



**SHIRE**  
*of*  
**DANDARAGAN**

**AGENDA AND BUSINESS PAPERS - PUBLIC**

for the

**ORDINARY COUNCIL MEETING**

to be held

**AT THE COUNCIL CHAMBERS, JURIE BAY**

on

**THURSDAY 26 MARCH 2020**

**COMMENCING AT 4.00PM**

*(THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST)*



## **ORDINARY COUNCIL MEETING**

**THURSDAY 26 MARCH 2020**

Welcome to the Ordinary Council Meeting of the Shire of Dandaragan.

Please be advised that the Ordinary Meeting of Council will be held on the following dates, times and venues:

<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>MEETING VENUE</b>
<b>Thurs</b>	<b>26 March 2020</b>	<b>4.00pm</b>	<b>Jurien Bay</b>
<b>Thurs</b>	<b>23 April 2020</b>	<b>4.00pm</b>	<b>Badgingarra</b>
<b>Thurs</b>	<b>28 May 2020</b>	<b>4.00pm</b>	<b>Jurien Bay</b>
<b>Thurs</b>	<b>25 June 2020</b>	<b>4.00pm</b>	<b>Jurien Bay</b>

**Brent Bailey**  
**CHIEF EXECUTIVE OFFICER**





## **DISCLAIMER**

INFORMATION FOR THE PUBLIC ATTENDING A COUNCIL MEETING

**Please note:**

The recommendations contained in this agenda are Officer's Recommendations only and should not be acted upon until Council has considered the recommendations and resolved accordingly.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's Decision.

**Brent Bailey**  
**CHIEF EXECUTIVE OFFICER**



## COUNCIL MEETING INFORMATION NOTES

1. Your Council generally handles all business at Ordinary or Special Council Meetings.
2. From time to time Council may form a Committee, Working Party or Steering group to examine subjects and then report to Council.
3. Generally all meetings are open to the public; however, from time to time Council will be required to deal with personal, legal and other sensitive matters. On those occasions Council will generally close that part of the meeting to the public. Every endeavour will be made to do this as the last item of business of the meeting.
4. Public Question Time. It is a requirement of the Local Government Act 1995 to allow at least fifteen (15) minutes for public question time following the opening and announcements at the beginning of the meeting. Should there be a series of questions the period can be extended at the discretion of the Chairman.

*Written notice of each question should be given to the Chief Executive Officer fifteen (15) minutes prior to the commencement of the meeting. A summary of each question and response is included in the Minutes.*

*When a question is not able to be answered at the Council Meeting a written answer will be provided after the necessary research has been carried out. Council staff will endeavour to provide the answers prior to the next meeting of Council.*

*Council has prepared an appropriate form and Public Question Time Guideline to assist.*

5. **Councillors** may from time to time have a financial interest in a matter before Council. Councillors must declare an interest and the extent of the interest in the matter on the Agenda. However, the Councillor can request the meeting to declare the matter **trivial, insignificant or in common with a significant number of electors or ratepayers**. The Councillor must leave the meeting whilst the matter is discussed and cannot vote unless those present agree as above.

**Members of staff**, who have delegated authority from Council to act on certain matters, may from time to time have a financial interest in a matter on the Agenda. The member of staff must declare that interest and generally the Chairman of the meeting will advise the Officer if he/she is to leave the meeting.

6. Agendas including an Information Bulletin are delivered to Councillors within the requirements of the Local Government Act 1995, i.e. seventy-two (72) hours prior to the advertised commencement of the meeting. Whilst late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

**Should an elector wish to have a matter placed on the Agenda the relevant information should be forwarded to the Chief Executive Officer in time to allow the matter to be fully researched by staff. An Agenda item including a recommendation will then be submitted to Council for consideration should it be determined appropriate by the Chief Executive Officer.**

**The Agenda closes the Monday week prior to the Council Meeting (i.e. ten (10) days prior to the meeting).**

The Information Bulletin produced as part of the Agenda includes items of interest and information, which does not require a decision of Council.

7. Agendas for Ordinary Meetings are available in the Shire of Dandaragan Administration Centre and all four libraries as well as on the website [www.dandaragan.wa.gov.au](http://www.dandaragan.wa.gov.au) seventy-two (72) hours prior to the meeting and the public are invited to secure a copy.
8. Agenda items submitted to Council will include a recommendation for Council consideration. Electors should not interpret and/or act on the recommendations until after they have been considered by Council. Please note the Disclaimer in the Agenda (page 3).
9. Public Inspection of Unconfirmed Minutes (Reg 13)

A copy of the unconfirmed Minutes of Ordinary and Special Meetings will be available for public inspection in the Shire of Dandaragan Libraries and on the website [www.dandaragan.wa.gov.au](http://www.dandaragan.wa.gov.au) within ten (10) working days after the Meeting.

**NOTE:**

10.3 Unopposed Business

- (1) Upon a motion being moved and seconded, the person presiding may ask the meeting if any member opposes it.
- (2) If no member signifies opposition to the motion the person presiding may declare the motion in sub clause (1) carried without debate and without taking a vote on it.
- (3) A motion carried under sub clause (2) is to be recorded in the minutes as a unanimous decision of the Council or committee.
- (4) If a member signifies opposition to a motion the motion is to be dealt with according to this Part.

This clause does not apply to any motion or decision to revoke or change a decision which has been made at a Council or committee meeting.

## SHIRE OF DANDARAGAN QUESTIONS FROM THE PUBLIC

The Shire of Dandaragan welcomes community participation during public question time as per the Shire of Dandaragan Standing Orders Local Law.

A member of the public who raises a question during question time is requested to:

- (a) provide a copy of his or her questions at least 15 minutes prior to the commencement of the meeting;
- (b) first state his or her name and address;
- (c) direct the question to the President or the Presiding Member;
- (d) ask the question briefly and concisely;
- (e) limit any preamble to matters directly relevant to the question;
- (f) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment, except where necessary to explain the question;
- (g) each **member of the public** with a question is **entitled to ask up to 3 questions** before other members of the public will be invited to ask their questions;
- (h) when a member of the public gives written notice of a question, the President or Presiding Member may determine that the question is to be responded to as normal business correspondence.

The following is a summary of procedure and a guide to completion of the required form.

1. This is a "question" time only. Orations, explanations or statements of belief will not be accepted or allowed.
2. Questions must relate to a matter affecting the Shire of Dandaragan.
3. Questions must be appropriate and made in good faith. Those containing defamatory remarks, offensive language or question the competency or personal affairs of council members or employees may be ruled inappropriate by the Mayor or Presiding Member and therefore not considered.
4. Frame your question so that it is both precise and yet fully understood. Long questions covering a multitude of subjects are easily misunderstood and can result in poor replies being given.
5. Write your question down on the attached form, it helps you to express the question clearly and provides staff with an accurate record of exactly what you want to know.
6. When the President or presiding member calls for any questions from the public, stand up and wait until you are acknowledged and invited to speak. Please start by giving your name and address first, then ask the question.
7. Questions to be put to the President or presiding member and answered by the Council. No questions can be put to individual Councillors.
8. The question time will be very early in the meeting. **There is only 15 minutes available for Question Time.** Questions not asked may still be submitted to the meeting and will be responded to by mail.
9. When you have put your question, resume your seat and await the reply. If possible, the President or presiding member will answer directly or invite a staff member with special knowledge to answer in his place. However, it is more likely that the question will have to be researched, in which case the President or presiding member will advise that the question will be received and that an answer will be forwarded in writing. Please note under NO circumstances, will the question be debated or discussed by Council at that meeting.
10. To maximise public participation only three questions per person will initially be considered with a time limit of 2 minutes per person. If there is time after all interested persons have put their questions the President or presiding member will allow further questions, again in limits of two per person.
11. To fill out the form, just enter your name and address in the appropriate areas together with details of any group you are representing, then write out your question.
12. Please ensure your form is submitted to the minute's secretary.

If you have difficulty in or are incapable of writing the question, Shire staff are available on request to assist in this task.

We hope this note assists you in the asking of your question and thank you for your interest and participation in the affairs of our Shire.

# SHIRE OF DANDARAGAN

## QUESTIONS FROM THE PUBLIC

**Any member of the public wishing to participate in Public Question Time during Council or Committee meetings is welcome to do so, however, Council requires your name, address and written questions to be provided to the meeting secretary.**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact No: \_\_\_\_\_ Meeting Date: \_\_\_\_\_

Council Agenda

Item No: \_\_\_\_\_

Name of Organisation Representing: \_\_\_\_\_  
(if applicable)

### **QUESTION:**

*Each member of the public is entitled to ask up to 3 questions before other members of the public will be invited to ask their question. 15 Minutes is allotted to Public Question Time at Council Meetings.*

Please see notes on Public Question Time overleaf...



# SHIRE OF DANDARAGAN

## Record of Disclosure

Person making disclosure:

**Surname:** \_\_\_\_\_

**Given Names:** \_\_\_\_\_

Member of Council       Officer of Council       Committee Member

**Date of Meeting:** \_\_\_\_\_

**Type of Meeting:**     Ordinary Meeting of the Council     Committee Meeting

Special Meeting of the Council     Selection Panel     Other \_\_\_\_\_

**Report Item No:** \_\_\_\_\_

**Report Title:** \_\_\_\_\_

**Nature of Interest:**     Financial (section 5.60A)       Proximity (section 5.60B)

Indirect Financial (section 5.61)     Impartiality

**Extent of Interest:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

(Office Use Only)

Minute Book Page: \_\_\_\_\_

Signature of Staff Recording Entry: \_\_\_\_\_

For the purpose of the financial interest disclosure provisions you will be treated as having an interest in a matter, if either you (as a relevant person), or a person with whom you are closely associated, has

–

- a direct or indirect financial interest in a matter; or
- a proximity interest in a matter

### **Section 5.60A – Financial Interest**

The Act provides that: A person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person. The elements are:

- there is a matter to be dealt with;
- if the matter were to be dealt with in a particular way, it would be reasonable to expect the person to enjoy a financial gain or benefit, or suffer a financial loss or detriment. All elements must exist for there to be a direct financial interest. When considering the elements to test whether you have a direct financial interest in a matter, remember that the same test must be applied to persons with whom you are closely associated.

