



SHIRE
of
DANDARAGAN

AGENDA AND BUSINESS PAPERS

for the

ORDINARY COUNCIL MEETING

to be held

AT THE COUNCIL CHAMBERS, JURIEN BAY

on

THURSDAY 15 DECEMBER 2022

COMMENCING AT 4.00PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)



ORDINARY COUNCIL MEETING

THURSDAY 15 DECEMBER 2022

Welcome to the Ordinary Council Meeting of the Shire of Dandaragan.

Please be advised that the Ordinary Meeting of Council will be held on the following dates, times and venues:

DAY	DATE	TIME	MEETING VENUE
Thurs	15 December 2022	4.00pm	Jurien Bay
Wed	25 January 2023	4.00pm	Jurien Bay
Thurs	23 February 2023	4.00pm	Jurien Bay
Thurs	23 March 2023	4.00pm	Jurien Bay
Thurs	27 April 2023	4.00pm	Badgingarra
Thurs	25 May 2023	4.00pm	Jurien Bay
Thurs	22 June 2023	4.00pm	Jurien Bay

Brent Bailey
CHIEF EXECUTIVE OFFICER



DISCLAIMER

INFORMATION FOR THE PUBLIC ATTENDING A COUNCIL MEETING

Please note:

The recommendations contained in this agenda are Officer's Recommendations only and should not be acted upon until Council has considered the recommendations and resolved accordingly.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's Decision.

Brent Bailey
CHIEF EXECUTIVE OFFICER



COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee, Working Party or Steering group to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Presiding Member.

Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.

When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.

Council has prepared an appropriate form and Public Question Time Guideline to assist.

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

Members of staff, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Presiding Member of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration should it be determined appropriate by the Chief Executive Officer.

The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Shire of Dandaragan Administration Centre and all four libraries as well as on the website www.dandaragan.wa.gov.au seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Shire of Dandaragan Libraries and on the website www.dandaragan.wa.gov.au within ten (10) working days after the Meeting.

NOTE:

10.3 Unopposed Business

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

SHIRE OF DANDARAGAN QUESTIONS FROM THE PUBLIC

The Shire of Dandaragan welcomes community participation during public question time as per the Shire of Dandaragan Standing Orders Local Law.

A member of the public who raises a question during question time is requested to:

- (a) provide a copy of his or her questions at least 15 minutes prior to the commencement of the meeting;
- (b) first state his or her name and address;
- (c) direct the question to the President or the Presiding Member;
- (d) ask the question briefly and concisely;
- (e) limit any preamble to matters directly relevant to the question;
- (f) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question;
- (g) each **member of the public** with a question is **entitled to ask up to 3 questions** before other members of the public will be invited to ask their questions;
- (h) when a member of the public gives written notice of a question, the President or Presiding Member may determine that the question is to be responded to as normal business correspondence.

The following is a summary of procedure and a guide to completion of the required form.

1. This is a "question" time only. Orations, explanations or statements of belief will not be accepted or allowed.
2. Questions must relate to a matter affecting the Shire of Dandaragan.
3. Questions must be appropriate and made in good faith. Those containing defamatory remarks, offensive language or question the competency or personal affairs of council members or employees may be ruled inappropriate by the Presiding Member and therefore not considered.
4. Frame your question so that it is both precise and yet fully understood. Long questions covering a multitude of subjects are easily misunderstood and can result in poor replies being given.
5. Write your question down on the attached form, it helps you to express the question clearly and provides staff with an accurate record of exactly what you want to know.
6. When the President or presiding member calls for any questions from the public, stand up and wait until you are acknowledged and invited to speak. Please start by giving your name and address first, then ask the question.
7. Questions to be put to the President or presiding member and answered by the Council. No questions can be put to individual Councillors.
8. The question time will be very early in the meeting. **There is only 15 minutes available for Question Time.** Questions not asked may still be submitted to the meeting and will be responded to by mail.
9. When you have put your question, resume your seat and await the reply. If possible, the President or presiding member will answer directly or invite a staff member with special knowledge to answer in his place. However, it is more likely that the question will have to be researched, in which case the President or presiding member will advise that the question will be received and that an answer will be forwarded in writing. Please note under NO circumstances, will the question be debated or discussed by Council at that meeting.
10. To maximise public participation only three questions per person will initially be considered with a time limit of 2 minutes per person. If there is time after all interested persons have put their questions the President or presiding member will allow further questions, again in limits of two per person.
11. To fill out the form, just enter your name and address in the appropriate areas together with details of any group you are representing, then write out your question.
12. Please ensure your form is submitted to the minute's secretary.

If you have difficulty in or are incapable of writing the question, Shire staff are available on request to assist in this task.

We hope this note assists you in the asking of your question and thank you for your interest and participation in the affairs of our Shire.

SHIRE OF DANDARAGAN

QUESTIONS FROM THE PUBLIC

Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so, however, Council requires your name, address and written questions to be provided to the meeting secretary.

Name: _____ Signature: _____

Address: _____

Contact No: _____ Meeting Date: _____

Council Agenda
Item No: _____

Name of Organisation Representing: _____
(if applicable)

QUESTION:

Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. 15 Minutes is allotted to Public Question Time at Council Meetings.

Please see notes on Public Question Time overleaf...

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

"I would like to acknowledge the traditional owners of the land we are meeting on today, the Yued people of the great Nyungar Nation and we pay our respects to Elders both past, present and emerging."

1.2 DISCLAIMER READING

"No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission, statement or intimation occurring during this meeting."

It is strongly advised that persons do not act on what is heard and should only rely on written confirmation of Council's decision, which will be provided within fourteen days."

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor L Holmes	(President)
Councillor P Scharf	(Deputy President)
Councillor J Clarke	
Councillor A Eyre	
Councillor W Gibson	
Councillor R Glasfurd	
Councillor M McDonald	
Councillor R Rybarczyk	
Councillor R Shanhun	

Staff

Mr B Bailey	(Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr L Fouché	(Executive Manager Development Services)
Mr B Pepper	(Executive Manager Infrastructure)
Ms R Headland	(Council Secretary & Personal Assistant)
Mr R Mackay	(Principal Planning & Building Officer)
Ms M Perkins	(Manager Community & Customer Service)
Ms T Slee	(Economic Development Manager)

Apologies

Approved Leave of Absence

- 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 4 PUBLIC QUESTION TIME**
- 5 APPLICATIONS FOR LEAVE OF ABSENCE**
- 6 CONFIRMATION OF MINUTES**
 - 6.1 MINUTES OF THE ORDINARY MEETING HELD 24 NOVEMBER 2022**
- 7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**
- 8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

9 REPORTS OF COMMITTEES AND OFFICERS

9.1 CORPORATE & COMMUNITY SERVICES

9.1.1 ANNUAL REPORT AND ANNUAL FINANCIAL STATEMENT INCLUSIVE OF AUDITORS REPORT

Location:	Shire of Dandaragan
Applicant:	N / A
Folder	SODR-1743450996-2769
Disclosure of Interest:	None
Date:	5 December 2022
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To accept the 2021 / 2022 Annual Report inclusive of the 2021 / 2022 Annual Financial Statements and the Auditors Report for the Shire of Dandaragan and to set a date for the Annual General Meeting of Electors.

BACKGROUND

The *Local Government Act (1995)* requires a local government to prepare an annual report for each financial year.

COMMENT

The Shire of Dandaragan finished 2021 / 2022 with a surplus of \$2,908,072, however, the majority of this surplus is as a result of large advance grants and incomplete capital works projects. Therefore, this surplus does not constitute a surplus of funds after all requirements have been met in the true definition of a surplus. It reflects the outstanding commitments that were reprogrammed into the 2022 / 2023 budget.

The primary sources of income for 2021 / 22 were:

- \$6,631,882 of rate income.
- \$7,951,257 in grants.

The Independent Auditor's report from the Auditor General states the following;

"I have audited the financial report of the Shire of Dandaragan (Shire) which comprises:

- *the Statement of Financial Position at 30 June 2022, the Statement of Comprehensive Income by Nature or Type, Statement of Changes in Equity, and Statement of Cash Flows and Rate Setting Statement for the year then ended*
- *Notes comprising a summary of significant accounting policies and other explanatory information.*

In my opinion, the financial report is:

- *based on proper accounts and records*
- *presents fairly, in all material respects, the results of the*

operations of the Shire for the year ended 30 June 2022 and its financial position at the end of that period

- *in accordance with the Local Government Act 1995 (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.”*

The Independent Auditor’s Report was presented at the Shire of Dandaragan Audit Committee at its meeting held 24 November 2022 where the following Audit Committee decision was passed:

Moved Cr Shanhun, seconded Cr Eyre

- 1. That the Independent Audit Report and the audited financial statements for the year ended 30 June 2022 be received and the recommendation of the Auditor be noted.***
- 2. That the Officer’s comments in regard to the Auditor’s recommendation be noted and accepted as an adequate response.***

CARRIED 4 / 0

The Annual General Meeting of Electors must be held within 56 days of the annual report being accepted. Traditionally this meeting is held after the scheduled Ordinary Council Meeting in January. The January meeting is scheduled to be held in Jurien Bay in 2023 and therefore, it is proposed that the General meeting of electors be held in the Council Chambers at Jurien Bay on 25 January 2023 at 5.00pm.

CONSULTATION

- Chief Executive Officer
- Office of the Auditor General

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 5.53 and 5.54 of the *Local Government Act 1995* requires preparation and acceptance of the annual report.

5.53. Annual reports

(1) The local government is to prepare an annual report for each financial year.

5.54. Acceptance of annual reports

(1) Subject to subsection (2), the annual report for a financial year is to be accepted by the local government no later than 31 December after that financial year.*

** Absolute majority required.*

Section 5.27 of the Local Government Act 1995 outlines the requirements for the Electors’ general meeting

5.27. Electors’ general meetings

(1) A general meeting of the electors of a district is to be held once every financial year.

- (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*
- (3) *The matters to be discussed at general electors' meetings are to be those prescribed.*

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

The Annual Reports forms an essential tool in the Integrated Planning and Reporting suite of documents to allow the Local Government to report on the achievement of the Shire in relation to the targets set out in the Strategic Community Plan and Corporate Business Plan.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Annual Report 2021 / 2022 Part I (Doc Id: SODR-672334364-29)
- Annual Report 2021 / 2022 Part II (Doc Id: SODR-672334364-30)
- Transmittal letter from Office of Auditor General (Doc Id: SODR-2042075298-47860)

(Marked 9.1.1)

VOTING REQUIREMENT

Officer Recommendation 1 - Absolute majority

Officer Recommendation 2 - Simple majority

OFFICER RECOMMENDATION 1

That Council, in accordance with section 5.54 (1) Local Government Act 1995, accept the 2021 / 2022 Annual Report and the 2020 / 2021 Annual Financial Statements inclusive of the Auditors Report.

OFFICER RECOMMENDATION 2

That Council, in accordance with section 5.27 of the Local Government Act (1995) set the date for the Annual Meeting of Electors as 25 January 2023 at 5.00pm in the Jurien Bay Council Chambers.

9.1.2 AUDIT COMMITTEE MINUTES – 24 NOVEMBER 2022

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	SODR-1743450996-2770
Disclosure of Interest:	Nil
Date:	5 December 2022
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To receive the Audit Committee Meeting Minutes (unconfirmed) held on 24 November 2022.

BACKGROUND

The Local Government Act 1995 requires Council to establish an Audit Committee to assist Council to fulfil corporate governance, stewardship, leadership and control responsibilities in relation to the Shire's financial reporting and audit responsibilities.

Due to the small number of audit committee meetings held during the year there is a significant delay between the audit meetings and the subsequent confirmation of the minutes of that meeting at the following audit committee meeting and hence, a further delay in presentation to Council of the minutes for adoption.

Therefore, it is considered more appropriate to present the unconfirmed minutes to Council for receipt. Should any issue arise at the adoption of these minutes at the following audit committee meeting varying the accuracy of the unconfirmed minutes, these changes will be presented to Council at the following Council meeting.

COMMENT

The purpose of the Audit Committee Meeting held 24 November 2022 was to consider the Independent Audit Report for the 2021 / 2022 financial year.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Minutes of the Audit Committee Meeting (unconfirmed) held on 24 November 2022 (Doc Id: SODR-2042075298-47950)

(Marked 9.1.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council receive the unconfirmed minutes of the Audit Committee Meeting held on 24 November 2022.

9.1.3 ACCOUNTS FOR PAYMENT – NOVEMBER 2022

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	SODR-2042075298-36502
Disclosure of Interest:	None
Date:	5 December 2022
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To accept the cheque, EFT, BPAY and direct debit listing for the month of November 2022.

BACKGROUND

In accordance with the Local Government Act 1995, and Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

COMMENT

The cheque, electronic funds transfer (EFT), BPAY and direct debit payments for November 2022 totalled \$1,032,673.42 for the Municipal Fund.

Should Councillors wish to raise any issues relating to the November 2022 Accounts for payment, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting, in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 13 of the Local Government Financial Management Regulations 1997.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Cheque, EFT and direct debit listings for November 2022 (Doc Id: SODR-2042075298-48480)
(Marked 9.1.3)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the Cheque, EFT, BPAY and direct debit payment listing for the period ending 30 November 2022 totalling \$1,032,673.42 be adopted.

9.1.4 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 30 NOVEMBER 2022

Location:	Shire of Dandaragan
Applicant:	N/A
Folder	SODR-1743450996-2640
Disclosure of Interest:	None
Date:	5 December 2022
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To table and adopt the monthly financial statements for the period ending 30 November 2022.

BACKGROUND

In accordance with the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 30 November 2022.

COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

1. Net Current Assets

Council's adjusted net current assets surplus / (deficit) position as at the 30 November 2022 was \$6,737,468. Net current Asset are calculated by deducting current liabilities from current assets as reported in the Statement of Financial Position. In accordance with regulation 34 of the Local Government Financial Management Regulations (1996) the net current assets are adjusted to establish a surplus / (deficit) position within the monthly financial statements. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The adjusted net current assets position is reflected on page 10 and reconciled with the Rate Setting Statement on page 3 of the financial statements.

The amount raised from rates, shown on the Rate Setting Statement (page 3), reconciles with note 2 (page 9) of the financial statements and provides information to Council on the budget vs actual rates raised.

2. Material Variances

During budget adoption a 10 percent and \$10,000 threshold for these variances to be reported was set.

Note 14 (page 24) of the attached report details any significant variances.

Should Councillors wish to raise any issues relating to the 30 November 2022 financial statements, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

CONSULTATION

- Chief Executive Officer

STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 30 November 2022
(Doc Id: SODR-1743450996-2772)

(Marked 9.1.4)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That the monthly financial statements for the period 30 November 2022 be adopted.

9.1.5 MITIGATION ACTIVITY FUND GRANT

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	SODR-890489631-1799
Disclosure of Interest:	Nil
Date:	29 November 2022
Author:	Will Miller, Emergency Management Coordinator
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

To authorise a budget amendment to recognise a Mitigation Activity Fund (MAF) Grant from the Department of Fire and Emergency Services to the value of \$242,000 and a corresponding expense to carry out the treatments approved in the grant agreement.

BACKGROUND

In 2020, the Shire endorsed the current Bushfire Risk Management Plan (BRMP) established for the Shire in partnership with the Department of Fire and Emergency Services (DFES). The BRMP is a strategic document that identifies assets at risk from bushfire and their priority for treatment. It also allows a Local Government to become eligible to apply for grants under the Mitigation Activity Fund Grants Program managed by the DFES and Office of Bushfire Risk Management.

The MAF grants program is designed to fund a number of bushfire mitigation treatments across the state upon application by the Local Authority. To qualify for funding, the treatments are required to be on Shire owned or managed land which includes reserves or roadways.

A number of various treatments can be applied for which include mechanical works such as slashing or mulching, chemical works such as spraying, installation of firebreaks or access/egress tracks, and planned burning activities.

COMMENT

In November 2022, the Shire received notice that of a successful application in the MAF Grants Program 2022/23 Round 2, totalling \$242,500 worth of works across 31 treatments. These treatments are divided approximately half towards mechanical works and the other half towards planned burns (or costs involved with planned burns) in the Shire.

A Treatment Schedule Plan has been attached as to indicate where the associated funds are to be expended. The costs against each relevant treatment have been estimated by using quotes from previous works or working within the baseline cost estimates as provided by the DFES. A large percentage of the funding provided for planned burning activities will be allocated to the Shire's Volunteer Bush Fire Brigades for undertaking controlled burns.

AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 15 DECEMBER 2022

CONSULTATION

- Department of Biodiversity, Conservation and Attractions
- Department of Fire and Emergency Services

STATUTORY ENVIRONMENT

Local Government Act 1995

6.8 Expenditure from municipal fund not included in annual budget

- 1. A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –*
- a. is incurred in a financial year before the adoption of the annual budget by the local government; or*
 - b. is authorised in advance by resolution*;* or
 - c. is authorised in advance by the mayor or president in an emergency*

* Absolute majority required.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The Mitigation Activity Fund Grant will increase the 2022/23 annual budget expenditure for Materials and Contracts by \$242,500 entirely offset by the grant. The total sum is paid in two 50% amounts, one upon successful application, and the second upon acquittal (following all the treatments being completed or at twelve months from receipt of the grant agreement – whichever comes sooner).

STRATEGIC IMPLICATIONS

Community Strategic Plan – Envision 2029

03 – Environment	The Shire will be a responsible custodian of the environment, working with community groups and other entities renewable energy initiatives, vegetation cover and rehabilitate degraded public land throughout the local region.
Priority Outcomes	Our Roles
The Shire will be prepared for and respond to the challenges of climate change.	Increase community awareness and preparedness for the impacts of climate change and its major local risks such as bush fires.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Grant Agreement (Doc Id: SODR-890489631-1796)
(Marked 9.1.5)

VOTING REQUIREMENT

Absolute Majority

OFFICER RECOMMENDATION

That Council authorise a budget amendment to;

- 1. recognise the Mitigation Activities Fund Operating Grant for the amount of \$242,500; and**
- 2. increase the Materials and Contract operating expenditure budget within the Fire Prevention sub-schedule by \$242,500 for the purpose of completing the planned treatment schedule.**

9.2 INFRASTRUCTURE SERVICES

9.3 DEVELOPMENT SERVICES

9.3.1 REVIEW OF LOCAL PLANNING POLICY 9.5 ADVERTISING DEVICES (SIGNAGE)

Location:	N/A
Folder Path:	SODR-877026889-3431
Disclosure of Interest:	Nil
Date:	30 November 2022
Author:	Rory Mackay, Principal Planning & Building Officer
Senior Officer:	Louis Fouche, Executive Manager Development Services

PROPOSAL

For Council to consider the adoption, for the purpose of advertising, draft amendments to Local Planning Policy 9.5: Advertising Devices (Signage).

BACKGROUND

In April 2013, Council adopted a local planning policy to regulate outdoor advertising. A review of the policy is timely and is also actioned within the Shire's Corporate Business Plan. This review is also timely to respond to a growing number of unauthorised portable signs in notable public spaces such as the Jurien Bay Foreshore.

The review of the policy has been undertaken with reference to the Western Australian Local Government Association's (WALGA) Model Local Planning Policy.

This policy review is undertaken concurrently with the investigation into developing a street furniture advertising scheme. The latter is still under development.

COMMENT

The following policy modifications have been made:

- Restructure the policy to follow the WALGA model where relevant.
- Revise policy introduction and objectives accordingly.
- Provide clear exemptions and interpretations.
- Outline signage development application requirements and when a signage strategy will be required.
- Outline clear protocols which apply to all signage.
- Outline particular areas where signage will not be supported.
- Provide specific protocols for common types of signage.

It is recommended that Council adopt the modified policy for the purposes of advertising and that comment be sought from the local business industry and the wider public for an extended period of ten

weeks. On cessation of this period all submissions will be considered in the final modification of the revised policy to be presented to Council.

CONSULTATION

As outlined. Given that the advertising of the amended policy will be conducted during the December – January holiday period, the advertising period has been extended to ten weeks instead of the minimum 21 days required.

STATUTORY ENVIRONMENT

Planning and Development (Local Planning Schemes) Regulations 2015:

The ability to prepare a local planning policy (LPP) is afforded to the Council under clause 3 of Schedule 2 in the *Deemed Provisions for Local Planning Schemes (Deemed Provisions)*. The Deemed Provisions allow the Shire to prepare policies in respect to any matter related to the planning and development of the Shire. Policies may apply to a particular class or matter and relate to one or more parts of the Shire's Local Planning Scheme area.

Clauses 5 and 6 of the Deemed Provisions allow Council to amend or rescind its planning policies.

Clause 4 sets out the procedure for making (and amending) a local planning policy. In terms of clause 4(2), the minimum period for making a submission is 21 days.

LPPs are guidelines used to assist the local government in making decisions under the Local Planning Scheme. Although LPPs are not part of the Local Planning Scheme, they must be consistent with, and cannot vary, the intent of the Local Planning Scheme provisions. In considering a development application, the local government must have due regard to relevant LPPs as required under the Local Planning Scheme.

LPPs aim to prescribe minimum standards acceptable to the Council in consideration of community sentiment for various types of development and land use. Additionally, these policies also aid in providing a foundation for delegation to be set in order to assist in streamlining the approval processes and establishing relative levels of compliance.

POLICY IMPLICATIONS

The modified LPP is aimed to improve procedural and governance aspects of the Shire's development control responsibilities for Advertising Devices (Signage).

FINANCIAL IMPLICATIONS

No change to applicable application fees is proposed.

STRATEGIC IMPLICATIONS

Strategic Community Plan - Envision 2029

02 - Prosperity	The region will experience economic and population growth with increasing economic opportunities, diversifying primary production and a vibrant visitor economy.
Priority Outcomes	Our Roles
Our Shire has a contemporary land use planning system that responds to, and creates, economic opportunities.	Ensuring that our planning framework is modern and meets the needs of industry, small business and emerging opportunities.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Draft Local Planning Policy 9.5: Advertising Devices (SODR-877026889-3406)
- Current Local Planning Policy 9.5: Advertising Devices (Signage) (SODR-877026889-3414)

(Marked 9.3.1)

VOTING REQUIREMENT

Simple Majority

OFFICER RECOMMENDATION

That Council pursuant to clauses 4 and 5 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, adopts for the purpose of advertising, *Draft Amendments to Local Planning Policy 9.5: Advertising Devices (Signage)* as provided as an attachment to this report and seek public comment closing on 28 February 2023.

9.3.2 PROPOSED OUTBUILDING – LOT 10 (NO.15) GRIGSON STREET, JURIEN BAY

Location:	Lot 10 (15) Grigson Street, Jurien Bay
Applicant & Landowner:	CA Ryan
File Ref:	SODR-1262144384-15811
Disclosure of Interest:	Nil
Date:	5 December 2022
Author:	Rory Mackay, Principal Planning & Building Officer
Senior Officer:	Louis Fouche, Executive Manager of Development Services

PROPOSAL

The proponent is seeking development approval for an oversized outbuilding at 15 Grigson Street, Jurien Bay.



Location Plan – Lot 10 (No. 15) Grigson Street, Jurien Bay

BACKGROUND

The applicant is seeking development approval to construct a 144m² enclosed outbuilding with a wall height of 3.6m and a ridge height of 4.7m at the rear of the 1214m² property. This application has been revised from the 192m² outbuilding initially applied for. The outbuilding will consist of a steel frame, clad in Colorbond steel sheeting. The outbuilding will be set back 1m from the rear and north/east side boundaries, and 7m from the south/west side boundary.



Proposed outbuilding site location

Only a three-bedroom, one-bathroom dwelling exists on the property. There is no carport or garage structure attached to the dwelling.

An outbuilding is defined by the *Residential Design Codes (R-Codes)* (State Planning Policy 7.3) as:

An enclosed non-habitable structure that is detached from any dwelling.

The subject property is zoned Residential under the Shire's Local Planning Scheme No.7 with a density code of R12.5.

Council's *Local Planning Policy 9.4: Outbuildings Residential Areas* (Policy) outlines the following parameters for outbuildings:

	LPP9.4	Proposed
Area	80m ²	144m ²
Wall/gutter height	3.6m	3.6m
Ridge Height	4.5m	4.7m
Side/rear setback	1.5m	1m

The applicant has sought the above outbuilding area variation for storage needs for recreational vehicles (boat, caravan, 4x4), in addition to materials and tools required for an owner/builder demolition and rebuild of a substantial two storey residence on the property in future years.

The initial development application for a 192m² outbuilding was referred to the adjoining property owners for comment. One objection to the 192m² proposal was received as outlined in the consultation section below. The revised design of 144m² was only referred to the objector for further comment. At the time of writing no response had been received.

It is noted that the development application would have been referred to Council for determination without any objections due to the design variations sought against the Policy.

COMMENT

Where a proposal does not meet the deemed-to-comply provisions of the Policy the decision maker is to consider the application against the design principles of the Policy (which is as per the R-Codes). The R-Codes design principles applicable for the proposed outbuilding are:

Lot boundary setback 5.1.3, P3.1

P3.1 Buildings set back from lot boundaries or adjacent buildings on the same lot so as to:

- *reduce impacts of building bulk on adjoining properties;*
- *provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties; and*
- *minimise the extent of overlooking and resultant loss of privacy on adjoining properties.*

Outbuildings 5.4.3, P3

Outbuildings that do not detract from the streetscape or the visual amenity of residents or neighbouring properties.

The merits of the development application, both positive and negative are stated below in relation to these (R-Codes) design principles and the Policy:

Positives

- The proposed outbuilding will be located behind the existing dwelling, to the rear of the property, which is a design characteristic consistent throughout Jurien Bay.
- The proposed 1m boundary setbacks in lieu of 1.5m is considered minor in the context of direct sun and ventilation impacts on adjoining properties.
- The proposed outbuilding will not result in privacy or overlooking issues for adjoining properties.
- The materials and colours of the outbuilding can be conditioned to be complementary to the existing dwelling's design, to not detract from the streetscape or the amenity of neighbouring properties. The applicant has stated that the any future new dwelling on the property will be finished a colour complementary to that of the proposed outbuilding.
- A standard condition of development approval requires that stormwater be contained and controlled on the applicant's property. This will ensure that no gutters or downpipes/stormwater are located or run into adjoining properties.

- The proposed outbuilding will achieve the open space requirements of the R-Codes of 55% (668m²) of the property not occupied by any building.
- The proposed outbuilding will use 12% of the large 1214m² property which is located in a foreshore locality known historically for large rear outbuildings.
- The proposed total/ridge variation of 4.7m in lieu of 4.5m is considered minor as it is less than 5%.

Negatives

- The proposed 144m² outbuilding will have an industrial building bulk and scale, which can negatively affect current and future adjoining landowners and the overall streetscape in a prominent residential locality of Jurien Bay (as objected to).
- The proposed outbuilding is 1.8 times the 80m² maximum area contemplated by the guiding Policy (80% variation). As such the approval of the proposal would set an undesirable precedent for future like development applications.

The uncommon large size of the subject property and the surrounding adjoining development provide circumstances not generally encountered on smaller lots. However, given the proposal would still result in an 80% policy variation it is not considered to achieve orderly and proper planning. As such, it is recommended that Council refuse the subject development application.

Should Council consider the proposal to achieve orderly and proper planning an alternative recommendation is presented below.

Alternative Officer Recommendation

That Council grant development approval for an outbuilding at Lot 10 Grigson Street, Jurien Bay subject to following conditions and advice:

Conditions:

1. All development, subject to any conditions of this approval, shall be in accordance with the approved development plans, which form part of this development approval, to the specifications and satisfaction of the Shire of Dandaragan.
2. All stormwater must be contained and disposed of on-site at all times, to the satisfaction of the Shire of Dandaragan.
3. The outbuilding is not to be used for human habitation, to the satisfaction of the Shire of Dandaragan.
4. A schedule of materials and finishes of the outbuilding is to be provided to and approved by the Shire of Dandaragan, prior to the submission of a Building Permit application.

Advice to applicant:

- A. This is a development approval of the Shire of Dandaragan under its Local Planning Scheme No.7 only. The applicant/landowner is advised that it is their responsibility to ensure that the proposed

development complies with all other applicable legislation, local laws, licensing requirements and/or legal agreements that may relate to the development.

- B. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the Planning and Development Act 2005. An application must be submitted within 28 days of this determination.

CONSULTATION

The initial proposal for 192m² outbuilding was forwarded to adjoining landowners for comment and an objection was received from the adjoining rear neighbour. These landowners were very concerned with the proposed size of the outbuilding with its large variation to the guiding Policy's maximum area. It was suggested an outbuilding of this size was better suited to an industrial zoned area.

The revised design of 144m² was also referred to this neighbour for further comment. At the time of writing no response was received.

STATUTORY ENVIRONMENT

- Planning and Development (Local Planning Schemes) Regulations 2015
 - Deemed provisions for local planning schemes
- Cl.67. Consideration of application by local government
- Local Planning Scheme No 7:
 - Clause 4.2 of the Scheme outlines *State Planning Policy 3.1 - Residential Design Codes* is to read as part of the Scheme.

POLICY IMPLICATIONS

Local Planning Policy 9.4 Outbuildings Residential Areas

FINANCIAL IMPLICATIONS

The applicant has paid the required fee for the development application.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Development application 122/22 (Doc Id: SODR-1262144384-15730 & SODR-1262144384-15729, SODR-1262144384-16088)

(Marked 9.3.2)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council refuse the development application for the proposed outbuilding at Lot 10 (No.15) Grigson Street, Jurien Bay as the development would not comply with orderly and proper planning for the locality and if approved, set an undesirable precedent for similar development applications in the future, inconsistent with *Local Planning Policy 9.4 Outbuilding – Residential Areas* (clause 67(2) of the Deemed Provisions for local planning schemes).

Advice to applicant:

- A. A revised outbuilding development application that is consistent with the *Shire of Dandaragan Local Planning Policy 9.4 Outbuildings – Residential Areas*, will be considered by Council.
- B. If the applicant/landowner is aggrieved by this determination, there is a right of review by the State Administrative Tribunal in accordance with Part 14 of the *Planning and Development Act 2005*. An application must be submitted within 28 days of this determination.

9.4 GOVERNANCE & ADMINISTRATION

9.4.1 OWNERSHIP TRANSFER OF CERVANTES VOLUNTEER FIRE & EMERGENCY SERVICES BUILDING

Location:	Lot 884 Weston Street, Cervantes
Applicant:	N/A
Folder Path:	SODR-890489631-1798
Disclosure of Interest:	Nil
Date:	5 December 2022
Author:	Will Miller, Emergency Management Coordinator
Senior Officer:	Brent Bailey, Chief Executive Officer

PROPOSAL

Approval is sought to dispose of Lot 884 (14) Weston Street, Cervantes, to the Department of Fire and Emergency Services (DFES) for an amount of one (\$1.00) Dollar.

BACKGROUND

The property and building is the base of the Cervantes Volunteer Fire & Emergency Services (VFES) Brigade, formally Cervantes Bush Fire Brigade. Lot 884 (14) Weston Street is located on Reserve 35590 vested to the Shire of Dandaragan and reserved Public Purposes: Emergency Services in terms of Local Planning Scheme No.7.

Historically, the brigade was managed by the Shire of Dandaragan as a gazetted bush fire brigade. In 2018, it was clear that there was increased demand and need for additional road crash rescue and structural firefighting capabilities in the area, so a memorandum of understanding (MOU) was established between the Shire, Brigade and DFES. The MOU provided the DFES full financial and operational management of the brigade; thus, changing the brigade profile from Bush Fire Brigade to a Fire and Emergency Services Brigade.

The original shed on the site was built in the early 1990s using funds supplied by the Bushfires Board, with in-kind support and fundraising by the Cervantes community playing a big and crucial part to the project. In 2010, a Lotterywest grant and community fundraising was used to extend the original building to create a training and meeting room at the facility. The Shire supplied the brigade \$500 towards catering at the grand opening of the upgraded facility.

Since the MOU, the brigade has maintained a steady membership base, has upskilled in many areas and has attended many incidents, community events and planned burns across the district.

The DFES have employed the services of Acorpp to undertake all matters relating to the property sale and have sought to proceed

with the proposed hand over of the assets and land management order in due time.

COMMENT

As the transfer of this asset is between government departments, there are no obligations to advertise the sale or seek community feedback.

As outlined above, the facility has been constructed by emergency services agencies and continues to be maintained by the State Government through Emergency Services Levy (ESL) funding. At present the Shire still incurs some costs, such as insurance, which are then on-costed to the State Government. The transfer of ownership will avoid the duplication of administrative workload while having no impact on the services delivered to the community.

The removal of the property from the Shire's asset register will also reduce book value depreciation entries which will reduce annual non-cash operating expenses.

The DFES will be responsible for all costs incurred with the sale of the property in line with section 4.2 of the MOU. At the conclusion of the land transfer process the DFES will be solely responsible for the management and renewal of the facility, consistent with other DFES facilities throughout the state. Given this proposal has operational advantages for the Shire, and enhances the current emergency services for the community, the officer's recommendation lists a nominal value for the property sale.

CONSULTATION

- Department of Fire & Emergency Services
- Shire Executive Team
- The Cervantes VFES Captain, Kevin Cunliffe, has been consulted on the matter and supports the transfer to the DFES.

STATUTORY ENVIRONMENT

Local Government Act 1995

With respect to this proposal, the property disposal is exempt from the requirements of section 3.58 of the Local Government Act 1995 as the property is being transferred to the State Government.

Local Government (Functions and General) Regulations 1996

30. Dispositions of property excluded from Act s. 3.58

- (1) *A disposition that is described in this regulation as an exempt disposition is excluded from the application of section 3.58 of the Act.*
- (2) *A disposition of land is an exempt disposition if —*
 - (a) *the land is disposed of to an owner of adjoining land (in this paragraph called the **transferee**) and —*

- (i) *its market value is less than \$5 000; and*
 - (ii) *the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;*
- or
- (b) *the land is disposed of to a body, whether incorporated or not —*
 - (i) *the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature; and*
 - (ii) *the members of which are not entitled or permitted to receive any pecuniary profit from the body's transactions;*
- or
- (c) *the land is disposed of to —*
 - (i) *the Crown in right of the State or the Commonwealth; or*
 - (ii) *a department, agency, or instrumentality of the Crown in right of the State or the Commonwealth; or*
 - (iii) *another local government or a regional local government;*
- or
- (d) *it is the leasing of land to an employee of the local government for use as the employee's residence; or*
 - (e) *it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land; or*
 - (f) *it is the leasing of land to a person registered under the Health Practitioner Regulation National Law (Western Australia) in the medical profession to be used for carrying on his or her medical practice; or*
 - (g) *it is the leasing of residential property to a person.*
- (2a) *A disposition of property is an exempt disposition if the property is disposed of within 6 months after it has been —*
- (a) *put out to the highest bidder at public auction, in accordance with section 3.58(2)(a) of the Act, but either no bid is made or any bid made does not reach a reserve price fixed by the local government; or*
 - (b) *the subject of a public tender process called by the local government, in accordance with section 3.58(2)(b) of the Act, but either no tender is received or any tender received is unacceptable; or*

- (c) *the subject of Statewide public notice under section 3.59(4) of the Act, and if the business plan referred to in that notice described the property concerned and gave details of the proposed disposition including —*
- (i) the names of all other parties concerned; and*
 - (ii) the consideration to be received by the local government for the disposition; and*
 - (iii) the market value of the disposition as ascertained by a valuation carried out not more than 12 months before the proposed disposition.*
- (2b) *Details of a disposition of property under sub regulation (2a) must, for a period of 1 year beginning on the day of the initial auction or tender —*
- (a) be made available for public inspection; and*
 - (b) be published on the local government’s official website.*
- (3) *A disposition of property other than land is an exempt disposition if —*
- (a) its market value is less than \$20 000; or*
 - (b) the entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75 000.*

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

The finalisation of this property disposal will effectively write down the Shire’s building and land book value position by \$219,000.

STRATEGIC IMPLICATIONS

Community Strategic Plan – Envision 2029

01 – Infrastructure	The Shire will work cooperatively with private enterprise and government agencies to develop and maintain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses.
Priority Outcomes	Our Roles
Our communities contain vibrant, activated public open spaces and buildings with high levels of utilisation and functionality.	To manage and facilitate community assets that are flexible, vibrant, adaptable and enjoyable places to occupy employing the principals of place-making and design-thinking.

ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Cervantes Volunteer Fire & Emergency MOU (Doc Id: SODR-1540645505-1032)

(Marked 9.4.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION

That Council authorise the Chief Executive Officer to execute the transfer of the reserve vesting, and property assets, for Lot 884 (14) Weston Street, Cervantes, to the Department of Fire and Emergency Services for a total of one dollar (\$1.00).

9.5 COUNCILLOR INFORMATION BULLETIN

9.5.1 SHIRE OF DANDARAGAN – NOVEMBER 2022 COUNCIL STATUS REPORT

Document ID: [SODR-1739978813-5986]

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held 24 November 2022. **(Marked 9.5.1)**

9.5.2 SHIRE OF DANDARAGAN – BUILDING STATISTICS – NOVEMBER 2022

Document ID: [SODR-2045798944-4098]

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for November 2022. **(Marked 9.5.2)**

9.5.3 SHIRE OF DANDARAGAN – PLANNING STATISTICS – NOVEMBER 2022

Document ID: [SODR-2045798944-4097]

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for November 2022. **(Marked 9.5.3)**

9.5.4 SHIRE OF DANDARAGAN TOURISM / LIBRARY / COMMUNITY ACTIVITIES REPORT FOR NOVEMBER 2022

Document ID: [SODR-1876983588-1198]

Attached to the agenda is monthly report for Tourism / Library for November 2022. **(Marked 9.5.4)**

9.5.5 ASTROTOURISM WA UPDATE

Document ID: [SODR-757425863-1522]

Attached to the agenda is Astrotourism WA Update for the month of November **(Marked 9.5.5)**

9.5.6 MINISTER FOR SPORT & RECREATION – CLUB NIGHT LIGHTS PROGRAM

Document ID: [SODR-1272937250-1401]

Attached to the agenda is correspondence from Minister for Culture and the Arts, Sport and Recreation, International Education and Heritage in relation to Club Night Lights Program **(Marked 9.5.6)**

10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING

11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC

12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 CLOSURE OF MEETING



ATTACHMENTS

FOR ORDINARY COUNCIL MEETING 15 DECEMBER 2022



SHIRE OF
DANDARAGAN



22

ANNUAL REPORT



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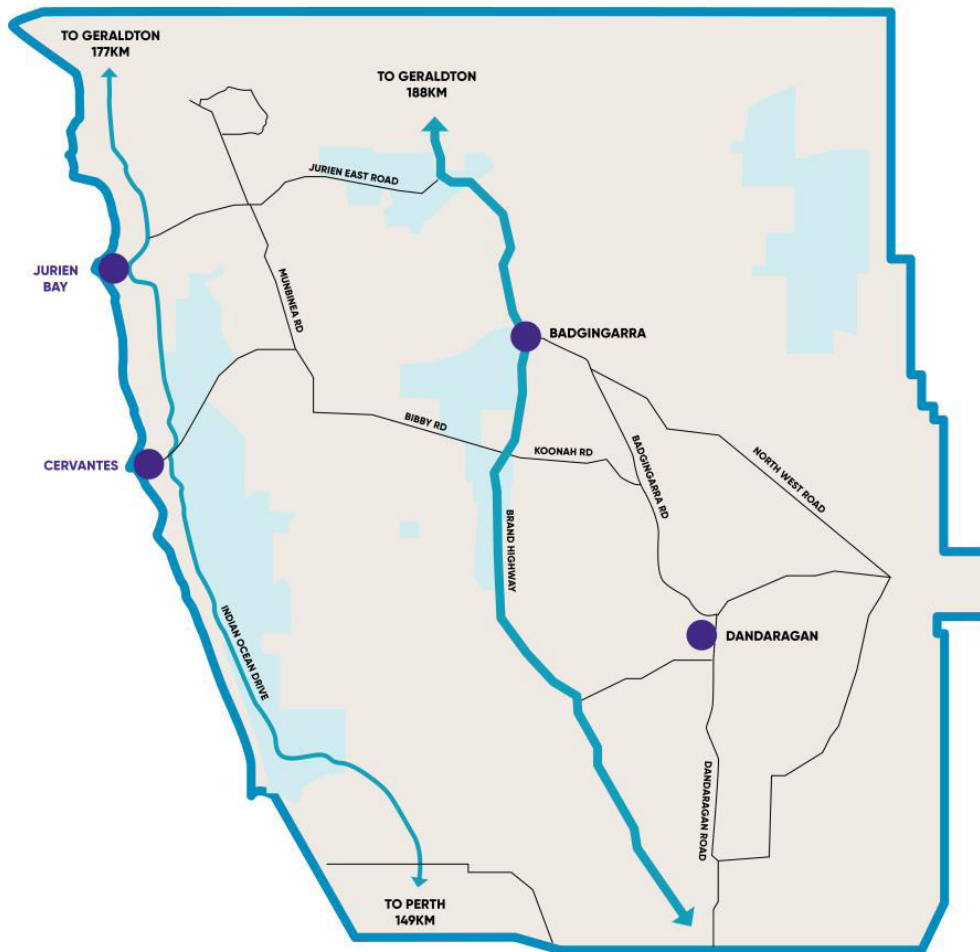
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This document is available in alternative formats, such as Braille, large print, digital (on disk or by email) upon request, and on the Shire's website at www.dandaragan.wa.gov.au

ACKNOWLEDGEMENT OF PEOPLE AND COUNTRY

On behalf of our community, the Shire of Dandaragan respectfully acknowledges the past and present traditional owners of this land, the Yued people. It is a privilege to be living on Nyungar country.





DANDARAGAN BY THE NUMBERS

LAND AREA



6725 KM²

POPULATION



3473

RATEABLE PROPERTIES



3754

SCHOOLS



4

Including
a District
High School

PARKS



10+

Hectares of Parks,
Gardens & Ovals

ROADS

Sealed &
Unsealed



1677 KM

ANIMALS

555



MEDICAL FACILITIES



9

Facilities
providing
Medical
Services within
the Shire

EMPLOYMENT



1573

Local
Jobs

OUR VISION

A dynamic, diverse and desirable region delivering sustainable growth and socially connected communities.



SHIRE PRESIDENT'S REPORT



I am pleased to share with you the outcomes and achievements of the 2021/22 financial year in this Annual Report. From within this document you will see that our communities and the Shire of Dandaragan continue to prosper, grow and present as an outstanding place to live, visit and operate a business.

The Shire has continued to be guided by our Vision "A dynamic, diverse and desirable region delivering sustainable growth and socially connected communities". This statement permeates our corporate direction and our commitment to improving amenity and liveability through our services, projects and relationships with key stakeholders. As one of a small number of Wheatbelt communities which continue to grow in population and economic opportunities driven by our location and natural resources, we are well positioned to continue this path into the future.

Over the past 12 months we have continued to invest in community assets that will support the ongoing attraction and retention of families in our region targeting our recreation precincts and foreshores. The Shire's major project at the Jurien Bay Foreshore was substantially delivered at the financial year end with the completion of the foreshore playground, basketball court and shade structure achieved in 2021/22. At the time of writing this report, the pavilion café and new ablutions are open and operating and the power upgrades in Fauntleroy Park have also been completed. This project is the culmination of 3 years' worth of construction activity following the development of the Jurien Bay Foreshore Masterplan. The success of the project is evident in the popularity of the precinct, attracting visitors from all over the state while serving as the town's primary community destination for local residents. The Shire was also thrilled to be a finalist in the Parks and Leisure Australia (WA) Awards of Excellence for the project.



The Shire's campaign to link the towns of Cervantes and Jurien Bay by cycle path also progressed in 2021/22 with a further 700m path extension and the construction of the bridge over Hill River being completed. This project was a partnership with the local Chamber of Commerce and was completed by local businesses. The Shire is continuing to advocate for the State and Federal Government's to support this project with the capital funding required to complete the final stage into Cervantes which will provide a premier piece of cycling infrastructure for our region.

During the 2021/22 financial year, the Shire was also proud to partner with local community groups to pursue their goals. The Cervantes Historical Society was able to relocate their display to the old Nursing Post on Weston Street. This site now provides them with an extended tenure and also brings back to life one of the town's community buildings with a new purpose. The Shire was also able to provide funding support through the local community grants program to improve the Dandaragan Primary School's Nature Playground. The evolution of our play spaces throughout the Shire continues to present a positive trend towards more sustainable constructions and promoting safe, challenging and creative places for families.

In October 2021, the Shire welcomed two new Councillors to our team. Cr Rose Glasfurd and Cr Maddi McDonald both bring a wealth of community knowledge to the Council and like many of us in small communities, participate on a number of local committees and sporting groups in addition to their Councillor portfolios. It's been great having their new insights in our strategic decisions. I'd like to thank all the Shire of Dandaragan Councillors for their commitment and comradery over the past year.

