration Allocations
General Purpose Funding	8,199	95%	▲		
Law, Order & Public Safety	24,842	98%	▲		
Health	28,576	88%	▲	Timing	Internal Allocations - Administration Allocations
Education and Welfare	3,282	94%	▲		
Community Ammenities	1,617	100%	▲		
Recreation and Culture	40,231	98%	▲		
Transport	(90,305)	102%	▼		
Economic Services	7,773	99%	▲		
Other Property and Services	105,011	73%	▲	Timing	Internal Allocations - Public Works Overheads Expense



Your ref:
Our ref: 04618-1974
Enquiries: Keenan Ross (6551 9122)

Mr Brent Bailey
Chief Executive Officer
Shire of Dandaragan
PO Box 676
Jurien Bay WA 6516

By email: council@dandaragan.wa.gov.au

Dear Mr Bailey,

LOTS 437 & 438 ON DEPOSITED PLAN 181215 – APEX CAMP, JURIEN BAY

I refer previous correspondence regarding the future use of Lots 437 and 438 on Deposited Plan 181215 (Aerial at Attachment 1), being the former Apex Camp site.

The Apex Camp site was granted to Apex Camp Jurien (Incorporated) (Apex) as conditional tenure land, to be used solely for 'Recreation (Youth Camp)' purposes. The land was transferred to Apex at no cost, reflective of the proposed community benefit to be provided by Apex at the site.

The site is not being used for purpose and the improvements on site are understood to have deteriorated significantly. Apex previously wrote to the Department of Planning, Lands and Heritage (Department) and the former Minister for Lands requesting the removal of the conditions on the land for a nominal fee. However, given Apex's poor financial position and apparent lack of viability to proceed, the Department and Minister requested the land is transferred back to the State.

In March 2020, Apex was placed into administration, with Hamilton Murphy appointed administrators. Subsequently, Hamilton Murphy, in investigating ways to service debt or restructure the organisation, exhausted all options relating to the site's potential re-use, nominal freehold purchase or compensation measures available under the LAA.

With no ability to on-sell or otherwise re-use the site, Hamilton Murphy, now acting as Apex's Liquidator, formally disclaimed the site as 'Onerous Property' and confirmed that the liquidation of Apex had been finalised on 14 February 2022. The Disclaimer of Onerous Property was the formal trigger for the Department to request the land be transferred back to the Crown estate under Section 242 of the

LAA. This request was made to the Commissioner of Lands (Landgate) on March 15, 2022.

It is noted, the Department requested the liquidator address a number of yielding up requirements, including payment of all outstanding rates, fees and charges associated with the land. However, it is understood that the liquidator does not have the funds available to meet these requirements.

Concurrently, the Department had been investigating the optimal future use of this site, to enable divestment via a competitive process. Through our investigation process, and in discussions with the Shire and the Water Corporation, it has been identified that there are significant outstanding rates and water charges relating to the site, which represent a significant barrier to divestment and the reactivation of the site. In addition, the property is subject to a Bankwest mortgage.

The Water Corporation have agreed to waive the outstanding charges, and Bankwest has agreed to discharge the mortgage. However, the outstanding local government rates of approximately \$59,000 (which is accruing interest daily) has not been addressed, noting Apex have no capacity to repay the outstanding charges and the Department is not considered an owner under the *Local Government Act 1995* and as such is not liable to repay the rates.

To that end, the Department respectfully requests that Council give consideration to waiving all outstanding rates and charges applicable to Lots 437 and 438 on Deposited Plan 181215, otherwise known as the Apex site. This will allow the Department to proceed with the divestment of the site, consequently enabling the reactivation of the land by a future user to the benefit of the locality.

I look forward to receiving your response.

Should you have any queries or wish to discuss further, please do not hesitate to contact Mr Keenan Ross, Project Officer, Land Divestment on 6551 9122.

Yours sincerely



Christine Zupan
Manager
Land Divestment

05 March 2022

BE 799

26/2022

APPLICATION NO: CLAUSE
9.1.1DATE RECEIVED:
RECEIPT NO:**SHIRE of DANDARAGAN**

**LOCAL PLANNING SCHEME NO.7
DISTRICT ZONING SCHEME
APPLICATION FOR DEVELOPMENT APPROVAL**

Owner details:		
Name:		
ABN (if applicable)		
Address: 27 James Cook Avenue, Quinns Rocks WA		Postcode: 6030
Phone Home: Work: Mobile: 0429 706 421	Fax:	Email:
Contact person for correspondence: Hannah Williams C/- Professionals Jurien Bayview Realty		
Signature:		Date: 28.2.2022
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 Clause 62(2)</i>		
Applicant details:		
Name: Robyn Watson		
Address: 27 James Cook Avenue, Quinns Rocks WA		Postcode: 6030
Phone Home: Work: Mobile: 0429 706 421	Fax:	Email:
Contact person for correspondence: Hannah Williams C/- Professionals Jurien Bayview Realty		
The information and plans provided with this application may be made available by local government for public viewing in connection with the application. <input type="checkbox"/> Yes <input type="checkbox"/> No		
Signature:		Date: 28.2.2022
Property Details:		
Lot No: 142	House/Street No: 4	Location No:
Diagram or Plan No: 13677	Certificate of Title Vol. No: 1605	Folio: 547
Title encumbrances (e.g. easements, restrictive covenants):		
Street Name: Coubrough Place	Suburb: Jurien bay WA 6516	
Nearest street intersection - Lesueur Drive		
Proposed development:		
Nature of development:	Use - Holiday Accommodation	

Is an exemption from development claimed for part of the development? No
If yes, is the exemption for: <input type="checkbox"/> Works <input type="checkbox"/> Use
Description of the proposed works and/ or land use: Holiday Accommodation
Description of exemption claimed (if relevant)
Nature of any existing buildings and/ or land use: Holiday Accommodation
Approximate cost of proposed development:
Estimate time of completion:

OFFICE USE ONLY	
Acceptance Officer's initials:	Date received:
Local Government Reference No:	

THIS FORM IS TO BE SUBMITTED WITH TWO COPIES OF PLANS COMPRISING THE INFORMATION SPECIFIED IN THE PARTICULARS REQUIRED WITH APPLICATION AS SHOWN BELOW.

THIS IS NOT AN APPLICATION FOR A BUILDING LICENCE

Accompanying material

Unless the local government waives any particular requirement every application for planning approval is to be accompanied by —

- (a) a plan or plans to a scale of not less than 1:500 showing —
 - (i) the location of the site including street names, lot numbers, north point and the dimensions of the site;
 - (ii) the existing and proposed ground levels over the whole of the land the subject of the application and the location, height and type of all existing structures, and structures and vegetation proposed to be removed;
 - (iii) the existing and proposed use of the site, including proposed hours of operation, and buildings and structures to be erected on the site;
 - (iv) the existing and proposed means of access for pedestrians and vehicles to and from the site;
 - (v) the location, number, dimensions and layout of all car parking spaces intended to be provided;
 - (vi) the location and dimensions of any area proposed to be provided for the loading and unloading of vehicles carrying goods or commodities to and from the site and the means of access to and from those areas;
 - (vii) the location, dimensions and design of any open storage or trade display area and particulars of the manner in which it is proposed to develop the same; and
 - (viii) the nature and extent of any open space and landscaping proposed for the site;
- (b) plans, elevations and sections of any building proposed to be erected or altered and of any building it is intended to retain;
- (c) any specialist studies that local government may require the applicant to undertake in support of the application such as traffic, heritage, environmental, engineering or urban design studies; and
- (d) any other plan or information that the local government may require to enable the application to be determined.



**SHIRE of DANDARAGAN
HOLIDAY HOME - PROPERTY MANAGEMENT PLAN**

PROPERTY ADDRESS: 4 Coubrough Place,
Jurien Bay WA

Number of Bedrooms: 5

Maximum Number of Occupants to Be Accommodated at Any One Time: 12

PROPERTY MANAGER DETAILS:

Name: Ian Kelly

Address: 36A Bashford Street

Jurien Bay WA

Telephone Number: 9652 2055

Email: jurienbayviewrealty@professionals.com.au

The nominated Property Manager will:

- Have day-to-day management of the holiday home; and
- Respond to complaints pertaining to guest behaviour within a reasonably expected timeframe.

DETAILS OF RESERVATIONS ARRANGEMENTS (please circle all applicable):

Property Manager: Ian Kelly

Internet (please specify): www.jurienbayholidays.com

Other (please specify): Office of Professionals Jurien Bayview Realty

DUTIES OF PROPERTY MANAGER

- Display the Code of Conduct, Property Manager Plan and Fire and Emergency Plan in the kitchen or living area.
- Liaise with tenants for the occupancy and vacation of the premises;
- Ensure the correct maximum number of people are staying overnight in accordance with planning approval conditions;
- Ensure the premises are registered with the Shire of Dandaragan as a Holiday Home provider;
- Ensure guests are aware of the Code of Conduct;
- Ensure guests are aware of the Fire and Emergency Plan;
- Ensure the premises are clean and maintained to a high standard;
- Ensure bed linen is clean and replaced upon tenant vacation; and
- Ensure rubbish and recycling bins are put out and collected as required.

ADDITIONAL INFORMATION (IF APPLICABLE):

HOLIDAY HOME – CODE OF CONDUCT

PROPERTY ADDRESS: 4 COUBROUGH PLACE, JURIEN BAY WA 6516

The following Code of Conduct governs guest behaviour and use of the property. Guests agree to follow the guidelines below, for themselves and any visitors they allow at the property.

GUESTS: Children should always be supervised by a responsible adult (over 18 years of age). No unauthorised people are permitted to stay overnight. The guests staying at the property must not exceed the authorised number of guests allowed.

NOISE AND NUISANCE: Guests agree not to cause or permit nuisance at the property. This includes excessive noise, disruptive or anti-social behaviour. Noise should be kept to a minimum and cease by 10pm.

VEHICLE PARKING: Guests agree to use the parking spaces provided and not to park on the lawn, street verge or street itself outside the property. The guests agree not to park any additional vehicles on the property in excess of the parking spaces provided. No caravans or campervans are to be utilised at the property.

SMOKING: No smoking is permitted inside the property. Smoking must be done outside, and the butts disposed of responsibly. Cleaning charges will apply if it is found smoking has occurred inside.

PREMISE CONDITION AND CLEANLINESS: The guests agree to leave the property in a clean and tidy condition upon vacating, with all fittings and chattels in their original position and condition that is as they found it. Guests are to advise the Property Manager of any damage or disrepair within 24 hours of this occurring. Any damage, furniture repositioning, repairs or excessive cleaning that is attributed to the guests stay will be charged to the guests.

DISHES: All dishes are to be washed, wiped and placed back in their original position. If the property has a dishwasher this must be clean, and dishes removed. Any breakages must be reported to the Property Manager. If the property has a BBQ this must be cleaned, and the gas turned off at the gas bottle.

RUBBISH DISPOSAL: The guests agree to contain all their rubbish in the appropriate bins provided. Household in green bin, recycle in yellow top bin. Guests must pull their bins to the road verge if their stay coincides with collection days.

Your collection day is: **Tuesday**

FISH CLEANING: Fish are not to be cleaned in or around the property, unless a designated fish cleaning area is provided. All the fish remains are to be disposed of in an airtight or double tied plastic bag and placed in the green bin.

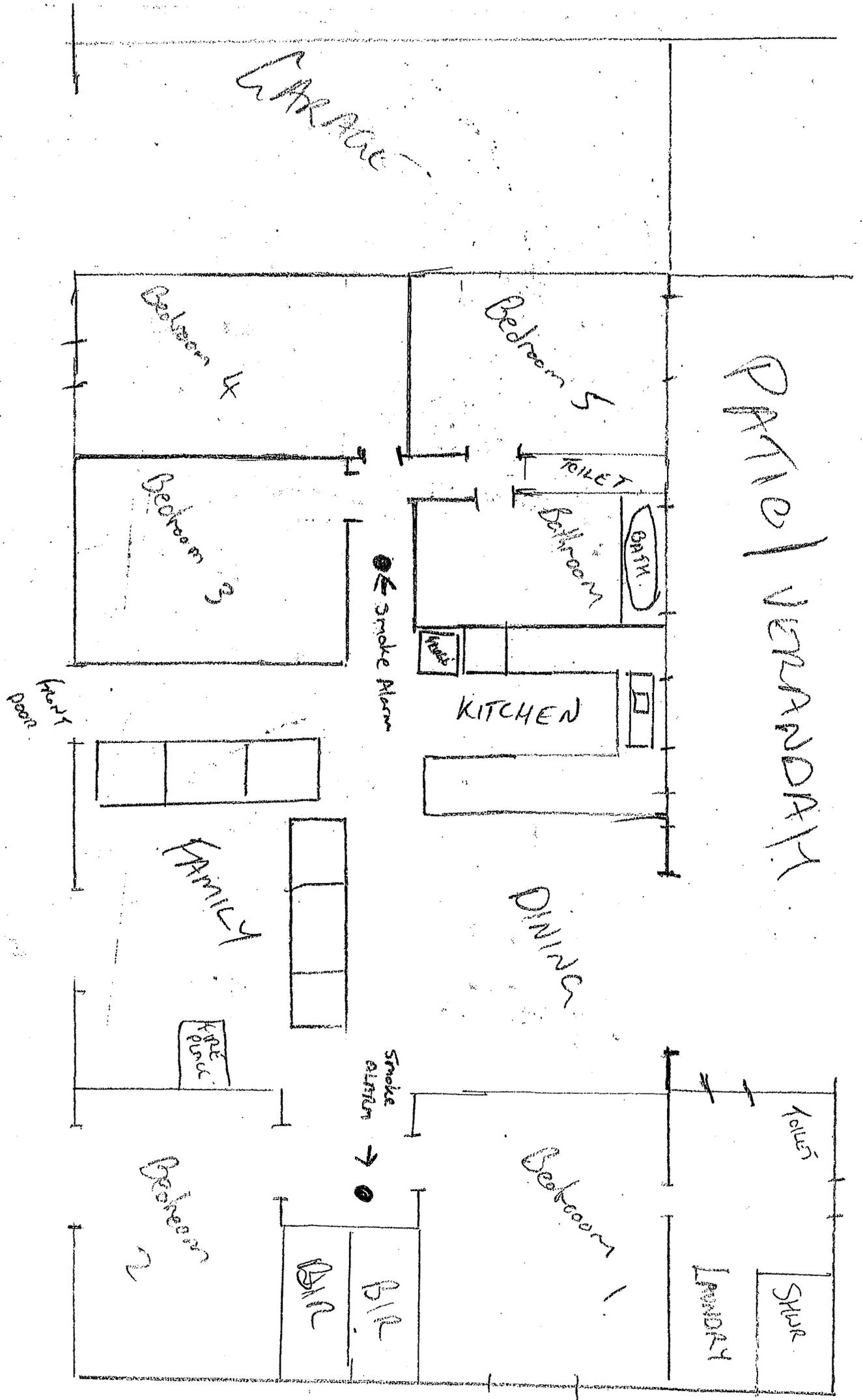
FIRES: The guests agree not to allow candles or open fires within the property or outside at any time. Barbeque facilities may be provided and are to be used in a safe manner.

