



SHIRE
of
DANDARAGAN

AGENDA AND BUSINESS PAPERS

for the

ORDINARY COUNCIL MEETING

to be held

AT THE COUNCIL CHAMBERS, JURIEN BAY

on

THURSDAY 22 OCTOBER 2020

COMMENCING AT 4.00PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)



ORDINARY COUNCIL MEETING

THURSDAY 22 OCTOBER 2020

Welcome to the Ordinary Council Meeting of the Shire of Dandaragan.

Please be advised that the Ordinary Meeting of Council will be held on the following dates, times and venues:

| DAY | DATE | TIME | MEETING VENUE |
|--------------|-------------------------|---------------|----------------------|
| Thurs | 22 October 2020 | 4.00pm | Jurien Bay |
| Thurs | 26 November 2020 | 4.00pm | Cervantes |
| Thurs | 17 December 2020 | 4.00pm | Jurien Bay |
| Thurs | 28 January 2021 | 4.00pm | Jurien Bay |
| Thurs | 25 February 2021 | 4.00pm | Jurien Bay |
| Thurs | 25 March 2021 | 4.00pm | Jurien Bay |
| Thurs | 22 April 2021 | 4.00pm | Badgingarra |
| Thurs | 27 May 2021 | 4.00pm | Jurien Bay |
| Thurs | 24 June 2021 | 4.00pm | Jurien Bay |

Brent Bailey
CHIEF EXECUTIVE OFFICER



DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING A COUNCIL MEETING

Please note:

The recommendations contained in this agenda are Officer's Recommendations only and should not be acted upon until Council has considered the recommendations and resolved accordingly.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's Decision.

Brent Bailey
CHIEF EXECUTIVE OFFICER



COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee, Working Party or Steering group to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Presiding Member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Council has prepared an appropriate form and Public Question Time Guideline to assist.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant** or **in common with a significant number of electors** or **ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Presiding Member of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration should it be determined appropriate by the Chief Executive Officer.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Shire of Dandaragan Administration Centre and all four libraries as well as on the website www.dandaragan.wa.gov.au seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.

8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Shire of Dandaragan Libraries and on the website www.dandaragan.wa.gov.au within ten (10) working days after the Meeting.

NOTE:

10.3 Unopposed Business

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

SHIRE OF DANDARAGAN QUESTIONS FROM THE PUBLIC

The Shire of Dandaragan welcomes community participation during public question time as per the Shire of Dandaragan Standing Orders Local Law.

A member of the public who raises a question during question time is requested to:

- (a) provide a copy of his or her questions at least 15 minutes prior to the commencement of the meeting;
- (b) first state his or her name and address;
- (c) direct the question to the President or the Presiding Member;
- (d) ask the question briefly and concisely;
- (e) limit any preamble to matters directly relevant to the question;
- (f) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question;
- (g) each **member of the public** with a question is **entitled to ask up to 3 questions** before other members of the public will be invited to ask their questions;
- (h) when a member of the public gives written notice of a question, the President or Presiding Member may determine that the question is to be responded to as normal business correspondence.

The following is a summary of procedure and a guide to completion of the required form.

1. This is a "question" time only. Orations, explanations or statements of belief will not be accepted or allowed.
2. Questions must relate to a matter affecting the Shire of Dandaragan.
3. Questions must be appropriate and made in good faith. Those containing defamatory remarks, offensive language or question the competency or personal affairs of council members or employees may be ruled inappropriate by the Presiding Member and therefore not considered.
4. Frame your question so that it is both precise and yet fully understood. Long questions covering a multitude of subjects are easily misunderstood and can result in poor replies being given.
5. Write your question down on the attached form, it helps you to express the question clearly and provides staff with an accurate record of exactly what you want to know.
6. When the President or presiding member calls for any questions from the public, stand up and wait until you are acknowledged and invited to speak. Please start by giving your name and address first, then ask the question.
7. Questions to be put to the President or presiding member and answered by the Council. No questions can be put to individual Councillors.
8. The question time will be very early in the meeting. **There is only 15 minutes available for Question Time.** Questions not asked may still be submitted to the meeting and will be responded to by mail.
9. When you have put your question, resume your seat and await the reply. If possible, the President or presiding member will answer directly or invite a staff member with special knowledge to answer in his place. However, it is more likely that the question will have to be researched, in which case the President or presiding member will advise that the question will be received and that an answer will be forwarded in writing. Please note under NO circumstances, will the question be debated or discussed by Council at that meeting.
10. To maximise public participation only three questions per person will initially be considered with a time limit of 2 minutes per person. If there is time after all interested persons have put their questions the President or presiding member will allow further questions, again in limits of two per person.
11. To fill out the form, just enter your name and address in the appropriate areas together with details of any group you are representing, then write out your question.
12. Please ensure your form is submitted to the minute's secretary.

If you have difficulty in or are incapable of writing the question, Shire staff are available on request to assist in this task.

We hope this note assists you in the asking of your question and thank you for your interest and participation in the affairs of our Shire.

SHIRE OF DANDARAGAN

QUESTIONS FROM THE PUBLIC

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so, however, Council requires your name, address and written questions to be provided to the meeting secretary.

Name: _____ Signature: _____

Address: _____

Contact No: _____ Meeting Date: _____

Council Agenda
Item No: _____

Name of Organisation Representing: _____
(if applicable)

QUESTION:

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. 15 Minutes is allotted to Public Question Time at Council Meetings.

Please see notes on Public Question Time overleaf...

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

"I would like to acknowledge the traditional owners of the land we are meeting on today, the Yued people of the great Nyungar Nation and we pay our respects to Elders both past, present and emerging."

1.2 DISCLAIMER READING

"No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission, statement or intimation occurring during this meeting."

It is strongly advised that persons do not act on what is heard, and should only rely on written confirmation of Council's decision, which will be provided within fourteen days."

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

| | |
|-------------------------|--------------------|
| Councillor L Holmes | (President) |
| Councillor P Scharf | (Deputy President) |
| Councillor J Clarke | |
| Councillor A Eyre | |
| Councillor W Gibson | |
| Councillor D Richardson | |
| Councillor R Rybarczyk | |
| Councillor R Shanhun | |
| Councillor D Slyns | |

Staff

| | |
|---------------|--|
| Mr B Bailey | (Chief Executive Officer) |
| Mr S Clayton | (Executive Manager Corporate & Community Services) |
| Mr D Chidlow | (Executive Manager Development Services) |
| Mr B Pepper | (Executive Manager Infrastructure) |
| Ms R Headland | (Council Secretary & Personal Assistant) |
| Mr R Mackay | (Planning Officer) |
| Ms M Perkins | (Manager Community & Customer Service) |

Apologies

Approved Leave of Absence

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE ORDINARY MEETING HELD 24 SEPTEMBER 2020

7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 REVIEW OF ENVIRONMENTAL GRANT APPLICATIONS 2020/21

| | |
|-------------------------|--|
| Location: | N/A |
| Applicant: | Shire of Dandaragan |
| Folder Path: | Business Classification Scheme / Grants and Subsidies / Programs / Environmental |
| Disclosure of Interest: | Nil |
| Date: | 24 September 2020 |
| Author: | Michelle Perkins, Manager Customer & Community Services |
| Senior Officer: | Scott Clayton, Executive Manager Corporate & Community Services |

PROPOSAL

The purpose of this report is to authorise the allocation of funds for the Shire of Dandaragan Environmental Grants for 2020.

BACKGROUND

On 24 September 2019 Council endorsed the establishment of the 2019/2020 Environmental Grants Program in accordance with the attached guidelines, and allocated \$30,000 from the Protection of the Environment budget towards the program.

The core objectives of the program are as follows:

- Benefit the environment through local projects
- Involve the local community in project design and delivery
- Raise awareness and understanding of environmental and sustainability issues
- Support people to take action and share skills and knowledge about the local environment
- Build the capacity of the community to address environmental sustainability.
- Deliver short-term tangible environmental results that are consistent with the Shire's long term environmental sustainability direction.

Local organisations and groups were encouraged to apply for up to \$10,000 for eligible projects on public or private land. Applicants were able to apply for a funding commitment over multiple years where they could demonstrate a compelling need such as the commitment from Council being an essential requirement to access other external funding, or projects that would require an action over a number of years to see significant outcomes.

COMMENT

This year, the budgeted funding pool is \$30,000. The Grants Program received one application with a total funding request of \$10,000:

| ORGANISATION | PROJECT DESCRIPTION | GRANT REQUEST |
|-------------------------------------|---|---------------|
| Jurien Bay Regional Herbarium Group | Dandaragan Coastal Multi-weed Eradication Program | \$10,000 |
| | TOTAL | \$10,000 |

This will be the second year of the Shire of Dandaragan Environmental Grants Program. The assistance provided by the Shire is to support environmental community events and is not intended to be the sole source of funding. The grant guidelines are deliberately broad in the grant's objectives in order for the Shire to receive a range of projects and initiatives to be considered on their merits.

The application received is year 2 of a multi-year project for weed eradication, first funded in last year's Environmental Grant round. In assessing the first year of funding, staff met with Mr Steve Buitenhuis from Department of Biodiversity, Conservation and Attractions in Jurien Bay in late November 2019 to review the original project from a local benefit perspective, whilst also reviewing the broader implications or benefits of the project. Last year, the project was approved for eligibility and considered to be of high benefit to the coastal area based on the proven effectiveness in controlling Pyp Grass. This second year, although it has not gone back to DBCA representatives for assessment, Officers note that this project will expand upon the first year by incorporating management of Spiny Rush and Japanese Pepper Tree, in addition to Pyp Grass weeds.

A review of the application was undertaken as follows:

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2020

| PROJECT | BENEFITS / ISSUES | RECOMMENDATIONS |
|---|--|---|
| <p>Dandaragan Foreshore Pyp Grass Eradication Project</p> | <ul style="list-style-type: none"> ▪ Demonstrated effectiveness in controlling identified invasive weed of significance ▪ Builds on previous control treatments ▪ Requires ongoing / yearly treatment to ensure prevention of reinfestation ▪ Allows revegetation of native plantings to reestablish in order to stabilise coastal dunes ▪ Aligned with Shire's Coastal Hazard Risk Management Action Plan (CHRMAP) & NACC's Jurien Bay Pyp Grass Management Plan (2014) / Cervantes Pyp Grass Management Plan (2012) ▪ Provides employment for local contractors ▪ Collaboration with local coastcare groups and school ▪ Builds on existing partnership with local Parks and Wildlife (DBCAs) to grow seedlings for revegetation in DBCA depot, in addition to use of mobile water unit on plantings ▪ Builds capacity of local community organisation. | <ul style="list-style-type: none"> ▪ Provide before / after images for reporting and promotion purposes ▪ Invite broader community to assist planting ▪ Coordinate spraying / revegetation activities with Shire Parks and Gardens schedule ▪ Provide annual project report to Council / Shire ▪ Provide annual update to local newspapers identifying the project and partnership with the Shire ▪ Project coordinator to provide project plan (breakdown) for promotion and display purposes ▪ Fully fund the \$10,000 requested removing the authorisation to include the annual LCIS Public & Products Liability insurance, and instead use the funds on increased spending on one of the alternative items in the budget submitted ▪ Provide operational support to the group at an arranged level and type as approved by the Executive Manager Infrastructure. |

If the above grant is awarded, an amount of \$20,000 remains unallocated for the 2020/21 financial year. In previous years, any unspent funds from the Shire's small grants rounds are carried over into the following year, however due to the impact of COVID-19 on volunteers and community groups, Officers believe that holding a second round in the 2020 / 2021 financial year would encourage the community to develop and participate in worthy projects and ensure that environmental impacts of the events of 2020 are minimised.

CONSULTATION

- Chief Executive Officer
- Executive Manager Infrastructure

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There is no current policy associated with this proposal. It is proposed that an Environmental Grants Policy is developed to guide the budget process in the future.

FINANCIAL IMPLICATIONS

A suitable funding source is already contained within Council's 2020/2021 budget – GL 27060.1004.00201.00100 – Environmental Grant Program.

STRATEGIC IMPLICATIONS

Strategic Community Plan - Envision 2029

| | |
|--|--|
| 03 – Environment | The Shire will be a responsible custodian of the environment working with community groups and other entities to increase renewable energy initiatives, vegetation cover and rehabilitate degraded public land throughout the local region |
| Priority Outcome | Our Role |
| Our region is acknowledged for environmental practices, projects and initiatives that enhance the environment and our liveability within it. | Collaborate with the community to improve our waterways, coastal reserves, road reserves and bushland. |

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Jurien Bay Herbarium Application (Doc Id: 163698)
(Marked 9.1.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION**That Council:**

- 1. Support the grant application from the Jurien Bay Regional Herbarium Group Dandaragan Coastal for a Multi-weed Eradication Program to the value of \$10,000;**
- 2. in response to the COVID-19 restrictions and impact on the 2020/21 round, approve Officers to run a second grant round of the Environmental Grants Program in the 2020 / 2021 financial year, to allocate the remaining funds of \$20,000 for the expansion of existing environmental projects, or development of new environmental projects.**

9.1.2 BUDGET AMENDMENT - JURIEN SPORT & RECREATION CENTRE ROOF REPAIRS

| | |
|-------------------------|--|
| Location: | Reserve 31884, Jurien Lot 680 |
| Applicant: | N/A |
| Folder Path: | Business Classification Scheme / Council Properties / Maintenance / Jurien Bay |
| Disclosure of Interest: | Nil |
| Date: | 30 September 2020 |
| Author: | Felix Neuweiler, Principal Environmental Health Officer / Building Surveyor |
| Senior Officer: | David Chidlow, Executive Manager Development Services |

PROPOSAL

For Council to consider a budget amendment to replace corroded purlins and roof cladding located at the southern section of the Jurien Sport & Recreation Centre.

BACKGROUND

The Jurien Sport & Recreation Centre was built in 1992 and is managed by a Coordinator and a Management Committee consisting mainly of volunteers.

The trim deck roof above the squash courts and store rooms has rusted causing water leaks and internal damage. The corrosion has reached a point where the roof cladding requires replacing.

The scope of works for the roof cover replacement was determined as follows:

Areas of Work:-

- Roof above Squash Courts, two storey in height; and
- Roof above store rooms located on the southern side of the centre; single storey in height.

Works Required:-

- Replace existing trimdek sheets, flashings, gutters and downpipes. Install Colorbond Ultra, Sisalation Metal Roof Sarking with 6.5mm air cells and safety mesh.
- Extend 2nd storey gutter spreaders that are located above the store room to prevent storm water backflow / blowback. Seal flashings in these areas.
- Remove all unnecessary roof penetrations such as whirly birds, skylights, etc.
- Inspect and replace corroded purlins as necessary.
- Remove all waste from site.

COMMENT

The officer's recommendation proposes that Council approve a budget amendment to replace the roof cladding and replace corroded purlins, totalling \$50,000 from the Building Renewal Reserve.

Indicative quotes received from local contractors for the works total approximately \$44,000. A \$6,000 contingency is proposed should further works be identified once roof sheets and insulation are removed.

The purpose of the Building Renewal Reserve is:

"To fund capital renewal of buildings and associated assets as guided by the Building Asset Management Plan"

The proposed renewal of this building is consistent with the reserve purpose.

CONSULTATION

Consultation has been carried out with the Centre Coordinator.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section: 6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the mayor or president in an emergency.

Absolute majority required

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

This item recommends a budget amendment as follows:

Transfer from Building Renewal Reserve - \$50,000

Jurien Bay Community Centre – Building Renewal - \$50,000

The current balance of the Building Renewal Reserve is \$767,983

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2020

| | |
|---|--|
| 01 – Infrastructure | The Shire will sustain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses |
| Priority Outcomes | Our Roles |
| Our investments in public assets are based on responsible and sustainable asset custodianship | Modernise the Shire’s Asset Management Planning framework to sustainably manage our existing asset network and consider asset expansion within sustainable levels of service |

ATTACHMENTS

Nil

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council:

- 1. Endorse a budget amendment of \$50,000 to replace purlins and roof cladding above the squash courts and store rooms located on the southern section of the Jurien Sport and Recreation Centre in 2020 / 2021; and**
- 2. Endorse the transfer of \$50,000 from the Building Renewal Reserve to meet these costs.**

9.1.3 ACCOUNTS FOR PAYMENT – SEPTEMBER 2020

| | |
|-------------------------|---|
| Location: | Shire of Dandaragan |
| Applicant: | N/A |
| Folder Path: | Business Classification Scheme / Financial Management / Creditors / Expenditure |
| Disclosure of Interest: | None |
| Date: | 9 October 2020 |
| Author: | Scott Clayton, Executive Manager Corporate & Community Services |
| Senior Officer: | Brent Bailey, Chief Executive Officer |

PROPOSAL

To accept the cheque, EFT, BPAY and direct debit listing for the month of September 2020.

BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque, electronic funds transfer (EFT), BPAY and direct debit payments for September 2020 totalled \$1,049,822.95 for the Municipal Fund.

Should Councillors wish to raise any issues relating to the September 2020 Accounts for payment, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting, in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2020

- Cheque, EFT and direct debit listings for September 2020 (Doc Id: 164184)
(Marked 9.1.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Cheque and EFT listing for the period ending 30 September 2020 totalling \$1,049,822.95 be adopted.

9.1.4 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 30 SEPTEMBER 2020

| | |
|-------------------------|--|
| Location: | Shire of Dandaragan |
| Applicant: | N/A |
| Folder | Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports |
| Disclosure of Interest: | None |
| Date: | 12 October 2020 |
| Author: | Scott Clayton, Executive Manager Corporate and Community Services |
| Senior Officer: | Brent Bailey, Chief Executive Officer |

PROPOSAL

To table and adopt the monthly financial statements for the period ending 30 September 2020.

BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 30 September 2020.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's Net Current Assets [i.e. surplus / (deficit)] position as at the 30 September 2020 was \$6,462,275. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves and Restricted Assets. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 12 and reconciled with the Statement of Financial Activity on page 3 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 3), reconciles with note 6 (page 13) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

During budget adoption a 10 percent and \$10,000 threshold for these variances to be reported was set.

Note 12 of the attached report details any significant variances. Should Councillors wish to raise any issues relating to the 30 September 2020 financial statements, please do not hesitate to

contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 30 September 2020 (Doc Id: 164236)

(Marked 9.1.4)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the monthly financial statements for the period 30 September 2020 be adopted.

9.2 INFRASTRUCTURE SERVICES

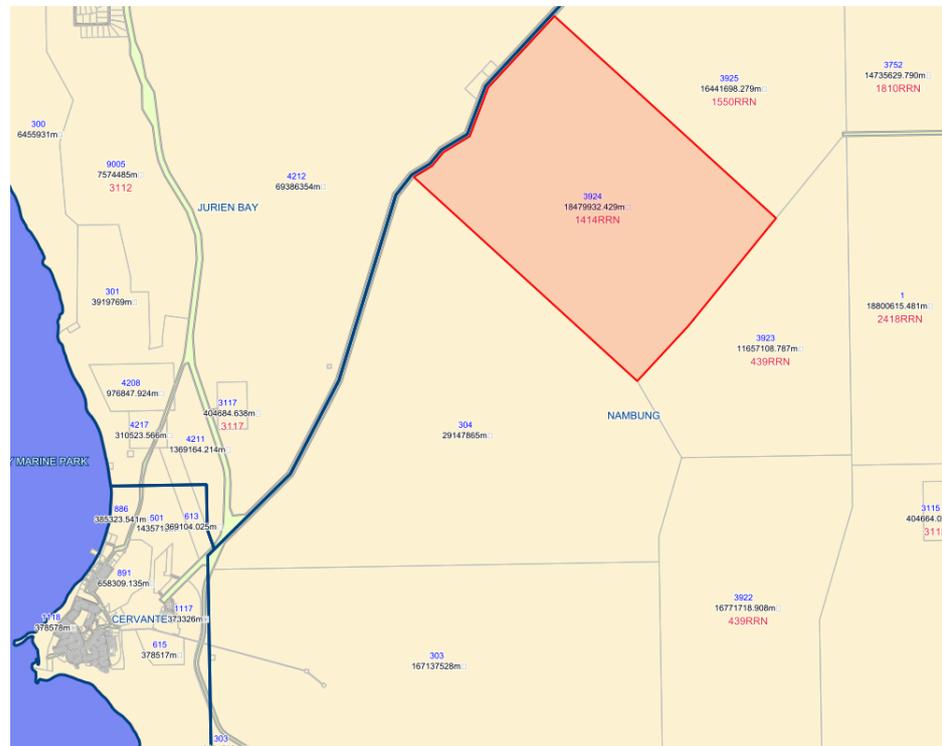
9.3 DEVELOPMENT SERVICES

9.3.1 PROPOSED SUBDIVISION OF LOT 3924 CERVANTES ROAD, NAMBUNG

| | |
|-------------------------|---|
| Location: | Lot 3924 Cervantes Road, Nambung |
| Applicant: | Ross McLoughlin Consulting Surveyor |
| Folder Path: | Subdivision Application 159812 |
| Disclosure of Interest: | Nil |
| Date: | 2 October 2020 |
| Author: | Rory Mackay, Planning Officer |
| Senior Officer: | David Chidlow, Executive Manager Development Services |

PROPOSAL

For Council to make a recommendation to Western Australia Planning Commission (WAPC) regarding the proposed 5 lot subdivision of existing Lot 3924 Cervantes Road, Nambung (highlighted in red below).



BACKGROUND

The subject property is 1848ha in size and rises over a run of 5km from approximately 30m above sea level at the Cervantes Road frontage to 100m above sea level at the rear south-east property corner. Approximately 30-40% of the property is vegetated as depicted on the survey submitted.

The property is zoned 'Rural' under the Shire's *Local Planning Scheme No.7* (the Scheme) and falls within the priority 2 area of the Cervantes Water Reserve which is protected under the Scheme via Special Control Area 4: Public Drinking Water Source Areas (PDWSAs) (SCA4).

PDWSAs are groundwater areas that provide drinking water for the towns and communities within the Shire. The PDWSAs are proclaimed under the *Country Areas Water Supply Act 1947* and are covered by Water Source Protection Plans prepared by the Department of Water and Environmental Regulation (DWER). The WAPC has also referred this application to DWER for comment.

The purpose of SCA4 is to ensure land use and development within the public drinking water source areas does not result in detrimental impacts on PDWSA. The objectives of SCA4 are:

- a) to protect public drinking water source quality and quantity;
- b) to prevent increased nutrient loads into public drinking water sources; and
- c) to ensure that any development takes place in such a manner so as to safeguard the hydrological values of the PDWSAs.

The proposed subdivision seeks to create 3 approximately 400ha, and a 600ha property where the property is vegetated. All proposed lots will have their own individual crossover off Cervantes Road.

The north-east adjoining property, Lot 3925 was approved by the WAPC for a 4 lot subdivision in September 2017 with approval valid until November 2022. 3 lots are approximately 300ha while the 4th is approximately 600ha, once again where the vegetation cover is the greatest.

COMMENT

DWER's *Water Quality Protection Note 25: Land use Compatibility Tables for PDWSAs* sets out guidelines on appropriate land uses and activities within PDWSAs. DWER encourages landowners to consider the water requirements of future generations, and to limit those activities which may cause contamination such as excessive fertiliser and pesticide use, rubbish dumping and similar activities.

Priority 2 (P2) areas (of which the proposal falls within) are defined and managed to maintain or improve the quality of the drinking water source with the objective of risk minimisation. P2 areas occur within PDWSAs where the land is zoned rural and the risks need to be minimised. Low levels of development consistent with the rural zoning are considered appropriate (generally with conditions) in P2 areas.

Subdivision of land often results in an intensification of land uses and activities. This intensification increases the risks to drinking water quality and public health. For this reason, DWER does not recommend significant subdivision within PDWSAs.

The proposed subdivision is considered compatible under Protection Note 25 provided only a single dwelling is constructed on each new land title. On-site wastewater treatment systems should:

- have a 2m vertical clearance from the highest known groundwater level;
- avoid areas with poor drainage and land subject to flooding or inundation at a probability of greater than one in ten years;
- demonstrate that effective on-site soakage of treated wastewater can be achieved by a land capability assessment; and
- avoid land which slopes by more than a gradient of one in five.

The Shire's *Local Planning Strategy* (the Strategy) articulates the Shire's position to maintain rural lots in their present size and encourage larger rather than smaller lots in broadacre rural areas. This is consistent with State Planning Policy 2.5: Rural Planning.

However the strategy states that in some instances, there may be an argument for the farming community and economy to benefit from having additional opportunities for subdivision and the Shire may support subdivision of larger rural lots down to a minimum lot size of 300ha to improve opportunities for:

- *long-time farmers, ageing farmers and farming families to stay on the land;*
- *diversification of assets such as houses, land and farming infrastructure within family farming units;*
- *investment by farmers into property improvements through the sale or mortgaging of only portions of the farm;*
- *people to move to the country for many reasons - lifestyle, change of occupation, early retirement, part-time income etc.;* and
- *separation of intensive activities where investment per hectare is significant relative to the balance of the farm.*

The Strategy outlines, subject to satisfying all other relevant State/WAPC policies, that by allowing a 300ha minimum lot area it is large enough to:

- *not attract rural life stylers who would normally purchase lots for rural living purposes;*
- *not greatly influence land values so rural land values are maintained;*
- *not lead to a demand for additional services and infrastructure;* and
- *accommodate continued use for broad scale agriculture.*

The proposed subdivision is consistent with strategy position with the smallest lot size proposed being 406ha.

The vegetated areas of the parent lot are classified as bushfire prone by the Department of Fire and Emergency Services Commissioner, resulting in this subdivision and any subsequent development being subject to the provisions of *State Planning Policy 3.7: Planning in Bushfire Prone Areas*. A desktop assessment concludes that there is sufficient cleared land to facilitate low to moderate bushfire risk single house development on each proposed lot.

For the reasons discussed, Council is requested to support the proposed 4 lot subdivision subject to standard conditions.

CONSULTATION

Council is responding to a referral from the WAPC for the subdivision application.

STATUTORY ENVIRONMENT

Planning and Development Act 2005:

Section 135. No subdivision etc. without approval

(1) A person is not to —

- (a) subdivide any lot; or*
- (b) amalgamate any lot with any other lot, whether within the same district or otherwise; or*
- (c) lay out, grant or convey a road, without the approval of the Commission.*

POLICY IMPLICATIONS

Water Quality Protection Note 25 Land use Compatibility Tables for PDWSAs – as outlined previously.

State Planning Policy 2.5 Rural Planning:

It is the view of the WAPC that there are sufficient, suitably sized and located rural lots to cater for intensive and emerging primary production land uses. Creation of new rural lots through ad-hoc, unplanned subdivision will not be permitted.

In contemplating subdivision proposals on rural land, WAPC policy is:

- a) the creation of new or smaller rural lots will be by exception and in accordance with Development Control Policy 3.4: Subdivision of rural land;*
- b) the creation of new or smaller rural lots by exception may be provided for in other State Planning Policies and/or a local planning strategy or scheme;*
- c) no other planning instruments besides those listed at or (b) can provide for the subdivision of rural land; and*
- d) the introduction of new dwelling entitlements or other sensitive land uses should not limit or prevent primary production from*

occurring.

Development Control Policy 3.4 Subdivision of rural land:
When determining subdivision proposals on rural land, the following measures will be applied:

- a) the creation of new or smaller lots will be by exception;*
- b) proposals will be considered against strategies and schemes;*
- c) adequate buffer distances for sensitive and/or incompatible land uses can be achieved; and*
- d) proposals will be assessed against any relevant State planning policies and/or operational policies.*

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

Local Planning Strategy 2020 – Strategic Direction 4.11.5:
Protect public drinking water source areas from contamination.

Strategic Community Plan – Envision 2029

| | |
|---|---|
| 02 – Prosperity | The Shire will experience broad economic and population growth with decreasing economic barriers, diversified agriculture and fisheries output and vibrant visitor economy. |
| Priority Outcomes | Our Roles |
| Our Shire has a contemporary land use planning system that responds to, and creates, economic opportunities | Ensuring that our planning framework is modern and meets the needs of industry, small business and emerging opportunities. |

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Subdivision Application 159812 (Doc Id: 162671)
(Marked 9.3.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council advise the Western Australian Planning Commission that it supports the proposed application for a four-lot subdivision at Lot 3924 Cervantes Road, Nambung and recommends the following recommended standard conditions:

- 1. Prior to commencement of subdivisional works, a detailed plan identifying building envelope(s) on all lots on the approved plan of subdivision is to be prepared in consultation with the local government to ensure the appropriate siting of development, to the satisfaction of**

- the Western Australian Planning Commission.
2. Arrangements being made to the satisfaction of the Western Australian Planning Commission and to the specification of Western Power for the provision of an electricity supply service to the lot(s) shown on the approved plan of subdivision.
 3. Arrangements being made to the satisfaction of the Western Australian Planning Commission and to the specifications of Western Power for the provision of necessary electricity easement(s) to the lot(s) shown on the approved plan of subdivision.
 4. Suitable arrangements being made with the local government for the provision of vehicular crossover(s) to service the lot(s) shown on the approved plan of subdivision.
 5. A notification, pursuant to Section 70A of the *Transfer of Land Act 1893* is to be placed on the certificate(s) of title of the proposed lot(s). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:
'A mains potable water supply is not available to the lot(s).'
 6. A notification, pursuant to Section 70A of the *Transfer of Land Act 1893* is to be placed on the certificate(s) of title of the proposed lot(s). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows:
'A reticulated sewerage service is not available to the lot(s).'

9.3.2 JURIEB BAY RETURN SERVICES LEAGUE LEASE

| | |
|-------------------------|---|
| Location: | Reserve 28541 |
| Applicant: | Jurien Bay RSL Sub Branch |
| File Path: | Business Classification Scheme / Recreation and Cultural Services / Museum and Galleries / Management |
| Disclosure of Interest: | Nil |
| Date: | 6 October 2020 |
| Author: | Rory Mackay, Planning Officer |
| Senior Officer: | David Chidlow, Executive Manager Development Services |

PROPOSAL

For Council to endorse the transfer of lease negotiations and development approval from the Returned Services League Western Australia (RSLWA) to the Jurien Bay RSL Sub Branch (Sub Branch) for the Jurien Bay RSL Function Centre.

BACKGROUND

Council resolved the following on 19 December 2019:

That Council agree to lease part of Reserve 28541 to Returned Service League WA (RSLWA) for the purpose of RSL function centre and

1. *authorise the Chief Executive Officer to formulate the lease agreement documentation with the following material terms to be forwarded to the Minister of Lands for final approval.*
 - a. *Authorised Use: Returned Services League WA.*
 - b. *Term: 21 years*
 - c. *Annual Rent: \$1*
 - d. *Limiting the use of buildings to RSL related activities.*
2. *waive the fees relevant for the development application (DA 107 / 2019) from the Returned Service League WA (RSLWA).*
3. *grant development approval for a function centre upon Reserve 28541 to the RSLWA subject to following conditions and advice:*
 - A. *All development shall be in accordance with the submitted plans and documentation date stamped 19 December 2019 subject to any modifications required as a consequence of any conditions of this approval and shall not be altered without the prior written approval of the local government.*
 - B. *Prior to the commencement of development, the following bushfire planning matters are to be addressed to the satisfaction of the Shire:*
 - *a BAL Contour Map or a BAL assessment;*
 - *the identification of any issues arising from the BAL Contour Map or BAL assessment; and*
 - *an assessment against the bushfire protection criteria contained within the State Planning Policy 3.7 Guidelines demonstrating compliance within the boundary of the development application.*

C. The building materials being of non-reflective nature and colour consistent with the predominant colours of the individual site.

D. This development approval is valid for a period of three (3) years. If the development is not substantially commenced within this period, the approval shall lapse and be of no further effect.

E. The use of building is to be limited RSL related activities.

F. endorsement of the lease agreement prior to commencement of development.

Advice:

The applicant is advised this is planning approval only and not a building permit. A building permit must be obtained for this development.

Council also resolved the following on 28 May 2020:

That Council endorses RSLWA's request for seeking vesting of a portion of Reserve 28541 (as shown in attachment Doc Id: 154477) subject to RSLWA paying the associated survey costs.

Since these decisions by Council, the working relationship between the parent group, RLSWA and the local Sub Branch has changed regarding facilitation of construction of the approved function centre upon Reserve 28541. As such the Sub Branch requests full responsibility for the project by taking on the lease and development approval granted to RSLWA.

COMMENT

The Sub Branch has recently engaged a lands surveyor to denote the portion of the reserve to be leased in accordance with Council's previous decision, this is shown in the figure below and is also attached. Once authorisation is transferred, the Sub Branch can formally complete the lease procedure between the Shire and the Department of Planning, Lands and Heritage (as the responsible department for the Minister for Lands) in accordance with the *Land Administration Act 1997*. Following finalisation of the lease, development of the RSL function centre will be able to commence.

The transfer of development approval for the RSL function centre to the Sub Branch will not result in any change to the approval conditions issued in the first instance, it is merely a change in recognition of the rightful applicant.



Surveyed lease area overlaid on an aerial image

CONSULTATION

Not required in this instance.

STATUTORY ENVIRONMENT

- Local Planning Scheme No. 7

- Land Administration Act 1997:

18. Crown land transactions that need Minister's approval

(2) A person must not without authorisation under subsection (7)

(a) grant a lease or licence under this Act, or a licence under the Local Government Act 1995, in respect of Crown land in a managed reserve; or

(b) being the holder of such a lease or licence, grant a sublease or sublicense in respect of the whole or any part of that Crown land.

(7) A person or lessee may make a transaction under subsection (1), (2), (3) or (4) with the prior approval in writing of the Minister.

- Local Government Act 1995:

Section 3.58 requires that the disposal of property whether by sale or lease be advertised for a period of two weeks. There is an exemption provided under Functions and General Regulations, regulation 30 which is appropriate for not profit community groups as applicable in this case.

3.58. Disposing of property

(1) *In this section —*

dispose *includes to sell, lease, or otherwise dispose of, whether absolutely or not;*

property *includes the whole or any part of the interest of a local government in property, but does not include money*

30. Dispositions of property excluded from Act s. 3.58

(1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*

(2) *A disposition of land is an exempt disposition if —*

(b) *the land is disposed of to a body, whether incorporated or not —*

(i) ***the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and***

(ii) *the members of which are not entitled or permitted to receive any pecuniary.*

Shire of Dandaragan Local Government (Council Meetings) Local Laws - Part 16 – **Revoking or Changing Decisions**

16.1 REQUIREMENTS TO REVOKE OR CHANGE DECISIONS

The requirements to revoke or change a decision made at a meeting are dealt with in regulation 10 of the Regulations

Local Government (Administration) Regulations 1996 s10 – Revoking or changing decisions (Act s.5.25(1)(e))

10. Revoking or changing decisions (Act s. 5.25(1)(e))

(1) *If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —*

(a) *in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*

(b) *in any other case, by at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee,*

inclusive of the mover.

(1a) *Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least $\frac{1}{3}$ of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*

- (2) *If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —*
- (a) *in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or*
- (b) *in any other case, by an absolute majority.*
- (3) *This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.*

POLICY IMPLICATIONS

- **Shire Policy 6.2 Reserves:**

Lease Provisions

Where Council resolves to lease a Reserve Vested in its control or resolves to lease land owned by it to a local sporting or community organisation, the following notes are to form the basis for the lease agreement:

- (a) *Length of lease to be for twenty-one (21) years unless otherwise terminated. (Maximum permissible under management order).*
- (b) *Annual rental to be “a peppercorn”.*
- (c) *The Lessee shall not carry out any permanent structural improvements on the reserve without the prior written approval from the Council.*
- (d) *All structural improvements on the reserve shall be and remain at law, the property of the Shire. The Club shall have the sole use, benefit and enjoyment of the reserve and all structural improvements thereon during the operation of the lease.*
- (e) *The Lessee shall comply with all Acts of Parliament, Orders, Regulations, Local Laws, etc., that apply to the reserve and structural improvements.*
- (f) *The Lessee shall keep the Reserve area and all structural improvements in a maintained, clean and tidy condition at all times and shall comply with any directions of the Council that may be issued requiring works to have the Reserve area and structural improvements placed in a maintained, clean and tidy condition.*
- (g) *The Lessee shall not disturb the surface soil and vegetation in a manner likely to cause erosion. If erosion damage does occur, the Club shall take remedial action as directed by the Council.*
- (h) *The Lessee shall permit the Shire’s officers access to the Reserve and structural improvements at all reasonable times to ensure that the lease conditions are being complied with.*
- (i) *The lease may be terminated by the Council if the Club fails to comply with provisions of the lease agreement. The Council shall give the Lessee at least thirty (30) days notice in writing*

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2020

requiring the Club to rectify the breach of lease before taking action to terminate the lease under this provision.

- (j) The Lessee shall not assign or part with possession of any Crown lease without prior approval from the Council and the responsible Minister.*
- (k) The Lessee shall meet all costs in relation to preparing and stamping the lease document.*
- (l) Any leases entered into relating to Council's Reserves are to include a plan completed by a licensed surveyor depicting the area of land to be leased as an attachment to the lease document.*

FINANCIAL IMPLICATIONS

The Sub Branch will be required to pay the costs of a survey for the lease area. However, there is no lease processing fee applicable.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029:

| | |
|--|---|
| 02 – Propensity | The Shire will experience broad economic and population growth with decreasing economic barriers, diversified agriculture and fisheries output and vibrant visitor economy. |
| Priority Outcomes | Our Roles |
| Our Shire has a contemporary land use planning system that responds to, and creates, economic opportunities. | Identify and activate underutilised economic and land assets to promote employment and economic activity. |
| 04 – Community | The Shire's resident population will grow more than the WA regional average supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities. |
| Priority Outcomes | Our Roles |
| A region that develops and supports community leadership and collective values. | Provide governance support for community groups to deliver their objectives. |

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Letter from Jurien RSL Sub Branch (Doc ID: 163995)
- Surveyed lease area (Doc Id: 164400)

(Marked 9.3.2)

VOTING REQUIREMENT

OFFICER RECOMMENDATION 1 ⅓ of Council

OFFICER RECOMMENDATION 2 Absolute Majority

OFFICER RECOMMENDATION 3 Simple Majority

OFFICER RECOMMENDATION 1

That Council agree to consider revocation of the lease part of Reserve 28541 to Returned Service League WA (RSLWA) for the purpose of RSL function centre and development approval Item 9.3.2 on 19 December 2019.

OFFICER RECOMMENDATION 2

That Council rescinds its decision made on 19 December 2019 which read as follows:

That Council agree to lease part of Reserve 28541 to Returned Service League WA (RSLWA) for the purpose of RSL function centre and

1. *authorise the Chief Executive Officer to formulate the lease agreement documentation with the following material terms to be forwarded to the Minister of Lands for final approval.*
 - a. *Authorised Use: Returned Services League WA.*
 - b. *Term: 21 years*
 - c. *Annual Rent: \$1*
 - d. *Limiting the use of buildings to RSL related activities.*
2. *waive the fees relevant for the development application (DA 107 / 2019) from the Returned Service League WA (RSLWA).*
3. *grant development approval for a function centre upon Reserve 28541 to the RSLWA subject to following conditions and advice:*
 - A. *All development shall be in accordance with the submitted plans and documentation date stamped 19 December 2019 subject to any modifications required as a consequence of any conditions of this approval and shall not be altered without the prior written approval of the local government.*
 - B. *Prior to the commencement of development, the following bushfire planning matters are to be addressed to the satisfaction of the Shire:*
 - *a BAL Contour Map or a BAL assessment;*
 - *the identification of any issues arising from the BAL Contour Map or BAL assessment; and*
 - *an assessment against the bushfire protection criteria contained within the State Planning Policy 3.7 Guidelines demonstrating compliance within the boundary of the development application.*
 - C. *The building materials being of non-reflective nature and colour consistent with the predominant colours of the individual site.*
 - D. *This development approval is valid for a period of three (3) years. If the development is not substantially commenced within this period, the approval shall lapse and be of no further effect.*
 - E. *The use of building is to be limited RSL related activities.*

F. endorsement of the lease agreement prior to commencement of development.

Advice:

The applicant is advised this is planning approval only and not a building permit. A building permit must be obtained for this development.

OFFICER RECOMMENDATION 3

That Council agree to lease a portion of Reserve 28541 (as surveyed in Document 164400) to Returned Service League Jurien Bay Sub Branch for the purpose of RSL function centre and

1. Authorise the Chief Executive Officer to formulate the lease agreement documentation with the Returned Services League Jurien Bay Sub Branch with the following material terms to be forwarded to the Minister of Lands for final approval.
 - a. Authorised Limited Use: RSL related activities
 - b. Term: 21 years
 - c. Annual Rent: \$1
2. waive the fees relevant for the development application (DA 107 / 2019) from the Returned Service League Jurien Bay Sub Branch.
3. grant development approval for a function centre upon Reserve 28541 to the Returned Service League Jurien Bay Sub Branch subject to following conditions and advice:

Conditions:

- A. All development shall be in accordance with the submitted plans and documentation date stamped 19 December 2019 subject to any modifications required as a consequence of any conditions of this approval and shall not be altered without the prior written approval of the local government.
- B. Prior to the commencement of development, the following bushfire planning matters are to be addressed to the satisfaction of the Shire:
 - a BAL Contour Map or a BAL assessment;
 - the identification of any issues arising from the BAL Contour Map or BAL assessment; and
 - an assessment against the bushfire protection criteria contained within the State Planning Policy 3.7 Guidelines demonstrating compliance within the boundary of the development application.
- C. The building materials being of non-reflective nature and colour consistent with the predominant colours of the individual site.
- D. This development approval is valid for a period of three (3) years. If the development is not substantially

commenced within this period, the approval shall lapse and be of no further effect.

- E. The use of building is to be limited RSL related activities.
- F. Endorsement of the lease agreement prior to commencement of development.

Advice:

The applicant is advised this is planning approval only and not a building permit. A building permit must be obtained for this development.

9.3.3 MANAGEMENT ORDER REQUEST FROM DEPARTMENT PLANNING, LANDS & HERITAGE - LOT 4130 ON PLAN 17421 RESERVE 41590

Location: R41590 off Koonah Road and abutting Mullering Brook
 Applicant: Department of Planning, Lands and Heritage
 File Ref: Business Classification Scheme / Land Use and Town Planning/Subdivision/Requests
 Disclosure of Interest: None
 Date: 5 October 2020
 Author: David Chidlow, Executive Manager Development Services
 Senior Officer: Brent Bailey, Chief Executive Officer

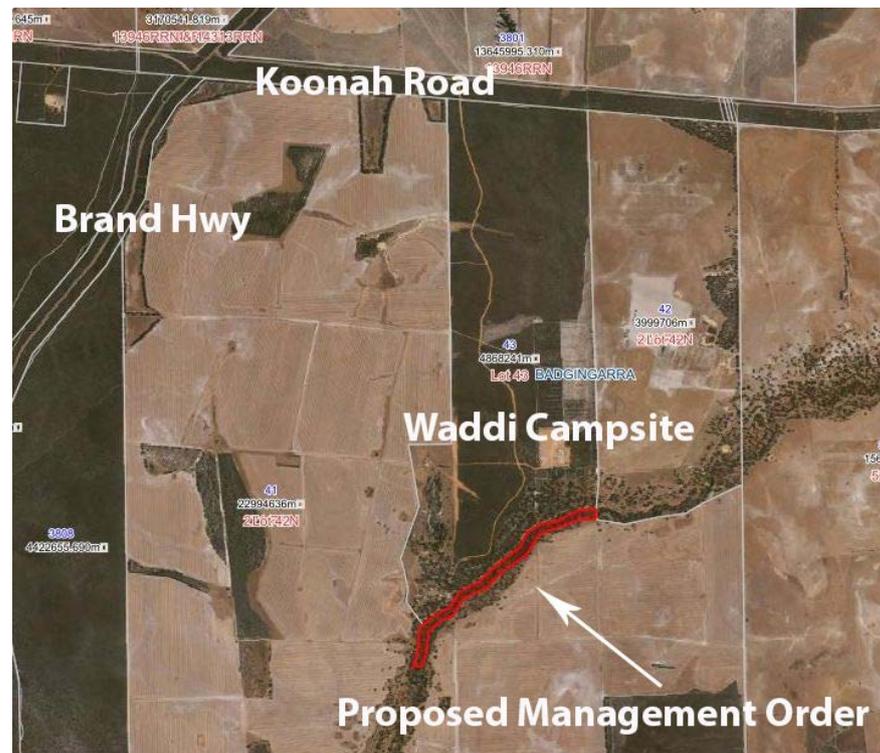
PROPOSAL

For Council to consider accepting a management order over Lot 4130 on Plan 17421 Reserve 41590 off Koonah Road and abutting Mullering Brook.

BACKGROUND

The Department of Planning, Lands and Heritage (DPLH) has requested that Council accept a management order over Lot 4130 on Plan 17421 Reserve 41590 off Koonah Road and abutting Mullering Brook.

This parcel of land abuts Mullering Brook (a tributary of Hill River) and is immediately south of the Waddi Farm Campsite (privately owned) as shown in the below image.



COMMENT

Reserve 41590 does not have any public road access. The only means of access is via the road to Waddi Farm campsite which is on private property. The reserve immediately abuts the campsite and the brook.

Officers are of the opinion that there is no benefit to Council in the management of this reserve apart from providing a buffer from farming/tourism pollution into the tributary of Hill River. However, this portion of reserve is the only strip of reserve in this vicinity. There are no linking reserves that would provide buffers or wildlife corridors.

This reserve is not listed in the Draft Land Rationalisation Strategy Oct 2019 as it is not a reserve that Council has management over.

CONSULTATION

Department of Planning, Lands and Heritage.

Justification for Council taking on this reserve from the DPLH was sought with no response received.

STATUTORY ENVIRONMENT

Land Administration Act 1997

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There may be a cost to Council if any management of the reserve requires attention for example if there is need for a fire break or fire mitigation impacting on the Waddi campsite.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Letter of request for management order over Reserve 41590 (Doc Id: 139708)
- Plan of Reserve 41590 (Doc Id: 139708)

(Marked 9.3.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council advise the Department of Planning, Lands and Heritage that it is not prepared to accept a management order over Lot 4130 on Plan 17421 Reserve 41590.

9.3.4 MANAGEMENT ORDER REQUEST FROM DEPARTMENT PLANNING, LANDS & HERITAGE - LOT 1243 ON PLAN 23239 - RESERVE 45903. PASSAMANI PARK - 74 LESUEUR DRIVE, JURIEN BAY

Location: R45903 Passamani Park, 74 Lesueur Drive, Jurien Bay
 Applicant: Department of Planning, Lands and Heritage
 File Ref: Business Classification Scheme / Land Use and Town Planning/Subdivision/Requests
 Disclosure of Interest: None
 Date: 7 October 2020
 Author: David Chidlow, Executive Manager Development Services
 Senior Officer: Brent Bailey, Chief Executive Officer

PROPOSAL

For Council to consider accepting a management order over Lot 1243 on Plan 23239 - Reserve 45903. Passamani Park - 74 Lesueur Drive, Jurien Bay

BACKGROUND

The Department of Planning, Lands and Heritage (DPLH) requests that Council accept a management order over Lot 1243 on Plan 23239 - Reserve 45903. Passamani Park - 74 Lesueur Drive, Jurien Bay

This parcel of land is within the Residential zone and abuts residential development. The reserve provides active recreational use as well as functioning as a drainage sump.



COMMENT

Reserve 45093 is currently maintained by the Shire.

Having a management order over the subject land will provide Council with more flexibility in any future redevelopment of the park.

Staff support the acceptance of this management order for the above reasons.

This reserve is not listed in the Draft Land Rationalisation Strategy Oct 2019 as it is not a reserve that Council has management over.

CONSULTATION

Department of Planning, Lands and Heritage.

STATUTORY ENVIRONMENT

Land Administration Act 1997

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There will be no changes to financial implications as the site is currently managed by the Shire.

STRATEGIC IMPLICATIONS

Strategic Community Plan - Envision 2029

| | |
|---|--|
| 01 - Infrastructure | The Shire will sustain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses. |
| Priority Outcomes | Our Roles |
| Our investments in public assets are based on responsible and sustainable asset custodianship | Increase activation of our public open space and buildings rather than increasing quantity without a demonstrated need. |

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Letter of request for management Order over Reserve 45093 (Doc Id: 118894)
 - Plan of Reserve 45093 (Doc Id: 118894)
- (Marked 9.3.4)**

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council advise the Department of Planning, Lands and Heritage that it is prepared to accept a management order over Lot 1243 on Plan 23239 - Reserve 45903 Passamani Park for the purposes of recreation and drainage.

9.3.5 TENDER – PAVILION – JURIEN BAY FORESHORE RESERVE 28541

| | |
|-------------------------|---|
| Location: | Reserve 28541 Jurien Bay Foreshore |
| Applicant: | N/A |
| Folder Path: | Business Classification Scheme / Parks and Recreation / Design and Construction / Jurien Bay & Cervantes Foreshore Recreation |
| Disclosure of Interest: | None |
| Date: | 20 August 2020 |
| Author: | David Chidlow, Executive Manager Development Services |
| Senior Officer: | Brent Bailey, Chief Executive Officer |

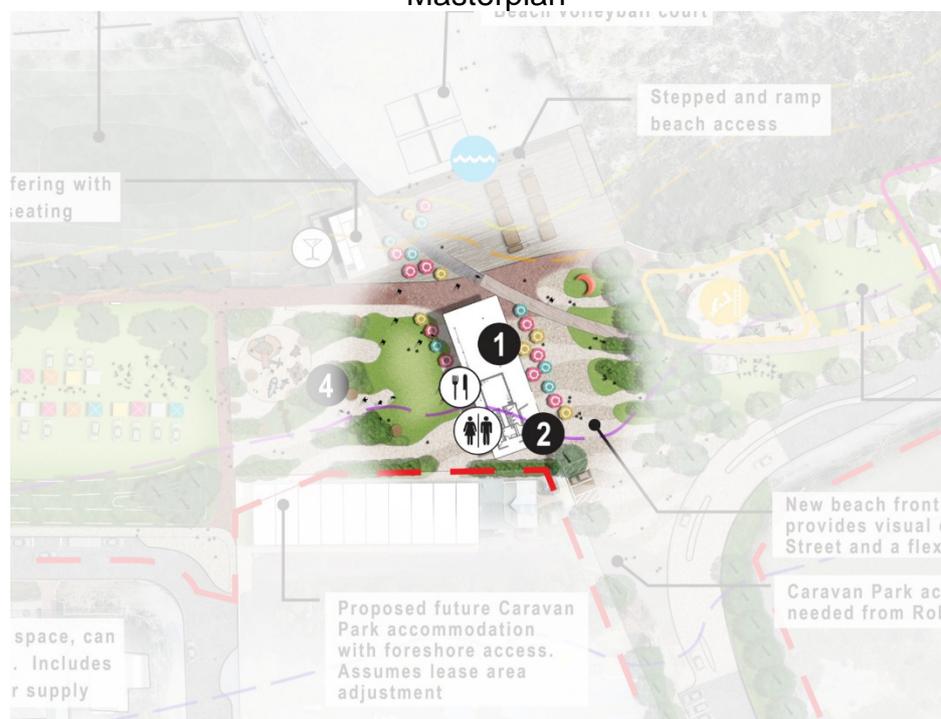
PROPOSAL

Council is requested to endorse the design of the proposed pavilion on the Jurien Bay Foreshore and proceed to tender.

BACKGROUND

The Jurien Bay Foreshore Masterplan identified the need for a shade structure with kiosk and ablution facilities on the foreshore that would replace the current café expected to cease operations in mid-2021 and replace the deteriorating foreshore ablution block.

Masterplan



The 2020/21 Council budget provides for the construction of a pavilion that would meet the requirements of the masterplan. MCG Architects were engaged to design a structure that met the masterplan and Council requirements.

The masterplan identified the following project expectations. “A superior shade structure, providing respite from the sun, wind and

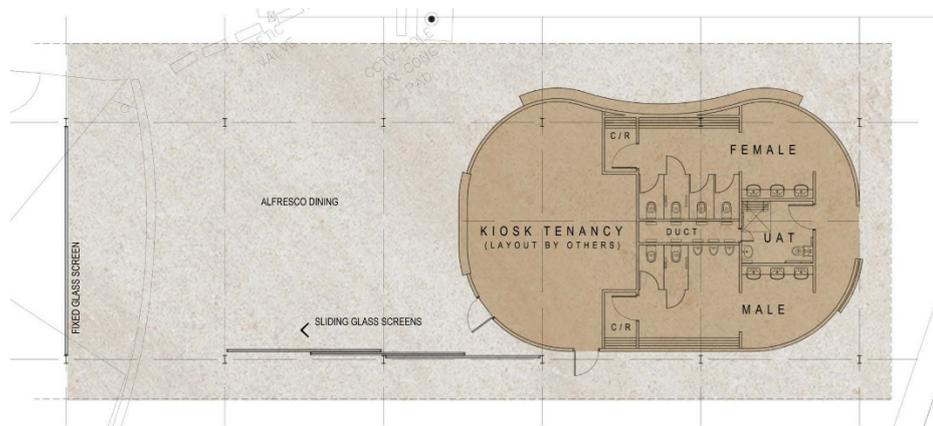
rain. Combined amenity of public toilets, sound shell and flexible footprint for a space for storage, kiosk or community meeting place.

Highly permeable, pedestrians are able to walk through with no front or back to the building

The architect has incorporated openable glass partitions to provide a wind break and to also provide visual transparency and permeability. Some of the old jetty timbers will be incorporated into the columns (non-structurally) to reflect the heritage of the original jetty.

Draft copies of the plans have been discussed by the Jurien Bay Foreshore Working Group resulting in some amendments to the building layout. The kiosk tenancy layout has been left blank to allow flexibility for the tenant to fit-out to their requirements. The final drawings will have a bin area incorporated within the tenancy to ensure bins are not visible.

Current building layout and perspective.



COMMENT

The anticipated time frames for the construction of the pavilion will be advertising the tender in November with appointment of a contractor in January 2021. Construction is expected to commence in February 2021 and completion by May 2021.

CONSULTATION

This project has undergone significant community consultation which commenced with the foreshore masterplan. Several workshops and rounds of advertising were undertaken for the masterplan which identified the need and draft design for the pavilion. The final design has been discussed by the Jurien Bay Foreshore Working Group comprising nominated community representatives.

The tender will be advertised in State and regional Newspapers, Social Media and Shire website, as well as directly to local builders operating in this region.

STATUTORY ENVIRONMENT

Local Government Act 1995 s3.57 – Tenders for providing goods or services

3.57. Tenders for providing goods or services

- (1) *A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.*
- (2) *Regulations may make provision about tenders.*

Local Government Regulations 1996 s11(1)

11. When tenders have to be publicly invited

- (1) *Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250,000 unless sub regulation (2) states otherwise.*

Local Government Act 1995 s5.23(2)(e)(iii)

- (2) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following — (e) a matter that if disclosed, would reveal — (iii) information about the business, professional, commercial or financial affairs of a person,*

POLICY IMPLICATIONS

Policy 1.1 C-1PAT01 – Purchasing and Tender

\$250,000+ Public tender process to be undertaken unless excluded under Exemptions listed below. Prior to any documentation being issued a Request for Tender (RFT) number must be obtained from the Executive Manager of Corporate and Community Services, as applicable provided to maintain the Shire's Tender Register.

FINANCIAL IMPLICATIONS

The project is funded in the 2020/21 budget.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029:

| | |
|--|--|
| 01 - Infrastructure | The Shire will sustain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses. |
| Priority Outcomes | Our Roles |
| Our communities contain vibrant, activated public open space and buildings with high levels of utilisation and functionality. To manage and facilitate community assets that are flexible, vibrant, adaptable and enjoyable places to occupy employing the principals of place making and design thinking. | Our communities contain vibrant, activated public open space and buildings with high levels of utilisation and functionality. To manage and facilitate community assets that are flexible, vibrant, adaptable and enjoyable places to occupy employing the principals of place making and design thinking. |

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Design drawing for the Jurien Bay Foreshore Pavilion (Doc Id: 164301)

(Marked 9.3.5)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

- 1. Endorse the architectural plans for the Jurien Bay Foreshore Pavilion as shown in Doc Id 164301**
- 2. Upon completion of detailed design drawings authorise the Chief Executive Officer to call tenders for the construction of the Jurien Bay Foreshore Pavilion.**

9.3.6 PROPOSED CHALETS – LOT 38 HILL RIVER VIEW, JURIEN BAY

| | |
|-------------------------|---|
| Location: | Lot 38 Hill River View, Jurien Bay |
| Landowner: | Congregation of the Vietnamese Buddhists in WA |
| Applicant: | Mike Gilbert & Associates Pty Ltd |
| File Ref: | Development Services Apps/ Development Applications/ 2020/ 66 |
| Disclosure of Interest: | Nil |
| Date: | 12 November 2020 |
| Author: | Rory Mackay, Planning Officer |
| Senior Officer: | David Chidlow, Executive Manager of Development Services |

PROPOSAL

The proponent is seeking development approval for the development of 28x short stay chalets upon Lot 38 Hill River View, Jurien Bay (Hill River Heights).



The subject property shown in light blue on the above locational map

BACKGROUND

The subject 2.5ha property is currently vacant and zoned 'Rural Residential' under the Shire's *Local Planning Scheme No.7* (the Scheme). The objectives of the Rural Residential zone are:

- *To provide for lot sizes in the range of 1 ha to 4 ha.*
- *To provide opportunities for a range of limited rural and related ancillary pursuits on rural residential lots where those activities*

will be consistent with the amenity of the locality and the conservation and landscape attributes of the land.

- *To set aside areas for the retention of vegetation and landform or other features which distinguish the land.*

The property also falls within the 'Priority 2' area of the Cervantes Water Reserve which is protected under the Scheme via Special Control Area 4: Public Drinking Water Source Areas (PDWSAs) (SCA4).

PDWSAs are groundwater areas that provide drinking water for the towns and communities within the Shire. The PDWSAs are proclaimed under the *Country Areas Water Supply Act 1947* and are covered by Water Source Protection Plans prepared by the Department of Water and Environmental Regulation (DWER).

The purpose of SCA4 is to ensure land use and development within the public drinking water source areas does not result in detrimental impacts on PDWSA. The objectives of SCA4 are:

- a) to protect public drinking water source quality and quantity;
- b) to prevent increased nutrient loads into public drinking water sources; and
- c) to ensure that any development takes place in such a manner so as to safeguard the hydrological values of the PDWSAs.

The proposed land use of 'chalets' is defined by the Scheme as the following:

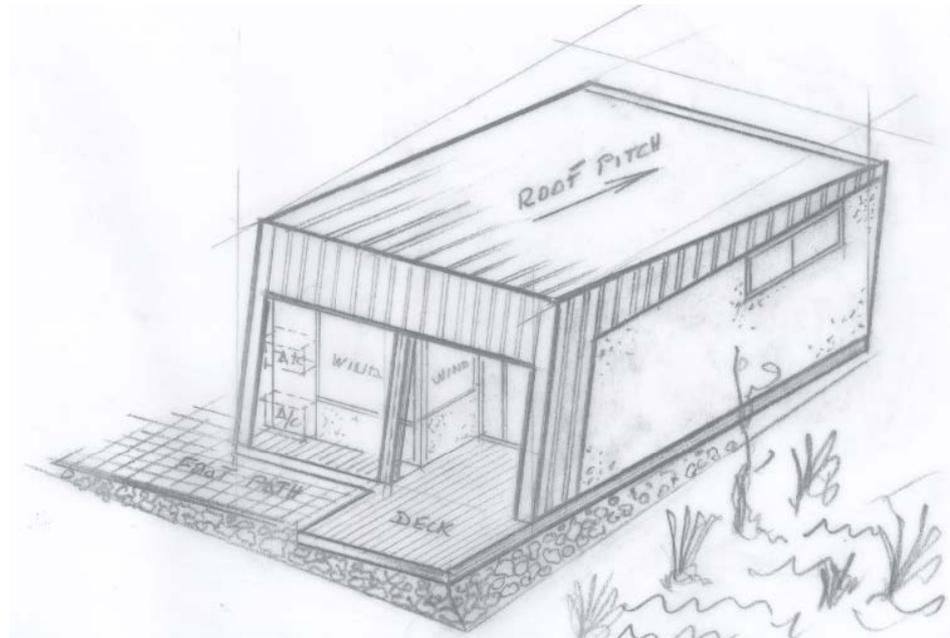
means an individual self-contained unit usually comprising cooking facilities, ensuite, living area and one or more bedrooms designed to accommodate short-stay guests, forming part of a tourism facility and where occupation by any person is limited to a maximum of three months in any 12 month period.

