



**SHIRE
of
DANDARAGAN**

**MINUTES
of the
ORDINARY COUNCIL MEETING
held at the
COUNCIL CHAMBERS, JURIEN BAY**

**on
THURSDAY 27 NOVEMBER 2025
COMMENCING AT 4.00PM**

THESE MINUTES ARE YET TO BE CONFIRMED
(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)

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MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 27 NOVEMBER 2025

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The Shire President declared the meeting open at 4.00pm and welcomed those present.

"I would like to acknowledge the traditional owners of the land we are meeting on today, the Yued people of the great Nyungar Nation and we pay our respects to Elders both past, present and emerging."

1.2 DISCLAIMER READING

The disclaimer was read aloud as there were 5 members of the public present.

"The Shire of Dandaragan accepts no responsibility for any statements or actions arising from discussion during this meeting."

"Members of the public should not act on verbal comments made during the meeting and should rely only on the official written confirmation of Council decisions, issued within fourteen days."

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor T O'Gorman	(President)
Councillor G Lethlean	(Deputy President)
Councillor W Gibson	
Councillor R Glasfurd	
Councillor S Johnson	
Councillor S Krakowiak	
Councillor S Young	

Staff

Mr B Bailey	(Chief Executive Officer)
Mrs R Pink	(Executive Manager Corporate Services)
Mr L Fouché	(Executive Manager Development Services)
Mr A MacKenzie	(Manager Development Planning)
Mr W Miller	(Acting Executive Manager of Infrastructure)
Miss R Sutton	(Manager Customer and Community Services)
Mrs K Dean	(Administration Officer)

Apologies

Nil

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 27 NOVEMBER 2025

Approved Leave of Absence

Nil

Observers

There were 5 members of the public present.

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4 PUBLIC QUESTION TIME***Mr Tim Bailey***

- 1. I'm disappointed that the information, which was sent out to Ratepayers, Jurien Bay Foreshore Master Plan Review, has only been received in the last couple days by people who do not reside in town. It's disappointing the powers that be, have chosen to delay the mailing of this information, and it's made it impossible to make a submission.*

Shire President Response

The decision to commence a period of public consultation was made at the last Council Meeting and the staff acted on that straight away. I note, the letter was written on the 4 November 2025 and posted on 5 November 2025; it's then in the hands of Australia Post. There is an extended period of 42-days which doesn't end until the 12 December 2025 which is plenty of opportunity for people to get their submissions in, even if they only received the letter of notice today.

- 2. Are there any plans to put in a public lavatory on the north side of the skate park?*

Chief Executive Officer Response

If you look at the master plan, it shows a public ablution just to the south of the playground. The issue we have in providing an ablution to the north of the skate park, is trying to connect it to deep sewerage. Where the original Dobbyn Park toilets were located there was a very high-water table. When there was a high tide, you could end up with wastewater rising up into public open space. It's logical that any public ablution in the foreshore be connected to deep sewerage wherever possible, and we are restricted by gravity in terms of where we can put that. The cost of putting a pump station in for one public ablution would be exorbitant.

- 3. When is the building going to commence on the other side of the Caravan Park and when that does come to fruition, will the gate that comes out onto White Street be the exit for caravans?*

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 27 NOVEMBER 2025**Shire President Response**

The Roberts Street vacant block is private land and there is a development approval on that land at the moment, but I will hand over to the CEO.

Chief Executive Officer Response

We can't force the Roberts Street property to develop. We certainly, like the rest of the community, would like to see that site commence its development and start contributing to the economic growth of the town. With regards to the south-western exit of the caravan park, the development approval for that site identified that it would use that exit during peak periods, when the entry is relocated to the Sandpiper / Roberts Street area.

Mr Tim Bailey submitted three questions prior to the meeting.

1. *Fauntleroy Park was created at great expense to us all, physically (dust & inconvenience) and financially; to cater for tourists, locals, markets and entertainment – where will these options [Jurien Bay Foreshore Master Plan Review] be relocated, as the remaining space will no longer be adequate.*

Shire President Response during Public Question Time

There is nothing to be relocated; the markets, festivals and events will still stay there. The intention was, it would only be the swale and the soak well that would be parking, and no green area would be taken up for parking. When we undertook electrical upgrades on the site there was electrical infrastructure installed down that side. The intention was not to go on the grass in any manner.

2. *What response have you had from EPA?*

Shire President Response during Public Question Time

This hasn't gone to the EPA; this is at master planning stage of development. Any items requiring EPA consideration would be a separate process undertaken in later design stages.

3. *Where will the stormwater run-off/ be redirected to after the removal of the swale?*

Chief Executive Officer Response during Public Question Time

There are other civil products we can use. We have recently done one on Bluewater Drive where we have subsurface cells, which are essentially plastic blocks that sit underneath, so we are able to reclaim if we need to. The actual volume of water taken in the subject swales is also very low, and civil engineering processes will determine how drainage can be addressed in the area.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 27 NOVEMBER 2025***Mr Peter Wilding***

- 1. I am concerned that we seem to keep having development by proposal, and not actual development. This, Jurien Bay Foreshore Master Plan Review, is the third proposal we've had in this area. You're obviously going to take that whole strip.*

Shire President Response

To give people some background on why we've gone back out for public consultation on this. In December 2024, we approved the siting of 4 upgraded sea containers on that area, foreshore. The idea was put forward to us by the Jurien Beach Café, it was put out for public comment, and no objections were received. They were granted a lease over a certain part of that area, to the south of the café on the grassed area. They still have that development approval in place and could put those sea containers there.

Since then, there has been a change of management, and the lease owners came back to us with an idea to expand further south, parallel to the Caravan Park. This wasn't conceived in our original foreshore master plan, so on that basis, Council chose to review the foreshore masterplan and get the community's views on the proposal as part of that process. We have gone to a consultant and asked them for alternate options. Some more carparking will be required, if there is hospitality venture down there.

The consultant has looked at the swale drain and drainage site, which has not been used since it went in there, and figured that may be a reasonable option for a parking location - it is a suggested option. The three proposals are not to scale, they are in block form, it's purely a master plan and it is not actually a final design for construction. If it gets approved, at all, the detailed design will come at a later stage. The land is public land, so before we can draw up a lease to the proponents, we will have to go out again for public consultation to dispose of that land. There are strong views out there, and that is the whole point of going out for public consultation.

- 2. I just think it's going to fall over financially, and council and ratepayers will have spent a fortune.*

Chief Executive Officer Response

It's important to recognise that any new development would need to provide their parking. It's likely that council would be negotiating with any developer to fund or contribute to parking associated to their development.

- 3. What would it cost to put some grass in the sand area over the limestone wall, near the children's playground?*

Chief Executive Officer Response

At this stage, anything westward of the wall is not within council-controlled land. It sits within a reserve that we don't control. We would be required to firstly, get

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 27 NOVEMBER 2025

control of that land and secondly, to get a clearing permit, which I imagine would be very difficult to get, and limiting any works in the dune system.

Mr Peter Wilding & Mrs Nerina Wilding submitted three questions prior to the meeting.

1. *Safety concerns, Jurien Bay Foreshore Master Plan Review: has the council conducted a proposed traffic flow assessment? At the moment there is already a forklift traversing the residential portion of White Street. This proposal will increase forklifts and trucks and semi-trailers mixing with tourist car activity. It is an accident waiting to happen.*

Shire President Response during Public Question Time

No, we haven't. This would be part of the next stage in design, and we would be doing that traffic assessment then.

2. *Cost: what is the cost of this proposal, including the cost of undoing the past proposal of the park?*

Shire President Response during Public Question Time

The cost at the moment would be what we have paid for the consultant to give us alternative options, and that is covered in our budget under consultant's fees.

3. *Has the Council considered moving the restaurant and parking to the north of the Skate Park, closer to the existing resort/ tourists?*

Shire President Response during Public Question Time

This is addressed in the next stage of our foreshore master planning. We haven't conceived that yet, as it's a long way off. We want to see what we can do in the space currently proposed for development.

Mrs Angela Christian submitted three questions prior to the meeting.

1. *Why were scaled, accurate drawings not provided to the public during the proposal, Jurien Bay Foreshore Master Plan Review?*

Shire President Response during Public Question Time

Because we haven't done them yet. The scale drawings depend on where we decide it goes. If we decide on Option 1, 2 or 3, then we will get the scale and design drawings.

2. *Will the Shire now release full scaled drawings, elevations, sections & accurate measurements so the public can make a decision on the true concept?*

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 27 NOVEMBER 2025**Shire President Response during Public Question Time**

I think you have the answer to that now - we don't have full scale drawings, and if we don't approve this proposal, we will never have full scale drawings.

3. *Will the Shire provide to the public a detailed cost breakdown including how much public money is allocated to the infrastructure on the foreshore?*

Shire President Response during Public Question Time

That will depend on whether we go ahead but we have some costings as to what it's cost us with consultants.

Chief Executive Officer Response during Public Question Time

Any public funds spent on this project when we get to delivery stage will be included in our annual budget, which will be open for any members of the public to observe that.

Mrs Joy Smith submitted three questions prior to the meeting.

1. *Can the Shire please provide accurate scaled drawings showing the true dimensions of the proposed, Jurien Bay Foreshore Master Plan Review, angled parking bays?*

Shire President Response during Public Question Time

I think we've answered that question.

2. *Why were the only community options presented near identical designs, rather than genuine alternative locations?*

Shire President Response during Public Question Time

This is the area we're looking at and has always been intended to have development around. Once we go further north and we start master planning the area north of the skate park, north of Heaton Street on Doust Street, then we will have other options.

3. *What alternative parking solutions have been assessed?*

Shire President Response during Public Question Time

No parking solutions have been assessed. They have been suggested, and if this doesn't go ahead, we won't waste money on parking alternatives.

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Mr Kevin Eyden submitted three questions prior to the meeting.

1. *What formal assessment has been undertaken to justify replacing an established grassed recreation area with additional parking?*

Shire President Response during Public Question Time

No intention to impinge on that grass area.

2. *Was a public open space impact assessment completed and if so, can it be provided?*

Shire President Response during Public Question Time

No, it hasn't, as this is a concept and if it doesn't get passed, we are not going to waste the money doing other assessments.

3. *What alternative locations for parking were evaluated before deciding to use foreshore green space, and were these dismissed?*

Shire President Response during Public Question Time

The only foreshore space was the swale and the soak well. When we did the original foreshore master plan, the assessment on parking was we had sufficient parking. If we do a development there, what parking they will require and whether we can accommodate that in our existing parking or if we have to put extra parking in.

Chief Executive Officer Response during Public Question Time

For council to entertain the concept of an additional hospitality venue there, we can't put additional pressure on existing parking which we know is at a premium.

In exploring an idea of a new hospitality venue, it leads to 'where would the parking associated with that venue be situated?' The project has been presented in its current form, to show the impact to particularly the hospitality venue would have flow on effects to other areas. This process is about asking the public, 'is this project supported by the broader community' because it's council and community land that's being given up to a private developer. This comes with trade-offs; you can't have one without impacting another area, and the public, and the councillors will need to decide if that is the better thing to do for the community.

Mrs Rosemary Bailey submitted three questions prior to the meeting.

1. *Is this plan to scale, and if so, would it be for very small cars only?*

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Shire President Response during Public Question Time

I think we've answered that, Rosemary.

2. Has the Progress Association and ither community groups been consulted?

Shire President Response during Public Question Time

I am the coordinator for the markets and the Turquoise Coast Festival, so yes, I have been consulted. I have also spoken to the executive of the Progress Association, and they didn't have any particular concerns, providing we weren't losing any grassed area, as that's the critical bit for us.

3. We have spent thousands on upgrade on Bashford Street, why don't you finish that before taking on this absurd proposal?

Shire President Response during Public Question Time

The Bashford Street proposal is Main Roads, and Main Roads fund that. That was before my time so I will hand that over to the CEO.

Chief Executive Officer Response during Public Question Time

Bashford Street isn't a council owned road [falling under Main Roads WA tenure], it's outside of our control, and I think our ratepayers would like their ratepayer funds spent on ratepayer land and projects.

5 APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL DECISION

Moved Cr Young, seconded Cr Glasfurd

That the following request of leave of absence be approved:

Cr Gibson – the next Council Meeting 18 December 2025

CARRIED 7 / 0

FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak

AGAINST: Nil

6 CONFIRMATION OF MINUTES

6.1 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 20 OCTOBER 2025 & ORDINARY COUNCIL MEETING HELD ON 23 OCOTBER 2025

COUNCIL DECISION

Moved Cr Lethlean, seconded Cr Gibson

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 27 NOVEMBER 2025

That the minutes of the Ordinary Meeting of Council held be confirmed.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS

Nil

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 ACCOUNTS FOR PAYMENT FOR THE PERIOD ENDED 31 OCTOBER 2025

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	SODR-2042075298-146891
Disclosure of Interest:	None
Date:	17 November 2025
Author:	Cobus van der Westhuysen, Assistant Accountant
Senior Officer:	Rebecca Pink, Executive Manager Corporate Services

PROPOSAL

To receive the Cheque, EFT, BPAY, Direct Debit and Fuel Card listing for the month of October 2025.

BACKGROUND

In accordance with the *Local Government Act 1995*, and *Financial Management Regulations 1996*, a list of expenditure payments is required to be presented to Council.

COMMENT

The Cheque, EFT, BPAY and Direct Debit (including fuel cards) payments for October 2025 totalled **\$1,342,938.46** for the Municipal Fund.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 27 NOVEMBER 2025

Should Councillors wish to raise any issues relating to the October 2025 Accounts for payment, please do not hesitate to contact the Executive Manager prior to the Council Meeting, in order that research can be undertaken, and details provided either at the time of the query or at the meeting.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report currently.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Cheque, EFT, BPAY, Direct Debit and Fuel Card listings for October 2025 (Doc Id: SODR-2042075298-146891)

(Marked 9.1.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Krakowiak, seconded Cr Johnson

That Council receive the Cheque, EFT, BPAY, Direct Debit and Fuel Card payment listing for the period ending 31 October 2025 totalling \$1,342,938.46.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 27 NOVEMBER 2025

9.1.2 FINANCIAL STATEMENTS – MONTHLY REPORTING FOR THE PERIOD ENDING 31 OCTOBER 2025

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	SODR-2042075298-14894
Disclosure of Interest:	None
Date:	17 November 2025
Author:	Cobus van der Westhuyzen, Assistant Accountant
Senior Officer:	Rebecca Pink, Executive Manager Corporate Services

PROPOSAL

To present the Monthly Financial Report for the period ending 31 October 2025 to Council.

BACKGROUND

Regulations 34 and 35 of the Local Government (Financial Management) Regulations 1996 require a monthly statement of financial activity, monthly statement of financial position and explanation of material variances to be presented to Council.

The report must be presented at an ordinary meeting of council within two months after the end of the month to which the statement relates. Regulations prescribe the information to be contained in the report.

The Monthly Financial Report has been compiled to comply with the *Local Government Act 1995*, associated regulations, and to the extent they are not inconsistent with the *Local Government Act 1995* and the *Australian Accounting Standards*.

In accordance with *Regulation 34(5) of the Local Government (Financial Management) Regulations 1996*, on 24 July 2025, Council adopted the annual material variance threshold of 10% for reporting budget variances within monthly financial reporting for the 2025/26 financial year, subject to a \$10,000 minimum, below which, variances are not required to be reported.

COMMENT

The Monthly Financial Report for the period ending 31 October 2025 is attached to include the following information as required by legislation:

- Statement of Financial Activity;
- Statement of Financial Position;
- Note 1 – Basis of Preparation and Significant Accounting Policies;
- Note 2 – Statement of Financial Activity Information; and
- Note 3 - Explanation of Material Variances.

There is no legislative requirement for supplementary financial information to be considered with the monthly financial reports presented to Council, however, to assist Council with explanatory details for the above statements, there is supplementary information at the back of the statements.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 27 NOVEMBER 2025

Should Councillors wish to raise any issues relating to the 31 October 2025 financial statements, please do not hesitate to contact the Executive Manager prior to the Council Meeting for research to be undertaken and details provided either at the time of the query or at the meeting.

STATUTORY ENVIRONMENT

Regulation 34 and 35 of the Local Government (Financial Management) Regulations 1996.

POLICY IMPLICATIONS

There are no known policy implications associated with this item.

FINANCIAL IMPLICATIONS

The presentation of these monthly financial reports provides Council with regular updates regarding the status of the financial position and assists to comply with the *Local Government Act 1995* and associated regulations.

STRATEGIC IMPLICATIONS

There are no known strategic implications associated with this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 October 2025
(Doc Id: SODR-2042075298-14894)
(Marked 9.1.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Glasfurd, seconded Cr Young

That Council receive the Monthly Financial Report for the period ended 31 October 2025.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 27 NOVEMBER 2025

9.1.3 FINALISE ENDORSEMENT OF DANDARAGAN RECREATION PRECINCT MASTER PLAN

Location:	Dandaragan Recreation Reserve
Applicant:	N/A
Folder Path:	SODR-1876983588-2764
Disclosure of Interest:	None
Date:	11 November 2025
Author:	Rhiann Sutton, Manager Customer and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

This item requests that Council endorse the final report on the Dandaragan Recreation Precinct Master Plan following public advertising in September.

BACKGROUND

The Dandaragan Recreation Precinct Master Plan is the second Master Plan to be completed. The Dandaragan Recreation Precinct Working Group was formed and held their initial meeting in March 2025.

The draft plan was advertised during September 2025 for a final round of public consultation. There were no submissions received. There are no changes to the Master Plan, and it is now presented for Council for final endorsement.

COMMENT

The Dandaragan Recreation Precinct Master Plan has now completed its public consultation phase, with the draft plan advertised during September. No submissions were received, and no amendments to the draft plan are proposed.

The Master Plan provides a strategic framework to guide the future development of the precinct and reflects the input of the Dandaragan Recreation Precinct Working Group. Endorsement of the final Master Plan will enable the Shire to progress to the next phase, being project development, including detailed design, cost estimation, and preparation of funding applications for priority projects.

The following table outlines the highest priority projects identified by the Working Group, together with the next steps for each. Some projects will require additional resources to be allocated by Council to support implementation.

Project Description	Stage
New changerooms and additional general use ablutions	Stage 1 – urgent priority
Sheltered viewing areas/ seating for football and multi-court	Stage 2 – high priority
New bar servery	Stage 2 – high priority
Resurface outdoor court with multi-court markings and goals	Stage 2 – high priority

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Additional multi-purpose or storage room	Stage 3 – medium priority
Additional men's ablutions	Stage 3 – medium priority
Stage area security and access control	Stage 3 – medium priority

CONSULTATION

- Dandaragan Recreation Precinct Working Group
- Dandaragan residents
- MCG Architects

STATUTORY ENVIRONMENT

There are no statutory environment implications relevant to this item.

POLICY IMPLICATIONS

Project identified within the Master Plan will be influenced by several Council Policies including:

- *Policy 6.1 – C-6SRF01 – Sport and Recreation Funding*

FINANCIAL IMPLICATIONS

Future financial contributions will be required from the annual budget process and through external funding sources based on priorities identified in the Master Plan and in keeping with the overall Sport and Recreation Plan.

STRATEGIC IMPLICATIONS

Shire of Dandaragan Council Plan

Outcomes	Initiatives
Our recreation precincts will be contemporary and highly utilised	Complete the Jurien Bay, Dandaragan and Badgingarra Recreation Precinct Masterplans

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Dandaragan Recreation Precinct Master Plan (Doc id: SODR-1272937250-4324)

(Marked 9.1.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Glasfurd, seconded Cr Lethlean

That Council:

1. Endorse the Dandaragan Recreation Precinct Master Plan (Doc Id: SODR-1272937250-4324) as the strategic blueprint for the precinct's future development.
2. Accept the project staging and priority sequence identified by the Working Group as follows:

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Project Description	Stage
New changerooms and additional general use ablutions	Stage 1 – urgent priority
Sheltered viewing areas/ seating for football and multi-court	Stage 2 – high priority
New bar servery	Stage 2 – high priority
Resurface outdoor court with multi-court markings and goals	Stage 2 – high priority
Additional multi-purpose or storage room	Stage 3 – medium priority
Additional men's ablutions	Stage 3 – medium priority
Stage area security and access control	Stage 3 – medium priority

3. Authorise staff to develop supporting documentation (e.g. Needs Analysis and Project Business Cases), commission detailed designs and cost estimates for Stage 1 and 2 projects so that grant applications can be prepared. Seek grant and partnership funding (State/Federal, industry and club contributions) for major elements and allocate Shire budget to any necessary design or site works in 2025/26.
4. Instruct officers to continue working with local clubs (Football, Netball, Bowls, Hockey, Recreation Centre Management Committee etc.) to finalise their requirements and co-funding arrangements for shared facilities and to agree on an operational management model for the centre going forward.

CARRIED 7 / 0

FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak

AGAINST: Nil

9.1.4 ENDORSE COMMUNITY DEVELOPMENT PLAN

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	SODR-437506902-13475
Disclosure of Interest:	None
Date:	13 November 2025
Author:	Rhiann Sutton, Manager Customer and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

This item requests that Council provide endorsement of the Shire of Dandaragan Community Development Plan.

MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 27 NOVEMBER 2025

BACKGROUND

The Community Development Plan consolidates several key strategic documents into one integrated framework, including the Youth Plan, Age-Friendly Plan, Club Development Plan, and Disability, Access and Inclusion Plan. This approach ensures alignment, efficiency, and impact across all areas of community engagement.

The Plan was developed through extensive community consultation in 2025, including surveys, town meetings, and targeted engagement with youth and key stakeholders. It aligns with State strategies such as the WA Youth Action Plan, State Seniors Strategy, and WA Volunteer Strategy.

The Plan focuses on four core pillars:

- Education and Lifelong Learning – Improving access to training, early childhood education, and youth development opportunities.
- Health and Wellbeing – Promoting active lifestyles, mental health support, and inclusive community events.
- Club Development and Volunteers – Strengthening governance, volunteer recruitment, and sustainability of local clubs.
- Disability, Access and Inclusion – Enhancing accessibility in public spaces, services, and events, including provision for a Changing Places facility.

The draft plan was prepared and taken to Council at the August 2025 Ordinary Council Meeting:

COUNCIL DECISION

Moved Cr Lethlean, seconded Cr Gibson

That Council:

1. *Endorses the Draft Community Development Plan 2025–2029; and*
2. *Authorises the Draft Plan to be advertised for public comment and submissions for the period 1 September 2025 to 30 September 2025, with feedback to be presented to Council for consideration prior to final adoption.*

The Draft plan was open for public comment for the month of September.

COMMENT

The Community Development Plan provides a clear and coordinated approach to supporting community wellbeing and growth across the Shire. Endorsement of the Plan will enable the Shire to:

- Prioritise and allocate resources effectively for community programs and initiatives.
- Provide a strategic framework for partnerships with local groups, organisations, and government agencies.

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- Monitor and evaluate the delivery and outcomes of community development activities.
- Ensure alignment with the Shire's broader strategic objectives and planning frameworks.

The Community Development Plan outlines key projects to strengthen education, health, inclusion, and community engagement. Major initiatives include:

- Establishing local vocational training opportunities and hosting annual career expos.
- Delivering youth leadership and employment programs, plus biennial Youth Expos.
- Expanding health and wellbeing initiatives such as mental wellness events, active ageing programs, and improved aged care facilities.
- Implementing structured volunteer programs and capacity-building workshops for clubs.
- Enhancing accessibility through an inclusive Changing Place facility, improved beach access, and dementia-friendly programs.

The Plan will guide Council, staff, and the community in implementing key initiatives that foster social cohesion, participation, and an improved quality of life for residents.

CONSULTATION

The draft Community Development Plan was advertised for public comment, providing residents and stakeholders with an opportunity to review and provide feedback. During the consultation period, three submissions were received:

- Two submissions requested the inclusion of respite and aged care facilities in addition to fitness and health activities for older residents. This feedback has been incorporated under *Health and Wellbeing*, with initiatives now including improved access to respite services and full-service aged care facilities within the local community.
- One submission from the Yued Aboriginal Corporation recommended the inclusion of the *Aboriginal Empowerment Strategy WA 2021–2029* as a key reference document. This has been added to the Plan.

The consultation process ensured that community priorities and cultural considerations were reflected in the final Plan, strengthening its relevance and responsiveness to local needs.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

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There are no known policy implications associated with this item.

FINANCIAL IMPLICATIONS

There are several new projects and activities proposed in this Plan. The delivery of this plan is estimated to require additional Community Development Officer which has been provisioned in the 2025/26 budget.

STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029

Priority Outcome	Initiatives
The Shire has an active community development program supporting events, cultural development and community building activities.	Review the Shire's Youth Plan. Review the Shire's Age Friendly Plan
We are safe, active and healthy community	

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Shire of Dandaragan Community Development Plan 2025-2029
(Doc Id: SODR-437506902-14054)

(Marked 9.1.4)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Gibson, seconded Cr Young

That Council endorse the Shire of Dandaragan Community Development Plan.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

9.1.5 BADGINGARRA RECREATION PRECINCT WORKING GROUP NOMINATIONS

Location:	N/A
Applicant:	Shire of Dandaragan
Folder Path:	SODR-1876983588-2741
Disclosure of Interest:	None
Date:	4 November 2025

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Author: Rhiarn Sutton, Manager Customer and Community Services
Senior Officer: Brent Bailey, Chief Executive Officer

PROPOSAL

The purpose of this item is for Council to consider public nominations for memberships of the Badgingarra Working Group

BACKGROUND

In September 2025, Council endorsed the Badgingarra Recreation Precinct Working Group Terms of Reference that set out the operating guidelines for the Working Group and authorised

OFFICER RECOMMENDATION

That Council:

1. *Endorse the Badgingarra Recreation Precinct Working Group Terms of Reference as indicated in the attachments Doc Id: SODR-1272937250-4394.*
2. *Authorise the Chief Executive Officer to call for community member nominations for the Badgingarra Recreation Precinct Working Group.*
3. *Appoint Councillor Lethlean as the Chair of the Working Group.*
4. *Appoint Councillor Young as the second Council representative for the Working Group.*
5. *Endorse the Badgingarra Recreation Precinct Discussion Paper (Doc Id: SODR-1272937250-4352) to be circulated to the community forming part of the consultation process.*

CARRIED 6/0

During the month of October, calls for nominations were prominently promoted. Our staff promoted the opportunity to local sporting groups, aiming to ensure a wide-ranging demographic of participants. Officers engaged with senior community members, youth, and families engaged in sports, to promote the development of a Working Group that represented a broad cross-section of our community. Sport and recreational club members, located within the Badgingarra Recreation Precinct, were encouraged to submit nominations for the working group.

The membership will be comprised of a minimum of nine and a maximum of eleven, selected through the nomination process, which will also include the participation of two Shire of Dandaragan Councillors.

COMMENT

A total of twelve community members nominated to participate in the Working Group, offering a broad range of backgrounds and experience. Officers are recommending the following individuals for appointment for the 2025/26 year to ensure a balanced mix of skills aligned with the Badgingarra Recreation Precinct Terms of Reference and the development of the masterplan.

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All nominations were carefully reviewed, and each was considered suitable for involvement. In forming a proposed membership list (table below), officers, together with the Council nominated Chair and Deputy Chair, have focused on achieving an effective mix of perspectives and representation. The recommended composition reflects this approach and acknowledges the valuable interest shown by all nominees. Council may, however, determine an alternative composition should it consider a different mix of members more appropriate.

INDIVIDUAL NOMINEE
Catherine Barnes
Dorothy Doust
Christie Felber
Erin Hayes
Melanie White
Teagan White
Allison Whybrow
Ishbel Wilson
Jen Wootton

CONSULTATION

The Badgingarra Recreation Precinct Working Group will be a primary source of community consultation

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

STRATEGIC IMPLICATIONS

Shire of Dandaragan Council Plan

Priority Outcome	Initiative
Our recreation precincts will be contemporary and highly utilised	Complete the Jurien Bay, Dandaragan and Badgingarra Recreation Precinct Masterplans

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Badgingarra Working Group Nominations (Doc Id: SODR-437506902-14590)
(Marked 9.1.5)

VOTING REQUIREMENT

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Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Lethlean, seconded Cr Young

That Council endorse the following nominees as members of the Badgingarra Precinct Working Group:

1. Catherine Barnes
2. Dorothy Doust
3. Christie Felber
4. Erin Hayes
5. Melanie White
6. Teagan White
7. Allison Whybrow
8. Ishbel Wilson
9. Jen Wootton

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

9.1.6 JURIEN BAY RECREATION PRECINCT MASTER PLAN

Location:	Jurien Bay Recreation Reserve
Applicant:	N/A
Folder Path:	SODR-1876983588-2748
Disclosure of Interest:	None
Date:	4 November 2025
Author:	Rhiann Sutton, Manager Customer and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

This item requests that Council endorse the final report for the Jurien Bay Precinct Masterplan following public advertising in October.

BACKGROUND

The Jurien Bay Recreation Master Plan is the third masterplan to be completed. The Jurien Bay Recreation Precinct Working Group was formed and held their initial meeting in October 2023.

The plan provides a long-term vision for the precinct, including staged development options, indicative costings and priorities for renewal of aging facilities.

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The draft plan was advertised for public comment in October for a final round of public consultation. There were seven submissions received.

COMMENT

The Master Plan reflects community priorities identified through the Working Group and public engagement, including:

- Renewal of high-used assets (courts, changerooms, social amenities)
- Provision for future sports and flexible staging options
- Co-location opportunities for clubs to reduce duplication and improve sustainability.

The plan proposes three staging options to accommodation funding scenarios, with initial priorities being:

1. Upgrade of outdoor courts
2. Construction of new changeroom and umpire facilities
3. Development of indoor sports hall and shared function space

Several submissions requested the inclusion of a community swimming pool or aquatic facility within the precinct. While community desire for a swimming pool is acknowledged and has been raised in past consultations, during the development of the Council Plan, Council elected to not progress with any planning or commitment to a swimming pool. Accordingly such a facility is beyond the scope of the current Master Plan, which focuses on the recreation precinct footprint and priorities identified through the earlier planning stages.

A swimming pool would require substantial capital investment and long-term operational funding. As such, the matter would need to be investigated separately, including feasibility, location options, demand analysis, lifecycle costing and potential partnerships or external funding. This work would require a dedicated suite of resources provided by Council through a future budget process.

The comments received demonstrate ongoing community interest in aquatic facilities, and this feedback can be retained to inform future planning considerations and advocacy activities of Council.

CONSULTATION

During the public comment period, seven submissions were received. While no major concerns were raised, several minor and technical points were identified and will be further considered during the detailed planning phase of the project.

B. Voss	Jurien Recreation Precinct plans include a 'Changing Places' accessible change room to support wheelchair users and the wider disabled community, ensuring safe	Preference noted for a 'Changing Places' accessible facility to be located in the CBD.
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	and dignified facilities for both locals and visitors.	
F. Tester	Request inclusion of a Public swimming pool.	Noted.
C. Roser	Additional of an indoor pool area.	Noted.
M. Hughes	Inclusion of a community swimming pool.	Noted.
L. Wood	Inclusion of a stage inside the Jurien Bay Recreation Building.	The facility currently has a movable stage available for use.
T. Goff	Request for a swimming pool.	Noted.
Jurien Bowling Club	Concerns regarding function room facilities and viewing for members.	These matters will be addressed in the detailed planning stage of the development.

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

Projects identified within the Master Plan will be influenced by a number of Council Policies including:

- *Policy 6.1 - C-6SRF01 - Sport and Recreation Funding*

FINANCIAL IMPLICATIONS

Future financial contributions will be required from the annual budget process and through external funding sources based on priorities identified in the Master Plan and in keeping with the overall Sport and Recreation Plan

STRATEGIC IMPLICATIONS

Shire of Dandaragan Council Plan

Outcomes	Initiatives
Our recreation precincts will be contemporary and highly utilised	Complete the Jurien Bay, Dandaragan and Badgingarra Recreation Precinct Masterplans

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Jurien Bay Recreation Precinct Masterplan (Doc Id: SODR-1272937250-4396)
- Consultation submissions (Doc Id: SODR-1272937250-4487)
(Marked 9.1.6)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Krakowiak, seconded Cr Young
That Council:

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1. Endorse the Jurien Bay Recreation Precinct Master Plan Doc Id: SODR-1272937250-4396 as the strategic blueprint for the precinct's future development.
2. Accept the project staging and priority sequence identified by the Working Group. Proceed first with the most urgent works including upgrading the courts, constructing new change-rooms and umpire rooms, and completing the public amenities. Followed by construction of the indoor sports hall and shared clubhouse/function room.
3. Authorise staff to develop supporting documentation (e.g. Needs Analysis and Project Business Cases), commission detailed designs and cost estimates for the first-stage projects (items 1–4 in indicative costings) so that grant applications can be prepared. Seek grant and partnership funding (State/Federal, industry and club contributions) for major elements and allocate Shire budget to any necessary design or site works in 2026/27.
4. Instruct officers to continue working with local clubs (Football, Netball, Bowls, Golf, Recreation Centre Management Committee etc.) to finalise their requirements and co-funding arrangements for shared facilities and to agree on an operational management model for the centre going forward.

CARRIED 7 / 0

FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak

AGAINST: Nil

9.1.7 APPOINTMENT TO PUBLIC ART WORKING GROUP

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	SODR-1876983588-2773
Disclosure of Interest:	None
Date:	18 December 2025
Author:	Rhiarn Sutton, Manager Customer and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

Council is requested to appoint one community representative to the Public Art Working Group

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BACKGROUND

The Shire of Dandaragan Public Art Working Group was established to guide the development, assessment, and delivery of public art projects across the Shire, in line with the *Shire's Public Art Policy* and *Art & Culture Plan*.

A vacancy has arisen for one community representative to join the working group. Expressions of interest were sought, and one nomination was received from an individual who meets the selection criteria and demonstrates a strong interest in local arts and community engagement.

Appointment of this representative will ensure continuity of the Working Group and support ongoing public art initiatives.

COMMENT

During the consultation period, one nomination was received from Rebecca Cassells. She brings relevant experience and a demonstrated commitment to supporting public art initiatives. Her appointment will provide valuable local insight and strengthen community representation on the Working Group.

Endorsing this appointment will enable the Working Group to progress current and upcoming public art projects efficiently.

CONSULTATION

During the consultation period, one nomination was received, submitted by Rebecca Cassells.

STATUTORY ENVIRONMENT

There are no statutory implications relevant to this item.

POLICY IMPLICATIONS

There are no policy implications associated with this item.

FINANCIAL IMPLICATIONS

There are no financial implications in relation to this item.

STRATEGIC IMPLICATIONS

Shire of Dandaragan Council Plan

Priority Outcome	Initiative
The Shire has an active community development program supporting events, cultural development and community building activities	Support a range of community events and provide funding for external agencies and community groups to coordinate these events.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

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- Nomination – Rebecca Cassells (Doc Id: SODR-437506902-14645)
(Marked 9.1.7)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Young, seconded Cr Johnson

That Council appoints Rebecca Cassells as a community representative on the Shire of Dandaragan Public Art Working Group.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

9.2 INFRASTRUCTURE SERVICES

9.2.1 BUDGET AMENDMENT – ROWES ROAD

Location:	Rowes Road
Applicant:	Shire of Dandaragan
Folder Path:	Infrastructure Management/Department Management/Council Items
Disclosure of Interest:	None
Date:	12 November 2025
Author:	Brad Pepper, Executive Manager Infrastructure
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

For Council to endorse a budget amendment to extend capital expenditure on Rowes Road and accept Main Roads WA funding in the 2025/2026 financial year.

BACKGROUND

Council endorsed in its 2025/26 budget to include the Rowes Road reconstruction project for \$530,000 funded solely by Municipal funds.

In October 2025, Main Roads sent out an expression of interest to any local governments that had shovel ready road projects that could be completed within this financial year and those that had capacity to fund one third (1/3) contribution towards the extra funding.

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The Shire of Dandaragan expressed an interest in extending the Rowes Road project and submitted an application for \$1M of extra funding to increase the project from 2.8km in length, to 8km in length. As the current project was fully funded by Municipal funding the Shire's 1/3 is already covered and essentially the Shire will gain an extra 5km of reconstructed sealed road for no extra cost.

All projects went through an assessment process with Main Roads, and the Shire of Dandaragan was successful with securing \$1M of extra funding.

COMMENT

Whilst other roads could have been considered for this extra funding, the Council budget did not have financial capacity for the large increase that would have been required for the 1/3 contribution. Rowes Road was clearly an appropriate selection for the current budget and best value for money. The additional work done this financial year will allow Council to redirect future financial resources to other projects in the upcoming financial year.

CONSULTATION

Main Roads WA

STATUTORY ENVIRONMENT

Local Government Act 1995

Section: 6.8 Expenditure from municipal fund not included in annual budget

(1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*

- (a) *is incurred in a financial year before the adoption of the annual budget by the local government; or*
- (b) *is authorised in advance by resolution*; or*
- (c) *is authorised in advance by the mayor or president in an emergency.*

* Absolute majority required.

(1a) *In subsection (1) —*

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

(2) *Where expenditure has been incurred by a local government —*

- (a) *pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and*
- (b) *pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.*

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

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FINANCIAL IMPLICATIONS

While expenditure will increase by \$1M, there will not be any impact on the current budget as income will increase by \$1M.

STRATEGIC IMPLICATIONS

Shire of Dandaragan Council Plan 2024

Priority Outcomes	Our Roles
The Shire has a high performing freight and transport network.	Continue investment in the Shire's rural sealed road network to reconstruct and widen key freight routes.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Gibson, seconded Cr Lethlean

That Council endorse a budget amendment to:

1. Accept \$1M of funding from Main Roads WA to be attributed to and extend the Rowes Road reconstruction project in the 2025/26 financial year.
2. Increase the total budget associated with Rowes Road from \$530,000 to \$1.53M as detailed below:

Salaries	\$38,224.17
Overheads	\$36,312.96
Plant Operation	\$31,909.70
Plant Depreciation	\$14,900.75
Materials and Contracts	\$1,408,652.42
TOTAL	\$1,530,000.00

CARRIED BY ABSOLUTE MAJORITY 7 / 0

FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak

AGAINST: Nil

9.2.2 APPLICATION FOR A KENNEL FACILITY – 460 NYLAGARDA ROAD

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Location:	Shire of Dandaragan
Applicant:	Jennifer Wootton
Folder Path:	Development Services/ Animal Management/ Registrations/ Kennels
Disclosure of Interest:	None
Date:	17 November 2025
Author:	William Miller, Manager of Operations and Community Safety
Senior Officer:	Brad Pepper, Executive Manager of Infrastructure

PROPOSAL

For the proponent of 460 Nylagarda Road to establish a kennel (dog boarding) facility comprising of six (6) individual holding pens and an exercise yard, for the commercial short stay boarding of dogs.

BACKGROUND

Mrs. Jennifer Wootton of 460 Nylagarda Road, Hill River, is seeking to establish a small dog boarding facility at the forementioned rural property.