HOUSEHOLD AND BBQ GAS BOTTLES: If the property has gas hot water and/or a gas stove, and you run out of gas or change over bottles, please notify the Property Manager so they can arrange replacements.

TERMINATION OF ACCOMMODATION: If guests are found to have contravened any of the above Code of Conduct responsibilities a verbal warning will be issued. If the contravention is not rectified immediately, the accommodation booking may be terminated with two hours' notice at the Property Manager's discretion. No refund will be made.

Please enjoy your stay. Should you have any queries please contact us on 9652 2055, which diverts for after-hours assistance. Our office is open 9am to 5pm 7 days a week.

PATIO / VERANDAH



4 CARROUCH PLACE



SHIRE of DANDARAGAN

HOLIDAY HOME - PROPERTY MANAGEMENT PLAN

PROPERTY ADDRESS: 4 Coubrough Place,
Jurien Bay WA 6516.

Number of Bedrooms: 5

Maximum Number of Occupants to Be Accommodated at Any One Time: 12.

PROPERTY MANAGER DETAILS:

Name: Hannah Williams

Address: 36A Bashford St, Jurien Bay WA 6516

Telephone Number: 08 9652 2055

Email: jurienbayviewreality@professionals.com.au

The nominated Property Manager will:

- Have day-to-day management of the holiday home; and
- Respond to complaints pertaining to guest behaviour within a reasonably expected timeframe.

DETAILS OF RESERVATIONS ARRANGEMENTS (please circle all applicable):

Property Manager Hannah Williams
Internet (please specify): www.jurienbayholidays.com

Other (please specify): Office of Professionals Jurien
Bay View Realty.



SHIRE of DANDARAGAN

HOLIDAY HOME – CODE OF CONDUCT

PROPERTY ADDRESS: 4 Coubrough Place,
Jurien Bay WA 6576.

The following Code of Conduct governs guest behaviour and use of the property. Guests agree to follow the guidelines below, for themselves and any visitors they allow at the property:

GUESTS: Children should be supervised by a responsible adult (over 18 years of age) at all times. No unauthorised people are permitted to stay overnight.

NOISE AND NUISANCE: Guests agree not to cause or permit nuisance at the property. This includes excessive noise, disruptive or anti-social behaviour. Noise should generally cease after 9pm Sunday through Thursday and after midnight Friday and Saturday.

VEHICLE PARKING: Guests agree to use the parking spaces provided and not to park on the street verge or street itself outside the property. The guests agree not to park any additional vehicles on the property in excess of the parking spaces provided.

SHIRE REGULATIONS: The guests agree to all Shire regulations, including noise and fire limitations.

PREMISE CONDITION AND CLEANLINESS: The guests agree to leave the premise in a clean and tidy condition upon vacating, with all fittings and chattels in their original condition and position at the beginning of stay. Guests are to advise the Property Manager of any damage or disrepair within 24 hours of this occurring. Any damage repairs or excessive cleaning that is attributable to the guests stay will be paid for by the guests.

FIRES: The guests agree not to allow any candles, open fires or similar burn unsupervised within the premise. No open fires are permitted outside at any time. Barbeque facilities may be provided and used in a safe manner.

RUBBISH DISPOSAL: The guests agree to contain all their rubbish in the bins provided. Guests are responsible for putting out and collection of the bins where their stay coincides with collection days.

Your collection day is: TUESDAY

KEYS: At the end of the agreed accommodation term, guests agree to lock the premise, close all windows and return the keys to the Property Manager. Any lost or damaged keys will be replaced at the guests' expense.

TERMINATION OF ACCOMMODATION: If guests are found to have contravened any of the above Code of Conduct responsibilities a verbal warning will be issued. If the contravention is not rectified immediately, the accommodation booking may be terminated with 2 hours' notice at the Property Manager's discretion. No refunds will be made.



SHIRE of DANDARAGAN

HOLIDAY HOME – FIRE AND EMERGENCY PLAN

PROPERTY ADDRESS: 4 Cabrough Place, Jurien Bay
WA 6516.

FIRE SAFETY INFORMATION:

The attached floor plan of premises clearly identifies the location of **compulsory hardwired smoke alarms, emergency exits and a fire evacuation route leading to the nearest main road.**

The floor plan may also detail the location of the following **non-compulsory fire safety instruments:**

- Fire Blanket (in kitchen);
- Exit Lighting; and
- Fire Extinguisher (minimum 2kg Powder AB(E)).

The attached floor plan is to be clearly displayed within the premises at all times.

EMERGENCY CONTACT DETAILS

FOR ALL EMERGENCIES DIAL 000

Property Manager: Hannah Williams

- Jurien Bay Police: 9652 0600
- Shire of Dandaragan: 9652 0800
- Jurien Bay Health Centre: 9652 0200
- Jurien Bay General Practice: 9688 7900
- Cervantes Community Health Centre: 9652 7069

EMERGENCY INFORMATION

In the event of a fire or emergency, evacuation information may be broadcast or available from the following sources:

- ABC Radio: 107.9 FM
- Department of Fire and Emergency Services (DFES):
 - www.dfes.wa.gov.au
 - 132 500 for SES emergency assistance
 - 13 DFES (13 33 37) for emergency information
- Shire of Dandaragan: Phone: (08) 9652 0800 or Email: www.dandaragan.wa.gov.au



OUTDOOR EATING FACILITY GUIDELINES

PURPOSE

The purpose of these guidelines is to provide information on the application requirements to establish an Outdoor Eating Facility in the Shire and the Shire's requirements in the practical operation of such a facility.

In terms of the *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law*, a 'Facility' means, an outdoor eating facility or establishment on any part of a public place in which tables, chairs and other structures are provided for the purpose of the supply of food or drink to the public or the consumption of food or drink by the public but does not include such a facility or establishment on private land.

APPLICATION REQUIREMENTS

A Permit must be obtained prior to the establishment of an Outdoor Eating Facility. An application for an Outdoor Eating Facility Permit will only be considered where the proposed facility forms part of an adjoining registered food business.

To apply for a permit, a completed application form is to be forwarded to the Shire, together with:

1. Plans (to scale) and specifications of the proposed facility and its relationship with the food business showing:
 - a) the position of tables, chairs and other structures in the proposed facility;
 - b) the location and dimensions of the proposed facility.
2. A colour photograph or brochure that clearly depicts the tables, chairs and other structures proposed to be used.
3. Certification of Public Indemnity Insurance to the value of ten million dollars.

Applicants are to indicate if they intend to serve alcohol to patrons within the facility, or if they intend to permit the consumption of BYO alcohol. The applicant is responsible for obtaining the necessary approvals pursuant to the Liquor Licensing Act. The hours of sale of alcohol shall not exceed those approved by the Council, or the associated Liquor Licence.

Applications which propose the conversion of car parking will require consultation with adjoining business operators to the satisfaction of the Shire. Such proposals will be only be considered in areas with high level of pedestrian activity and where appropriate alternative parking is available to the satisfaction of the Shire.

PUBLIC LIABILITY INSURANCE

All applicants are required to obtain public liability insurance for not less than ten million dollars (\$10,000,000) in respect of any one event to provide indemnity in respect to both injury to persons and damage to property.

A copy of the Certificate of Currency is to be provided to the Shire prior to the issuing of a permit and the Shire is to be advised of any changes to the policy that may affect the facility.

A permit to operate a facility is automatically suspended if this insurance lapses, is not renewed, or is cancelled.

DESIGN CONSIDERATIONS

An Outdoor Eating Facility shall be designed and constructed to:

- ensure users have adequate protection and separation from passing vehicle traffic with visible safety barriers at least 1m high to the outside (road) edge;
- ensure adequate sightlines to the street are maintained;
- be accessible for people with prams, wheelchairs and mobility scooters and the like;
- be designed as a temporary structure that can be removed within a 24-hour period;
- not cause damage to the footpath, trees or other Shire property;
- be easily recognisable as 'no smoking' public open space and shall not include business logos nor advertising; and
- be well designed and constructed, using high quality materials that are durable, attractive and non-slip.

PERMITS

Each permit is valid from the date of issue until the following 30th day of June. The Shire can review the operation of a facility at any time to determine whether renewal for a further twelve (12) month period should be approved. As part of the review, the Shire will consider the need to amend any existing permit conditions, or to add further conditions deemed necessary to ensure its satisfactory operation.

Where it is proposed that a permit is to be cancelled, the permit holder will receive written notice of the cancellation.

A permit cannot be transferred as it is issued in the name of the applicant, not the premises. A new permit is required on the change of the proprietor of a food business.

GENERAL PERMIT HOLDER CONDITIONS

- The permit holder shall ensure that the facility is kept in a clean and sanitary condition to the satisfaction of the Shire.
- The permit holder shall not, without the prior approval of the Shire, cause or permit the operation of any amplifiers, sound equipment or sound instrument, or have any entertainment within the facility.
- The establishment and use of a facility should not conflict with, or inconvenience other retail and commercial activities, or obstruct the views of, or impede access to and egress from, adjacent properties. Where the Shire believes that such problems may arise, it may consult with the owners and/or occupiers of the affected premises before reaching a decision on an application.
- Pedestrian movement down the footpath should be safe and unobstructed. All objects and furniture for dining must not obstruct pedestrian movement to the satisfaction of the Shire.

- If the facility infrastructure is provided by the proponent, the proponent shall be responsible for removal and decommissioning of facility infrastructure that is no longer required or supported.

ENFORCEMENT

Where a routine inspection reveals a breach of the permit, the permit holder will be advised verbally that a breach has occurred and will be given verbal directions to comply with the local law provisions and conditions of the permit.

Where a breach of the local law provisions or a condition of a permit is observed for a second time, the permit holder will be given written notice to remedy the breach and will be advised that a further breach may result in legal action as well as revocation of the permit.

Where a third breach for the same breach has occurred, revocation of the permit and legal action will commence in accordance with the enforcement provisions of the local law.

A permit to operate a facility is automatically suspended if this public liability insurance lapses, is not renewed, or is cancelled.



ALFRESCO DINING GUIDELINES

These guidelines are used to assist the Shire of Dandaragan in making decisions under the Scheme. The Scheme prevails should there be any conflict between this guideline and the Scheme.

It is not intended that a guideline be applied rigidly, but each application be examined on its merits, with the objectives and intent of the guideline the key for assessment. However, it should not be assumed that the local government, in exercising its planning discretion, be limited to the guidelines and that mere compliance will result in an approval.

The Shire encourages applicants to produce innovative ways of achieving the stated objectives and acknowledges that these may sit outside the more traditional planning and architectural approaches. In these instances the local government is open to considering (and encourages) well-presented cases, during pre-application consultation, having due regard to the outcome of any public consultation undertaken and the orderly and proper planning of the locality.

SCOPE

A guideline is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the guidelines and the objectives which the guidelines are designed to achieve before making its determination.

OBJECTIVE

- 1 To ensure that alfresco dining activities are carried out in a way which is in tune with a healthy, safe and comfortable environment for the community and positively contributes to the attractiveness of the area.
- 2 To ensure that an adequate proportion of the verge area is available for unrestricted public movement. This is to ensure the primary use of footpaths, namely safe pedestrian movement, is maintained.
- 3 To promote a vibrant street life balancing the interests and needs of residents and visitors alike.
- 4 To limit the impacts on the public amenity and the characteristic streetscape of the area and the street.
- 5 To ensure the safe and unobstructed passage for pedestrians and unobstructed vision for motorists and cyclists.