The Zoning Table of the Scheme lists chalets as an 'A' (advertised) use for the Rural Residential zone. This means that the use is not permitted unless the Shire has exercised its discretion by granting development approval after a period of public exhibition in accordance with clause 64 of the Deemed Provisions of the Scheme.

The economic scale of the development dictates the 28x chalets proposed, the proponent has stated that a smaller number of chalets may not attract the financial investment required to guarantee the development.

The chalets will be located to the west portion of the property to capitalise on ocean views. Each elevated floor system chalet is approximately 38m² in area and includes an en-suite bedroom and a living area with water and power wise fittings/appliances. The

applicant states the chalets have been designed in an 'eco-friendly' manner, and, as such, will be colour schemed to be complementary to the surrounding natural environment.



Isometric chalet view

Existing natural scrubland will be retained as much as possible and complimented by a planting of drought resistant native scrubs and trees as detailed in the attached landscape and service plan. All internal access-way will be gravel lined, with 12x visitor vehicle bays provided.

A 15m firebreak runs parallel to the external boundary. A 'Bushfire Management Plan' has also been submitted with the application. This plan shows that the majority of the chalets have a low bushfire rating, with some having a moderate risk rating.

Potable water will be supplied by a series of five 132,000L rainwater harvest tanks interconnected which will be pumped up to a higher-level tank which will gravity feed each chalet. If more water is required than what is harvested from rain, then local water carters will be used to fill the feed tank.

Aerobic treatment units will be used to first treat wastewater before then subsoil irrigating landscaped areas with the by-product. The applicant notes that this wastewater system will require ongoing maintenance throughout its lifetime to ensure it operates as designed.

COMMENT

Building footprint

The chalets are in accordance with the Scheme side and rear setbacks, however a variation of 10m from 20 to 10m is sought for

the front boundary setback to enable greater views for the tourist accommodation.

Collectively the 28 chalets will take up 1100m² of the property. For contrast, a recently approved single house and outbuilding in the same Hill River Heights estate will take up 662m² property space. Once the 20m circumference bushfire asset protection zone is added to the single house (which may or may not be revegetated with low bushfire threat vegetation) the overall building envelope is 4300m². Similar sized properties within the Shire's 'Jurien Bay Heights Rural Development Estate' provide landowners with a building envelope up to 3000m² for single house and outbuilding(s) development. Given the chalets will be revegetated in accordance with the landscape plan submitted, the only net loss of vegetation for the development will be where the access-way and the chalets are proposed, which is less than a standard single house and outbuilding(s) development.

A final schedule of the colour and texture of the building materials is recommended as a condition of approval prior to the lodgement of a building permit for the development.

Another condition of approval is recommended to ensure the submitted landscape plan is fully implemented within the first available planting season after the initial occupation of the development and maintained thereafter.

The aim of both these conditions is to ensure that the development does not detract from the visual amenity of the open Molah Hill landscape in accordance with the Scheme.

Land capability

The proponent has provided a 'Site Classification Report' prepared by Structerre Consulting which concluded that the site classification is 'A' under *Australian Standard 2870 – most sand and rock sites with little or no ground movement from moisture changes*.

Limestone was encountered at a depth of 300mm at each of the three test boreholes, resulting in any sand pad requiring to be 450mm above such rock refusal. However, given each chalet will be built upon an elevated floor system the following additional note for hard digging (limestone) is more important in this instance:

Hard digging may be encountered due to the presence of limestone identified. A footing inspection may be required prior to concrete pour, by Structerre, if excessive limestone is encountered in the excavated trenches, to provide certification and/or recommendations. If excessive limestone is encountered during preliminary earthworks, a sand pad may be required, please contact this office to provide further recommendations.

DWER's *Water Quality Protection Note 25: Land use Compatibility Tables for PDWSAs* sets out guidelines on appropriate land uses and activities within PDWSAs. DWER encourages landowners to consider the water requirements of future generations, and to limit those activities which may cause contamination such as excessive fertiliser and pesticide use, rubbish dumping and similar activities.

Priority 2 (P2) areas (of which the proposal falls within) are defined and managed to maintain or improve the quality of the drinking water source with the objective of risk minimisation. P2 areas occur within PDWSAs where the land is zoned rural and the risks need to be minimised. Low levels of development consistent with the rural zoning are considered appropriate (generally with conditions) in P2 areas.

The proposed chalets are considered compatible under Protection Note 25 given the applicant has proposed the use of a suitable secondary wastewater treatment system approved for use in Western Australia by the Department of Health. DWER within *Water Quality Protection Note 88: Rural tourist accommodation* state that effluent from on-site wastewater systems should be dispersed (irrigated by above or below ground systems) over an area able to deal with issues such as nutrient loading, erosion, distances to sensitive water resources etc. The proposal is in keeping with this recommendation.

The subject property has been determined to be 'Bushfire Prone' by the Commissioner of the Department of Fire and Emergency Services (DEFS) and is also identified as a 'vulnerable land use' under *State Planning Policy 3.7: Planning Bushfire prone areas* (SPP3.7). To ascertain the likely bushfire risk to the development a 'Bushfire Attack Level Contour Assessment' (BAL) and associated 'Bushfire Management Plan' (BMP) have been prepared by Entire Fire Management. The assessment shows that once a 20m wide 'Asset Protection Zone' is established around the chalets, an acceptable BAL Rating is achieved from between 12.5 and 19 (kilowatts/m²) of radiant heat.

Given the defined vulnerability as tourist land use an assessment against the bushfire protection criteria listed within the guidelines of SPP3.7 has also been included for consideration. There are two variations sought to the acceptable outcomes of Element 3: Vehicular access. The first is that the development does not have two access routes given the development is 213m from the nearest road that leads to the greater road network. The second is that the south cul-de-sac of Hill River View exceeds the 200m maximum length by 13m. The bushfire assessor proposes exemptions to these variations given: the assessed risk of surrounding vegetation of shrubland is moderate and is not a

significant risk; and the cul-de-sac to the subject property only exceeds the element standard by 13m with only two properties between the access to the greater road network.

The Shire's Community Emergency Services Coordinator reviewed the bushfire assessment and concurs with the bushfire assessor that such variations are practicable in the circumstances. Furthermore, in the event of a bushfire, chalet guests, once on the greater road network (Indian Ocean Drive) could safely evacuate in either a north or south direction to either Jurien Bay or Cervantes depending on the location and direction of the fire at hand.

The BMP ensures the Asset Protection Zone and firebreaks are installed and maintained in perpetuity, sufficient water is available on-site for firefighting purposes and a notification is placed on the land title to notify that the property is subject to a BMP.

Nonetheless, it is a requirement under SPP3.7 for all vulnerable land uses to be accompanied by an 'Emergency Evacuation Plan' (EEP), which details implementation mechanisms to support the BMP. The EEP should identify a 'safer place' in the event of bushfire or trigger point for early evacuation in response to DFES alerts. An EEP covering such information is requested as condition of approval prior to occupation of the development.

Accommodation management

The proponent has advised that management of chalet bookings will be overseen by a local real estate company with no onsite manager. The entrance to the premises will be via a security gate and each chalet will have its own roller shutter to prevent unauthorised access/vandalism.

When each guest arrives in Jurien Bay, they will be directed to the management company who will issue a fob for the entrance security gate and for the roller door of their unit. Also included will be a key for the glass sliding door of the given chalet. Upon the completion of their stay all these items will be returned to the real estate company, who after an inspection on the condition of the Chalet, will issue a refund of the occupiers' bond.

Management of short stay accommodation via local real estate companies has proven effective for the Seafront Estate and holiday homes with residential areas of Jurien Bay. These companies appear to have sufficient screening mechanisms of guests to ensure the amenity in and around such developments is not adversely impacted.

'Amenity' is defined within the Deemed Provisions of LPS7 to mean:

All those factors which combine to form the character of an area and include the present and likely future amenity.

Where land is being used for a holiday accommodation the intensity and manner in which the premises are used are likely to be different to residential land uses. For example, it was noted in *Hope and City of Joondalup [2007]* that outdoor areas are routinely used more intensively and for longer hours in temporary accommodation than would often be the case for permanent residential use. If the proposal is approved, the duration for which people would be staying at the premises would reduce. Each time a booking began and ended people would be entering and leaving the premises. The regular movement of people into and out of the premises will have consequential amenity impacts on the surrounding locality. Therefore, the two amenity impacts which require consideration are noise and regular visitation traffic.

There could be up to 56 guests on the premises at full capacity. Therefore it is key to note that if the premises are deemed suitable for use as a holiday accommodation, then those who choose to stay should be entitled to use the premises in an ordinary manner that one may use a holiday accommodation in the context of the above paragraph.

A number of conditions are recommended to ensure the amenity of the locality is not adversely impacted by the development. Consideration is also given to the Hill River View Estate as whole, which is not established to date, with only two outbuildings constructed across 21 properties. Additionally, the premises will not have a central common area where guests could congregate, instead each set of guests would be confined to their booked chalet.

Council may determine that even with the imposition of conditions to safeguard amenity the likely impact on the rural residential area is still incompatible and such as an alternative motion is provided below.

Alternative motion:

That Council refuse the development application for 28 chalets upon Lot 38 Hill River View, Jurien Bay for the following reason:

As a consequence of the intensity of the proposed chalets, the development would result in noise, parking and traffic impacts on a Rural Residential area that: are not compatible or complimentary with the adjoining rural residential properties and is contrary to the objectives of the Rural Residential zone under the Scheme; and would have a detrimental impact on the amenity of the immediate Rural Residential area.

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2020

CONSULTATION

The development application was advertised to surrounding landowners via letter and the general public the Shire's website and social media page, Shire Matters newspaper from 21 September to 14 October 2020. Six submissions were received, as outlined, and responded to in the table below.

| Submitter | Comment/concern | Officer Response |
|------------------------|---|---|
| Neighbouring Landowner | <p>Comments that given the proposal it should not be unreasonable to allow other landowners to apply for a second or third dwelling on their properties.</p> <p>Concern that the development will lead to excessive vegetation clearing.</p> <p>Comments that the number of chalets is excessive and will not harmonise with the surrounding natural environment.</p> <p>Concern regarding the market impact this development would have on their possible future short stay accommodation.</p> <p>Objects to the proposal for 28x chalets, however, would be supportive of a lesser proposal of 10x chalets.</p> | <p>The Scheme outlines that only one single house may be developed on any Rural Residential property in the Shire.</p> <p>A landscape plan has been submitted for approval by the Shire to ensure that any vegetation that is removed for construction is reinstated via local species where practical on completion.</p> <p>Noted. Assessed otherwise.</p> <p>Economic competition feared or expected from a proposed development is not a relevant town planning consideration.</p> <p>Noted.</p> |
| Neighbouring Landowner | <p>Strongly opposed to the proposal as they have recently gained development approval for their 480m² single house ('forever home') and 142m² outbuilding.</p> <p>Comments that if they were aware of the possibility that a development like this could be considered, in what they understood to be a residential development, it would have had a significant impact on their property purchase decision.</p> <p>Concern about the increased traffic the development will contribute.</p> <p>Concern about the impact the development will have on the amenity of the area of which they bought in for</p> | <p>Noted.</p> <p>It is understood that initial land sales marketing spoke to the development being only for low density residential purposes. However, under the current Scheme the proposed tourist development can be considered for approval.</p> <p>It is assessed that the local road network has the capacity to cater for the development with no impact on road safety even with the increased flow the development will likely bring.</p> <p>Valid concern, a condition of approval is recommended to safeguard the amenity of the Rural Residential area.</p> |

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2020

| Submitter | Comment/concern | Officer Response |
|------------------------|---|---|
| | <p>its peace and tranquillity.</p> <p>Concerns regarding security to their property and the unruly behaviour of guests.</p> <p>The potential for the development to devalue their property.</p> | <p>As per the response to the previous concern.</p> <p>The devaluation of property is not considered to be a valid town planning concern.</p> |
| Neighbouring Landowner | <p>Comments they did not purchase their property with the expectation of living next to a tourist land use.</p> <p>Concern that their preferred location for their future house and outbuilding will be proximity to the visitor parking denoted on the development plans.</p> <p>Concern that the tourist development does not consider other landowners who purchased for the rural residential lifestyle.</p> <p>Comments the development is too intensive for the locality.</p> <p>Comments the development is on the low cost, low budget end of the scale – with the potential to devalue their property.</p> <p>Concern that the number of rainwater tanks is excessive.</p> <p>Concern about the wastewater treatment system to be used.</p> <p>Concern about waste management.</p> | <p>The proposed land use of chalets can be considered under the Scheme.</p> <p>Given each chalet can only house two adults, the applicant has stated that the visitor parking will not be readily used. It more likely only be used for overflow for the trailers of guests if they are travelling to a further destination after their stay. Furthermore, only paying guests who have authorised access to the premise can use the parking.</p> <p>All chalets exceed the 10m side setback of the Scheme.</p> <p>Valid concern, the development has been designed to not detract from the natural landscape of the locality. The collective building envelope of the chalets will be smaller than that of a Rural Residential single house and outbuilding(s) and there is no common area where guests could congregate to create adverse noise levels.</p> <p>Noted. Assessed otherwise.</p> <p>The devaluation of property is not considered to be a valid town planning concern.</p> <p>The applicant requires the number of rainwater tanks to provide sustainable potable water to each chalet.</p> <p>The proposed secondary wastewater system with subsoil irrigation will be required to be approved by the WA</p> |

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2020

| Submitter | Comment/concern | Officer Response |
|------------------------|--|--|
| | | <p>Department of Health. A recommended condition of approval attends to this concern.</p> |
| Neighbouring Landowner | <p>Comments that the development is not sympathetic to the surrounding natural environment as required under the Scheme.</p> <p>Comments that the development is not compatible or complimentary with the adjoining rural residential properties.</p> | <p>Noted. Assessed otherwise.</p> <p>Noted. Assessed otherwise.</p> |
| Neighbouring Landowner | <p>Concern about the density of the development against their future single house proposal.</p> <p>Concern about the increased traffic the development will contribute.</p> <p>Concern about noise impacts and unruly behaviour of guests of the development.</p> <p>Concern about there being no onsite manager.</p> <p>Concern that all services are driving distance from the development.</p> <p>Comments that section 4.3.1.3 of the Shire's Local Tourism Planning Strategy considers the area undesirable for this kind of development.</p> <p>Concern the development is not a point of difference between current accommodation provided in the Shire.</p> <p>Comments that there is a disconnect between the proposed development and what was sold to the current landowners by the land developer i.e. tourist development vs low density residential.</p> | <p>Noted. The density of the development has been assessed appropriate against the standard building envelope of a single house and associated outbuilding(s) on Rural Residential land.</p> <p>It is assessed that the local road network has the capacity to cater for the development with no impact on road safety even with the increased flow the development will likely bring.</p> <p>Noted. An approval condition is recommended to cover this concern.</p> <p>Noted. A recommended condition ensures that the off-site property manager is held responsible for guest behaviour.</p> <p>This is a market decision and not something to be considered by the town planning assessment given the response to traffic concern listed previously.</p> <p>This referenced section speaks to holiday homes with the Shire which is the use of a permanent residential dwelling for short stay accommodation and is a different development to the one in question.</p> <p>This is a market decision and not something to be considered by the town planning assessment.</p> <p>Under the current Scheme the proposed tourist development can be considered for approval.</p> |

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2020

| Submitter | Comment/concern | Officer Response |
|------------------------|---|---|
| Neighbouring Landowner | <p>Concern that there is no mix of chalets unless this is the intent of the developer to be 'children free'.</p> <p>Concern that the density of the development will lead to adverse visual impacts on the locality.</p> <p>Concern that the estate access off Indian Ocean Drive will require upgrading.</p> | <p>Noted. Council can only determine the current application before it, the want of a different or a better proposal is not a valid town planning consideration.</p> <p>Valid concern. Assessed different given the landscaping plan to be implemented and the comparison of the collective chalets footprint against that of standard Rural Residential single house and outbuilding(s) development.</p> <p>It is assessed that the existing turning pockets for the estate off Indian Ocean Drive is sufficient and can cater for the traffic of the development.</p> |

The applicant was also invited to address the above comments/concerns directly to Council by a two-way presentation.

STATUTORY ENVIRONMENT

Local Planning Scheme No 7

POLICY IMPLICATIONS

- State Planning Policy 3.7 – Planning in Bushfire Prone Areas
- Water Quality Protection Note 25 – Land use compatibility tables for public drinking
- Water Quality Protection Note 88 – Rural tourist accommodation

FINANCIAL IMPLICATIONS

The proponent has paid the required development application fee.

STRATEGIC IMPLICATIONS

- Local Planning Strategy 2020:

Tourism Strategic Directions – Plan for a range of tourism accommodation options to meet the needs of short-stay visitors.

Economy Strategic Directions – Support growth of the tourism sector by assisting operators to provide a range of products to cater for differing consumer experiences and expectations.

Strategic Community Plan – Envision 2029

| | |
|--|---|
| 02 – Prosperity | The Shire will experience broad economic and population growth with decreasing economic barriers, diversified agriculture and fisheries output and vibrant visitor economy. |
| Priority Outcomes | Our Roles |
| Our Shire has a contemporary land use planning system that responds to, and creates, economic opportunities. | Ensuring that our planning framework is modern and meets the needs of industry, small business and emerging opportunities |

ATTACHMENTS.

Circulated with the agenda are the following items relevant to this report:

- Development Application 66/20 (Doc Id: 162920)
(Marked 9.3.6)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council grant development approval for 28 chalets upon Lot 38 Hill River View, Jurien Bay subject to the following conditions and advice:

Conditions:

- 1. Development may be carried out only in accordance with the details of the application as approved herein and any approved plan.**
- 2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of the Shire of Dandaragan.**
- 3. The development must not cause nuisance or degrade the amenity of the locality in any way, including by reason of the emission of noise, light, odour, fumes, smoke, vapour or other pollutant, or impact on public safety or otherwise; to the satisfaction of the Shire of Dandaragan.**
- 4. External lighting must be designed, baffled and located so as to prevent any adverse effect on adjoining land to the satisfaction of the Shire of Dandaragan.**
- 5. Guests of the development are to be short stay only, meaning no guest shall occupy the tourist development for more than a total of three months in any one twelve-month period**
- 6. The total number of people to be accommodated on the premises shall not exceed 56 guests at all times.**
- 7. The approved landscaping plan must be fully implemented within the first available planting season after the initial occupation of the development, and maintained thereafter, to the satisfaction of the Shire of**

- Dandaragan. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the Shire of Dandaragan.
8. All stormwater must be contained and disposed of on-site at all times, to the satisfaction of the Shire of Dandaragan.
 9. Prior to occupation or use of the development the approved parking and accessway plan must be implemented, constructed and thereafter maintained to the satisfaction of the Shire of Dandaragan, for the life of the development.
 10. A schedule of the colour and texture of the building materials, demonstrating that the proposed development complements the surrounding area, must be submitted to and approved by the Shire of Dandaragan, prior to lodging an application for a building permit. The development must be finished, and thereafter maintained, in accordance with the schedule provided to and approved by the Shire of Dandaragan, prior to occupation of the development.
 11. The applicant must implement all of the recommendations contained in the Bushfire Management Plan prepared by Gavin Fancote dated 27 July 2020 and approved by the Shire of Dandaragan for the duration of the development.
 12. Prior to occupation or use of the development, a Bushfire Emergency Evacuation Plan (BEEP) is to be submitted to and approved by the Shire of Dandaragan, and thereafter implemented for duration of the development. The BEEP should identify, but limited to, a 'safer place' in the event of bushfire or trigger point for early evacuation in response to Department of Fire and Emergency Services bushfire alerts.
 13. A Section 70A Notification pursuant to the *Transfer of Land Act 1893* (or as amended) must be placed on the land title at the full cost of the landowner, alerting landowners to the existence of the approved Bushfire Management Plan and advising landowners of their obligations in respect to the use and ongoing management of the land.
 14. Wastewater from the development is to be disposed of by a secondary wastewater treatment system to reduce nutrient loading on the property.
 15. Prior to lodging an application for a building permit, the applicant must submit and have approved by the Shire of Dandaragan, and thereafter implement to the satisfaction of the Shire of Dandaragan, a Construction Management Plan addressing the following matters:
 - a) How materials and equipment will be delivered and removed from the site;
 - b) How materials and equipment will be stored on the site;

- c) Construction waste disposal strategy and location of waste disposal bins;
 - d) How risk of wind and/or water borne erosion and sedimentation will be minimised during and after the works; and
 - e) Other matters likely to impact on the surrounding properties.
16. A Waste Management Plan must be submitted to and approved by the Shire of Dandaragan prior to occupation or use of the development. The plan must include the following details to the satisfaction and specification of the Shire of Dandaragan:
- a) The location of bin storage areas and bin collection areas;
 - b) The number, volume and type of bins, and the type of waste to be placed in the bins;
 - c) Details on the future ongoing management of the bins and the bin storage areas, including cleaning, rotation and moving bins to and from the bin collection areas; and
 - d) Frequency of bin collections.

Advice:

- A. The applicant is to implement and maintain reporting mechanisms for complaints concerning the operation of the development. In the event of a substantiated complaint being received the applicant is required to demonstrate mitigation response(s) to the approval of the Shire of Dandaragan.
- B. Please be advised that prior to lodging an application for a building permit, certain conditions of planning approval may need to be satisfied in order for an amended Bushfire Attack Level (BAL) assessment to be lodged as part of the building permit. This may involve clearing and other measures to downgrade the BAL rating.
- C. Should the Applicant be aggrieved by the decision (in part or whole) there is a right pursuant to the *Planning and Development Act 2005* to have the decision reviewed by the State Administrative Tribunal. Such an Application must be lodged within twenty-eight (28) days from the date of the decision.
- D. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant and landowner and not the Shire of Dandaragan to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to

development, regardless of whether or not it has been drawn to the Shire of Dandaragan's attention.

- E. This is a development approval of the Shire of Dandaragan under its *Local Planning Scheme No.7*. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
- F. The noise generated by any activities on-site shall not exceed the levels as set out under the *Environmental (Noise) Regulations 1997*.
- G. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the *Shire of Dandaragan Local Planning Scheme No.7* and may result in legal action being initiated by the Shire of Dandaragan.
- H. A secondary wastewater system is to be designed and installed for the development in accordance with the Department of Water and Environmental Regulation's Water Quality Protection Notes 25 and 88.

9.4 GOVERNANCE & ADMINISTRATION

9.4.1 JURIEBAY CLEANING CONTRACT

| | |
|-------------------------|--|
| Location: | Jurien Bay |
| Applicant: | N/A |
| Folder Path: | Business Classification Scheme / Council Properties / Maintenance / Jurien Bay |
| Disclosure of Interest: | Nil |
| Date: | 12 October 2020 |
| Author: | Felix Neuweiler, Principal Environmental Health Officer / Building Surveyor |
| Senior Officer: | David Chidlow, Executive Manager Development Services |

PROPOSAL

Council is requested to accept the tender for a three year cleaning contract of Jurien Bay public facilities.

BACKGROUND

The current Jurien Bay Cleaning Contract terminates on the 3 December 2020. An invitation for tenders for the new contract was advertised in September and Tenders closed on Wednesday, 7 October 2020.

COMMENT

Three compliant tenders were received for this contract which included the incumbent contractor and two Perth based companies. A confidential Tender Evaluation Report has been provided to Council to provide further details on the selection of the preferred tenderer.

The respondents are ranked in order of preference as follows:

| Tenderer | Ranking |
|-----------------------------------|---------|
| Nessy Cleaning Management Service | 1st |
| Vinnie & Tash Clean | 2nd |
| AWS Services WA Pty Ltd | 3rd |

The selection criterion utilised in this tender consisted of compliance and a weighted qualitative assessment. The compliance criteria were not point scored and were assessed on a Yes/No basis as to whether the criterion is satisfactorily met. A scoring system was used as part of the assessment of the weighted qualitative and pricing criteria.

All submissions contained a qualitative component. This related to:

- Key Personnel and Experience
- Tenderer's Resources

- Demonstrated Understanding
- Price

If the Officer's recommendation is accepted it will provide continued support to local business whilst remaining within existing budget thresholds.

CONSULTATION

The tender was advertised in State and regional newspapers, social media and Shire website.

STATUTORY ENVIRONMENT

Local Government Act 1995

3.57. Tenders for providing goods or services

- 1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- 2) Regulations may make provision about tenders.

Local Government Regulations 1996

11. When tenders have to be publicly invited (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$250 000 unless sub-regulation (2) states otherwise.

Local Government Act 1995

- 5.23(2)(e)(iii) (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting.

POLICY IMPLICATIONS

Policy 1.1 C-1PAT01 - Purchasing and Tender \$250,000+ Public tender process to be undertaken unless excluded under Exemptions listed below. Prior to any documentation being issued a Request for Tender (RFT) number must be obtained from the Executive Manager of Corporate and Community Services, as applicable provided to maintain the Shire's Tender Register.

FINANCIAL IMPLICATIONS

The annual costing submitted by the preferred respondent is consistent with the budget adopted by Council.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2020

| | |
|---|--|
| 01 – Infrastructure | The Shire will sustain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses |
| Priority Outcomes | Our Roles |
| Our investments in public assets are based on responsible and sustainable asset custodianship | Modernise the Shire’s Asset Management Planning framework to sustainably manage our existing asset network and consider asset expansion within sustainable levels of service |

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Confidential 05/20 Tender Evaluation Report. (Doc Id:164204) **(Marked 9.4.1)**

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council:

- 1) Endorse the ranking of preferred tenderers;**
- 2) Accept the tender submitted by Nussy Cleaning Management Service for Tender 05/20 - Cleaning Contract, Jurien Bay in accordance with the tender documentation for the Tendered Total Annual Price of \$64,014.36 (GST inclusive); and**
- 3) Authorise the Chief Executive Officer to finalise the required contractual documentation.**

9.4.2 ADOPTION OF ECONOMIC AND TOURISM DEVELOPMENT STRATEGY

| | |
|-------------------------|--|
| Location: | Shire of Dandaragan |
| Applicant: | Not Applicable |
| Folder Path: | Business Classification Scheme / Corporate Management / Planning / Strategic Plans |
| Disclosure of Interest: | Nil |
| Date: | 9 October 2020 |
| Author: | Brent Bailey, Chief Executive Officer |
| Senior Officer: | Not Applicable |

PROPOSAL

The purpose of this report is for Council to endorse the Economic and Tourism Development Strategy.

BACKGROUND

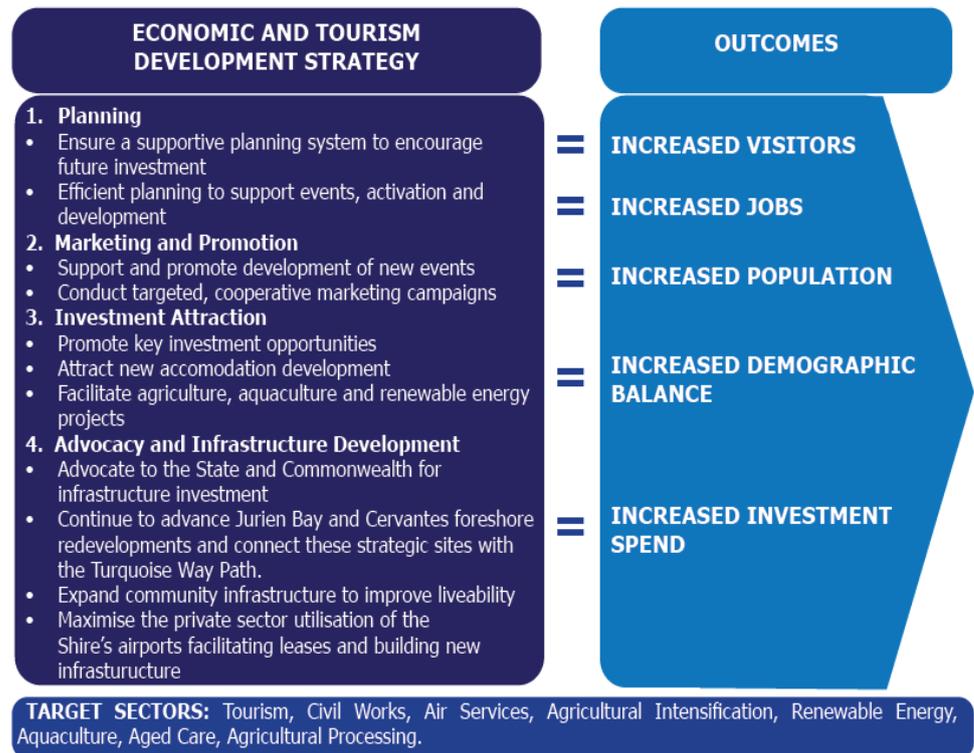
The Shire of Dandaragan has been in the process of developing an Economic and Tourism Development Strategy since late 2019 responding to the Envision 2029 Prosperity statement – “The Shire will experience broad economic and population growth with decreasing economic barriers, diversified agriculture and fisheries output and vibrant visitor economy”.

The key role of an Economic and Tourism Development Strategy is to support Council's decision making processes for economic and tourism investments and advocacy. The strategy was originally two separate projects and supported by two consultancy companies, Pracsys (Economic) and Lucid Economics (Tourism). Each project consultant coordinated a range of public consultation methodologies and undertook detailed current state assessments of the current economic and tourism climate as it applies to the Shire of Dandaragan.

In response to the onset of the Covid19 pandemic the project was pivoted to consolidate the strategy work into one document which has been advertised for public feedback. Following the public consultation period on the draft strategy a further workshop with Councillors was held to consider and incorporate submissions resulting in the final document which is now before Council for adoption.

COMMENT

The Economic and Tourism Development Strategy is effectively summarised in the infographic below.



Supporting the strategy is the Action Plan which provides a suite of projects and activities that itemise the short term approach the Shire will take to pursue the overarching strategy for growth. The Action Plan will be updated annually to respond to economic climate conditions, new opportunities and outcomes arising from past activities. Some of the key short term projects which are outlined in the inaugural Action Plan include:

- 1) Review of residential, commercial and industrial land stocks in towns and addressing shortages where identified.
- 2) Supporting the creation of new and increasing the scale of events.
- 3) Destination Marketing Activities
- 4) Development of industry prospectuses to target job creating opportunities.
- 5) Leveraging further community benefit and job creation from renewable energy projects.
- 6) Development of business cases for key infrastructure projects such as Aged Care facilities, Marina redevelopment, Turquoise Way.
- 7) Airport upgrades and private sector investment opportunities.
- 8) Foreshore redevelopments and enhancements.
- 9) Heavy vehicle access for Badgingarra
- 10) Townsite streetscape upgrades.
- 11) Trails development and marketing

In assessing the effectiveness of the strategy and broader performance of the local economy over future years, the Shire will monitor the following key metrics:

- 1) Visitor Numbers and Spend
- 2) Population Growth
- 3) Jobs and Unemployment Rate
- 4) Gross Regional Product Data.

Should Council support the officer's recommendation and endorse the Economic and Tourism Development Strategy, the content will be consolidated with the key Integrated Planning Documents as they are reviewed and updated.

CONSULTATION

There was broad consultation undertaken in the development of the Economic and Tourism Development Strategy including:

- 1) Community workshop (Economic Development)
- 2) Targeted stakeholder interviews
- 3) Written submissions invited from community members and community bodies (e.g. Chambers of Commerce)
- 4) Stakeholder survey
- 5) Industry body meetings
- 6) State Government stakeholder meetings
- 7) Council workshops
- 8) Submissions on Draft Plan

The range of feedback received through the consultation process has been integral to the formulation of the document. Following the work completed by engaged consultants, Shire staff revised and completed the Strategy document to consolidate feedback received after the draft Economic and Tourism Development Strategy was advertised. The Strategy has also been adapted to be consistent with the corporate design utilised throughout the other integrated planning documents.

STATUTORY ENVIRONMENT

There is no statutory environment relevant to this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The Strategy identifies a suite of strategies and actions that will be prioritised for funding through annual budgets and the Corporate Business Planning process.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 22 OCTOBER 2020

| | |
|--|---|
| 02 – Prosperity | The Shire will experience broad economic and population growth with decreasing economic barriers, diversified agriculture and fisheries output and vibrant visitor economy |
| Priority Outcomes | Our Roles |
| Jurien Bay continues to grow as a regional centre that services and delivers benefits throughout the Shire | Develop and implement a modern economic growth plan which harnesses the economic potential of existing and emerging industries. This plan will contain initiatives that are relevant across the whole Shire. |

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Shire of Dandaragan Economic and Tourism Development Strategy (Doc Id: 164496)
(Marked 9.4.2)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council endorse the Shire of Dandaragan Economic and Tourism Development Strategy Doc Id: 164496 as a key informing document within the Shire’s Integrated Planning Framework.

9.4.3 ENDORSE SHIRE OF DANDARAGAN CORPORATE GOVERNANCE FRAMEWORK

| | |
|-------------------------|---|
| Location: | Shire of Dandaragan |
| Applicant: | Not Applicable |
| Folder Path: | Business Classification Scheme / Governance / Standards / Council Standards |
| Disclosure of Interest: | Nil |
| Date: | 12 October 2020 |
| Author: | Brent Bailey, Chief Executive Officer |
| Senior Officer: | Not Applicable |

PROPOSAL

The purpose of this report is for Council to endorse a Corporate Governance Framework to support legislative compliance, transparency and embedding good governance principals into the Shire's decision making processes.

BACKGROUND

When the Shire of Dandaragan endorsed Envision 2029, it established a key role as being committed to providing an industry leading regional local government organisation, promoting community confidence and support in the decision making process. This project establishes an important aspect of this commitment through the establishment of a Corporate Governance Framework that supports transparent, participatory and statutory compliant decision making throughout the organisation.

The Corporate Governance Framework outlines how the Shire will meet this commitment to a quality decision making process ensuring:

- 1) The Shire pursues and delivers a high standard of governance and decision making for the community.
- 2) Overall compliance of the Shire's decision making process with the Local Government Act 1995 and other applicable legislation.
- 3) Elected members are engaged in the development of strategy and policy from initiation to enactment.
- 4) Elected members are provided with accurate, relevant and timely information from the CEO to facilitate their decision making process.
- 5) Community members can participate in the decision making processes of the Shire of Dandaragan and access information which has informed the decision making process.

COMMENT

The Shire of Dandaragan framework document has embedded many longstanding practices within the Shire's internal systems while also incorporating good governance principals into a consolidated document.

The framework will provide an effective tool for incumbent Councillors and staff while also supporting the induction process for people new to the organisation.

CONSULTATION

The Corporate Governance Framework has been developed utilising other industry examples and Council workshops.

STATUTORY ENVIRONMENT

The Governance Framework covers a range of statutory responsibilities and obligations particularly associated with the Local Government Act 1995 and the Planning and Development Act 2005.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

| | |
|---|---|
| 04 – Community | The Shire's resident population will grow more than the WA regional average supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities. |
| Priority Outcomes | Our Roles |
| A region that develops and supports community leadership and collective values. | Provide governance support for community groups to deliver their objectives. |

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Shire of Dandaragan Corporate Governance Framework Doc Id: 164304)

(Marked 9.4.3)

VOTING REQUIREMENT

Simple Majority

RECOMMENDATION

That Council endorse the Shire of Dandaragan Corporate Governance Framework.

9.5 COUNCILLOR INFORMATION BULLETIN**9.5.1 SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – SEPTEMBER 2020**

Document ID: 163810

Attached to the agenda is a copy of the Shire of Dandaragan's Executive Manager Infrastructure Report for September 2020. *(Marked 9.5.1)*

9.5.2 SHIRE OF DANDARAGAN – BUILDING STATISTICS – SEPTEMBER 2020

Document ID: 163978

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for September 2020. *(Marked 9.5.2)*

9.5.3 SHIRE OF DANDARAGAN – PLANNING STATISTICS – SEPTEMBER 2020

Document ID: 163836

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for September 2020. *(Marked 9.5.3)*

9.5.4 SHIRE OF DANDARAGAN TOURISM / LIBRARY REPORT FOR SEPTEMBER 2020

Document ID: 162825

Attached to the agenda is monthly report for Tourism / Library for September 2020. *(Marked 9.5.4)*

9.5.5 NORTHERN BEACHES COUNCIL ZERO WASTE TO OCEAN CHARTER

Document ID: 162964

Attached to the agenda for your information is correspondence from Northern Beaches Council in relation to Zero Waste to Ocean Charter *(Marked 9.5.5)*

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC****12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****13 CLOSURE OF MEETING**



ATTACHMENTS

FOR ORDINARY COUNCIL MEETING 22 OCTOBER 2020



APPLICATION FOR ENVIRONMENTAL GRANT

1. PROJECT AND APPLICANT INFORMATION

Name of Project: Dandaragan Coastal Multi-Weed Eradication Program

Site or Location of work: Dandaragan Shire foreshore area including:

- Jurien Bay foreshore between the Marina and Beachridge (Pyp Grass)
- Cervantes foreshore including Barcelona carpark, Drummonds carpark and Hansen Head Look-out (Pyp Grass)
- Cervantes Ronsard Bay (Spiny Rush)
- Cervantes Barcelona Carpark (Japanese Pepper tree)

Site Landholder: Shire of Dandaragan

Name of organisation: Jurien Bay Regional Herbarium Group

Primary Contact: Jenny Krieg

Address: PO Box 912 Jurien Bay WA 6516

Telephone: Jenny 0418 950 189

Email: jbayherbarium@gmail.com

President / Chair: Jenny Krieg

Secretary: Gill Mcpherson

Treasurer: Gill McPherson

Is your organisation an Incorporated Body: No
838 031 (If yes, please include previous quarters profit/loss statements)

ABN: 90 376

2. ASSISTANCE REQUESTED

- a) Cash component requested \$10,000
- b) In-kind support from Shire of Dandaragan within normal business hours
20 hours (describe type of support requested and estimated number of hours of support)

Describe type of support:

- Administration support for checking published material
- Potential physical removal of weed plant material from foreshore areas
- Provision of "brushing material" (eg. Melaluca prunings) to prevent erosion of dunes
- Temporary unlocking of any access bollards
- Personnel support for weed spraying program if required.

- c) In-kind support from Shire of Dandaragan outside of normal business hours *
\$0

* If you are requesting in-kind support from the Shire for human resources outside of normal business hours? Costs will be calculated at \$100 per hour per staff member and be added to the cash component requested, the total of which must not exceed \$10,000. All other requests for in-kind support within normal business hours from the Shire of Dandaragan will be assessed separately.

Total (Add a + c)\$

3. INFORMATION REGARDING THE APPLICATION

- 3.1 Provide an overview of the project, including what your activity involves, the key objectives and the key activities that will improve our local environment:

This project will involve the continuation of the Dandaragan Foreshore Pyp Grass eradication program in Spring 2020 and Autumn 2021 and the expansion of the program to a multi-weed eradication approach. The key objective is to undertake weed management to protect and restore diverse natural ecosystems within the Shire of Dandaragan.

In terms of Pyp grass, this environmental grant looks to further consolidate the on-ground efforts completed in previous control works (2014-2018 and Autumn 2020) by revisiting Heaton/Dalton and Shingle sites in Jurien Bay and Drummond, Barcelona, and Hansen Bay sites in Cervantes to undertake targeted spot spraying. This will help to ensure that the spread of Pyp Grass into the neighbouring coastal reserves and primary dune systems is controlled and minimised until a long-term control program is again funded and implemented. This will assist in maintaining the ecological integrity and biodiversity of the fragile ecological communities. This project will also support the Cervantes Pyp Grass Management Plan (2012) and the Jurien Bay Pyp Grass Management Plan (2014). In Autumn 2020 spray works commenced by a local contractor at the Pyp grass management sites in Cervantes and Jurien Bay. Photomon is currently being used to monitor the progress.

The Pyp grass Control Program has historically delivered on-ground works to control and remove Pyp Grass (*Ehrharta villosa*) from sites in Cervantes and Jurien Bay that were identified and managed by the Northern Agricultural Catchment Council (NACC) from 2012-2018. Pyp Grass is an introduced grass affecting coastal areas around Australia. Pyp grass was originally planted to stabilise dunes. Unfortunately, it has an invasive nature and it quickly takes over existing native flora, destroying habitat for indigenous fauna decreasing the natural value of the dunes. Pyp Grass spreads through rhizomes up to eight metres long, thriving in sandy foreshore areas, particularly where disturbance to natural vegetation has occurred. Before treatment, some areas of the natural foreshore had almost become a monoculture of Pyp Grass, smothering and killing the natural vegetation. With the initial years of treatment, the natural vegetation along the foreshore areas has improved. The possibility of coastal erosion has decreased with healthy deep-rooted vegetation thriving along the foreshore. Eradication requires long-term management and monitoring. Photo-monitoring occurs at strategic locations along the foreshore to monitor the treatment and recovery of native vegetation. The improvement in native vegetation and reduction in Pyp grass is evident over the years (see attachment).

Incorporating a multi-weed eradication approach provides the opportunity to start managing populations of Spiny Rush (*Juncus acutus*) and Japanese Pepper tree (*Schinus terebinthifolius*).

Spiny Rush is a problematic weed in Western Australia because it poses a serious threat to wetlands and estuaries. Once established it can displace native vegetation and render large areas impenetrable to animals and people. In addition, it is notoriously difficult to eradicate once established. This grant will allow targeted control of a known population at Cervantes. The population of Spiny rush in Cervantes, Ronsard Bay has been increasing in plant numbers over the years but is still manageable. Physical removal was initiated in 2018 through an alliance between Tending the Tracks and Cervantes Coastcare. The site required follow-up spraying by the Shire which did not occur due to lack of resources. It would be a great opportunity to revisit and implement control measures on this population. This is a small population that could provide an opportunity to assess control measures and whether these could be applied on a broader scale. It will provide information for costing a future long-term weed management strategy in other areas such as Hill River. Hill River is very vulnerable to outbreaks of Spiny Rush and little is known about the extent of this population.

Japanese Pepper tree is an evergreen tree to six metres tall and occurs in a small pocket within the Cervantes foreshore area. It grows from seeds and suckers and birds spread the fruit/seeds. It can form dense thickets and can block the sunlight thus destroying the native understory vegetation. It is a major threat to the conservation values of Banksia woodlands and the South-West Province. Management of this species has not occurred prior. Jurien Bay has populations of Pepper tree within the townsite that could potentially be treated as well.

Pyp Grass, Spiny Rush and Japanese Pepper tree will be managed by JBRHG using the following four stages:

1. Implement control by engaging local contractors to undertake physical removal and/or herbicide control.
2. Maintain and/or restore the native plant communities in areas where Pyp grass has been eradicated (plant seedlings) - maintaining and/or restoring cover of native vegetation, especially sedges and rushes, is vital for suppressing further weed germination and increasing resilience.
3. Monitor the effectiveness of the weed management program and impacts on the native plant community through PHOTOMON.
4. Collate results and information to help guide future Management actions.

3.2 How will your project address the prioritisation criteria?

| | |
|--|---|
| <p>Extent to which project / activity benefits the local natural environment</p> | <ol style="list-style-type: none">1. Undertake weed management to protect and restore diverse natural ecosystems within the Shire of Dandaragan.2. As Pyp grass is a highly invasive, shallow-rooted and unattractive weed, it would be extremely beneficial to eradicate this weed from the Jurien/Cervantes foreshores.3. Spiny Rush is of increasing concern for WA as it colonises estuaries and wetlands. It displaces native vegetation and renders large areas impenetrable to animals and people. In addition, it is notoriously difficult to eradicate once established. The population within the Cervantes foreshore is manageable if treated now and long-term.4. Japanese Pepper trees if left unmanaged will spread and impact on native plant communities. It can form dense thickets which shade out and smother native vegetation, and can block access to creeks. Removal will restore diversity to the foreshore area.5. Improving dune stabilisation by planting deep-rooted varieties of dune plants grown from seed of existing vegetation will lead to foreshore enhancement, improve dune stability, and maintain and enrich biodiversity.6. Tourism benefits from the improved natural beauty of the foreshores.7. Restoring diverse natural ecosystems in vulnerable foreshore areas is the most economically and environmentally viable option to reduce erosion and risk of sea water inundation. |
|--|---|

| | |
|--|--|
| <p>Applicant's capacity to deliver a well-planned project, including applicant's experience, skills and time</p> | <ol style="list-style-type: none"> 1. The contractors will be sourced locally. As contractors will be employed to do the proposed works the project will be well managed and coordinated by JBRHG in consultation with the Shire of Dandaragan. 2. JBRHG has vast experience in the planning and implementation of various projects including a previous Pyp grass eradication program, and community planting events for revegetation. 3. NACC (Mic Payne and Tegan Knowles) have offered to provide assistance and expertise when required. 4. JBRHG has as a member, the local DBCA Flora Conservation officer, Niall Sheehy, who will supply expertise and knowledge in helping the group achieve a great outcome for the project. Niall can provide information on management actions for the weed species removal i.e. best time for spraying etc, seed collection strategies for revegetation and also supply a fire unit to water in the plants as they are being planted. |
| <p>Extent to which project / activity aligns with Shire of Dandaragan Strategic Community Plan</p> | <p><i>Collaborate with the community to improve our waterways, coastal reserves, road reserves and bushland. P18 Strategic Community Plan</i></p> <p>Through collaboration between the JBRHG and the Shire of Dandaragan, the proposed project will improve the diversity of natural ecosystems in vulnerable coastal reserves. It will reduce the risk of erosion and sea water inundation.</p> <p>The project will enhance the foreshore aesthetic value and educate the public (be they tourists or locals) on the natural coastal vegetation and fauna.</p> <p>JBRHG is a local volunteer group that has been involved with Shire consultation for the Foreshore 10 Year Plan.</p> |

| | |
|---|---|
| <p>Level of volunteer participation and wider community participation</p> | <ol style="list-style-type: none"> 1. The JBRHG will be involved in the engagement of local contractors, planning the weed spraying program, seed collection of local provenance seed, propagation of said seed and planting back into areas which have been treated. Members will be involved throughout the project. 2. When planting for revegetation, local community groups and the public as well as the school community would be invited to participate. |
| <p>Extent to which project provides community education and / capacity building</p> | <ol style="list-style-type: none"> 1. The JBRHG participates with Coastcare groups from Guilderton to Green Head, sharing knowledge and expertise. 2. Our group will provide advice on future projects by other community-based groups such as the Greenhead Coastcare and Cervantes Coastcare. 3. The local JB high school has a horticultural project for year 8 and this proposed revegetation project could be incorporated. Many of our members are able to attend in school times. The Cadets group may be able to help survey areas under Herbarium members' supervision. 4. JBRHG posts in the Craytales which informs and makes locals aware of the involvement in different activities. |
| <p>Extent to which applicant is contributing towards funding the project / activity</p> | <p>JBRHG is a not for profit organisation, relying on grants such as this one to continue our good works. The group will be putting in volunteer hours (in-kind) in the preparation and implementation of the proposed works.</p> |

3.3 Do you have the consent of the landholder on which the project will take place?

Yes

3.4 To what extent does the event / activity for which you are seeking funding benefit the Shire of Dandaragan community?

a) What specific community needs will be satisfied by the project?

The environmental benefits to the Shire of Dandaragan community are numerous. A healthy foreshore ecosystem reduces the risk of coastal erosion and sea water inundation which would impact the community of Cervantes and Jurien Bay. The project provides the most viable option of protecting our fragile coastal reserves.

Through local media, this project provides community education and capacity building within the local community. Locals have an opportunity to participate and learn more about the natural foreshore flora and fauna communities.

Use of local contractors to assist with treatment provides employment opportunities within the Shire of Dandaragan.

b) How have these needs been identified?

The Shire of Dandaragan have identified the need to control weeds in the coastal reserves. The current Pyp grass grant has allowed us to re-start a weed spraying program that was commenced in 2014. The need to continue the eradication of Pyp grass is recognised in the Cervantes and Jurien Bay Pyp Grass Management plans, 2012 and 2014 respectively.

Recently the Shire of Dandaragan contacted the JBRHG in regard to removing Spiny Rush. It has been recognised by NACC, DBCA and the Shire of Dandaragan that there is a need for the management of this weed species. Cervantes Coastcare members have identified the need and possibility to remove *Juncus acutus* from the Ronsard Bay area and has received support from the Shire in 2018 with physical removal of plant material.

JBRHG has year-round involvement in projects in Jurien Bay and Cervantes with members noting and reporting weeds and the negative impact they are having. The invasiveness of weed species, their spread and the potential damage to the environment is observed at close hand. Members have expressed a need to do something about this, but it is dependent on grants.

- 3.5 Will this activity / project involve other community organisations? Please list other community organisations and what they will be contributing to this proposal.

Publications relating to this project will be advertised in local papers and include invitations to join our group.

Cervantes Coastcare will coordinate the weed spraying activities in Cervantes and involve community support for planting natives.

Rehabilitation of areas will be planned with Shire of Dandaragan personnel and with community support. Support will be sourced from The Community Men's Shed, Lions, Jurien Bay Progress Association and other relevant groups from both towns.

- 3.6 How will you evaluate the success of your project, ie how will you know if your project has been successful in achieving its aims?

PHOTOMON (NACC app) - Photo-monitoring points have been set up for the Pyp grass sites and will be invaluable in measuring the success of the project. The photos will compare before and after spraying and show regrowth of natural vegetation over time. These points in Cervantes and Jurien Bay will be utilized for monitoring. New monitoring sites will be established using PHOTOMON for *Juncus acutus* and Japanese Pepper tree managed sites.

The project area will be continuously monitored and photographed over time. All weed eradication projects need ongoing seasonal spraying over a number of seasons or years and the success of this grant will be reliant on ongoing long-term support. The long-term effect of eradication is evident during the 2014-2018 spraying project by NACC.

3.7 Do you agree to provide the Shire of Dandaragan with photos to enable us to promote and celebrate the project grant outcomes?

Yes

3.8 Is this project/activity already underway, or has it been completed?

Yes A 2019/2020 grant allowed JBRHG to re-commence a Pyp Grass eradication project. The completion of this grant will be acquitted by June 30 2020. This new grant will incorporate a multi-weed approach.

1.9. Complete the following budget table for your proposal:

PROJECT INCOME:

| | |
|---|-----------------|
| Donations / Sponsorship | <u>\$0</u> |
| Entry Fees / Gate Takings | <u>\$0</u> |
| Sales | <u>\$0</u> |
| Contributions by applicant | <u>\$0</u> |
| Other funding sources \$0 | |
| Shire of Dandaragan grant (including in-kind support outside of normal business hours) Requested | <u>\$10,000</u> |
| Total Income | \$10,000 |

YOUR ORGANISATION'S IN-KIND CONTRIBUTIONS:

| | |
|--|-----------|
| Labour – estimated number of hours - | 200 hours |
| Use of equipment – estimated number of hours - DBCA fire truck/water (8 hours) | |
| Other – donated food / gifts etc. | _____ |

PROJECT EXPENSES:

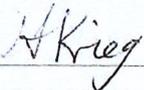
| | |
|-------|------------|
| Venue | <u>\$0</u> |
|-------|------------|

| | |
|------------------------------|----------------------------------|
| Equipment hire | <u>\$0</u> |
| Promotions / advertising | <u>\$200</u> |
| Materials (Plants for reveg) | <u>\$800</u> |
| Insurance | <u>\$600</u> based on 2020 quote |
| Contractor Costs | <u>\$8,200*</u> |
| Salaries and Wages | \$0 |
| Other (soil & reusable pots) | <u>\$200</u> |
| Total Expenses | <u>\$10,000</u> |

* Contractor paid as per hours of work done, up to this amount in each year. Rate: total of \$1,500 (3 personnel to work 8 hour/day)

| | |
|------------------------------|---------------------------|
| Equipment hire | \$0 |
| Promotions / advertising | \$200 |
| Materials (Plants for reveg) | \$800 |
| Insurance | \$600 based on 2020 quote |
| Contractor Costs | \$8,200* |
| Salaries and Wages | \$0 |
| Other (soil & reusable pots) | \$200 |
| Total Expenses | \$10,000 |

* Contractor paid as per hours of work done, up to this amount in each year. Rate: total of \$1,500 (3 personnel to work 8 hour/day)

Signature: 
 President / Chairperson

Print Name: Jennifer A Krieg

 President / Chairperson

Date: 31/05/2020

ATTACHMENTS:
 VARI-SKILLED QUOTE
 PUBLIC LIABILITY INSURANCE
 WONGAN TREES (PLANTS)

Vari-Skilled

Quote

PO Box 655
Jurien Bay WA 6516
Ph/Fx: 0896 521 632 Mob: 0409 370 527
A.B.N. 74 150 131 913

Invoice #: 00014826
Date: 24/06/2020

Invoice To:

Attn: Jenny Krieg Herbarium
Jurien Bay WA 6516

Residential Address:

Attn: Jenny Krieg Herbarium
Jurien Bay WA 6516

Details:

| Qty | Description | Unit Price | Amount Incl GST | Tax Code |
|-----|--|------------|-----------------|----------|
| 1 | Spray for Pyp Grass for areas selected in PYP Grass Management Agreement for Jurien Bay and Cervantes 2021 | \$8,200.00 | \$8,200.00 | GST |

Payment by EFT BANKWEST
BSB.306-117 Account No: 0057470
IMPORTANT PLEASE REF INVOICE
NO: OR NAME

| CODE | RATE | GST | SALE AMOUNT | Subtotal | \$8,200.00 |
|------|------|----------|-------------|----------------|-------------------|
| GST | 10% | \$745.45 | \$7,454.55 | GST Amount | \$745.45 |
| | | | | Total Incl | \$8,200.00 |
| | | | | Amount Applied | \$0.00 |
| | | | | Balance | \$8,200.00 |

Thank you, we appreciate your business

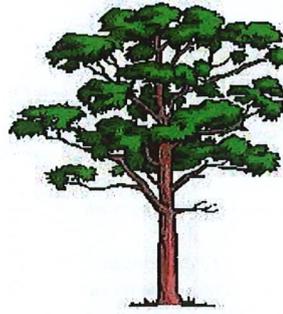
Terms: Net 7 Days

WONGAN TREES

ABN 77 726 456 436

Proprietors Denis & Ellen Mitchell

6 Avon Road,
P.O. Box 197,
Wongan Hills WA 6603
Tel - Work (08) 96711979
Mobile - 0428711979 Denis
Mobile - 0428711364 Ellen
[E-mail - wongantrees@westnet.com.au](mailto:wongantrees@westnet.com.au)



Dear Valued Customers,

Welcome to our 2019/20 season. We would sincerely like to thank all past customers.

We continue to grow our seedlings in colmax 64 cell root training, air pruning hard trays.

If you have any special requirements regarding local provenance seed or require a species not on our list please don't hesitate to contact us.

Delivery of trees can be arranged. Less than 8,000 seedlings @ .80c + gst per km and 8,000 - 18,000 @ .90c + gst per km.

Orders by the beginning of November would be appreciated in order to enable seed collection and germination of certain species.

An invoice for a 30% Deposit will be sent in January to confirm all orders.

If no deposit is received prices will be as per second column. Prices are as follows.

Yours sincerely
Denis & Ellen Mitchell

| <u>QUANTITIES</u> | <u>DEPOSIT 30% by 31st Jan 2020</u> | <u>NO DEPOSIT</u> |
|--------------------------------|-------------------------------------|-------------------|
| FARM TREES | | |
| 1>500 | .55c + gst | |
| 501 > | .52c + gst | .55c + gst |
| BANKSIA'S & HAKEA'S | .90c + gst | \$1 + gst |
| ALYOGYNE | .90c + gst | \$1 + gst |
| ATRIPLEX AMNICOLA & NUMMULARIA | .50c + gst | .52c + gst |
| ANAMEKA (tm) SALT BUSH | .80c + gst | |

We can also grow your seedlings in Native tubes (50mm x 50mm x 120mm) starting from \$1.50 + gst

| <u>SPECIES</u> | <u>COMMON NAME</u> | <u>QUANTITY REQUIRED</u> |
|----------------------|--------------------------|--------------------------|
| <u>ACACIA</u> | | |
| ACUMINATA | Jam Wattle | |
| AESTIVALIS | | |
| ANEURA | Mulga | |
| ASSIMILIS | Fine Leaf Wodjil | |
| BRUMALIS | | |
| ITEAPHYLLA | Flinders Range Wattle | |
| LASIOCALYX | Shaggy Wattle | |
| MICROBOTRYA | Manna Wattle | |
| ROSTELLIFERA | Summer Scented Wattle | |
| SALIGNA | Golden Wreath Wattle | |
| <u>ALLOCASUARINA</u> | | |
| CAMPESTRIS | Shrubby She-oak | |
| HUEGELIANA | Granite She-oak | |
| <u>ALYOGYNE</u> | | |
| HAKEIFOLIA | Red-centred Hibiscus | |
| HUEGELII | Purple Hibiscus | |
| <u>ANIGOZANTHOS</u> | | |
| FLAVIDUS | Tall Kangaroo Paw | |
| MANGLESII | Red & Green Kangaroo Paw | |
| <u>ATRIPLEX</u> | | |
| AMNICOLA | River Saltbush | |

| | |
|-----------------------------|----------------------------------|
| ANAMEKA (TM) | |
| NUMMULARIA | <i>Oldman Saltbush</i> |
| <u>BANKSIA</u> | |
| ATTENUATA | <i>Sandplain Banksia</i> |
| MENZIESII | <i>Firewood Banksia</i> |
| PRIONOTES | <i>Orange Banksia</i> |
| <u>CALLISTEMON</u> | |
| PHOENICEUS | <i>Lesser Bottlebrush</i> |
| <u>CALOTHAMNUS</u> | |
| GILESII | <i>Giles Netbush</i> |
| QUADRIFIDUS | <i>Crimson Netbush</i> |
| SANGUINEUS | <i>Blood Red Netbush</i> |
| <u>CASUARINA</u> | |
| OBESA | <i>Swamp She-oak</i> |
| <u>CHAMAECYTISUS</u> | |
| PALMENSIS | <i>Tagasaste</i> |
| <u>CORYMBIA</u> | |
| CALOPHYLLA | <i>Marri</i> |
| FICIFOLIA | <i>Red Flowering Gum</i> |
| MACULATA | <i>Spotted Gum</i> |
| <u>ENCHYLAENA</u> | |
| TOMENTOSA | <i>Ruby Saltbush</i> |
| <u>EUCALYPTUS</u> | |
| ACCEDENS | <i>Powderbark Wandoo</i> |
| ARACHNAEA | <i>Black Stemmed Mallee</i> |
| CAMALDULENSIS | <i>River Red Gum</i> |
| CAPILLOSA | <i>Inland Wandoo</i> |
| CLADOCALYX | <i>Sugar Gum</i> |
| DRUMMONDII | <i>Drummonds Gum</i> |
| EREMOPHILA | <i>Tall Sand Mallee</i> |
| ERYTHRONEMA | <i>Red-flowered White Mallee</i> |
| KOCHII ssp BOREALIS | <i>Oil Mallee</i> |
| KOCHII ssp KOCHII | <i>Oil Mallee</i> |
| KOCHII ssp PLENISSIMA | <i>Oil Mallee</i> |
| KONDININENSIS | <i>Kondinin Blackbutt</i> |
| LEUCOXYLON ROSEA | <i>Pink flowered, Yellow gum</i> |
| LONGICORNIS | <i>Red Morrel</i> |
| LOXOPHEBA | <i>York Gum</i> |
| LOXOPHEBA ssp LISSOPHLOIA | <i>Oil Mallee</i> |
| MYRIADENA | <i>Snap & Rattle</i> |
| RUDIS | <i>WA Flooded Gum</i> |
| SALMONOPHLOIA | <i>Salmon Gum</i> |
| SALUBRIS | <i>Gimlet</i> |
| SARGENTII | <i>Salt river gum</i> |
| SPATHULATA | <i>Swamp Mallet</i> |
| TORQUATA | <i>Coral Gum</i> |
| WANDOO | <i>White Gum</i> |
| <u>HAKEA</u> | |
| FRANCISIANA | <i>Pink Spike Hakea</i> |
| LISSOCARPHA | <i>Honey Bush</i> |
| MULTILINEATA | <i>Grass Leaved Hakea</i> |
| TRIFURCATA | <i>Two-leaf Hakea</i> |
| VARIA | <i>Variable-leaved Hakea</i> |
| <u>JUNCAS</u> | |
| KRAUSII | <i>Salt Marsh Rush</i> |
| PALLIDUS | <i>Pale Rush</i> |
| <u>KENNEDIA</u> | |
| PROSTRATA | <i>Running Postman</i> |
| <u>LEPTOSPERMUM</u> | |
| ERUBESCENS | <i>Pink Tea Tree</i> |
| <u>MAIREANA</u> | |
| BREVIFOLIA | <i>Small Leaf Bluebush</i> |
| <u>MELALEUCA</u> | |
| ACUMINATA | <i>Scented Honey Myrtle</i> |
| ADNATA | <i>Hummock Honey Myrtle</i> |
| ATROVIRIDIS | <i>Brushwood</i> |
| BREVIFOLIA | <i>Mallee Honey Myrtle</i> |
| CUTICULARIS | <i>Salt Water Paperbark</i> |
| ELEUTROSTACHYA | |
| FULGENS | <i>Scarlet Honey Myrtle</i> |
| HALMATURORUM | <i>Swamp Paperbark</i> |

| | |
|------------------------|---------------------------------|
| HAMATA | <i>Brushwood</i> |
| HAMULOSA | <i>Creekline Honey Myrtle</i> |
| LATERIFLORA | <i>Oblong Leaf Honey Myrtle</i> |
| RADULA | <i>Graceful Honey Myrtle</i> |
| RHAPHIOPHYLLA | <i>Creekline Paperbark</i> |
| SCABRA | <i>Rough Honey Myrtle</i> |
| THYOIDES | <i>Salt Lake Honey Myrtle</i> |
| VIMINEA | <i>Mohan</i> |
| <u>RHAGODIA</u> | |
| BACCATA | <i>Berry Saltbush</i> |
| PREISSII | <i>Mallee Saltbush</i> |

If you would like to place an order click on enable editing and fill in quantities. Then go to file and save the document, then send as attachment.