### **Section 5.60B - Proximity interest**

The Act requires you to disclose a proximity interest that you, or a person with whom you are closely associated, has in a matter before a council or council committee meeting. You (or a person with whom you are closely associated) have a proximity interest in any matter that concerns:

- a proposed change to a planning scheme affecting land that adjoins the person's land;
  - a proposed change to the zoning or use of land that adjoins the person's land; or
  - a proposed development of land that adjoins the person's land (development refers to the development, maintenance or management of the land or of services or facilities on the land)
- The existence of a proximity interest is established purely by the location of land, a financial effect on the valuation of your land or on the profitability of your business does not have to be established. It is therefore important that you fully understand when a proximity interest exists.

### **Section 5.61 – Indirect Financial Interest**

The Act states that a reference to an indirect financial interest of a person includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter. The word "includes" in this context is not exhaustive and therefore other indirect financial interests do exist. An indirect financial interest also includes an interest a person has in a matter if it is reasonable to expect that the matter will, if dealt with by the local government in a particular way, result in an indirect financial gain, loss, benefit or detriment for the person.

The Act does not expressly define "financial relationship", therefore it should be taken to have its ordinary meaning of a relationship which is of a financial nature (whether or not the relationship also has other aspects). For example, you may have a personal relationship with a person (e.g. friendship), but also a business relationship with that person. It is to be remembered that the existence of an indirect financial interest in a matter can be established by showing that you, or a person with whom you are closely associated, has a financial relationship with a person requiring a local government decision in relation to that matter. There is no requirement to establish a financial gain, loss, benefit or detriment in this instance, the mere existence of a financial relationship and the requirement for a decision is sufficient for a breach of the provision to have occurred.

Elected members must remember that a financial or proximity interest can exist even though the matter is being dealt with by employees under delegated authority. Therefore you should avoid any involvement in discussions on those matters at meetings that you attend as a member. Declaring under this section means that you are required to leave the meeting whilst the item is being discussed. Once the item has been discussed you may re-enter the meeting.

If you have disclosed an interest in writing before the meeting or immediately before the matter is discussed during the meeting, you must not:

- preside at the part of the meeting relating to the matter; or
- participate in, or be present during any discussion or decision-making procedure relating to the matter. In brief, having disclosed an interest you must leave the room. You may re-enter the room and be present during the discussion on the matter in which you disclosed an interest only if allowed by the members present. The Minister for Local Government may also allow you to be present. (refer page 27 under "Can the Minister give approval to participate?").

After disclosing the nature of your interest in a matter to the meeting, or the presiding person having read out the disclosure, you may, without further disclosure, request the remaining members present who are entitled to vote (you are not entitled to vote) to allow you to be present during any discussion or decision-making procedure on the relevant matter.

### **Disclosure of Interest Affecting Impartiality**

For the purposes of requiring disclosure, an interest is defined in Regulation 34C of the Local Government (Administration) Regulations 1996 and Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007 as, "an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.

The existence of an interest affecting impartiality is dependent on –

- the member or employee having an association with a person or organisation that has a matter being discussed at a council or committee meeting;
- the employee being required to give advice on a matter where they have an association with a person or an organisation related to that matter; and
- the type of matter being discussed at a council or committee meeting.

For example, with the declaration of a financial interest an elected member leaves the room and does not vote (unless permitted to do so by the meeting or the Minister). With the declaration of an impartiality interest, the elected member stays in the room, participates in the debate and votes. In effect then, following disclosure of an interest affecting impartiality, the member's involvement in the meeting continues as if no interest existed.

If the matter in which an elected member or employee has an interest affecting impartiality is to be discussed at a council or committee meeting, the member or employee is to disclose the interest either in a written notice given to the CEO before the meeting or verbally at the meeting immediately before the matter is discussed.

To assist with making the disclosure, the Department has prepared the following declaration which elected members or employees may use when they consider it necessary to disclose an interest affecting impartiality. The nature of the interest must also be stated. "With regard to ... the matter in item x ... I disclose that I have an association with the applicant (or person seeking a decision). This association is ... (nature of the interest ... As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

All disclosures made are to be recorded in the minutes of the relevant meeting. It is important that the minutes distinguish between disclosures of interests affecting impartiality and disclosures of financial interests.



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## 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

### 1.1 DECLARATION OF OPENING

*"I would like to acknowledge the traditional owners of the land we are meeting on today, the Yued people of the great Nyungar Nation and we pay our respects to Elders both past, present and emerging."*

### 1.2 DISCLAIMER READING

*"No responsibility whatsoever is implied or accepted by the Shire of Dandaragan for any act, omission, statement or intimation occurring during this meeting."*

*It is strongly advised that persons do not act on what is heard, and should only rely on written confirmation of Council's decision, which will be provided within fourteen days."*

## 2 RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

### Members

Councillor L Holmes	(President)
Councillor P Scharf	(Deputy President)
Councillor J Clarke	
Councillor A Eyre	
Councillor W Gibson	
Councillor D Richardson	
Councillor R Rybarczyk	
Councillor R Shanhun	

### Staff

Mr B Bailey	(Chief Executive Officer)
Mr S Clayton	(Executive Manager Corporate & Community Services)
Mr D Chidlow	(Executive Manager Development Services)
Mr B Pepper	(Executive Manager Infrastructure)
Ms R Headland	(Council Secretary & Personal Assistant)
Mr R Mackay	(Planning Officer)
Ms M Perkins	(Manager Community & Customer Service)
Mr T O'Gorman	(Manger Economic Development)

### Apologies

Councillor D Slyns

### Approved Leave of Absence

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**4 PUBLIC QUESTION TIME**

**5 APPLICATIONS FOR LEAVE OF ABSENCE**

**6 CONFIRMATION OF MINUTES**

**6.1 MINUTES OF THE ORDINARY MEETING HELD 27 FEBRUARY 2020**

**7 NOTICES AND ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**8 PETITIONS / DEPUTATIONS / PRESENTATIONS / SUBMISSIONS**

## 9 REPORTS OF COMMITTEES AND OFFICERS

### 9.1 CORPORATE & COMMUNITY SERVICES

#### 9.1.1 STATUTORY COMPLIANCE AUDIT RETURN 2019

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Corporate Management / Audit / Internal
Disclosure of Interest:	None
Date:	5 March 2020
Author:	Julie Rouse, Executive Secretary
Senior Officer:	Scott Clayton, Executive Manager Corporate & Community Services

#### PROPOSAL

To adopt the Statutory Compliance Audit Return for the period 1 January 2019 to 31 December 2019 be adopted.

#### BACKGROUND

Local governments in Western Australia are required to complete, on an annual basis, a Compliance Audit Return (CAR). The Return is a self-assessment of compliance with Local Government (Audit) Regulation 13 and covers areas of compliance considered high risk as follows:

- financial interest disclosures;
- procurement and tendering;
- delegation and use of delegated power;
- the recruitment and appointment of the Chief Executive Officer; and
- integrated planning and reporting.

The Compliance Audit Return has been reviewed by the Audit Committee at its meeting held on Tuesday, 24 February 2020 with the following recommendation being carried:

#### OFFICER RECOMMENDATION / COMMITTEE DECISION

*Moved Cr Shanhun seconded Cr Eyre*

*That it be recommended to the Audit Committee that the Compliance Audit Return as per attached for the period 1 January 2019 to 31 December 2019 be adopted.*

*CARRIED 3 / 0*

Following Council's review and adoption of the Compliance Audit Return a certified copy of the return, along with the relevant section of the minutes and any additional information explaining or qualifying the compliance audit, is to be submitted to the Director General of the Department of Communities by **31 March 2020**.

### COMMENT

For the period 1 January 2019 to 31 December 2019 the CAR demonstrates that the Shire has achieved the required level of compliance except in one instance relating to financial interest disclosures whereby one Shire employee's Annual Return was not received within the required timeframe. The staff member was on an extended period of annual leave and this annual return was received directly upon the employee's return to work. This non-compliance has been noted within the CAR.

### CONSULTATION

- Chief Executive Officer
- Executive Manager Corporate and Community Services
- Executive Secretary

### STATUTORY ENVIRONMENT

The contents of the Compliance Audit Return relates to Section 14.3A of the *Local Government (Audit) Regulations 1996* whereby the local government's audit committee is to review the compliance audit return and is to report to the council the results of that review in order for Council to then adopt the Compliance Audit Return.

### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

### FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

### STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

### ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Compliance Audit Return 2019 (Doc Id:148603)

### VOTING REQUIREMENT

Simple majority

### **OFFICER RECOMMENDATION**

**That the Compliance Audit Return as per attached (Doc Id: 148603) for the period 1 January 2019 to 31 December 2019 be adopted.**

## **9.1.2 ACCOUNTS FOR PAYMENT – FEBRUARY 2020**

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Financial Management / Creditors / Expenditure
Disclosure of Interest:	None
Date:	9 March 2020
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

### PROPOSAL

To accept the cheque, EFT and direct debit listing for the month of February 2020.

### BACKGROUND

As part of the Local Government Act 1995, Financial Management Regulations 1996, a list of expenditure payments is required to be presented to Council.

### COMMENT

The cheque, electronic funds transfer (EFT) and direct debit payments for February 2020 totalled \$1,126,067.62 for the Municipal Fund.

Should Councillors wish to raise any issues relating to the February 2020 Accounts for payment, please do not hesitate to contact the Executive Manager Corporate and Community Services prior to the Council Meeting, in order that research can be undertaken and details provided either at the time of the query or at the meeting.