STATEMENT

General

- 1.1.1 Taking advantage of the footpath for trade purposes is a privilege not a right. The community expects traders to keep certain common principles.
- 1.1.2 Alfresco dining should only be approved where they are directly associated with an adjacent food establishment or business.
- 1.1.3 Alfresco dining activities shall not, in the opinion of the local government conflict with, or inconvenience, other adjacent businesses.
- 1.1.4 This policy also applies to use areas in pedestrian arcades and other similar “public” places on private property.
- 1.1.5 Public liability insurance cover of \$20 million is required.
- 1.1.6 The applicant is solely responsible for all and any associated costs with the removal, alteration, repair, reinstatement or reconstruction (to the approval of the local government) of the street carriageway, footpath or any part thereof arising from the use of the alfresco area.
- 1.1.7 The local government may seek a contribution towards the upgrading and/or construction of a sealed footpath adjacent to alfresco dining areas.
- 1.1.8 Smoking and the consumption of alcohol (without a permit) on is not permitted.
- 1.1.9 In the event that, in the opinion of the Chief Executive Officer, the alfresco area is not regularly managed in accordance with these guidelines, the Chief Executive Officer may cancel the approval without notice.

Site Requirements

- 1.1.10 Pedestrian movement down the footpath should be safe and unobstructed. All objects and furniture for dining must not obstruct pedestrian movement. A minimum clear footpath width of 1.5 metres shall be maintained in all cases and the local government may specify a greater width in certain cases.
- 1.1.11 All public facilities should be surrounded by 1 metre clear space from alfresco dining activities (street rubbish bins, public seats, bicycle racks etc.).
- 1.1.12 Alfresco dining activities should have a minimum setback of 900mm from the edge of the carriageway/kerbline or nearest edge of adjacent on-street parking bays unless alternate an suitable barrier separating people from vehicles is installed to the satisfaction of the Chief Executive Officer or his delegate.

Street Furniture

- 1.1.13 Street furniture should be well constructed and not a hazard. It should be able to withstand windy conditions, be easily moveable to allow for cleaning of the area and shall not be a vehicle for advertising.
- 1.1.14 All objects and furniture located as part of the dining area are to be readily removable, however where it is demonstrated to the local government that there are positive benefits to the public (refer to Objective 3), more permanent features such as flower boxes, shade sails etc. may be permitted.
- 1.1.15 The placement of appropriate barriers to separate diners and the public generally to be provided by the applicant in accordance with relevant Australian Standards.

- 1.1.16 It may be appropriate, in certain circumstances, that screens be used to provide shelter from wind and rain. Screening should be visually permeable and readily removable. They should only be used when and where climatic conditions warrant.
- 1.1.17 All objects and furniture must not obstruct sight lines for either vehicles or pedestrians, either at road junctions and crossovers.

Application Requirements

- 1.1.18 This guideline is to read in conjunction with the “Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law”.
- 1.1.19 Before placing chairs and tables on public verge areas you are required to obtain firstly a Planning Approval (from Planning Services).
- 1.1.20 Applications must be in writing and be accompanied by plans, drawn to scale, which clearly indicate the proposed location of all tables, chairs and any other object(s) and show their relationship to surrounding features such as buildings, kerb line, street furniture, landscaping, services etc. Additionally colour photographs of the tables, chairs and other structures intended to be in the proposed alfresco area are required and such applications must specify proposed days and hours of trading for the alfresco area.



PARKLET GUIDELINES

These guidelines used to assist the Shire of Dandaragan in making decisions under the Scheme. The Scheme prevails should there be any conflict between this guideline and the Scheme.

It is not intended that a guideline be applied rigidly, but each application be examined on its merits, with the objectives and intent of the guideline the key for assessment. However, it should not be assumed that the local government, in exercising its planning discretion, be limited to the guidelines and that mere compliance will result in an approval.

The Shire encourages applicants to produce innovative ways of achieving the stated objectives and acknowledges that these may sit outside the more traditional planning and architectural approaches. In these instances the local government is open to considering (and encourages) well-presented cases, during pre-application consultation, having due regard to the outcome of any public consultation undertaken and the orderly and proper planning of the locality.

SCOPE

A guideline is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the guidelines and the objectives which the guidelines are designed to achieve before making its determination.

OBJECTIVE

- 1 To enhance the interest, amenity and vitality of parts of the towns by encouraging temporary, well designed, safe and functional parklets in compatible public spaces.
- 2 To ensure that the loss of public parking space(s) caused by the parklet installation would not be significantly detrimental to the parking needs of the immediate locality.
- 3 To ensure that an adequate proportion of the road reserve is available for unrestricted vehicle movement. This is to ensure the primary use of the road reserve, namely safe vehicle and pedestrian movement, is maintained.
- 4 To promote a vibrant street life balancing the interests and needs of residents and visitors alike.
- 5 To limit the impacts on the public amenity and the characteristic streetscape of the area and the street.

STATEMENT

General

- 1.1.1 Taking advantage of the road reserve (public parking) for trade purposes is a privilege not a right. The community expects traders to keep certain common principles.
- 1.1.2 Parklets should only be approved where they are directly associated with an adjacent food establishment or business.
- 1.1.3 Parklets shall not, in the opinion of the local government conflict with, or inconvenience, other adjacent businesses.
- 1.1.4 Any approval granted for a parklet installation will initially be for a maximum period of 2 years. Notification of an approval will include a statement that the Council retains absolute discretion in determining whether to approve any subsequent application to renew the approval, and if an approval is renewed it may be for a shorter period than the original approval.
- 1.1.5 Unless otherwise specified, at the end of a parklet's approval period the parklet must be removed and the road reserve reinstated to the same condition as existed prior to the parklet's installation
- 1.1.6 All costs associated with the construction, maintenance and removal of a parklet must be borne by its proponent.
- 1.1.7 Public liability insurance cover of \$20 million is required.
- 1.1.8 The parklet will be made available for use by any member of the public regardless of whether or not they are customers of the business responsible for the parklet.
- 1.1.9 In the event that, in the opinion of the Chief Executive Officer, the Parklet is not regularly managed in accordance with these guidelines, the Chief Executive Officer may cancel the approval without notice.

Location and Design Requirements

- 1.1.10 The design of the proposed parklet is interesting and creative, demonstrates an improvement in the quality of public space, is compatible with the established streetscape character, encourages interaction, provides adequate disability and universal access and maintains or improves public safety in the street.
- 1.1.11 If directly adjacent to a road, the parklet will be located on a road where the posted maximum vehicle speed limit is 50kph or lower.
- 1.1.12 The location and design of the parklet is not likely to negatively impact upon the amenity of occupiers in buildings in close proximity to the parklet.
- 1.1.13 The proposed parklet would contribute to a diversity of uses in the locality.
- 1.1.14 The loss of public parking space(s) caused by the parklet installation would not be significantly detrimental to the parking needs of the immediate locality.
- 1.1.15 The maximum number of existing street parking spaces that may be replaced by the proposed parklet should not exceed two (2). Only the parking space(s) in front of the premises occupied by the person/business proposing the parklet may be proposed for replacement, and if the space(s) involved partly overlap the frontage of an adjoining property, the potential impact of the parklet on that property's use and access from the street will be considered in assessing the proposal.
- 1.1.16 The parklet proposal includes easily removable fixed structures and adequate lighting.

- 1.1.17 The parklet shall be required to display signage, to the satisfaction of the Shire, on or near the parklet indicating that the parklet is for public use.
- 1.1.18 The installation of the parklet will not result in the loss of a space that serves a valuable public purpose such as space for the purpose of public transport, taxis, service vehicles, or people with disabilities. Council may consider a variation to this requirement where the applicant demonstrates that suitable alternative arrangements can be made to compensate for the loss in space.
- 1.1.19 The location and design of the parklet will not impede or negatively impact upon pedestrian or vehicular movement or sightlines at road junctions and vehicle access crossovers, or impede emergency vehicle movements.
- 1.1.20 The parklet proposal demonstrates that it will be constructed in such a manner that it is capable of being removed and the road reserve being reinstated, to the same condition as it was previously to the parklet installation, within a 24 hour period.
- 1.1.21 The constructed parklet will not interfere with the functioning, or result in the damage or permanent removal, of existing infrastructure such as hardstand infrastructure (kerbing, paving, crossovers or road drainage), verge trees, lighting, underground services or other services.
- 1.1.22 The applicant will be responsible for ensuring that there is no table service at the Parklet, including the placement of condiments or napkins.
- 1.1.23 The Parklet shall be kept clean of litter, grime and graffiti. The surfaces and area underneath the platform should be rinsed out on an as needs basis.
- 1.1.24 The applicant must keep plants in good health, including watering, weeding, and trimming when necessary.
- 1.1.25 Any movable items, such as tables and chairs, must be either locked down at night or taken inside. All chairs and furniture placed on the Parklet must be different from the existing furniture of your business, including any existing outdoor eating area furniture. Umbrellas used for shading must be secured safely.
- 1.1.26 Smoking and the consumption of alcohol (without a permit) on the Parklet is not permitted.

Application Requirements

- 1.1.27 Before placing a parklet on public areas you are required to obtain firstly a Planning Approval (from Planning Services) and subsequently a Permit to Conduct an Outdoor Eating Facility (from Environmental Health).
- 1.1.28 A Planning Approval shall only remain valid while the Permit required remains current and valid. On the expiration or earlier termination of the Permit, the Planning Approval shall cease to be valid.
- 1.1.29 An application for a parklet must include:
 - a) A completed and signed application form including a description of the proposal.
 - b) Two copies of site and elevation plans (A4 or A3 to scale 1:100) showing all dimensions, north point, location and street context, existing and proposed infrastructure, including safety measures, proposed means of access for pedestrians, including those with disabilities, existing ground levels and proposed finished floor levels, location of all tables, chairs and any other object(s).

- c) A management plan for the parklet that details the applicant's responsibility for the day-to-day management, upkeep and maintenance of the parklet.
- d) Any additional information that would help with the assessment of the parklet, such as colour photographs, brochures or other details on the materials and finishes of proposed furniture, fixtures and/or signage.
- e) A certificate of currency for public indemnity insurance to a minimum value of \$20 million.
- f) A bond payment or unconditional bank guarantee to cover the cost of any removal, maintenance or reinstatement works which the Shire may have to carry out due to default on the part of the applicant.
- g) Written support for the Parklet from adjoining businesses.

9.12 C-9STRA12 – SHORT-TERM RENTAL ACCOMMODATION

1.0 Citation

This is a Local Planning Policy prepared under Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015. This Policy may be cited as Local Planning Policy 9.12 Short-Term Rental Accommodation.

2.0 Introduction

This Policy provides direction and guidance on the use of single houses, grouped dwellings or multiple dwellings for commercial short-term rental accommodation on land zoned Residential, Rural Residential or Regional Centre under the *Shire of Dandaragan Local Planning Scheme No.7*. This Policy intends to help protect consumers, support the local tourism industry and avoid conflict between short-term guests and permanent residents through development approval.

3.0 Definitions

“Deemed-to-comply” means a provision which, if satisfied, means that a holiday house, unit or apartment is deemed compliant with respect to the matters subject of that provision. The Shire shall not refuse to grant approval to an application where the application satisfies all the relevant deemed-to-comply provisions.

“Performance criteria” means provisions to be used in the preparation, submission, and assessment of development proposals for the purpose of determining their acceptability, where they do not meet the relevant deemed-to-comply provisions.

“Hosted accommodation” means a dwelling or ancillary dwelling, or a portion thereof, used for the purpose of short-term rental accommodation, with a permanent resident who is present overnight for the duration of the stay either in the dwelling or ancillary dwelling.

“Un-hosted accommodation” means a dwelling or ancillary dwelling used for the purpose of short-term rental accommodation, without a permanent resident present overnight for the duration of the stay either in the dwelling or ancillary dwelling.

“Holiday house” means a single dwelling used to provide short-term rental accommodation for up to twelve (12) adult guests.

“Holiday unit” means a grouped dwelling used to provide short-term rental accommodation for up to six (6) adult guests.

“Holiday apartment” means a multiple dwelling used to provide short-term rental accommodation for up to six (6) adult guests.

4.0 Objectives

- To support the role of un-hosted short-term rental accommodation as part of the tourism industry.
- To provide for the safety of guests who may be less familiar with the dwelling and surrounding environment.
- To establish development standards for unhosted short-term rental accommodation to avoid off-site impacts and maintain the desired amenity of the Residential, Rural Residential and Regional Centre zones.
- To encourage the provision of good quality, well managed unhosted short-term rental accommodation.

5.0 Applications Subject to this Policy

This Policy applies to all dwellings used for unhosted accommodation upon land zoned Residential, Rural Residential or Regional Centre under the *Shire of Dandaragan Local Planning Scheme No.7*.

5.1 Exclusions

This Policy does not apply to following forms of short-term and temporary accommodation:

“House swapping” means a mutual arrangement made between owners of separate properties to ‘swap’ homes for a temporary period and is often for holiday accommodation purposes.

“Housesitting” means a mutual arrangement whereby a person stays and cares for a property whilst the owner is away and can be a commercial or non-commercial form of accommodation.

“Personal use of a holiday home or the sharing of a holiday home with the owner’s family and friends” means the informal and infrequent sharing between family and friends, and the personal use of private holiday homes is considered a non-commercial arrangement.

“Student exchange accommodation” means temporary accommodation whereby students stay with a host family in their home whilst studying.

5.2 Exemptions

This Policy exempts hosted accommodation (i.e. bed and breakfast establishments) in a single house (or ancillary dwelling), grouped or multiple dwelling from requiring development approval, provided the maximum number of guests does not exceed four adult persons (or one family) and a maximum of two guest bedrooms.