As always, I was also delighted to see our vibrant arts and cultural scene showcase our local talent and character. The Cervantes Arts Show was another profound success and one of the most unique community events in the Shire which is a testament to the hard working committee involved. Our community is so lucky to play host to an exhibition of such quality and diversity and the celebration of our local landscapes was again demonstrated in the overall winner Tiges Morton's painting. The town of Badgingarra's art scene continues to thrive as well with the addition of a stunning mural of the native honeyeater bird in the rest area.

In closing, I'd like to thank our dedicated team of staff who have again delivered a great year of performance. Their passion for their own communities shines through in their work and I'm proud to work alongside them.

Leslie Holmes

SHIRE PRESIDENT



CHIEF EXECUTIVE OFFICERS REPORT



It's no secret that we live in one of the most scenic and enjoyable places in Western Australia, this was abundantly clear over the past 12 months as visitors flocked to the Shire of Dandaragan to experience our coast, wildflowers, national parks, camping spots, dark night skies, farm gate produce, community events or just to simply visit family and friends. When you're lucky enough to live in a place most people see as their holiday destination, being involved in delivering services and projects that continue to improve our amenity and liveability is such a rewarding experience.

The Shire has continued to focus on the planned and structured implementation of community projects. Our Integrated Planning Framework provides a centralised and transparent approach to prioritising our investments and expenditure of community funds. During 2021/22 we undertook the minor review process

which resulted in the update of our Strategic Community Plan and Corporate Business Plan which guide the annual budget process. Within this annual report you will find a review of all our identified strategic projects and a corresponding status of the progress over the reporting period. In addition to the minor review, we have also progressed or updated a number of informing strategies throughout the year, which again provide rationale and transparency to our decision making processes, these include:

- Sport and Recreation Plan
- Cervantes Recreation Precinct Plan
- Arts and Culture Plan
- Disability Access and Inclusion Plan
- Shared Path Strategy
- Jurien Town Hall Heritage Review
- Coastal Inundation Response Plan

Our investments in local economic development also continue to take shape. Over the past 12 months the Shire has partnered with our local business community and an external marketing agency to design a new destination website, undertake an extensive marketing content development program and then deliver a targeted online destination promotion campaign which had over 1.4 million customer impressions. Our region continues to present a compelling place in the market for families, "grey nomads" and the adventure traveller and through the work of our visitor centre we continue to provide a cost effective marketing presence in the domestic market. We are also supporting our local agricultural producers, particularly those in niche markets and with a farm gate experience. In partnership with the Wheatbelt Development Commission and Department of Agriculture, Primary Industries and Regional Development we developed a local Food and Beverage Capability Guide showcasing our local produce and also demonstrating the unique competitive advantages our region possesses to stimulate further business development activity.

Our highly efficient civil works team has also delivered another stellar year maintaining and improving one of the largest road networks in the Wheatbelt. Despite inclement weather and a very hot summer, their work on Dandaragan Road, Cataby Road and Jurien East Road demonstrate the skills possessed by the crew which continue to improve our freight network capability and road safety. Despite the extensive gravel road network, our maintenance operations have also continued to improve unsealed surfaces and with the support of contractors the winter grading and rolling program has continued to pay dividends for road users.

Throughout this report you will also be able to read about our growing events calendar and range of services delivered from our libraries through our community development team. Partnering with our communities to deliver new events is a terrific way to enhance our local vibrancy and celebrate living in our communities. As we emerge from the pandemic we look forward to bringing back or supporting major events like Opera in the Pinnacles and the Indian Ocean Festival.

I'm also immensely proud of the work our team do to manage and improve our public open space, camping sites and recreation facilities. We regularly receive praise from the community and visitors about our parks and ovals and over the past 12 months we've now shown our facilities can shine on grand final days in our winter sports calendar. Our rangers and operations team continue to demonstrate effective planning and implementation skills to cater for these large crowds and customers and I thank them for their hard work and energy.

Finally I'd like to acknowledge the support of our Elected Members, contractors and community volunteers who play a significant role in making this such a great place to live.

Brent Bailey

CHIEF EXECUTIVE OFFICER



SCOPE OF SHIRE SERVICES

COMMUNITY AMENITIES

Domestic waste and recycling collection; illegal dumping control; local water management; urban water management; effluent and liquid waste disposal monitoring; asbestos handling; planning and development advice; strategic urban planning; planning compliance and enforcement; contribution schemes management; sub-divisions and clearance; land development; sub-division engineering approvals; abandoned vehicles; litter control; septic tank services; public conveniences; environment protection; cemeteries; refuse site.

GOVERNANCE

Strategic planning and performance monitoring and reporting; customer services and complaints management; community engagement; civic participation; Elected Member support; Freedom of Information and public disclosure information; local government elections management; compliance returns management; enterprise risk management; support for decision-making processes; information technology; human resources and workforce planning; project management; marketing and communications; citizenship ceremonies; elections.

RECREATION AND CULTURE

Parks and reserves maintenance; community facilities management; public building maintenance; art, public art exhibitions; libraries; recreation centres; club development programs; recreation planning and management; youth recreation activities; events; Tree planting and maintenance; coastal and foreshore maintenance; heritage sites; playgrounds; jetty maintenance; ovals; civic centres.

ECONOMIC SERVICES

Local and regional economic development; tourism destination marketing; investment attraction; advocacy; swimming pool inspections; building inspections; building approvals; camping areas; caravan parks; area promotion; standpipes.

HEALTH

Food safety and premise inspections; communicable disease notification, smoking in public places monitoring, pest control; air handling and water systems monitoring; pesticide use and disposal monitoring; water, air and noise pollution monitoring; offensive trades; pet food establishments monitoring.

TRANSPORT

Transport planning; roads and car park maintenance; transport and traffic asset management; fleet asset management; street cleaning; workshop operations stores; traffic treatments; pathways and cycleways maintenance; street lighting; aerodromes.

GENERAL PURPOSE FUNDING

Financial accounting; accounting management; budgeting; grant funding management; levying and collecting rates and charges; compliance returns; financial investments

EDUCATION AND WELFARE

Volunteer development; community funding; education and lifelong learning programs; youth services; collaboration with external service providers; early childhood facilities; aged services..

LAW, ORDER AND PUBLIC SAFETY

Community safety and crime prevention; ranger services; security patrols; graffiti removal; animal control; asbestos handling; liquor licencing support; local law enforcement; littering control; swimming pool inspections; closed-circuit television maintenance and monitoring; bushfire protection; emergency management; parking enforcement; pounds.

OTHER PROPERTY SERVICES

Building inspections; building approvals; planning and development advice; strategic urban planning; planning compliance and enforcement; contribution schemes management; sub-divisions and clearance; land development; sub-division engineering approvals; heritage sites; property leasing; land development; Crown and freehold land acquisition, administration and disposal; engineering technical support; civil infrastructure design and maintenance; place planning.

KEY ASPIRATIONS

INFRASTRUCTURE

The Shire will sustain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses.

PROSPERITY

The Shire will experience broad economic and population growth with decreasing economic barriers, diversified agriculture and fisheries output and a vibrant visitor economy.

A dynamic, diverse and desirable region delivering sustainable growth and socially connected communities.

ENVIRONMENT

The Shire will be a responsible custodian of the environment, working with community groups and other entities to increase renewable energy initiatives, vegetation cover and rehabilitate degraded public land throughout the local region.

COMMUNITY

The Shire's resident population will grow more than the WA regional average supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities.



ELECTED MEMBERS

The Shire of Dandaragan is represented by 9 elected members who are responsible for setting policies about the provision of services and determining how Council money is spent.



Cr Leslee Holmes
Term Ending 2023



Cr Peter Scharf
Retiring 2023



Cr Jason Clarke
Retiring 2025



Cr Ann Eyre
Retiring 2023



Cr Wayne Gibson
Retiring 2023



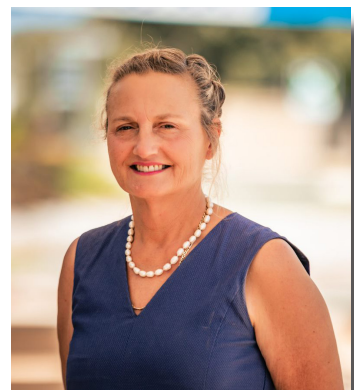
Cr Rudy Rybarczyk
Retiring 2023



Cr Rob Shanhun
Retiring 2025



Cr Maddie McDonald
Retiring 2025



Cr Rose Glasfurds
Retiring 2025

YOUR COUNCIL



Elected Member	Gender	Linguistic background	Country of Birth	Aboriginal or Torres Strait Islander
Pr Leslee Holmes	Female	English	England	No
Cr Peter Scharf	Male	English	Australia	No
Cr Wayne Gibson	Male	English	Australia	No
Cr Rudy Rybarczyk	Male	German	German	No
Cr Jason Clarke	Male	English	Australia	No
Cr Ann Eyre	Female	English	Australia	No
Cr Rob Shanhun	Male	English	Australia	No
Cr Rose Glasfurd	Female	English	Australia	No
Cr Maddi McDonald	Female	English	Australia	No

Members Age Range	Between 18-24	Between 25-34	Between 34-44	Between 45-54	Between 55-64	Over 64
	1	0	1	0	1	6

ELECTED MEMBER TRAINING & ATTENDANCE

Council Member	Understanding Local Government	Serving On Council	Meeting Procedures	Conflicts Of Interest	Understanding Financial Reports & Budgets
Leslee Holmes Elected 2011	✓	✓	✓	✓	✓
Peter Scharf Elected 2015	✓	✓	✓	✓	✓
Jason Clarke Elected 2017	✓	✓	✓	✓	✓
Annette Eyre Elected 2017	✓	✓	✓	✓	✓
Wayne Gibson Elected 2011	✓	✓	✓	✓	✓
Rudy Rybarczyk Elected 2019	✓	✓	✓	✓	✓
Maddi McDonald Elected 2021	✓	✓	✓	✓	✓
Rob Shanhun Elected 2017	✓	✓	✓	✓	✓
Rose Glasfurd Elected 2021	✓	✓	✓	✓	✓

Council Member	Ordinary Council Meetings (12)	Special Council Meetings (2)	Apologies	Leave of Absence
Leslee Holmes	11	2	1	0
Peter Scharf	10	2	0	2
Jason Clarke	10	2	2	0
Annette Eyre	11	2	0	1
Wayne Gibson	12	1	1	0
Rudy Rybarczyk	12	1	1	0
Maddie McDonald <i>elected October 2021</i>	9	1	0	0
Rose Glasfurd <i>elected October 2021</i>	8	2	1	0
Rob Shanhun	11	2	1	0

EXECUTIVE TEAM



Brent Bailey
CHIEF EXECUTIVE OFFICER



Scott Clayton
EXECUTIVE MANAGER CORPORATE
&
COMMUNITY SERVICES



Louis Fouche
EXECUTIVE MANAGER
DEVELOPMENT SERVICES



Brad Pepper
EXECUTIVE MANAGER
INFRASTRUCTURE

ORGANISATION STRUCTURE

**PRESIDENT AND
COUNCILLORS**

**CHIEF EXECUTIVE
OFFICER**

- Emergency Services
- Economic Development
- Council Liaison
- Human Resources
- Governance & Risk
- Strategy & Business Development
- Occupational Health & Safety

CORPORATE & COMMUNITY SERVICES

- Customer Services
- Finances
- Property & Leasing
- Records
- Information Technology
- Revenue Development
- Recreation Services
- Arts & Culture
- Library
- Community Development
- Events
- Visitor Services
- Communications and Marketing

DEVELOPMENT SERVICES

- Planning
- Building
- Environmental Health
- Rangers
- Emergency Services
- Developmental Compliance
- Airport Services
- Environmental Sustainability

INFRASTRUCTURE SERVICES

- Major Projects
- Maintenance & Construction
- Plant & Heavy Fleet
- Waste Management
- Asset Management
- Civil Infrastructure
- Engineering
- Reserves



STATUTORY STATEMENTS

COMPETITIVE NEUTRALITY

National Competition Policy reforms require local governments to comply with and implement the principles of competitive neutrality and restructure monopolies (or near monopolies), subject to public benefits.

National Competition Policy is a framework for reform and is about promoting competition in business across Australia regardless of private or public ownership, size of business or ownership structure.

Local Government is required to report annually on the implementation, application and effects of the National Competition Policy (NCP) with regard to three areas, being competitive neutrality, legislation review, and structural reform.

As the Shire of Dandaragan did not acquire any new entities or privatise any activities during 2021/22, there was no requirement for competitive neutrality testing.

NATIONAL COMPETITION POLICY

The Shire of Dandaragan had 12 Local Laws that may have restricted competition and hence were reviewed under the National Competition Policy. The review process was completed in 2019 with the gazettal of the following Local Laws on Tuesday 5 November 2019:

- Activities on Thoroughfares and Trading in Thoroughfares and Public Places
- Local Government Property
- Local Government (Council Meetings)
- Site Erosion and Sand Drift Prevention
- Extractive Industries
- Waste
- Fencing
- Pest Plants
- Bush Fire Brigades
- Parking and Parking Facilities
- Cemeteries
- Dogs Local Law



RECORD KEEPING

In compliance with the State Records Act 2000, the Shire of Dandaragan has a Record Keeping Plan. The amended Record Keeping Plan outlines the improvements made to the Shire's record keeping policies, as they relate to staff and Councillors.

The Plan has assisted the Shire to implement an efficient and effective electronic records management system Magiq Docs (formerly InfoXpert).

Recently, the Shire transitioned to a cloud record solution utilising Microsoft Sharepoint and AvePoint Record. As a result, the Shire has commenced a review of its Record Keeping Plan to ensure its accuracy and relevance.

REMUNERATION

Regulation 19B(2) of Local Government (Administration) Regulations 1996 requires the Annual Report to detail the number of employees who are entitled to an annual salary of \$130,000 or more and to break those employees down into bands of \$10,000.

• As at 30 June 2022, the Shire of Dandaragan had the following:

- \$140,000 - \$149,999 - 1 Employee
- \$150,000 - \$159,999 - 1 Employee
- \$180,000 - \$189,999 - 1 Employee

REMUNERATION PAID OR PROVIDED TO THE CHIEF EXECUTIVE OFFICER

The Shire of Dandaragan Chief Executive Officer was paid a total reward package of \$247,813 in the 2021/22 financial year. The Total Reward Package is comprised of Base Salary, Association Membership Fees, Personal Benefit Value of Motor Vehicle, Fringe Benefits Tax, Clothing Allowance, Superannuation and Utilities.

PUBLIC INTEREST DISCLOSURE

In accordance with the requirements of the Public Interest Disclosure Act 2013, the Shire of Dandaragan has established procedures to facilitate the making of disclosures under the Act. These procedures set out the processes in place in respect to protected disclosures generally to protect people from reprisal for making protected disclosures, and to provide guidance on investigations. No disclosures relating to improper conduct were made to the Shire during 2021/2022 financial year, therefore no disclosures were referred to the ombudsman.

FREEDOM OF INFORMATION

The Shire of Dandaragan is subject to the provisions of the Freedom of Information Act 1992, which gives individuals and organisations a general right of access to information held by the Shire. The Act also provides the right of appeal in relation to decisions made by the Shire to refuse access to information applied under the Act.

- The Shire of Dandaragan received 0 requests for information during 2021/2022.
- In accordance with section 5.53 of the Local Government Act and the associated Local Government (Rules of Conduct) Regulations 2007, the complaints made against councillors for 2021/2022 were:
- Number of entries in register - Nil
- How the complaints were handled - Not applicable

STATUTORY STATEMENTS

FEDERAL GOVERNMENT FINANCIAL ASSISTANCE GRANTS

The Shire of Dandaragan received \$1,879,397 in Financial Assistance Grants in 2021/2022. These grants contribute to annual maintenance of community infrastructure and general operations of the local government, and are a vital source of revenue to support the Shire's operations.

REGISTER OF FINANCIAL INTEREST FOR ELECTED MEMBERS AND SENIOR STAFF

In accordance with the requirements of the Local Government Act 1995, this register is held in the Shire's administration office and is available for viewing by the public.

EQUAL OPPORTUNITY

The Shire supports, and is committed to, the achievement of its diversity management and equal opportunity goals. That means the Shire is continually aiming to ensure that it provides a workplace free from all forms of discrimination, harassment and bullying and that there is equality and fairness in all aspects of employment and customer service delivery in the organisation.

Policies, practices and services are adapted to meet the needs of a diverse and evolving community and the Shire reviews and updates all relevant policies annually to ensure they align with legislative requirements and the needs of the workforce.

These policies are:

- Equal Employment Opportunity Policy
- Discrimination, Harassment and Bullying Policy
- Information and Communication Technology Use Policy

DISABILITY ACCESS & INCLUSION

Council is conscious of the need to provide facilities and services to residents and visitors with a range of abilities. The Disability Access and Inclusion Plan (DAIP) provides the framework to achieve this goal. The DAIP contains a number of strategies to ensure that facilities, services, events, information and employment opportunities are available to all community members – including those who may have disability.

Local Governments are required to submit an annual report to the Disability Services Commission listing any outcomes achieved during the reporting period such as: ease of access to services; built infrastructure; effective communications; quality of services; appropriate consultation; and employment.

Outcome 1 - Services and events

The Shire inducted new employees in disability access and inclusion issues; informed and liaised with event organisers about accessibility issues and encouraged them to plan events accordingly; provided a wide range of large print and audio books at the library; and provided website accessibility within the Shire's website.

Outcome 2 - Buildings and other facilities

The Shire installed several new accessible footpaths; maintained a beach accessible all terrain wheelchair and provided accessible beach access at the Jurien Bay Marina; encouraged event organisers to provide 'Accessible Events'; upgraded public toilets to comply with relevant standards; ensured that commercial developments meet the specification prior to issuing building permits.

Outcome 3 - Information

The Shire of Dandaragan upgraded its website to ensure it was user-friendly for people of all abilities; tourist information is provided in an alternative format; increased community and staff awareness that Shire documents are available in alternative formats.

Outcome 4 - Level of quality of services

The Shire included disability access and inclusion awareness in staff inductions.

Outcome 5 - Complaints

The Shire reviewed the grievance mechanism and feedback form to ensure that they are user-friendly for people of different abilities. We improved the awareness of staff that Shire related information is available in an alternative format.

Outcome 6 - Consultation

All public documents are published on the Shire's website. Documents required for community consultation are available in alternative format upon request.

Outcome 7 - Employment

Job adverts are published in accessible format and interviews are held in an accessible venue.



INFRASTRUCTURE GOALS & ACHIEVEMENTS

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
5 Year Road Construction Plan	Develop and maintain a 5 year road construction strategy that details the projected capital investment expected on roads based on forecast demand, resources and capacity to allow forward works to be completed (e.g. environmental surveys) prior to construction.	Infrastructure	Funding commitments have been received for the ongoing reconstruction of Jurien East Road as part of the Federal Government's Wheatbelt Secondary Freight Network funding project. Ongoing Regional Road Group funding has been received for Dandaragan and Cataby Roads as identified in Roads 2030 - a strategic review of regionally significant Local Government roads including relevant development strategies. Successful road funding applications have been submitted under the Remote Roads Upgrade Pilot Program for the sealing of 20km of Agaton Road in 2022/23 and Regional Road Group State Commodity Route for reseal works on Sandy Cape Road.
Secondary Freight Route	Continue to advocate and support the implementation of the Secondary Freight Route project to leverage Federal and State funding towards the renewal of key supply chain routes throughout the agricultural district.	Infrastructure	Partially completed \$1.3m spent on Jurien East Road reconstruction from Munbinea Road (SLK 24.00 to 31.00), as part of the Wheatbelt Secondary Freight Network (WSFN). The WSFN Technical Committee and Project Manager continue to work with Local Governments to identify Priority 2 projects within the next phase to seek ongoing funding in future years which will include a route from Regans Ford to Miling.
Plant Fleet Review	Undertake a strategic review of plant fleet to establish the most effective acquisition and replacement strategy based on forecast roadworks and road maintenance.	Infrastructure	Ongoing annually as per Shire of Dandaragan's 10-year plant replacement program.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Extractive Industry Road Maintenance Contributions	Review of Extractive Industry licensing process to ensure the process for implementing road user contributions is fair, transparent and protects the functionality of the road network from intensive operations.	Development Services	To be progressed with the below action based on funding model developed by WALGA.
Development Contribution Road Maintenance and Upgrade Policy	Develop a policy to address the impact on local roads from new major developments including equitable cost recovery model.	Development Services	Over the past 12 months the Shire has been developing agreements with mining companies and major agricultural corporates to contribute funds towards maintaining and upgrading roads based on their additional freight tasks which exceed traditional rural agricultural uses. These contributions assist to maintain the operational capability and safety of our road network without passing additional costs onto the broader rate base.
Cervantes to Jurien Shared Path	Advocate for the 14.5km extension of Turquoise Way from Hill River to Cervantes including a viable bridge solution for the Hill River. Undertake a detailed Asset Management - based review of the project to quantify current and future cost benefit.	Economic Development	Advocacy for major funding continues. Over the past 12 months in partnership with the Jurien Bay Chamber of Commerce the bridge over the Hill River has been constructed and linked to the existing network.
Civic Centre Activation	Develop new programs, activities and partner with the CRC to increase local utilisation of the Civic Centre including libraries around the Shire. E.g NAIDOC Week, Harmony Week, International Women's Day.	Community Services	A community development approach to scheduling activities and increasing activation of the space, which also extended to libraries in Cervantes and Badgingarra. Activities have included dedicated sessions for home schooling students, arts and wellbeing workshops and a focus on targeting older people in Cervantes who are experiencing isolation.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Jurien Bay CBD Urban Design Plan	Undertake detailed design and staged implementation of the Jurien Bay CBD Urban Design Plan including carpark resurfacing, parking installations, landscaping and public amenity improvements to increase vibrancy, functionality and appeal of the town centre area.	Development Services / Infrastructure / Economic Development	The Jurien Bay CBD Draft Urban Design Plan is still in development and will continue in 2023. The project was deferred while Council considered new development applications for the Jurien Bay Caravan Park and the Roberts Street Motel developments. These major developments will now influence the finalisation of the urban design plan.
Jurien Bay Youth Precinct	Complete the development of the Jurien Bay Youth Precinct as included within the Jurien Bay Foreshore Master planning process including the installation of a basketball court, landscaping, youth meeting space and removal of the old ablutions.	Infrastructure / Community Development	During completion of the precinct, activation has occurred with skateboarding workshops and competitions – coordinated both by the local community and the Shire itself. The project is now fully complete and has been a significant attraction for residents and visitors.
Jurien Bay Foreshore Development Stage 2	Complete detailed design and construct the second stage of the Jurien Bay Foreshore redevelopment including the Foreshore Plaza, public art, electricity upgrades to Fauntleroy Park and privatising local street light network.	Development Services / Infrastructure / Economic Development	This project is now complete following the opening of the Jurien Bay Beach Café and Pavilion. The development of a plaza on the existing car park and privatising the local street light network will be completed in a future stage when funding becomes available and after a review of the foreshore masterplan is completed to consider the outcomes from the new infrastructure and services.
Cervantes Foreshore Development	Undertake detailed design for the Cervantes Foreshore development in accordance with the Masterplan and decisions made during the Coastal Adaptation Response plan.	Development Services / Infrastructure / Economic Development	Awaiting Coastal Adaptation Investigation for site area.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Place Making Policy	Establish a place making policy to guide the development and improvement of community spaces executing the fundamentals that are proven to make effective public places.	Development Services	Draft document developed to be linked with the Jurien Bay CBD Urban Design Plan.
Townsite signage staged replacement	Update and replace deteriorating park, street and regulatory signage and consider dual naming strategy (Yued) for key sites in line with State Government Aboriginal Place Name Initiative. Support interpretive signage to provide context and information within our public open space	Infrastructure / Ranger Services / Community Development	This project is ongoing. Over the last 12 months new town signage has been installed in Badgingarra, Cervantes, and Jurien Bay to renew ageing assets. The Yued Dual Naming Project has received funding in 2022/23.
Sport and Recreation Plan	Completion and staged implementation of the Sport and Recreation Plan to address the long term infrastructure needs of each community and provide for the timely and fit for purpose renewal of our recreation precincts in line with contemporary standards.	Club Development	This project is now complete along with the first recreation precinct plan which was prioritised in Cervantes.
Public Toilet Audit and Replacement Plan	Complete an audit of existing public ablutions utilisation and plan for staged replacement, alternative solutions and maximisation of site location and cost benefit.	Club Development	This planning project was not commenced in 2021/22 due to competing project priorities. Over the past 12 months the ablutions at Dobbyn Park have been replaced with new facilities at the Jurien Bay Beach Pavilion and are now connected to deep sewerage.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Municipal Heritage Inventory review	Undertake a review and modernisation of the Shire's municipal heritage inventory. Implement the recommendations of the review to protect historical values of key Shire buildings.	Development Services / Community Development	Stage one of the Municipal Heritage Inventory review which focused on Jurien Hall, nearing completion. Consultation to conclude late 2022 with Council's decision taking into account information and feedback from a heritage specialist report, community workshop, open day and survey. A decision on the future of the Hall to be made by late 2022.
Playground Replacement Strategy	Update the Shire's playground replacement strategy and levels of service within the Shire's asset management plan. Plan for the staged transition towards contemporary nature based structures and decommissioning of aging plastic equipment.	Development Services / Community Development	A new Playground Management and Replacement Strategy is planned for preparation in 2022/23 following a detailed review undertaken of all playground equipment across the Shire in 2021/22.
Asset Management Plan	Update and maintain an effective Asset Management Plans to guide levels of service and asset maintenance replacement decisions, in particular finalise the building asset management plan to review current maintenance and renewal backlog and address funding gaps for planned renewal works.	Development Services / Corporate Services Infrastructure	RAMM audit 2021/22 ongoing updates. The Shire undertook a detailed condition audit of our road network during 2021/22 which has been applied to our Asset Management System.
Implement the Jurien Bay Airport Masterplan	Construction of East/West runway, skydive drop zone, fuel and water reloading stations, arrival centre and a shared pathway to provide pedestrian link to town. Support private sector development and hangar sites at all airfields.	Development Services	<p>New 20-year private hangar leases are now in place. Over the past 12 months taxiway works were completed to the north-south runway.</p> <p>The Shire is now awaiting an application process with the Department of Lands to expand the aerodrome reserve for the development of east west runway and skydive dropzone.</p>

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Sandy Cape Campgrounds	Complete the management plan for the Sandy Cape Campground to minimise environmental degradation while providing an iconic visitor attraction for the Shire. Replace the aging ablutions (North End) and develop storage for caretakers.	Development Services	A new management plan for Sandy Cape is now in place with a number of sub-projects budgeted for completion in 2022/23 including the replacement of the oldest toilet block in the northern section of the camp ground.
Jurien Administration Centre	Undertake redesign of office administration area to increase availability and functionality of work spaces.	Customer Service / Development Services	Design draft and indicative costs are underway to create an administration building with additional workspaces for a growing workforce, and create multi-functional workspaces.
Smart Community Digital Plan	Develop a Smart Community Digital Plan to guide smart technology investments in the Jurien Bay townsite.	Corporate Services	Not commenced in 2021/22 due to competing budget priorities.
Shared Path Network	Maintain and update the shared walk/cycle path network plans across townsites to increase connectivity and promote wellbeing to maximise funding from the State Government's current WA Bike Network Plan.	Infrastructure Services / Community Development	New Shared Path Network Plan is currently in the process of being finalised following engagement of consultant to assess existing and identify planned future pathways.
Jurien Bay Jetty	Undertake a detailed review of the Jurien Bay Jetty to consider the long term implications of accretion and asset / functional use preservation.	Club Development	This project was not progressed in 2021/22 due to competing budget priorities. Some planning work is being completed to consider the accretion and inundation issues in the jetty area as part of another coastal management project.
Jurien Bay Jetty	Install new and renew railings and southern beach access point in accordance with safety audit.	Infrastructure	A section of railing on the southern section of the Jurien Bay Jetty has been opened up to assist pedestrian access from the jetty to the beach. An access ladder was also removed following a safety audit which identified a growing shallowing of the water around the jetty.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
CCRC Carpark Stage 2	Complete asphaltting of CCRC carpark	Infrastructure	The carpark at the Cervantes Community Recreation Centre carpark has now been fully asphalted as part of this capital works renewal project.
Rural Estate Bus Shelters	Review community based installations of weather protective bus shelters in Alta Mare, Jurien Heights and Marine Fields	Infrastructure	This project was not completed in 2021/22 due to competing budget priorities.
Jurien Bay Landfill Electricity	Install a power supply at the site office at the Jurien Bay Landfill Facility	Infrastructure	Complete.
Hansen Bay Lookout	Assessment and repair/ replacement of existing infrastructure	Development Services	A structural assessment of the lookout has been completed and minor works on the site have been undertaken to ensure safety. Future replacement will be dependent on Council considering land tenure over the site.
Jurien Bay Depot Building	Undertake detailed design and construct a new depot administration building to replace the current aging and non-compliant facility.	Infrastructure	The new Jurien Bay Depot Operations building is currently under construction and will be completed in 2022/23.



PROSPERITY GOALS & ACHIEVEMENTS

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Collaborative Development Services Department	Continue to meet with business owners and investors to discuss their proposals and provide advice on legislative approvals and processes that are required to deliver quality developments in the Shire.	Development Services	The Shire has held discussions with the following developments over 2022: Jurien Bay Tourist Park , Roberts St mixed use development, Joanna Plain Peaker Power Project, Moora Piggery, Agrifresh, West Hills Farm (Carrot), Camal Dairy, ProTen Hunter Road Poultry Farm, Regans Ford Caravan Park, Redgum Village, Strike Energy, Image Resources, Development WA, Ardross Group of Companies
Badgingarra Vacant Lot Amalgamations	Adjust local planning and scheme and advocate for Landcorp to amalgamate existing vacant lots in Badgingarra to deliver a more marketable residential product with larger land sizes.	Economic Development	Advocacy efforts continued with Development WA and a small number of lots have been sold within the townsite.
Local Planning Scheme Review	Review LPS7 in the context of the recently adopted Local Planning Strategy and amend or adopt a new scheme as result of findings.	Development Services	An initial draft review is nearing completion. To be progressed further in 2023.
Development Policy Review	Undertake a review of the Development Policies to ensure a contemporary approach is maintained to decision making in the Development Services Department	Development Services	The following local planning policies were reviewed in 2022 : <ul style="list-style-type: none"> • Short Term Rental Accommodation (new policy adopted) • Beekeeping (did not proceed to adoption) • Advertising signage (ongoing) • Mobile traders/recreational users (ongoing)

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Rezoning and development of the Shingle Ave Lot.	Investigation and preparation of a business case for the development of residential lots on Shingle Avenue as set out in the Land Rationalisation Project.	Development Services	This project was not progressed during 2021/22 due to competing project priorities.
Mobile Blackspot Improvements	Ensure the Shire is an active participant in the mobile blackspot program and explores alternative solutions to leverage funding to address mobile blackspot areas.	Economic Development	This project is ongoing. Estimated completion dates are now available for the following projects: Badgingarra East - Quarter 1 2023 Hill River South - Quarter 1 2023 Yathroo - Quarter 2 2023 Council also received a presentation from DPIRD regarding future direction of the funding program and how to maximise participation.
Sustainable Groundwater Utilisation	Work with the Wheatbelt Development Commission to identify opportunities and business interests to sustainably leverage the Shire's underground water resources to promote jobs and economic activity.	Economic Development	Work continues with Wheatbelt Development Commission leveraging their Rapid Mapping Tool and access to industry. The Shire has also continued to take shallow bores offline in Jurien Bay with the strategic water resource from Jurien Bay Heights now operational.
WA Dairy and Energy Project	Support the state planning and approvals process for the \$1.2B WA Dairy and Energy project in Badgingarra and facilitate planning for a locally based residential workforce.	Development Services / Economic Development	This project has been discontinued by the proponents.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Electricity Network	Facilitate or advocate for improvements to the local energy grid including connection to the existing renewable energy suppliers to reduce headworks costs and increase supply security for local residents and businesses.	Economic Development	In 2021 the Shire signed on to WALGA's green energy procurement project. The Shire will be capitalising on the Local Government sectors buying power and will benefit from the Emu Downs Wind farm for the Shire office, Jurien Bay Sport and Recreation Centre and Shire depots which will be 100% renewable energy sourced from April 2022.
Tourism Association Support and Transition	Support the ongoing development of an independent tourism association to provide leadership and decision making for visitor servicing and destination marketing campaigns.	Economic Development / Visitor Services	While there was no significant activity in the activity of the local tourism association, the Shire partnered with the Jurien Bay and Cervantes Chambers of commerce to deliver a very successful online marketing campaign and new branding package for the Turquoise Coast. This was supported by the development of a new destination website which will provide the primary marketing infrastructure for the years ahead.
Gateway Signage	Renew the Shire's gateway signage on major highways to provide iconic entry features for visitors.	Economic Development / Community Services	New gateway signs on Indian Ocean Drive have been completed in 2021/22.
Astro-tourism	Provide ongoing funding and administrative support to continue growth of the Astro-Tourism opportunities in the Shire.	Economic Development / Visitor Centre / Community Services	Continued partnership with Astrotourism WA to increase awareness of dark skies tourism. Stargazing event held to encourage visitors to come for the dark skies and stay for the weekend.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Visitor Centre Operations	Support effective Visitor Centre Operations with knowledgeable staff and effective promotions campaigns and investigate part-time admin officer to minimise casual staff	Visitor Centre	The current staffing of Turquoise Coast Visitor Centre which is a combination of permanent and casual staff has resulted in high quality customer service. Continued strong links with regional tourism organisation, Australia's Coral Coast, provides opportunities for promotion and visitation to a broader audience. A strong social media presence, upgraded Visit Turquoise Coast website, wide distribution of the Turquoise Coast Visitor Guide, merchandise focusing on local art and products, and attendance at tourism forums and shows has resulted in strong recovery from COVID and a broader reach of visitors from across the state.
Jurien Bay Marina	Advocate for the Department of Transport to identify and implement business opportunities to increase utilisation of the Marina. Support private or public investment to develop the commercial and tourism precincts previously identified. Advocate for a permanent solution to Jurien Bay Marina deoxygenation issues.	Development Services / Economic Development	An ongoing advocacy and lobbying campaign continued to address the continued environmental impacts of sea wrack ingress at the Jurien Bay Boat Harbour. In addition to this the Shire supported the Department of Transport to progress a planning scheme amendment for the southern commercial lot and held talks with Harvest Road about the development of an asparagopsis project at the harbour.
Caravan/Camping Strategy	Prepare a long-term caravan park and camping site strategy, identifying key existing and new sites, to address increasing demand in Jurien Bay, Cervantes and for nature-based locations such as Sandy Cape.	Development Services	Not substantially progressed during 2021/22 due to proposed private sector development.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Cultural Tourism	Support and advocate for local Yued enterprises to establish and develop unique cultural experiences within the Shire of Dandaragan.	Economic Development/ Community Development	Staff continue to engage with local Yued corporations to identify opportunities for cultural tourism and business development. This year, the focus was on Aboriginal stargazing opportunities. In addition, the Public Art and Percent for Art Policy adopted by Council now ensures best practice in relation to Yued involvement in arts and cultural development. This reflects the valuable insights and expertise on the history and cultural practices associated with project sites, and the commitment that traditional owners will be invited as paid participants in relevant arts and cultural projects in recognition of their expert cultural advice.
National Park Tourism	Advocate State led agencies to continue the development of tourism products within National Parks such as walk trails, mountain bike paths and boutique nature based camping experiences.	Economic Development/ Community Development	The Shire has partnered with DBCA to develop a mountain bike trails plan for the Karda Campground area. Funding has been approved and the project will commence in 2022/23. In 2021/22 the Shire was also pleased to see the development of the overnight Yonga walk trail in the Lesueur National Park.
Trails Development	Support the development of walking, mountain biking and art trails and drives to enhance visitor experiences across the Shire.	Economic Development / Infrastructure	This project to be carried over to 2022/23 following adoption of the Shire's New Path Plan to identify potential trails to be included as part of this project.
Wayfinding Signage Improvement	Install wayfinding signage in accordance with the Wayfinding Strategy to increase local business and key attraction exposure to visitors.	Economic Development / Infrastructure	This capital project has commenced with the majority of new wayfinding signage completed within Jurien Bay. Additional works to complete this project will continue in 2022/23.
Destination marketing campaigns	Working with partners, contribute to specific, industry led destination marketing campaigns to attract key market segments as identified in the Tourism Development Strategy.	Economic Development	This project was completed in 2021/22.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Bashford Street Upgrade	Continue business plan development, funding applications and advocacy for the progression of the Bashford Street Upgrade to address existing traffic management issues, street lighting deficiencies and maximise the appeal of the main street of the regional centre.	Economic Development / Infrastructure	Ongoing redevelopment of shared paths have continued, now linking the Recreation Centre and Industrial Area. The Shire continues to lobby MRWA to improve the school area crossings on Bashford Street.
Industrial Area Expansion	Advocate for Landcorp to develop additional stages of industrial zoned land within townsites to meet required demand.	Development Services	Subdivision approval has been granted for 11 additional lots at Coalseam Light Industrial Area which are expected to commence construction in 2023.
Support and promote development of new events	Work with community groups and partners to create new signature events	Economic Development / Visitor Services	The Shire has established a major events grant program which provides \$30,000 per annum towards new major events. Ongoing support for other community events continues through the Community Grant Program.
Investment opportunity prospectus	Developing marketing material / investment prospectus to support key investment opportunities in the Shire (i.e. agricultural production, aquaculture, niche market success stories, visitor accommodation, etc.)	Economic Development / Visitor Services	This project was completed in 2021/22.
Redevelop former APEX campsite	Advocate for the State Government to redevelop or release to market the former APEX campsite in Jurien Bay.	Economic Development / Visitor Services	During the last 12 months the Shire has been working with the Department of Lands to resolve land tenure issues. The State Government is now in the final stages of releasing the site to market for redevelopment.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Facilitate agriculture and aquaculture development	Engage proactively with existing growers regarding expansion potential and other growers and aquaculture producers currently outside the Shire regarding investment opportunities	Economic Development / Visitor Services	The Shire has via development approval supported the development a renewable energy microgrid between the Agrifresh citrus farm and the Moora Piggery developments. The eucalyptus oil farm and distillery is also now operating its own wind turbines for its power generation needs.
Farm Gate Produce	Support and provide links to customers for farm gate enterprises and niche product development in agribusiness to enhance market recognition for our growing region.	Economic Development / Visitor Services	The Shire assisted local producers in 2021/22 by partnering with the Department of Agriculture and Food to create a local food and beverage capability guide which showcases our niche market producers in agriculture and fishing.



ENVIRONMENTAL GOALS & ACHIEVEMENTS

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Townsite Street Tree Policy and Planting Program	Implement the Shire's Street Tree and Verge Policy and actively increase the levels of tree planting within the town sites both directly and through community based partnerships.	Infrastructure / Development Services	Continues in Beachridge Estate. Local residents continue to apply for the planting of Street Trees as per the Shire's policy.
Planning Policies Review	Ensure the Shire has a contemporary policy framework to promote environmental sustainability through subjects such as rainwater harvesting, drainage water reuse, urban design and energy efficiency.	Development Services	As per above section on this matter.
CHRMAP implementation	Implement the Shire CHRMAP and development of Council policy to address inundation management approaches for current and future development in the coastal hazard zone, particularly at the Cervantes Foreshore. Undertake works based on the position Council adopts for various coastal segments.	Development Services	Coastal Adaptation Investigation currently being completed for the central foreshore areas of Cervantes and Jurien Bay to understand whether any coastal protection works should proceed in these prominent coastal locations.
Renewable energy attraction strategy	Support future renewable energy projects with an efficient approvals process and engage with the proponents to maximise local content and job creation.	Economic Development	Investment prospectus has been completed. In addition new renewable energy projects have been issued with planning approvals during the 2021/22 year as detailed above.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Partnerships with Industry and Education Sector	Engage with local renewable energy businesses to facilitate educational opportunities and research initiatives to be based within the Shire.	Economic Development	
Electric Vehicle Charging Stations	Support private sector installation of Electric Vehicle Charging Stations	Development Services	Development approval has been granted for an electric vehicle charging station on Murray St, Jurien Bay. This station is now in the detailed design phase with lead contractor Chargefox.
Jurien Bay Public Open Space (POS) Water Resourcing	Undertake staged implementation of POS water distribution and removal of shallow aquifer bores.	Infrastructure	Irrigation installation and commissioning of pipework from Jurien Bay Sport and Recreation Centre to Memorial Park has been completed. Stage 2 of this project from Memorial Park to Fauntleroy Park will be undertaken in 2022/23.
Stable Fly Monitoring and Strategy	Monitoring of stable fly and development of a management strategy when appropriate to mitigate the risk of stable fly without causing unnecessary red tape in the agricultural sector.	Environmental Health	The Shire's stable fly position statement is currently under review with consideration to the content and requirements of the Biosecurity and Agriculture Management Act. A new Stable Fly Management plan is expected to be released in 2023. Staff are undergoing professional develop to monitor and respond to outbreaks and changing agricultural land uses.
Hill River Management Plan	Research and development of an effective environmental management plan for the Hill River area, evaluate the suitability and feasibility for developing a campground in the Hill River Mouth Area managed by Yued group.	Community Development / Economic Development	This project has not progressed in 2021/22 due to competing project priorities.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Coastal Node Camping	Support a range of managed, fee paying coastal camping options within the Shire that balance amenity with reducing damage to fragile coastal environments. Support Yued enterprises to progress planning and development of managed camping sites on their lands.	Development Services	Continued upgrades are occurring at Sandy Cape in accordance with the Shire's management plan for the site.
Townsite dune revegetation and protection	Partner with local community groups and government agencies to undertake dune system protection and regeneration activities in proximity to townsites. Implement activities such as fencing, track closure and rehabilitation, signage, formalising and delineating beach access ways.	Community Development	Ongoing replacement of aging and inundated pathways have been carried out. Improvements / renewal to dune fencing has also been undertaken in some areas.
Environmental Grants Round	Contribute to operational and funding partnerships with local landcare organisations and community groups to monitor and undertake research or rehabilitation programs to improve our local environment and ecosystems.	Community Development	Environmental grant round held. Two projects were funded to the value of \$10,000 each - Dandaragan Golf Club's Mistletoe Mitigation, and Earthwhile Australia's Healthy Farming Pathways for Sustainable Futures.
Dandaragan Mistletoe	Develop a management plan for Mistletoe control in Dandaragan	Infrastructure	Shire Environmental Grant's program has allocated \$10,000 in funds to local Dandaragan Golf Club to continue the ongoing management of mistletoe.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Infill sewer upgrades	Facilitate and lobby for the provision of infill sewerage to the Jurien Bay Town Centre and unsewered parts of Cervantes.	Infrastructure / Development Services	Lobbying continues. During 2021/22 a sewer extension was completed to Dobbyn Park to provide deep sewer access to the Jurien Bay Foreshore.
Jurien Bay Landfill Operations	Groundwater monitoring network installation and ongoing sampling program.	Infrastructure	Old Bore reactivated and testing has commenced.
Jurien Bay Landfill Operations	Complete an environmental management plan for the Jurien Bay Landfill site.	Environmental Health	Development of the Jurien Bay Landfill Environmental Management Plan will continue in 2023.