The proposal is to modify existing infrastructure on the property to allow for six (6) kennels to be utilised for commercial use. Once modified, the already approved home business (Development Application 131/25) is intended to commence operation immediately.

This facility will provide the Shire of Dandaragan residents, travellers and visitors with a convenient place to board their dogs when they are on holidays, unable to care for their dogs due to unforeseen circumstances, or visiting the area, such as travellers wishing to visit national parks.

The nearest facility akin to this proposal is located in Greenhead, which is built within its industrially zoned area on the outskirts of town. The Shire's Ranger Services team welcomes the establishment of this local facility, to ensure the welfare of the dogs is satisfactorily maintained when owners cannot look after their dogs for short periods of time.

The author of this report has drafted several conditions for this proposal based on other similar facilities and best practice in accordance with the Department of Primary Industries and Regional Development publication – Health and Welfare of Dogs in Western Australia Guidelines. This recommendation seeks Councils endorsement for the facility to commence operations under the prescribed conditions

In consultation with both the proponent and neighboring residents surrounding the proposal, the Shire of Dandaragan Ranger Services team is satisfied that this facility will be well-maintained, have limited, if any impact on the amenity of the area and be a positive, and heavily demanded enterprise for the region.

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COMMENT

As the facility is capped at operating with a maximum of six (6) dogs, the author views this proposal as low impact on the community, especially given the rural zoning.

Under the *Dog Act 1976*, the maximum number of dogs that can be kept (residentially) is six (6). The Shire of Dandaragan's *Dogs Local Law 2019*, has capped the maximum number of dogs to be kept without prior Council approval to two (2). Given this application only intends to have a maximum of six (6) dogs at the facility, the author is satisfied that whilst this will become a commercial facility, the maximum number of dogs does not exceed residential quantities.

Therefore, the development has been assessed as a minor operation in comparison to other commercial kennel operations around the state, such as the Hounds Hilton, in the Midwest, which has an approved operating capacity of 36 Animals.

The officer has sought to vary the prescribed conditions contained in *Schedule 2* of the *Shire of Dandaragan Dogs Local Law 2019* as the small nature of the operation is unlikely to give rise for the need for building specific conditions that *Schedule 2* is largely centered around. The Ranger Services team will request to see the log books of the operation upon annual review of the license and will seek Council's approval to amend the facilities conditions in the event that modification or further conditions are deemed appropriate. This may include waste management, building materials and noise controls or anything else deemed appropriate for the operation to continue without giving rise to environmental or neighbourhood amenity issues.

The Shire received one response during the consultation period from a neighbour to the north of the proponent. The primary concern from this neighbour was the potential impact of barking dogs affecting the amenity of the typically quiet area and the potential this will cause disruption to their guests experience whilst staying at their two Shire approved chalets – Coomallo Park Chalets.

The consultee generally supports the application on the provision that the proponent and Council take their concerns into account and take all possible measures to reduce the occurrence of excessive barking by visiting dogs.

The neighbour supports the application on the condition that drop-off and visiting hours are limited between 8:00am and 6:00pm, reducing the likelihood of customer movements, or animals causing disturbances that may cause the dogs to bark.

The home business approval provided by the Shire Planning Department has provided a condition relating to business hours, which should occur between 6:00am and 8:00pm daily. The Officer Recommendation for this component of approval intends to impose a further limited condition in relation to the business hours. All other

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conditions (below) noted in the Home Business approval are to be considered in addition to the Kennel Specific Conditions. Upon approval of the Kennel License, the Planning Department will re-issue the Home Business conditions with the new times.

Home Business Specific Conditions:

1. *The Home Business (Kennels) must not occupy an area greater than 50 square metres and should be contained to the area as indicated on the attached floor plan (P1) dated 28 October 2025.*
2. *The Home Business activity shall not employ more than two (2) people.*
3. *The Home business shall not involve the retail sale, display or hire of goods of any nature.*
4. *A total of six (6) dogs can be accommodated on the property.*
5. *Only one client is permitted to access the Home Business premises at any one time with a daily limit of ten (10) clients.*
6. *All vehicle parking associated with the Home Business activity must be contained within the property boundary.*
7. *The Home Business activity must not cause nuisance or degrade the amenity of the neighbourhood in any way, including by reason of the emission of noise, light, vibration, electrical interference, odour, fumes, smoke, vapour or other pollutant, or impact on public safety or otherwise, to the satisfaction of the Shire of Dandaragan.*
8. *All materials and/or equipment used in relation to the activity must be stored within the outbuilding or behind property fences or appropriately maintained screening vegetation.*
9. *Business hours shall be limited to 6am-8pm, Monday to Sunday.*
10. *The applicant must not erect or otherwise display on the Home Business premises any sign with an area exceeding 0.2 square metres. A sign erected under this condition must: only describe the type of Home Business and provide the relevant contact details; be placed on a building, wall, fence or entry statement of the Home Business premises; and not be illuminated nor use reflective or fluorescent materials.*

Kennel Specific Conditions:

- 1) Business hours for drop-offs, business-related visitors and pickups shall be limited to 8:00am – 6:00pm, Monday to Sunday.
- 2) The licensee or the person nominated in the application for a license, must, in accordance with the application for the license, continue to reside - (i) at the premises; or (ii) in the opinion of the local government, sufficiently close to the premises so as to control the dogs, and to ensure their health and welfare.
- 3) All solid animal waste generated by the facility is to be disposed of at an approved landfill facility.

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- 4) All pens are to be thoroughly cleaned daily and disinfected between outgoing and incoming animals.
- 5) No less than two people are to be available (on call or otherwise) to care for the animals at any given time that the Kennel is operating.
- 6) The proponent is to ensure all insurances are adequate and current to provide protection to the proponent, business, property and contents, including liability.
- 7) The proponent is to maintain a register of all animals boarded at the property and kept for seven years, including age, sex and breed of the animals, and ownership information.
- 8) The proponent must have procedures in place, to the satisfaction of the Ranger Services team, to address the following:
 1. Emergency Events and Evacuation
 2. Animal Illness & Veterinary Treatment Arrangements
 3. Animal Health and Wellbeing (feeding schedules, cleaning, exercise, heat/temperature management etc)
 4. Property Security
 5. Hygiene and Disease Outbreak Management
 6. Liability Protection
 7. Pest Management
 8. Dog Attack Mitigation
- 9) The facility will be available for inspection by the Ranger Services team at least once upon establishment and annually upon renewal of the kennel facility license thereafter.

CONSULTATION

Written correspondence to five (5) nearest property owners to the proposal (1 kilometer radius).

STATUTORY ENVIRONMENTRecommendation 1

The Shire of Dandaragan Dogs Local Law 2019 states:

Part 4.6 Determination of an Application

- (a) the matters referred to in clause 4.7;
- (b) any written submissions received within the time specified in clause 4.3(2)(a) on the proposed use of the premises;
- (c) any economic or social benefits which may be derived by any person in the district if the application for a licence is approved;
- (d) the effect which the kennel establishment may have on the environment or amenity of the neighborhood;
- (e) whether the approved kennel establishment will create a nuisance for the owners and occupiers of adjoining premises; and
- (f) whether or not the imposition of and compliance with appropriate conditions of a licence will mitigate any adverse effects of the approved kennel establishment identified in the preceding paragraphs.

4.7 Where application cannot be approved

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The local government cannot approve an application for a licence where -

- (a) an approved kennel establishment cannot be permitted by the local government on the premises under a local planning scheme; or*
- (b) an applicant for a licence or another person who will have the charge of the dogs will not reside on the premises, or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare.*

4.8 Conditions of approval

- (1) The local government may approve an application for a licence subject to the conditions contained in Schedule 2 and to such other conditions as the local government considers appropriate.*
- (2) In respect of a particular application for a licence, the local government may vary any of the conditions contained in Schedule 2.*

Recommendation 2

The Dog Act 1976 states:

10AA. Delegation of local government powers and duties

- (1) A local government may, by absolute majority as defined in the Local Government Act 1995 section 1.4, delegate to its chief executive officer any power or duty of the local government under another provision of this Act.*

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

Shire of Dandaragan Council Plan

Priority Outcomes	Initiative
We promote our growth while honoring our natural surroundings.	Support the development of enhanced visitor experiences within our National

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Application for a Kennel Facility – 460 Nylagarda Road, Hill River – Map/Blueprint Excerpt - SODR-518144282-852
(Marked 9.2.2)

VOTING REQUIREMENT

OFFICER RECOMMENDATION 1: Simple majority

OFFICER RECOMMENDATION 2: Absolute majority

OFFICER RECOMMENDATION 1 / COUNCIL DECISION 1

Moved Cr Glasfurd, seconded Cr Young

That Council endorse the application for the Kennel Facility at

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460 Nylagarda Road, Hill River, with the following conditions:

1. Business hours for drop-offs, business-related visitors and pickups shall be limited to 8:00am – 6:00pm, Monday to Sunday.
2. All solid animal waste generated by the facility is to be disposed of at an approved landfill facility or into a septic waste system approved by the Shire.
3. All pens are to be thoroughly cleaned daily and disinfected between outgoing and incoming animals.
4. No less than two people are to be available (on call or otherwise) to care for the animals at any given time that the Kennel is operating.
5. The proponent is to ensure all insurances are adequate and current to provide protection to the proponent, business, property and contents, including liability.
6. The proponent is to maintain a register of all animals boarded at the property and kept for seven years, including age, sex and breed of the animals, and ownership information.
7. The proponent must have procedures in place, to the satisfaction of the Ranger Services team, to address the following:
 1. Emergency Events and Evacuation
 2. Animal Illness & Veterinary Treatment Arrangements
 3. Animal Health and Wellbeing (feeding schedules, cleaning, exercise, heat/temperature management etc)
 4. Property Security
 5. Hygiene and Disease Outbreak Management
 6. Liability Protection
 7. Pest Management
 8. Dog Attack Mitigation
8. The facility will be available for inspection by the Ranger Services team at least once upon establishment and annually upon renewal of the kennel facility license thereafter.

CARRIED 7 / 0

FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak

AGAINST: Nil

OFFICER RECOMMENDATION 2 / COUNCIL DECISION 2

Moved Cr Young, seconded Cr Lethlean

That Council, subject to compliance with the facility's license

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conditions and there being no material complaints about the facility's operation, delegate authority to the Chief Executive Officer to renew the ongoing annual facility license.

CARRIED BY ABSOLUTE MAJORITY 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

9.3 DEVELOPMENT SERVICES

9.3.1 REQUEST FOR TENDER - CERVANTES RECREATION CENTRE CHANGEROOMS

Location:	Reserve 40711, Lot 850, 2 Aragon Street, Cervantes
Applicant:	N/A
Folder Path:	SODR-877026889-11301
Disclosure of Interest:	None
Date:	17 November 2025
Author:	Alex MacKenzie, Manager Planning and Building Services
Senior Officer:	Louis Fouche, Executive Manager Development Services

PROPOSAL

At the October 2025 meeting, Council resolved to decline all tenders received for RFT 01-2026 (Cervantes Changerooms and Umpire Amenities Upgrade Project). This report provides the outcome of that process (including a written proposal from RBT Manufacturing) and seeks Council approval to increase the project budget and enter into a negotiated contract with RBT.

BACKGROUND

On 25 August 2022, the Council endorsed the Cervantes Recreation Precinct Masterplan (Masterplan) which included recommended upgrades to the facility's changerooms. In 2024 the Shire was successful in securing a \$210,000 grant from the State Community Sporting and Recreation Facilities Fund (CSRFF) for this purpose.

The project aims to deliver a modern, accessible changeroom facility adjacent to the existing football shed, consistent with the *AFL Preferred Facility Guidelines (2024)*.

In August 2025, the Shire invited public tenders (RFT 01-2026) for construction of new changerooms and umpire facilities at the Cervantes Recreation Centre, following the 2022 Masterplan and a successful \$210,000 CSRFF grant. The tender closed on 26

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September 2025, and two responses were received: one from Hickey Construction/MCG Architects, and one from RBT Manufacturing. However, the RBT submission was received after the deadline, making it non-conforming. The only conforming bid (Hickey/MCG) was significantly over budget, and its proposed completion (October 2026) would not meet the grant's June 2026 deadline.

Because no conforming tender met the project's funding and schedule requirements, Council declined to award the contract (in accordance with Regulation 18(5) of the *Local Government (Functions and General) Regulations 1996*). This regulatory provision explicitly allows the Council to enter into negotiations with a tenderer when "no tender is accepted". Acting on this, Council resolved on 23 October 2025 to:

1. *Reject all tenders received for RFT 01-2026 – Cervantes Changeroom and Umpire Amenities Upgrade Project, in accordance with Regulation 18(5) of the Local Government (Functions and General) Regulations 1996, due to:*
 - *Tendered prices exceeding the available budget;*
 - *Proposed timeframes not meeting project requirements;*
2. *Delegates authority to the Chief Executive Officer to:*
 - a. *Refine the project scope, specifications, delivery timeframe, and cost plan;*
 - b. *Invite selected local builders and the two original Perth-based tenderers to submit quotations or revised proposals, ensuring a fair and transparent process;*
 - c. *Evaluate submissions that meet the approved project scope, timeline, and budget; and*
 - d. *Enter into and execute a contract for the project, provided the total contract value is within 10% of the approved budget.*
3. *Requires the CEO to report outcomes to Council for further consideration where:*
 - *The contract value exceeds the approved budget by more than 10%; or*
 - *Any material changes to the project scope or specifications are proposed.*

COMMENT

Following the October meeting of Council, RBT Manufacturing, and two local builders were invited to provide fee proposals for the construction of the Cervantes changerooms. One local contractor advised that they were too busy, while the other provided a indicative verbal quote that equated to \$2,333 per m² but could not commit to a timeframe and needed further drawings and planning work completed to finalise a formal quote.

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RBT's proposal is priced at \$2,933 per m² inclusive of GST and has provided a detailed written submission detailing a 20-week construction timeframe which should allow for completion within grant funding requirements (required completion date being June 15, 2026). Additionally, RBT's proposal includes a construction management plan aimed at minimising on-site disruption so as to avoid interruptions to the community's use of the location for sporting and other purposes. Civil works on-site would be undertaken during February-March with construction expected to occur >98% off-site during April-June. Installation and finishing onsite is anticipated to take approximately 2-3 days.

However, RBT's quoted price of \$880,000 (incl. GST) is more than 10% greater than the \$630,000 project budget. Under the CSRRFF grant agreement, the Shire is currently committed to a \$380,021 cash contribution, with the State government contributing \$209,979. An amount of \$400,000 was previously allocated to the broader Cervantes recreation centre upgrade as part of the 2025-26 budget, this component of the project (reconfiguration of entrance and upgrades to the multipurpose room and library). However, this was put on hold for evaluation with Council through the budget review at the administrative level when it became clear that the overall project cost would likely exceed available funds.

To enable the completion of the changerooms component (and to ensure that the Shire does not lose the \$210,000 contribution from the State government); it is now requested that Council approve a reallocation of an additional \$340,000. The proposed amended budget allows for an additional \$290,000 in construction and an amount of \$50,000 being an appropriate allowance for possible project costs that could be incurred by the Shire. By approving the requested allocation of funds, this will mitigate the risk of losing some \$209,979 in State funding which will occur should the project not be completed by mid-June 2026.

	Current Project Budget	Proposed Project Budget
Shire Contribution	\$380,021	\$380,021 + \$340,000 (\$720,021)
Shire In-Kind	\$39,937.50	\$39,937.50
State Funding	\$209,979	\$209,979
Total	\$629,937	\$969,937.50 (\$930,000 Cash Component)

If Council forms the view that the revised project cost of for a changeroom block does not demonstrate value for money—particularly given the facility will be fully utilised for only around 10 home/finals fixtures per year—an alternative course of action is available. Council may determine that the capital outlay is disproportionate to the utilisation rate, the broader community benefit, and the long-term financial commitments of the Shire, and therefore not a prudent investment of ratepayer funds.

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In this circumstance, Council could resolve not to proceed with the negotiated contract and instead try to find a more cost-effective option that still meets compliance, accessibility and community needs. This approach will increase the timeframe for a changeroom solution and potentially impact the availability of grant funding towards the project.

Council may instead decide to:

- Decline to progress with the changeroom upgrade at the current cost.
- Engage a qualified architect or quantity surveyor to review the scope, specifications and design standard to identify opportunities for significant cost reduction (e.g. modular layouts, reduced footprint, staged construction).
- Develop a revised concept and cost estimate for a scaled or staged facility that is better aligned to actual utilisation and affordability.
- Re-submit a new CSRFF application in a future funding round based on a revised design, acknowledging that the current \$210,000 grant would be forfeited.

This approach preserves Council's financial flexibility, avoids committing to a high-cost single purpose asset with limited annual use, and allows the Shire to explore a more proportionate long-term solution for the Cervantes community. This approach however does not address the project's goal of providing equitable sets of compliant male and female changerooms at this venue. This direction also runs the risk that costs will continue to escalate in the building industry affecting the project's future viability in its entirety.

CONSULTATION

The tender was originally advertised in the West Australian and via the Shire's social media over 28-days with the submission period closing at 4pm on Friday 26 September. Direct quotes were sought over a 7-day period in October-November 2025.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 3.57: Requires public tender for goods/services above the threshold (the original tender complied with this).

Local Government Act 1995 – Section 6.8: Expenditure not in the annual budget must be authorised by Council resolution. The proposed \$340,000 funding increase falls under this section.

Local Government (Functions and General) Regulations 1996 – Part 4: Regulation 18(5): "If a local government has invited tenders and no tender is accepted, it may invite new tenders or may enter into negotiations with a person who tendered, with a view to entering into a contract". This provision authorises Council to now

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negotiate directly with RBT, who was an original tenderer, since no tender was accepted.

POLICY IMPLICATIONS

Council Policy 1.1 - Purchasing and Tender : Council's Purchasing Policy allows sole-source negotiations under Reg 18(5) when no tender is accepted.

Council Policy 1.3 - Regional Price Preference: Does not apply, as neither RBT, nor any tenderer is a local (Shire-based) supplier.

FINANCIAL IMPLICATIONS

This report recommends that the Shire allocate an additional \$340,000 to the Cervantes changerooms upgrade project and subsequent reduction in budget, (and effective deferral) for the Cervantes Community Centre entry / multi-purpose room.

By approving the requested allocation of funds, this will mitigate the risk of losing some \$210,000 in State funding which will occur should the project not be completed by mid-June 2026.

STRATEGIC IMPLICATIONS

Shire of Dandaragan Council Plan

Priority Outcomes	Initiatives
Our recreation precincts will be contemporary and highly utilized.	Complete the construction of a new changeroom block at the Cervantes Recreation Centre.

Strategic Community Plan 2022–2032

Goal 2: Healthy, Safe and Active Communities

Strategy 2.2.2: Maintain and enhance recreation and community facilities to meet local needs.

The Shire's Sport and Recreation Plan 2022

Establishes a minimum level of service for the provision of infrastructure of four sets of gender diverse changerooms with toilets and showers at each winter sport season hosting recreation precinct in the Shire, being the towns of Cervantes, Dandaragan and Jurien Bay.

ATTACHMENTS

Nil

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Johnson, seconded Cr Krakowiak
That Council:

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1. Approve a budget amendment to increase the 2025/26 Capital Works Program allocation for the Cervantes Recreation Centre Changerooms upgrade by \$340,000 (to \$930,000 total), with the additional funds to be offset by a \$340,000 reduction in the allocation to the Cervantes Community Recreation Centre New Entry and Multi-Purpose Room.
2. Pursuant to *Regulation 18(5) of the Local Government (Functions and General) Regulations 1996*, authorise the Chief Executive Officer to negotiate and enter into a contract with RBT Manufacturing for the construction of the Cervantes Recreation Centre changerooms at the quoted price (including GST) in RBT's proposal.
3. Authorise the CEO to finalise and refine the project scope, specifications, delivery timeframe and cost plan to be consistent with the approved budget and RBT's submission, so that the project can be delivered by mid-June 2026 (meeting CSRFF grant requirements).

CARRIED BY ABSOLUTE MAJORITY 7 / 0

FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak

AGAINST: Nil

9.3.2 ADOPTION OF LOCAL PLANNING POLICY 9.15 WORKFORCE ACCOMMODATION

Location:	N/A
Folder Path:	SODR-877026889-11242
Disclosure of Interest:	None
Date:	17 November 2025
Author:	Janine Eriksson, Strategic Planning Coordinator
Senior Officer:	Louis Fouché, Executive Manager Development Services

PROPOSAL

This report presents the Workforce Accommodation Local Planning Policy (LPP 9.15) to Council for adoption subject to minor modifications arising from a submission received during the public advertising period.

BACKGROUND

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Workforce accommodation in the Shire of Dandaragan has traditionally supported agricultural and resource-based activities but is now emerging as a more prominent land use due to a growing pipeline of renewable energy projects. Renewable energy proposals require a significant construction workforce to be housed for a period of at least 3-5 years.

The pre-existing renewable energy projects in the Shire of Dandaragan each required a construction workforce of approximately 200 employees. The recently approved Parron Windfarm is expected to require a workforce of around 400 employees during its construction phase. There are currently four prospective renewable energy proposals in the pre-planning phase within the Shire. These projects are estimated to require a total of approximately 1,300 additional construction workers.

The Shire's Local Planning Scheme No. 7 (LPS7) does not currently provide specific guidance for Workforce Accommodation, resulting in proposals being treated as a 'use not listed' and assessed under Clause 3.4.2. Public advertising for a minimum of 28 days is generally required prior to determination of these applications.

The Shire is reviewing LPS7 with the intent of introducing a formal definition, development controls, and land use permissibility for Workforce Accommodation in the revised Local Planning Scheme No. 8 (LPS8). In the interim, consistent with the State Planning Framework and Local Planning Strategy, a Local Planning Policy (LPP) is considered beneficial to guide Development Application requirements and assessment criteria for Workforce Accommodation proposals.

The Local Planning Policy encourages workforce accommodation to be located within or near urban centres and townsites. This approach is intended to deliver mutual benefits for local communities and businesses by fostering economic activity and promoting social integration.

Given the scale of potential workforce accommodation, the Local Planning Policy (LPP) recognises the possible impact on townsite amenity and rural landscapes. To manage this, the policy includes specific provisions for the location and design of workforce accommodation, which outline the suitability of workforce accommodation in both urban and rural areas. Development standards include 'basic design standards' appropriate for temporary workforce accommodation in rural areas, and 'high design standards' are included for some urban or townsite zones, particularly where it can be demonstrated that the infrastructure or dwellings can be adapted for reuse.

The draft LPP 9.15 was presented to Council at its October 2025 Ordinary Meeting and subsequently advertised over a period of 21 days. A submission was received from Alinta Energy which is

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addressed in the Schedule of Submissions included as Attachment 1 to this report.

COMMENT

Alinta Energy's submission indicates support for a policy framework that allows flexibility in workforce accommodation solutions, guided by project-specific studies and impact assessments. The submission includes the suggestions relating to terminology, definitions, and clarification of development requirements which are detailed in the Schedule of Submissions (Attachment 1):

The minor modifications to the policy detailed in Attachment 1 are shown below, and are included in the final Local Planning Policy 9.15: Workforce Accommodation (Attachment 3):

- 'Construction workforce' is to be interpreted as a significant number of construction ~~the~~ staff required to be brought into the locality for undertaking the construction phase of the project or during maintenance shut-downs, outside of what would otherwise be considered the operational phase of the project.
- The following policy objective to be modified as indicated. 'Support the development of workforce accommodation on 'Rural' zoned land for ~~short-term~~ construction projects, or seasonal or periodic employment where it does not compromise agricultural or approved land uses — and is sited to protect environmentally sensitive areas, and areas of visual heritage significance'.
- Replace provision 7.4.2.1 '(b) to include;
(b) Modular or transportable buildings, including second-hand structures, are permitted provided:
 - they are structurally sound and fit for Classification
 - buildings are arranged to minimise visual clutter.'

CONSULTATION

Clause 4(2) of Schedule 2 – Deemed Provisions for Local Planning Schemes ('Deemed Provisions') of the *Planning and Development (Local Planning Schemes) Regulations 2015* requires a minimum advertising period of 21 days for a draft LPP.

LPP 9.15 was advertised for 21 days following the Council meeting on 23 October 2025 and concluded on 15 November 2025. One submission was received as addressed in the attached Schedule of Submissions.

STATUTORY ENVIRONMENT

Shire of Dandaragan Local Planning Scheme No.7

'Workforce Accommodation' is a land use classification (use class) that is not listed within the zoning table of the Scheme. On this

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basis, the use-not-listed provisions of the Scheme apply as follows:

'3.4.2. If a person proposes to carry out on land any use that is not specifically mentioned in the Zoning Table and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category the local government may:

- a. determine that the use is consistent with the objectives of the particular zone and is therefore permitted.*
- b. determine that the use may be consistent with the objectives of the particular zone and thereafter follow the advertising procedures of clause 64 of the deemed provisions in considering an application for development approval; or*
- c. determine that the use is not consistent with the objectives of the particular zone and is therefore not permitted.'*

Western Australian Planning Commission – Position Statement: Workforce accommodation (Position Statement)

The Position Statement outlines development requirements for workforce accommodation under the *Planning and Development Act 2005* and provides guidance to local governments on using the local planning framework to manage such developments. It highlights how planning instruments such as local planning schemes and strategies, and local planning policies can be used to control workforce accommodation, except where the *Mining Act 1978* or *State Agreement Acts* take precedence.

The ability to prepare and adopt an LPP to guide decision making on workforce accommodation is supported in the Position Statement:

6.3 Where scheme provisions are not required, local planning policies can also provide guidance on workforce accommodation and be consistent with this Position Statement. Local planning policies are made pursuant to a scheme and assist local governments in the guidance of discretion.

The draft LPP has been developed to provide local level guidance relevant to the matters that are outlined in the Position Statement.

The Planning and Development Act 2005

The Planning and Development Act 2005 establishes a general requirement for all development to obtain approval through a development application made under a planning scheme. However, the jurisdictions of the *Mining Act 1978* and *State Agreement Acts* can vary the application of the *Planning and Development Act 2005*.

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The Position Statement includes the following table which clarifies the factors which planning decisions makers can control and not control in consideration of workforce accommodation under the *Planning and Development Act 2005*.

Controlled	Not Controlled
<p>1. Where a planning application is required, the terms of an approval related to:</p> <ul style="list-style-type: none"> (a) timeframe (b) setbacks (c) landscaping (d) parking and access (e) location and appearance of buildings. (f) integration with surrounding areas. (g) any other land use planning matters relevant to the site. <p>(2) Where a planning application is required, the ability to approve/refuse a proposal considering local planning scheme requirements.</p>	<p>1. Any matters specified by a State Agreement Act.</p> <p>2. The issuing of a mining tenement made under the Mining Act 1978 – which can include a general purpose lease for 'any other purpose directly connected with mining operations' (may be located in a townsite).</p> <p>3. That workforce accommodation needs to be met by permanent accommodation rather than 'camps'.</p> <p>4. That workforce accommodation be located in a town rather than a minesite.</p> <p>5. Whether the land for workforce accommodation is owned by the Crown or held in fee simple.</p> <p>6. Requirements for 'community contributions' by workforce accommodation proponents.</p> <p>7. Requirements for workforce accommodation to achieve 'legacy benefits'</p>

Planning and Development (Local Planning Schemes) Regulations 2015 (the Planning Regulations)

The ability to prepare a LPP is afforded to the Council under clause 3 of Schedule 2 of the Deemed Provisions. The Deemed Provisions allow the Shire to prepare policies in respect to any matter related to planning and development. Policies may apply to a particular class or matter and relate to one or more parts of the Shire's Local Planning Scheme area. Clause 4 sets out the procedure for making (and amending) a LPP.

LPPs are guidelines used to assist the local government in making decisions under the Local Planning Scheme. They must be based on sound town planning principles and may address either strategic or operational considerations in relation to the matters to which the policy applies. In considering a development application, the local government must have due regard to relevant LPPs to the extent that the LPP is consistent with the Local Planning Scheme.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS*Shire of Dandaragan Council Plan*

Prosperity	Outcomes
The region will experience economic and population growth with increasing economic opportunities, diversifying primary production and a vibrant visitor economy.	We will play a more active role in the development of land where supply is constrained and seek diverse solutions for increasing housing supply.

Shire of Dandaragan Local Planning Strategy**Section 6.9.1 Accommodation for mining workers (operations/construction)**

Mining and construction operators from time to time need to establish accommodation for their workers. Accommodation requirements for workers can be temporary, in the case of the construction of infrastructure workers, or more permanent, for instance for mining operators that would require the accommodation for the life of the mine. In most instances, workforce accommodation is constructed within a mining lease area, so Shire has a limited statutory responsibility. Outside of these areas, however, a proposal for workforce accommodation may need to be assessed under the Scheme. Shire encourages operators to locate non-key permanent staff in established townsites. Where this is not possible due to the remoteness of a mining activity, Shire will consider the on-site provision of temporary and permanent workers accommodation based on the merits of specific applications by considering the following:

- *suitable access to the property being provided.*
- *the availability of services and infrastructures.*
- *the management of potential adverse impacts and land use conflict.*
- *consideration of fire risks and management.*
- *adequate landscaping and screening.*
- *the need for security and lighting and associated impacts; and*
- *rehabilitation of the site after the cessation of operations.*

6.9.2 Key findings

- *Mining is an important economic activity.*
- *There is a need to prepare a local planning policy to provide further guidance when planning for workforce accommodation to service mining projects.*

The Shire of Dandaragan Local Planning Strategy identifies the need for a Local Planning Policy (LPP) to guide the planning and assessment of workforce accommodation and provides high level guidance for items to be considered.

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ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Attachment 1 -Schedule of Submissions (SODR-877026889-11283)
- Attachment 2 -Advertised Draft Local Planning Policy 9.15: Workforce Accommodation (SODR-877026889-11062)
- Attachment 3 -Final Local Planning Policy 9.15: Workforce Accommodation (SODR-877026889-11284)

(Marked 9.3.2)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Lethlean, seconded Cr Young

That Council adopts Local Planning Policy 9.15 – Workforce Accommodation Doc Id: SODR-877026889-11283.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

9.4 GOVERNANCE & ADMINISTRATION

9.4.1 ARTIFICIAL INTELLIGENCE POLICY

Location:	N/A
Applicant:	N/A
Folder Path:	SODR-1792953452-2535
Disclosure of Interest:	None
Date:	13 November 2025
Author:	Brent Bailey, Chief Executive Officer
Senior Officer:	N/A

PROPOSAL

Council is asked to endorse an Artificial Intelligence Policy. The policy has been developed to establish clear governance and guidance over the use of AI technologies across the organisation.

BACKGROUND

Artificial intelligence (AI) technologies are increasingly being integrated into local government operations, including customer service systems, data analysis, asset management, and

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administrative processes. The adoption of AI presents significant opportunities for improved efficiency, service delivery, and innovation, but also introduces new governance, privacy, and ethical considerations.

The Shire of Dandaragan currently does not have a policy framework governing the use of AI tools or applications by staff or contractors. The proposed AI Policy establishes clear principles and expectations for the responsible use of AI, ensuring alignment with legislative obligations, information management standards, and community values.

COMMENT

The proposed AI Policy outlines the Shire's position on the use of artificial intelligence and related technologies, ensuring their deployment:

- is ethical, transparent and accountable;
- respects privacy, confidentiality, and intellectual property rights;
- supports staff capability and decision-making rather than replacing human judgement;
- complies with the *State Records Act 2000*, *Privacy Act 1988 (Cth)*, and other applicable legislation; and
- aligns with the Shire's broader governance and information management frameworks.

The policy provides guidance on acceptable use, data security, accuracy and reliability of AI-generated information, and the need for human oversight in all decision-making processes.

By adopting this policy, the Shire will position itself to safely leverage AI technologies while maintaining public trust and ensuring ethical governance standards.

CONSULTATION

- IT – External Supplier
- Industry guidance from WALGA and the Office of Digital Government

STATUTORY ENVIRONMENT

- *Local Government Act 1995*
- *State Records Act 2000*
- *Privacy Act 1988 (Cth)*
- *Freedom of Information Act 1992*

POLICY IMPLICATIONS

This report recommends adoption of a new Artificial Intelligence Policy.

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FINANCIAL IMPLICATIONS

Nil direct financial implications from policy adoption. Future implementation of AI-related systems or tools may have budget implications subject to separate Council consideration.

STRATEGIC IMPLICATIONS

While there is no direct link to the current Council Plan, Officers recommend adoption of the AI Policy to enhance decision-making and service delivery associated with projects and initiatives identified in the Council Plan.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Policy 1.6 - C-1AI016 - Artificial Intelligence Policy (Doc Id: SODR-461937211-1628)

(Marked 9.4.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Young, seconded Cr Gibson

That Council adopts the Artificial Intelligence Policy as presented in Doc Id: SODR-461937211-1628.

CARRIED 7 / 0

**FOR: Cr O'Gorman, Cr Lethlean, Cr Gibson, Cr Young,
Cr Johnson, Cr Glasfurd, Cr Krakowiak**

AGAINST: Nil

9.5 COUNCILLOR INFORMATION BULLETIN

9.5.1 SHIRE OF DANDARAGAN – BUILDING STATISTICS – OCTOBER 2025

Document ID: SODR-2045798944-37859

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for October 2025. ***(Marked 9.5.1)***

9.5.2 SHIRE OF DANDARAGAN – PLANNING STATISTICS – OCTOBER 2025

Document ID: SODR-2045798944-37904

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for October 2025. ***(Marked 9.5.2)***

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9.5.3 SHIRE OF DANDARAGAN TOURISM / LIBRARY / COMMUNITY ACTIVITIES REPORT FOR OCTOBER 2025

Document ID: SODR-1876983588-2772

Attached to the agenda is monthly report for Tourism / Library for October 2025. (*Marked 9.5.3*)

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

Nil

11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

Nil

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 CLOSURE OF MEETING

The presiding member declared the meeting closed at 4.48pm.