### CONSULTATION

Chief Executive Officer

### STATUTORY ENVIRONMENT

Regulation 13 of the Local Government Financial Management Regulations 1997.

### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

### FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

### STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

### ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

**AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2020**

- Cheque, EFT and direct debit listings for February 2020 (Doc Id: 150895)  
**(Marked 9.1.2)**

**VOTING REQUIREMENT**

Simple majority

**OFFICER RECOMMENDATION**

**That the Cheque and EFT listing for the period ending 29 February 2020 totalling \$1,126,067.62.**



### 9.1.3 FINANCIAL STATEMENTS - MONTHLY REPORTING FOR THE PERIOD ENDING 29 FEBRUARY 2020

Location:	Shire of Dandaragan
Applicant:	N/A
Folder	Business Classification Scheme / Financial Management / Financial Reporting / Periodic Reports
Disclosure of Interest:	None
Date:	16 March 2020
Author:	Scott Clayton, Executive Manager Corporate and Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

#### PROPOSAL

To table and adopt the monthly financial statements for the period ending 29 February 2020.

#### BACKGROUND

As part of the Local Government Act 1995 and Financial Management Regulations (1996), monthly financial statements are required to be presented to Council. Circulated are the monthly financial statements for the period ending 29 February 2020.

#### COMMENT

Regulation 34 of the Financial Management Regulations (1996) requires the following information to be provided to Council:

##### 1. Net Current Assets

Council's Net Current Assets [i.e. surplus / (deficit)] position as at the 29 February 2020 was \$2,991,058. The composition of this equates to Current Assets minus Current Liabilities less Cash Assets that have restrictions on their use placed on them, in this case Reserves and Restricted Assets. The current position indicates that Council can easily meet its short-term liquidity or solvency.

The Net Current Asset position is reflected on page 12 and reconciled with the Statement of Financial Activity on page 3 of the financial statements.

The amount raised from rates, shown on the Statement of Financial Activity (page 3), reconciles with note 5 (page 12) of the financial statements and provides information to Council on the budget vs actual rates raised.

##### 2. Material Variances

During budget adoption a 10 percent and \$10,000 threshold for these variances to be reported was set.

Note 12 of the attached report details any significant variances. Should Councillors wish to raise any issues relating to the 29 February 2020 financial statements, please do not hesitate to

contact the Executive Manager Corporate and Community Services prior to the Council Meeting in order that research can be undertaken and details provided either at the time of the query or at the meeting.

#### CONSULTATION

- Chief Executive Officer

#### STATUTORY ENVIRONMENT

- Regulation 34 of the Local Government Financial Management Regulations (1996)

#### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

#### FINANCIAL IMPLICATIONS

There are no adverse trends to report at this time.

#### STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

#### ATTACHMENTS

Circulated with the agenda is the following item relevant to this report:

- Financial statements for the period ending 29 February 2020 (Doc Id: 151355)

***(Marked 9.1.3)***

#### VOTING REQUIREMENT

Simple majority

#### **OFFICER RECOMMENDATION**

**That the monthly financial statements for the period 29 February 2020 be adopted.**

### **9.1.4 VARIATION TO LOCAL GOVERNMENT HOUSE TRUST**

Location:	Shire of Dandaragan
Applicant:	Shire of Dandaragan
Folder Path:	Legal Documents / Agreements / Deeds of Agreement
Disclosure of Interest:	Nil
Date:	16 March 2020
Author:	Scott Clayton, Executive Manager Corporate & Community Services
Senior Officer:	Brent Bailey, Chief Executive Officer

#### PROPOSAL

That Council consider the Western Australian Local Government Association's (WALGA) request for local governments to approve a variation to the Local Government House Trust – Deed of Agreement.

#### BACKGROUND

The Shire of Dandaragan is a 'beneficiary' to the Local Government House Trust (the Trust) that provides building accommodation for WALGA. Since January 2014, the Trust has provided WALGA with accommodation at 170 Railway Parade, West Leederville. WALGA is the Trustee with each local government in the State a beneficiary. The Shire of Dandaragan holds five 'units' within the Trust.

On 19 February 2020, the Chief Executive of WALGA wrote to the CEO of the Shire requesting Council's agreement to a variation to the Local Government House Trust – Deed of Agreement.

WALGA is seeking the variation to protect the tax status of the Trust based on legal advice received by the Association.

Under the provisions of the deed, 75 per cent of all beneficiaries must agree in order to execute this variation.

#### COMMENT

WALGA has requested Council's approval of three amendments to the deed:

1. removing the existing Trustee's power to retire and appoint a new Trustee;
2. enabling the beneficiaries to appoint and remove a trustee; and
3. specifying that the Board of Management is the governing body of the Trust.

WALGA is requesting Council supports the three amendments to strengthen the case for the trust being exempt from income tax pursuant to Division 1AB of the Income Tax Assessment Act 1936. A more detailed explanation of the proposed amendments is as follows:

**1. Removing the existing Trustee's power to retire and appoint a new Trustee**

Currently, WALGA as the Trustee is permitted to retire and appoint a new Trustee. This power, which relates to provisions when WALGA and the former Country Shire Council's Association merged, is no longer relevant and should rest with the beneficiaries rather than the trust.

**2. Enabling the beneficiaries to appoint and remove a trustee**

This clause gives effective to the above change by specifying that a trustee can only be appointed or removed through the support of 75 per cent of the beneficiaries.

**3. Specifying that the Board of Management is the governing body of the Trust**

This clause specifies that the Board of Management rather than the Trustee is the governing body of the Trust. The membership of the Board of Management is:

- the President of WALGA, who acts as the Chairperson of the Committee;
- Deputy President of WALGA, who acts as the Deputy Chairperson;
- a WALGA State Councillor representative from the Country Constituency;
- a WALGA State Councillor representative from the Metropolitan Constituency;
- a representative from the beneficiaries in the Country Constituency;
- a representative from the beneficiaries in the Metropolitan Constituency; and
- the Chief Executive Officer WALGA.

As the Board of Management predominately comprises local governments, WALGA contends that this reform satisfies the requirements of a State or Territory Body for tax exempt purposes and reflects the actual operation of the Trustee in implementing the decisions of the Board of Management. The change should also provide greater control for beneficiaries.

Approval of 75 per cent of member Councils is required for the variation, in practice the change is of negligible impact to the Shire.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

There are no statutory implications relevant for this item.

POLICY IMPLICATIONS

There are no policy implications relevant to this item.

FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

STRATEGIC IMPLICATIONS

Nil

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Local Government House Trust – Deed of Variation (Doc Id: 151306)
- Trust Deed – Local Government House Trust (Doc Id: 151307)  
**(Marked 9.1.4)**

VOTING REQUIREMENT

Simple majority

**OFFICER RECOMMENDATION**

**That Council approves the Local Government House Trust Deed of Variation (Doc Id: 151306).**

## 9.2 INFRASTRUCTURE SERVICES

### 9.3 DEVELOPMENT SERVICES

#### 9.3.1 CERVANTES MEMORIAL PARK – NICHE / MEMORIAL WALL

Location:	Reserve 53206 corner of Aragon and Cadiz Streets and other Reserves in the Cervantes Townsite
File Ref:	Business Classification Scheme / Public Health / Cemeteries / Monumental Works, Headstones, Plaques / Cervantes Memorial Park Niche Wall
Disclosure of Interest:	None
Date:	12 March 2020
Author:	David Chidlow, Executive Manager Development Services
Senior Officer:	Brent Bailey, Chief Executive Officer

#### PROPOSAL

Council to consider the proposed location for a niche wall in Cervantes.

#### BACKGROUND

This item originates from a request by the Cervantes Men's Shed to construct a niche and/or memorial wall at Memorial Park (Reserve 53206) on the corner of Aragon and Cadiz Streets.

This proposal was presented to Council on the 27 February 2020 by the EMDS.

Because a niche wall contains human ashes, it is classified as a cemetery and will require approval of the Governor and gazettal.

Approval will also be required from the Department of Lands, Planning and Heritage, specifically the Lands Department if the niche wall is to be located on unallocated crown land (UCL) or a reserve not being a memorial reserve.

UCL is most likely subject to the native title claims process.

Past investigations into establishing a cemetery burial site for a cemetery has resulted in no site being identified within reasonable distance of Cervantes due to high ground water levels in the Cervantes area.

A niche wall is considered the only alternative for locals wishing to have a physical resting place in the town. Continuing with the memorial stones on Memorial Park was not considered feasible as the site would eventually fill up and have the appearance of a cemetery in a prominent position in town.

History of Memorial Park (from Mrs. Opal Wilkins)

*"In 1987, after the death of three young local boys, the Bartle family approached the Shire requesting allocation of land in the Cervantes township to be used as a memorial park. A petition supporting this request was presented to Council by (then) Councillor Opal Wilkins. At that time, the closest cemeteries were in Dandaragan or Moora.*

*The Shire of Dandaragan allocated a triangular section of scrubby land at the top end of the caravan (current location of Cervantes Memorial Park). It was originally called Dandaragan Memorial Park, however the community objected to this as the original objective was that the park was a memorial for Cervantes residents only and ultimately was renamed Cervantes Memorial Park.*

*In collaboration with the Shire, the local community cleared, grassed and reticulated the site, and permission was granted to lay a small brass plaque and small tree or shrub be planted by each family. A flagpole was installed and managed by the community for special occasions, in addition to a gazebo and other memorial items.*

*Management and maintenance of the site has historically been done by individual community members i.e. Mickey & Briar Russell, while recently the Cervantes Community Men's Shed have committed to maintaining the site."*

This park was within the road reserve. During the process to allocate part of the road reserve in Talavera Road to the Cervantes Caravan Park in 2015, it was considered worthwhile formally creating memorial park and removing it from the road reserve at the same time. Memorial Park was approved as a separate reserve by the Department of Lands in 2018.