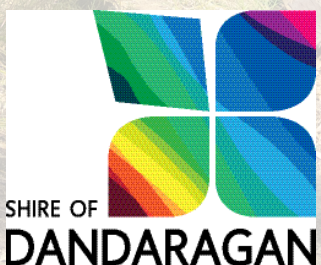
COMMUNITY GOALS & ACHIEVEMENTS

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Club Development	Continue the provision of club development support to organisations within the Shire that have a community purpose.	Club Development	Club development continues to be provided to community and sporting clubs across the Shire. The Shire provides club support constitutions, with grant applications, acquittals, leases and facilities development.
Inter-agency Prescribed Burning	Continuation of an inter-departmental working group with DBCA and DFES to plan, manage and execute a 5 year prescribed burning program for the region	Emergency Services	Emergency Management Coordinator and the shared Bushfire Risk Mitigation Coordinator underway in developing mitigation treatments and burns on Shire land and road reserves. Consultation and partnership with external stakeholders (DBCA, DFES & Private Property Owners) ongoing. Development of tenure-blind Fire Mitigation Strategic Five-Year Plan underway (to be used as a business case to seek further funding and cement approvals for certain works to take place).
DAIP Plan Review	Undertake a review of the Shire's Disability Access and Inclusion Plan to ensure our community continues to improve our inclusiveness and accessibility for people with disabilities. Ensure that information relating to facilities and services available for people with disabilities is easily accessible.	Environmental Health / Community Development	Review of the DAIP continued in 2021/22 with presentation of the final document due to Council in July 2022. An associated implementation plan will be presented outlining the activities to improve accessibility up to 2025.
Jurien Bay High Care Facility	Advocate for the planning and development of a residential aged care facility within the Shire that removes barriers for aged residents wanting to age in place.	Environmental Health / Community Development	Ongoing advocacy continues. The subject has been addressed with providers during the Economic Development Strategy and a marketing prospectus has been developed with key information to support promotion of the opportunity for aged care providers.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
General Practitioner Services	Advocate the provision of locally based General Practitioners and the retention of a female doctor within the community.	Community Development	The Shire continues to be well serviced with three GP's, including one female doctor based in Jurien Bay. The practice's services continue to expand based on growing demand within the community.
Bushfire Risk Management Plan Implementation	Actively pursue funding through the Mitigation Activity Fund to resource fire mitigation strategies in accordance with the Bushfire Risk Management Plan.	Emergency Services	The Bushfire Risk Management Plan has been completed and the Shire has pending funding applications submitted to the Mitigation Activity Fund.
North Head Radar Station	Undertake conservation activities at the radar station heritage site to prevent ongoing deterioration of the historic remains.	Development Services / Community Development	Ongoing conservation activities at the radar station site are planned for 2022/23 with further guidance from Council sought to determine preferred level of service so that an operational plan can be developed.
Acknowledging Yued People, Country and Culture.	Develop and implement a strategy to foster strong relationships and continue the Reconciliation movement with our traditional owners, the Yued People, incorporating key symbolic practices such as Welcome to Country and Acknowledgement of Country at key Shire functions and events.	Community Development	Ongoing discussions with local Yued Elders and corporations continued in 2021/22.
Residential Retirement Options	Continue support for residential retirement options within the Shire encouraging existing and new residents to retire in the Shire of Dandaragan.	Economic Development / Community Development	Officers continue to consult with both external service providers and Central Coastal Health Advisory Group to maximise opportunities for provision of additional residential options for seniors.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Acknowledging War Service	Maintain effective memorials and support local RSL to deliver local commemoration events and protect the Heritage History and iconic war service locations within the Shire.	Community Development	Shire staff continue to liaise with memorial event coordinators and RSL to run safe and well- attended events
Cervantes Men's Shed Development	Support the establishment of a new Cervantes Men's Shed with seed funding through Shire grant programs and an appropriately located land lease in the recreation precinct.	Community/Club Development	The Cervantes project was progressed in conjunction with the Cervantes Recreation Precinct Plan. The group has now been allocated a lease area adjacent to the bowling green.
Cervantes Memorial Wall	Work with the community of Cervantes to develop a niche / memorial wall adjacent to Hansen Bay Road once native title is cleared.	Development Services	Final site under assessment with DPLH with a decision expected in 2023.
Public Health Plan	As required by the Public Health Act develop and implement a Public Health Plan to profile and analyse the health status of the population and deliver an overview of public health needs and risks of the community to guide future public health initiatives.	Environmental Health	Development of the Public Health Plan will continue in 2023.

Key Actions	Overview	Responsible Business Unit	Comment/Review of Action
Education and Learning Services	Advocate with state agencies and industry for continual improvements to local education opportunities and programs that fit with the needs of local business and that lead to employment opportunities.	Community Development	The Shire has provided work experience opportunities for high school students to support their transition to the workforce. In addition, the Shire has developed a new residence in Dandaragan for teacher's housing to support staff retention.
Cervantes Historical Society	Support the Cervantes Historical Society in their relocation and re-establishment in Weston Street Cervantes or another appropriate community venue.	Community Development	This project was completed in 2021/22.
Dandaragan Museum	Support the Dandaragan community to progress planning and development of a local museum / historical facility.	Community Development	Over the past 12 months the Shire has provided advice and an incorporated group has now been formed to progress the planning and development of this project.
Youth Development	Review the actions and strategies identified in the Shire's Youth Plan prioritising activities that promote leadership and participation in community building. Review and update the Youth Plan in 2021.	Community Development	Community development work with groups and clubs on an ongoing basis to increase events and activities for young people. The Shire supported 5 local schools with end of year student awards. The Leeuwin Scholarship was not awarded due to cancellation of all voyages through the COVID period but will pick up again in 2022/23.
Elected Member Training Programs	Implement a planned elected member training program that meets the requirements of the Local Government Act.	Governance	The Shire has achieved these training requirements over the past 12 months.
Youth/ community events action from Youth Plan/ SCP	Deliver family and youth events as identified in the Youth Plan.	Community Development	The Shire's Spray the Grey Youth Festival was postponed until late 2022 due to COVID uncertainty. The community services team ran smaller workshops and activities from the libraries to offset cancellation of larger or community events.



Jurien Bay Administration Centre
69 Bashford Street, Jurien Bay



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www.dandaragan.wa.gov.au



SHIRE OF
DANDARAGAN

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ANNUAL REPORT

PART II



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This document is available in alternative formats, such as Braille, large print, digital (on disk or by email) upon request, and on the Shire’s website at www.dandaragan.wa.gov.au



FINANCIAL DECLARATION

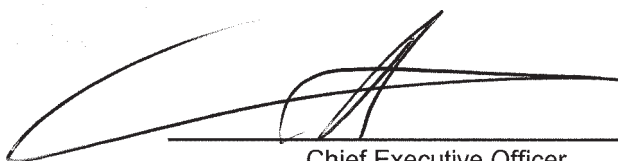
**SHIRE OF DANDARAGAN
FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2022**

*Local Government Act 1995
Local Government (Financial Management) Regulations 1996*

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Shire of Dandaragan for the financial year ended 30 June 2022 is based on proper accounts and records to present fairly the financial position of the Shire of Dandaragan at 30 June 2022 and the results of the operations for the financial year then ended in accordance with the Local Government Act 1995 and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

Signed on the twenty first day of November 2022



Chief Executive Officer
Brent Bailey

The Shire of Dandaragan conducts the operations of a local government with the following community vision:

Shire of Dandaragan: A dynamic, diverse and desirable region delivering sustainable growth and socially connected communities.

Principle place of business:
69 Bashford Street
JURIEN BAY WA 6516

ANNUAL FINANCIAL STATEMENTS

SHIRE OF DANDARAGAN STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE FOR THE YEAR ENDED 30 JUNE 2022

	Notes	2022 Actual \$	2022 Budget \$	2021 Actual \$
Revenue				
Rates	23(a)	6,631,882	6,607,075	6,331,039
Operating grants, subsidies and contributions		3,297,119	1,350,599	2,202,047
Fees and charges	22(c)	2,566,695	2,319,775	2,452,644
Interest earnings	2(a)	44,767	53,420	30,853
Other revenue		106,479	78,813	98,478
		12,646,942	10,409,682	11,115,061
Expenses				
Employee costs		(4,088,975)	(4,128,559)	(3,832,218)
Materials and contracts		(3,783,268)	(4,172,337)	(2,843,365)
Utility charges		(402,287)	(392,847)	(415,313)
Depreciation	10(a)	(5,813,113)	(5,832,564)	(5,862,521)
Finance Costs	2(b)	(40,141)	(27,786)	(10,356)
Insurance		(359,271)	(326,554)	(442,889)
Other Expenditure	2(b)	(741,173)	(710,830)	(703,320)
		(15,228,228)	(15,591,477)	(14,109,982)
		(2,581,286)	(5,181,794)	(2,994,921)
Non-operating grants, subsidies and contributions		4,654,138	6,280,449	5,172,601
Profit on disposal of assets	10(b)	213,522	85,527	66,000
Profit on lease disposal		43	-	-
Loss on disposal of assets	10(b)	(76,206)	(58,172)	(21,331)
Fair value adjustment to financial assets at fair value through profit and loss		-	-	8,228
Net result		2,210,211	1,126,010	2,230,577
Other comprehensive income				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	16	38,014,215	-	-
Total other comprehensive income		38,014,215	-	-
Total comprehensive income		40,224,426	1,126,010	2,230,577

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2022

	Notes	2022	2021
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	10,475,021	6,966,878
Trade receivables	5	728,334	1,837,846
Other financial assets	4(a)	20,648	45,032
Other current assets	7	-	406
Inventories	6	28,503	25,612
TOTAL CURRENT ASSETS		11,252,506	8,875,774
NON-CURRENT ASSETS			
Other financial assets	4(b)	157,733	178,381
Trade receivables	5	68,365	56,707
Property, plant and equipment	8(a)	36,701,283	35,705,325
Right-of-use assets	11(a)	72,403	48,951
Infrastructure	9(a)	291,944,334	251,487,602
TOTAL NON-CURRENT ASSETS		328,944,118	287,476,967
TOTAL ASSETS		340,196,624	296,352,741
CURRENT LIABILITIES			
Trade and other payables	12	1,626,826	977,548
Grant liabilities	13	1,530,729	754,587
Lease liabilities	11(b)	33,971	21,007
Borrowings	14	163,019	120,957
Employee related provisions	15	616,380	661,460
TOTAL CURRENT LIABILITIES		3,970,925	2,535,560
NON-CURRENT LIABILITIES			
Lease liabilities	11(b)	38,990	28,612
Borrowings	14	2,241,022	81,127
Employee related provisions	15	113,631	99,814
TOTAL NON-CURRENT LIABILITIES		2,393,643	209,553
TOTAL LIABILITIES		6,364,568	2,745,113
TOTAL NET ASSETS		333,832,056	293,607,628
EQUITY			
Retained earnings		202,620,965	199,933,266
Reserves - cash backed	26	4,549,851	5,027,337
Revaluation surplus	16	126,661,240	88,647,025
TOTAL EQUITY		333,832,056	293,607,628

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DANDARAGAN
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2022**

	Notes	Retained Earnings	Reserves - Cash Backed	Revaluation Surplus	Total Equity
		\$	\$	\$	\$
Balance as at 30 June 2020		197,037,451	5,692,577	88,647,025	291,377,053
Comprehensive Income					
Net result		2,230,577	-	-	2,230,577
Other comprehensive income	16	-	-	-	-
Total comprehensive income		2,230,577	-	-	2,230,577
Transfers from reserves		665,238	(665,238)	-	-
Balance as at 30 June 2021		199,933,266	5,027,339	88,647,025	293,607,630
Comprehensive Income					
Net result		2,210,211	-	-	2,210,211
Other comprehensive income	16	-	-	38,014,215	38,014,215
Total comprehensive income		2,210,211	-	38,014,215	40,224,426
Transfers from reserves		477,488	(477,488)	-	-
Balance as at 30 June 2022		202,620,965	4,549,851	126,661,240	333,832,056

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022

	Notes	2022 Actual	2022 Budget	2021 Actual
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		6,781,655	6,737,075	6,302,014
Operating grants and subsidies		3,346,119	1,350,599	2,177,383
Fees and charges		3,592,204	3,619,775	1,467,383
Interest earnings		44,767	53,420	30,853
Goods and services tax		788,443	549,544	613,076
Other revenue		106,479	78,813	98,478
		14,659,667	12,389,227	10,689,187
Payments				
Employee costs		(4,106,076)	(4,128,559)	(3,857,936)
Materials and contracts		(3,146,948)	(4,272,337)	(2,939,010)
Utility charges		(402,287)	(392,847)	(415,313)
Interest expenses		(33,215)	(27,786)	(12,219)
Insurance expenses		(359,271)	(326,554)	(442,889)
Goods and services tax		(876,487)	(549,544)	(487,172)
Other expenditure		(741,172)	(710,830)	(703,320)
		(9,665,456)	(10,408,457)	(8,857,858)
Net cash provided by/(used in) operating activities	17(b)	4,994,211	1,980,770	1,831,329
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment		(3,321,713)	(4,319,733)	(551,311)
Payments for construction of infrastructure		(6,415,830)	(8,364,004)	(7,473,953)
Non-operating grants, subsidies and contributions		5,381,280	5,525,862	5,493,781
Proceeds from financial assets at amortised cost - self supporting loan		45,032	45,032	(2,471)
Proceeds from sale of property, plant & equipment		656,139	404,900	130,000
		(3,655,092)	(6,707,943)	(2,403,954)
Net cash provided by/(used in) investing activities		(3,655,092)	(6,707,943)	(2,403,954)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings		(191,043)	(193,266)	(117,333)
Payment for principle portion of lease liability		(32,934)	(32,716)	(40,530)
Proceeds from new borrowings		2,393,000	2,393,000	50,000
		2,169,023	2,167,018	(107,863)
Net cash provided by/(used in) financing activities		2,169,023	2,167,018	(107,863)
Net increase (decrease) in cash held		3,508,142	(2,560,155)	(680,488)
Cash at beginning of year		6,966,879	6,966,878	7,647,366
Cash and cash equivalents at the end of the year	17(a)	10,475,021	4,406,723	6,966,878

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022

	Notes	2022 Actual	2022 Budget	2021 Actual
		\$	\$	\$
NET CURRENT ASSETS at start of financial year - surplus/(deficit)	24(b)	1,409,809	1,437,244	739,166
OPERATING ACTIVITIES				
Revenue from operating activities (excluding general rates)				
Operating grants, subsidies and contributions		3,297,119	1,350,599	2,202,047
Service Charges		-	-	-
Fees and charges		2,566,695	2,319,775	2,452,644
Interest earnings		44,767	53,420	30,853
Other revenue		106,479	78,813	98,478
Profit on asset disposals		213,565	85,527	66,000
Fair value adjustment to financial assets at fair value through profit and loss		-	-	8,228
		6,228,625	3,888,134	4,858,250
Expenditure from operating activities				
Employee costs		(4,088,974)	(4,128,559)	(3,832,218)
Materials and contracts		(3,783,267)	(4,172,337)	(2,843,365)
Utility charges		(402,286)	(392,847)	(415,313)
Depreciation		(5,813,113)	(5,832,564)	(5,862,521)
Finance Costs		(40,141)	(27,786)	(10,356)
Insurance		(359,271)	(326,554)	(442,889)
Other Expenditure		(741,173)	(710,830)	(703,320)
Loss on asset disposals		(76,206)	(58,172)	(21,331)
		(15,304,431)	(15,649,649)	(14,131,313)
Non-cash amounts excluded from operating activities	24(a)	5,677,912	5,805,209	5,780,424
Amount attributable to operating activities		(1,988,085)	(4,519,061)	(2,753,472)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions		4,654,138	6,280,449	5,172,601
Proceeds from disposal of assets	10(b)	656,139	404,900	130,000
Purchase property, plant and equipment	8(a)	(3,321,713)	(4,319,733)	(551,311)
Purchase and construction of infrastructure	9(a)	(6,415,830)	(8,364,004)	(7,473,953)
Amount attributable to investing activities		(4,427,266)	(5,998,388)	(2,722,663)
FINANCING ACTIVITIES				
Proceeds from new borrowings	25(a)	2,393,000	2,393,000	50,000
Repayment of borrowings	25(a)	(191,043)	(193,266)	(117,333)
Payment of self supporting loan and cash advance to community group	25(a)	(35,100)	(35,100)	(50,000)
Self-supporting loan principal income		45,032	45,032	45,453
Community group cash advance principal income		35,100	35,100	2,076
Payment of right of use lease	25(c)	(32,934)	(32,716)	(40,530)
Transfer to reserves	26(a)	(625,536)	(180,933)	(159,776)
Transfer from reserves	26(a)	1,103,022	1,233,428	825,014
Amount attributable to financing activities		2,691,541	3,264,545	554,904
Budgeted deficiency before general rates		(3,723,810)	(7,252,905)	(4,921,230)
Amount to be raised from general rates	23(a)	6,631,882	6,607,076	6,331,039
Surplus/(deficit) after imposition of general rates	24(b)	2,908,072	(645,829)	1,409,809

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

1. BASIS OF PREPARATION

The financial report comprises general purpose financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 27 of the financial report.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation uncertainties made in relation to lease accounting
- estimation of useful lives of non-current assets

2 REVENUE AND EXPENSES

(a) Revenue

Contracts with customers

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	Timing of revenue recognition
Rates	· General rates and rates charged for specific defined purposes.	When rates notice is issued.
Operating Grants, Subsidies and Contributions	· Community events, minor facilities, research, design, planning evaluation and services.	Income from grants that are enforceable and with sufficiently specific performance obligations is recognised when the Shire satisfies the performance obligations by achieving the project milestones.
	· General appropriations and contributions with no reciprocal commitment.	Income from grants without any sufficiently specific performance obligations, or that are not enforceable, is recognised when the Shire has an unconditional right to receive cash which usually coincides with receipt of cash.
Non-Operating Grants, Subsidies and Contributions	· Construction or acquisition of recognisable non-financial assets to be controlled by the local government.	Capital grants are recognised as income when the Shire achieves milestones specified in the grant agreement.
Fees and Charges	· Building, planning, development and animal management, having the same nature as a licence regardless of naming. · Compliance safety check. · Regulatory food, health and safety. · Kerbside collection service. · Waste treatment, recycling and disposal services. · Permission to use facilities and runway. · Cemetery services, library fees, reinstatements and private works. · Visitor centre merchandise. · Fines issued for breaches of local laws.	At a point in time (or over a relatively short period of time) when the services have been provided and payments are received.
Other Revenue	· Sale of scrap materials. · Insurance claims. · Commissions on licencing and ticket	At a point in time when the goods have been transferred and

Consideration from contracts with customers is included in the transaction price.

Revenue Recognition

Revenue recognised during the year under each basis of recognition by nature or types of goods or services is provided in the table below:

For the year ended 30 June 2022

Nature or type	Contracts with customers	Grant contracts for services and transfers for recognisable non-financial assets	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	-	-	6,631,882	-	6,631,882
Operating grants, subsidies and contributions	-	294,496	-	-	294,496
Fees and charges	2,014,500	-	5,076	-	2,019,576
Interest earnings	-	-	42,459	-	42,459
Other revenue	-	-	-	106,479	106,479
Non-operating grants, subsidies and contributions	-	4,310,880	-	-	4,310,880
Total	2,014,500	4,605,376	6,679,417	106,479	13,405,772

For the year ended 30 June 2021

Nature or type	Contracts with customers	Grant contracts for services and transfers for recognisable non-financial assets	Statutory Requirements	Other	Total
	\$	\$	\$	\$	\$
Rates	-	-	6,329,320	-	6,329,320
Operating grants, subsidies and contributions	-	323,560	-	-	323,560
Fees and charges	1,954,085	-	195,261	-	2,149,346
Interest earnings	-	-	30,853	-	30,853
Other revenue	-	-	-	98,476	98,476
Non-operating grants, subsidies and contributions	-	5,535,497	-	-	5,535,497
Total	1,954,085	5,859,057	6,555,434	98,476	14,467,052

SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

2 REVENUE AND EXPENSES (Continued)

(a) Revenue (Continued)

Assets and services acquired below fair value

Contributed assets

Interest earnings

Financial assets at amortised cost - self supporting loans

Interest on municipal fund

Interest on reserve fund funds

Rates instalment and penalty interest (refer Note 23 (c))

Other interest earnings

(b) Expenses

Auditors remuneration

- Audit of the Annual Financial Report

- Other services

Finance Costs

- Borrowings

- Lease liabilities

Other Expenditure

- Sundry expenses

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
Contributed assets	343,259	-	-
	343,259	-	-
Financial assets at amortised cost - self supporting loans	2,308	-	3,670
Interest on municipal fund	19	1,000	321
Interest on reserve fund funds	5,095	20,000	26,330
Rates instalment and penalty interest (refer Note 23 (c))	35,706	31,420	-
Other interest earnings	1,639	1,000	531
	44,767	53,420	30,853
Audit of the Annual Financial Report	38,280	35,000	35,000
Other services	5,575	5,000	4,220
	43,855	40,000	39,220
Borrowings	39,200	27,007	9,027
Lease liabilities	941	779	1,329
	40,141	27,786	10,356
Sundry expenses	741,173	710,830	703,320
	741,173	710,830	703,320

SHIRE OF DANDARAGAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022

3 CASH AND CASH EQUIVALENTS

Notes	2022	2021
	\$	\$
Cash at bank and on hand	10,475,021	6,966,878
Total cash and cash equivalents	10,475,021	6,966,878
Held as		
- Unrestricted cash and cash equivalents	4,210,848	1,038,422
- Restricted cash and cash equivalents	6,264,173	5,928,456
	10,475,021	6,966,878
The restricted assets are a result of the following specific purposes to which the assets may be used:		
Reserves - cash backed	26 4,549,851	5,027,337
Contract liabilities from contracts with customers	49,000	-
Contract liabilities from transfers for recognisable non financial assets	1,481,729	754,587
Bonds, deposits and collections	183,592	146,531
Total restricted assets	6,264,172	5,928,456

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Restricted assets

Restricted asset balances are not available for general use by the Shire due to externally imposed restrictions. Externally imposed restrictions are specified in an agreement, contract or legislation. This applies to reserves, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement.

SHIRE OF DANDARAGAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022

4 OTHER FINANCIAL ASSETS

(a) Current assets

Other financial assets at amortised cost

Other financial assets at amortised cost

Financial assets at amortised cost - self supporting loans

(b) Non-current assets

Other financial assets at amortised cost

Financial assets at fair value through profit and loss

Other financial assets at amortised cost

Self supporting loans

Financial assets at fair value through profit and loss

Units in Local Government House Trust

	2022	2021
	\$	\$
	20,648	45,032
	20,648	45,032
	-	45,032
	-	45,032
	60,478	81,127
	97,255	97,255
	157,733	178,381
	60,478	81,127
	60,478	81,127
	97,255	97,255
	97,255	97,255

SIGNIFICANT ACCOUNTING POLICIES

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Impairment and risk

Information regarding impairment and exposure to risk can be found at Note 20.

Financial assets at fair value through profit and loss

The Shire classifies the following financial assets at fair value through profit and loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has not elected to recognise fair value gains and losses through other comprehensive income.

**SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022**

5 RECEIVABLES

Current

Rates receivable
Sundry receivables
GST receivable
Allowance for impairment of receivables

Non-current

Pensioner's rates and ESL deferred

2022	2021
\$	\$
238,005	399,436
405,580	1,441,469
86,167	-
(1,418)	(3,060)
728,334	1,837,846
68,365	56,707
68,365	56,707

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Impairment and risk exposure

Information about the impairment of trade receivables and their exposure to credit risk and interest rate risk can be found in Note 20(b) and (a).

Classification and subsequent measurement

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

SHIRE OF DANDARAGAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022

6 INVENTORIES

Current

Fuel and materials

	2022	2021
	\$	\$
	28,503	25,612
	28,503	25,612
	25,612	32,574
Inventories expensed during the year	(351,092)	(275,483)
Additions to inventory	353,983	268,521
	28,503	25,612

The following movements in inventories occurred during the year:

Carrying amount at 1 July

Inventories expensed during the year

Additions to inventory

Carrying amount at 30 June

SIGNIFICANT ACCOUNTING POLICIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

7 OTHER ASSETS

Other current assets

Accrued income

2022	2021
\$	\$
-	406
-	406

SIGNIFICANT ACCOUNTING POLICIES

Other current assets

Other non-financial assets include accrued income which represent unpaid landing fees.

8 PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Carrying Amounts

Movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land	Buildings	Total land and buildings	Furniture and equipment	Plant and equipment	Work in Progress	Total property, plant and equipment
	\$	\$	\$	\$	\$	\$	\$
Balance at 30 June 2020	2,903,000	29,760,900	32,678,900	796,707	3,645,180	15,000	37,120,787
Additions	-	236,550	236,550	55,558	-	259,202	551,310
Disposals	(19,000)	(49,000)	(68,000)	-	-	-	(68,000)
Revaluation increments/ (decrements) transferred to revaluation surplus	-	-	-	-	-	-	-
Depreciation expense	-	(1,165,492)	(1,165,492)	(117,775)	(615,505)	-	(1,898,772)
Transfers	-	15,000	15,000	-	-	(15,000)	-
Balance at 30 June 2021	2,884,000	28,797,958	31,696,958	734,490	3,029,675	259,202	35,705,325
Comprises:							
Gross carrying amount at 30 June 2021	2,884,000	57,545,950	60,429,950	3,022,300	9,239,691	259,202	72,951,143
Accumulated depreciation at 30 June 2021	-	(28,747,992)	(28,747,992)	(2,287,810)	(6,210,016)	-	(37,245,818)
Balance at 30 June 2021	2,884,000	28,797,958	31,681,958	734,490	3,029,675	259,202	35,705,325
Additions	-	409,019	409,019	397,239	759,828	1,755,627	3,321,713
Disposals	(210,000)	(128,806)	(338,806)	-	(160,209)	-	(499,015)
Depreciation expense	-	(1,138,609)	(1,138,609)	(131,365)	(556,766)	-	(1,826,740)
Transfers	-	113,106	113,106	146,096	-	(259,202)	-
Balance at 30 June 2022	2,674,000	28,052,668	30,726,668	1,146,460	3,072,528	1,755,627	36,701,283
Comprises:							
Gross carrying amount at 30 June 2022	2,674,000	57,605,075	60,279,075	3,561,243	9,263,519	1,755,627	74,859,464
Accumulated depreciation at 30 June 2022	-	(29,552,407)	(29,552,407)	(2,414,783)	(6,190,991)	-	(38,158,181)
Balance at 30 June 2022	2,674,000	28,052,668	30,726,668	1,146,460	3,072,528	1,755,627	36,701,283

SHIRE OF DANDARAGAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022

8 PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Carrying Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
(i) Fair Value					
Land and buildings					
Land - freehold land	2	Market approach using recent observable market data for similar properties / income approach using discounted cashflow methodology	Independent registered valuer	June 2020	Price per hectare / market borrowing rate
Buildings - non-specialised	2	Market approach using recent observable market data for similar properties / income approach using discounted cashflow methodology	Independent registered valuer	June 2020	Price per square metre / market borrowing rate
Buildings - specialised	3	Cost approach using depreciated replacement cost	Independent registered valuer	June 2020	Construction costs and current condition, residual values and remaining useful life assessments inputs
<p>Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.</p> <p>During the period there were no changes in the valuation techniques used by the local government to determine the fair value of land and buildings using either level 2 or level 3 inputs.</p>					
(ii) Cost					
Furniture and equipment		Cost	Cost		Purchase cost
Plant and equipment		Cost	Cost		Purchase cost

SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

9 INFRASTRUCTURE

(a) Movements in Carrying Amounts

Movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - Roads	Infrastructure - Footpaths	Infrastructure - Drainage	Infrastructure - Parks and reserves	Infrastructure - Other	Works in Progress	Total Infrastructure
	\$	\$	\$	\$	\$	\$	\$
Balance at 30 June 2020	223,254,357	8,484,878	4,967,336	1,601,642	9,623,843	22,083	247,954,139
Additions	4,700,588	435,317	15,400	314,344	1,921,825	86,479	7,473,952
Depreciation expense	(2,680,459)	(282,367)	(121,354)	(180,136)	(658,843)	-	(3,923,159)
Transfers	-	-	-	-	22,083	(22,083)	-
Carrying amount as at 30 June 2021	225,274,486	8,637,827	4,861,382	1,735,851	10,891,577	86,479	251,487,601
Comprises:							
Gross carrying amount at 30 June 2021	302,702,872	11,814,810	7,295,400	3,800,611	19,763,354	86,479	345,463,526
Accumulated depreciation at 30 June 2021	(77,428,386)	(3,176,983)	(2,434,018)	(2,064,760)	(8,871,777)	-	(93,975,924)
Carrying amount at 30 June 2021	225,274,486	8,637,827	4,861,382	1,735,851	10,891,577	86,479	251,487,602
Additions	3,231,391	471,267	-	395,093	564,579	1,753,500	6,415,830
Disposals	-	-	-	(19,808)	-	-	(19,808)
Revaluation increments/ (decrements) transferred to revaluation surplus	35,714,547	1,739,728	(1,359,605)	1,634	1,917,912	-	38,014,216
Depreciation expense	(2,733,417)	(272,655)	(121,596)	(180,070)	(645,768)	-	(3,953,506)
Transfers	-	86,479	-	-	-	(86,479)	-
Carrying amount as at 30 June 2022	261,487,007	10,662,646	3,380,181	1,932,700	12,728,300	1,753,500	291,944,334
Comprises:							
Gross carrying amount at 30 June 2022	339,627,820	12,884,602	6,307,547	3,744,500	22,144,200	1,753,500	386,462,169
Accumulated depreciation at 30 June 2022	(78,140,813)	(2,221,956)	(2,927,366)	(1,811,800)	(9,415,900)	-	(94,517,835)
Carrying amount at 30 June 2022	261,487,007	10,662,646	3,380,181	1,932,700	12,728,300	1,753,500	291,944,334

SHIRE OF DANDARAGAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022

9 INFRASTRUCTURE (Continued)

(b) Fair Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
Infrastructure - Roads	3	Cost approach using depreciated replacement cost	Independent registered valuer	June 2022	Construction costs and current condition, residual values and remaining useful life assessments inputs
Infrastructure - Footpaths	3	Cost approach using depreciated replacement cost	Independent registered valuer	June 2022	Construction costs and current condition, residual values and remaining useful life assessments inputs
Infrastructure - Drainage	3	Cost approach using depreciated replacement cost	Independent registered valuer	June 2022	Construction costs and current condition, residual values and remaining useful life assessments inputs
Infrastructure - Parks and reserves	3	Cost approach using depreciated replacement cost	Independent registered valuer	June 2022	Construction costs and current condition, residual values and remaining useful life assessments inputs
Infrastructure - Other	3	Cost approach using depreciated replacement cost	Independent registered valuer	June 2022	Construction costs and current condition, residual values and remaining useful life assessments inputs

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

10 FIXED ASSETS (Continued)

(a) Depreciation

	2022	2022	2021
	Actual	Budget	Actual
	\$	\$	\$
Buildings	1,138,609	1,166,100	1,165,492
Furniture and equipment	131,365	113,724	117,775
Plant and equipment	556,766	610,224	615,505
Infrastructure - Roads	2,733,417	2,676,960	2,680,459
Infrastructure - Footpaths	272,655	281,292	282,367
Infrastructure - Parks and Reserves	180,070	179,316	180,136
Infrastructure - Drainage	121,596	121,332	121,354
Infrastructure - Other	645,768	653,112	658,843
Right of use assets - Plant and equipment	32,867	30,504	40,590
	5,813,113	5,832,564	5,862,521

Depreciation rates

Typical estimated useful lives for the different asset classes

Asset Class	Useful life
Buildings	25 - 50 years
Furniture and equipment	5 - 20 years
Plant and equipment	2 - 20 years
Infrastructure - Roads	
Formation – All roads	Perpetual life
Pavement – Thin Surfaced Flexible Rural	100 years
Pavement – Thin Surfaced Flexible Urban	100 years
Pavement – Unsealed Rural	50 years
Pavement – Unsealed Urban	50 years
Surface – Asphalt	100 years
Surface – Brick	60 years
Surface – Chip seal	60 years
Surface – Concrete	100 years
Surface – Slurry Seal	100 years
Infrastructure - Footpaths	
Black Asphalt	36 years
Brick Paving	36 years
Concrete Slabs	36 years
Gravel	12 years
In-situ Concrete	48 years
Red Asphalt	36 years
Sand	12 years
Timber	36 years
Other	48 years
Infrastructure - Drainage	60 years
Infrastructure - Other	5 - 80 years
Infrastructure - Parks and reserves	10 - 45 years

10 FIXED ASSETS (Continued)

(b) Disposals of Assets

	2022	2022	2022	2022	2022	2022	2022	2021	2021	2021	2021	
	Actual Net Book Value	Actual Sale Proceeds	Actual Profit	Actual Loss	Budget Net Book Value	Budget Sale Proceeds	Budget Profit	Budget Loss	Actual Net Book Value	Actual Sale Proceeds	Actual Profit	Actual Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Land - freehold land	210,000	300,000	90,000	-	-	-	-	19,000	15,000	-	-	(4,000)
Buildings - non-specialised	72,408	105,000	32,592	-	-	-	-	49,000	115,000	66,000	-	-
Buildings - specialised	56,398	-	-	(56,398)	-	-	-	-	-	-	-	-
Furniture and equipment	-	1,273	1,273	-	-	1,400	1,400	-	-	-	-	-
Plant and equipment	160,209	249,866	89,657	-	377,545	403,500	84,127	(58,172)	-	-	-	-
Infrastructure - other	19,808	-	-	(19,808)	-	-	-	-	17,331	-	-	(17,331)
	518,823	656,139	213,522	(76,206)	377,545	404,900	85,527	(58,172)	85,331	130,000	66,000	(21,331)

The following assets were disposed of during the year.

	2022	2022	2022	2022
	Actual Net Book Value	Actual Sale Proceeds	Actual Profit	Actual Loss
	\$	\$	\$	\$
Plant and Equipment				
Governance				
Administration Vehicle	39,220	45,455	6,235	-
Administration Vehicle	32,902	38,730	5,828	-
Governance Total	72,122	84,185	12,063	-
Other property and services				
Grader	77,087	124,000	46,913	-
Roller	-	23,500	23,500	-
Utility Vehicle	11,000	18,181	7,181	-
Other property and services Total	88,087	165,681	77,594	-
Total Plant and Equipment	160,209	249,866	89,657	-
Furniture and Equipment				
Transport				
Metrocount 5600	-	1,273	1,273	-
Transport Total	-	1,273	1,273	-
Total Furniture and Equipment	-	1,273	1,273	-
Land				
Other property and services				
Land 3517 Dandaragan Road	15,000	20,000	5,000	-
Land Cervantes Industrial Block	195,000	280,000	85,000	-
Other property and services Total	210,000	300,000	90,000	-
Total Land	210,000	300,000	90,000	-
Non-specialised building				
Other property and services				
Residence 3517 Dandaragan Road	72,408	105,000	32,592	-
Other property and services Total	72,408	105,000	32,592	-
Total Non-specialised building	72,408	105,000	32,592	-
Specialised building				
Community Amenities				
Heaton Street Public Amenities	56,060	-	-	(56,060)
Community Amenities Total	56,060	-	-	(56,060)
Other property and services				
Tennis Pavilion Cervantes	338	-	-	(338)
Other property and services Total	338	-	-	(338)
Total Specialised building	56,398	-	-	(56,398)
Infrastructure - other				
Other Recreation and Sport				
Sound Shell	19,808	-	-	(19,808)
Other Recreation and Sport Total	19,808	-	-	(19,808)
Total Infrastructure - other	19,808	-	-	(19,808)
	518,823	656,139	213,522	(76,206)

10 FIXED ASSETS (Continued)

SIGNIFICANT ACCOUNTING POLICIES

Fixed assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with Financial Management Regulation 17A. Where acquired at no cost the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for indicators of impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between scheduled revaluation dates of the asset class in accordance with the mandatory measurement framework, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next revaluation date in accordance with the mandatory measurement framework.

Revaluation

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Shire.

At the end of each period the carrying amount for each asset class is reviewed and where appropriate the fair value is updated to reflect current market conditions. This process is considered to be in accordance with Local Government (Financial Management) Regulation 17A (2) which requires land, buildings, infrastructure, investment properties and vested improvements to be shown at fair value.

Revaluation (continued)

For property, plant and equipment and infrastructure, increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss. Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

Depreciation

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the statement of comprehensive income in the period in which they arise.

Depreciation on revaluation

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset. For example, the gross carrying amount may be restated by reference to observable market data or it may be restated proportionately to the change in the carrying amount. The accumulated depreciation at the date of the revaluation is adjusted to equal the difference between the gross carrying amount and the carrying amount of the asset after taking into account accumulated impairment losses; or
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Amortisation

All intangible assets with a finite useful life, are amortised on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use.

The residual value of intangible assets is considered to be zero and the useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within depreciation in the Statement of Comprehensive Income and in Note 1(a).

11 RIGHT-OF-USE ASSETS

(a) Right-of-Use Assets

Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year.

	Right of use assets - plant and equipment	Right of use assets Total
	\$	\$
Balance at 1 July 2020	89,542	89,542
Additions	-	-
Depreciation expense	(40,591)	(40,591)
Balance at 30 June 2021	48,951	48,951
Additions	59,068	59,068
Depreciation expense	(32,867)	(32,867)
Balance at 30 June 2022	72,403	72,403

The following amounts were recognised in the statement of comprehensive income during the period in respect of leases where the entity is the lessee:

	2022 Actual	2021 Actual
	\$	\$
Depreciation expense on lease liabilities	(32,867)	(40,590)
Interest expense on lease liabilities	(941)	(1,329)
Short-term lease payments recognised as expense	(9,819)	(12,322)
Profit on disposal - break lease	43	-
Total amount recognised in the statement of comprehensive income	(43,584)	(54,241)
Total cash outflow from leases	(43,694)	(54,181)
Current	33,971	21,007
Non-current	38,990	28,612
	72,961	49,619

(b) Lease Liabilities

Current
 Non-current

The Shire has the following leases:
 Photocopier Lease - 5 year term to expire June 2024
 Drinking Water Devices - 29 month term to expire October 2026

SIGNIFICANT ACCOUNTING POLICIES

Leases

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use (ROU) asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Right-of-use assets - valuation

ROU assets are measured at cost.

This means that all ROU assets (other than vested land improvements) under zero cost concessionary leases are measured at zero cost (i.e. not included in the statement of financial position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Refer to Note 10 that details the significant accounting policies applying to vested improvements.

Right-of-use assets - depreciation

ROU assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shortest. Where a lease transfers ownership of the underlying asset, or the cost of the right of use asset reflects that the Shire anticipates to exercise a purchase option, the specific asset is amortised over the useful life of the underlying asset.

11 RIGHT-OF-USE ASSETS (Continued)

(c) Property, Plant and Equipment Subject to Lease

The table below represents a maturity analysis of the undiscounted lease payments to be received after the reporting date.

	2022 Actual	2021 Actual
	\$	\$
Less than 1 year	152,155	152,156
1 to 2 years	152,153	152,155
2 to 3 years	135,317	152,153
3 to 4 years	117,740	135,317
4 to 5 years	111,336	118,479
> 5 years	2,398,558	2,509,894
	<u>3,067,259</u>	<u>3,220,154</u>

SIGNIFICANT ACCOUNTING POLICY

The Shire as Lessor

Upon entering into each contract as a lessor, the Shire assesses if the lease is a finance or operating lease.

The contract is classified as a finance lease when the terms of the lease transfer substantially all the risks and rewards of ownership to the lessee. All other leases not within this definition are classified as operating leases. Rental income received from operating leases is recognised on a straight-line basis over the term of the specific lease.

Initial direct costs incurred in entering into an operating lease (eg legal cost, cost to setup) are included in the carrying amount of the leased asset and recognised as an expense on a straight-line basis over the lease term.

When a contract is determined to include lease and non-lease components, the Entity applies AASB 15 to allocate the consideration under the contract to each component.

SHIRE OF DANDARAGAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022

12 TRADE AND OTHER PAYABLES

Current

Sundry creditors	1,205,304
Prepaid rates	92,443
Bonds, deposits and collections	183,592
GST payable	-
Accrued interest on borrowings	9,370
Accrued expenses and income in advance	43,330
Accrued salaries and wages	92,787

	2022	2021
	\$	\$
Sundry creditors	1,205,304	528,344
Prepaid rates	92,443	71,297
Bonds, deposits and collections	183,592	146,531
GST payable	-	1,876
Accrued interest on borrowings	9,370	2,444
Accrued expenses and income in advance	43,330	148,431
Accrued salaries and wages	92,787	78,625
	1,626,826	977,548

SIGNIFICANT ACCOUNTING POLICIES

Trade and other payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

Prepaid rates

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

13 GRANT LIABILITIES

Grant Liabilities

Current

2022	2021
\$	\$
1,530,729	754,587
1,530,729	754,587

SIGNIFICANT ACCOUNTING POLICIES

Grant Liabilities

The Shire's grant liabilities relate to capital and operational grants received for various capital projects and operational services respectively.

Income is recognised as the Shire satisfies its obligations under the grant agreement

SHIRE OF DANDARAGAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JU

14 BORROWINGS

	Note	2022			2021		
		Current	Non-current	Total	Current	Non-current	Total
Secured		\$	\$	\$	\$	\$	\$
Debentures		163,019	2,241,022	2,404,041	120,957	81,127	202,084
Total secured borrowings	25(a)	163,019	2,241,022	2,404,041	120,957	81,127	202,084

Secured liabilities and assets pledged as security

Debentures are secured by a floating charge over the assets of the Shire of Dandaragan

SIGNIFICANT ACCOUNTING POLICIES

Borrowing costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 21(i)) due to the unobservable inputs, including own credit risk.

Risk

Information regarding exposure to risk can be found at Note 20 (a)

Details of individual borrowings required by regulations are provided at Note 25.

15 EMPLOYEE RELATED PROVISIONS

Employee Related Provisions

Current provisions

Annual Leave
 Long Service Leave

Non-current provisions

Long Service Leave

Amounts are expected to be settled on the following basis:

Less than 12 months after the reporting date
 More than 12 months from the reporting date

Long Service Leave expected reimbursements from other WA local governments

	2022	2021
	317,293	315,107
	299,087	346,353
	616,380	661,460
	113,631	99,814
	113,631	99,814
	730,011	761,274
	445,160	439,471
	284,851	350,675
	730,011	790,146
	(19,701)	(28,872)

SIGNIFICANT ACCOUNTING POLICIES

Employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

Other long-term employee benefits

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at

Other long-term employee benefits (Continued)

rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

16 REVALUATION SURPLUS

	2022	2022	2022	2022	2022	2021	2021	2021	2021	2021
	Opening	Revaluation	Revaluation	Total	2022	Opening	Revaluation	Revaluation	Total	2021
	Balance	Increment	Decrement	Movement on	Closing	Balance	Increment	Decrement	Movement on	Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revaluation surplus - Furniture and equipment	773,202	-	-	-	773,202	773,202	-	-	-	773,202
Revaluation surplus - Plant and equipment	1,270,905	-	-	-	1,270,905	1,270,905	-	-	-	1,270,905
Revaluation surplus - Land	2,278,204	-	-	-	2,278,204	2,278,204	-	-	-	2,278,204
Revaluation surplus - Buildings	15,310,678	-	-	-	15,310,678	15,310,678	-	-	-	15,310,678
Revaluation surplus - Infrastructure roads	51,755,832	35,714,546	-	35,714,546	87,470,378	51,755,832	-	-	-	51,755,832
Revaluation surplus - Infrastructure drainage	3,883,302	-	(1,359,605)	(1,359,605)	2,523,697	3,883,302	-	-	-	3,883,302
Revaluation surplus - Infrastructure footpaths	5,160,275	1,739,728	-	1,739,728	6,900,003	5,160,275	-	-	-	5,160,275
Revaluation surplus - Infrastructure parks and reserves	-	1,634	-	1,634	1,634	-	-	-	-	-
Revaluation surplus - Infrastructure other	8,214,627	1,917,912	-	1,917,912	10,132,539	8,214,627	-	-	-	8,214,627
	88,647,025	39,373,820	(1,359,605)	38,014,215	126,661,240	88,647,025	-	-	-	88,647,025

Movements on revaluation of fixed assets are not able to be reliably attributed to a program as the assets were revalued by class as provided for by AASB 116 Aus 40.1.

