



**SHIRE**  
*of*  
**DANDARAGAN**

**MINUTES**  
of the  
**ORDINARY COUNCIL MEETING**  
held at the  
**COUNCIL CHAMBERS, JURIEN BAY**  
on  
**THURSDAY 24 JUNE 2021**  
**COMMENCING AT 4.00PM**

*(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)*

# Table of Contents

1	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS.....	1
	1.1 DECLARATION OF OPENING.....	1
2	RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE.....	1
3	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	1
4	PUBLIC QUESTION TIME.....	1
5	APPLICATIONS FOR LEAVE OF ABSENCE.....	2
6	CONFIRMATION OF MINUTES.....	2
	6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD 27 MAY 2021.....	2
7	NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION.....	2
8	PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS.....	2
9	REPORTS OF COMMITTEES AND OFFICERS.....	3
	9.1 CORPORATE & COMMUNITY SERVICES.....	3
	9.1.1 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 MAY 2021.....	3
	9.1.2 ACCOUNTS FOR PAYMENT – MAY 2021.....	4
	9.1.3 TRANSIT PARK FEE WAIVER.....	6
	9.2 INFRASTRUCTURE SERVICES.....	9
	9.3 DEVELOPMENT SERVICES.....	9
	9.3.1 UNAUTHORISED BUILDING WORKS.....	10
	9.4 GOVERNANCE & ADMINISTRATION.....	15
	9.5 COUNCILLOR INFORMATION BULLETIN.....	15
	9.5.1 SHIRE OF DANDARAGAN – MAY 2021 COUNCIL STATUS REPORT.....	15
	9.5.2 SHIRE OF DANDARAGAN – BUILDING STATISTICS – MAY 2021.....	15
	9.5.3 SHIRE OF DANDARAGAN – PLANNING STATISTICS – MAY 2021.....	15
	9.5.4 SHIRE OF DANDARAGAN TOURISM / LIBRARY REPORT FOR MAY 2021.....	16
	9.5.5 AUDITOR GENERALS REPORT.....	16
	9.5.6 STATE EMERGENCY MANAGEMENT COMMITTEE.....	16
10	NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING.....	16
11	CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC.....	16
12	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN.....	16
13	CLOSURE OF MEETING.....	16

<b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021</b>
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## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

### 1.1 DECLARATION OF OPENING

The Shire President declared the meeting open at 4.00pm and welcomed those present.

*"I would like to acknowledge the traditional owners of the land we are meeting on today, the Yued people of the great Nyungar Nation and we pay our respects to Elders both past, present and emerging."*

## 2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

### Members

Councillor L Holmes	(President)
Councillor P Scharf	(Deputy President)
Councillor A Eyre	
Councillor R Rybarczyk	
Councillor R Shanhun	
Councillor D Slyns	

### Staff

Mr B Bailey	(Chief Executive Officer)
Mr D Chidlow	(Executive Manager Development Services)
Ms R Headland	(Council Secretary & Personal Assistant)
Ms M Perkins	(Manager Customer & Community Services)
Mr T O'Gorman	(Manager Economic Development)

### Apologies

Councillor J Clarke  
Councillor W Gibson

### Approved Leave of Absence

Nil

### Observers

Nil

## 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

## 4 PUBLIC QUESTION TIME

Nil

**MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021****5 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6 CONFIRMATION OF MINUTES****6.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD 27 MAY 2021****COUNCIL DECISION**

Moved Cr Eyre, seconded Cr Shanhun

That the minutes of the Ordinary Meeting of Council held 27 May 2021 be confirmed.

CARRIED 6 / 0

**7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

Nil

## 9 REPORTS OF COMMITTEES AND OFFICERS

### 9.1 CORPORATE & COMMUNITY SERVICES

#### 9.1.1 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 31 MAY 2021

Location:	Shire of Dandaragan
Applicant:	N/A
Folder	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	14 June 2021
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

#### PROPOSAL

To table and adopt the monthly financial statements for the period ending 31 May 2021.

#### BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 31 May 2021.

#### COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

##### 1. *Net Current Assets*

Council's Net Current Assets [i.e. surplus / (deficit)] position as at the 31 May 2021 was \$207,536. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves and Restricted Assets. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 12 and reconciled with the Statement of Financial Activity on page 3 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 3), reconciles with note 6 (page 13) of the financial statements and provides information to Council on the budget vs actual rates raised.

##### 2. *Material Variances*

During budget adoption a 10 percent and \$10,000 threshold for these variances to be reported was set.

Note 12 of the attached report details any significant variances.

<b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021</b>
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Should Councillors wish to raise any issues relating to the 31 May 2021 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

#### CONSULTATION

- Chief Executive Officer

#### STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

#### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

#### FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

#### STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

#### ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 31 May 2021 (Doc Id: 177911)

***(Marked 9.1.1)***

#### VOTING REQUIREMENT

Simple majority

<b>OFFICER RECOMMENDATION / COUNCIL DECISION</b>
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**Moved Cr Eyre, seconded Cr Shanhun**

**That the monthly financial statements for the period 31 May 2021 be adopted.**

**CARRIED 6 / 0**

### 9.1.2 ACCOUNTS FOR PAYMENT – MAY 2021

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Creditors / Expenditure
Disclosure of Interest:	None
Date:	14 June 2021
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

<b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021</b>
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**PROPOSAL**

To accept the cheque, EFT, BPAY and direct debit listing for the month of May 2021.

**BACKGROUND**

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

**COMMENT**

The cheque, electronic funds transfer (EFT), BPAY and direct debit payments for May 2021 totalled \$929,451.56 for the Municipal Fund.

Should Councillors wish to raise any issues relating to the May 2021 Accounts for payment, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting, in order that research can be undertaken and details provided either at the time of the query or at the meeting.

**CONSULTATION**

- Chief Executive Officer

**STATUTORY ENVIRONMENT**

- Regulation 13 of the Local Government Financial Management Regulations 1997.

**POLICY IMPLICATIONS**

There are no policy implications relevant to this item.

**FINANCIAL IMPLICATIONS**

There are no adverse trends to report at this time.

**STRATEGIC IMPLICATIONS**

There are no strategic implications relevant to this item.

**ATTACHMENTS**

Circulated with the agenda are the following items relevant to this report:

- Cheque, EFT and direct debit listings for May 2021 (Doc Id: 177921)

**(Marked 9.1.2)**

**VOTING REQUIREMENT**

Simple majority

<b>OFFICER RECOMMENDATION / COUNCIL DECISION</b>
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**Moved Cr Shanhun, seconded Cr Slys**

**That the Cheque and EFT listing for the period ending 31 May 2021 totalling \$929,451.56 be adopted.**

**CARRIED 6 / 0**

<p><b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021</b></p>
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### 9.1.3 TRANSIT PARK FEE WAIVER

Location:	Dandaragan
Applicant:	Dandaragan Golf Club
Folder Path:	Business Classification Scheme / Community Service / Service Providers / Community Associations
Disclosure of Interest:	Nil
Date:	16 June 2021
Author:	Tony O'Gorman, Economic Development Manager
Senior Officer:	Brent Bailey, Chief Executive Officer

#### PROPOSAL

For Council to consider waiving overnight camping fees at the Dandaragan Transit Park for the Golf WA RV Golf Tour.

#### BACKGROUND

The Dandaragan Golf Club has been chosen as the start point for the Golf WA RV tour. Golf WA has embarked on a schedule of Golf RV tours throughout WA. The tour proposed to start in Dandaragan will then move onto Badgingarra and finish in Greenhead. Golf WA has provided the following information about the tour.