An onsite meeting with the men's shed, community groups and neighbours adjacent to Memorial Park was held on 17 September 2019 with Cr Wayne Gibson and the EMDS. There were a differing views on the proposed niche wall. It was decided that the wider community needed to be consulted with this item.

A public meeting was held in the Cervantes Recreation Centre on 6 February 2020. The meeting was attended by 29 members of the public, Cr Wayne Gibson (chaired the meeting), Cr Rudy Rybarczyk (as observer), EMDS and the Planning Officer.

The following summarised viewpoints were put forward at the public meeting

- No new memorial stones to be placed, those that are there to remain. Site to be preserved.

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- General consensus was that memorial park was not suitable for a niche wall.
- Concerns around park maintenance and mowing of lawns near memorial stones.
- Support for a niche wall at memorial park included having plaques, as it was not seen as beneficial to separate a memorial wall and niche wall at two locations.
- Discussion of the size of niche wall boxes and that given the number of people expected to use, that it would not take up much space, discussion around the size and style of the niche wall would determine amenity. Possible unique style of wall would be better. Images of niche wall designs circulated provided by Dianne.
- There is a need for a niche wall for Cervantes to allow locals a resting place in their town.
- Alternate locations raised included Tranquilo Park, the reserve next to where the Betty van parked, land between the Waste Transfer site and Horse Club and the previous sites investigated for a Cemetery.
- Concerns were raised that if the niche wall was at Memorial Park, this would create parking, noise and lack of toilet issues in the event of ceremonies held for people placing ashes.

Results of the flyer survey

Total number of submissions	87
Number Supporting Niche Wall	36
Number supporting Memorial Wall only	25
Number not supporting either a memorial or niche wall at this location.	43

Note – a total of 6 responses ticked yes to supporting a niche wall and a memorial wall only.

Alternate locations suggested	
Tranquilo Park	6
Not in town centre	2
Hanson Bay Lookout	2
Previous proposed cemetery sites	4
On road to Jurien Bay	1
Cervantes Road	2
Cervantes Road (reserve adjoining Betty Van)	9
Reserve between Horse Club / Transfer station	1
Jurien Bay Cemetery	1

COMMENT

The consensus of the public advertising and public meeting was that the Memorial Park location was not suitable for a niche wall. A



memorial wall was acceptable, however it was also noted that it was more practicable to have both a niche and memorial wall together.

Two alternate sites receiving the most support were Tranquilo Park and a portion of UCL on the corner of Cervantes and Hansen Bay Roads (next to where the Betty Van parks).

### Tranquilo Park

This site has the advantage of nearby parking, shade (trees and a rotunda) ablution facilities and is a central location.



The disadvantage is its proximity to shops, dwellings and a caravan dump point.

### Hansen Bay Road

This site has the advantage of not being near any shops or dwellings and can be hidden behind dunes and trees as viewed along Cervantes Road.



The disadvantage is its remoteness from ablution facilities and potential costs of providing infrastructure such as carpark and ablution facilities (with storage tanks due to being in an environmentally sensitive area –Lake Thetis)

### CONSULTATION

The proposed Niche / Memorial Wall was advertised in the local paper in December 2019 which included an A4 flyer setting out the proposal and seeking feedback on the options of a Niche Wall or Memorial Wall or any suggested alternate site.

This was followed up by posting on the Shire website and social media. Due to the Christmas and school holiday breaks comment was sought in January and February 2020.

A4 flyers were also distributed to each post box in Cervantes in January. These flyers publicized the public meeting.

### STATUTORY ENVIRONMENT

Land Administration Act 1997

Local Government Act 1995

Cemetery Act 1986

#### **4. Declaration and closure of cemeteries**

(1) *The Governor may by order published in the Gazette declare land described in the order to be a cemetery for the purposes of and subject to this Act.*

#### **5. Vesting of management of cemetery**

(1) *The Governor may by order published in the Gazette vest the care, control and management of a cemetery in a Board or a local government and may by further order, so published, transfer the care, control and management of a*

*cemetery from a Board to a local government or from a local government to a Board.*

**6. Local governments to perform functions of Board**

*Where an order is made or is deemed to have been made under section 5 vesting the care, control and management of a cemetery in a local government, the local government shall, subject to this Act and to any necessary modifications, perform and be subject to the duties imposed on Boards under this Act and may exercise the powers conferred on Boards under this Act; and references in this Act to a Board or Boards shall be construed accordingly in relation to such a local government as the case may require.*

**POLICY IMPLICATIONS**

There are no policy implications for this item.

**FINANCIAL IMPLICATIONS**

Council may be requested to contribute funds toward infrastructure for a niche wall at a future date. Level of funding will depend on community funds used for this project as well as the location of the niche wall. An isolated site distant from the townsite may require parking and public toilets.

**STRATEGIC IMPLICATIONS**

Strategic Community Plan – Envision 2029:

01 – Infrastructure	The Shire will sustain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses.
Priority Outcomes	Our Roles
Our communities contain vibrant, activated public open space and buildings with high levels of utilisation and functionality.	To manage and facilitate community assets that are flexible, vibrant, adaptable and enjoyable places to occupy employing the principals of place making and design thinking.

**ATTACHMENTS**

Circulated with the agenda is the following item relevant to this report:

- Map showing proposed sites for Niche Wall based on community input (Doc Id: 149839)  
**(Marked 9.3.1)**

**VOTING REQUIREMENT**

Simple majority

**OFFICER RECOMMENDATION**

**That Council**

- 1. Advise the Cervantes Men’s Shed that it does not support a niche and memorial wall at (Reserve 53206) on the corner of Aragon and Cadiz Streets, Cervantes**

2. **Instruct the Chief Executive Officer to proceed with investigations with the Department of Lands, Planning and Heritage and the Department of Biodiversity, Conservation and Attractions to determine the acceptability of either Tranquilo Park (Reserve 30824) and UCL Lot 501 on DP 60553 (Cnr Cervantes and Hansen Bay Roads) as a Cemetery (niche and memorial wall only).**



**9.3.2 FORESHORE MASTERPLANS**

Location: Jurien Bay Foreshore and Cervantes Foreshore  
 File Ref: Business Classification Scheme / Parks & Reserves / Design & Construction / Jurien Bay & Cervantes Foreshore Recreation  
 Disclosure of Interest: None  
 Date: 19 March 2020  
 Author: David Chidlow, Executive Manager Development Services  
 Senior Officer: Brent Bailey, Chief Executive Officer

**PROPOSAL**

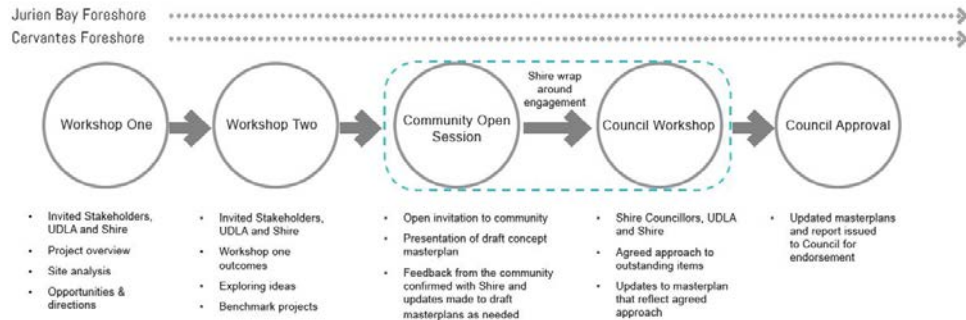
To seek adoption of the Jurien Bay and Cervantes Foreshore Masterplans following conclusion of the community consultation process.

**BACKGROUND**

In June 2019 the Shire sought quotes from suitably qualified and experienced landscape architects to undertake development of foreshore masterplans for the Jurien Bay and Cervantes foreshore areas.

Council approved funding for this project in the 2019/20 budget.

UDLA was selected as the successful firm to undertake the masterplans and were engaged according to the following process:



The primary aim of the project is to develop foreshore masterplans for the Jurien Bay and Cervantes Foreshores. The masterplans should provide design guidelines that address the public use of the foreshore assets, establish a proactive and where appropriate ‘entrepreneurial’ approach to the management of the Reserves taking into account the unique nature of each foreshore. Provide building design guidelines that take into account the coastal location, prevailing winds and history of the town sites. Provide for public art and culture and address the interconnectivity of recreational land uses, development and facilities that activate the foreshore.

The outcome that is developed through this process should aim to both fulfil Council's commercial aspirations and make a contribution to the social and economic development of the Shire.

#### COMMENT

The following key issues were set out by UDLA in their submission. It is the opinion of the officer that these issues have been addressed in the draft masterplans submitted.