17 NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the Statement of Financial Position as follows:

	Note	2022 Actual	2022 Budget	2021 Actual
Cash and cash equivalent	3	\$ 10,475,021	\$ 4,406,723	\$ 6,966,878

Restrictions

The restricted assets are a result of the following specific purposes to which the assets may be used:

Restricted reserve accounts	26	4,549,851	3,974,843	5,027,337
Unspent loans		484,891	-	-
Total restricted assets		5,034,742	3,974,843	5,027,337

(b) Reconciliation of net cash provided by operating activities to net result

Net result		2,210,211	1,126,010	2,230,577
Non-cash flow items:				
Adjustment to fair value of financial assets through profit and loss		-	-	(8,228)
Depreciation		5,813,113	5,832,564	5,862,521
(Profit)/loss on sale of asset		(137,359)	(27,355)	(44,669)
Changes in assets and liabilities;				
(Increase)/decrease in trade and other receivables		1,144,803	1,430,000	(1,041,502)
(Increase)/decrease in inventories		(2,892)	-	6,962
Increase/(decrease) in trade and other payables		602,735	(100,000)	57,895
Increase/(decrease) in employee related provisions		(31,263)	-	(34,962)
Increase/(decrease) in grant liabilities		776,143	(754,587)	296,516
Grants/contributions for the development of assets		(5,381,280)	(5,525,862)	(5,493,781)
Net cash from operating activities		4,994,211	1,980,770	1,831,329

SHIRE OF DANDARAGAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022

18 CAPITAL COMMITMENTS

(a) Capital Expenditure Commitments

Contracted for:

- capital expenditure projects
- plant & equipment purchases

Payable:

- not later than one year

	2022	2021
	\$	\$
	1,730,460	906,000
	106,177	-
	1,836,637	906,000

SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

19 RELATED PARTY TRANSACTIONS

Elected Members Remuneration

The following fees, expenses and allowances were paid to council members and the President

Cr. Leslee Holmes

President's allowance	16,000	5,333	16,000
Meeting attendance fees	24,720	18,883	24,720
Other expenses	2,083	-	
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	4,099	2,778	4,267
	50,402	30,494	48,487

Cr. Peter Scharf

Deputy President's allowance	4,000	1,333	4,000
Meeting attendance fees	15,965	15,965	15,965
Other expenses	505	-	
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	821	2,778	-
	24,791	23,576	23,465

Cr. Ann Eyre

Meeting attendance fees	15,965	5,322	15,965
Other expenses	505	-	
Annual allowance for ICT expenses	3,500	1,167	3,500
Travel and accommodation expenses	-	926	954
	19,970	7,414	20,419

Cr. Dahlia Richardson

Meeting attendance fees			9,207
Annual allowance for ICT expenses			2,018
Travel and accommodation expenses			877
	-	-	12,102

Cr. Darren Slyns

Meeting attendance fees	4,691	5,322	15,965
Annual allowance for ICT expenses	1,028	1,167	3,500
Travel and accommodation expenses	-	926	-
	5,719	7,414	19,465

Cr. Jason Clarke

Meeting attendance fees	15,965	5,322	15,965
Other expenses	1,896	-	
Annual allowance for ICT expenses	3,500	1,167	3,500
Travel and accommodation expenses	513	926	954
	21,874	7,414	20,419

Cr. Rob Shanhun

Meeting attendance fees	15,965	5,322	15,965
Other expenses	505	-	
Annual allowance for ICT expenses	3,500	1,167	3,500
Travel and accommodation expenses	-	926	-
	19,970	7,414	19,465

Cr. Rudy Rybarczyk

Meeting attendance fees	15,965	15,965	15,965
Other expenses	505	-	
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	1,219	2,778	1,803
	21,189	22,243	21,268

Cr. Wayne Gibson

Meeting attendance fees	15,965	15,965	15,965
Other expenses	505	-	
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	6,123	2,778	2,524
	26,093	22,243	21,989

SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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19 ELECTED MEMBERS REMUNERATION (Cont.)

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
Cr. Maddi McDonald			
Meeting attendance fees	11,230	-	-
Other expenses	614	-	-
Annual allowance for ICT expenses	2,462	-	-
	14,306	-	-
Cr. Rose Glasfurd			
Meeting attendance fees	11,230	-	-
Other expenses	614	-	-
Annual allowance for ICT expenses	2,462	-	-
	14,306	-	-
Elected President			
President's allowance	-	10,667	-
Meeting attendance fees	-	5,837	-
	-	16,503	-
Elected Deputy President			
Deputy President's allowance	-	2,667	-
	-	2,667	-
Elected member 1			
Meeting attendance fees	-	10,643	-
Annual allowance for ICT expenses	-	2,333	-
Travel and accommodation expenses	-	1,852	-
	-	14,829	-
Elected member 2			
Meeting attendance fees	-	10,643	-
Annual allowance for ICT expenses	-	2,333	-
Travel and accommodation expenses	-	1,852	-
	-	14,829	-
Elected member 3			
Meeting attendance fees	-	10,643	-
Annual allowance for ICT expenses	-	2,333	-
Travel and accommodation expenses	-	1,852	-
	-	14,829	-
Elected member 4			
Meeting attendance fees	-	10,643	-
Annual allowance for ICT expenses	-	2,333	-
Travel and accommodation expenses	-	1,852	-
	-	14,829	-
Elected member 5			
Meeting attendance fees	-	10,643	-
Annual allowance for ICT expenses	-	2,333	-
Travel and accommodation expenses	-	1,852	-
	-	14,829	-
Total Elected Member Remuneration	218,620	221,526	207,080

SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

19 RELATED PARTY TRANSACTIONS (Continued)

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
Meeting attendance fees	147,661	147,118	145,682
President's meeting attendance fees	-	-	-
President's allowance	16,000	16,000	16,000
Deputy President's allowance	4,000	4,000	4,000
Other expenses	7,732	-	-
Travel and accommodation expenses	12,775	24,075	11,379
Annual allowance for ICT expenses	30,452	30,333	30,018
	218,620	221,526	207,080

Key Management Personnel (KMP) Compensation Disclosure

The total remuneration for KMP of the Shire during the year are as follows:

	2022	2021
	\$	\$
Short-term employee benefits	853,727	821,768
Post-employment benefits	98,672	94,555
Other long-term benefits	86,169	83,743
	1,038,568	1,000,066

Short-term employee benefits

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to elected members which may be found above.

Post-employment benefits

These amounts are the current-year's cost of providing for the Shire's superannuation contributions made during the year.

Other long-term benefits

These amounts represent annual leave and long service leave benefits accruing during the year.

Transactions with related parties

Transactions between related parties, and the Shire are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guaranties exist in relation to related parties at year end.

The following transactions occurred with related parties:

	2022	2021
	\$	\$
Purchase of goods and services from KMP	903	4,200
Sale of goods and services to KMP	-	-
Purchase of goods and services from close family member of KMP	-	750

Other Disclosure

Parties related to KMP's are employed by the Shire in a non-KMP role.

The related parties are employed in accordance to normal terms and conditions afforded to all employees of the Shire.

Related Parties

The Shire's main related parties are as follows:

i. Key management personnel

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity directly or indirectly, including any elected member, are considered key management personnel.

ii. Entities controlled by KMP or close family member

Entities controlled or jointly controlled by KMP or their close family members.

20 FINANCIAL RISK MANAGEMENT

This note explains the Shires exposure to financial risks and how these risks could affect the Shires future financial performance.

Risk	Exposure arising from	Measurement	Management
Market risk - interest rates	Long term borrowings at variable rates	Sensitivity analysis	Utilise fixed interest rate borrowings
Credit risk	Cash and cash equivalents, trade receivables, financial assets and debt investments	Aging analysis Credit analysis	Diversification of bank deposits, credit limits. Investment policy
Liquidity risk	Borrowings and other liabilities	Rolling cash flow forecasts	Availability of committed credit lines and borrowing facilities

The Shire does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by the finance area under policies approved by the Council. The finance area identifies, evaluates and manages financial risks in close co-operation with the operating divisions. Council have approved the overall risk management policy and provide policies on specific areas such as investment policy.

(a) Interest rate risk

Cash and cash equivalents

The Shires main interest rate risk arises from cash and cash equivalents with variable interest rates, which exposes the Shire to cash flow interest rate risk. Short term overdraft facilities also have variable interest rates however these are repaid within 12 months, reducing the risk level to minimal.

Excess cash and cash equivalents may be invested in fixed interest rate term deposits which do not expose the Shire to cash flow interest rate risk. Cash and cash equivalents required for working capital are held in variable interest rate accounts and non-interest bearing accounts. Carrying amounts of cash and cash equivalents at the 30 June and the weighted average interest rate across all cash and cash equivalents, term deposits, and Treasury bonds held disclosed as financial assets at amortised cost are reflected in the table below.

	Weighted Average Interest Rate	Carrying Amounts	Fixed Interest Rate	Variable Interest Rate	Non Interest Bearing
	%	\$	\$	\$	\$
2022					
Cash and cash equivalents	0.04%	10,475,021	-	10,475,021	-
2021					
Cash and cash equivalents	0.07%	6,966,878	-	6,966,878	-

Profit or loss is sensitive to higher/lower interest income from cash and cash equivalents as a result of changes in interest rates.

	2022	2021
	\$	\$
Impact of a 1% movement in interest rates on profit and loss and equity*	104,750	69,669

* Holding all other variables constant

Borrowings

Borrowings are subject to interest rate risk - the risk that movements in interest rates could adversely affect funding costs.

The Shire manages this risk by borrowing long term and fixing the interest rate to the situation considered the most advantageous at the time of negotiation. The Shire does not consider there to be any interest rate risk in relation to borrowings. Details of interest rates applicable to each borrowing may be found at Note 25(a).

20 FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

Trade and Other Receivables

The Shires major receivables comprise rates annual charges and user fees and charges. The major risk associated with these receivables is credit risk – the risk that the debts may not be repaid. The Shire manages this risk by monitoring outstanding debt and employing debt recovery processes. It also encourages ratepayers to pay rates by the due date through incentives.

Credit risk on rates and annual charges is minimised by the ability of the Shire to recover these debts as a secured charge over the land, that is, the land can be sold to recover the debt. The Shire is able to charge interest on overdue rates and annual charges at higher than market rates, which further encourages payment.

The level of outstanding receivables is reported to Council monthly.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

The expected loss rates are based on the payment profiles of rates and fees and charges and the corresponding historical losses experienced.

The loss allowance as at 30 June 2022 and 30 June 2021 for rates receivable was determined as follows:

	Current	More than 1 year past due	More than 2 years past due	More than 3 years past due	Total
	\$	\$	\$	\$	\$
30 June 2022					
Rates receivable					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	157,517	38,946	23,810	86,099	306,371
Loss allowance	-	-	-	-	-
30 June 2021					
Rates receivable					
Expected credit loss	0.00%	0.00%	0.00%	0.00%	
Gross carrying amount	182,310	61,523	43,517	112,086	399,436
Loss allowance	-	-	-	-	-

The loss allowance as at 30 June 2022 and 30 June 2021 was determined as follows for trade receivables

	Current	More than 30 days past due	More than 60 days past due	More than 90 days past due	Total
	\$	\$	\$	\$	\$
30 June 2022					
Sundry Receivables					
Expected credit loss	0.06%	0.34%	1.82%	2.92%	
Gross carrying amount	354,107	3,041	3,037	38,814	399,000
Loss allowance	218	10	55	1,135	1,418
30 June 2021					
Sundry Receivables					
Expected credit loss	0.07%	0.36%	1.71%	2.96%	
Gross carrying amount	1,347,471	2,237	47,631	44,130	1,441,469
Loss allowance	930	8	815	1,307	3,060

20 FINANCIAL RISK MANAGEMENT (Continued)

(b) Credit risk

The loss allowances for trade receivables and contract assets as at 30 June reconcile to the opening loss allowances as follows:

	Trade and other receivables	
	2022 Actual	2021 Actual
	\$	\$
Opening loss allowance as at 1 July	3,060	865
Movement in loss allowance recognised in profit or loss during the year	(1,641)	2,195
Receivables written off during the year as uncollectible	(993)	(529)
Unused amount reversed	(426)	(2,531)
Closing loss allowance at 30 June	1,418	3,060

Trade receivables are written off where there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include, amongst others, the failure of a debtor to engage in a repayment plan with the Shire, and a failure to make contractual payments for a period of greater than 120 days past due.

Impairment losses on trade receivables and contract assets are presented as net impairment losses within operating profit. Subsequent recoveries of amounts previously written off are credited against the same line item.

20 FINANCIAL RISK MANAGEMENT (Continued)

(c) Liquidity risk

Payables

Payables are subject to liquidity risk – that is the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due. The Shire manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer. Payment terms can be extended and overdraft facilities drawn upon if required and disclosed in Note 17(c).

The contractual undiscounted cash flows of the Shire's Payables are set out in the liquidity table below. Balances due within 12 months equal their carrying balances, as the impact of discounting is not significant.

	Due within 1 year	Due between 1 & 5 years	Due after 5 years	Total contractual cash flows	Carrying values
	\$	\$	\$	\$	\$
2022					
Trade and other payables	1,626,827	-	-	1,626,827	1,626,827
Borrowings	215,508	729,818	1,177,644	2,122,970	2,404,041
Lease liabilities	34,667	36,218	-	70,885	72,961
	1,877,002	766,036	1,177,644	3,820,682	4,103,829
2021					
Trade and other payables	977,548			977,548	977,548
Borrowings	21,755	77,480	1,699	100,934	126,159
Lease liabilities	29,630	70,989	-	100,619	49,619
	1,028,933	148,469	1,699	1,179,101	1,153,326

21 OTHER SIGNIFICANT ACCOUNTING POLICIES

a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) statement of financial position as at the beginning of the preceding period in addition to the minimum comparative financial statements is presented.

e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

f) Superannuation

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

g) Fair value of assets and liabilities

Fair value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

h) Interest earnings

Interest income is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

i) Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

j) Impairment of assets

In accordance with Australian Accounting Standards the Shire's cash generating non-specialised assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

For non-cash generating specialised assets that are measured under the revaluation model, such as roads, drains, public buildings and the like, no annual assessment of impairment is required. Rather AASB 116.31 applies and revaluations need only be made with sufficient regularity to ensure the carrying value does not differ materially from that which would be determined using fair value at the end of the reporting period.

k) Initial application of accounting standards

During the current year, no new or revised Australian Accounting Standards and Interpretations were compiled, became mandatory and were applicable to its operations.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates
- AASB 2021-7 Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections

It is not expected these standards will have an impact on the financial report.

SHIRE OF DANDARAGAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022

22 FUNCTION AND ACTIVITY

(a) Service objectives and descriptions

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME	OBJECTIVE	DESCRIPTION
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific local government services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal.
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Provision of youth, aged and disability services.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library and other cultural facilities.
TRANSPORT	To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	To help promote the local government and its economic wellbeing.	Tourism and area promotion. Provision of rural services including weed control, vermin control and standpipes. Building control.
OTHER PROPERTY AND SERVICES	To monitor and control operating accounts.	Private works operation, plant repair and costs.

SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2022

22 FUNCTION AND ACTIVITY (Continued)

(b) Income and expenses

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
Income excluding grants, subsidies and contributions			
Governance	12,206	5,776	14,698
General purpose funding	6,709,901	6,688,795	6,385,759
Law, order, public safety	372,497	390,588	357,794
Health	19,461	14,690	15,336
Education and welfare	-	20,000	-
Community amenities	1,252,056	1,246,260	1,282,330
Recreation and culture	531,619	355,556	454,867
Transport	120,723	59,017	28,787
Economic services	288,703	239,947	250,973
Other property and services	256,223	123,981	196,700
	9,563,389	9,144,611	8,987,242
Grants, subsidies and contributions			
Governance	12,294	5,100	1,961
General purpose funding	2,817,993	919,310	1,639,926
Law, order, public safety	40,009	25,004	56,939
Health	7,902	2,000	36,512
Education and welfare	-	-	13,500
Community amenities	37,397	19,077	30,210
Recreation and culture	1,080,780	674,292	1,256,961
Transport	3,919,013	5,969,017	4,248,702
Economic services	4,430	5,200	16,547
Other property and services	31,438	12,047	73,388
	7,951,256	7,631,048	7,374,648
Total Income	17,514,645	16,775,658	16,361,891
Expenses			
Governance	(597,055)	(632,696)	(570,992)
General purpose funding	(289,617)	(220,674)	(193,328)
Law, order, public safety	(1,365,174)	(1,472,914)	(1,248,706)
Health	(317,989)	(357,450)	(301,168)
Education and welfare	(88,539)	(122,643)	(98,409)
Community amenities	(2,181,158)	(2,295,672)	(2,192,914)
Recreation and culture	(3,286,523)	(3,439,818)	(3,225,804)
Transport	(5,789,658)	(5,671,766)	(5,297,712)
Economic services	(760,303)	(789,288)	(700,991)
Other property and services	(628,418)	(646,728)	(301,289)
Total expenses	(15,304,434)	(15,649,649)	(14,131,313)
Net result for the period	2,210,211	1,126,010	2,230,577

SHIRE OF DANDARAGAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022

22 FUNCTION AND ACTIVITY (Continued)

(c) Fees and Charges

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
Governance	71	525	193
General purpose funding	36,572	28,300	19,307
Law, order, public safety	364,303	376,588	357,794
Health	19,461	14,690	15,336
Education and welfare	-	20,000	-
Community amenities	1,210,621	1,228,840	1,264,910
Recreation and culture	530,406	355,556	452,526
Transport	72,521	22,328	28,787
Economic services	288,703	238,948	248,538
Other property and services	44,037	34,000	65,253
	2,566,695	2,319,775	2,452,644

(d) Total Assets

	2022 Actual	2021 Actual
	\$	\$
Governance	5,015,898	5,115,606
Law, order, public safety	1,332,337	1,132,868
Health	749,850	771,066
Education and welfare	608,770	60,984
Community amenities	7,909,230	9,424,258
Recreation and culture	29,363,175	27,100,835
Transport	280,019,849	239,678,308
Economic services	1,174,946	1,343,304
Other property and services	7,001,813	7,323,295
Unallocated	7,020,758	4,402,217
	340,196,626	296,352,740

SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
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23 RATING INFORMATION

(a) General Rates

RATE TYPE		2022	2022	2022	2022	2022	2022	2022	2022	2021			
Rate Description	Basis of Valuation	Rate in \$	Number of Properties	Actual Rateable Value*	Actual Rate Revenue	Actual Interim Rates	Actual Back Rates	Actual Total Revenue	Budget Rate Revenue	Budget Interim Rate	Budget Back Rate	Budget Total Revenue	Actual Total Revenue
		\$		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
General	Gross rental valuation	8.3362	1,899	32,028,520	2,669,961	11,933	-	2,681,894	2,669,155	-	-	2,669,155	2,562,645
General	Unimproved valuation	0.6638	358	425,770,580	2,826,265	6,225	-	2,832,490	2,826,265	-	-	2,826,265	2,836,896
Sub-Total			2,257	457,799,100	5,496,226	18,158	-	5,514,384	5,495,420	-	-	5,495,420	5,399,541
Minimum payment													
General Minimum	Gross rental valuation	985	976	5,330,901	961,360	-	-	961,360	961,360	-	-	961,360	926,166
Dandaragan and Badgingarra	Gross rental valuation	744	30	118,252	22,320	-	-	22,320	23,064	-	-	23,064	20,020
Mining	Unimproved valuation	930	88	1,789,977	81,840	-	-	81,840	81,840	-	-	81,840	68,838
Other UV	Unimproved valuation	744	389	32,330,200	289,416	-	-	289,416	288,672	-	-	288,672	159,445
Sub-Total			1,483	39,569,330	1,354,936	-	-	1,354,936	1,354,936	-	-	1,354,936	1,174,469
			3,740	497,368,430	6,851,162	18,158	-	6,869,320	6,850,356	-	-	6,850,356	6,574,010
Discounts (refer Note 24(d))								(239,243)				(245,000)	(244,690)
Total amount raised from general rate								6,630,077				6,605,356	6,329,320
* Rateable value is based on the value of properties at the time the rate is raised													
(b) Rates (excluding general rates)													
Ex-gratia rates								1,805				1,719	1,719
Sub-Total								1,805				1,719	1,719
(c) Total Rate								6,631,882				6,607,075	6,331,039

The entire balance of rates revenue has been recognised at a point in time in accordance with AASB 1058 Income for not-for-profit entities

23 RATING INFORMATION (Continued)

(b) Discounts, Incentives, Concessions, & Write-offs

Rates Discounts

Rate or Fee	Discount	2022 Actual	2022 Budget	2021 Actual	Circumstances in which Discount is Granted
Discount Granted	%	\$	\$	\$	
General and minimum rates	5.00%	239,243	245,000	244,690	Current rates paid in full within 35 days of the date of issue noted on the rate notice.
		239,243	245,000	244,690	

Waivers or Concessions

Rate or Fee and Charge to which the Waiver or Concession is Granted	Type	Discount	2022 Actual	2022 Budget	2021 Actual
		%	\$	\$	\$
Rate assessment	Write-off		59,229	-	14
Civic Centre hire charges	Waiver		938	-	1,123
Landing fees	Waiver		8,449	-	8,449
			68,616	-	9,586

Rate or Fee and Charge to which the Waiver or Concession is Granted	Circumstances in which the Waiver or Concession is Granted and to whom it was available	Objects of the Waiver or Concession	Reasons for the Waiver or Concession
Rate assessments	Small balance write-off		To clear small immaterial balances from rates prior to raising the next years charges Administrative efficiency
Rate assessments	Apex camp rate write-off		To clear rate assessment balance to allow the property to be returned to State control To progress new ownership and development of the derelict parcel of land
Civic Centre hire charges	Fees waived for education providers to utilise rooms at the Civic Centre		To ensure the Civic Centre achieves its purpose Improved access to education facilities to improve education offering within the Shire was a key driver for the construction of the Civic Centre.
Landing Fees	1. waive 100% of the Jurien Bay Airstrip / Aerodrome Landing Fee for the first four landings each calendar month for each customer as individually identified by the "customerID" held by Avdata; 2. waive 100% of the Jurien Bay Airstrip / Aerodrome Landing Fee for landings undertaken by the Royal Flying Doctors Service and student pilots.		To not place barriers to the use of the Jurien Bay airstrip to casual and emergency service users To encourage landing at the Jurien Bay airstrip

23 RATING INFORMATION (Continued)

(c) Interest Charges & Instalments

Instalment Options	Date Due	Instalment Plan Admin Charge \$	Instalment Plan Interest Rate %	Unpaid Rates Interest Rate %
Option One				
Single full payment	17-Sep-21	-	0.00%	7.00%
Option Two				
First instalment	17-Sep-21	-	3.00%	7.00%
Second instalment	17-Nov-21	6.67	3.00%	7.00%
Third instalment	17-Jan-22	6.67	3.00%	7.00%
Fourth instalment	17-Mar-22	6.66	3.00%	7.00%

	2022 Actual	2022 Budget	2021 Actual
	\$	\$	\$
Interest on unpaid rates	26,698	21,420	-
Interest on instalment plan	9,008	10,000	-
Charges on instalment plan	10,652	13,000	-
	46,358	44,420	-

SHIRE OF DANDARAGAN
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24 RATE SETTING STATEMENT INFORMATION

Notes	2021/2022	2021/2022	2020/2021	
	(30 June 2022 Carried Forward)	Budget (30 June 2022 Carried Forward)	(30 June 2021 Carried Forward)	
	\$	\$	\$	
(a) Non-cash amounts excluded from operating activities				
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with Financial Management Regulation 32.				
Adjustments to operating activities				
Profit on asset disposals	10(b)	(213,565)	(85,527)	(66,000)
Fair value adjustment to financial assets at fair value through profit and loss		-	-	(8,228)
Loss on asset disposals	10(b)	76,206	58,172	21,331
Movement in employee benefit provisions		13,817	-	(22,618)
Movement in deferred rates		(11,659)	-	(6,582)
Depreciation on assets	10(a)	5,813,113	5,832,564	5,862,521
Non cash amounts excluded from operating activities		5,677,912	5,805,209	5,780,424
(b) Surplus/(deficit) after imposition of general rates				
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.				
Adjustments to net current assets				
Less: Cash - restricted reserves	3	(4,549,851)	(3,974,843)	(5,027,337)
Less: Other financial assets at amortised cost - self support loan		(20,648)	(10,681)	(45,032)
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings		163,019	139,447	120,957
- Current portion of lease liabilities		33,971	32,716	21,007
Total adjustments to net current assets		(4,373,509)	(3,813,361)	(4,930,406)
Net current assets used in the Rate Setting Statement				
Total current assets		11,252,506	4,854,532	8,875,774
Less: Total current liabilities		(3,970,925)	(1,687,000)	(2,535,560)
Less: Total adjustments to net current assets		(4,373,509)	(3,813,361)	(4,930,406)
Net current assets used in the Rate Setting Statement		2,908,072	(645,829)	1,409,809

25 BORROWING AND LEASE LIABILITIES

(a) Repayments - Borrowings

Purpose	Note	Actual						Budget				
		Principal at 1 July 2020	New Loans During 2020-21	Principal Repayments During 2020-21	Principal at 30 June 2021	New Loans During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022	Principal at 1 July 2021	New Loans During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Jurien Bay Administration Centre		147,805	-	71,880	75,925	-	75,925	-	75,925	-	75,925	-
Dandaragan residential house - GROH		-	-	-	-	643,000	29,512	613,488	-	643,000	29,926	613,074
Jurien Bay foreshore redevelopment		-	-	-	-	1,500,000	29,099	1,470,901	-	1,500,000	30,748	1,469,252
Jurien Bay depot building		-	-	-	-	250,000	11,474	238,526	-	250,000	11,635	238,365
Total		147,805	-	71,880	75,925	2,393,000	146,010	2,322,915	75,925	2,393,000	148,234	2,320,691
Self Supporting Loans												
Jurien Bay Bowling Club - Club renovations		48,162	-	23,494	24,668	-	24,668	-	24,668	-	24,668	-
Jurien Bowling Club - Renewal		3,182	-	3,182	-	-	-	-	-	-	-	-
Jurien Bowling Club - Renewal		3,604	-	3,604	-	-	-	-	-	-	-	-
Jurien Bay Progress Association - Shed		43,374	-	6,791	36,584	-	6,962	29,622	36,583	-	6,961	29,622
Jurien Bay Mens Shed - Shed		23,290	-	3,455	19,835	-	3,500	16,335	19,835	-	3,500	16,335
Badgingarra Bowling Club - Synthetic surface		-	50,000	4,928	45,072	-	9,903	35,169	45,072	-	9,903	35,169
Total		121,612	50,000	45,454	126,159	-	45,033	81,126	126,158	-	45,032	81,126
Total Borrowings	14	269,417	50,000	117,334	202,084	2,393,000	191,043	2,404,041	202,083	2,393,000	193,266	2,401,817
Cash Advance to Community Groups												
Cervantes Bowling Club		2,076	-	2,076	-	-	-	-	-	-	-	-
Jurien Bay Chamber of Commerce		-	-	-	-	35,100	35,100	-	-	35,100	35,100	-
Total		2,076	-	2,076	-	35,100	35,100	-	-	35,100	35,100	-

* WA Treasury Corporation

Self supporting loans are financed by payments from third parties. These are shown in Note 5 as other financial assets at amortised cost. All other loan repayments were financed by general purpose revenue.

Borrowing Interest Repayments

Purpose	Note	Function and activity	Loan Number	Institution	Interest Rate	Actual for year ending 30 June 2022	Budget for year ending 30 June 2022	Actual for year ending 30 June 2021
						\$	\$	\$
Jurien Bay Administration Centre		Governance	127	WATC	2.78%	3,175	3,175	5,682
Dandaragan residential house - GROH		Education & Welfare	136	WATC	1.78%	5,731	4,808	0
Jurien Bay foreshore redevelopment		Recreation & Culture	137	WATC	2.51%	18,833	14,847	0
Jurien Bay depot building		Other Property and Services	138	WATC	1.78%	2,228	1,869	0
Total						29,967	24,699	5,682
Self Supporting Loans Interest Repayments								
Jurien Bay Bowling Club - Club renovations		Recreation & Culture	130	WATC	2.47%	918	918	1,777
Jurien Bowling Club - Renewal		Recreation & Culture	131	WATC	2.68%	864	864	19
Jurien Bowling Club - Renewal		Recreation & Culture	132	WATC	2.36%	-	-	24
Jurien Bay Progress Association - Shed		Recreation & Culture	133	WATC	2.48%	-	-	964
Jurien Bay Mens Shed - Shed		Recreation & Culture	134	WATC	1.32%	250	250	293
Badgingarra Bowling Club - Synthetic surface		Recreation & Culture	135	WATC	0.65%	276	276	267
Total Self Supporting Loans Interest Repayments						2,308	2,308	3,344
Total Interest Repayments	2(b)					32,275	27,007	9,026

25 BORROWING AND LEASE LIABILITIES (Continued)

(b) New Borrowings - 2021/22

Particulars/Purpose	Institution	Loan Type	Term Years	Interest Rate %	Amount Borrowed		Amount (Used)		Total Interest & Charges	Actual Balance Unspent
					2022 Actual	2022 Budget	2022 Actual	2022 Budget		
Dandaragan Residential House - GROH lease	WATC	Annuity Lending	10	1.78%	\$ 643,000	\$ 643,000	\$ (547,786)	\$ (643,000)	\$ 5,731	\$ 95,214
Jurien Bay Foreshore Redevelopment	WATC	Annuity Lending	20	2.51%	1,500,000	1,500,000	(1,184,934)	(1,500,000)	18,833	315,066
Jurien Bay Depot Building	WATC	Annuity Lending	10	1.78%	250,000	250,000	(175,389)	(250,000)	2,228	74,611
					2,393,000	2,393,000	(1,908,109)	(2,393,000)	26,792	484,891

* WA Treasury Corporation

Unspent Borrowings

Particulars	Institution	Date Borrowed	Unspent Balance 1 July 2021	Borrowed	Expended	Unspent
				During Year	During Year	Balance 30 June 2022
Dandaragan Residential House - GROH lease	WATC	29/10/2021	\$ 0	\$ 643,000	\$ (547,786)	\$ 95,214
Jurien Bay Foreshore redevelopment	WATC	29/10/2021	0	1,500,000	(1,184,934)	315,066
Jurien Bay Depot Building	WATC	29/10/2021	0	250,000	(175,389)	74,611
			0	2,393,000	(1,908,109)	484,891

* WA Treasury Corporation

25 BORROWING AND LEASE LIABILITIES (Continued)

(c) Lease Liabilities

Purpose	Note	Actual							Budget				
		Principal at 1 July 2020	New Leases During 2020-21	Principal Repayments During 2020-21	Principal at 30 June 2021	New Leases During 2021-22	Break Lease During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022	Principal at 30 June 2021	New Leases During 2021-22	Principal Repayments During 2021-22	Principal at 30 June 2022
Multifunction copiers		\$ 56,478	\$ -	\$ (13,841)	\$ 42,637	\$ 2,939	\$ -	\$ (14,815)	\$ 30,761	\$ 42,637	\$ 7,695	\$ (16,431)	\$ 33,901
Utility vehicle		10,152	-	(10,152)	-	-	-	-	-	-	-	-	-
Drinking water devices		23,519	-	(16,537)	6,982	-	(2,792)	(4,190)	-	6,982	-	(6,982)	-
Drinking water devices		-	-	-	-	56,129	-	(13,929)	42,200	-	81,791	(9,303)	72,488
Total Lease Liabilities	11(b)	90,149	-	(40,530)	49,619	59,068	(2,792)	(32,934)	72,961	49,619	89,486	(32,716)	106,389

Lease Interest Repayments

Purpose	Note	Function and activity	Lease Number	Institution	Interest Rate	Actual for	Budget for	Actual for	Lease Term
						year ending 30 June 2022	year ending 30 June 2022	year ending 30 June 2021	
Multifunction copiers		Governance	O881825045	Ricoh Finance	1.33%	\$ (599)	\$ (84)	\$ (751)	60 months
Utility vehicle		Law, order, public safety	6041062	Toyota Fleet	1.33%	-	-	(135)	21 months
Drinking water devices		Governance	WLA RA 111008	Waterlogic	1.33%	(10)	(695)	(81)	29 months
Drinking water devices		Recreation and culture	WLA RA 111008	Waterlogic	1.33%	(26)	-	(193)	29 months
Drinking water devices		Transport	WLA RA 111008	Waterlogic	1.33%	(21)	-	(168)	29 months
Drinking water devices		Governance	WLA RA 118257	Waterlogic	0.51%	(47)	-	-	36 months
Drinking water devices		Recreation and culture	WLA RA 118257	Waterlogic	0.51%	(140)	-	-	36 months
Drinking water devices		Transport	WLA RA 118257	Waterlogic	0.51%	(98)	-	-	36 months
Total Interest Repayments	2(b)					(941)	(779)	(1,329)	

26 RESERVES - CASH BACKED

(a) Cash Backed Reserves - Movement

	2022 Actual Opening Balance	2022 Actual Transfer to	2022 Actual Transfer (from)	2022 Actual Closing Balance	2022 Budget Opening Balance	2022 Budget Transfer to	2022 Budget Transfer (from)	2022 Budget Closing Balance	2021 Actual Opening Balance	2021 Actual Transfer to	2021 Actual Transfer (from)	2021 Actual Change of Purpose	2021 Actual Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Plant Reserve	255,578	255,315	(150,000)	360,893	255,578	894	(150,000)	106,472	254,398	1,180	-	-	255,578
Building Renewal Reserve	656,958	211,727	(161,949)	706,736	656,958	9,295	(442,283)	223,970	790,929	10,183	(144,154)	-	656,958
Rubbish Reserve	499,506	495	(63,197)	436,804	499,507	1,525	(87,549)	413,483	434,007	65,499	-	-	499,506
Community Centre Reserve	395,291	6,391	-	401,682	395,291	7,361	-	402,652	387,494	7,797	-	-	395,291
Television Services Reserve	98,182	97	(45,202)	53,077	98,182	343	-	98,525	97,728	453	-	-	98,182
Information Technology Reserve Reserve	57,282	57	-	57,339	57,282	200	-	57,482	57,018	264	-	-	57,282
Caravan Park Reserve	-	-	-	-	-	-	-	-	-	-	-	-	-
Land Development Reserve	70,989	70	-	71,059	70,989	248	-	71,237	70,662	328	-	-	70,989
Parking Requirements (Lot 1154 Sandpiper Street) Reserve	11,458	11	-	11,469	11,458	40	-	11,498	11,405	53	-	-	11,458
Parks and Recreation Grounds Development (Seagate) Reserve	353,053	350	(202,500)	150,903	353,053	1,322	(202,500)	151,875	376,292	1,745	(24,983)	-	353,053
Sport and Recreation Reserve	163,437	162	-	163,599	163,437	1,091	(99,059)	65,469	310,643	1,383	(148,589)	-	163,437
Landscaping Reserve	2,659	3	-	2,662	2,659	10	-	2,669	2,647	12	-	-	2,659
Aerodrome Reserve	152,218	22,593	-	174,811	152,218	22,896	-	175,114	129,177	23,041	-	-	152,218
Public Open Space Renewal Reserve	454,639	450	(242,650)	212,439	454,639	1,961	(220,000)	236,600	558,221	37,561	(141,143)	-	454,639
Infrastructure Renewal Reserve	710,752	704	(32,037)	679,419	710,752	2,853	(32,037)	681,568	811,987	3,765	(105,000)	-	710,752
Public Open Space Construction Reserve	9,428	9	-	9,437	9,428	397	-	9,825	112,904	550	(104,027)	-	9,428
Infrastructure Construction Reserve	55,604	126,030	(35,100)	146,534	55,604	126,194	-	181,798	62,338	283	(7,018)	-	55,604
Building Construction Reserve	116,730	116	(90,000)	26,846	116,730	408	-	117,138	116,191	539	-	-	116,730
Leave Reserve	261,411	261	(80,387)	181,285	261,411	914	-	262,325	260,204	1,206	-	-	261,411
Economic Development Initiatives Reserve	647,650	641	-	648,291	647,650	2,789	-	650,439	794,068	3,682	(150,100)	-	647,650
Turquoise Way Path Reserve	52,006	52	-	52,058	52,006	182	-	52,188	51,766	240	-	-	52,006
Cash in lieu of landscaping – Lot 1146 Sandpiper Street Reserve	2,506	2	-	2,508	2,506	10	-	2,516	2,495	12	-	-	2,506
	5,027,337	625,536	(1,103,022)	4,549,851	5,027,337	180,933	(1,233,428)	3,974,843	5,692,576	159,776	(825,014)	-	5,027,337

26 RESERVES - CASH BACKED (CONTINUED)

(b) Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
Plant Reserve	ongoing	to be used in order to assist in the purchase of major items of plant.
Building Renewal Reserve	ongoing	to fund capital renewal of buildings and associated assets as guided by the Building Asset Management Plan.
Rubbish Reserve	ongoing	to be used to fund establishing, enhancing, rehabilitation or any other activities associated with new and existing landfill or waste site.
Community Centre Reserve	ongoing	to be used to fund capital construction costs and major maintenance restoration / preservation costs to the community recreation centres located in the four towns.
Television Services Reserve	ongoing	to be used to fund the provision of new or improved television rebroadcasting facilities throughout the Shire.
Information Technology Reserve Reserve	ongoing	to be used for purchase of hardware, software, licensing, contract labour and cloud transitioning costs related to information technology.
Caravan Park Reserve	ongoing	to be used to fund improvements, other works and the promotion of caravan parks and their surrounds. To also fund planning, feasibility and establishment of new caravan parks.
Land Development Reserve	ongoing	for the purpose of funding land development in the townsites of Dandaragan and Badgingarra.
Parking Requirements (Lot 1154 Sandpiper Street) Reserve	ongoing	to fund future parking requirements in the Shire of Dandaragan in the vicinity of Lot 1154 Sandpiper Street, Jurien Bay as separately identified.
Parks and Recreation Grounds Development (Seagate) Reserve	ongoing	to fund the future purchase of land or development of parks and recreation grounds in the locality of Seagate Estates as separately identified or with Ministerial approval, for the improvement or development of parks and recreation.
Sport and Recreation Reserve	ongoing	to fund community sporting groups requests in accordance with the Shire of Dandaragan's Recreation Plan.
Landscaping Reserve	ongoing	to fund future landscaping requirements in the Shire of Dandaragan in the vicinity of Lot 1154 Sandpiper Street, Jurien Bay as separately identified.
Aerodrome Reserve	ongoing	to be used for renewal, major maintenance, expansion or relocation of the Shire of Dandaragan's airstrips and aerodromes.
Staff Attraction & Incentive Reserve	closed	to be used to fund staff attraction and incentive programs and processes, such as, but not limited to additional superannuation contributions, bonuses, rental subsidies and utility subsidies.
Public Open Space Renewal Reserve	ongoing	to fund capital renewal of public open space and associated assets as guided by the Public Open Space Asset Management Plan.
Infrastructure Renewal Reserve	ongoing	to fund capital renewal of infrastructure and associated assets as guided by the Infrastructure Asset Management Plan.
Public Open Space Construction Reserve	ongoing	to fund capital construction and/or purchase of public open space and associated assets.
Infrastructure Construction Reserve	ongoing	to fund capital construction and/or purchase of infrastructure and other associated assets.
Building Construction Reserve	ongoing	to fund capital construction and/or purchase of buildings and other associated assets.
Leave Reserve	ongoing	to fund annual leave and long service leave entitlements.
Economic Development Initiatives Reserve	ongoing	to be used for the planning, development and implementation of economic development initiatives with the Shire of Dandaragan.
Turquoise Way Path Reserve	ongoing	to be used for the renewal, major maintenance, improvements, promotion, inspection equipment / surveillance, extension or relocation of the Turquoise Way Path and associated infrastructure within the Turquoise Way Path corridor.
Cash in lieu of landscaping – Lot 1146 Sandpiper Street Reserve	ongoing	to be used for purposes allowable under the planning consent granted to I I & J B A Kelly Superannuation Fund for the commercial development at Lot 1146 Sandpiper Street, Jurien Bay.

SHIRE OF DANDARAGAN
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
 FOR THE YEAR ENDED 30 JUNE 2022

27 TRUST FUND

Funds held at balance date which are required in trust and which are not included in the financial statements are as follow.

	1 July 2021	Amounts Received	Amounts Paid	30 June 2022
	\$	\$	\$	\$
Cash In Lieu POS - L9000 Valencia	200,277	-	-	200,277
	200,277	-	-	200,277



Auditor General

INDEPENDENT AUDITOR'S REPORT 2022 Shire of Dandaragan

To the Councillors of the Shire of Dandaragan

Opinion

I have audited the financial report of the Shire of Dandaragan (Shire) which comprises:

- the Statement of Financial Position at 30 June 2022, the Statement of Comprehensive Income by Nature or Type, Statement of Changes in Equity, and Statement of Cash Flows and Rate Setting Statement for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2022 and its financial position at the end of that period
- in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2022, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and, accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to

the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

Responsibilities of the Chief Executive Officer and Council for the financial report

The Chief Executive Officer of the Shire is responsible for:

- preparation and fair presentation of the financial report in accordance with the requirements of the Act, the Regulations and Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Shire's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Shire.

The Council is responsible for overseeing the Shire's financial reporting process.

Auditor's responsibilities for the audit of the financial report

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf.

My independence and quality control relating to the report on the financial report

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements*, the Office of the Auditor General maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Matters relating to the electronic publication of the audited financial report

This auditor's report relates to the financial report of the Shire of Dandaragan for the year ended 30 June 2022 included in the annual report on the Shire's website. The Shire's management is responsible for the integrity of the Shire's website. This audit does not provide assurance on the integrity of the Shire's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Shire to confirm the information contained in the website version.



Jordan Langford-Smith
Senior Director Financial Audit
Delegate of the Auditor General for Western Australia
Perth, Western Australia
22 November 2022





Our Ref: 7927-002

7th Floor, Albert Facey House
469 Wellington Street, Perth

Mr Brent Bailey
Chief Executive Officer
Shire of Dandaragan
PO Box 676
JURIEN BAY WA 6516

Mail to: Perth BC
PO Box 8489
PERTH WA 6849

Tel: 08 6557 7500
Email: info@audit.wa.gov.au

Email: ceo@dandaragan.wa.gov.au

Dear Mr Bailey

ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2022

The Office has completed the audit of the annual financial report for your Shire. In accordance with section 7.12AD (2) of the *Local Government Act 1995*, we enclose the Auditor General's auditor's report, together with the audited annual financial report.

We have also forwarded the reports to the President and the Minister for Local Government, as required by the Act. You are required to publish the annual report, including the auditor's report and the audited financial report, on your Shire's official website within 14 days after the annual report has been accepted by your Council.

Management Control Issues

While the result of the audit was generally satisfactory, I would like to draw your attention to the attached listing of deficiencies in internal control and other matters that were identified during the audit. These matters have been discussed with management and their comments have been included in the attachment.

Please note that the purpose of our audit was to express an opinion on the financial report. The audit included consideration of internal control relevant to the preparation of the financial report in order to design audit procedures that were appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control.

An audit is not designed to identify all internal control deficiencies that may require management attention. The matters being reported are limited to those deficiencies that have been identified during the audit that are of sufficient importance to warrant being reported. It is possible that other irregularities and deficiencies may have occurred and not been identified as a result of our audit.

The date that entities provided their annual financial report to the Office has been recorded for purposes of reporting to Parliament. The date recorded for the receipt of your financial statements was 21 September 2022.

This letter has been provided for the purposes of the Shire and the Minister for Local Government and may not be suitable for other purposes.

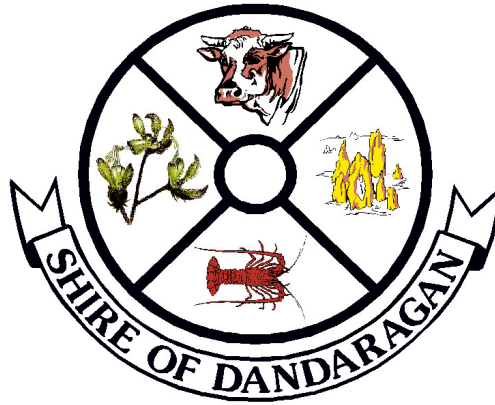
I would like to take this opportunity to thank you, the management and the staff of the Shire for their cooperation with the audit team during our audit.

Feel free to contact me on 6557 7640 if you would like to discuss these matters further.

Yours sincerely

Carly Meagher
Director
Financial Audit
22 November 2022

Attach



SHIRE
of
DANDARAGAN

MINUTES

for

AUDIT COMMITTEE MEETING

held

CERVANTES COMMUNITY CENTRE

on

THURSDAY 24 NOVEMBER 2022

COMMENCING AT 12.00 PM

THESE MINUTES ARE YET TO BE CONFIRMED

MINUTES OF AUDIT COMMITTEE MEETING HELD THURSDAY 24 NOVEMBER 2022

1. DECLARATION OF OPENING

The Presiding Member declared the meeting open at 12.00pm and welcomed those present

2. RECORD OF ATTENDANCE / APOLOGIES LEAVE OF ABSENCE

Members

Councillor L Holmes
Councillor A Eyre
Councillor J Clarke
Councillor R Shanhun

Staff

Mr B Bailey (Chief Executive Officer)
Mr S Clayton (Executive Manager Corporate & Community Services)

Apologies

Nil

Leave of Absence

Nil

3 CONFIRMATION OF MINUTES

MINUTES OF THE AUDIT COMMITTEE MEETING HELD 9 MARCH 2022

AUDIT COMMITTEE DECISION

Moved Cr Shanhun, seconded Cr Clarke

That the Minutes of the Audit Committee Meeting held on 9 March 2022 be confirmed.

CARRIED 4 / 0

4 MATTERS FOR DISCUSSION

4.1 AUDIT REPORT FOR THE YEAR ENDED 30 JUNE 2022

Location:	N/A
Applicant:	N/A
File Ref:	SODR-2042075298-47854
Disclosure of Interest:	None
Date:	22 December 2022
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

MINUTES OF AUDIT COMMITTEE MEETING HELD THURSDAY 24 NOVEMBER 2022

PROPOSAL

That the Independent Audit Report for the 2021 / 2022 financial year be received.