For more information on any of the above species please contact us or visit www.florabase.dpaw.wa.gov.au
Type full botanical name in search box and then click on leaf icon.



Local Community
Insurance Services

14-05-2020

Jurien Bay Regional Herbarium Group
C/- Jennifer Krieg
PO Box 912
Jurien Bay, WA 6516

A division of
Jardine Lloyd Thompson Pty Ltd
ABN 69 009 098 864

LCIS is managed by JLT Public Sector which
is part of the Marsh group of companies

Level 1
148 Frome Street
ADELAIDE SA 5000
PO Box 1693
Adelaide SA 5001

Tel 1300 853 800
Fax +61 (0)8 8235 6448
Direct 1300 853 800

insurance@lcis.com.au
www.localcommunityinsurance.com.au

Policy Schedule - Tax Invoice

YOUR SERVICE CONTACT NUMBER IS 1300 853 800.

| | | | |
|---------------------|-------------------------------------|-------------------|-----------------------|
| Invoice # | 109870 | Client Ref | 036454 |
| Our Ref | 060062-1 | Policy No | QM6195-0719 |
| Class | Annual Public & Products Liability | | |
| Insured | Jurien Bay Regional Herbarium Group | | |
| Situation | Postcode: 6516, State: WA | | |
| Insurer | QBE Insurance (Australia) Ltd | | |
| Inception | 14-05-2020 | To | 14-05-2021 New Policy |
| Payment Date | 14-05-2020 | | |

| | |
|-------------------|----------|
| Premium | \$415.00 |
| FSL/Levy | \$0.00 |
| Fee | \$100.00 |
| GST | \$51.50 |
| Stamp Duty | \$45.65 |
| Total Paid | \$612.15 |

Insurance has been arranged subject to the policy terms and conditions. Please read the important information included with this invoice and ensure that you review your sums insured at least annually.



Important Information

DUTY OF DISCLOSURE

Before you enter into an insurance contract, you have a duty of disclosure under the Insurance Contracts Act 1984. You have a duty to tell us anything that you know, or could reasonably be expected to know, may affect the insurer's decision to insure you and on what terms. You have this duty until the insurer agrees to insure you. You have the same duty before you renew, extend, vary or reinstate an insurance contract.

If we ask you questions that are relevant to the insurer's decision to insure you and on what terms, you must tell us anything that you know and that a reasonable person in the circumstances would include in answering the questions.

Also, we may give you a copy of anything you have previously told us and ask you to tell us if it has changed. If we do this, you must tell us about any change or tell us that there is no change. If you do not tell us about a change to something you have previously told us, you will be taken to have told us that there is no change.

You do not need to tell us anything that:

- reduces the risk insured; or
- is common knowledge; or
- the insurer knows or should know as an insurer;
- or the insurer waives your duty to tell them about.

If you do not tell us something

If you do not tell us anything you are required to, the insurer may cancel your contract or reduce the amount it will pay you if you make a claim, or both. If your failure to tell us is fraudulent, the insurer may refuse to pay a claim and treat the contract as if it never existed.

CHANGE OF RISK OR CIRCUMSTANCES

Please tell us about any changes to your circumstances or business, such as any alteration of risk, location changes, new or changed business activities, as they could affect your insurances.

AVERAGE CLAUSE – UNDER INSURANCE

Home buildings and contents, fire, business interruption, industrial special risks and other policies often contain an average clause. This means that you should insure for full value which may be replacement, indemnity or market value depending on the type of insurance cover arranged. If you are under insured your claim may be reduced in proportion to the amount under insurance.

UNREPORTED LOSSES

Please let us know whether there are any losses which have occurred that have not been reported to us/the Scheme/insurers, whether you intend making a claim or not.

NEW CLAIMS

Any quotation we have obtained on your behalf is based on the understanding that there will be no deterioration in the claims experience (or change in the underwriting information) between the date insurers quote their terms and the inception date of the cover. If claims do occur during this period, insurers have the right to revise the terms quoted or even withdraw their quotation.

HOLD HARMLESS AGREEMENTS, CONTRACTING OUT, REMOVAL OF SUBROGATION RIGHTS

You may prejudice your rights to a claim if, without prior agreement from your insurer, you make any agreement that could prevent the insurer from recovering the loss from a third party. These "hold harmless" clauses are often found in leases, licences and contracts for maintenance, supply, construction and repair.

INSURING THE INTEREST OF OTHER PARTIES

If you require the interest of another party to be covered by the policy, you **MUST** request this. Most policies will attempt to exclude indemnity to other parties (e.g. mortgagees, lessors, principals etc.) unless their interest is expressly noted on the policy.

SEVERAL LIABILITIES

Where your cover is provided by more than one insurer it is important to note that each insurer is only responsible to the extent of their individual subscription and there is no obligation for that insurer to make up the shortfall of any other subscribing insurer in a claim or return premium payment.

CONFIRMATION OF TRANSACTION

You may contact us by telephone or in writing to confirm any transaction under your insurance policies, such as renewals and endorsements. If necessary, we will obtain the information for you from the insurer.

COOLING OFF PERIOD FOR RETAIL CLIENTS

If you are a retail client as defined in the Corporations Act 2001 as amended (the 'Act'), you may be entitled to a minimum 14 day cooling-off period during which you may return the insurance policy and receive a refund of the insurance premium paid (less amounts lawfully deducted), subject to the requirements of the Act and the terms and conditions of your policy.

This does not affect any other cancellation rights you may have under your policy.

Please check your policy and schedule upon receipt to be sure you have the cover you require. If the cover does not meet your needs, please contact your JLT Public Sector account executive for advice as to your rights.

REMUNERATION AND OTHER INCOME

Our principal remuneration for arranging insurance on your behalf is either by way of commission paid by the Insurer and/or a fee including a service fee and an administration fee to be paid by you.



Local Community Insurance Services

In the event of a mid-term broker appointment, JLT Public Sector reserves the right to retain all commission, fees and charges. In addition to the above JLT Public Sector may receive income from insurers as follows: interest earned on insurance monies passing through our bank accounts; profit commissions or profit shares paid by insurers on specific classes of business; administrative service fees or expense reimbursements for limited specific services we provide to insurers as part of the placing or claims process. We will disclose any potential conflict of interest not included above which may occur and affect our relationship.

A percentage of the income received by JLT Public Sector is paid to Local Government Association – LCIS for its role in referral, distribution or promotion.

REFUND PREMIUMS OR CONTRIBUTIONS

In the event of any refund premium or contribution being allowed for the cancellation or adjustment of any insurance policy, JLT Public Sector reserves the right to retain all brokerage, fees and charges.

RECEIVING INFORMATION ABOUT OTHER PRODUCTS AND SERVICES

JLT Public Sector may, from time to time, offer you information about products and services which may be of interest to you. Please notify us if you do not wish to receive such additional information.

BINDING AUTHORITY

This insurance is underwritten by Key Underwriting Pty Ltd (KEY) under an authority to bind cover on behalf of the insurer. In underwriting this insurance, KEY may delegate authority to certain employees of JLT Public Sector. KEY and those employees of JLT Public Sector act as agents of the insurer and not as your agent. JLT Public Sector and KEY are related companies and KEY is an Authorised Representative (no. 403803) of JLT Public Sector.

PRIVACY POLICY

We value the privacy of your personal information and we are committed to handling your personal information in a responsible way in accordance with the *Privacy Act 1988* (Cth) (the Act) and the Australian Privacy Principles (APPs) as contained within the Act. Our Privacy Policy can be examined by accessing our website or by obtaining a copy from our Privacy Officer on telephone number (02) 8864 7688, email privacy.australia@marsh.com or post PO Box H176 Australia Square NSW 1215.

SERVICE DIFFICULTIES

We would like to know if you are not satisfied with our services. If you have any difficulties please contact your JLT Public Sector adviser or our Complaints Manager. We subscribe to the Australian Financial Complaints Authority (AFCA) and the General Insurance Broker's Code of Practice. AFCA contact details are 1800 931 678, email info@afca.org.au, website www.afca.org.au.

FINANCIAL SERVICES GUIDE (FSG)

Please refer to JLT Public Sector's FSG [here](#) for information on the services offered by JLT Public Sector. It is designed to assist you in making a decision whether to use any of the services offered.

IF THERE IS ANY PART OF THE ABOVE THAT YOU DO NOT UNDERSTAND OR YOU REQUIRE FURTHER EXPLANATION, PLEASE CONTACT US IMMEDIATELY.



PUBLIC & PRODUCTS LIABILITY INSURANCE - CERTIFICATE OF CURRENCY

LIMIT OF LIABILITY: Public \$10,000,000 any one event
Products \$10,000,000 in the aggregate any one year

NAME OF INSURED: Jurien Bay Regional Herbarium Group

INTERESTED PARTY:

ABN DETAILS: 90 376 838 031

PERIOD OF COVER: 14-05-2020 to 14-05-2021

POLICY NO: QM6195-0719

SITUATION: Worldwide (excluding USA & Canada)

COVER: Policy provides indemnity up to the limit of liability against all sums which the Insured becomes legally liable to pay by way of compensation in respect of bodily injury &/or property damage resulting from an occurrence happening in connection with The Business.

Excess: \$100 (property damage claims only)

SPECIAL NOTE:

THIS POLICY DOES NOT COVER YOU AS ORGANISERS OF FETES, PARADES, MARCHES OR OTHER SPECIAL EVENTS WHERE A LARGE CONCENTRATION OF PEOPLE ARE EXPECTED.

PLEASE REFER ACTIVITIES OF THIS NATURE TO LOCAL COMMUNITY INSURANCE SERVICES.

EXTENSIONS:

- Liability of members included as volunteers of Insured
- Actions of coaches/instructors/trainers
- Car Parking Liability
- Joint Insured (also known as Cross Liability clause)
- Property in the physical or legal control of the Insured (Limit - \$250,000 Excess \$100)

ENDORSEMENTS: Refer section below ATTACHING TO AND FORMING PART OF POLICY ATA A172000 PLB

INSURER: QBE Insurance (Australia) Limited

POLICY BENEFITS: As Per Key Underwriting Broadform Liability Policy QM6195-0719 (as found on LCIS website page http://www.localcommunityinsurance.com.au/coverage_pl.aspx)

ATTACHING TO AND FORMING PART OF POLICY ATA A172000 PLB

2. Definitions

Page 9

1. Words with Special Meanings:

2.21 You, your, insured is amended at paragraph (c) to read as follows:

'Any Director, Executive Officer, Employee, partner or shareholder, voluntary unpaid worker which includes Committee Members, Office Holders, Managers, Coaches or Trainers of You as designated in paragraph (a) but only whilst acting within the scope of their duties in such capacity.'



3. EXCLUSIONS
Page 13

Exclusion 3.15. Professional Liability amended to read as follows:

Liability to pay Compensation for the rendering of or failure to render professional advice or service by You or any related error or omission connected therewith, but this Exclusion does not apply to:

- (a) Personal Injury or Property Damage arising from such rendering or failure to render professional advice or service, providing such professional advice or service is not given for a fee;
- (b) Personal Injury and/or Property Damage arising from the rendering or failure to render professional medical advice by Medical Persons employed by You to provide first aid and other medical services on Your premises;
- (c) Personal Injury or Property Damage arising from the actions of a coach, instructor, or trainer provided that any coach, instructor or trainer is:
 - (i) not qualified or employed to provide professional sporting advice or services including receiving a fee to provide professional sporting advice or services; or
 - (ii) a member of a professional association for coaching, instructing or training of any sporting or physical activity.

ADDITIONAL PARAGRAPHS TO POLICY SECTION 3. EXCLUSIONS

3.20. Participation

Personal Injury or damage to property of any person caused by or arising out of the participation of such person or his/her property in any game, match, race, practice, trial, or other sporting activity (including but not limited to swimming, gymnastics, health and fitness activities); but this exclusion does not apply to:

- (a) personal injury or damage to property caused by or arising out of your negligence as a property owner or lessee or occupier or manager of the premises or facility.

3.21. Child molestation

The molestation or interference with a minor or minors by

- (a) You or any person comprising You
- (b) any of Your employees, or
- (c) any person performing any voluntary work on Your behalf

Further, we shall not have any duty to defend any action, suit or proceedings brought against You (or any other person or body corporate who might otherwise but for the provisions of this clause be entitled to indemnity under this policy) which either directly or vicariously seeks compensation in respect of such molestation or interference as above or from any personal injury resultant therefrom.

3.22 Amusements

Will not provide cover in respect of claims arising from:-

- Children's Rides, Animal Rides;
- Amusement Rides and Devices;
- Inflatable Recreational Equipment

3.23 Security Personnel

Personal injury or property damage arising directly or indirectly out of or caused by licenced security personnel.



Local Community Insurance Services

CLUBS & COMMUNITY GROUPS INSURANCE SCHEME ADDITIONAL INSURANCES AVAILABLE & ADDITIONAL POLICY BENEFITS

The attached Tax Invoice confirms your Public Liability coverage for a 12 month period.

To enable our office to ensure your interests remain fully protected we ask you to review the information shown on the invoice and contact our office should any amendments be required:

- Change of name and/or postal address
- Changes to your premises, business operations or activities*
- Alterations to the Sum Insured Limits*

We detail below are insurance covers available through the Clubs and Community Groups Insurance Scheme and some of the benefits provided in addition to the standard coverage:

The following types of insurance may not have been purchased by you through Local Community Insurance Services. It should be noted that this list does not include all types of policies available in the various insurance markets. Availability of some classes will be subject to prevailing market conditions.

The Additional Insurances Available Reference Guide provides a brief outline of the scope of cover afforded by each of these insurance policies under the heading Classes of Insurance Described.

Please indicate if you would like any additional information about any of these classes of insurance.

ADDITIONAL INSURANCES AVAILABLE REFERENCE GUIDE

DO YOU HAVE ANY UNINSURED RISKS? WHAT ARE THE LOCAL COMMUNITY INSURANCE SERVICES POLICIES AND BENEFITS?

Listing these policies and benefits here does not mean that they are automatically in place.

You need to consider if cover is required in these areas and if you have not taken out cover and wish to do so please contact us

INSURANCE COVER FOR ASSETS/PROPERTY OWNED BY YOUR GROUP:

FIRE AND OTHER INSURED EVENTS INSURANCE

- Able to insure Buildings/Structures/Contents/Stock to the Sum Insured shown on the Schedule. This includes improvements such as cricket nets, sprinkler systems, fencing but you must tell us about them and have the improvements noted on the Schedule.
- Additional benefits when this section is insured
- Accidental Damage (Limits : Buildings \$50,000/Contents \$25,000)
- Flood Cover to the limit of Sum Insured;
- Damage to Sporting Surfaces (where a Sum Insured is shown on schedule);
- Reinstatement and Replacement Conditions Apply;
- Employees, Committee Members, Office Holders, Managers, Coach or Trainer and Members Personal Property (Limit \$5,000 any one person)
- Landscaping (Limit \$10,000 any one loss)

BUSINESS INTERRUPTION INSURANCE

Loss of income or additional expenditure required resulting from damage or destruction of Your assets as shown on the Schedule

- 12 Month Indemnity Period

BURGLARY/THEFT INSURANCE

- Able to insure Contents/Stock to the Sum Insured shown on the Schedule
- Additional benefits when this section is insured
- Employees, Committee Members, Office Holders, Managers, Coach or Trainer and Members Personal Property (Limit \$5,000 any one person). If there is other insurance in place on the lost property this must be claimed upon first
- Theft, fraud or dishonesty by employees (Limit \$2,500 in the period of insurance)
- Replacement cost of locks and keys following a burglary (Limit \$5,000);
- Temporary Protection to secure property after a loss (Limit \$5,000)
- Theft without forcible entry into your premises (Limit \$2,500 excluding stock)
- Damage to the building as a consequence of each theft or attempted theft (Limit \$5,000)
- Peak period increase. 50% increase in Stock Sum Insured during Peak Periods (60 days prior to Christmas Day to the 20th day following & 30 days prior to Easter Sunday to the 12th day following)
- Option to insure theft of property in the open air



Local Community Insurance Services

MONEY INSURANCE

Able to insure Loss of Money to the Sum Insured shown on the Schedule and in connection with the activities of your group whilst

1. In transit
2. In the building during business hours
3. In the building outside of business hours
4. Whilst held in a safe in the building
5. At you or your employee's residence

Additional benefits when this section is insured

- Fraud or dishonesty by employees (Limit \$2,500 in the period of insurance)
- Peak period increase. 50% increase in Stock Sum Insured during Peak Periods (60 days prior to Christmas Day to the 20th day following & 30 days prior to Easter Sunday to the 12th day following)

GLASS INSURANCE

Covers breakage of fixed glass which is defined as a fracture extending the width of the glass

Additional benefits when this section is insured

- Temporary Shuttering, Ornamentation, Sign writing, Damage to Door/Window Frames, Damage to Property and Stock (Limit \$5,000 in total)

MACHINERY BREAKDOWN INSURANCE

Covers costs incurred to repair machinery/electrical motors following breakdown

Also available is loss of refrigerated/frozen stock

Cover can be extended to include boilers, compressors, air receivers and other pressure vessels

ELECTRONIC EQUIPMENT INSURANCE

Covers costs incurred to repair machinery/electrical controlled equipment/computers following breakdown

Also available is loss of refrigerated/frozen stock

Cover can be extended to include boilers, compressors, air receivers and other pressure vessels

EMPLOYEE DISHONESTY INSURANCE

Covers loss of Money or contents cause by theft, fraud or dishonesty

Additional benefits when this section is insured

Definition extended to include loss caused by members and volunteers

GENERAL PROPERTY INSURANCE

Covers loss of assets away from the premises as described on the schedule from Fire, Lightning or Explosion, Theft from a locked vehicle, Collision or Overturning of the conveying vehicle

Option available to take Accidental Damage cover conditions

TAX AUDIT INSURANCE

Covers fees of an accountant engaged by You in connection with an audit of the group pursuant to a Statutory Tax audit

STATUTORY LIABILITY INSURANCE

Covers penalties resulting from a wrongful breach of any

- (a) Occupational Health & Safety legislation of the Commonwealth or States
- (b) Environmental legislation

MOTOR VEHICLE INSURANCE

Cover available for damage to owned vehicles and third party property damage

Option to include volunteers loss of No Claim Bonus and payment of excess where they are using their own vehicle for your business



Local Community Insurance Services

INSURANCE COVER FOR LEGAL LIABILITY WHICH YOUR GROUP MAY CAUSE:

PUBLIC LIABILITY AND PRODUCTS LIABILITY INSURANCE

Covers legal liability arising from your activities (what you do) and resulting in personal injury &/or property damage to another party

Additional benefits when this policy is taken

- Professional Liability coverage extended to apply to Coaches, Instructors and Trainers (whether paid or unpaid)
- Indemnity is provided for claims by participants where personal injury or property damage arises from Your negligence as owner, lessee, occupiers or managers of premises or facilities
- Cover for property in Custody or Control up to \$250,000 per Occurrence
- Cover for members acting as security personnel providing they are not licenced or required by law to hold a licence.

ASSOCIATION LIABILITY INSURANCE

Covers officers, committee members, employees and members acting in a voluntary capacity on Your behalf for any actual or alleged mis-statement, misleading statement, negligent act or error, omission, breach of duty, or breach of Power of Authority

Additional benefits when this policy is taken

- Indemnity to heirs and estates
- Indemnity to Officers representing You on other clubs, associations or community groups
- Subject to payment of a premium equal to 50% of the current annual premium. Right of 12 months extension where renewal is not offered.

INSURANCE COVER FOR YOUR VOLUNTEERS:

PERSONAL ACCIDENT (VOLUNTEER WORKERS) INSURANCE

Covers volunteers who may be injured when working for you

Additional benefits when this policy is taken

- Includes cover for injury travelling directly to and from the voluntary work
- No exclusion from policy due to age however people over 85 years of age do have some restrictions on benefits
- Injury Assistance & Non Medicare Medical Expenses benefit - Maximum payable is \$10,000 per claim.

104 weeks benefit period

Should you require details of coverage and premium quotations for any risks currently uninsured please contact our office for assistance.



29/05/2020
Jenny Krieg
Jurien Bay Regional Herbarium Group
PO Box 912 Jurien Bay WA 6516

Dear Jenny,

RE: Application for Environmental Grant

This letter is to confirm support by NACC NRM (Northern Agricultural Catchments Council) for the project, *Dandaragan Coastal Multi-Weed Eradication Program* to undertake weed management to protect and restore diverse natural ecosystems within the Shire of Dandaragan.

NACC NRM have partnered with the Jurien Bay Herbarium Group in the past and fully support this necessary project. NACC NRM will support the application in the form of:

- Providing relevant technical support when required;
- Continued access to Photomon for the monitoring of sites;
- Promotion of project activities through NACC NRM networks and newsletter.

This project supports the following Aspirations for the Northern Agricultural Region <https://www.narvis.com.au/targets-regional-aspirations/>:

- Invasive species are effectively managed both at a local and regional scale.
- Biodiversity and ecosystem integrity are maintained and improved at a landscape scale.

I wish you success for this application.

Kind Regards,

Tegan Knowles
Coast care Support Officer
NACC

Catalysing Community Conservation

SHIRE OF DANDARAGAN

ACCOUNTS FOR PAYMENT

FOR THE PERIOD ENDING

30 SEPTEMBER 2020

SUMMARY OF SCHEDULE OF ACCOUNTS SEPTEMBER 2020

| <u>FUND</u> | | | | <u>AMOUNT</u> | |
|------------------------------|--------|--------|---|----------------------|------------------------------|
| <u>MUNICIPAL FUND</u> | | | | | |
| CHEQUES | | 33803 | - | 33806 | \$5,181.33 |
| EFT'S | EFT | 458 | - | EFT 465 | \$963,702.82 |
| DIRECT DEBITS | GJBDEB | 4166 | | GJBDEB 4206 | \$68,164.85 |
| BPAY | BPAY | 100920 | - | BPAY 180920 | \$12,773.95 |
| TOTAL MUNICIPAL FUND | | | | | <u>\$1,049,822.95</u> |
| | | | | | |
| <u>TRUST FUND</u> | | | | | |
| CHEQUES | | | - | | \$0.00 |
| EFT'S | EFT | | - | EFT | \$0.00 |
| TRANSFER | Trust | | - | Muni | \$0.00 |
| | | | | | <u>\$0.00</u> |

This schedule of accounts to be passed for payment, covering vouchers as detailed above, which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown the amounts show are due for payment.

| Posting Date | Document No. | Description | Amount |
|---------------------|---------------------|---|---------------|
| 1/09/2020 | GJBDEB-4177 | BWA - OBB Record Fee - Aug 20 | \$45.45 |
| 1/09/2020 | GJBDEB-4176 | BWA - Mtnce Fee ex 117-005816-7 - Aug 20 | \$20.00 |
| 1/09/2020 | GJBDEB-4175 | BWA - BPay Credit Card Merch Fee - Aug 20 | \$154.64 |
| 1/09/2020 | GJBDEB-4174 | BWA - BPay Trans Fee - Aug 20 | \$684.80 |
| 1/09/2020 | GJBDEB-4173 | BWA - Over the Counter Svs Fee - Aug 20 | \$58.00 |
| 1/09/2020 | GJBDEB-4172 | BWA - BPay Mtnce Fee - Aug 20 | \$15.00 |
| 1/09/2020 | GJBDEB-4171 | BWA - Paper Trans Fee - Aug 20 | \$69.00 |
| 1/09/2020 | GJBDEB-4170 | ANZ - Merchant Fees August 20 - JB Admin | \$861.62 |
| 3/09/2020 | GJBDEB-4194 | M/C - Foreign Trans Fee - Aug 20 | \$2.86 |
| 3/09/2020 | GJBDEB-4193 | M/C - Kmart - Lego for Science Week | \$178.00 |
| 3/09/2020 | GJBDEB-4192 | M/C - Kmart - Lego for Science Week | \$424.00 |
| 3/09/2020 | GJBDEB-4191 | M/C - Taxi Fare - Reimbursed | \$10.54 |
| 3/09/2020 | GJBDEB-4190 | M/C - Sparklabs - Vixcosity Volume License | \$96.95 |
| 3/09/2020 | GJBDEB-4189 | M/C - RS Components - Fuel Key Fob | \$130.02 |
| 3/09/2020 | GJBDEB-4188 | M/C - Trade Tools - Folding Measuring Wheel | \$87.12 |
| 3/09/2020 | GJBDEB-4187 | M/C - Refreshments - RRG Meeting | \$13.50 |
| 3/09/2020 | GJBDEB-4186 | M/C - The West Death Notices | \$93.85 |
| 3/09/2020 | GJBDEB-4185 | M/C - DER - Controlled Waster Driver Lic. Application | \$225.00 |
| 3/09/2020 | GJBDEB-4184 | M/C - Cervantes Pinnacle Hotel - Chamber Dinner | \$105.00 |
| 3/09/2020 | GJBDEB-4183 | M/C - DER - Clearing Permit | \$600.00 |
| 3/09/2020 | GJBDEB-4182 | M/C - Westfield Gift Voucher - Fees | \$5.90 |
| 3/09/2020 | GJBDEB-4181 | M/C - Westfield Gift Voucher | \$300.00 |
| 3/09/2020 | GJBDEB-4180 | M/C - The West Death Notices | \$78.82 |
| 3/09/2020 | GJBDEB-4179 | BWA - Merch Fees - Aug 20 - JB Admin | \$280.42 |
| 3/09/2020 | GJBDEB-4178 | BWA - Merch Fees - Aug 20 - TCVC | \$66.13 |
| 3/09/2020 | GJBDEB-4167 | SuperChoice | \$19,254.49 |
| 3/09/2020 | GJBDEB-4166 | Salary Packaging | \$2,627.44 |
| 7/09/2020 | GJBDEB-4195 | BWA - Deposit book fees x 2 | \$9.00 |
| 15/09/2020 | GJBDEB-4196 | SecurePay Trans fee - JB Admin | \$29.13 |
| 17/09/2020 | GJBDEB-4169 | SuperChoice | \$19,351.48 |
| 17/09/2020 | GJBDEB-4168 | Salary Packaging | \$2,627.44 |
| 21/09/2020 | GJBDEB-4197 | JB Bowling Club - SSL 131 Principal & Interest | \$3,225.55 |
| 23/09/2020 | GJBDEB-4198 | JB Bowling Club SSL 130 - Principle & Interest | \$12,793.10 |
| 24/09/2020 | GJBDEB-4201 | AusPost Comm Aug 20 - JB Admin | \$512.55 |
| 24/09/2020 | GJBDEB-4200 | AusPost Comm Aug 20 - TCVC | \$57.15 |
| 24/09/2020 | GJBDEB-4199 | Easifleet ERV Lease 42 of 48 | \$1,257.31 |
| 28/09/2020 | GJBDEB-4204 | BWA - Annual Audit Fees | \$60.00 |
| 29/09/2020 | GJBDEB-4205 | WEX Fuel Usage Aug/Sep 20 | \$703.59 |
| 30/09/2020 | GJBDEB-4206 | BWA - Line of Credit Fee | \$1,050.00 |
| | | | \$68,164.85 |

| Date | Invoice Numl | Vendor | Invoice Number | Description | Amount |
|------------|--------------|---------------------------------------|-----------------------------|-------------------------------------|-------------------|
| 18/09/2020 | 33803 | V81284 - Western Diagnostic Pathology | 32653520W | Drug screen std | \$35.04 |
| | | | 32653521CS | Drug Screed Std | \$38.50 |
| | | | | Total V81284 | \$73.54 |
| | | | | Total 33803 | \$73.54 |
| 25/09/2020 | 33804 | V80109 - Water Corporation | AGREEMENT 2020806/101408597 | Roberts St Jurien Bay | \$4,793.99 |
| | | | | Total V80109 | \$4,793.99 |
| | | | | Total 33804 | \$4,793.99 |
| 25/09/2020 | 33805 | V80692 - Commissioner Of Police | 09990291/SEP2020 | Firearem Licence Renewal 2020 | \$131.00 |
| | | | | Total V80692 | \$131.00 |
| | | | | Total 33805 | \$131.00 |
| 25/09/2020 | 33806 | V82531 - PLEASE PAY CASH | PC JB ADMIN SEP 20 | JB Admin Petty Cash Recoup - Sep 20 | \$182.80 |
| | | | | Total V82531 | \$182.80 |
| | | | | Total 33806 | \$182.80 |
| | | | | Grand Total - Cheque | \$5,181.33 |

| Date | EFT Number | Vendor | Invoice Number | Details | Amount |
|-----------|------------|--|------------------------|---|---------------------|
| 3/09/2020 | 458 | Cancelled | Cancelled | Cancelled | \$0.00 |
| | | | | Total EFT 458 | \$0.00 |
| 3/09/2020 | 459 | Payroll | Payroll 01/09/20 | Payroll 01/09/20 | \$100,912.55 |
| | | | | Total EFT 459 | \$100,912.55 |
| 4/09/2020 | 460/1018 | | | | |
| | | V80033 - Derricks Auto-Ag & Hardware Plus | 10217348 | Over ride coupling | \$193.10 |
| | | | | Total V80033 | \$193.10 |
| | | V80087 - Synergy | 438517550/AUG20 | Pioneer Pk toilets 25/6-24/8/20 | \$591.37 |
| | | | 915293230/AUG20 | Aggies Cottage 25/6-21/8/20 | \$91.93 |
| | | | 153530590/AUG20 | Badgingarra Oval 24/6-20/8/20 | \$1,793.51 |
| | | | 415004990/AUG20 | Dandaragan depot 25/6-21/8/20 | \$1,282.44 |
| | | | 089860550 | Badgy Fire strn 24/6-20/8/20 | \$137.69 |
| | | | 825693390/AUG20 | Creek Pump 27/6-24/8/20 | \$514.37 |
| | | | 610385240/AUG20 | Cambewarra standpipe 28/6-21/8/20 | \$133.76 |
| | | | 29533350/AUG20 | Zendora Rd standpipe 25/6-21/8/20 | \$106.59 |
| | | | 244166450/AUG20 | 7B Dandy Rd 25/6-21/8/20 | \$97.99 |
| | | | | Total V80087 | \$4,749.65 |
| | | V80102 - Westrac Equipment | SI 1506572 | Inspection/repairs & crane hire | \$98,750.22 |
| | | | | Total V80102 | \$98,750.22 |
| | | V80192 - JR & A Hersey Pty Ltd | S45530 | Protective Clothing | \$596.09 |
| | | | | Total V80192 | \$596.09 |
| | | V80352 - Zipform Pty Ltd | 198322 | Printing, post, email rates | \$7,742.24 |
| | | | | Total V80352 | \$7,742.24 |
| | | V80931 - Jurien Bay Country Golf Club | INV-0196 | Covid19 Facilities Grant - Building facia/verandah | \$3,436.62 |
| | | | | Total V80931 | \$3,436.62 |
| | | V81002 - Landgate | 1038228 | LandGate Search | \$347.10 |
| | | | 358924 | Mining tenements 17/7-11/8/20 | \$40.60 |
| | | | 358884 | Rural UVs 8/7-21/8/20 | \$512.76 |
| | | | 358777 | GRVs 27/6-24/7/20 | \$292.43 |
| | | | | Total V81002 | \$1,192.89 |
| | | V81097 - Australia Post | 1009876598 | Postage August 2020 | \$3,428.23 |
| | | | | Total V81097 | \$3,428.23 |
| | | V81382 - Cervantes Hardware and Marine | 160195 | Truck wash | \$13.20 |
| | | | 160666 | Ratchet straps | \$57.50 |
| | | | 160663 | Hand cleaner & stanley knife blades | \$17.60 |
| | | | | Total V81382 | \$88.30 |
| | | V81545 - Winc Australia Pty Limited | 9033248550 | Stationery backorder June20 | \$90.78 |
| | | | | Total V81545 | \$90.78 |
| | | V81593 - Worldwide Printing Solutions | 602797 | Printing W/face env | \$420.00 |
| | | | 602798 | Printing DL plain env | \$410.00 |
| | | | | Total V81593 | \$830.00 |
| | | V81778 - Local Government Professionals Australia WA | 17341 | Affiliate Membership 2020/21 | \$185.00 |
| | | | | Total V81778 | \$185.00 |
| | | V81874 - Child Support | PJ003329 | Child Support | \$70.37 |
| | | | | Total V81874 | \$70.37 |
| | | V82026 - Benara Nurseries | 247312 | Agonis flexuosa plants | \$4,836.43 |
| | | | | Total V82026 | \$4,836.43 |
| | | V82028 - Avon Waste | 40279 | Fortnightly rubbish removal 17/8-28/8/2020 | \$12,551.35 |
| | | | | Total V82028 | \$12,551.35 |
| | | V82057 - Ray White Jurien Bay | | Staff Housing 09/09/20 - 23/09/2020 | \$670.00 |
| | | | | Staff Housing 9/09/20 - 23/09/2020 | \$760.00 |
| | | | | Total V82057 | \$1,430.00 |
| | | V82225 - Midcoast Hydraulic Services | | Total V82225 | \$22,550.00 |
| | | V82274 - Vari-Skilled | 15131 | Shire Mowing August 2020 | \$14,422.39 |
| | | | | Total V82274 | \$14,422.39 |
| | | V82683 - m p rogers and associates pl | 21033 | Shoreline movement assessments | \$14,634.40 |
| | | | | Total V82683 | \$14,634.40 |
| | | V83187 - Wayne Gibson (Cr) | TRAV EXP SEPT20 | Members Travel Sept2020 | \$429.00 |
| | | | | Total V83187 | \$429.00 |
| | | V83223 - Jurien Bay Concrete & Earthworks Pty Ltd | INV-0191 | 7mm blue metal | \$2,712.60 |
| | | | INV-0225A | 50mm blue metal | \$8,250.00 |
| | | | | Total V83223 | \$10,962.60 |
| | | V83278 - The Workwear Group Pty Ltd | 12474166 | Staff Uniforms | \$438.00 |
| | | | | Total V83278 | \$438.00 |
| | | V83310 - AMPAC Debt Recovery (WA) Pty Ltd | 68416 | Legal Expenses 13/8/20 | \$55.00 |
| | | | 68469 | Legal Expenses 17/8-20/8/2020 | \$462.00 |
| | | | 68673 | Legal Expenses 26/8 - 28/8/2020 | \$440.00 |
| | | | | Total V83310 | \$957.00 |
| | | V83365 - Bitutek Pty Ltd | 5564 | CRS Emulsion | \$1,980.00 |
| | | | | Total V83365 | \$1,980.00 |
| | | V83420 - Porter Consulting Engineers | 20479 | Progress claim to 21/8/20, sewer design | \$2,200.00 |
| | | | 20480 | Progress claim to 26/8/20, site insp, base plan | \$1,870.00 |
| | | | 20482 | Progress claim to 26/8/20, bas plan, sketch option | \$1,100.00 |
| | | | 20497 | Progress claim to 28/8/20, survey areas | \$825.00 |
| | | | 20489 | Progress claim to 28/8/20, revise signs/linemarking | \$1,100.00 |
| | | | 20488 | Progress claim to 28/8/20, revise signs/linemarking | \$1,182.50 |
| | | | 20493 | Progress claim to 28/8/20, 85% des drawings | \$11,000.00 |
| | | | 20484 | Extra claim to 21/8/20, add design work | \$4,317.50 |
| | | | | Total V83420 | \$23,595.00 |
| | | V83480 - Jurien Bay Newsagency | SN00035103082020/AUG20 | Jurien admin Stationery | \$1,203.91 |
| | | | | Total V83480 | \$1,203.91 |
| | | V83736 - Waterlogic Australia Pty Ltd | | | |

| | | | |
|---|-------------------------|--|---------------------|
| | 2115314 | Jurien Admin + JBay/Dandy Depot | \$877.80 |
| | 2115315 | Civic Centre | \$678.70 |
| | | Total V83736 | \$1,556.50 |
| V83901 - Leeman Plumbing and Excavation | | | |
| | INV-02944 | Install new RPZ Admin Jurien Bay | \$1,882.35 |
| | | Total V83901 | \$1,882.35 |
| V83914 - Turquoise Safaris | | | |
| | BOOEASY BOOKING 8680930 | BookEasy booking 8680930 | \$74.37 |
| | | Total V83914 | \$74.37 |
| V84099 - W Coole Mechanical | | | |
| | INV-1387 | Test/repair a/c | \$1,727.00 |
| | | Total V84099 | \$1,727.00 |
| V84100 - Jurien Bay Motel Apartments | | | |
| | BOOEASY BOOKING 8606623 | BookEasy booking 8606623 | \$119.00 |
| | | Total V84100 | \$119.00 |
| V84327 - Lyall Ward | | | |
| | 5/AUG20 | Loader Hire Dandaragan push up | \$165.00 |
| | 6/AUG20 | Waste management Dandaragan Aug 20 | \$2,112.00 |
| | | Total V84327 | \$2,277.00 |
| V84359 - Lois S Soap | | | |
| | 11 | Artisan soap, candles | \$135.00 |
| | | Total V84359 | \$135.00 |
| V84363 - Wanneroo Mazda | | | |
| | MZMS188179 | Vehicle service, battery | \$878.90 |
| | | Total V84363 | \$878.90 |
| V84371 - Nessa Hall - Nessay Cleaning Management Services | | | |
| | 6994 | Jurien Bay Cleaning Contract Aug 20 | \$5,334.29 |
| | 6995 | Monthly Cervantes Cleaning Contract Aug 20 | \$3,474.63 |
| | | Total V84371 | \$8,808.92 |
| V84412 - Sea Spray Art | | | |
| | 26082020 | Coral cave artwork/design | \$1,360.00 |
| | | Total V84412 | \$1,360.00 |
| V84422 - Jurien Tyre & Auto | | | |
| | 50152 | Oil filter | \$12.25 |
| | 50209 | Vehicle service and tyres | \$968.40 |
| | 50284 | Vehicle service | \$423.95 |
| | | Total V84422 | \$1,404.60 |
| V84433 - Backsafe Australia | | | |
| | 29216 | Sturgo scissor lift trolley | \$1,881.44 |
| | | Total V84433 | \$1,881.44 |
| V84434 - Convic Pty Ltd | | | |
| | INV-0996 | Progress claim 1 - design/construction | \$9,468.80 |
| | | Total V84434 | \$9,468.80 |
| V84435 - Reface Industries Pty Ltd | | | |
| | 31165 | Disc repair machine & consumable pk | \$2,785.92 |
| | | Total V84435 | \$2,785.92 |
| | | Total EFT 460/01018 | \$265,703.37 |
| 11/09/2020 | 461/1019 | | |
| V80021 - BOC Gases | | | |
| | 5005105481 | Container service 29/7-28/8/20 | \$90.62 |
| | | Total V80021 | \$90.62 |
| V80033 - Derricks Auto-Ag & Hardware Plus | | | |
| | 10218003 | Petrol/oil delivery hoses | \$143.60 |
| | | Total V80033 | \$143.60 |
| V80087 - Synergy | | | |
| | 113698450/AUG20 | Tip Standpipe | \$175.93 |
| | 182506710/AUG20 | Fire Hydrant 25/6-21/8/20 | \$106.59 |
| | 164741840/AUG20 | Fire Hydrant 25/6-24/8/20 | \$112.13 |
| | 919109010/AUG20 | Power Watch Security Lighting 1/8-31/8/20 | \$412.52 |
| | 185507110/SEP20 | Adriana 4A Pk 28/7-27/8/20 | \$89.54 |
| | 721287150/SEP20 | Street Lighting 25/7-24/8/20 | \$15,892.60 |
| | 903907310/JUL20 | Cervantes F/S Amenities 21/5-17/7/20 | \$173.69 |
| | | Total V80087 | \$16,963.00 |
| V80163 - Badgingarra Community Assn | | | |
| | 2020-119 | General Maintenance Contract Aug 20 | \$3,400.10 |
| | | Total V80163 | \$3,400.10 |
| V81343 - Dandaragan Mechanical Services | | | |
| | 5868 | Shockey's | \$1,873.95 |
| | | Total V81343 | \$1,873.95 |
| V81374 - Building and Construction Industry Training Fund | | | |
| | INV-61466-F2L5N8 | BCITF | \$37.75 |
| | INV-61287-D3L5D2 | BCITF | \$61.75 |
| | | Total V81374 | \$99.50 |
| V81382 - Cervantes Hardware and Marine | | | |
| | 160720 | End caps | \$12.02 |
| | 160749 | Flag line 30m orange | \$18.70 |
| | 68757 | Quick fix coupling, PVC elbow & red bush | \$37.13 |
| | 160744 | PVC elbows, end caps & pipe lengths | \$11.99 |
| | 160745 | Wafer check valve | \$165.00 |
| | 160753 | Spray guns | \$209.00 |
| | | Total V81382 | \$453.84 |
| V81490 - Ricoh Finance | | | |
| | 285526 | Photo copier lease - 08/10-07/11/20 | \$1,337.60 |
| | | Total V81490 | \$1,337.60 |
| V81611 - Australian Taxation Office | | | |
| | PJ003312 | August 20 BAS | \$37,618.00 |
| | | Total V81611 | \$37,618.00 |
| V81628 - J & R Carter's Fine Furniture | | | |
| | INV-0058 | Replace water damaged cabinets/bench top Bowl Club | \$4,950.00 |
| | | Total V81628 | \$4,950.00 |
| V81744 - Nutrien Ag Solutions | | | |
| | 903358802 | PLSS conversion kit, coupling & poly pipe | \$117.61 |
| | 903306300 | Bromicide & Genf Genwet | \$447.98 |
| | 903304927 | LMBG better grow & special 25kgs | \$2,155.38 |
| | 903268232 | Red socket & nipple | \$10.61 |
| | 903290693 | LMBG better grow & special | \$2,132.36 |
| | | Total V81744 | \$4,863.94 |
| V81795 - Jurien Bay Community Resource Centre | | | |
| | 1062 | Advertising Shire Matters Craytales #373 | \$1,206.00 |
| | | Total V81795 | \$1,206.00 |
| V81973 - Fuel Distributors of WA Pty Ltd | | | |
| | 481002485 | Diesel Dandy Depot | \$10,645.70 |
| | 289364 | Eco blue 10lt containers | \$66.00 |
| | | Total V81973 | \$10,711.70 |
| V82025 - Northlea Homes | | | |
| | INV-0045 | Supply Colourbond flashings | \$162.00 |
| | | Total V82025 | \$162.00 |
| V82133 - StrataGreen | | | |
| | 126786 | Root Director 1000mm | \$7,165.13 |

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|---|---|-----------|------------------|--|---------------------|
| | | | | Total V82133 | \$7,165.13 |
| V82228 - Marketforce Pty Ltd | 34559 CR35082 | | | Advertising Midwest Times Public Notices | \$301.80 |
| | | | | July 2020 Early Settlement Disc | -\$22.90 |
| | | | | Total V82228 | \$278.90 |
| V82256 - Lowman Engineering | 4086 | | | Manufacture edges for grave box | \$970.00 |
| | | | | Total V82256 | \$970.00 |
| V82364 - Abco Products | 596928 | | | Toilet tissue & paper towel | \$272.93 |
| | | | | Total V82364 | \$272.93 |
| V82474 - Direct Contracting Pty Ltd | 2067 2068 2069 | | | Install drain pipe Carmella St | \$2,183.50 |
| | | | | Dig drain/backfill blue metal & cart Cerv/JBay | \$9,383.00 |
| | | | | Drainage upgrade & extra pipes/headwalls | \$48,180.00 |
| | | | | Total V82474 | \$59,746.50 |
| V82607 - Cemeteries & Crematoria Association of WA | 1147 | | | Ordinary Membership 2020/21 | \$125.00 |
| | | | | Total V82607 | \$125.00 |
| V82672 - Jurien Bay Tourist Park | BOOEASY BOOKING 8690604 | | | BookEasy Payment 8690604 | \$109.37 |
| | | | | Total V82672 | \$109.37 |
| V82993 - Jurien Bay Mitre 10 | 529785 529709 529507 530290 530288 530175 529910 529886 529632 | | | Sikaflex & bl jig | \$43.35 |
| | | | | Bit countersink carbon & drill bit jobber vipers | \$61.60 |
| | | | | Jumbo toilet roll | \$110.00 |
| | | | | Toro sprinklers | \$52.00 |
| | | | | Sihl AV mount | \$8.00 |
| | | | | Line brick pink | \$11.25 |
| | | | | Pine logs dome top | \$1,602.35 |
| | | | | Kincrome long arm riveter | \$125.00 |
| | | | | Jumbo toilet rolls | \$220.00 |
| | | | | Total V82993 | \$2,233.55 |
| V83012 - Moora Tyres | 56495 | | | O-rings | \$46.20 |
| | | | | Total V83012 | \$46.20 |
| V83121 - Dandaragan Community Resource Centre Inc | 123830 | | | Clean & Maint Amenities Pioneer Pk/Dandy Dep Aug20 | \$1,320.92 |
| | | | | Total V83121 | \$1,320.92 |
| V83145 - Avdata Australia | 150029051/102 | | | Jurien Airport flight data Aug 20 | \$429.10 |
| | | | | Total V83145 | \$429.10 |
| V83223 - Jurien Bay Concrete & Earthworks Pty Ltd | INV-0233 | | | Cart logs from Cervantes to Jurien Bay | \$2,887.50 |
| | | | | Total V83223 | \$2,887.50 |
| V83495 - Dandaragan Store | C56/AUG20 | | | Stationery | \$22.65 |
| | | | | Total V83495 | \$22.65 |
| V83583 - Coastal Digging | 1806 | | | Excavator Hire - remove tree stumps | \$429.00 |
| | | | | Total V83583 | \$429.00 |
| V83660 - D Greenwood | 12/AUG20 | | | Badgingarra Waste Management Aug 20 | \$1,280.00 |
| | | | | Total V83660 | \$1,280.00 |
| V83694 - Elite Electrical Contracting Pty Ltd | 81424 81433 | | | Replace motion sensor | \$225.00 |
| | | | | Supply & install a/c, disconnect/remove existing | \$1,705.00 |
| | | | | Total V83694 | \$1,930.00 |
| V83780 - Pinnacles Traffic Management Services | 88 | | | Traffic management 25/08-04/09/2020 | \$19,668.00 |
| | | | | Total V83780 | \$19,668.00 |
| V84004 - Department of Water and Environmental Regulation | TF015082 DL003444 | | | Controlled Waste DEC tracking 17/8-20/8/20 | \$484.00 |
| | | | | Controlled Waste Licence renewal 15/10/21 | \$60.00 |
| | | | | Total V84004 | \$544.00 |
| V84100 - Jurien Bay Motel Apartments | BOOEASY BOOKING 8646485/8701530 | | | BookEasy Payment 8646485 | \$595.00 |
| | | | | Total V84100 | \$595.00 |
| V84136 - J Bay Concreting | 159 | | | Cervantes basketball ring installation | \$2,376.00 |
| | | | | Total V84136 | \$2,376.00 |
| V84155 - Jurien Hardware - Thrifty Link | 20-00024589 20-00024075 20-00024457 20-00024751 20-00024759 20-00024760 20-00025418 | | | 9kg gas refills | \$99.75 |
| | | | | Bag of rags, T/blaizer | \$46.08 |
| | | | | Gillman BBQ grill blocks | \$26.41 |
| | | | | Sprinklers, poly socket & director | \$91.01 |
| | | | | Tee and sprinkler | \$29.83 |
| | | | | Tank outlet & riser ridgid | \$18.81 |
| | | | | Alum angle, rivets & drill | \$102.50 |
| | | | | Total V84155 | \$414.39 |
| V84273 - Building And Energy | DANDARAGAN BSL AUG 2020 | | | BSL Building Permit Aug 20 | \$996.20 |
| | | | | Total V84273 | \$996.20 |
| V84422 - Jurien Tyre & Auto | 50311 | | | 245 70 r16 tyres | \$1,224.00 |
| | | | | Total V84422 | \$1,224.00 |
| V84424 - CouncilWise | INV-0080 | | | PropertyWise Enhancement & Service Plan | \$2,232.54 |
| | | | | Total V84424 | \$2,232.54 |
| V84436 - Chris and Paula Bell | REFUND OVERPAID RATES | | | Refund overpaid rates | \$1,980.00 |
| | | | | Total V84436 | \$1,980.00 |
| V84437 - Les Cooke Instrument Co. Pty Ltd | 44502 | | | Pressure gauge fire truck 100mm | \$148.34 |
| | | | | Total V84437 | \$148.34 |
| | | | | Total EFT 461/01019 | \$193,299.07 |
| 17/09/2020 | 462 | Cancelled | Cancelled | Cancelled | \$0.00 |
| | | | | Total EFT 462 | \$0.00 |
| 17/09/2020 | 463 | Payroll | Payroll 15/09/20 | Payroll 15/09/20 | \$99,972.99 |
| | | | | Total EFT 459 | \$99,972.99 |
| 18/09/2020 | 464/1020 | | | | |
| V80003 - Redgum Reports Inc | 20200294A | | | Advertising Shire Matters ed14 13/08/20 | \$593.00 |
| | | | | Total V80003 | \$593.00 |
| V80033 - Derricks Auto-Ag & Hardware Plus | 10218132 | | | Lube filters & air filter | \$91.80 |
| | | | | Total V80033 | \$91.80 |
| V80043 - Jurien Bay IGA | 07/AUGUST 2020 | | | Jurien Bay Admin Consumables Aug 20 | \$901.92 |

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|--|--|--|---|
| | | Total V80043 | \$901.92 |
| V80549 - BP Jurien Bay | 9541 | Vehicle service, tyres | \$322.35 |
| | | Total V80549 | \$322.35 |
| V81031 - AN & A Whybrow | 4364 | Hire prime mover & double side tipper | \$11,198.00 |
| | | Total V81031 | \$11,198.00 |
| V81343 - Dandaragan Mechanical Services | 6005 | Magnatec 20L | \$202.90 |
| | | Total V81343 | \$202.90 |
| V81348 - Russ - Hills Contracting | 4147 | Freight Dandy Depot Aug 20 | \$209.77 |
| | | Total V81348 | \$209.77 |
| V81352 - Jurien Signs | INV-4819 | Guide posts | \$8,928.15 |
| | | Total V81352 | \$8,928.15 |
| V81434 - Jh Computer Services Pty Ltd | 196026-D03 | Microsoft Surface Dock2 & cables | \$418.00 |
| | | Total V81434 | \$418.00 |
| V81480 - Jurien Bay Service Station & Roadhouse | 2034 | Catering Council Meeting school visit 27/8 | \$212.00 |
| | | Total V81480 | \$212.00 |
| V81778 - Local Government Professionals Australia WA | 17569 | 2020/21 Membership | \$531.00 |
| | | Total V81778 | \$531.00 |
| V81860 - Shadbolt Electrical | 4501039 | IR test pump, connect new bore pump, check | \$259.88 |
| | | Total V81860 | \$259.88 |
| V81886 - Western Lockservice | 10863071 10862546 | 7000 Series Key In Lever 7000 Series Key In Levers, LW Status Keys | \$181.50 \$760.40 |
| | | Total V81886 | \$941.90 |
| V81973 - Fuel Distributors of WA Pty Ltd | 481002501 | Diesel Jurien Bay Depot | \$8,322.75 |
| | | Total V81973 | \$8,322.75 |
| V82057 - Ray White Jurien Bay | | Staff Housing 23/09/2020 - 06/10/20 | \$670.00 |
| | | Staff Housing 23/09/2020 - 06/10/20 | \$760.00 |
| | | Total V82057 | \$1,430.00 |
| V82166 - David Gray & Co Pty Ltd | 1554289 | Additional Bins | \$889.68 |
| | | Total V82166 | \$889.68 |
| V82649 - Jurien Garden Soils | 81/SEP20 | Remove storm damaged fence & replace | \$1,000.00 |
| | | Total V82649 | \$1,000.00 |
| V82993 - Jurien Bay Mitre 10 | 530848 530585 530196 530539 530621 530586 530906 530962 530888 530840 530986 531058 531059 | Jumbo toilet rolls Gal chain, solagard low sheen, coach screws Jumbo toilet rolls Lawn seed Pressure Pipe 40mm Pressure Pipe 40mm Accent spot survey blue Spray marker dye red Solid door, stainless screws, hinge butts Hydrochloric acid, LED globe, glue Stainless screws, LED globe, blank key Various plumbing parts Elbow & ball valve | \$110.00 \$2,125.06 \$110.00 \$75.50 \$57.00 \$57.00 \$59.50 \$39.00 \$180.80 \$36.80 \$16.80 \$88.40 \$16.25 |
| | | Total V82993 | \$2,972.11 |
| V83047 - Dick Panizza & Co | 68471 | Supply Gravel | \$28,817.25 |
| | | Total V83047 | \$28,817.25 |
| V83187 - Wayne Gibson (Cr) | ANNUAL MEETING FEE - 1ST QTR 20/21 | Annual Meeting Fee - 1st QTR 20/21 | \$4,866.25 |
| | | Total V83187 | \$4,866.25 |
| V83188 - Leslee Holmes (Cr) | PRESIDENT MEETING FEE-1ST QTR 20/21 | President Meeting Fee - 1st QTR 20/21 | \$11,055.00 |
| | | Total V83188 | \$11,055.00 |
| V83273 - Waterman Irrigation Australia | SINV-14026-1 | Operational costs Standpipes 1/7-31/12/20 | \$1,233.65 |
| | | Total V83273 | \$1,233.65 |
| V83340 - CONNECT Call Centre Services | 103039 | Overcalls August 2020 | \$118.69 |
| | | Total V83340 | \$118.69 |
| V83434 - D Styns (Cr) | ANNUAL MEETING FEE - 1ST QTR 20/21 | Annual Meeting Fee - 1st QTR 20/21 | \$4,866.25 |
| | | Total V83434 | \$4,866.25 |
| V83437 - Brook Marsh Pty Ltd | 30009267 | Setout survey & cut levels, replace pegs | \$25,124.00 |
| | | Total V83437 | \$25,124.00 |
| V83507 - Council First | S1005872 S1005853 S1005887 S1005888 | STP Transactions August 2020 Postage of Sinef Unity to Dandaragan Sinefa Usage September 2020 Council First Production Environment Oct-Dec 2020 | \$25.30 \$69.80 \$257.40 \$18,315.86 |
| | | Total V83507 | \$18,668.36 |
| V83694 - Elite Electrical Contracting Pty Ltd | 81479 | Replace LED flood light | \$429.22 |
| | | Total V83694 | \$429.22 |
| V83729 - Dahlia Richardson, Cr | ANNUAL MEETING FEE - 1ST QTR 20/21 | Annual Meeting Fee - 1st QTR 2020/21 | \$4,866.25 |
| | | Total V83729 | \$4,866.25 |
| V83730 - Peter Scharf (Cr) | ANNUAL MEETING FEE - 1ST QTR 20/21 | Annual Meeting Fee - 1st QTR 20/21 | \$5,866.25 |
| | | Total V83730 | \$5,866.25 |
| V83731 - R. Shanhun, Cr | ANNUAL MEETING FEE - 1ST QTR 20/21 | Annual Meeting Fee - 1st QTR 20/21 | \$4,866.25 |
| | | Total V83731 | \$4,866.25 |
| V83781 - The Heights Bed and Breakfast | BOOEASY BOOKING 8667140 | BookEasy Payment System | \$119.00 |
| | | Total V83781 | \$119.00 |
| V83835 - Family Affair Cafe | IV159 IV156 | Catering for WFSN Workshop 10/9/20 Catering Foreshore Working Group 9/9/20 | \$300.00 \$111.00 |
| | | Total V83835 | \$411.00 |
| V83841 - Office of the Auditor General | 005/2021 | Bushfire Risk Management Plan certification | \$1,012.00 |
| | | Total V83841 | \$1,012.00 |