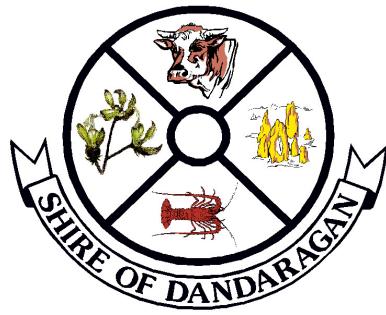
These minutes were confirmed at a meeting on

18/12/2025

Signed *Tony Jones*

Presiding person at the meeting at which the minutes were confirmed

Date *18/12/2025*



ATTACHMENTS

FOR ORDINARY COUNCIL MEETING 27 NOVEMBER 2025



**ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING**

31 October 2025

SUMMARY OF SCHEDULE OF ACCOUNTS OCTOBER 2025

<u>FUND</u>	<u>AMOUNT</u>
<u>MUNICIPAL FUND</u>	
CHEQUES	\$ -
EFT'S	\$ 1,274,959.21
DIRECT DEBITS	\$ 58,139.69
BPAY	\$ 9,839.56
TOTAL	MUNICIPAL FUND
	<u>\$ 1,342,938.46</u>

<u>TRUST FUND</u>	
CHEQUES	\$0.00
EFT'S	\$0.00
TRANSFER	\$0.00
TOTAL	<u>\$0.00</u>

Payment Details - EFT

Payment / Invoice	Date Description	Amount
EFT Payment		
EFT Payment - EFT01339		
V80021 - BOC Gases		
5006729273	01/10/25 Gas Bottle Hire	80.25
	Total V80021	80.25
V80163 - Badgingarra Community Assn		
522	23/09/25 Badgingarra Town Maintenance Contract 2025-26	5,312.87
	Total V80163	5,312.87
V81097 - Australia Post		
1014292472	02/10/25 Postage	313.96
	Total V81097	313.96
V81343 - Dandaragan Mechanical Services		
14004	30/09/25 Tyres 265/65/65R17	1,580.20
	Total V81343	1,580.20
V81352 - Jurien Signs		
8094	02/10/25 Replace damaged TC Entry Signage at Wedge	4,585.50
	Total V81352	4,585.50
V81382 - Cervantes Hardware and Marine		
PO86940	29/08/25 September monthly purchase	59.90
	Total V81382	59.90
V82382 - Redgum Village		
889	09/09/25 Accommodation. In 9/9/25 out 12/9/25	480.00
890	16/09/25 Accommodation. In 16/9/25 out 18/9/25	480.00
877	23/09/25 Accommodation. In 23/9/25 out 24/9/25	240.00
	Total V82382	1,200.00
V82474 - Direct Contracting Pty Ltd		
3012	30/09/25 Drainage install for Muthawandery Rd	95,700.00
	Total V82474	95,700.00
V82767 - Fowler Electrical Contracting		
RO10627	26/09/25 Repairs to Dandaragan Oval	5,647.36
	Total V82767	5,647.36
V82773 - Cookies Coastal Earthworks		
B307	19/09/25 Spread mulch in middleton swales	2,156.00
	Total V82773	2,156.00
V82774 - T-Quip		
142629	25/09/25 Lift pin assembly	434.22
	Total V82774	434.22
V82823 - The Last Drop Plumbing Co		
6757	01/10/25 Backflow Testing - Cervantes Waste Transfer Station	286.00
	Total V82823	286.00
V83143 - Totally Workwear - Joondalup		
7200808149	29/08/25 Uniform	580.60
11824/12418	01/10/25 Staff Uniforms/Protective Clothing	428.70
	Total V83143	1,009.30
V83145 - Avdata Australia		
150029051	01/10/25 Jurien Bay Airstrip	249.48
	Total V83145	249.48
V83802 - Scavenger Fire & Safety		
23012	02/10/25 Lay Flat Replacement 64mm	8,078.68

Payment Details - EFT

Payment / Invoice	Date Description	Amount
	Total V83802	8,078.68
V84004 - Department of Water and Environmental Regulation		
TF053892	02/10/25 Waste Tracking	88.00
	Total V84004	88.00
V84099 - W Coole Mechanical		
1292	23/09/25 Repairs to Hino air con	773.30
	Total V84099	773.30
V84327 - Lyall Ward		
42	02/10/25 Dandaragan Waste Attendant contract	2,288.00
	Total V84327	2,288.00
V84825 - Sandpiper Bar & Grill		
2212	01/10/25 Dining and Refreshments for CM	642.00
	Total V84825	642.00
V85071 - Triodia Scanning Services Pty Ltd		
20170627	02/10/25 Service Location in Dandaragan as per quote	46,283.60
	Total V85071	46,283.60
V85094 - Elizabeth French Consulting		
250905	02/10/25 Consultancy	6,569.14
	Total V85094	6,569.14
V85122 - HWA Quantity Surveyors		
1780	01/09/25 Consultancy	4,400.00
	Total V85122	4,400.00
V85123 - Aaron Kennedy		
Fireline Course	01/10/25 Fireline Construction Course	265.22
	Total V85123	265.22
	Total EFT01339	188,002.98
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EFT Payment - EFT01340		
V80021 - BOC Gases		
5006722738	08/10/25 Gas Bottle Hire	80.76
	Total V80021	80.76
V80033 - Derricks Auto-Ag & Hardware Plus		
10386994	03/10/25 Tomotoe Plants ansd 8 bags of manure	61.00
	Total V80033	61.00
V80163 - Badgingarra Community Assn		
0529	01/10/25 Australia Day Contribution BCA	750.00
0512	01/10/25 BCA Festival of Small Halls	2,500.00
	Total V80163	3,250.00
V80228 - Arrow Bronze		
769459	24/09/25 Cemetery Plaques	372.97
	Total V80228	372.97
V80352 - Zipform Pty Ltd		
225084	15/09/25 Annual Firebreak Notice	9,656.31
	Total V80352	9,656.31
V81031 - AN & A Whybrow		
5068	02/10/25 Loads of gravel to depot yard	4,400.00
	Total V81031	4,400.00
V81744 - Nutrien Ag Solutions		
913286280	08/09/25 Custom blend fertiliser	1,254.00
	Total V81744	1,254.00

Payment Details - EFT

Payment / Invoice	Date Description	Amount
V81886 - Western Lockservice		
20017769	19/09/25 Replace ment Door Handle	425.00
	Total V81886	425.00
V81924 - Team Global Express Pty Ltd		
724	08/10/25 Freight	67.35
	Total V81924	67.35
V82228 - Marketforce Pty Ltd		
AU15-PI0101099	08/10/25 TCVC analytics	594.00
	Total V82228	594.00
V82254 - Jurien Bay Fire And Rescue Service		
025/026	03/10/25 Brigade Burn Offs Shire Reserves	1,300.00
	Total V82254	1,300.00
V82256 - Lowman Engineering		
6077	30/09/25 new gate cervantes oval retic soak	725.00
	Total V82256	725.00
V82321 - Stewart & Heaton Clothing Co Pty Ltd		
SIN-4137762	02/10/25 PPE Order Jackets & Trousers	3,824.30
	Total V82321	3,824.30
V82362 - Jurien Auto Electrics		
0433	22/09/25 Fix and replace trailer plugs	148.00
0424	06/09/25 Fix faulty DPF DN 86	200.00
	Total V82362	348.00
V82364 - Abco Products		
1088582	01/10/25 Pure Hygiene Toilet Tissue	1,015.30
	Total V82364	1,015.30
V82420 - Cervantes Cultural Committee		
25/014 - 25/006	07/10/25 Cervantes Art Festival 2025	8,000.00
	Total V82420	8,000.00
V83121 - Dandaragan Community Resource Centre Inc		
125987	08/10/25 Pioneer Park Dandaragan Cleaning	1,756.22
	Total V83121	1,756.22
V83385 - Jurien Bay Panel & Paint Pty Ltd		
7352	07/10/25 Rust repairs on Ranger ute	5,235.45
	Total V83385	5,235.45
V83495 - Dandaragan Store		
Sep-25	08/10/25 Dandaragan Depot	56.29
	Total V83495	56.29
V83660 - D Greenwood		
SEPTEMBER - 25	08/10/25 Badgingarra Waste Attendant	1,386.67
	Total V83660	1,386.67
V83738 - George P Mostert		
Overpmt rates	08/10/25 Overpayment of Rates	2,347.69
	Total V83738	2,347.69
V83774 - Supagas Pty Ltd		
C649247-9-2025	08/10/25 Gas Bottle Hire	75.99
	Total V83774	75.99
V83780 - Pinnacles Traffic Management Services		
268	30/09/25 Traffic Control for Muthawandery Rd	20,871.13
	Total V83780	20,871.13

Payment Details - EFT

Payment / Invoice	Date Description	Amount
V84111 - Jess's Mobile Car Detailing		
04	30/09/25 DN035 Professional Cleaning	370.00
	Total V84111	370.00
V84391 - Innes Air & Electrical Pty Ltd		
04742	15/09/25 Repairs to element and thermostat on HWS	817.99
04729	08/10/25 Annual Air Conditioner Maintenance: Shire Depot	1,347.50
	Total V84391	2,165.49
V84416 - Davric Australia		
220008	18/09/25 Jurien bay stickers	2,000.90
	Total V84416	2,000.90
V84422 - Jurien Tyre & Auto		
71476	02/10/25 Tyres for RAV 4 - DN.041	498.00
71364	22/09/25 DN035 Service	637.10
	Total V84422	1,135.10
V84458 - Ray White Jurien Bay		
8/10/2025	08/10/25 Staff Housing	1,000.00
8/10/2025	08/10/25 Staff Housing	1,400.00
8/10/2025	08/10/25 Staff Housing	1,300.00
	Total V84458	3,700.00
V84913 - Ascentive Pty Ltd		
0330	06/10/25 Graphic design of JB Recreation Masterplan	1,650.00
	Total V84913	1,650.00
V84979 - Skytrust Intelligence Systems		
41107	08/10/25 OH&S Expenses	548.90
	Total V84979	548.90
V85082 - Jurien Bay Realty		
8/10/2025	08/10/25 Staff Housing	1,300.00
8/10/2025	08/10/25 Staff Housing	1,500.00
	Total V85082	2,800.00
V85105 - Datacom Solutions (AU) Pty Ltd		
INV1708128	02/09/25 Datacom Implementation - Year 1	38,500.00
	Total V85105	38,500.00
V85119 - Kasey Whitelaw Author		
00003	09/10/25 CW book reading dandaragan	134.00
	Total V85119	134.00
V85128 - Julie Hodder		
Rates Overpmt	08/10/25 Overpayment of Rates	1,227.02
	Total V85128	1,227.02
	Total EFT01340	121,334.84

EFT Payment - EFT01341

V80033 - Derricks Auto-Ag & Hardware Plus		
10387463	08/10/25 1 inch clear hose	66.00
	Total V80033	66.00
V80115 - GHD Pty Ltd		
112-0257539	08/10/25 WALGA - Landfill and Works Approval application	952.60
	Total V80115	952.60
V80279 - Jurien Sport and Recreation Centre		
794	17/09/25 Fix faulty wiring and replace lights	2,274.98
	Total V80279	2,274.98

Payment Details - EFT

Payment / Invoice	Date Description	Amount
V80405 - Coastal Trimming		
10256	17/09/25 Repairs To Shade Sail	440.00
	Total V80405	440.00
V80549 - BP Jurien Bay		
11434	02/10/25 new battery adross bore	285.00
	Total V80549	285.00
V81031 - AN & A Whybrow		
5073	08/09/25 Hire of D9 dozer to push gravel	13,172.50
	Total V81031	13,172.50
V81479 - Apis Rural Products		
1021025	08/10/25 Tubs local honey	140.00
	Total V81479	140.00
V81490 - Ricoh Finance		
201361-T9R8WO	26/09/25 Ricoh Photocopier lease payment FY26	966.79
	Total V81490	966.79
V81616 - Jurien Pest Management		
9788	09/10/25 Munbinea Bridge inspection	1,023.00
	Total V81616	1,023.00
V81734 - Standards Australia		
INV-SA-013530	30/09/25 Subscriptions & Other Office Expenses	1,199.00
	Total V81734	1,199.00
V81924 - Team Global Express Pty Ltd		
0725	14/10/25 Freight	135.25
	Total V81924	135.25
V81973 - Fuel Distributors of WA Pty Ltd		
00701090	14/10/25 Diesel	16,244.58
	Total V81973	16,244.58
V82225 - Midcoast Hydraulic Services		
382/381	10/10/25 assorted plant hire	13,824.80
	Total V82225	13,824.80
V82388 - Tony Dolton		
4864	14/10/25 Supply Water Cart for Muthawandery	1,980.00
	Total V82388	1,980.00
V82470 - D A Christie Pty Ltd		
5316416	23/09/25 Capital Works Ronsard Park BBq	3,470.50
	Total V82470	3,470.50
V82474 - Direct Contracting Pty Ltd		
3021/3023	14/10/25 Winter grading of assorted roads	90,254.33
3015	02/10/25 Grade, roll and clean drainage for Black Arrow	9,086.00
3016	13/10/25 Gravel Carting - Muthawandery Rd	32,356.50
3019	13/10/25 Drainage for Rowes Road	60,024.00
3021/3023A	14/10/25 Winter grading of assorted roads	10,000.00
3014	13/10/25 Repairs to Bibby from Image	2,964.50
	Total V82474	204,685.33
V82643 - Officeworks Business Direct		
623937515	10/09/25 Printing and Stationery	215.00
	Total V82643	215.00
V82697 - Barnes Hydraulic Services		
50736	07/10/25 New Hydraulic water pump & seal Kit	5,603.29

Payment Details - EFT

Payment / Invoice	Date Description	Amount
	Total V82697	5,603.29
V82926 - Comen Limited T/as Jurien Boatlifters		
24666	30/09/25 Materials and Contracts (ALL)	420.00
	Total V82926	420.00
V83143 - Totally Workwear - Joondalup		
7200813061	25/09/25 Staff Uniforms	89.86
	Total V83143	89.86
V83507 - CouncilFirst		
SO001316	09/10/25 Council First subscription Baseline - October 2025	6,426.44
	Total V83507	6,426.44
V83705 - Telstra		
4169079	14/10/25 SMS Charges	315.37
	Total V83705	315.37
V83817 - WCP Civil Pty Ltd		
33753	24/09/25 Wetmix Muthawandery	37,290.00
	Total V83817	37,290.00
V84155 - Jurien Home Hardware - (was Thrifty Link)		
25-00036576	25/09/25 uniforms	587.85
25-00036730	24/09/25 work uniforms	583.11
PO86941	01/10/25 September monthly purchase	668.06
PO87022	23/09/25 Sept Month Rangers PO	488.50
PO87052	17/09/25 Paint For Graffiti	591.46
	Total V84155	2,918.98
V84311 - SEEK Limited		
701473758	07/10/25 Plant Operator Advert	605.00
701469918	03/10/25 Advertising and Promotions CESC advert	649.00
	Total V84311	1,254.00
V84402 - Moora IGA		
Sep-25	14/10/25 Dandaragan Depot Supplies	43.15
	Total V84402	43.15
V84422 - Jurien Tyre & Auto		
71491	03/10/25 DN041 Rav4 Wheel Alignment	130.00
	Total V84422	130.00
V84530 - Peter Miley		
2550	14/10/25 Cervantes Oval - adjust retic	25,077.36
2551	14/10/25 Works in Progress Materials	2,838.00
	Total V84530	27,915.36
V84562 - CouncilWise Pty Ltd		
000103	18/09/25 PropertyWise - Monthly Licence for September 2025	3,608.00
	Total V84562	3,608.00
V84789 - Jurien Bay Mitre 10		
PO86942	08/10/25 September monthly \$100per purchase	184.65
101075355	16/09/25 Tools For Maintenace Van	122.80
101075476	17/09/25 Taps for fish cleraning Station	55.70
101075342	15/09/25 Graffiti removal	57.34
199279368	03/10/25 Roof repairs Badgi BFB	109.50
PO87099	23/09/25 Monthly Purchase order	301.45
	Total V84789	831.44
V85042 - Avantgarde Technologies Pt Ltd		

Payment Details - EFT

Payment / Invoice	Date Description	Amount
4398	09/10/25 M365 Licences - August 2025	3,015.99
4546	10/10/25 SSD SATA Read Intensive	1,595.00
	Total V85042	4,610.99
V85128 - Julie Hodder		
Over Pmt Rates	14/10/25 Over Payment of Rates	1,227.02
	Total V85128	1,227.02
V85129 - Rebekah Long		
Debtors Refund	09/10/25 Refund for overpayment of Debtors	300.00
	Total V85129	300.00
	Total EFT01341	354,059.23
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EFT Payment - EFT01342		
V80033 - Derricks Auto-Ag & Hardware Plus		
10388220	15/10/25 Hilux filters	44.70
	Total V80033	44.70
V80043 - Jurien Bay IGA		
SEPT 2025 - 7876	15/10/25 September Account 2025	1,450.67
	Total V80043	1,450.67
V80202 - Jurien Plumbing		
145	01/10/25 water meter repair	173.80
177	14/10/25 Fix leaking taps	261.80
	Total V80202	435.60
V80549 - BP Jurien Bay		
11440	06/10/25 New tyres dn 10993 retic ute	627.80
	Total V80549	627.80
V81002 - Landgate		
76831814	16/10/25 Valuation Expenses	290.88
	Total V81002	290.88
V81343 - Dandaragan Mechanical Services		
14006	18/09/25 Investigate and repair oil leak on Iveco prime mover	1,558.75
	Total V81343	1,558.75
V81352 - Jurien Signs		
8227	08/10/25 New Dandaragan Shire sign	245.00
	Total V81352	245.00
V81654 - Central Midlands Senior High School		
3463	16/10/25 donation of award night	200.00
	Total V81654	200.00
V81837 - Watto's Rural Contracting		
2708	01/10/25 Labour Hire	2,574.00
	Total V81837	2,574.00
V82028 - Avon Waste		
72617	15/10/25 Waste Collection	24,802.00
	Total V82028	24,802.00
V82643 - Officeworks Business Direct		
8689/9813	14/10/25 Printing and Stationery	735.68
624107847	25/09/25 Printing and Stationery	526.38
	Total V82643	1,262.06
V82876 - Department of Transport		
4189387.	15/10/25 Jurien Bay Fish Cleaning table	660.25
	Total V82876	660.25

Payment Details - EFT

Payment / Invoice	Date Description	Amount
V83340 - CONNECT Call Centre Services		
00120350	15/10/25 After Hours Call Service September 2025	1,515.53
	Total V83340	1,515.53
V83780 - Pinnacles Traffic Management Services		
269	30/09/25 Traffic Control for Muthawandery Rd	11,979.00
	Total V83780	11,979.00
V83863 - Badgingarra Roadhouse & Tourist Park		
2973707	09/10/25 Fuel Tatra	367.73
	Total V83863	367.73
V84004 - Department of Water and Environmental Regulation		
TF054360	16/10/25 Waste Tracking	88.00
	Total V84004	88.00
V84344 - Sherrin Rentals		
5231063	22/09/25 Hire drum roller plus deliver to Muthawandery Rd.	3,168.00
	Total V84344	3,168.00
V84524 - Hersey's Safety Pty Ltd		
4628	09/10/25 Plant Consumables	1,674.37
	Total V84524	1,674.37
V84558 - PRC Building Services Pty Ltd		
1003357	07/10/25 Jurien Bay Civic Centre	1,671.44
	Total V84558	1,671.44
V85093 - BSS Employee Assistance Pty Ltd		
18939	10/10/25 Medical Examinations	242.00
	Total V85093	242.00
V85131 - Russell Ewen		
Duplicate Rates	15/10/25 Duplicate Payment of Rates	2,015.87
	Total V85131	2,015.87
V85133 - Peter Hunstock		
Over pmt Rates	17/10/25 Overpayment of Rates	1,939.41
	Total V85133	1,939.41
	Total EFT01342	58,813.06
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EFT Payment - EFT01343		
V80033 - Derricks Auto-Ag & Hardware Plus		
10388704	20/10/25 Inlet steel water pipe	246.00
1038881	22/10/25 Impact Socket set	329.00
	Total V80033	575.00
V80115 - GHD Pty Ltd		
112-0257537	20/10/25 Consultant to assist with audit comliance	3,420.73
112-0257538	20/10/25 Materials and Contracts (ALL)	7,574.60
7534/5449	02/10/25 WALGA - JB Landfill Facility – Groundwater Report	21,278.85
	Total V80115	32,274.18
V80126 - Sheridan's		
10235	13/10/25 Chambers Nameplate	48.40
	Total V80126	48.40
V80150 - RDI Transport		
11589	12/10/25 Gas bottle Sandy Cape inv 589	160.00
	Total V80150	160.00
V80240 - RBC Rural		
34444	21/10/25 Meterplan Charge - October 2025	1,246.51

Payment Details - EFT

Payment / Invoice	Date Description	Amount
	Total V80240	1,246.51
V80352 - Zipform Pty Ltd		
225320	23/10/25 Printing and Stationery	3,050.80
	Total V80352	3,050.80
V80704 - Badgingarra CWA		
48	23/10/25 BFB catering - Pre season	375.00
	Total V80704	375.00
V81352 - Jurien Signs		
8211/8212	03/10/25 Staff Uniform	1,541.88
	Total V81352	1,541.88
V81545 - Winc Australia Pty Limited		
74015/37165	10/10/25 Printing and Stationery	811.25
	Total V81545	811.25
V81616 - Jurien Pest Management		
9808	09/10/25 Mumbine Bridge inspection	1,518.00
	Total V81616	1,518.00
V81795 - Jurien Bay Community Resource Centre		
4092	23/10/25 Craytales advertising shire matters	1,566.50
	Total V81795	1,566.50
V81924 - Team Global Express Pty Ltd		
726	21/10/25 Freight	181.12
	Total V81924	181.12
V82225 - Midcoast Hydraulic Services		
379	22/09/25 Replace drive shaft and gear box on slasher	3,696.00
	Total V82225	3,696.00
V82228 - Marketforce Pty Ltd		
AU-51-PI0101107	09/09/25 Tourism Information Panel Designs	1,485.00
	Total V82228	1,485.00
V82274 - Vari-Skilled		
1157	24/09/25 Administration Centre	20,734.00
	Total V82274	20,734.00
V82382 - Redgum Village		
913A	22/10/25 One night Accomodation	480.00
	Total V82382	480.00
V82557 - Moora Toyota		
JC14006514	23/09/25 50,000klm service DN013	358.90
	Total V82557	358.90
V82643 - Officeworks Business Direct		
624459631	15/10/25 Printing and Stationery	212.70
624487871	17/10/25 Printing and Stationery	338.51
	Total V82643	551.21
V82767 - Fowler Electrical Contracting		
R010645	10/10/25 Repair fault with bore pump.	110.00
	Total V82767	110.00
V82823 - The Last Drop Plumbing Co		
6781	01/10/25 Service repairs on HWS	805.20
0006782	21/10/25 Gas bottle Sandy Cape inv 589	363.00
	Total V82823	1,168.20
V83051 - Central West Building Pty Ltd		

Payment Details - EFT

Payment / Invoice	Date Description	Amount
159784	23/10/25 Repair damaged fence	1,500.00
	Total V83051	1,500.00
V83385 - Jurien Bay Panel & Paint Pty Ltd		
7481	13/10/25 Plant - Other Vehicle Running Costs	1,435.61
7443	07/10/25 DN035 Windscreen replacement	917.40
	Total V83385	2,353.01
V83507 - CouncilFirst		
SI009329	21/10/25 Council First subscription Baseline - November 2025	6,470.44
	Total V83507	6,470.44
V83802 - Scavenger Fire & Safety		
23545	15/10/25 Firefighting goggles	786.50
	Total V83802	786.50
V84049 - Jason Clarke, Cr		
FINAL PAYMENT	21/10/25 Final Payment	271.71
	Total V84049	271.71
V84213 - Concept Signs & Workwear		
6133	15/09/25 Information bay signs	4,790.00
	Total V84213	4,790.00
V84353 - Still Shots Photography		
845	04/09/25 Children's week - photography	230.00
	Total V84353	230.00
V84391 - Innes Air & Electrical Pty Ltd		
04781	09/09/25 New air conditioner for Family Resource Centre Office	3,419.35
	Total V84391	3,419.35
V84458 - Ray White Jurien Bay		
21/10/2025	21/10/25 Staff Housing	1,000.00
21/10/2025	21/10/25 Staff Housing	1,400.00
21/10/2025	21/10/25 Staff Housing	1,300.00
	Total V84458	3,700.00
V84578 - Visimax		
1795	19/09/25 Legislative books & cat traps	1,519.84
	Total V84578	1,519.84
V84599 - Maddi McDonald Cr		
FINAL PAYMENT	21/10/25 Final payment	327.86
	Total V84599	327.86
V84855 - Andrea Baird		
Reimbursement	21/10/25 Reimbursement for tools - Meals	161.66
	Total V84855	161.66
V84901 - Thomas Tree Services (WA) pty Ltd		
4497	22/10/25 Remove fallen tree leaning on another tree	2,750.00
	Total V84901	2,750.00
V84953 - JMD Operations		
6614	07/10/25 Fauntleroy Park Toilets & Facilties	20,161.02
	Total V84953	20,161.02
V85042 - Avantgarde Technologies Pt Ltd		
4551	21/10/25 MFA	3,287.33
4552	13/10/25 PC and Screen	2,871.40
4539	02/10/25 1 Dell Docking Station	313.18
	Total V85042	6,471.91

Payment Details - EFT

Payment / Invoice	Date Description	Amount
V85082 - Jurien Bay Realty		
21/10/2025	21/10/25 Staff Housing	1,300.00
21/10/2025	21/10/25 Staff Housing	1,500.00
	Total V85082	2,800.00
V85120 - Amber J Robinson		
0003/0004	08/10/25 CW activity Jurien Bay	1,191.40
	Total V85120	1,191.40
V85134 - Ryan Haast		
Refund App Fee	21/10/25 Refund of Application Fee	147.00
	Total V85134	147.00
	Total EFT01343	130,983.65
EFT Payment - EFT01344		
V80033 - Derricks Auto-Ag & Hardware Plus		
10389183	15/10/25 3inch lay flat hose	288.40
10386989	03/10/25 Plant - Parts & Repairs	326.00
10389665	29/10/25 window squeege's	49.95
	Total V80033	664.35
V80132 - Fulton Hogan Industries Pty Ltd		
20875165	21/10/25 pallet ez street cold mix	2,112.00
	Total V80132	2,112.00
V80202 - Jurien Plumbing		
0213	21/10/25 Repairs to copper pipe Catalonia Park	442.20
	Total V80202	442.20
V80549 - BP Jurien Bay		
11459	27/10/25 oil filters ardross bore	60.00
	Total V80549	60.00
V80893 - Astro Alloys		
01158774	25/09/25 hand cleaner	601.90
	Total V80893	601.90
V81002 - Landgate		
76899376	28/10/25 Valuation Expenses	108.98
76900394	28/10/25 Valuation Expenses	96.96
	Total V81002	205.94
V81172 - WA Hino Sales & Service		
321128	23/10/25 Slave cylinder	479.35
	Total V81172	479.35
V81343 - Dandaragan Mechanical Services		
10386989	02/10/25 SUPPLY & FIT TYERS	1,477.00
14053	15/10/25 Service old Dandy LT inv 14053	1,377.20
	Total V81343	2,854.20
V81352 - Jurien Signs		
8251	16/10/25 Stock corflutes	420.00
	Total V81352	420.00
V81506 - Afgri Equipment Australia Pty Ltd		
3022565	28/10/25 Repair to 624J loader	5,374.27
3021218	28/10/25 Skid Steer repairs	3,506.29
	Total V81506	8,880.56
V81831 - Truck Centre (Wa) Pty Ltd		
1859427	28/10/25 Suzie coil	157.91

Payment Details - EFT

Payment / Invoice	Date Description	Amount
	Total V81831	157.91
V81973 - Fuel Distributors of WA Pty Ltd		
706332	27/10/25 Diesel	19,144.83
	Total V81973	19,144.83
V82028 - Avon Waste		
72646	27/10/25 Waste Collection	25,463.61
	Total V82028	25,463.61
V82362 - Jurien Auto Electrics		
Q0432	23/09/25 Electrical works Canover LT	1,088.00
	Total V82362	1,088.00
V83051 - Central West Building Pty Ltd		
159783	27/10/25 Construct Retic shed as per quote	18,590.00
	Total V83051	18,590.00
V83144 - LGISWA		
	27/10/25 LGISWA	21,065.24
100-161641-02	27/10/25 Insurance Premium	302,552.18
	Total V83144	281,486.94
V83421 - Public Libraries Western Australia Inc		
15F9D04D76	23/10/25 Public Libraries annual membership 2025/26	300.00
	Total V83421	300.00
V83437 - Brook Marsh Pty Ltd		
30011832	27/10/25 survey works for Muthawandery	5,711.75
30011831	27/10/25 Survey works for Rowes	4,338.77
30011830	28/10/25 survey works Dandaragan Rd	4,006.75
	Total V83437	14,057.27
V83507 - CouncilFirst		
SI009339	19/09/25 STP Transaction July 2025	58.30
SI009310	28/10/25 Professional Services September 2025	387.75
	Total V83507	446.05
V84033 - KMAC Botanical and Environmental Services		
427	27/10/25 NAIDOC event activites	6,446.00
	Total V84033	6,446.00
V84058 - Jurien Bay Medical Centre		
175705	29/10/25 Medical Examinations	148.50
	Total V84058	148.50
V84553 - Jurien Trenching & Excavations		
4173	01/10/25 grave excavation	825.00
	Total V84553	825.00
V84568 - Ignite Electrical		
4901	19/09/25 Replacement BBQ cook top Ronsard park	411.02
4900	27/10/25 power ponits	562.96
	Total V84568	973.98
V84728 - WA Sign Style		
1095	15/09/25 BEN Sign Replacement	385.00
	Total V84728	385.00
V84901 - Thomas Tree Services (WA) pty Ltd		
4501	09/08/25 Trim trees along Dandaragan Rd	18,425.00
	Total V84901	18,425.00
V84942 - Interia		

Payment Details - EFT

Payment / Invoice	Date Description	Amount
22177	28/10/25 Materials and Contracts (ALL) New Desks	3,806.00
	Total V84942	3,806.00
V85031 - Midwest Garage Doors		
21506	29/10/25 Canover BFB New Garage Door Motors	5,340.50
	Total V85031	5,340.50
V85085 - Steven Healing		
Reimbursement	28/10/25 Caretaker reimbursement	689.44
	Total V85085	689.44
V85104 - Town of East Fremantle		
25784	28/10/25 Long Service Leave Entitlements	2,005.92
	Total V85104	2,005.92
V85125 - ALL DECOR GERALDTON		
00040027	29/10/25 Works in Progress Materials	4,015.00
	Total V85125	4,015.00
V85130 - The Jungle Body with Keeley		
Teddy Bear's	27/10/25 Children's week entertainment	600.00
	Total V85130	600.00
V85135 - Richard Shannon		
Refund Dve App	28/10/25 Refund Development Application	147.00
	Total V85135	147.00
V85136 - Mark Carpenter		
Reimbursement	29/10/25 Reimbursement for travel and accommodation	503.00
	Total V85136	503.00
	Total EFT01344	421,765.45
Grand Total - EFT Payment		1,274,959.21

Payment Details - Direct Debit

Payment / Invoice	Date	Description	Amount
GJBDEB-6863	1/10/2025	Water - Bowling Club	57.23
GJBDEB-6862	1/10/2025	Water - Dandy Comm Centre	304.21
GJBDEB-6827	1/10/2025	Credit Interest Adjusted	0.07
GJBDEB-6826	1/10/2025	ANZ Merchant Fee	4,028.53
GJBDEB-6824	1/10/2025	Water Dandy Club	57.23
GJBDEB-6823	1/10/2025	Water - Dandy Community Centre	304.21
GJBDEB-6876	2/10/2025	WEX September 2025	2,736.92
GJBDEB-6875	2/10/2025	CBA Merchant Fee	63.57
GJBDEB-6874	2/10/2025	CBA Merchant Fee	1,076.68
GJBDEB-6867	2/10/2025	Water - Standpipe Badgy	538.07
GJBDEB-6866	2/10/2025	Water - Dandy Depot	822.28
GJBDEB-6865	2/10/2025	Water - Standpipe Badgy	329.56
GJBDEB-6864	2/10/2025	Water - BCC	487.94
GJBDEB-6870	8/10/2025	Synergy - Cafe Pavillion Ablutions	692.23
GJBDEB-6869	8/10/2025	Synergy - Dobbyn Park JBay	132.61
GJBDEB-6884	9/10/2025	Return Fee	2.50
GJBDEB-6873	9/10/2025	Synergy - Jurien Airstrip	273.39
GJBDEB-6872	9/10/2025	Synergy - Fauntley & Dobbyn Park	555.75
GJBDEB-6871	9/10/2025	Synergy - Family Resource Centre	1,427.32
GJBDEB-6911	10/10/2025	Synergy - Pioneer Park	127.35
GJBDEB-6882	10/10/2025	Synergy - Passamani Park	125.60
GJBDEB-6881	10/10/2025	Synergy - Pinetree Crs	587.77
GJBDEB-6880	10/10/2025	Synergy - Pacman Park	127.07
GJBDEB-6879	10/10/2025	Synergy - Dam Pump	80.55
GJBDEB-6878	13/10/2025	Synergy - Bore at Marine Fields	72.94
GJBDEB-6877	13/10/2025	Synergy - Baudin Park	163.99
GJBDEB-6883	14/10/2025	Synergy - Canover Standpipe	181.71
GJBDEB-6900	15/10/2025	Commbiz Fees	0.99
GJBDEB-6899	15/10/2025	BPAY Fee	1,641.34
GJBDEB-6898	15/10/2025	Service Fee	120.00
GJBDEB-6897	15/10/2025	Commbiz Fees	71.68
GJBDEB-6886	15/10/2025	Synergy - Beachridge Estate Entry	118.10
GJBDEB-6885	15/10/2025	Synergy - Park Op Sales Office	120.67
GJBDEB-6887	16/10/2025	Synergy - Pacman Park	127.07
GJBDEB-6903	17/10/2025	Securepay/Fat Zebra ZDN00	76.52
GJBDEB-6896	17/10/2025	Synergy - Rest Area Cervantes CBD	125.93
GJBDEB-6895	17/10/2025	Synergy - Weston St Park	124.63
GJBDEB-6894	17/10/2025	Synergy - Cervates Oval	589.79
GJBDEB-6893	17/10/2025	Synergy - Weld Park Retic Pump	171.57
GJBDEB-6892	17/10/2025	Synergy - Jurien F/s Amenities	183.95
GJBDEB-6891	17/10/2025	Synergy - Retic Eric Collinson Park	130.25
GJBDEB-6890	17/10/2025	Synergy - JBAY Pioneer Park	127.29
GJBDEB-6889	17/10/2025	Synergy - Cambewarra Standpipe	127.11
GJBDEB-6888	17/10/2025	Synergy - Dandy Depot	960.77
GJBDEB-6904	20/10/2025	Australian Taxation Office - BAS Payment Sep 2025	3,850.00
GJBDEB-6902	20/10/2025	Synergy - Power Watch Sec Light	460.14
GJBDEB-6901	20/10/2025	Synergy - New admin Building	4,474.92
GJBDEB-6906	22/10/2025	Synergy - Senior Park	140.49
GJBDEB-6908	24/10/2025	Australia Post (7099537)	567.34
GJBDEB-6907	24/10/2025	Synergy - Street Lighting	17,499.42
GJBDEB-6951	30/10/2025	MC - LG Professionals - Conference	1,080.00

Payment Details - Direct Debit

Payment / Invoice	Date	Description	Amount
GJBDEB-6950	30/10/2025	MC - Annual fee -Bank Charges	24.00
GJBDEB-6949	30/10/2025	MC - Booking.com - Staff Accommodation	260.10
GJBDEB-6948	30/10/2025	MC - Mountway Holiday Park - Staff Accommodation	172.98
GJBDEB-6948	30/10/2025	MC - Intuit Mailchimp - Subscription	92.18
GJBDEB-6947	30/10/2025	MC - Annual fee -Bank Charges	24.00
GJBDEB-6947	30/10/2025	MC - Metro Hotel - Staff Accommodation	270.00
GJBDEB-6946	30/10/2025	MC - Licences 4 Work - Permits	249.00
GJBDEB-6946	30/10/2025	MC - Metro Hotel - Staff Accommodation	284.00
GJBDEB-6945	30/10/2025	MC - Starlink - Subscription	195.00
GJBDEB-6945	30/10/2025	MC - Farmers Home Hotel - Staff Accommodation	226.80
GJBDEB-6944	30/10/2025	MC - BWS - Stock Coucil Fridge	89.00
GJBDEB-6944	30/10/2025	MC - Farmers Home Hotel - Staff Accommodation	112.05
GJBDEB-6943	30/10/2025	MC - Butcher by the Bay - Training Refreshments	126.60
GJBDEB-6943	30/10/2025	MC - LG Professionals - Conference	1,800.00
GJBDEB-6942	30/10/2025	MC - LG Professionals - Conference	1,350.00
GJBDEB-6942	30/10/2025	MC - Butcher by the Bay - Training refreshements	127.30
GJBDEB-6941	30/10/2025	MC - InDesign - Subscription	35.99
GJBDEB-6941	30/10/2025	MC - The Gingin Hotel - RRG Meeting	109.70
GJBDEB-6940	30/10/2025	MC - NTH Metropolitan Tafe - Staff Training	334.65
GJBDEB-6940	30/10/2025	MC - Lucy's Tearooms - RRG Meeting	17.99
GJBDEB-6939	30/10/2025	MC - Central Regional Tafe - Staff Training	156.80
GJBDEB-6939	30/10/2025	MC - Aquamonix - Repairs and Maintenance	2,228.90
GJBDEB-6938	30/10/2025	MC - Screaming Mudlark - Refreshments	37.50
GJBDEB-6938	30/10/2025	MC - St John Ambulance - First Aid Kits	180.00
GJBDEB-6937	30/10/2025	MC - Annual fee -Bank Charges	24.00
GJBDEB-6937	30/10/2025	MC - Annual fee -Bank Charges	24.00
GJBDEB-6936	30/10/2025	MC - Bank Charges	0.76
GJBDEB-6935	30/10/2025	MC - Open AI - Subscription	30.57
GJBDEB-6934	30/10/2025	MC - Jurien Hardware - Equipment	56.95
GJBDEB-6933	30/10/2025	MC - Vacuum Spares - Reapairs and Maintenance	339.36
GJBDEB-6913	30/10/2025	Water - Pinetree Crs	273.20
GJBDEB-6912	30/10/2025	Synergy - JCC	505.31
GJBDEB-6915	31/10/2025	Water 2 York Street	111.18
GJBDEB-6914	31/10/2025	Water - Cervantes CBD Toilets	22.57
Grand Total - Direct Debit			58,139.69

Payment Details - BPAY

Payment / Invoice	Date Description	Amount
Other		
Other - BPAY 20251016		
V80818 - Telstra Corporation		
2175531686	16/10/25 Telephones and Mobiles	814.17
2503689339	16/10/25 Communications (Telephones & Data) - General	14.98
5258987000	16/10/25 IT Operations	5,160.41
	Total V80818	5,160.41
	Total BPAY 20251016	5,989.56
Other - GJBDEB-6904		
V81611 - Australian Taxation Office		
BAS	20/10/2025 September BAS	3,850.00
	Total V81611	3,850.00
	Total GJBDEB-6904	3,850.00
Grand Total - Other		9,839.56



Purchases by Cardholder
 ABN: 68 005 970 570
 GPO BOX 5342
 MELBOURNE VIC 3001
 Ph: 1300 366 109
 Fax: (03) 9274 9130
 Lost cards: 1300 366 109
 Web: www.motorpass.com.au

Account Name

SHIRE OF DANDARAGAN

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Cost Centre	Card Number	Date	Docket Number	Supplier Name/ Location	Supplier ABN#	Fuel Brand	Vehicle Rego / Ref.	Odometer	Product	Unit Cost Incl. GST (CPL)	Qty / Lts	Total Excl. GST	GST Amount	Total Incl. GST
0402		02SEP	48601	METRO PETROLEUM JURIEN B	11671759658	METRO	DN000		1 PREMIUM DIES 181.90	80.45	133.04	13.30	146.34	
0402		02SEP		WEX AUSTRALIA	68005970570		DN000		TRANSACTION FEE		0.75	0.08	0.83	
0402		03SEP	32477	BP CARNARVON	29006639087		DN000	76,100	SURCHARGE			1.98	0.20	2.18
0402		03SEP	32477	BP CARNARVON	29006639087	BP	DN000	76,100	ULS DIESEL (187.91	72.76	124.29	12.43	136.72	
0402		03SEP		WEX AUSTRALIA	68005970570		DN000		TRANSACTION FEE		0.75	0.08	0.83	
0402		06SEP	84404	CALTEX GLENFIELD	34009644151	CALTEX STARCARD	DN000	77,500	DIESEL 185.90	90.57	153.06	15.31	168.37	
0402		06SEP		WEX AUSTRALIA	68005970570		DN000		TRANSACTION FEE		0.75	0.08	0.83	
0402		11SEP	22974	AMPOL JOONDALUP	64000175342	AMPOL	DN000	79,438	DIESEL 193.91	64.37	113.47	11.35	124.82	
0402		11SEP		WEX AUSTRALIA	68005970570		DN000		TRANSACTION FEE		0.75	0.08	0.83	
0402		14SEP	12442	AMPOL JOONDALUP	64000175342	AMPOL	DN000	80,075	DIESEL 194.90	52.01	92.15	9.22	101.37	
0402		14SEP		WEX AUSTRALIA	68005970570		DN000		TRANSACTION FEE		0.75	0.08	0.83	
0402		20SEP	100406	CALTEX BEDFORDDALE	34009644151	CALTEX STARCARD	DN000	080,650	DIESEL 189.90	123.69	213.54	21.35	234.89	
0402		20SEP		WEX AUSTRALIA	68005970570		DN000		TRANSACTION FEE		0.75	0.08	0.83	
0402		25SEP	49247	METRO PETROLEUM JURIEN B	11671759658	METRO	DN000	80,800	PREMIUM DIES 181.90	120.39	199.08	19.91	218.99	
0402		25SEP		WEX AUSTRALIA	68005970570		DN000		TRANSACTION FEE		0.75	0.08	0.83	
0402		01OCT		WEX AUSTRALIA	68005970570		DN000		MANAGEMENT FEE		5.00	0.50	5.50	
Approx. fuel consumption: 13.4 Lt/100Km														
										TOTAL CARD SPEND	604.24	\$1,040.86	\$104.13	\$1,144.99
COST CENTRE TOTAL GOVERNANCE											604.24	\$1,040.86	\$104.13	\$1,144.99
0501		17SEP	57438	CALTEX MOORA	11087051778	CALTEX STARCARD	DN86	89,844	DIESEL 178.90	50.09	81.46	8.15	89.61	
0501		17SEP		WEX AUSTRALIA	68005970570		DN86		TRANSACTION FEE		0.75	0.08	0.83	
0501		01OCT		WEX AUSTRALIA	68005970570		DN86		MANAGEMENT FEE		5.00	0.50	5.50	
										TOTAL CARD SPEND	50.09	\$87.21	\$8.73	\$95.94

In accordance with Goods and Services Tax: Waiver of Tax Invoice Requirement (Corporate Card Statements) Determination 2020 (Instrument ID: 2020/SMB/0006), your business does not need to retain original tax invoices to claim input tax credits for the GST expenditure shown on this statement / report (excluding WEX Bill Payment Service transactions). To comply with this ruling the card must show a card holder name (and / or vehicle registration where applicable) and your business must maintain regulated policies for making adjustments for expenditure that is wholly or partly of a private or domestic nature, and to ensure that input tax credits are not claimed more than once for a single creditable acquisition. Please retain this document to substantiate your taxation claims. This document is issued by WEX Australia Pty Ltd, A.B.N. 68 005 970 570, Level 23, 367 Collins St, Melbourne VIC 3000.

