



**SHIRE**

*of*

**DANDARAGAN**

**MINUTES**

**OF**

**ANNUAL GENERAL MEETING OF ELECTORS**

**HELD AT THE**

**COUNCIL CHAMBERS, JURIEN BAY**

**on**

**MONDAY 9 FEBRUARY 2026**

**COMMENCING AT 5.00PM**

*(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)*

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**MINUTES OF ANNUAL GENERAL MEETING OF ELECTORS 9 FEBRUARY 2026**

**1. DECLARATION OF OPENING**

The President declared the meeting open at 5.00pm.

**2. RECORD OF ATTENDANCE**

**Councillors:**

Councillor T O’Gorman  
Councillor G Lethlean  
Councillor R Glasfurd  
Councillor S Johnson  
Councillor S Krakowiak  
Councillor S Young

(President)  
(Deputy President)

**Staff:**

Mr B Bailey  
Mr B Pepper  
Mrs R Pink  
Mr L Fouché  
Mr A MacKenzie  
Mrs K Dean

(Chief Executive Officer)  
(Executive Manager Infrastructure Services)  
(Executive Manager Corporate Services)  
(Executive Manager Development Services)  
(Manager Development Services)  
(Administration Officer)

**Apologies**

Councillor W Gibson

**Electors / members of the public**

8 members of the public were in attendance of the meeting.

**3. CONFIRMATION OF MINUTES**

**3.1 ANNUAL GENERAL MEETING OF ELECTORS HELD 7 FEBRUARY 2025**

**Moved Cr Young, seconded Cr Lethlean**

**That the minutes of the Annual General Meeting of Electors held on 7 February 2025 as circulated be confirmed as a true and correct record.**

**CARRIED UNANIMOUSLY**

#### 4. GENERAL BUSINESS

##### ***Pre-submitted question by Marilyn Gazeley***

*I have a recollection of mention of a ‘Cervantes Fund’ which would hold proceeds from the sale of the block in the industrial area and monies from the lease of the community club. Did this happen and if so, what is the amount held and what can it be used for?*

##### **Chief Executive Officer Response**

Yes, following the sale of the Industrial property in Cervantes, Council established the “Cervantes Community Infrastructure Development Reserve”. The balance of the reserve {at the start of financial year} is \$258,358 and during this year’s budget deliberations Council chose to allocate \$250,000 towards capital works occurring at the recreation precinct this year.

##### ***Continued - Pre-submitted question by Marilyn Gazeley***

*What is happening about renovations to CCRC entrance/Library?*

##### **Chief Executive Officer Response**

This project is currently on-hold due to cost escalation which has occurred. In November Council chose to reallocate funds from this project towards the Changerooms development, which is currently under construction. Council will be reviewing the timing of this project, firstly through the annual budget review, then during the development of next financial year’s budget if required.

##### ***Continued - Pre-submitted question by Marilyn Gazeley***

*Update on completion of walk trail from Hill River to Cervantes.*

##### **Chief Executive Officer Response**

This project is still an active advocacy project. Council’s approach towards this project has always been to continue to seek external funding to deliver the initial construction. The project is shovel ready, however there has not been a funding commitment provided from another level of Government to date. The project is also supported by the Wheatbelt Development Commission and features on their website as follows <https://wheatbelt.wa.gov.au/project/turquoise-way/>.

##### ***Continued - Pre-submitted question by Marilyn Gazeley***

*Update to previous questions about renewal of the blue ship signs on Indian Ocean Drive (IOD), which are in very poor faded condition.*

**Chief Executive Officer Response**

This project was considered but not prioritised during the 2025/26 budget. It will be tabled again during 2026/27 budget deliberations.

***Continued - Pre-submitted question by Marilyn Gazeley***

*Is the update of playground in Weston Street going ahead this year?*

**Chief Executive Officer Response**

There are no funds currently budgeted for renewal of the Weston Street playground this year.