This form of short-term rental accommodation is considered low scale because the host resides on site resulting in a sufficient level of in principle property management and the tourism/commercial use of the property being incidental to the predominant residential use.

6.0 Application Requirements

A development application for the un-hosted accommodation use of a dwelling must be accompanied with the following information:

- Development application form
- Site plan
- Floor plan
- Bedroom sleeping configurations
- Car parking location and number
- Property management plan
- Code of conduct for guests
- Fire and emergency evacuation plan

7.0 Policy Statement

7.1 Utility Servicing	
Deemed-to-comply	Performance criteria
<p>A holiday house, unit or apartment satisfies the deemed-to-comply provisions if:</p> <p>C1.1 The premises is connected to reticulated water for the exclusive use of the premises; and</p> <p>C1.2 The premises is located within the Shire's kerbside refuse collection area; and</p> <p>C1.3 The premises is connected to reticulated sewerage, or there is an approved on-site effluent disposal system with adequate capacity for the proposed number of guests.</p>	<p>A holiday house, unit or apartment satisfies the performance criteria provisions if:</p> <p>P1.1 The Shire is satisfied that the premises will have an adequate supply of potable water; and</p> <p>P1.2 The Shire is satisfied that the premises will be provided with an adequate refuse collection service; and</p> <p>P1.3 The Shire is satisfied that the premises will be provided with an adequate on-site effluent disposal system (and provision of such would be a condition of any approval, to be met prior to the commencement of the use if a suitable system is not already in place and approved).</p>
7.2 Vehicle Parking	
Deemed-to-comply	Performance criteria
<p>A holiday house, unit or apartment satisfies the deemed-to-comply provisions if:</p> <p>C2.1 The premises will have constructed on-site car parking bays, consistent with the size and</p>	<p>A holiday house, unit or apartment satisfies the performance criteria provisions if:</p> <p>P2.1 The Shire is satisfied that the premises has a minimum of</p>

manoeuvrability criteria set out in the *Residential Design Codes of Western Australia*, but with no more than any of two bays arranged one behind the other in accordance with the following rates:

Maximum guests	Minimum parking bays
1-3	1
4-6	2
7-8	3
9-12	4

two constructed on-site car parking bays and where additional car parking bays would be required to comply with C3.1 at least the equivalent number of vehicles could park on the site without the need for cars to park on the verge, in adjacent or nearby public car parking, or in visitor car parking bays within a unit complex or similar; or

P2.2 The Shire is satisfied that the premises will not have a noticeable effect on the availability of public car parking within the locality.

7.3 Dwelling Design

Deemed-to-comply

holiday house, unit or apartment satisfies the deemed-to-comply provisions if:

C3.1 The premises is an existing, lawful dwelling; or

C3.2 If the premises is not an existing, lawful dwelling, the premises will meet all the relevant design standards and requirements that would apply to a new dwelling on the land; and

C3.3 The maximum number of occupants within a premises complies with the following standards:

- a) There is 5.5 square metres per guest in each bedroom utilising beds; and
- b) There is 3.5 square metres per guest in each bedroom utilising bunks; and
- c) There is sufficient bedroom space to accommodate the maximum number of guests

Performance criteria

A holiday house, unit or apartment satisfies the performance criteria provisions if C4.1 or C4.2 is/are met, and C4.3 and C4.5 are met; and:

P3.1 The Shire is satisfied that the dwelling design in terms of bedroom configuration is appropriate to accommodate the proposed maximum number of guests.

<p>consistent with (a) and (b) above; and</p> <p>C3.4 Bedrooms in a premises are provided in accordance with the following rates:</p> <table border="1"> <thead> <tr> <th>Maximum guests</th> <th>Minimum bedrooms</th> </tr> </thead> <tbody> <tr> <td>1-2</td> <td>1, or studio</td> </tr> <tr> <td>3-4</td> <td>2</td> </tr> <tr> <td>5-7</td> <td>3</td> </tr> <tr> <td>8-12</td> <td>4</td> </tr> </tbody> </table> <p>C3.5 Bathrooms and toilets in a Holiday Home are provided in accordance with the following rates:</p> <table border="1"> <thead> <tr> <th>Maximum guests</th> <th>Minimum number of bathroom/toilets</th> </tr> </thead> <tbody> <tr> <td>1-6</td> <td>1 bathroom and 1 toilet</td> </tr> <tr> <td>7-12</td> <td>1 or 2 bathrooms and 2 toilets</td> </tr> </tbody> </table>		Maximum guests	Minimum bedrooms	1-2	1, or studio	3-4	2	5-7	3	8-12	4	Maximum guests	Minimum number of bathroom/toilets	1-6	1 bathroom and 1 toilet	7-12	1 or 2 bathrooms and 2 toilets
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7.5 Management Protocols

At a minimum a property management plan for un-hosted accommodation shall incorporate the following:

- Nomination of a manager of the premises and their contact details. The approved manager must reside or have their office within 30 minutes driving distance of the premises. The hours the manager can be contacted which as a minimum must be between 9am and 5pm

Monday to Saturday (excluding public holidays) and 9am to 12pm on Sunday and public holidays;

- Control of noise and other disturbances;
- Control of anti-social behaviour;
- A complaints procedure which as a minimum establishes that any complaints from adjacent residents are responded to as soon as reasonable and practicable and within a maximum of 24 hours;
- Guest check-in and check-out procedures; and
- Details on how cleaning and waste will be managed.

At a minimum a code of conduct for un-hosted accommodation shall incorporate the following:

- Maximum number of guests permitted to stay in the premises;
- Rules for use of outdoor areas to minimise noise and amenity impacts on adjacent properties;
- Management of visitors to the site;
- Parking controls, including that guests and any visitors must park onsite (where appropriate);
- Management of pets so they don't cause a nuisance; and
- The use of amplified music.

A sign up to 0.2 m² in area listing the approved manager's contact details is to be erected/placed on a frontage wall, fence or entry statement to all approved unhosted accommodation premises.

7.6 Term of Approval

Development approval for un-hosted accommodation shall expire on 30 June each year.

Development approval for un-hosted accommodation will be re-issued for premises which have not had any un-rectified compliance issues in the previous approval year to the satisfaction of the Shire.

The first annual renewal fees will be waived for un-hosted accommodation which receives initial development approval within six (6) months of 30 June in the same calendar year.

8.0 Shire Register of Un-hosted Accommodation

The Shire will maintain a register of approved un-hosted accommodation which will include the following information:

- Property address;
- Approved property manager and contact details; and
- Maximum number of guests approved.

9.0 Consultation

Development applications for un-hosted accommodation will be advertised for a minimum comment period of 21 days to the owners of properties immediately adjacent the application site to the satisfaction of the Shire.

9. Economic Services and Development

9.12 C-9HH12 – Holiday Homes

PART A- Policy

Introduction

This Policy provides direction and guidance on the use of Single Houses, Grouped Dwellings or Multiple Dwellings for “Holiday Homes” and “Holiday Homes (Large)” in the Regional Centre and Residential zones of Cervantes and Jurien Bay in the Shire of Dandaragan. This Policy intends to help protect consumers, support the local tourism industry and avoid conflict between holiday users and permanent residents through the use of development approvals and registration.

Statutory Basis

Pursuant to the Shire’s *Local Planning Scheme No.7* (the Scheme), the use of a Regional Centre or Residential zoned property as a commercial Holiday Home is a discretionary (D) use. Whereby, the local government must exercise discretion in granting development approval. This Local Planning Policy outlines the planning requirements for Holiday Home operators and provides clear delegation to staff to approve planning applications based on compliance with the Policy standards.

The ability to prepare a local planning policy is afforded to the Shire under clause 3 of the Deemed Provisions of the Scheme. Clause 3 outlines the Shire can prepare local planning policies in respect to any matter related to the planning and development of the Shire. In considering an application for planning approval, the local government must have due regard to relevant local planning policies as required under the Scheme.

Objective

- To recognise the increasing market demand for holiday accommodation and to provide operators and other stakeholders with clarity on the issues that the Shire wishes to address.
- To establish clear guidelines whereby Holiday Homes can be permitted and controlled in the Regional Centre and Residential zones of Cervantes and Jurien Bay.
- To ensure that these types of uses do not compromise the amenity of Residential zoned areas or nearby residents.
- To support the role of Holiday Homes as part of the tourism industry.
- To encourage the provision of good quality, well managed Holiday Homes.

Definitions

“**Dwelling**” means a building or portion of a building being used, adapted, or designed or intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family.

9. Economic Services and Development

“Holiday Home” means a single house which might also be used from time to time for short stay accommodation for no more than six (6) people but does not include a bed and breakfast, guesthouse, chalet and short stay accommodation unit.

“Holiday Home (Large)” means premises conforming to the definition of “Holiday Home” with the exception that the premises provide short stay accommodation for more than 6 people but not more than 12 at any one time.

“Grouped Dwelling” means a dwelling that is one of a group of two or more dwellings on the same lot such that no dwelling is placed wholly or partially vertically above another, except where special conditions of landscape or topography dictate.

“Multiple Dwelling” means a dwelling in a group of more than one dwelling on a lot where any part of a dwelling is vertically above part of any other but does not include a group dwelling.

“Short-Stay Accommodation” means a building or group of buildings forming a complex, designed for the Accommodation of short-stay guests and which provides on-site facilities for the convenience of guests and for management of the development, where occupation by any person is limited to a maximum of three months in any 12-month period.

“Single House” means a dwelling standing wholly on its own green title or survey strata lot, together with any easement over adjoining land for support of a wall or for access to services and excludes dwellings on titles with areas held in common property.

Policy Statement

- 1.1 This Policy is applicable to all land zoned “Regional Centre” and “Residential” under the Scheme within Cervantes and Jurien Bay and all land within Special Development Area 1 (Residential).
- 1.2 This policy only applies to Holiday Homes that are made available for the commercial booking of short stay rental purposes. This includes entire homes listed on peer to peer online organisations. Holiday Homes utilised for personal use by friends and / or family of the landowner(s) are excluded from this Policy.
- 1.3 Applicants wishing to utilise their Regional Centre or Residential zoned property for a Holiday Home will need to apply for development approval in accordance with the Zoning Table the Scheme.
- 1.4 Applications for development approval for Holiday Homes will be advertised in accordance with the Scheme. Comments received during the advertisement process will be considered in the assessment of the application.
- 1.5 All development approvals for Holiday Home or Holiday Home (Large) shall expire on 30 June each year. Invoices for the annual renewal fees of development approval will be mailed to applicants on 1 June each year. For successful renewal, invoices for fees are required to be paid before the 30 June expiry date. The first annual renewal fees will be waived for a Holiday Home or Holiday Home (Large) which receives initial development approval within six (6) months of 30 June in the same calendar year.
- 1.6 Development approval does not affect the existing and future use of the Holiday Home or Holiday Home (Large) as a Single House, Grouped Dwelling or Multiple Dwelling.

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- 1.7 The annual renewal fee payable shall include a charge for:
- a) the renewal of development approval at a maximum 50% of the initial application fee, pursuant to Schedule 2 the *Planning and Development Regulations 2009*; and
 - b) the health inspection at the Council adopted budget amount for the given financial year in which the renewal occurs.

2.0 Conditions Of Approval

- 2.1 All applications will be assessed and evaluated for suitability in accordance with this Policy and any other legislation and policies reasonably related to the development application.
- 2.2 The operation of the Holiday Home or Holiday Home (Large) does not result in adverse impacts on the amenity of neighbouring properties or the surrounding area.
- 2.3 The Shire should be notified of any changes to a Holiday Home or Holiday Home (Large) that may be deemed to affect the approval of the dwelling(s) for such a use.
- 2.4 The total number of people to be accommodated in the proposal for a Holiday Home does not exceed 6 people.
- 2.5 The total number of people to be accommodated in the proposal for a Holiday Home (Large) exceeds 6 people, but does not exceed 12.
- 2.6 Approval for a Holiday Home (Large) will require the applicant to obtain (if not already) an extra rubbish bin service from the Shire than what is compulsory for approved Single House dwellings.
- 2.7 All car parking is to be contained on-site and no verge area should be used for car parking. A minimum of 2 car parking bays are required for a Holiday Home and a minimum of 3 car parking bays for a Holiday Home (Large).
- 2.8 A Holiday Home management plan, code of conduct and fire and emergency plan is required to be submitted as part of the application for development approval.
- 2.9 The applicant shall supply any other information requested by the Shire that is reasonably related to the application for development approval for a Holiday Home or Holiday Home (Large). e.g. Details of the subject residence's septic system may be required to be submitted as part of the application for planning approval which would be referred to the Shire's Environmental Health Officer as an upgrade to the septic system may be required.
- 2.10 Approval for a Holiday Home or Holiday Home (Large) will run with the land (*Right in Rem*). Therefore if a subsequent purchaser buys the land, he or she is able to continue the use as stated in the approval and conditions imposed.
- 2.11 Annual renewal of approvals is granted under delegation to the Shire's Chief Executive Officer. The following will be considered and weighted accordingly when assessing an application for renewal:
- a) any complaints received during the annual period and responses by applicant to

9. Economic Services and Development

- such complaints; and
- b) if there is any change in the circumstances under which the previous approval was granted.