^For these WEX Bill Payment transactions powered by Sniip Ltd (ABN 86161862068), your business cannot rely on this statement for your Business Activity Statement (BAS). Refer to the original tax invoice for your BAS. These transactions are included in the total amount due for this statement.



Purchases by Cardholder
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MELBOURNE VIC 3001
Ph: 1300 366 109
Fax: (03) 9274 9130
Lost cards: 1300 366 109
Web: www.motorpass.com.au

Account Name

SHIRE OF DANDARAGAN

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Cost Centre	Card Number	Date	Docket Number	Supplier Name/ Location	Supplier ABN#	Fuel Brand	Vehicle Rego / Ref.	Odometer	Product	Unit Cost Incl. GST (CPL)	Qty / Lts	Total Excl. GST	GST Amount	Total Incl. GST
										50.09	\$87.21	\$8.73	\$95.94	
1103		01OCT		WEX AUSTRALIA	68005970570				MANAGEMENT FEE		5.00	0.50	5.50	
						SANDY CAPE			TOTAL CARD SPEND	0.00	\$5.00	\$0.50	\$5.50	
										0.00	\$5.00	\$0.50	\$5.50	
1404		01OCT		WEX AUSTRALIA	68005970570				MANAGEMENT FEE		5.00	0.50	5.50	
						JURIEN-SUNDRY PLANT			TOTAL CARD SPEND	0.00	\$5.00	\$0.50	\$5.50	
										0.00	\$5.00	\$0.50	\$5.50	
1405		01OCT		WEX AUSTRALIA	68005970570				MANAGEMENT FEE		5.00	0.50	5.50	
						DANDY DEPOT			TOTAL CARD SPEND	0.00	\$5.00	\$0.50	\$5.50	
										0.00	\$5.00	\$0.50	\$5.50	
BMC		01OCT		WEX AUSTRALIA	68005970570		DN025		MANAGEMENT FEE		5.00	0.50	5.50	
							DN025 DUCATO VAN		TOTAL CARD SPEND	0.00	\$5.00	\$0.50	\$5.50	
										0.00	\$5.00	\$0.50	\$5.50	

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Cost Centre	Card Number	Date	Docket Number	Supplier Name/ Location	Supplier ABN#	Fuel Brand	Vehicle Rego / Ref.	Odometer	Product	Unit Cost Incl. GST (CPL)	Qty / Lts	Total Excl. GST	GST Amount	Total Incl. GST
CEP		03SEP	5277	OVERLANDER ROADHOUSE	71564126340		DN004	194,782	SURCHARGE			0.78	0.08	0.86
CEP		03SEP	5277	OVERLANDER ROADHOUSE	71564126340	AMPOL	DN004	194,782	DIESEL	195.91	39.84	70.95	7.10	78.05
CEP		03SEP		WEX AUSTRALIA	68005970570		DN004		TRANSACTION FEE			0.75	0.08	0.83
CEP		07SEP	5131	REDDY EXPRESS MEEKATHARR	96662372027	REDDY EXPRESS	DN004	195,990	DIESEL	203.92	38.24	70.89	7.09	77.98
CEP		07SEP		WEX AUSTRALIA	68005970570		DN004		TRANSACTION FEE			0.75	0.08	0.83
CEP		07SEP	20680	SWAGMAN ROADHOUSE	29002844162	AMPOL	DN004	196,183	DIESEL	194.85	19.80	35.07	3.51	38.58
CEP		07SEP		WEX AUSTRALIA	68005970570		DN004		TRANSACTION FEE			0.75	0.08	0.83
CEP		08SEP	56873	CALTEX MOORA	11087051778	CALTEX STARCARD	DN004	196,643	DIESEL	178.90	49.52	80.54	8.05	88.59
CEP		08SEP		WEX AUSTRALIA	68005970570		DN004		TRANSACTION FEE			0.75	0.08	0.83
CEP		14SEP	24203	UNITED EAST VICTORIA PAR	75322540920	UNITED PETROLEU	DN004		DIESEL	196.12	65.77	117.26	11.73	128.99
CEP		14SEP		WEX AUSTRALIA	68005970570		DN004		TRANSACTION FEE			0.75	0.08	0.83
CEP		16SEP	40855	BP MUCHEA	66600817178	BP	DN004	197,769	ULS DIESEL (189.93	53.11	91.70	9.17	100.87
CEP		16SEP		WEX AUSTRALIA	68005970570		DN004		TRANSACTION FEE			0.75	0.08	0.83
CEP		01OCT		WEX AUSTRALIA	68005970570		DN004		MANAGEMENT FEE			5.00	0.50	5.50
Approx. fuel consumption: 8.0 Lt/100Km														
CEP										TOTAL CARD SPEND	266.28	\$476.69	\$47.71	\$524.40
COST CENTRE TOTAL 402										266.28	\$476.69	\$47.71	\$524.40	
<hr/>														
DOPS		01OCT		WEX AUSTRALIA	68005970570		DN024		MANAGEMENT FEE			5.00	0.50	5.50
DN024 HILUX										TOTAL CARD SPEND	0.00	\$5.00	\$0.50	\$5.50
COST CENTRE TOTAL INFRASTRUCTURE										0.00	\$5.00	\$0.50	\$5.50	
<hr/>														

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Account Name

SHIRE OF DANDARAGAN

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Cost Centre	Card Number	Date	Docket Number	Supplier Name/ Location	Supplier ABN#	Fuel Brand	Vehicle Rego / Ref.	Odometer	Product	Unit Cost Incl. GST (CPL)	Qty / Lts	Total Excl. GST	GST Amount	Total Incl. GST
EDM		01OCT		WEX AUSTRALIA	68005970570		DN032		MANAGEMENT FEE		5.00	0.50		5.50
						DN032			TOTAL CARD SPEND	0.00	\$5.00	\$0.50		\$5.50
COST CENTRE TOTAL				INFRASTRUCTURE						0.00	\$5.00	\$0.50		\$5.50
EMDS		12SEP	7095	AMPOL JURIEN BAY	64000175342	AMPOL	DN001	11,387	PREMIUM	213.94	22.09	42.96	4.30	47.26
EMDS		12SEP		WEX AUSTRALIA	68005970570		DN001		TRANSACTION FEE		0.75	0.08		0.83
EMDS		13SEP	5698	AMPOL JURIEN BAY	64000175342	AMPOL	DN001	11,812	PREMIUM	213.90	33.89	65.90	6.59	72.49
EMDS		13SEP		WEX AUSTRALIA	68005970570		DN001		TRANSACTION FEE		0.75	0.08		0.83
EMDS		27SEP	7858	AMPOL JURIEN BAY	64000175342	AMPOL	DN001	12,371	PREMIUM	213.90	51.24	99.64	9.96	109.60
EMDS		27SEP		WEX AUSTRALIA	68005970570		DN001		TRANSACTION FEE		0.75	0.08		0.83
EMDS		01OCT		WEX AUSTRALIA	68005970570		DN001		MANAGEMENT FEE		5.00	0.50		5.50
Approx. fuel consumption: 9.4 Lt/100Km														
							DN001 OUTBACK			TOTAL CARD SPEND	107.22	\$215.75	\$21.59	\$237.34
COST CENTRE TOTAL				PLANNING							107.22	\$215.75	\$21.59	\$237.34
EMI		16SEP	13701	BP JURIEN BAY	72825626712	BP	DN002	14,680	ULS DIESEL (185.00	41.08	69.09	6.91	76.00
EMI		16SEP		WEX AUSTRALIA	68005970570		DN002		TRANSACTION FEE		0.75	0.08		0.83
EMI		21SEP	7525	AMPOL JURIEN BAY	64000175342	AMPOL	DN002	15,003	DIESEL	191.92	41.22	71.92	7.19	79.11
EMI		21SEP		WEX AUSTRALIA	68005970570		DN002		TRANSACTION FEE		0.75	0.08		0.83
EMI		26SEP	13847	BP JURIEN BAY	72825626712	BP	DN002	15,260	ULS DIESEL (185.02	27.03	45.46	4.55	50.01
EMI		26SEP		WEX AUSTRALIA	68005970570		DN002		TRANSACTION FEE		0.75	0.08		0.83
EMI		29SEP	5493	BP MUCHEA	66600817178	BP	DN002	15,850	ULS DIESEL (189.95	34.74	59.99	6.00	65.99

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Account Name | SHIRE OF DANDARAGAN

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Cost Centre	Card Number	Date	Docket Number	Supplier Name/Location	Supplier ABN#	Fuel Brand	Vehicle Rego / Ref.	Odometer	Product	Unit Cost Incl. GST (CPL)	Qty / Lts	Total Excl. GST	GST Amount	Total Incl. GST
EMI		29SEP		WEX AUSTRALIA	68005970570		DN002		TRANSACTION FEE		0.75	0.08		0.83
EMI		30SEP	13891	BP JURIEN BAY	72825626712	BP	DN002	16,080	ULS DIESEL (185.03	48.10	80.91	8.09		89.00
EMI		30SEP		WEX AUSTRALIA	68005970570		DN002		TRANSACTION FEE		0.75	0.08		0.83
EMI		01OCT		WEX AUSTRALIA	68005970570		DN002		MANAGEMENT FEE		5.00	0.50		5.50
Approx. fuel consumption: 11.1 Lt/100Km														
						EMI			TOTAL CARD SPEND	192.17	\$336.12	\$33.64		\$369.76
COST CENTRE TOTAL INFRASTRUCTURE										192.17	\$336.12	\$33.64		\$369.76
<hr/>														
JBOPS		01OCT		WEX AUSTRALIA	68005970570		DN013		MANAGEMENT FEE		5.00	0.50		5.50
							DN013 HILUX		TOTAL CARD SPEND	0.00	\$5.00	\$0.50		\$5.50
COST CENTRE TOTAL INFRASTRUCTURE										0.00	\$5.00	\$0.50		\$5.50
<hr/>														
P&G CERVS		01OCT		WEX AUSTRALIA	68005970570		DN059		MANAGEMENT FEE		5.00	0.50		5.50
							DN059 COLORADO		TOTAL CARD SPEND	0.00	\$5.00	\$0.50		\$5.50
COST CENTRE TOTAL 1405 JURIEN UTE										0.00	\$5.00	\$0.50		\$5.50
<hr/>														
PEHO		03SEP	6610	AMPOL JURIEN BAY	64000175342	AMPOL	DN041	27,670	REGULAR ULP 189.92	43.44	75.00	7.50		82.50
PEHO		03SEP		WEX AUSTRALIA	68005970570		DN041		TRANSACTION FEE		0.75	0.08		0.83
PEHO		25SEP	7734	AMPOL JURIEN BAY	64000175342	AMPOL	DN041	28,358	REGULAR ULP 189.91	43.79	75.60	7.56		83.16

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Cost Centre	Card Number	Date	Docket Number	Supplier Name/ Location	Supplier ABN#	Fuel Brand	Vehicle Rego / Ref.	Odometer	Product	Unit Cost Incl. GST (CPL)	Qty / Lts	Total Excl. GST	GST Amount	Total Incl. GST
PEHO		01OCT		WEX AUSTRALIA	68005970570		DN041		MANAGEMENT FEE		5.00	0.50		5.50
Approx. fuel consumption: 6.5 Lt/100Km														
							DN041 RAV 4		TOTAL CARD SPEND	87.23	\$157.10	\$15.72		\$172.82
COST CENTRE TOTAL PLANNING										87.23	\$157.10	\$15.72		\$172.82
POOL CAR		01OCT		WEX AUSTRALIA	68005970570		DN016		MANAGEMENT FEE		5.00	0.50		5.50
							DN016 CAMRY		TOTAL CARD SPEND	0.00	\$5.00	\$0.50		\$5.50
COST CENTRE TOTAL INFRASTRUCTURE										0.00	\$5.00	\$0.50		\$5.50
RANGER UTE 1		01OCT		WEX AUSTRALIA	68005970570		DN012		MANAGEMENT FEE		5.00	0.50		5.50
							DN012 COLORADO		TOTAL CARD SPEND	0.00	\$5.00	\$0.50		\$5.50
COST CENTRE TOTAL 501										0.00	\$5.00	\$0.50		\$5.50
RANGER UTE 2		01OCT		WEX AUSTRALIA	68005970570		DN052		MANAGEMENT FEE		5.00	0.50		5.50
							DN052 HILUX		TOTAL CARD SPEND	0.00	\$5.00	\$0.50		\$5.50
COST CENTRE TOTAL 501										0.00	\$5.00	\$0.50		\$5.50
RANGER UTE		26SEP	23902	AMPOL JOONDALUP	64000175342	AMPOL	DN10833		DIESEL	195.90	60.92	108.49	10.85	119.34

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Cost Centre	Card Number	Date	Docket Number	Supplier Name/ Location	Supplier ABN#	Fuel Brand	Vehicle Rego / Ref.	Odometer	Product	Unit Cost Incl. GST (CPL)	Qty / Lts	Total Excl. GST	GST Amount	Total Incl. GST
RANGER UTE		26SEP		WEX AUSTRALIA	68005970570		DN10833		TRANSACTION FEE		0.75	0.08	0.83	
RANGER UTE		01OCT		WEX AUSTRALIA	68005970570		DN10833		MANAGEMENT FEE		5.00	0.50	5.50	
							DN10833 HILUX		TOTAL CARD SPEND	60.92	\$114.24	\$11.43	\$125.67	
COST CENTRE TOTAL	PLANNING									60.92	\$114.24	\$11.43	\$125.67	
WHS		01OCT		WEX AUSTRALIA	68005970570		DN11047		MANAGEMENT FEE		5.00	0.50	5.50	
							DN11047 HILUX		TOTAL CARD SPEND	0.00	\$5.00	\$0.50	\$5.50	
COST CENTRE TOTAL	INFRASTRUCTURE									0.00	\$5.00	\$0.50	\$5.50	

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**MONTHLY FINANCIAL REPORT
For the period ended 31 October 2025**

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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Note 3 Explanation of variances	6

SHIRE OF DANDARAGAN
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

Note	Adopted Budget Estimates (a)	YTD Budget Estimates (b)	YTD Actual (c)	Variance*	Variance*	Var. (c) - (b) ((c) - (b))/(b) %				
				\$	\$					
OPERATING ACTIVITIES										
Revenue from operating activities										
General rates	6,949,796	6,943,796	6,919,737	(24,059)	(0.35%)					
Rates excluding general rates	1,443,498	1,429,260	1,429,260	0	0.00%					
Grants, subsidies and contributions	2,912,961	1,026,975	976,807	(50,168)	(4.89%)					
Fees and charges	3,251,315	2,039,747	2,173,351	133,604	6.55%					
Interest revenue	312,321	102,854	111,690	8,836	8.59%					
Other revenue	53,800	17,936	17,160	(776)	(4.33%)					
Profit on asset disposals	396,164	0	0	0	0.00%					
	15,319,855	11,560,568	11,628,005	67,437	0.58%					
Expenditure from operating activities										
Employee costs	(6,560,720)	(2,280,475)	(1,759,572)	520,903	22.84%	▲				
Materials and contracts	(6,480,488)	(1,875,003)	(1,816,764)	58,239	3.11%					
Utility charges	(494,516)	(117,582)	(122,263)	(4,681)	(3.98%)					
Depreciation	(8,593,056)	(2,864,352)	(2,864,285)	67	0.00%					
Finance costs	(45,687)	(15,228)	(14,973)	255	1.67%					
Insurance	(373,880)	(373,880)	(373,981)	(101)	(0.03%)					
Other expenditure	(755,665)	(251,896)	(233,798)	18,098	7.18%					
	(23,304,012)	(7,778,416)	(7,185,636)	592,780	7.62%					
Non cash amounts excluded from operating activities	2(c)	8,202,825	2,864,352	2,873,510	9,158	0.32%				
Amount attributable to operating activities		218,668	6,646,504	7,315,879	669,375	10.07%				
INVESTING ACTIVITIES										
Inflows from investing activities										
Proceeds from capital grants, subsidies and contributions	5,370,234	400,525	414,177	13,652	3.41%					
Proceeds from disposal of assets	478,250	0	0	0	0.00%					
Proceeds from financial assets at amortised cost - self supporting loans	0	8,890	8,890	0	0.00%					
	5,848,484	409,415	423,067	13,652	3.33%					
Outflows from investing activities										
Right of use assets recognised	0	0	(1,827)	(1,827)	0.00%					
Acquisition of property, plant and equipment	(3,227,629)	(24,703)	(24,703)	0	0.00%					
Acquisition of infrastructure	(7,904,330)	(732,352)	(732,352)	0	0.00%					
	(11,131,959)	(757,055)	(758,882)	(1,827)	(0.24%)					
Amount attributable to investing activities		(5,283,475)	(347,640)	(335,815)	11,825	3.40%				
FINANCING ACTIVITIES										
Inflows from financing activities										
Leases liabilities recognised	0	0	1,051	1,051	0.00%					
Proceeds from new borrowings	550,000	0	0	0	0.00%					
Transfer from reserves	1,600,000	0	0	0	0.00%					
	2,150,000	0	1,051	1,051	0.00%					
Outflows from financing activities										
Payments for principal portion of lease liabilities	(24,778)	(8,049)	(8,049)	0	0.00%					
Repayment of borrowings	(167,967)	(84,258)	(84,258)	0	0.00%					
Transfer to reserves	(1,121,909)	(25,849)	(25,849)	0	0.00%					
	(1,314,654)	(118,156)	(118,156)	0	0.00%					
Amount attributable to financing activities		835,346	(118,156)	(117,105)	1,051	0.89%				
MOVEMENT IN SURPLUS OR DEFICIT										
Surplus or deficit at the start of the financial year										
Amount attributable to operating activities	2(a)	4,229,461	4,229,461	4,392,717	163,256	3.86%				
Amount attributable to investing activities		218,668	6,646,504	7,315,879	669,375	10.07%				
Amount attributable to financing activities		(5,283,475)	(347,640)	(335,815)	11,825	3.40%				
Surplus or deficit after imposition of general rates		835,346	(118,156)	(117,105)	1,051	0.89%				
		0	10,410,169	11,255,676	845,507	8.12%				

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data outside the adopted materiality threshold.

▲ Indicates a variance with a positive impact on the financial position.

▼ Indicates a variance with a negative impact on the financial position.

Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 OCTOBER 2025

	Actual 30 June 2025	Actual as at 31 October 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	8,226,581	12,704,380
Trade and other receivables	764,227	3,324,532
Other financial assets	16,444	7,554
Inventories	67,947	68,366
Other assets	908,818	1,665,873
TOTAL CURRENT ASSETS	9,984,017	17,770,705
NON-CURRENT ASSETS		
Trade and other receivables	5,341	0
Other financial assets	101,387	101,387
Property, plant and equipment	35,161,830	46,397,414
Infrastructure	290,079,635	287,961,590
Right-of-use assets	60,448	53,685
TOTAL NON-CURRENT ASSETS	325,408,641	334,514,076
TOTAL ASSETS	335,392,658	352,284,781
CURRENT LIABILITIES		
Trade and other payables	679,214	804,820
Contract liabilities	179,700	246,425
Capital grant/contributions liabilities	0	562,340
Other liabilities	(70)	(2,487)
Lease liabilities	25,551	17,216
Borrowings	167,967	83,709
Employee related provisions	718,088	550,684
TOTAL CURRENT LIABILITIES	1,770,450	2,262,707
NON-CURRENT LIABILITIES		
Lease liabilities	36,137	37,474
Borrowings	1,737,121	1,737,121
Employee related provisions	74,009	70,125
TOTAL NON-CURRENT LIABILITIES	1,847,267	1,844,720
TOTAL LIABILITIES	3,617,717	4,107,427
NET ASSETS	331,774,941	348,177,354
EQUITY		
Retained surplus	200,740,546	207,587,197
Reserve accounts	4,373,156	4,399,007
Revaluation surplus	126,661,239	136,191,150
TOTAL EQUITY	331,774,941	348,177,354

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

1 BASIS OF PREPARATION AND MATERIAL ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supplementary information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 12 November 2025

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

Critical accounting estimates and judgements

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

As with all estimates, the use of different assumptions could lead to material changes in the amounts reported in the financial report.

The following are estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year and further information on their nature and impact can be found in the relevant note:

- Fair value measurement of assets carried at reportable value including:
 - Property, plant and equipment
 - Infrastructure
- Impairment losses of non-financial assets
- Expected credit losses on financial assets
- Measurement of employee benefits
- Estimation uncertainties and judgements made in relation to lease accounting

SHIRE OF DANDARAGAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

2 NET CURRENT ASSETS INFORMATION

(a) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents
 Trade and other receivables
 Other financial assets
 Inventories
 Other assets

Less: current liabilities

Trade and other payables
 Other liabilities
 Lease liabilities
 Borrowings
 Employee related provisions

Net current assets

Less: Total adjustments to net current assets

Closing funding surplus / (deficit)

Note	Adopted		Actual as at 31 October 2025
	Budget Opening 1 July 2025	Actual as at 30 June 2025	
	\$	\$	\$
Cash and cash equivalents	8,226,581	8,226,581	12,704,380
Trade and other receivables	764,227	764,227	3,324,532
Other financial assets	16,444	16,444	7,554
Inventories	67,947	67,947	68,366
Other assets	908,818	908,818	1,665,873
	9,984,017	9,984,017	17,770,705
Less: current liabilities			
Trade and other payables	(679,214)	(679,214)	(804,820)
Other liabilities	(179,630)	70	2,487
Lease liabilities	(25,551)	(25,551)	(17,216)
Borrowings	(167,967)	(167,967)	(83,709)
Employee related provisions	(718,088)	(718,088)	(550,684)
	(1,770,450)	(1,590,750)	(1,453,942)
Net current assets	8,213,567	8,393,267	16,316,763
Less: Total adjustments to net current assets			
Closing funding surplus / (deficit)	2(b) 4,234,621	(3,978,946) 4,392,717	(4,000,550) 12,207,817

(b) Current assets and liabilities excluded from budgeted deficiency

Adjustments to net current assets

Less: Reserve accounts
 Less: Financial assets at amortised cost - self supporting loans
 Add: Current liabilities not expected to be cleared at the end of the year
 - Current portion of lease liabilities
 - Current portion of borrowings
 - Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

2(a)	Adopted		YTD Actual 31 October 2025
	Budget Estimates 30 June 2026	YTD Budget Estimates 31 October 2025	
	\$	\$	\$
Less: Reserve accounts	(4,373,156)	(4,373,156)	(4,399,005)
Less: Financial assets at amortised cost - self supporting loans	0	(16,444)	(7,554)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of lease liabilities	24,778	25,551	17,216
- Current portion of borrowings	167,967	167,967	83,709
- Current portion of employee benefit provisions held in reserve	201,465	195,532	196,688
Total adjustments to net current assets	(3,978,946)	(4,000,550)	(4,108,946)

(c) Non-cash amounts excluded from operating activities

Adjustments to operating activities

Less: Profit on asset disposals
 Add: Depreciation
 Movement in current employee provisions associated with restricted cash
 Non-cash movements in non-current assets and liabilities:
 - Pensioner deferred rates
 - Employee provisions

Total non-cash amounts excluded from operating activities

	Adopted		YTD Actual 31 October 2025
	Budget Estimates 30 June 2026	YTD Budget Estimates 31 October 2025	
	\$	\$	\$
Less: Profit on asset disposals	(396,164)	0	0
Add: Depreciation	8,593,056	2,864,352	2,864,285
Movement in current employee provisions associated with restricted cash	5,933	0	0
Non-cash movements in non-current assets and liabilities:			
- Pensioner deferred rates			5,341
- Employee provisions			3,884
Total non-cash amounts excluded from operating activities	8,202,825	2,864,352	2,873,510

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the local governments' operational cycle.

SHIRE OF DANDARAGAN
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 OCTOBER 2025

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %
	\$	%
Expenditure from operating activities		
Employee costs	520,903	22.84%
Staff vacancies have led to lower costs this financial year		Permanent



SHIRE OF DANDARAGAN

SUPPLEMENTARY INFORMATION

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1	Cash and financial assets at amortised cost	2
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BASIS OF PREPARATION - SUPPLEMENTARY INFORMATION

Supplementary information is presented for information purposes. The information does not comply with the disclosure requirements of the Australian Accounting Standards.

SHIRE OF DANDARAGAN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

1 CASH AND FINANCIAL ASSETS AT AMORTISED COST

Description	Classification	Unrestricted	Restricted Accounts	Total	Institution	Interest Rate	Maturity Date
Municipal Account	Cash and cash equivalents	\$ 2,495,115	\$ 808,765	\$ 3,303,880	CBA	3.00%	Ongoing
Municipal Term Deposit	Cash and cash equivalents	5,000,000	0	5,000,000	Cash	4.03%	Jan 2026
Petty Cash	Cash and cash equivalents	1,494	0	1,494	Cash	Nil	On hand
Reserve Account	Cash and cash equivalents	0	899,005	899,005	CBA	3.00%	Ongoing
Reserve Term Deposit	Cash and cash equivalents	0	3,500,000	3,500,000	CBA	4.02%	May 2026
Total		7,496,609	5,207,770	12,704,379			
Comprising							
Cash and cash equivalents		7,496,609	5,207,770	12,704,379			
		7,496,609	5,207,770	12,704,379			

KEY INFORMATION

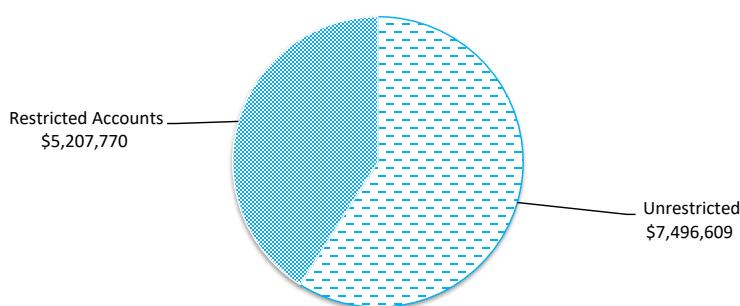
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 6 - Other assets.



SHIRE OF DANDARAGAN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

2 RESERVE ACCOUNTS

Reserve account name	Budget				Actual			
	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Reserve accounts restricted by Council								
Leave reserve	195,532	5,933	0	201,465	195,532	1,156	0	196,688
Plant reserve	454,133	11,811	(200,000)	265,944	454,133	2,682	0	456,815
Building reserve	386,135	30,582	0	416,717	386,135	2,281	0	388,416
Rubbish reserve	297,011	214,295	0	511,306	297,011	1,756	0	298,767
Community Centre reserve	341,938	19,342	0	361,280	341,938	2,021	0	343,959
Television Services Reserve	57,248	1,737	0	58,985	57,248	339	0	57,587
Information Technology Reserve	61,845	1,877	0	63,722	61,845	366	0	62,211
Land Development Reserve	2,644	2,326	0	4,970	2,644	16	0	2,660
Parking Requirements (L1154 Sandpiper St) Reserve	12,371	375	0	12,746	12,371	73	0	12,444
Parks & Rec. Grounds (Seagate) Reserve	162,763	4,939	0	167,702	162,763	962	0	163,725
Sport and Recreation Reserve	93,408	92,059	0	185,467	93,408	552	0	93,960
Landscaping Reserve	2,871	87	0	2,958	2,871	17	0	2,888
Aerodrome Reserve	45,904	18,833	0	64,737	45,904	272	0	46,176
Public Open Space Renewal Reserve	6,705	6,952	0	13,657	6,705	39	0	6,744
Infrastructure Renewal Reserve	757,815	22,993	(700,000)	80,808	757,815	4,479	0	762,294
Public Open Space Construction Reserve	10,179	309	0	10,488	10,179	61	0	10,240
Infrastructure Construction Reserve	158,050	4,796	0	162,846	158,050	934	0	158,984
Building Construction Reserve	28,955	50,879	0	79,834	28,955	171	0	29,126
Economic Development Reserve	980,436	621,215	(450,000)	1,151,651	980,436	5,796	0	986,232
Turquoise Way Path Reserve	56,149	1,704	0	57,853	56,149	332	0	56,481
Cash in Lieu of Landscaping-Lot1146 Sandpiper	2,706	82	0	2,788	2,706	16	0	2,722
Cervantes Community Infrastructure Development Reserve	258,358	8,783	(250,000)	17,141	258,358	1,528	0	259,886
	4,373,156	1,121,909	(1,600,000)	3,895,065	4,373,156	25,849	0	4,399,005

**SHIRE OF DANDARAGAN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

INVESTING ACTIVITIES

3 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted			
	Budget	YTD Budget	YTD Actual	YTD Variance
	\$	\$	\$	\$
Buildings	1,850,129	24,703	24,703	0
Plant and equipment	1,377,500	0	0	0
Acquisition of property, plant and equipment	3,227,629	24,703	24,703	0
Infrastructure - roads	4,084,177	652,472	652,472	0
Infrastructure - Footpaths	288,000	0	0	0
Infrastructure - Drainage	12,000	0	0	0
Infrastructure - Parks and Reserves	391,500	70,878	70,878	0
Infrastructure - Other	3,128,653	9,002	9,002	0
Acquisition of infrastructure	7,904,330	732,352	732,352	0
Total capital acquisitions	11,131,959	757,055	757,055	0
Capital Acquisitions Funded By:				
Capital grants and contributions	5,370,234	400,525	414,177	13,652
Lease liabilities	0	0	1,051	1,051
Borrowings	550,000	0	0	0
Other (disposals & C/Fwd)	478,250	0	0	0
Reserve accounts				
Plant reserve	200,000	200,000	0	(200,000)
Infrastructure Renewal Reserve	700,000	700,000	0	(700,000)
Economic Development Reserve	450,000	450,000	0	(450,000)
Cash in Lieu of Landscaping-Lot1146 Sandpiper St	250,000	250,000	0	(250,000)
Contribution - operations	3,133,475	(1,243,470)	341,827	1,585,297
Capital funding total	11,131,959	757,055	757,055	0

KEY INFORMATION

Initial recognition

An item of property, plant and equipment or infrastructure that qualifies for recognition as an asset is measured at its cost.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Local Government (Financial Management) Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Individual assets that are land, buildings and infrastructure acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at reportable value.

Measurement after recognition

Plant and equipment including furniture and equipment and right-of-use assets (other than vested improvements) are measured using the cost model as required under *Local Government (Financial Management) Regulation 17A(2)*. Assets held under the cost model are carried at cost less accumulated depreciation and any impairment losses being their reportable value.

Reportable Value

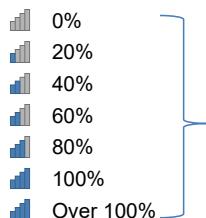
In accordance with *Local Government (Financial Management) Regulation 17A(2)*, the carrying amount of non-financial assets that are land and buildings classified as property, plant and equipment, investment properties, infrastructure or vested improvements that the local government controls.

Reportable value is for the purpose of *Local Government (Financial Management) Regulation 17A(4)* is the fair value of the asset at its last valuation date minus (to the extent applicable) the accumulated depreciation and any accumulated impairment losses in respect of the non-financial asset subsequent to its last valuation date.

3 CAPITAL ACQUISITIONS (CONTINUED) - DETAILED

Capital expenditure total

Level of completion indicators

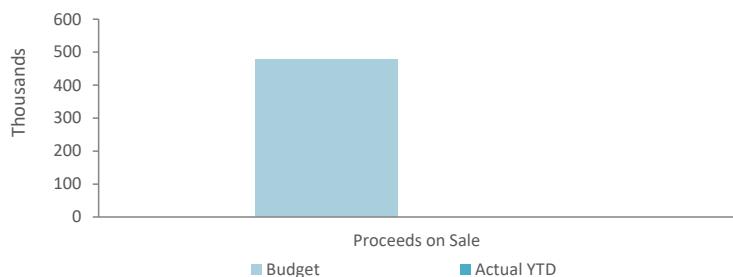


Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Account Description	Adopted			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
COALSEAM FOOTPATH - I10071	288,000	288,000	0	288,000
JURIEN IRRIGATION PROJECT - I20094	85,500	85,500	36,100	49,400
CERVANTES OVAL RETIC - I20109	130,000	130,000	22,798	107,202
RONSARD RESERVE CERV - REPLACE BBQ COOKTOP - I20111	4,650	4,650	3,529	1,121
JB CEMETERY GRAVE RETAINMENT - I30084	20,000	20,000	0	20,000
PIONEER PARK DANDARAGAN UPGRADE - I30109	30,000	30,000	11,980	18,020
JB AIRPORT SMALL PROJECTS - I30110	162,260	162,260	0	162,260
MOTORIZATION CERVANTES WASTE TIP HOPPER - I30111	30,893	30,893	0	30,893
DOG/CAT POUND FACILITY FY26 - I30112	40,000	40,000	2,778	37,222
SANDY CAPE SOLAR LIGHTING - I30114	7,500	7,500	0	7,500
SANDY CAPE NORTH HEAD REMEDIATION - I30115	6,000	6,000	0	6,000
SANDY CAPE REINSTATEMENT OF RAMP TO MAKE LOOKOUT SA - I30116	7,500	7,500	0	7,500
JB DEPOT SHED EXTENSION - I50241	46,000	46,000	0	46,000
AGGIES COTTAGE - ANNUAL RENEWAL WORKS - I50246	10,000	10,000	0	10,000
4 PINETREE CIRCUIT - REPLACE PATIO - I50280	35,000	35,000	0	35,000
NEW DEPOT AMENITIES / 2X1 WITH CARETAKERS WING - I50287	400,000	400,000	0	400,000
CERVANTES NICHE WALL CONSTRUCTION - I50290	135,000	135,000	9,002	125,998
CERVANTES COMMUNITY RECREATION CENTRE - NEW ENTRY - I50291	400,000	400,000	0	400,000
JURIEN BAY CBD PLAN - NEW ABLUTION BLOCK - I50295	200,000	200,000	0	200,000
CERVANTES CCRC - CHANGEROOMS - I50296	609,979	609,979	0	609,979
JSRC SOAKWELL - I50304	12,000	12,000	0	12,000
JURIEN ADMIN - NEW ALARM, CCTV & LOCKS - I50305	40,000	40,000	0	40,000
FAMILY RESOURCE CENTRE - AIRCON FOR MAIN OFFICE - I50307	4,500	4,500	0	4,500
HSP2 INFRASTRUCTURE & LAND SERVICING - I50308	2,800,500	2,800,500	0	2,800,500
JURIEN CIVIC CENTRE - FLOORING REPLACEMENT - I50310	15,000	15,000	0	15,000
JURIEN ADMIN - WINDOW BLINDS - I50311	25,000	25,000	18,396	6,604
CERVANTES REC RES PLAYGROUND - I80002	110,000	110,000	0	110,000
DANDARAGAN BASKETBALL DUNK RING - I80020	15,000	15,000	0	15,000
DAMBADGIE ROAD - MGR011	150,000	150,000	0	150,000
ROWES ROAD RECONSTRUCTION - MRR007REC	530,000	530,000	79,508	450,492
COCKLESHELL GULLY RECONSTRUCTION - MRR051RECCO	40,000	40,000	0	40,000
GILLINGARA ROAD FINAL SEAL - RCR010FSCO	110,638	110,638	0	110,638
MUTHERWANDERY ROAD RECONSTRUCTION - RCR030REC	673,725	673,725	404,560	269,165
CATABY ROAD - RRG001FS	72,500	72,500	0	72,500
DANDARAGAN ROAD - RRG002FS	135,000	135,000	0	135,000
DANDARAGAN ROAD - RRG002REC	2,372,314	2,372,314	168,404	2,203,910
GRADER - MAINTENANCE - I60014	560,000	560,000	0	560,000
LOADER - CONSTRUCTION - I60041	600,000	600,000	0	600,000
TRUCK - ROAD MAINTENANCE - I60036	130,000	130,000	0	130,000
TOYOTA PRADO DN000 - I60044	80,000	80,000	0	80,000
PRESSURE CLEANER - I60055	7,500	7,500	0	7,500
11,131,959	11,131,959	757,055	10,374,904	

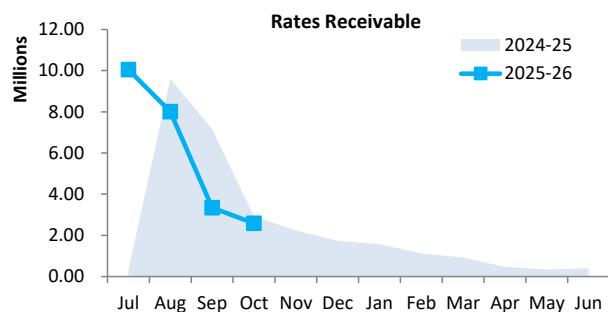
4 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
Plant and equipment									
	2016 Cat 12M Motor Grader - DN027	17,867	165,000	147,133	0	0	0	0	0
	Caterpillar 950K Wheel Loader - DN011	19,936	155,000	135,064	0	0	0	0	0
	2015 Hino 500 Series Tip Truck - DN006	2,127	70,000	67,873	0	0	0	0	0
	2023 Prado GXL	27,248	60,000	32,752	0	0	0	0	0
	Pressure Cleaner	0	250	250	0	0	0	0	0
	2017 Ford Everest SUV 4WD - DN004	10,383	20,000	9,617	0	0	0	0	0
	2017 Mazda CX5 Wgn - DN032	4,525	8,000	3,475	0	0	0	0	0
		82,086	478,250	396,164	0	0	0	0	0



5 RECEIVABLES

Rates receivable	30 Jun 2025	31 Oct 2025
Opening arrears previous year	\$ 406,824	\$ 398,474
Levied this year	7,982,889	8,348,997
Fees and charges levied through rates	1,389,542	1,454,600
Less - collections to date	(9,380,781)	(7,613,724)
Net rates collectable	398,474	2,588,347
% Collected	95.9%	87.0%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days #	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	615,327	(2,488)	2,025	122,747	737,612
Percentage	0.0%	83.4%	(0.3%)	0.3%	16.6%	(1,427)
Balance per trial balance						736,185
Trade and other receivables						737,612
Allowance for credit losses of trade receivables						(1,427)
Total receivables general outstanding						736,185

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

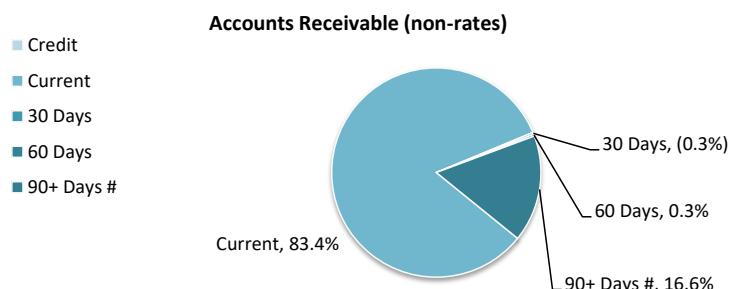
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment).