BACKGROUND

Circulated with the agenda is a copy of the Office of the Auditor General Independent Audit Reports. The opinion of Jordan Langford-Smith, Senior Director Financial Audit as to delegate of the Auditor General for Western Australia, is as follows;

“I have audited the financial report of the Shire of Dandaragan (Shire) which comprises:

- *the Statement of Financial Position at 30 June 2022, the Statement of Comprehensive Income by Nature or Type, Statement of Changes in Equity, and Statement of Cash Flows and Rate Setting Statement for the year then ended*
- *Notes comprising a summary of significant accounting policies and other explanatory information.*

In my opinion, the financial report is:

- *based on proper accounts and records*
- *presents fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2022 and its financial position at the end of that period*
- *in accordance with the Local Government Act 1995 (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.”*

COMMENT

The “Independent Auditor’s Report” as attached is unqualified. There are no matters that in the auditor’s opinion would indicate any significant adverse trends. Therefore, no further action is required in relation to the financial audit of the Shire of Dandaragan for the financial year 30 June 2022.

In addition to the audit report, the transmittal letter from the Office of the Auditor General does identify Management Control Issues. An extract from the letter states;

“While the result of the audit was generally satisfactory, I would like to draw your attention to the attached listing of deficiencies in internal control and other matters that were identified during the audit. These matters have been discussed with management and their comments have been included in the attachment.

Please note that the purpose of our audit was to express an opinion on the financial report. The audit included consideration of internal control relevant to the preparation of the financial report in order to design audit procedures that were appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control.”

MINUTES OF AUDIT COMMITTEE MEETING HELD THURSDAY 24 NOVEMBER 2022

The control issues identified and the “risk rating” assessed by the auditors are as follows;

INDEX OF FINDINGS	RATING		
	Significant	Moderate	Minor
1. Independent Review of Journals	✓		
2. Dating of Journals and Reconciliations		✓	
<i>Findings Identified in the Prior Year:</i>			
3. User Access to Financial Management System	✓		

Segregation of duties is a basic building block of effective risk management and internal controls for business processes.

In the context of financial management of the Shire it aims to disperse critical functions across multiple employees to ensure that no one person has control of a financial function from start to finish.

This is always an important consideration for developing systems and process within the Shire, however, in a Shire the size of Dandaragan there may not be enough employees available physically or with the required skill set to implement complete segregation of duties to satisfy the auditor that no risks exist within the financial systems of the organisation.

Whilst these risks may reduce the Shire’s effectiveness to prevent all possible attempts at fraud, sabotage or theft, the Shire of Dandaragan has implemented multiple layers of detection controls to promptly identify any malicious act should it occur to help mitigate the risk.

The appropriateness and effectiveness of the financial management systems and procedures of the Shire of Dandaragan are the duties of the Chief Executive Officer, therefore, there is no direct responsibility on the audit committee to act on these findings.

They are included here, and in more detail within the attachments of this item, for the committee to review and discuss further should they wish to.

CONSULTATION

- Chief Executive Officer
- Office of the Auditor General

STATUTORY ENVIRONMENT

Local Government Act 1995

7.12A. Duties of local government with respect to audits

(1) A local government is to do everything in its power to —

MINUTES OF AUDIT COMMITTEE MEETING HELD THURSDAY 24 NOVEMBER 2022

- (a) *assist the auditor of the local government to conduct an audit and carry out the auditor's other duties under this Act in respect of the local government; and*
 - (b) *ensure that audits are conducted successfully and expeditiously.*
- (2) *Without limiting the generality of subsection (1), a local government is to meet with the auditor of the local government at least once in every year.*
- (3) *A local government must —*
- (aa) *examine an audit report received by the local government; and*
 - (a) *determine if any matters raised by the audit report, require action to be taken by the local government; and*
 - (b) *ensure that appropriate action is taken in respect of those matters.*
- (4) *A local government must —*
- (a) *prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and*
 - (b) *give a copy of that report to the Minister within 3 months after the audit report is received by the local government.*
- (5) *Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.*

Local Government (Financial Management) Regulations 1996
Part 2 — General financial management — s. 6.10

CEO's duties as to financial management (1) Efficient systems and procedures are to be established by the CEO of a local government — (a) for the proper collection of all money owing to the local government; and (b) for the safe custody and security of all money collected or held by the local government; and (c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process); and (d) to ensure proper accounting for municipal or trust — (i) revenue received or receivable; and (ii) expenses paid or payable; and (iii) assets and liabilities; and (e) to ensure proper authorisation for the incurring of liabilities and the making of payments; and (f) for the maintenance of payroll, stock control and costing records; and (g) to assist in the preparation of

MINUTES OF AUDIT COMMITTEE MEETING HELD THURSDAY 24 NOVEMBER 2022

budgets, budget reviews, accounts and reports required by the Act or these regulations.

The CEO is to — (a) ensure that the resources of the local government are effectively and efficiently managed; and (b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and (c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 3 financial years) and report to the local government the results of those reviews

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Annual Financial Statements (Doc Id: SODR-2042075298-47862)
- Independent Audit Report (Doc Id: SODR-2042075298-47858)
- Transmittal letter from Office of Auditor General for final audit (Doc Id: SODR-2042075298-47860)
- Management Letter (Doc Id: SODR-2042075298-47857)

(Marked 4.1)

VOTING REQUIREMENT

Simple majority

OFFICER RECOMMENDATION / AUDIT COMMITTEE DECISION

Moved Cr Shanhun, seconded Cr Eyre

- 1. That the Independent Audit Report and the audited financial statements for the year ended 30 June 2022 be received and the recommendation of the Auditor be noted.**
- 2. That the Officer's comments in regard to the Auditor's recommendation be noted and accepted as an adequate response.**

CARRIED 4 / 0

5 CLOSURE OF MEETING

The Presiding Member declared the Meeting closed at 12.38pm.

MINUTES OF AUDIT COMMITTEE MEETING HELD THURSDAY 24 NOVEMBER 2022

These Minutes were confirmed at a Meeting on.....

Signed.....

Presiding Person at the Meeting at which the Minutes were confirmed

Date.....

Shire of Dandaragan

**ACCOUNTS FOR PAYMENT
FOR THE PERIOD ENDING
30 NOVEMBER 2022**

SUMMARY OF SCHEDULE OF ACCOUNTS NOVEMBER 2022

<u>FUND</u>					<u>AMOUNT</u>
<u>MUNICIPAL FUND</u>					
CHEQUES	33833		- 33833		\$214.10
EFT'S	EFT	617	- EFT	639	\$926,278.28
DIRECT DEBITS	GJBDEB	4949	GJBDEB	4966	\$62,426.72
BPAY	BPAY	BPAY071122	- BPAY	BPAY251122	\$43,754.32
TOTAL MUNICIPAL FUND					<u>\$1,032,673.42</u>
<u>TRUST FUND</u>					
CHEQUES	N/A		- N/A		\$0.00
EFT'S	EFT	N/A	- EFT	N/A	\$0.00
TRANSFER	Trust	N/A	- Muni	N/A	\$0.00
					<u>\$0.00</u>

This schedule of accounts to be passed for payment, covering vouchers as detailed above, which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown the amounts show are due for payment.

Posting Date	Document Type	Document No.	Bank Account No.	Description	Amount
10/11/2022		GJBDEB-4949	MUNI	SuperChoice - 08/11/22	\$ 22,821.08
10/11/2022		GJBDEB-4950	MUNI	Salary Packaging	\$ 1,116.73
1/11/2022	Payment	GJBDEB-4951	MUNI	BWA Maintenance Fee	\$ 20.00
1/11/2022	Payment	GJBDEB-4952	MUNI	BWA OBB record fee	\$ 22.10
1/11/2022	Payment	GJBDEB-4953	MUNI	BPAY Transaction fee	\$ 302.40
1/11/2022	Payment	GJBDEB-4954	MUNI	ANZ Merchant fee	\$ 376.62
2/11/2022	Payment	GJBDEB-4955	MUNI	Wex Cards - Fuel	\$ 3,408.85
3/11/2022	Payment	GJBDEB-4956	MUNI	BWA Merchant fees	\$ 311.60
3/11/2022	Payment	GJBDEB-4957	MUNI	BWA Merchant fees	\$ 65.77
14/11/2022	Payment	GJBDEB-4958	MUNI	SecurePay - transaction fees	\$ 11.48
8/11/2022	Payment	GJBDEB-4959	MUNI	VIS01306 deposited in two amounts over two days	\$ 6.95
9/11/2022	Payment	GJBDEB-4960	MUNI	VIS01306 deposited in two amounts over two days	\$ (6.95)
12/11/2022	Payment	GJBDEB-4961	MUNI	Comm Id 17127 refund application for 3 or more dogs	\$ 50.00
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Beach cafe - refreshments meeting Sandra Carr MLC	\$ 50.55
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C The waiting room - refreshments	\$ 72.00
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Crown Metropol - LG Week Conference accommodation & meals	\$ 503.24
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Crown Metropol - LG Week Conference accommodation & meals	\$ 1,257.10
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Crown Metropol - LG Week Conference accommodation & meals	\$ 503.24
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Crown Metropol - LG Week Conference accommodation & meals	\$ 1,208.18
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Youth code of ethics training	\$ 390.50
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Quality Resort - Staff training accommodation	\$ 221.19
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Cerv Comm Rec Centre - Hire of gallery for total eclipse event	\$ 65.00
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Catch - Ergonomic keyboard and mouse	\$ 163.76
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Coles - Gift card staff 10 years service	\$ 264.85
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Adobe stock - on demand subscription	\$ 13.19
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Adobe stock - on demand subscription	\$ 13.19
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Adobe subscription	\$ 21.99
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C EHA full membership	\$ 285.00
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Square Pos machine for Sandy Cape	\$ 358.00
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Staff training accommodation	\$ 86.12
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Parking	\$ 15.00
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C TAFE course fees	\$ 151.64
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Nesuto Accommodation TAFE	\$ 1,165.50
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Nesuto Accommodation TAFE	\$ 1,075.50
21/11/2022	Payment	GJBDEB-4962	MUNI	M/C Nesuto Accommodation TAFE	\$ 1,228.50
24/11/2022		GJBDEB-4963	MUNI	SuperChoice - 22/11/22	\$ 23,123.24
24/11/2022		GJBDEB-4964	MUNI	Salary Packaging	\$ 1,116.73
24/11/2022	Payment	GJBDEB-4965	MUNI	Australia Post fees	\$ 122.40
24/11/2022	Payment	GJBDEB-4966	MUNI	Australia Post fees & BookEasy refunds	\$ 444.48
Grand Total - Direct Debits					\$ 62,426.72

Date	Cheque Number	Vendor	Invoice	Description	Amount
8/11/2022	33833	V82531 - PLEASE PAY CASH	JB ADMIN PC RECOUP NOV 22	Jurien Admin Petty Cash Recoup Nov 22	\$ 214.10
				Total V82531	\$ 214.10
				Total 33833	\$ 214.10
				Grand Total - Cheque	\$ 214.10

Date	BPAY Number	Vendor	Invoice	Description	Amount
7/11/2022	BPAY071122	V81671 - Water Corporation	9010675344/OCT22	Cerv Waste Transfer Stn 17/8-17/10/22	\$ 48.96
				Total V81671	\$ 48.96
				Total BPAY071122	\$ 48.96
11/11/2022	BPAY111122	V80818 - Telstra Corporation	7863675800/OCT22	Invoice PI68968	\$ 22,530.84
				Total V80818	\$ 22,530.84
		V81671 - Water Corporation	9007272237/OCT22	JCC 25/8-26/10/22	\$ 822.32
			9007276262/OCT22	Jurien Bay Depot 25/8-26/10/22	\$ 109.08
			9007278989/OCT22	Jurien Bay Cemetary 25/8-26/10/22	\$ 327.25
			9009758951/OCT22	Lot306 Pinetree Cct 26/8-27/10/22	\$ 252.61
				Total V81671	\$ 1,511.26
				Total BPAY111122	\$ 24,042.10
18/11/2022	BPAY181122A	V80818 - Telstra Corporation	5258987000/NOV22	Phone usage to 1/11/22	\$ 3,699.99
			2175531868/NOV22	Fuel Systems Nov 22	\$ 29.98
			2175531686/NOV22	Mobile usage to 1/11/22	\$ 752.96
			2175532049/NOV22	Mobile usage to 1/11/22	\$ 187.99
			2503689339/NOV22	Library usage to 1/11/22	\$ 134.97
				Total V80818	\$ 4,805.89
				Total BPAY181122A	\$ 4,805.89
18/11/2022	BPAY181122B	V81671 - Water Corporation	9007258523/NOV22	7B Dand Rd 5/9-3/11/22	\$ 63.23
			9007258531/NOV22	7A Dand Rd 5/9-3/11/22	\$ 70.85
			9007258734/NOV22	Lot21 Quin PI 5/9-3/11/22	\$ 63.23
			9007248739/NOV22	BCC 5/9-3/11/22	\$ 704.84
			9007258355/NOV22	Dandaragan Standpipe 5/9-3/11/22	\$ 582.63
			9007258494/NOV22	Dand Depot 5/9-3/11/22	\$ 55.94
			9007258515/NOV22	Lot6 Dand Rd Service Charge 1/11-31/12/22	\$ 46.08
			9007258566/NOV22	31B Dand Rd Service Charge 1/11-31/12/22	\$ 46.08
			9008594764/NOV22	Badgingarra Standpipe 5/9-3/11/22	\$ 1,864.21
				Total V81671	\$ 3,497.09
				Total BPAY181122B	\$ 3,497.09
25/11/2022	BPAY251122	V81671 - Water Corporation	9015427497/NOV22	Controlled Tankered Waste 1 Sept 22 to 25 Oct 22	\$ 11,238.12
			9007258558/NOV22A	Invoice PI69206	\$ 46.08
			2016739556/NOV22	31C Dand Rd Service Charge 1/11-31/12/22	\$ 46.08
				Total V81671	\$ 11,330.28
		V84421 - Optus Billing Services Pty Ltd	61939377/NOV22	Sat Phone Plan 05/10-4/11/22	\$ 30.00
				Total V84421	\$ 30.00
				Total BPAY251122	\$ 11,360.28
				Grand Total - BPAY	\$ 43,754.32

Date	EFT Number	Vendor	Invoice	Description	Amount
7/11/2022	635/1133	V80150 - RDI Transport	3108	Pick up MDB switchboard from ARC Wangara - includes call back fee	\$ 490.00
				Total V80150	\$ 490.00
		V80163 - Badgingarra Community Assn	2022#126	Badgingarra Town Maintenance October 22	\$ 4,330.51
				Total V80163	\$ 4,330.51
		V80279 - Jurien Sport and Recreation Centre		BookEasy Operator Return 1/11/2022	\$ 420.00
				Total V80279	\$ 420.00
		V80352 - Zipform Pty Ltd	212829	2nd Instalment Reminder Notices	\$ 1,553.89
				Total V80352	\$ 1,553.89
		V80405 - Coastal Trimming	8013	Refit Shade Sails	\$ 975.00
				Total V80405	\$ 975.00
		V80549 - BP Jurien Bay	10310 10302	Supply & fit new tyres Vehicle service	\$ 748.10 \$ 661.56
				Total V80549	\$ 1,409.66
		V80616 - Cervantes Pinnacles Motel	01/11/22 OPERATOR RETURN	BookEasy Booking 11251691	\$ 118.12
				Total V80616	\$ 118.12
		V80931 - Jurien Bay Country Golf Club	709	Remaining Golf Club water project grant	\$ 66,000.00
				Total V80931	\$ 66,000.00
		V81002 - Landgate	10000935/379320 10000935/379416	GRV 03/09/22-30/09/22 Mining Tenements 06/09/22-14/10/22	\$ 119.33 \$ 42.15
				Total V81002	\$ 161.48
		V81031 - AN & A Whybrow	4639	Push limestone cover for Jurien Bay Tip Oct22	\$ 10,725.00
				Total V81031	\$ 10,725.00
		V81422 - Leeuwin Ocean Adventure Foundation Ltd	211104	Leeuwin Grant one full fare	\$ 2,575.00
				Total V81422	\$ 2,575.00
		V81480 - Jurien Bay Service Station & Roadhouse	144436A	Ice for training refreshments short payment	\$ 0.80
				Total V81480	\$ 0.80
		V81545 - Winc Australia Pty Limited	9040307827 9040619063 9040662934 9040654932	Stationery Order 30.08.2022 Stationery Order 17.10.2022 Stationery Order 17.10.2022 Stationery Order 17.10.2022	\$ 79.64 \$ 1,425.36 \$ 692.22 \$ 240.20
				Total V81545	\$ 2,437.42
		V82028 - Avon Waste	52645	Fortnight Rubbish Service 26/9/22-07/10/22	\$ 16,465.39
				Total V82028	\$ 16,465.39
		V82364 - Abco Products	833336 831518 832462 825925	Restroom Closed Sign Cleaning Materials Hand Soap Cleaning Materials	\$ 64.61 \$ 118.80 \$ 281.72 \$ 180.31
				Total V82364	\$ 645.44
		V82474 - Direct Contracting Pty Ltd	2396	Maintenance Grading - assorted roads	\$ 17,171.00
				Total V82474	\$ 17,171.00
		V83051 - Central West Building Pty Ltd	REFUND VERGE BOND A5631	Verge Bond Refund A5631	\$ 500.00
				Total V83051	\$ 500.00
		V83145 - Avdata Australia	150029051/128	Jurien Bay Flight Data Oct 2022	\$ 378.63
				Total V83145	\$ 378.63
		V83420 - Porter Consulting Engineers	22689	Tender & Contract Administration to 28/10/22 Jurien Bay Foreshore Power	\$ 2,200.00
				Total V83420	\$ 2,200.00
		V83780 - Pinnacles Traffic Management Services	165 164	Traffic controllers 27/10-28/10/22 Supply of traffic control 18/10-24/10/22	\$ 3,748.25 \$ 6,270.00
				Total V83780	\$ 10,018.25
		V83802 - Scavenger Fire & Safety	16203A	Protective Clothing	\$ 195.80
				Total V83802	\$ 195.80
		V83979 - Turquoise Coast Plumbing Gas & Excavation	2067 2070	Install extra tanks at ezy dump stations as per quote Install drainage sump & connect drain	\$ 21,475.00 \$ 1,100.00
				Total V83979	\$ 22,575.00
		V84213 - Concept Signs & Workwear	2846	Protective Clothing	\$ 389.65
				Total V84213	\$ 389.65
		V84484 - Linda Quanchi	2529806	Facilitation & Materials of Mosaic Workshop	\$ 920.00
				Total V84484	\$ 920.00
		V84510 - Layback Farm	33/SEPT22	Tourism Merchandise - Assorted Jams	\$ 360.00
				Total V84510	\$ 360.00

Date	EFT Number	Vendor	Invoice	Description	Amount
		V84524 - Hersey's Safety Pty Ltd			
			1419	Sun screen lip balm, electrical tape	\$ 172.63
			48230	Gloves, cable ties, paint markers	\$ 596.13
				Total V84524	\$ 768.76
		V84567 - Instant Products Hire			
			143822	Five Star executive toilet block 29/9-19/10/22	\$ 1,441.55
				Total V84567	\$ 1,441.55
		V84568 - Ignite Electrical			
			1776	Progress claim #2 Foreshore Power Upgrade	\$ 24,307.80
				Total V84568	\$ 24,307.80
		V84647 - Auscorp IT			
			35099	Teams Calling Phones and Headsets	\$ 682.00
				Total V84647	\$ 682.00
		V84738 - Butcher by the Bay			
			2	Depot Sandy Cape Blitz - catering	\$ 64.74
				Total V84738	\$ 64.74
				Total EFT01133	\$ 190,280.89
10/11/2022	617	Payroll	Payroll FNE 08/11/22	Payroll FNE 08/11/22	\$ 104,395.10
				Total EFT 617	\$ 104,395.10
11/11/2022	636/1134				
		V80021 - BOC Gases			
			5005901407	Cylinder Hire/Usage 28/09 to 28/10/22	\$ 82.81
				Total V80021	\$ 82.81
		V80033 - Derricks Auto-Ag & Hardware Plus			
			10288706	Mini air regulator	\$ 85.00
			10288987	Galv reducing bushes & coupling	\$ 148.10
			10288683	Female coupling half	\$ 79.20
			10289629	Hunter ultra gear drives	\$ 300.00
			10289451	Alum camlock adaptor	\$ 45.00
			10290948	Rope	\$ 60.00
			10291475	Sprinklers and reducing bushes	\$ 26.00
			10291737	Thrus washer and thrus bearing	\$ 15.50
			10290565	Fungicide Cooper & outlet tap	\$ 36.90
			10290561	Lube & Fuel filters	\$ 94.00
				Total V80033	\$ 889.70
		V80043 - Jurien Bay IGA			
			07/OCT22	Jurien Admin Consumables Oct 22	\$ 1,296.42
				Total V80043	\$ 1,296.42
		V80087 - Synergy			
			411619200/OCT22	New Admin Centre 15/9-20/10/22	\$ 3,988.24
			429026190/OCT22	Jurien Bay Depot 15/9-20/10/22	\$ 1,811.61
			919109010/OCT22	Powerwatch Security Lighting 1/10-31/10/22	\$ 431.63
			915293230/OCT22	Aggies Cottage 24/8-26/10/22	\$ 50.05
			610385240/OCT22	Cambewarra Dr Standpipe 26/8-25/10/22	\$ 123.65
			295333350/OCT22	Zendora Rd Standpipe 30/8-25/10/22	\$ 109.66
			089860550/OCT22	Badg Fire Station 24/8-26/10/22	\$ 143.79
			298673950/OCT22	Badgingarra Oval Lights 24/8-26/10/22	\$ 164.45
			153530590/OCT22	Badgingarra Oval 24/8-26/10/22	\$ 3,638.28
				Total V80087	\$ 10,461.36
		V80163 - Badgingarra Community Assn			
			2022#125	Contribution towards Sandpaper News	\$ 250.00
				Total V80163	\$ 250.00
		V80279 - Jurien Sport and Recreation Centre			
				BookEasy Operator Return 7/11/2022	\$ 260.00
			562	JSRC squash court floor insurance reimbursement	\$ 3,850.00
			559	Reimbursement for 50% of materials for floor maintenance	\$ 1,576.50
				Total V80279	\$ 5,686.50
		V80910 - Mcleods Barristers And Solicitors			
			126866	Legal advice	\$ 839.30
			126610	Legal expenses	\$ 845.90
				Total V80910	\$ 1,685.20
		V81002 - Landgate			
			10000935/1228373	Landgate access fee SLIP	\$ 2,453.00
				Total V81002	\$ 2,453.00
		V81097 - Australia Post			
			1011944233	Invoice P169007	\$ 1,788.67
				Total V81097	\$ 1,788.67
		V81172 - WA Hino Sales & Service			
			289877	Meter assy, intake air flow, air pressure sensor	\$ 405.61
				Total V81172	\$ 405.61
		V81201 - Dandaragan Community Centre Management Committ			
			141	Tronox / SOD Facilities Grant - Air conditioner replacement	\$ 2,378.07
				Total V81201	\$ 2,378.07
		V81343 - Dandaragan Mechanical Services			
			9173	Paper towel	\$ 97.15
				Total V81343	\$ 97.15
		V81382 - Cervantes Hardware and Marine			
			177160	Turnbuckle & shackles	\$ 18.70
			177388	Fuel filters, gasket maker, ball valve & gland packing	\$ 391.05
			177383	Retic wire joiners	\$ 39.60
				Total V81382	\$ 449.35
		V81475 - Cervantes Primary School			
			500	Contributions toward Annual Student Award	\$ 50.00
				Total V81475	\$ 50.00
		V81506 - Afgri Equipment Australia Pty Ltd			
			2616777	Lever, O-Rings & Bearing Housing	\$ 353.84
			2619582	Repair stick damage to rockshaft housing	\$ 2,555.92
				Total V81506	\$ 2,909.76

Date	EFT Number	Vendor	Invoice	Description	Amount
		V81545 - Winc Australia Pty Limited			
			9040630738	Stationery Order 17.10.2022	\$ 53.91
			9040733798	Stationery Order 17.10.2022	\$ 74.18
			9040760993	Printing Business Cards	\$ 198.00
				Total V81545	\$ 326.09
		V81593 - Worldwide Joondalup Malaga			
			605867	Printing 2000 x Sandy Cape Inserts	\$ 995.00
				Total V81593	\$ 995.00
		V81744 - Nutrien Ag Solutions			
			907732433	Pickets for educational banners	\$ 105.93
				Total V81744	\$ 105.93
		V81848 - Professionals Jurien Bayview Realty			
			031222	Staff Housing 20/11/2022 to 03/12/2022	\$ 920.00
			271122	Staff Housing 14/11/2022 to 27/11/2022	\$ 740.00
				Total V81848	\$ 1,660.00
		V81860 - Shadbolt Electrical			
			4502115	Investigation into amphitheatre lights and bollards	\$ 1,100.00
				Total V81860	\$ 1,100.00
		V81874 - Child Support			
			PJ003859	Child Support	\$ 202.04
				Total V81874	\$ 202.04
		V81896 - Mid Coast Contracting			
			6786	Preseason checks of 7 Rural Standpipes	\$ 1,076.79
			6788	Test and tag tools	\$ 1,025.46
			6786A	Investigate fault with cable & org repair with Western Power	\$ 583.00
				Total V81896	\$ 2,685.25
		V81924 - Toll Transport Pty Ltd			
			0587-D583590	Fright Badg Library	\$ 92.95
				Total V81924	\$ 92.95
		V81973 - Fuel Distributors of WA Pty Ltd			
			426728	Rubia Works, Quartz Ineo & Ecoblue	\$ 2,416.79
			427418	Coolant	\$ 1,035.05
				Total V81973	\$ 3,451.84
		V82028 - Avon Waste			
			52702	Fortnightly Rubbish Service 10/10/22 to 21/10/22	\$ 14,407.27
				Total V82028	\$ 14,407.27
		V82274 - Vari-Skilled			
			20323	Mowing Contract 2022/23 October 2022	\$ 15,734.74
				Total V82274	\$ 15,734.74
		V82474 - Direct Contracting Pty Ltd			
			2400	Install culverts	\$ 14,575.00
			2399	Reposition apron lighting	\$ 2,667.50
				Total V82474	\$ 17,242.50
		V82993 - Jurien Bay Mitre 10			
			611615	Making tape & cloth tape	\$ 24.90
			612552	Gloves, wood polish & bumpers	\$ 53.10
			612690	Extreme mounting tape	\$ 13.50
			612878	Hydrochloric acid	\$ 44.00
			613210	Sealant & timber oil	\$ 65.70
			612657	Hunter gear drive ultra	\$ 310.00
			612843	Fuel Line	\$ 5.00
			612849	Primer bulb No4	\$ 31.80
			613397	Plugboss power board 6 outlet	\$ 39.95
			611964	Jumbo Toilet Rolls	\$ 236.00
			613533	Brass Ball Valve	\$ 48.50
			613651	Drill bit jobber vipers	\$ 18.30
			614243	Bushman, Fogger, Accent White & pail	\$ 69.00
			614549	Jumper valve & washing machine hose	\$ 88.50
			613957	Rosche roll towel dispensers	\$ 315.00
			614024	Washers, grout and S/Togg	\$ 21.43
			613956	Drill bit glass	\$ 44.25
				Total V82993	\$ 1,428.93
		V83187 - Wayne Gibson (Cr)			
			TRAVEL ALLOWANCE OCT/NOV22	Members Travel October/November 2022	\$ 955.40
				Total V83187	\$ 955.40
		V83385 - Jurien Bay Panel & Paint Pty Ltd			
			4916	Windscreen replacement	\$ 929.50
				Total V83385	\$ 929.50
		V83427 - Bridged Group Pty Ltd			
			50010	Office 365 Datto Backup November 2022	\$ 198.00
				Total V83427	\$ 198.00
		V83660 - D Greenwood			
			38/NOV22	Supply waste management to Badgingarra Tip Oct 22	\$ 1,280.00
				Total V83660	\$ 1,280.00
		V83780 - Pinnacles Traffic Management Services			
			166	Supply of Traffic Control 31/10-01/11/22	\$ 4,026.00
			167	Traffic control 02/11-03/11/22	\$ 3,135.00
				Total V83780	\$ 7,161.00
		V83914 - Turquoise Safaris			
			07/11/22 OP RETURN	BookEasy Booking 11262839,11263533,11265160	\$ 656.24
				Total V83914	\$ 656.24
		V84099 - W Coole Mechanical			
			1913	A/C repairs & gas	\$ 269.50
				Total V84099	\$ 269.50
		V84117 - Vanguard Press			
			35755	Holiday Guide Distribution & Storage - Oct 2022	\$ 644.86
				Total V84117	\$ 644.86
		V84273 - Building And Energy			
			DANDARAGAN BSL OCT 2022	BSL Remittances Oct 22	\$ 1,996.47
				Total V84273	\$ 1,996.47

Date	EFT Number	Vendor	Invoice	Description	Amount
		V84327 - Lyall Ward			
			43/OCT22	Dandaragan Waste Attendant Oct 22	\$ 2,112.00
			44/OCT22	DaLoader Hire to push tip Oct 22	\$ 165.00
				Total V84327	\$ 2,277.00
		V84416 - Davric Australia			
			208649	Tourism Merchandise - Wet suit stubby holders	\$ 2,063.60
				Total V84416	\$ 2,063.60
		V84422 - Jurien Tyre & Auto			
			60051	Vehicle Service	\$ 741.80
				Total V84422	\$ 741.80
		V84458 - Ray White Jurien Bay			
			021222	Staff Housing 19/11/2022 to 02/12/2022	\$ 670.00
				Total V84458	\$ 670.00
		V84562 - CouncilWise Pty Ltd			
			INV-CW-0367	PropertyWise Property & Rating monthly licence November 22	\$ 2,872.32
				Total V84562	\$ 2,872.32
		V84639 - Fegan Building Surveying			
			939	Building Surveyor Services - 15/10/22 to 31/10/22	\$ 1,485.00
				Total V84639	\$ 1,485.00
		V84722 - Napa			
			1870175628	Heavy Duty Diagnostic Tool	\$ 13,836.90
			1870180897	Air filter	\$ 111.10
				Total V84722	\$ 13,948.00
		V84727 - Jurien Bayview Realty			
			07/11/22 OP RETURN THE ESSEX	BookEasy Booking 10379378	\$ 1,229.10
				Total V84727	\$ 1,229.10
				Total EFT01134	\$ 129,693.93
15/11/2022	637/1135	V84737 - Al Wanneroo Pty Ltd			
			PDJNL00032	(+)Offset Trade - I60009	\$ (32,000.00)
			2010164	Isuzu SUV	\$ 57,651.50
				Total V84737	\$ 25,651.50
				Total EFT01135	\$ 25,651.50
18/11/2022	638/1136	V80087 - Synergy			
			393802160/NOV22	Jurien Bay Beach Cafe Toilets 7/10-9/11/22	\$ 346.92
			393802020/NOV22	Foreshore Pavilion 7/10-9/11/22	\$ 2,974.97
			553162190/NOV22	Jurien Hall GWN 8/9-8/11/22	\$ 192.93
			017389700/NOV22	Family Resource Centre 8/9-8/11/22	\$ 1,127.93
			538463750/NOV22	Dobbyn Park Jurien - Nth End 10/9-9/11/22	\$ 331.90
			906148990/NOV22	Pioneer Park 10/9-9/11/22	\$ 189.07
			317207730/NOV22	Jurien Bay Airstrip 8/9-8/11/22	\$ 141.14
			185507110/NOV22	Adriana 4A Park (Seinor) 28/9-27/10/22	\$ 120.75
			182506710/NOV22	Fire Hydrant Jurien Bay Vista 30/8-26/10/22	\$ 113.38
			164741840/NOV22	Fire Hydrant Oceanview Pde 31/8-26/10/22	\$ 112.65
			721287150/NOV22	Street Lighting 25/9-24/10/22	\$ 16,246.82
			113698450/NOV22	Canover Standpipe 31/8-26/10/22	\$ 205.77
			378052310/NOV22	Jurien Bay Landfill 31/8-26/10/22	\$ 77.66
				Total V80087	\$ 22,181.89
		V80137 - Western Australian Local Government Association			
			SI-003019	Staff training	\$ 638.00
				Total V80137	\$ 638.00
		V80150 - RDI Transport			
			3502	Supply & deliver gas bottle	\$ 170.00
				Total V80150	\$ 170.00
		V80163 - Badgingarra Community Assn			
			2022#124	Contributions towards 2023 Australia Day Event Cervantes	\$ 750.00
				Total V80163	\$ 750.00
		V80228 - Arrow Bronze			
			730224	Cemetery Plaque	\$ 781.94
				Total V80228	\$ 781.94
		V80279 - Jurien Sport and Recreation Centre			
				14/11/2022 BookEasy Operator Return	\$ 680.00
				Total V80279	\$ 680.00
		V80549 - BP Jurien Bay			
			10328	Supply & install new vehicle battery	\$ 368.10
				Total V80549	\$ 368.10
		V81002 - Landgate			
			379385	Rural UV 17/9-14/10/22	\$ 71.80
				Total V81002	\$ 71.80
		V81076 - Dandaragan Bowling Club Incorporated			
			2241	Catering for Council Meeting 27/10/22	\$ 675.00
				Total V81076	\$ 675.00
		V81343 - Dandaragan Mechanical Services			
			9285	Tyres	\$ 1,161.60
			9191	Vehicle service	\$ 1,322.25
			9274	Vehicle service	\$ 618.40
			9253	Air & engine fuel filters	\$ 122.00
				Total V81343	\$ 3,224.25
		V81490 - Ricoh Finance			
			468680	Photocopier Lease 08/12/22 to 07/01/23	\$ 1,438.07
				Total V81490	\$ 1,438.07
		V81506 - Aagri Equipment Australia Pty Ltd			
			2649516	Replace uni joints	\$ 4,976.79
				Total V81506	\$ 4,976.79
		V81545 - Winc Australia Pty Limited			
			9040796317	Stationery Order 17.10.2022	\$ 45.72
			9040672500	Stationery Order 17.10.2022	\$ 73.81
				Total V81545	\$ 119.53

Date	EFT Number	Vendor	Invoice	Description	Amount
		V81744 - Nutrien Ag Solutions			
			907952005	NFBG Super Green Turf	\$ 1,980.00
				Total V81744	\$ 1,980.00
		V81886 - Western Lockservice			
			10917117	Airstrip Key Order	\$ 375.50
				Total V81886	\$ 375.50
		V81924 - Toll Transport Pty Ltd			
			0588-D583590	Freight W/E 1/11/22	\$ 35.92
			0589-D583590	Freight W/E 7/11/22	\$ 55.66
				Total V81924	\$ 91.58
		V82474 - Direct Contracting Pty Ltd			
			2404	Drainage materials	\$ 7,002.71
				Total V82474	\$ 7,002.71
		V82632 - Department of Premier & Cabinet			
			1002691	Gazettal of Firebreak Notice	\$ 633.60
				Total V82632	\$ 633.60
		V82672 - Jurien Bay Tourist Park			
			14/11/22 OP RETURN	BookEasy Booking 11258559	\$ 82.25
				Total V82672	\$ 82.25
		V82683 - m p rogers and associates pl			
			23207	Sandy Cape & Hansen Bay Lookout Assessment	\$ 8,507.40
				Total V82683	\$ 8,507.40
		V82774 - T-Quip			
			114352#5	Hammer-HD slotted hole, Rubber bush Gbox mounts, carriage screws, nut flanges, nuts, brackets & ring	\$ 1,777.05
			114406#26	Gearbox brackets R&L	\$ 226.65
				Total V82774	\$ 2,003.70
		V82876 - Department of Transport			
			NOV22/041000074085	Dobbyn Park Jetty # 3895 Licence renewal 2022	\$ 43.70
			4167490	JB Fish Cleaning Stn 1/3/22-31/8/22	\$ 893.12
			8036899A	Successful Manual Search - November 2022	\$ 18.85
				Total V82876	\$ 955.67
		V82883 - Western Regional Towing			
			221017	Pick up abandoned vehicle & deliver to Shire Depot Jurien Bay	\$ 110.00
				Total V82883	\$ 110.00
		V83079 - Olympic Design & Drafting			
			TOILET RENOVATIONS - BADGINGARRA	Drawings prep and site visit	\$ 2,255.00
				Total V83079	\$ 2,255.00
		V83121 - Dandaragan Community Resource Centre Inc			
			124747	Pioneer Park/ Dand Depot Cleaning Contract September 2022	\$ 1,756.22
			124748	Pioneer Park/ Dand Depot Cleaning Contract October 2022	\$ 1,756.22
				Total V83121	\$ 3,512.44
		V83201 - JCB CEA			
			J1R135347P	Auto tensioner, AC Idler & drive belts	\$ 635.59
				Total V83201	\$ 635.59
		V83278 - The Workwear Group Pty Ltd			
			14215521	Staff Uniforms	\$ 388.01
			14309501	Staff Uniforms	\$ 63.20
			1052375	Staff Uniforms	\$ (63.20)
			14427243	Staff Uniforms	\$ 69.00
			1042610	Staff Uniforms	\$ (79.20)
				Total V83278	\$ 377.81
		V83413 - Direct Lighting Albany			
			88369	High Bay lights	\$ 4,476.00
				Total V83413	\$ 4,476.00
		V83705 - Telstra			
			04169079/P029672715-9	Whispir usage October 2022	\$ 159.50
				Total V83705	\$ 159.50
		V83736 - Waterlogic Australia Pty Ltd			
			CD-3420216	Jurien Admin & Depot Water Filter Lease Nov 22	\$ 877.80
			CD-3420217	Civic Centre Filter Lease Nov 22	\$ 861.97
				Total V83736	\$ 1,739.77
		V83767 - Civic Legal Pty Ltd			
			510473	Legal Expenses	\$ 275.00
				Total V83767	\$ 275.00
		V83802 - Scavenger Fire & Safety			
			SC-6406	6 month Fire Equipment Service	\$ 5,121.85
				Total V83802	\$ 5,121.85
		V83914 - Turquoise Safaris			
			14/11/22 OPERATOR RETURN	BookEasy bookings 11279982 11288249	\$ 328.12
				Total V83914	\$ 328.12
		V83925 - BookEasy Pty Ltd			
			21948	BookEasy Monthly Fees October 2022	\$ 348.02
				Total V83925	\$ 348.02
		V83987 - Dandaragan Sheep Handling Systems P/L			
			908	Manufacture and attach frame bracket to bulbar	\$ 571.86
				Total V83987	\$ 571.86
		V84049 - Jason Clarke, Cr			
			LOCAL GOVT WEEK EXPENSES NOV22	Local Government Week expenses reimbursement	\$ 1,637.50
				Total V84049	\$ 1,637.50
		V84058 - Jurien Bay Medical Centre			
			105520A	Preplacement medical	\$ 192.50
				Total V84058	\$ 192.50
		V84291 - Australian Community Media			
			0809532593	Turquoise Coast Advertising - Busselton/Dunsb Mail	\$ 385.00
				Total V84291	\$ 385.00
		V84311 - SEEK Limited			
			502716109	Advertising Customer Services Officer Casual Pool and Promotions	\$ 346.50

Date	EFT Number	Vendor	Invoice	Description	Amount
				Total V84311	\$ 346.50
		V84549 - Peter Chapman			
			62/NOV22	Adjust sign base on Bashford St	\$ 1,000.00
				Total V84549	\$ 1,000.00
		V84553 - Jurien Trenching & Excavations			
			169	Complete pit installation	\$ 2,260.00
			REFUND OVERPAID RATES	Refund overpayment of rates A1383	\$ 1,499.43
			A1383		
				Total V84553	\$ 3,759.43
		V84612 - Water Technology Pty Ltd			
			WA010057	Cervantes & Jurien Bay Adaptation - prof services 01/10-31/10/22	\$ 7,861.54
				Total V84612	\$ 7,861.54
		V84703 - Tricia Slee			
			REIMBURSEMENT NOV 22	Meal reimbursements 3/11	\$ 100.49
				Total V84703	\$ 100.49
		V84745 - Shire of Kulin			
			18932	Provision for Long Service Leave	\$ 13,234.03
				Total V84745	\$ 13,234.03
				Total EFT01136	\$ 106,135.73
24/11/2022	618	Payroll	Payroll FNE 22/11/22	Payroll FNE 22/11/22	\$ 105,639.79
				Total EFT 618	\$ 105,639.79
25/11/2022	639/1137				
		V80003 - Redgum Reports Inc			
			20210682	Advertising Shire Matters Casual Ad Double	\$ 1,947.00
				Total V80003	\$ 1,947.00
		V80087 - Synergy			
			124478710/NOV22	Passamani Pk 9/9-10/11/22	\$ 167.62
			284129620/NOV22	Bore Marine Fields 15/9-14/11/22	\$ 70.11
			111890000/NOV22	Pacman Pk 15/9-14/11/22	\$ 344.18
			713393800/NOV22	Pioneer Pk Jurien - Nth End 10/9-11/11/22	\$ 179.89
			246525150/NOV22	Retic Eric Collinson Pk 10/9-10/11/22	\$ 471.37
			902806950/NOV22	Baudin Pk 15/9-14/11/22	\$ 222.16
			114850720/NOV22	Lot306 Pinetree Cct 9/9-10/11/22	\$ 471.00
			732141310/NOV22	Jurien F/S Amenities 13/9-11/11/22	\$ 213.63
			513665230/NOV22	Dam Pump 13/10-9/11/22	\$ 765.62
			976944290/NOV22	Weld Pk Retic Pump 14/9-14/11/22	\$ 247.72
				Total V80087	\$ 3,153.30
		V80102 - Westrac Equipment			
			SI 1654402	Vehicle service	\$ 3,847.83
			PI 7618602	Clips, washers, bolt, spacer, stud bolt & boot	\$ 220.09
				Total V80102	\$ 4,067.92
		V80150 - RDI Transport			
			3850	Cart vehicle from Jurien Bay to Geraldton	\$ 1,210.00
				Total V80150	\$ 1,210.00
		V80240 - RBC Rural			
			31589	Meterplan charge - Nov 22	\$ 2,130.19
				Total V80240	\$ 2,130.19
		V80279 - Jurien Sport and Recreation Centre			
				21/11/2022 BookEasy Operator Return	\$ 885.00
				Total V80279	\$ 885.00
		V80405 - Coastal Trimming			
			8038	Manual roller shutter winder kit	\$ 115.00
				Total V80405	\$ 115.00
		V80549 - BP Jurien Bay			
			10337	Supply & fit new tyre, wheel studs & nuts	\$ 567.90
			10339	Supply batteries	\$ 530.00
			10341	Vehicle service	\$ 628.60
			10348	Supply & fit/balance tyres	\$ 1,390.30
			10352	Vehicle service	\$ 679.00
				Total V80549	\$ 3,795.80
		V80616 - Cervantes Pinnacles Motel			
			21/11/22 OP RETURN	BookEasy booking 11289538	\$ 315.00
				Total V80616	\$ 315.00
		V80626 - Jurien Bay District High School			
			12/2022	JBDHS Student Award Contribution - High School & Primary School	\$ 150.00
				Total V80626	\$ 150.00
		V80704 - Badgingarra CWA			
			28/NOV22	Catering Bushfire Safety Course Badgingarra	\$ 360.00
				Total V80704	\$ 360.00
		V81343 - Dandaragan Mechanical Services			
			9326	L.E.D front indicator lights	\$ 91.75
				Total V81343	\$ 91.75
		V81352 - Jurien Signs			
			6264	Rural Street Numbering - replacement # 65	\$ 30.00
				Total V81352	\$ 30.00
		V81374 - Building and Construction Industry Training Fund			
			159560-C9R0D4	BCITF October 2022	\$ 2,200.89
				Total V81374	\$ 2,200.89
		V81434 - Jh Computer Services Pty Ltd			
			206401-D02	Dual monitors stands & monitors	\$ 1,496.00
				Total V81434	\$ 1,496.00
		V81545 - Winc Australia Pty Limited			
			9040901422	Stationery Order 17.10.2022	\$ 691.55
			9040902084	Stationery Order 17.10.2022	\$ 385.17
			9040816183	Stationery Order 17.10.2022	\$ 172.92
			9040907567	Stationery Order Nov 22	\$ 1,199.98
				Total V81545	\$ 2,449.62
		V81778 - Local Government Professionals Australia WA			
			29667	Local Govt Prof membership 2022-2023	\$ 112.50