#### ***Jurien Bay Foreshore***

*We understand that the key drivers for foreshore planning and improvements at Jurien Bay are:*

- *Unlocking the Economic Opportunity on the 21 year leasehold site adjacent the Jetty cafe*
- *Activation of foreshore (event spaces and supporting infrastructure, day to day use, tourism and locals)*
- *Certainty for future regarding staged implementation of amenity upgrades and landscape improvements (what, where, when, look and feel etc.)*
- *Community consensus around location of skatepark; and*
- *Opportunities for community arts*

*Further to these key drivers, from our meeting and site visit we understand the following will need careful attention:*

1. *The corner site adjacent jetty café is key to long term activation of the jetty precinct. Due to the leasehold and planning requirements based on CHRMAP we understand that any built form outcome on this site will need to be non-permanent although it may stay in place for the entire 21 years. It will be essential to develop some architectural design parameters around what this may be including height (2 storeys), look and feel, colour, 'style' etc. It should be uniquely 'Jurien' and responsive to the coastal character and laid back lifestyle that the town is famous for. Our team will produce some simple yet effective design concepts with this in mind and parameters grounded in economic reality that the shire can use to guide the appropriate development of this key site.*
2. *The area to the north of the carpark in the proximity of the bandstand is a key location for a significant activated public asset. The future skatepark has been recommended for this site however a community and stakeholder consensus concerning the best use of this area and skatepark location needs to be agreed. This will be one of the primary objectives of the Master plan design process. Based on our understanding of the work to date, UDLA supports this site as a potential wheeled sports location however we will investigate alternative opportunities and determine pros and cons based on stakeholder, community and council input.*

3. *We understand the existing ablutions building requires improvement yet is limited by services capacity and as such a new ablutions building and location should be considered as central to the plan. As with the leasehold site, our team will develop some look and feel concepts to establish a baseline of style, theme and servicing requirements of the structure.*
4. *Large grassed expanse of recently completed landscape upgrades to the south presents significant opportunity for an activation and events ‘overlay’ as does the plaza space addressing the Jetty. Our team will develop a series of events overlays identifying spaces, crowd capacities, locations for services, temporary structures and pavilions, and ‘bump-in/bump-out’ vehicle access to ensure Jurien Bay’s key annual, seasonal and weekly events such as the Lions Markets, Indian Ocean Festival, Swimming Lessons, and Spay the Grey Festival – plus future opportunities are catered to. UDLA will communicate various configurations using easily understood diagrams such as those presented in our Bremer Bay Town Centre Master Plan.*
5. *We understand that sand accretion along the beach around the jetty is the result of natural coastal processes and is expected to reverse in the next 10 years. In this regards all propositions will be in alignment with recommendations from Coastal Processing engineering in the CMRMAP report.*
6. *The beach at Jurien Bay is of high quality and an enormous asset for the town. Nonetheless we understand that prevailing sea breezes are exceptionally strong along this part of the coast and that an effective master plan for the foreshore will incorporate several opportunities of various type to provide shelter and respite from the wind and sun. This can include small structures and enclosures, topographical features such as hillocks and swales to provide lee-side protection, and screening using planting, trees and fencing*
7. *The turquoise way pathway is of a high quality however could be more animated with contextual art, site interpretation, seating, respite from wind and sun, and exercise and play equipment. We understand that the Turquoise Way can ultimately connect Jurien Bay and Cervantes providing a unique coastal cycle path and walk (notwithstanding the logistics of crossing Hill River). UDLA supports this idea and will consider it in the broader context of the masterplanning exercise.*

### **Cervantes Foreshore**

*The Key Drivers for the Cervantes Foreshore are somewhat different to Jurien Bay and principally are concerned with car-parking and vehicle movements in and around the Lobster Shack. We understand that the Lobster Shack, the DoT and the Shire are in discussions concerning an alternative location for operations*

*with hopes to improve the access and relationship to the beachfront.*

*Broadly the primary issues to consider for Cervantes are more logistical and concerning connectivity and conflict between residents and operations of the Lobster Shack. Key Stakeholder and Community engagement will be essential to arrive at a satisfactory agreed direction.*

*Key issues to address include:*

- 1. Issues concerning the Lobster Shack daily operations: Between 10am and 3pm on a daily basis there are ongoing issues concerning car-parking, tour buses, impact on residents leading to talks of the possibility of land swap to a site with less constraints. Alternatively if the Lobster Shack were to remain where it is, a new carpark and turnaround on the lot at the end of either Targus or Madrid St could be considered to ameliorate the issue.*
- 2. A connected and continuous walk trail for the Foreshore is essential to address its presently disconnected and haphazard condition. This would present as a coherent journey with a beginning, middle and end and potentially to be considered as start/end of a Jurien Bay connection (Turquoise Way).*
- 3. The old DoT groynes interrupt flow along the beach and although they are important for maintaining the general structure of the beach they do present a considerable safety risk considering they are made up of various rubble and in disrepair. The master plan scheme will need to examine opportunities to keep the groynes but make the safe for occupation and a key feature of the design.*
- 4. Beach access generally is not clear despite having the timber ramps due to seaweed build up. These direct water connections need to be improved and made more obvious.*
- 5. Shade and respite from wind and sun – much like Jurien Bay a combination of trees, screen planting, manipulated landform, and new structures will need to be incorporated to provide this amenity. There is a notable lack of trees on the Cervantes foreshore despite their being some fantastic trees in the immediate vicinity – notably at the caravan park.*
- 6. There is opportunity for the Caravan Park café to better address and connect to the foreshore park.*
- 7. Cervantes, more so than Jurien is a popular kitesurfing and windsurfing destination especially from Thirsty Point to the south. There is an opportunity to better cater to and celebrate this aspect of Cervantes' popularity within the foreshore reserve.*
- 8. We note a general lack of capacity with water, sewer and power in Cervantes generally and this could present as a constraint on plans for the foreshore.*



9. *Improved interpretation of the town's history, the various shipwrecks and their stories. Opportunities for both commissioned art and community driven art should be considered. The hillock between Targus St and Madrid St is an opportunity for improvement.*
10. *Cervantes beachfront is notable for the quantities of seaweed deposits which we understand is critical to maintaining the structural integrity of the beachfront and foredune. We would look to celebrate and interpret this unique attribute – i.e. turn a perceived negative into a positive and educational opportunity for the visitor.*

The interest and engagement in the Masterplan project was encouraging and emphasises the community value attached to the Jurien Bay and Cervantes foreshores.

The feedback on the draft masterplans was varied and at different levels of detail. As expected, some elements within the draft Masterplan were met with an equal amount of support and objection. In these cases, the final draft copies have sought to arrive at the outcome which delivers community benefit and respects the Council's purpose in committing to the masterplan project.

It is important to reinforce the role of a masterplan when considering the content of the submissions; that being a conceptual representation of how the foreshore could evolve and function in the long-term. It essentially provides a series a themes and cues to assist in guiding detailed planning and design decisions.

Some of the proposals are bold and aspirational which is appropriate given the strategic nature and planning horizon of the masterplans. A decision on the delivery of these elements, and other aspects of the masterplans, will made once the availability of funding is reconciled against the benefit that will be delivered.

### CONSULTATION

Four stages of consultation were undertaken as detailed below;  
Inception meeting with Shire staff to discuss the scope of the project and any additional local information.

1. First workshop (2 days) – this included a walk over both Cervantes and Jurien Bay foreshores with the architects with selected locals that have extensive knowledge of the foreshores. Followed by consultation with selected foreshore and community groups at the Lobster Shack and the Jurien Bay Shire office.
2. Second workshop (2 days) - Following on from the first workshop, concept masterplans were drafted. These were

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presented to the first workshop participants and other groups that wished to attend. Held at the Cervantes Pinnacles Motel and the Jurien Bay Conference and Education Centre.

3. Community Presentation (2 days) – Following on from the workshops, the masterplans were amended taking into account community comments. Plans were presented as an open invite to the community to view copies of the masterplan drafts. Copies of the masterplans were set up at the Jurien Bay Tourist Centre and the Cervantes Country Club for a week cumulating in the Architects being available to meet with the public to individually discuss the masterplans
4. Council workshop (2020 February Council meeting) and walk around the Jurien Bay Foreshore central area – proposed on morning of 24 March 2020.

Summarised comments	Number of times commented
<b>Jurien Bay</b>	
Bring back the diving board at Jurien Bay Jetty	1
Support the masterplan as presented	10
Does not support the masterplan - lacks dynamism	1
Provide more shade	2
Provide more wind breaks/permanent shelters to break the wind	2
Provide a drop off zone for disabled persons	1
Move the children's play space further from the café area	3
Playground should be in closer vicinity to the Café	1
Playground should remain where it is	1
Supports closing of Roberts Street to parking/traffic	2
Not enough parking by the proposed new café & playground	1
Does not support the Skate park in this location. (move it to south of jetty)	5
Supports skate park in proposed location	6
Does not support the Caravan park remaining (provide a substantial function/restaurant / weddings facility, not an orange box type facility instead)	3
Complete the slashing of the Foreshore to Lindsay Street	1
Vehicle entry to markets to be kept clear	1
Power for markets	1
Plantings at the middle of paths to be kept low	1
Remove all small trees and replace with more significant/large trees to provide shade	2
Supports planting more trees	1
Allow space for markets	1
Provide good lighting	2
Concern that trees forming a corridor to the foreshore will restrict views + move the proposed buildings slightly south to add to the vista	2
Build a bigger bar	1
Suitable for a surf club or large indoor facility	1
Maintain the pathways connectivity to the marina	2
Provide trampolines instead /or in addition of a skate park	1
Extend the jetty	2
Do not section off the park by trees.	1
All seating in the vicinity of the BBQ's and the BBQ areas need to have wind	1

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shelters surrounding them	
There should also be extra 'open seating' allocated along the foreshore.	1
Feel that the proposed café and commercial offering should both flow along aside each other and be facing the ocean, not sideways.	1
By the look of the plan everything seems to be too disjointed and is closing the foreshore off from the North to the South, instead of keeping it as an open flowing area.	1
By placing the Café where it is shown on the plan you are also closing the view of the Ocean from the foreshore and road.	1
Provide a beach volleyball court	1
Proposed bar should be relocated further south	1
There is an existing toilet block a very few metres to the north and demolishing this for a skatepark seems unnecessary waste and cost. Move this amenity building including toilets and kiosk into area #4 on the plan or further south into Fautleroy Park	1
The addition of long vehicle parking, 11 bays according to the plan, is a very welcome addition but at the loss of 18 vehicle parking bays is problematic. Could White Street along the caravan park fence be better utilised for parking, especially for long vehicles? There are no driveways along the north side of this street. The "40 overflow bays for use during events" on Heaton Street would be very welcome if the youth plaza was elsewhere. Where will any "events" be staged? Certainly not at the skatepark or playground directly opposite those bays	1
To preserve the paved area in front of Caravan park area solely ostensibly for that reason seems unnecessary and exclusive.	1
Development of the foreshore for family recreation is a wonderful idea and will surely attract more tourism, but Jurien Bay is special for its many natural features and lifestyle. Please be mindful to retain its natural beauty and not blight it with modernism at the expense of the local community and the very welcome visitors. Destruction of existing assets and beauty thoughtlessly and greedily disguised as "progress" is unforgivable and unable to be redeemed or recovered once it's gone. Replicating a Dunsborough or Mandurah is to be avoided at all costs.	1