The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



#Amount in +90days includes an invoice for \$90,791.80 relating to a grant acquittal query. This will be resolved in Nov 2025.

**SHIRE OF DANDARAGAN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

OPERATING ACTIVITIES

6 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 October 2025
Other current assets	\$	\$	\$	\$
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	16,444	0	(8,890)	7,554
Inventory				
Stock on Hand - Fuel	67,947	165,008	(164,588)	68,366
Other assets				
Work in Progress	908,818	757,054	0	1,665,873
Total other current assets	993,209	922,062	(173,478)	1,741,793

Amounts shown above include GST (where applicable)

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**SHIRE OF DANDARAGAN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

OPERATING ACTIVITIES

7 PAYABLES

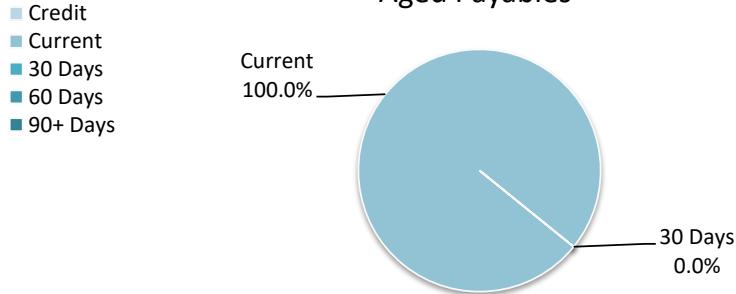
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	400,376	0	0	0	400,376
Percentage	0.0%	100.0%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors						400,376
ATO liabilities						(37,174)
Bonds and deposits held						441,618
Total payables general outstanding						804,820

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Aged Payables



8 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Dandaragan Residential House - GROH	136	430,807	0	0	(31,404)	(63,087)	399,403	367,720	(3,840)	(7,399)
Jurien Bay Foreshore Redevelopment	137	1,288,475	0	0	(31,754)	(63,907)	1,256,721	1,224,568	(21,746)	(31,955)
Jurien Bay Depot Building	138	167,499	0	0	(12,210)	(24,529)	155,289	142,970	(3,329)	(2,877)
Cervantes Rec. Centre	New	0	0	550,000	0	0	0	550,000	0	0
		1,886,781	0	550,000	(75,368)	(151,523)	1,811,413	2,285,258	(28,915)	(42,231)
Self supporting loans										
Jurien Bay Progress Association - Shed		7,681	0	0	(3,817)	(7,681)	3,864	0	(16)	(144)
Jurien Bay Mens Shed - Shed		5,553	0	0	0	(3,690)	5,553	1,863	4	(61)
Badgingarra Bowling Club - Synthetic Surface		5,073	0	0	(5,073)	(5,073)	0	0	(5)	(16)
		18,307	0	0	(8,890)	(16,444)	9,417	1,863	(17)	(221)
Total		1,905,088	0	550,000	(84,258)	(167,967)	1,820,830	2,287,121	(28,932)	(42,452)
Current borrowings		167,967					83,709			
Non-current borrowings		1,737,121					1,737,121			
		1,905,088					1,820,830			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
Cervantes Rec. Centre	0	550,000	WATC	Fixed	TBD	0	TBD	0	(550,000)	0

KEY INFORMATION

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

SHIRE OF DANDARAGAN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

FINANCING ACTIVITIES

9 LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	New Leases			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Photocopier Lease	Ricoh	\$ 29,388	0	0	\$(3,269)	\$(9,085)	\$ 26,119	\$ 20,303	\$(247)	\$(1,462)
Water Filter Lease	Waterlogic	\$ 32,300	1,051	0	\$(4,780)	\$(15,693)	\$ 28,571	\$ 16,607	\$(606)	\$(1,773)
Total		\$ 61,688	1,051	0	\$(8,049)	\$(24,778)	\$ 54,690	\$ 36,910	\$(853)	\$(3,235)
Current lease liabilities		25,551					17,216			
Non-current lease liabilities		36,137					37,474			
		\$ 61,688					\$ 54,690			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is or contains a lease, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

10 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 October 2025
		\$	\$	\$	\$	\$
Other liabilities						
Contract liabilities		179,700	0	66,725	0	246,425
Capital grant/contributions liabilities		0	0	562,340	0	562,340
Suspense payments		(70)	0	241	(2,654)	(2,483)
Total other liabilities		179,630	0	629,306	(2,654)	806,282
Employee Related Provisions						
Provision for annual leave		339,046	0	0	(145,615)	193,431
Provision for long service leave		379,042	0	0	(21,789)	357,253
Total Provisions		718,088	0	0	(167,404)	550,684
Total other current liabilities		897,718	0	629,306	(170,058)	1,356,966

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11 and 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF DANDARAGAN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

OPERATING ACTIVITIES

11 GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Unspent grant, subsidies and contributions liability						Grants, subsidies and		
	1 July 2025	Liability	Increase in Liability	Decrease in Liability	Current Liability	Adopted Budget	YTD Budget	YTD Revenue	
		\$	\$	\$	\$	\$	\$	\$	
Grants and subsidies									
Grants Commission - General	0	0	0	0	0	569,291	0	85,674	
Grants Commission - Roads	0	0	0	0	0	738,676	0	167,842	
ESL Operating Grant	0	0	0	0	0	83,000	0	70,244	
ESL Capital Grant	0	0	0	0	0	20,000	0	0	
Mitigation Activity Fund 2025/26 Round 1	0	0	0	0	0	152,910	0	0	
Spray the Grey - Lotterywest	0	0	0	0	0	8,000	8,000	8,000	
Spray the Grey - Tronox, Iluka, Imag Resources, Lotterywest	0	0	0	0	0	20,000	0	0	
Dept of Infrastructure - Housing Support Program 1	0	0	0	0	0	252,700	0	239,617	
Community Stewardship Grant - NRM FY24 & FY25 Carryover	154,700	22,100	0	176,800	176,800	176,800	0	0	
Community Stewardship Grant - NRM FY26	0	44,625	0	44,625	44,625	89,250	0	0	
Coastal Planning - Shoreline Monitoring	0	0	0	0	0	30,000	0	0	
Coastal Planning - Inundation Strategy	0	0	0	0	0	67,000	0	0	
CHRMAP Carryover	25,000	0	0	25,000	25,000	25,000	0	0	
CHRMAP	0	0	0	0	0	25,000	0	0	
Public Library Materials Funding Allocation	0	0	0	0	0	5,000	0	0	
MRWA Direct Grant	0	0	0	0	0	375,849	375,849	369,328	
Street Light Subsidy	0	0	0	0	0	4,100	0	0	
Naidoc - Meerlinga Children & Community Inc	0	0	0	0	0	0	0	1,000	
	179,700	66,725	0	246,425	246,425	2,642,576	383,849	941,705	
Contributions									
Contributions & Donations	0	0	0	0	0	53,100	7,700	0	
Reimbursements	0	0	0	0	0	217,285	72,436	35,103	
	0	0	0	0	0	270,385	80,136	35,103	
TOTALS	179,700	66,725	0	246,425	246,425	2,912,961	463,985	976,808	

SHIRE OF DANDARAGAN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

INVESTING ACTIVITIES

12 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Liability 1 July 2025	Capital grant/contribution liabilities				Capital grants, subsidies and Adopted Budget		
		Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Oct 2025	Current Liability 31 Oct 2025	YTD Budget	YTD Revenue Actual	
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Cervantes Changeroom - I50291	0	0	0	0	0	209,979	0	0
Jurine Bay Irrigation Project - I20094	0	0	0	0	0	42,750	0	0
Cataby Road - RRG001FS	0	22,213	0	22,213	22,213	48,333	2,880	0
Dandaragn Road - RRG002FS	0	40,500	0	40,500	40,500	90,000	4,500	0
Dandaragn Road - RRG002REC	0	499,627	0	499,627	499,627	853,210	0	0
Dandaragn Road - RRG002REC	0	0	0	0	0	886,562	0	0
Gillingarra Road - RCR10FSCO	0	0	0	0	0	70,000	0	0
Gillingarra Road - RCR030REC	0	0	0	0	0	350,000	0	0
JB Airport Small Projects - I30110	0	0	0	0	0	19,400	0	0
Housing Support Program 2 - Infrastructure & Land Servicing - I50308	0	0	0	0	0	2,800,000	0	0
DFES Fire Vehicle	0	0	0	0	0	0	0	414,177
	0	562,340	0	562,340	562,340	5,370,234	7,380	414,177

**SHIRE OF DANDARAGAN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025**

13 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2025	Amount Received	Amount Paid	Closing Balance 31 October 2025
Cash In Lieu POS - L9000 Valencia	\$ 201,976	2,135	0	\$ 204,111

SHIRE OF DANDARAGAN
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 OCTOBER 2025

14 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

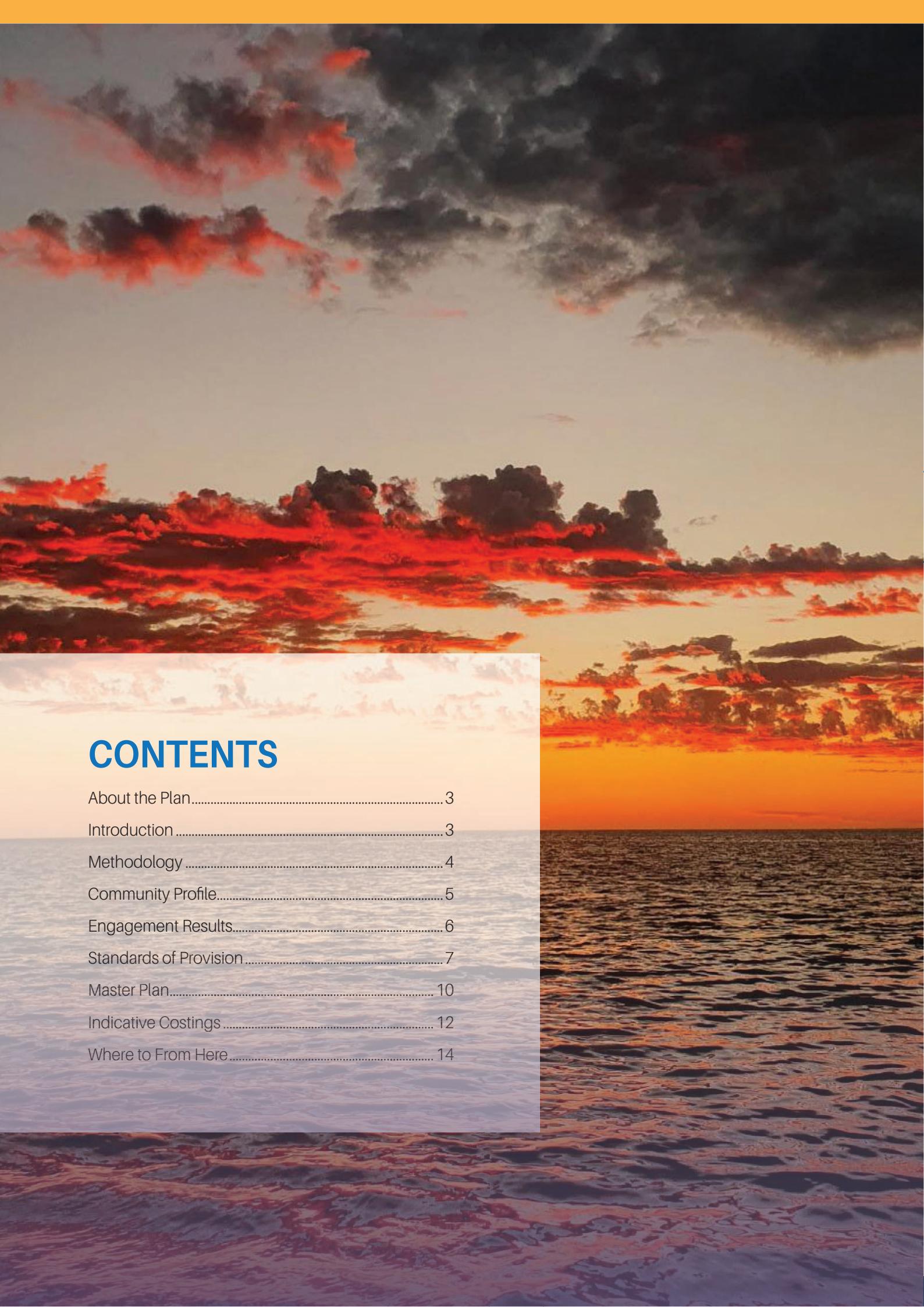
Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						0
Grant Funding Budget Amendment - JBC Golf Club	2025/08 9.1.4	Non cash item	23,037	0	0	0



SHIRE OF DANDARAGAN
**DANDARAGAN
RECREATION
PRECINCT PLAN**

Attachment: 9.1.3





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Yued Country

On behalf of the Shire of Dandaragan community, we acknowledge the traditional owners of this land, the Yued people, and their continuing connection to country.



About the Plan

Introduction

The Dandaragan Recreation Precinct is situated on Dandaragan Road in the northern part of the Dandaragan townsite and offers a range of sporting facilities for use by local clubs and community groups. The facility currently caters for a wide range of sporting activities, social amenities, theatre, and overnight camping in the Transit Park. The precinct includes the Dandaragan Community Hall, the Community Recreation Club, bowls green, tennis courts, outside multi-court, oval, hockey field and a playground.

Participating in sport and recreation provides significant benefits including fostering social inclusion, providing a sense of belonging, improving our physical health and developing young people, preparing them for their future and as part of community. Facilities that enable sport and recreation support opportunities to build relationships as participants share time and experiences together.

The Shire's 2022 Sport and Recreation Plan (and its Implementation Plan) identified the need to prepare a new masterplan for this precinct as a high priority for guiding future investment. This report presents the official Dandaragan Recreation Precinct Master Plan, which provides a long-term vision for how the site should look and function and explores opportunities for co-location and renewal of ageing facilities.

The Project deliverables for this scope of work included:

- a) Master Plan drawings visually depicting proposed facilities (Master Plan);
- b) High level costing of proposed facilities (Master Plan Costings); and
- c) An accompanying document outlining the development of the project, how needs were considered and how the Master Plan was developed (Needs Analysis Report).

Methodology

The master plan was developed through a structured, multi-stage process. It began with the development of a discussion paper to highlight the site's key issues, supported by a project Working Group of local club and community representatives who considered the future needs of the precinct. The discussion paper and "needs assessment" process documented the community profile, audited existing facilities and established baseline directions to support architectural planning activities.

In parallel, the Shire reviewed relevant standards from its 2022 Sport and Recreation Plan to identify minimum "level of service". Key principles and directions were defined to guide concept development. MCG Architects were engaged to prepare draft master plan concepts based on this cumulative input. These concepts were then refined through further consultation and review, ensuring they respond to the community's values and meet the Shire's facility standards.



Community Profile

Dandaragan is one of the five townsites within the Shire of Dandaragan, located in the heart of a region known for its natural beauty and agricultural history. The town is surrounded by farmlands and offers a peaceful rural lifestyle, making it a perfect base for both residents and visitors.

Dandaragan is a hub for agriculture, with a strong focus on grain production, livestock production and horticulture. In addition to its agricultural roots, the region is seeing growth in renewable energy and mining enterprises, contributing to economic diversification. The town is also a welcoming community and hosts a number of tranquil lifestyle blocks popular with families and retirees.

According to the 2021 census, Dandaragan had a recorded population of 292 individuals and 134 dwellings.

The town's population is expected to remain relatively stable, with potential growth being limited due to the lack of available land for further housing development. The estimated population cap for future planning in Dandaragan (including surrounding areas utilising the facility) is around 1,000 people.



MEDIAN AGE



Australian: 47.9%
English: 42.1%
Irish: 11%
Scottish: 9.9%

TYPES OF EMPLOYMENT



Engagement Results

Stakeholder and community consultations (via the Working Group) identified several consistent priorities for improvement at the Dandaragan Community Centre. Key concerns included the lack of women's changeroom facilities and the need for improved, covered viewing areas. The space constraints within the hall area reduce the functionality of the space, preventing use for formal basketball and netball games due to safety issues associated with inadequate run-off areas. Additionally, there was a strong desire to formalise a bar area that could service winter sports fixtures as well as internal functions within the hall.

Regular feedback opportunities throughout the drafting process supported the four Working Group meetings.

INDIVIDUAL NOMINEE	REPRESENTING INTEREST GROUP
Bronwyn Fox	Dandaragan P&C, Iluka Resources, Dandaragan Repertory Club, Dandaragan Tennis Club, Dandaragan Sporting Club, Dandaragan CRC, DCRC, West Midlands Group
Graham Lethlean	Councillor
Jane Roberts	Dandaragan Repertory Club
Kim Holland	Dandaragan Football and Associated Clubs
Kirra Ryan	Advance Dandaragan
Lachlan Roberts	Dandaragan Football Club
Marc Andrews	Iluka Resources Cataby
Mark Browne	Dandaragan Community Recreation Centre
Rose Glasfurd	Councillor
Tom Gooch	Dandaragan Football Club
Zoe Coole	Dandaragan Community Recreation Club





Standards of Provision

The Shire's baseline commitment for infrastructure across the four towns within the Shire, developed as part of Dandaragan's Sport and Recreation Plan 2021-2031, include provisions for Dandaragan including:

- An indoor space with meeting rooms, kitchen and function capability;
- One main oval configured for senior football (plus at least one auxiliary rectangular field);
- Inclusive (gender diverse) change amenities;
- External covered viewing areas;
- Umpire facilities; and
- Outdoor multi-functional court space for the provision of tennis, netball and basketball.

The Dandaragan Precinct Master Plan responds directly to the Shire's standards by including all necessary baseline facilities while allowing scope to stage or add optional elements as funding becomes available.



LEVEL OF SERVICE

Minimum Level of Service provided by the Shire to the four population centres



INDOOR SPACE

Indoor space with meeting rooms, kitchen, and function capability.



BASKETBALL **J**

Indoor, full-size basketball court with multiple court markings.



OUTDOOR MULTI-FUNCTIONAL COURT SPACE

x2 for the provision of tennis, netball and basketball (floodlit to evening training use).



EXTERNAL COVERED VIEWING AREAS*



INTERNAL STORAGE



SPORTS OVAL + PITCH

One senior oval space which can accommodate the seasonal sports of Australian Rules Football as a minimum, but with the capability to accommodate rectangular sports (2 rectangular senior pitches).

FACILITIES

Examples of facilities to be subject to community or external grant funding with an appropriate business case (i.e. not part of the minimum level of service provided by the Shire):



EXTERNAL STORAGE



OVAL TRAINING FLOODLIGHTS



SYNTHETIC BOWLS GREEN



BADGINGARRA



CERVANTES



DANDARAGAN



JURIEN BAY

* Badgingarra viewing area is facing bowling green and oval

** The 'District' skate facility is in Jurien Bay. Other towns have 'Local' level skate facilities



GENDER DIVERSITY

4 sets of gender diverse changing rooms with toilets and showers.



UMPIRE ROOM



YOUTH **

Play area / skate facilities for the youth / young children, drinking fountain and seating.

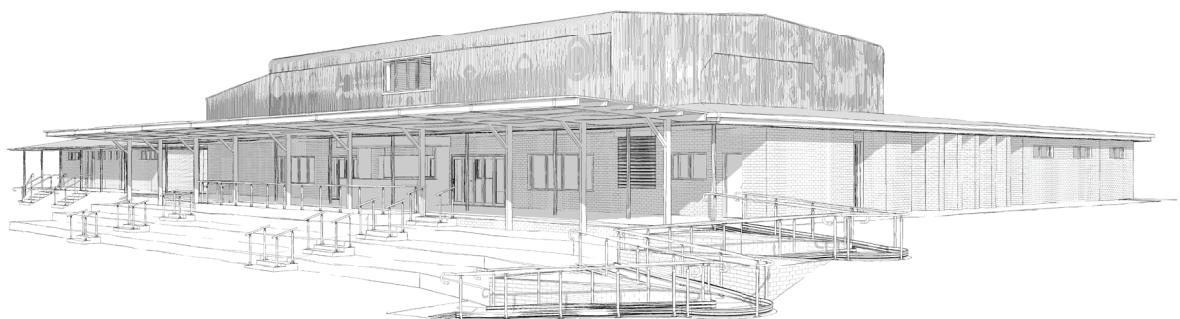
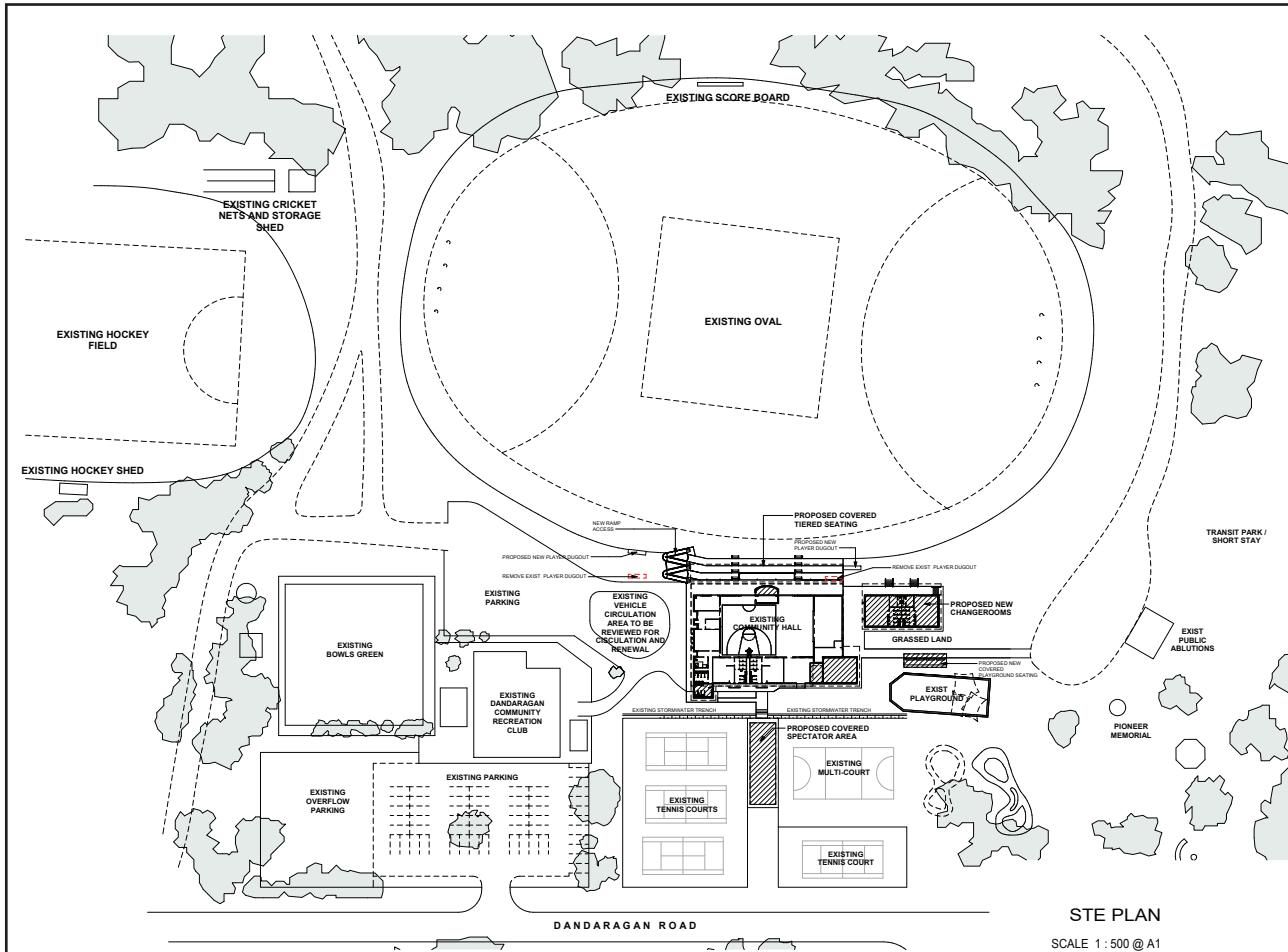


Master Plan

The endorsed Dandaragan Recreation Precinct Master Plan (prepared by MCG Architects) reconfigures the site into a cohesive, co-located sports hub. Key features of the plan, in priority order, are:

- **New changerooms and additional general use ablutions;**
- **Sheltered viewing areas / seating for football and multi-court;**
- **New Bar Servery;**
- **Resurface outdoor netball court;**
- **Additional multi-purpose or storage room; and**
- **Stage area security and access control.**





COMMUNITY HALL 3D VIEWS

Indicative Costings

The following indicative cost projection is provided as a general indication of project costs. This will be refined through project development and detailed design.

This projection does not take into consideration the responsible delivery body e.g. Community Group, Sporting Club or Shire.

Item	Description	Total
1	Demolition and utilities	\$150,000
2	New Stage Door	\$20,000
3	New Bar	\$45,000
4	Refinish main hall floor, and relocate hoop	\$88,000
5	Upgrade to existing ablutions	\$76,500
6	New male ablution extension	\$38,000
7	New multipurpose room and store extension	\$170,000
8	Playground corridor upgrade	\$20,250
9	New roof over tiered seating	\$120,000
10	New tiered seating and accessible ramps	\$66,000
11	New changeroom block and stairs	\$380,000
12	New netball covered viewing area	\$104,580
13	New covered playground seating	\$25,000
14	New connecting walkways, landscaping, reticulation upgrades and carpark allowance	\$198,100
	<i>Estimated sub-total of Construction Costs (ex GST)</i>	\$1,501,430
	<i>Contingency (10%)</i>	\$150,430
	<i>Regional loading (15%)</i>	\$225,215
	<i>Sub Total</i>	\$1,876,788
	<i>Professional Fees (10%)</i>	\$187,679
TOTAL	Estimated total (excluding GST)	\$2,064,466

Note: These high-level cost items are indicative placeholders; detailed cost estimates will be prepared in the next project phase.



Image Credit: Images by Kel

Where to from here?

Adopted Council Recommendations

Based on the masterplan findings and stakeholder input, it is recommended that Council adopt the following resolutions:

- **Plan Adoption:** Endorse the Dandaragan Recreation Precinct Master Plan (as presented in this report) as the strategic blueprint for the precinct's future development.
- **Project Priorities:** Accept the project staging and priority sequence identified by the Working Group as follows:

New changerooms and additional general use ablutions	Stage 1 - Urgent Priority
Sheltered viewing areas / seating for football and multi-court	Stage 2 - High Priority
New Bar Servery	Stage 2 - High Priority
Resurface outdoor court with multi-court markings and goals	Stage 2 - High Priority
Additional multi-purpose or storage room	Stage 3 - Medium Priority
Additional Men's Ablutions	Stage 3 - Medium Priority
Stage area security and access control	Stage 3 - Medium Priority

- **Detailed Design and Funding:** Authorise staff to develop supporting documentation (e.g. Needs Analysis and Project Business Cases), commission detailed designs and cost estimates for Stage 1 and 2 projects so that grant applications can be prepared. Seek grant and partnership funding (State/Federal, industry and club contributions) for major elements, and allocate Shire budget to any necessary design or site works in 2025/26.
- **Stakeholder Collaboration:** Instruct officers to continue working with local clubs (Football, Netball, Bowls, Hockey, Recreation Centre Management Committee etc.) to finalise their requirements and co-funding arrangements for shared facilities and to agree on an operational management model for the centre going forward.

These adopted recommendations will guide the next steps in delivering the Dandaragan Recreation Precinct enhancements, consistent with the Shire's strategic recreation objectives.





Jurien Bay Administration Centre
69 Bashford Street, Jurien Bay



9652 0800



council@dandaragan.wa.gov.au
www.dandaragan.wa.gov.au



SHIRE OF DANDARAGAN
**COMMUNITY
DEVELOPMENT
PLAN 2025 – 2029**

Attachment: 9.1.4



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This document is available in alternative formats, such as Braille, large print, digital (on disk or by email) upon request, and on the Shire's website at: www.dandaragan.wa.gov.au

ACKNOWLEDGEMENT OF PEOPLE AND COUNTRY

On behalf of the Shire of Dandaragan community, we acknowledge the traditional owners of this land, the Yued people, and their continuing connection to country.



ABOUT THE PLAN

The Community Development Plan brings together several key strategic documents into one cohesive framework, consolidating the Youth Plan, Age-Friendly Plan, Club Development Plan, and Disability, Access and Inclusion Plan. By integrating these plans, the Shire of Dandaragan aims to streamline its approach to community development, ensuring greater alignment, efficiency, and impact across all areas of community support and engagement.

The plan is built around four key community development elements that reflect the core priorities of our community:



Each element recognises the diverse needs and strengths of the Shire's residents and provides clear directions to support positive outcomes across all life stages. Through this integrated approach, the Community Development Plan sets a strong foundation for fostering a vibrant, connected, and inclusive community.

KEY ASPIRATIONS

This Community Development Plan aligns with the vision and aspirations within the Shire's Council Plan.



INFRASTRUCTURE

The Shire will work cooperatively with private enterprise and government agencies to develop and maintain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses.



ENVIRONMENT

The Shire will be a responsible custodian of the environment, working with community groups and other entities to increase renewable energy initiatives, vegetation cover and rehabilitate degraded public land throughout the local region.



PROSPERITY

The region will experience economic and population growth with increasing economic opportunities, diversifying primary production and a vibrant visitor economy.

**A dynamic,
diverse and desirable
region delivering
sustainable growth
and socially connected
communities.**



COMMUNITY

The Shire's resident population will be the fastest growing population in the region supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities.



COMMUNITY CONSULTATION

In 2025, the Community Services team undertook a comprehensive consultation process with residents of the Shire of Dandaragan to gather feedback and insights that would inform future planning. This consultation built upon feedback previously gathered during the development of the Council Plan, ensuring consistency in community priorities and alignment with broader Shire objectives. Community input was collected through a combination of public surveys, youth-specific surveys, town meetings, and face-to-face conversations.

SURVEY RESPONSES

79 Community
89 Youth



TOWN MEETING ATTENDANCE

28 Dandaragan
30 Jurien Bay

11 Cervantes
25 Badgingarra



These sessions provided an opportunity for open discussion, allowing community members to voice their ideas, concerns, and aspirations. The feedback gathered through this consultation will play a key role in guiding the Shire's community development strategies moving forward.

As part of the planning process, key Western Australian strategy documents were reviewed to inform and strengthen the Community Development Plan. These included:

- State Disability Strategy 2020–2030;
- State Seniors Strategy 2023–2027;
- WA Youth Action Plan 2024–2027
- WA Volunteer Strategy Action Plan 2023–2026
- Aboriginal Empowerment Strategy WA 2021–2029

Each provided valuable data, insights, and priorities that help ensure our plan aligns with broader state objectives and addresses the specific needs of our local community.



COMMUNITY PROFILE

POPULATION

Estimated
Population 2024



POPULATION GROWTH

2016 - 2021



136
PEOPLE

4.2%
INCREASE

MEDIAN AGE

51



ABORIGINAL & TORRES STRAIT ISLANDER POPULATION



2.8%

EMPLOYED RESIDENTS

1,573
INDIVIDUALS



58% full-time
33% part-time

4.4% UNEMPLOYMENT RATE

LABOUR FORCE
PARTICIPATION
RATE 57%



MEDIAN INCOME

\$752 WEEKLY
HOUSEHOLD
INCOME



(below WA average of \$1,834)

RESIDENTS BORN OVERSEAS

15%



LANGUAGE

SPOKEN AT
HOME OTHER
THAN ENGLISH



4%







EDUCATION AND LIFELONG LEARNING

SUPPORTING DATA

SCHOOLS IN OUR SHIRE AND NUMBER OF STUDENTS ATTENDING (2025)

Jurien Bay District High School

193 primary
165 secondary

Cervantes Primary School

46

Dandaragan Primary School

43

Badgingarra Primary School

32

Increased or stable attendance numbers across all types of education from 2016 to 2021

EARLY LEARNING CENTRES

Jurien Bay

licenced for 48 children

FAMILY DAY CARE

Jurien Bay

licenced for 4 children

WHAT YOU SAID

Develop local facilities, such as a TAFE centre, to provide vocational education and training (VET) opportunities for both young and mature students.	Create learning and development opportunities.
Encourage local businesses to create opportunities for teenagers to gain work experience, traineeships, etc.	Increase availability of qualified driving instructors to support all community members learning to drive.
Develop study hubs to offer accessible, supportive environments for students to learn and collaborate.	Increase access and availability to a variety of early childhood care options, including centre-based care and family day care.
Create more opportunities for youth to develop skills through access to learning workshops, apprenticeships, and training programs.	Provide targeted support for young people aged 15-25 who wish to stay in the local area by helping them access education, training, and employment opportunities.
Connect early years programs to families who are in need and offer early years parenting classes.	We need more short-courses & workshops for hobbies and interests.

WHAT WE KNOW

EMPLOYMENT In 2021, 9.8% of young people (15–24) in the Shire of Dandaragan were not in education or employment, lower than the regional WA average.	EMPLOYMENT Supporting employment through improved access to training, education, transport, and local economic opportunities is vital to enhancing household stability and community resilience.
TRANSPORT Having a licence increases the likelihood of employment by up to 30% for people aged 18–25, especially in regional and remote areas where public transport is limited.	YOUTH Expanding youth-specific programs would improve mental health, educational attainment, and employment outcomes, while also fostering resilience, reducing crime risk, and enhancing long-term wellbeing.
EARLY CHILDHOOD EDUCATION Children who attend quality early childhood education are up to 40% more likely to meet key developmental milestones when starting school.	PARENT EDUCATION Parenting workshops benefit parents or carers by boosting their confidence, increasing social interaction, and reducing stress, leading to a more positive and supportive relationship with their children.
EARLY CHILDHOOD EDUCATION For every \$1 invested in early childhood education, there is an estimated return of \$2 to \$4 in long-term economic benefits.	

PRIORITY AREAS

Support young people to actively participate in the community and access training, mentoring, and work opportunities that build confidence and prepare them for future employment.

Provide accessible early childhood programs and family support services that promote healthy development, strengthen parenting skills, and build family capacity to manage life's challenges.

Promote health, inclusion, and connectedness across the community while supporting a strong, skilled, and adaptable local workforce to meet current and future needs.

PRIORITY PROJECTS

Explore opportunities and business models for community-based childcare services to increase affordable, flexible care that supports families and strengthens community connections.

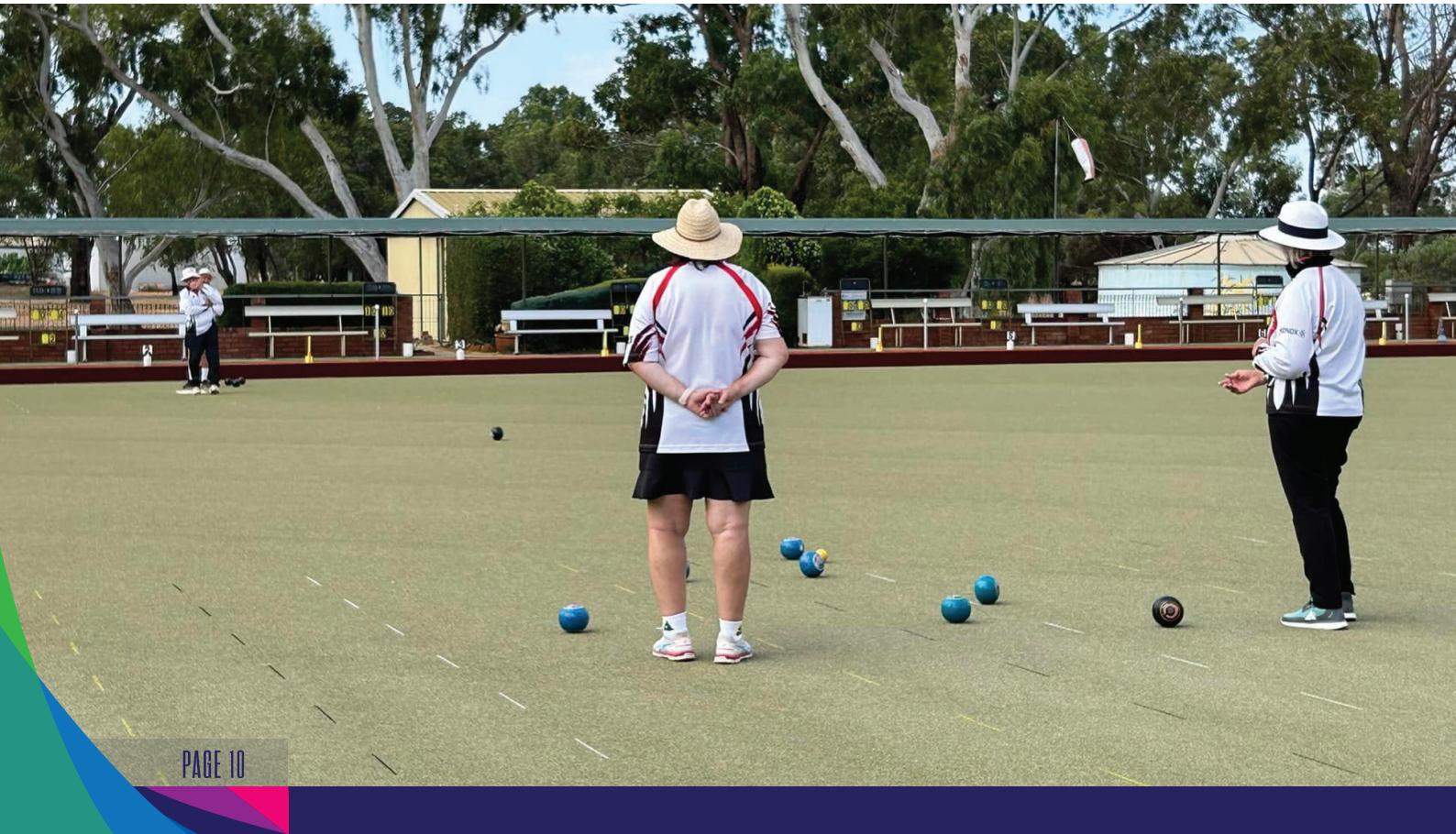
Establish a youth program designed for 15–24-year-olds in Jurien Bay focused on skills, wellbeing, leadership, and community involvement to support education and employment pathways.

Deliver all-ages skill enhancement programs focused on developing practical skills to increase employment opportunities.

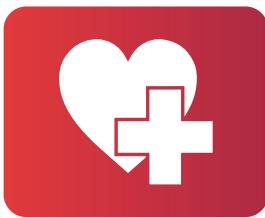
Explore opportunities with registered training organisations to deliver face-to-face courses in Jurien Bay.