Date	EFT Number	Vendor	Invoice	Description	Amount
				Total V81778	\$ 112.50
		V81795 - Jurien Bay Community Resource Centre			
			1281	Advertising Shire Matters Craytales Iss426	\$ 2,255.50
				Total V81795	\$ 2,255.50
		V81848 - Professionals Jurien Bayview Realty			
			111222	Staff Housing 28/11/2022 to 11/12/2022	\$ 740.00
			171222	Staff Housing 04/12/2022 to 17/12/2022	\$ 920.00
				Total V81848	\$ 1,660.00
		V81874 - Child Support			
			PJ003874	Child Support	\$ 202.04
				Total V81874	\$ 202.04
		V81886 - Western Lockservice			
			10928785	Supply of keys - Bcc5 x 2 - PKS x 3 - SP1 x 3 - DCC x 2	\$ 254.50
				Total V81886	\$ 254.50
		V81973 - Fuel Distributors of WA Pty Ltd			
			51101405	Diesel Jurien Bay Depot	\$ 14,477.33
				Total V81973	\$ 14,477.33
		V82028 - Avon Waste			
			53190	Fortnightly Rubbish Service 24/10/22 to 04/11/22	\$ 15,549.14
				Total V82028	\$ 15,549.14
		V82225 - Midcoast Hydraulic Services			
			885	Replace anchors and chains and launch pontoon	\$ 6,513.10
				Total V82225	\$ 6,513.10
		V82256 - Lowman Engineering			
			4917	Manufacture sign frames	\$ 627.00
			4910	Manufacture aluminium spray bottle trolleys	\$ 1,630.00
				Total V82256	\$ 2,257.00
		V82351 - Jurien Bay Building			
			1117	Removal of 35m asbestos fence	\$ 1,622.40
				Total V82351	\$ 1,622.40
		V82675 - Ceiling Manufacturers of Australia			
			SINV854475	Fine fissured	\$ 475.20
				Total V82675	\$ 475.20
		V82767 - Fowler Electrical Contracting			
			R008789	Replace exit sign	\$ 192.02
				Total V82767	\$ 192.02
		V82883 - Western Regional Towing			
			221115	Transport trailer to Pinjarra & move container at JB airstrip	\$ 825.00
				Total V82883	\$ 825.00
		V83051 - Central West Building Pty Ltd			
			159442	Install cladding to gable ends	\$ 2,695.00
				Total V83051	\$ 2,695.00
		V83094 - Dave Watson Contracting Pty Ltd			
			2708	Prune and mulch Dandaragan Rd from Stockyard to Dambadgie	\$ 31,240.00
			2725	Prune and mulch Badgingarra Rd from Waddi south for 4km	\$ 13,530.00
			2703	Prune trees & mulch acacia/shrubs Cataby Rd	\$ 12,012.00
			2702	Prune trees & mulch acacia/shrubs Dandaragan Rd	\$ 6,864.00
				Total V83094	\$ 63,646.00
		V83095 - Parkwood Hardware			
			l681314	Mellam seat	\$ 333.38
			l681542	Caroma push button, shower head, screws & anchors	\$ 201.44
			l681313A	Caroma Cistern	\$ 571.68
				Total V83095	\$ 1,106.50
		V83216 - 89 Enterprises Pty Ltd			
			2663	Commercial Door Service	\$ 1,100.00
				Total V83216	\$ 1,100.00
		V83278 - The Workwear Group Pty Ltd			
			14235246	Staff Uniforms	\$ 159.20
			14327541	Staff Uniforms	\$ 716.57
			14426913	Staff Uniforms	\$ 213.35
			1052498	Staff Uniforms	\$ (213.35)
				Total V83278	\$ 875.77
		V83340 - CONNECT Call Centre Services			
			113064	After Hours Calls - October 2022	\$ 85.09
				Total V83340	\$ 85.09
		V83413 - Direct Lighting Albany			
			88542	LED tubes	\$ 360.00
				Total V83413	\$ 360.00
		V83421 - Public Libraries Western Australia Inc			
			395	Membership to Public Libraries WA	\$ 200.00
				Total V83421	\$ 200.00
		V83437 - Brook Marsh Pty Ltd			
			30010170	Assorted survey projects throughout the Shire	\$ 17,385.50
				Total V83437	\$ 17,385.50
		V83495 - Dandaragan Store			
			C56/AUG.SEPT.OCT22	Dandaragan Depot consumables Aug/Sep/Oct22	\$ 183.87
				Total V83495	\$ 183.87
		V83507 - Council First			
			SI007435	M365 Licencing - Dec 22	\$ 1,151.88
			SI007451	PO80650 Council First Production Environment Jan-Mar 2023	\$ 16,052.72
				Total V83507	\$ 17,204.60
		V83571 - Jurien Concrete Services			
			3425	Supply & deliver blue metal	\$ 1,340.00
				Total V83571	\$ 1,340.00
		V83780 - Pinnacles Traffic Management Services			
			169	Traffic controllers 30/10-11/11/22	\$ 1,387.00
			169A	Traffic controllers 30/10-11/11/22	\$ 12,000.00
				Total V83780	\$ 13,387.00

Date	EFT Number	Vendor	Invoice	Description	Amount
		V83912 - WA Country Builders			
			VERGE BOND REFUND BA54/2021	Verge Bond Refund BA54/2021 A4673	\$ 500.00
			VERGE BOND REFUND BA06/2021	Verge Bond Refund BA06/2021 A5176	\$ 500.00
				Total V83912	\$ 1,000.00
		V83914 - Turquoise Safaris			
			21/11/22 OP RETURN	BookEasy booking 11300102	\$ 784.00
				Total V83914	\$ 784.00
		V84004 - Department of Water and Environmental Regulation			
			TF025649	Controlled Waste DEC tracking form 18/10 to 24/10/22	\$ 88.00
				Total V84004	\$ 88.00
		V84070 - Elite Builders Jurien Bay			
			VERGE BOND REFUND BA57/2021	Verge Bond Refund BA57/2021 A4479	\$ 500.00
			VERGE BOND REFUND BA67/2021	Verge Bond Refund BA67/2021 A5022	\$ 500.00
				Total V84070	\$ 1,000.00
		V84136 - J Bay Concreting			
			313	Construct concrete and gravel path in Cervantes as per RFQ I10063	\$ 63,112.50
				Total V84136	\$ 63,112.50
		V84155 - Jurien Hardware - Thrifty Link			
			22-00034405	Universal Anchor & screws	\$ 23.56
			22-00035228	Hex screws & chain	\$ 1,917.50
			22-00035367	Multigrow fertiliser	\$ 42.75
			22-00035915	Poly camlock	\$ 8.55
			22-00035947	Watering can, poly camlock, poly cap	\$ 25.36
			22-00036174	Reodour toilet sanitiser	\$ 42.28
			22-00036939	Tape Measure	\$ 13.25
			22-00037011	Glav hex screws	\$ 34.20
			22-00037007	PVC elbow faucet, riser & caps	\$ 14.43
			22-00037024	Brass ball valves	\$ 39.42
			22-00037167	Shovels	\$ 34.20
			22-00037782	Holesaw	\$ 40.80
			22-00038195	Leucospermum	\$ 76.00
			22-00038156	Plastic Tank Repair	\$ 19.95
			22-00038037	Chain	\$ 547.20
			22-00036322	Protective Clothing	\$ 204.25
			22-00036160	Key master plocks, padlock key, barrier tape & mounting tape	\$ 37.86
			22-00034403	Star pickets, bolts & nuts	\$ 65.28
			22-00034006A	Invoice P169208	\$ 30.02
			22-00037130A	Caution Tape	\$ 36.10
				Total V84155	\$ 3,252.96
		V84458 - Ray White Jurien Bay			
			161222	Staff Housing 03/12/2022 to 16/12/2022	\$ 670.00
				Total V84458	\$ 670.00
		V84714 - Organic Emporium			
			10035	Tourism Merchandise - Organic Teas & Foods	\$ 456.35
				Total V84714	\$ 456.35
		V84729 - Cyns Beads			
			81171	Tourism Merchandise - Keyrings, Bookmarks, Beads	\$ 275.00
				Total V84729	\$ 275.00
		V84747 - Midcoast Hydraulic Services			
			34	Supply drive shaft	\$ 1,980.00
				Total V84747	\$ 1,980.00
		V84751 - WBS Modular Pty Ltd			
			VERGE BOND REFUND BA16/2022	Verge Bond Refund BA16/2022 A1948	\$ 1,000.00
				Total V84751	\$ 1,000.00
		V84752 - Rhonda Knight			
			VERGE BOND REFUND BA56/2021	Verge Bond Refund BA56/2021 A5504	\$ 500.00
				Total V84752	\$ 500.00
				Total EFT01137	\$ 264,481.34
				Grand Total - EFT Payment	\$ 926,278.28



Monthly Statements
for the period ending 30 November 2022

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SHIRE OF DANDARAGAN
RATE SETTING STATEMENT BY NATURE OR TYPE
FOR THE PERIOD ENDED 30 NOVEMBER 2022

	Leg.	Note	2022/2023 Budget	2022/2023 Y-T-D Budget	2022/2023 Actual
OPERATING ACTIVITIES					
Adjusted net current assets at start of financial year - surplus/(deficit)		FMR34(2)(a)	3,015,610	2,908,072	2,908,072
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions			710,253	544,010	556,307
Fees and charges			2,570,718	1,759,741	1,771,783
Interest earnings			36,430	21,008	16,518
Other revenue			120,933	49,972	36,779
Profit on asset disposals			42,563	7,431	5,170
			3,480,897	2,382,162	2,386,558
Expenditure from operating activities					
Employee costs			(4,545,587)	(1,773,720)	(1,677,177)
Materials and contracts			(3,979,082)	(1,482,338)	(1,352,029)
Utility charges			(395,881)	(164,950)	(148,086)
Depreciation on non-current assets		6	(5,925,282)	(2,468,868)	(3,286,552)
Borrowing costs expense			(53,186)	(26,832)	(17,497)
Insurance expenses			(329,132)	(326,901)	(316,893)
Other expenses			(748,329)	(253,768)	(271,827)
Loss on asset disposals			(50,615)	0	0
			(16,027,094)	(6,497,378)	(7,070,062)
Non-cash amounts excluded from operating activities		3(a)(i)	5,933,334	2,461,437	3,349,747
Amount attributable to operating activities			(3,597,253)	1,254,294	1,574,315
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions			9,151,263	102,500	101,006
Proceeds from disposal of assets		5(b)	157,000	0	29,091
Purchase land and buildings		5(a)	(2,235,778)	(722,131)	(556,959)
Purchase furniture and equipment		5(a)	(118,500)	(13,500)	(14,296)
Purchase plant and equipment		5(a)	(1,095,883)	(60,000)	(52,778)
Purchase infrastructure assets - roads		5(a)	(8,798,671)	(732,989)	(442,048)
Purchase infrastructure assets - parks & reserves		5(a)	(604,336)	(374,729)	(378,946)
Purchase infrastructure assets - other		5(a)	(642,297)	(321,624)	(465,543)
Amount attributable to investing activities			(4,187,201)	(2,122,472)	(1,780,472)
FINANCING ACTIVITIES					
Proceeds from new borrowings			0	0	0
Repayment of borrowings		7	(163,019)	(79,337)	(79,337)
Payment of self supporting loan to community group		7	0	0	0
Self-supporting loan principal income		7	20,648	8,521	8,521
Community group cash advance principal income		7	0	0	0
Payment of right of use lease		8	(33,971)	(14,155)	(15,428)
Transfers to cash backed reserves (restricted assets)		4	(420,388)	(8,333)	(1,908)
Transfers from cash backed reserves (restricted assets)		4	719,059	0	0
Amount attributable to financing activities			122,330	(93,304)	(88,152)
Budgeted deficiency before general rates			(7,662,124)	(961,483)	(294,308)
Estimated amount to be raised from general rates		2(a)	7,045,744	7,046,439	7,031,777
Adjusted net current assets at end of financial year - surplus/(deficit)		FMR34(2)(a) 3(a)(iii)	(616,380)	6,084,956	6,737,468
Budget adjustment - Provisions		FMR32(f)	616,380		
Budget Surplus / (Deficiency)			0		

This statement is to be read in conjunction with the accompanying notes.

**STATEMENT OF FINANCIAL POSITION
AS AT 30 NOVEMBER 2022**

Description	Notes	2022	2023
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	13	10,475,021	12,282,106
Trade receivables		728,334	1,478,824
Other financial assets at amortised cost		20,648	12,128
Other current assets		0	0
Inventories		28,503	58,304
TOTAL CURRENT ASSETS		11,252,507	13,831,361
NON-CURRENT ASSETS			
Other financial assets at amortised cost		157,733	157,733
Trade receivables		68,365	0
Land		2,674,000	2,674,000
Buildings and improvements		29,808,295	29,938,016
Furniture and equipment		1,146,461	1,101,470
Plant and equipment		3,072,528	2,869,156
Right of use assets		72,403	58,298
Infrastructure		291,944,334	290,677,176
TOTAL NON-CURRENT ASSETS		328,944,119	327,475,849
TOTAL ASSETS		340,196,626	341,307,210
CURRENT LIABILITIES			
Trade and other payables		(1,626,826)	(250,551)
Contract liabilities	12	(1,530,729)	(1,826,440)
Lease liabilities	8	(33,971)	(18,543)
Borrowings	7	(163,019)	(83,682)
Employee related provisions		(616,380)	(453,016)
TOTAL CURRENT LIABILITIES		(3,970,926)	(2,632,232)
NON-CURRENT LIABILITIES			
Lease liabilities	8	(38,990)	(38,990)
Borrowings	7	(2,241,022)	(2,241,022)
Employee related provisions		(113,631)	(113,631)
TOTAL NON-CURRENT LIABILITIES		(2,393,644)	(2,393,644)
TOTAL LIABILITIES		(6,364,569)	(5,025,876)
TOTAL NET ASSETS		333,832,057	336,281,334
EQUITY			
Retained earnings		(202,620,965)	(205,068,336)
Reserves - cash backed		(4,549,851)	(4,551,759)
Revaluation surplus		(126,661,240)	(126,661,240)
TOTAL EQUITY		333,832,057	336,281,335

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN
STATEMENT OF COMPREHENSIVE INCOME BY NATURE OR TYPE
FOR THE PERIOD ENDED 30 NOVEMBER 2022

	Note	2022/2023 Budget	2022/2023 Y-T-D Budget	2022/2023 Actual
Revenue				
Rates	2(a)	7,045,744	7,046,439	7,031,777
Operating grants, subsidies and contributions		710,253	544,010	556,307
Fees and charges		2,570,718	1,759,741	1,771,783
Interest earnings		36,430	21,008	16,518
Other revenue		120,933	49,972	36,779
		10,484,078	9,421,170	9,413,164
Expenses				
Employee costs		(4,545,587)	(1,773,720)	(1,677,177)
Materials and contracts		(3,979,082)	(1,482,338)	(1,352,029)
Utility charges		(395,881)	(164,950)	(148,086)
Depreciation on non-current assets	6	(5,925,282)	(2,468,868)	(3,286,552)
Borrowing costs expense		(53,186)	(26,832)	(17,497)
Insurance expenses		(329,132)	(326,901)	(316,893)
Other expenses		(748,329)	(253,768)	(271,827)
		(15,976,479)	(6,497,378)	(7,070,062)
		(5,492,401)	2,923,792	2,343,102
Non-operating grants, subsidies and contributions		9,151,263	102,500	101,006
Profit on asset disposals	5 (b)	42,563	7,431	5,170
Loss on asset disposals	5 (b)	(50,615)	0	0
Net result		3,650,810	3,033,723	2,449,278
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		3,650,810	3,033,723	2,449,278

This statement is to be read in conjunction with the accompanying notes

**SHIRE OF DANDARAGAN
STATEMENT OF CHANGES IN EQUITY
AS AT 30 NOVEMBER 2022**

Note	Retained	Reserves	Revaluation	Total
	Surplus	Cash Backed	Surplus	Equity
	\$	\$	\$	\$
Balance as at 30 June 2022	202,620,965	4,549,851	126,661,240	333,832,057
Comprehensive Income				
Net result	2,449,278	0	0	2,449,278
Changes on revaluation of non-current assets	0	0	0	0
Total comprehensive income	2,449,278	0	0	2,449,278
Transfers from/(to) reserves	(1,908)	1,908	0	0
Balance as at 30 November 2022	205,068,336	4,551,759	126,661,240	336,281,335

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF DANDARAGAN
NOTES TO AND FORMING THE MONTHLY FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

1 (a) KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**SHIRE OF DANDARAGAN
NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

1 (b) KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

PROGRAM NAME	OBJECTIVE	ACTIVITIES
GOVERNANCE	To provide a decision making process for the efficient allocation of scarce resources	Includes the activities of members of Council and the administrative support available to the Council for the provision of governance of the district. Other costs relate to the tasks of assisting elected members and ratepayers on matters which do not concern specific local government services.
GENERAL PURPOSE FUNDING	To collect revenue to allow for the provision of services	Rates, general purpose government grants and interest revenue
LAW, ORDER, PUBLIC SAFETY	To provide services to help ensure a safer and environmentally conscious community	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	To provide an operational framework for environmental and community health	Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal.
EDUCATION AND WELFARE	To provide services to disadvantaged persons, the elderly, children and youth.	Provision of youth, aged and disability services.
COMMUNITY AMENITIES	To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	To establish and effectively manage infrastructure and resource which will help the social well being of the community.	Maintenance of public halls, civic centres, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library and other cultural facilities.
TRANSPORT	To provide safe, effective and efficient transport services to the community	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	To help promote the local government and its economic wellbeing	Tourism and area promotion Provision of rural services including weed control, vermin control and standpipes. Building control.
OTHER PROPERTY AND SERVICES	To monitor and control operating accounts	Private works operation, plant repair and costs.

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022

2 RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2022/2023 Budgeted rate revenue	2022/2023 Budgeted interim rates	2022/2023 Budgeted back rates	2022/2023 Budgeted total revenue	2022/2023 Actual total revenue	2022/2023 Actual total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
General rate									
Gross rental valuations									
GRV - General	8.8874	1,923	32,487,886	2,875,032	0	0	2,875,032	2,878,282	2,878,282
Unimproved valuations									
UV - General	0.6688	357	453,664,880	3,005,984	0		3,005,984	3,005,725	3,005,725
Sub-Totals		2,280	486,152,766	5,881,016	0	0	5,881,016	5,884,007	5,884,007
Minimum									
	\$								
Minimum payment									
Gross rental valuations									
General Minimum s.6.35(3)(a)	1,054	952	5,239,717	992,844	0	0	992,844	992,844	992,844
Dandaragan & Badgingarra	796	33	146,660	22,852	0	0	22,852	22,852	22,852
Unimproved valuations									
Mining	995	95	2,037,479	93,575	0	0	93,575	93,575	93,575
Other UV	765	394	29,385,400	298,652	0	0	298,652	298,652	298,652
Sub-Totals		1,474	36,809,256	1,407,923	0	0	1,407,923	1,407,923	1,407,923
		3,754	522,962,022	7,288,939	0	0	7,288,939	7,291,930	7,291,930
Discount							(245,000)	(266,822)	(266,820)
Total amount raised from general rates							7,043,939	7,025,108	7,025,110
Ex Gratia Rates							1,805	6,669	6,669
Total rates							7,045,744	7,031,776	7,031,779

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
AS AT 30 NOVEMBER 2022

3(a). RATE SETTING STATEMENT INFORMATION

	2022/2023 Budget	2022/2023 Actual
(i) Operating activities excluded from budgeted deficiency		
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with Financial Management Regulation 32.		
Profit on asset disposals	(42,563)	(5,170)
Loss on asset disposals	50,615	0
Movement in employee provisions	0	0
Movement in deferred rates	0	68,365
Depreciation on assets	5,925,282	3,286,552
Non cash amounts excluded from operating activities	5,933,334	3,349,747
Surplus/(deficit) after imposition of general rates		
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.		
(ii) Current Assets and liabilities excluded from budgeted deficiency		
Less: Cash - restricted reserves	(4,251,180)	(4,551,759)
Less: Other financial assets at amortised cost - self support loan	(20,938)	(12,128)
Add: Current liabilities not expected to be cleared at end of year		
- Current portion of borrowings	166,294	83,682
- Current portion of lease liabilities	33,955	18,543
Total adjustments to net current assets	(4,071,868)	(4,461,661)
(iii) Adjusted Net Current Asset / (Deficit) used in Rate Setting Statement		
Total current assets	5,669,162	13,831,361
Less: Total current liabilities	(2,213,674)	(2,632,232)
Net current assets	3,455,488	11,199,129
Less: Total adjustments to net current assets	(4,071,868)	(4,461,661)
Adjusted Net Current Asset / (Deficit) used in Rate Setting Statement	(616,380)	6,737,468

3(b). NET CURRENT ASSETS & FUNDING SURPLUS / (DEFICIT) (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the 's operational cycle. In the case of liabilities where the does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the 's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the prior to the end of the financial year that are unpaid and arise when the Shire of Dandaragan becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

PROVISIONS

Provisions are recognised when the has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined

SUPERANNUATION

The Shire of Dandaragan contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Dandaragan contributes are defined contribution plans.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the are recognised as a liability until such time as the satisfies its obligations under the agreement.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire of Dandaragan's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Dandaragan's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire of Dandaragan's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

**NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
AS AT 30 NOVEMBER 2022**

3(c) SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022

4 FINANCIALLY BACKED RESERVES

Financially Backed Reserves - Movement

	2022/2023 Actual Opening Balance	2022/2023 Actual Transfer to (to)	2022/2023 Actual Transfer (from)	2022/2023 Change In Use Adjustment	2022/2023 Actual Closing Balance
	\$	\$	\$		\$
Plant Reserve	360,893	151	0	0	361,044
Building Renewal Reserve	706,736	296	0	0	707,032
Rubbish Reserve	436,804	183	0	0	436,987
Community Centre Reserve	401,682	168	0	0	401,850
Television Services Reserve	53,077	22	0	0	53,099
Information Technology Reserve Reserve	57,339	24	0	0	57,363
Caravan Park Reserve	0	0	0	0	0
Land Development Reserve	71,060	30	0	0	71,089
Parking Requirements (Lot 1154 Sandpiper Street) Reserve	11,469	5	0	0	11,474
Parks and Recreation Grounds Development (Seagate) Reserve	150,903	63	0	0	150,966
Sport and Recreation Reserve	163,599	69	0	0	163,668
Landscaping Reserve	2,662	1	0	0	2,663
Aerodrome Reserve	174,811	73	0	0	174,884
Public Open Space Renewal Reserve	212,439	89	0	0	212,528
Infrastructure Renewal Reserve	679,419	285	0	0	679,704
Public Open Space Construction Reserve	9,437	4	0	0	9,441
Infrastructure Construction Reserve	146,534	61	0	0	146,595
Building Construction Reserve	26,845	11	0	0	26,857
Leave Reserve	181,285	76	0	0	181,361
Economic Development Initiatives Reserve	648,291	272	0	0	648,563
Turquoise Way Path Reserve	52,057	22	0	0	52,079
Cash in lieu of landscaping – Lot 1146 Sandpiper Street Reserve	2,509	1	0	0	2,510
WALGGC Roads Component Overpayment	0	0	0	0	0
Public Art/Percent for Art	0	0	0	0	0
Cervantes Community Infrastructure Development	0	0	0	0	0
	4,549,851	1,908	0	0	4,551,759

NOTES TO AND FORMING PART OF THE BUDGET
FOR THE PERIOD ENDED 30 NOVEMBER 2022

5 FIXED ASSETS

(a) Purchase PPE & Infrastructure

Asset class	2022/2023 Budget Total	2022/2023 Actual Total
	\$	\$
<i><u>Property, Plant and Equipment</u></i>		
Buildings	2,235,778	556,959
Furniture and equipment	118,500	14,296
Plant and equipment	1,095,883	52,778
	<u>3,450,161</u>	<u>624,033</u>
<i><u>Infrastructure</u></i>		
Infrastructure - Roads	8,798,671	442,048
Infrastructure - Footpaths	340,812	248,804
Infrastructure - Parks and Reserves	604,336	378,946
Infrastructure - Other	301,485	216,739
	<u>10,045,303</u>	<u>1,286,536</u>
<i><u>Right of use assets</u></i>		
	<u>0</u>	<u>0</u>
	<u>13,495,464</u>	<u>1,910,569</u>

**NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

5(b) DISPOSAL OF ASSETS

The following assets are budgeted to be disposed of during the year.

	2022 / 2023 Actual Net Book Value	2022 / 2023 Actual Sale Proceeds	2022 / 2023 Actual Profit	2022 / 2023 Actual Loss
	\$	\$	\$	\$
By Program				
Other property and services	23,921	29,091	5,170	0
	23,921	29,091	5,170	0
By Class				
Plant and equipment	23,921	29,091	5,170	0
	23,921	29,091	5,170	0

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022

6 ASSET DEPRECIATION

	2022/2023 Budget	2022/2023 Actual
	\$	\$
By Program		
Governance	192,671	79,135
Law, order, public safety	108,673	43,893
Health	21,509	8,841
Education and welfare	0	4,057
Community amenities	294,499	109,645
Recreation and culture	1,217,481	448,066
Transport	3,398,642	2,305,273
Economic services	55,333	25,482
Other property and services	636,474	262,160
	<u>5,925,282</u>	<u>3,286,552</u>
By Class		
Buildings	1,169,649	427,238
Furniture and equipment	125,888	59,286
Plant and equipment	566,027	232,229
Right of use asset	34,327	14,105
Infrastructure - Roads	2,779,328	2,045,998
Infrastructure - Footpaths	303,498	127,772
Infrastructure - Parks and Reserves	177,680	63,387
Infrastructure - Other	768,885	316,537
	<u>5,925,282</u>	<u>3,286,552</u>

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

Major depreciation periods used for each class of depreciable asset are:

Asset Class	Useful life
Buildings	25 - 50 years
Furniture and equipment	5 - 20 years
Plant and equipment	2 - 20 years
Infrastructure - Roads	
Formation – All roads	Perpetual life
Pavement – Thin Surfaced Flexible Ru	100 years
Pavement – Thin Surfaced Flexible Ur	100 years
Pavement – Unsealed Rural	50 years
Pavement – Unsealed Urban	50 years
Surface – Asphalt	100 years
Surface – Brick	60 years
Surface – Chip seal	60 years
Surface – Concrete	100 years
Surface – Slurry Seal	100 years
Infrastructure - Footpaths	
Black Asphalt	36 years
Brick Paving	36 years
Concrete Slabs	36 years
Gravel	12 years
In-situ Concrete	48 years
Red Asphalt	36 years
Sand	12 years
Timber	36 years
Other	48 years
Infrastructure - Drainage	60 years
Infrastructure - Other	5 - 80 years
Infrastructure - Parks and reserves	10 - 45 years

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022

7 INFORMATION ON BORROWINGS

Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Budget	2022/2023	2022/2023	2022/2023	2022/2023	Actual	2022/2023	2022/2023	2022/2023	2022/2023
	Principal 1 July 2022	Budget New loans	Budget Principal repayments	Budget Interest repayments	Principal outstanding 30 June 2023	Principal 1 July 2022	Actual New loans	Actual Principal repayments	Actual Interest repayments	Principal outstanding 30 Nov 2022
		\$	\$	\$	\$			\$	\$	\$
Education and welfare										
Loan 136	613,488	0	59,816	10,670	553,671	613,488	0	29,775	3,585	583,712
Recreation and culture										
Loan 137	1,470,901	0	59,298	36,564	1,411,603	1,470,901	0	29,464	12,110	1,441,437
Other property and services										
Loan 138	238,526	0	23,257	4,149	215,269	238,526	0	11,577	1,394	226,949
	2,322,914	0	142,371	51,383	2,180,544	2,322,914	0	70,816	17,089	2,252,098
Self Supporting Loans										
Recreation and culture										
Loan 133	29,623	0	7,134	691	22,489	29,623	0	3,545	63	26,078
Loan 134	16,335	0	3,547	204	12,788	16,335	0	0	(12)	16,335
Loan 135	35,169	0	9,967	212	25,202	35,169	0	4,976	33	30,194
Other property and services										
	81,127	0	20,648	1,106	60,478	81,127	0	8,521	83	72,606
	2,404,041	0	163,019	52,489	2,241,022	2,404,041	0	79,337	17,172	2,324,704

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022

8 LEASE LIABILITIES

Purpose	FA Number	Institution	Lease Interest Rate	Lease Term	2022/2023	2022/2023	2022/2023	2022/2023	Actual	2022/2023	2022/2023	2022/2023	2022/2023	
					Lease Principal 1 July	Budget New leases	Budget Principal repayments	Budget Interest repayments	Principal outstanding 30 June 2023	Principal 1 July 2022	Actual New leases	Actual Principal repayments	Actual Interest repayments	Principal outstanding 30 Nov 2022
					\$	\$	\$	\$	\$	\$	\$	\$	\$	
Governance														
Photocopier Lease	FA3190	Ricoh Finance	1.33%	5 yrs	28,612		14,211	381	14,401	28,612		7,106	159	21,506
Water filter lease	FA3235	Waterlogic Aust	0.51%	3 yrs	6,937		3,073	47	3,864	6,937		1,280	16	5,657
Recreation and culture														
Water filter lease	FA3233	Waterlogic Aust	0.51%	3 yrs	20,908		9,261	142	11,647	20,908		3,859	47	17,049
Transport														
Water filter lease	FA3234	Waterlogic Aust	0.51%	3 yrs	14,355		6,358	98	7,996	14,355		2,649	33	11,705
Economic services														
Photocopier Lease	FA3236	Ricoh Finance	1.33%	5 years	2,149		1,068	29	1,082	2,149		534	12	1,615
					72,961	0	33,971	697	38,990	72,961	0	15,428	266	57,533

**NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

9 PROGRAM INFORMATION

(a) Fees and Charges Revenue

	2022/2023 Budget	2022/2023 Y-T-D Budget	2022/2023 Actual
	\$		\$
Governance	525	208	(9,310)
General purpose funding	36,300	22,183	18,889
Law, order, public safety	381,789	378,089	383,563
Health	19,290	9,490	16,248
Education and welfare	46,800	19,500	20,436
Community amenities	1,198,818	1,014,418	982,538
Recreation and culture	554,476	193,456	223,683
Transport	30,328	16,911	24,769
Economic services	268,391	92,735	99,303
Other property and services	34,000	12,750	11,663
	2,570,718	1,759,741	1,771,783

(b) Expenses

	2022/2023 Budget	2022/2023 Y-T-D Budget	2022/2023 Actual
	\$		\$
Governance	(518,737)	(156,654)	(178,768)
General purpose funding	(257,208)	(105,843)	(75,710)
Law, order & public safety	(1,560,864)	(627,737)	(557,141)
Health	(366,234)	(151,604)	(127,657)
Education & welfare	(115,558)	(66,714)	(53,916)
Community amenities	(2,444,656)	(1,053,712)	(927,893)
Recreation and culture	(3,708,668)	(1,429,847)	(1,418,758)
Transport	(5,867,887)	(2,436,552)	(3,254,403)
Economic services	(816,842)	(309,553)	(278,531)
Other property and services	(370,439)	(159,162)	(197,286)
	(16,027,094)	(6,497,378)	(7,070,062)

**NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

10 TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Trust Fund

Detail	Balance	Movements		Balance
	30-Jun-22	Inwards	Outwards	as at 30 June 2023
	\$	\$		\$
Cash In Lieu POS - L9000 Valencia	200,277			200,277
	200,277	0	0	200,277

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022

11 BUDGET AMMENDMENTS

Description	Council Resolution	Schedule	Classification	Non-Cash Adjustment	Increase in cash available	Decrease in cash available	Amended Budget Running Balance
Budget Adoption							Opening Surplus
Permanent Changes							
					0	0	0
					0	0	0

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022

12 GRANTS & CONTRIBUTIONS

Program / Details	Grant Provider	In Advance payments	Budget 2022/23	2022/23 Budget Amendments	Received	Recoup Status		Not Received
						Revenue/ Expenditure	Liability	
				\$	\$	\$		
Operating								
Other General Purpose Income								
Grants Commission - General	WALGGS		160,510		158,654 18,848	158,654 18,848		1856.00
Fire Prevention								
ESL Operating Grant	FESA		43,500		13,784	262	14,046	29716.50
ESL Operating Grant - Extra volunteer insurance	FESA		9,000					9000.00
BRMC Contribution to offset mitigation works	FESA		15,000					15000.00
Mitigation Activity Fund	DEFES			242,500	121,250		121,250	121250.00
Other Welfare								
Spray the Grey	Dept of Communities		1,000		1,000	1,000		0.00
Spray the Grey	LotteryWest				7,500	7,500		
Swimming Areas and Beaches								
CHRMAP			50,000		25,000		25,000	25000.00
Other Recreation and Sport								
Karda Mountain Bike Trail	GLGSC		20,000		20,000		20,000	0.00
Regional Sport Grant	Australian Sport		3,000		3,000		3,000	0.00
Thank a Volunteer Grant	Dept of Communities				2,000	2,000		
Meerilinga Young Childrens week Grant	Meerilinga				1,000	1,000		
Libraries								
Encouraging Promising Practices Grant - Living Green	State Library WA				5,000	5,000		
Streets Roads Bridges Depots Maint								
MRWA Direct Grant	MRWA		281,915		287,979	287,979		-6064.00
Street Light Subsidy			3,400					3400.00
		-	587,325	242,500	665,015	481,719	183,296	199,159
Non-Operating								
Other Recreation and Sport								
Jurien Irrigation Project	Rural Water Council		100,000					100,000
Queens Jubilee Trees			10,000		10,000	10,000	-	-
Local Roads and Comm Inf - Round 1	LRCI		295,465					295,465
Other Recreation and Sport								
Local Roads and Comm Inf - Round 3	LRCI		1,181,858		590,929		590,929	590,929
Streets Roads Bridges Depots Maint								
Regional Road Group RRG	RRG		917,580					917,580
WSFN -	WSFN		800,800		800,800	800,800		-
WSFN - ROS008 & A	WSFN		1,176,373					1,176,373
WSFN - ROS856 & A	WSFN		1,660,400					1,660,400
WABN - Cervantes	WABN		10,000		10,000		10,000	-
DoT RBN Grant - Cervantes Path	DoT		80,000		50,000		50,000	
Commodity Route - Sandy Cape	SCR		146,500					146,500
Local Roads and Comm Inf - Round 2	LCRI		143,941					143,941
RTR Grant - Bibby Rd	RTR		554,113		158,415		158,415	395,698
	MRR		552,500					552,500
Remote Rural Upgrade Pilot - Agaton Rd	RRUP		1,390,733					1,390,733
TWP Realign (Coastwest)(herbarium)			38,500		33,000		33,000	5,500
Airfields								
RAD Grant - Taxiway	RAP		92,500		91,006	91,006		1,494
			9,151,263	-	1,744,150	101,006	1,643,144	7,377,113
		-	9,738,588	242,500	2,409,165	582,725	1,826,440	7,576,271.50

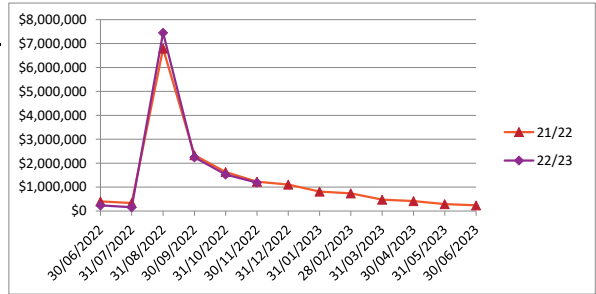
NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022

13 CASH, INVESTMENTS & RECEIVABLES

Note	2022	2023
	\$	\$
Cash And Cash Equivalents		
Unrestricted	5,925,170	7,730,347
Restricted	4,549,851	4,551,759
	<u>10,475,021</u>	<u>12,282,106</u>
Receivables		
Rates outstanding	238,005	1,190,829
Sundry debtors	405,580	237,885
	<u>498,715</u>	<u>1,428,713</u>

Rates Outstanding

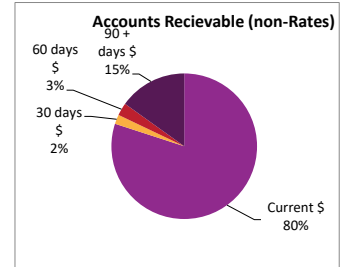
YTD	30/11/2022
Opening Arrears Previous Years	238,005
Levied this Year	8,557,004
Less Collections to date	- 7,604,181
Equals Current Outstanding	1,190,829
	<u>238,005</u>
Net Rates Collectable	1,190,829
% Collected	86



Sundry Debtors

	Current	30 days	60 days	90 + days
	\$	\$	\$	\$
Receivables General	190304.83	4952	6697.35	35930.55
Total Receivables General Outstanding				<u>237,884.73</u>

Amounts shown above include GST (where applicable)



NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022

14 VARIANCES

Reporting Program	Var \$	Var %	Var	Timing / Permanent	Explanation of Variance
Revenue from operating activities (excluding rates)					
Operating grants, subsidies and contributions	12,297	102%	▲		
Fees and charges	12,042	101%	▲		
Interest earnings	(4,490)	79%	▼		
Other revenue	(13,193)	74%	▼	Permanent	Fuel Rebate claimed less than expected due to legislation changes
Profit on asset disposals	(2,261)	100%	▼		
Expenditure from operating activities					
Employee costs	96,543	95%	▲		
Materials and contracts	130,309	91%	▲		
Utility charges	16,864	90%	▲		
Depreciation on non-current assets	(817,684)	133%	▼	Permanent	Depreciation higher than expected due to revaluation
Borrowing costs expense	9,336	65%	▲		
Insurance expenses	10,008	97%	▲		
Other expenses	(18,059)	107%	▼		
Loss on asset disposals	0	100%	▲		

**SUPPLEMENTARY NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS
FOR THE PERIOD ENDED 30 NOVEMBER 2022**

S1. DETAILED ACQUISITION

Description	Schedule	2022/2023 Actual	2022/2023 Budget
Jurien Bay Admin. - Internal Reconfiguration	Governance	-	235,000
JB Admin - roof replacement (grant funded)	Governance	-	150,000
JB Admin - front windows (grant funded)	Governance	-	80,000
JB Admin - internal painting (grant funded)	Governance	-	75,000
JB Admin - Ceiling and wall repair (grant funded)	Governance	-	11,000
JB Admin- Renewal of AC system (grant funded)	Governance	-	460,000
Light Vehicle - Utility	Law Order & Public Safety	-	55,000
Dandaragan GROH House	Education	(158.97)	0
Jurien Tip Cell Fence	Community Amenities	-	14,000
Light Vehicle - Admin	Community Amenities	-	57,883
JB Cemetery Grave Retainment	Community Amenities	-	20,000
Sandy Cape Replacement of toilet block	Community Amenities	13,531.80	160,000
Badgingarra Amenities - replace	Community Amenities	2,050.00	160,000
Dand Transit Park renovate, waterproof and re-tile	Community Amenities	303.07	60,000
Catalonia Park Amenities - internal refit	Community Amenities	2,372.62	45,000
Catalonia Park Amenities - enclose gable ends	Community Amenities	2,450.00	4,000
Civic Centre - amphitheatre lights and bollards	Recreation & Culture	1,000.00	55,000
Civic Centre - external repaint	Recreation & Culture	707.61	40,000
Civic Centre - window repairs	Recreation & Culture	1,327.00	25,000
Dandaragan Community Centre - Auto Door Entry	Recreation & Culture	11,792.49	18,000
Dandaragan Community Centre - hot water services	Recreation & Culture	2,354.54	8,000
Jurien Irrigation Project	Recreation & Culture	-	170,000
JB Fshore - Power Upgrade	Recreation & Culture	272,401.55	300,114
JB Foreshore Shelter/Seating/BBQ	Recreation & Culture	72,803.07	80,000
JB Foreshore playground	Recreation & Culture	390.00	0
2 x Shade Shelter Pioneer Pk Dand.	Recreation & Culture	-	40,000
Queens Jubilee Tree Planting	Recreation & Culture	33,741.21	14,222
JB Fshore - Ablution/Pavillion	Recreation & Culture	370,758.22	404,975
JSRC function room roof repair	Recreation & Culture	55,872.43	50,000
Redexim Verti Drain	Recreation & Culture	-	60,000
Jiff Bin Cleaner	Recreation & Culture	-	40,000
Mower	Recreation & Culture	-	90,000
Cellular booster - Sandy Cape	Recreation & Culture	-	30,000
Television Rebroadcast equipment	Recreation & Culture	-	75,000
Aggies Cottage - Annual renewal works contribution	Recreation & Culture	-	10,000
WABN Cervantes Connectivity	Transport	87,992.00	180,000
TWP realignment (Coastwest)	Transport	160,811.82	160,812
Swale Renewal	Transport	-	18,000
Electric Roller Door DN Depot	Transport	-	20,000
Skid Steer	Transport	-	120,000
Truck 4 Wheeler	Transport	-	150,000
Marchagee Track	Transport	31,906.53	11,400
Baberton West Road	Transport	54,048.64	118,952
Yeramullah Road	Transport	-	175,847
McKays Road	Transport	110,491.27	158,595
Wandawallah Road	Transport	-	166,425
Capitela Road	Transport	-	111,359
Cantabilling Road	Transport	-	14,625
Stockyard Road	Transport	-	124,518
Harris Street	Transport	4,065.30	18,000
Bibby Road	Transport	-	552,500
Sandy Cape	Transport	-	222,336
Watheroo West Road	Transport	-	890,447
Watheroo West Road	Transport	-	379,000
Jurien East Road	Transport	4,090.91	825,773
Jurien East Road	Transport	-	1,358,812

FOR THE PERIOD ENDED 30 NOVEMBER 2022

S1. DETAILED ACQUISITION

Cataby Road	Transport	17,118.13	186,595
Cataby Road	Transport	35,691.76	520,115
Dandaragan Road	Transport	53,923.99	530,761
Dandaragan Road	Transport	-	199,000
Agaton Road	Transport	-	1,623,469
Bibby Road	Transport	130,711.21	610,141
Taxiway	Transport	178,186.00	180,985
JB Taxiway Enrichment Seal	Transport	19,030.00	20,000
JB Airport Fence, Water, RFDS Tidy	Transport	-	15,000
Smooth Drum	Transport	-	310,000
Pedestrian Roller	Transport	-	25,000
Trailer for Pedestrian Roller	Transport	-	10,000
Jurien Townsite Precinct Signs	Economic Services	-	9,000
Ezy Dump Increase Capacity - JB, Badgy, SC	Economic Services	19,522.73	24,500
Slasher Deck - replacement	Other Property & Services	-	60,000
Portable Aircon 48in.	Other Property & Services	-	8,000
HD Por Diagnostic Tool	Other Property & Services	12,579.00	13,500
JB Depot Building	Other Property & Services	93,925.08	164,803
Light Vehicle - Utility	Other Property & Services	52,778.13	55,000
Light Vehicle - Utility	Other Property & Services	-	55,000
	Total	1,910,569	13,495,464

Carryover Works in Progress from 21/22

Description	Schedule	2022/2023 Actual	2022/2023 Budget
TWP realignment (Coastwest)		52,000.00	52,000
Jurien Bay Admin. - Internal Reconfiguration		-	109
JB Fshore - Power Upgrade		-	347,146
JB Foreshore Shelter/Seating/BBQ		16,672.00	16,672
JB Fshore - Ablution/Pavillion		1,032,344.00	1,032,344
JB Depot Building		-	175,389
Jurien East Road		-	1,333,667
Taxiway		-	4,015
Dandaragan GROH House		547,786.00	547,786
		1,648,802	3,509,128



**MITIGATION ACTIVITY FUND (MAF)
GRANTS PROGRAM
2022/23 Round 2**

**GRANT AGREEMENT
Shire of Dandaragan**

November 2022

THIS GRANT AGREEMENT is made on [insert date and year].

BETWEEN:

**The State of Western Australia acting through its Department of Fire and Emergency Services
("DFES")**

and

**Shire of Dandaragan A.B.N: 64 227 602 040
("Organisation")**

RECITALS

The Organisation has applied to DFES for financial assistance to undertake the Approved Purpose and DFES has agreed to provide a grant subject to the terms and conditions of this Agreement.

THE PARTIES AGREE as follows:

1. DEFINITIONS AND INTERPRETATION

In this Agreement, unless the context otherwise requires:

Agreement means this Grant Agreement, including its recitals and any schedules or annexures.

Acquittal occurs when DFES has advised the Organisation that the reports and financial information provided by the Organisation in accordance with clause 3.6 are satisfactory.

Approved Purpose means the purpose or purposes set out in item 1 of Schedule 1.

Audit means the verification and certification the Grant has been spent in accordance with this agreement by either an independent registered company auditor (as defined by the Corporations Act 2001) or the Office of the Auditor General for Western Australia.

