



SHIRE
of
DANDARAGAN

MINUTES

of the

SPECIAL COUNCIL MEETING

held at the

COUNCIL CHAMBERS, JURIEN BAY

on

THURSDAY 22 JUNE 2023

COMMENCING AT 4.30PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)

MINUTES FOR SPECIAL COUNCIL MEETING HELD THURSDAY 22 JUNE 2023
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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

The presiding member declared the meeting open at 4.30pm and welcomed those present.

1.2 DISCLAIMER READING

The disclaimer was read aloud as there were 1 member of the public present.

“No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.”

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor P Scharf	(Deputy President)
Councillor A Eyre	
Councillor R Glasfurd	
Councillor M McDonald	
Councillor R Rybarczyk	
Councillor R Shanhun	
Councillor J Clarke	

Staff

Mr B Bailey	(Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr B Pepper	(Executive Manager Infrastructure)
Mrs N Winsloe	(Executive Secretary)
Mr R Mackay	(Principal Planning & Building Officer)
Miss R Sutton	(Manager Customer & Community Services)
Miss T Slee	(Economic Development Manager)

Apologies

Councillor W Gibson

Approved Leave of Absence

Councillor L Holmes

Observers

Mr Tim Bailey

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3 PUBLIC QUESTION TIME

Nil

4 PURPOSE OF THE MEETING

The purpose of the meeting is for Council to adopt the Shire of Dandaragan 2023 / 2024 Annual Municipal Budget.

5 ORDER OF BUSINESS

5.1 CORPORATE & COMMUNITY SERVICES

5.1.1 SHIRE OF DANDARAGAN 2023 / 2024 ANNUAL MUNICIPAL BUDGET

Location:	N/A
Applicant:	None
Folder Path:	SODR-1034602345-10997
Disclosure of Interest:	None
Date:	16 June 2023
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To adopt the Shire of Dandaragan's Budget for the 2023 / 2024 financial year together with supporting schedules, including striking of the municipal fund rates, adoption of fees and charges, setting of elected members fees for the year and other consequential matters arising from the budget papers.

BACKGROUND

The 2023 / 2024 draft budget has been prepared in accordance with the presentations made to councillors at a budget workshop held in June 2023.

COMMENT

The budget has been prepared to include information required by the Local Government Act 1995, Local Government (Financial Management) Regulations 1996 and Australian Accounting Standards.

To yield the deficiency as identified in the draft budget it was necessary to impose an overall 5% rate increase for 2023/2024. A 4% increase equates to an approximate additional \$75 to the annual rates of a standard 4 x 2 brick dwelling in a residential area.

Budget highlights include;

- \$3M for sealing of Agaton Road

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- \$1.3M for the continued reconstruction of Jurien East Road
- \$760k for the continued reconstruction of Dandaragan Road
- \$610k for the continued reconstruction of Cataby Road
- \$425k for the reconstruction of sections of Gillingarra Road
- \$380k for renewal of sections of Munbinea Road
- \$360k for renewal of sections of Bibby Road
- \$150k to seal final 700m of Sandy Cape Road
- \$1.26M in building renewal projects

Other key expenditure includes;

- Renewal of housing and staff accommodation in Dandaragan
- Detailed design of the Cervantes – North foreshore
- Jurien Bay recreation reserve masterplan
- Briefing and schematic design stages of the Cervantes recreation reserve masterplan

CONSULTATION

- Key Community Groups

STATUTORY ENVIRONMENT

Section 6.2 of the Local Government Act 1995 requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the next following 30 June.

Divisions 5 and 6 of the Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The draft 2023 / 2024 budget as presented is considered to meet statutory requirements.

Section 6.2 of the Local Government Act 1995 deals with the waiving of debts.

POLICY IMPLICATIONS

The budget is based on the principles contained in the Strategic Community Plan.

FINANCIAL IMPLICATIONS

Specific financial implications are itemised in the draft 2023 / 24 budget attached for adoption.