<b>Cervantes</b>	1
Extend the bike path in front of caravan park to Thirsty point	1
Supports the Masterplan	1
Extend the pathway to the jetty	1
No trees on southern side of proposed Madrid Street carpark	1
Move the carpark closer to the ocean	1
Move the pathway around the rotunda closer to the rotunda	1
Raise the height of the pathway about 500mm to provide a view	1
Concerned that any trees planted blocking views would be poisoned	1
No need for removal of the carpark on the bend opposite caravan park if slowing traffic	1
Could Markets/Food truck space be deleted as the car park area in front of the CCRC already exists that could be utilized	1
Please reconsider the new potential future caravan park entry as this is on a corner – Brown & Aragon Streets – creating a possible traffic hazard	1
Concerned about the decking extending over the dune vegetation	1
How are you going to stop people accessing the beach North from the marina with their vehicles	1
I am concerned that there will be an environmental impact from planting	1

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Tuarts along the walkway between the cafe and volleyball court which will displace the naturally occurring vegetation	
I am assuming the bins at the Marina will be relocated elsewhere if the plan is to encourage people to park at the Marina.	1
The Coastal wetland boardwalk will hopefully be installed with minimal disturbance, at an elevation that vegetation will continue to grow underneath.	1
All trees/plants planted should be native	1
Money will be spent on assets so close to the shoreline that will be vulnerable to coastal hazards	1
It would be a great asset to the plan if an exercise equipment station was built into the plan as another recreational activity for our town, preferably for both the young and older generation. Also this would be attractive to our tourists as well	1

### STATUTORY ENVIRONMENT

There are no statutory implications relevant for this item.

### POLICY IMPLICATIONS

There are no policy implications relevant for this item.

### FINANCIAL IMPLICATIONS

The final masterplans will be used as a basis to allocate and seek funding for implementation over its planning horizon of 5 – 10 years. The implementation of the masterplans will not occur through a single works program and decisions on which elements are delivered will consider the benefit it will derive (in a social, economic and/or environmental sense) against the funding that is available.

The masterplans can also be used as a tool to attract funding from external sources to assist in its delivery. Most funding providers see merit in contributing to high-profile, community led projects that will result lead to positive outcomes. Detailed estimated costings are provided within the Masterplan.

The masterplans will provide guidance to the Shire's ongoing asset maintenance and replacement by recommending design themes and infrastructure materials to ensure a coordinated approach.

### STRATEGIC IMPLICATIONS

Strategic Community Plan – Envision 2029:

01 – Infrastructure	The Shire will sustain a dynamic infrastructure network responsive to usage demand that attracts and retains residents and businesses.
<b>Priority Outcomes</b>	<b>Our Roles</b>
Our communities contain vibrant, activated public open space and buildings with high levels of utilisation and functionality.	To manage and facilitate community assets that are flexible, vibrant, adaptable and enjoyable places to occupy employing the principals of place making and design thinking.

ATTACHMENTS

Circulated with the agenda are the following items relevant to this report:

- Jurien Bay Draft Foreshore Masterplan (Doc Id: 151655)
- Cervantes Draft Foreshore Masterplan (Doc Id: 151656)
- Public Consultation (Doc Id: 151657)
- Masterplan Report (Doc Id: 151658)

***(Marked 9.3.2)***

VOTING REQUIREMENT

Simple majority

**OFFICER RECOMMENDATION**

**That Council adopt the Jurien Bay and Cervantes Foreshore Masterplans.**

### 9.3.3 PROPOSED OUTBUILDING – LOT 144 LESUEUR DRIVE, JURIEN BAY

Location:	Lot 144 (#52) Lesueur Drive, Jurien Bay
Applicant:	Swan Aussie Sheds
File Ref:	Development Services Apps\Development Application/2020/8
Disclosure of Interest:	Nil
Date:	10 March 2020
Author:	Rory Mackay, Planning Officer
Senior Officer:	David Chidlow, Executive Manager of Development Services

#### PROPOSAL

The proponent is seeking development approval for an outbuilding on Lot 144 (#52) Lesueur Drive, Jurien Bay.



**Location Map – 52 Lesueur Drive, Jurien Bay (property boundaries in red)**

#### BACKGROUND

The applicant is seeking development approval to construct a 45m<sup>2</sup> outbuilding of 3.6m wall height and ridge height of 4.4m, setback 10m from the front boundary (600mm in front of the existing dwelling building line) and up to the side boundary (less than 600mm away) with adjoining 1 Shingle Avenue.

The subject property is zoned Residential under the Shire's *Local Planning Scheme No.7 (LPS7)* with a density rating of R12.5. The objective of the Residential zone is to:

**AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2020**

*To provide for residential development at a range of densities with a variety of housing to meet the needs of different household types through the application of the Residential Design Codes.*

The proposed outbuilding complies with three out of the five applicable design standards of *Local Planning Policy 9.4 Residential Outbuildings* (LPP9.4) as shown in the table below:

	LPP9.4 Standards	Proposed Outbuilding
Area	80m <sup>2</sup>	45m <sup>2</sup>
Wall Height	3.6m	3.6m
Ridge Height	4.5m	4.4m
Side Boundary Setback	1.5m	0.2m
Building Line Setback	0.5m behind	0.6m in-front

The proposed boundary is 3.6m in average height and 10m in length. *Local Planning Policy 9.10 Residential Design Codes – Sides and Rear Boundary Setbacks* allows such walls to be a maximum of 3.3 in average height and 9m in length; provided there has been no objection from the adjoining landowner. In this instance, the proposal does not comply and the adjoining affected neighbour (1 Shingle Avenue) objected to the proposal resulting in the development application requiring determination by Council in accordance with the *Shire of Dandaragan Delegations Register*.

An outbuilding of approximately 60m<sup>2</sup> of brick wall and tin roof construction currently exists in the backyard of the subject site. Shire records do not have any approval documents for this structure. Therefore, it is recommended this building be investigated with the landowner separate to this application. However, it is noted the aggregate outbuilding size under LPP9.4 is 80m<sup>2</sup>, which results in this application for a 45m<sup>2</sup> outbuilding being additionally non-compliant in terms of aggregate area.

**COMMENT**

Where a proposal does not meet the deemed-to-comply provisions of LPP9.4 the decision maker is to consider the application against the design principle of the policy (which is as per the Residential Design Codes). The *Residential Design Codes* (R-Codes) design principles applicable for the proposed boundary wall are as follow:

*Clause 5.1.3 P3.2: Buildings built up to boundaries (other than the street boundary) where this:*

- 1. makes more effective use of space for enhanced privacy for the occupant/s or outdoor living areas;*
- 2. does not have any adverse impact on the amenity of the adjoining property;*
- 3. ensures direct sun to major openings to habitable rooms and outdoor living areas for adjoining properties is not restricted;*

4. *positively contributes to the prevailing or future development context and streetscape as outlined in the local planning framework; and*
5. *does not compromise the design principles contained in clause 5.1.3 P3.1 of: reduce impacts of building bulk on adjoining properties; provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties; and minimise the extent of overlooking and resultant loss of privacy on adjoining properties.*

The applicant has stated verbally that the proposed outbuilding is located in the only remaining suitable location of the property due to the limited backyard access due to the angle of the north-east boundary and orientation of the house.

The proposed development has no impact on the privacy of outdoor living spaces or privacy in general of the landowners or neighbours because it is located to the side of the house where no habitable space exists. Similarly, solar access impacts as calculated via the R-Codes formula is not applicable because the southern boundaries of the site are not in question (solar access calculated north to south basis).

Amenity is defined by the Deemed Provisions of LPS7 as:

*All those factors which combine to form the character of an area and include the present and likely future amenity.*

Over and above the relevant R-Codes' design principles outlined above the Shire is to also consider the following relevant matters in accordance with Clause 67 of the Deemed Provisions of LPS7:

- (m) *the compatibility of the development with its setting including the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale and orientation and appearance of the development;*
- (n) *the amenity of the locality including the following –*
  - (i) *environmental impacts of the development;*
  - (ii) *the character of the locality;*
  - (iii) *social impacts of the development.*

Generally, development is only acceptable where it does not take away amenity; in some cases less than incompatibility maybe sufficient to overcome a proposal.

*Body Corporate for Kelly's Beach Resort v Burnett Shire Council (2003)* equated amenity as an enquiry into the 'reasonableness' of the proposal in relation to the character of the locality and found that *"The perfect neighbour does not exist except for the most*



*tolerant person. So the test is not whether the amenity would be degraded but whether it would be unreasonably degraded”*

*Temora Pty Ltd v Shire of Kalamunda (1994)* said that there are three important sequential questions in the analysis of amenity issues:

1. an understanding of the character of the area;
2. the manner in which the proposal may affect that character; and
3. the degree of impact (magnitude and acceptability).

The site is located within what is commonly known as ‘Original Jurien Bay’ where a large majority of the low-density housing built in 1980s was timber frame and cladded in fibre cement. Outbuildings in this locality are located to the rear of properties and are less dominant than the dwellings.

The proposed outbuilding is forward and higher than the existing dwelling, and therefore will not be less dominated than the dwelling in a residential area, resulting in it being visually obtrusive to the locality. Furthermore, to this point, the wall material of the proposed outbuilding (Colorbond) is different to the existing rear outbuilding (brick) and dwelling (weatherboard).

The neighbouring dwelling at 1 Shingle Avenue which has four major openings to habitable rooms setback 2.5m from the common boundary is vulnerable to the adverse amenity impact from the 3.6m high, 10m long wall of the proposed outbuilding which will run parallel to the neighbouring dwelling and common boundary.