Auditor means an accountant in public practice, who is a certified public practitioner (or equivalent) and is a member of either Chartered Accountants Australia and New Zealand (CAANZ), CPA Australia or the Institute of Public Accountants (IPA).

Auditor General means the Auditor General for the State of Western Australia.

Business Day means a day other than a Saturday, Sunday or public holiday in Western Australia.

Grant means the amount or amounts specified in Item 7(a) of Schedule 1.

Party means each of DFES or the Organisation as the context requires and **Parties** means both of them.

Project means the initiative or activities to be undertaken using the Grant.

2. PAYMENT OF GRANT

Subject to the terms and conditions of this Agreement, DFES will pay to the Organisation the Grant in accordance with Item 7(b) of Schedule 1.

3 OBLIGATIONS OF ORGANISATION

3.1 Use of Grant

The Organisation will use the Grant solely for the Approved Purpose.

3.2 No Changes

The Organisation will not make any changes to the Approved Purpose without the prior written consent of DFES.

3.3 No Endorsement

The Organisation agrees that nothing in this Agreement constitutes an endorsement by DFES of any goods or services provided by the Organisation.

3.4 Acknowledgement of Grantor

The Organisation will acknowledge DFES in the manner set out in item 6 of Schedule 1.

3.5 Request for Information

The Organisation is to provide DFES with any documents or information relating to this Agreement or the Project within ten (10) business days of receiving such a request from DFES.

3.6 Accounts and Reporting

- (a) The Organisation is to provide progress reports, evaluation reports and financial statements as specified in Schedule 1, or such additional information as requested by DFES.
- (b) The Organisation is to keep proper financial records in accordance with generally accepted accounting principles and practices.
- (c) All reporting of financial information is to be certified by the Chairperson, CEO or equivalent of the Organisation.

3.7 Special Conditions of Grant

The Organisation agrees to comply with the special conditions (if any) specified in Item 4 of Schedule 1.

3.8 General Undertaking of Organisation

The Organisation must:

- (a) at all times duly perform and observe its obligations under this Agreement and promptly inform DFES of any occurrence which might materially adversely affect its ability to do so;
- (b) undertake its responsibilities under this Agreement with integrity, good faith and probity in accordance with good corporate governance practices;
- (c) not, nor attempt to, sell, transfer, assign, mortgage, charge or otherwise dispose of or deal with any of its rights, entitlements and powers or obligations under this Agreement;
- (d) comply with all State and Commonwealth laws, rules, regulations and by-laws;
- (e) cooperate fully with DFES in the administration of this Agreement; and
- (f) upon reasonable notice, provide DFES or its agents, with access at any reasonable time and from time to time to the Organisation's premises, financial records, other documents, equipment and other property for the purpose of audit and inspection by DFES in order to verify compliance by the Organisation with this Agreement.

4. REPAYMENT AND RETENTION OF GRANT

The Organisation must repay to DFES any amounts that DFES has paid which are not used in accordance with this Agreement unless there has been written agreement otherwise between the parties.

5. LIMITATION OF LIABILITY

DFES does not accept any responsibility or liability for the success or otherwise of the Approved Purpose and is not liable for any losses which may be suffered by the Organisation in undertaking the Approved Purpose.

6. ***FREEDOM OF INFORMATION ACT 1992 AND FINANCIAL MANAGEMENT ACT 2006***

- (a) The Organisation acknowledges and agrees that this Agreement and information regarding it is subject to the *Freedom of Information Act 1992* and that DFES may publicly disclose information in relation to this Agreement, including its terms and the details of the Organisation.
- (b) The parties acknowledge and agree that, despite any provision of this Agreement to the contrary, the powers and responsibilities of the Auditor General under the *Financial Management Act 2006* are not limited or affected by this Agreement.
- (c) The Organisation must allow the Auditor General, or an authorised representative, to have access to and examine the Organisation's records and information concerning this Agreement.

7. NOTICES

Any notice or other communication that may or must be given under this Agreement:

- (a) must be in writing;
- (b) must be given by an authorised officer of the Party giving notice;
- (c) may be:
 - (i) hand delivered or sent by prepaid post to the address of the Party receiving the notice as set out in item 5 of Schedule 1; or
 - (ii) sent by email to the email address of the Party receiving the notice as set out in item 5 of Schedule 1;
- (d) subject to paragraph (e), is taken to be received:
 - (i) in the case of hand delivery, on the date of delivery;
 - (ii) in the case of post, on the third Business Day after posting; and
 - (iii) in the case of email, on the date of transmission; and
- (e) if received after 5.00 pm or on a day other than a Business Day, is taken to be received on the next Business Day.

8. DEFAULT AND TERMINATION

8.1 Event of Default by the Organisation

An Event of Default occurs if:

- (a) the Organisation breaches any of its obligations under this Agreement which continues without remedy for ten (10) business days after notice in writing has been served on the Organisation by DFES;
- (b) the Organisation becomes insolvent or is deemed to be insolvent under the *Corporations Act 2001* (Cth); or
- (c) if DFES has reasonable grounds to believe that the Organisation is unwilling or unable to comply with its obligations under this Agreement.

8.2 Effect of Event of Default

If an Event of Default occurs, DFES may either:

- (a) terminate the Agreement by providing a further ten (10) business days notice in writing to the Organisation of the Event of Default; or
- (b) suspend payment of the Grant amount until the Event of Default is remedied.

8.3 Recommencement of Grant Payment

DFES may, in its absolute discretion, recommence payment of the Grant amount if and when the Organisation has rectified the Event of Default.

8.4 Acquittal

Unless earlier terminated, this Agreement will terminate at the time of Acquittal.

9. RELATIONSHIP

The Parties agree that nothing in this Agreement may be construed to make either of them a partner, agent, employee or joint venturer of the other.

10. WAIVER

- (a) No right under this Agreement shall be deemed to be waived except by notice in writing signed by both Parties.
- (b) A waiver by either Party will not prejudice that Party's rights in relation to any further breach of this Agreement by the other Party.
- (c) Any failure to enforce this Agreement, or any forbearance, delay or indulgence granted by one Party to the other Party, will not be construed as a waiver of any rights.

11. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties and supersedes all communications, negotiations, arrangements and agreements, whether oral or written, between the Parties with respect to the subject matter of this Agreement.

12. VARIATION

Any variations, including changes to financial, timeframes or treatment details must be requested and approved in writing, prior to the delivery of the treatment. Where the variation has not been approved, the Department of Fire and Emergency Services may withhold final payment, with the cost to be the responsibility of the Organisation.

13. DISPUTE RESOLUTION

Before resorting to external dispute resolution mechanisms, the Parties shall in good faith attempt to settle by negotiation any dispute in relation to this Agreement, and where practical, each Party shall refer the matter to personnel who have authority to intervene and facilitate some form of resolution.

Executed by the Parties hereto:

For and on behalf of DFES:

Signature of Authorised Person

Murray Carter
Print full name of Authorised Person

Dated _____

Executive Director – Rural Fire Division
Department of Fire and Emergency
Services _____
Position of Authorised Person

For and on behalf of the Organisation:

Click or tap here to enter text
Signature of Authorised Person

Print full name of Authorised Person

Dated

Position of Authorised Person

SCHEDULE 1

DEFINITION OF PROJECT OR SERVICE TO BE FUNDED

1. APPROVED PURPOSE OF THE GRANT

This grant is provided as part of the Department of Fire and Emergency Services' Mitigation Activity Fund (MAF) Grants Program to support building the fire management capacity and overall resilience of communities.

Funds are to be used for on-ground works to mitigate extreme, very high and high risks on land that is State owned and managed by the Local Government (the land must not be managed by another State Department).

2. PROJECT DEFINITION AND/OR ANTICIPATED ACTIVITIES

This Organisation will use the Grant solely to undertake the treatment activities detailed in appendix 1, as outlined in the MAF Grant Application submitted by the Organisation.

3. AGREEMENT TERM

Unless earlier terminated, this Agreement will terminate at the time of Acquittal.

In this context, Acquittal means that DFES has advised the Organisation that the reports and financial information provided by the Organisation in accordance with clause 3.6 are satisfactory.

All physical works are to be completed by 17 November 2023.

4. SPECIAL CONDITIONS OF THE GRANT

- a) Payment of this funding is subject to the acquittal of previous MAF grant funding.
- b) The Organisation will ensure that all personnel performing works in relation to this agreement are appropriately qualified and equipped to perform the work.
- c) Adequate insurance will be maintained for the duration of this project, with proof to be provided to DFES if requested.
- d) All required permits are the responsibility of the Organisation (including, but not limited to clearing permits, heritage surveys and environmental surveys). Allocation of funding does not negate the need for adherence to statutory requirements.
- e) Funding is for use on State Land managed by Local Government only. If any portion of the treatment crosses another tenure/interest, express

permission from the owner/holder of that other interest, must first be obtained by the Local Government.

5. NOTICE ADDRESSES

- (a) Department of Fire and Emergency Services
Rural Fire Division
20 Stockton Bend
Cockburn Central WA 6164
Email: MAFGP@dfes.wa.gov.au

- (b) Shire of Dandaragan
PO Box 676 JURIEN BAY WA 6516
council@dandaragan.wa.gov.au
08 9652 0800

6. ACKNOWLEDGEMENT OF GRANTOR

Acknowledgment of the contribution from Department of Fire and Emergency Services must appear on all material relating to the project, in the form approved by Department of Fire and Emergency Services prior to release of such material.

7. GRANT AMOUNT AND METHOD OF PAYMENT

- (a) DFES will pay **\$242,500.00** (exclusive of GST) in two instalments.
- (b) Payment of the Grant under this Agreement will be by way of instalment:
 - i. Instalment 1 comprising 50% of the amount shown in Item 7(a) of this schedule after the Parties have executed the Agreement.
 - ii. Instalment 2 comprising the residual, as indicated by the Final Financial Report, certified in accordance with this agreement, up to a maximum of 50% of the amount shown in Item 7(a) of this schedule, after Acquittal.
- (c) The Grant will be expended to undertake the treatments specifically outlined in appendix 1, providing they did not commence prior to the date of execution of this Agreement.
- (d) Any unexpended funds held by the Organisation will be returned to DFES within 30 days acquittal.
- (e) The Organisation must keep adequate financial accounts and records to enable identification of the grant, payments and receipts.

8. FINAL FINANCIAL STATEMENT

The Final Acquittal Declaration is to be certified by the Chairman, CEO or equivalent of the Organisation.

9. PROGRESS REPORTS

The Organisation will provide a Progress Report (generated from the Bushfire Risk Management System (BRMS) and advise the status of each treatment activity detailed in Appendix 1. This will be requested by DFES midway through the funding round and shall be submitted by the Organisation with 30 days of receiving such request.

10. FINAL REPORT

A final report is to be returned to DFES upon funding round completion comprising of the following documents:

- (a) Final Acquittal report (generated from the BRMS), which will include an expenditure statement detailing actual expenditure,
- (b) Evidence of all expenditure (e.g. invoices, screen shots of internal financial system showing transactions),
- (c) Signed financial acquittal declaration.

Appendix 1
MITIGATION ACTIVITY FUND (MAF)
GRANTS PROGRAM
GRANT AGREEMENT 2022/23 ROUND 2

Treatment ID	Treatment Type	Treatment Objective	Primary Asset #	Primary Asset Name	Total
22459	Mechanical Works	Maintain existing firebreak network for strategic protection of medical centre and community.	DANDCN0047	Jurien Bay Health Centre - Whitfield Rd, JURIEN BAY (23)	\$4,000.00
17324	Mechanical Works	Maintain residential protection by continuation of slashing buffer zone adjacent to affected properties	DANDCN0069	Eucalypt Way & Beachridge Dr, JURIEN BAY	\$3,000.00
17325	Mechanical Works	Maintaining existing low fuel buffer zone to provide asset protection to adjacent residential properties.	DANDCN0067	Eucalypt Way & Coubrough Pl, JURIEN BAY	\$3,000.00
17326	Planned Burning	Apply prescribed fire to Koonah Road Reserve to provide strategic buffer to defend nearby adjacent properties from wildfire in the area.	DANDIS0492	Waddi Farm Bush Resort - 208 Koonah Road - Badgingarra	\$6,000.00
17327	Mechanical Works	Install strategic fire break for planned burn in the Koonah Road Reserve to allow for safe access and egress.	DANDIS0492	Waddi Farm Bush Resort - 208 Koonah Road - Badgingarra	\$5,000.00
18543	Planned Burning	Strategic hazard reduction burn for protection of surrounding critical infrastructure and dwellings. Reduce fuel loads to <2 t/ha by prescribed fire and installation of firebreaks.	DANDCN0569	1038 Yerramullah Road - Badgingarra	\$5,000.00
18544	Planned Burning	Strategic hazard reduction burn to provide protection to critical infrastructure and dwellings by applying prescribed fire to achieve a fuel load of <2t/ha.	DANDCN0569	1038 Yerramullah Road - Badgingarra	\$5,000.00
22460	Planned Burning	Strategic hazard reduction burn to provide protection to critical infrastructure and dwellings by applying prescribed fire to achieve a fuel load of <2t/ha.	DANDCS0581	710 Yerramullah Road - Badgingarra - Pegasus Corp. Wind Farm	\$5,000.00
22462	Planned Burning	Strategic hazard reduction burn to provide protection to critical infrastructure and dwellings by applying prescribed fire to achieve a fuel load of <2t/ha.	DANDCS0581	710 Yerramullah Road - Badgingarra - Pegasus Corp. Wind Farm	\$5,000.00
18547	Planned Burning	Strategic hazard reduction burn to provide protection to critical infrastructure and dwellings by applying prescribed fire to achieve a fuel load of <2t/ha.	DANDIN0582	13946 Brand Highway - Badgingarra	\$4,000.00

Treatment ID	Treatment Type	Treatment Objective	Primary Asset #	Primary Asset Name	Total
18548	Planned Burning	Strategic hazard reduction burn to provide protection to critical energy infrastructure and farming assets by applying prescribed fire to achieve a fuel load of <2t/ha.	DANDCN0495	10.69 km. Power lines & wooden Poles - start 1350 Jurien Road spur lines to 1699 & 1892 Jurien Road - terminate Black Arrow Road near Jurien Road	\$10,000.00
18549	Planned Burning	Strategic hazard reduction burn to provide protection to critical infrastructure and dwellings by applying prescribed fire to achieve a fuel load of <2t/ha.	DANDCN0493	18.949 km of Power Lines & wooden poles Terminating 1285 Cockleshell Gully Road	\$10,000.00
18550	Planned Burning	Strategic hazard reduction burn to provide protection to community infrastructure and residential dwellings by applying prescribed fire to achieve a fuel load of <2t/ha.	DANDCS0319	8 Green St; 25-41 Brown St; 5 & 8 Toledo St; 1-19 Brown St. Cervantes	\$4,000.00
18640	Planned Burning	Strategic hazard reduction burn to provide protection to agricultural infrastructure and residential dwellings by applying prescribed fire to achieve a fuel load of <2t/ha.	DANDIS0698	971b Waddi Road	\$2,500.00
18641	Planned Burning	Strategic hazard reduction burn to provide protection to agricultural infrastructure and residential dwellings by applying prescribed fire to achieve a fuel load of <2t/ha. Treatment is forming a broad network of strategic fire breaks across the area.	DANDIS0596	556 Waddi Road - Cooljarloo	\$10,000.00
18642	Planned Burning	Strategic hazard reduction burn to provide protection to agricultural infrastructure and residential dwellings by applying prescribed fire to achieve a fuel load of <2t/ha. Treatment forms part of a larger network of strategic fire breaks in the area.	DANDIS0609	1521 Mullering Road - Cooljarloo	\$5,000.00
18675	Mechanical Works	Remove fuel within asset protection zones of two hangars by mulching/slashing. Create a firebreak around the bushland surrounding the infrastructure to allow for safe planned burn.	DANDCS0374	Cervantes Airstrip	\$4,000.00
18676	Planned Burning	Strategic hazard reduction burn to provide protection to critical infrastructure and provide a strategic fire break for the township of Cervantes by applying prescribed fire to achieve a fuel load of <2t/ha.	DANDCS0374	Cervantes Airstrip	\$3,000.00

Treatment ID	Treatment Type	Treatment Objective	Primary Asset #	Primary Asset Name	Total
18677	Planned Burning	Strategic hazard reduction burn to provide protection to critical infrastructure and create strategic fire break for the township of Cervantes by applying prescribed fire to achieve a fuel load of <2t/ha.	DANDCS0374	Cervantes Airstrip	\$10,000.00
19656	Mechanical Works	Maintain existing firebreak network for strategic protection of community assets and infrastructure	DANDCS0373	Cervantes Horse Club - Cervantes Road	\$1,500.00
19686	Mechanical Works	Removing roadside vegetation by mechanical means to reduce risk to nearby economic infrastructure and to provide safe access/egress to the township of Cervantes.	DANDCS0372	Cervantes Waste Transfer Station	\$1,500.00
19687	Mechanical Works	Maintaining and widening existing firebreak network by mechanical means to reduce risk to nearby economic infrastructure.	DANDCS0372	Cervantes Waste Transfer Station	\$3,000.00
19688	Mechanical Works	Consolidating existing firebreaks by mulching a new break to provide a boundary and allow for safe planned burn.	DANDCS0374	Cervantes Airstrip	\$1,500.00
19689	Mechanical Works	Maintain asset protection zone of adjacent residential and economic assets by mulching/slashing of shrub/heath to maintain hazard separation zone.	DANDCS0329	85 Drummond Crccs; 84 Seville St. Cervantes	\$3,000.00
19691	Mechanical Works	Maintain asset protection zone of adjacent residential and economic assets by mulching/slashing of shrub/heath to maintain hazard separation zone.	DANDCN0072	Beachridge Dr & Dover Way, JURIEN BAY	\$1,500.00
19724	Mechanical Works	Mulch/Slash roadside vegetation to reduce fuels and increased separation zones between bush and nearby rural/residential properties as well as economic infrastructure, and provide safer access/egress and strategic control line to reduce the impact of fire on properties and the community.	DANDCN0519	Lot 12085 Jurien East Road - Water Corp Infrastructure & Catchment area	\$70,000.00
19884	Planned Burning	Strategic hazard reduction burn to provide protection to critical infrastructure, indigenous cultural assets and rural property by applying prescribed fire to achieve a fuel load of <2t/ha.	DANDCS0619	Tronox Cooljarloo Mine Administration & Infrastructure - Tronox Cooljarloo Mine Access Road	\$20,000.00

Treatment ID	Treatment Type	Treatment Objective	Primary Asset #	Primary Asset Name	Total
19885	Mechanical Works	Consolidating existing firebreaks by mechanical means to create a new break to provide a boundary and allow for safe planned burn without risk of damaging fence lines.	DANDCN0493	18.949 km of Power Lines & wooden poles Terminating 1285 Cockleshell Gully Road	\$20,000.00
19917	Mechanical Works	Consolidating existing firebreaks by mechanical means to create a new break to provide a boundary and allow for safe planned burn without risk of damaging fence lines.	DANDIN0582	13946 Brand Highway - Badgingarra	\$3,000.00
19918	Mechanical Works	Consolidating existing firebreaks by mechanical means to create a new break to provide a boundary and allow for safe planned burn without risk of damaging fence lines.	DANDIS0492	Waddi Farm Bush Resort - 208 Koonah Road - Badgingarra	\$9,000.00
19919	Mechanical Works	Installing firebreaks by mechanical means to provide a boundary and allow for safe planned burn without risk of damaging fence lines.	DANDCS0700	Emu Downs Wind Farm Bibby Road X Yerramullah Road	\$5,000.00
Allocated Amount					\$242,500.00

9. Economic Services and Development

9.5 C-9ADSP05 – Advertising Devices (Signage) Policy

PART A- Policy

PURPOSE

The purpose of this Policy is to ensure that the display of advertisements within the Shire of Dandaragan does not adversely impact on the amenity of surrounding land while providing appropriate exposure for businesses, activities or services.

For the purposes of this Policy, the erection, placement and display of any advertisement (other than an exempted advertisement) and the use of land, buildings or vehicles for that purpose is classed as development requiring the approval of Council.

The erection, placement and display of any proposed hoardings or advertising structures, on or in the vicinity of any road under the care and control of Main Roads WA, will also require approval in accordance with the *Main Roads Act 1930*, in addition to the approval required by Council.

This Policy should be read in conjunction with “Shire of Dandaragan Local Government Property Local Law” and the “Shire of Dandaragan Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law”, both made pursuant to the Local Government Act 1995.

Objective

- To enable businesses and community groups to effectively advertise goods and services;
- To provide valuable information for travellers and tourists that will be easily understood while ensuring the safety of all road users is maintained.
- To ensure that the display of advertisements does not adversely impact on the amenity of surrounding land;
- To avoid a proliferation of signs on individual sites and buildings;
- To improve the streetscape of major roads;
- Encourage the rationalisation of advertising signs on individual premises;
- Encourage the consideration of advertising signs as part of the design of buildings; and
- To ensure that signs are not discriminatory or offensive;

SIGN TYPES NOT LISTED

If a Sign Type or a particular advertisement sign is not mentioned in this Policy or the Scheme, then the sign shall be assessed on its individual merits in accordance with the objectives of the Shire of Dandaragan’s Local Planning Scheme.

EXEMPT SIGNS

An exempt sign for the purpose of this Policy is:

- (a) any sign which is classified as exempt under Schedule 5 of Local Planning Scheme No.7;
- (b) any sign which is the subject of an existing approval made prior to the date of effect of this Policy;
- (c) any advertisement affixed to or painted on a shop window by the occupier of the shop and relating to the business carried on in the shop;

9. Economic Services and Development

- (d) any sign within a building;
- (e) any building name sign on residential flats or home units which has a single line of letters not exceeding 300mm in height, fixed to the facade of the building;
- (f) any newspaper poster;
- (g) one freestanding sign. The sign is to be placed or erected only to direct attention to a place, activity or event during the hours of that activity or event;
- (h) a sign placed on or in front of a property advertising the sale or lease of a building, property or business, providing;
 - i. the aggregate area of such onsite signage does not exceed 3m² in area;
 - ii. the signage is contained within the property boundary, unless in the instance that the sign will be substantially obstructed, in which case the sign can be located on the road reserve providing it does not obstruct public visibility or access; and
 - iii. the signage does not protrude above surrounding elements of the landscape.
- (i) a flag sign associated with a commercial property, where;
 - i. the aggregate area of surfaces that provide advertising is 0.2m² per 1m of street frontage of the subject tenancy (max aggregate area of 2m²);
 - ii. minimum ground clearance of 2.4m
 - iii. maximum height is less than 3m above ground level; and
 - iv. project less than 0.6m from the façade of building.
- (j) a banner used for a temporary period and not longer than fourteen days.

Policy Statement

1. STANDARDS COMMON TO ALL SIGNS

All signage within the Shire of Dandaragan must consider the following general requirements.

1.1 Design and Amenity

- 1.1.1 A sign shall be designed and located so as to not significantly obstruct or impede all or part of a view of a river, the sea or other place or feature which in Council's opinion is of significance to the district.
- 1.1.2 Every sign attached to buildings shall be incorporated into the features of the building in placement, style, proportions, materials and finish and shall be designed, constructed, finished, installed and professionally maintained.
- 1.1.3 The design, number or variety of signs within an area shall not be injurious to the amenity or natural beauty of the locality.
- 1.1.4 All signs shall be simple and provide for instant recognition.
- 1.1.5 A sign shall not contain any discriminatory or offensive material.
- 1.1.6 All permanent signs shall have sign writing, design work, lettering and colouring that is clearly legible for the intended audience (i.e. whether the reader is a pedestrian, cyclist or motor vehicle occupant).
- 1.1.7 Materials of construction and placement should bear consideration of long term maintenance and repairs.
- 1.1.8 All signs shall be maintained in good order and clean condition.
- 1.1.9 Every sign shall be designed to utilise colour schemes and materials that fit in with the overall style of the surrounding development and/or precinct. (size, placement / location and style)

9. Economic Services and Development

1.2 Safety

1.2.1 A sign shall:

- a) be securely fixed to the structure by which it is supported, without affecting the stability of the building or structure to which it is affixed. Alternatively, a sign must be designed such that it maintains structural integrity in its own right;
- b) be structurally sound and capable of withstanding any forces to which it would be reasonably subjected to without collapsing, deforming or moving from the position on which it was erected or displayed.
- c) Be constructed and erected in accordance with generally accepted industry standards
- d) not obstruct the passage of or so as to create a hazard for vehicles or pedestrians;
- e) not be located such that it obscures or is likely to be confused with traffic signals or signs;
- f) not obstruct access to or from any door, fire escape or window;
- g) not be constructed of readily combustible material including but not limited to paper, cardboard or cloth, except in the case of posters securely affixed to a signboard or other structure.

1.3 Siting

1.3.1 Unless expressly permitted within this policy, signs shall not be supported on private land that is not associated with the goods and services advertised on the sign.

1.3.2 Unless expressly permitted within this policy, permanent signs shall not be located on land that is zoned or used for residential purposes.

1.4 Content

1.4.1 Every sign will be limited to the following content:

- (a) the name of the occupier;
- (b) the business carried on in or on the premises;
- (c) the occupier's telephone number, internet or email address
- (d) a description of the goods sold or offered for sale in the premises to which the sign is affixed or to which it relates;
- (e) graphics relating directly to the effective advertising of the business, product or event; and
- (f) any other matter specifically approved by the Shire.

1.4.2 Council reserves the right to refuse any sign in which the content of the advertisement:

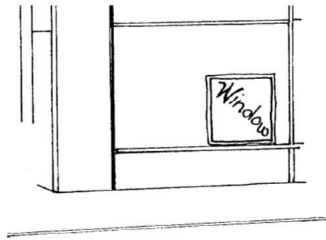
- a) could harm or cause detriment to the State;
- b) make reference to a product which is unsafe, or is otherwise unsuitable to be referred to in the advertisement;
- c) contains confusing, misleading, political, religious, offensive or objectionable information; and
- d) would breach any provision of the Trade Practices Act or any other State or Commonwealth legislation.

9. Economic Services and Development

2. REQUIREMENTS FOR PARTICULAR SIGNS

Bill / Fly Posting

(Shopfront Window)



DEFINITION:

An advertisement affixed to, or painted on a shop window by the occupier of the shop that relates to the business carried on in the shop. (any sign within a building)

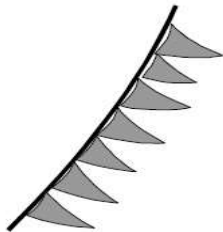
REQUIREMENTS:

Shall not Cover more than 50% of the glazed area of any one window or exceed 10.0m² in area in aggregate per tenancy per lot.

APPLICATION:

Exempted from planning approval providing it complies with the requirements.

Bunting



DEFINITION:

A thin strip of plastic or material used for decorative purposes or to highlight a location.

REQUIREMENTS:

Not encouraged as device creates visual clutter.

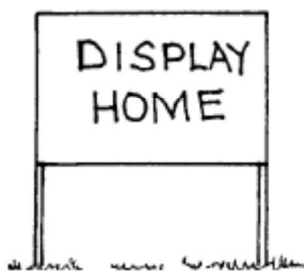
Approvals will be on a temporary basis, no longer than 4 weeks in a 3 month period to ensure the objectives of this policy are achieved; objective 2 of this policy and 1.1.3 of the policy statement.

APPLICATION:

Requires Planning Approval (Council approval)

Note: In the application an overall signage plan has to be submitted explaining its benefit for the business and justification for the use of this sign.

Development Sign



DEFINITION:

A sign to facilitate the sale, auction or leasing of a group of housing or building sites

REQUIREMENTS:

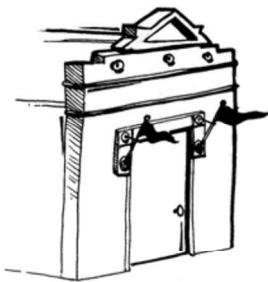
- Shall not exceed 32m² in area;
- Displayed at the entrance to the subdivision and not remote from the lots being sold unless special approval is granted by Council; and
- Shall be removed within 2 years from the date of approval or when 80% of lots have been sold, whichever is the sooner, unless Council approval has been granted for a longer period.

APPLICATION:

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Requires Planning Approval (Under Delegation of the Manager of Planning)

Flag Sign (A)



DEFINITION:

An advertising sign that is printed onto a flag (typically flown from a pole) and associated with a commercial property.

REQUIREMENTS:

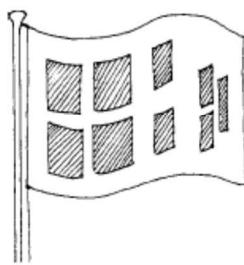
Aggregate area of surfaces that provide advertising is 0.2m² per 1m street frontage of the subject tenancy (max 2m² aggregate area)

APPLICATION:

Exempt from planning approval providing it complies with the requirements.

Note: Refer to (i) of Exempt Signs of this Policy

Flag Sign (B)



REQUIREMENTS:

- a) Max 2 flag poles per lot (where not considered superfluous or unnecessary);
- b) Max height of 6m;
- c) Each flag no greater than 4.0sqm (with a pole of a size to satisfactorily support the flag under all conditions).

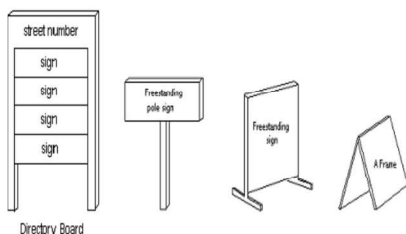
APPLICATION:

Requires planning approval (Under Delegation of the Manager of Planning)

9. Economic Services and Development

Freestanding Signs

(Inc. A – frame, pole sign, board directory)



DEFINITION:

A portable sign that is displayed on a sign structure that is mounted on the ground on one or more supports.

REQUIREMENTS:

- Max 1m in height;
- Max area of 1m² on each side;
- Erected immediately adjacent to building or business sign relates;
- Removed each day at close of business and erected next trading day.

APPLICATION:

Exempted from planning approval providing it complies with the requirements.

Refer to Clause 1.2 Safety and Clause 3.8

Hoarding (Billboard)



DEFINITION:

Detached or detachable structure other than a pylon sign that is erected for the sole purpose of displaying a sign or signs and includes a poster panel or an illuminated panel.

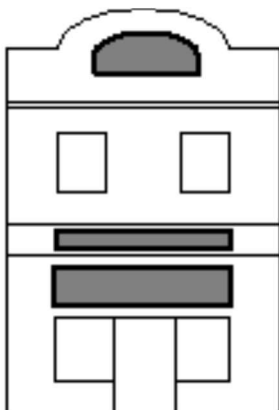
REQUIREMENTS:

The applicant is required to provide adequate justification for the use of a hoarding sign. Refer to Appendix 1.

APPLICATION:

Requires Planning Approval (Council approval).

Horizontal Sign



DEFINITION:

A sign fixed parallel to the wall of a building to which it is attached and with its largest dimensions being horizontal.

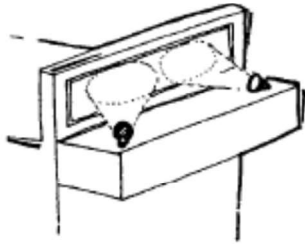
REQUIREMENTS:

- To be fixed parallel to the wall of the building to which it is attached;
- not project more than 150mm from the wall to which it is attached;
- afford a minimum headway of 2.27m where the sign projects more than 12mm into pedestrian thoroughfare;
- not exceed 5m² in area; and
- conforms to the following table:

Min distance of sign above street	Max depth of sign
Less than 7.5m	600mm
7.5m to 9m	750mm
9m to 12m	1,000mm

9. Economic Services and Development

Illuminated Sign



APPLICATION:

Requires Planning Approval (Under Delegation of the Manager of Planning).

DEFINITION:

A sign which can be lighted either from within or without the sign by artificial light provided, or mainly provided for that purpose and which does not emit a flashing light.

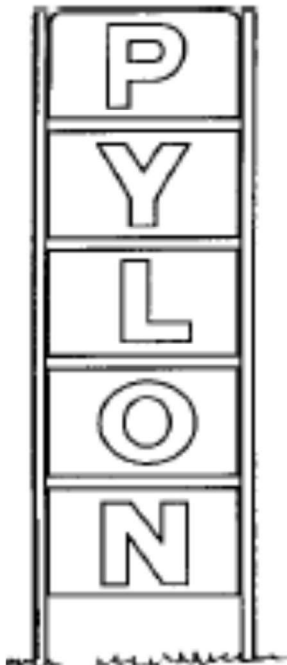
REQUIREMENTS:

- be constructed entirely of non-flammable materials;
- be maintained to operate as an illuminated sign;
- not be displayed where may be confused with or mistaken for the stop or tail light of a vehicle;
- no encouraged to be of flashing, pulsating, chasing or running lights; and
- Use a low level of illumination.

APPLICATION:

Requires Planning Approval (Council Approval).

Pole or Pylon Sign



DEFINITION:

A sign supported by one or more piers and not attached to a building and includes a detached sign framework supported by one or more piers to which sign infill's may be added.

REQUIREMENTS:

- Max 6m above the level of the ground immediately below it;
- Not exceed 4m² in area unless approved by the Shire;
- Be supported on one or more piers or columns of brick, stone, concrete, timber or steel of sufficient size and strength to support the sign under all conditions;
- Not within 2m of side boundaries of the lot on which is it erected unless the lot abuts an intersecting street or right-of-way, where the Shire may authorise the erection of the sign at a distance less than 2m;
- Not be within 6m of another sign erected on the same lot;

Where pylon signs are to be erected on a lot on which a factory tenement building or small shops are erected or are to be erected the Shire may require all pylon signs to be incorporated into one sign in which case:

- All of the constituent or infill signs are of an equal size; and
- One constituent or infill sign is provided for each business, shop or unit on the lot.

APPLICATION:

Requires Planning Approval (Council Approval).

9. Economic Services and Development

Roof Sign



DEFINITION:

An advertising sign which is fixed to or painted on a fascia, or to the roof itself, or which forms part of a projection above the eaves, or ceiling of the subject building.

REQUIREMENTS:

A roof sign shall comply with the following table:

Height of building where sign is to be fixed	Maximum height of sign
4m and under 5m	1,250mm
5m and under 6m	1,800mm
6m and under 12m	3,000mm

Rural Producer Sign

DEFINITION 1:

A sign erected on land zoned rural under the Local Planning Scheme indicating the products grown, reared or produced on the property.

REQUIREMENTS:

- Not indicate or display any matter otherwise than for the purpose of indicating the products grown, reared or produced on the property on which the sign is erected;
- Be erected within the boundaries of the property; and
- Not exceed 2m² in area.

APPLICATION:

Exempt from planning approval providing it complies with the requirements.

DEFINITION 2:

A sign erected on land zoned rural under the Local Planning Scheme advertisement other than that expressed in Definition 1 of Rural Producer Sign.

REQUIREMENTS:

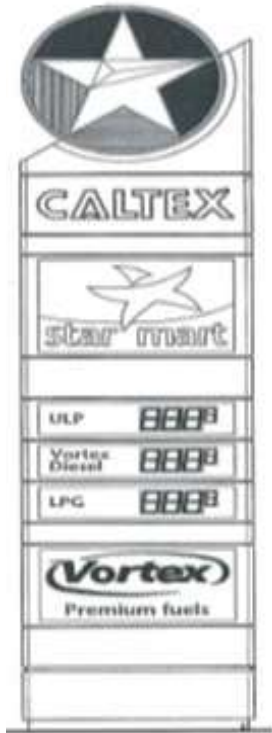
- Be erected within the boundaries of the property; and
- Not exceed 2m² in area.
- Will need to be accompanied with an explanation for the need and requirement of the proposed sign.

APPLICATION:

Requires Planning Approval (Under Delegation of the Manager of Planning).

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Service Station Sign



DEFINITION:

A sign or signs used solely for the purpose of advertising the price of petrol, diesel, gas or other fuels and products sold from the premises.

REQUIREMENTS:

The following types of business identification signs will be permitted for service stations:

- i. Fascia signs;
 - ii. Top hamper signs;
 - iii. A pole / pylon sign;
 - iv. A wall sign; and
 - v. Entry / Exit signage.
1. Only one (1) pole / pylon sign permitted along the public road frontage;
 - a. Max height shall be 8 metres for sites located within a townsite;
 - b. Max height for sites within rural zone shall be 2 metres;
 2. The face of the pole / pylon sign should include a display of the current price of fuel for the service station operation.

APPLICATION:

Planning Approval Required (Under Delegation of the Manager of Planning).

Note: a service station sign application is to be submitted as part of an overall sign strategy for the site. Refer to Appendix 1

Signs on Fences

DEFINITION:

Any advertising painted or attached to a fence of a property.

REQUIREMENTS:

Signs on fences shall not be permitted, except in designated industrial areas. Free standing signs adjacent to the fence line are permitted elsewhere.

APPLICATION

Requires Planning Approval (Under Delegated Authority of the Manager of Planning).

Note: For home businesses refer to Schedule 5 of the Scheme

9. Economic Services and Development

Signs on Vehicles



DEFINITION:

An advertising sign which is applied to, or attached to, or placed on a vehicle. This excludes sign writing on the side of a registered vehicle and/or any form of advertising that does not alter the shape of the vehicle body and/or the advertisement on the vehicle relates to the registered business of which the vehicle owner operates.

REQUIREMENTS:

Not permitted to park on any thoroughfare (other than within an approved car park) without a Shire permit.

Display signs shall:

- Have no moving parts;
- Have a maximum vertical or horizontal dimensions of 2.0m; and
- Limited to a maximum of one sign per street frontage on any one lot.

APPLICATION:

Exempted from planning approval providing it complies with the requirements

Tethered Signs



DEFINITION:

Advertising sign which is suspended from, or tethered (tied) to any structure, or tree or pole (with or without supporting framework) and made of paper, plastic, fabric or of similar material. The term includes lighter than air aerial devices, inflatables, bunting, banners, flags and kites.

REQUIREMENTS:

Not encouraged as device creates visual clutter.

Approvals will be on a temporary basis, no longer than 4 weeks in a 3 month period to ensure the objectives of this policy are achieved; objective 2 of this policy and 1.1.3 of the policy statement.

APPLICATION:

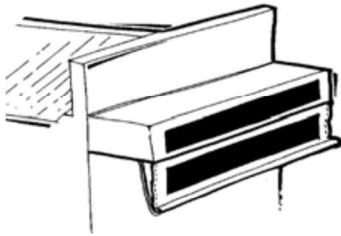
Requires Planning Approval (Council approval)

Note: In the application an overall signage plan has to be submitted explaining its benefit for the business and justification for the use of this sign.

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Verandah Signs

(Awning)



DEFINITION:

An advertising sign fixed to the outer or return fascia of an awning or verandah associated with a commercial building, and includes signs on blinds, sunshades and similar structures.

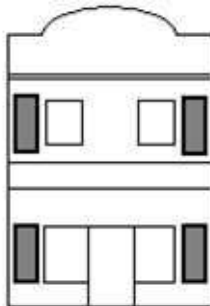
REQUIREMENTS:

- only one such sign per street frontage of the subject tenancy;
- It has an area of 0.4m² per 1m of street frontage of the subject tenancy (max are of 10m²); and
- Is contained within the width of the building.

APPLICATION:

Exempted from planning approval providing it complies with the requirements.

Vertical Signs



DEFINITION:

A fixed sign parallel to the wall of a building to which it is attached and with its largest dimensions being vertical.

REQUIREMENTS:

A vertical sign shall:

- Not project more than 50mm from the face of the building to which it is attached;
- Not be within 600mm of either end of the wall to which it is attached;
- Be of a height of at least twice its width;
- Not be placed on a corner of a building, except at a street intersection where it may be placed at an angle with the walls so as to be visible from both streets;
- Not exceed 750mm in width exclusive of the back projection; and
- Not exceed 2m² in total area on premises being a shop or office or both

APPLICATION:

Requires Planning Approval (Under Delegation of the Manager of Planning)

3. REMOTE ADVERTISING

- Council will generally not support remote advertising or advance warning signs (other than a service or tourist sign), as this may lead to an undesirable precedent and proliferation of signage to the detriment of the amenity of the Shire.
- All signage within road reserves must be co-located to maintain the visual amenity of the area.

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- 3.3 All signage within road reserves shall be assessed in accordance with the proposed sign type requirements and clause 1 and 2 of this policy.
- 3.4 Should any conflict arise between the provisions of this Policy and the Shire of Dandaragan's 'Activities on Thoroughfares and Trading in Thoroughfares and Public Places' Local Law, then the local law is to prevail.
- 3.5 Signage within Road Reserves inside designated tourist precincts
- 3.5.1 Notwithstanding any provisions in this policy, no pylon / post signage other than that erected by the Shire of Dandaragan is to be approved within the road reserve on Bashford Street.
- 3.5.2 The Shire is responsible for the approval, installation and routine maintenance of these signs. In all cases the Shire retains ownership of the signs and the right to relocate, modify or remove them as necessary.
- 3.5.3 A grouped signage scheme will be utilised for the various economic precincts within the tourist precincts; the commercial and industrial precincts, allowing individual businesses to advertise. Such that, any further advertisements may be required to use existing signage infrastructure.
- 3.6 Signage within Road Reserves outside designated tourist precincts.
- 3.6.1 Council will consider approving a planning application for a development sign (given that the development is within close proximity to the sign), a sign advertising a tourist attraction, community association or not for profit organisation on properties, buildings or reserves that are not directly related to that sign outside the designated tourist precincts, in the following circumstances:
- Where the proponent can satisfy Council as to the community economic and/or social merits of erecting such signage or advertising;
 - Where the sign falls within the definition of 'Special Events Sign', and will be only placed on the property, buildings or reserves for the period that the special event is being run; and
 - In any other situations that Council sees fit.
- 3.6.2 Applicants are advised that signage within Road Reserves may require the dual approval of Council and Main Roads WA. In most instances Main Roads WA require the approval of Council before an application for signage can be considered. The requirement for Main Roads WA approval is only a requirement on roads under the care, control and responsibility of Main Roads WA.
- 3.6.3 Council, in considering applications may have regard to Main Roads WA Guidelines 'Guide to the Management of Roadside Advertising'.
- 3.7 Signage Register
- 3.7.1 Council will maintain a register of approved signs on Public Land.
- 3.8 Sign Liability
- 3.8.1 Council takes no responsibility for any damage to, theft of or claims arising from a sign within the road reserve.
- 3.8.2 It is the applicant's responsibility to ensure that a private sign on the road reserve is insured against any claims arising from the public.
- 3.8.3 Where a sign / advertisement is proposed to be placed in, or overhang, a public place or street, the owner of the property / applicant will be required where appropriate, to provide a public liability insurance policy indemnifying the Shire against all actions, suits, claims, damages, losses and expenses made against or incurred by the Shire arising from the approval. The applicant and/or land owner may be required by the Shire to –

9. Economic Services and Development

- a) take out a public liability insurance policy in the name of the owner or applicant and the Shire, for an amount considered appropriate to the risk involved;
- b) keep that insurance policy current for the duration of the approval;
- c) include a clause in the policy which prevents the policy from being cancelled without the written consent of the Shire;
- d) include a clause in the public liability insurance policy, which requires the owner or applicant and the insurance company, to advise the Shire if the policy lapses, is cancelled or is no longer in operation;
- e) on the request of an authorised person, provide for the inspection of a certificate of currency for the required insurance policy.

4. VARIATION OF STANDARDS

- 4.1 All proposals that do not conform to the standards prescribed in this policy and the applicable Local Planning Scheme shall be referred to the Council for determination.
- 4.2 If it is established to the satisfaction of the Council that a particular standard or provision contained within this Policy is unreasonable or undesirable in the particular circumstances of the case, the Council may at its discretion, vary the standard or provision.
- 4.3 The Council may only vary a standard or provisions where it is satisfied that:
 - a) Approval of the variation will not set an undesirable precedent;
 - b) The applicant demonstrates exceptional circumstances warranting support for a variation;
 - c) Approval of the application is in accordance with variations to site and development requirements contained within the Shire of Dandaragan's Local Planning Scheme (Section 5.6).
- 4.4 Any request by an applicant to vary a standard within the Scheme or this policy shall cause the Council to require a sign strategy to be developed and submitted by the applicant as part of the submission.

5. SIGNAGE STRATEGY

- 5.1 A "signage strategy" means an overall plan of the whole of the subject site showing the location and size of all advertisement signs proposed for the site, as well as the outline of any buildings, car parking areas, vehicular access points to the site, etc. Any existing signs must also be included on the plan and clearly delineated.
- 5.2 All subsequent applications for an advertisement sign on the subject lot must be in accordance with the approved sign strategy. If not, a new sign strategy will be required by Council.
- 5.3 Examples of a "Simple Signage Strategy" and a "Complex Signage Strategy" can be found in appendix 1.