*The Aim of the Tour is to:*

- *Support Country Golf Club's financially and introduce a group of golfers to the hospitality of these Clubs.*
- *Promote the areas visited.*
- *Encourage participants to revisit the area and enjoy a game of golf with locals they have met at the Club.*
- *Encourage participants to invite friends to join them in participating in major events held by the Club.*
- *Develop a network of travelling golfers.*

*To facilitate these aims, Golf WA has developed a model where they play at three different clubs during a week. Generally, a day in between to travel from one Club to the other. The requirement from the Club's visited are:*

- *Provide the course in reasonable condition for the participants to enjoy. (Be mindful that most participants come from the metro area and don't play on sand green courses)*
- *Have the Clubhouse available for participants to congregate and socialise.*
- *Encourage club members to interact with the visiting group.*
- *Have the bar available for refreshments, with the intention of maximising the revenue for the Club.*
- *Cater for lunch and dinner on the day of the golf event (another means of generating revenue).*
- *Provide for Caravans and Motorhomes to park in the proximity of the Clubhouse.*
- *Acknowledge that the organizers run the golf event and provide the trophies.*

*The reason for parking the RV's in the vicinity of the Club is crucial to the success of the event and maximising the Golf Club's*



<b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021</b>
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revenue. The following are some of the points which are taken into consideration, bearing in mind, this is not just a golf event, but an overall experience:

- *Parking at the Golf Club keeps the group tightly together.*
- *Allows participants the time to interact with all the other participants in a relaxed environment.*
- *Allows participants to interact with the Golf Club members in a relaxed environment. This also provides an opportunity for the locals to promote reasons for visiting their town.*
- *Provides the opportunity to engage in other activities with the participants of the Golf tour.*
- *It does not create a situation whereby participants return to their accommodation following the golf and not participate in these other activities.*
- *Proven statistically that this format maximises the revenue for the Golf club.*

At most events, the RV's will park within the confines of the course grounds where space and facilities permit. In the case of the Dandaragan event, the Shire's transit park has been identified as the most suitable location which usually attracts a nightly fee of \$20 per site with nominal additional charges for additional adults and children. As part of the event application permit the Dandaragan Golf Club has sought Council approval for the camping fees to be waived for event participants.

#### COMMENT

Shire staff are occasionally asked to waive hire fees or approve discounts for community or private events. The CEO has delegated authority to determine requests up to the value of \$250 which is why this item is presented to Council for consideration. There are expected to be around 30 vehicles utilising the facility over two nights which would equate to approximately \$1,200 in foregone revenue that would usually be utilised to offset the operational costs of the facility.

The officer's recommendation is to support this request on the following grounds:

- 1) There are no additional material costs expected as a result of the event participants.
- 2) The free camping incentive may assist the club attract additional participants who may then become repeat visitors to the area.
- 3) The free camping incentive is consistent with other legs of the tour.
- 4) There are no competing local RV accommodation businesses who stand to lose patronage as a result of the discount.
- 5) The tour is supporting local businesses during a generally quiet tourism time of the year.

<b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021</b>
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- 6) Supporting the event provides in-kind support to a local sporting club which will utilise funds derived from the event to maintain and improve local facilities.

Conversely, Council should be mindful that in considering this request there are a number of counter-arguments to not support the request, including:

- 1) Provision of free camping within townsites is not generally supported when there are alternate accommodation venues (i.e. Redgum Village – although this is not licensed as a suitable RV park).
- 2) The Pioneer Transit Park facility which includes the ablution block, operates at an annual net loss and the site fees are set at affordable rates.
- 3) Requests for similar fee waivers are usually declined for the Shire's overflow camping sites which are managed and determined by the respective recreation centre management committees.

#### CONSULTATION

- Dandaragan Golf Club
- Golf WA

#### STATUTORY ENVIRONMENT

Local Government Act 1995, Section 6.12 - Power to defer, grant discounts, waive or write off debts.

#### **6.12. Power to defer, grant discounts, waive or write off debts**

- (1) Subject to subsection (2) and any other written law, a local government may —
  - (a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or
  - (b) waive or grant concessions in relation to any amount of money; or
  - (c) write off any amount of money,
 which is owed to the local government.

*\* Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

*[Section 6.12 amended: No. 64 of 1998 s. 39.]*

**MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021**

**POLICY IMPLICATIONS**

The Chief Executive Officer is delegated authority to make a determination to waive or grant concessions in relation to any amount of money or write off any amount of money that is owed to the local government up to a maximum of \$250. Any other requests for fee waiver above this amount are submitted for the consideration of Council.