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| V83925 - BookEasy Pty Ltd | 18375 | BookEasy Min Monthly Fee August 2020 | \$330.00 |
| | | Total V83925 | \$330.00 |
| V83950 - Marindust Sales | 20852 | AFL Goals | \$11,022.00 |
| | | Total V83950 | \$11,022.00 |
| V84049 - Jason Clarke, Cr | ANNUAL MEETING FEE - 1ST QTR 20/21 | Annual Meeting Fee -1st QTR 20/21 | \$4,866.25 |
| | | Total V84049 | \$4,866.25 |
| V84050 - Ann Eyre, Cr | ANNUAL MEETING FEE - 1ST QTR 2020/2 | Annual Meeting Fee - 1st QTR | \$4,866.25 |
| | | Total V84050 | \$4,866.25 |
| V84100 - Jurien Bay Motel Apartments | BOOEASY BOOKING 682775/8710490 | BookEasy booking 8682775 | \$782.00 |
| | | Total V84100 | \$782.00 |
| V84155 - Jurien Hardware - Thrifty Link | 20-00025574 | Brush pkt | \$11.88 |
| | 20-00025654 | Fertiliser & Seasol | \$93.58 |
| | 20-00025776 | Coach screws | \$31.40 |
| | 20-00026021 | Paint brushes & mini roller kit | \$23.75 |
| | 20-00025866 | Watering pistol, solar charge battery, garden hose | \$46.97 |
| | 20-00025260 | Bio Kleen & Kleenwest toilet cleaner | \$53.00 |
| | | Total V84155 | \$260.58 |
| V84175 - Ni Luh Eyden | 36/SEP20 | Cleaning Toilets/BBQs nth end Sandy Cape | \$664.00 |
| | | Total V84175 | \$664.00 |
| V84213 - Autopro Moora | 290854 | Dash mat | \$74.99 |
| | | Total V84213 | \$74.99 |
| V84329 - Rudolf Rybarczyk (Cr) | ANNUAL MEETING FEE - 1ST QTR 20/21 | Annual Meeting Fee - 1st QTR 20/21 | \$4,866.25 |
| | TRAVEL ALLOWANCE JULY-AUGUST 2020 | Travel Allowance July-August 20 | \$179.40 |
| | | Total V84329 | \$5,045.65 |
| V84359 - Lois S Soap | 12 | Artisan soaps | \$70.00 |
| | | Total V84359 | \$70.00 |
| V84402 - Moora IGA | 8508/AUGUST 20 | Staff kitchen supplies | \$23.92 |
| | | Total V84402 | \$23.92 |
| V84422 - Jurien Tyre & Auto | 50362 | Check and repairs inc brake pads | \$1,761.20 |
| | | Total V84422 | \$1,761.20 |
| V84438 - Mid West Waste Disposal | 10586 | Dump points pump out | \$1,011.50 |
| | | Total V84438 | \$1,011.50 |
| | | Total EFT 464/01020 | \$182,522.97 |
| 25/09/2020 | 465/1021 | | |
| V80033 - Derricks Auto-Ag & Hardware Plus | 10219185 | Hi flow fuel transfer pump kit | \$1,335.00 |
| | | Total V80033 | \$1,335.00 |
| V80087 - Synergy | 017389700/SEP20 | Family Resource Centre 9/7-7/9/20 | \$1,028.84 |
| | 317260610/SEP20 | JCC 30/7-27/8/20 | \$381.92 |
| | 317207730/SEP20 | Jurien Airstrip 9/7-7/9/20 | \$142.67 |
| | 713393800/SEP20 | Pioneer Pk Jurien Bay Nth End 11/7-8/9/20 | \$152.31 |
| | 261265300/SEP20 | New Faunterloy Pk 10/7-8/9/20 | \$481.12 |
| | 124478710/SEP20 | Passamani Pk 10/7-7/9/20 | \$141.11 |
| | 114850720/SEP20 | Lot 306 Pinetree Cct 10/7-7/9/20 | \$706.48 |
| | 906148990/SEP20 | Pioneer Pk 11/7-8/9/20 | \$148.86 |
| | 513665230/SEP20 | Dam pump 12/8-8/9/20 | \$115.17 |
| | 538463750/SEP20 | Dobbyn Pk Jurien Bay Nth End 11/7-8/9/20 | \$172.12 |
| | 553162190/SEP20 | Jurien Hall 9/7-7/9/20 | \$330.12 |
| | | Total V80087 | \$3,800.72 |
| V80102 - Westrac Equipment | PI 4948907 | Filters | \$138.49 |
| | | Total V80102 | \$138.49 |
| V80726 - Jurien Bay Progress Association Inc | MARKET APPLICATION OCT2020 | Avon-Central Coast Cycling Strategy Dept Transport | \$35.00 |
| | | Total V80726 | \$35.00 |
| V80910 - McLeod's Barristers And Solicitors | 115140 | Legal Fees | \$1,588.36 |
| | | Total V80910 | \$1,588.36 |
| V81172 - WA Hino Sales & Service | HTCS130463 | Wheel alignment | \$222.75 |
| | | Total V81172 | \$222.75 |
| V81252 - Brooks Hire Service Pty Ltd | 169188 | Hire Roller 3/9/20-21/8/20 | \$4,488.00 |
| | | Total V81252 | \$4,488.00 |
| V81343 - Dandaragan Mechanical Services | 6010 | Fit & balance new tyres | \$1,322.65 |
| | 5413 | Limslip drum | \$188.15 |
| | 5629 | Spotlights | \$165.00 |
| | | Total V81343 | \$1,675.80 |
| V81352 - Jurien Signs | INV-4809 | AED vehicle stickers | \$50.00 |
| | | Total V81352 | \$50.00 |
| V81382 - Cervantes Hardware and Marine | 161083 | Glyphosate, Ramjet, Imazapic | \$30,605.30 |
| | 161076 | Kerosene | \$1,210.00 |
| | 161077 | Stretch wrap | \$181.50 |
| | | Total V81382 | \$31,996.80 |
| V81882 - Jurien Trenching & Excavations | 1384 | Dig grave at Jurien Cemetery | \$300.00 |
| | | Total V81882 | \$300.00 |
| V81886 - Western Lockservice | 10863580 | LW Status 6 OS Key | \$73.80 |
| | | Total V81886 | \$73.80 |
| V81896 - Mid Coast Contracting | 6366 | Supply/replace kitchen & toilet exhaust fans | \$1,436.40 |
| | | Total V81896 | \$1,436.40 |
| V81924 - Toll Transport Pty Ltd | 0479-D583590 | Freight 25/8-29/8/20 | \$218.46 |
| | | Total V81924 | \$218.46 |
| V81973 - Fuel Distributors of WA Pty Ltd | 481002532 | Diesel Dandy Depot 16/9/20 | \$10,538.30 |
| | | Total V81973 | \$10,538.30 |
| V82028 - Avon Waste | 40671 | Contract Variation - Change to Recycling Rates | \$5,252.56 |
| | 40651.1 | Fortnight Rubbish Removal 31/08-11/09/20 | \$12,505.50 |

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|--|-------------------------------------|---|---------------------|
| | | Total V82028 | \$17,758.06 |
| V82474 - Direct Contracting Pty Ltd | | | |
| | 2075 | Truck/excavator hire clear culvert | \$396.00 |
| | | Total V82474 | \$396.00 |
| V82672 - Jurien Bay Tourist Park | | | |
| | BOOEASY BOOKING 8661561/8714388 | BookEasy booking 8661561 | \$354.37 |
| | | Total V82672 | \$354.37 |
| V82767 - Fowler Electrical Contracting | | | |
| | R007547 | Remove bore for works, reinstall bore & test | \$836.00 |
| | R007549 | Test & tag Dandy Depot 3/8/20 | \$540.46 |
| | | Total V82767 | \$1,376.46 |
| V82926 - Comen Limited T/as Jurien Boatlifters | | | |
| | 22819 | Hard standing 22/8-17/9/20 pontoon | \$1,170.00 |
| | | Total V82926 | \$1,170.00 |
| V82993 - Jurien Bay Mitre 10 | | | |
| | 531092 | Bromic Waterboy Jet Pump | \$265.00 |
| | 530461 | Brass padlocks | \$90.00 |
| | 531410 | Order 68513 | \$96.50 |
| | 531734 | Jumbo toilet rolls | \$110.00 |
| | 531108 | Bolt & nuts | \$4.65 |
| | 531607 | Extension lead & power board | \$51.00 |
| | 531609 | Sikaflex sealant tubes | \$83.25 |
| | 531610 | Sikaflex sealant tube, turpentine | \$44.75 |
| | 531625 | Stainless pan & screws | \$27.70 |
| | | Total V82993 | \$772.85 |
| V83121 - Dandaragan Community Resource Centre Inc | | | |
| | 123855 | Catering & equip hire for staff training | \$551.50 |
| | | Total V83121 | \$551.50 |
| V83365 - Bitutek Pty Ltd | | | |
| | 5617 | CRS Emulsion | \$1,980.00 |
| | | Total V83365 | \$1,980.00 |
| V83780 - Pinnacles Traffic Management Services | | | |
| | 89 | Traffic controllers 8/9-18/9/20 | \$25,333.00 |
| | | Total V83780 | \$25,333.00 |
| V83833 - Felix Neuweiler | | | |
| | REIMBURSEMENT TRAVEL COSTS SEPT2020 | Meals, fuel & parking for travel Cocos Keeling Island | \$328.35 |
| | | Total V83833 | \$328.35 |
| V83835 - Family Affair Cafe | | | |
| | IV163 | Catering for staff training 16&17/9/20 | \$497.00 |
| | | Total V83835 | \$497.00 |
| V83914 - Turquoise Safaris | | | |
| | BOOEASY BOOKING 8763964,8764045 | BookEasy booking 8763964 | \$398.11 |
| | | Total V83914 | \$398.11 |
| V84155 - Jurien Hardware - Thrifty Link | | | |
| | 20-00026507 | Steel wool, wet floor sign, gloves, key 4 | \$43.70 |
| | 20-00026913 | 9kg gas refills | \$66.50 |
| | 20-00026227 | Shrubber stakes, retic parts | \$85.69 |
| | 20-00026256 | Concave wheel | \$10.45 |
| | 20-00026349 | Blended Manure & potting mix bags | \$47.50 |
| | 20-00026392 | Red mulch bags | \$92.62 |
| | 20-00026384 | Roses & petunias | \$74.10 |
| | 20-00027023 | Seasol | \$36.58 |
| | 20-00027031 | Seasol | \$22.80 |
| | | Total V84155 | \$479.94 |
| V84359 - Lois S Soap | | | |
| | 13 | Artisan soaps | \$140.00 |
| | | Total V84359 | \$140.00 |
| V84430 - MCG Architects Pty Ltd | | | |
| | INV2309 | Schematic Design Beach Pavilion | \$3,795.00 |
| | | Total V84430 | \$3,795.00 |
| V84439 - Astrotourism WA Pty Ltd T/as Stargazers Club WA | | | |
| | 1011 | Astrotourism Package | \$6,844.20 |
| | | Total V84439 | \$6,844.20 |
| V84440 - Communication Systems Geraldton | | | |
| | 2744 | Battery packs | \$280.50 |
| | | Total V84440 | \$280.50 |
| V84441 - Johan Rosman & Ulrike Brell-Rosman | | | |
| | REFUND OVERPAID RATES | Refund Overpayment Rates | \$938.65 |
| | | Total V84441 | \$938.65 |
| | | Total EFT 465/01021 | \$121,291.87 |
| | | Grand Total - EFT Payment | \$963,702.82 |

| Date | BPAY Number | Vendor | Invoice Number | Description | Amount |
|----------------------------|--------------------|---------------------------------------|----------------------------|------------------------------|--------------------|
| 10/09/2020 | BPAY100920 | V81671 Water Corporation | 9007258355/SEP20 | Standpipe 3/71/9/20 | \$501.90 |
| | | | 9007258232/SEP20 | 13 Dandy Rd 3/71/9/20 | \$44.18 |
| | | | 9007258734/SEP20 | 3 Quin PI 3/71/9/20 | \$66.10 |
| | | | 9008594764/SEP20 | Standpipe 1/71/9/20 | \$800.29 |
| | | | 9007258646/SEP20 | Dandy Comm Centre 3/71/9/20 | \$173.03 |
| | | | Total V81671 | \$1,585.50 | |
| | | | Total BPAY100920 | \$1,585.50 | |
| 18/09/2020 | BPAY18092020 | V80818 Telstra Corporation | 2175531686/SEP20 | Mobile Phones Aug 20 | \$1,011.22 |
| | | | 2175531868/SEP20 | Fuel Systems Aug 20 | \$29.98 |
| | | | 7863675800/SEP20 | Shared Data Aug 20 | \$10,220.34 |
| | | | Total V80818 | \$11,261.54 | |
| Total BPAY18092020 | \$11,261.54 | | | | |
| 18/09/2020 | BPAY18092020A | V81671 Water Corporation | 907248739/SEP20 | BCC 1/71/9/20 | \$726.73 |
| | | | 9007258494/SEP20 | Dandy Depot 3/71/9/20 | \$463.19 |
| | | | 9007258443/SEP20 | 2 Dandy Rd 3/71/9/20 | \$58.80 |
| | | | 9007258531/SEP20 | 7A Dandy Rd 20/71/9/20 | \$56.97 |
| | | | 9007258523/SEP20 | 7B Dandy Rd 3/71/9/20 | \$44.18 |
| | | | 9007258566/SEP | Ray White Rental 1/931/10/20 | \$44.18 |
| | | | 9016739556/SEP20 | Ray White Rental 1/931/10/20 | \$44.18 |
| | | | 9007258558/SEP20 | Ray White Rental 1/931/10/20 | \$44.18 |
| | | | Total V81671 | \$1,482.41 | |
| Total BPAY18092020A | \$1,482.41 | | | | |
| 18/09/2020 | BPAY18092020B | V84421 Optus Billing Services Pty Ltd | 61939377/SEP20 | Satphones 5/84/9/20 | \$30.00 |
| | | | Total V84421 | \$30.00 | |
| | | | Total BPAY18092020B | \$30.00 | |
| | | | | Grand Total Other | \$12,773.95 |



Monthly Statements

for the period ending 30 September 2020

| | |
|---|----|
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SHIRE OF DANDARAGAN
 FINANCIAL ACTIVITY STATEMENT by Department
 as at 30 September 2020

| | Leg. | Note | Budget 2020/2021 | Y-T-D Budget 2020/2021 | Actual 2020/2021 | Variance |
|---|-------------|------|---------------------|---------------------------|---------------------|----------|
| | | | \$ | \$ | \$ | |
| OPERATING ACTIVITIES | | | | | | |
| Adjusted net current assets at start of financial year - surplus/(deficit) | FMR34(2)(a) | | 723,612 | 715,249 | 715,249 | |
| Revenue from operating activities (excluding rates) | | | | | | |
| Governance | | | 78,168 | 5,673 | 4,931 | 87% |
| General purpose funding | | | 739,452 | 184,538 | 190,145 | 103% |
| Law, order & public safety | | | 405,503 | 346,867 | 348,614 | 101% |
| Health | | | 4,290 | 2,000 | 18,443 | 922% |
| Education & welfare | | | 10,500 | 0 | 0 | 100% |
| Community amenities | | | 1,359,940 | 985,722 | 980,681 | 99% |
| Recreation and culture | | | 427,586 | 101,659 | 126,683 | 125% |
| Transport | | | 276,093 | 253,740 | 257,267 | 101% |
| Economic services | | | 229,166 | 36,650 | 45,578 | 124% |
| Other property and services | | | 136,571 | 44,436 | 40,865 | 92% |
| | | | 3,667,270 | 1,961,285 | 2,013,207 | |
| Expenditure from operating activities | | | | | | |
| Governance | | | (642,760) | (152,399) | (154,097) | 101% |
| General purpose funding | | | (197,086) | (46,042) | (43,631) | 95% |
| Law, order & public safety | | | (1,344,056) | (318,129) | (300,965) | 95% |
| Health | | | (321,579) | (72,120) | (63,085) | 87% |
| Education & welfare | | | (110,359) | (14,708) | (13,218) | 90% |
| Community amenities | | | (2,262,988) | (552,273) | (539,966) | 98% |
| Recreation and culture | | | (3,144,733) | (761,653) | (731,267) | 96% |
| Transport | | | (5,397,208) | (1,308,526) | (1,298,947) | 99% |
| Economic services | | | (726,692) | (155,339) | (146,967) | 95% |
| Other property and services | | | (619,246) | (120,330) | (128,084) | 106% |
| | | | (14,766,706) | (3,501,518) | (3,420,226) | |
| Non-cash amounts excluded from operating activities | | | 6,308,988 | 1,477,372 | 1,518,427 | |
| Amount attributable to operating activities | | | (4,066,836) | 652,389 | 826,657 | |
| INVESTING ACTIVITIES | | | | | | |
| Non-operating grants, subsidies and contributions | 11 | | 7,193,247 | 43,687 | 73,237 | |
| Proceeds from disposal of assets | 3 | | 33,600 | 0 | 0 | |
| Purchase land and buildings | 2 | | (1,751,317) | (437,829) | 0 | |
| Purchase furniture and equipment | 2 | | (341,547) | (85,387) | 0 | |
| Purchase plant and equipment | 2 | | (7,000) | (1,750) | 0 | |
| Purchase infrastructure assets - roads | 2 | | (5,173,070) | (1,293,267) | 0 | |
| Purchase infrastructure assets - parks & reserves | 2 | | (529,977) | (132,494) | 0 | |
| Purchase infrastructure assets - other | 2 | | (4,093,467) | (1,023,367) | 0 | |
| Purchases - Works in Progress (Not Capitalised) | 2 | | 0 | 0 | (684,242) | |
| Amount attributable to investing activities | | | (4,669,531) | (2,930,408) | (611,005) | |
| FINANCING ACTIVITIES | | | | | | |
| Proceeds from new borrowings | 4 | | 1,340,000 | 45,089 | 50,000 | |
| Repayment of borrowings | 4 | | (157,986) | (94,279) | (53,609) | |
| Payment of self supporting loan to community group | 4 | | (50,000) | (45,089) | (50,000) | |
| Self-supporting loan principal income | 4 | | 45,436 | 18,161 | 3,375 | |
| Community group cash advance principal income | 4 | | 2,076 | 0 | 0 | |
| Payment of right of use lease | | | (40,530) | (10,979) | (12,132) | |
| Transfer to reserves | 8 | | (187,045) | (5,000) | (7,301) | |
| Transfer from reserves | 8 | | (818,335) | (0) | (0) | |
| Amount attributable to financing activities | | | (1,770,286) | 92,097 | 69,667 | |
| Budgeted deficiency before general rates | | | 6,966,081 | 2,370,115 | (145,985) | |
| Estimated amount to be raised from general rates | 6 | | (6,300,242) | (6,303,735) | (6,316,290) | |
| Adjusted net current assets at end of financial year - surplus/(deficit) | FMR34(2)(a) | 5 | 665,839 | (3,933,620) | (6,462,275) | |
| Budget adjustment - Provisions | FMR32(f) | | (665,839) | 665,839 | | |
| Budget Surplus / (Deficiency) | | | (0) | (3,267,781) | | |

This statement is to be read in conjunction with the accompanying notes.

FMR = Local Government (Financial Management) Regulations 1996

SHIRE OF DANDARAGAN
STATEMENT OF FINANCIAL POSITION
as at 30 September 2020

| Description | Note | for the period | |
|--|------|---------------------------------------|--------------------------------|
| | | for the year ended 30 June 2020 | ending 30 September 2020 |
| | | \$ | \$ |
| CURRENT ASSETS | | | |
| Cash and cash equivalents | 7 | 7,647,366 | 11,700,112 |
| Trade receivables | | 892,685 | 2,293,950 |
| Other financial assets at amortised cost | | 42,602 | 44,138 |
| Other current assets | | 5,514 | 0 |
| Inventories | | 32,574 | 19,596 |
| TOTAL CURRENT ASSETS | | 8,620,741 | 14,057,795 |
| NON-CURRENT ASSETS | | | |
| Other financial assets at amortised cost | | 168,672 | 213,761 |
| Trade receivables | | 50,124 | 0 |
| Land | | 3,072,000 | 3,072,000 |
| Buildings and improvements | | 29,775,900 | 29,484,375 |
| Furniture and equipment | | 796,707 | 767,753 |
| Plant and equipment | | 3,645,180 | 3,487,329 |
| Right of use assets | | 89,542 | 78,557 |
| Infrastructure | | 247,954,010 | 247,659,263 |
| TOTAL NON-CURRENT ASSETS | | 285,552,134 | 284,763,038 |
| TOTAL ASSETS | | 294,172,874 | 298,820,833 |
| CURRENT LIABILITIES | | | |
| Trade and other payables | | (1,046,404) | (291,763) |
| Contract liabilities | | (458,071) | (994,761) |
| Lease liabilities | | (40,530) | (28,398) |
| Borrowings | | (112,406) | (63,707) |
| Employee related provisions | | (665,839) | (564,982) |
| TOTAL CURRENT LIABILITIES | | (2,323,250) | (1,943,611) |
| NON-CURRENT LIABILITIES | | | |
| Lease liabilities | | (49,619) | (49,619) |
| Borrowings | | (157,012) | (202,101) |
| Employee related provisions | | (110,987) | (110,987) |
| Other provisions | | 0 | 0 |
| TOTAL NON-CURRENT LIABILITIES | | (317,617) | (362,707) |
| TOTAL LIABILITIES | | (2,640,867) | (2,306,317) |
| TOTAL NET ASSETS | | 291,532,007 | 296,514,515 |
| EQUITY | | | |
| Retained earnings | | (197,023,407) | (201,998,613) |
| Reserves - cash backed | 8 | (5,692,576) | (5,699,876) |
| Revaluation surplus | | (88,816,025) | (88,816,025) |
| TOTAL EQUITY | | 291,532,007 | 296,514,515 |

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN
STATEMENT OF COMPREHENSIVE INCOME by Nature or Type
as at 30 September 2020

| | Note | Budget 2020/2021 | Y-T-D Budget 2020/2021 | Actual 2020/2021 |
|---|------|---------------------|------------------------------|---------------------|
| | | \$ | \$ | \$ |
| Revenue | | | | |
| Rates | 6 | 6,300,242 | 6,303,735 | 6,316,290 |
| Operating grants, subsidies and contributions | | 1,208,418 | 472,126 | 516,948 |
| Fees and charges | | 2,315,079 | 1,456,866 | 1,467,516 |
| Interest earnings | | 22,000 | 5,250 | 7,359 |
| Other revenue | | 121,773 | 27,043 | 21,383 |
| | | 9,967,512 | 8,265,021 | 8,329,496 |
| Expenses | | | | |
| Employee costs | | (4,047,580) | (836,914) | (753,920) |
| Materials and contracts | | (2,753,108) | (582,713) | (575,480) |
| Utilities | | (459,742) | (106,557) | (84,747) |
| Insurance | | (420,188) | (293,012) | (291,648) |
| Other expenses | | (753,722) | (198,746) | (244,157) |
| Depreciation | | (6,308,988) | (1,477,372) | (1,468,303) |
| | | (14,743,328) | (3,495,314) | (3,418,256) |
| | | (4,775,816) | 4,769,706 | 4,911,241 |
| Borrowing costs expense | 4 | (23,378) | (6,204) | (1,970) |
| Grants & Subsidies (towards non-operating activities) | | 7,193,247 | 43,687 | 73,237 |
| Fair Value adjustment through profit and loss | | 0 | 0 | 0 |
| Profit / Loss on Disposal of Assets | 3 | 0 | 0 | 0 |
| Net result | | 2,394,053 | 4,807,190 | 4,982,507 |
| Other comprehensive income | | | | |
| Changes on revaluation of non-current assets | | 0 | 0 | 0 |
| Total other comprehensive income | | 0 | 0 | 0 |
| Total comprehensive income | | 2,394,053 | 4,807,190 | 4,982,507 |

This statement is to be read in conjunction with the accompanying notes

SHIRE OF DANDARAGAN
STATEMENT OF COMPREHENSIVE INCOME by Department
as at 30 September 2020

| | Note | Budget 2020/2021 | Y-T-D Budget 2020/2021 | Actual 2020/2021 |
|--|------|---------------------|------------------------------|---------------------|
| | | \$ | \$ | \$ |
| Governance | | 78,168 | 5,673 | 4,931 |
| General purpose funding | | 7,039,694 | 6,488,273 | 6,506,434 |
| Law, order & public safety | | 405,503 | 346,867 | 348,614 |
| Health | | 4,290 | 2,000 | 18,443 |
| Education & welfare | | 10,500 | 0 | 0 |
| Community amenities | | 1,359,940 | 985,722 | 980,681 |
| Recreation and culture | | 427,586 | 101,659 | 126,683 |
| Transport | | 276,093 | 253,740 | 257,267 |
| Economic services | | 229,166 | 36,650 | 45,578 |
| Other property and services | | 136,571 | 44,436 | 40,865 |
| | | 9,967,512 | 8,265,021 | 8,329,496 |
| Expenses excluding finance costs | | | | |
| Governance | | (634,346) | (147,998) | (152,880) |
| General purpose funding | | (197,086) | (46,042) | (43,631) |
| Law, order & public safety | | (1,343,921) | (318,095) | (300,920) |
| Health | | (321,579) | (72,120) | (63,085) |
| Education & welfare | | (106,984) | (14,708) | (13,218) |
| Community amenities | | (2,262,988) | (552,273) | (539,966) |
| Recreation and culture | | (3,142,356) | (760,421) | (730,675) |
| Transport | | (5,397,208) | (1,308,526) | (1,298,905) |
| Economic services | | (726,692) | (155,339) | (146,967) |
| Other property and services | | (610,169) | (119,792) | (128,010) |
| | | (14,743,328) | (3,495,314) | (3,418,256) |
| | | (4,775,816) | 4,769,706 | 4,911,241 |
| Finance costs | | | | |
| Governance | | (8,413) | (4,400) | (1,217) |
| Law, order & public safety | | (135) | (34) | (45) |
| Education & welfare | | (3,375) | 0 | 0 |
| Recreation and culture | | (2,378) | (1,232) | (592) |
| Transport | | 0 | 0 | (42) |
| Other property and services | | (9,076) | (538) | (74) |
| | | (23,378) | (6,204) | (1,970) |
| Non- operating grants and subsidies | | | | |
| Health | | 2,000 | 0 | 0 |
| Recreation and culture | | 1,702,654 | 0 | 0 |
| Transport | | 5,483,593 | 43,687 | 73,237 |
| Economic services | | 5,000 | 0 | 0 |
| | | 7,193,247 | 43,687 | 73,237 |
| Profit / (loss) on asset disposal | | | | |
| | | 0 | 0 | 0 |
| Net result | | 2,394,053 | 4,807,190 | 4,982,507 |
| Other comprehensive income | | | | |
| Changes on revaluation of non-current assets | | 0 | 0 | 0 |
| Total other comprehensive income | | 0 | 0 | 0 |
| Total comprehensive income | | 2,394,053 | 4,807,190 | 4,982,507 |

This statement is to be read in conjunction with the accompanying notes

SHIRE OF DANDARAGAN
STATEMENT OF CHANGES IN EQUITY
as at 30 September 2020

| Note | Retained Surplus | Reserves Cash Backed | Revaluation Surplus | Total Equity |
|--|---------------------|----------------------------|------------------------|--------------------|
| | \$ | \$ | \$ | \$ |
| Balance as at 30 June 2020 | 197,023,407 | 5,692,576 | 88,816,025 | 291,532,007 |
| Comprehensive Income | | | | |
| Net result | 4,982,507 | 0 | 0 | 4,982,507 |
| Changes on revaluation of non-current assets | 0 | 0 | 0 | 0 |
| Total comprehensive income | 4,982,507 | 0 | 0 | 4,982,507 |
| Transfers from/(to) reserves | (7,301) | 7,301 | 0 | 0 |
| Balance as at 30 September 2020 | 201,998,613 | 5,699,876 | 88,816,025 | 296,514,515 |

This statement is to be read in conjunction with the accompanying notes.

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 30 September 2020

2 DETAILED ACQUISITION

| Description | FA# | LOCN | Schedule | Total | Land & Buildings \$ | Plant & Equipment \$ | Furniture & Equipment \$ | Parks & Reserves \$ | Roads \$ | Other \$ |
|--|-----|---------|----------------------|---------|------------------------|-------------------------|-----------------------------|------------------------|-------------|-------------|
| Soft Conferencing additions | | | Governance | 0 | 7,200 | | 7,200 | | | |
| Community Noticeboard - Other - RenewalSLK- | | 130064 | Governance | 0 | 100,000 | | | | | 100,000 |
| JBAdmin Emerg. lighting test circuit | | 150180 | Governance | 695 | 1,000 | 695 | 1,000 | | | |
| Shredder | | | Governance | 0 | 5,000 | | | | | 5,000 |
| Switches / Antennas and Access Points | | | Governance | 0 | 49,592 | | | | | 49,592 |
| Generator - Wellness | | 160013 | Health | 0 | 7,000 | | 7,000 | | | |
| Dandaragan House (GROH) | | 150196 | Education & Welfare | 4,300 | 540,000 | 4,300 | 540,000 | | | |
| JBFRCP ground remodel & return Wet area | | 150220 | Education & Welfare | 0 | 31,096 | | 31,096 | | | |
| Dand cemetery wing walls | | 130054 | Community Amenities | 0 | 4,000 | | | | | 4,000 |
| FRC Emerg. lighting test circuit | | 150182 | Community Amenities | 887 | 1,000 | 887 | 1,000 | | | |
| FRC Soffall | | 150195 | Community Amenities | 11,472 | | 11,472 | | | | |
| DandCRC Emerg. lighting test circuit | | 150187 | Community Amenities | 2,689 | 2,689 | 2,689 | | | | |
| CCC renewal -carryover | | 150129 | Recreation & Culture | 0 | 53,613 | | 53,613 | | | |
| key revision at CCC exist hall doors | | 150178 | Recreation & Culture | 314 | 14,796 | 314 | 14,796 | | | |
| Civic Cnt. Emerg. lighting test circuit | | 150181 | Recreation & Culture | 320 | 320 | 320 | | | | |
| JSRC Emerg. lighting test circuit | | 150183 | Recreation & Culture | 1,205 | 1,064 | 1,205 | 1,064 | | | |
| DCC Emerg. lighting test circuit | | 150184 | Recreation & Culture | 2,089 | 2,089 | 2,089 | | | | |
| BCC Emerg. lighting test circuit | | 150185 | Recreation & Culture | 437 | 1,000 | 437 | 1,000 | | | |
| CCC Emerg. lighting test circuit | | 150186 | Recreation & Culture | 320 | 320 | 320 | | | | |
| BCC re-roof carryover | | 150193 | Recreation & Culture | 0 | 31,500 | | 31,500 | | | |
| CCRC noise / doors | | 150209 | Recreation & Culture | 0 | 40,000 | | 40,000 | | | |
| BCC roof support for solar panels | | 150218 | Recreation & Culture | 0 | 20,000 | | 20,000 | | | |
| Amphitheatre screen modifications | | 150221 | Recreation & Culture | 0 | 5,200 | | 5,200 | | | |
| Fshore Pathways | | 110064 | Recreation & Culture | 0 | 200,000 | | | | | 200,000 |
| Jurien Irrigation Project - Other - NewSLK- | | 120094 | Recreation & Culture | 0 | 104,183 | | | 104,183 | | |
| Badgingarra Tree Replacement - Other - RenewalSLK- | | 120096 | Recreation & Culture | 0 | 25,794 | | | 25,794 | | |
| Dand. Landscaping/fence etc | | 120097 | Recreation & Culture | 0 | 25,000 | | | 25,000 | | |
| JB Picnic Area | | 120098 | Recreation & Culture | 0 | 150,000 | | | 150,000 | | |
| Faunt. Power Upgrade | | 120099 | Recreation & Culture | 0 | 60,000 | | | 60,000 | | |
| Container Bar Platform | | 120100 | Recreation & Culture | 0 | 165,000 | | | 165,000 | | |
| Beschridge Swales - Other - RenewalSLK- | | 130041 | Recreation & Culture | 0 | 30,000 | | | | | 30,000 |
| Dand. BMX Pump | | 130066 | Recreation & Culture | 0 | 100,000 | | | | | 100,000 |
| Dand. Public Art | | 130067 | Recreation & Culture | 0 | 50,000 | | | | | 50,000 |
| JB Youth Precinct | | 130068 | Recreation & Culture | 12,678 | 1,200,000 | | | | | 12,678 |
| Badgingarra Cricket Nets | | 130069 | Recreation & Culture | 0 | 15,000 | | | | | 15,000 |
| Ablution Pavilion | | 150208 | Recreation & Culture | 6,900 | 750,000 | 6,900 | 750,000 | | | |
| COVID Community Building Program | | 150216 | Recreation & Culture | 5,321 | 74,559 | 5,321 | 74,559 | | | |
| Fshore Playground | | 160007 | Recreation & Culture | 0 | 250,000 | | | 250,000 | | |
| C/O Cervantes TV-Replace tower and antenna | | 130060 | Recreation & Culture | 40,890 | 67,917 | | | | | 40,890 |
| Coastal Fencing project - Other - RenewalSLK- | | 130063 | Recreation & Culture | 0 | 80,000 | | | | | 80,000 |
| Civic Centre Fit-Out | | 160008 | Recreation & Culture | 0 | 29,755 | | 29,755 | | | |
| Casuarina Crescent - Other - NewSLK- | | 110057 | Transport | 0 | 37,080 | | | | | 37,080 |
| Eucalypt Way - Other - NewSLK- | | 110058 | Transport | 0 | 48,720 | | | | | 48,720 |
| Turquoise Way - Other - RenewalSLK- | | 110059 | Transport | 0 | 108,750 | | | | | 108,750 |
| Turquoise Way - Other - NewSLK- | | 110060 | Transport | 0 | 150,000 | | | | | 150,000 |
| JB Footpaths - Other - NewSLK- | | 110061 | Transport | 0 | 105,000 | | | | | 105,000 |
| Cervantes Footpaths - Other - NewSLK- | | 110063 | Transport | 1,360 | 114,275 | | | | | 1,360 |
| Bashford Street - Other - RenewalSLK- | | 110065 | Transport | 0 | 80,000 | | | | | 80,000 |
| CCC Carpark - Other - RenewalSLK- | | 130061 | Transport | 26,036 | 156,725 | | | | | 26,036 |
| Badgingarra Truck bay - Other - RenewalSLK- | | 130062 | Transport | 3,925 | 260,000 | | | | | 3,925 |
| Munbinea Road Bridge - Other - RenewalSLK- | | 130073 | Transport | 0 | 394,000 | | | | | 394,000 |
| Munbinea Road - Gravel ResheetSLK0-4 | | MGR004 | Transport | 0 | 109,555 | | | | 109,555 | |
| Cadda Road - Gravel ResheetSLK18.4-22.4 | | MGR009 | Transport | 0 | 109,555 | | | | 109,555 | |
| Kayanaba Road - Gravel ResheetSLK14.7-18.37 | | MGR034 | Transport | 0 | 69,778 | | | | 69,778 | |
| Wandawallah Road - Gravel ResheetSLK8-12 | | MGR045 | Transport | 0 | 109,555 | | | | 109,555 | |
| Black Arrow Road - Gravel ResheetSLK14.7-18.7 | | MGR052 | Transport | 0 | 95,555 | | | | 95,555 | |
| Wongonderrah Road - Gravel ResheetSLK11.2-15.2 | | MGR062 | Transport | 0 | 109,555 | | | | 109,555 | |
| Sandy Cape - ReconstructionSLK6.15-6.9 | | MGR127 | Transport | 0 | 170,000 | | | | 170,000 | |
| Airstrip Road - SealingSLK0-1 | | MUC148 | Transport | 0 | 29,000 | | | | 29,000 | |
| NorthWest Road - ReconstructionSLK- | | RCR005 | Transport | 0 | 6,362 | | | | 6,362 | |
| Yerramullah Road - Gravel ResheetSLK- | | RCR022 | Transport | 93,781 | 62,924 | | | | 93,781 | 62,924 |
| Watheroo West Road - Other - NewSLK10.74-42 | | ROS008 | Transport | 8,117 | 93,780 | | | | 8,117 | 93,780 |
| Watheroo West Road - Other - NewSLK0-8.11 | | ROS008A | Transport | 0 | 24,330 | | | | | 24,330 |
| Jurien East Road - ReconstructionSLK14.5-23.5 | | ROS856 | Transport | 395,751 | 2,253,213 | | | | 395,751 | 2,253,213 |
| Cataby Road - ReconstructionSLK0-3 | | RRG001 | Transport | 0 | 448,953 | | | | | 448,953 |

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 30 September 2020

3 ASSET DISPOSAL AND CHANGEOVER

| Description | Proceeds from Sale | | Cost of Replacement | | Net Cost for Change Over | | Written Down Value | | Profit/(Loss) on Disposal | |
|---------------------------------------|--------------------|------------------|---------------------|------------------|--------------------------|------------------|--------------------|------------------|---------------------------|------------------|
| | 2019/2020 Actual | 2019/2020 Budget | 2019/2020 Actual | 2019/2020 Budget | 2019/2020 Actual | 2019/2020 Budget | 2019/2020 Actual | 2019/2020 Budget | 2019/2020 Actual | 2019/2020 Budget |
| FA2995 - Wagon - Mazda CX5 Maxx DN016 | \$ | \$ | | | \$ | \$ | | \$ | 0 | \$ |
| FA3091 - Wagon - Mazda CX5 Maxx DN032 | | 16,800 | | | | | | 16,800 | 0 | 0 |
| | 0 | 33,600 | 0 | 0 | 0 | 0 | 0 | 33,600 | 0 | 0 |

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 30 September 2020

4 INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

| | Outstanding 1-Jul-20 | New loans | | Interest repayments | | Principal repayments | | Outstanding for the year ending 30 June |
|-------------------------------|-------------------------|---------------------|---------------------|------------------------|---------------------|-------------------------|---------------------|---|
| | | 2019/2020 Actual | 2019/2020 Budget | 2019/2020 Actual | 2019/2020 Budget | 2019/2020 Actual | 2019/2020 Budget | |
| Governance | | | | | | | | |
| Loan 127 | 147,805 | 0 | 0 | 4,102 | 7,219 | 35,448 | 71,880 | 75,925 |
| Education and Welfare | | | | | | | | |
| Loan 136 | | | 540,000 | | 3,375 | | 25,432 | 514,568 |
| Recreation and culture | | | | | | | | |
| New loan - 137 | | | 750,000 | | 7,746 | | 15,238 | 734,762 |
| | 147,805 | 0 | 1,290,000 | 4,102 | 18,340 | 35,448 | 112,550 | 1,325,255 |
| Self Supporting Loans | | | | | | | | |
| Recreation and culture | | | | | | | | |
| Loan 130 | 48,162 | 0 | 0 | 1,190 | 2,093 | 11,604 | 23,494 | 24,668 |
| Loan 131 | 3,183 | 0 | 0 | 43 | 43 | 3,183 | 3,183 | 0 |
| Loan 132 | 3,603 | 0 | 0 | | 43 | | 3,603 | 0 |
| Loan 133 | 43,374 | 0 | 0 | 538 | 1,034 | 3,375 | 6,791 | 36,583 |
| Loan 134 | 23,290 | | 0 | | 296 | | 3,455 | 19,835 |
| Loan 135 | | 50,000 | 50,000 | | 200 | | 4,911 | 45,089 |
| | 121,612 | 50,000 | 50,000 | 1,770 | 3,709 | 18,161 | 45,437 | 126,175 |
| | 269,417 | 50,000 | 1,340,000 | 5,872 | 22,049 | 53,609 | 157,987 | 1,451,430 |
| Cash Advance Repayment | | | | | | | | |
| Recreation and culture | | | | | | | | |
| Cervantes Bowling Club | 2,076 | 0 | 0 | 0 | 0 | | 2,076 | 0 |
| | 2,076 | 0 | 0 | 0 | 0 | 0 | 2,076 | 0 |

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.
The self supporting loan(s) repayment will be fully reimbursed.

**NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 30 September 2020**

5. NET CURRENT ASSETS

| | Note | 2020 | 2021 |
|--|-------------|--------------------|--------------------|
| | | \$ | \$ |
| Composition of estimated net current assets | | | |
| Current assets | | | |
| Cash - unrestricted | | 1,954,791 | 6,000,235 |
| Cash - restricted reserves | 8 | 5,692,576 | 5,699,876 |
| Receivables | | 940,801 | 2,338,088 |
| Inventories | | 32,574 | 19,596 |
| | | <u>8,620,741</u> | <u>14,057,795</u> |
| Less: current liabilities | | | |
| Trade, other payables and provisions | | (2,210,844) | (1,879,904) |
| Long term borrowings | | (112,406) | (63,707) |
| | | <u>(2,323,250)</u> | <u>(1,943,611)</u> |
| Unadjusted net current assets | | 6,297,491 | 12,114,184 |
| Adjustments | | | |
| Less: Cash - restricted reserves | 8 | (5,692,576) | (5,699,876) |
| Less: Loans receivable - clubs/institutions | | (42,602) | (44,138) |
| Add: Right of use lease liability | | 40,530 | 28,398 |
| Add: Current portion of borrowings | | 112,406 | 63,707 |
| Adjusted net current assets - surplus/(deficit) | | <u>715,249</u> | <u>6,462,275</u> |
| Budget Adjustment | | | |
| Add: Provisions | | 665,839 | 564,982 |
| Budget surplus/(deficit) | | <u>1,381,088</u> | <u>7,027,257</u> |

Reason for Adjustments

The differences between the net current assets at the end of each financial year in the rate setting statement and adjusted net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with Local Government (Financial Management) Regulation 32 as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments above.

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 30 September 2020

6 RATES AND SERVICE CHARGES

(a) Rating Information

| RATE TYPE | Rate in | Number of properties | Rateable value | rate revenue | Budget 2020/2021 | | | Actual 2020/2021 | | |
|---|---------|----------------------|----------------|--------------|------------------|------------|------------------|------------------|---------------|------------------|
| | | | | | interim rates | back rates | total revenue | rate revenue | interim rates | back rates |
| | \$ | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| General rate | | | | | | | | | | |
| Gross rental valuations | | | | | | | | | | |
| GRV - General | 8.0156 | 1,884 | 31,764,066 | 2,528,082 | 0 | 0 | 2,528,082 | 2,546,082 | | 2,546,082 |
| Unimproved valuations | | | | | | | | | | |
| UV - General | 0.6955 | 520 | 405,363,396 | 2,836,184 | 0 | | 2,836,184 | 2,836,184 | 208 | 2,836,392 |
| Sub-Totals | | 2,404 | 437,127,462 | 5,364,266 | 0 | 0 | 5,364,266 | 5,382,266 | 208 | 5,382,474 |
| Minimum | \$ | | | | | | | | | |
| Minimum payment | | | | | | | | | | |
| Gross rental valuations | | | | | | | | | | |
| GRV - General | 947 | 978 | 5,340,701 | 926,166 | 0 | 0 | 926,166 | 926,166 | | 926,166 |
| GRV - Lesser (Dandaragan & Badgingarra) | 715 | 28 | 118,192 | 20,020 | 0 | 0 | 20,020 | 20,020 | | 20,020 |
| Unimproved valuations | | | | | | | | | | |
| UV - Mining | 894 | 77 | 1,612,271 | 68,838 | 0 | 0 | 68,838 | 68,838 | | 68,838 |
| UV - Lesser | 715 | 223 | 17,484,600 | 159,445 | 0 | 0 | 159,445 | 159,445 | | 159,445 |
| Sub-Totals | | 1,306 | 24,555,764 | 1,174,469 | 0 | 0 | 1,174,469 | 1,174,469 | | 1,174,469 |
| | | 3,710 | 461,683,226 | 6,538,735 | 0 | 0 | 6,538,735 | 6,556,735 | | 6,556,943 |
| Discount refer (note 1 (c)) | | | | | | | (240,000) | | | (240,654) |
| Total amount raised from general rates | | | | | | | 6,298,735 | | | 6,316,290 |
| Ex Gratia Rates | | | | | | | 1,507 | | | 0 |
| Total rates | | | | | | | 6,300,242 | | | 6,316,290 |

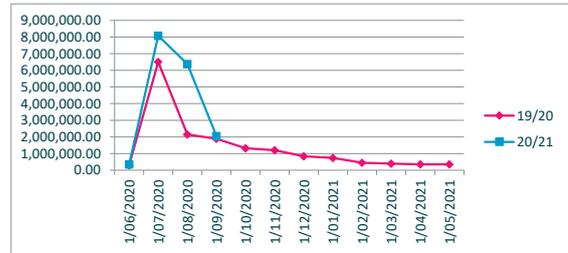
NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 30 September 2020

7 CASH, INVESTMENTS & RECEIVABLES

| | Note | 2020 | 2021 |
|----------------------------------|------|------------------|-------------------|
| | | \$ | \$ |
| Cash And Cash Equivalents | | | |
| Unrestricted | | 1,653,919 | 6,000,235 |
| Restricted | 8 | 5,821,414 | 5,699,876 |
| | | <u>7,475,333</u> | <u>11,700,112</u> |
| Receivables | | | |
| Rates outstanding | | 352,891 | 2,053,329 |
| Sundry debtors | | 428,031 | 175,390 |
| GST receivable | | (0) | (0) |
| | | <u>498,715</u> | <u>2,228,718</u> |

Rates Outstanding

| | YTD | 30-Jun-20 |
|--------------------------------|-------------|-------------|
| Opening Arrears Previous Years | 352,891 | 274,006 |
| Levied this Year | 7,763,596 | 7,762,858 |
| Less Collections to date | - 6,063,159 | - 7,683,973 |
| Equals Current Outstanding | 2,053,329 | 352,891 |
| Net Rates Collectable | 2,053,329 | 352,891 |
| % Collected | 74.70 | 95.61 |

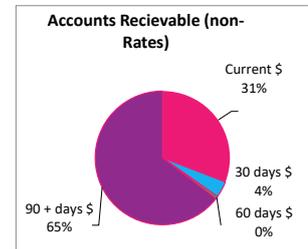


Sundry Debtors

| | Current | 30 days | 60 days | 90 + days |
|--|-----------|----------|----------|-------------------|
| | \$ | \$ | \$ | \$ |
| Receivables General | 54,132.06 | 6,951.86 | 1,025.00 | 113,281.03 |
| Total Receivables General Outstanding | | | | <u>175,389.95</u> |

Total Receivables General Outstanding

Amounts shown above include GST (where applicable)



NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 30 September 2020

8 CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

| | Opening Balance | Budget Transfer to | Transfer (from) | In Use Adjustment | Closing Balance |
|---|--------------------|-----------------------|--------------------|----------------------|--------------------|
| | \$ | \$ | \$ | | \$ |
| Plant Reserve | 254,398 | 326 | | | 254,724 |
| Building Renewal Reserve | 790,929 | 1,014 | | | 791,943 |
| Rubbish Reserve | 434,007 | 557 | | | 434,564 |
| Community Centre Reserve | 387,494 | 497 | | | 387,991 |
| Television Services Reserve | 97,728 | 125 | | | 97,854 |
| Information Technology Reserve Reserve | 57,018 | 73 | | | 57,091 |
| Land Development Reserve | 70,662 | 91 | | | 70,752 |
| Parking Requirements (Lot 1154 Sandpiper Street) Reserve | 11,405 | 15 | | | 11,420 |
| Parks and Recreation Grounds Development (Seagate) Reserve | 376,292 | 483 | | | 376,774 |
| Sport and Recreation Reserve | 310,643 | 398 | | | 311,042 |
| Landscaping Reserve | 2,647 | 3 | | | 2,650 |
| Aerodrome Reserve | 129,177 | 166 | | | 129,343 |
| Public Open Space Renewal Reserve | 558,221 | 716 | | | 558,937 |
| Infrastructure Renewal Reserve | 811,987 | 1,041 | | | 813,029 |
| Public Open Space Construction Reserve | 112,904 | 145 | | | 113,049 |
| Infrastructure Construction Reserve | 62,338 | 80 | | | 62,418 |
| Building Construction Reserve | 116,191 | 149 | | | 116,340 |
| Leave Reserve | 260,204 | 334 | | | 260,538 |
| Economic Development Initiatives Reserve | 794,068 | 1,018 | | | 795,086 |
| Turquoise Way Path Reserve | 51,766 | 66 | | | 51,832 |
| Cash in lieu of landscaping – Lot 1146 Sandpiper Street Reserve | 2,495 | 3 | | | 2,498 |
| | 5,692,576 | 7,301 | 0 | 0 | 5,699,876 |

**NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 30 September 2020**

9 TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Trust Fund

Detail

Cash In Lieu POS - L9000 Valencia

| | Balance | Movements | | Balance as at 30 September 2020 |
|--|------------------|------------------|-----------------|--|
| | 30-Jun-20 | Inwards | Outwards | |
| | \$ | \$ | | \$ |
| | 200,277 | | | 200,277 |
| | 200,277 | 0 | 0 | 200,277 |

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 30 September 2020

10 BUDGET AMMENDMENTS

| Description | Council Resolution | Schedule | Classification | Non-Cash Adjustment | Increase in cash available | Decrease in cash available | Amended Budget Running Balance |
|-------------------|--------------------|----------|----------------|---------------------|----------------------------|----------------------------|--------------------------------|
| Budget Adoption | | | | | | Opening Surplus | 9,068 |
| Permanent Changes | | | | | 0 | 0 | 0 |
| | | | | | 0 | 0 | 0 |

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 30 September 2020

11 GRANTS & CONTRIBUTIONS

| Program / Details | Grant Provider | In Advance payments | Budget 2020/21 | 2019 / 20 Budget Amendments | Received | Recoup Status | | |
|--|---------------------|---------------------|------------------|-----------------------------|------------------|----------------------|----------------|---------------------|
| | | | | | | Revenue/ Expenditure | Liability | Not Received |
| | | | | | | \$ | \$ | \$ |
| Operating | | | | | | | | |
| Other General Purpose Income | | | | | | | | |
| Grants Commission - General | WALGGS | 351,640 | 357,330 | | 90,563 | 90,563 | | 266766.75 |
| Grants Commission - Roads | WALGGS | 685,664 | 350,822 | | 89,555 | 89,555 | | 261267.25 |
| Fire Prevention | | | | | | | | |
| ESL Operating Grant | FESA | | 50,000 | | 14,164 | 14,164 | | 35836.00 |
| Other Welfare | | | | | | | | |
| Spray the Grey Grant Estimate | Healthway | | 10,500 | | 10,500 | | 10,500 | 0.00 |
| Swimming Areas and Beaches | | | | | | | | |
| CHRMAP | | | 30,000 | | | | | 30000.00 |
| Streets Roads Bridges Depots Maint | | | | | | | | |
| MRWA Direct Grant | MRWA | | 249,865 | | 249,865 | 249,865 | | 0.00 |
| Street Light Subsidy | | | 3,400 | | | | | 3400.00 |
| Tourism & Area Promotion | | | | | | | | |
| Dest.Market Indust Contribution to website | | | 10,000 | | | | | 10000.00 |
| | | 1,037,304 | 1,061,917 | - | 454,647 | 444,147 | 10,500 | 607,270 |
| Non-Operating | | | | | | | | |
| Other Health | | | | | | | | |
| Generator - Practice contribution | | | 2,000 | | | | | 2,000 |
| Other Recreation and Sport | | | | | | | | |
| Badgingarra Cricket Nets BCA contribution | | | 5,000 | | | | | 5,000 |
| JB Youth Precinct | LotteryWest Grant | | 1,127,654 | | | | | 1,127,654 |
| Dand. Landscaping/fence etc | Federal Drought | | 25,000 | | | | | 25,000 |
| JB Picnic Area | Federal Drought | | 150,000 | | | | | 150,000 |
| Faunt. Power Upgrade | Federal Drought | | 60,000 | | | | | 60,000 |
| Dand. BMX Pump | Federal Drought | | 100,000 | | | | | 100,000 |
| Dand. Public Art | Federal Drought | | 50,000 | | | | | 50,000 |
| Badgingarra Cricket Nets | CSRFF Grant | | 40,000 | | | | | 40,000 |
| Public Halls & Civic Centre | | | | | | | | |
| CCRC noise / doors | Federal Drought | | 5,000 | | | | | 5,000 |
| Television and Radio Rebroadcast | | | | | | | | |
| Coastal Fencing Project | Planning Commission | | 40,000 | | | | | 40,000 |
| Streets Roads Bridges Depots Maint | | | | | | | | |
| Regional Road Group RRG | RRG | | 642,968 | | 257,721 | | 257,721 | 385,247 |
| Commodity Route Funding | SCR | | 93,127 | | 43,687 | 43,687 | - | 49,440 |
| SBS Grant | SBS | | 115,334 | | | | | 115,334 |
| RED Grant | RED | | 100,000 | | | | | 100,000 |
| DoT Dual Use Path | DoT | | 141,750 | | 17,850 | | 17,850 | 123,900 |
| WALGGC - Special Projects | WALGGS | | 394,000 | | 394,000 | | 394,000 | - |
| WSFN | WSFN | | 2,203,569 | | 28,800 | 28,800 | - | 2,174,769 |
| RTR Grant | RTR | | 554,113 | | | | | 554,113 |
| JB Footpaths | Federal Drought | | 150,000 | | | | | 150,000 |
| CCC Carpark | Federal Drought | | 150,000 | | | | | 150,000 |
| Badgingarra Truck bay | Federal Drought | | 235,000 | | | | | 235,000 |
| Aragon Street Design | Federal Drought | | 40,000 | | | | | 40,000 |
| Airfields | | | | | | | | |
| RAP Grant | RAP | | 172,803 | | 19,975 | | 19,975 | 152,828 |
| Local Roads and Comm Inf | | | 590,929 | | 295,465 | 750 | 294,715 | 295,464 |
| Tourism & Area Promotion | | | | | | | | |
| Dest.Market Indust Contribution to website | | | 5,000 | | | | | 5,000 |
| | | | 7,193,247 | - | 1,057,498 | 73,237 | 984,261 | 6,135,749 |
| | | 1,037,304 | 8,255,165 | - | 1,512,145 | 517,384 | 994,761 | 6,743,019.45 |

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
as at 30 September 2020

12 VARIANCES

| Reporting Program | Var \$ | Var % | Var | Timing / Permanent | Explanation of Variance |
|-----------------------------|---------|-------|-----|--------------------|--|
| Operating Revenue | | | | | |
| Governance | (743) | 87% | ▼ | | |
| General Purpose Funding | 5,607 | 103% | ▲ | | |
| Law, Order & Public Safety | 1,746 | 101% | ▲ | | |
| Health | 16,443 | 922% | ▲ | Permanent | Unbudgeted Increase in Home Occupations, Lodging Houses & Food Reg's |
| Education and Welfare | 0 | 100% | ▲ | | |
| Community Ammenities | (5,041) | 99% | ▼ | | |
| Recreation and Culture | 25,024 | 125% | ▲ | Permanent | Unbudgeted Insurance claims |
| Transport | 3,527 | 101% | ▲ | | |
| Economic Services | 8,928 | 124% | ▲ | | |
| Other Property and Services | (3,571) | 92% | ▼ | | |
| Operating Expenses | | | | | |
| Governance | (1,698) | 101% | ▼ | | |
| General Purpose Funding | 2,410 | 95% | ▲ | | |
| Law, Order & Public Safety | 17,164 | 95% | ▲ | | |
| Health | 9,035 | 87% | ▲ | | |
| Education and Welfare | 1,491 | 90% | ▲ | | |
| Community Ammenities | 12,307 | 98% | ▲ | | |
| Recreation and Culture | 30,386 | 96% | ▲ | | |
| Transport | 9,579 | 99% | ▲ | | |
| Economic Services | 8,372 | 95% | ▲ | | |
| Other Property and Services | (7,753) | 106% | ▼ | | |



Our Ref : 159812
 Previous Ref :
 Your Ref :
 Enquiries : Rosa Rigali (6551 9306)

11 September 2020

Application No: 159812 - Lot No 3924 Nambung

The Western Australian Planning Commission has received an application for planning approval as detailed below. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

Please provide any information, comment or recommended conditions pertinent to this application by 23 October 2020 being 42 days from the date of this letter. The Commission will not determine the application until the expiry of this time unless all responses have been received from referral agencies. If your response cannot be provided within that period, please provide an interim reply advising of the reasons for the delay and the date by which a completed response will be made or if you have no comments to offer.

Referral agencies are to use the Model Subdivision Conditions Schedule in providing a recommendation to the Commission. Non-standard conditions are discouraged, however, if a non-standard condition is recommended additional information will need to be provided to justify the condition. The condition will need to be assessed for consistency against the validity test for conditions. A copy of the Model Subdivision Conditions Schedule can be accessed: www.dplh.wa.gov.au

Send responses via email to referrals@dplh.wa.gov.au. **Always quote reference number "159812" when responding.**

This proposal has also been referred to the following organisations for their comments: *Western Power, Water Corporation, Dept Of Water & Environment Regulations, Dept Mines Ind Regulation And Safety, Dept Biodiversity, Conser & Attraction and LG Shire Of Dandaragan.*

Yours faithfully

A handwritten signature in black ink, appearing to read 'S Fagan'.

Ms Sam Fagan
 Secretary
 Western Australian Planning Commission

APPLICATION DETAILS

| | | | |
|-------------------------|-------------------------------------|-----------------------|--------|
| Application Type | Subdivision | Application No | 159812 |
| Applicant(s) | Ross Mcloughlin Consulting Surveyor | | |
| Owner(s) | Robinson Corp Pty Ltd | | |
| Locality | Lot No 3924 Nambung | | |

e-mail: <mailto:referrals@dplh.wa.gov.au>; web address: <http://www.dplh.wa.gov.au>



| | | | |
|-----------------------------|--|--------------------------|---------------------|
| Lot No(s). | 3924 | Purpose | Rural |
| Location | | Local Gov. Zoning | Rural, Conservation |
| Volume/Folio No. | 1611/634 | Local Government | Shire Of Dandaragan |
| Plan/Diagram No. | 210858 | Tax Sheet | |
| Centroid Coordinates | mE mN | | |
| Other Factors | BUSHFIRE PRONE AREA, REMNANT VEGETATION (NLWRA), DMP, DPW ESTATE, PDWSA - PRIORITY 2 AREA, PDWSA - WATER RESERVES, PUBLIC DRINKING WATER SOURCE AREA (GAZETTED), RURAL | | |

**Application for Approval of Freehold or Survey Strata Subdivisions**

Lodgement ID: 2020-219152

Submission Date: 07/09/2020 01:59 PM

| | |
|---|----------------------------------|
| Your Reference | 3924 cervantes road |
| Location of Subject Property | lot 3924 cervantes road, nambung |
| No. of applicants | 1 |
| Are you applying on your own behalf? | No |
| Are you the primary applicant? | Yes |
| Do you have consent to apply from all landowners? | Yes |
| Lodgement Type | Subdivision |
| Submitted by | Ross McLoughlin |
| Email | rossmac@iinet.net.au |

About the land

| | | | |
|------------------------------------|---|--|---|
| Number of current lots on the land | 1 | Total number of proposed lots on the land including balance lots | 4 |
| Drainage Reserves | 0 | Public Access Ways | 0 |
| Recreation Reserves | 0 | Right of Ways | 0 |
| Road Reserves | 0 | Road Widening | 0 |
| Number of fee paying lots | 4 | Number of fee exempt lots | 0 |

What is the proposed use/development?

| Proposed Use | Lot size | Number of Lots | |
|-----------------------------|---------------------|--------------------|-----|
| Rural | Over 25 HA | 4 | |
| Local Government | Shire Of Dandaragan | Existing dwellings | Yes |
| Is common property proposed | No | | |

Applicants**Primary applicant (1)**

| | | | |
|--|-------------------------------------|--|--------------|
| Is the applicant a company/organisation? | Yes | Is the applicant a landowner? | No |
| Name/Company | Ross McLoughlin Consulting Surveyor | ABN / ACN | 67235837210 |
| Email | rossmac@iinet.net.au | Phone number | 0419 255 999 |
| Address | | | |
| Street address | P.O. Box 94 | Town / Suburb or City | Joondalup DC |
| State | WA | Post Code | 6919 |
| Country | AUSTRALIA | OR Non-Australian Address, P.O. Box, & etc | N/A |

Certificate of Title Details**Lots with certificate (1)**

| | | | |
|---|-----------|-------------------|-----------|
| Volume | 1611 | Folio | 634 |
| Lot Number | 3924 | Plan Number | dp 210858 |
| Total land area | 1847.9868 | Land Area Units | Hectares |
| Reserve number (if applicable) | N/A | No. of landowners | 1 |
| Is the Landowners name different to that shown on the Certificate of Title? | | | No |

Landowners**Landowner (1)**

| | | | |
|----------------|----------------|--|-----------------------|
| Full name | N/A | Company / Agency | Robinson Corp Pty Ltd |
| ACN / ABN | 11 601 502 505 | Landowner type | Sole Company |
| Address | | | |
| Street address | 31 Odin Road | Town / Suburb or City | Innaloo |
| State | WA | Post code | 6018 |
| Country | AUSTRALIA | OR Non-Australian Address, P.O. Box, & etc | N/A |

Company signatory 1

| | | |
|-------------------|------------------|-----------------|
| First name | Last name | Position |
| Brian | Robinson | sole director |

Subdivision detail

| | | | |
|---|-----------------------------|-----------------------------|----------------|
| Number of dwellings | 0 | Dwelling retained | Yes |
| Dwelling description | N/A | | |
| Number of outbuildings/structures | 1 | Structure/s retained | Yes |
| Other description | N/A | | |
| Structure description | farm shed on proposed lot 4 | | |
| Is a battleaxe lot/s proposed? | | | No |
| Does plan show the width and length of the access leg, the area of the access leg and total area of the rear lot | | | Not applicable |
| Has the land ever been used for potentially contaminating activity | | | No |
| Does the land contain any sites that have been classified under the Contaminated Sites Act 2003 | | | No |
| Does the land contain any sites that have been reported or required to be reported under the Contaminated Sites Act 2003 | | | No |
| Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of acid sulfate soils in this location | | | No |
| Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached? | | | No |
| Is the development with in a Bushfire Prone Area? | | | N/A |
| Are there any dewatering or drainage works proposed to be undertaken | | | No |
| Is excavation of 100 cubic metres or more of soil proposed | | | No |
| If yes did the Acid Sulfate Soils investigation indicate acid sulfate soils were present | | | No |
| Is a Termination Proposal Attached | | | No |
| Is a Strata Company Resolution Attached | | | No |

Fee & Payment

| | | | |
|-------------------|------------|---------------------|---------|
| Fee amount | \$3,639.00 | Payment Type | By Card |
|-------------------|------------|---------------------|---------|

Attachments

| Attachment name | Attachment type |
|------------------------------|---|
| 1. CERVANTES3924PLAN2A-3.pdf | Subdivision Plan |
| 2. FORM1A CHECK LIST-4.PDF | Required Information about the Proposal |
| 3. FORM1A OWNER-2.PDF | Authorised Letter of Consent |
| 4. TITLE-1.PDF | Certificate of Title |

| | | | | |
|-----------------------------|-------------------------|-------------------------|--------------------------------|-------------------------|
| Perth | Albany | Bunbury | Geraldton | Mandurah |
| 140 William Street | PO Box 1108 | Sixth Floor | Regional Planning and Strategy | Unit 2B |
| Perth | Albany | Bunbury Tower | Office 10 | 11-13 Pinjarra Road |
| Western Australia, 6000, | Western Australia, 6330 | 61 Victoria Street | 209 Foreshore Drive | Mandurah |
| Locked Bag 2506 Perth, 6001 | | Bunbury | Geraldton | Western Australia, 6210 |
| | | Western Australia, 6230 | Western Australia, 6530 | |
| Tel: (08) 6551 9000 | Tel: (08) 9892 7333 | Tel: (08) 9791 0577 | Tel: (08) 9960 6999 | Tel: (08) 9586 4680 |
| Fax: (08) 6551 9001 | Fax: (08) 9841 8304 | Fax: (08) 9791 0576 | Fax: (08) 9964 2912 | Fax: (08) 9581 5491 |

WESTERN



AUSTRALIA

| | |
|---|-------------------------------------|
| REGISTER NUMBER 3924/DP210858 | |
| DUPLICATE EDITION N/A | DATE DUPLICATE ISSUED N/A |

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **1611** FOLIO **634**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 3924 ON DEPOSITED PLAN 210858

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

ROBINSON CORP. PTY LTD OF 31 ODIN ROAD, INNALOO

(T M558009) REGISTERED 24/2/2014

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

- *G958595 MEMORIAL. SOIL AND LAND CONSERVATION ACT 1945. AS TO PORTION ONLY. REGISTERED 23/11/1998.
- *N701694 MORTGAGE TO NATIONAL AUSTRALIA BANK LTD REGISTERED 22/8/2017.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
Lot as described in the land description may be a lot or location.