6. CONTROL OF ADVERTISEMENT SIGNS

- 6.1 The erection, placement or display of advertisements signs and the use of land or buildings for that purpose requires the prior approval of the Council (except where the advertisement signs are exempted as outlined in this policy).
- 6.2 An application for planning approval shall be accompanied by a duly completed 'Additional Information for Advertisements', as set out in Schedule 7 of the Shire of Dandaragan's Local Planning Scheme.

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- 6.3 Any signs, with the exception of exempted advertisements outlined in this policy, erected on a property or reserve prior to obtaining a formal planning approval would be in breach of the Shire of Dandaragan's Local Planning Scheme.
- 6.4 With exception to requirements provided for in this policy, an approval granted pursuant to this policy remains valid until an alteration is proposed to be made to the structure or area of the sign in respect of which an approval has been issued and in such event the applicant shall apply for a new planning approval.
- 6.5 The Council may impose any conditions it thinks fit to an approval pursuant to this policy.

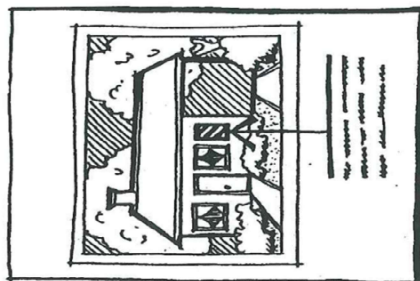
9. Economic Services and Development

APPENDIX 1

Signage Strategy

An Example of a 'Simple Sign Strategy'

A Simple Sign Strategy is required in those zones shown in Table 1 of this Policy.

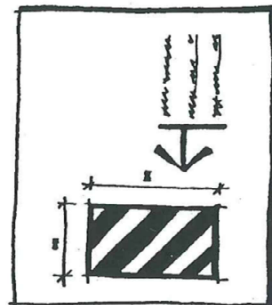


1. A clear illustration of where the sign/s will be placed on the site or building.

This could be;

- a drawing of the sign done to the correct scale and pasted to a photograph;
- a sketch on your builder's plans and/or elevations or;
- a perspective drawing.

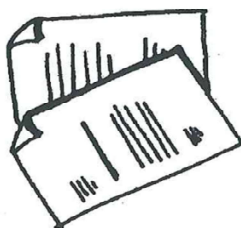
The illustration must also show the relation of the sign to neighbouring properties, so that Council can check it will not have a negative impact on your neighbours.



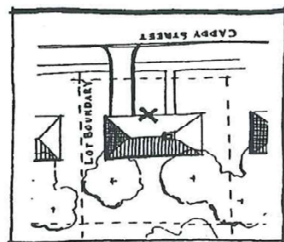
2. An illustration or photograph of the sign(s) with dimensions marked. (The actual content of the sign need not be shown.)

9. Economic Services and Development

3. Additional notes to support your application and outline the reasons why you may wish to vary from the standards.



4. A Site Plan showing clearly where each sign is to be located in relation to the building, site boundaries and neighbouring properties.



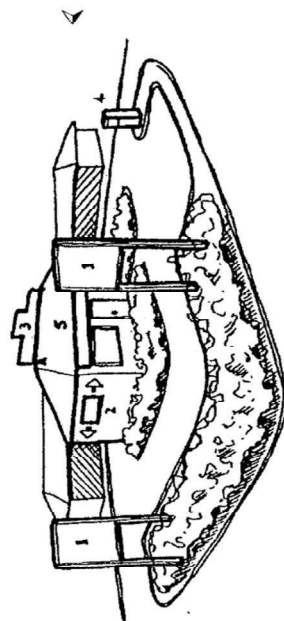
5. Any other additional notes to support your application along with a Form 1 Planning Application must be lodged with Council with two sets of the above drawings and the appropriate fee.

9. Economic Services and Development

An Example of a 'Complex Sign Strategy'

A Complex Sign Strategy is required in those zones shown in Table 1 of this Policy.

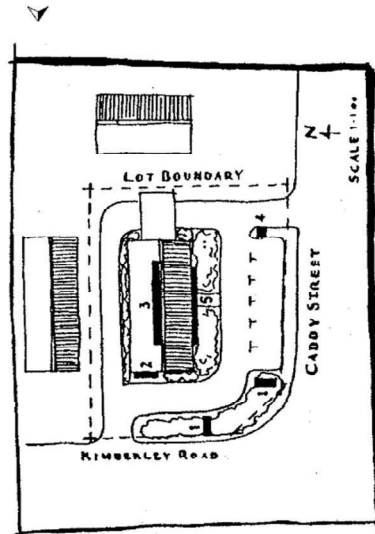
1. A Site Plan showing clearly where each sign is to be located in relation to the building, site boundaries and neighbouring properties.



The plan must show;

- A scale and a North point
- Lot boundaries
- Street and Road names
- Existing signs to be removed or retained

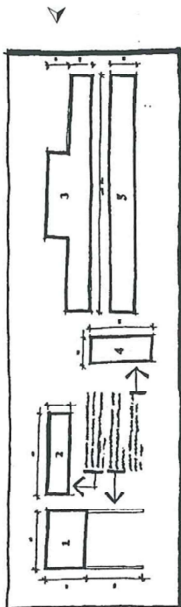
2. A perspective drawing or photomontage showing;
 - Neighbouring buildings or sites
 - Lot boundaries
 - Existing signs to be removed or retained



9. Economic Services and Development

3. A sheet illustrating each sign to be installed and clearly showing;

- dimensions
- surface areas
- heights above ground



4. Any other additional notes to support your application along with a Form 1 Planning Application must be lodged with Council with two sets of the above drawings and the appropriate fee.

9.5 C-9ADSP05 - Advertising Devices (Signage) Policy

1.0 Citation

This is a Local Planning Policy prepared under Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015. This Policy may be cited as Local Planning Policy 9.5 Advertising Devices (Signage) Policy.

2.0 Introduction

This Policy provides a framework for the design, placement and assessment of outdoor advertising signs within the Shire of Dandaragan. This Policy intends to ensure that the display of outdoor advertising within the Shire of Dandaragan do not adversely impact on the amenity of surrounding land while providing appropriate exposure for businesses, activities or services.

This Policy should be read in conjunction with the Shire of Dandaragan Local Government Property Local Law and the Shire of Dandaragan Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law, both made pursuant to the Local Government Act 1995.

3.0 Objectives

- To promote a high standard of design and presentation in outdoor advertising.
- To ensure that the visual quality and character of particular localities and transport corridors are not eroded.
- To ensure outdoor advertising signs are not misleading or dangerous to vehicular or pedestrian traffic.
- To enable businesses and community groups to effectively advertise activities, goods and services while encouraging the rationalisation of outdoor advertising.
- To avoid a proliferation of outdoor advertising to reduce and minimise visual clutter.
- To prohibit outdoor advertising which is considered to be superfluous or unnecessary by virtue of their number, colours, height, prominence, visual impact, size, content and relevance to the premises on which they are located.

4.0 Applications Subject to this Policy

This Policy applies to the erection, placement and display of any outdoor advertisement other than those listed as exempt below.

4.1 Exemptions

The following types of advertisement signs are exempt from the need to obtain development approval:

- any sign which is classified as exempt under Schedule 5 of Shire of Dandaragan Local Planning Scheme No.7;
- any sign which is classified as exempt under clause 61(1) of the Deemed Provisions for Local Planning Schemes;
- any sign which is the subject of an existing approval made prior to

- the date of effect of this Policy;
- newspaper or magazine posters, provided they are displayed against the outside wall of the business premises from which the newspapers or magazines are sold;
- freestanding event signage placed or erected only to direct attention to a place, activity or event for up to 24 hours prior and post that activity or event;
- garage sale signs, each not greater than 0.25m², advertising the sale of second-hand domestic goods in domestic quantities, not being part of a business, trade or profession and only being displayed for up to 24 hours prior and post the day of the sale and on no more than 2 occasions for the same lot in each 6-month period;
- a sign permanently affixed or painted on a vehicle to identify a company, business, service or product supplied or sold by that company, provided the vehicle is not parked in a fixed location.
- a sign placed on or in front of a property advertising the sale or lease of a building, property or business, providing;
 - the aggregate area of such onsite signage does not exceed 3m² in area;
 - the signage is contained within the property boundary, unless in the instance that the sign will be substantially obstructed, in which case the sign can be located on the road reserve providing it does not obstruct public visibility or access; and
 - the signage does not protrude above surrounding elements of the landscape.
- a sign erected and maintained on street furniture, bus shelters or seats in accordance with the terms and conditions of a contract between the Shire and the company responsible for those signs;
- a sign erected by the Shire, or with the approval of the Shire, on land under the care, control and management of the Shire.

4.2 Interpretations

- A sign that fits within the definition of more than one sign type shall be assessed against the criteria the Shire considers most applicable.
- The area of a sign is to be measured as the greatest horizontal dimension multiplied by the greatest vertical dimension, excluding any support structures.
- If a sign is not mentioned in this Policy or the Scheme, then the sign shall be assessed on its individual merits.
- Should any conflict arise between the provisions of this Policy and the Shire of Dandaragan's *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law*, then the local law is to prevail.
- Where applicable, a signage permit may also be required under the *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law*, in addition to development approval under this Policy.

4.3 State Road Reserves

All signs on or in the vicinity of any road under the care and control of

Main Roads WA, will also require approval in accordance with the *Main Roads Act 1930*, in addition to the approval(s) from the Shire.

5.0 Application Requirements

- 5.1 An application for development approval for advertising signs shall be accompanied with the following documents:
- Completed development application form;
 - Completed additional information for advertising signs form;
 - Site plan showing the location of the sign(s), all buildings, lot boundaries, street names, north point;
 - Elevations illustrating the location of the sign(s) in relation to the building / site;
 - Illustration showing the contents, dimensions (including height above ground), surface areas and structural details of the sign; and
 - Structural engineering certificate for pylon signs.

5.2 Signage Strategy

A signage strategy is an overall plan for a development site or precinct and shall be submitted with an application for development approval when:

- the sign/s relate to a shopping centre and/or commercial precinct;
- the sign/s relate to a subdivision or development estate which proposes more than ten lots;
- the sign/s relate to a display home or village; or
- the number of signs for a development site (existing and proposed) exceeds a total of two.

A signage strategy should incorporate the location, type, size and design of all existing and proposed signs, depicted on illustrations, site and elevation plans. Justification should be provided on the need for the number and design of signs proposed, having regard for the relevant Policy provisions and objectives.

6.0 Policy Statement

6.1 Design Amenity

All signs shall:

- not be injurious to the amenity, streetscape or natural beauty of the precinct;
- be simple, provide for instant recognition and relate to the site on which they are located;
- not contain any discriminatory or offensive material (objectionable, violent, insulting, obscene or defamatory to most people, or a particular group of people);
- have lettering and colouring that is clearly legible for the intended audience (i.e. whether the reader is a pedestrian, cyclist or motor vehicle occupant);
- be maintained in good order and clean condition; and
- be designed to utilise colour schemes and materials that fit in with the overall style of the surrounding development and/or precinct.

6.2 Safety

All signs shall:

- be structurally sound and capable of withstanding any forces to which it would be reasonably subjected to without collapsing, deforming or moving from the position on which it was erected or displayed (this is the responsibility of the applicant to demonstrate where required); and
- not create a hazard for vehicles, pedestrians or building occupants.

6.3 Siting

Unless expressly permitted within this Policy, signs shall not be displayed:

- on land that is not associated with the goods and services advertised on the sign; and
- within the following particular locations and transport corridors, other than development approved by the Shire:
 - Catalonia Park, Cervantes;
 - Jurien Bay Foreshore (Dobbyn & Fauntleroy Parks); and
 - Bashford Street, Jurien Bay.

6.4 Illumination & Movement

All signs containing any: illumination or radio; animation or movement; retro-reflective or fluorescent materials in its design or structure requires development approval and will be assessed on its individual merits.

6.5 Mobile and Itinerant Vendors


Other than signage affixed to vehicles associated with the service, mobile and itinerant vendors are permitted to display one portable sign directly adjacent their service vehicle during operating hours.


6.6 Remote Advertising

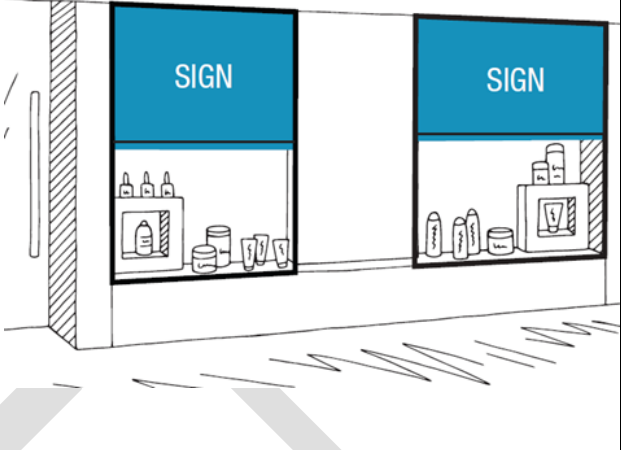
The Shire will generally not support remote advertising or advance warning signs (other than a blue service or brown tourist sign), as this may lead to an undesirable precedent and proliferation of signage to the detriment of the amenity of the Shire.

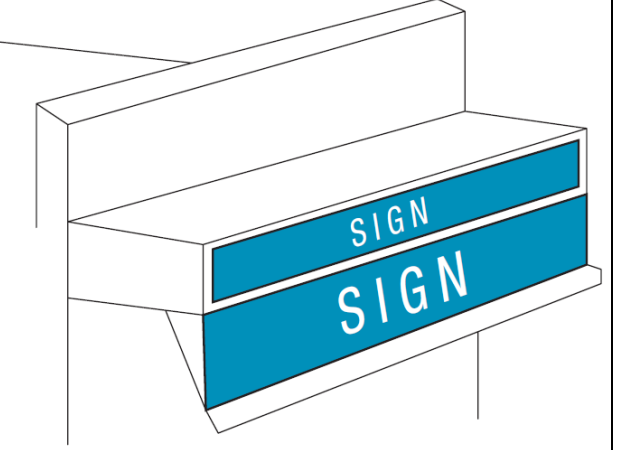
The Shire will consider granting development approval for remote advertising, where the signage relates to a significant development, events or tourist attractions.

6.7 Requirements for Particular Signs

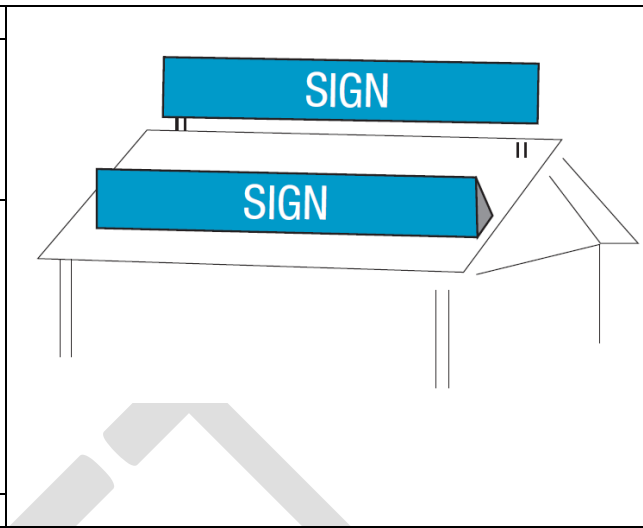
<p>Portable Sign</p>	
<p>A sign that is displayed on a moveable structure that is mounted on the ground on one or more supports.</p>	
<p>Portable signs should:</p> <ul style="list-style-type: none"> ▪ Not exceed one sign per tenancy. ▪ Only be displayed during normal operating hours of the business to which they relate and be removed thereafter. ▪ Not exceed dimensions of 1.2m in height or width, with an area of not more than 1m². ▪ Be located on private property or the immediately adjacent verge area. ▪ Be secured and stabilised. ▪ Not be placed so as to obstruct pedestrian walkways, car parking bays, motorists or pedestrians. ▪ Not be placed on Shire infrastructure and vegetation, including public turfed areas. 	
<p>Exempted from development approval providing it complies with the requirements. Development applications for variations to the above requirements are not encouraged as this advertising device creates visual clutter.</p>	

<p>Wall Sign</p>	
<p>A sign that is painted or affixed on the front, side or rear elevation of a building or structure, but does not project more than 150mm out from the wall which it is attached.</p>	
<p>Wall signs should:</p> <ul style="list-style-type: none"> ▪ Be limited to maximum of one sign per tenancy, per street frontage. ▪ Not extend laterally beyond either end of the wall or protrude above the top of the wall. ▪ Not exceed 25 percent in aggregate area on any one wall to a maximum of 8m². ▪ Be integrated with the building design. 	
<p>Exempted from development approval providing it complies with the requirements.</p>	

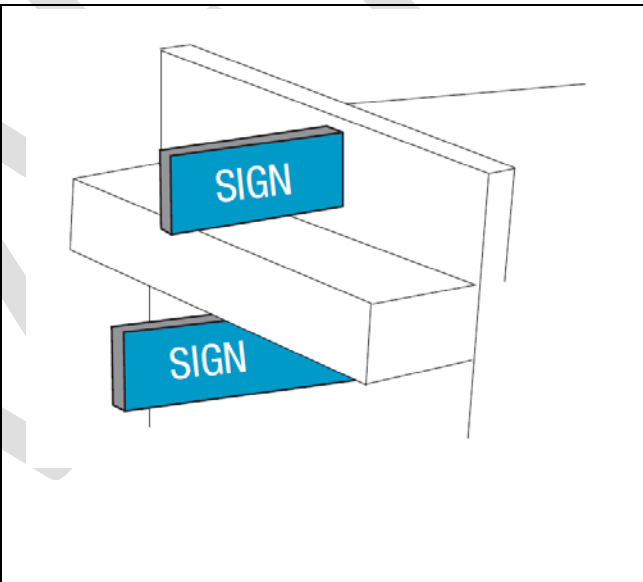
<p>Window Sign</p>	
<p>A sign which is fixed either to the interior or exterior of the glazed area of a window, any part of which is visible from outside the building.</p>	
<p>A window sign should not cover more than 50 percent of the glazed area of any one window or exceed 10m² in aggregate area per tenancy. Where a window sign is proposed, the balance of the window shall be constructed of permeable glazing to maintain an active building frontage and presentation to the street.</p>	
<p>Exempted from development approval providing it complies with the requirements.</p>	

<p>Verandah Sign</p>	
<p>A sign affixed on or under a verandah and includes signs affixed to cantilever awnings and balconies.</p>	
<p>Signs on the underside of a verandah should:</p>	
<ul style="list-style-type: none"> ▪ Not exceed 2.4m in length. ▪ Not exceed 400mm in height. ▪ Not be located within 1m of another such sign on the underside of the same verandah. ▪ Be positioned at right angles to the building façade. ▪ Provide a clear headway under the sign of not less than 2.7m measured from finished floor level. ▪ Not project beyond the edges of the verandah. 	
<p>Signs on the fascia of a verandah should not:</p>	
<ul style="list-style-type: none"> ▪ Exceed 400mm in height. ▪ Project beyond the edges of the verandah. 	
<p>Signs affixed to the top of a verandah are generally not supported given the potential negative impact on visual amenity.</p>	
<p>Exempted from development approval providing it complies with the requirements.</p>	

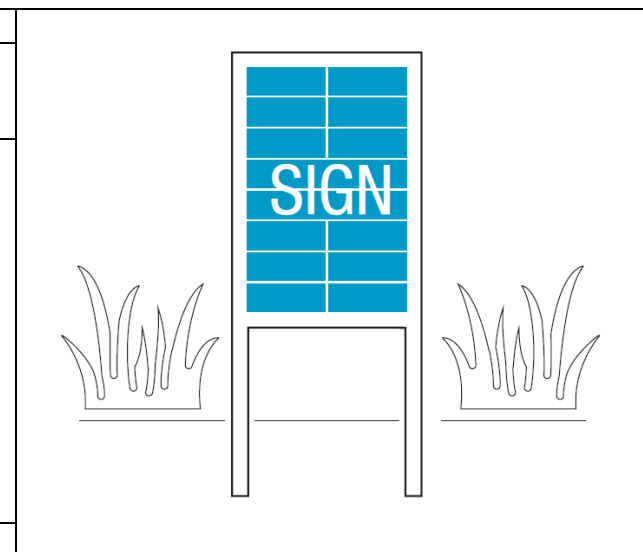
Roof Sign	
An advertising sign which is fixed to or painted on a fascia, or to the roof itself, or which forms part of a projection above the eaves, or ceiling of the subject building.	
A roof sign shall comply with the following:	
Height of building	Maximum sign height
Under 5m	1.2m
5m and under 6m	1.8
6m and under 12m	3m
Requires development approval.	




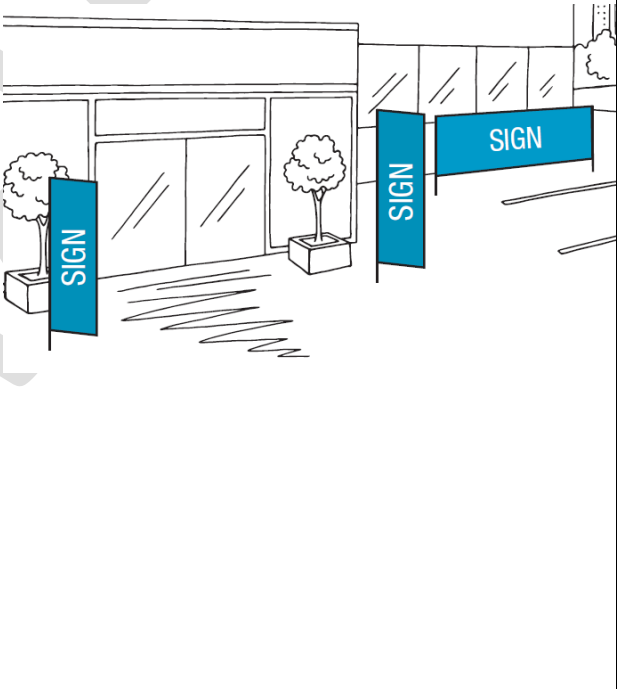
Projecting Sign	
A sign that projects 300mm or more from the wall of a building.	
Projecting signs should:	
<ul style="list-style-type: none"> ▪ Be limited to maximum of one sign per tenancy or one for every 40m of linear street frontage. ▪ Not project more than 1m from a wall and not exceed 1.5m² in area. ▪ Not be placed within 2m of either end of the wall to which they are attached. ▪ Not project above the top of the wall to which they are attached. ▪ Provide a clear headway under the sign of not less than 2.7m measured from finished floor level. 	
Requires development approval.	





Pylon Sign	
A sign supported on one or more poles to which infill panels may be added, that is not attached to a building.	
Pylon signs should:	
<ul style="list-style-type: none"> ▪ Be limited to a maximum of one per street frontage or one for every 40m of linear street frontage. ▪ Not exceed 8m in height or 15m² in area. 	
Individual pylon signs will not be supported for individual tenancies where multiple units exist or are proposed to exist on a lot. In this instance, a pylon sign shall be designed to provide one infill panel for each unit on the lot.	
Requires development approval.	

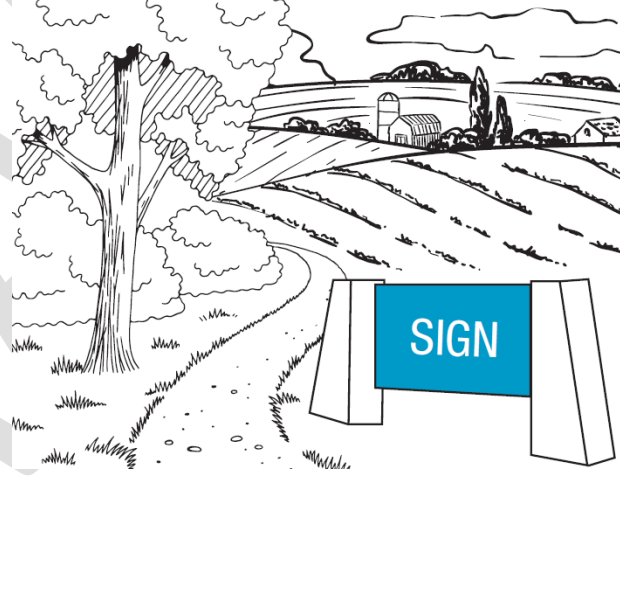


<p>Tethered Signs</p> <p>A sign which is suspended from, or tethered (tired) to any structure, or tree or pole (with or without supporting framework) and made of paper, plastic, fabric or of similar material. The term includes lighter than air aerial devices, inflatables, bunting, banners, flags and kites.</p>	
<p>Not encouraged as this advertising device creates visual clutter.</p> <p>Approvals will be on a temporary basis, no longer than 4-weeks in a 3-month period.</p>	
<p>Requires development approval.</p>	

<p>Banner Sign</p> <p>Any temporary sign in the form of a sign made of a light weight, non-rigid material, such as cloth, canvas or similar fabric that relates to the promotion of a specific event.</p>	
<p>Banner signs should:</p> <ul style="list-style-type: none"> ▪ Only be displayed for up to two weeks prior to a promotional event or offer. ▪ Be removed immediately following the promotional event or offer. ▪ Not exceed dimensions of 1m in height and 3m in length. ▪ Be restricted to promoting no more than four promotional events per year. ▪ Be limited to a maximum of one per site. 	
<p>Exempted from development approval providing it complies with the requirements.</p>	

<p>Estate Signage</p> <p>A sign erected on a lot within an estate displaying information such as the estate name, the plan of subdivision or development, the estate features or sales and real estate agency contact details.</p>	
<ul style="list-style-type: none"> ▪ Estate signs should be located entirely within the estate to which they relate, at justified strategic points to avoid proliferation. ▪ A maximum of two signs up to 18m² 	

are permitted.	
Requires development approval.	
Entry Statement	
A fence or wall constructed in masonry or other material, to identify the entrance of an estate and may include, but not be limited to, a sign indicating the estate name and locality, sculptures, flagpoles and flags.	
<ul style="list-style-type: none"> ▪ Entry statements should be located entirely within private property. ▪ All ongoing maintenance of an entry statement shall be at the cost of the developer and shall be removed prior to completion of the estate, unless otherwise agreed by the City. 	
Requires development approval.	

Rural Producer Sign	
A sign erected on land lawfully used for rural purposes which advertises goods or products produced, grown or lawfully manufactured on the land.	
Rural Producer signs should: <ul style="list-style-type: none"> ▪ Be limited to a maximum of one per street frontage of any lot. ▪ Not exceed 3m² in area or 3m in height. ▪ Show only the name and address of the occupier of the land and name of the property. ▪ Only advertise goods or products produced, grown or lawfully manufactured upon the land. 	
Exempted from development approval providing it complies with the requirements.	

7.0 Consultation

For applications that do not comply with the provisions contained within this Policy the Shire may require public consultation as determined by the Shire.

8.0 Sign Liability

Where a sign is proposed to be placed in, or overhang, a public place or street, the applicant will be required where appropriate, to provide a public liability insurance Policy indemnifying the Shire against all actions, suits, claims, damages, losses and expenses made against or incurred by the Shire arising from the approval of the sign.

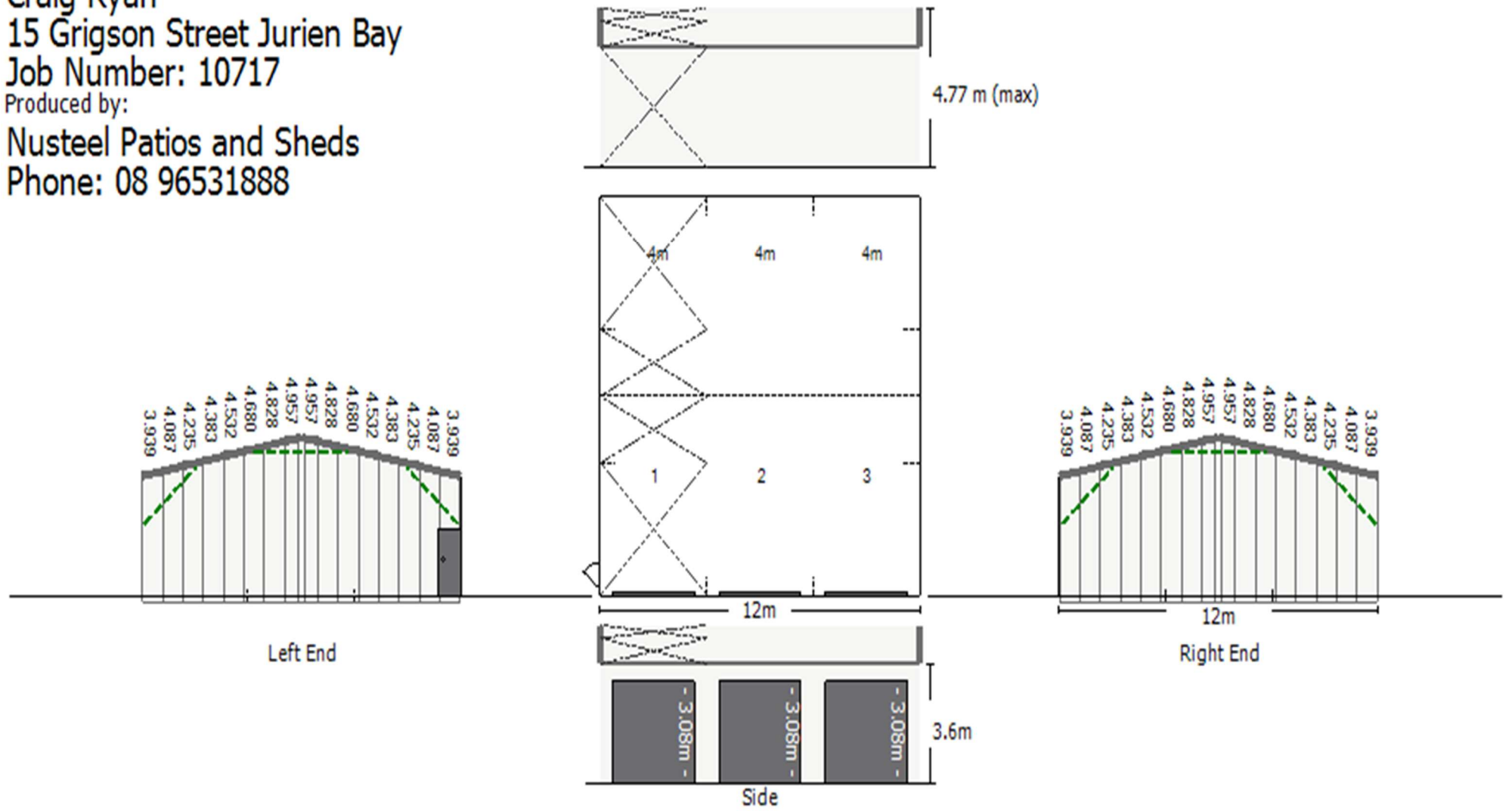
The applicant may be required by the Shire to:

- take out a public liability insurance Policy in the name of the owner or applicant and the Shire, for an amount considered appropriate to the risk involved;

- keep that insurance Policy current for the duration of the approval;
- include a clause in the insurance Policy which prevents the Policy from being cancelled without the written consent of the Shire;
- include a clause in the public liability insurance Policy, which requires the owner or applicant and the insurance company, to advise the Shire if the insurance Policy lapses, is cancelled or is no longer in operation; and/or
- on the request of an authorised person, provide for the inspection of a certificate of currency for the required insurance Policy.

DRAFT

Building For:
Craig Ryan
15 Grigson Street Jurien Bay
Job Number: 10717
Produced by:
Nusteel Patios and Sheds
Phone: 08 96531888



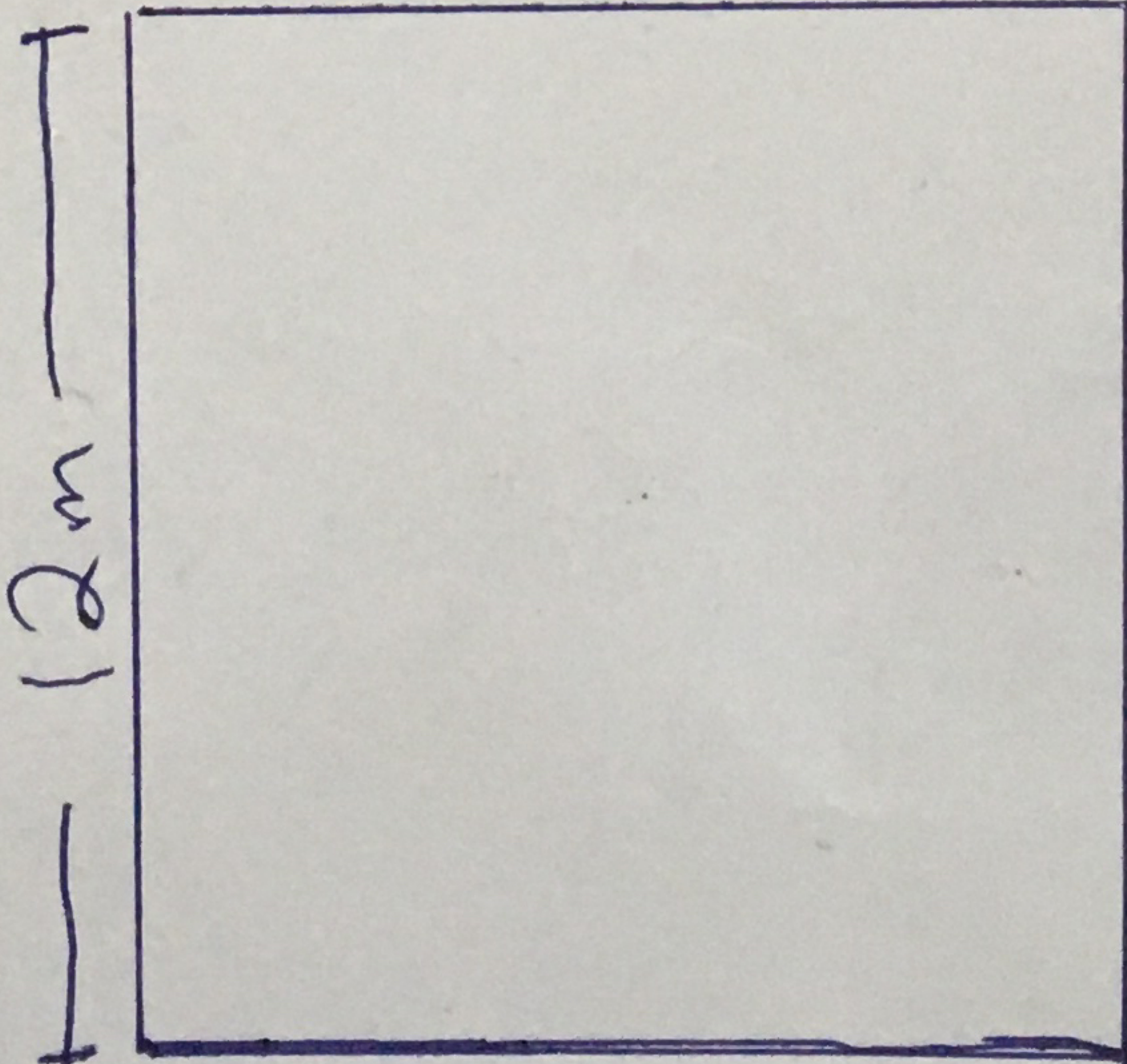
← 15 Griggan St →

20.12 m

60.35 m

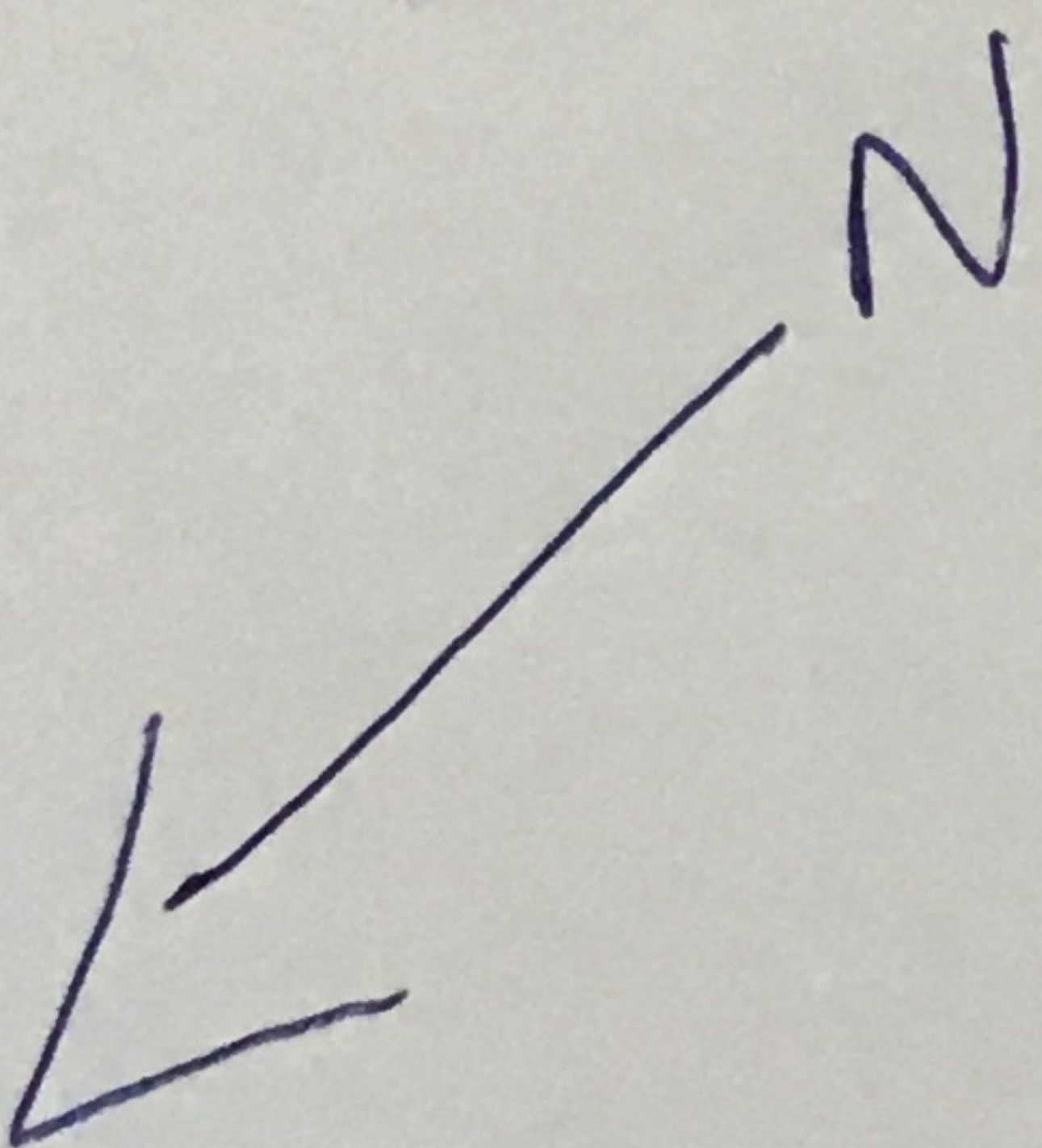
Cooke St →

12 m



12 m

1m
buffer





Government of Western Australia
Department of Fire & Emergency Services



Our Ref: 18/077896
Your Ref:

SHIRE OF DANDARAGAN	
DATE RECEIVED	
17 MAY 2018	
DOC ID:	
Acknowledge	Yes / No

Mr Brent Bailey
Chief Executive Officer
Shire of Dandaragan
69 Bashford Street
JURIEN BAY WA 6516

Dear Mr Bailey

MOU – CERVANTES VOLUNTEER FIRE AND EMERGENCY SERVICES (VFES)

Please find attached a copy of the recently signed initial MOU between the Shire of Dandaragan, Cervantes VFES and DFES for the maintenance and support of the Cervantes VFES.

The assistance provided by you and your staff involved with the MOU development process is greatly appreciated.

The team from the DFES Geraldton Regional Office will continue to liaise with you regarding the application of the arrangements.

Yours sincerely

SAMANTHA GLEESON
A/SENIOR POLICY OFFICER

14 May 2018



MEMORANDUM OF UNDERSTANDING

Between the

**CERVANTES VOLUNTEER
FIRE AND EMERGENCY SERVICES**

And

SHIRE OF DANDARAGAN

And

**DEPARTMENT OF FIRE AND EMERGENCY
SERVICES**

For

**THE MAINTENANCE AND SUPPORT OF THE
CERVANTES VOLUNTEER FIRE & EMERGENCY
SERVICES**

3. MOU OBJECTIVES

- 3.1 To detail specific responsibilities with respect to the management, administration and duties of the Cervantes VFES.
- 3.2 This MOU establishes a mutual understanding between the Shire of Dandaragan and DFES, to ensure the Cervantes VFES are supported, trained, equipped and capable of providing emergency services roles in their community and surrounding areas.
- 3.3 To clearly identify the responsibilities and obligations to be undertaken by all parties identified in the MOU.

4. ACKNOWLEDGMENTS AND UNDERTAKINGS BY DFES

4.1 Support Group

DFES will support the Cervantes VFES Support Group. The Support Group will be responsible for determining operational, financial and administration requirements for the Cervantes VFES.

4.2 Financial and Compliance Requirement

DFES will:

- undertake all financial obligations associated with the operations, maintenance and management of the Cervantes VFES
- maintain all Cervantes VFES assets
- Provide fuel cards to cover the fuel costs associated with the use of Cervantes VFES vehicles, when the vehicles are used for Cervantes VFES activities. DFES will reimburse the Shire of Dandaragan where they have provided fuel because there are no commercial fuel refilling facilities available
- Provide and maintain operational and non-operational uniforms for the use of Cervantes VFES volunteers. The specific design, style and colour of the uniforms, and the wording or logos used on the uniforms, will be consistent with those of all other Western Australian VFES units. DFES is responsible for ordering and purchasing the uniforms

- 5.1 The Shire of Dandaragan agrees the Cervantes VFES premises at 14 Weston Street Cervantes will be made available for use by the Cervantes VFES for the purposes of emergency incident management, training courses and other relevant activities.
- 5.2 The Shire will actively promote the Cervantes VFES and its activities within the Shire of Dandaragan through local media, community events and general information dissemination.
- 5.3 The Shire of Dandaragan will provide a representative to sit on the Cervantes VFES Support Group who will participate in the Support Group activities and assist it to fulfil its functions and objectives.
- 5.4 Where appropriate, the Shire of Dandaragan will assist DFES to provide the Cervantes VFES members with required training.

6. ACKNOWLEDGMENTS AND UNDERTAKINGS BY THE CERVANTES VFES MEMBERS

- 6.1 The members of the Cervantes VFES agree to provide emergency services support as authorised by the FES Commissioner. Duties are to include:
 - road accident rescue
 - communications
 - Structural fire fighting
 - bush fire fighting
 - community safety education
 - Hazardous materials.
- 6.2 According to community needs, appropriate training and the provision of resources, Cervantes VFES roles may be expanded in profile during the life of this MOU. However, this will only occur through consultation with Cervantes VFES members, the Shire of Dandaragan and DFES.
- 6.3 Members will ONLY be allowed to attend an emergency incident when they have been appropriately trained to combat the type of incident and ONLY when they are wearing the appropriate personal protective clothing and/or equipment.
- 6.4 Members agree to be bound by the duty of care requirements under the Occupational Safety and Health Act 1984, and under no circumstances will they attend an incident under the supervision of another trained member, if they have not been trained themselves.
- 6.5 Members will undertake and comply with all operational, financial and administration requirements necessary to operate the Cervantes VFES.

9.2 If the issue cannot be resolved by negotiation then the matter of dispute is to be conferred, deliberated and resolved by the FES Commissioner, the Shire of Cervantes CEO and the Captain of the Cervantes VFES, or their nominated delegate/s.

10. NOTICES

Notices or other communications by each party to each other and under this MOU must, unless otherwise notified in writing, be addressed and forwarded as follows:

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made

BETWEEN THE

Cervantes Volunteer Fire and Emergency Services
Cervantes WA 6511

AND

Shire of Dandaragan
69 Bashford Street
Jurien Bay WA 6516


AND

Department of Fire and Emergency Services
20 Stockton Bend
COCKBURN CENTRAL WA 6164

And will take effect from the date of the last signature.

SIGNED for and on behalf of the Cervantes VFES by:

PETER IVEY
CAPTAIN




Signature

16-04-2018.
Date

SIGNED for and on behalf of the Shire of Dandaragan by:

BRENT BAILEY
CHIEF EXECUTIVE OFFICER




Signature

11/4/18
Date

SIGNED for and on behalf of the Department of Fire and Emergency Services by:

DARREN KLEMM AFSM
COMMISSIONER



Signature

10/5/18
Date