***Continued - Pre-submitted question by Marilyn Gazeley***

*Was any sort of decision made on action on coastal erosion after the consultants made their report?*

**Chief Executive Officer Response**

The Shire is continuing to progress detailed Coastal Inundation Planning along our coastline. In October 2024, Council considered several management options for addressing coastal inundation along the Cervantes foreshore. Coastal sand nourishment was identified as the most appropriate response to coastal conditions and risk at the time. Given the rapid ongoing development of the sand spit along the foreshore, the sand nourishment process is effectively being carried out by the natural environment and Council has paused further work to avoid unnecessary cost and intervention in natural coastal processes. Our current concern has shifted to the potential inundation and siltation of the Cervantes Jetty, and the Shire has approached the Department of Transport seeking their response on their own management approach.

***Continued - Pre-submitted question by Marilyn Gazeley***

*What is happening to the lookout on the beach at Tagus Street?*

**Chief Executive Officer Response**

No current works have been prioritised due to the ongoing coastal processes occurring along the Cervantes foreshore. As the sand spit extends past the Tagus Street lookout, the Shire will be in a position to consider new stabilisation and improvement works at this site.

***Marilyn Gazeley***

*The \$250,000 that is in the reserve, is that for the block or does that include The Club lease fund?*

**Chief Executive Officer Response**

No, there was no formal decision by Council to allocate the Cervantes lease money into that reserve. Council considers reserve funding allocations through each Budget cycle, so it will depend each year, based on the expenditure and revenue patterns of council. As they are considering all the budget priorities, they will consider what reserve funds they have additional monies allocated to them and which reserve funds have funds taken out of them. Regarding that specific one, given Council has budgeted circa \$1 million dollars' worth of expenditure into the Cervantes Recreation Precinct, there is already a lot of work going into that redevelopment project that Council determined wasn't warranted for reserve funds to go in on top if the expenditure going out in the one financial year.

\*Note – Following the meeting a detailed review of the budget workpapers was undertaken and it was identified that funds associated with the Country Club's lease were offsetting loan repayments on a \$500,000 loan associated with the Recreation Centre Precinct upgrades.

***Marilyn Gazeley***

*So, what's the \$250,000 going towards?*

**Chief Executive Officer Response**

There are two projects identified as outlined above - the Cervantes Changeroom construction is underway, and contractors will be onsite imminently. Through the balance of this budget cycle and calendar year, Council will revisit how we can deliver the Library and the new entry area.

The purpose of the reserve account associated with those funds, the Cervantes Community Infrastructure Development Reserve, is listed in the Annual Budget and I will read out the purpose of that reserve account. *To quarantine funds from the sale of 11 Gazeley Way, Cervantes for community infrastructure development projects in Cervantes.*

***Tim Bailey***

*On question two, is that legitimate use of money?*

**Shire President Response**

Yes.

***Marilyn Gazeley***

*I thought the ship signs were budgeted last year, to do this year?*

**Chief Executive Officer Response**

The project has been submitted through to the draft budget each time and we've come through several years where Council has deprioritised that project, and so, they will consider that again annually.

\*Note – Following the meeting a detailed review of the Shire's budget worksheets identified that \$15,000 in funds were available for this project to be undertaken in 2026/27.

***Tim Bailey***

*On question four, the Indian Ocean signs, the "Welcome to Cervantes," is any work that is going to be done on those signs? Years ago, when the Shire purchased them, - they were installed incorrectly - I would like that rectified.*

**Shire President Response**

That was before my time, the CEO's and the Executive Manager of Infrastructure's time. We will have to go back and do some research on the positioning of those and see where they should be.

***Peter Shields***

*I'm wondering if the shire has a policy on rehabbing gravel pits where they have been taking gravel from? The history of the gravel pit on our property in Dandaragan was developed to take gravel to do the Mimegarra/ Meadows Road build up. Within the costing, it allowed for the money to cover the purchase of the gravel, picking up of the gravel and rehabilitating the gravel pit. It was 10 years ago they stopped taking gravel out, and each time I've asked about the rehab it has fallen on deaf ears.*

**Chief Executive Officer Response**

Mr Shields, just to clarify, was there ever a written agreement between one of our staff members and yourself detailing the rehabilitation arrangements?