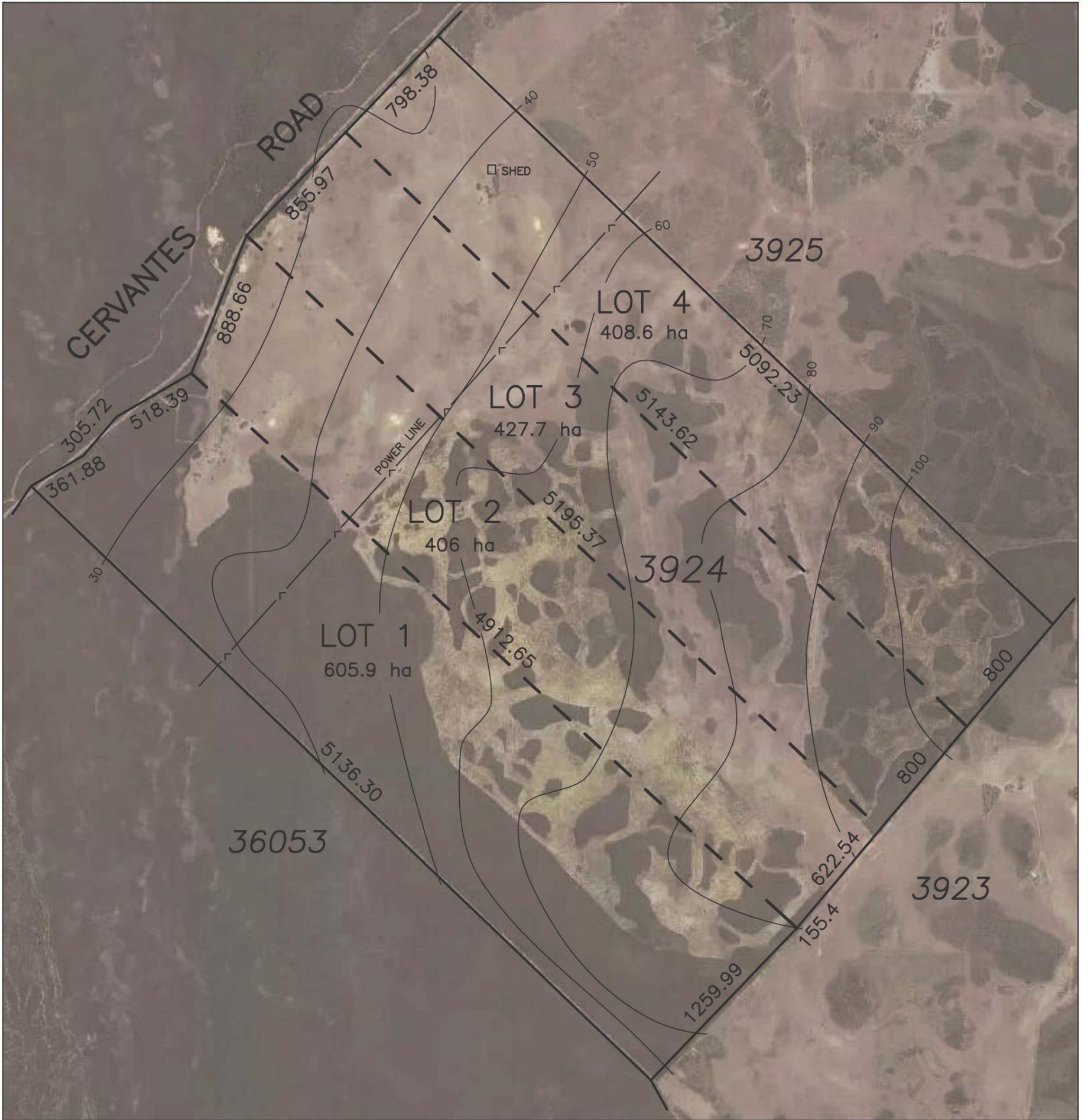
-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1611-634 (3924/DP210858)
PREVIOUS TITLE: 1604-325
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF DANDARAGAN

- NOTE 1: A000001A LAND PARCEL IDENTIFIER OF MELBOURNE LOCATION 3924 (OR THE PART THEREOF) ON SUPERSEDED PAPER CERTIFICATE OF TITLE CHANGED TO LOT 3924 ON DEPOSITED PLAN 210858 ON 25-JUN-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.
- NOTE 2: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE OR ON THE CURRENT EDITION OF DUPLICATE CERTIFICATE OF TITLE.
- NOTE 3: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING I849294.



THIS PROPOSED SUBDIVISION PLAN IS SUBJECT TO APPROVAL BY THE WESTERN AUSTRALIAN PLANNING COMMISSION & LOCAL GOVERNMENT & IS SUBJECT TO FIELD SURVEY TO CONFIRM PROPOSED DIMENSIONS.

CHECK CERTIFICATE OF TITLE FOR EASEMENTS, RESTRICTIVE COVENANTS, ETC.
THIS SURVEY DOES NOT GUARANTEE THE CORRECT POSITION OF BOUNDARY PEGS OR FENCES.

ALL FEATURES AND BUILDING POSITIONS ARE APPROXIMATE ONLY, AS THEY HAVE BEEN POSITIONED FROM MEASUREMENTS TAKEN FROM EXISTING PEGS, FENCES AND WALLS.
INFORMATION SHOWN ON THIS PLAN IS CURRENT AT THE DATE SHOWN.

ROSS McLOUGHLIN SURVEYS ACCEPTS NO RESPONSIBILITY FOR ANY CHANGES THAT HAVE OCCURED AFTER THIS DATE TO SITE LEVELS, FEATURES OR BUILDINGS.

CADASTRAL BOUNDARY DIMENSIONS SHOWN HAVE BEEN OBTAINED FROM SURVEY PLANS AND ARE SUBJECT TO FIELD SURVEY.

A BOUNDARY RE-ESTABLISHMENT SURVEY IS RECOMMENDED PRIOR TO UNDERTAKING ANY SITE WORKS OR CONSTRUCTION.

| DEPARTMENT OF PLANNING, LANDS AND HERITAGE | |
|--|--------|
| DATE | FILE |
| 9-Sep-2020 | 159812 |



ROSS McLOUGHLIN
CONSULTING SURVEYOR
JOONDALUP: UNIT 1, 9 MERCER LANE
LANCELIN: 4 SALVAIRE CRESCENT
MOBILE 0419 255 999
EMAIL rossmac@inet.net.au

LOT 3924 CERVANTES ROAD – NAMBUNG
PROPOSED SUBDIVISION PLAN

| | | |
|--------------------------|---|---------------|
| SCALE: 1:25000 @ A3 SIZE | LOCAL AUTHORITY: SHIRE OF DANDARAGAN | SURVEYOR: RAM |
| DATE: 10.6.2020 | PLAN: LOT 3924 ON DEPOSITED PLAN 210858 | DRAWN: RAM |
| DATUM: MGA/AHD | AREA: 1847.9868 ha | SDR FILE: CV4 |

7. Required information about the proposal

An application may not be accepted and will be returned to the applicant with the submitted fee if the requirements are incorrect or incomplete.

General information required for all applications

1. Subdivision plans are based on an accurate and up-to-date feature survey that includes existing ground levels relative to AHD or topography of the subject lot/s. A feature survey is not required for amalgamation approval. Yes
2. Relevant copies of the subdivision plans and supporting documentation or accompanying information are attached. Yes
3. The subdivision plan is capable of being reproduced in black and white format. Yes
4. The subdivision plan is drawn to a standard scale (ie 1:100, 1:200, 1:500, 1:1000) at A3 or A4. Yes
5. All dimensions on the subdivision plan are in metric standard. Yes
6. The north point is shown clearly on the subdivision plan. Yes
7. The subdivision plan shows all lots or the whole strata plan (whichever is applicable). Yes
8. The subdivision plan shows all existing and proposed lot boundaries. Yes
9. The subdivision plan shows all existing and proposed lot dimensions (including lot areas). Yes
10. The subdivision plan shows the lot numbers and boundaries of all adjoining lots. Yes
11. For battleaxe lots, the subdivision plan shows the width and length of the access leg, the area of the access leg and the total area of the lot. Yes n/a (battleaxe lot not proposed)
12. The subdivision plan shows the name/s of existing road/s. Yes
13. The subdivision plan shows the width of proposed road/s. Yes n/a (no road proposed)
14. The subdivision plan shows all buildings and/or improvements, including driveways and crossovers (including setbacks) which are to be retained, or removed. Yes n/a (land is vacant)
15. The subdivision plan shows all physical features such as watercourses, wetlands, significant vegetation, flood plains and dams. Yes n/a (land does not contain such features)
16. The subdivision plan shows all electrical, sewer and water infrastructure. For on-site sewage disposal, the indicative disposal areas for wastewater distribution are to be shown. Yes

17. Additional information required in the case of applications for residential infill subdivision within existing residential zoned areas

Applications which propose to create two or more residential lots in existing residential areas must show all existing features (in addition to item 16 above) located in the road reserve/s adjoining the subject land and all existing improvements on the subject land and including:

- driveways and crossovers
- kerb lines
- manholes
- bus stops
- gully pits
- boundary setbacks for dwelling/s to be retained
- fencing
- street trees
- water supply
- swimming pools
- pedestrian paths
- retaining walls
- telecommunication pillars
- electricity transmission lines and poles
- sewer, water and electricity connections
- on-site sewage disposal systems, including treatment and wastewater disposal areas

18. Additional information required in the case of an application for termination

Has a copy of the outline of termination proposal been attached Yes

Has a copy of the strata resolution in support of this proposal been attached Yes

The WAPC has published a guide to applications and fees to assist applicants preparing to submit applications. The guide and other information about the planning system is available online:

www.dplh.wa.gov.au

Transport impacts

Transport Impact Statements and Transport Impact Assessments are required to determine the likely transport impact of a proposal. Information to assist proponents is available on the DPLH website at www.dplh.wa.gov.au/policy-and-legislation/state-planning-framework/fact-sheets,-manuals-and-guidelines/transport-impact-assessment-guidelines

1. Are there 10 - 100 vehicle trips in the subdivision's peak hour? Yes No
If yes, a transport impact statement is to be provided
2. Are there more than 100 vehicle trips in the subdivision's peak hour? Yes No
If yes, a transport impact assessment is to be provided.

Access to/from right-of-way or private road

Access is to be provided from an existing right of way or private road. Yes No

If you indicate 'yes', you must provide a copy of the plan or diagram of survey on which the subject right-of-way was created to confirm its exact width and whether a right of access exists. Right of access may be an easement under section 167A of the *Transfer of Land Act 1893*, an implied easement for access or other arrangement.

Road and rail noise

Is the proposal within the trigger distance of a strategic transport route as defined by *State Planning Policy 5.4*? Yes No

Contaminated sites

Information to assist applicants to respond to the following questions is on the Department of Water and Environmental Regulation (DWER) website at www.der.wa.gov.au/your-environment/contaminated-sites.

1. Has the land ever been used for a potentially contaminating activity? Yes No
Appendix B of Assessment and Management of Contaminated Sites (DWER Contaminated sites guidelines) lists potentially contaminating industries, activities and land uses. The list is not exhaustive.
If yes, please attach details of the activities/uses.
2. Does the land contain any site or sites that have been classified under the *Contaminated Sites Act 2003*? Yes No
3. Does the land contain any site or sites that have been reported or are required to be reported under the *Contaminated Sites Act 2003*? Yes No

If you indicated 'yes' to question 2 or 3 you must provide a Basic Summary of Records (BSR)

Where a BSR is not available from the public Contaminated Sites Database, the form requesting a BSR from DWER is available online at www.der.wa.gov.au/your-environment/contaminated-sites/57-forms or by calling DWER on 1300 762 982.

If a BSR is not available, a copy of the letter from DWER notifying the applicant that the site or the sites are under assessment must be provided, followed by the BSR when available.

Is a BSR or letter from DWER attached? Yes No

Information requirements for Liveable Neighbourhoods

Subdivision applications proposing to create 20 or more lots on greenfield and urban infill sites will be assessed against the requirements of Liveable Neighbourhoods.

Such applications should be supported by documentation addressing the relevant criteria of Liveable Neighbourhoods, as identified in the application guidelines within the policy document.

Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached? Yes No

Acid sulfate soils

Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of disturbing acid sulfate soils at this location? Yes No

Bushfire Prone Areas

Is all, or a section of the subdivision in a designated bushfire prone area? Yes No

If 'yes', has a BAL Contour Map been prepared; and

If the BAL Contour Map indicates areas of the subject site as BAL-12.5 or above, has a Bushfire Management Plan been provided with the application? Yes No

If NA is selected and the proposal is in a designated bushfire prone area then a statement advising why SPP 3.7 does not apply should be included. n/a

On-site sewage disposal

Is on-site sewage disposal proposed? Yes No

If yes, proposals for on-site sewage disposal should be accompanied by a site and soil evaluation as per the Government Sewerage Policy. n/a

Has a site and soil evaluation been provided? If no, then a statement is to be provided as to why an evaluation has not been provided. (Greater than 4ha)

Information on preparing site and soil evaluations may be found on the Department of Health's website <https://www2.health.wa.gov.au/~media/Files/Corporate/general%20documents/water/Wastewater/Site-Soil-Evaluation.pdf>

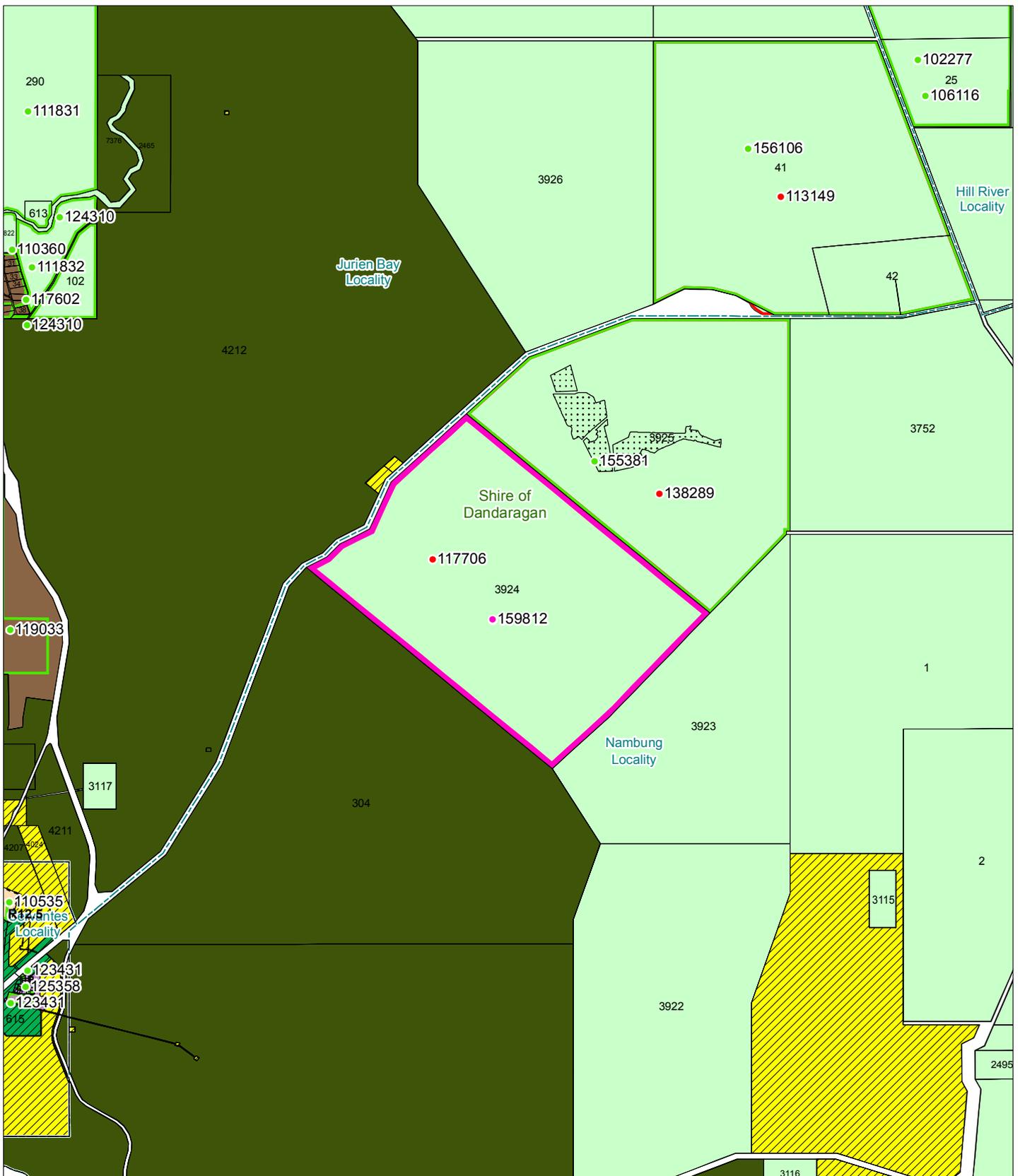
Survey Strata Title lots

Is strata title subdivision proposed? Yes No

If yes, either the plan of subdivision or accompanying servicing plan is to show the indicative internal sewer and water connections to each lot.

If applicable, easements are to be shown.

Information on the water and sewer detail for survey-strata lots to be shown can be found on the Department of Mines, Industry Regulation and Safety website: www.commerce.wa.gov.au/publications/plumbers-technical-note-services-survey-strata-lots-0



**Location Plan for:
Subdivision Application**

This data is to be used only for the processing of a Subdivision Application

Application Number: **159812**

Decision: **Outstanding**

Printed: **10/09/2020**



Produced by Data Analytics,
Department of Planning, Lands and Heritage, Perth WA

Base information supplied by
Western Australian Land Information Authority SLIP 1096-2018-1

Application Status

- Approved
- Refused
- Outstanding

Existing LPS Zones and Reserves

- R Code boundaries
- Conservation
- Industrial
- Local road
- Parks and recreation
- Public purposes
- Residential
- Rural
- Rural residential

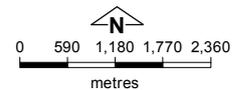
Easements and Referrals

- Easements

Region Scheme Reserves

Localities & Local Government Boundaries

- Local government boundary
- Locality





**THE RETURNED & SERVICES LEAGUE OF AUSTRALIA
WA BRANCH INCORPORATED**

JURIEN BAY SUB-BRANCH

**PATRON: HIS EXCELLENCY THE HONOURABLE MR KIM BEAZLEY AC
THE GOVERNOR OF WESTERN AUSTRALIA**

PO Box 240
JURIEN BAY WA 6516

In reply please quote

JBRSL/Project

Mr Brent Bailey
CHIEF EXECUTIVE OFFICER
Shire of Dandaragan
PO Box 676
Jurien Bay WA. 6516

Dear Brent,

RE: MEMORIAL AND COMMUNITY CENTRE PROJECT JURIEN BAY

The RSL Jurien Bay sub-branch wish to advise you of some significant changes to the project plan that has been subject to several months of correspondence between the Shire and the RSL branch executive committee members.

Since November of 2019 we had been in discussion with our parent organisation RSLWA Inc, regarding their assistance with some of the administrative framework items relevant to this project. In the main this related to governance factors and the monitoring and control of the GST input credits associated with the build project. Of course, all this was predicated on the successful application of a community development grant (CDG) funding from the Commonwealth Government, through the deputy Prime Minister's office and the infrastructure appropriations committee guidelines. To date, advice from the Federal Government is that this request is still a work in progress and not subject to budgetary pressure. We have therefore proceeded with achieving project milestones necessary to be implemented prior to the turning soil on our proposed building site.

However, at a recent emergency executive management meeting of the Jurien Sub-branch a unanimous vote was carried that initiated a withdrawal of our original request for RSLWA for support of the project endeavours. This decision was not taken lightly, and the executive team weighed up all the pros and cons associated with this subsequent course of action. The main driver influencing the vote was the continued procrastination from RSL Headquarters and the lack of a clear direction from them as to this support in accordance with our requests. Governance, transparency and accountability were the key elements that we had tried to engender with this relationship but unfortunately, they were lost in translation, aside from the assurances received in meetings with senior RSLWA delegates.

The major proponents of the project have been advised of the direction we have taken. Therefore, the following people or organisations are those that have been made aware of the executive's action:

- RSLWA Inc
- Shire of Dandaragan
- Federal Government Infrastructure committee liaison officer (Mike Cooper)
- The Hon Melissa Price local member and Govt Minister

- Mr. Jim Van Der Meer (Peritus Group) Project Manager
- Mr. Lance Smith and Mr. Chad Barron EWRA and BBS respectively (Consultants)
- RSL Jurien Bay Members.

The above nominees have acknowledged receipt of this advice and with no adverse conclusions or comments made from the process undertaken.

The correspondence with our Canberra liaison officer has been positive and at a recent meeting with Melissa Price and our President Wayne Gibson, the minister gave assurances that all was still on track and the only change would be in the project timing as it differs from our business case. We are still confident that the project will get the green light and that the benefits of this initiative will flow on to the broader community of the Dandaragan Shire. We trust this will assist in bringing you up to date with the current situation.

Please do not hesitate to call if any qualification or expansion of the stated facts is required.

Yours Sincerely,



Des Byfield
Building Liaison Officer
Jurien Bay RSL Sub-Branch

cc: Wayne Gibson
Ross Campbell

"THE PRICE OF LIBERTY IS ETERNAL VIGILANCE"

PRESIDENT: WAYNE GIBSON
Telephone: 0428653002

SECRETARY: ROSS CAMPBELL
Telephone: 0417185534

Email: jurienrsl@gmail.com





Department of **Planning,
Lands and Heritage**

| | |
|---------------------|----------|
| SHIRE OF DANDARAGAN | |
| DATE RECEIVED | |
| 8 SEP 2019 | |
| DOC ID: | |
| Accepted by: | Yes / No |

Attachment: 9.3.3

Your ref:
Our ref: File 00933-1990 Job No. 181968
Enquiries: Greg Martiensen, Ph 08 6552 4578
Email greg.martiensen@dplh.wa.gov.au

Chief Executive Officer
Shire of Dandaragan
PO Box 676
JURIEN BAY WA 6516

Dear Sir,

Lot 4130 on Plan 17421 - Reserve 41590 for 'Public Recreation'.

I refer to this Department's letter of 30 August 2018 (copy enclosed), in which the Council was asked whether it is willing to accept management of the above reserve.

To date, the Council has not responded. Could you advise whether Council has given consideration to the above, and is willing to accept management of the reserve.

Should you have any enquiries please contact me on any of the above details.

Yours sincerely

**Greg Martiensen
Assistant State Land Officer
Position No. 0025297
Department of Planning Lands and Heritage**

02 September 2019



Department of **Planning,
Lands and Heritage**

Your ref:
Our ref: File 00933-1990 Job No. 181968
Enquiries: Greg Martiensen, Ph 08 6552 4578
Email greg.martiensen@dph.wa.gov.au

Chief Executive Officer
Shire of Dandaragan
PO BOX 676
JURIEN BAY WA 6516

Dear Sir,

Lot 4130 on Plan 17421 – Reserve 41590.

As a result of a freehold subdivision, the above lot (prints enclosed) was ceded to the Crown subject to section 152 of the *Planning and Development Act 2005* for the purpose of 'Public Recreation'.

Please advise whether Council is willing to accept the management of the proposed reserve.

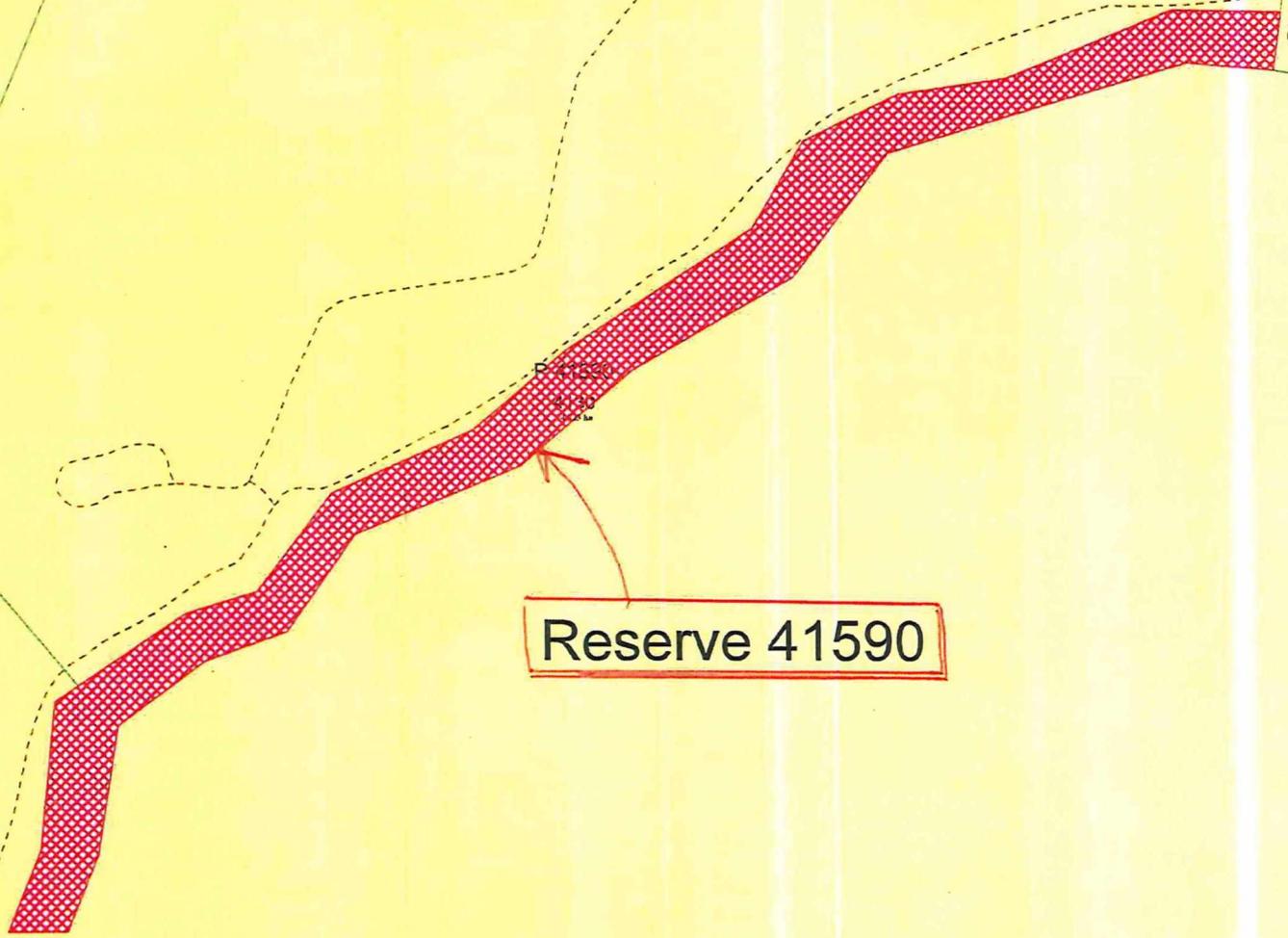
Should you have any enquiries please contact me on any of the above details.

Yours sincerely

Greg Martiensen
Assistant State Land Officer
Position No. 0025297
Department of Planning Lands and Heritage

30 August 2018

41
2299.5 ha

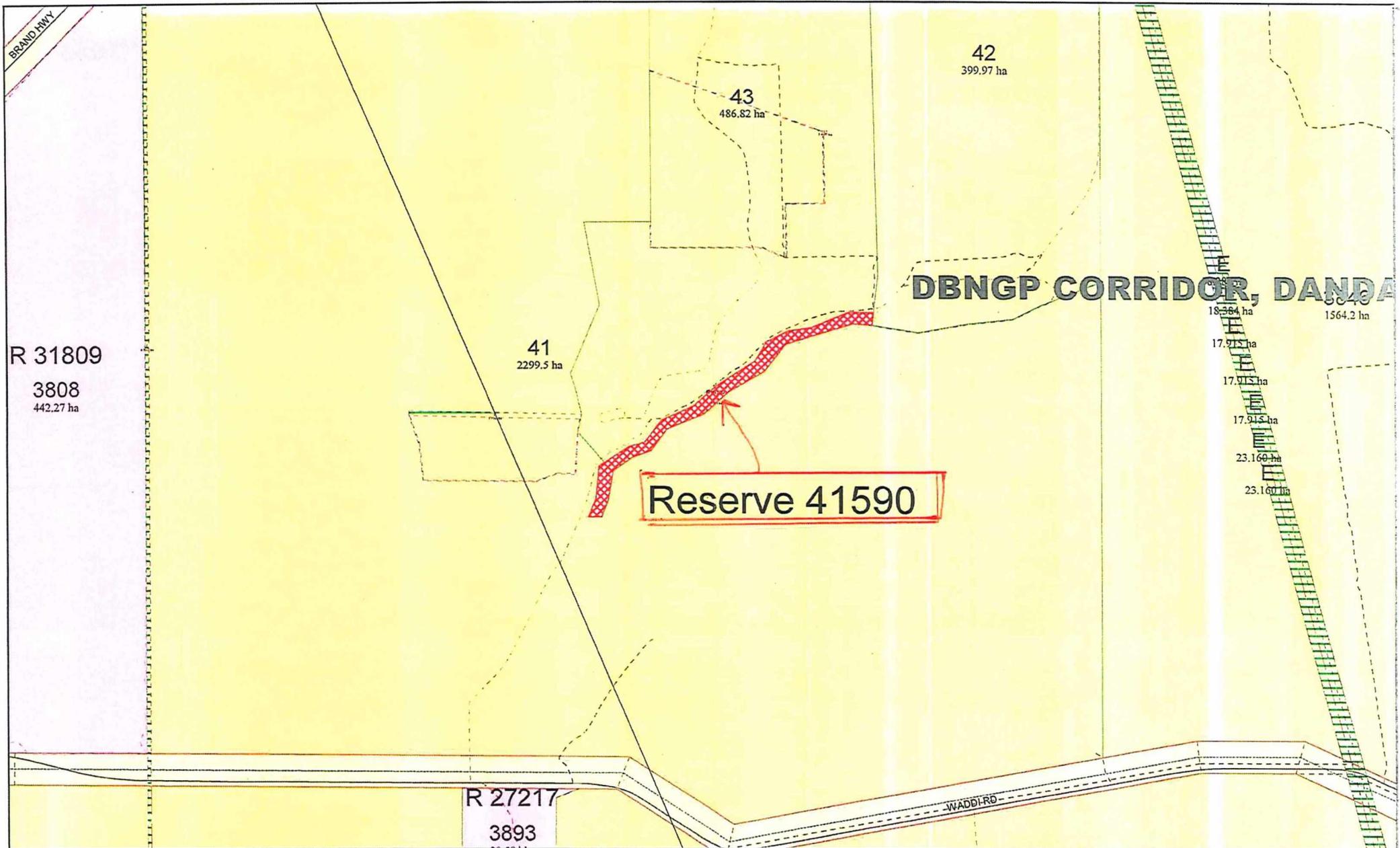


Reserve 41590

Scale : 1:8000 (Geographical)
MGA : SW=355281.5E,6619834.9N Zone 50 / NE=357634.6E,6621568.8N Zone 50
Lat/Long : 115°29'28.620", -30°32'42.596" / 115°30'57.761", -30°31'47.302" H 184mm by W 297mm

Printed : 11:55 Thu 30/Aug/2018
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Scale : 1:25000 (Geographical)
 MGA : SW=352782.4E,6617992.1N Zone 50 / NE=360135.4E,6623410.4N Zone 50
 Lat/Long : 115°27'53.911", -30°33'41.344" / 115°32'32.471", -30°30'48.554" H 184mm by W 297mm

Printed : 11:56 Thu 30/Aug/2018
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Department of Planning,
Lands and Heritage

| | |
|---------------------|--|
| SHIRE OF DANDARAGAN | |
| DATE RECEIVED | |
| 26 SEP 2018 | |
| DOC ID: | |
| Acknowledge | Yes / No <input checked="" type="checkbox"/> |

Your ref:
Our ref: File 01519-1999 Job No. 182104
Enquiries: Greg Martiensen, Ph 08 6552 4578
Email greg.martiensen@dplh.wa.gov.au

Chief Executive Officer
Shire of Dandaragan
PO BOX 676
JURIEN BAY WA 6516

Dear Sir,

Lot 1243 on Plan 23239 - Reserve 45903. Passamani Park – 74 Lesueur Drive, Jurien Bay

As a result of a freehold subdivision, the above lot (print enclosed) was ceded to the Crown subject to section 152 of the *Planning and Development Act 2005* for the purpose of 'Public Recreation'.

Please advise whether Council is willing to accept the management of the reserve.

Should you have any enquiries please contact me on any of the above details.

Yours sincerely

Greg Martiensen
Assistant State Land Officer
Position No. 0025297
Department of Planning Lands and Heritage

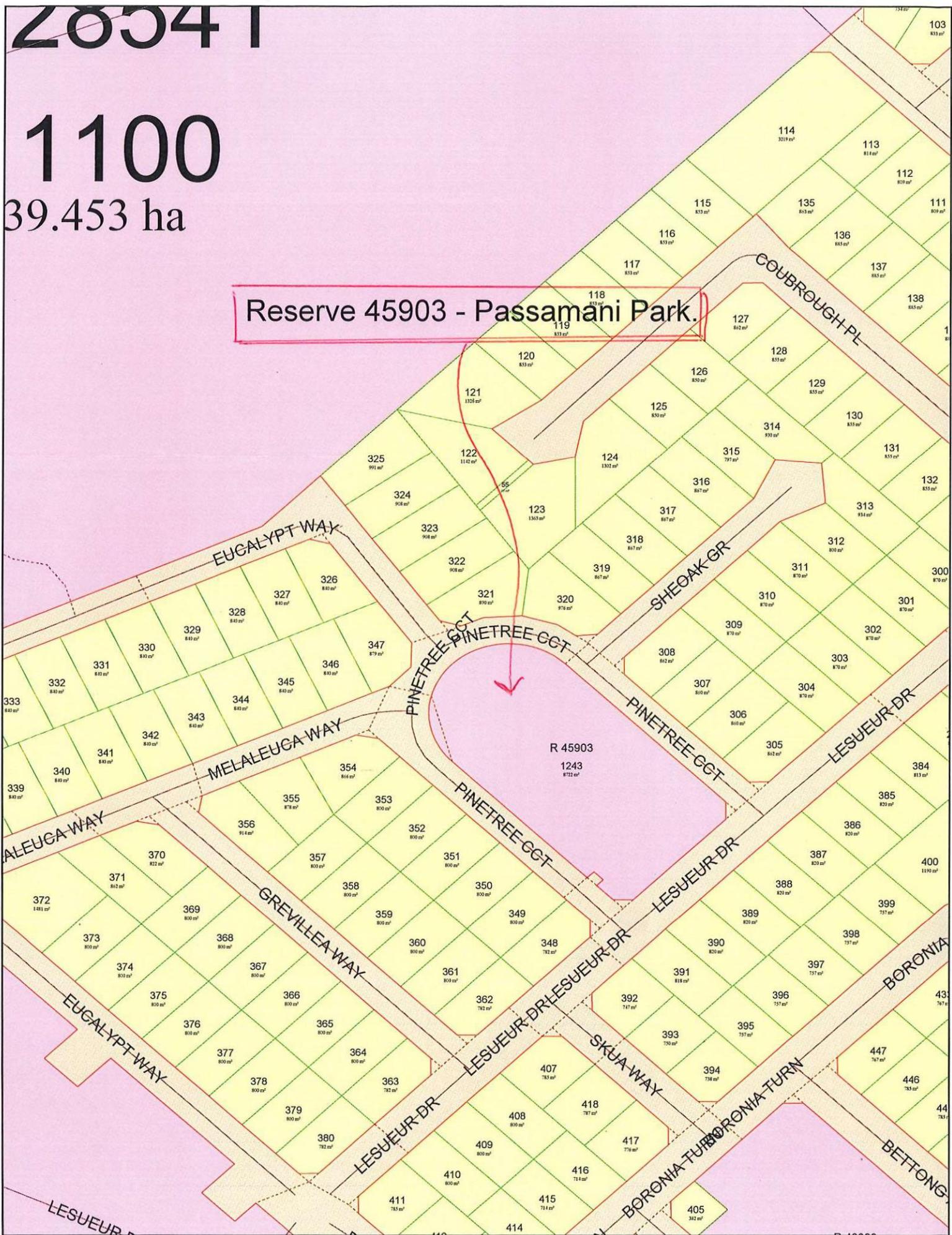
20 September 2018

20541

1100

39.453 ha

Reserve 45903 - Passamani Park.



Scale : 1:2000 (Geographical)
 MGA : SW=310171.4E,6644407.6N Zone 50 / NE=310563.8E,6645020.3N Zone 50
 Lat/Long : 115°01'32.446", -30°19'02.132" / 115°01'47.531", -30°18'42.458" H 263mm by W 202mm

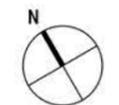
Printed : 16:23 Wed 19/Sep/2018
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SITE PLAN
SCALE 1:500 @ A3

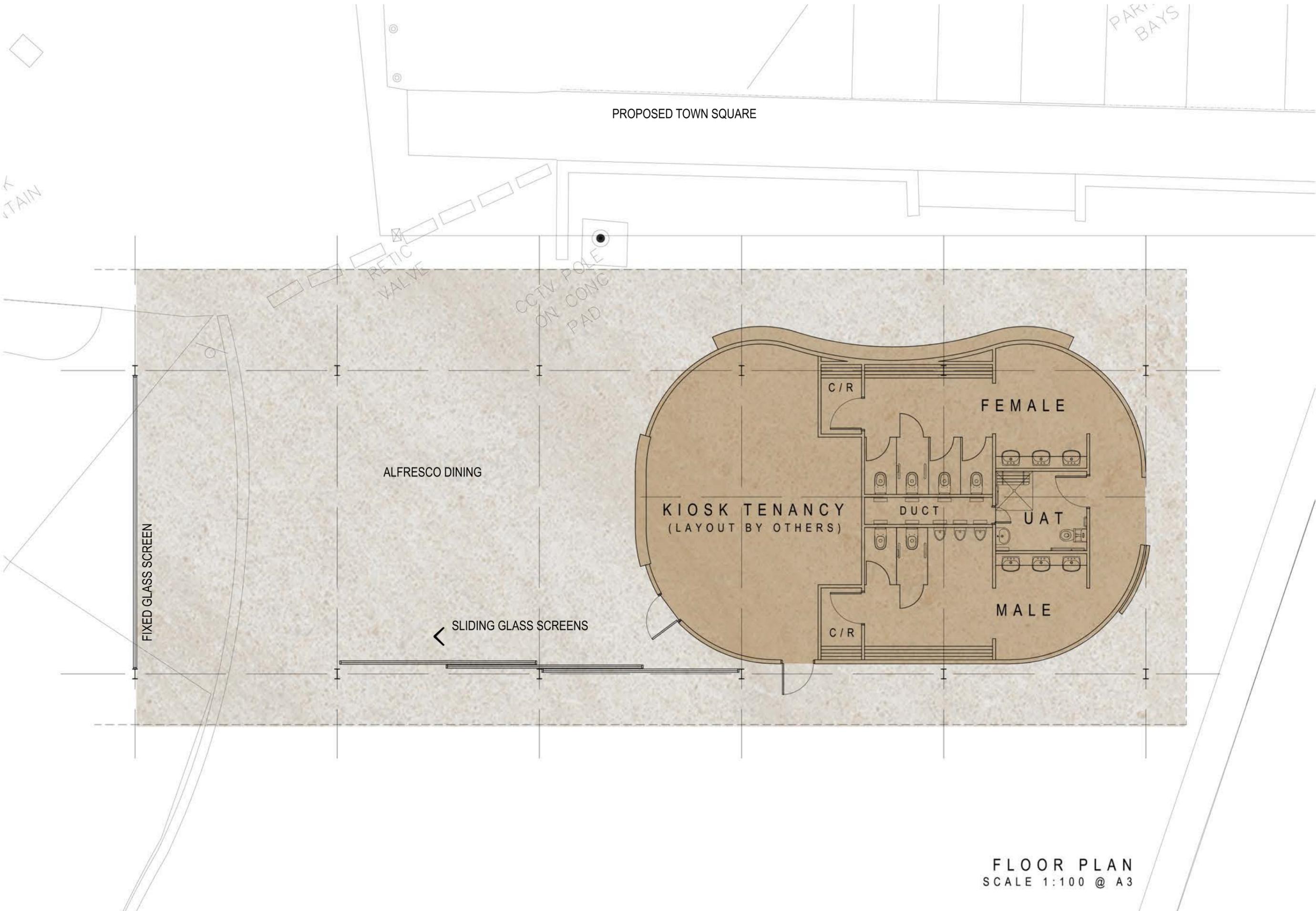
JURIEN BAY BEACH PAVILLION
PROJECT ADDRESS AND TOWN
PROJECT No 2030 SK01 15th September 2020



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Attachment: 9.3.5

MCG Architects Pty Ltd
Way Institute Building
100 St. Bunbury, WA, 6230
T: (08) 979 16993 E: reception@mcgarchitects.com.au



PROPOSED TOWN SQUARE

PARK BAYS

← TAIN

RETIC VALVE

CCTV POLE ON CONG PAD

ALFRESCO DINING

FIXED GLASS SCREEN

← SLIDING GLASS SCREENS

KIOSK TENANCY
(LAYOUT BY OTHERS)

C/R

FEMALE

DUCT

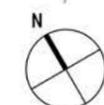
UAT

MALE

C/R

FLOOR PLAN
SCALE 1:100 @ A3

JURIEN BAY BEACH PAVILION
PROJECT ADDRESS AND TOWN
PROJECT No 2030 SK02 15th September 2020



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AERIAL VIEW
NTS @ A3

JURIEN BAY BEACH PAVILION

PROJECT ADDRESS AND TOWN
PROJECT No 2030 SK03 15th September 2020

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NORTH ELEVATION



EAST ELEVATION
NTS @ A3

JURIEN BAY BEACH PAVILION
PROJECT ADDRESS AND TOWN
PROJECT No 2030 SK04 15th September 2020

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SOUTH ELEVATION



WEST ELEVATION
NTS @ A3

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PROJECT ADDRESS AND TOWN
PROJECT No 2030 SK05 15th September 2020

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PERSPECTIVE VIEWS
NTS @ A3

JURIEN BAY BEACH PAVILION
PROJECT ADDRESS AND TOWN
PROJECT No 2030 SK06 15th September 2020

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62 Wittenoom Street, Bunbury, WA, 6230
T: (08) 97916993 E: reception@mcgarchitects.com.au





PERSPECTIVE VIEWS
NTS @ A3

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PROJECT ADDRESS AND TOWN
PROJECT No 2030 SK07 15th September 2020

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MCG Architects Pty Ltd
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62 Wittenoom Street, Bunbury, WA, 6230
T: (08) 97916993 E: reception@mcgarchitects.com.au





PERSPECTIVE VIEWS
NTS @ A3

JURIEN BAY BEACH PAVILION
PROJECT ADDRESS AND TOWN
PROJECT No 2030 SK08 15th September 2020

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FOR WHICH IT WAS COMMISSIONED AND
MAY NOT BE REPRODUCED WITHOUT
WRITTEN PERMISSION OF THE OWNER.

MCG Architects Pty Ltd
The Stage, Old Railway Institute Building
62 Wittenoom Street, Bunbury, WA, 6230
T: (08) 97916993 E: reception@mcgarchitects.com.au



Mike Gilbert & Associates p/l**Mob : 040 100 3283****Email mga5@optusnet.com.au****Designer Peter H. Otto (Architect)**

Re Lot 38
Hill River View
Jurien Bay
21/8/2020

To Whom It May Concern,

This letter is in support of our application for a Development approval at the above mentioned Property.

1. Overview –

We are proposing the construction of 28 short stay tourism 'Chalets'. Under LPS 7 a chalet is classified as an 'A' use within the Rural Residential zone. Although Tourism is not specifically mentioned in the objectives, we feel we can meet the requirements for development on this vacant lot.

Included in this application are various reports to support our vision for this land and the greater Jurien area.

Tourism can be a huge benefit to the local businesses and therefore the residents. The proposal has been designed to compliment the existing natural vegetation with carefully selected drought resistant native shrubs and trees. This landscaping will be used to screen as much as possible the structures on the site from surrounding areas. The colours chosen for the dwellings will be in harmony with the area also. The existing shrubs that are removed will be strictly monitored and kept to an absolute minimum.

Earlier this year we had a teleconference with officers from your planning department, and they expressed support for this development.

The position of the units has been designed to follow the natural contours of the land to minimize earthworks and keep the visual impact to surrounding areas to a minimum. Also of a high priority in the design was to keep an area of vegetation between the chalets to further reduce visual impact and provide guests with a green screen for privacy. This landscaped area will be used to take the sewage output from the septic filtration systems.

The chalets will be strictly short term accommodation and no long term access will be permitted. Units have built in security and can be safely locked up between use. Vehicle access will be via Hill River View and the existing crossover. Visitor parking for 12 vehicles is provided but is not expected to be used too often. The internal roads will be gravel lined and will provide access to individual units and an escape route in times of emergency. A 15metre fire break runs parallel to the external boundary.

2. Potable water supply-

We intend to harvest Winter rains from the chalets and feed this into a system of storage tanks on the site. These tanks will be interconnected and of a colour to blend in with the surroundings as much as possible. They will be screened where practical by the new landscaping. These interconnected tanks will be pumped up to a higher level 'feed' tank which will then gravity feed to each dwelling. In the event that more water is required, locally sourced water will be purchased to top up the feed tank. All units will be fitted out with water wise fittings and guests will be given advice on minimising water use during their stay

3. Sewage-

Effluent disposal will be via septic filtration systems, groups of units will be connected to the treatment tanks and then used to water the garden areas with a subsoil reticulation system. The tanks will be emptied and serviced on a regular basis.

4. Overall scale-

These chalets are small in area and volume, the height and footprint are minimal to ameliorate their bulk to ensure they blend in with their surroundings. No large structures or storage areas are proposed with this application.

5. Bushfire Management-

We have included a bushfire management plan with our application to deal with an emergency if needed. The majority of the units achieve a BAL level of 12.5 With a few at the rear having a BAL of 19. This indicates a relatively low level of possible threat in the future.

6. Hazard reduction-

We will ensure a regular hazard reduction program is set up to help reduce any combustible debris close to the chalets.

7. Conclusion

This development if approved will be a major benefit to businesses in Jurien Bay. The spinoff from that is increased employment and infra structure for the area. Tourism is seen as an important tool in the recovery of all economies in these difficult times. Jurien Bay can be a leader in attracting home grown holiday makers, wishing to explore their own backyards and see the beautiful coastline that we so often go overseas to discover. Your town is a comfortable drive North and we think this style of accommodation will attract good numbers of cashed up tourists.

We believe this area will allow visitors to explore beyond your towns limits and

Encourage them to return again and again.

The chalets also provide an alternative to other forms of accommodation, again attracting more and varied tourists. We feel we have designed a sustainable, attractive environment where people can learn the benefits of reducing their impact on the planet. Guests will have to remove any and all rubbish they generate and they will learn the value of water as a resource and how to conserve it. Hopefully they take these principles home with them.

Overall we see this application as a highly positive development for the area, creating jobs during construction and also maintenance and servicing into the future. The project also fits in with the Envision 2029 proposal.

If the businesses in Jurien Bay can benefit from extra trade then this will flow on to the residents also. Your Shire can be a leader in the new tourism trade that will be a big part of the economic recovery and also in spreading the sustainability message.

Please feel free to contact myself if you require
Any further info or clarification

Best regards

Mike Gilbert
21/8/2020

040 100 3283

WESTERN



AUSTRALIA

| | |
|--------------------------------------|---|
| REGISTER NUMBER 38/DP37954 | |
| DUPLICATE EDITION 4 | DATE DUPLICATE ISSUED 17/3/2004 |

RECORD OF CERTIFICATE OF TITLE
 UNDER THE TRANSFER OF LAND ACT 1893

VOLUME 2543 FOLIO 877

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 38 ON DEPOSITED PLAN 37954

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

CONGREGATION OF THE VIETNAMESE BUDDHISTS IN WESTERN AUSTRALIA INC OF 19 BRADFORD PLACE,
MARANGAROO

(T 1796306) REGISTERED 20/2/2004

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. RESTRICTIVE COVENANT BURDEN - SEE DEPOSITED PLAN 37954 AND INSTRUMENT I598494.
2. *I598495 NOTIFICATION CONTAINS FACTORS AFFECTING THE WITHIN LAND. LODGED 21/8/2003.
3. RESTRICTIVE COVENANT BENEFIT - SEE DEPOSITED PLAN 37954 AND INSTRUMENT I598494.
4. *N219891 MORTGAGE TO WESTPAC BANKING CORPORATION REGISTERED 7/1/2016.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
 * Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.
 Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP37954
 PREVIOUS TITLE: 2503-695
 PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
 LOCAL GOVERNMENT AUTHORITY: SHIRE OF DANDARAGAN

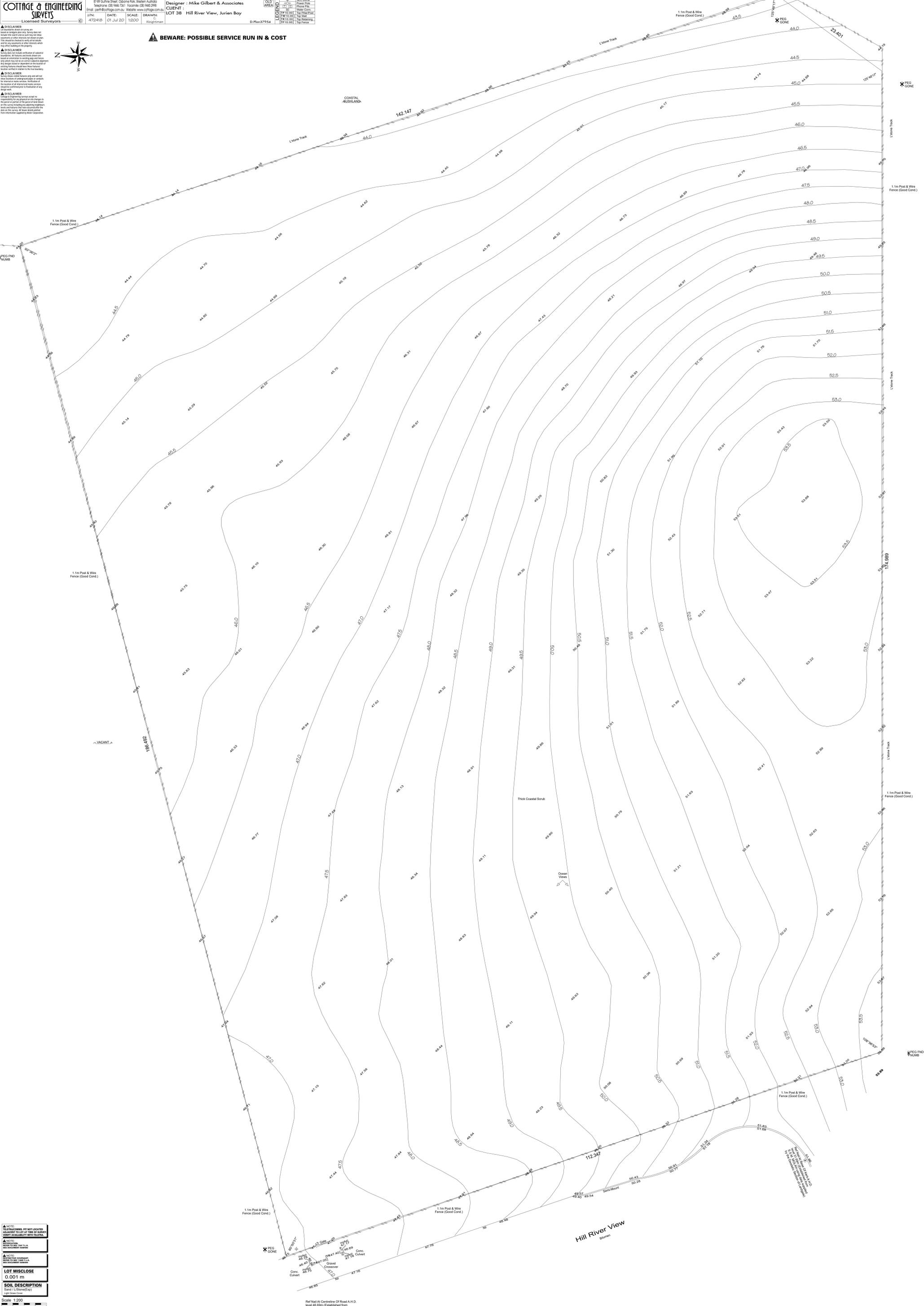
NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING I852414

DISCLAIMER:
 This plan is based on a survey conducted on the ground. It is the responsibility of the client to ensure that the survey is accurate and that the boundaries shown are correct. The surveyor is not responsible for any errors or omissions in the plan, or for any consequences or claims arising therefrom.

DISCLAIMER:
 This plan is based on a survey conducted on the ground. It is the responsibility of the client to ensure that the survey is accurate and that the boundaries shown are correct. The surveyor is not responsible for any errors or omissions in the plan, or for any consequences or claims arising therefrom.

DISCLAIMER:
 This plan is based on a survey conducted on the ground. It is the responsibility of the client to ensure that the survey is accurate and that the boundaries shown are correct. The surveyor is not responsible for any errors or omissions in the plan, or for any consequences or claims arising therefrom.

BEWARE: POSSIBLE SERVICE RUN IN & COST



NOTE:
 RELATIONS, PIP NOT LOCATED
 SHOWN TO LIST OF THIS SURVEY
 VISIBLE AVAILABILITY WITH TOLSTRA

NOTE:
 RELATIONS, PIP NOT LOCATED
 SHOWN TO LIST OF THIS SURVEY
 VISIBLE AVAILABILITY WITH TOLSTRA

LOT MISCLOSE
 0.001 m

SOIL DESCRIPTION
 Class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100

Scale 1:200

Ref Nail At Centreline Of Road A.H.D.
 Level 42.0m: Established from
 S.S.M. MSLAH using data supplied
 by the Geodetic Section of Landgate

SITE CLASSIFICATION REPORT
CERTIFICATE 2564218

CLIENT MIKE GILBERT DRAFTING SERVICE
JOB ADDRESS LOT 38 HILL RIVER VIEW JURIEN BAY
CLIENT JOB NO.
OWNER
STRUCTERRE JOB NO. S966108
DATE OF ASSESSMENT 9/7/20

SITE RECORD



| | | |
|--------------------------|---|---|
| SITE CLASSIFICATION | A | <i>(in accordance with AS2870)</i> |
| FOOTING DETAIL | GB1 | |
| SAND PAD | Minimum 450mm above rock refusal | |
| BUSHFIRE PRONE AREA | Yes | <i>(see NOTE 2.)</i> |
| CORROSION CLASSIFICATION | R3 | <i>(Durability Class in accordance with AS3700)</i> |
| WIND CLASSIFICATION | N3 | <i>(in accordance with AS4055)</i> |
| -TERRAIN CATEGORY | 2 | |
| -TOPOGRAPHIC | T1 | |
| -SHIELDING | No Shielding | |

SOIL PROFILE

BOREHOLE 1: 0 - 100 topsoil; 100 - 300 SAND - brown; 300 limestone refusal.
BOREHOLE 2: 0 - 100 topsoil; 100 - 300 SAND - brown; 300 limestone refusal.
BOREHOLE 3: 0 - 100 topsoil; 100 - 300 SAND - brown; 300 limestone refusal.

NOTES

NOTE 1 Explanatory Notes & Standard Recommendations

This site classification report must be read in conjunction with the applicable Explanatory Notes & Standard Recommendations. For A Class sites, refer to the Explanatory Notes and Standard Recommendations for Stable (A Class) Sites, version 1.0 July 2018. For S, M, H1, H2 & E Class sites, refer to the Explanatory Notes and Standard Recommendations for Reactive (S, M, H1, H2 & E Class) Sites version 1.0 July 2018. For Equivalent Class sites, refer to the Explanatory Notes and Standard Recommendations for Equivalent Class Sites, version 1.0 July 2018.