**FINANCIAL IMPLICATIONS**

As outlined above, supporting this recommendation is estimated to forego approximately \$1,200 in revenue.

**STRATEGIC IMPLICATIONS**

Strategic Community Plan – Envision 2029

04 - Community	The Shire's resident population will grow more than the WA Regional average supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities
<b>Priority Outcomes</b>	<b>Our Roles</b>
A safe, healthy, smart and active community that values its history and supports inter-generational relationships	Increase community-building by providing sustainable recreation infrastructure and services, off-peak events, community building programs and place-making concepts in our public spaces.

**ATTACHMENTS**

Nil

**VOTING REQUIREMENT**

Absolute Majority

**OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Shanhun, seconded Cr Rybarczyk**

**That Council approve the request from the Dandaragan Golf Club to waive site fees for the Dandaragan Pioneer Transit Park for participants in the 2021 Golf WA RV Tour.**

**CARRIED BY ABSOLUTE MAJORITY 6 / 0**

**9.2 INFRASTRUCTURE SERVICES**

**9.3 DEVELOPMENT SERVICES**

<b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021</b>
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**9.3.1 UNAUTHORISED BUILDING WORKS**

Location:	Lot 249, 15 Shearwater Drive, Jurien Bay
Applicant:	N/A
Folder Path:	Business Classification Scheme / Building & Development Controls / Building & Development Applications / Unauthorised Buildings
Disclosure of Interest:	Nil
Date:	18 January 2021
Author:	Felix Neuweiler, Principal Environmental Health Officer/Building Surveyor
Senior Officer:	David Chidlow, Executive Manager Development Services

**PROPOSAL**

For Council to consider and to authorise the Chief Executive Officer to issue a Building Order to remove all unauthorised buildings, structures and installations from 15 Shearwater Drive, Jurien Bay.

**BACKGROUND**

The building in question was formerly a Shire building located at 74 Bashford Street, Jurien Bay. It was originally used as a doctor's surgery and later became the Jurien Bay Community Resource Centre (CRC).

After the CRC moved into the new Civic Centre the land was no longer required by the Shire and subsequently sold. The new owner amalgamated neighbouring parcels, moved the buildings located on the two parcels and built a fuel station/road house on the land.

The old CRC building was included in the Shire's Asbestos Identification Register as it is clad in asbestos containing material.

Shire records and emails show that the building was relocated to 15 Shearwater Drive, Jurien Bay around July/August 2018 without planning and building approvals. Several attempts were made by Shire staff to obtain compliance, without success.



The property (Lot 249 Shearwater Drive) was listed for sale by Ray White, Jurien Bay in December 2020. The photos included on the Ray White website showed a sea container used as outbuilding, a patio as well as the relocated building, none of which had planning or building approvals.

#### COMMENT

As this issue of unauthorised building activities hasn't been progressed a Notice advising the owner of the intent of issuing a Building Order was issued on the 23 December in accordance with section 111 of the Building Act 2011.

The email containing the Notice was received on the 24 December by the owner, Mr Braddock responded:

"We are in receipt of your email dated 23 December 2020 and the attached Notice of Proposed Building Order.

In regard to the 14 day timeframe to respond, unfortunately over the Xmas and New Year period it is unrealistic to prepare and submit a formal response to the notice, mainly due to required consultants' unavailability over this period."

In an email received on the 18 December 2020 Mr Braddock stated:

"Many thanks for the note and yes Wednesday at 11am is excellent – look forward to meeting with you then.

In regard to your question regarding retention of structures, yes, our intention is to retain and submit a planning application and pay the \$2k deposit.

<p><b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021</b></p>
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Council has two options:

1. Issue a Building Order requiring the owner to remove all buildings, installations and structures within a certain time frame; or
2. Issue a Building Order requiring the owner to submit planning and building applications within a certain time frame, failing that issue a second building order for the removal of all buildings.