***Peter Shields***

*Mr Shields confirmed he did receive a contract from a shire employee, which he signed and returned to the shire, but didn't receive a copy back.*

**Chief Executive Officer Response**

*Mr Shields, we have funds set aside in our budget annually for the rehabilitation of gravel pits. If you've got one, which I'm sure was used in the manner that you've set out today, after the meeting we will catch up with the*

Executive Manager of Infrastructure, and we can work out how we can get that done as soon as possible.

**Tim Bailey**

*We submitted a letter today from Angela Christian, Kevin Eyden and ourselves, which you should have. The letter says, "I am writing to once again formally register my objection to the Jurien Bay Foreshore Concept Proposal. Upon reviewing the information shared with the community, I find the proposal to be misleading in its representation and inadequate in addressing the potential impact this development may have on our established foreshore and the broader community. The proposal fails to present a long-term vision for the Jurien Bay foreshore. Thank you for your attention to these concerns." I've added to that, "More than \$500,000 has been spent to create this park, which is used by all sorts of local functions. Any development that reduces the area would compromise market day stalls, food stalls and the public who make full use of this park. Please let common sense prevail. Any lobster processing creates an odour, keep it away from residential areas." I believe the proponents have an area to the north of town and there are not too many houses up there and boats going in and out of the water.*

**Shire President Response**

We're in the process of working through the development of the Masterplan, it hasn't come back to Council yet. I know the Planning Department are working through it, and they're doing some net lettable area feasibility studies. I will let our Executive Manager Development Services tell you where we are up to at this point.

**Executive Manager Development Services**

The process is nearing completion with the consultants that have drafted the Foreshore Masterplan review. There is an economic analysis being done to consider the impact of the additional commercial floorspace that will be included in that report. The team is working through the submissions, including yourselves, that are being received and a report will be tabled to Council probably in March 2026. That will include a recommendation from staff, but it will also be discussed with Council prior. We're not at the stage where work has been completed but a range of submissions have been received on the Masterplan. We are still working on it and all submissions will be considered.

**Angela Christian**

*Wasn't it mentioned at the last meeting that you wouldn't be touching the park/ grassed area?*

***Cr. Krakowiak left the meeting at 5.21pm.***

**Shire President Response**

No, it wasn't minuted at the last meeting that I am aware of. It's a concept at the moment, it's indicative lines on a map, or a drawing, and there's no definite plans one way or the other as to what would be happening with that. At this point and time there's no intention to do anything.

***Angela Christian***

*The grassed area fits where all the powering is for the markets. So now you're changing your mind?*

**Shire President Response**

Not changing my mind, just waiting for the planners to come up with the final report {for Council consideration}.

***Peter Scharf***

*On Canover Road, at the beginning of the road at both ends it says, "Unauthorised vehicles are not permitted on this road. This is a 4WD only." Up the other end it says, "Go up the road and go down the bitumen." From this end, when we have people who aren't familiar with these roads, they will be the people who will turn around and go back the wrong way. Those signs have got to go. The road can be made good, and we need to have good access in case there is a fire. The other point I'd like to make is; there's a whole section about plastics that you've talked about – get rid of one-use plastics. Could we, as a shire, bring suppliers on board to diminish microplastics?*

***Cr. Johnson entered the meeting at 5.25pm.***

**Shire President Response**

I am going to pass that over to the CEO about the signage on Canover Road.

**Chief Executive Officer Response**

Regarding the eastern section of Canover Road, I would like to go back and revisit the subdivision guide plan. I'm imagining it's not a formally gazetted

road, it's been constructed as a fire access. I'd need to come back with more guidance on that and if the road's signage is misinformative or contrary to our Bushfire Management Plan, I'm sure the team can make some changes there. We've certainly made a lot of effort over the past few years to improve the standard of that road. I know funding efforts have been able to bring some resources into securing some gravel resources for that. Like any other rural road, the more they get used to more we are forced to maintain it as well but we need to have due regard for the initial subdivision plan.

### **Shire President Response**

Regarding the microplastics, it is really a supplier problem, but we can contribute to by writing to the Ministers for Environment and stating a case for reducing those plastics. From a shire point of view, it would be difficult for us to enforce something across our shire. It's probably a State Government issue, and we can lobby for that.