NOTE 2 Bushfire - Prone Area

The Site may be situated in a bush fire prone area in accordance with the Department of Fire and Emergency Services (DFES) Bushfire Prone Area Map (<http://www.dfes.wa.gov.au/regulationandcompliance/bushfireproneareas/>) the current version at the time of this assessment. A Bushfire Attack Level (BAL) assessment may be required for this site, please confirm with the local authority. Should you require an assessment, please contact this Office.

ADDITIONAL NOTES / REQUIREMENTS

Site Condition

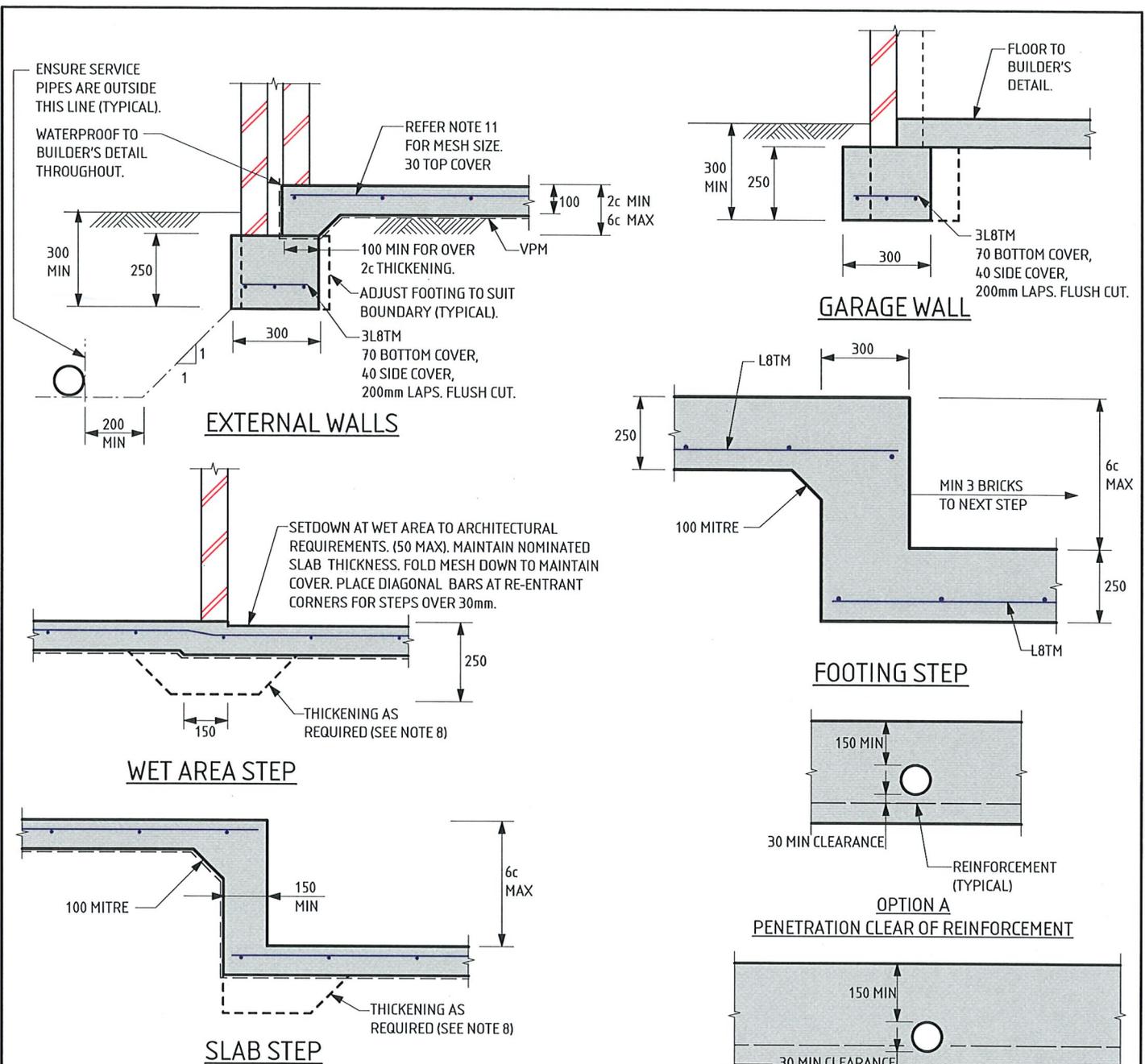
At the time of inspection the site was considered to be sloping and covered with virgin bush. For specific levels of this site or topographical features, please refer to a professional site survey.

Midwest Inspection

This report has been prepared using an auger. A number of boreholes are conducted across the site or building area, in order to determine the soil profiles and provide a representation of the ground conditions. Where reactive material is encountered within the zone of influence, laboratory analysis is conducted in accordance with AS1289 3.1.2, 3.2.1, 3.3.1, 3.4.1 and 3.6.1

Hard Digging (limestone)

Hard digging may be encountered due to the presence of limestone identified. A footing inspection may be required prior to concrete pour, by Structerre, if excessive limestone is encountered in the excavated trenches, to provide certification and/or recommendations. If excessive limestone is encountered during preliminary earthworks, a sand pad may be required, please contact this office to provide further recommendations.



GB1 FOOTING NOTES:

1. REMOVE ALL TOPSOIL, VEGETATION AND DELETERIOUS FILL MATERIAL FROM THE BUILDING AREA.
2. SAND FILL TO BE CLEAN WELL DRAINED, WITH MAX FINES (PARTICLES UP TO 0.075mm) CONTENT OF 5%. SAND TO BE COMPACTED TO A MIN 5 BLOWS/300mm FOR 750mm OR DEPTH OF PAD.
3. A MIN OF 150mm OF SAND REQUIRED UNDER FOOTINGS.
4. IF CLAY ON SITE AN ENGINEER TO BE CONSULTED.
5. ROOF AND SURFACE WATER TO BE TAKEN AWAY FROM FOUNDATION AREA.
6. EXCAVATIONS FOR PLUMBING NOT TO UNDERMINE FOOTINGS. IF UNDERMINING IS LIKELY TO OCCUR, CONTACT THE ENGINEER.
7. WHERE PLUMBING PIPES PASS THROUGH FOOTINGS OR SLAB, SPECIFIED DEPTH OF ALL CONCRETE IS ALWAYS TO BE MAINTAINED.
8. PLACE SLAB THICKENINGS (300 WIDE x 250 DEEP) UNDER INTERNAL WALLS (90 OR 110) HIGHER THAN 3.7m.
9. REINFORCEMENT SHALL BE IN ACCORDANCE WITH THE FOLLOWING STANDARDS:
 SL INDICATES DEFORMED SQUARE MESH D500L TO AS/NZS 4671.
 TM SUFFIX INDICATES TRENCH MESH USING DEFORMED BARS D500L TO AS/NZS 4671.
10. LAP ALL MESH ONE TRANSVERSE WIRE PLUS 25mm OR TO MANUFACTURER'S SPECIFICATIONS.
11. IF THE LENGTH TO WIDTH RATIO OF THE GROUND SLAB OR ANY PART OF THE GROUND SLAB EXCEEDS 3:1. REFER BACK TO THIS OFFICE FOR MESH SIZE. IF THE LENGTH TO WIDTH RATIO IS LESS THAN 1:3. USE THE FOLLOWING:
 USE SL62 MESH FOR SLAB SPAN UP TO 26m.
 USE SL72 MESH FOR SLAB SPAN UP TO 30m.
 USE SL82 MESH FOR SLAB SPAN UP TO 32m.
12. CONCRETE TO CONFORM WITH AS 3600.
13. BLENDED CEMENT TO CONFORM WITH AS 3972.
14. ALL CONCRETE TO BE N20/20/100.
15. CURE SLAB AS DETERMINED BY ENGINEER.
16. PROFESSIONAL PEST CONTROLLER TO BE CALLED FOR TREATING SAND PAD BEFORE POURING CONCRETE AS PER COUNCIL REQUIREMENTS.
17. A BRICK COURSE, AS REFERRED TO IN THIS DOCUMENT IS STANDARD 86mm HIGH.
18. IF POLISHED (OR HONED) CONCRETE FINISHES ARE DESIRED, THIS DESIGN SHOULD BE REFERRED BACK TO THIS OFFICE FOR CONSIDERATION, AS IT IS NOT THE INTENTION OF THESE DESIGNS FOR SUCH FINISHES.
19. PIERCING THE VAPOUR BARRIER (VPM) USING LEVELLING PINS ON FREE DRAINING SAND PADS WILL STILL ENABLE THE BARRIER TO MEET THE PERFORMANCE PROVISIONS OF THE BUILDING CODE OF AUSTRALIA.
20. THIS IS A PERFORMANCE-BASED DESIGN.
21. THE SLAB DESIGN IS CONSIDERED SUITABLE AS A PHYSICAL BARRIER AGAINST INGRESS OF TERMITES.

GARAGE WALL

FOOTING STEP

**OPTION A
PENETRATION CLEAR OF REINFORCEMENT**

**OPTION B
PENETRATION INTERRUPTS REINFORCEMENT**

SERVICE PIPE DIAGRAM

- MAXIMUM PENETRATION SIZE TO BE Ø150.

THE APPROVED SIGNATURE ON THIS FOOTING AND SLAB DETAIL ENDORSES ITS USE FOR SINGLE STOREY BUILDINGS.

GB1



Zemla Pty. Ltd. (ABN: 71 349 772 837) ATF The Young Purich and Higham Unit Trust trading as StrucTerre Consulting Engineers
 1 ERINDALE ROAD, BALCATTA WA, 6021
 TEL (08) 9205 4500 FAX (08) 9205 4541 EMAIL: perth@strucTerre.com.au

PROJECT: LOT 38 HILL RIVER VIEW JURIE BAY

CLIENT: MIKE GILBERT DRAFTING SERVICE

SCALE 1:20
 DATE 10/7/20

APPROVED

EXPLANATORY NOTES AND STANDARD RECOMMENDATIONS – STABLE (A CLASS) SITES (Sheet 1 of 2)

GENERAL

1. THE EXPLANATORY NOTES AND THE STANDARD RECOMMENDATIONS ARE TO BE READ IN CONJUNCTION WITH THE SITE CLASSIFICATION REPORT.
2. ALL REFERRED STANDARDS TO BE THE CURRENT VERSION AT THE TIME OF THE CONSTRUCTION.
3. THE PURPOSE OF THE SITE CLASSIFICATION REPORT IS TO CLASSIFY THE SITE IN ACCORDANCE WITH AS2870 "RESIDENTIAL SLABS AND FOOTING". IT IS NOT INTENDED FOR ANY OTHER PURPOSE, INCLUDING SOLE INFORMATION IN THE PROVISION OF A QUOTATION FOR SITE WORKS BY EARTH WORKERS. IT IS RECOMMENDED EARTH WORKERS PERFORM THEIR OWN INVESTIGATION FOR QUOTATION PURPOSES.
4. THE SITE CLASSIFICATION REPORT WILL INCLUDE BUT IS NOT LIMITED TO:
 - a) THE SITE CLASSIFICATION IN ACCORDANCE WITH AS2870 RESIDENTIAL SLABS AND FOOTING CONSTRUCTION,
 - b) A WIND RATING IN ACCORDANCE WITH AS 4055 WIND LOADS FOR HOUSING,
 - c) A COASTAL CORROSION CLASSIFICATION,
 - d) ADDITIONAL EARTHWORK RECOMMENDATION WHERE APPLICABLE,
 - e) STANDARD FOOTING DESIGN FOR SINGLE STOREY SLAB ON GROUND CONDITIONS.
5. THE SITE CLASSIFICATION REPORT IS BASED ON THE SITE AS PRESENTED AT THE TIME OF ASSESSMENT. IF FURTHER INFORMATION RELATING TO THE SITE OR DEVELOPMENT BECOMES AVAILABLE, THESE RECOMMENDATIONS ARE SUBJECT TO CHANGE.
6. CLASS A SITES ARE STABLE SITES, GENERALLY SAND, LIMESTONE, GRAVEL OR A COMBINATION. CLASS P ARE PARTICULAR CLASSIFICATIONS SUCH AN UNUSUAL SITES OR SITES REQUIRING ADDITIONAL INVESTIGATION PRIOR TO PROVIDING DETAILS.
7. BOREHOLES EXCAVATED REVEAL THE SOIL PROFILE AT THE BOREHOLE LOCATION ONLY. FROM THIS, IT IS INFERRED THAT THESE ARE THE SOIL CONDITION OVER THE SITE. VARIATIONS CAN OCCUR WHICH MAY NOT HAVE BEEN DETECTED AT THE INVESTIGATION STAGE. ANY ANOMALIES SHOULD BE REFERRED BACK TO THIS OFFICE FOR REASSESSMENT.
8. A NUMBER OF BOREHOLES ARE CONDUCTED ACROSS THE SITE IN ORDER TO DETERMINE THE SOIL PROFILES AND PROVIDE A REPRESENTATION OF THE GROUND CONDITIONS.
9. THIS REPORT IS FOR STRUCTERRE ONLY TO USE IN DESIGN. ANY DESIGN BY ANYONE ELSE FOR ANY STRUCTURE MUST BE SPECIFICALLY APPROVED BY STRUCTERRE. IF USED BY ANYONE ELSE FOR ANYTHING OTHER THAN A STRUCTERRE DESIGN OR STRUCTURE, STRUCTERRE TAKES NO RESPONSIBILITY.

SAND PAD

9. THE RECOMMENDED FOOTING DESIGN IS ONLY TO BE USED IN CONJUNCTION WITH THE RECOMMENDED SAND PAD AND EARTHWORKS AS OUTLINED IN THE SITE CLASSIFICATION REPORT.
10. THE RECOMMENDATIONS FOR THE SAND PAD IS FOR STRUCTURAL PURPOSES ONLY, AND DOES NOT PROVIDE THE MINIMUM FINISHED PAD LEVEL IN RELATION TO FLOOD LEVELS, OR DEPTH TO GROUNDWATER. SHOULD THE TEST BE LOCATED IN A LOW LYING OR FLOOD PRONE AREA, REFER TO THE LOCAL AUTHORITY FOR MINIMUM BUILDING HEIGHT.
11. IMPORTED FILL FOR USE AS A SAND PAD TO BE IN ACCORDANCE TO AS 3798 "GUIDELINES ON EARTHWORKS FOR COMMERCIAL AND RESIDENTIAL DEVELOPMENTS" WHICH INCLUDES BUT IS NOT LIMITED TO: BE FREE FROM ANY DELETERIOUS MATERIALS INCLUDING ORGANICS, (ROOTS, STUMPS, GRASSES, DECOMPOSED ORGANICS – PEAT, TIMBER, ETC), BUILDING RUBBLE, GLASS, PLASTICS OR WASTE MATERIAL. THE FINES CONTENT, (PERCENTAGE PASSING THE 0.075mm SIEVE) TO BE LESS THAN 5% BY MASS.
12. ON CLASS A SITES, A SAND PAD IS NOT REQUIRED STRUCTURALLY, HOWEVER IF ROCK IS ENCOUNTERED, A MINIMUM 450mm SAND PAD BEYOND THE BASE OF FOOTING IS RECOMMENDED.
13. SAND PAD TO EXTEND BEYOND BUILDING AREA A MINIMUM OF 1.5 TIMES THE PAD DEPTH. RECOMMENDED SAND PAD DEPTH IS ABOVE THE HIGHEST POINT, UNLESS OTHERWISE SPECIFIED.
14. IT IS REQUIRED THAT EARTHWORKS CONFIRM THAT THE MINIMUM DEPTH OF RECOMMENDED SAND PAD IS ACHIEVED.

EARTHWORKS

15. RECOMMENDED EARTHWORKS TO BE CONDUCTED IN ACCORDANCE WITH AS3798 "GUIDELINES ON EARTHWORKS FOR COMMERCIAL AND RESIDENTIAL DEVELOPMENTS", AND TO INCLUDE BUT NOT BE LIMITED TO:
 - a. REMOVAL OF ALL VEGETATION, TOPSOILS, UNCONTROLLED FILLS AND OTHER DELETERIOUS MATERIALS FROM THE BUILDING AREA,
 - b. GRUBBING OUT OF ANY TREES ENSURING THE REMAINING HOLES ARE BACKFILLED WITH CLEAN COMPACTED SAND,
 - c. NOTIFYING THE ENGINEER OF ANY UNUSUAL FEATURE OR DISCREPANCY THAT MAY BECOME EVIDENT DURING EARTHWORKS, PRIOR TO PROCEEDING,
 - d. COMPACTING TO MEET THE REQUIREMENTS AS OUTLINED IN AS 3798 TABLE 5.1.
16. FILL MATERIAL (WHICH IS NOT ALWAYS APPARENT AT THE INITIAL INVESTIGATION STAGE) IS TO BE DEALT WITH AS FOLLOWS:
 - a. IF IT IS CERTIFIED BY OTHERS IT CAN REMAIN.
 - b. IF IT IS NOT CERTIFIED WILL REQUIRE REMOVAL DOWN TO NATURAL GROUND OR VERIFIED. ANY SAND CAN BE REUSED.
 - c. IF A PAD HAS ALREADY BEEN CONSTRUCTED, THE SITE CLASSIFICATION IS NOT CERTIFICATION OF THE PAD. CONTACT THIS OFFICE SHOULD A SAND PAD CERTIFICATION BE REQUIRED.
17. ANY ORGANIC MATTER OR ROOTS ENCOUNTERED, WHICH IS BEYOND WHAT IS NORMALLY CONSIDERED ACCEPTABLE IS TO BE REMOVED. THIS WILL NECESSITATE RAKING THE SITE TO REMOVE ORGANIC MATERIAL, TURNING THE SITE OVER AND RE- COMPACTING TO A MINIMUM.

RETAINING WALLS

18. AN ASSESSMENT OF ANY EXISTING OR PROPOSED RETAINING WALLS HAS NOT BEEN CONDUCTED AS PART OF THIS SITE CLASSIFICATION REPORT.
19. IF THE PROPOSED BUILDING IS TO BE LOCATED CLOSER TO THE RETAINING WALL THAN THE HEIGHT OF THE RETAINING WALL, THIS MAY PLACE ADDITIONAL LOADS ON THE WALL THAT WERE NOT INITIALLY DESIGNED FOR. AN INSPECTION OF THE STRUCTURAL INTEGRITY OF THE RETAINING WALL WILL BE REQUIRED TO PROVIDE CERTIFICATION AND/OR RECOMMENDATIONS PRIOR TO ANY CONSTRUCTION. PLEASE REFER BACK TO THIS OFFICE FOR ASSISTANCE.

STORMWATER DRAINAGE

20. ALL SOAKWELLS ARE TO BE LOCATED THE DEPTH OF SOAKWELL AWAY FROM THE BUILDING AND SETBACK MINIMUM OF 1200mm, WHICHEVER IS GREATER. PLEASE REFER BACK TO THIS OFFICE IF REQUIRED THE SET-BACK CANNOT BE ACHIEVED.

DOC# SS001 - 1.1.3 V1.0 - JULY 2018



Zemla Pty. Ltd. (ABN: 71 349 772 837) ATF the Young Purich and Higham
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TEL (08) 9205 4500 FAX (08) 9205 4541 EMAIL: perlh@strucTerre.com.au

PROJECT:

LOT 38 HILL RIVER VIEW JURIE BAY

CLIENT:

MIKE GILBERT DRAFTING SERVICE

SCALE

1:20

APPROVED

DATE

10/7/20

EXPLANATORY NOTES AND STANDARD RECOMMENDATIONS – STABLE (A CLASS) SITES (Sheet 2 of 2)

WIND CLASSIFICATION

21. WIND CLASSIFICATION IS GIVEN FOR THE EXPECTED CONDITION 5 YEARS HENCE. THIS CLASSIFICATION IS LIMITED TO BUILDINGS CLASSES 1 AND 10, WHICH HAVE THE FOLLOWING LIMITATION (AS PER AS4055):
- a. MAXIMUM DISTANCE FROM THE GROUND LEVEL TO THE UNDERSIDE OF EAVES SHALL NOT EXCEED 6.0m.
 - b. MAXIMUM DISTANCE FROM GROUND LEVEL TO THE HIGHEST POINT OF THE ROOF, EXCLUDING CHIMNEYS, SHALL NOT EXCEED 8.5m.
 - c. THE ROOF PITCH SHALL NOT EXCEED 35 °.
 - d. THE WIDTH, EXCLUDING EAVES, SHALL NOT EXCEED 16.0m AND THE LENGTH SHALL NOT EXCEED 5x THE WIDTH.
- IF THE BUILDING FALLS OUTSIDE OF THESE LIMITATIONS, THE STATED WIND CLASSIFICATION DOES NOT APPLY. REFER BACK TO THIS OFFICE FOR A REVISED WIND CLASSIFICATION.

ENVIRONMENTAL

22. NO ENVIRONMENTAL ASSESSMENT OF THIS SITE HAS BEEN UNDERTAKEN. SHOULD AN ENVIRONMENTAL ASSESSMENT BE REQUIRED, IT IS RECOMMENDED THAT AN ENVIRONMENTAL ENGINEER BE ENGAGED.

SEISMIC

23. RECOMMENDED FOOTING DETAILS ARE SUITABLE FOR SEISMIC CONDITIONS WITH AN EARTHQUAKE HAZARD FACTOR OF ≤ 0.11 . RECOMMENDED FOOTING DETAILS PROVIDED FOR SITES WITH AN EARTHQUAKE HAZARD FACTOR OF > 0.11 , ARE NOT FOR CONSTRUCTION, BUT FOR COSTING PURPOSES ONLY. IT IS RECOMMENDED REQUIRED THAT A FULL SEISMIC DESIGN IS CONDUCTED.

CORROSION CLASSIFICATION

24. THE CORROSION CLASSIFICATION HAS BEEN ASSESSED IN ACCORDANCE WITH AS3700.

DOC# SS001 - 1.1.3 V1.0 - JULY 2018



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PROJECT:

LOT 38 HILL RIVER VIEW JURIE BAY

CLIENT:

MIKE GILBERT DRAFTING SERVICE

SCALE

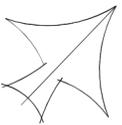
1:20

APPROVED

DATE

10/7/20

OCEAN VIEWS



OCEAN VIEWS

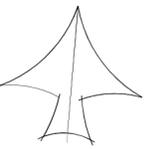


EXISTING CROSSOVER/
DRAINAGE CULVERT

ENTRANCE

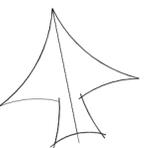
15 METRE WIDE
FIREBREAK

OCEAN VIEWS



HILL RIVER VIEW

OCEAN VIEWS

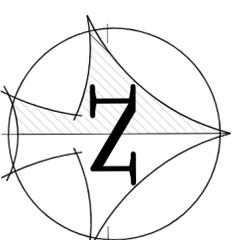


186.5

15 METRE WIDE
FIREBREAK

38
2.53ha

SITE PLAN
SCALE 1:500

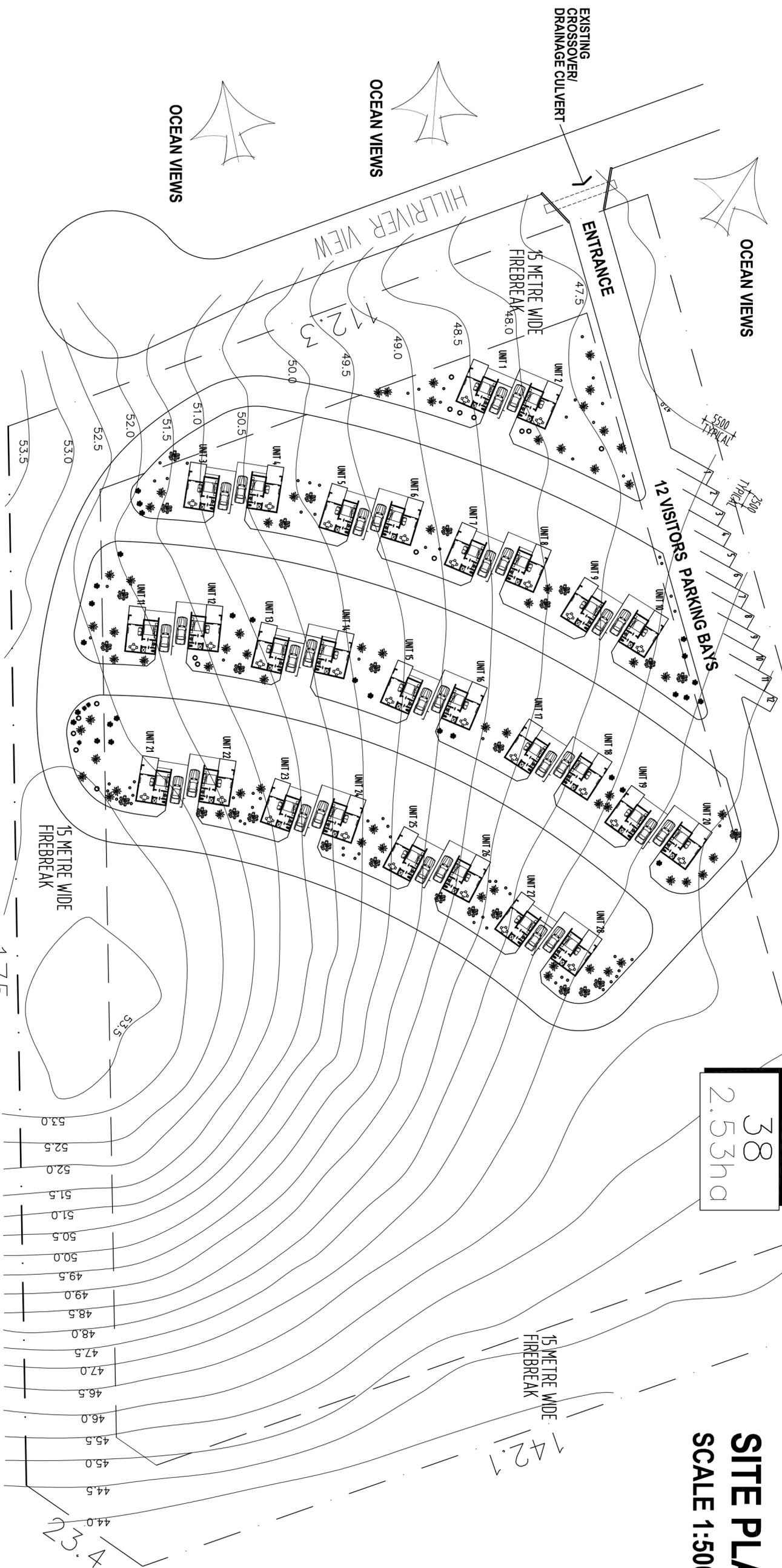


15 METRE WIDE
FIREBREAK

142.1

15 METRE WIDE
FIREBREAK

175



PROPOSED CHALETS DEVELOPMENT ON LOT 38 HILL RIVER VIEW JURRIEN BAY

EXISTING NATURAL BUSHLAND SHALL BE MAINTAINED AS MUCH AS POSSIBLE
EXISTING FIRE BREAK TO BE MAINTAINED
CHALETS COLOR SCHEME TO COMPLEMENT NATURAL ENVIRONMENT
CHALETS TO BE DESIGNED IN AN ECO-FRIENDLY MANNER
ALL INTERNAL DRIVEWAYS TO BE GRAVEL LINED
VISITORS PARKING ALLOWED FOR

AUGUST 2020
MIKE GILBERT & ASSOCIATES P/L
MOB: 040 100 3283
EMAIL: mg35@optusnet.com.au
DESIGNER
PETER H. OTTO ARCHITECT

OCEAN VIEWS

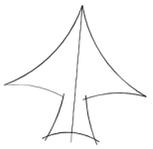


OCEAN VIEWS

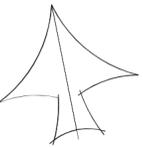


EXISTING CROSSOVER/
DRAINAGE CULVERT

OCEAN VIEWS



OCEAN VIEWS



186.5

FIREBREAK

L/SCAPE PLAN SERVICES PLAN

SCALE 1:500



142.1

FIREBREAK

112.3

HILL RIVER VIEW

FIREBREAK

GRAVEL ROAD

12 VISITOR
PARKING BAYS

FILTRATION SEWERAGE SYSTEM WILL BE INSTALLED AND SUBSOIL RETICULATED TO GARDEN AREAS AS HIGH AS POSSIBLE. COMPLIMENTED BY A PLANTING OF DROUGHT RESISTANT NATIVE BUSHES AND TREES

SEWAGE FILTRATION SYSTEM WITH
SUBSOIL RETICULATION

132,000 LITRE RAINWATER TANKS
INTERCONNECTED

SHRUBS: 10 - 3m HIGH

TREES: 0.5 - 10.0m HIGH

- COASTAL ANGANTHIS
- COASTAL DASY
- GERALDTON ROSE
- YANKEEP ROSE
- COASTAL PIGFACE
- HONEY MYRTLE
- NATIVE HIBISCUS
- DONGARA MALLEE
- GERALDTON WAX
- COASTAL BANKSIA

LOT 38
2.53ha

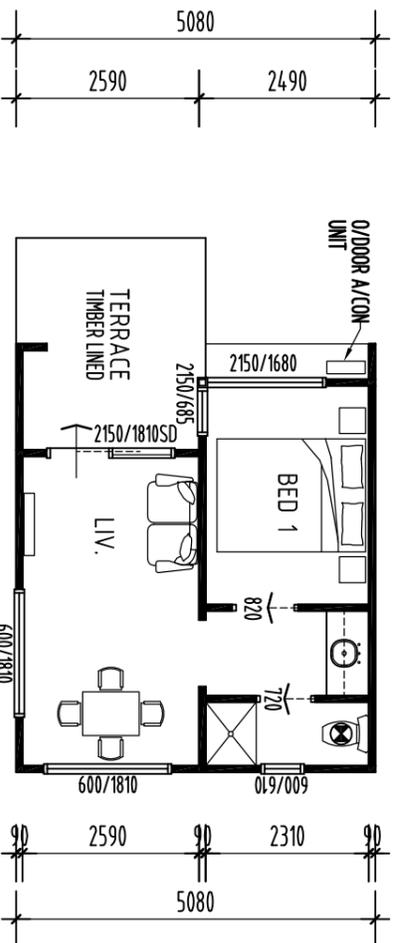
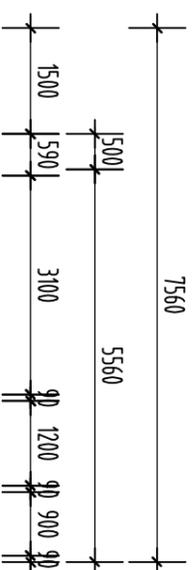
175

FIREBREAK

173.4

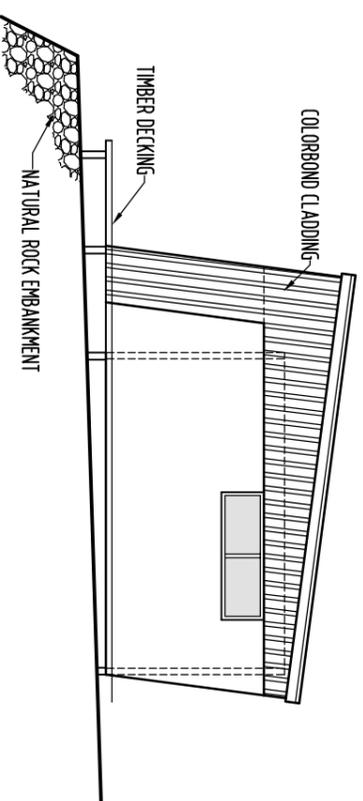
PROPOSED CHALETS DEVELOPMENT ON LOT 38 HILL RIVER VIEW JURRIEN BAY

AUGUST 2020
MIKE GILBERT & ASSOCIATES P/L
MOB 040 100 3283
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DESIGNER
PETER H. OTTO ARCHITECT



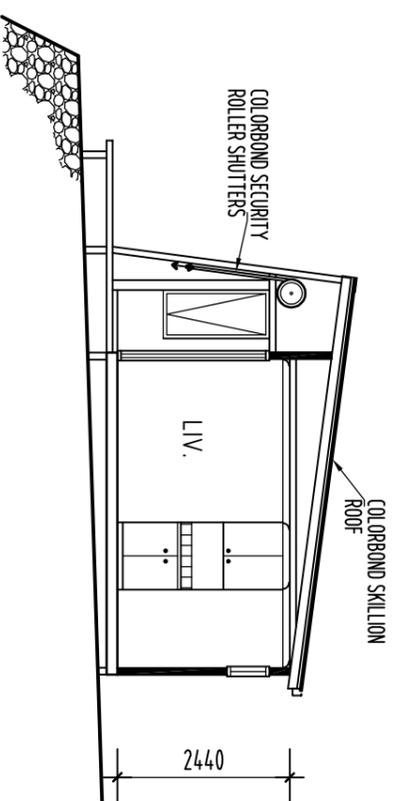
FLOORPLAN

SCALE 1:100



ELEVATION

SCALE 1:100



SECTION A-A

SCALE 1:100

PROPOSED CHALETS DEVELOPMENT ON LOT 38 HILL RIVER VIEW JURRIEN BAY

AUGUST 2020

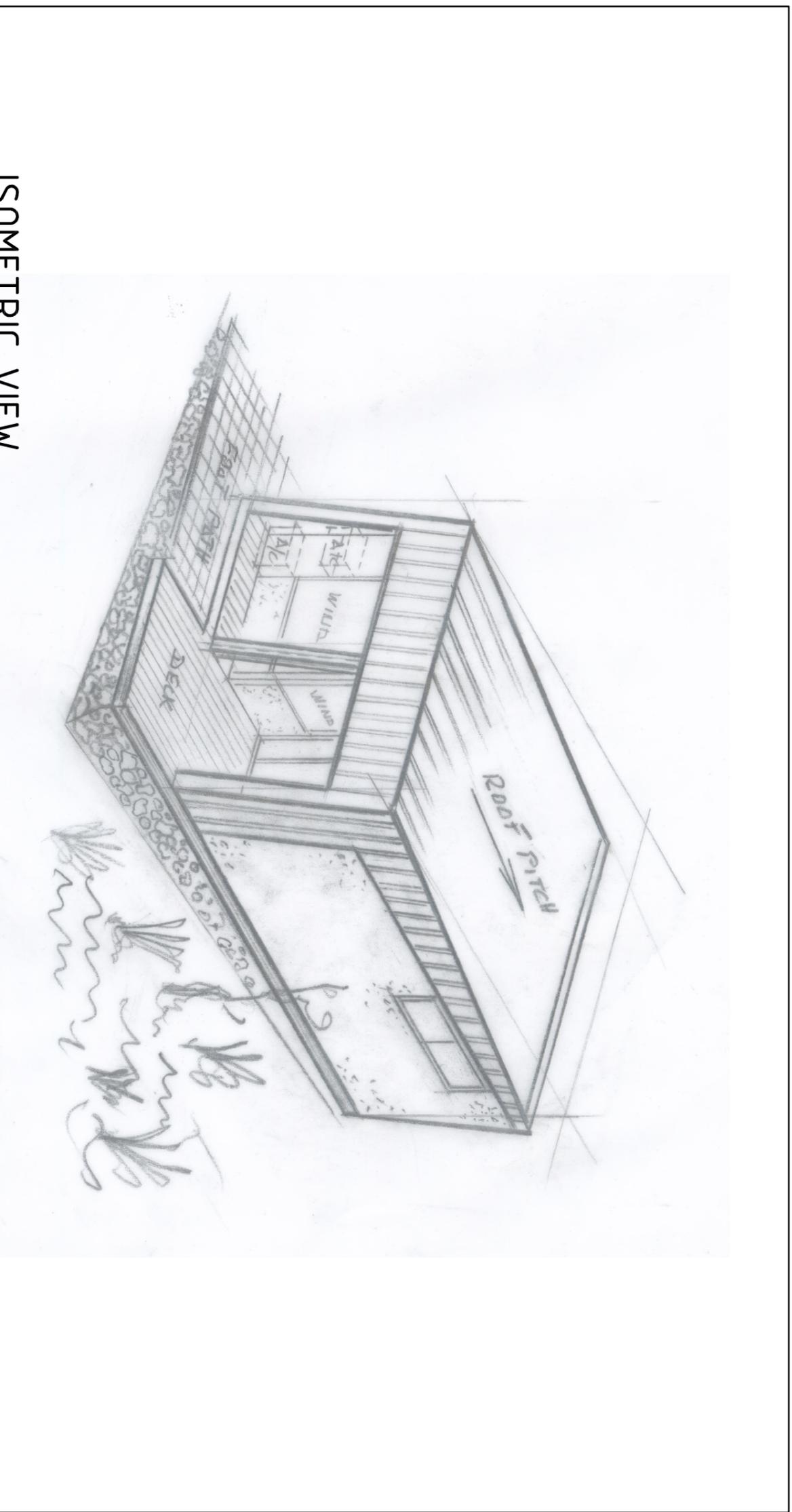
MIKE GILBERT & ASSOCIATES P/L

MOB. 040 100 3283

EMAIL mga5@optusnet.com.au

DESIGNER

PETER H. OTTO ARCHITECT



ISOMETRIC VIEW

SCALE : NTS

AUGUST 2020

MIKE GILBERT & ASSOCIATES P/L

MOB. 040 100 3283

EMAIL mga5@optusnet.com.au

DESIGNER

PETER H. OTTO ARCHITECT

**PROPOSED CHALETS DEVELOPMENT
ON LOT 38 HILL RIVER VIEW JURRIEN BAY**

Bushfire management plan/Statement addressing the Bushfire Protection Criteria coversheet

Site address:

Site visit: Yes No

Date of site visit (if applicable): Day Month Year

Report author:

WA BPAD accreditation level (please circle):

Not accredited Level 1 BAL assessor Level 2 practitioner Level 3 practitioner

If accredited please provide the following.

BPAD accreditation number: Accreditation expiry: Month Year

Bushfire management plan version number:

Bushfire management plan date: Day Month Year

Client/business name:

| | Yes | No |
|--|--------------------------|-------------------------------------|
| Has the BAL been calculated by a method other than method 1 as outlined in AS3959 (tick no if AS3959 method 1 has been used to calculate the BAL)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Have any of the bushfire protection criteria elements been addressed through the use of a performance principle (tick no if only acceptable solutions have been used to address all of the bushfire protection criteria elements)? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Is the proposal any of the following (see [SPP 3.7 for definitions](#))?

| | Yes | No |
|---|-------------------------------------|-------------------------------------|
| Unavoidable development (in BAL-40 or BAL-FZ) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Strategic planning proposal (including rezoning applications) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Minor development (in BAL-40 or BAL-FZ) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| High risk land-use | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Vulnerable land-use | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

None of the above

Note: Only if one (or more) of the above answers in the tables is yes should the decision maker (e.g. local government or the WAPC) refer the proposal to DFES for comment.

Why has it been given one of the above listed classifications (E.g. Considered vulnerable land-use as the development is for accommodation of the elderly, etc.)?

The information provided within this bushfire management plan to the best of my knowledge is true and correct:

Signature of report author



Date



Bushfire Management Plan

Prepared for 32 Hill river view, 6516 WA

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A2: Vehicular access technical requirements



Document control

| Report Version | Purpose | Author/reviewer accreditation details | and | Date Submitted |
|----------------|---------------------------------|---------------------------------------|-----|----------------|
| Revision 0 | For Approval and Implementation | Gavin Fancote 37922 | | 27/08/2020 |
| | | | | |
| | | | | |

Disclaimer

This report is based on the site conditions surveyed at the time the document was prepared. The assessment of the bushfire threat made in this report is made in good faith based on the information available to Entire Fire Management at the time.

The recommendations contained in this report are considered to be minimum standards and they do not guarantee that a building or assets will not be damaged in a bushfire. In the making of these comments and recommendations it should be understood that the focus of this document is to minimise the threat and impact of a bushfire.

Finally, the implementation of the adopted measures and recommendations within this report will contribute to the amelioration of the potential impact of any bushfire upon the development, but they do not and cannot guarantee that the area will not be affected by bushfire at some time.

Section 1: Proposal Details

This BMP has been developed in support of a development application for the use of short term accommodation located at 32 Hill river view, Jurien Bay.

FIGURE 1: Copy of the Planning Proposal



FIGURE 2: Map of Bushfire Prone Areas for Subject Site





Section 2: Environmental Considerations

The proposed development site has been assessed for environmental values using the national database set www.nationalmap.gov.au to ensure that any clearing of native vegetation for bushfire protection does not adversely affect recognised conservational elements.

Datasets explored within NationalMap include the following:

| Data sets checked | Identified | Consideration required | Comment |
|---|------------|------------------------|--|
| Department of Biodiversity, Conservation and Attractions: | | | |
| - Threatened Ecological Communities (DBCA-038) | No | No | Not required to seek advice from Local Government Environmental Officer. |
| - Carnabys Cockatoo Confirmed Roost (DBCA-050) | No | No | Not required to seek advice from Local Government Environmental Officer. |
| - Black Cockatoo Roosting Site (DBCA-064) | No | No | Not required to seek advice from Local Government Environmental Officer. |
| Department of Planning, Lands Heritage: | | | |
| - Bush Forever Areas 2000 (DPLH-019) | No | No | Not required to seek advice from Local Government Environmental Officer. |
| Department of Water and Environmental Regulation | | | |
| - Clearing Regulations – Environmentally Sensitive Areas (DWER-046) | No | No | Not required to seek advice from Local Government Environmental Officer. |

Table 1: Nationalmap datasets

The Visual representation is shown on the follow page & is taken from the NationalMap data base.

Proposed Asset Protection Zones (APZ) and placement of buildings will require clearing of shrubs. The APZ is to be maintained to APZ guidelines as per Appendix 1.

FIGURE 3: National Map Environmental Considerations for Subject Site - DBCA

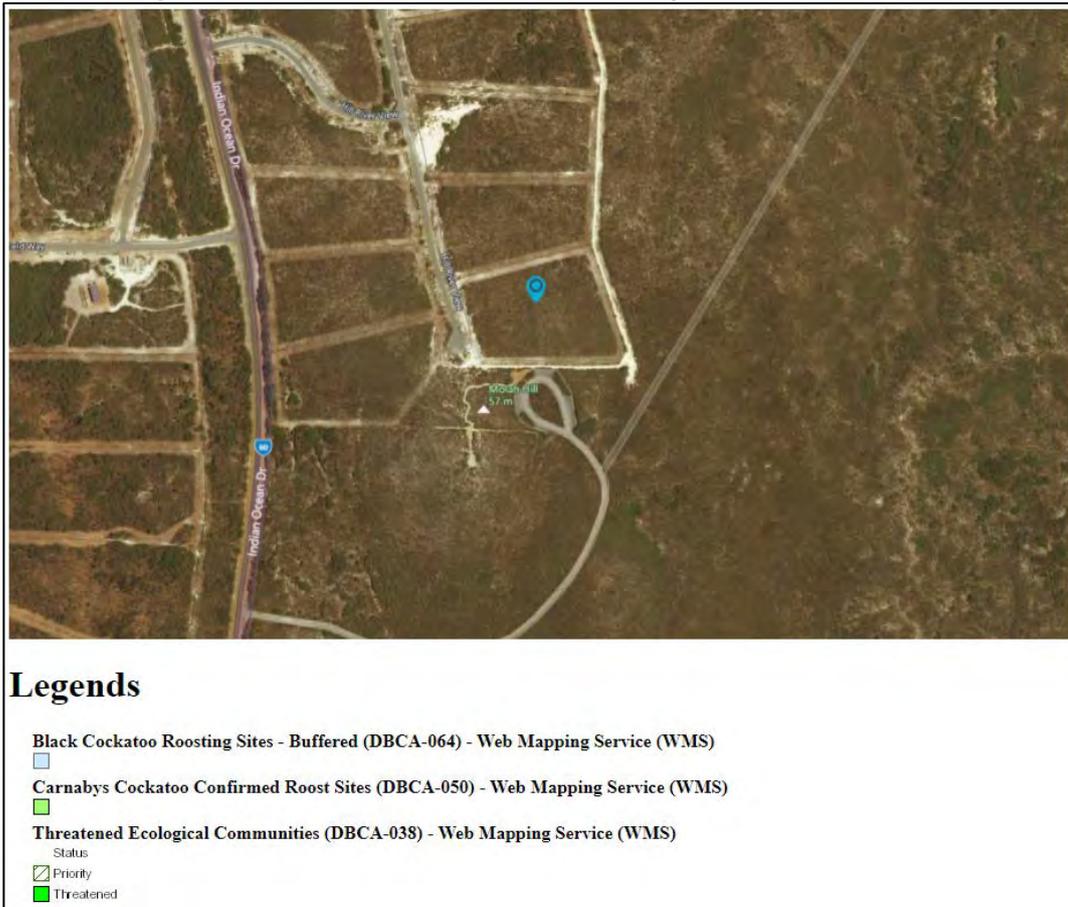


FIGURE 4: National Map Environmental Considerations for Subject Site – DPLH & DWER





Subsection 2.1: Native Vegetation – Modification and Clearing

The Proposed Asset Protection Zone will require the removal of native vegetation.
The site is mainly Shrubland.

Subsection 2.2: Re-vegetation/Landscape Plans

Plans attached depict plan to intent to landscape within APZ area.
Additional plans were not presented at time of this report.

Section 3: Bushfire Assessment Results

A Bushfire Attack Level (BAL) Assessment Report has been prepared to support the proposed development application.

The following BAL Map has been prepared in accordance with AS 3959 and provides evidence and justification gathered during a site assessment that was conducted to determine the potential BAL rating associated with the proposed development.



AS 3959 Bushfire Attack Level Contour Assessment

| Site Details | | | |
|---------------------------------------|---------------------|------------------|------|
| Address: | 32 Hill river view | | |
| Suburb: | Jurien Bay | Postcode: | 6516 |
| Local Government Area: | Shire of Dandaragan | | |
| Description of Building Works: | Subdivison | | |

| Report Details | | | |
|--|-----------|-------------------------|-----------|
| Report Number: | 2-4069 | Report Revision: | 0 |
| Assessment & Date photos taken: | 24/8/2020 | Report Date: | 27/8/2020 |

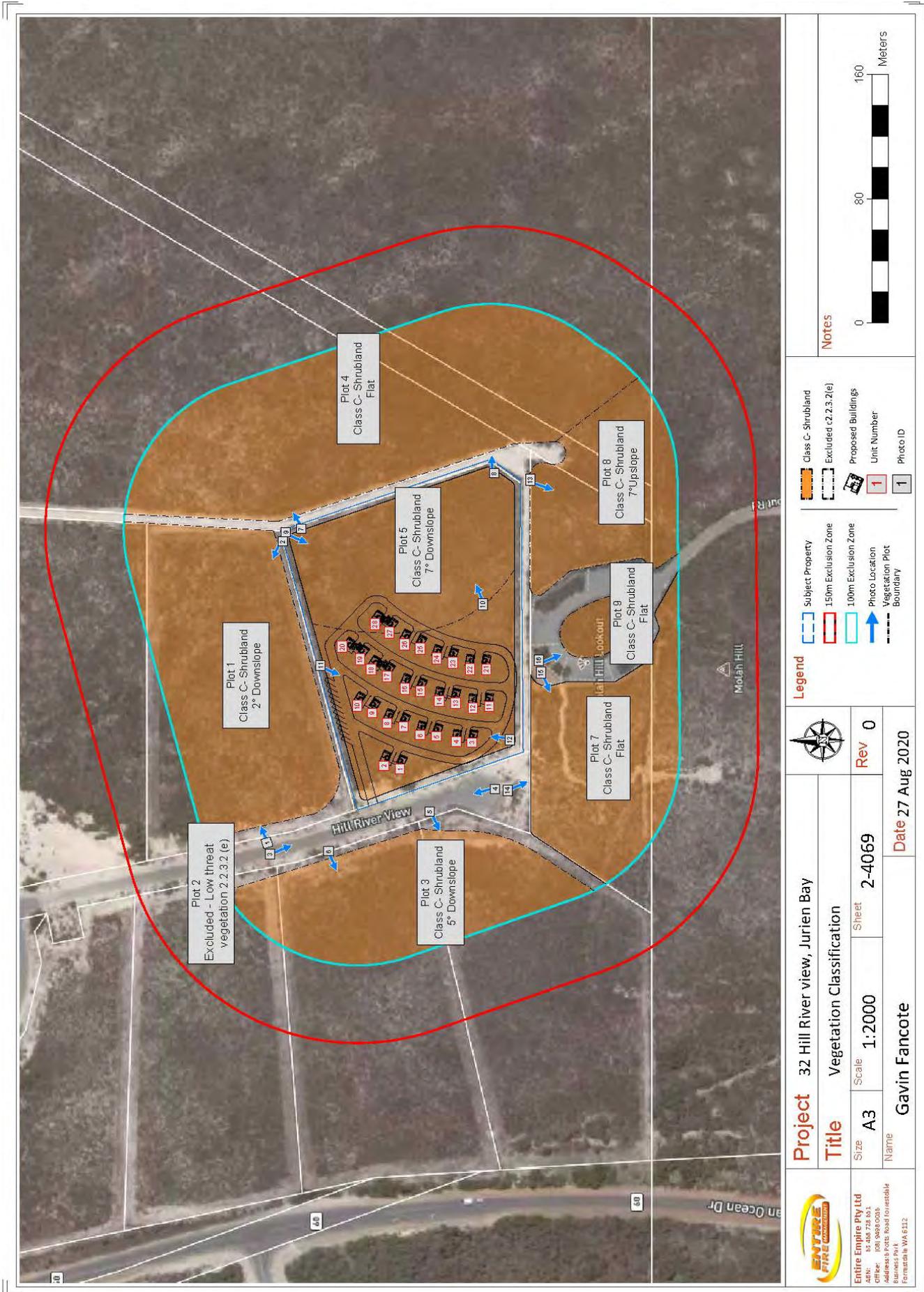
| BPAD Accredited Practitioner Details | | | |
|--|-------------------------------|---|---|
| Name: | Gavin Fancote Level 2 BPAD | I hereby declare that I am a BPAD accredited bushfire practitioner.  | |
| Company Details: | Entire Fire Management | | |
| I hereby certify that I have undertaken the assessment of the above-mentioned site and determined the Bushfire Attack Level stated above in accordance with the requirements of AS 3959 -2009 (Method 1) | | Accreditation No. | BPAD37922 |
| | | Signature: |  |
| | | Authorised Practitioner Stamp | |
| Reliance on the assessment and determination of the Bushfire Attack Level contained in this report should not extend beyond a period of 12 months from the Assessment date. If the assessment was completed more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated report issued. | | | |

1.1.1 Site Assessment & Site Plans

(Attached as page 2 of this report)

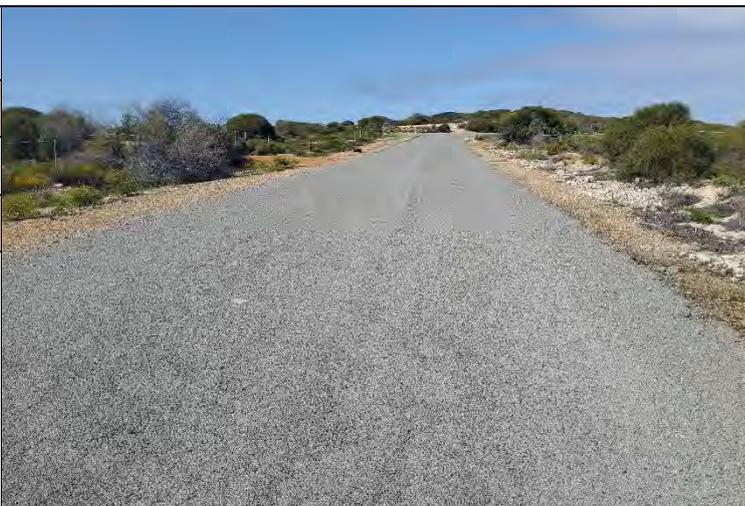
The assessment of this site / development was undertaken on the above-mentioned date by an Accredited BPAD Practitioner for determining the Bushfire Attack Level in accordance with AS 3959 - 2009 Simplified Procedure (Method 1).

FIGURE 5: Vegetation Classification



Vegetation Classification

All vegetation within 100m of the site / proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2009. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified below.

| | | | | |
|--|---|-----------------|---|--|
| Photo ID: | 1 | Plot no: | 1 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Class C - Shrubland | | | | |
| Description | | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. | | | | |
| Property Located North of Subject lot | | | | |
| Photo ID: | 2 | Plot no: | 1 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Class C - Shrubland | | | | |
| Description | | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. | | | | |
| Property Located North of Subject lot | | | | |
| Photo ID: | 3 | Plot no: | 2 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Excluded - Low Threat Vegetation | | | | |
| Description | | | | |
| 2.2.3.2 (e) Non vegetated areas that are permanently cleared of vegetation, roads , buildings and rocky outcrops. | | | | |
| Hill river view Road – facing south | | | | |

Vegetation Classification (continued)

All vegetation within 100m of the site / proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2009. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified below.

| | | | | |
|--|---|-----------------|---|--|
| Photo ID: | 4 | Plot no: | 2 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Excluded - Low Threat Vegetation | | | | |
| Description | | | | |
| 2.2.3.2 (e) Non vegetated areas that are permanently cleared of vegetation, roads , buildings and rocky outcrops. | | | | |
| Hill river view Road – Facing North | | | | |

| | | | | |
|--|---|-----------------|---|---|
| Photo ID: | 5 | Plot no: | 3 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Class C - Shrubland | | | | |
| Description | | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. | | | | |
| Property located West of Subject lot | | | | |

| | | | | |
|--|---|-----------------|---|--|
| Photo ID: | 6 | Plot no: | 3 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Class C - Shrubland | | | | |
| Description | | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. | | | | |
| Property located West of Subject lot | | | | |

All vegetation within 100m of the site / proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2009. Each distinguishable vegetation plot with the potential to determine the Bushfire Attack Level is identified below.

| | | | | |
|---|---|-----------------|---|--|
| Photo ID: | 7 | Plot no: | 4 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Class C - Shrubland | | | | |
| Description | | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. Property located East of Subject lot | | | | |

| | | | | |
|---|---|-----------------|---|---|
| Photo ID: | 8 | Plot no: | 4 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Class C - Shrubland | | | | |
| Description | | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. Property located East of Subject lot | | | | |

| | | | | |
|---|---|-----------------|---|--|
| Photo ID: | 9 | Plot no: | 5 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Class C - Shrubland | | | | |
| Description | | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. North East corner of Subject lot | | | | |

| | | | |
|---|----|-----------------|---|
| Photo ID: | 10 | Plot no: | 5 |
| Vegetation Classification or Exclusion Clause | | | |
| Class C - Shrubland | | | |
| Description | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. | | | |
| Subject lot facing East | | | |



| | | | |
|---|----|-----------------|---|
| Photo ID: | 11 | Plot no: | 6 |
| Vegetation Classification or Exclusion Clause | | | |
| Class C - Shrubland | | | |
| Description | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. | | | |
| Subject lot facing South West | | | |



| | | | |
|---|----|-----------------|---|
| Photo ID: | 12 | Plot no: | 6 |
| Vegetation Classification or Exclusion Clause | | | |
| Class C - Shrubland | | | |
| Description | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. | | | |
| Subject lot facing North | | | |



| | | | | |
|--|----|-----------------|---|--|
| Photo ID: | 13 | Plot no: | 8 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Class C - Shrubland | | | | |
| Description | | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. Property located South of Subject lot | | | | |

| | | | | |
|---|----|-----------------|---|---|
| Photo ID: | 14 | Plot no: | 7 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Class C - Shrubland | | | | |
| Description | | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. Property located West of Subject lot | | | | |

| | | | | |
|---|----|-----------------|---|--|
| Photo ID: | 15 | Plot no: | 7 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Class C - Shrubland | | | | |
| Description | | | | |
| Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high. Property located West of Subject lot | | | | |

| | | | | |
|--|----|-----------------|---|--|
| Photo ID: | 16 | Plot no: | 9 |  |
| Vegetation Classification or Exclusion Clause | | | | |
| Class C - Shrubland | | | | |
| Description | | | | |
| <p>Found in area affected by poor quality soil or shallow soils. Shrubs 1m-2m high.</p> <p>Located in Molah Hill Lookout facing Southern direction</p> | | | | |



Relevant Fire Danger Index

The fire danger index for this site has been determined in accordance with Table 2.1 or otherwise determined in accordance with a jurisdictional variation applicable to the site.

Fire Danger Index FDI 80 Table 2.4.3

Potential Bushfire Impacts

The potential bushfire impact to the site / proposed development from each of the identified vegetation plots are identified below.

Distances are in relation to the nearest and greatest threat presented according to Figure 5: Vegetation Classification

| Chalet Number | Plot | Vegetation Classification | Effective Slope | Determined BAL (as of 24/8/2020) | |
|---------------|------|---------------------------|-----------------|----------------------------------|-----|
| | | | | Separation (m) | BAL |
| 1 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 2 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 3 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 4 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 5 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 6 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 7 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 8 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 9 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 10 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 11 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 12 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 13 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 14 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 15 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 16 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 17 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 18 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 19 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 20 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 21 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 22 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 23 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |



| Chalet Number | Plot | Vegetation Classification | Effective Slope | Determined BAL (Pre APZ) | |
|---------------|------|---------------------------|-----------------|--------------------------|-----|
| | | | | Separation (m) | BAL |
| 24 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 25 | 6 | Class C - Shrubland | 3° Down | 0 | FZ |
| 26 | 5 | Class C - Shrubland | 7° Down | 0 | FZ |
| 27 | 5 | Class C - Shrubland | 7° Down | 0 | FZ |
| 28 | 5 | Class C - Shrubland | 7° Down | 0 | FZ |

Table 2: BAL Vegetation Classification Analysis – Pre APZ

Determined Bushfire Attack Level (BAL)

The Determined Bushfire Attack Level (highest BAL) for the site / proposed development has been determined in accordance with clause 2.2.6 of AS 3959-2009 using the above analysis.