STRATEGIC IMPLICATIONS

The draft 2023 / 2024 budget has been developed based on the Strategic Community Plan.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

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- Shire of Dandaragan Draft 2023 / 2024 Annual Municipal Budget (Doc Id: SODR-1034602345-11149)
(Marked 5.1.1)

VOTING REQUIREMENT

OFFICER RECOMMENDATION 1 Absolute majority

OFFICER RECOMMENDATION 2 Simple majority

OFFICER'S RECOMMENDATION 1 / COUNCIL DECISION

Moved Cr Eyre, seconded Cr Clarke

PART A – MUNICIPAL FUND BUDGET FOR 2023 / 2024

Pursuant to the provisions of Section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, the Council adopt the Budget as contained in Attachment 5.1.1 (Doc Id: SODR-1034602345-11149) of this agenda and the minutes, for the Shire of Dandaragan for the 2023 / 2024 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type showing a net profit result for that year of \$1,578,951.
- Statement of Cash Flows.
- Rate Setting Statement showing an amount required to be raised from rates of \$7,391,929.
- Notes to and forming part of the Budget.
- Budget Program Schedules.
- Transfers to / from Reserve Accounts.

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

1. for the purpose of yielding the deficiency disclosed by the Budget adopted at Part A above, Council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995 impose the general and minimum rates on Gross Rental Values and general and minimum rates on Unimproved Values.
 - 1.1 General Rates
 - General (GRV) 9.2480 cents in the dollar.
 - General (UV) 0.5439 cents in the dollar.
 - 1.2 Minimum Rates
 - General (GRV) \$1090.
 - Lesser (GRV) (Dandaragan & Badgingarra) \$822.
 - General (UV) \$607.
2. pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, Council nominates the following due dates for the payment in full or by instalments:
 - Full payment and 1st instalment due date 22 September 2023.
 - 2nd instalment due date 22 November 2023.

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- 3rd instalment due date 22 January 2024.
 - 4th and final instalment due date 22 March 2024.
3. pursuant to Section 6.46 of the Local Government Act 1995, Council offers a discount of 5% to ratepayers who have paid their rates in full, including arrears and service charges, on or before 22 September 2023 or 35 days after the date of service appearing on the rate notice, whichever is the later.
 4. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$6.67 (\$20 total) for each instalment after the initial instalment is paid.
 5. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 5.0% where the owner has elected to pay rates and service charges through an instalment option.
 6. Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, council adopts an interest rate of 10% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

PART C – FEES AND CHARGES FOR 2023 / 2024

1. pursuant to section 6.16 of the Local Government Act 1995, Council adopts the Fees and Charges included in the draft 2023 / 2024 budget included as Attachment 5.1.1 of this agenda and minutes.
2. pursuant to section 6.16 of the Local Government Act 1995, Council cap the maximum any one customer, as individually identified by the “customer ID” held by Avdata, will pay for the 2023 / 2024 financial year towards landing fees at \$20,000 ex GST
3. pursuant to section 67 of the Waste Avoidance and Resources Recovery Act 2007, Council adopt the following charges for the proper disposal of waste:

Rubbish Service Level 1

Collection of one rubbish bin weekly and one recycling bin fortnightly	\$	357.00
Pensioner Rate	\$	309.00

Rubbish Service Level 2

Collection of one rubbish bin weekly and two recycling bin fortnightly	\$	434.00
Pensioner Rate	\$	386.00

Rubbish Service Level 3

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Collection of one rubbish bin weekly and three recycling bin fortnightly	\$	511.00
Pensioner Rate	\$	463.00
Rubbish Service Level 4		
Collection of one rubbish bin weekly and four recycling bin fortnightly	\$	588.00
Pensioner Rate	\$	540.00
Rubbish Service Level 5		
Collection of one rubbish bin weekly and five recycling bin fortnightly	\$	665.00
Pensioner Rate	\$	617.00
Rural Facility Pass		
Rural 240l Disposal Charge	\$	149.00

4. pursuant to section 67 of the Waste Avoidance and Resources Recovery Act 2007, and section 6.16 of the Local Government Act 1995 Council adopt the following charges for the deposit of domestic and commercial waste:

General refuse	per m ³	\$28.00 [§]
<i>§ General waste, generated by the activities of an incorporated community group based in the Shire of Dandaragan will incur a charge equal to 25% of the fee otherwise payable.</i>		
Builders Waste	per m ³	\$28.00
Clean bricks and concrete slabs (resaleable)		Free
Separated recyclables		Free
Clean fill		Free
Scrap metal		Free
Motorcycle Tyres	each	\$3.00
Car Tyres without rims	each	\$5.00
4x4 Tyres without rims	each	\$10.00
Truck Tyres without rims	each	\$23.00
4x4 & Car tyres with rims	each	\$20.00
Truck Tyres with rims	each	\$56.00
Car tyres contaminated	each	\$12.50
Light truck contaminated	each	\$25.00
Truck tyre contaminated	each	\$56.00
Super single tyre uncontaminated	each	\$44.00
Super single tyre contaminated	each	\$113.00
Bobcat tyre	each	\$17.00
Bobcat tyre contaminated	each	\$50.00
Tractor tyre 0m – 1m	each	\$100.00
Tractor tyre Large 1m to 2m	each	Not accepted
Earth mover tyre small 0m – 1m		Not accepted
Earth mover tyre large 1.m - 1.5m		Not accepted
Earth mover tyre large 1.5m – 2m		Not accepted

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Asbestos (1m or less)	flat fee	\$40.00
Asbestos (Quantities greater than 1m ³)	Per m ³	\$75.00
Freezers, Fridges, Air conditioners (see note 1)	each	\$15.00
Used Oil	per litre	Free
Oil Filters	each	Free
Uncontaminated green waste i.e. No weeds		Free
Large tree stumps		Free
Power Poles	per m ³	\$28.00
Problematic wastes (See note 2))	per m ³	\$75.00
Emergency opening fee	per hour	\$100.00

Note: Waste that originates from the Perth Metropolitan Area will incur the Department of Regulations current Landfill Levy, plus a 10% administration fee.

Note 1: All fridges, freezers and white goods will be chargeable regardless of its gassed state

Note 2. Problematic Waste includes waste that requires additional handling i.e. animal carcasses, construction waste that requires further processing etc.

PART E – ELECTED MEMBERS’ FEES AND ALLOWANCES FOR 2023 / 2024

1. pursuant to section 5.99 of the Local Government Act 1995 and regulation 34 of the Local Government (Administration) Regulations 1996, Council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

President \$ 24,720
Councillors \$ 15,965

2. pursuant to section 5.99A of the Local Government Act 1995 and regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, Council adopts the following annual allowances for elected members:

ICT Allowance \$ 3,500

3. pursuant to section 5.98(5) of the Local Government Act 1995 and regulation 33 of the Local Government (Administration) Regulations 1996, Council adopts the following annual local government allowance to be paid in addition to the annual meeting fee:

President \$ 16,000

4. pursuant to section 5.98A of the Local Government Act 1995 and regulations 33A of the Local Government (Administration) Regulations 1996, Council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

Deputy President \$ 4,000

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PART F – MATERIAL VARIANCE REPORTING FOR 2023 / 24

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2023 / 2024 for reporting material variances shall be 10% or \$10,000, whichever is the greater.

CARRIED BY ABSOLUTE MAJORITY 7 / 0

OFFICER’S RECOMMENDATION 2 / COUNCIL DECISION

Moved Cr Rybarczyk, seconded Cr Eyre

In accordance with Section 6.12 of the Local Government Act 1995, Council waive 100% of the Jurien Bay Airstrip / Aerodrome Landing Fee for the first four landings each calendar month for each customer as individually identified by the “customer ID” held by Avdata.

CARRIED 7 / 0

6 CLOSURE OF MEETING

The presiding member declared the meeting closed at 4.37pm.

These minutes were confirmed at a meeting on August 24, 2023

Signed P. A. Schay

Presiding person at the meeting at which the minutes were confirmed

Date P. A. Schay