The development could also impact the physical amenity of the neighbouring property via the proposed outbuilding creating a wind tunnel due to it being sited close to the boundary fence and neighbouring dwelling. Characteristic strong Jurien Bay sea breezes could move faster in the low-pressure area created between these structures.

The neighbours in their objection of the proposal recommended different designs that they would be willing to support. This raises the question that there could have been a better proposal, however the Shire can only deal with the proposal before it and cannot refuse a development just because there are better ways to design the building.



*Street-view of 52 Lesueur Drive, Jurien Bay*

As the proposed development would impact the amenity of the local area due to its setting, building bulk and scale, and the lack of transition provided to surrounding development; the application is not supported by the reporting officer. Nonetheless, if Council do not agree, an alternative recommendation is provided below:

*Alternative Officer Recommendation*

*That Council grant development approval for the proposed single house on Lot 144 Lesueur Drive, Jurien Bay subject to the following conditions and advice notes:*

- 1. All development shall be in accordance with the attached plans date stamped 26 March 2020 subject to any modifications required as a consequence of any conditions of this approval and shall not be altered without the prior written approval of the local government.*
- 2. The building materials being of non-reflective nature and colour consistent with the existing structure and/or predominant colours of the individual site.*
- 3. The outbuilding is not to be used for any commercial or industrial purpose (including home occupation), unless the written approval of the Shire has first been obtained.*

*Advice Notes:*

- 1. The applicant is advised this is planning approval only and not a building permit. A building permit must be obtained for this development.*
- 2. Stormwater is to be managed on site or directed to a suitable disposal system in accordance with AS3500 Plumbing and Drainage.*
- 3. If the development the subject of this approval is not substantially commenced within a period of 2 years, or such other period as specified in the approval after the date of the determination, the approval shall lapse and be of no further effect.*
- 4. Where an approval has so lapsed, no development shall be carried out without the further approval of the local government*

*having first been sought and obtained.*

5. *The applicant be advised that “should you be aggrieved by this decision, or any conditions imposed, there is a Right of Review under the Planning and Development Act 2005. An application for Review must be submitted in accordance with Part XIV of the Planning and Development Act within 28 days of the date of this decision to:*

*The State Administrative Tribunal  
GPO Box U1991  
PERTH WA 6845”*

### CONSULTATION

Notice of the proposed development was advertised to surrounding neighbours. Two houses in the surrounding catchment had recently sold and with the help of their previous owners the new owners were provided with the opportunity to comment on the proposal. In total one comment of support and one of objection were received. The detailed objecting submission is attached to this item for Council’s reference.

### STATUTORY ENVIRONMENT

- Local Planning Scheme No 7:  
Clause 4.2 of the Scheme outlines *State Planning Policy 3.1 - Residential Design Codes* is to read as part of the Scheme.
- Shire of Dandaragan Delegation Register

### POLICY IMPLICATIONS

- Local Planning Policy 9.3 Outbuildings – ‘Residential Areas’
- Local Planning Policy 9.10 Residential Design Codes – Sides and Rear Boundary Setbacks

### FINANCIAL IMPLICATIONS

The applicant has paid the required \$147 fee for the development application.

### STRATEGIC IMPLICATIONS

Strategic Community Plan Envision 2029

02 Prosperity	The Shire will experience broad economic and population growth with decreasing economic barriers, diversified agriculture and fisheries output and vibrant visitor economy.
<b>Priority Outcomes</b>	<b>Our Roles</b>
Our Shire has a contemporary land use planning system that responds to, and creates, economic opportunities.	Ensuring that our planning framework is modern and meets the needs of industry, small business and emerging opportunities.

**ATTACHMENTS**

Circulated with the agenda are the following items relevant to this report:

- Plans (Doc Id: 151274)
- Neighbour submission (Doc Id: 151273)

**(Marked 9.3.3)**

**VOTING REQUIREMENT**

Simple majority

**OFFICER RECOMMENDATION**

That Council refuse the development application for the proposed outbuilding on Lot 144 Lesueur Drive, Jurien Bay due to the following reasons:

1. the Development is not compatible with the established residential area in which it is located and is, therefore, inconsistent with the objective of the Residential zone under the *Shire of Dandaragan Local Planning Scheme No.7*;
2. the Development is not compatible with its setting (clause 67(m) of the Deemed Provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*);
3. the development would have an adverse impact on the amenity of the locality (clause 67(n) of the Deemed Provisions); and
4. approval of such development would set an undesirable precedent for similar applications in the future in contravention of Council adopted policy.

**Advice:**

The applicant be advised that there is a Right of Review under the *Planning and Development Act 2005* (the Act). An Application for Review must be submitted in accordance with Part XIV of the Act within 28 days of the date of this decision to:

**The State Administrative Tribunal  
GPO Box U1991  
PERTH WA 6845**

## 9.4 GOVERNANCE & ADMINISTRATION

### 9.4.1 COUNCIL MEETING SCHEDULE 2020 / 2021

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Corporate Management / Meetings / Meetings
Disclosure of Interest:	None
Date:	5 March 2020
Author:	David Chidlow, Executive Manager Development Services
Senior Officer:	Brent Bailey, Chief Executive Officer

#### PROPOSAL

To determine a Council meeting schedule for the period 1 July 2020 to 30 June 2021 and to consider start times for Council Meetings.

#### BACKGROUND

On an annual basis, local governments in Western Australia are required to establish and advertise a schedule of Council meetings. The Shire of Dandaragan's current schedule sets meetings up to 30 June 2020 and as such it is timely to adopt a new schedule.

#### COMMENT

Currently, Council meets every fourth Thursday of the month, excepting December. Other changes can occur due to public holidays.

The December meeting is scheduled the week prior to Christmas.

#### CONSULTATION

Nil

#### STATUTORY ENVIRONMENT

Local Government Act 1995 requires the advertising of a local government's ordinary meetings of Council.

#### POLICY IMPLICATIONS

There are no policy implications relevant to this item.

#### FINANCIAL IMPLICATIONS

There are no financial implications relevant to this item.

#### STRATEGIC IMPLICATIONS

There are no strategic implications relevant to this item.

#### ATTACHMENTS

Nil

**AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2020**

VOTING REQUIREMENT

Simple majority

**OFFICER RECOMMENDATION**

**That Council adopt the following meeting schedule for the 2020 / 2021 financial year:**

<b>DAY</b>	<b>DATE</b>	<b>TIME</b>	<b>MEETING VENUE</b>
Thurs	23 July 2020	4.00pm	Jurien Bay
Thurs	27 August 2020	11.00am	Jurien Bay School Visit
Thurs	24 September 2020	4.00pm	Dandaragan
Thurs	22 October 2020	4.00pm	Jurien Bay
Thurs	26 November 2020	4.00pm	Cervantes
Thurs	17 December 2020	4.00pm	Jurien Bay
Thurs	28 January 2021	5.00pm	Jurien Bay
Thurs	25 February 2021	4.00pm	Jurien Bay
Thurs	25 March 2021	4.00pm	Jurien Bay
Thurs	22 April 2021	4.00pm	Badgingarra
Thurs	27 May 2021	4.00pm	Jurien Bay
Thurs	24 June 2021	4.00pm	Jurien Bay

## 9.4.2 CAMPING & COOKING FIRE POLICY - C-8CCFP04

Location:	Shire of Dandaragan
Applicant:	N/A
Folder Path:	Business Classification Scheme / Corporate Management / Policy / Policy Register
Disclosure of Interest:	Nil
Date:	13 March 2020
Author:	Shane Elliss, Community Emergency Services Coordinator
Senior Officer:	David Chidlow, Executive Manager Development Services

### PROPOSAL

To accept the amendments to the Camping and Cooking Fire Policy.

### BACKGROUND

The Draft Camping and Cooking Fire Policy was endorsed at the December Council meeting subject to a period of public comment in accordance with the extract below.

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

***Moved Cr Gibson, seconded Cr Shanhun***

***That Council***

- 1. receive the unconfirmed minutes of the Fire Control Officer's Meeting held at the Badgingarra Community Centre on Wednesday 13 November 2019.***
- 2. endorse the draft Camping and Cooking Fire policy for public advertising.***

**CARRIED 7 / 0**

### COMMENT

The Camping and Cooking Fire Policy has been developed recognising that outdoor cooking at a property owners place of residence as a desirable and legitimate part of everyday living and supported by the Fire Control Officers and Shire Staff when carried out in a responsible manner. This policy aims to permit the use of outdoor cooking implements such as pizza ovens, charcoal BBQ's and contained cooking fires under the conditions as prescribed in the policy.

There are two areas in the Camping and Cooking Fires Policy that are proposed for amendment following the period of public comment;

- That the word ceramic be added into clause 1b to include the use of ceramic cookers
- That clause 1a is removed from the policy to remove the requirement to register a fire pit or cooking implement through the use of a registration form and to remove the need for a Fire Control Officer to conduct an inspection and issue a permit for one off use.

There is no legal requirement for Council to conduct an inspection through its officers or its fire control officers. Requiring members of the public to register an outdoor cooking implement or fire pit in their place of residence appears overly onerous and bureaucratic and is unlikely to add to safer outcomes for the community.

The onus remains with the owner of the camping or cooking fire not only to comply with this policy but also to ensure that there is no danger of the fire escaping.

It is recommended that Council adopt the proposed amendments.

### CONSULTATION

The Camping and Cooking Fire Policy has been through a period of public comment and 4 submissions were received from members of the public. All submissions were in favour of the Camping and Cooking Fire Policy.

There were two specific items of feedback that warranted consideration.

- That the word Ceramic be considered for inclusion in the Camping and Cooking Fire Policy to allow the use of Ceramic cookers.
- That the requirement for registering a fire pit or having a fire control officer inspect the fire pit and provide a permit be removed from the Camping and cooking Fire Policy.

### STATUTORY ENVIRONMENT

- Bush Fires Act 1954 clause 25 (1) (a) No fire to be lit in the open air unless certain precautions are undertaken.

