



ENVIRONMENTAL GRANTS PROGRAM 2019 / 2020

The Environmental Grants Program supports projects that benefit the environment and community through environmental improvement, sustainability education and the promotion and enabling of sustainable living as a way of life. Applicants are encouraged to consider how their proposed project may address issues such as climate change, waterwise community spaces, biodiversity, recycling and waste avoidance.

The 2019 / 2020 grant round will be open from 1 October 2019 and closes at midnight 27 October 2019 with a pool of \$35,000 available for funding.

OBJECTIVES

The Grants Program seeks to deliver the following objectives:

- Benefit the environment through local projects
- Involve the local community in project design and delivery
- Raise awareness and understanding of environmental and sustainability issues
- Support people to take action and share skills and knowledge about the local environment
- Build the capacity of the community to address environmental sustainability.
- Deliver short-term tangible environmental results that are consistent with the Shire's long term environmental sustainability direction.

GRANT GUIDELINES & CONDITIONS

1. A Shire of Dandaragan officer will work with applicants during the open period to ensure that applications are eligible and complete. Supporting documentation or changes to applications will not be accepted after the closing date. Late applications will not be considered.
2. Applications will be accepted by mail at Shire of Dandaragan Administration Centre, PO Box 676, Jurien Bay, WA, 6516, or by email to council@dandaragan.wa.gov.au.
3. Projects should have some short-term outputs, but also have longer term objectives and values.

4. Applications will be assessed, and funding prioritised against the following criteria which the applicant is to respond to within the application form:

Extent to which the project / activity benefits the local natural environment
Applicant's capacity to deliver a well-planned project, including applicant's experience, skills and time
Extent to which the project / activity aligns with Shire of Dandaragan Strategic Community Plan
Level of volunteer participation and wider community participation
Extent to which the project provides community education and / capacity building
Extent to which the applicant is contributing towards funding the project / activity

5. Applications will be deemed **ineligible** for the following:
- a) applications that are eligible for the Tronox Management and Shire of Dandaragan Sporting & Recreation Facilities Fund or CSRFF;
 - b) political organisations or political events;
 - c) commercial enterprises;
 - d) events for the specific purpose of raising funds for re-distribution to other non-profit community groups/clubs or charitable causes;
 - e) projects that the Shire of Dandaragan deem may have an adverse impact on the environment;
 - f) projects that are directly or indirectly in opposition to the Shire of Dandaragan's Strategic Community Plan or Corporate Business Plan;
 - g) projects that do not have broad community support or alignment with accepted environmental scientific practices;
 - h) any activity or project already underway or completed (unless it has been pre-approved for multi-year funding through this program);
 - i) any activity on private land that is ordinarily considered to be the landholders responsibility (e.g. boundary fencing, rubbish control).
6. This grant program recognises that the environment and need for conservation is not confined to national parks, reserves and protected areas: it is also on private land, on verges, around businesses, roofs and other locations, and applications will be considered for projects on all types of land.
7. The maximum grant for any one organisation in any financial year payable under this funding round will be \$10,000. Council may allocate a project funding over multiple years where the applicant can demonstrate a compelling need.

8. Funding for future financial years may be pre-allocated to longer term projects in a prior year's grant round.
9. Evidence / quotes must be included in your application for all proposed goods, services and materials valued at \$250 or more.
10. Each project will be required to acquit their funding at the conclusion of the project. The acquittal report will include evidence of all expenditure and photographic evidence of works or activities undertaken.



APPLICATION FOR ENVIRONMENTAL GRANT

1. PROJECT AND APPLICANT INFORMATION

Name of Project: _____

Site or Location of work: _____

Site Landholder: _____

Name of organisation and Primary Contact: _____

Address: _____

Telephone: _____

Email: _____

President / Chair: _____

Secretary: _____

Treasurer: _____

Is your organisation an Incorporated Body: Yes / No ABN: _____
(If yes, please include previous quarters profit/loss statements)

2. ASSISTANCE REQUESTED

a) Cash component requested \$ _____

b) In-kind support from Shire of Dandaragan
within normal business hours _____
(describe type of support requested and estimated number of hours of support)

c) In-kind support from Shire of Dandaragan
outside of normal business hours * \$ _____

Describe type of support _____

* If you are requesting in-kind support from the Shire for human resources outside of normal business hours? Costs will be calculated at \$100 per hour per staff member and be added to the cash component requested, the total of which must not exceed \$10,000. All other requests for in-kind support within normal business hours from the Shire of Dandaragan will be assessed separately.

Total (Add a + c) \$ _____

3. INFORMATION REGARDING THE APPLICATION

3.1 Provide an overview of the project, including what your activity involves, the key objectives and the key activities that will improve our local environment:

3.2 How will your project address the prioritisation criteria?

Extent to which project / activity benefits the local natural environment	
Applicant's capacity to deliver a well-planned project, including applicant's experience, skills and time	
Extent to which project / activity aligns with Shire of Dandaragan Strategic Community Plan	
Level of volunteer participation and wider community participation	
Extent to which project provides community education and / capacity building	
Extent to which applicant is contributing towards funding the project / activity	

3.3 Do you have the consent of the landholder on which the project will take place?

Yes No

3.4 To what extent does the event / activity for which you are seeking funding benefit the Shire of Dandaragan community?

a) What specific community needs will be satisfied by the project?

b) How have these needs been identified?

3.5 Will this activity / project involve other community organisations? Please list other community organisations and what they will be contributing to this proposal.

3.6 How will you evaluate the success of your project, ie how will you know if your project has been successful in achieving its aims?

3.7 Do you agree to provide the Shire of Dandaragan with photos to enable us to promote and celebrate the project grant outcomes?

Yes No

3.8 Is this project/activity already underway, or has it been completed?

Yes No

3.9 Complete the following budget table for your proposal:

PROJECT INCOME:

Donations / Sponsorship	\$ _____
Entry Fees / Gate Takings	\$ _____
Sales	\$ _____
Contributions by applicant	\$ _____
Other funding sources	\$ _____
	\$ _____
Shire of Dandaragan grant (including in-kind support outside of normal business hours) requested	\$ _____
Total Income	\$ _____

YOUR ORGANISATION'S IN-KIND CONTRIBUTIONS:

Labour – estimated number of hours	_____
Use of equipment – estimated number of hours	_____
Other – donated food / gifts etc.	_____

PROJECT EXPENSES:

Venue	\$ _____
Equipment hire	\$ _____
Promotions / advertising	\$ _____
Materials	\$ _____
Insurance	\$ _____
Contractor Costs	\$ _____
Salaries and Wages	\$ _____
Other (please describe)	\$ _____
Total Expenses	\$ _____

Signature: _____
President / Chairperson

Print Name: _____
President / Chairperson

Date: _____