#### CONSULTATION

A Notice inviting comments to the proposed Building Order was sent to the property owner in accordance with section 111 of the Building Act 2011 on the 23 December 2020.

#### STATUTORY ENVIRONMENT

##### **BUILDING ACT 2011**

##### **110. Building orders**

- (1) A permit authority may make an order (a **building order**) in respect of one or more of the following —
  - (a) particular building work;
  - (b) particular demolition work;
  - (c) a particular building or incidental structure, whether completed before or after commencement day.
- (2) A building order must be in an approved form and must be directed to any one or more of the following persons as is appropriate in the case —
  - (a) if a building permit is in effect for the particular building work, the person named as the builder on the permit;

##### **111. Notice of proposed building order other than building order (emergency)**

- (1) Before making a building order a permit authority must —
  - (a) give each person to whom the order is proposed to be directed written notice of the terms of the proposed order and the reasons for it; and
  - (b) advise each person to whom the order is proposed to be directed that the person has 14 days from the day on which the notice is received in which to make submissions in relation to the proposed order; and
  - (c) consider each submission received within that period.
- (2) Subsection (1) does not apply if there is an imminent and high risk to people, property or the environment arising from building or demolition work or from the dangerous state of a building or incidental structure.

##### **112. Content of building order**

- (1) In this section —
 

**specified** means specified in the building order.

<p><b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021</b></p>
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*A building order may require a person to whom the order is directed to do any one or more of the following within the specified time —*

- (a) to stop all or specified building or demolition work that is being done in suspected contravention of a provision of this Act;*
- (b) to demolish, dismantle or remove a building or incidental structure that has been, or is being, built or occupied in suspected contravention of a provision of this Act;*
- (c) to do specified building or demolition work, or alter a building or incidental structure in a specified way, so as to prevent or stop a suspected contravention of this Act;*
- (d) to cause a building or incidental structure to be evacuated, or remain unoccupied, so as to prevent or stop a suspected contravention of this Act;*
- (e) to take or not take specified action so as to prevent or stop a suspected contravention of this Act;*
- (f) to finish the outward facing side of a close wall in a way specified under section 88(3);*
- (g) if a building or incidental structure is reasonably believed to be in a dangerous state or unfit for human occupation —*
  - (i) to conduct a survey of the building or incidental structure;*
  - (ii) to cause the building or incidental structure to be evacuated or remain unoccupied;*
- (h) to take specified action that is reasonably incidental to doing a thing mentioned in any of paragraphs (a) to (g).*

## **POLICY IMPLICATIONS**

### **Policy 8.1 Relocated Dwellings**

#### **OBJECTIVE**

To control and guide the overall finished appearance of all relocated dwellings which are relocated to within, or from within the Shire of Dandaragan.

#### **POLICY STATEMENT**

For the purpose of this policy, a relocated dwelling is described as any dwelling which is of prefabricated construction and is therefore classified as a transportable dwelling, i.e. constructed by a manufacturer and transported to a predetermined site, placed on stumps or other Council approved materials and used for the purpose of human habitation.

##### **1. Application**

An application for the relocation of a transportable dwelling is to be accompanied by a certificate from a practising Structural Engineer, stating that the house has been built as a transportable house that it is in sound condition and when

<p><b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021</b></p>
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relocated and set-in place, will comply with all relevant requirements of the National Construction Code.

The house when relocated is to be repaired where necessary, painted internally and externally.

All applications are to be accompanied by coloured photographs showing all elevations of the house.

All applications are to be submitted to Council for determination of approval or otherwise.

Council, when determining applications, may have regard to such matters as:

- a. the age of the structure and general overall condition;
- b. the impact such a structure may have on the surrounding areas where these relate to the local character and the amenity of the area generally;
- c. it may be desirable with some applications to require the construction of front and/or rear verandahs to the dwelling to enhance the overall finished appearance; and
- d. that **all asbestos containing material must be removed externally** from the dwelling in accordance with legislative requirements and disposed of at a designated landfill site, prior to the building being removed from its existing location.