ACTION PLAN

Initiative	Action Item	2025/26	2026/27	2027/28	2028/29	2029/30
Improve access to lifelong learning and vocational training locally, supporting community skill development, independence, and employment opportunities.	Deliver an all ages-skill Skill-Up Program (2-3 workshops per year).	x	x	x	x	x
	Advocate for a driving school to be based in Jurien Bay and service nearby towns.	x	x			
	Host an annual career/industry expo day.	x	x	x	x	x
	Advocate for VET/TAFE/RTO's to deliver courses in the region.	x	x	x	x	x
	Upgrade Civic Centre IT and furniture to facilitate a functional and positive training environment.	x	x			
Increase youth participation, leadership and access to development opportunities that build confidence, community connection, and pathways to education and work.	Provide annual funding for a young person to learn about responsibility, teamwork and personal development (Duke of Edinburgh / Leeuwin Scholarship).	x	x	x	x	x
	Host a biennial Youth Expo to connect young people with career pathways, training opportunities, and local employers.	x		x		x
Improve early years development and parental capacity through targeted support, planning, and infrastructure to meet family needs.	Partner with parenting services and host parenting workshops with content on infants, tweens and teens. (1-2 per year).	x	x	x	x	x
	Develop a concept and business plan for increased early childhood care options in the Shire.	x	x			







HEALTH AND WELLBEING

SUPPORTING DATA



MEDIAN AGE

Median age in the Shire is 51, higher than the Western Australian median of 38



HEALTH

Approximately 32.5% of residents report having one or more long-term health conditions, surpassing the Regional WA average of 29.9%



MENTAL HEALTH

Mental Health Conditions: 5.1% of residents reported having a mental health condition, such as depression or anxiety

SERVICES IN OUR AREA

- Community Resource Centre in Jurien Bay and Dandaragan
- Pharmacy services in Jurien Bay and Cervantes
- Jurien Bay Medical Centre
- Jurien Bay Health Centre
- Western Australia Country Health Services
- Dentist
- Chiropractor
- Physiotherapy
- Psychology
- Integrated Aged Care Services

WHAT YOU SAID

Expand Men's Health programs to better support men's physical and mental wellbeing.	Address the shortage of health and fitness programs and resources to better meet community needs.
The lack of a swimming pool limits year round safe swimming and aquatic based rehabilitation opportunities.	Increase aged care programs and develop facilities across all levels to support the growing needs of older adults.
Expand independent living facilities to support the autonomy and wellbeing of older adults.	Expand women's and pregnancy health services to better meet the community's needs.
Increase the availability of age-friendly activities to better engage and support older adults.	Create more spaces and activities for teens, including improved landscapes and additional hangout areas.
Expand entertainment options and activities specifically designed for youth.	The cost of living, in particular groceries, makes healthy eating challenging for some households.
Provide mental health and wellbeing programs, such as workshops and mental health first aid training, to help initiate the formation of support groups.	Enhance lighting in key areas such as pathways, ablutions, carparks, and streets to promote safe walking at night.
We need more programs to connect in our community.	Improve emergency services and communication networks by addressing mobile phone black spots to ensure reliable connectivity.

WHAT WE KNOW

SENIORS <p>Between 2016 and 2021, the Shire saw a significant increase in older residents, with seniors aged 70–84 increasing by 105 people and those aged 60–69 increasing by 87.</p>	SHIRE GROWTH <p>Population has grown by 4.2% (136 people) from 2016 to 2021, with an average annual growth rate of 0.83%, increasing demand for services, placing additional pressure on infrastructure, and impacting social cohesion.</p>
PHYSICAL HEALTH <p>In the regional area, 53.7% of people meet physical activity guidelines—higher than the Western Australian average of 48.1%—with 56.8% of females and 50.9% of males achieving recommended activity levels.</p>	PHYSICAL HEALTH <p>Globally, 81% of adolescents aged 11–17 are physically inactive, with girls being less active than boys, and inactivity increasing after age 60 for both genders..</p>
MENTAL HEALTH <p>As of 2024, 59% of Australians use social media platforms to stay connected with family and friends, highlighting the vital role of digital communication in maintaining personal relationships.</p>	MENTAL HEALTH <p>In 2020, the Shire of Dandaragan had lower rates of mental health conditions (including anxiety, depression, and stress) compared to the Western Australian average.</p>
WOMEN'S HEALTH <p>Prenatal classes create opportunities for women to connect with others in similar situations. This shared experience helps alleviate feelings of loneliness and can provide a strong sense of community and support.</p>	COST OF LIVING <p>The Australian Competition and Consumer Commission (ACCC) reported a 20% rise in grocery prices between March 2019 and June 2024. Rises in the cost of living reduce discretionary spending on things like healthy food, healthcare and social interactions.</p>
SENIORS' PHYSICAL HEALTH <p>Staying active helps seniors maintain physical health, mental wellbeing, independence, and social connection, contributing to a higher quality of life and reduced risk of illness or injury.</p>	EARLY CHILDHOOD DEVELOPMENT <p>In the Shire of Dandaragan, 31.6% of children were found to be developmentally vulnerable in at least one domain, with 28.9% vulnerable in the physical domain—three times higher than the WA and national averages.</p>

HEALTH & WELL BEING CONT.

PRIORITY AREAS

Improved physical and mental health across all age groups by promoting active lifestyles, increasing access to support services, and encouraging community-wide wellbeing initiatives.

Stronger community connections and youth engagement through delivering inclusive programs, social events, and opportunities for young people to participate in community life and decision-making.

Greater support for healthy ageing and independent living by improving access to services, promoting social inclusion, and encouraging active lifestyles for older adults.

PRIORITY PROJECTS

Deliver a large annual community event in collaboration with local community groups that celebrates local identity, encourages social connection, and brings together people of all ages through entertainment, activities, and shared experiences.

Implement a Get Active/Stay on Your Feet program to promote physical activity, improve balance and mobility, and support healthy, independent ageing across the community.

Enhance community health and environmental sustainability by increasing knowledge and access to nutritious, locally grown food through practical education and collaborative initiatives.

Strengthen youth engagement and sense of belonging by designing and delivering a dedicated outdoor hangout space tailored to the interests and needs of local young people.



ACTION PLAN

Initiative	Action Item	2025/26	2026/27	2027/28	2028/29	2029/30
Increase health awareness and healthier lifestyle choices through prevention-focused education, active living, and mental wellness initiative.	Partner with local schools, businesses and community groups to deliver anti-smoking workshops and awareness campaign such as "Vape Free Me, Smoke Free Me".	x	x	x	x	x
	Collaborate with local authorities and health professionals to support schools in delivering impactful sessions on drug misuse.	x	x	x	x	x
	Promote the Healthy Eating Active Lifestyle program.	x	x	x	x	x
	Implement a Keep Moving and Stay Active (Stay On Your Feet) Program	x	x	x	x	x
Stronger community cohesion, inclusion, and engagement through accessible events, celebrations, and local support opportunities.	Continue the Community Grant program which targets community-based events, projects, and initiatives.	x	x	x	x	x
	Collaborate with other event partners to deliver a large annual or biennial community event (e.g. Opera by the Pinnacles).	x	x	x	x	x
	Run or partner with local community groups in an annual community-wide Mental Wellness event (e.g. RUOK).	x	x	x	x	x
	Increase inclusiveness and community connectedness by supporting key weeks (NAIDOC, Harmony, Seniors, Youth, etc.).	x	x	x	x	x
	Deliver a social media campaign on physical, mental and emotional wellbeing.	x	x	x	x	x
Improved local food sustainability and nutrition through hands-on learning, and shared produce initiatives.	Implement a Grow it Local or similar initiative partnering with local community groups who manage community gardens.	x	x	x	x	x
	Empower community members to grow, share, and cook backyard produce through practical, skills-based workshops.	x	x	x	x	x
Increase Youth connection to community.	Develop a concept plan for a purpose-built outdoor hangout space designed to support youth connection, recreation, and wellbeing.		x	x		
	Establish and maintain a Youth Advisory Council or Youth Council.	x	x	x	x	x
	Turquoise Coast Youth Festival.	x	x	x	x	x
Improved access to respite care and full-service aged care facilities within the local community	Advocate to relevant Government Departments and aged care providers to prioritise investment in local aged care services and infrastructure by presenting community needs and building stakeholder support	x	x	x	x	x



CLUB DEVELOPMENT AND VOLUNTEERS

SUPPORTING DATA

TOTAL NUMBER OF CLUBS WITHIN THE SHIRE OF DANDARAGAN*



* These are either sport, recreational, community or social clubs

24.4% of the Shire of Dandaragan's population reported participating in voluntary work

WHAT YOU SAID

Include a Shire Councillor or staff member in club meetings to strengthen communication and support between the Council and local community groups.	Provide support to local clubs through funding and promotional assistance to help strengthen their activities and community presence.
Provide ongoing support and resources to volunteers to encourage retention and strengthen community involvement.	Assist clubs in increasing membership and recruiting volunteers through targeted support, outreach, and capacity-building initiatives.
Encourage new and young people to volunteer by creating welcoming opportunities, offering mentorship, and promoting the benefits of volunteering within the community.	Community engagement for people who may be isolated/ lonely/ new to the area other than sport.
Implement a volunteer program focused on recruitment, training, and mentoring to build a skilled and committed volunteer base.	Organise a volunteer open day or expo featuring market stalls to showcase opportunities to engage the community in volunteering.



WHAT WE KNOW

SENIOR VOLUNTEERS <p>With volunteer roles in organisations traditionally held by 40-54 yr olds (31% of all volunteers), more can be done to educate and support younger individuals to take up these roles. This would provide opportunities to increase volunteer numbers and reduce pressure on existing volunteers.</p>	SOCIAL SUSTAINABILITY <p>Without volunteers, many local groups cannot operate, which undermines community cohesion, weakens local identity, and contributes to social isolation and mental health challenges.</p>
SENIOR VOLUNTEERS <p>Older volunteers often feel obligated to continue beyond their limits due to a lack of replacements, creating sustainability concerns and risking long-term group viability.</p>	VOLUNTEERS <p>Research shows that volunteering enhances mental health and life satisfaction—boosting volunteer participation could improve both individual and community wellbeing across the Shire.</p>
VOLUNTEERS <p>In 2021, 24.4% of residents aged 15 and over in the Shire of Dandaragan reported participating in voluntary work. This rate is higher than the average for regional Western Australia, indicating strong community engagement in the Shire.</p>	GOVERNANCE <p>Strong governance within community groups and sports clubs supports good financial management practices, a high level of community trust and operational efficiencies. Where this does not exist, the Department of Local Government, Sport and Cultural Industries (DLGSC) notes that problems like inexperience, conflicts of interest, and weak financial controls can erode confidence in the Australian sports sector.</p>

CLUB DEVELOPMENT AND VOLUNTEERS CONT.

PRIORITY AREAS	Strengthen club sustainability by supporting good governance, volunteer retention, financial planning, and long-term growth of local sporting and community groups.
	Expand and diversify the volunteer base by attracting a wider range of community members, promoting inclusive opportunities, and supporting volunteer training and recognition.
	Promote inclusive community participation by encouraging diverse involvement, removing barriers, and creating welcoming opportunities for all individuals to engage in community activities and decision-making.
PRIORITY PROJECTS	Establish a structured volunteer program to support recruitment, training, and retention across community initiatives.
	Implement a capacity-building program to strengthen the skills, governance, and sustainability of local clubs and their volunteers.
	Initiate a "Get Involved Dandaragan" program to promote local volunteering, increase community participation, and connect residents with opportunities to contribute.
	Strengthen youth engagement and sense of belonging by designing and delivering a dedicated outdoor hangout space tailored to the interests and needs of local young people.

ACTION PLAN

Initiative	Action Item	2025/26	2026/27	2027/28	2028/29	2029/30
Increase volunteer participation.	Create and implement a community volunteer program for current and potential community volunteers.	x	x	x	x	x
	Promote the benefits of and opportunities for volunteerism within the community.	x	x	x	x	x
	Acknowledge club volunteers and their value to the community at the annual Community Recognition Awards.	x	x	x	x	x
Enhance community awareness and participation in local sport.	Host two sports showcase events annually to highlight and promote local Winter and Summer sports. (e.g. expo).	x	x	x	x	x
Improve capacity and capability of clubs and volunteers.	Partner with relevant organisations to deliver practical workshops focused on sponsorship acquisition and fundraising strategies.	x	x	x	x	x
	Deliver annual workshops and support to help clubs improve community engagement and accessible communication (e.g. live scoring, newsletters).	x	x	x	x	x
	Collaborate with State Sporting Associations and other relevant bodies to plan and deliver training tailored for club members/volunteers.	x	x	x	x	x
	Support youth in developing leadership skills and obtaining coaching and sports officiating qualifications.	x	x	x	x	x





DISABILITY, ACCESS AND INCLUSION

SUPPORTING DATA

- Based on national estimates that 1 in 5 Western Australians live with a disability, the Shire anticipates that over 500 residents may be affected.
- The Shire has a relatively high proportion of older residents, with 50% of people aged over 60 identifying as having a disability.
- According to the 2021 Census, 135 residents (approximately 4.0% of the Shire's population) reported needing assistance with daily activities due to disability, an increase from 3.4% in 2016.



WHAT YOU SAID

Ensure clear signage and visibility of accessible facilities throughout the town to improve access for people with disability.	Develop a Dementia-Friendly town by creating supportive environments, raising community awareness, and enhancing services to improve the quality of life for people living with dementia and their carers.
Provide easily accessible information on available community services to ensure residents are well-informed and supported.	Ensure public areas are highly inclusive by providing accessible parking and mobility ramps to support people with diverse needs.
Train Shire staff in using the National Relay Service (NRS) and include the NRS logo on promotional materials and the website to better support community members with communication barriers, such as those with severe hearing loss in Jurien Bay.	Purchase and provide easy access to beach walkers, and actively promote their availability to the community to enhance beach accessibility for people with mobility challenges.
Enhance beach and water accessibility for all community members, including those with disabilities.	Improve wheelchair-accessible entry points to pathways to ensure safe and convenient access for all users.
Facilitate a co-design workshop that includes people living with disabilities as well as visitors with disabilities to collaboratively identify needs and develop inclusive solutions.	Construct an accessible changing place facility, as there are currently none available in the Shire.



WHAT WE KNOW

DISABILITY PREVALENCE AND COMMUNITY IMPACT <p>Approximately 1 in 5 Western Australians live with a disability. In 2021, 4% of the Shire's population required assistance with daily activities due to a disability, an increase from 2016, affecting all age groups.</p>	CHILDREN AND YOUNG PEOPLE WITH DISABILITY <p>In 2022, 12.1% of children and young people aged 0-24 years in Australia live with a disability, a significant increase from 8.3% in 2018, highlighting the growing need for inclusive services and support for this age group.</p>
DISABILITY AWARENESS <p>According to the 2018 Disability Attitudes in Australia Report, many Australians still hold negative attitudes towards people with disability. 50% of people living with a disability report experiencing some form of discrimination in the past year.</p>	INCLUSIVE EMPLOYMENT AND ECONOMIC BENEFITS <p>Inclusive practices increase workforce participation, contribute to economic growth, and provide businesses with a broader customer base, while reducing long-term social costs related to health and welfare.</p>
DISABILITY AWARENESS <p>Promoting accessibility breaks down societal barriers, reduces stigma, and strengthens communities by fostering diversity, understanding, and mutual respect for people of all abilities.</p>	DEMENTIA AWARENESS AND FUTURE PLANNING <p>There are currently 41,149 people living with dementia in Western Australia. This figure is predicted to increase dramatically to over 84,000 people in less than twenty years and almost 150,000 people by 2056.</p>
ENHANCED WELLBEING <p>Access and inclusion initiatives enhance the well-being of people with disabilities by fostering social connections, reducing isolation, and promoting independence, leading to a more connected and supportive society.</p>	

PRIORITY AREAS

Improve Accessibility and Inclusion in Public Spaces by enhancing public spaces, facilities, and infrastructure to ensure they are safe, welcoming, and usable for people of all ages and abilities.

Strengthen community engagement and support for people with disability through awareness and education.

PRIORITY PROJECTS

Support a dementia friendly town program to promote a place where people are supported, understood, and included through better awareness, design, and services.

Support and encourage local businesses to become more inclusive and accessible to people of all ages and abilities by improving physical access, communication methods, and service delivery.

Promote understanding, respect, and equal participation for people with disability through community education, inclusive events, modern facility design and accessible communication methods.

ACTION PLAN

Initiative	Action Item	2025/26	2026/27	2027/28	2028/29	2029/30
Improve accessibility in local businesses and public spaces.	Develop and provide sporting clubs, community groups, and businesses with training and promotional materials on accessibility.	x	x	x	x	x
	Develop a simple self-assessment checklist for businesses to evaluate the accessibility of their premises.	x				
	Offer financial incentives, such as small grants, for businesses that make accessibility improvements.	x	x	x	x	x
	Promote accessible businesses through Shire newsletters, websites, and social media.	x	x	x	x	x
	Develop a concept plan for a changing place facility.	x	x			
Increase community awareness and support for people with disability.	Develop a disability friendly brochure promoting dementia friendly events, and locations across the Shire.	x	x			
	Deliver Disability, Access and Inclusion workshops for businesses and community groups.	x	x	x	x	x
	Explore solutions to provide beach access equipment such as wheelchairs or walkers in close proximity to key coastal nodes.	x	x			
	Deliver a dementia awareness program (training sessions for community, dementia friendly public spaces, and resources) to become a dementia friendly town.		x	x	x	x

MONITORING AND REVIEW

The Shire of Dandaragan Community Development Plan 2025–2030 identifies key issues, objectives, and priorities of the towns within the Shire. It establishes actions to guide community development initiatives over the next five years. This Plan informs how community services are managed and sets clear goals, strategies, actions, and measurable outcomes to evaluate our progress.

The Community Development Team will regularly monitor progress throughout the life of the Plan and provide annual summary reports to the community and Council.

As a dynamic and evolving document, reflecting the changing needs of the community, a comprehensive mid-term review will be conducted in mid-2027 to ensure the Plan remains relevant and responsive to emerging opportunities and challenges.



Jurien Bay Administration Centre
69 Bashford Street, Jurien Bay



9652 0800



council@dandaragan.wa.gov.au
www.dandaragan.wa.gov.au



Badgingarra Recreation Precinct Working Group Nomination Form

Name: Allison Whybrow

Address: Branch Hwy, BADGINGARRA WA 6521

Email: ashley@bigpond.com

Phone: 0419 000 224

Age:

Under 18

18-25

26-40

40-59

60+

I would like to nominate to be on the Badgingarra Sport and Recreation Precinct Working Group because:

I am a long time resident of Badgingarra, I have been or still are involved in almost every user and sporting group in the Community at some point over the past 40 years.

I am a business owner – Ashleys Earthmoving and a farmer also in more recent years.

I have seen the growth of our town and the changes in the use and utilisation of the hall and facilities; I have a good understanding of the uses and requirements of the space.

I am the current President of the Badgingarra Community Association and would offer representation of the groups thoughts ideas and plans as well as my own.

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg, youth; access and inclusion; environmental, etc.)



Badgingarra Recreation Precinct Working Group Nomination Form

Name: JADE WILLIAMS

Address: 1520 ERAND HWY BADGINGARRA WA 6521

Email: jadeytransport@gmail.com

Phone: 0417 959 388

Age:

Under 18

18-25

26-40

40-59

60+

I would like to nominate to be on the Badgingarra Sport and Recreation Precinct Working Group because:

Groups I am involved with include Badgingarra Community Association (treasurer), Badgingarra Playgroup, Badgingarra School Council, Badgingarra Market Committee, Badgingarra P&C and the Badgingarra Junior Sports Club (secretary).

I have young children 2 and my husband and I own and run a Local Family business.

Our roots are solid in the Badgingarra Community, and we sponsor local clubs and events inc, Badgingarra Golf Club, Badgingarra Bowling club, Badgingarra Dog Trials, Dandaragan Bowling Club & the Dandaragan Football club.

My husband and I see a future in and for Badgingarra and would be happy to contribute to the Future features of the heart of our Clubs, which is our Community Centre.

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg, youth; access and inclusion; environmental, etc.)



Badgingarra Recreation Precinct Working Group Nomination Form

Name: Melanie White

Address: [REDACTED]

Email: [REDACTED]

Phone: [REDACTED]

Age:

Under 18

18-25

26-40

40-59

60+

I would like to nominate to be on the Badgingarra Sport and Recreation Precinct Working Group because:

I believe I can fairly consider the views of all involved and help communicate ideas from various demographics and interest groups. I have particular interest in the following:

- *The Arts – I teach both music and art at Badgingarra Primary School and am involved in coordinating our annual performance for the end of year concert which is held at the Hall. I co-ordinate and conduct the CWA choir which performs annually. I have been involved in writing grants for the hall sound system and lights and am currently the main contact/operator for these. I have also been involved with a variety of arts and crafts.*
- *Education*
 - *School Age – able to discuss and liaise with the local school*
 - *Pre-school (0-4) – I greatly value playgroup in our community and once a term I coordinate a playgroup visit to the school where I plan and deliver music and fine-motor activities.*

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg, youth; access and inclusion; environmental, etc.)



Badgingarra Recreation Precinct Working Group Nomination Form

Name: FATE WILKINSON

Address: [REDACTED]

Email: [REDACTED]

Phone: [REDACTED]

Age: [REDACTED]

Under 18

18-25

26-40

40-59

60+

I would like to nominate to be on the Badgingarra Sport and Recreation Precinct Working Group because:

Over the 58 years I have lived in Badgingarra, I have always been involved in any improvements to our town. i.e. Chairman of function room, Kitchen extension, Committee member of bowling green improvements (sheds etc)
I am currently involved with CWA Bowling Club, BCA, and Keep Fit for over 55's. I also help with the Sandpiper. I use the library on a regular basis and was a member of the Tennis Club for many years.

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg, youth; access and inclusion; environmental, etc.)



Badgingarra Recreation Precinct Working Group Nomination Form

Name: Ishbel Wilson

Address: 205 Badgingarra Road, Dandaragan 6524

Email: [REDACTED]

Phone: [REDACTED]

Age:

Under 18

18-25

26-40

40-59

60+

I would like to nominate to be on the Badgingarra Sport and Recreation Precinct Working Group because:

Initially I was thinking that I should nominate to make sure that the library wasn't overlooked in the planning but on further consideration realised that members of every group who use the hall come through the library at some stage. This would put me in a good position to access people's ideas or to spread any information as necessary.

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg, youth; access and inclusion; environmental, etc.)



Badgingarra Recreation Precinct Working Group Nomination Form

Name: Jen Wootton

Address: 300 Nyaganda Road, Badgingarra River 6521

Email: jenabeb34@gmail.com

Phone: 0407 301 921

Age:

Under 18

18-25

26-40

40-59

60+

I would like to nominate to be on the Badgingarra Sport and Recreation Precinct Working Group because:

 I would like to be on the Badgingarra Sport and Recreation Precinct working group because I have 2 children at Badgingarra Primary school and I am passionate about improving facilities for our local Children and would love more opportunities for them. My husband is the Local Stock Agent in the area, and I do his administration so through that we deal with the majority of the local farming community and would be able to assist in getting community views. We are involved in organising the working dog trials which has become a great community event. We are also involved with Golf and Tennis, and our children are involved with the new Junior Sports club which has been fantastic so far and I would love to see that be able to evolve more.

I would Like to ensure the Precinct is accessible for all members of our community. We have come from New Zealand originally but have called the Shire of Dandaragan home for the last 14 years and I would like the opportunity to give back to the community that has welcomed us in.

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg, youth; access and inclusion; environmental, etc.



Badgingarra Recreation Precinct Working Group

Nomination Form

Name: Jonathan Nelson

Address: 14486 Brand Highway Badgingarra

Email: jonathan.nelson@westnet.com.au

Phone: 0458529017

Age:

Under 18 18-25
 26-40 40-59
 60+

I would like to nominate to be on the Badgingarra Sport and Recreation Precinct Working Group because:

— I am a user of the facilities in our town and my visiting children and grandchildren also enjoy it too and are very proud of it. I spent a number of years on the Community Association Grounds Committee and participated in some of the projects that improved our facilities. I like the co-location principle which has been the custom in Badgingarra.

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg, youth; access and inclusion; environmental, etc.)



Badgingarra Recreation Precinct Working Group Nomination Form

Name:

Teagan White

Address:

Email:

Phone:

Age:

Under 18

18-25

26-40

40-59

60+

I would like to nominate to be on the Badgingarra Sport and Recreation Precinct Working Group because:

I would like to use my background in Sport and rec, education and fitness to share ideas and advocate for families in Badgingarra. I am a member of Badgingarra P+L, playgroup, tennis and junior sports club and would love the town and these clubs to thrive from the development of the Sport and Rec Precinct.

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg, youth; access and inclusion; environmental, etc.)



Badgingarra Recreation Precinct Working Group
Nomination Form

Name: Erin Hayer

Address:

Email:

Phone

Age:

Under 18

□ 18-25

26-40

□ 40-59

60+

I would like to nominate to be on the Badgingarra Sport and Recreation Precinct Working Group because:

I am involved in various aspects of the community, as I have young children [REDACTED] as such I could speak and advise on behalf of groups such as the Badgy Playgroup (I am currently the president) and the Primary School PAC (I am currently vice president of this group). We also farm in the area and have past, and present and hopefully future family members carrying on this business. ~~me~~

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg. youth; access and inclusion; environmental, etc.)



Badgingarra Recreation Precinct Working Group Nomination Form

Name: Christie Felber

Address: [REDACTED]

Email: [REDACTED]

Phone: [REDACTED]

Age:

Under 18

18-25

26-40

40-59

60+

I would like to nominate to be on the Badgingarra Sport and Recreation Precinct Working Group because:

I would like to nominate because I am very involved in the community, so I know how the community centre is and isn't function. I am currently Secretary of the Badgingarra Community Association, and I was President of the Badgingarra Junior Sports Club until the beginning of this year. From a work perspective I also have ties to the Bowling Club and the Golf Club through sponsorship. I have helped organise events held in the community centre, and I have attended many over the years as I grew up in Badgingarra. I have experienced the community centre as a child and now an adult. I have also seen a lot of other community centres through sport, work and from living outside the area.

I think I would bring the perspective of one of the 'younger' generation in Badgingarra, so I would be looking at how the community centre would be suitable for the rest of my life; including how it is suitable for children of all ages and how it is accessible for the elderly.

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg, youth; access and inclusion; environmental, etc.)



Badgingarra Recreation Precinct Working Group Nomination Form

Name: DOROTHY DOUST

Address: 10 NORTHWEST ROAD, BADGINGARRA 6521

Email: [REDACTED]

Phone: [REDACTED]

Age:

Under 18

18-25

26-40

40-59

60+

I would like to nominate to be on the Badgingarra Sport and Recreation Precinct Working Group because:

I am interested representing community interests, listening to a wide range of views, and contributing constructive ideas to ensure the precinct meets the needs of current and future generations.

I believe that a well-planned and inclusive spaces strengthen community connections, promote health and wellbeing, and provide opportunities for all ages to participate and enjoy.

I currently play Bowls and utilise the existing Community centre regularly.

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg, youth; access and inclusion; environmental, etc.)



Badgingarra Recreation Precinct Working Group Nomination Form

Name: Catherine Barnes

Address: [REDACTED]

Email: [REDACTED]

Phone: [REDACTED]

Age:

Under 18

18-25

26-40

40-59

60+

I would like to nominate to be on the Badgingarra Sport and Recreation Precinct Working Group because:

I am the President of the Badgy Tennis Club and would like to see that the club rooms become incorporated into the main hall/rec precinct.

I am the President of the school P&C.

I am an active member of the BCA- regular meeting attendance, identify projects/events of need/interest to our community and seek grant funding to make them happen. As coordinator of the 'The Sandpaper' many community members now approach me discuss local & topical issues so I feel I will be able to represent the ideas and voices of our community members.

I have attended playgroup at the hall with my children for the past 6 years.

As someone who is actively involved in our community through a number of groups, I feel I have a good scope on the usage and current/future needs of the layout and functionality of the hall and have some ideas that I would like to bring to the discussions/planning.

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg, youth; access and inclusion; environmental, etc.)

Barry and Felicity Tester	<p>To spend this large amount of our ratepayers money on upgrading something we already have in the Shire, that adequately supports Football, netball and other sports in the area we think is not worth this amount of spending!!</p> <p>We would rather see a Public Swimming Pool or upgrade to the Indian Ocean Drive.</p> <p>Indian Ocean Drive desperately needs more overtaking lanes from Wedge Island to Jurien Bay to give locals and tourists a safer journey to access Perth! It's now classified as one of the most dangerous roads in WA and money would be much better spent here!</p> <p>A public swimming pool is also desperately needed here and it can be used by a bigger demographic of the population from babies to the elderly. A swimming pool will give babies and children as well as adults the opportunity to learn to, or be able to swim safely, so caregivers don't have to take them 200 kilometres to Perth for lessons or attend a swimming club. Currently the ocean is not a good option especially with the added risk now of sharks!</p> <p>Elderly and others would benefit more from swimming than football or netball, especially if a hydro therapy pool was included, which would also be beneficial for anyone with sports injuries.</p> <p>The football clubs in the area largely have to pay players from places like Perth to come up and play here if they want to remain competitive. An upgrade to the recreation centre will really just benefit people coming up from Perth rather than the Jurien population who generally just watch from their cars around the oval! If nothing is spent there they will still do this!</p> <p>We feel spending \$23 million to do that is a waste of ratepayers money and could be a lot better spent elsewhere rather than upgrading something that is already able to be utilised and would be a lot better spent on providing something else for the benefit of the residents Jurien Bay and the other surrounding towns in the Shire.</p>
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Bec Voss

Hi Brent,

I have had a look at the plans for the Jurien Rec precinct and I'm just wondering if you've considered the bathroom accessibility for patrons in wheelchairs and unable to use common toilet facilities?

As you know, my adult daughter is in a wheelchair and unable to use common toilets, we rely on an adult sized Change table to toilet her. There is absolutely no where in Jurien or surrounds with an accessible toilet/change room for us to use or the disabled community, the closest 'Changing Places' bathroom facility is in Moora.

As you're also aware, I'm a common user of the rec centre in netball and basketball seasons and Mykayla also attends Jungle Body with her support worker. If she needs to go to the toilet, we have to go home to use our facilities. We are lucky that we live in town and have that access, visitors to our town don't have that! I've resorted to changing Mykayla on the floor of a bathroom in the past, not ideal for me and definitely not very respectful of Mykayla's rights or privacy.

I would absolutely love you and your committee to look into funding for a 'Changing Places' accessible change room as would the disabled community.

This would not only benefit myself, Mykayla and my family but also the entire disabled community looking to holiday or visit Jurien - MASSIVE tick for towns with these facilities!

I'd be happy to meet in person or help out in any way for the inclusion of not only my daughter but the wider disabled community if needed.

I hope you consider my input & understand our view.

Clare Roser	<p>Good afternoon</p> <p>I believe the plan will meet the needs of the growing community although the addition of an indoor pool area for physio/ rehab/ infant swimming lessons would cover a wide cross section.</p> <p>Regards Clare Roser</p>
Muray Hughes	<p>As a ratepayer, the glaring thing I see missing from the plan is a community swimming pool.</p> <p>I think it's an absolute must for a town the size of Jurien Bay.</p> <p>As a starting point its vital for: Children's learn to swim, Adult learn to swim, lap swimming all ages, school lessons, Baby lessons, aquarobics, hydro therapy, rehabilitation just to name a few.</p> <p>Looking forward to your reply.</p>
Louise Wood	<p>Recommendation: Inclusion of a Stage inside the Jurien Bay Recreation Building</p> <p>Purpose:</p> <p>To recommend the inclusion of a multi-purpose stage within the proposed recreation building to enhance community engagement, program flexibility, and event capability.</p> <p>Background:</p> <p>The recreation building is intended to serve as a central hub for community, cultural, and recreational activities. Incorporating a stage will significantly broaden the scope of programs and events that can be hosted, fostering greater community participation and cultural expression.</p>

	<p>Rationale: A stage will provide a dedicated space for:</p> <ul style="list-style-type: none">• Community performances and events such as concerts, plays, talent shows, festivals and travelling shows.• Educational and recreational programs, including workshops, presentations, and school events.• Community meetings and ceremonies, offering a professional setting for public gatherings.• Fitness and wellness activities that require elevated or focal presentation space, such as group classes or demonstrations. <p>The inclusion of a stage enhances the building's versatility, ensuring that it can support both small-scale and large-scale activities, and accommodate a diverse range of user groups.</p> <p>Recommendation: The stage should include basic lighting, sound access points, storage, curtains to allow flexible use and changerooms.</p> <p>Expected Benefits:</p> <ul style="list-style-type: none">• Increases community engagement and participation.• Expands programming opportunities and revenue potential.• Supports cultural development and inclusivity.• Maximizes the long-term functionality of the recreation building. <p>Conclusion: The addition of a stage aligns with the vision of creating a vibrant, multi-use facility that serves as a true community gathering place. It is therefore recommended that a stage be considered as an essential feature in the design and construction of the recreation building.</p>
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Terri Goff	<p>Good Afternoon</p> <p>As a rate payer I believe if you are going to invest so much money into this new Jurirn Vay Recreational Precinct it would be essential to have a pool incorporated, it would be beneficial to all rate payers and their children.</p> <p>It would be a great asset to Jurien Bay as a majority of the population are elderly and require on a regular basis hydrotherapy, physiotherapy and general a great way to exercise, and that is for all ages.</p> <p>Most towns I know if have a swimming pool for there benefit, I have moved from a small town in the south west of Western Australia, Donnybrook and they have an indoor pool, it is used regularly with a fee, from the elderly to school students and babies.</p> <p>The ocean is not always suitable, one it is too cold and the other is the weather is too unpredictable, also not everyone can access the ocean for one reason or another.</p> <p>Kind regards Terri Goff</p>
Jurien Bowling Club	<p>On behalf of the Jurien Bowling Club we thank the Shire for the opportunity to comment on the Jurien Bay Recreational Plan. However, in saying this we are disappointed that such a comprehensive plan like this, that has taken two and a half years</p>

to reach the point where community comment is now being requested the period to comment is restricted to a little over 3 weeks. This allows very little time to discuss this even at committee level, let alone canvas our members for their input. While the plan seems to effectively address the needs of the football, netball and hockey clubs, we have significant concerns regarding the area assigned to the golf and bowls clubs. We firstly note that the designated area is repeatedly referred to as a Function Room, which seems to indicate it will be a multi purpose building. This raises concerns that the Bowling Club will not have a dedicated club area within the new building for at least an office and secure equipment storage room, which we presently have, and is considered essential. The new Function Room also seems to prioritize the Golf Club's needs with less consideration for the Bowling Club's requirements. For instance, in the plan the function room appears to have been designed to provide a great viewing area for the golf club and fairways, albeit at some distance, rather than both clubs having good vision of the respective playing areas.

It is also noted that while the football, netball and hockey clubs and indoor courts have good access to bathrooms, the new Function Room (designed for 200 people) has no toilets within the building. We have very strong concerns with the plan if this is being contemplated.

A survey of the Bowling Club's playing membership undertaken in April 2024 as part of a Bowling Club Strategic Plan shows that 65 % of the members at the time were over the age of 70 years old. To expect people in this age group to leave the building and walk

possibly 30 metres or more over an open courtyard to a toilet block is totally unacceptable. We can only presume this is a planning oversight at this early stage and presume that any building of this nature would require specific sizes of bathroom facilities, dependent on the licensed numbers of people allowed within the building.

As shown in Option 1 and 2, the first two stages do not involve us. Since our facilities are adequate in the short to medium term, we give reserved support for the first stages to proceed. However, we request further significant consultation before Stage 3 which involves the Bowling Club is planned or considered for construction.

While there is limited co-mingling in the first stage there may be enough for us to observe how those clubs function, co-operate and maintain their ability to generate funds and distribute them fairly and equitably between clubs.

The Recreational Precinct Plan seems to indicate we would eventually have to share a common Function Room with other clubs. This will be a significant issue to our members given we are at present a successful and profitable, self supporting stand alone club, with steadily increasing membership numbers. While we may be reservedly supportive of the first stages of the plan we would look forward to collaborating closely to ensure that the final stages meet the requirements of the Bowling Club, plus all other clubs involved before committing to the concept.

We are hopeful that with continued dialogue and cooperation, we can achieve a balanced and inclusive recreational precinct that suits and benefits the entire community.

In conclusion, while we appreciate the efforts and planning that have gone into the Jurien Bay Recreational Precinct Plan, we believe that further considerable consideration and consultation are necessary to address the specific needs of the Bowling Club before we could fully support the concept.

Jurien Bay Bowling Club Recreation Precinct Plan Committee



Public Arts Committee Nomination Form

Name: **Rebecca Cassells**

Address: **111 Cambewarra Drive (PO Box 1119), Jurien Bay WA 6516**

Email: **docassells@gmail.com**

Phone: **0423 760 331**

Age:

Under 18 18-25
 26-40 40-59
 60+

Indicate your experience in the following fields:

Arts or arts industry Indigenous community
 Tourism Youth
 Heritage

I would like to nominate to be on the Public Arts committee because:

(please indicate any interest groups or special contribution or perspective you would bring to the working group, eg, youth; access and inclusion; environmental, etc.)

I would like to nominate to join the Public Arts committee because I would greatly value the opportunity to apply my interest and experience in visual art for the benefit of my community.

Before taking parental leave and relocating to Jurien Bay last year, I worked as the Public Art Coordinator at the Office of Major Transport Infrastructure Delivery in state government, contributing to the larger METRONET projects. I was involved in the planning and commissioning of public art in line with the State Per Cent for Art Scheme and the METRONET Public Art and Gnarla Biddi Aboriginal Engagement strategies. This included participating on assessment and selection panels, providing advice and recommendations to project teams, and seeking endorsement from the Noongar Reference Group as required.

Previously, I was the Cultural Development and the Arts Officer at the City of Rockingham, where I delivered community arts programs focused on community capacity building, including the annual *Castaways Sculpture Awards*. Both roles required collaboration with stakeholders, artists, curators, advisory groups, and community members to deliver meaningful public art outcomes.