FIGURE 6: BAL Contour Assessment with APZ applied

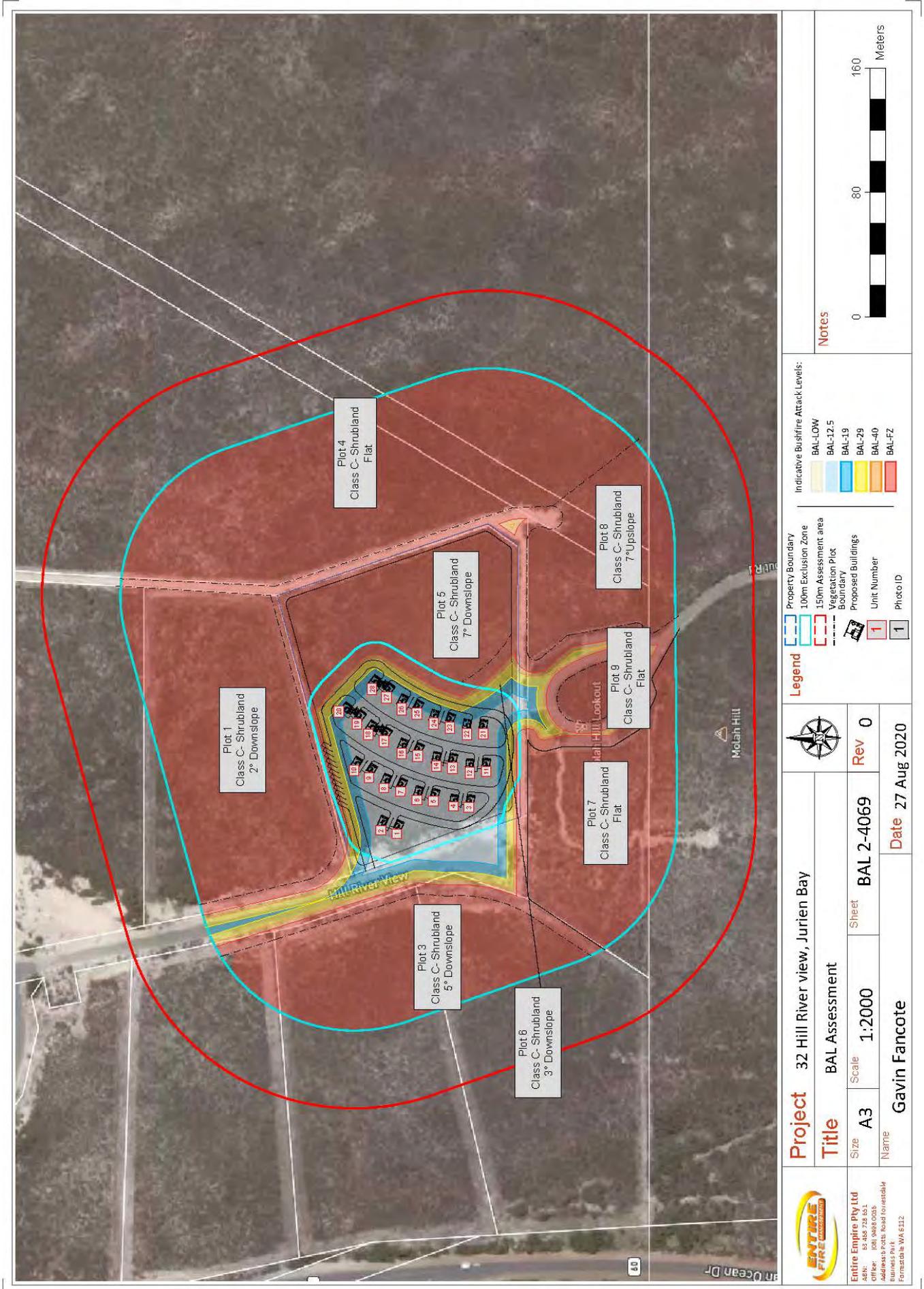
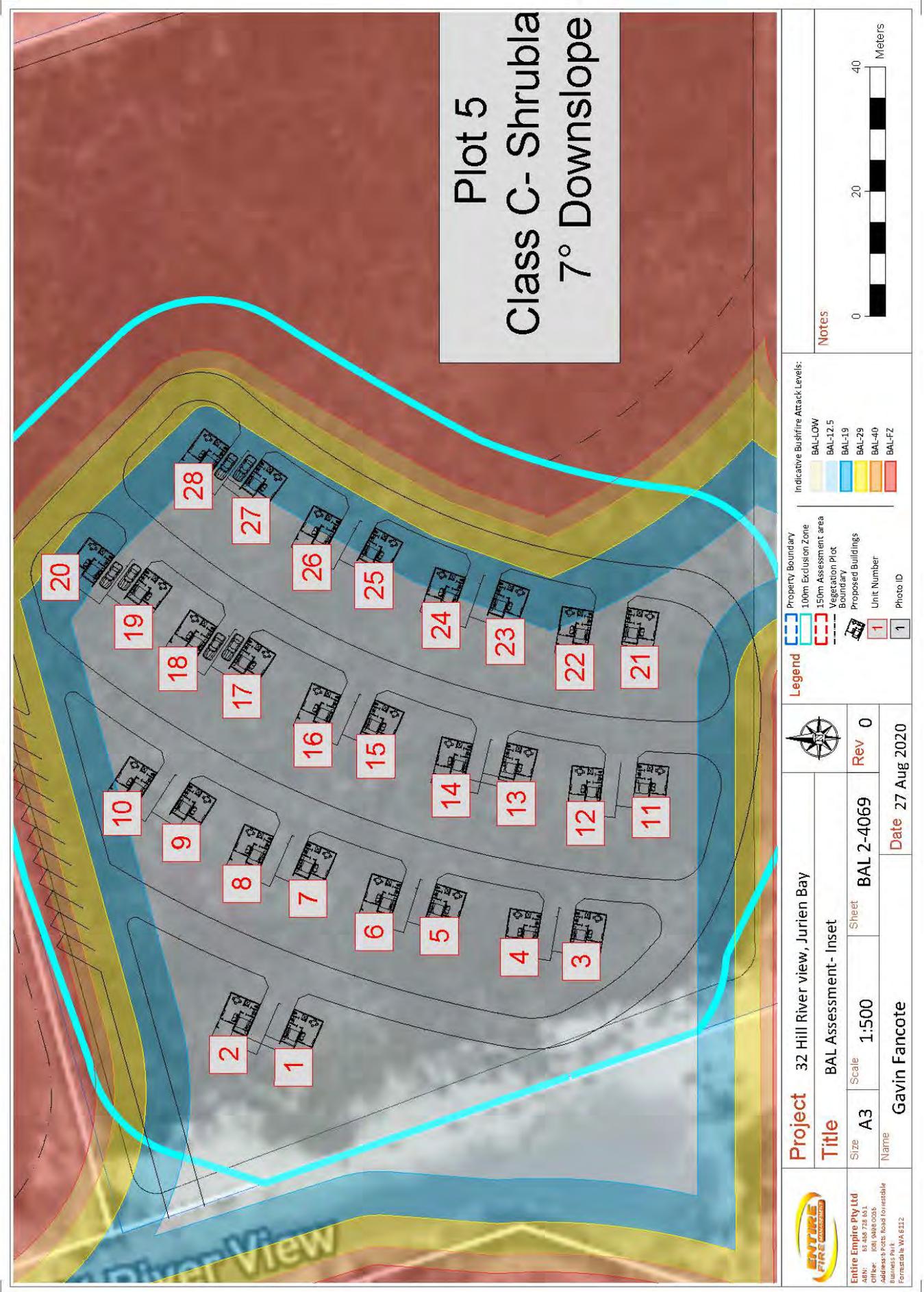


FIGURE 7: BAL Contour Assessment with APZ applied – Inset





Distances are in relation to the nearest and greatest threat presented according to Figure 6 : BAL Contour Assessment

| Chalet Number | Plot | Vegetation Classification | Effective Slope | Target BAL (Post APZ) | |
|---------------|------|---------------------------|-----------------|-----------------------|------|
| | | | | Separation (m) | BAL |
| 1 | 3 | Class C - Shrubland | 5° Down | 42m | 12.5 |
| 2 | 1 | Class C - Shrubland | 2° Down | 27m | 12.5 |
| 3 | 6 | Class C - Shrubland | 3° Down | 20m | 12.5 |
| 4 | 7 | Class C - Shrubland | Flat | 44m | 12.5 |
| 5 | 7 | Class C - Shrubland | Flat | 56m | 12.5 |
| 6 | 3 | Class C - Shrubland | 3° Down | 63m | 12.5 |
| 7 | 1 | Class C - Shrubland | 2° Down | 45m | 12.5 |
| 8 | 1 | Class C - Shrubland | 2° Down | 36m | 12.5 |
| 9 | 1 | Class C - Shrubland | 2° Down | 29m | 12.5 |
| 10 | 1 | Class C - Shrubland | 2° Down | 21m | 19 |
| 11 | 7 | Class C - Shrubland | Flat | 24m | 12.5 |
| 12 | 7 | Class C - Shrubland | Flat | 34m | 12.5 |
| 13 | 5 | Class C - Shrubland | 7° Down | 46m | 12.5 |
| 14 | 5 | Class C - Shrubland | 7° Down | 47m | 12.5 |
| 15 | 5 | Class C - Shrubland | 7° Down | 45m | 12.5 |
| 16 | 5 | Class C - Shrubland | 7° Down | 47m | 12.5 |
| 17 | 5 | Class C - Shrubland | 7° Down | 46m | 12.5 |
| 18 | 1 | Class C - Shrubland | 2° Down | 36m | 12.5 |
| 19 | 5 | Class C - Shrubland | 7° Down | 30m | 12.5 |
| 20 | 5 | Class C - Shrubland | 7° Down | 22 | 19 |
| 21 | 6 | Class C - Shrubland | 3° Down | 20m | 12.5 |
| 22 | 5 | Class C - Shrubland | 7° Down | 22m | 19 |
| 23 | 5 | Class C - Shrubland | 7° Down | 20m | 19 |
| 24 | 5 | Class C - Shrubland | 7° Down | 22m | 19 |
| 25 | 5 | Class C - Shrubland | 7° Down | 20m | 19 |
| 26 | 5 | Class C - Shrubland | 7° Down | 22m | 19 |
| 27 | 5 | Class C - Shrubland | 7° Down | 20m | 19 |
| 28 | 5 | Class C - Shrubland | 7° Down | 21m | 19 |

Table 3: BAL Contour Analysis – Post APZ



Section 4: Identification of Bushfire Hazard Issues

N/A

Section 5: Assessment Against the Bushfire Protection Criteria

The proposed plan for development at 32 Hill river view, Jurien Bay has been assessed against WAPC's Guidelines for Planning in Bushfire Prone Areas - Bushfire Protection Criteria.

The table on the following pages assess each element of the criteria and indicates how compliance can be achieved for each.



| Bushfire protection criteria | Method of Compliance | Proposed bushfire management strategies |
|-------------------------------------|---|---|
| | Acceptable solutions | |
| Element 1: Location | A1.1 Development location | The proposed development is located sufficiently to be provided with an area at BAL-19 or below. |
| Element 2: Siting and design | A2.1 Asset Protection Zone | An Asset Protection Zone must be installed in accordance with Figure 8: Spatial Representation of Bushfire Management Strategies and Appendix 1: APZ Standards. |
| Element 3: Vehicular access | A3.1 Two access routes. | Hill river view is an existing Public road. Hill River view ends in a cul-de-sac on both North and South ends. The development's driveway is 213m from the nearest road that leads to the greater road network. Therefore this Development does not comply with Element 3.1 due to existing road layout It is proposed that the assessed risk of surrounding vegetation of Shrubland is Moderated and is not a significant risk. |
| | A3.2 Public road | All existing roads meet the minimum technical requirements set out in column 1 of Appendix 2: Vehicular access technical requirements. |
| | A3.3 Cul-de-sac (including a dead-end-road) | Hill River view is an existing road, it exceeds 200m & services 8 properties on its south end , of which Number 32 is located. Therefore this Development does not comply with Element 3.3 due to existing road layout. The driveway exceeds 200m by 13m with only 2 properties past the Subject lot. |
| | A3.4 Battle-axe | N/A |
| | A3.5 Private driveway longer than 50 m A private driveway is to meet detailed requirements (refer to the Guidelines for detailed private driveway requirements). | The development's driveway provides multiple points to turn around by means of roadways within development. Internal roads are 5m with trafficable surfaces either side to comply with Appendix 2: Vehicular access technical requirements - Driveway. |
| | A3.6 Emergency access way | An Emergency Access way is not provided for within existing road network. |
| | A3.7 Fire service access routes (perimeter roads) | N/A |
| | A3.8 Firebreak width | 3m minimum width Firebreak in accordance with the Local Government Firebreak and Fuel hazard Reduction Notice. |
| Element 4: Water | A4.1 Reticulated areas | N/A |
| | A4.2 Non-reticulated areas | The site is not serviced by reticulated water and requires Firewater tanks totalling 100,000L. This may be split or located in 1 tank. |
| | A4.3 Individual lots within non-reticulated areas (Only for use if creating 1 additional lot and cannot be applied cumulatively) | N/A |



FIGURE 8: Spatial Representation of the Bushfire Management Strategies





Section 6: Responsibilities for Implementation & Management of the Bushfire Measures

| DEVELOPER/SUBDIVIDER – PRIOR TO ISSUE OF CERTIFICATE OF TITLES FOR NEW LOTS | | |
|--|---|--|
| No. | Implementation action | Required by |
| 1 | Landowner - Property owner shall install an Asset Protection Zone in accordance with <i>Figure 7: Spatial Representation of the Bushfire Management Strategies</i> and to comply with the Asset Protection Zone standards provided in Appendix 1 of this BMP. | After approval of this BMP & Before construction commencement. |
| 2 | Notification is to be placed on title of the lot that the land is within a designated bushfire prone area and is subject to an existing Bushfire Management Plan. | At time of approval of this BMP |
| 3 | Fire Water Tanks totaling 100,000L are required before | Prior to any occupancy |
| 4 | Firebreak in accordance with the Local Government Firebreak and Fuel hazard Reduction Notice. | By 1 st November 2020 |

| LANDOWNER/OCCUPIER – ONGOING MANAGEMENT | | |
|--|--|----------------------------------|
| No. | Management action | Required by |
| 1 | Landowner - Property owner shall maintain the Asset Protection Zone in accordance with the standards provided in Appendix 1 of this BMP. | Every year in perpetuity. |
| 2 | Maintain Firebreak in accordance with the Local Government Firebreak and Fuel hazard Reduction Notice. | By 1 st November 2020 |

Appendices

A1: APZ – Asset Protection Zone Guidelines

A2: Vehicular Access Technical Documents

A1: APZ - Asset Protection Zone Guidelines

The siting and design of the strategic planning proposal, subdivision, or development application, including roads, paths, and landscaping, is appropriate to the level of bushfire threat that applies to the site. That it incorporates a defensible space and significantly reduces the heat intensities at the building surface thereby minimising the bushfire risk to people, property, and infrastructure, including compliance with AS 3959-2009 if appropriate.

To achieve compliance with this Element the following acceptable solution must be met.

A2.1 Asset Protection Zone (APZ)

Every habitable building is surrounded by, and every proposed lot can achieve, an APZ depicted on submitted plans, which meets the following requirements:

- **Width:** Measured from any external wall or supporting post or column of the proposed building, and of sufficient size to ensure the potential radiant heat output does not exceed 29KW/m² (BAL-29) in all circumstances.
- **Location:** the APZ should be contained solely within the boundaries of the lot on which the building is situated, except in circumstances where the neighbouring lot or lots will be managed in a low-fuel state on an ongoing basis, in perpetuity.
- **Management:** the APZ is managed in accordance with the requirements of 'Standards for Asset Protection Zones'.

Hazard on one side



Hazard on three sides

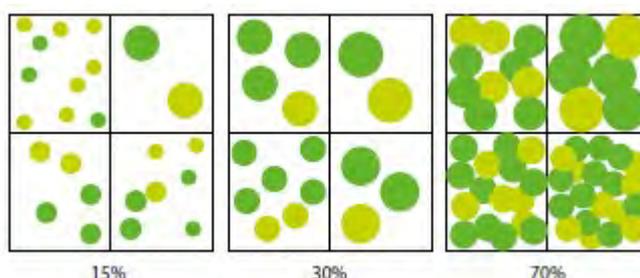


Design of Asset Protection Zone

The proportion of the APZ reflects the distance from the hazard to ensure adequate separation is achieved.

Standards for Asset Protection Zones

- **Fences:** within the APZ are constructed from non-combustible materials (e.g. iron, brick, metal post and wire). It is recommended that solid or slatted non-combustible perimeter fences are used.
- **Objects:** within 10 metres of a building, combustible objects must not be located close to the vulnerable parts of the building i.e. windows and doors.
- **Fine Fuel Load:** combustible dead vegetation matter less than 6 millimetres in thickness reduced to and maintained at an average of two tonnes per hectare.
- **Trees (>5 metres in height):** trunks at maturity should be a minimum distance of 6 metres from all elevations of the building, branches at maturity should not touch or overhang the building, lower branches should be removed to a height of 2 metres above the ground and or surface vegetation, canopy cover should be less than 15% with tree canopies at maturity well spread to at least 5 metres apart as to not form a continuous canopy.



Tree Canopy Cover – Ranging from 15 to 70 percent at maturity

- **Shrubs (0.5 metres to 5 metres in height):** should not be located under trees or within 3 metres of buildings, should not be planted in clumps greater than 5m² in area, clumps of shrubs should be separated from each other and any exposed window or door by at least 10 metres. Shrubs greater than 5 metres in height are to be treated as trees.
- **Ground Covers (<0.5 metres in height):** can be planted under trees but must be properly maintained to remove dead plant material and any parts within 2 metres of a structure, but 3 metres from windows or doors if greater than 100 millimetres in height. Ground covers greater than 0.5 metres in height are to be treated as shrubs.
- **Grass:** should be managed to maintain a height of 100 millimetres or less.

Reference; WAPC Guidelines for Planning in Bushfire Prone Areas – V1.3



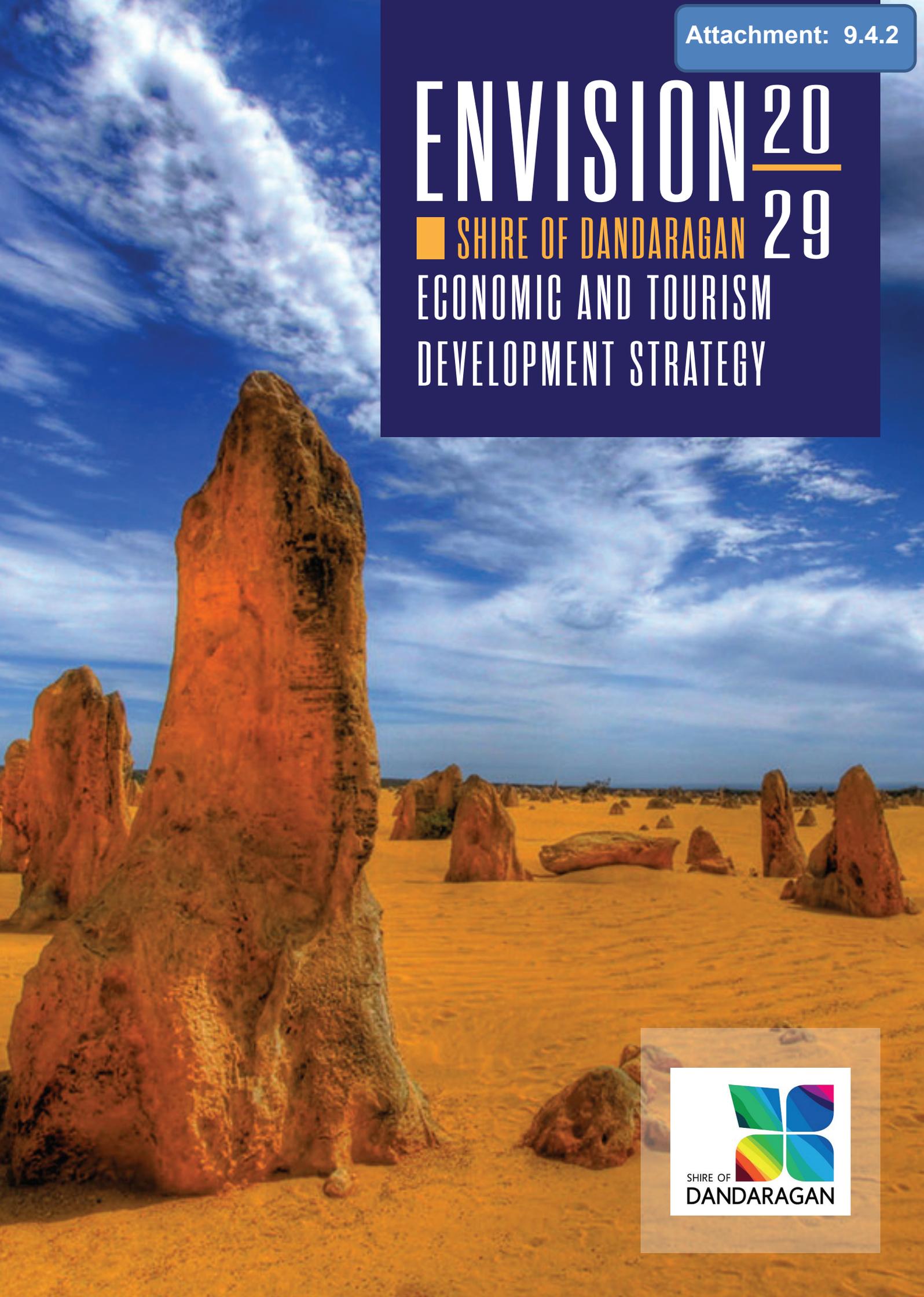
A2: Vehicular Access Technical Requirements

| TECHNICAL REQUIREMENTS | 1 Public road | 2 Cul-de-sac | 3 Private driveway | 4 Emergency access way | 5 Fire service access routes |
|--|------------------------------|-------------------------|-----------------------------------|---------------------------------------|---|
| Minimum trafficable surface (m) | 6* | 6 | 4 | 6* | 6* |
| Horizontal clearance (m) | 6 | 6 | 6 | 6 | 6 |
| Vertical clearance (m) | 4.5 | N/A | 4.5 | 4.5 | 4.5 |
| Maximum grade <50 metres | 1 in 10 | 1 in 10 | 1 in 10 | 1 in 10 | 1 in 10 |
| Minimum weight capacity (t) | 15 | 15 | 15 | 15 | 15 |
| Maximum crossfall | 1 in 33 | 1 in 33 | 1 in 33 | 1 in 33 | 1 in 33 |
| Curves minimum inner radius (m) | 8.5 | 8.5 | 8.5 | 8.5 | 8.5 |
| *Refer to E3.2 Public roads: Trafficable surface | | | | | |

ENVISION 20 29

■ SHIRE OF DANDARAGAN

ECONOMIC AND TOURISM DEVELOPMENT STRATEGY



DOCUMENT CONTROL

| VERSION | DATE | COUNCIL ENDORSEMENT |
|---------|------|---------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
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SHIRE PRESIDENT'S FOREWORD

When the Shire of Dandaragan delivered its Strategic Community Plan, Envision 2029, it committed to being an active participant in driving community prosperity which translates to business success, jobs growth and new investment opportunities. This Economic and Tourism Development Strategy outlines the key strategic approaches the Shire of Dandaragan will undertake in the pursuit of this prosperity.

Envision 2029 sets the strategic prosperity objective of broad economic and population growth with decreasing economic barriers, diversified agriculture and fisheries output and a vibrant visitor economy. This will be achieved through four key areas:

- 1) Planning
- 2) Marketing and Promotion
- 3) Investment Attraction
- 4) Advocacy and Infrastructure Development



Effective Local Government participation in economic development will ultimately improve the opportunities and liveability for our communities. With strong partnerships and collaboration with other levels of government and the private sector we look forward to bright future as a thriving modern coastal and agricultural region.

Cr Leslee Holmes
Shire President

EXECUTIVE SUMMARY

Existing Economic and Tourism Context

The Shire of Dandaragan's economy is relatively small and focused around the traditional industries of beef cattle, sheep, rock lobster, broadacre farming as well as tourism and mining. Combined, these sectors make up more than half of the local economy. More recently, the construction of renewable energy projects in the Shire has also provided a considerable economic boost. These export-orientated industries have been a strength for the Shire, outperforming the State average in terms of employment growth, harnessing the Shire's locational advantages. While the Shire demonstrates diversity across these sectors, it is also very reliant upon them, which makes the local economy susceptible to various shocks (i.e. changes in prices, drought, bushfire, pandemics). The strong reliance on tourism also means that the economy in Cervantes and Jurien Bay is very seasonal.

The population of the Shire is also small (3,266 in 2019) and spread across four main towns (Badgingarra, Cervantes, Dandaragan and Jurien Bay). Population growth across the Shire has slowed dramatically over the last decade, averaging just 0.2% per year. The population is also older than the State average and ageing at a faster rate than the State. The lack of population growth and the ageing population will have implications for the local economy and community. The population is expected to grow around 1% per year until 2031, however, based on the previous ten years, new catalysts will be required in order to achieve this future population growth. Prior to the onset of COVID-19, the Shire has a low level of unemployment and high employment self-sufficiency levels, indicating good access to local employment opportunities. Future growth in the working age population will need to be catalysed by industry growth or new industry that attracts new residents to the region.

Tourism is important to the Shire of Dandaragan as it injects \$96 million into the local economy, supporting over 500 local jobs (both directly and indirectly).

In 2019, an estimated 560,000 people visited the Shire of Dandaragan, which represents solid average annual growth of 6% over the last three years. The market is dominated by drive, leisure visitors, mostly day-trippers from Perth. The Nambung National Park is the main attraction in the Shire (often combined with the Lobster Shack in Cervantes). The beaches, coastline, skydiving, sea lion tours, rock lobster tours and numerous other activities including sand boarding, 4WD trails, wildflower tours and numerous other natural offers provide a variety of visitor experiences and attractions. However, many of these experiences are not well known nor associated with the destination. At the same time, while most visitors come to the region to relax, they often find a lack of local activities or 'things to do'.

The current provision of accommodation in the Shire is considerable (relative to the population) with a combined 800 rooms, caravan sites and vacation homes available. While the market is very full during peak periods, it is estimated to operate at an annual occupancy of around 50%. There is a lack of branded, high quality resort style accommodation as well as more moderately priced motel and affordable backpacker establishments. However, at the same time, there may not currently be sufficient demand in the market to justify these developments, given the highly seasonal nature of the local accommodation market and the significant supply of holiday homes.

Key Issues and Risks:

- Low population growth
- Ageing population
- Volatile economic growth and seasonal economy
- Economy reliant upon agriculture, rock lobsters and tourism

Key Opportunities:

- Tourism
- Agriculture (agricultural growing, value-adding production, aquaculture)
- Renewable energy
- Small business development

Economic and Tourism Development Strategy

The purpose of this Economic and Tourism Development Strategy is to address the key issues identified and show how the Shire of Dandaragan can secure the right kind of economic growth and who can play a role in achieving this. It has been developed having regard to the best available evidence in terms of economic and tourism indicators and the views and ideas of local stakeholders.

All activities and initiatives will create outcomes that link to long term strategic goals of the Shire of Dandaragan, described in the Envision 2029 Strategic Community Plan and the Shire's Corporate Business Plan.

The overall vision for the Shire of Dandaragan is "a dynamic, diverse and desirable region delivering sustainable growth and socially connected communities".

A more detailed vision for the Shire's prosperity has been articulated in the Strategic Community Plan; that "the Shire will experience broad economic and population growth with decreasing economic barriers, diversified agriculture and fisheries output and a vibrant visitor economy".

This strategy will improve the Shire's prosperity by attracting more visitors and creating more local jobs, which will then attract new residents. An influx of working-age residents will help address the current demographic imbalance and provide more local labour. Increasing the population creates demand for products and services which can also attract new businesses who will need staff and increase the Shire's employment base. An increase in the population will increase year round expenditure, making many local businesses more sustainable.

ECONOMIC AND TOURISM DEVELOPMENT STRATEGY

1. Planning

- Ensure a supportive planning system to encourage future investment
- Efficient planning to support events, activation and development

2. Marketing and Promotion

- Support and promote development of new events
- Conduct targeted, cooperative marketing campaigns

3. Investment Attraction

- Promote key investment opportunities
- Attract new accommodation development
- Facilitate agriculture, aquaculture and renewable energy projects

4. Advocacy and Infrastructure Development

- Advocate to the State and Commonwealth for infrastructure investment
- Continue to advance Jurien Bay and Cervantes foreshore redevelopments and connect these strategic sites with the Turquoise Way Path.
- Expand community infrastructure to improve liveability
- Maximise the private sector utilisation of the Shire's airports facilitating leases and building new infrastructure

OUTCOMES

INCREASED VISITORS

INCREASED JOBS

INCREASED POPULATION

INCREASED DEMOGRAPHIC BALANCE

INCREASED INVESTMENT SPEND

TARGET SECTORS: Tourism, Civil Works, Air Services, Agricultural Intensification, Renewable Energy, Aquaculture, Aged Care, Agricultural Processing.

Implementation and Monitoring Progress

The Strategy will be implemented through a detailed Action Plan that will specifically guide Shire activities. For each of the tasks, the Action Plan will outline measurements for success and indicative budgets.

This Strategy proposes that a yearly report be produced to keep the Shire and the community updated on how the region is progressing towards the identified vision of prosperity. To help monitor progress and measure whether the Shire of Dandaragan is achieving sustainable economic growth, the Strategy proposes to track the following key metrics:

- Tourism visitation and expenditure
- Population (growth)
- Jobs and unemployment
- Gross Regional Product



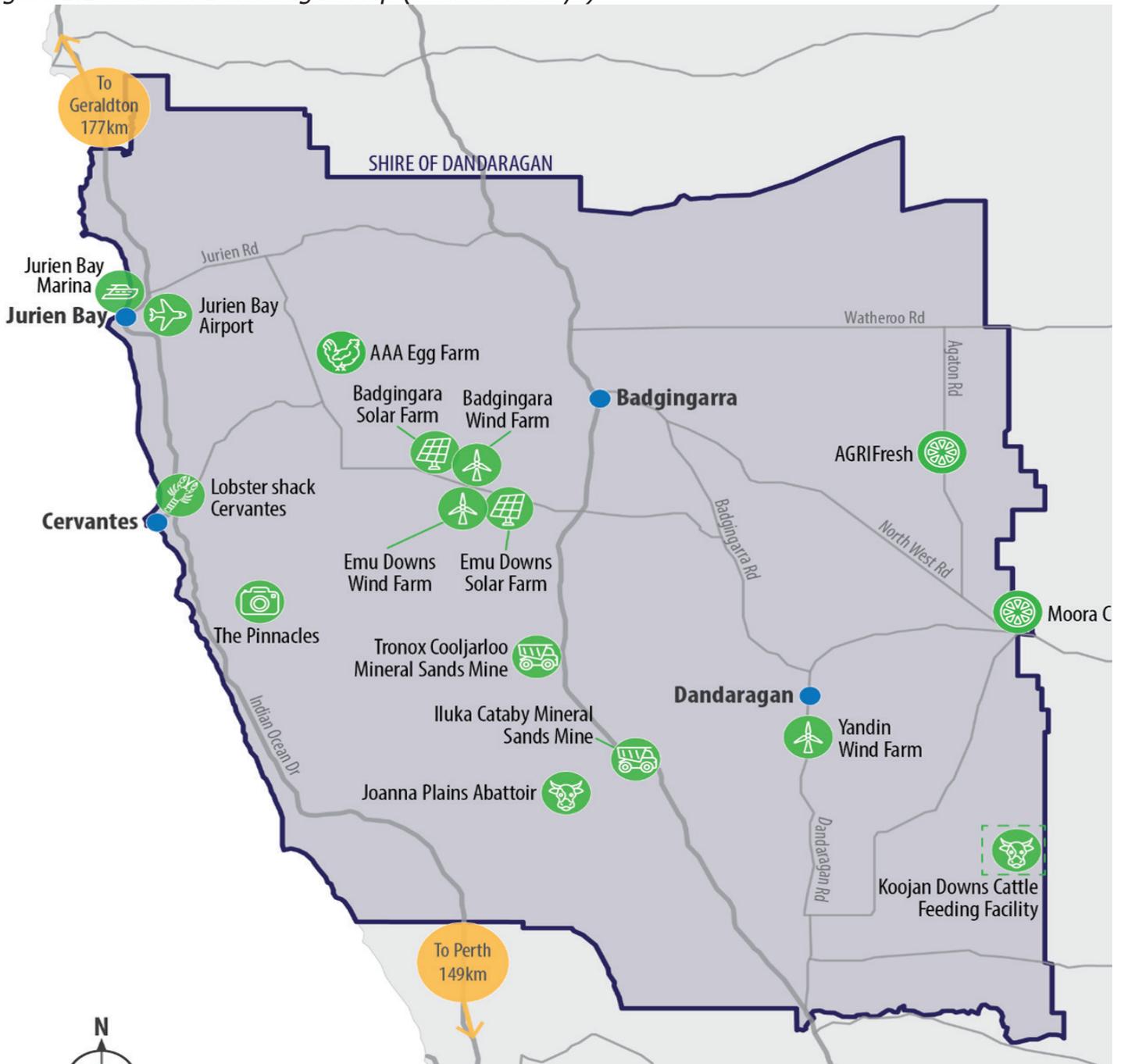
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1. INTRODUCTION

The Shire of Dandaragan is located 1-2 hours drive north of the Perth Metropolitan region, taking in both coastal and agricultural hinterland areas, and including the key centres of Badgingarra, Cervantes, Dandaragan and Jurien Bay (Figure 1.1). Jurien Bay and Cervantes are already established tourism destinations and tourism currently makes an important contribution to the local economy in addition to the more prominent agriculture, rock lobster and mining industries.

Figure 1.1: Shire of Dandaragan Map (Source: Pracsys)



Extensive background reports were compiled that provide an in-depth analysis of the local tourism sector and broader economy. A consultation summary was also prepared that summarised the outcomes of the stakeholder engagement that was conducted for this project. This strategy should be read in the context of these supporting documents.

The process to develop this strategy is highlighted in Figure 1.2.

Figure 1.2: Strategy Development Process



COVID-19 Pandemic

The COVID-19 pandemic emerged during the development of this Strategy. On 31 December 2019, the World Health Organisation (WHO) was alerted to a pneumonia of unknown causes detected in Wuhan, China. The outbreak spread quickly and was declared a Public Health Emergency of International Concern on 30 January 2020 and a Pandemic on 11 March 2020. The WHO named the new disease COVID-19.

There have been millions of cases and hundreds of thousands of deaths across the world. In Australia, there have been over 27,000 confirmed cases and 900 deaths.

Restrictions brought in by the Commonwealth and State Governments have changed the way that people live and work. The current crisis will have a lasting effect on the lives of people living through it and it will likely become a defining element of the current generation, similar to those from the Great Depression or World War II.

2. CURRENT ECONOMIC AND TOURISM PROFILE

The economy of the Shire is small and focused around traditional industries.

The Shire of Dandaragan's Gross Regional Product (GRP) was \$361 million in 2018-19, which is an increase of 0.2% from the previous year. The largest industries by value are agriculture (beef cattle and sheep farming, rock lobster and broadacre farming) and construction. The local economy has been volatile and has grown at an average rate of 1.5% per annum over the past decade, well below the WA average of 3.5%.

The region was originally founded through agriculture expansion, specifically through Dandaragan and Badgingarra. The impacts of drought and fluctuation in prices has meant that the sector (and its impact on the local economy) is subject to volatility. Agriculture and fishing (rock lobster) is by far the largest industry in the Shire, representing nearly 40% of the total economy. While traditional industries of beef cattle, sheep and rock lobsters dominate the local agricultural sector, a wide variety of crops are grown in the Shire. The construction of the Yandin wind farm has provided a significant boost to the economy over the last two years, demonstrating the significant (and temporary) value these large projects can have on the local economy. Agriculture will continue to provide strength and resilience to the Shire's economy into the future and there are growing opportunities for increasing intensification and improving efficiency in rural enterprises.

Tourism is also an important sector, representing approximately 9% of the total economy and like many tourism regions, the Shire's businesses are reliant upon the seasonal boost provided by visitors. Tourism not only benefits accommodation and tour operators but also has a significant impact on the Shire's retail businesses, cafes, restaurants, making all of these businesses seasonal. Mining is also important to the local economy with Iluka Resources' Cataby mine opening in 2018 which joins the long operating Tronox Cooljarloo Mine extracting mineral sands in the region.

The population of the Shire is small (3,266 in 2019) and spread across the four main towns (Badgingarra, Cervantes, Dandaragan and Jurien Bay). Population growth across the Shire has slowed dramatically over the last decade, averaging just 0.2%. The population is also older than the State average and ageing at a faster rate than the State. The lack of population growth and an ageing population will have implications for the local economy. Population drives approximately one third of the local economy, so if the population is not growing, growth will need to be generated from other areas. At the same time, the ageing of the population will change local expenditure patterns as older households do not spend as much as younger families.

The population is expected to grow around 1% per year until 2031. This population growth would generate an increase in year round household expenditure, which could be spent at local cafes, restaurants and other shops, and provide more labour, particularly younger people for tourism businesses. However, new catalysts will be needed into the future to achieve the growth forecasted, as historical analysis shows growth well below the 1% level. These catalysts may originate from current projects in planning such as WA Dairy and Energy, Koojan Beef, Joanna Plains abattoir, new renewable energy projects, aquaculture and new horticulture zones.

Median house prices in the Shire provide considerable affordability compared to the Perth Metropolitan region, ranging from 30%-60% lower. The lower prices and decline in building approvals are symptomatic of the low rates of population growth. At the same time, there is a considerable number of holiday homes in the area, particularly in Jurien Bay. The growth in tourism in recent years has meant that owners prefer to have their property available for holiday let instead of available in the local residential rental market, which reduces the stock available for potential future residents.

Towns in the Shire of Dandaragan

Badgingarra (2019 estimated population: 196)

Badgingarra is renowned for its picturesque National Parks and wildflower season which complements the diverse agricultural sector throughout the area. The town contains a primary school, tavern and post office, roadhouse and other businesses. It has several recreational facilities at its Community Centre including tennis courts, bowling green, football oval, golf course, parks and playgrounds. The town is situated on the Brand highway which provides it with strong transport and freight advantages for local industry.

Cervantes (2019 estimated population: 536)

Cervantes had a population of 536 at Census time. The town was named after a ship that was wrecked nearby. The principal industry in the town is fishing, principally rock lobster. This industry provides the Shire with a strong local export. The town is situated just off the Indian Ocean Drive which makes it an easy drive from Perth for visitors, particularly those who have been attracted to the region to visit the Nambung (Pinnacles) National Park.

Dandaragan (2019 estimated population: 346)

Dandaragan boasts lush pastures and abundant crops produced from fertile farming land. It is home to award-winning Dandaragan Organic Beef and a range of significant horticultural enterprises which service domestic and international markets. Dandaragan has strong links to the local mineral sand mines at Cataby and boasts a strong community spirit and desire for growth and innovation.

Jurien Bay (2019 estimated population: 1,790)

Jurien Bay is the largest town in the Shire of Dandaragan. Located on Indian Ocean Drive, it provides many of the services that people across the region require. It has the main shopping precinct with a selection of outlets providing food, clothing and specialty items. The town is the primary location for medical services within the Shire and has a growing retirement village which has been developed in recent years. The town has the services and land available to cater for significant growth with strategic documents indicating a future population of 20,000 can be accommodated.



Economic Stats

2018-19 GROSS REGIONAL PRODUCT

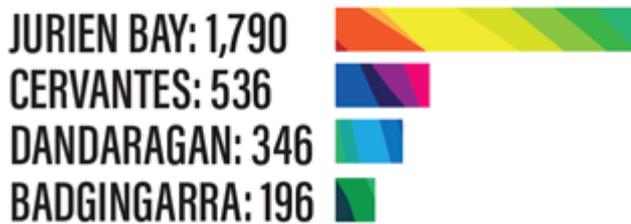
\$361 MILLION

TOP INDUSTRY SECTORS



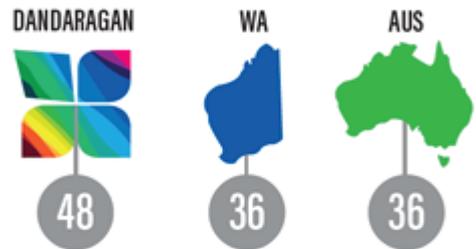
Source: NIEIR (2020)

POPULATION



Source: ABS (2017); ABS (2020); Lucid Economics

MEDIAN AGE



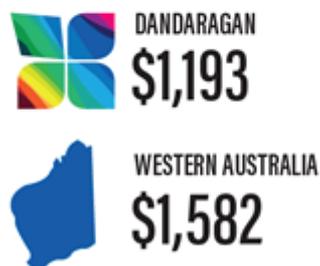
Source: ABS (2017)

MEDIAN HOUSE PRICE (2019)

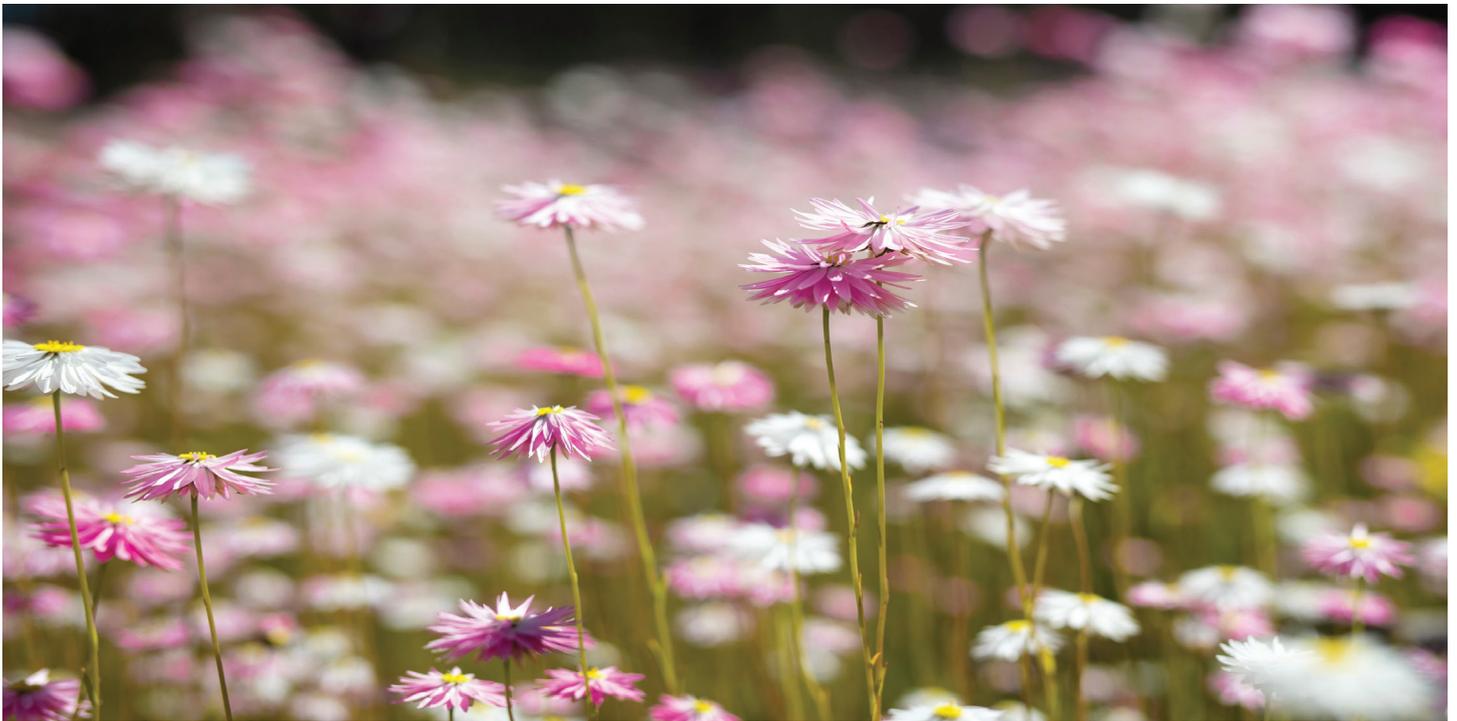


Source: REIWA (2020)

MEDIAN HOUSEHOLD INCOME 2016 (\$/WEEK)



Source: ABS (2017)



Tourism is important to the Shire of Dandaragan injecting \$96 million into the local economy while supporting 580 local jobs (both direct and indirect), which represents one-third of all jobs in the Shire.

An estimated 560,000 people visited the Shire of Dandaragan in 2019, which represents solid average annual growth of 6% over the last three years. The market is dominated by drive, leisure visitors that make up 80% of total visitors. The market is evenly split across domestic day-trip, domestic overnight and international visitors, however, the majority of international visitors (85%) are day-trip visitors from Perth. The combined day-trip market (i.e. domestic and international) currently makes up 64% of all visitors. The overnight visitor market is dominated by domestic visitors (87%), predominately made up of families and older visitors (i.e. caravan travellers), largely from the Perth Metropolitan region. The international overnight market is relatively small, making up only 13% of total overnight visitors, which is dominated by the international backpacker market that is typically travelling through the region.

Key Tourism Market Segments

- Families: families make up over a quarter of all visitors to the Shire and a greater proportion of overnight visitors.
- Grey Nomads: grey nomads make up almost a third of visitors to the Shire and typically use the Shire as a stopover location (i.e. average length of stay of 1-3 nights) as opposed to a destination (i.e. average length of stay of a week or more).
- International: the international market makes up a third of all visitors and 85% of international visitors are day trip visitors staying and day tripping from Perth.
- Young Singles and Couples: while a relatively smaller segment for overnight visitors, young singles and couples from Perth make up a quarter of day-trip visitors, presenting an opportunity to convert these visitors to overnight stays, with sufficient local attractions and activities.

The main geographic source market for the Shire is the Perth region. While the northern suburbs account for 50% of day trip visitors, the central region accounts for proportionally more visitors than the northern suburbs. While the southern suburbs and Peel region account for less visitors, the contribution to both day trips and overnight visitation is still meaningful.

The Nambung National Park (the Pinnacles Desert) is the main attraction in the Shire, receiving an estimated 400,000 visitors per year. An estimated 150,000 international visitors travel to the region to experience the Pinnacles (as well as the Lobster Shack in Cervantes) and return to Perth. The beach and the coastal town of Jurien Bay are also key features and attractions for domestic visitors. The area benefits from many returning visitors every year during school holiday periods. Skydiving, sea lion tours, rock lobster tours and numerous free or very affordable activities including sandboarding, 4WD trails, bike paths, the caves as well as other natural offers at North Head and Sandy Cape, provide a variety of visitor experiences and attractions. However, many of these experiences are not well known nor associated with the destination.

The wildflowers are the biggest attraction for the inland portion of the region. While relatively small, this niche market commands a strong following and the biodiversity on offer from Dandaragan, through to Badgingarra (and including the Lesueur National Park) is exceptional and provides a much extended viewing season than the traditional 'wildflower' season in Western Australia, which focuses on the pink and yellow Everlasting flowers.

The current provision of accommodation in the Shire is considerable (relative to the population) with a combined 800 rooms, sites and vacation homes available. Considering the significant potential capacity available in holiday homes as well as the overflow caravan park areas, the total likely accommodation capacity would be between 2,000 and 2,400 visitors at one time, which would represent between 61% and 74% of the Shire's population. At the same time, the overall accommodation market is estimated to operate at an annual occupancy of just 49.7%, highlighting considerable availability, mostly during off-peak times. The accommodation market is very reliant upon the make-up of the local market, with peak times including school holiday periods in April and September as well as the typical December and January holiday periods. There is a lack of branded, high quality resort style accommodation as well as more moderately priced motel and affordable backpacker establishments. However, at the same time, there may not currently be sufficient demand in the market to justify these developments, given the highly seasonal nature of the local accommodation market and the significant supply of holiday homes.

Impact of COVID-19 Pandemic

In reaction to the COVID-19 pandemic, the Australian Government and the Western Australian Government took drastic action and implemented a series of restrictions that have severely changed the economic landscape, including:

- Forced social distancing and self-isolation rules
- Cancellation of all events and limiting gatherings to ten people
- Closure and/or restrictions placed on most businesses
- People are required to stay at home (unless they have to leave for an essential purpose)
- Both the State and intrastate borders were closed

The ABS has conducted surveys of Australian businesses to identify the impacts of the COVID-19 pandemic and found:

- 72% of businesses have had less income
- 74% of businesses have changed how they operate
- 24% of all businesses have reduced the number of employees and over 50% have reduced employee hours
- 64% of businesses have experienced a reduction in demand
- 48% of businesses have reported an impact from Government restrictions
- 29% of businesses experienced difficulty in sourcing new stock or raw materials

Tourism Stats

TOTAL VISITORS (2019)

560,000



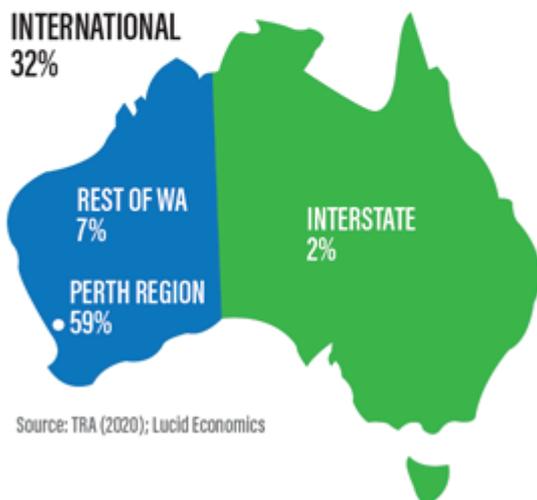
Source: TRA (2020); Lucid Economics



Over 15,000
VISITORS FOR EVENTS PER YEAR

Source: TRA (2020); Lucid Economics

SOURCE MARKET



Source: TRA (2020); Lucid Economics

ACCOMMODATION PROFILE



TOTAL: 787
ANNUAL MARKET OCCUPANCY: 49.7%

Source: Lucid Economics

ECONOMIC VALUE OF TOURISM (2019)



Source: Lucid Economics



3. STAKEHOLDER FEEDBACK

3.1 Engagement Process

The development of this Strategy included consultation and engagement with a wide range of stakeholders, including:

- Acacia B&B
- Amblin Inn
- Ardross Group
- Advance Dandaragan
- Badgingarra Community Association
- Badgingarra Roadhouse & Tourist Park
- Bettyvan Coffee
- BSC Energy
- Central Agri Group
- Cervantes Visitor Centre
- Cervantes Chamber of Commerce
- Choice Beds
- CMCP Consulting
- Comen Fuel
- Coomallo Park Chalets
- Coral Coast Tourism
- Dandaragan CRC
- Dandaragan Organic Beef
- Department of Transport
- Development WA
- Department of Biodiversity, Conservation and Attractions
- Hi Vallee Farm
- Home Hardware Jurien Bay
- Innovation Central Midlands
- Jolin Consulting
- Jurien Bay Country Golf Club
- Jurien Bay CRC
- Jurien Bay Motel Apartments
- Jurien Bay Oceanic Experience
- Jurien Bay Chamber of Commerce
- Jurien Bay Visitor Centre
- Jurien Bayview Realty
- Jurien Beach Front Units
- Jurien Signs
- Lobster Shack
- Member for Moore
- MLC Members for Agricultural Region
- New Energies Shell
- Node One Internet
- Optimal Health
- Professionals Jurien Bay
- RAC Cervantes Caravan Park
- Ray White Jurien Bay
- Responsive Environments
- Sea Lion Charters
- Sky Dive Jurien Bay
- Summerstar Caravan Park
- Tourism Council WA
- Tourism WA
- Turquoise Safaris
- WA Country Health Service
- WA Dairy & Energy
- West Midlands Group
- Wheatbelt Business Network
- Wheatbelt Development Commission

Engagement occurred through a workshop, survey, individual interviews and written submissions. The workshop addressed and identified key issues and opportunities for the region moving forward and the interviews explored individual stakeholder's perspectives on the strengths and weaknesses of the area as well as future growth opportunities.

3.2 Stakeholder Feedback

Feedback from stakeholders provided a clear understanding of the Shire's advantages and weaknesses, as well as various opportunities to grow tourism and the broader economy in the area.

Stakeholders were also asked to identify the appropriate role that the Shire should play in regard to economic and tourism development. The following specific roles emerged as clear functions of the Shire, including:

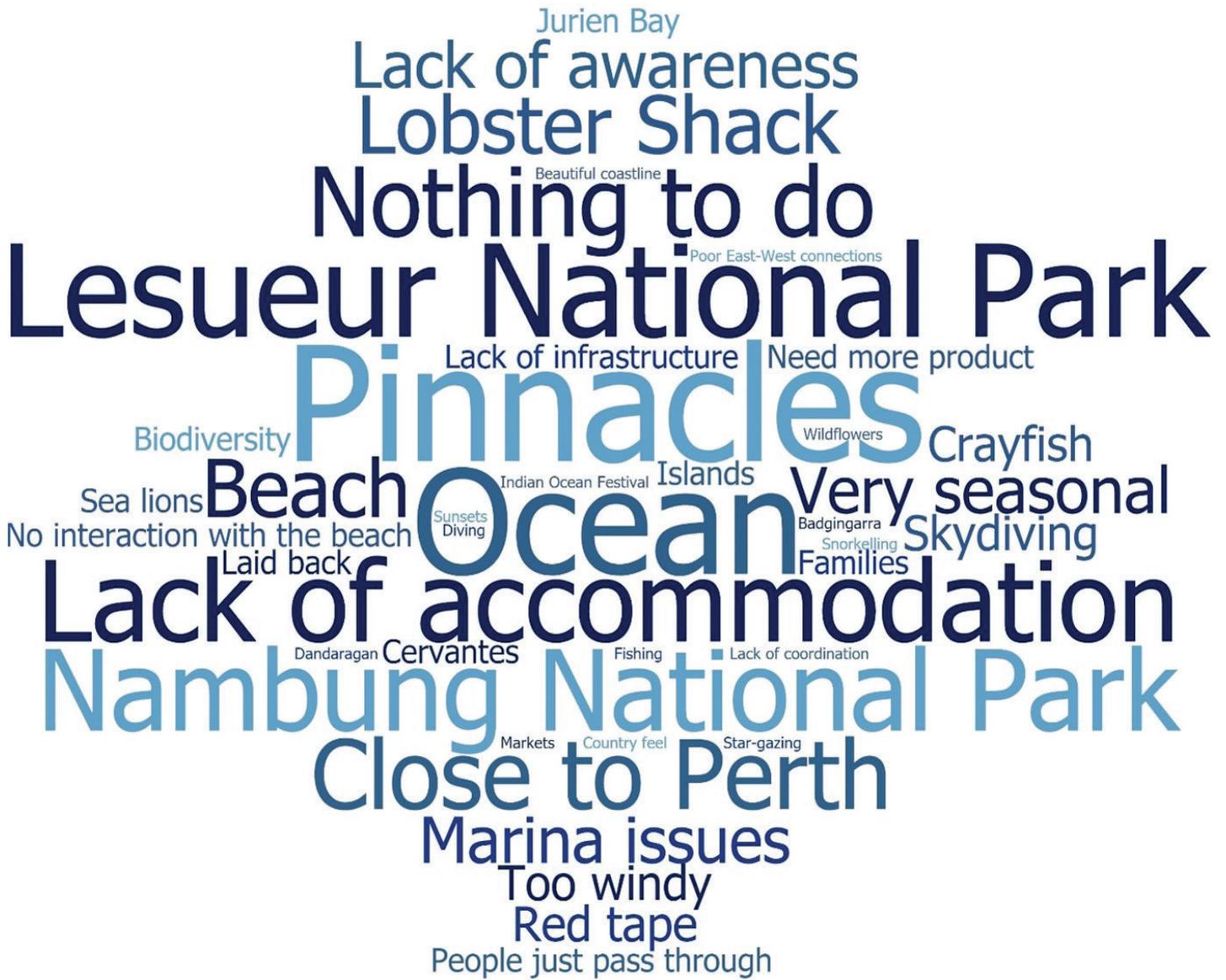
- Cut red tape and provide supportive planning
- Support events in the Shire
- Attract investment into the Shire
- Marketing and promotion of the area for tourism as well as for business
- Advocacy

Further consultation identified other important issues and opportunities influencing local businesses. While some issues are beyond the direct control of the Shire, the results highlighted areas where economic and tourism development actions can be best targeted to support businesses. The Jurien Bay Airport, Jurien Bay Marina, Jurien Bay Foreshore and the Cervantes Foreshore were identified as presently underutilised infrastructure assets. The local labour market and local infrastructure were highlighted as critical to local business. Many businesses, including agricultural enterprises, identified the difficulty to find, attract and retain staff, placing a major constraint on businesses. Place activation was identified as an important consideration to improve the quality of local places to encourage residents to stay (especially young ones) and encourage visitation.

Figure 3.1: Key Issues and Opportunities (Feedback from Stakeholder Engagement)

| PRIORITY | ISSUES | OPPORTUNITIES |
|----------|---|---|
| High | <ul style="list-style-type: none"> Power supply Labour retention Visitor and worker accomodation | <ul style="list-style-type: none"> Tourism marketing Education and training Infrastructure asset development |
| Medium | <ul style="list-style-type: none"> Healthcare and aged care facilities Streetscape amenity Skilled labour access | <ul style="list-style-type: none"> Youth facilities Renewable energy Sustainable agriculture |
| Low | <ul style="list-style-type: none"> Industrial land availability Public transportation Community facilities | <ul style="list-style-type: none"> Natural attractions signage School to business links Business incubation |

Figure 3.2: Tourism Strengths and Weaknesses (Feedback from Stakeholder Engagement)



4. COMPETITIVE ASSESSMENT AND OPPORTUNITIES

The Shire already has a number of recognised strengths that provide a strong competitive position to grow tourism and the broader economy over the next 10-20 years. There are a number of competitive strengths that can be leveraged to deliver a wide variety of valuable economic and tourism opportunities. Through the development and implementation of these opportunities, many of the location's challenges can be addressed and other future threats mitigated.

Figure 4.1: Shire of Dandaragan, Tourism SWOT Assessment

| | |
|--|---|
| <p>Strengths</p> <ul style="list-style-type: none"> • Nambung (Pinnacles) and Lesueur National Parks • Ocean, beach, coastline and sunsets • Proximity to Perth • Existing attractions (Lobster Shack, Jurien Skydive, Sea Lion tours) • Existing events (Indian Ocean Festival) • Relaxed/laid back lifestyle (Jurien Bay Time) • Snorkelling, diving and other marine activities • Islands, caves, Sandy Cape and North Head • Turquoise Way Path • Family friendly • Authentic 'Country' feel • Wildflowers, bio-diversity and walking trails • History and heritage | <p>Weaknesses</p> <ul style="list-style-type: none"> • Perception of 'Nothing to do'/lack of activities • Lack of accommodation • Lack of awareness/profile in Perth • Jurien Bay Marina issues • Wind • Too much red tape • Very seasonal market • No interaction with beach/coast • Not a destination/people pass through • Lack of coordinated marketing approach • Need more commissionable product • Poor East-West connections • Lack of visitor infrastructure |
| <p>Opportunities</p> <ul style="list-style-type: none"> • New accommodation development • Increased food and beverage offering • Activating and Linking the Foreshores via the Turquoise Way Path • More water-based activities / rental hire • More gazebos, BBQs and other amenity • More events • More marketing and promotion • Expand activities in the National Parks • Apex Redevelopment • Marina Development / Redevelopment • Increase interaction with the beach • Shingle Avenue car park activation • Food vans / Pop-ups • Caves, Sandy Cape & North Head • Rock Lobster Tours • Expansion/upgrade of Airport • Wildflowers • Public Art Trail / Dandaragan Way • Heritage experiences | <p>Threats</p> <ul style="list-style-type: none"> • Lack of breadth and depth of tourism offering • Susceptible to major shifts in traditional market segments • Reliant upon peak periods for sustainability • Remaining a 'pass through' destination • Disjointed and disconnected marketing • Lack of coherent recognised brand / identity |

Figure 4.2: Shire of Dandaragan, Broader Economy SWOT Assessment

Strengths

- Proximity to Perth
- NorthLink (major infrastructure project that will increase access to the area and reduce travel time for visitors from Perth to the area)
- Unique character of individual towns
- Underutilised groundwater
- Good soils
- Strong renewable energy potential, solar and wind energy generation projects
- Protected offshore waters with pristine/high quality water
- Strong community spirit
- Strong export-oriented industries (agriculture and tourism)

Weaknesses

- Large geographic area with small population spread across four main towns.
- Geographic separation between eastern and western parts of the Shire (coastal vs. inland)
- Distance to Perth and lack of services (healthcare, education, etc.)
- Seasonal economy based on tourism
- Agricultural industry exposed to drought
- Lack of signage
- Poor telecommunications in some areas
- Stagnant population growth
- Ageing demographics, lack of younger demographic and families
- Shortages across labour force
- Underutilised infrastructure
- Accommodation for workers
- Lack of tertiary education opportunities
- Lack of healthcare facilities and full suite of services for aged care / high care.
- Lack of lifestyle lots around Badgingarra

Opportunities

- Attracting more agricultural growing opportunities
- Focus on value adding agricultural products
- Small business development
- Aquaculture development
- Improve infrastructure to support business growth
- Increase liveability to increase attractiveness for new residents
- Renewable energy (solar and wind)
- Training opportunities in areas of employment growth
- Attract more FIFO families
- Attract more professionals and office based residents working from home.

