



NOTICE OF SPECIAL COUNCIL MEETING

In accordance with Section 5.4 (a)(i) of the *Local Government Act 1995*, I advise that we will be holding a Special Council Meeting on the **Monday 18 October** at **6.00pm** at the **Council Chambers, Jurien Bay**.

Special business will be:

- Swearing in Councillors elect (prior to official Special Council Meeting)
- Election of Shire President
- Election of Deputy Shire President.

Brent Bailey
CHIEF EXECUTIVE OFFICER
Shire of Dandaragan
PO Box 676
JURIEN BAY WA 6516

8 October 2021



NOTICE OF A SPECIAL COUNCIL MEETING

Dear Council Member,

Please be advised that a Special Council Meeting of the Shire of Dandaragan will be on the **Monday 18 October** at **6.00pm** at the **Council Chambers, Jurien Bay**.

Special business will be:

- Swearing in Councillors elect (prior to official Special Council Meeting)
- Election of Shire President
- Election of Deputy Shire President.

Please be advised that your copy of the agenda and business papers for the meeting are attached for your perusal.

Brent Bailey
CHIEF EXECUTIVE OFFICER

8 October 2021



SHIRE
of
DANDARAGAN

AGENDA AND BUSINESS PAPERS

for the

SPECIAL COUNCIL MEETING

to be held at the

COUNCIL CHAMBERS, JURIEN BAY

on

MONDAY 18 OCTOBER 2021

COMMENCING AT 6.00PM

(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

1.1 DECLARATION OF OPENING

"I would like to acknowledge the traditional owners of the land we are meeting on today, the Yued people of the great Nyungar Nation and we pay our respects to Elders both past, present and emerging."

2.2 ELECTION AND DECLARATION OF PRESIDENT AND DEPUTY PRESIDENT

2.2.1 ELECTION OF PRESIDENT

The procedure for electing a President is set out in Schedule 2.3, Division 1, of the Local Government Act 1995. The election is to be conducted as the first matter at the first meeting of the Council following an ordinary election.

Nominations for the office are to be received in writing to the Chief Executive Officer before the meeting, or during the meeting before the close of nominations. Nominations close at the meeting at a time announced by the Chief Executive Officer.

Councillors are to vote on the matter by secret ballot as if they were electors voting at an election. The votes cast are to be counted, and the successful candidate determined in accordance with Schedule 4.1.

If two or more candidates receive the same number of votes, so that no candidate has the greatest number of votes, the count is to be discontinued and the meeting is to be adjourned for not more than seven days. Should this occur, it is intended to initially adjourn the meeting for ten minutes, and then resume the meeting. Any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes. When the meeting resumes the Councillors are to vote again.

The Chief Executive Officer is to declare and give notice of the result in accordance with regulation 11F of the Local Government (Constitution) Regulations 1998.

2.2.2 SWEARING IN OF PRESIDENT

Section 2.29 of the Local Government Act 1995 requires a person who has been elected as the Shire President to make a declaration in the prescribed form before acting in the office. The declaration is to be made before a person before whom a statutory declaration can be made under the Oaths, Affidavits and Statutory Declarations Act 2005. A local Justice of the Peace will officiate for this purpose.

The President will now take up the position of presiding member for the meeting.

2.2.3 ELECTION OF DEPUTY PRESIDENT

The President is to determine the procedure for electing the Deputy President. However, Schedule 2.3, Division 2 of the Local Government Act 1995 sets out a procedure, which is essentially the same as that for electing the President. The election is to be conducted as the next matter following the election of the President, at the first meeting of the Council after an ordinary election.

The Chief Executive Officer will act as the Returning Officer for this election. Nominations for the office are to be received in writing to the Chief Executive Officer before the meeting, or during the meeting before the close of nominations. Nominations close at the meeting at a time announced by the Chief Executive Officer.

2.2.4 SWEARING IN OF DEPUTY PRESIDENT

The same procedure as for Item 5.2.2 applies. A local Justice of the Peace will officiate.

1.2 DISCLAIMER READING

“No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decision, which will be provided within fourteen (14) days of this meeting.”

2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

Members

Councillor L Holmes
 Councillor P Scharf
 Councillor W Gibson
 Councillor J Clarke
 Councillor R Glasfurd
 Councillor A Eyre
 Councillor M McDonald
 Councillor R Shanhun

AGENDA FOR SPECIAL COUNCIL MEETING TO BE HELD MONDAY 18 OCTOBER 2021**Staff**

Mr B Bailey	(Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr B Pepper	(Executive Manager Infrastructure)
Mr D Chidlow	(Manager Planning)
Ms R Headland	(Council Secretary & PA)

Apologies

Councillor R Rybarczyk

Approved Leave of Absence**3 PUBLIC QUESTION TIME****4 PURPOSE OF THE MEETING**

Special business will be:

- Swearing in Councillors elect (prior to official Special Council Meeting)
- Election of Shire President
- Election of Deputy Shire President.

5 ORDER OF BUSINESS

Nil

6 CLOSURE OF MEETING