3.0 Holiday Homes Register

- 3.1 A register of approved Holiday Homes will be established and maintained by the Shire. The register will record basic details of the property including the contact details of the owner and/or manager/caretaker; property address; configuration (number of bedrooms, beds, bathrooms and car parking), renewal dates and fees and the attachment of the management plan, code of conduct and the fire and emergency plan for the premises.
- 3.2 A person must not use a Residential zoned dwelling(s), or allow a residential zoned dwelling(s) to be used, as a Holiday Home or Holiday Home (Large):
- a) unless planning approval has been granted under the Scheme to use the dwelling(s) as a Holiday Home or Holiday Home (Large);
 - b) unless the dwelling(s) is registered as a Holiday Home or Holiday Home (Large) under the subsequent register; and
 - c) other than in accordance with—
 - i. the conditions of the approval; and
 - ii. the provisions of this Local Planning Policy.
- 3.3 Registration does not affect the obligations of an owner or a manager, or any other person, to comply with a relevant law.
- 3.4 Schedule 1 of this Policy contains the Certificate of Registration to be issued to Holiday Home operators once all matters of development approval are finalised to the satisfaction of the Shire. The Certificate of Registration shall be displayed within the approved premises at all times.
- 3.5 The Shire may provide details of the Holiday Homes Register to third parties for emergency purposes only.

4.0 Non Compliance And Cancellation

- 4.1 Any breach of development approval conditions or the management plan will be dealt with in accordance with the enforcement provisions of Part 13 of the *Planning Development Act 2005* and/or cancellation of a registration. A new application may be considered after 3 months have expired from the cancellation date.
- a) A breach of a development approval may be brought to the attention of the Shire as a result of an inspection or report by Shire staff, police report or by a member of the public.

5.0 Further Information

- 5.1 If a Residential zoned property is brought to the attention of the Shire to be operating as a commercial Holiday Home, a notice may be served requesting inspection, conducted by the Shire's Manager of Building Services, to ensure building requirements are up to standard and abide by fire safety requirements. This noticed served will also require a subsequent development approval to be obtained.

9. Economic Services and Development

- 5.2 It is recommended that landowners/managers seek independent legal advice on legislative requirements regarding the use and management of holiday homes. This would include, but is not limited to, checking the requirements of the *Equal Opportunity Act 1984* and the *Fair Trading Act 1987*.
- 5.3 As many residential public liability insurance policies exclude the use of premises for short term rentals, it is recommended that landowners/managers check this matter with their insurance providers.

9. Economic Services and Development

SCHEDULE 1: CERTIFICATE OF REGISTRATION

CERTIFICATE OF REGISTRATION

Shire of Dandaragan
LOCAL PLANNING POLICY 8.13: HOLIDAY HOMES

Date...../...../.....

This certifies that the dwelling at

.....
(address of holiday home)

owned by

.....
(name/s of owner/s)

managed by..... and

(name of manager) (name of acting manager)
is registered as a holiday home which may be used to accommodate occupants for hire or
reward in
accordance with—

- (a) the provisions of the *Local Planning Policy 8.13: Holiday Homes*;
- (b) any other relevant law; and
- (c) the conditions set out on the back of this certificate.

.....
Signature of CEO/CEO's delegate.

Notes:

1. *An application for registration of a holiday home cannot be approved unless planning approval has been granted under the Shire of Dandaragan Local Planning Scheme No. 7 to use the dwelling as a holiday home or holiday home (large).*
2. *Registration of a holiday home does not affect the rights and obligations of an owner or occupier under the by-laws of a strata company, including any requirement to obtain approval, or to comply with any restrictions, in connection with the use of a dwelling as a holiday home.*

CONDITIONS OF REGISTRATION

This registration is subject to the following conditions –

- 1.
- 2.



Disability Access and Inclusion Plan (DAIP)

2021-2025

DRAFT

This document is available in alternative formats, such as Braille, large print, digital (on disk or by email) upon request, and on the Shire's website at www.dandaragan.wa.gov.au.

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Acknowledgements

The Shire of Dandaragan acknowledges the input received from many individuals and groups within the community, which has been invaluable in the preparation and review of this Disability Access Inclusion Plan.

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Background

The Shire of Dandaragan

The Shire of Dandaragan is located in the Northern Coastal Wheatbelt and covers an area of 6,716 square kilometres and contains over 288,000 hectares of national parks and reserves, including Nambung, Watheroo and Lesueur National Parks.

The Shire has a unique blend of agricultural and coast environment. Located within 200km north of Perth, the five townsites include Jurien Bay, Cervantes, Dandaragan, Badgingarra and Regans Ford that offer a diverse range of experiences and is home to approximately 3,213 residents. The region has a thriving seasonal coastal tourism industry with other major industries, including beef cattle, sheep, rock lobster, broadacre farming and mining. More recently, the construction of renewable energy projects in the Shire has also provided a considerable economic boost.

The major town, Jurien Bay, is located on the Indian Ocean Drive with a population of approximately 1,761. This increases considerably during the peak tourism periods including long weekends and school holidays. The Shire is experiencing growth due to the movement of retirees and other mature-aged people to the coastal area.

Functions, facilities and services (both in-house and contracted) provided by the Shire of Dandaragan

The Shire of Dandaragan is responsible for a range of functions, facilities and services including:

Services to property: construction and maintenance of Shire-owned buildings, roads, footpaths and cycle facilities; land drainage and development; waste collection and disposal; litter control and street cleaning; planting and caring for street trees; street lighting; and bush fire control.

Services to the community: provision and maintenance of playing areas, parks, gardens, reserves and facilities for sporting and community groups; management of recreation centres; public library and information services; visitor servicing; libraries; youth services and community events.

Regulatory services: planning of road systems, sub-divisions and town planning schemes; building approvals for construction, additions or alterations to buildings; environmental health services and ranger services, including dog control and the development, maintenance and control of parking.

General administration: the provision of general information to the public and the lodging of complaints and payment of fees including rates and dog licences.

Processes of government: ordinary and special Council and committee meetings; electors' meetings and election of Council Members; advisory group meetings and community consultations.

People with disability in the Shire of Dandaragan

It is estimated that there are over 500 people with disability living within the Shire, based on the Australian Institute of Health and Welfare statistic that 1 in 6 people have disability. In addition, according to the 2016 census, 23 people in the Shire provided unpaid assistance to a person with a disability during the previous two weeks which is 8% of the local population. Almost one-quarter (23.2%) of all people with disability reported a mental or behavioural disorder as their main condition in the Australian Bureau of Statistics (ABS) Survey of Disability, Ageing and Carers (2019) (SDAC), and 1 in 10 people with disability experiencing disability discrimination in the last year.

The Shire is committed to moving away from the traditional way of thinking about what classifies as having a disability. According to the SDAC, the definition of 'Disability' is "any limitation, restriction or impairment which restricts everyday activities and has lasted, or is likely to last, for at least six months".

Given the Shire's relatively high population of older people and retirees (based on the ABS survey that 50% of people aged over 60 identified themselves as having a disability), in addition to seasonal influx of tourists, disability access and inclusion must be considered as a matter of urgency for the Shire if we are to provide equitable access and opportunity for participation and take an asset-based community development approach to working with people with disability within the Shire.

Planning for better access

The Western Australia Disability Services Act requires all Local Governments to develop and implement a Disability Access and Inclusion Plan (DAIP) to ensure that people with disability have equal access to its facilities and services.

Other legislation underpinning access and inclusion includes the Western Australia Equal Opportunity Act (1984) and the Commonwealth Disability Discrimination Act 1992 (DDA), both of which make discrimination based on a person's disability unlawful.

Progress since 2016

The Shire of Dandaragan is committed to facilitating the inclusion of people with disability through the improvement of access to its information facilities and services. Towards this goal the Shire adopted its first Disability Service Plan (DSP) in 1996 to address the access barriers within the community. Since the inception of Disability Access and Inclusion Plans (DAIP) in 2004 the DAIP has undergone four reviews since then, including this most recent review in 2021

Since the adoption of the initial DSP, the Shire has implemented many initiatives and made progress towards better access. Some of these are highlighted in the Findings of the Consultation section of this Plan.

Access and Inclusion Policy Statement

The Shire of Dandaragan is committed to ensuring that the community is accessible for and inclusive of people with disability, their families and carers.

The Shire of Dandaragan interprets an accessible and inclusive community as one in which all Council functions, facilities, and services (both in-house and contracted) are open, available and accessible to people with disability, providing them with the same opportunities, rights and responsibilities as other people in the community.

The Shire of Dandaragan:

- recognises that people with disability are valued members of the community who make a variety of contributions to local social, economic and cultural life
- believes that a community that recognises its diversity and supports the participation and inclusion of all members makes for a richer community life
- believes that people with disability, their families and carers should be supported to remain in the community
- is committed to consulting with people with disability, their families and carers and disability organisations in addressing barriers to access and inclusion
- will ensure its agents and contractors work towards the desired outcomes in the DAIP
- is committed to supporting local community groups and businesses to provide access and inclusion of people with disability
- is committed to achieving the seven desired outcomes of its DAIP.

These are:

1. People with disability have the same opportunities as other people to access the services of, and any events organised by, the Shire of Dandaragan.
2. People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Dandaragan.
3. People with disability receive information from the Shire of Dandaragan in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disability receive the same level and quality of service from the employees of the Shire of Dandaragan, and its contractors.
5. People with disability have the same opportunities as other people to make complaints to the Shire of Dandaragan.
6. People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Dandaragan (and any external consultants).
7. People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Dandaragan.

Development of the Disability Access and Inclusion Plan

Responsibility for the planning process

The Community Services team, in consultation with our Environmental Health team, has responsibility to oversee the development, implementation, review and evaluation of the plan. The final plan is endorsed by Council and it is the responsibility of all officers to implement the relevant actions.

Community consultation process

In 2021, the Shire undertook to review its Disability Access and Inclusion Plan (DAIP), consult with key stakeholders and draft a new DAIP to guide further improvements to access and inclusion.

The process included:

- examination of the initial DAIP and subsequent progress reports to see what has been achieved and what still needs work;
- consultation with Shire staff and Councillors; and
- consultation with the community.

The Disability Services Act Regulations (2004) set out the minimum consultation requirements for public authorities in relation to Disability Access and Inclusion Plans (DAIPs). Local Governments must call for submissions (either general or specific) by notice in a newspaper circulating in the Local Government area and on any website maintained by or on behalf of the Local Government. Other mechanisms may also be used.

The following consultation methods were used:

- In April 2021 the community was informed through the local newspaper and Shire website that the Shire was reviewing the current DAIP to address barriers to access for people with disabilities and their families. They were invited to provide input via a survey, either in writing, by telephone or in person. Fourteen surveys were received and no calls were received.
- A hard copy of the survey was made available at libraries, community centres, the Shire Administration Centre, Jurien Bay Health Centre, on Facebook and the Shire website.
- Surveys were emailed to the Shire email news list, including individuals who had recently contacted the Shire regarding disability access, and relevant organisations. This invited people to identify any barriers under each of the seven desired outcomes for a DAIP.
- An internal survey was made available to all Shire staff and councillors inviting them to identify barriers to providing access and inclusion from a staff/elected member perspective, and identify strategies to address those barriers. 28 completed surveys were received.

Findings of the consultation

The review and consultation found that some initial objectives in the DAIP had been achieved, however the Shire will continue to work on improvements in relation to matters of access and inclusion and on removing barriers for people with disability. A new plan was required to continue addressing access barriers. It should also reflect legislative and regulatory changes such as striving for inclusion and access beyond the minimum compliance of the standards.

The consultation also identified a variety of remaining barriers to access and inclusion, to be addressed in the DAIP Action Plan.

Some of the achievements included:

Strategy	Task Achieved
Monitor Shire services to ensure appropriate access and inclusion occurs	Induct new employees in disability access and inclusion issues including the policy, plan and implementation of strategies.
Encourage events, provided or funded by the Shire, are accessible to people with disability.	Inform event organisers about accessibility issues and encourage them to plan events using accessible events strategies.
Continue to ensure library services are accessible and inclusive.	Provide a range of large print books.
	Advertise a range of large print books.
Ensure that recreational areas are accessible.	Purchase of beach accessible wheelchair.
	Ensure at least one access is available at beach locations in Jurien Bay.
Ensure that Shire building and facilities meet the standards for access.	Ensure that building standards for commercial developments are met before building approval is granted.
	Improve access to the Jurien Bay jetty.
Provide information in formats that are accessible.	Assess the Shire of Dandaragan website against Disability Services Commission tools to ensure it is accessible.
	Provide a summarised version of the DAIP.
Ensure that people with disabilities are consulted about the DAIP and other significant planning processes.	Consult people with disability using a range of different consultation mediums.
Ensure that people with disabilities are aware of and can access other established consultation processes.	Ensure documents that require community consultation are available in alternative formats upon request.
	Ensure documents are published on the Shire's website.
Use inclusive recruitment practices	Make sure that job advertisements are in an accessible format (12 or 14 pt, Arial). Include Equal Employment Opportunity statement.
	Ensure the interview is held in an accessible venue.
Ensure accessibility standards are met for new and existing infrastructure	Ensure access is provided from holiday accommodation, developments and RSL retirement village to link to existing pathways.

Access Barriers

The access barriers identified in the consultation process were:

- Processes of the Shire may not be as accessible as possible.
- Staff may be uninformed or lacking in confidence to adequately provide the same level of service to people with disability.
- Recreational areas may not be appropriately accessible, including during periods of infrastructure development.
- People with disability may not be aware of consultation opportunities with the Shire.