Threats

- Large ageing population compared to working age
- Climate change challenges (e.g. droughts, sea level rise)
- Bushfire dangers
- Pandemics affecting travel and exports
- Younger labour force exiting to larger towns
- Declining business numbers
- Economies of scale – not growing big enough for future significance
- Deoxygenation issue with Jurien Bay Marina making the precinct unattractive for development



This process has identified a variety of key projects across tourism and the broader economy that can act as a catalyst for further growth as highlighted below.

Figure 4.3: Future Economic Development Projects

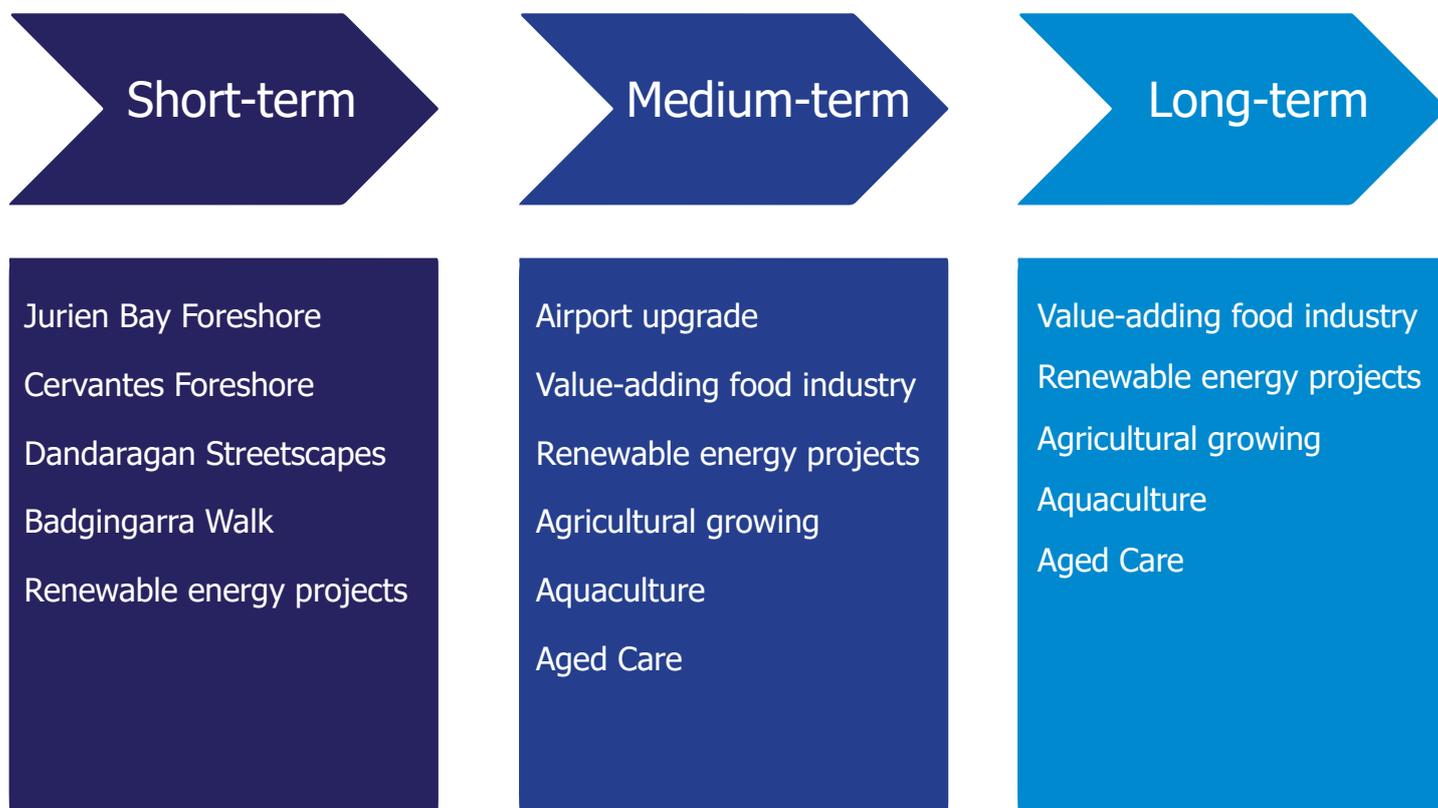


Figure 4.4: Future Tourism Projects





5. ECONOMIC AND TOURISM DEVELOPMENT STRATEGY

5.1 Strategy Overview

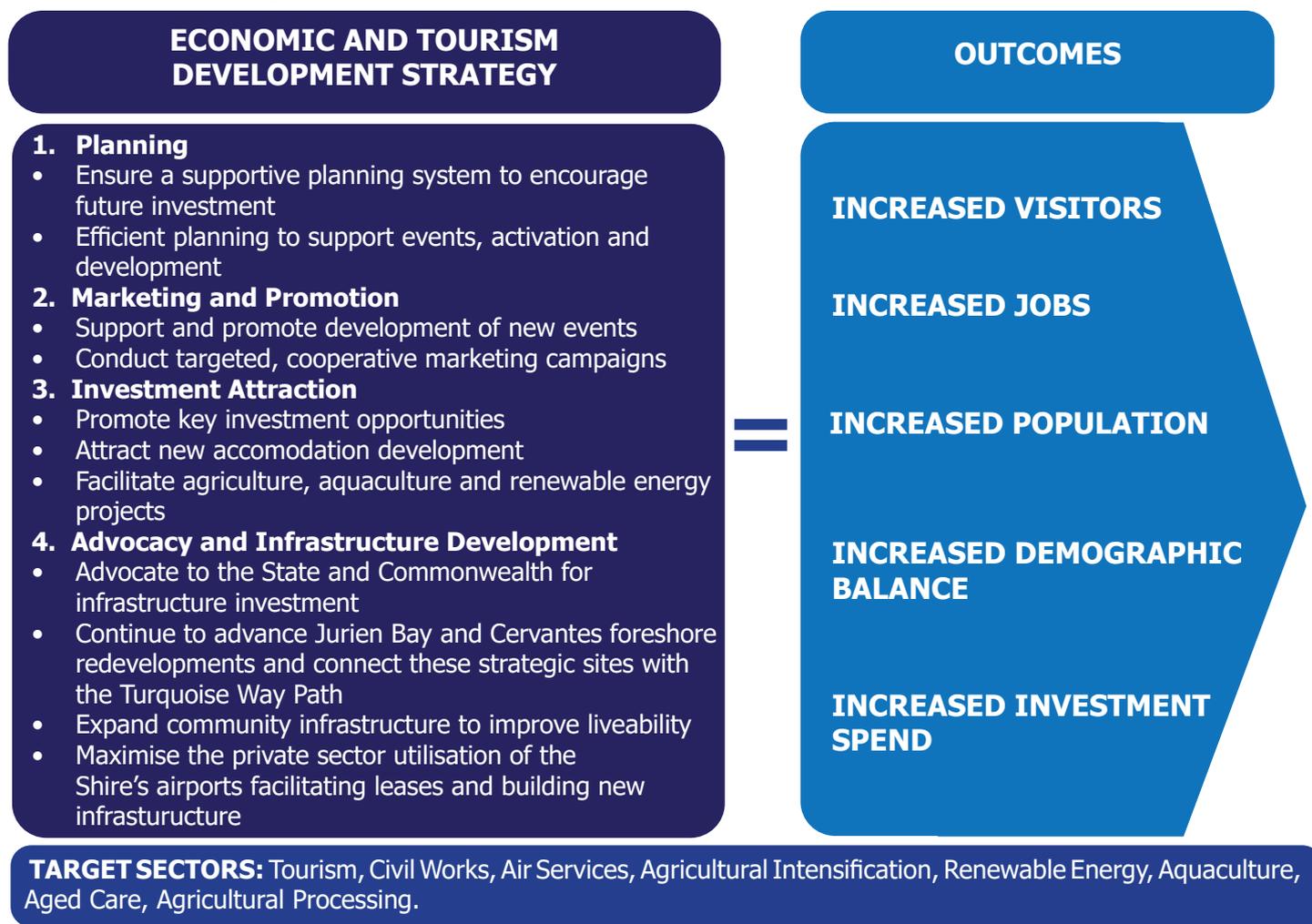
The following diagram (Figure 5.1) provides an overview of the Shire of Dandaragan Economic and Tourism Development Strategy. The Strategy responds to some of the key issues identified in the research and consultation and aligns to stakeholder insights into the appropriate role of the Shire.

The key barrier revolves around population and how to encourage population growth. The clear goal then is to create more jobs locally, which can then entice population growth through attracting workers. As workers (and their families) move to the area, the local economy will grow, there will be an increase in local household expenditure and demand for a range of services, which will improve the sustainability of many local businesses (who currently rely on the peak tourism periods) as well as provide additional labour across a 12 month period. As more families move to the area for the new jobs, the demographic balance will be improved. Tourism's role will be to contribute new jobs to the economy in the same way that other opportunities have been identified.

The four key strategies have been designed to create a local environment that is conducive to future economic and tourism development that will encourage future growth, investment and job creation. Through these strategies, the Shire of Dandaragan can address the identified issues and weaknesses in the region as well as contribute towards achieving the community's vision, as expressed in the Shire's Envision 2029 Strategic Community Plan. This Strategy provides a pathway to achieving the specific vision under the Prosperity theme:

The Shire will experience broad economic and population growth with decreasing economic barriers, diversified agriculture and fisheries output and a vibrant visitor economy.

Figure 5.1: Dandaragan Economic and Tourism Development Strategy



Response and Recovery from COVID-19 Pandemic

The Shire of Dandaragan implemented a rapid response and recovery plan to manage and combat the impacts from the COVID-19 restrictions, which has been difficult for numerous local businesses and organisations, including:

- **Capital spending:** the Shire is injecting millions into capital works and maintenance programs. Some of this funding is already being spent within the local economy and more will take place over the coming financial year. This money generates considerable economic activity locally, employing people and providing a further stimulus through their expenditure in the broader economy.
- **Licensing:** the Shire has engaged proactively with local food and beverage businesses impacted by current social distancing policies to inquire if permits are required for outdoor seating (to make up for any lost seating indoors). Other required operating licensing will also be fast tracked.
- **Deferment of loans to community groups:** community organisations with loans through the Shire will have payments deferred.
- **Deferment of rates and fees:** residents or businesses having trouble paying rates will have payments deferred at no interest.
- **Information provision:** the Shire has aided local businesses seeking information regarding State government restrictions as well as Commonwealth Government support programs, making referrals to the WA Business Assistance Centre and the Small Business Development Corporation.

These activities constitute the immediate activities of this Strategy in response to the COVID-19 crisis, providing short-term benefits and outcomes for local businesses. The priority actions and key initiatives highlighted in this Strategy will also be conducted as part of the recovery process. Starting in 2021-22, this Strategy will be fully implemented.

5.2 Planning

Planning is a central role of local governments and the provision of an efficient and easy to access planning and development system for business will aid the ongoing evolution of tourism as well as the broader development of the economy. Stakeholders highlighted the importance of the local planning process in facilitating investment across tourism and the broader economy as well as supporting the activation of Jurien Bay Foreshore, Cervantes Foreshore and other key precincts around the Shire.

Key Initiatives:

- Ensure efficient planning to support events, activation and development:
 - Create a simple and easy to use permit process for pop-up food and beverage vendors.
 - Consider the creation of pre-approved pop-up spaces around the Shire, including markets, buskers and other temporary activation opportunities.
- Ensure a supportive planning system to encourage future investment:
 - Create an internal expedited development application process to support projects that create new jobs and/or increase future visitor expenditure potential.
 - Ensure sufficient land stocks are available to accommodate demand for new residential (including lifestyle), industrial and commercial development opportunities.

5.3 Marketing and Promotion

Marketing and promotion are required in order to raise awareness of the Shire as a visitor destination. Ensuring that people are aware of the opportunities in the Shire will help to generate interest in visiting and potentially relocating to the Shire. Furthermore, stakeholders felt that the current events are very worthwhile and play an important role in attracting visitors to the Shire. There was considerable interest from stakeholders to consider creating further events in periods that are not typically busy in order to increase activity during these periods and increase awareness of the region.

Key Initiatives:

- Support the creation of new events:
 - Work with community groups and partners to create new signature events.
 - Develop a process-friendly event application form and supporting internal staff to facilitate the application process.
 - Provide seed funding and assist event coordinators with funding applications to external bodies to support and build event scale.
- Support targeted and cooperative destination marketing with partners:
 - Working with partners, contribute to specific, industry led destination marketing campaigns to attract key market segments (i.e. grey nomads, families and young singles and couples from the Perth region).

5.4 Investment Attraction

Investment attraction involves proactively marketing the Shire of Dandaragan as a place of business and investment, promoting its various competitive advantages and key growth opportunities as well as proactively facilitating investment projects. For the Shire to grow, it will require private sector investment across a number of industries. Only through this growth will the Shire be able to generate the required new jobs and attract residents.

It is also important that the Shire work hard to facilitate and encourage employment and investment outcomes using the various mechanisms in its control, namely the planning system, infrastructure provision and other services. Beyond promoting and encouraging investment, the Shire has a

responsibility to ensure that there is sufficient residential land, employment land and other commercial/retail land across the Shire that can accommodate future growth in an efficient and affordable manner. Strong customer service is important when working with project proponents and investors.

Attracting new businesses, jobs and residents is pivotal for economic growth of the region. Seeking new investment into the region from outside will stimulate the economy in numerous ways, creating new jobs and building greater local industry capability. Investment into the key identified growth areas will assist the local economy to grow faster, sooner, providing a stimulus for new job creation and encouraging new residential relocation to the area.

Key Initiatives:

- Promote key investment opportunities in the Shire:
 - Developing marketing material to support key investment opportunities in the Shire (i.e. agricultural production, visitor accommodation, aquaculture etc).
 - Produce investment prospectus with compelling content regarding investment opportunities and distribute to potential investors.
- Attract new accommodation investment:
 - Develop an investment prospectus specifically for new accommodation development.
 - Promote the prospectus widely and in partnership with other organisations (i.e. Wheatbelt Development Commission, Tourism WA and others).
- Facilitate agriculture and aquaculture development:
 - Understand and identify future potential growing areas that can leverage underground water sources.
 - Engage proactively with existing growers regarding expansion potential and other growers and aquaculture producers currently outside the Shire regarding investment opportunities.
 - Facilitate collaboration between producers and encourage value-adding/processing and vertical integration within the Shire.
 - Showcase niche market producers and agricultural innovators within the Shire.
 - Support new projects such as the WA Dairy and Energy Project that prioritise a residentially based workforce.
- Support future renewable energy projects
 - Work with project proponents to maximise local content and job creation
 - Promote various recreational and tourism activities to major project crews
 - Investigate community investment in new renewable energy projects
 - Showcase industry and business with off-grid energy solutions
 - Support new projects that prioritise a residentially based workforce.

5.5 Advocacy and Infrastructure Development

Council will support and advocate for better infrastructure for local residents, businesses and visitors, including supporting public and private sector grant applications to the State and Commonwealth Government. The Shire will also conduct a variety of initiatives to enhance town centres across the region.

Infrastructure is critical to unlocking economic potential. Ensuring there is sufficient infrastructure (transport, utilities, telecommunications and community infrastructure) will be important to encouraging investment and growth as well as attracting new jobs and new residents.

Key Initiatives:

- Advocate to State and Commonwealth agencies for infrastructure investment:
 - Ensure relationships with key agency representative are strong.

- Make submissions to various government funds for infrastructure.
- Lobby the Department of Transport to redevelop the Jurien Bay Marina and resolve existing deoxygenation issues.
- Advocate for funding and support from Federal and State Government for the construction of the Turquoise Way Path link from Hill River to Cervantes.
- Continue to advance key Council projects:
 - Jurien Bay Airport Upgrades.
 - Jurien Bay Foreshore Redevelopment.
 - Cervantes Foreshore Redevelopment.
 - Townsite revitalisation projects to support amenity and enhance business vibrancy.
- Expand and renew community infrastructure across the Shire to improve liveability which supports the attraction and retention of residents.



6. IMPLEMENTATION PLAN

6.1 Annual Action Plan

A detailed Action Plan has been developed to support the implementation of the Strategy (Table 6.1). Given the COVID-19 response and stimulus provided to support local businesses, the Action Plan is scheduled for implementation in the 2020-21 financial year. Parts of this Action Plan contribute to the current response to COVID-19.

Over the coming year, the recovery of the local tourism sector and broader economy will be the focus of this Strategy, which will include the following actions:

- Bringing capital spending forward, including at the Jurien Bay Airport, Jurien Bay Foreshore and Cervantes Foreshore as well as various community infrastructure projects. By injecting this capital into the local economy, jobs will be created fostering the opportunity for these employees to spend further money in the wider economy. Furthermore, these investments will generate future value in their ability to attract/retain visitors or attract new businesses and residents.
- Targeted and cooperative marketing focused on key markets in order to attract visitors back to the area

Table 6.1: Dandaragan Economic and Tourism Development Strategy Action Plan

| Priority Action / Initiative / Task | KPI | New Budget Funds |
|---|---|------------------|
| 1. Planning | | |
| 1.1. Efficient planning to support development and ensure investments | | |
| 1.1.1. Create an internal expedited DA process to support projects that create new jobs and/or increase future visitor expenditure potential | DA process created | \$0 |
| 1.1.2. Ensure sufficient land stocks are available to accommodate new residential, industrial and commercial investment. Complete business cases for new industrial, commercial and/or residential land releases where deficiencies are identified. | Review residential, industrial and commercial lands | \$0 |
| 1.2. Encourage space activation and event facilitation | | |
| 1.2.1. Create a simple and easy to use permit process for pop-up food and beverage vendors | Pop-up planning kit completed. | \$0 |
| 1.2.2. Consider the creation of pre-approved pop-up spaces around the Shire, including markets, buskers | Conduct site assessment and process | \$0 |

| Priority Action / Initiative / Task | KPI | New Budget Funds |
|--|--|------------------|
| 2. Marketing and Promotion | | |
| 2.1. Support and promote development of new events | | |
| 2.1.1. Work with community groups and partners to create new signature events | 2 new events created | \$20,000 |
| 2.1.2. Develop a process-friendly event application form | Form completed | \$0 |
| 2.1.3. Provide seed funding and assist with funding applications to support and grow existing events and introduce new large events to the region. | Increasing attendance and implementation of a Major Grants Funding Program | \$30,000 |
| 2.2. Conduct targeted, cooperative destination marketing campaigns | | |
| 2.2.1. Working with partners, contribute to specific, industry led destination marketing campaigns to attract key market segments | Support marketing campaigns | \$50,000 |
| 3. Investment Attraction | | |
| 3.1. Promote key Investment opportunities | | |
| 3.1.1. Developing marketing material to support key investment opportunities in the Shire (i.e. agricultural production, niche market success stories, visitor accommodation, etc.) | Marketing material completed | \$10,000 |
| 3.1.2. Produce investment prospectus and distribute to key potential investors | Investment prospectus completed | \$10,000 |
| 3.2. Attract new accommodation development | | |
| 3.2.1. Develop an investment prospectus specifically for new accommodation development | Accommodation prospectus completed | \$10,000 |
| 3.2.2. Promote the prospectus widely and in partnership with other organisations (i.e. Wheatbelt Development Commission, Tourism WA, etc.) | Distribute to 50 potential investors | \$0 |
| 3.3. Facilitate agriculture and aquaculture development | | |
| 3.3.1. Understand and identify future potential growing areas that can leverage underground water sources | Investigation undertaken | \$0 |
| 3.3.2. Engage proactively with existing growers regarding expansion potential and other growers and aquaculture producers currently outside the Shire regarding investment opportunities | Meet with 20 growers | \$5,000 |
| 3.3.3. Support and provide links to customers for farm gate enterprises and niche product development in agribusiness to enhance market recognition for our growing region. | Development of food / farm gate product lines and food trails. | \$5,000 |

| Priority Action / Initiative / Task | KPI | New Budget Funds |
|--|---|------------------|
| 3.3.4. Facilitate collaboratoin between producers and encourage value-adding/processing that will increase job opportunities | Meet with 20 local growers | \$5,000 |
| 3.3.5. Support the state planning and approvals process for the \$1.2B WA Dairy and Energy Project in Badgingarra and facilitate planning for a locally based residential workforce. | Continued advocacy to approvals agencies | \$0 |
| 3.4. Support future renewable energy projects | | |
| 3.4.1. Work with project proponents to maximise local content and job creation | Value of local content | \$5,000 |
| 3.4.2. Promote various recreational and tourism activities to major project crews | Distribute marketing material | \$0 |
| 3.4.3. Investigate sources of community investment and business growth in new renewable energy projects | Complete assessment | \$10,000 |
| 4. Advocacy and Infrastructure Development | | |
| 4.1. Advocate to State and Commonwealth Government for infrastructure investment | | |
| 4.1.1. Ensure relationships with key agency representatives are strong | 10 meetings per year | \$3,000 |
| 4.1.2. Develop business cases and make submissions to various government funds for infrastructure such as Aged Care Facility development, Sport and Recreation, Jurien Bay Marina Redevelopment and Turquoise Way Path | 3 submissions made | \$30,000 |
| 4.1.3. Lobby the Department of Transport to redevelop the Jurien Bay Marina by supporting private sector developments and remedy current deoxygenation issues. | 2 submissions per year | \$0 |
| 4.1.4. Advocate and support State budget submissions and funding applications for the development of the Turquoise Way Path to link Jurien Bay to Cervantes. | 2 submissions per year | \$0 |
| 4.2. Continue to advance the Airport Masterplan and masterplans for Jurien Bay Foreshore and the Cervantes Foreshore | | |
| 4.2.1. Jurien Bay Airport Masterplan – East-West Runway Development, New Skydive Drop Area | Detailed Design Completed / Construction underway | \$600,000 |
| 4.2.2. Jurien Bay Airport Masterplan / Cervantes Airfield, Facilitate private sector development and hanger site leases at all airfields | 2 new Hanger Sites Leased | \$20,000 |
| 4.2.3. Jurien Bay Foreshore Masterplan – Pavilion, Kiosk, Hospitality Site and Playground Development | Project Completed | \$850,000 |

| Priority Action / Initiative / Task | KPI | New Budget Funds |
|---|--|------------------|
| 4.2.4. Jurien Bay Foreshore Masterplan – Skate Park and Youth Precinct Development | Project Completed | \$1,400,000 |
| 4.3. Expand community infrastructure to improve liveability | | |
| 4.3.1. Dandaragan Streetscape Enhancement | Project Completed | \$150,000 |
| 4.3.2. Dandaragan Recreation Reserve BMX/ Pump Track | Project Completed | \$100,000 |
| 4.3.3. Badgingarra Truck Bay (incorporating CBH sampling station) | Project Completed | \$235,000 |
| 4.3.4. Support the development of walking, mountain biking and art trails and drives to enhance visitor experiences across the Shire. | New trails and drives projects identified for future planning. | \$0 |

6.2 A Potential Model for Partnership

The Action Plan provides detailed activities to be carried out on an annual basis, which will allow progress to be made on the Strategy and towards the ultimate outcomes of the Strategy. The Action Plan should be reviewed on an annual basis against the success of individual actions as well as the changing conditions within the operating market. In such a way, larger, more long-term projects can be progressed over time and short-term (immediate) activities can be completed.

While there will be a number of activities for the Shire to undertake, a number of partnership models exist where the Shire can partner with industry to carry out and execute individual activities and initiatives. Partnering with industry can provide a number of benefits to the Shire, including co-funding various activities as well as providing an efficient delivery mechanism for certain initiatives.

The local Chambers of Commerce are very active and contribute meaningfully to the local economy. A partnership model with the Chambers of Commerce could see the Chamber(s) take on responsibility for the delivery of various actions outlined in this Strategy.

Any successful partnership should be based on a number of guiding principles:

- Trust and mutual respect: each partner must demonstrate trust in the other as well as respect for the contribution being made by the other partner.
- Clarity of role and function: very clear roles and responsibilities need to be articulated and defined to avoid confusion or any duplication of services/activities.
- Transparency: both partners need to conduct activities in a transparent manner, both in terms of activities as well as financial matters.
- Good governance: a strong and clear contract should form the basis of a partnership, which would articulate roles and responsibilities, key performance metrics as well as establish regular (likely quarterly) reporting on progress against key performance metrics and activities (as well as any financial matters).

For the Shire of Dandaragan, a partnership with the Chambers of Commerce could be in the form of funding provided to the Chamber(s) for agreed economic and tourism projects or a contribution

towards a dedicated tourism and economic development officer. The funding could be granted on the establishment of clear roles and objectives with alignment to this Strategy. The progression of the destination marketing campaign provides a suitable platform for which to build this partnership with the Chambers and broader local industry.

| 6.2. Partnership Model Action Plan | KPI | New Budget Funds |
|---|-----------------------------|------------------|
| 6.2.1. Explore a partnership model where the Shire can partner with industry through local Chambers of Commerce on key projects and business development. | Partnership model developed | \$0 |
| 6.2.2. Agree on clear roles, projects and objectives for an external position dedicated to local economic, business and tourism development. | Role proposal developed | \$0 |



7. MONITORING PROGRESS

While it is important to measure and monitor the progress of the economy, it should be noted that local government plays a supporting and facilitating role in economic growth and development. The Shire does not control the economy nor tourism sector but seeks to influence its future development through concerted and targeted actions.

To measure whether the Shire of Dandaragan is achieving sustainable economic growth, the Strategy proposes a set of broad measures (Table 7.1) which mark the current baseline and can be used to track future progress of the economy and its tourism sector over time. Additionally, overall performance relative to the identified actions in this Strategy should also be tracked. Combined, the Shire will be able to understand progress towards the desired outcomes of this Strategy as well as track the efforts to implement it.

The following metrics are measurable and will be reported on and presented in a yearly report to keep the Shire and the community updated on how the region is progressing towards the identified vision. In addition to these metrics, broader economic indicators in terms of gross regional product, employment by industry, major projects and other economic and tourism information should also be reviewed.

Table 7.1: Key Economic and Tourism Metrics

| Metrics | Sources |
|------------------------------|--|
| Number of visitors and spend | Tourism Research Australia |
| Population Growth | Australian Bureau of Statistics |
| Jobs and Unemployment rate | Department of Education, Skills and Employment |
| Gross Regional Product Data | Australian Bureau of Statistics |

In terms of the implementation plan, specific activities should be tracked and results provided. For example, existing (and new) events should track attendance to better understand the impact on visitation. Any destination marketing campaigns should be able to demonstrate their reach in terms of consumers, which can then also be compared to visitation trends.

The implementation plan should be reviewed on an annual basis to adjust specific activities based on their success as well as to account for changes in market conditions. In this manner, the Strategy provides the longer-term guidance and the ability to adapt over time. The overall Strategy should be reviewed in five years to ensure relevance and currency.



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9. ACKNOWLEDGEMENT

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Governance

Corporate Governance Framework

October 2020

Version Control

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| Draft v1 – Working Document | 24 September 2020 |
| Submitted for Adoption | 22 October 2020 |

Executive Summary

When the Shire of Dandaragan endorsed Envision 2029, our Strategic Community Plan it committed to providing an industry leading regional local government organisation promoting community confidence and support in the decision making process. An important aspect of this commitment is the establishment and adherence to a Corporate Governance Framework that supports transparent, participatory and statutory compliant decision making throughout the organisation.

This Corporate Governance Framework outlines how the Shire of Dandaragan will meet this commitment to a quality decision making process ensuring:

- 1) The Shire pursues and delivers a high standard of governance and decision making for the community.
- 2) Overall compliance of the Shire's decision making process with the Local Government Act 1995 and other applicable legislation.
- 3) Elected members are engaged in the development of strategy and policy from initiation to enactment.
- 4) Elected members are provided with accurate, relevant and timely information from the CEO to facilitate their decision making process.
- 5) Community members can participate in the decision making processes of the Shire of Dandaragan and access information which has informed the decision making process.

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Key Terms

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| Act | The Local Government Act 1995 |
| Administration | The operational arm of the Shire which includes the Employees and is headed by the CEO. |
| CEO | The Chief Executive Officer being the most senior officer in the Administration and who is directly accountable to the Council. |
| Community | The entire population of the District and as the context requires includes those who work in, or visit the District for recreational or similar reasons. |
| Council | The body constituting of all Elected Members sitting formally as a Council under the Act. |
| Councillor | An individual Elected Member of a local government. |
| Committee | A formal committee of the Council established under legislation. |
| Council Meeting | A formal meeting of Council conducted in accordance with the Act and applicable local law. |
| Corporate Business Plan | A four year plan (which is updated on an annual basis) that can be considered a contract with the Community detailing how the Shire will deliver on the commitments set out in the Strategic Community Plan. |
| Elected Member | An elected representative of the local government. |
| Employee | An employee of the local government including casual or contract employees. |
| Executive | The CEO and the Executive Managers. |
| Executive Manager | A senior position in the Administration directly responsible to the CEO and who are classified as "senior employees" in accordance with the Act. |
| Governance | Governance encompasses the system by which an organisation is controlled and operates, and the mechanism by which it, and its people, are held to account. Ethics, risk management, compliance and administration are all elements of governance. |
| Shire | The Shire of Dandaragan, including the Council and the Administration |
| Shire President | A Councillor elected by their fellow Councillors to hold the position as the elected leader of the local government for a term as specified by the Act. |
| Strategic Community Plan | An overarching plan that provides direction for all activities that guides the development and provision of the Shire's projects, services and programs over a ten year period. |

Section 1: Introduction

What is Good Governance?

Good governance for the Shire is about how well it provides goods, services and programs while also meeting its legislative, non-legislative requirements (e.g. internal standards) and community expectations. This is achieved by having the best possible decision making processes and structures in place that are transparent and accountable, and having integrity when interacting with the community, businesses and with government.

It is defined by the following principles:

Good governance is accountable

Accountability is vital. The Shire has an obligation to report, explain and be answerable for the consequences of decisions we have made on behalf of our community.

Good governance is transparent and open

The community and stakeholders should be able to follow and understand our decision-making process. This means they will be able to clearly see how and why a decision was made – what information, advice and consultation Council considered, and which legislative requirements (when relevant) Council followed.

Good governance follows the rule of law

This means that decisions are consistent with relevant legislation or common law and are within the powers of Council.

Good governance is responsive

The Shire should always try to serve the needs of the entire community while balancing conflicting interests in an appropriate, timely and responsive manner.

Good governance is equitable and inclusive

Our community's wellbeing derives from the community's satisfaction that Council has considered their interests in the decision-making process. This means that all groups, particularly the most vulnerable, should have opportunities to participate in the process.

Good governance is effective, efficient and sustainable

The Shire should implement decisions and follow processes that make the best use of available staff, resources and time, to ensure the best possible results for our community.

Good governance is participatory

Anyone affected by or interested in a decision, should have an opportunity to participate in the process for making that decision, whether this is by being provided with information, or consultation to provide them with opportunity to give their opinion or recommendations.

Section 2: Roles and Responsibilities

Roles

The general function of local government as prescribed in the Act is 'to provide for the good government of persons in its district'. This general function in conjunction with other expressed powers set out in the Act is the basis of the Shire's powers. The Act sets out a framework for the way in which local governments are to operate and also specifies the roles and responsibilities that are to be undertaken by various parties within a local government.

An understanding and acceptance of the different roles of Shire President, Councillors and employees, with cooperation between all parties, underpins good governance at the Shire. The relationship between Elected Members and the CEO respects the diversity of opinion and the rights of all points of view to be heard with courtesy and respect.

Specific roles are given to the Council, the Shire President, Councillors and the CEO in the Act.

The role of Council

The role of Council can be categorised into three key areas; legislative, executive and quasi-judicial.

Legislative:

The Council is responsible for adopting a set of local laws that reflect current community standards and provide for the good governance of the Shire. Council, when making local laws, must be aware of their legislative effect.

Executive:

The Council is responsible for overseeing the executive functions of the Shire; determining appropriate policies, strategies and functions for the administration to implement.

Quasi-judicial:

The Council is responsible for applying existing laws, including the Local Government Act, Town Planning and Development Act and other relevant legislation to specific facts and situations. A quasi-judicial role is one where they must act as judges rather than legislators.

Under the Act the Council is charged with the following responsibilities:

- a) Governs the Shire's affairs.
- b) Is responsible for the performance of the Shire's functions.
- c) Oversees the allocation of the Shire's finances and resources.
- d) Determines the Shire's policies.

The following guidance is provided on the range of scope of the above responsibilities:

Governs the Shire's affairs:

This role encompasses strategic planning activities to ensure the continued sustainability of the Shire, the setting of strategic objectives for the Shire and the monitoring of the Shire's performance against these strategic objectives.

Is responsible for the performance of the Shire's functions:

This role determines that Council has ultimate responsibility for the performance of the Shire's functions. Council can exercise this responsibility through the development of appropriate mechanisms including delegations of authority, the provision of services and facilities, and regular reporting against strategic objectives.

Oversees the allocation of the Shire's finances and resources:

The Council exercises this role by overseeing and adopting an Annual Budget and the Shire's long term financial plan. Council is advised by the CEO who is also responsible for the development of appropriate financial controls, management protocols and practices.

Determines the Shire's policies:

The role of Council in setting policy is most effective when it consults with a professional organisation that implements policies through the development of appropriate management practices and work processes. Council policies should set the standards for the Shire's administration to achieve and make strategic policy decisions that guide officers in their decision-making processes.

The Role of Shire President

The Shire President has a general leadership role for Council and is the Shire's civic leader. The Act recognises the role of the Shire President, as the spokesperson for the Shire, to carry out civic and ceremonial functions of the Shire President's office, and to preside at meetings of Council. The Shire places great importance on the role of the Shire President as the Presiding Member of Council to facilitate good decision-making.

The Shire President's leadership role is very important when it comes to good governance. The Shire President is to ensure that all Councillors are a part of the decision-making process and are well and equally informed. The Shire President must also assist Councillors to understand the need to represent the interests of the entire community, not just their own locality's constituents.

The Shire President should also facilitate good relationships between the Councillors and the organisation and help to create an environment where good communication thrives.

The Role of Councillors

Elected Members are to focus on outcomes, policy and strategy, and in so doing, are expected to:

- be representative of and advocate on behalf of their constituents at the Council level
- facilitate communication between Council and the community
- debate the issues in an open, honest and informed manner to assist the decision-making process
- keep the entire community in mind when considering and addressing issues and focus on the 'big picture'
- educate and involve the community in all local government activities and processes
- work together, cooperate and respect diversity
- provide model leadership.

The Role of CEO

The Act recognises the CEO's role in managing the organisation to achieve the goals and strategies endorsed by Council, and the CEO is expected to fulfil these duties in a way that promotes an organisational culture of openness, accountability, fairness and good communication. Section 5.42 of the Act details the CEO's functions as follows:

- a) Advise the Council in relation to the functions of the Shire of Dandaragan under the Act and other written laws;
- b) Ensure that advice and information is available to the Council so that informed decisions can be made;
- c) Cause Council decisions to be implemented;
- d) Manage the day to day operations of the Shire of Dandaragan;
- e) Liaise with the Shire President on the Shire of Dandaragan's affairs and the performance of the Shire's functions;
- f) Speak on behalf of the Shire if the Shire President agrees;
- g) Be responsible for the employment, management, supervision, direction and dismissal of other employees (subject to Section 5.37 (2) in relation to senior employees);
- h) Ensure that records and documents of the Shire of Dandaragan are properly kept for the purposes of the Act, or any other written law; and
- i) Perform any other function specified or delegated by the Shire of Dandaragan or imposed under the Act or any other written law as a function to be performed by the Chief Executive Officer

The Act enables Council to delegate in writing to the Chief Executive Officer, the capacity to exercise any of its powers or duties, with the exception of those relating to:

- a) Actions in which a decision of an absolute majority or a 75% majority of the Council is required;
- b) Acceptance of a tender which exceeds an amount as determined by the Council;
- c) Appointment of an auditor;

- d) Acquisition or disposal of any property valued at an amount exceeding an amount determined by the Council for the purposes of this paragraph;
- e) Any of the Council's powers under Sections 5.98, 5.99 or 5.100 (determining fees, allowances and expenses of members and Committee members);
- f) Borrowing money on behalf of the Shire;
- g) Hearing or determining an objection of a kind referred to in Section 9.5;
- h) Carrying out any power or duty that requires the approval of the Minister or the Governor; or
- i) Such other powers or duties as may be prescribed.

The role of the Chief Executive Officer in the governance framework extends to:

- a) Providing policy advice to Council
- b) Implementing strategies, policies and decisions of Council
- c) Managing the operations of the Shire
- d) Maintaining the integrity of systems and processes required to ensure that Shire's accountability and compliance obligations are met
- e) Appointing and managing the activities of the Shire's staff.

This clear separation of Councillor and Chief Executive Officer roles and responsibilities as identified within the Act reinforces good governance principles. It also provides the basis for the Shire to adhere to all statutory requirements whilst meeting the expectations of its community. However, it is also important for all parties to recognise and agree that maintenance of a close, effective and cooperative relationship between Councillors, the Chief Executive Officer and staff will be critical to the achievement of key goals and objectives.

It is a requirement that initial staff contact by Councillors on any matter is made through the Chief Executive Officer, Executive Manager or another person nominated by the CEO. A schedule of staff members, who the CEO has identified as being suitable to be contacted is available to members. Should a member wish to contact any other member of staff directly, a request shall first be made to the Chief Executive Officer or relevant Executive Manager, who will assess the request.

The Role of Employees

In undertaking its functions and responsibilities, Council is supported by the Chief Executive Officer and an Executive Management Team comprising the heads of three directorates, namely:

- Corporate and Community Services
- Infrastructure Services
- Development and Community Services.

Good governance requires all employees to think carefully about their decisions and actions, to be interested and to be active participants in the Shire's management and outcomes. It is not only senior management and Council that is responsible for governance matters – every element that forms part of the Shire is responsible for

good governance. The quality of the Shire's governance heavily relies on each employee taking individual responsibility as well as being part of a collective team effort.

While on duty employees are to give their time and attention to the Shire's business and ensure their work is carried out efficiently and effectively, so the standard of work reflects favourably on them and the Shire.

In carrying out their duties, employees achieve good governance when:

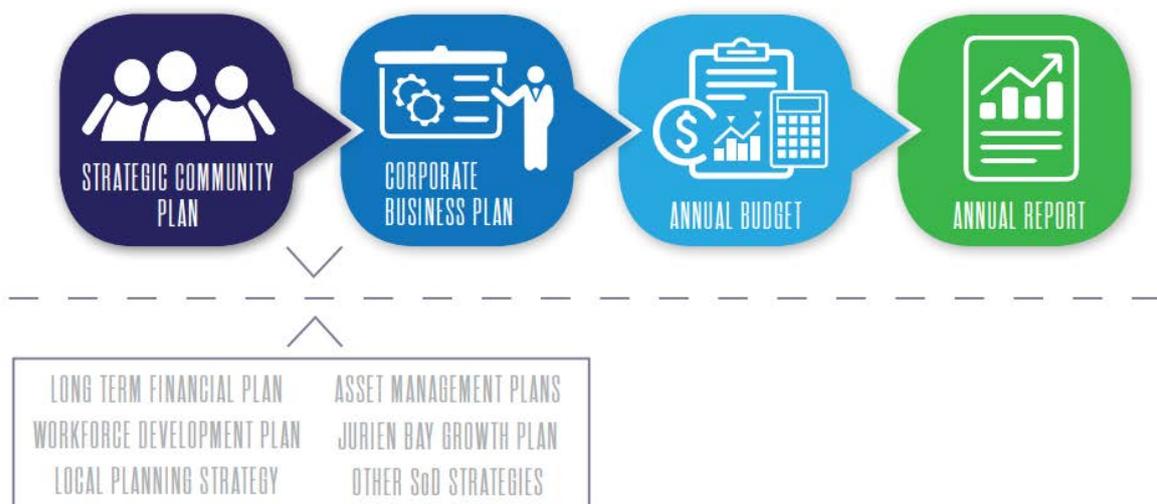
- a) they reflect the positive values and standards of behaviour the Shire expects
- b) their duties are performed and conducted in a professional way
- c) information is managed and maintained appropriately and records are kept of their duties, decisions and work related activities
- d) resources of the Shire, including information, is used efficiently and effectively; not misused; and waste is to be minimised
- e) conflicts of interest are identified and reported including disclosure of gifts and benefits obtained from certain parties.

Section 3: Strategic Planning

The Shire is required by the Act to plan for the future of the district and is also required to have a Town Planning Scheme under the Planning and Development Act. Supporting regulations outline a suite of strategic planning documents which formulate the Integrated Planning Framework. These detailed strategies and plans help us work effectively for and with the communities and businesses within the Shire to meet the needs and expectations of our residents and ratepayers and administer the Shire's affairs.

Good governance requires accountable and sustainable strategic planning, and robust and transparent financial management, particularly concerning the stewardship of community assets.

The following infographic provides an overview of the range of strategic planning documents used to guide the Shire's decision making.



Section 4: Meeting Framework

Ordinary Council Meetings

Ordinary Council Meetings shall generally be conducted in the Council Chamber on the fourth Thursday of each month, except in December where the meeting will be held on Thursday of the week before Christmas. Ordinary Council meetings commence at 4pm.

At least one Ordinary Council Meeting each year will be held in the Badgingarra, Cervantes and Dandaragan townsites as determined by Council when setting the annual meeting schedule in November.

Agendas will be provided to Councillors no later than 5:00pm on the Friday immediately preceding the meeting. The agenda will be posted online and delivered to Shire Libraries no later than 5:00pm on the Monday immediately preceding the meeting.

Special Council Meetings

Special Council Meetings shall be conducted in the Council Chamber.

Agendas for Special Council meetings shall be made available to Councillors as soon as practicable after the CEO has convened the meeting. The agenda will be posted online and delivered to Shire Libraries as soon as practicable after the CEO has convened the meeting.

Agenda Briefing Sessions

Agenda Briefing Sessions shall be conducted on the Monday immediately preceding the Ordinary Council meeting. Councillors will have the option of participating either within the Council Meeting Room or via the Shire's videoconferencing platform.

Agenda Briefing Sessions provide Councillors with the opportunity to ask questions and seek additional information with respect to each item listed for business on the Ordinary Council Meeting agenda. No debate of items or decisions are to occur during an Agenda Briefing Session.

Agenda Briefing Sessions are not official meetings of Council however they are to be chaired by the Shire President. They are also open to members of the public with the exception of confidential items.

With prior approval of the Chief Executive Officer a member of the public may make a presentation on matters contained within the Ordinary Council Meeting Agenda at an agenda briefing session. Members of the public may also ask questions at an

Agenda Briefing Session under the same format as provided for at an Ordinary Council Meeting.

Councillors should disclose any declarations of interest in agenda items being discussed and manage these interests in the same format as an Ordinary Council Meeting.

Officer Recommendations and Council Motions

Following the release of the Council Meeting Agenda, new information may emerge or circumstances may warrant the original officer's recommendation to be amended. This process will be managed by the Chief Executive Officer and released to Elected Members as soon as practicable with justification for any revisions. The revised officer recommendation will be updated in any electronic versions of the Council agenda as soon as practicable.

Elected Member Alternate Motions

An Elected Member may present an alternate motion which may materially change the intent of the officer's recommendation. This is a legitimate and valuable function of the democratic decision making process. Elected Members should wherever possible submit alternate motions to the Chief Executive Officer as soon as practicable to ensure the implications of the new proposal are researched and communicated to Council. Councillors should have alternate motions submitted by 12pm on the Tuesday prior to the Council meeting

Information Bulletin

An information bulletin is to be included in each Ordinary Council Meeting agenda. The information bulletin will contain:

- 1) Council Decisions Status Report
- 2) Infrastructure Services Report
- 3) Building Statistics
- 4) Planning Statistics
- 5) Tourist Centre / Library Report
- 6) Correspondence addressed to Council of a Strategic nature as determined by the CEO or Shire President.

Strategy Development Sessions / Council Forums

The Shire may conduct forums with a range of purposes and regularity including from a once-only event to discuss and explore a particular issue to a number of sessions to address matters such as a specific project or the compilation of a report for internal or external use, through to forums held at regular intervals with a

consistent structure and objectives. The Department of Local Government and Communities has released Operational Guideline Number 05 – Council Forums, which provides guidance to these meetings.

Council forums are generally held behind closed doors in the Council Meeting Room in a more informal manner than public Council meetings and are chaired by the Shire President. These meetings provide the opportunity for Councillors and the Shire's management team to explore opportunities, options and scenarios to inform an issue that will be later presented to Council via the formal decision making process. Staff will utilise feedback and information presented through Council Forums to formulate their reports or plans for formal Council decision.

It is appropriate for Councillors to express opinions on topics being discussed however debate, collective decision making and revealing voting intentions is not appropriate as this compromises the transparency of the decision making process.

Councillors should disclose any declarations of interest in Council Forum items being discussed and manage these interests in the same format as an Ordinary Council Meeting.

Councillor Discussion Sessions

Councillor Discussion Sessions shall be conducted on the day of Ordinary Council Meetings in the Council meeting room. Councillor Discussion Sessions are generally held behind closed doors in the Council Meeting Room in a more informal manner than public Council meetings and are chaired by the Shire President. The intent of these sessions between elected members is to disseminate information stemming from sources such as Community Meetings or correspondence from the public.

Generally matters discussed during these sessions do not require a decision of Council however the Chief Executive Officer will be present to record and follow up on matters of an operational nature. Any requests which require a formal decision of Council will be brought back to Council via the formal decision making process.

It is appropriate for Councillors to express opinions on topics being discussed however debate, collective decision making and revealing voting intentions is not appropriate as this compromises the transparency of the decision making process.

Councillors should disclose any declarations of interest in Council Forum items being discussed and manage these interests in the same format as an Ordinary Council Meeting.

Advisory Committees & Working Groups

The Shire operates advisory groups to provide recommendations to Council on the management of key community services and facilities. Advisory groups comprising community and stakeholder representatives and resourced by the Shire's technical and administrative staff, have also been established to progress key strategic projects.

While not formally established under legislation, working groups and reference groups provide an opportunity for the Shire to obtain the views of community representatives as well as enabling networking opportunities for Elected Members with a wide range of representatives on issues of common interest. The opportunity to obtain such views assists Elected Members and Council to address strategic issues and priorities.

Working groups and reference groups make recommendations to the Shire, who in turn detail those recommendations and comments within the formal report to Council or a committee on a particular issue or topic.

Section 5: Matters Relating to Planning and Development

The discretion available to Council when making decisions under the Local Government Act 1995 is not always available when making decisions under town planning legislation. When Council is dealing with town planning matters, it does so under the powers conferred by the State planning legislation. Council assumes the role of a planning authority (ie Western Australian Planning Commission) and an elected member the role of a planning commissioner.

When a Council considers a development or planning application, it undertakes a quasi-judicial role. It is required to consider the information the applicant has provided and test it against the provisions of the Town Planning Scheme and any other relevant planning instruments or policies. It is guided in its consideration by the professional advice of its technical officers. Council is not only constrained by the conditions of its Town Planning Scheme but also by the relevant State Acts. While it is recognised that councils are composed of members of the community, they must exercise their discretion over planning matters in a way that is mindful of this quasi-judicial role.

Council is provided with the professional advice from specialist planning officers in exercising its role in relation to each of these matters. This advice will provide Members with detailed information relating to the particular Town Planning issue requiring Council consideration. In certain circumstances applicants have rights of appeal to challenge a planning related decision of the Council. It is therefore important for Members to gain a full understanding of the issues and follow proper process before reaching a decision

When deciding on planning matters, Council must take reasonable care to ensure that the following principles are adhered to:

- a) Councillors must read the officer's report on the matter before voting at a council meeting. A Councillor who has not read the officer's report and then participates in the decision making process without a full understanding of the issues at hand, may jeopardise the validity of the decision making process.
- b) Councillors must ensure that when they debate a planning matter under consideration that they restrict themselves to the relevant matters of fact and law. These relevant matters will be contained and addressed in the officer's report. Where Council conducts a debate on a matter that is based on irrelevant considerations, or fails to take into account relevant considerations, this may jeopardise the decision making process.
- c) If Council resolves a planning matter contrary to the recommendation made by its technical officers, then the reason for resolving differently must be recorded in the resolution. The reasons must be based upon valid planning considerations.
- d) Council has a responsibility to ensure neighbours who may be significantly adversely affected by the development have had an appropriate opportunity to be heard on the development proposal. The officer report will include details of any neighbour notification or consultation that has occurred. Council must ensure that neighbours that may be adversely affected by a proposed

development have had an adequate opportunity to put their case, and that any relevant matters that they raise have been considered in the decision making process. An opportunity to make a written submission is generally significant, though an opportunity to make a submission in person to a relevant meeting may be appropriate, where it is requested by a person with a significant interest. Any submission must be made on the basis of town planning principles. Council has the role of testing submissions, whether made by the applicant or another party, and the applicant must be given the right of reply.

Decision-making in town planning matters requires the decision-maker to maintain a high degree of independence from the process leading up to the decision being made. The elected member needs to be in a position of being able to make his or her decision after taking into account the relevant and material facts and circumstances as presented to all fellow elected members.

Elected members need to be wary of involvement in the lead-up process to a certain decision, especially as a sole agent or member of a small group and being subjected to information from the developer or parties associated with the developer. This may be interpreted as reducing the independence of the decision-maker. Council may have a Council Forum relating to complex development issues and these are important in terms of the elected members becoming fully informed on the matter on which they have to vote.

The nature of the decision means that any Council Forum involving planning matters should maintain the integrity of the independent decision making process. There should be no implication of debate between elected members; any sessions should primarily involve information being given by the relevant officer and other parties with questions from the floor directed through the chair. In cases where an elected member has relevant information on a development matter to be conveyed to the meeting, it must be done through the chair so that all decision makers are privy to that information.

Council is supportive of applicants making presentations to Council to provide relevant information and facts in support of their development. A request to present to Council is to be directed through the Chief Executive Officer or depending on the complexity of the application, staff may invite the applicant to present on the matter at hand. Presentations will generally be scheduled prior to an Agenda Briefing Session or early in the development approval process before the application features on the Council agenda.

Section 6: Local Laws, Policy Manual & Delegations Manual

The Shire has adopted a number of local laws, policies, delegations and management practices to guide the administration in the conduct of the Shire's operations.

The policy and delegation regimes are key components of the Shire's governance framework.

Local Laws

The Local Government Act 1995 outlines the process by which the Shire may adopt local laws. This legislative role allows the Shire to adopt local laws that may be enforced through the courts, by the issue of infringement notices or by performing other executive functions to enforce the local laws.

When adopting local laws Council must be aware that they operate with the force of legislation which the Shire has an obligation to enforce.

When a local law is proposed, the community has an opportunity to submit comments. After the purpose and effect of a local law is read out at a Council meeting, there is a six-week advertising and submission period. The local law is then presented once more to Council and any public submissions are considered. Upon final adoption, the local law is then considered by the Western Australian Parliamentary Committee on Delegated Legislation and listed in the Government Gazette.

Local laws must also comply with the National Competition Policy principles adopted by agreement between local, state and federal governments.

Local Laws must be reviewed every eight years under the Local Government Act 1995. The Shire undertook a comprehensive review of its suite of local laws in 2019.

The Shire maintains the following local laws:

1. Shire of Dandaragan Waste Local Law 2019
2. Shire of Dandaragan Local Government (Council Meetings) Local Law 2019
3. Shire of Dandaragan Site Erosion and Sand Drift Prevention Local Law 2019
4. Shire of Dandaragan Pest Plant Local Law 2019
5. Shire of Dandaragan Dogs Local Law 2019
6. Shire of Dandaragan General Amendment Local Law 2019

Policy Manual

Policies provide the administration with guidance for the implementation of processes. These policies focus on setting standards in compliance with legislation, adopting values or guiding processes. The Shire publishes an up to date Policy Manual on the Shire website.

They have been drafted broadly, to encourage innovation by the administration, in the development of practices and processes to implement the policies.

Management procedures and processes are descriptive of the functions and tasks that are required to achieve each policy objective. Management procedures are developed by the Executive Management Team and approved by the Chief Executive Officer before being presented to Council and must be consistent with its related policy. Council will be advised of any material changes to management procedures. Management procedures are published with their corresponding Council Policy.

Delegations

Delegations of authority are required, to provide officers of the Shire with the power to exercise duties and make determinations. It is essential that the Shire's delegations are performed in a manner that is in accordance with the adopted governance framework and are compliant with the relevant legislation. The Shire is required to keep records on the exercise of its delegations.

Under the Local Government Act, both the Council and the Chief Executive Officer are given certain functions and duties to be discharged. In accordance with Section 5.42, Council may delegate authority to perform some of its functions and duties to the Chief Executive Officer.

The Chief Executive Officer may delegate to any other officer the authority to perform functions and duties that are exercisable by the Chief Executive Officer under the Act or that have been delegated to the Chief Executive Officer by the Council.

This accords with a governance framework whereby staff are responsible to the Chief Executive Officer and the Chief Executive Officer is responsible to Council. Similarly, the implementation of Council decisions and instructions is conducted by the Chief Executive Officer, who may delegate some of this responsibility to other officers of the Shire.

The judicious use of delegations, with appropriate policy and accountability frameworks, contributes to good governance by allowing the Council to focus on strategic rather than operational issues.

Section 7: Other Important Governance Matters

Protection from liability

Elected Members are not protected in the same manner as Members of Parliament for statements they make in the Council Chamber.

In a Council meeting, an Elected Member fulfils a public duty and is therefore given limited legal protection. However, unlike Members of Parliament, an Elected Member's privilege is qualified. This means that protection is only provided as long as the statements are made in good faith. Statements made with malice or made recklessly are not protected by qualified privilege. Statements made by Elected Members outside Council and Committee meetings are unlikely to attract qualified privilege.

Regulation 7 of the Rules of Conduct also states that an Elected Member must not make improper use of their office as an Elected Member to cause detriment to the local government of any other person. This provision has relevance to what an Elected Member can say whilst performing in their role as an Elected Member.

Division 4 of Part 5 of the Act also protects Elected Members, committee members and employees from any actions in negligence that the person has done, or has not done, in the performance of their functions under the Act or any other written law. However the Shire may not be necessarily protected from claims of negligence.

Confidentiality

Local government business involves significant amounts of confidential information being supplied or maintained. This information could be about commercial matters, individuals or businesses or legal issues. The Act, Regulations and the Rules of Conduct detail how general information and confidential information is to be treated, accessed and used by Elected Members and employees.

The *Code of Conduct* also states the following in relation to disclosure of confidential information: *"Elected Members, Committee Members and employees must not disclose to another person, written or oral information that is provided to them, or obtained by them, in confidence, or derived from a confidential document, or acquired at a closed Council meeting or committee meeting."*

This is in addition to provisions in the Act concerning confidentiality and to the Rules of Conduct discussed above.

Ethical standards of behaviour

For people to have confidence in those who govern and participate in the governance process, they must have trust that governments are acting for the common good. People need to believe that governance is characterised by honesty and integrity and that those in government will behave accordingly.

The Act requires that every local government prepare or adopt a Code of Conduct to set out the standards of behaviour expected to be observed by Elected Members, committee members and employees. The Shire's Code of Conduct outlines the principles, values and behaviours expected of all Elected Members, committee members and employees. It is not intended to control or prohibit the actions of Elected Members, committee members or employees, but simply to document the standards of conduct expected of all who serve the community.

The community are entitled to expect that the following general principles be used to guide Elected Members, committee members and employees of the Shire in their behaviours:

- Act with reasonable care and diligence.
- Act with honesty and integrity.
- Act lawfully.
- Avoid damage to the reputation of the Shire.
- Be open and accountable to the public.
- Base decisions on relevant and factually correct information.
- Treat others with respect and fairness.
- Not be impaired by mind affecting substances.

The Local Government (Rules of Conduct) Regulations 2007 (Rules of Conduct) provide a disciplinary framework to deal with individual misconduct by Elected Members. The Rules of Conduct provide a mechanism to take action against individual Elected Members where they do not comply with the 'rules' or they contravene particular laws applying to them in legislation.

The Rules of Conduct prescribe uniform rules of conduct for Elected Members in relation to:

- standards of general behaviour
- use of confidential information
- securing personal advantage or advantaging/
- disadvantaging others
- misuse of local government resources
- prohibition against involvement with the organisation
- relations with employees
- disclosing interests that may affect impartiality
- receipt and disclosure of gifts of a prescribed value.

The Rules of Conduct do not limit the provisions within the Shire's Code of Conduct, however, the Rules of Conduct, the Regulations as well as the Shire's local law relating to meeting procedures are enforceable and disciplinary action can be taken for any breach.

Acceptance of gifts

The Shire's Code of Conduct and the Rules of Conduct contain provisions in respect of Elected Members, employees and committee members seeking and/or accepting

certain types of gifts and gifts of a certain value while performing in their respective roles.

Both the Code of Conduct and the Rules of Conduct detail the disclosure requirements for gifts accepted in a full and transparent manner. Elected Members and employees cannot accept gifts valued at \$300 or more from any person that is undertaking, seeking or likely to undertake, an activity involving the Shire's discretion.

The Act also requires Elected Members and "designated employees" (that is employees with delegated authority) to disclose other type of gifts and contributions to travel received over a certain value.

All disclosures must be made to the CEO in a prompt and full manner and in writing within the appropriate register. These registers are made available for public inspection.

Declarations of interest

One important aspect of the Shire's decision-making responsibilities is how conflicts of interests are identified, recorded and treated throughout the organisation.

It is not only important to ensure that real or potential conflicts of interests are handled appropriately, but also perceived conflicts of interests. Interests can be categorised as being:

- financial interests
- proximity interests
- interests that may affect impartiality.

The Department has released comprehensive guidance on disclosures of interest in the following Local Government Operational Guidelines:

- Declaring Financial Interests in Meetings
- Disclosure of gifts and disclosure of interests relating to gifts
- Disclosure of interests affecting impartiality

Having an interest in a decision or matter may preclude a Councillor or employee in participating in the decision making process.

Key Reference Sources

The following documents have been used in the development of the Corporate Governance Framework for the Shire of Dandaragan.

City of Wanneroo – Corporate Governance Framework:

https://www.wanneroo.wa.gov.au/info/20003/council/359/corporate_governance_framework#:~:text=The%20City%20of%20Wanneroo%20has,organisational%20governance%20for%20the%20City.

Development Assessment Panel Practice Notes: Making Good Planning Decisions:

<https://www.dplh.wa.gov.au/getmedia/475ca92d-87a9-45b9-9313-efe3684f6f70/Making-Good-Planning-Decisions#:~:text=DAPs%20are%20panels%20comprising%20a,the%20relevant%20decision%2Dmaking%20authority.>

Local Government Act & Subsidiary Legislation:

https://www.legislation.wa.gov.au/legislation/statutes.nsf/law_a465.html

Local Government Operational Guidelines:

<https://www.dlgsc.wa.gov.au/local-government/local-governments/support-and-advice/local-government-operational-guidelines>

Shire of Dandaragan Local Government (Council Meetings) Local Law 2019:

https://www.dandaragan.wa.gov.au/Profiles/dandaragan/Assets/ClientData/Documents/Local_laws_2019/Final_LG_Council_Meetings_Local_Law_2019_as_gazetted.pdf

Shire of Dandaragan Code of Conduct:

<https://infoxpert.edrms/docs/User%20Workspace/Council%20Secretary%20and%20Records%20Officer/Newly%20Elected%20Councillor%20Documents/Newly%20Elected%20Councillor%20Documents%202019/03%20%2020190417%20SoD%20Code%20of%20Conduct.pdf>