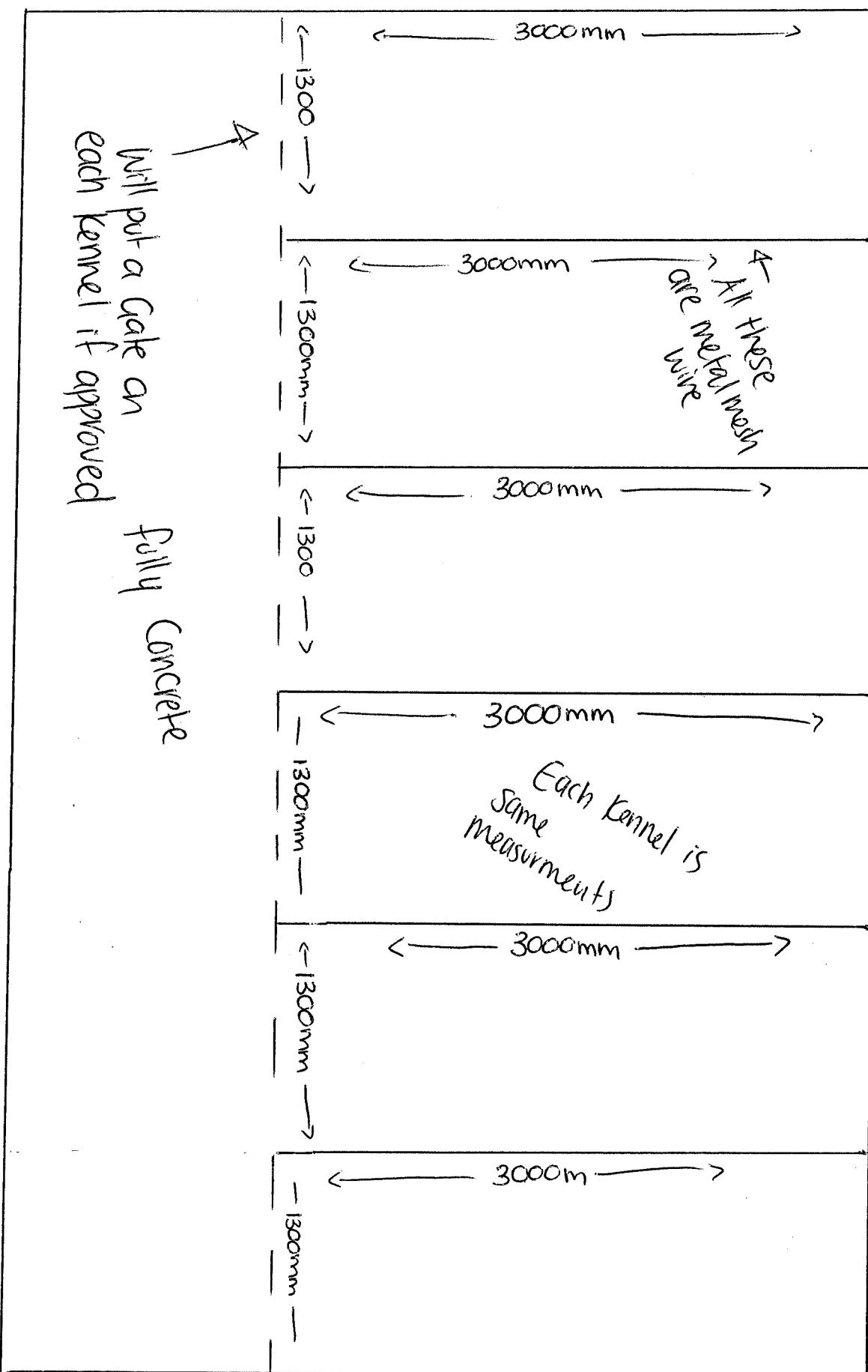
Earlier in my career, I spent nearly a decade in the environmental sector, primarily with the City of Mandurah. I partnered with volunteer groups, Traditional Owners, and not-for-profit organisations to deliver conservation projects, community events, and youth engagement initiatives. I also provided recommendations on policy, strategy, and development applications.

I would bring to the committee a unique combination of arts management, community development, and environmental experience, supported by a strong understanding of local and state government operations. I am passionate about contributing to best possible outcomes that reflect and complement local character, the environment, and a community's sense of identity.



Roof is Corrugated
if cones 1/2 down this wall, the half mesh wire

Brick side



Brick side

SCHEDULE OF SUBMISSIONS
DRAFT WORKFORCE ACCOMMODATION POLICY

Submission	Summary of Comments	Officer Response
Alinta Energy	<p>1. Alinta Energy supports the Shire's goal of ensuring workforce accommodation developments are well-located, designed, and managed to maximize community benefit and minimize adverse impacts. They suggest the final policy allow flexibility for solutions supported by detailed studies and impact assessments tailored to each project's context.</p> <p>2. Recommend that the definition of 'Construction Workforce' be amended to remove the words 'significant number of construction staff' and replaced with "the staff" to achieve consistency with the definition of Operational Workforce.</p> <p>3. With reference to the policy objective below, suggest to remove the term 'short-term' to ensure no confusion with the term 'short term rental accommodation' and replace with the words 'workers engaged in'.</p> <p>'Support the development of workforce accommodation on 'Rural' zoned land for short-term construction, or seasonal or periodic employment where it does not compromise agricultural or approved land uses — and is sited to protect environmentally sensitive areas, and areas of visual heritage significance'.</p>	<p>1. Noted</p> <p>2. This suggestion is supported. The suggested modification will not alter the intent of the policy definition. The definition is recommended to be modified to read <i>'Construction workforce is to be interpreted as the staff required to be brought into the locality for undertaking the construction phase of the project or during maintenance shut-downs, outside of what would otherwise be considered the operational phase of the project.'</i></p> <p>3. This suggestion is partially supported as it will not alter the intent of policy objective. The recommended modification replaces the words "short- term construction" with "construction projects". The policy objective is modified to read <i>"Support the development of workforce accommodation on 'Rural' zoned land for construction projects, or seasonal or periodic employment where it does not compromise agricultural or approved land uses — and is sited to protect environmentally sensitive areas, and areas of visual or heritage significance'.</i></p>

	<p>4. Provision 7.2.3 appears to be in conflict with the Policy objective of supporting workforce accommodation on 'Rural' zoned land for construction or seasonal or periodic employment.</p> <p>5. Suggest that provision 7.4.2.1 'Basic design standards' is modified to reduce overly prescriptive requirements, avoid subjective language, and set clear quantifiable requirements, the following amendments are suggested for construction workforce accommodation including 'workforce villages' that are temporary in nature:</p> <p>(b) Modular or transportable buildings, including second-hand structures, are permitted provided:</p> <ul style="list-style-type: none"> • they are structurally sound and fit for Classification • buildings are arranged to minimise visual clutter. <p>(c) Screening is required where accommodation is visible from public roads or dwellings within 500m. Screening may include vegetation, fencing or other approved means.</p> <p>(g) Accommodation must maintain a minimum buffer of 50 metres from productive agricultural land and associated buildings to avoid land use conflicts (such as spray drift, dust, odour and noise).</p>	<p>4. This objective addresses workforce accommodation in line with policy requirements. It clarifies that a business whose workforce needs can be reasonably met within existing townsites does not meet the policy criteria for requiring a 'workforce accommodation' style development. This provision is not recommended to be modified.</p> <p>5. It is recommended to support the suggestion to replace the wording of 7.4.2.1 part (b) as it improves clarity. Inclusion of prescriptive distances in relation to screening and setbacks is not considered appropriate. These items will need to be addressed on a case-by-case basis depending on landscape impact assessments, and the nature of adjacent land us, particularly uses under the EPA Guidance for Separation distances separation distances between Industrial and Sensitive Land Uses. The suggested modifications to 7.4.2.1 (c) and (g) are not recommended to be incorporated.</p>
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DRAFT LPP 9.15 Workforce Accommodation

1.0 Citation

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. ('The Regulations'). This Policy may be cited as *Local Planning Policy 9.15 Workforce Accommodation*.

2.0 Introduction

This Policy provides direction and guidance on the development of 'Workforce Accommodation' which is a 'use not listed' under the *Shire of Dandaragan Local Planning Scheme No.7*. The policy provides information regarding Development Application requirements and process, and the assessment of 'Workforce Accommodation' proposals.

Under the terms of the *Planning and Development Act 2005*, *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Dandaragan Local Planning Scheme No.7 (LPS7)* development approval is required from the Shire of Dandaragan (Shire) to develop and/or use any land for workforce accommodation purposes unless an exemption to the need for approval is applicable under the *Planning and Development Act 2005*, *the Mining Act 1978* or any *State Agreement Acts*. This policy is to be read in conjunction with the Western Australian Planning Commission's *Position Statement: Workforce accommodation (January 2018)*.

The Shire acknowledges workforce accommodation is economically critical infrastructure that may be required in a short timeframe, and therefore flexibility will be required in certain instances. It recognises that workforce accommodation is only temporary in nature, typically developed at minimal cost, has lower levels of amenity than sites containing permanent accommodation, and can give rise to land use conflict and environmental harm if poorly located and/or managed.

For the purposes of this policy, workforce accommodation incorporates all buildings and structures, facilities and infrastructure/utilities required to accommodate the workforce. The intent of this policy is to control the location, servicing, design, management, duration, decommissioning and rehabilitation and re-use of workforce accommodation or associated infrastructure in accordance with the aims and objectives of the Shire's local planning framework.

3.0 Interpretations

'Adaptive reuse' refers to the process of repurposing existing buildings, infrastructure, or land for new and contemporary uses, while retaining their structural integrity, and contribution to local character. For the purposes of this policy, it may apply to existing development/buildings and associated infrastructure being converted to workforce accommodation, existing development being used for workforce accommodation, or purpose-built workforce accommodation dwellings and infrastructure being repurposed for other uses once the initial need or approval period has expired.

'Agriculture and seasonal workforce' is to be interpreted as small scale, seasonal part-time staff for the agricultural sector or other approved uses in rural areas.

'Basic design standards' applies to temporary workforce accommodation on "Rural" zoned land that is used for a construction workforce (workforce village); or for use by a transient agriculture and seasonal workforce.

'Construction workforce' is to be interpreted as a significant number of construction staff required to be brought into the locality for undertaking the construction phase of the project or during maintenance shut-downs, outside of what would otherwise be considered the operational phase of the project.

'High design standards' applies to workforce accommodation developed in urban areas on "Commercial", "Harbour", "Tourist" zoned land that demonstrates 'value added' benefit for adaptive re-use of the workforce accommodation, either in part or in whole, beyond the life of the workforce accommodation use.

'Operational workforce' is to be interpreted as the permanent staff that are required to operate the facility or project, inclusive of support staff such as catering, cleaners, medical staff and the like.

'Small-scale accommodation' workforce accommodation capped at 12 occupants with a maximum floor area of 300m² defined as Class 1b buildings under the National Construction Code (NCC) 2025.

'Workforce Accommodation' is defined as premises, which may include modular or relocatable buildings, used:

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and
- (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

'Workforce Village' means any facility used for the accommodation of a work force of 13 or more occupants developed in accordance with National Construction Code of Australia (NCC) (Class 3 buildings). These facilities are designed to support the health, safety, and wellbeing of workers temporarily living away from home.

The following definitions are included under the state planning framework and will be incorporated into future updates of LPS7:

'Independent living complex' means a development with self-contained, independent dwellings for aged or dependent persons together with communal amenities and facilities for residents and staff that are incidental and ancillary to the provision of such accommodation but does not include a development which includes these features as a component of a residential aged care facility.

'Tourist and visitor accommodation' will replace all current traditional definitions relating to tourist accommodation under the *Shire of Dandaragan Local Planning Scheme No.7* including 'Holiday Accommodation', 'Motel', 'Resort', 'Serviced apartment', and 'Tourist development', in accordance with the *Short-Term Rental Accommodation Regulations 2024*. 'Tourist and visitor accommodation':

- (a) means a building, or a group of buildings forming a complex, that —
 - (i) is wholly managed by a single person or body; and
 - (ii) is used to provide accommodation for guests, on a commercial basis, with no individual guest accommodated for a period or periods exceeding a total of 3 months in any 12-month period; and
 - (iii) may include on-site services and facilities for use by guests; and

- (iv) in the case of a single building — contains more than 1 separate accommodation unit or is capable of accommodating more than 12 people per night; and
- (b) includes a building, or complex of buildings, meeting the criteria in paragraph (a) that is used for self-contained serviced apartments that are regularly serviced or cleaned during the period of a guest's stay by the owner or manager of the apartment or an agent of the owner or manager; but
- (c) does not include any of the following —
 - (i) an aged care facility as defined in the Land Tax Assessment Act 2002 section 38A(1);
 - (ii) a caravan park;
 - (iii) hosted short-term rental accommodation;
 - (iv) a lodging-house as defined in the Health (Miscellaneous Provisions) Act 1911 section 3(1);
 - (v) a park home park;
 - (vi) a retirement village as defined in the Retirement Villages Act 1992 section 3(1);
 - (vii) a road house;
 - (viii) workforce accommodation;

'Residential aged care facility' a residential facility providing personal and/or nursing care primarily to people who are frail and aged or dependent persons which, as well as accommodation, includes:

- (a) appropriate staffing to meet the nursing and personal care needs of residents
- (b) meals and cleaning services
- (c) furnishings, furniture and equipment.

This may consist of multiple components that include communal amenities and land uses for residents and staff that are incidental and ancillary to the provision of such accommodation, residential respite (short-term) care and an independent living complex, but does not include a hospital, rehabilitation or psychiatric facility.

4.0 Objectives

The objectives of the Policy are to:

- Ensure that workforce accommodation proposals are assessed in a consistent, fair, thorough, and timely manner, with defined approval periods and with requirements for decommissioning, or adaptive reuse outlined.
- Provide, where necessary, for the development of workforce accommodation in a way that maximises social benefits whilst minimising social costs.
- Encourage workforce accommodation to be located within or close to urban centres and townsites, ensuring reciprocal benefits for the local community and businesses. This enables occupants to conveniently access services and facilities, and encourages occupants to participate in the community, improving social wellbeing.
- Encourage the accommodation of temporary workers' - housing integrated within or in close proximity to townsites wherever possible, preferably using existing or approved short-term accommodation options.
- Support the provision of permanent housing for long-term operational workforce within designated 'Residential' zones.
- Ensure workforce accommodation proposals are appropriately designed for their location, served by all key essential service infrastructure and integrated

- into the surrounding environment through design and management measures that promote social cohesion and protect local amenity.
- Support the development of workforce accommodation on ‘Rural’ zoned land for short-term construction, or seasonal or periodic employment where it does not compromise agricultural or approved land uses—and is sited to protect environmentally sensitive areas, and areas of visual or heritage significance.

5.0 Application of this Policy

- 5.1 This Policy applies to workforce accommodation facilities proposed on land within the *Shire of Dandaragan Local Planning Scheme No.7* (‘LPS7’) area.
- 5.2 This Policy applies to all development applications for ‘Workforce Accommodation’, as defined under the *Planning and Development (Local Planning Schemes) Regulations 2015* (the *Regulations*), within the Shire’s municipal district. A Development Application is required for all workforce accommodation.
- 5.3 This Policy also provides guidance for the consideration of workforce accommodation proposals under other legislation referred to the Shire for comment.
- 5.4 This Policy is effective from the date of publication by the Shire in accordance with clause 87, *Part 12, Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015* and may be amended or revoked at the discretion of the Shire.
- 5.5 If a provision of this Policy is inconsistent with the LPS7, the Scheme prevails. This Policy is not part of the Scheme and does not bind the Shire in respect of any determination made pursuant to the Scheme. The Shire should however have due regard for the provisions of this Policy and its objectives before making any determination.
- 5.6 It is not intended for this Policy to be applied retrospectively to any existing approved development, except where a development application is required by the Shire to amend an existing approval.
- 5.7 This Policy does not negate or override the need to obtain approvals and comply with the standards and requirements of the *Caravan Parks and Camping Grounds Act 1997* and associated regulations and/or the *National Construction Code 2025* (NCC), and the Department of Local Government, Industry Regulation and Safety (DLGIRS) *Village: Audit guides and templates* where applicable.

6.0 Development Application Requirements

- 6.1 All development applications for workforce accommodation should be accompanied by the requirements prescribed in clause 63 in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the Shire of ‘Dandaragan Development Application Checklist’ and will need to provide the following additional information:
 - Details of the purpose and underlying need for the proposed development (i.e. which specific workforce is intended to be housed and why the workforce cannot be housed in existing town-based accommodation).
 - Details confirming the maximum number of workers proposed to be accommodated on the land and for what period of time.

- Details of the location of the work site(s) the occupants of the workforce accommodation will be employed.
- Details confirming if and how the workforce accommodation development will be staged and the likely date of commencement of works, completion and occupancy.
- Details confirming the period of time the workforce accommodation is anticipated to be in place or will be operational.
- Details confirming the capacity of existing essential services, and any additional services necessary to be provided to the site to service the development.
- Details of any prior consultation with the local community, Shire, other government agencies and key essential service providers.
- Details of landscaping, fencing, internal access roads and building materials and finishes.
- Landowner/proponent statement of intent for proposed transitional use (adaptive reuse) of the infrastructure and/or accommodation.

6.2 In addition to 6.1 above, workforce accommodation proposals for workforce villages (13 or more occupants), proposals that meet the requirement for 'high design standards', or in instances where the Shire considers necessary should include:

- A detailed **Management Plan** demonstrating how the development will be effectively and appropriately managed. The Management Plan should be submitted with the development application and address:
 - strategies ensuring that noise, dust, odour, lightspill, waste and litter are acceptably managed;
 - strategies resolving conflict with owners and/or occupiers of land within the vicinity of the site that may be affected by the operation of the workforce accommodation and timeframes for conflict resolution;
 - details of all vehicle access and parking management including transportation of workers to the site where construction is taking place.
 - strategies for managing the consumption of alcohol in workforce villages (if applicable)
 - ongoing maintenance of and repairs to the facility;
 - emergency evacuation measures/procedures; and
 - who will be directly responsible for implementing the strategies contained in the Management Plan including their contact details.
- A detailed **Decommissioning Plan** confirming:
 - when the workforce accommodation will be decommissioned.
 - any improvements that are proposed to remain in place following decommissioning.
 - arrangements for the decommissioning and rehabilitation of the site including likely timeframes; and
 - what assets may be transferred to public or private ownership where this has been agreed/committed to.

6.3 If the proposed workforce accommodation is developed on land designated by the Fire and Emergency Services Commissioner as being bushfire prone, the application should be accompanied by suitable information demonstrating compliance with the specific requirements of *State Planning Policy 3.7* entitled 'Planning in Bushfire Prone Areas' and the associated guidelines.

7.0 Policy Provisions

7.1 General

- 7.1.1 The use class 'workforce accommodation' is not listed in the Zoning Table of LPS7. As such, any application for development approval will be assessed and processed as a 'complex application' in accordance with the relevant requirements for *Part 8 - Applications for development approval* in terms of the *Deemed provisions for local planning schemes* in the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- 7.1.2 All development applications for 'workforce accommodation' will be advertised for public comment for 28 days in accordance with the requirements of clause 64 in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it applies specifically to complex applications.
- 7.1.2 Where a proposed land use is not listed in the Zoning Table, the application is assessed with reference to clause 67 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This policy guides considerations including compatibility with the zone objectives (location), impact on local amenity (design), infrastructure capacity (servicing), and the public interest (management and adaptive reuse).
- 7.1.3 Applications should demonstrate that there is a need to develop workforce accommodation of the size and at the location proposed for the period of time for which approval is sought. Proposals for workforce villages (13 or more occupants), proposals should provide the following details:
 - Evidence that demand for workforce accommodation beds has been assessed.
 - Identification of the number of workers to be retained as long-term operational workforce, including the permanent town-based housing arrangements proposed for those employees.
 - Clarification of whether the facility is intended to accommodate workers from multiple worksites, companies, or industries.

7.2 Location

- 7.2.1 Workforce accommodation proposals for operations located within 30 minutes driving time of a townsite are encouraged to locate in close proximity to the town or provide town-based workforce accommodation.
- 7.2.2 The Shire will have due regard for the type and scale of surrounding land uses and associated impacts and the local community's views before determining a development application for workforce accommodation or proposals under other legislation referred to the Shire for comment. Workforce accommodation proposals will generally not be supported where the Shire determines that they could result in significant land use conflict with existing uses on the land or adjoining properties.
- 7.2.3 The Shire does not support workforce accommodation proposals where suitable permanent or short-term accommodation options are readily and practically available within existing townsites and in reasonable proximity to the workplace. Preference is given to integrated, town-based accommodation such as new or existing dwellings, or tourist and visitor accommodation wherever possible.
- 7.2.4 Workforce accommodation is to be located to avoid the loss or fragmentation of productive agricultural land and not adversely, detrimentally or prejudicially affect

the use, or continued use, of the land or any adjoining land for agricultural or other approved purposes.

- 7.2.5 The Shire may approve a workforce village on ‘Rural’ zoned land, where it can be demonstrated it will be consistent with and not compromise the aims and objectives of the Shire’s local planning framework.
- 7.2.6 The Shire may support the ongoing retention of workforce accommodation, on land zoned ‘Rural’, where the accommodation is used for an agriculture and seasonal workforce, remains small in scale, excludes substantial communal facilities, and is incidental to the predominant “Rural” land use of the subject property.
- 7.2.7 The Shire may support workforce accommodation on land zoned “Commercial”, “Harbour”, or “Tourism” under LPS7 where the development demonstrates ‘High Design Standards’. Proposals should include communal facilities and parking areas. The proposal is to demonstrate adaptability and demand for a future use aligned with the underlying zone or transition to an appropriate use such as ‘Tourist and visitor accommodation’, ‘Residential aged care facility’ or ‘Independent living complex’.
- 7.2.8 The Shire may support workforce accommodation in and adjacent to “Residential” zones in the townsites of Badgingarra and Dandaragan where land tenure is suitable. The workforce accommodation is to be suitably located and designed to limit impacts on existing residential areas and improve amenity.
- 7.2.9 This policy may apply to proposals for workforce accommodation on “Public Purpose” reserves in and adjacent to townsites where land tenure and management orders are suitable and consistent with the intended use of the reserve. Commercial leases granted on “Public Purpose” reserves may include tenure conditions such as gifting infrastructure or providing service upgrades and connections.

7.3 Servicing

- 7.3.1 Proponents should ensure that the infrastructure capacity to service the proposal is adequately addressed. Where upgrades to existing services are required in and adjacent to townsites, proponents are encouraged to demonstrate infrastructure improvements for the site and surrounds associated with the proposal, and improvements that will be available for adaptive reuse once the workforce accommodation period concludes (such as power, water, wastewater, and roads/paths).
- 7.3.2 Arrangements are to be made with the relevant service provider to ensure a reticulated water supply is provided to service the needs of a workforce accommodation development in urban areas, including infrastructure required for firefighting purposes.
- 7.3.3 Where a reticulated water supply service is not available, suitable arrangements should be made to the specifications and satisfaction of the Shire to provide an adequate supply of water for human consumption and firefighting purposes.
- 7.3.4 All tanks and vessels used for the storage of water for human consumption need to have sufficient capacity to ensure a minimum of 80 litres of water per person per day is available at all times.

- 7.3.5 All tanks and vessels used for the storage of water for human consumption are to be constructed and covered to prevent water stored from becoming polluted or contaminated.
- 7.3.6 All water stored for human consumption is to be maintained at all times to the satisfaction of the Shire and in accordance with the Australian Drinking Water Guidelines published by the National Health and Medical Research Council.
- 7.3.7 Arrangements need to be made with the relevant service provider to ensure workforce accommodation development is served by reticulated sewerage disposal infrastructure where this service is immediately available. Where reticulated sewerage disposal infrastructure is not immediately available, suitable arrangements are to be made to the specifications and satisfaction of the Shire or the Department of Health to provide an adequate on- site effluent disposal system.
- 7.3.8 Workforce accommodation requires access to appropriate power infrastructure. This includes confirmation of capacity and connection feasibility, or the provision of a suitable on-site power system, in accordance with Western Power's requirements and the Western Australian Service and Installation Requirements (WASIR).
- 7.3.9 Arrangements for waste management and transport need to be made in consultation with the Shire. Where applicable, a waste management plan may be submitted for the Shire's consideration and approval.

7.4 Design

- 7.4.1 All buildings and structures proposed to be used for workforce accommodation purposes are required to be of scale, form and appearance (including materials and colours) that do not detract from the amenity and desired character of the immediate locality. The standard of development should be compatible with its location and existing development in the immediate locality and should be consistent with the surrounding streetscape, LPS7 requirements and applicable Design Guidelines.
- 7.4.2 This policy defines workforce accommodation into two categories of design standards (basic and high):

7.4.2.1 'Basic design standards' require:

- (a) Workforce accommodation to include ablutions with kitchen/cooking facilities, showers, toilets, laundry, and associated amenities.
- (b) The use of second-hand transportable structures for workforce accommodation purposes will only be supported by the Shire where the proponent clearly demonstrates the structures are in good condition, fit for purpose and will not have a detrimental impact on the visual amenity of the immediate locality.
- (c) Workforce accommodation to be appropriately screened by vegetation or other means, to the satisfaction of the Shire when deemed necessary.
- (d) Wherever possible, natural vegetation to be retained in any development scenario unless its removal is required for safety and/or bushfire management purposes.
- (e) In the "Rural" zone, a minimum setback of 20 metres from front, side and rear boundaries is required unless otherwise required and approved by the Shire.

- (f) Small-scale accommodation to be clustered in close proximity to existing dwellings and/or other buildings where possible.
- (g) The accommodation to be appropriately set back from existing productive agricultural land and buildings thereon to avoid land use conflicts such as spray drift, dust, odour and noise.
- (h) The layout and arrangement of workforce accommodation developments to minimise the impacts of noise and headlight glare of vehicles to bedrooms and major habitable rooms of existing dwellings on adjoining and other nearby properties.
- (i) All external lighting to comply with the requirements of AS4282 – Control of Obtrusive Effects of Outdoor Lighting and the Western Australian Planning Commission’s Dark Sky Principles to prevent light spill from the site.
- (j) Stormwater to be contained on site.

7.4.2.2 In addition to clause 7.4.2.1 ‘Basic Design Standards’ for Workforce accommodation, proposals for workforce villages (13 or more employees), or where the Shire considers necessary should include the following:

- (a) Additional facilities including a sheltered entry area, outdoor activity space (covered or shaded), a commercial kitchen and eating area, suitably located and screened clothes drying and storage areas, and a designated, screened rubbish collection and bin washdown area.
- (b) Internal pedestrian access is to be provided to and between all workforce accommodation buildings and facilities by way of adequate pathways to the satisfaction of the Shire.
- (c) All internal roads and accessways are to be designed and constructed to the satisfaction of the Shire to ensure the safe and convenient movement of vehicles.
- (d) Adequate external lighting should be provided to allow for pedestrian and vehicular safety and security throughout the development. All external lighting should be designed and installed so as not to adversely impact adjoining and other nearby properties.

7.4.3.2 ‘High Design Standards’ require:

- (a) Basic standards as detailed in clause 7.4.2.2 a, b, c and d, and Table 1: High Design Standards.
- (b) The development of workforce accommodation using transportable camp buildings and layouts with low amenity value, including dongas and sea containers, are not suitable due to inconsistencies with the aims and objectives of this policy.
- (c) Active building frontages positioned at the street front boundary, including building height and setbacks relative to the zone and scheme objectives.
- (d) All external lighting is to comply with the requirements of AS4282 – Control of Obtrusive Effects of Outdoor Lighting and the Western Australian Planning Commission’s Dark Sky Principles to prevent light spill from the site.

Table 1: High Design Standards

	Design Elements	Policy provision
1	Building Form	The development form, bulk, scale and streetscape appearance that contributes to the amenity and desired character of the surrounding area
		Predominant building materials and features found in the locality that are incorporated into the design form and finishes.
		The building features and design to include wall height and roof pitch matches surrounding buildings and conforms with the desired character.
2	Street Setback	7.5 m setback. The primary street setback areas are to only be used for landscaping, parking and access, unless otherwise approved by the Shire. The provision of awnings to accommodation units/pods entrances and walkways, occupant and visitor car parking facilities are to be located within the street setback.
		Rear setback
		7.5 m
3	Plot ratio	As determined by the Shire.
		1.0
4	Landscaping	Landscaping to be provided as a minimum 2m wide strip along the street frontage. Landscaping to include 10% of the site area. All landscaping is to consist of suitable plant species for the location, of an appropriate growth height and are to be maintained to the satisfaction of the Shire for the extent of the approval term.
5	Carparking	Where workers have or are provided with access to private vehicles, one (1) car parking space should be provided on-site for every two (2) workers (or part thereof) proposed to be accommodated within the development. The car parking spaces required are to be maintained at all times for the exclusive use of workers accommodated on the land to the satisfaction of the Shire. Carparking requirements will also need to consider the future use following transition from workforce accommodation. Carparks are to be sealed, and line marked. Adequate safe access is to be available for parking of service and waste vehicles.
6	Waste and Service Area Screening	All waste/bin storage areas, washing lines, air-conditioning units, and similar service infrastructure must be appropriately screened from public view. Screening treatments should be designed to the satisfaction of the Shire.
7	Pedestrian Pathways	Internal pedestrian access and pathways are to be included in the development and are required to be paved and sealed.
8	Front fences	Front fences should be visually permeable, and the design, height, colour and materials used should reflect / not detract from the local character.
9	Signage	Signage and advertisement devices are not supported, unless used for information or safety purposes

10	Stormwater	All stormwater runoff from a workforce accommodation is to be contained and disposed on- site and not directed towards, or have scope to negatively impact upon, any immediately adjoining property or any environmentally sensitive areas on or off -site. The preparation and implementation of a detailed Stormwater Drainage Management Plan prepared by a suitably qualified person may be required as a condition of development approval.
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7.5 Timeframes

- 7.5.1 Development approvals for workforce accommodation will generally be subject to a temporary approval of up to 5 years. The specific time limit set in each case will have regard to the purpose of the workforce accommodation (i.e. construction or operational staff) and the location of the accommodation and longer periods may be considered when justified.
- 7.5.2 In considering the period of time for which development approval is granted for workforce accommodation, the Shire will consider the timeframe requested by the landowner and the tenure arrangements for the land.
- 7.5.3 Any proposal to extend the term of approval for workforce accommodation development will require the preparation and lodgement of a new development application with the Shire prior to expiry of any development approval. All applications will be assessed and determined in accordance with the standards and requirements of the Shire's local planning framework applicable at the time.

7.6 Decommissioning and Rehabilitation or Adaptive Re- Use

- 7.6.1 Workforce accommodation that is only required for a certain period of time will be required to be decommissioned at the end of the project, unless the buildings can be re-used for another land use and have been designed to be adaptive.
- 7.6.2 Workforce accommodation that is no longer required for its original operational purpose may be considered for adaptive reuse where it has been constructed to a high design standard or is located within or adjacent to townsites. Adaptive reuse is encouraged where it supports infrastructure improvements and aligns with local planning objectives. Proponents should incorporate design flexibility during initial development to enable future repurposing of infrastructure.
- 7.6.3 As part of the development application, landowners may submit a statement of intent outlining potential transitional uses of workforce accommodation or associated infrastructure. This statement may relate to:
 - The entire development
 - A portion of the accommodation
 - Specific infrastructure proposed for retention
 - Gifting or repurposing assets for use by local government, not-for-profit organisations, community groups or other appropriate users.

The statement of intent should include:

- A description of the proposed future use
- Identification of parties responsible for ongoing maintenance
- Evidence of consultation with the Shire or relevant stakeholders
- Understanding of the planning processes required to achieve the intended adaptive reuse.

The statement of intent does not constitute approval for continued or alternative use. Any transitional use will require a separate development application (or other relevant applications as necessary) at the time the workforce accommodation ceases.

- 7.6.2 In the case where the owner/operator of workforce accommodation intends to sell or reuse the land and workforce accommodation buildings thereon for another use post completion of a project, the development will need to be decommissioned within 6 months of completion of the project or expiry of the development approval if the land is not sold and/or remains idle and unused for a period of 12 months.
- 7.6.3 The Shire requires all improvements associated with a workforce accommodation development to be decommissioned and removed from the land at the end of the approval term and the land reinstated to its natural condition insofar as practicable. A condition may be imposed on any development approval granted requiring the preparation and submission of a Decommissioning and Rehabilitation Plan at an appropriate time for consideration and endorsement by the Shire.

Local Planning Policy – Document Control	
Version	Decision to Adopt
1.	
Public Consultation	
WAPC Approval Required	No
Document Reference	
Next Review Date	

DRAFT LPP 9.15 Workforce Accommodation

1.0 Citation

This is a Local Planning Policy prepared under Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. ('The Regulations'). This Policy may be cited as *Local Planning Policy 9.15 Workforce Accommodation*.

2.0 Introduction

This Policy provides direction and guidance on the development of 'Workforce Accommodation' which is a 'use not listed' under the *Shire of Dandaragan Local Planning Scheme No.7*. The policy provides information regarding Development Application requirements and process, and the assessment of 'Workforce Accommodation' proposals.

Under the terms of the *Planning and Development Act 2005*, *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Dandaragan Local Planning Scheme No.7 (LPS7)* development approval is required from the Shire of Dandaragan (Shire) to develop and/or use any land for workforce accommodation purposes unless an exemption to the need for approval is applicable under the *Planning and Development Act 2005*, *the Mining Act 1978* or any *State Agreement Acts*. This policy is to be read in conjunction with the Western Australian Planning Commission's *Position Statement: Workforce accommodation (January 2018)*.

The Shire acknowledges workforce accommodation is economically critical infrastructure that may be required in a short timeframe, and therefore flexibility will be required in certain instances. It recognises that workforce accommodation is only temporary in nature, typically developed at minimal cost, has lower levels of amenity than sites containing permanent accommodation, and can give rise to land use conflict and environmental harm if poorly located and/or managed.

For the purposes of this policy, workforce accommodation incorporates all buildings and structures, facilities and infrastructure/utilities required to accommodate the workforce. The intent of this policy is to control the location, servicing, design, management, duration, decommissioning and rehabilitation and re-use of workforce accommodation or associated infrastructure in accordance with the aims and objectives of the Shire's local planning framework.

3.0 Interpretations

'Adaptive reuse' refers to the process of repurposing existing buildings, infrastructure, or land for new and contemporary uses, while retaining their structural integrity, and contribution to local character. For the purposes of this policy, it may apply to existing development/buildings and associated infrastructure being converted to workforce accommodation, existing development being used for workforce accommodation, or purpose-built workforce accommodation dwellings and infrastructure being repurposed for other uses once the initial need or approval period has expired.

'Agriculture and seasonal workforce' is to be interpreted as small scale, seasonal part-time staff for the agricultural sector or other approved uses in rural areas.

‘Basic design standards’ applies to temporary workforce accommodation on “Rural” zoned land that is used for a construction workforce (workforce village); or for use by a transient agriculture and seasonal workforce.

‘Construction workforce’ is to be interpreted as the staff required to be brought into the locality for undertaking the construction phase of the project or during maintenance shut-downs, outside of what would otherwise be considered the operational phase of the project.

‘High design standards’ applies to workforce accommodation developed in urban areas on “Commercial”, “Harbour”, “Tourist” zoned land that demonstrates ‘value added’ benefit for adaptive re-use of the workforce accommodation, either in part or in whole, beyond the life of the workforce accommodation use.

‘Operational workforce’ is to be interpreted as the permanent staff that are required to operate the facility or project, inclusive of support staff such as catering, cleaners, medical staff and the like.

‘Small-scale accommodation’ workforce accommodation capped at 12 occupants with a maximum floor area of 300m² defined as Class 1b buildings under the National Construction Code (NCC) 2025.

‘Workforce Accommodation’ is defined as premises, which may include modular or relocatable buildings, used:

- (a) primarily for the accommodation of workers engaged in construction, resource, agricultural or other industries on a temporary basis; and
- (b) for any associated catering, sporting and recreation facilities for the occupants and authorised visitors.

‘Workforce Village’ means any facility used for the accommodation of a work force of 13 or more occupants developed in accordance with National Construction Code of Australia (NCC) (Class 3 buildings). These facilities are designed to support the health, safety, and wellbeing of workers temporarily living away from home.

The following definitions are included under the state planning framework and will be incorporated into future updates of LPS7:

‘Independent living complex’ means a development with self-contained, independent dwellings for aged or dependent persons together with communal amenities and facilities for residents and staff that are incidental and ancillary to the provision of such accommodation but does not include a development which includes these features as a component of a residential aged care facility.

‘Tourist and visitor accommodation’ will replace all current traditional definitions relating to tourist accommodation under the *Shire of Dandaragan Local Planning Scheme No.7* including ‘Holiday Accommodation’, ‘Motel’, ‘Resort’, ‘Serviced apartment’, and ‘Tourist development’, in accordance with the *Short-Term Rental Accommodation Regulations 2024*. ‘Tourist and visitor accommodation’:

- (a) means a building, or a group of buildings forming a complex, that —
 - (i) is wholly managed by a single person or body; and
 - (ii) is used to provide accommodation for guests, on a commercial basis, with no individual guest accommodated for a period or periods exceeding a total of 3 months in any 12-month period; and
 - (iii) may include on-site services and facilities for use by guests; and

- (iv) in the case of a single building — contains more than 1 separate accommodation unit or is capable of accommodating more than 12 people per night; and
- (b) includes a building, or complex of buildings, meeting the criteria in paragraph (a) that is used for self-contained serviced apartments that are regularly serviced or cleaned during the period of a guest's stay by the owner or manager of the apartment or an agent of the owner or manager; but
- (c) does not include any of the following —
 - (i) an aged care facility as defined in the Land Tax Assessment Act 2002 section 38A(1);
 - (ii) a caravan park;
 - (iii) hosted short-term rental accommodation;
 - (iv) a lodging-house as defined in the Health (Miscellaneous Provisions) Act 1911 section 3(1);
 - (v) a park home park;
 - (vi) a retirement village as defined in the Retirement Villages Act 1992 section 3(1);
 - (vii) a road house;
 - (viii) workforce accommodation;

'Residential aged care facility' a residential facility providing personal and/or nursing care primarily to people who are frail and aged or dependent persons which, as well as accommodation, includes:

- (a) appropriate staffing to meet the nursing and personal care needs of residents
- (b) meals and cleaning services
- (c) furnishings, furniture and equipment.

This may consist of multiple components that include communal amenities and land uses for residents and staff that are incidental and ancillary to the provision of such accommodation, residential respite (short-term) care and an independent living complex, but does not include a hospital, rehabilitation or psychiatric facility.

4.0 Objectives

The objectives of the Policy are to:

- Ensure that workforce accommodation proposals are assessed in a consistent, fair, thorough, and timely manner, with defined approval periods and with requirements for decommissioning, or adaptive reuse outlined.
- Provide, where necessary, for the development of workforce accommodation in a way that maximises social benefits whilst minimising social costs.
- Encourage workforce accommodation to be located within or close to urban centres and townsites, ensuring reciprocal benefits for the local community and businesses. This enables occupants to conveniently access services and facilities, and encourages occupants to participate in the community, improving social wellbeing.
- Encourage the accommodation of temporary workers' - housing integrated within or in close proximity to townsites wherever possible, preferably using existing or approved short-term accommodation options.
- Support the provision of permanent housing for long-term operational workforce within designated 'Residential' zones.
- Ensure workforce accommodation proposals are appropriately designed for their location, served by all key essential service infrastructure and integrated

- into the surrounding environment through design and management measures that promote social cohesion and protect local amenity.
- Support the development of workforce accommodation on ‘Rural’ zoned land for construction projects, or seasonal or periodic employment where it does not compromise agricultural or approved land uses—and is sited to protect environmentally sensitive areas, and areas of visual or heritage significance.