These barriers informed the development of strategies in the DAIP. The barriers have been prioritised in order of importance, which assists in setting timeframes for the completion of strategies to overcome those access barriers. However, the strategies listed in the Action Plan are considered ongoing and long term, beyond the date range of this document.

Implementation Plan for 2021-2025

The Implementation Plan details the task and responsibilities for each strategy to be implemented during 2021-2025 to improve access to the Shire's services, buildings and information. It is intended that the following Implementation Plan will be updated annually to progress the achievement of all the strategies over the duration of the four-year plan. The Shire of Dandaragan acknowledges that improvements to accessibility for people with disability is an ongoing process and the tasks contained in the Action Plan are the key focus for implementation.

Responsibility for implementing the DAIP

Implementation of the DAIP is the responsibility of all areas of the Shire. The Disability Services Act (1993) requires all public authorities to take all practical measures to ensure that the DAIP is implemented by its officers, employees, agents and contractors.

Communicating the plan to staff and people with disability

- Copies of the draft DAIP will be sent to all those who contributed to the planning process.
- The community will be informed through the local media (newspaper) that copies of the plan are available upon request in an electronic format; in hard copy format in both standard and large print; in an audio format on cassette or compact disc; by email; and on the Shire's website.
- As plans are amended Shire staff and the community will be advised of the availability of updated plans, using the above methods after consultation processes are carried out.

Review and evaluation mechanisms

The Disability Services Act requires that DAIPs be reviewed at least every five years. Whenever the DAIP is amended, a copy of the amended plan must be lodged with the Disability Services Commission. The Implementation Plan will be updated annually.

Monitoring and Reviewing

The employee with responsibility for the DAIP will analyse progress in implementing the DAIP and provide a report to management and Council on progress and recommended changes to the implementation plan annually.

The Shire's DAIP will be reviewed and submitted to the Disability Services Commission in 2022. The report will outline what has been achieved under the Shire's DAIP 2016-2020.

Evaluation

- An evaluation will occur as part of the five-yearly review of the DAIP.
- The community, staff and Elected Members will be consulted as per the endorsed consultation strategies, as part of any evaluation.

Reporting on the DAIP

The Disability Services Act requires the Shire to report on the implementation of its DAIP in its annual report outlining:

- progress towards the desired outcomes of its DAIP
- progress of its agents and contractors towards meeting the seven desired outcomes
- the strategies used to inform agents and contractors of its DAIP.

The Shire is also required to report on progress in the prescribed format to the Disability Services Commission by July 4 each year.

DAIP Action Plan

Outcome 1: ACCESS TO SERVICES

People with disability have the same opportunities as other people to access the services of, and any events organised by the Shire of Dandaragan.

Strategy	Task	Responsibility
Develop partnerships with key agencies to maximise access to services.	Provide information to assist tourism operators to improve accessibility.	Economic Development Manager Manager Customer and Community Services
	Ensure visitor centre staff are aware of accessible services and facilities in the Shire of Dandaragan.	Tourism Customer Service Officer Manager Customer and Community Services
	Assist sporting clubs and community groups have access to information about accessibility.	Economic Development Manager Community Development Officer
Ensure Shire services consider and plan for access and inclusion.	Review position descriptions to ensure roles with decision-making or influence in DAIP outcomes include direction on accessibility tasks and role.	Coordinator of Governance and Human Resources All Managers
	Ensure customer service staff identify DAIP-related requests across the Shire of Dandaragan and direct enquiries to staff/management who are aware and	Receptionist Administration staff Community Development Officer Manager Customer and Community Services

	capable of managing access and inclusion-related enquiries.	Coordinator Infrastructure Services Principal Environmental Health Officer
Encourage and ensure events – funded or coordinated by the Shire - are accessible to people with disabilities.	Update event application form to include questions related to accessibility considerations including parking, toilets, etc.	Community Development Officer
	Encourage all event organisers to use the “creating accessible events” document developed by the Disability Services Commission.	
Ensure library services are accessible and inclusive.	Provide a range of large print books and alternative resources at each Shire library	Community Services Officer (Library) Librarians
	Advertise the collection of alternative print books and resources.	Manager Customer and Community Services
Monitor Shire's commitment to access and inclusion.	Review Disability Access and Inclusion Plan every 4 years and submit to Department of Communities.	Manager Customer and Community Services Principal Environmental Health Officer
	Include DAIP outcomes in Shire of Dandaragan annual report and submit to Department of Communities.	Manager Customer and Community Services Chief Executive Officer

Outcome 2: BUILT INFRASTRUCTURE

People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Dandaragan.

Strategy	Task	Responsibility
Ensure accessibility standards are met for new and redeveloped infrastructure.	Continue to advocate for MRWA to reconstruct sections of Bashford Street to facilitate a centre pedestrian island.	Executive Manager Infrastructure
	Ensure new masterplans for public spaces include consideration for movement of people with disability, including in the development, construction and completion phase.	Executive Manager Infrastructure Executive Manager Development Services Economic Development Manager Manager Customer and Community Services Planning Officer
Ensure that recreational areas are accessible.	Rectify any non-compliant ACROD bays.	Executive Manager Infrastructure
	Respond to reasonable requests for improvements to public footpaths that enable continuous accessible pathways for people with disability.	
	Ensure where ACROD parking bays are provided, that some element of the public facility and/or open space is also accessible.	Coordinator Infrastructure Services
	<i>Note: This is not a guarantee that every element of each public facility and/or public space will be accessible.</i>	
	Seek guidance from Disability Services Commission about the potential for beach access points in Cervantes.	Manager Customer and Community Services

	Identify seating areas for replacement on principle shared pathways in CBD areas using the Australian Standards: Design for Access and Mobility (AS 1428.2-1992) and the Centre for Excellence in Universal Design's recommendation of a range of distances between places to rest of 50-150m depending on user groups.	Executive Manager Infrastructure
	Investigate feasibility of inclusion of a disability-focused, sensory, fully fenced playground in Jurien Bay in conjunction with the Shire's playground replacement strategy and broader asset management obligations.	Manager Customer and Community Services Executive Manager Infrastructure Principal Environmental Health Officer Planning Officer
Ensure that Shire buildings and facilities meet the standards for access.	Ensure Cervantes Recreation Precinct Masterplan and future recreation masterplans include consideration for movement of people with disability, including in the development, construction and completion phase.	Economic Development Manager Manager Customer and Community Services
	Review public toilets across the Shire to develop a plan for achieving disability standards for ambulant facilities for ongoing planning and budgeting.	Executive Manager Development Services
	Ensure that building standards for commercial developments are met before building approval is granted.	Executive Manager Development Services
	Investigate feasibility of improvements to library access in Cervantes and	Manager Customer and Community Services Economic Development Manager

	Badgingarra to increase space and access for people with wheelchairs / walkers.	
Improve access to local businesses around the Shire.	Investigate providing a service to local businesses for them to register for a 'disability access audit'.	Economic Development Manager
	Encourage local businesses to improve accessibility for residents and visitors through awareness-building and provision of information about disability training opportunities.	Economic Development Manager
	Develop a disability-friendly Shire brochure	Community Development Officer Tourism Customer Service Officer Economic Development Manager

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Outcome 3: COMMUNICATIONS

People with disability receive information from the Shire of Dandaragan in a format that will enable them to access the information as readily as other people are able to access it.

Strategy	Task	Responsibility
Provide information in formats that are accessible.	Ensure the Shire of Dandaragan and Turquoise Coast Visitor Centre website comply with Disability Services Commission Information Checklist to ensure it is accessible.	Manager Customer and Community Services
	Provide tourist information in alternative formats when requested, when reasonably practicable.	Tourism Customer Service Officer Community Development Officer Economic Development Officer
	Provide a summarised version of the DAIP	Manager Customer and Community Services Principal Environmental Health Officer
	Ensure all Shire of Dandaragan documents are written using "Guidelines for Accessible Printed Information" as produced by the Disability Services Commission or VisAbility.	All staff
	Improve awareness within the community that documents are available in alternative formats, as per Disability Services Information Checklist.	Community Development Officer
	Improve awareness of employees that information is available in alternative formats and how they can provide it.	Council Secretary Development Services Admin Officer Coordinator Governance and Human Resources

<p>Provide support to people with disability to complete Shire forms and documents.</p>	<p>Increase awareness to the public that appointments are available with any member of staff to assist them to fill out Shire paperwork. This would be particularly targeted at people with sight or literacy issues.</p>	<p>Community Development Officer All staff</p>
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Outcome 4: QUALITY OF SERVICE

People with disability receive the same level and quality of service from the employees of the Shire of Dandaragan as other people.

Strategy	Task	Responsibility
Raise staff awareness of disability access and inclusion matters.	Provide annual disability awareness activities for staff.	Coordinator Governance and Human Resources Manager Customer and Community Services
Raise Councillor awareness of disability access and inclusion matters.	Provide biennial disability awareness activities for Councillors	Chief Executive Officer

Outcome 5: COMMENTS

People with disability have the same opportunities as other people to make complaints to the Shire of Dandaragan.

Strategy	Task	Responsibility
Ensure all members of the community have the ability to provide feedback to the Shire.	Ensure that grievance mechanisms and feedback forms are reviewed annually for effectiveness.	Manager Customer and Community Services
	Ensure that feedback mechanisms are well advertised on a regular basis.	Community Development Officer Coordinator Infrastructure Services

Outcome 6: CONSULTATION

People with disability have the same opportunities as other people to participate in any public consultation by the Shire of Dandaragan

Strategy	Task	Responsibility
Ensure that people with disability are consulted about the DAIP and other significant planning processes.	Consult people with disability using a range of different consultation mediums.	Community Development Officer Manager Customer and Community Services
	Develop a register of interested people to provide comment on access and inclusion.	
	Create a Disability Access and Inclusion Reference Group that meets once per year prior to annual budget consideration.	
Ensure that people with disability are aware of and can access other established consultation processes.	Ensure documents that require community consultation are available in alternative formats for people with disability, such as one-to-one phone interviews and meetings.	
Ensure that consultation meetings or forums have appropriate equipment to ensure that discussions are clear, visible and audible to all in attendance.	Investigate IT and Audio/Visual features to improve consultation meetings, including microphones, speakers and screens.	Executive Manager Corporate and Community Services. Community Development Officer

Outcome 7: EMPLOYMENT

People with disability have the same opportunities as other people to obtain and maintain employment with the Shire of Dandaragan.

Strategy	Task	Responsibility
Use inclusive recruitment practices	Ensure job advertisements are in an accessible format (12 or 14 pt, Arial), and include the Equal Employment Opportunity statement.	Coordinator Governance and Human Resources
	Ensure the interview is held in an accessible venue.	
	Investigate and identify opportunities where suitable positions can be registered with disability employment service providers within the region to assist people with disability into the workforce.	

Access to
Information Awareness

93% of people
said access to
Shire
information was
average/good

57% of the public
are aware of the
DAIP
71% of staff /
Councillors are
aware of the
DAIP

Survey Data - DAIP Review

85% of
respondents
said Shire
events are
average to very
good in relation
to access

Events

Who
responded

21% have a
disability
64% are a family
member, carer or
friend
7% are from
disability service

57% said access to
buildings & facilities
was very good/good
14% said access
was poor

Buildings
& Facilities

Customer
Service

64% said Shire
customer service
was very good or
good in relation to
disability access and
inclusion
14% said poor

Do you experience any difficulties or barriers when dealing with employees from the Shire?

Keep being knocked back for a footpath improvement on Lindsay St. It is unsafe & definitely not accessible for a disabled, blind or wheelchair person, let alone a person with no problems walking or seeing.

Lack of consultation, don't listen, pursue their own agendas.

How would you rate the Shire's events in terms of being inclusive?

Create a safe environment. No dogs (not even on leads). Level rubber matting for clear passage for wheelchair users, walking frames, blind persons. Good clear large print signage for a legally blind person to read easily. Hand rails for elderly be installed at intervals along foreshore path and more seating. Bike racks required along foreshore beach. Lighting in public areas along footpaths.

More disabled parking bays and approaches for wheelchairs and walkers.

Do you experience any barriers when accessing the Shire's buildings & facilities?

Limited access at Cervantes library entrance and heavy door. Difficult to navigate. Not easily accessed with pram, wheelchair, walking aids.

A person in a wheelchair cannot open the heavy outside door at Cervantes library & a wheelchair does not fit through the library door, there is not enough space inside the library to move around.

Do you think you have the same opportunities as others to participate in written consultations?

Offer more assistance to people with sight problems and literacy problems to complete documents

Do you experience any barriers when attending the Shire's community festivals or other events?

Paths don't align up either side of road in most places, grass area lumpy at edge of path and grassed area, in particular down at the harbour where the shade area is. Too many cords, people, dogs, and no clear path at festivals and markets for wheelchairs. Difficulty reading signs as they have small print.

Any event lack of parking.

Do you think you have the same opportunities as others to participate in community consultations, forums or reference groups?

I do, but there are many elderly that cannot hear or see properly when speakers have quiet voices.

Overall, how would you rate the Shire of Dandaragan as being an inclusive community for all?

Footpath ramps not blocked by cars eg along path near jetty, opposite BP, opposite fish and chips. This makes footpaths nearly impossible to access with wheeled transport. [Person} has fallen off his bike trying to access last ramp near jetty entrance to go down to Turquoise Way Path. It would be good if no cars could park on the last access.