A bond of \$2,000 is applicable for relocated dwellings in all townsites and Special Rural Zones and is also applicable to applications in rural areas that abut Residential Zoning. The bond money is to be refunded when the applicant has complied with Council's requirements and the dwelling inspected by Council's Building Surveyor (Manager Building Services).

#### 1. Perimeter of House

Relocated dwellings are to have the perimeter of the dwelling enclosed only when the dwelling is relocated into townsites or on land zoned other than Residential where it abuts Residential Zoning and is to be of a material acceptable to the Building Surveyor (Manager Building Services).

#### 2. Relocation of Conventionally Constructed Homes

There may be occasions when approval is sought from Council to relocate a conventionally constructed house.

All such applications are to be judged on their merits by Council. The aforementioned matters will be taken into account when determining such applications.

#### FINANCIAL IMPLICATIONS

Cost of Legal Advice.



<b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021</b>
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**STRATEGIC IMPLICATIONS**

Strategic Community Plan – Envision 2029

02 – Prosperity	The Shire will experience broad economic and population growth and a vibrant visitor economy.
Priority Outcomes	Our Roles
Our Shire has a contemporary land use planning system that response to, and creates, economic opportunities.	Ensure that our planning framework is modern and meets the needs of emerging opportunities.

**ATTACHMENTS**

Circulated with the agenda is the following item relevant to this report:

- Photos of Unauthorised Building (Doc Id: 169573)  
**(Marked 9.3.1)**

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION / COUNCIL DECISION****Moved Cr Eyre, seconded Cr Scharf**

**That Council authorise the Chief Executive Officer to issue a Building Order in accordance with sections 110 and 112 of the Building Act 2011 to remove all unauthorised buildings, structures and installations from 15 Shearwater Drive, Jurien Bay within two months of the date of this Council meeting.**

**CARRIED 6 / 0****9.4 GOVERNANCE & ADMINISTRATION****9.5 COUNCILLOR INFORMATION BULLETIN****9.5.1 SHIRE OF DANDARAGAN – MAY 2021 COUNCIL STATUS REPORT**

Document ID: 176652

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 27 May 2021. **(Marked 9.5.1)**

**9.5.2 SHIRE OF DANDARAGAN – BUILDING STATISTICS – MAY 2021**

Document ID: 177401

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for May 2021. **(Marked 9.5.2)**

**9.5.3 SHIRE OF DANDARAGAN – PLANNING STATISTICS – MAY 2021**

Document ID: 177397

<b>MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021</b>
---

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for May 2021. **(Marked 9.5.3)**

**9.5.4 SHIRE OF DANDARAGAN TOURISM / LIBRARY REPORT FOR MAY 2021**

Document ID: 177971

Attached to the agenda is monthly report for Tourism / Library for May 2021. **(Marked 9.5.4)**

**9.5.5 AUDITOR GENERALS REPORT**

Document ID: 178187

Attached to the agenda is Auditor General's Report – Annual 2019-20 Financial Audits of Local Government Entities **(Marked 9.5.5)**

**9.5.6 STATE EMERGENCY MANAGEMENT COMMITTEE**

Document ID: 176786

Attached to the agenda is correspondence from the State Emergency Management Committee with regards to Local Emergency Management Arrangements **(Marked 9.5.6)**

**10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

Nil

**11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC**

Nil

**12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

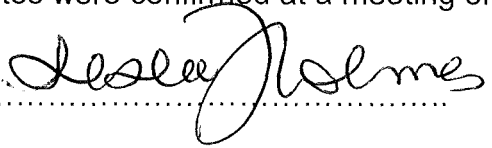
Nil

**13 CLOSURE OF MEETING**

The presiding member declared the meeting closed at 4.03pm.

**MINUTES OF ORDINARY COUNCIL MEETING HELD THURSDAY 24 JUNE 2021**

These minutes were confirmed at a meeting on ... 22nd July 2021 .....

Signed ...  .....

Presiding person at the meeting at which the minutes were confirmed

Date ... 22nd July 2021 .....