



NOTICE OF A SPECIAL COUNCIL MEETING

Dear Council Member,

Please be advised that a Special Council Meeting of the Shire of Dandaragan will be held on **Monday, 20 October 2025** at the **Council Chambers, Jurien Bay** commencing at **5:15pm**.

The purpose of the meeting will be:

- Swearing in Councillors elect (prior to official Special Council Meeting)
- Election of Shire President
- Election of Deputy Shire President

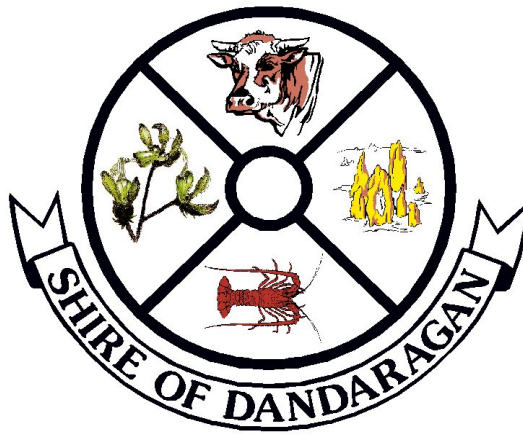
Attached is your copy of the agenda and business papers for the meeting.

The format for the day is as follows:

4:00pm	Agenda Briefing Session
4:30pm	Council Briefing - Workers Accommodation
4:45pm	Council Briefing - Foreshore Master Plan
5:00pm	Swearing in Ceremony
5.15pm	Special Meeting of Council

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Brent Bailey
CHIEF EXECUTIVE OFFICER

17 October 2025



SHIRE *of* **DANDARAGAN**

AGENDA AND BUSINESS PAPERS

for the

SPECIAL COUNCIL MEETING

to be held at the

COUNCIL CHAMBERS, JURIEN BAY

on

20 OCTOBER 2025

COMMENCING AT 5:15pm

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)

AGENDA FOR SPECIAL COUNCIL MEETING TO BE HELD 20 OCTOBER 2025

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

1.2 DISCLAIMER READING

"No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting."

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor T O'Gorman
Councillor W Gibson
Councillor S Young
Councillor Elect 1
Councillor Elect 2
Councillor Elect 3
Councillor Elect 4

Staff

Mr B Bailey	(Chief Executive Officer)
Mrs R Pink	(Executive Manager Corporate Services)
Mr B Pepper	(Executive Manager Infrastructure)
Mr L Fouché	(Executive Manager Development Services)
Alex MacKenzie	(Manager Development Planning)
Mrs K Dean	(Administration Officer)

Apologies

Approved Leave of Absence

3 PUBLIC QUESTION TIME

4 PURPOSE OF THE MEETING

The purpose of the meeting is to:

- Elect the Shire President
- Elect the Deputy Shire President

5 ORDER OF BUSINESS

5.1 ELECTION AND DECLARATION OF PRESIDENT AND DEPUTY PRESIDENT

5.1.1 ELECTION OF PRESIDENT

The procedure for electing a President is set out in Schedule 2.3, Division 1, of the Local Government Act 1995. The election is to be conducted as the first matter at the first meeting of the Council following an ordinary local government election.

Nominations for the office are to be received in writing to the Chief Executive Officer before the meeting, or during the meeting before the close of nominations. Nominations close at the meeting at a time announced by the Chief Executive Officer.

Councillors are to vote on the matter by secret ballot as if they were electors voting at an election. The votes cast are to be counted, and the successful candidate determined in accordance with Schedule 4.1 of the Act.

If two or more candidates receive the same number of votes, so that no candidate has the greatest number of votes, the count is to be discontinued, and the meeting is to be adjourned for not more than seven days. Should this occur, it is intended to initially adjourn the meeting for ten minutes and then resume the meeting. Any nomination for the office may be withdrawn, and further nominations may be made before, or when the meeting resumes. When the meeting resumes the Councillors are to vote again.

The Chief Executive Officer is to declare and give notice of the result in accordance with regulation 11F of the Local Government (Constitution) Regulations 1998.

5.1.2 SWEARING IN OF PRESIDENT

Section 2.29 of the Local Government Act 1995 requires a person who has been elected as the Shire President to make a declaration in the prescribed form before acting in the office. The declaration is to be made before a person before whom a statutory declaration can be made under the Oaths, Affidavits and Statutory Declarations Act 2005. Chief Executive Officer officiates for this purpose. The President will then take up the position of presiding member for the meeting.

AGENDA FOR SPECIAL COUNCIL MEETING TO BE HELD 20 OCTOBER 2025**5.1.3 ELECTION OF DEPUTY PRESIDENT**

The President is to determine the procedure for electing the Deputy President. However, Schedule 2.3, Division 2 of the Local Government Act 1995 sets out a procedure, which is essentially the same as that for electing the President. The election is to be conducted as the next matter following the election of the President, at the first meeting of the Council after an ordinary election.

The Chief Executive Officer will act as the Returning Officer for this election. Nominations for the office are to be received in writing to the Chief Executive Officer before the meeting, or during the meeting before the close of nominations. Nominations close at the meeting at a time announced by the Chief Executive Officer.

5.1.4 SWEARING IN OF DEPUTY PRESIDENT

The same procedure as for Item 5.1.2 applies. Cr Tony O’Gorman JP will officiate.

6 OFFICER’S REPORTS

Nil

7 CLOSURE OF MEETING