What are your top three priorities for investment in disability access improvement?

Easy access into buildings and easily move around inside.
Footpath ramps blocked by cars.
Crosswalks within town on Bashford St.
Level ground from path to grass.
Access to all shops and medical centre and beach.
Doors to businesses in town are difficult to open for people with a physical disability.
Cervantes library is inaccessible for people in wheelchairs.
Better access to beaches.
Parking parking and parking.
Toileting and playground access.
Registered training organisation to assist people getting into the workforce.
Disability parking, easier curb access, bringing what access exists to road level.
Wheelchair access, mobility access, extra seating provided as resting points.
Ease of access - no stepping up or down required.

Are you interested in becoming a member of the Shire's Access and Inclusion Reference Group?

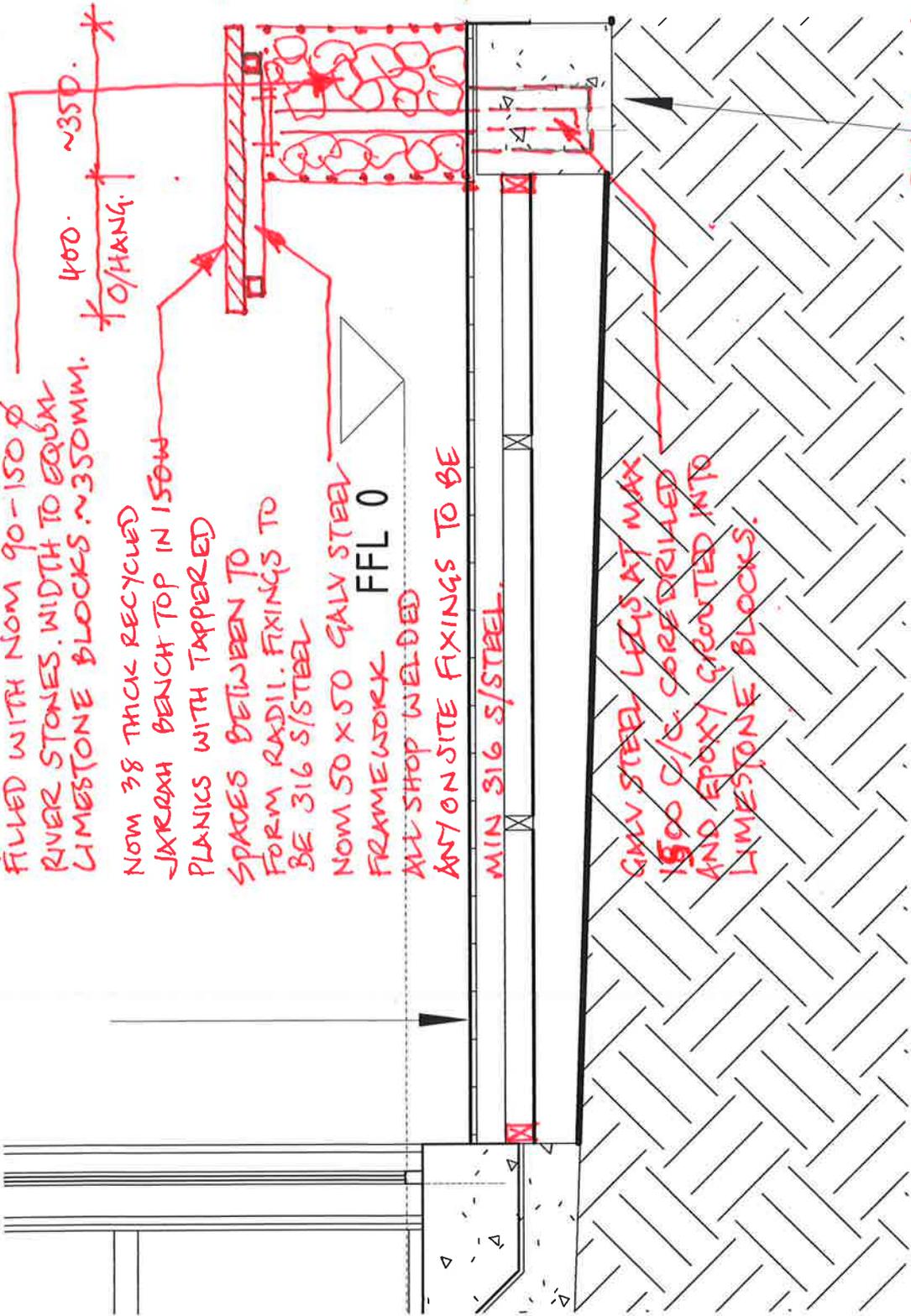
3 people were interested.

NOM 75x75x4mm GALV STEEL
GABION WALL MESH CAGES
FILLED WITH NOM 90-150 Ø
RIVER STONES. WIDTH TO EQUAL
LIMESTONE BLOCKS. ~350MM.

NOM 38 THICK RECYCLED
JARRAH BENCH TOP IN 150W
PLANKS WITH TAPERED
SPACES BETWEEN TO
FORM RADII. FIXINGS TO
BE 316 S/STEEL

NOM 50x50 GALV STEEL
FRAMEWORK FFL 0
ALL SHOP WELDED
ANY ON SITE FIXINGS TO BE
MIN 316 S/STEEL.

GALV STEEL LEGS AT MAX
1500 C/C. CORE DRILLED
AND EPOXY GROUTED INTO
LIMESTONE BLOCKS.



BENCH TOP.
750 MM.

DECKING.
70.00.

400.
TO/HANG.

CV02. PAGE 2 OF 2.

LIMESTONE RETAINING WALL.
REFER TO STRUCT ENG'S DETAILS

MCG ARCHITECTS.
2030 24/01/2022.

QUOTATION NUMBER: 16739 Revised 3

Company Name	Jurien Bay Beach Café	Date	11 April 2022
Attention	Peter House	Email	peter@jurienbaybeachcafe.com.au
Regarding	Café	Reference	0477 002 563

Quote to supply the following:

Quantity	Image	Code	Description	Price Each Excl. GST	Total Excl. GST
15		Picnic Bench Sets	W.A. made heavy duty construction frame is hot dipped galvanised tube seat and table made from Australian Hardwood blackbutt Osmocoat oil finish 1800x700mm table with 2x fixed benches		
37		Tables 700x700mm	700x700mm Table top made to your selection from our Fundermax range- suggest Butterfly or equiv. fitted to Jayro Table Base		
4		Drybar 700mmD	700mmD table top made to your selection from our Fundermax range - suggest Butterfly or equiv. fitted to Jayro Drybar base Note: you can also make these 700x700mm		
96		Ayre Chair	New Design 4 Leg polypropylene dining chair Unique perforated chair design allows breathing in our hot climate. Glass-reinforced polypropylene UV stabilized. Non-slip feet. Stackable Tortora 96 Available		

Please note images in this quotation are for design reference only, the actual product may vary.

QUOTATION VALID FOR 14 DAYS

PRICE EXCLUDES GST, DELIVERY, INSTALLATION AND ASSEMBLY

Quantity	Image	Code	Description	Price Each Excl. GST	Total Excl. GST
8		Ayre Barstool	Commercial glass reinforced polypropylene barstool U.V Stabilised Ergonomic design Unique perforated chair design allows breathing in our hot climate. Tortora Finish		
1		Bridget Drybar	Drybar table Made to order 1700x700x1050mmH top in Fundermax Butterfly or Equiv. welded frame powder coated to your selection from standard range		
1		Optional Zinc Plating	Recommended Zinc plating to frames prior to powder coating		
1		Bridget optional Glides Recommended	Optional Adjustable nylon feet glides 1x set per table \$5+gst per glide		
4		Mackay Booth	Mackay Booth 1500x600x91070mmH Fluted back design Upholstered in Warwick Pelle - suggest Greenstone Seat upholstered in Warwick Pelle - Suggest Navy		
2		Booth Tables	1400x700mm Table top made to your selection from our Maica range - Suggest Pocararo Teak fitted to Twin Lucifer base note: pending booth configuration - you will need 4 tables		
50		Option 1 Hoop Chair Stocked	New Hoop Chair Commercial fully welded heavy duty frame with a Unique timber look finish Upholstered large Seat - Black Stackable		
Quantity	Image	Code	Description	Price Each Excl. GST	Total Excl. GST
1		Bridget optional Glides Recommended	Optional Adjustable nylon feet glides 1x set per table \$5+gst per glide		

Please note images in this quotation are for design reference only, the actual product may vary.

QUOTATION VALID FOR 14 DAYS

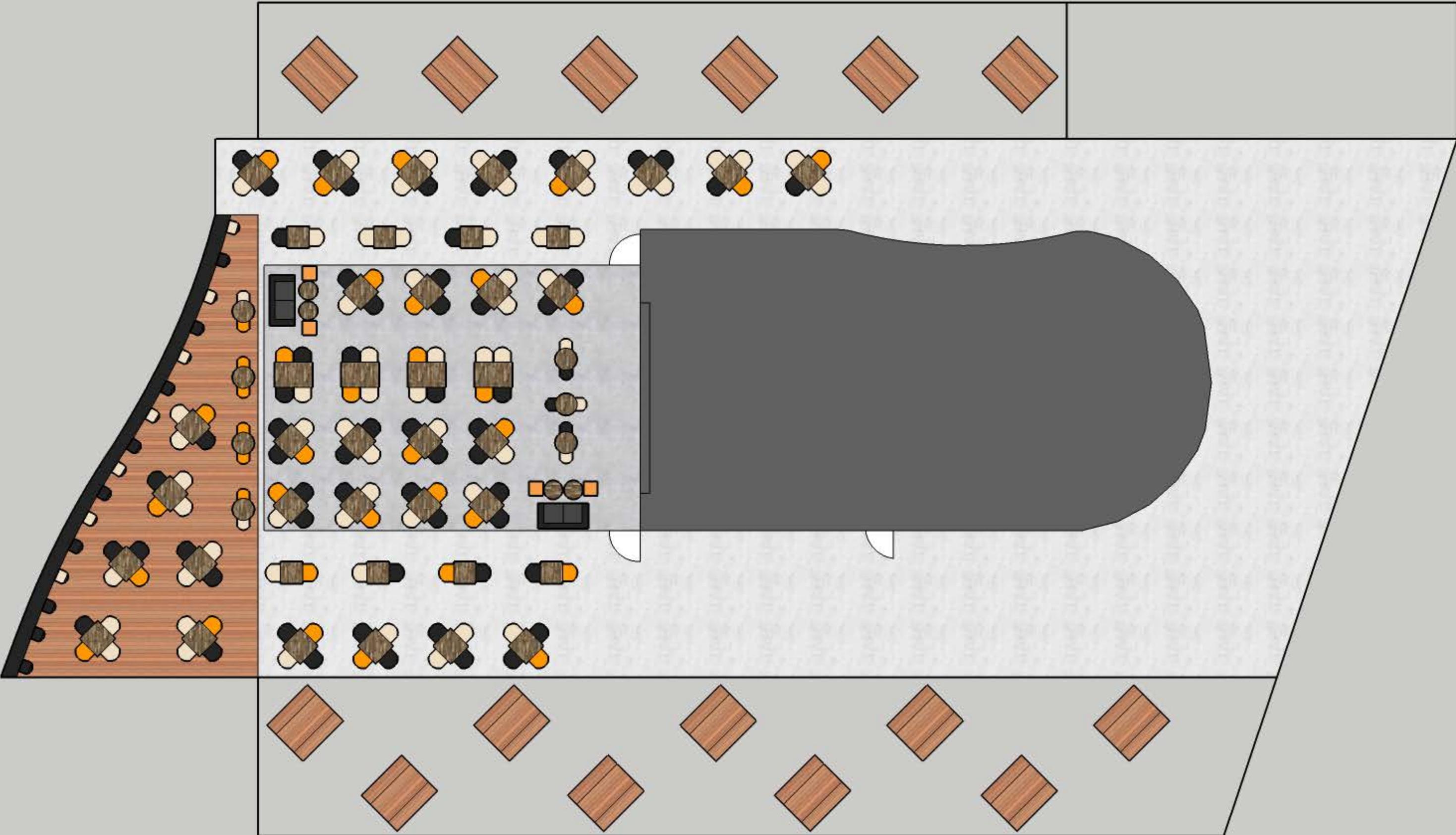
PRICE EXCLUDES GST, DELIVERY, INSTALLATION AND ASSEMBLY

6		Charvez Barstool	Commercial Metal Barstool Charcoal powder coated frame Fully Upholstered One piece shell in Synthetic Leather with decorative saddle stitching Available in vintage Charcoal Leather seat 760mm Height		
1	Standard delivery fee includes Perth Metro Only	Delivery	Price to be confirmed upon order confirmation	TBA	TBA
				Sub Total	#REF!
				GST	#REF!
				Total	#REF!
Payment Terms: 40% deposit to confirm order Balance payable prior to delivery Payment can be made by company cheque or EFT To accept our Terms and conditions please sign here Accounts Person: ABN..... Contact Phone Number Signature			EFT Bank Details Account Name – Robinson Agencies BSB – 016 338 Account Number - 499278035 Please fax or email remittance advice when payment has been made		

Please note images in this quotation are for design reference only, the actual product may vary.