5.0 Application of this Policy

- 5.1 This Policy applies to workforce accommodation facilities proposed on land within the *Shire of Dandaragan Local Planning Scheme No.7* (‘LPS7’) area.
- 5.2 This Policy applies to all development applications for ‘Workforce Accommodation’, as defined under the *Planning and Development (Local Planning Schemes) Regulations 2015* (the *Regulations*), within the Shire’s municipal district. A Development Application is required for all workforce accommodation.
- 5.3 This Policy also provides guidance for the consideration of workforce accommodation proposals under other legislation referred to the Shire for comment.
- 5.4 This Policy is effective from the date of publication by the Shire in accordance with clause 87, *Part 12, Schedule 2 (Deemed Provisions) of the Planning and Development (Local Planning Schemes) Regulations 2015* and may be amended or revoked at the discretion of the Shire.
- 5.5 If a provision of this Policy is inconsistent with the LPS7, the Scheme prevails. This Policy is not part of the Scheme and does not bind the Shire in respect of any determination made pursuant to the Scheme. The Shire should however have due regard for the provisions of this Policy and its objectives before making any determination.
- 5.6 It is not intended for this Policy to be applied retrospectively to any existing approved development, except where a development application is required by the Shire to amend an existing approval.
- 5.7 This Policy does not negate or override the need to obtain approvals and comply with the standards and requirements of the *Caravan Parks and Camping Grounds Act 1997* and associated regulations and/or the *National Construction Code 2025* (NCC), and the Department of Local Government, Industry Regulation and Safety (DLGIRS) *Village: Audit guides and templates* where applicable.

6.0 Development Application Requirements

- 6.1 All development applications for workforce accommodation should be accompanied by the requirements prescribed in clause 63 in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and the Shire of ‘Dandaragan Development Application Checklist’ and will need to provide the following additional information:
 - Details of the purpose and underlying need for the proposed development (i.e. which specific workforce is intended to be housed and why the workforce cannot be housed in existing town-based accommodation).
 - Details confirming the maximum number of workers proposed to be accommodated on the land and for what period of time.

- Details of the location of the work site(s) the occupants of the workforce accommodation will be employed.
- Details confirming if and how the workforce accommodation development will be staged and the likely date of commencement of works, completion and occupancy.
- Details confirming the period of time the workforce accommodation is anticipated to be in place or will be operational.
- Details confirming the capacity of existing essential services, and any additional services necessary to be provided to the site to service the development.
- Details of any prior consultation with the local community, Shire, other government agencies and key essential service providers.
- Details of landscaping, fencing, internal access roads and building materials and finishes.
- Landowner/proponent statement of intent for proposed transitional use (adaptive reuse) of the infrastructure and/or accommodation.

6.2 In addition to 6.1 above, workforce accommodation proposals for workforce villages (13 or more occupants), proposals that meet the requirement for 'high design standards', or in instances where the Shire considers necessary should include:

- A detailed **Management Plan** demonstrating how the development will be effectively and appropriately managed. The Management Plan should be submitted with the development application and address:
 - strategies ensuring that noise, dust, odour, lightspill, waste and litter are acceptably managed;
 - strategies resolving conflict with owners and/or occupiers of land within the vicinity of the site that may be affected by the operation of the workforce accommodation and timeframes for conflict resolution;
 - details of all vehicle access and parking management including transportation of workers to the site where construction is taking place.
 - strategies for managing the consumption of alcohol in workforce villages (if applicable)
 - ongoing maintenance of and repairs to the facility;
 - emergency evacuation measures/procedures; and
 - who will be directly responsible for implementing the strategies contained in the Management Plan including their contact details.
- A detailed **Decommissioning Plan** confirming:
 - when the workforce accommodation will be decommissioned.
 - any improvements that are proposed to remain in place following decommissioning.
 - arrangements for the decommissioning and rehabilitation of the site including likely timeframes; and
 - what assets may be transferred to public or private ownership where this has been agreed/committed to.

6.3 If the proposed workforce accommodation is developed on land designated by the Fire and Emergency Services Commissioner as being bushfire prone, the application should be accompanied by suitable information demonstrating compliance with the specific requirements of *State Planning Policy 3.7* entitled 'Planning in Bushfire Prone Areas' and the associated guidelines.

7.0 Policy Provisions

7.1 General

- 7.1.1 The use class 'workforce accommodation' is not listed in the Zoning Table of LPS7. As such, any application for development approval will be assessed and processed as a 'complex application' in accordance with the relevant requirements for *Part 8 - Applications for development approval* in terms of the *Deemed provisions for local planning schemes* in the *Planning and Development (Local Planning Schemes) Regulations 2015*.
- 7.1.2 All development applications for 'workforce accommodation' will be advertised for public comment for 28 days in accordance with the requirements of clause 64 in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it applies specifically to complex applications.
- 7.1.2 Where a proposed land use is not listed in the Zoning Table, the application is assessed with reference to clause 67 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*. This policy guides considerations including compatibility with the zone objectives (location), impact on local amenity (design), infrastructure capacity (servicing), and the public interest (management and adaptive reuse).
- 7.1.3 Applications should demonstrate that there is a need to develop workforce accommodation of the size and at the location proposed for the period of time for which approval is sought. Proposals for workforce villages (13 or more occupants), proposals should provide the following details:
 - Evidence that demand for workforce accommodation beds has been assessed.
 - Identification of the number of workers to be retained as long-term operational workforce, including the permanent town-based housing arrangements proposed for those employees.
 - Clarification of whether the facility is intended to accommodate workers from multiple worksites, companies, or industries.

7.2 Location

- 7.2.1 Workforce accommodation proposals for operations located within 30 minutes driving time of a townsite are encouraged to locate in close proximity to the town or provide town-based workforce accommodation.
- 7.2.2 The Shire will have due regard for the type and scale of surrounding land uses and associated impacts and the local community's views before determining a development application for workforce accommodation or proposals under other legislation referred to the Shire for comment. Workforce accommodation proposals will generally not be supported where the Shire determines that they could result in significant land use conflict with existing uses on the land or adjoining properties.
- 7.2.3 The Shire does not support workforce accommodation proposals where suitable permanent or short-term accommodation options are readily and practically available within existing townsites and in reasonable proximity to the workplace. Preference is given to integrated, town-based accommodation such as new or existing dwellings, or tourist and visitor accommodation wherever possible.
- 7.2.4 Workforce accommodation is to be located to avoid the loss or fragmentation of productive agricultural land and not adversely, detrimentally or prejudicially affect

the use, or continued use, of the land or any adjoining land for agricultural or other approved purposes.

- 7.2.5 The Shire may approve a workforce village on ‘Rural’ zoned land, where it can be demonstrated it will be consistent with and not compromise the aims and objectives of the Shire’s local planning framework.
- 7.2.6 The Shire may support the ongoing retention of workforce accommodation, on land zoned ‘Rural’, where the accommodation is used for an agriculture and seasonal workforce, remains small in scale, excludes substantial communal facilities, and is incidental to the predominant “Rural” land use of the subject property.
- 7.2.7 The Shire may support workforce accommodation on land zoned “Commercial”, “Harbour”, or “Tourism” under LPS7 where the development demonstrates ‘High Design Standards’. Proposals should include communal facilities and parking areas. The proposal is to demonstrate adaptability and demand for a future use aligned with the underlying zone or transition to an appropriate use such as ‘Tourist and visitor accommodation’, ‘Residential aged care facility’ or ‘Independent living complex’.
- 7.2.8 The Shire may support workforce accommodation in and adjacent to “Residential” zones in the townsites of Badgingarra and Dandaragan where land tenure is suitable. The workforce accommodation is to be suitably located and designed to limit impacts on existing residential areas and improve amenity.
- 7.2.9 This policy may apply to proposals for workforce accommodation on “Public Purpose” reserves in and adjacent to townsites where land tenure and management orders are suitable and consistent with the intended use of the reserve. Commercial leases granted on “Public Purpose” reserves may include tenure conditions such as gifting infrastructure or providing service upgrades and connections.

7.3 Servicing

- 7.3.1 Proponents should ensure that the infrastructure capacity to service the proposal is adequately addressed. Where upgrades to existing services are required in and adjacent to townsites, proponents are encouraged to demonstrate infrastructure improvements for the site and surrounds associated with the proposal, and improvements that will be available for adaptive reuse once the workforce accommodation period concludes (such as power, water, wastewater, and roads/paths).
- 7.3.2 Arrangements are to be made with the relevant service provider to ensure a reticulated water supply is provided to service the needs of a workforce accommodation development in urban areas, including infrastructure required for firefighting purposes.
- 7.3.3 Where a reticulated water supply service is not available, suitable arrangements should be made to the specifications and satisfaction of the Shire to provide an adequate supply of water for human consumption and firefighting purposes.
- 7.3.4 All tanks and vessels used for the storage of water for human consumption need to have sufficient capacity to ensure a minimum of 80 litres of water per person per day is available at all times.

- 7.3.5 All tanks and vessels used for the storage of water for human consumption are to be constructed and covered to prevent water stored from becoming polluted or contaminated.
- 7.3.6 All water stored for human consumption is to be maintained at all times to the satisfaction of the Shire and in accordance with the Australian Drinking Water Guidelines published by the National Health and Medical Research Council.
- 7.3.7 Arrangements need to be made with the relevant service provider to ensure workforce accommodation development is served by reticulated sewerage disposal infrastructure where this service is immediately available. Where reticulated sewerage disposal infrastructure is not immediately available, suitable arrangements are to be made to the specifications and satisfaction of the Shire or the Department of Health to provide an adequate on- site effluent disposal system.
- 7.3.8 Workforce accommodation requires access to appropriate power infrastructure. This includes confirmation of capacity and connection feasibility, or the provision of a suitable on-site power system, in accordance with Western Power's requirements and the Western Australian Service and Installation Requirements (WASIR).
- 7.3.9 Arrangements for waste management and transport need to be made in consultation with the Shire. Where applicable, a waste management plan may be submitted for the Shire's consideration and approval.

7.4 Design

- 7.4.1 All buildings and structures proposed to be used for workforce accommodation purposes are required to be of scale, form and appearance (including materials and colours) that do not detract from the amenity and desired character of the immediate locality. The standard of development should be compatible with its location and existing development in the immediate locality and should be consistent with the surrounding streetscape, LPS7 requirements and applicable Design Guidelines.
- 7.4.2 This policy defines workforce accommodation into two categories of design standards (basic and high):

7.4.2.1 'Basic design standards' require:

- (a) Workforce accommodation to include ablutions with kitchen/cooking facilities, showers, toilets, laundry, and associated amenities.
- (b) Modular or transportable buildings, including second-hand structures, are permitted provided:
 - they are structurally sound and fit for Classification
 - buildings are arranged to minimise visual clutter.
- (c) Workforce accommodation to be appropriately screened by vegetation or other means, to the satisfaction of the Shire when deemed necessary.
- (d) Wherever possible, natural vegetation to be retained in any development scenario unless its removal is required for safety and/or bushfire management purposes.
- (e) In the "Rural" zone, a minimum setback of 20 metres from front, side and rear boundaries is required unless otherwise required and approved by the Shire.

- (f) Small-scale accommodation to be clustered in close proximity to existing dwellings and/or other buildings where possible.
- (g) The accommodation to be appropriately set back from existing productive agricultural land and buildings thereon to avoid land use conflicts such as spray drift, dust, odour and noise.
- (h) The layout and arrangement of workforce accommodation developments to minimise the impacts of noise and headlight glare of vehicles to bedrooms and major habitable rooms of existing dwellings on adjoining and other nearby properties.
- (i) All external lighting to comply with the requirements of AS4282 – Control of Obtrusive Effects of Outdoor Lighting and the Western Australian Planning Commission’s Dark Sky Principles to prevent light spill from the site.
- (j) Stormwater to be contained on site.

7.4.2.2 In addition to clause 7.4.2.1 ‘Basic Design Standards’ for Workforce accommodation, proposals for workforce villages (13 or more employees), or where the Shire considers necessary should include the following:

- (a) Additional facilities including a sheltered entry area, outdoor activity space (covered or shaded), a commercial kitchen and eating area, suitably located and screened clothes drying and storage areas, and a designated, screened rubbish collection and bin washdown area.
- (b) Internal pedestrian access is to be provided to and between all workforce accommodation buildings and facilities by way of adequate pathways to the satisfaction of the Shire.
- (c) All internal roads and accessways are to be designed and constructed to the satisfaction of the Shire to ensure the safe and convenient movement of vehicles.
- (d) Adequate external lighting should be provided to allow for pedestrian and vehicular safety and security throughout the development. All external lighting should be designed and installed so as not to adversely impact adjoining and other nearby properties.

7.4.3.2 ‘High Design Standards’ require:

- (a) Basic standards as detailed in clause 7.4.2.2 a, b, c and d, and Table 1: High Design Standards.
- (b) The development of workforce accommodation using transportable camp buildings and layouts with low amenity value, including dongas and sea containers, are not suitable due to inconsistencies with the aims and objectives of this policy.
- (c) Active building frontages positioned at the street front boundary, including building height and setbacks relative to the zone and scheme objectives.
- (d) All external lighting is to comply with the requirements of AS4282 – Control of Obtrusive Effects of Outdoor Lighting and the Western Australian Planning Commission’s Dark Sky Principles to prevent light spill from the site.

Table 1: High Design Standards

	Design Elements	Policy provision
1	Building Form	The development form, bulk, scale and streetscape appearance that contributes to the amenity and desired character of the surrounding area
		Predominant building materials and features found in the locality that are incorporated into the design form and finishes.
		The building features and design to include wall height and roof pitch matches surrounding buildings and conforms with the desired character.
2	Street Setback	7.5 m setback. The primary street setback areas are to only be used for landscaping, parking and access, unless otherwise approved by the Shire. The provision of awnings to accommodation units/pods entrances and walkways, occupant and visitor car parking facilities are to be located within the street setback.
		Rear setback
		7.5 m
3	Plot ratio	As determined by the Shire.
		1.0
4	Landscaping	Landscaping to be provided as a minimum 2m wide strip along the street frontage. Landscaping to include 10% of the site area. All landscaping is to consist of suitable plant species for the location, of an appropriate growth height and are to be maintained to the satisfaction of the Shire for the extent of the approval term.
5	Carparking	Where workers have or are provided with access to private vehicles, one (1) car parking space should be provided on-site for every two (2) workers (or part thereof) proposed to be accommodated within the development. The car parking spaces required are to be maintained at all times for the exclusive use of workers accommodated on the land to the satisfaction of the Shire. Carparking requirements will also need to consider the future use following transition from workforce accommodation. Carparks are to be sealed, and line marked. Adequate safe access is to be available for parking of service and waste vehicles.
6	Waste and Service Area Screening	All waste/bin storage areas, washing lines, air-conditioning units, and similar service infrastructure must be appropriately screened from public view. Screening treatments should be designed to the satisfaction of the Shire.
7	Pedestrian Pathways	Internal pedestrian access and pathways are to be included in the development and are required to be paved and sealed.
8	Front fences	Front fences should be visually permeable, and the design, height, colour and materials used should reflect / not detract from the local character.
9	Signage	Signage and advertisement devices are not supported, unless used for information or safety purposes

10	Stormwater	All stormwater runoff from a workforce accommodation is to be contained and disposed on- site and not directed towards, or have scope to negatively impact upon, any immediately adjoining property or any environmentally sensitive areas on or off -site. The preparation and implementation of a detailed Stormwater Drainage Management Plan prepared by a suitably qualified person may be required as a condition of development approval.
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7.5 Timeframes

- 7.5.1 Development approvals for workforce accommodation will generally be subject to a temporary approval of up to 5 years. The specific time limit set in each case will have regard to the purpose of the workforce accommodation (i.e. construction or operational staff) and the location of the accommodation and longer periods may be considered when justified.
- 7.5.2 In considering the period of time for which development approval is granted for workforce accommodation, the Shire will consider the timeframe requested by the landowner and the tenure arrangements for the land.
- 7.5.3 Any proposal to extend the term of approval for workforce accommodation development will require the preparation and lodgement of a new development application with the Shire prior to expiry of any development approval. All applications will be assessed and determined in accordance with the standards and requirements of the Shire's local planning framework applicable at the time.

7.6 Decommissioning and Rehabilitation or Adaptive Re- Use

- 7.6.1 Workforce accommodation that is only required for a certain period of time will be required to be decommissioned at the end of the project, unless the buildings can be re-used for another land use and have been designed to be adaptive.
- 7.6.2 Workforce accommodation that is no longer required for its original operational purpose may be considered for adaptive reuse where it has been constructed to a high design standard or is located within or adjacent to townsites. Adaptive reuse is encouraged where it supports infrastructure improvements and aligns with local planning objectives. Proponents should incorporate design flexibility during initial development to enable future repurposing of infrastructure.
- 7.6.3 As part of the development application, landowners may submit a statement of intent outlining potential transitional uses of workforce accommodation or associated infrastructure. This statement may relate to:
 - The entire development
 - A portion of the accommodation
 - Specific infrastructure proposed for retention
 - Gifting or repurposing assets for use by local government, not-for-profit organisations, community groups or other appropriate users.

The statement of intent should include:

- A description of the proposed future use
- Identification of parties responsible for ongoing maintenance
- Evidence of consultation with the Shire or relevant stakeholders
- Understanding of the planning processes required to achieve the intended adaptive reuse.

The statement of intent does not constitute approval for continued or alternative use. Any transitional use will require a separate development application (or other relevant applications as necessary) at the time the workforce accommodation ceases.

- 7.6.2 In the case where the owner/operator of workforce accommodation intends to sell or reuse the land and workforce accommodation buildings thereon for another use post completion of a project, the development will need to be decommissioned within 6 months of completion of the project or expiry of the development approval if the land is not sold and/or remains idle and unused for a period of 12 months.
- 7.6.3 The Shire requires all improvements associated with a workforce accommodation development to be decommissioned and removed from the land at the end of the approval term and the land reinstated to its natural condition insofar as practicable. A condition may be imposed on any development approval granted requiring the preparation and submission of a Decommissioning and Rehabilitation Plan at an appropriate time for consideration and endorsement by the Shire.

Local Planning Policy – Document Control	
Version	Decision to Adopt
Public Consultation	23 October - 15 November 2025
WAPC Approval Required	No
Document Reference	
Next Review Date	

1.16 C-AI016 Artificial Intelligence Policy

PART A - Policy

Objective

The objective of this Policy is to establish a framework for the ethical, secure, and responsible use of third-party Artificial Intelligence (AI) technologies within the Shire. It focuses on protecting information assets, ensuring data privacy and integrity and guiding AI use in compliance with legislation and governance principles.

Policy Statement

The Shire is committed to the ethical, transparent, and responsible use of Artificial Intelligence (AI) technologies to enhance service delivery, improve operational efficiency, and support informed decision-making. AI tools will be used to complement, not replace, human judgement and must always be applied with appropriate oversight, especially where outputs may impact the community or sensitive corporate functions.

This policy ensures that all use of third-party AI systems within the Shire:

- Aligns with relevant legal, privacy, and ethical standards.
- Is subject to verification and human review before final use.
- Is adopted only when it clearly provides a benefit over non-AI alternatives.
- Protects data integrity, privacy, and security.
- Considers risks related to intellectual property and misinformation.
- Is integrated into broader data governance and ICT risk management frameworks.

The Shire will continue to build internal awareness and capability to ensure that all AI technologies are used in a way that is secure, justifiable, and in the public interest.

PART B – Management Procedures

Scope

This policy applies to all Council Members, employees, contractors, and volunteers using AI technologies when performing tasks and functions for the business of the Shire of Dandaragan. It covers the use of third-party AI systems, including generative AI tools, and aims to ensure appropriate use while protecting corporate and personal data from unauthorised access or disclosure.

Definitions

For the purposes of the Policy and these procedures:

Word or phrase	Definition
Shire	Means the Shire of Dandaragan.
CEO	Means the Chief Executive Officer of the Shire.
Artificial Intelligence	Means a set of technologies that enable machines or systems to perform tasks typically requiring human intelligence. This

	includes, but is not limited to, data analysis, pattern recognition, language processing, decision-making, and automation.
Generative AI	Means a subset of AI that can produce new content such as text, images, audio, or data based on patterns learned from existing datasets.
Users	Mean Council Members, employees, contractors, and volunteers who access or use AI technologies in the course of their duties for the Shire.
Data Privacy	Means the right and obligation to protect personal and sensitive data from unauthorised access, use, or disclosure.
Sensitive Information	Means the Information that, if disclosed, could compromise privacy, security, or the reputation of the Shire, including personal data, health information, or confidential corporate records.
Public Information	Means the Information that is freely accessible to the public and may be used, reused, and redistributed without restriction or repercussions.

Using Artificial Intelligence

1. Privacy and Data Protection

The use of AI technologies within the Shire must uphold privacy rights and protect personal and sensitive information. This includes strict compliance with applicable legislation and policies, including:

- WA Privacy and Responsible Information Sharing (PRIS) legislation (forthcoming)
- *Freedom of Information Act 1992*
- *State Records Act 2000*

AI systems must incorporate privacy-by-design principles throughout their lifecycle. This includes:

- Applying appropriate data governance and anonymisation techniques;
- Ensuring informed consent when personal information is collected, disclosed, or used; and
- Managing data in accordance with the Shire's retention and classification frameworks.

2. Security and Risk Management

AI technologies in use must be vetted by the Shire's IT Provider and implemented with robust security controls to protect the Shire's systems, data, and community trust. This includes:

- Preventing unauthorised access, misuse, and data breaches;
- Identifying and addressing potential vulnerabilities in AI tools;
- Ensuring resilience against adversarial attacks or system manipulation;
- Limiting use to AI platforms that do not involve uncontrolled third-party data sharing; and
- Avoiding the input or upload of sensitive or confidential or personally identifiable information into AI platforms.

3. Reliability and Accuracy

All AI-generated outputs must be factually correct, reliable, and free from bias. The users are responsible for validating AI outputs before they are used in decision-making, service delivery, or public communication.

Key obligations for users:

- Continuous monitoring of AI systems for errors or inconsistencies
- Verification of input quality and output relevance
- Using AI only where it is the most effective and appropriate tool
- Ensuring that human oversight is maintained at all times

4. Transparency and Contestability

The Shire is committed to the responsible and transparent use of AI, ensuring that stakeholders are informed when AI influences outcomes and that clear mechanisms exist for review or challenge.

Disclosure is required when AI materially influences decisions, outcomes, or communications that affect individuals, services across the organisation. This ensures accountability, builds public trust, and supports transparency.

Disclosure must occur when:

- AI-generated content informs or supports decisions affecting individuals' rights, access, or obligations
- The AI outcome is not fully reviewed or moderated by a human before use
- The AI system is engaging directly with individuals

Disclosure is not required when AI is used solely for administrative purposes, such as formatting, summarising, or improving the presentation of human-generated content, where:

- No decisions are made or influenced by the AI system
- The AI output is based entirely on human-provided information
- The content is used internally and does not impact individual rights, obligations, or service access
- A human reviews and approves the final content before use

5. Accountability

Decision-making remains the responsibility of the Shire and its authorised personnel—not the AI systems themselves. Human judgment must guide all AI use, and each stage of the AI lifecycle must have clearly assigned accountability.

This includes:

- Identifying who is responsible for AI use, oversight, and outcomes
- Ensuring compliance with relevant Codes of Conduct and organisational policies
- Allowing independent review of significant decisions made with AI support
- Maintaining records and audit trails to support accountability and traceability

6. Acceptable Use

The use of Artificial Intelligence (AI) technologies within the Shire must align with the organisation's operational requirements, and applicable legislation. All users are required to exercise responsible and secure use of AI tools in accordance with this policy.

AI tools may be used by staff under the following conditions:

- **Approved Business Purposes:** AI tools may be used to support legitimate Shire operations, including research, drafting documents, data analysis, customer service, administrative support, and other tasks that enhance efficiency or service delivery. Use must align with relevant legislation, Shire policies, confidentiality requirements, and ethical standards. Staff must ensure AI use does not alter approved workflows without authorisation, or introduce operational, legal, or reputational risk. AI tools must only be accessed on Shire-owned or otherwise approved devices connected to secure Shire systems.
- **Limited Personal Use:** Limited personal use is permitted where it does not interfere with an employee's duties, productivity, or availability, and does not expose the Shire to security, privacy, or reputational risk.
- **Review and Verification:** All content generated through AI tools must be carefully reviewed, checked for accuracy, and verified by staff prior to being relied upon for decision-making, operational tasks, service delivery, or any internal or external communication.

The following uses of AI are not permitted:

- Use of AI tools to make decisions or deliver services without appropriate human oversight.
- Use of unapproved AI platforms that enable uncontrolled third-party data sharing.
- Uploading or submitting sensitive, confidential, or personally identifiable information into AI systems.
- Use of publicly available AI platforms unless formally vetted by the Shire's IT provider and approved by the CEO or an Executive Manager.
- Sharing or acting on AI-generated outputs or hyperlinks unless verified as safe and originating from a trusted source.

7. Role and Responsibilities

To ensure AI tools are used securely and in line with organisational standards, any use of public or non-standard AI technologies must be assessed and approved prior to implementation.

Role	Responsibilities
Chief Executive Officer (CEO)	<ul style="list-style-type: none">• Set the Shire's strategic direction for the ethical and effective use of Artificial Intelligence (AI).• Approves any exceptions to this policy.• Provides leadership and guidance on high-risk or organisation-wide AI adoption initiatives.• Supports governance and transparency expectations in line with community trust.
Executive Managers	<ul style="list-style-type: none">• Provides executive oversight of AI policy implementation and compliance across business units.• Endorses major AI-related procurements and resourcing aligned to strategic plans.• Supports risk mitigation by ensuring coordination across ICT and business units.

- Escalates unresolved or high-impact AI risks or incidents to the CEO
- Coordinates training and awareness initiatives relating to acceptable AI use.

ICT Manager / Supplier

- Oversees the operational implementation of AI governance, tools, and security protocols.
- Ensures all AI platforms used within the Shire are reviewed; risk assessed and meet security standards.
- Manages the AI approval process in coordination with Executive Managers through ICT risk assessment.
- Ensures ICT teams support safe, secure, and compliant AI deployment and usage.

Business Unit Managers

- Oversee and review AI tool use within their business unit.
- Ensure AI tools are only used in line with approved business cases and policy expectations.
- Monitor acceptable use and raise concerns or incidents with ICT or Executive Managers.
- Support awareness and compliance within their teams.

Users (All Staff)

- Use AI tools only in accordance with this policy and the Shire's data governance and cybersecurity protocols.
- Seek required approvals for commercial and public AI tool use.
- Ensure all AI-generated content is reviewed and verified before use in decisions or communication.
- Protect sensitive or confidential information and report any AI-related incidents promptly.
- Participate in relevant AI training and awareness sessions.

8. Incident Reporting

Any incident involving data leakage, misuse, or unauthorised activity related to AI tools must be reported immediately to a member of the Shire's Executive Management Team.

9. Policy Compliance

The Shire reserves the right to verify compliance with this policy through methods such as usage monitoring, log reviews, browser history checks, and internal or external audits. Any breach or inappropriate use of AI tools may result in disciplinary action in line with the Shire's human resources procedure and Codes of Conduct.

Relevant Documents

Freedom of Information Act 1992
State Records Act 2000

Policy Number	1.16 C-1AI016
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Adopted by Council	
Amended	

APPROVALS REPORT (BUILDING APPLICATION) - 01-OCT-2025 -> 31-OCT-2025

BA Number	2025 / 00144	Owner	K A Sgherza	New Floor Space	
Property	10 Hamersley Street, Jurien Bay		33 Compass Circle	ABS Code	51
Property Area	0.1012 Hectares		YANCHEP WA 6035	Floor Material	Not Specified
Type Of Work	BA2 (10a Shed)	Builder	K A Sgherza	Wall Material	Not Specified
Value Of Work	\$50,000		33 Compass Circle	Roof Material	Not Specified
VEN Number	710530		YANCHEP WA 6035	Frame Material	Not Specified
BA Number	2025 / 00145	Owner	J G & T M Richardson	New Floor Space	
Property	3 Goya Mews, Cervantes		2 Koolama Crescent	ABS Code	51
Property Area	0.1175 Hectares		SOUTH HEDLAND WA 6722	Floor Material	Not Specified
Type Of Work	BA1 (Class 1a Dwelling)	Builder	J G & T M Richardson	Wall Material	Not Specified
Value Of Work	\$450,000		2 Koolama Crescent	Roof Material	Not Specified
VEN Number	709504		SOUTH HEDLAND WA 6722	Frame Material	Not Specified
BA Number	2025 / 00146	Owner	Shire Of Dandaragan	New Floor Space	
Property	Lot 1240 on Reserve 35869 Limestone Way, Jurien Bay		PO Box 676	ABS Code	51
Property Area			JURIEN BAY WA 6516	Floor Material	Not Specified
Type Of Work	BA2 (Class 10a Outbuilding)	Builder	R Machin	Wall Material	Not Specified
Value Of Work	\$15,000		PO Box 366	Roof Material	Not Specified
VEN Number			MOORA WA 6510	Frame Material	Not Specified
BA Number	2025 / 00147	Owner	D A Jeffery	New Floor Space	
Property	14 Prevelly Way, Jurien Bay		PO Box 506	ABS Code	51
Property Area	0.0703 Hectares		JURIEN BAY WA 6516	Floor Material	Not Specified
Type Of Work	BA2 (Class 10a Outbuilding)	Builder	B Sansom	Wall Material	Not Specified
Value Of Work	\$46,101		42 Melbourne Street	Roof Material	Not Specified
VEN Number	1630257		MOORA WA 6510	Frame Material	Not Specified

APPROVALS REPORT (BUILDING APPLICATION) - 01-OCT-2025 -> 31-OCT-2025

BA Number	2025 / 00141	Owner	P J Mableson, C M Emmerson	New Floor Space	
Property	59 Middleton Boulevard, Jurien Bay		59 Middleton Boulevard	ABS Code	51
Property Area	0.0701 Hectares		JURIEN BAY WA 6516	Floor Material	Not Specified
Type Of Work	BA2 (Patio / Pergola)	Builder		Wall Material	Not Specified
Value Of Work	\$16,000			Roof Material	Not Specified
VEN Number	1630212			Frame Material	Not Specified
BA Number	2025 / 00143	Owner	R E Waterman	New Floor Space	
Property	24 Whitfield Road, Jurien Bay		18/3 The Palladio	ABS Code	51
Property Area	0.0926 Hectares		MANDURAH WA 6210	Floor Material	Not Specified
Type Of Work	BA2 (Class 10a Outbuilding)	Builder	R E Waterman	Wall Material	Not Specified
Value Of Work	\$16,500		18/3 The Palladio	Roof Material	Not Specified
VEN Number	710499		MANDURAH WA 6210	Frame Material	Not Specified
BA Number	2025 / 00142	Owner	T D & K J Deacon	New Floor Space	
Property	1 Almeria Street cnr Valencia Road, Cervantes		6 Flinders Crescent	ABS Code	51
Property Area	0.0623 Hectares		DAMPIER WA 6713	Floor Material	Not Specified
Type Of Work	BA1 (Class 1a Dwelling)	Builder	Modular Wa	Wall Material	Not Specified
Value Of Work	\$456,251		PO Box 1786	Roof Material	Not Specified
VEN Number	1806695		WANGARA WA 6947	Frame Material	Not Specified
BA Number	2025 / 00152	Owner	A Harvey, C M Eylward	New Floor Space	
Property	26 Bettong Avenue, Jurien Bay		PO Box 851	ABS Code	51
Property Area	0.0805 Hectares		JURIEN BAY WA 6516	Floor Material	Not Specified
Type Of Work	BA2 (Class 10a Patio)	Builder	Great Aussie Patios	Wall Material	Not Specified
Value Of Work	\$10,000		1 / 15 Alloa Road	Roof Material	Not Specified
VEN Number	1531747		MADDINGTON WA 6109	Frame Material	Not Specified

APPROVALS REPORT (BUILDING APPLICATION) - 01-OCT-2025 -> 31-OCT-2025

BA Number	2025 / 00150	Owner	R J Shannon, B I F Peel	New Floor Space	
Property	6 Elizabeth Way, Jurien Bay		142b Drummond Street	ABS Code	51
Property Area	0.0851 Hectares		BEDFORD WA 6052	Floor Material	Not Specified
Type Of Work	BA2 (Class 10a Carport)	Builder	Dynamic Steelworks	Wall Material	Not Specified
Value Of Work	\$10,000		Lot 161 Jurien Bay Vista	Roof Material	Not Specified
VEN Number	710128		JURIEN BAY WA 6516	Frame Material	Not Specified

SUMMARY OF PLANNING DECISIONS MADE DURING - OCTOBER 2025												
Delegation Register Reference	Type of Work	D/A Number	Applicants Name	Owners Name	Property Address	Date Accepted	Date Approved	Days To Approve	Determined By	Recommendation/Outcome		
Delegated	Dwelling	2025 / 00108	Fireat Pty Ltd	Fireat Pty Ltd	4 Bayview Court, Jurien Bay	12-Aug-25	2-Oct-25	52	Alex MacKenzie - MPD	Approved with condit		
Delegated	Pool Patio	2025 / 00072	M E & A K Cheriton	M E & A K Cheriton	8 Little Lagoon Way, Jurien Bay	4-Jun-25	3-Oct-25	122	Alex MacKenzie - MPD	Approved with condit		
Delegated	Outbuilding	2025 / 00119	J A Isbister	J A Isbister	27 Prevelly Way, Jurien Bay	19-Sep-25	3-Oct-25	15	Alex MacKenzie - MPD	Approved with condit		
Delegated	Dwelling	2025 / 00126	Elitebuilders Pty Ltd	S & W J Bettesworth	28Lot Island Drive, Jurien Bay	30-Sep-25	3-Oct-25	4	Alex MacKenzie - MPD	Approved with condit		
Delegated	Outbuilding	2025 / 00114	Rhoman Holdings Pty Ltd Atf S B Trust	Rhoman Holdings Pty Ltd Atf S B Trust	8805RRN Brand Highway, Dandaragan	2-Sep-25	9-Oct-25	38	Alex MacKenzie - MPD	Approved with condit		
Delegated	Retaining Wall	2025 / 00120	G S Walton	Landcorp	9 Almeria Street, Cervantes	25-Sep-25	9-Oct-25	15	Alex MacKenzie - MPD	Approved with condit		
Delegated	Storage	2025 / 00129	Landcorp	Landcorp	17 Limestone Way, Jurien Bay	7-Oct-25	9-Oct-25	3	Alex MacKenzie - MPD	Approved with condit		
Delegated	Holiday Home	2025 / 00116	P J & R L Johnston	P J & R L Johnston	1 Brown Street, Cervantes	30-Sep-25	20-Oct-25	21	Alex MacKenzie - MPD	Approved with condit		
Delegated	Shed / Outbuilding	2025 / 00128	Jurien Bay Building	E E & B S Bosenberg	4 Parakeet Bend, Jurien Bay	1-Oct-25	23-Oct-25	23	Alex MacKenzie - MPD	Approved with condit		
Council Decision	Neoen Wind Farms	2025 / 00098	Neoen Australia Pty Ltd	Yathroo Property Pty Ltd Atf Yathroo Property Trust	1468RRN Dandaragan Road, Dandaragan	30-Jul-25	23-Oct-25	86	Council - OMC	Approved with condit		
Delegated	Dwelling	2025 / 00112	M M & T E Cornelius	M M & T E Cornelius	25 Oceanic Way, Jurien Bay	18-Aug-25	23-Oct-25	67	Alex MacKenzie - MPD	Approved with condit		
Delegated	Dwelling	2025 / 00136	Sophine Pfuhl Architect	Landcorp	9 Almeria Street, Cervantes	23-Oct-25	24-Oct-25	2	Alex MacKenzie - MPD	Approved with condit		
Delegated	Kennel Facility	2025 / 00131	G I & J J Wootton	G I & J J Wootton	460RRN Nylagarda Road, Hill River	28-Oct-25		22	Alex MacKenzie - MPD	Approved with condit		



MONTHLY REPORT

Date: October 2025

Visitor Centre customers: 1,213

Telephone calls: 431

**Sandy Cape enquiries
(phone, website & email):** 384

Merchandise sales: 452 items | \$2636.01

In October, the Visitor Centre received 1,213 customers, slightly down from 1,567 in September. Enquiries via telephone and regarding Sandy Cape have increased.

Social media engagement also grew, with Facebook reach rising to 304,675, up from 201,000 in September—an increase of 51%.



LIBRARIES MONTHLY REPORT

Date: October 2025

Table 1

This figure shows the number of items borrowed / renewed from each library (monthly circulation):

User Library	Number of Items
Badgingarra Library	168
Cervantes Library	145
Dandaragan Library	55
Jurien Bay Library	341

Table 2

This figure shows the number of users who have borrowed/renewed items from each library (user count):

User Library	Number of Users
Badgingarra Library	39
Cervantes Library	25
Dandaragan Library	20
Jurien Bay Library	149

Table 3

User Library	New Memberships
Badgingarra Library	0
Cervantes Library	2
Dandaragan Library	1
Jurien Bay Library	15

Better Beginnings is a literacy program that connects families with books through free reading packs. The purpose of this program is to improve literacy and learning outcomes by encouraging families to read, talk, sing, write and play with their child/ren every day.

- Jurien Bay Library did not hold any sessions in October due to school holidays and Teddy Bears Picnic
- Badingarra Library, one session, seven adults and eleven children.
- Dandaragan Library did not hold any sessions in October due to Teddy Bear's Picnic.



COMMUNITY DEVELOPMENT REPORT

Teddy Bear's Picnic

The Teddy Bears Picnic was held during Children's Week to celebrate children aged 0–5 and to promote the Children's Week theme, (Everyone should know about Children's rights). The event took place over two days in Jurien Bay and Dandaragan. Across both days, approximately 200 people attended, including local school students, day care children, and home-schooled children. The event was delivered in partnership with the Jurien Bay and Dandaragan Community Resource Centres.

NAIDOC

The NAIDOC event was held on 5 November. Originally planned to be held outdoors, the event was moved indoors due to the forecasted weather. Approximately 100 people attended. Kwelena Mambakort Aboriginal Corporation led the day, coordinating speakers, dancers, and stallholders. The event was also attended by representatives from the Yued Aboriginal Corporation, the Department of Biodiversity, Conservation and Attractions, and Noongar Boodjar Language Cultural Aboriginal Corporation.

Healthy Eating with Grow Cook Eat WA

In the month of January, there will be two cooking classes offered by Grow Cook Eat. The class on 21 January focuses on children aged 4–12 years, along with their parent or guardian. The second class, on 22 January, will focus on youth aged 12–20 years. These classes aim to promote healthy eating habits and build capacity for children to make positive food choices. They also encourage children and their parents or guardians to engage in constructive discussions about healthy eating and lifestyles.

Careers Expo

The Community Development Team is currently in the planning stages of a Careers Expo. The expo will provide an opportunity for locals, including youth, as well as businesses and industry leaders, to showcase and promote career pathways. Further details about the event will be provided in due course.

UPCOMING EVENTS:

Community Recognition Awards
8 February 2026
Badgingarra Community Centre

International Women's Day
10 March 2026
Badgingarra Community Centre