### ***Jane Watertown***

*Just wondering if there is any movement on the Respite Centre?*

### **Shire President Response**

I don't think Bolton Clarke have ever said the need is not there. What they've said is, there is certain criteria that they're obliged to operate under based on the care needs of individuals. Bolton Clarke advised us that the Respite Centre is still there and available, some of it has been used as office space but that can be converted back quickly is needed.

### **Chief Executive Officer Response**

From our discussions with Bolton Clarke, a number of the potential customers who were seeking respite were requiring a level of care that they could not provide. Whether that be due to staffing or the way the site was laid out and not having the necessary security.

### ***Greta Poulta***

*If we do need a higher level than what they're providing, what can the shire do to attract an organisation that can provide the level of care needed?*

### **Chief Executive Officer Response**

We want to see aged care improved and our advocacy in that area doesn't stop. It's a big leap from where we are, to where we need to be in terms of an

economically feasible population size to warrant construction of new aged care facilities. It features throughout our strategic documents and our strategic work, particularly what the Shire President does to get our current providers to continue to increase their services and what can be accessed locally. Residential aged care is the big goal, and we certainly want to get there, but population size is prohibitive at the moment.

***Tim Bailey***

*The site for the new public amenities in Jurien Bay CBD, I'd like to know where it is please?*

**Chief Executive Officer Response**

It's a budgeted project this year. The Development Services team are currently reviewing that project, in particular the micro-siting of where it is. If we go back to the CBD plan that we did probably 3 years ago now, we talked about a location close by to where the phone box is at the moment in Pioneer Park. Like any concept plan, when we get down to a project being budgeted, we do a detailed review around suitability.

***Tim Bailey***

*Is it going to affect the road through Jurien Bay?*

**Chief Executive Officer Response**

The project you're referring to with the round-a-bouts, is a concept plan. It's not something that is being funded for construction by Council. When we are talking about a main street upgrade on Indian Ocean Drive, or Bashford Street, it's a State Government road that we don't have vested control over.

***Jane Watertown***

*How is the Council going with upgrading the infrastructure in town with the new development near ANZAC Park? It's also going to cost a lot of money and I'm wondering who is going to pay for it?*

**Shire President Response**

At the moment that development is looking at being self-sustainable. In terms of electricity, they have power supply on site. They will also have solar panels on all of the units, so internally it should be self-sufficient for electricity. We talk constantly with the Water Corporation about our water and storage needs. That development is on deep sewer, I believe.

**Chief Executive Officer Response**

Yes. Given that it is a private development, it's the developer's cost to fund any necessary upgrades to local infrastructure, particularly regarding water, sewer and power. During the planning process, we will refer the application through to the other state entities that operate those infrastructure services. They will be negotiating daily to bring that forth. It's a condition of development that they need to satisfy that. Like any other site that is being developed, they all go through the same process.

***Greta Poulta***

*Can a feasibility study be done to get a swimming pool?*

**Shire President Response**

We have been watching what other local governments have been doing. The latest one was the Shire of Denmark, and they worked out for a shire of their size it wasn't economically viable for them to have a pool. Rather than spending in excess of \$20,000 on a feasibility study of our own, we work with other Councils and consider their information and research. This helps us keep our costs down by not wasting money on a study we are confident isn't going to be economically viable in a town this size. As a Shire the size of ours, it's difficult to afford a pool. It's too great of a risk, until we have a much larger rate base.

**5. RECEIVING OF THE 2024 / 2025 ANNUAL REPORT**

The annual report incorporated the following:

- Shire President's Report
- Chief Executive Officer's Report
- Key Aspirations
- Scope of Shire Services
- Infrastructure Goals & Achievements
- Prosperity Goals & Achievements
- Environmental Goals & Achievements
- Annual Financial Statements
- Independent Auditor's Report

**Moved Cr Glasfurd, seconded Cr Lethlean  
That the Annual Report for 2024 / 2025 as presented be received by  
Council.**

**CARRIED UNANIMOUSLY**

**MINUTES OF ANNUAL GENERAL MEETING OF ELECTORS 7 FEBRUARY 2025**

**6. CLOSURE OF MEETING**

The President closed the meeting at 5.56pm

These minutes were confirmed at a meeting on .....

Signed .....

Presiding person at the meeting at which the minutes were confirmed.

Date .....