QUOTATION VALID FOR 14 DAYS

PRICE EXCLUDES GST, DELIVERY, INSTALLATION AND ASSEMBLY





SHIRE
of
DANDARAGAN

MINUTES

of the

MEETING OF BUSHFIRE ADVISORY COMMITTEE

held at the

**BADGINGARRA COMMUNITY CENTRE,
BADGINGARRA**

On

**WEDNESDAY 6 APRIL 2022
COMMENCING AT 6.00PM**

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

Mr Richard Brown declared the meeting open at 6:28pm.

2. RECORD OF ATTENDANCE / APOLOGIES

Present

Mr Richard Brown	(Chief Bush Fire Control Officer)
Mr Will Miller	Emergency Management Coordinator)
Mr Brent Bailey	(Chief Executive Officer, Shire of Dandaragan)
Mr Aubrey Panizza	(Deputy Chief Bush Fire Control Officer)
Cr Peter Scharf	(Councillor, Shire of Dandaragan)
Mr Dale Park	(Fire Control Officer)
Mr Gary Olsen	(Fire Control Officer)
Mr Hugh Roberts	(Fire Control Officer)
Ms Jessica Henriques	(Parks and Wildlife Service)
Mr Rick Allen	(Fire Control Officer)
Mr Josh Barnes	(Fire Control Officer)
Mr Peter Ivey	(Fire Control Officer)
Mr Geoff Felber	(Fire Control Officer)
Mr Andrew Kenny	(Fire Control Officer)
Mr David Wilson	(Fire Control Officer)
Mr Lachlan Brown	(Fire Control Officer)

Apologies

Mr Shane Elliss	(Fire Control Officer)
Mr James Raffan	(Fire Control Officer Nominee)
Mr Doug Wasley	(Fire Control Officer)
Mr Colin McAlpine	(Fire Control Officer)
Mr Chris Stewart	(Parks and Wildlife Service)
Mr Matt Leeds	(Fire Control Officer)
Mr Cameron Rosenthal	(Fire Control Officer)
Mr Robert Wedge	(Fire Control Officer)

Absent

Mr Gary Peacock	(Fire Control Officer)
Mr Grant Creagh	(Fire Control Officer)
Mr Raymond Glasfurd	(Fire Control Officer)
Mr John Glasfurd	(Fire Control Officer)
Mr Campbell Hurst	(Fire Control Officer)
Mr Shaun Turbett	(Fire Control Officer)
Mr Andrew Peacock	(Fire Control Officer)

3. CONFIRMATION OF MINUTES

Moved Mr Andrew Kenny
Seconded Mr Aubrey Panizza

That the Minutes of the General Meeting of the Bush Fire Advisory Committee held on the 29 September 2021 be confirmed.

Carried Unanimously

4. BUSINESS ARISING FROM PREVIOUS MEETING

- The water tank provided by Iluka has been installed on Mimegarra Road near the feedlot. The final location of the tank is different to the agreed site that was previously discussed with the Shire's Emergency Management Coordinator and not in the most advantageous location. Discussions should be held with Iluka to determine if the tank can be moved back to the original location with better access from Brand Highway.
- The current Fire Control Officer listing requires review and removal of non-active members. This will be carried out through Council's appointment of officers in the 2022/23 financial year.

5. ELECTION OF OFFICE BEARERS

Prior to the elections commencing Mr Richard Brown advised that he was prepared to continue in the role of Chief Bushfire Control Officer role for one more fire season before handing the role on to another Fire Control Officer, and preferably the individual appointed as the Deputy Chief Bushfire Control Officer so they could work closely together in the coming fire season to commence the handover process.

Mr Richard Brown declared the following roles vacant.

- Chief Bushfire Control Officer
- Deputy Chief Bushfire Control Officer
- Fire Weather Officers

The CEO chaired the meeting for the election of office bearers.

Mr Brent Bailey called for nominations for the position of **Chief Bushfire Control Officer**. Mr Dale Park nominated Mr Richard Brown for the position of Chief Bushfire Control Officer. The nomination was seconded by Mr David Wilson.

No other nominations were received for the position and Mr Richard Brown was re-elected to the position unopposed.

Mr Brent Bailey called for nominations for the position of **Deputy Chief Bushfire Control Officer**. Mr Rick Allen nominated Mr Andrew Kenny for the position of Deputy Chief Bushfire Control Officer. The nomination was seconded by Aubrey Panizza.

No other nominations were received for the position and Mr Andrew Kenny was elected to the position unopposed.

Mr Richard Brown thanked Mr Aubrey Panizza for his dedicated service in the role of Deputy Chief Bushfire Control Officer.

Mr Brent Bailey called for nominations for the positions of **Fire Weather Officers**.

Mr Andrew Kenny was nominated by Mr Rick Allen for the position of **Fire Weather Officer Northeast Zone**. The motion was seconded by Mr Josh Barnes.

No other nominations were received for the position and Mr Andrew Kenny was elected unopposed.

The FCO group thanked Mr Colin McAlpine's contribution as the Fire Weather Officer for the Northeast Zone over the past years.

Mr Hugh Roberts was nominated by Mr Rick Allen for the position of **Fire Weather Officer for the Southeast Zone**. The motion was seconded by Mr Aubrey Panizza.

No other nominations were received for the position and Mr Hugh Roberts was re-elected unopposed.

Mr Aubrey Panizza was nominated by Mr David Wilson for the position of **Fire Weather Officer Combined Northwest / Southwest Zone**. The motion was seconded by Mr Andrew Kenny.

No other nominations were received for the position and Mr Panizza was re-elected unopposed.

Fire Control Officers

Mr Rick Allen nominated Mr Lincoln Brown as a Fire Control Officer. Mr David Wilson seconded the nomination.

No objections were received and Mr Lincoln Brown was elected as a Fire Control Officer subject to confirmation of Mr Lincoln Brown's acceptance.

Mr Aubrey Panizza nominated Mr James Raffin as a Fire Control Officer. Mr Richard Brown seconded the nomination.

No objections were received, and Mr James Raffin was elected as a Fire Control Officer subject to confirmation of Mr James Raffin's acceptance.

6. REPORTS

Chief Bush Fire Control Officer

- Noted the quiet start to the year and increased activity from mid-January.
- Provided an overview of major incidents including the Brand Highway incident which was a complicated event, and the Cantabilling Road incident. The turnout from volunteers was essential and ensured the suppression of those fires.

Shire of Dandaragan - Chief Executive Officer

- Provided an overview of the current WHS legislation and pathway for continuous improvement for the Shire's bushfire brigades.
- Introduction and welcome to the Shire's new Emergency Management Coordinator – Will Miller
- Training and development
- Promoted the opportunity for mitigation and training to coincide with the Ellis block controlled burn.

Parks and Wildlife Service

- Provided an overview of firebreak installation and maintenance.
- Provided an overview of major incidents attended during the past fire season.
- Provided an overview of planned prescribed burns for the coming season. It was noted that the Mullering Road area was identified as a priority by Mr Rick Allen.

7. FIRE WEATHER DISTRICTS REVIEW

Mr Will Miller discussed the changes to the Fire Weather District. The change removes the Northeast Perenjori zone from our District and the name has changed to Yarra Yarra for the area east of the Brand Highway. The West District remains the coastal district however the name has changed to Lesueur.

8. GENERAL BUSINESS

Mr Josh Barnes discussed Personal Protective Equipment (PPE), its availability and the Shire developing an order form to be published in local papers. The FCO's were advised to contact Will with requests for PPE and/or complete on the night. Additional PPE in particular coats and goggles will be available as stock in Shire issued appliances.

Mr Andrew Kenny – Seeking a better solution on utilising smart phone apps for brigade callouts. Mr Will Miller advised that he is currently working on the BART app to be the Shire's solution. The implementation and trial process is currently troubleshooting some technical issues prior to undertaking a preliminary trial with one brigade.

Discussion was held regarding the level of current bushfire appliances within the Shire and lack of a heavy-duty unit in the southeast area of the Shire. There was also discussion around the relocation of the CBFCO's light tanker when Richard Brown's term ends which would leave Dandaragan with only a light fast attack unit.

Moved Rick Allen Seconded Dale Park

That the Bushfire Advisory Committee request that the Shire of Dandaragan submit an application to DFES for an additional Heavy-Duty Appliance based in Dandaragan and an additional Light Tanker based in Badgingarra through the Risk to Resource process.

Carried Unanimously

Felix McQuistan provided an overview of a proposal for Iluka Resources to provide a HAZMAT response capacity for the local Brand Highway area. Felix also acknowledged that the high season unit provided to the Dandaragan brigade had unresolved mechanical issues (which were unknown to him at the time) on deployment and future resources would be in an incident ready condition.

Information was also provided on the new Fire Danger Rating System and the plans for continuing the forward basing of water bomber aircraft for fire operations to follow the state's harvest progression.

9. SCHEDULE OF NEXT MEETING

28th September 2022

10. CLOSURE

The meeting was closed at 20:00 hours.

5.1 C-5CG01 – Community Grants

Previous Policy Number 1.6

PART A - Policy

Objective

To establish an equitable and transparent process for the determination of the provision of funds to community based organisations and individuals, to support the promotion and development of social, economic, recreational, art and cultural benefits for the residents of the Shire of Dandaragan (Shire).

Policy Statement

The Council and Shire acknowledges the valuable and positive contribution made by community organisations and individuals in the provision of services and facilities to enhance the quality of life within the district for the benefit of the residents and visitors to the Shire.

To support these organisations and individuals, the Council will allocate 0.5% of the gross yield of budgeted rates income, to fund recurring and annual community grants in order to assist with;

- programs, activities and initiatives delivered by community groups;
- support community development initiatives;
- increase the range of events, activities and services in the Shire;
- encourage the development of excellence and leadership in recreational, sporting, economic, tourism and cultural pursuits; and
- encourage the promotion of the Shire's positive attributes.

A mix of recurring and annual grants will be provided, with recurring grants provided for the following purposes:-

- Local Community Newspaper publications;
- Schools - Student awards;
- Australia Day;
- Arts and Culture;
- Mid-West Group of Affiliated Agricultural Societies Inc; and
- Jurien Beach Mission and Cervantes Family Festival

PART B – Management Procedures

Definitions

Nil.

Detail

1. Recurring Grants

1.1 Local Community Newspaper publications

Each year the Shire will incorporate within the budget a grant to be provided in September of each year to the community newspapers. The grant of \$250 each is to cover the cost of community service announcements by the Shire in the various local publications.

Advertising by the Shire is to be invoiced separately.

1.2 Schools - Student awards

Each year the Shire will contribute:

- \$100 to the Jurien Bay District High School;
- \$100 to the Central Midlands Senior High School; and
- \$50 each to the Dandaragan Primary School, Badgingarra Primary School, Jurien Bay Primary School and Cervantes Primary School, award nights.

1.3 Australia Day

Each year the Shire will grant:

- \$1,000 to the Jurien Bay Progress and Tourism Association;
- \$1,000 to the Cervantes Ratepayers & Progress Association;
- \$750 to the Badgingarra Community Association; and
- \$750 to Advance Dandaragan for Australia Day festivities.

These grants are to assist organisations with conducting an Australia Day event and are not intended to meet the total cost of the event

1.4 Arts and Culture

Each Cervantes Art Festival, the Shire of Dandaragan will contribute \$1,500 to the Cervantes Cultural Committee to purchase art, as the Shire of Dandaragan Art Prize.

The chosen piece will be determined by the Shire President or delegate, who will seek guidance from the judges. The artwork will be acquired by the Shire as part of its art collection.

In addition to the Art Prize, the Shire will donate \$2,000 towards the cost of delivering the Art Show. These funds will be spent at the discretion of the Cervantes Cultural Committee.

1.5 Mid West Group of Affiliated Agricultural Societies Inc

Each year the Shire will contribute to the Mid-West Group of Affiliated Agricultural Societies Inc \$200, to showcase the Shire's products and attractions.

1.6 Jurien Beach Mission and Cervantes Family Festival

Each year the Shire of Dandaragan will contribute \$1,500 to each of the Jurien Bay Beach Mission and the Cervantes Family Festival to continue their summer holiday program.

2. Annual Grants

Annual grants will be determined in accordance with the following process:

- 2.1 In April of each year, advertisements will be placed in each of the four local community newspapers inviting written applications for grants.
- 2.2 Applications will be assessed against the following criteria with recommendations to Council no later than June of each year:

Extent to which project / activity benefits Shire community	50%
Level of volunteer participation and wider community participation	15%
Extent to which applicant is funding the project / activity	15%
Extent to which project / activity involves other community organisations	20%

- 2.3 Funding will be deemed ineligible for the following
 - (a) applications that are eligible for the Shire of Dandaragan / Tronox Management Fund or CSRFF;
 - (b) political organisations or events;
 - (c) commercial enterprises;
 - (d) any activity or project already underway or completed;
 - (e) events or activities that are the responsibility of another level of government;
 - (f) for the openings or celebration of new community groups or premises;
 - (g) for applicants seeking to host an event for the specific purpose of raising funds for re-distribution to other non-profit community groups/clubs or charitable causes;
- 2.4 Requests for grants outside this policy are to be declined.
- 2.5 An applicant will not be excluded from applying for future grant rounds if a project remains incomplete at 30 June providing they can provide substantive evidence the funded project is substantially complete or will be completed shortly after the financial year end.
- 2.6 The maximum annual grant payable under this policy will be \$2,000.
- 2.7 Writing, assistance with writing, or preparation of, planning or strategic documents is eligible for funding under this Policy.