*(1) Subject to subsection (1aa) and section 25A, during the restricted burning times or during the prohibited burning times a person shall not light or use a fire in the open air for a purpose not specifically mentioned or provided for in this Act, save and except in accordance with and subject to the following provisions —*

- (a) a fire for the purpose of camping or cooking shall not be lit within 3 m of a log or stump and unless and until a space of ground around the site of the fire having a radius of at least 3 m from the site as the centre, is cleared of all bush and other inflammable material, and when for any day, or any period of a day, the fire danger forecast by the Bureau of Meteorology in Perth in respect of the locality wherein it is desired to light or use a fire for such purpose is “catastrophic”, “extreme”, “severe” or “very high”, such fire shall not be lit on that day or during that period unless and until the approval in writing of the local government for that locality has been obtained so to do.*



**POLICY IMPLICATIONS**

Finalising adoption of a Policy.

**FINANCIAL IMPLICATIONS**

There are no financial implications relative to this item.

**STRATEGIC IMPLICATIONS**

This policy will benefit the Community through encouraging outdoor recreational activities.

**Strategic Community Plan – Envision 2029**

04 – Community	The Shire's resident population will grow more than the WA regional average supported by increased community recreation and cultural opportunities and access to key liveability factors such as health and wellbeing services and educational opportunities.
<b>Priority Outcomes</b>	<b>Our Roles</b>
A Shire built on the strengths of community spirit and resilient, connected communities	

**ATTACHMENTS**

Circulated with the agenda are the following items relevant to this report:

- C-8CCFP04 Draft Camping and Cooking Fire Policy (Doc Id:145889)
- C-8CCFP04 Amended Camping and Cooking Fires Policy (Doc Id 151051)
- Fire Pit Registration Form (Doc Id: 145936)
- Schedule of submissions (Doc Id: 151053)

***(Marked 9.4.2)***

**VOTING REQUIREMENT**

Simple Majority

**OFFICER RECOMMENDATION**

**That Council adopt the policy C-8CCFP04 Camping and Cooking Fires Policy (Doc Id 151051).**

## **9.5 COUNCILLOR INFORMATION BULLETIN**

### **9.5.1 SHIRE OF DANDARAGAN – FEBRUARY 2020 COUNCIL STATUS REPORT**

Document ID: 150763

Attached to the agenda is a copy of the Shire's status report from the Council Meeting held February 2020. **(Marked 9.5.1)**

### **9.5.2 SHIRE OF DANDARAGAN – EXECUTIVE MANAGER INFRASTRUCTURE REPORT – JANUARY - FEBRUARY 2020**

Document ID: 151398

Attached to the agenda is a copy of the Shire of Dandaragan's Executive Manager Infrastructure Report for January – February 2020. **(Marked 9.5.2)**

### **9.5.3 SHIRE OF DANDARAGAN – BUILDING STATISTICS – FEBRUARY 2020**

Document ID: 150711

Attached to the agenda is a copy of the Shire of Dandaragan Building Statistics for February 2020. **(Marked 9.5.3)**

### **9.5.4 SHIRE OF DANDARAGAN – PLANNING STATISTICS – FEBRUARY 2020**

Document ID: 150710

Attached to the agenda is a copy of the Shire of Dandaragan Planning Statistics for February 2020. **(Marked 9.5.4)**

### **9.5.5 SHIRE OF DANDARAGAN TOURISM / LIBRARY REPORT FOR FEBRUARY 2020**

Document ID: 151333

Attached to the agenda is monthly report for Tourism / Library for February 2020. **(Marked 9.5.5)**

## **10 NEW BUSINESS OF AN URGENT NATURE – INTRODUCED BY RESOLUTION OF THE MEETING**

## **11 CONFIDENTIAL ITEMS FOR WHICH MEETING IS CLOSED TO THE PUBLIC**

Section 5.23 of the Local Government Act 1995 stipulates that all Council Meetings are generally open to the public. Section 5.23 goes on to identify specific situations in which the Council or committee may close to members of the public the meeting, or part of the meeting.

In situations where it is deemed that a meeting or part of a meeting must be closed to the public, Section 5.23 (3) states "A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting."

**AGENDA FOR ORDINARY COUNCIL MEETING TO BE HELD THURSDAY 26 MARCH 2020**

*For a decision to be recorded in the minute a formal motion must be passed by Simple majority clearly stating the reason for the closure in accordance with Section 5.23 of the Local Government Act 1995.*

Local Government Act 1995

*5.23. Meetings generally open to public*

- (1) Subject to subsection (2), the following are to be open to members of the public —
  - (a) all council meetings; and
  - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
  - (a) a matter affecting an employee or employees;
  - (b) the personal affairs of any person;
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
  - (e) a matter that if disclosed, would reveal —
    - (i) a trade secret;
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
  - (f) a matter that if disclosed, could be reasonably expected to —
    - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
    - (ii) endanger the security of the local government's property; or
    - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
  - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
  - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

Local Government (Administration) Regulations 1996

*4A. Meeting, or part of meeting, may be closed to public - s. 5.23(2)(h)*

The determination by the local government of a price for the sale or purchase of property by the local government, and the discussion of such a matter, are matters prescribed for the purposes of section 5.23(2)(h).

## 11.1 GOVERNANCE & ADMINISTRATION

### OFFICER RECOMMENDATION

That the meeting be closed to members of the public at \_\_:\_\_pm in accordance with Section 5.23 (2) (a) of the Local Government Act 1995 and Regulation 4A of the Local Government (Administration) Regulations 1996 to allow Council to discuss Item 11.1.1 COMMUNITY EMERGENCY SERVICES MANAGER PROGRAM.

#### 11.1.1 COMMUNITY EMERGENCY SERVICES MANAGER PROGRAM

Location:	Shire of Dandaragan
Applicant:	Not applicable
Folder Path:	Business Classification Scheme / Government Relations / State Liaison / State Government
Disclosure of Interest:	Nil
Date:	16 March 2020
Author:	Mr Brent Bailey, Chief Executive Officer
Senior Officer:	Not applicable

*This report has been abridged due to the confidential nature of the content that is contained within this report.*

## 12 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

## 13 CLOSURE OF MEETING



# ATTACHMENTS

**FOR ORDINARY COUNCIL MEETING 26 MARCH 2020**



Department of  
**Local Government, Sport  
and Cultural Industries**

## Dandaragan - Compliance Audit Return 2019

### Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

<b>Commercial Enterprises by Local Governments</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2019?	N/A		Brent Bailey
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2019?	N/A		Brent Bailey
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2019?	N/A		Brent Bailey
4	s3.59(4)	Has the local government complied with public notice and publishing requirements of each proposal to commence a major trading undertaking or enter into a major land transaction for 2019?	N/A		Brent Bailey
5	s3.59(5)	Did the Council, during 2019, resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		Brent Bailey



<b>Delegation of Power / Duty</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority?	N/A		Brent Bailey
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing?	N/A		Brent Bailey
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17?	N/A		Brent Bailey
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations?	N/A		Brent Bailey
5	s5.18	Has Council reviewed delegations to its committees in the 2018/2019 financial year?	N/A		Brent Bailey
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act?	Yes		Brent Bailey
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority?	Yes		Brent Bailey
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing?	Yes		Brent Bailey
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Brent Bailey
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Yes		Brent Bailey
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees?	Yes		Brent Bailey
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2018/2019 financial year?	Yes		Brent Bailey
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required?	Yes		Brent Bailey

<b>Disclosure of Interest</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68)?	Yes		Brent Bailey
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings?	N/A		Brent Bailey



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made?	Yes		Brent Bailey
4	s5.73	Where the CEO had an interest relating to a gift under section 5.71A(1), was written notice given to the Council?	N/A		Brent Bailey
5	s5.73	Where the CEO had an interest relating to a gift in a matter in respect of a report another employee is providing advice on under section 5.71A (3), was the nature of interest disclosed when the advice or report was provided?	N/A		Brent Bailey
6	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day?	Yes		Brent Bailey
7	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day?	Yes		Brent Bailey
8	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2019?	Yes		Brent Bailey
9	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2019?	No	One staff member went on annual leave and failed to lodge their Annual Return by the due date. Their annual return was received directly on their return to work.	Brent Bailey
10	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return?	Yes		Brent Bailey
11	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76?	Yes		Brent Bailey
12	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28?	Yes		Brent Bailey
13	s5.89A Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under section 5.71A, in the form prescribed in Administration Regulation 28A?	Yes		Brent Bailey
14	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76?	Yes		Brent Bailey





No	Reference	Question	Response	Comments	Respondent
15	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee?	Yes		Brent Bailey
16	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes?	Yes		Brent Bailey
17	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report?	Yes		Brent Bailey
18	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee?	Yes		Brent Bailey
19	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees?	Yes		Brent Bailey

### Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5))?	Yes		Brent Bailey
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes		Brent Bailey



<b>Elections</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	Elect Reg 30G (1) (2)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates?	N/A		Brent Bailey
2	Elect Reg 30G(3) & (4)	Did the CEO remove any 'disclosure of gifts' forms relating to an unsuccessful candidate or a successful candidate that completed the term of office from the electoral gift register, and retain those forms separately for a period of at least 2 years?	N/A		Brent Bailey

<b>Finance</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes		Brent Bailey
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A		Brent Bailey
3	s7.3(1)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor, a registered company auditor?	Yes		Brent Bailey
4	s7.3(1), 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council?	N/A		Brent Bailey
5	Audit Reg 10	Was the Auditor's report(s) for the financial year(s) ended 30 June received by the local government within 30 days of completion of the audit?	Yes		Brent Bailey
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2019 received by the local government by 31 December 2019?	Yes		Brent Bailey
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government, ensure that appropriate action was undertaken in respect of those matters?	N/A		Brent Bailey



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No	Reference	Question	Response	Comments	Respondent
8	S7.12A (4)	Where the auditor identified matters as significant in the auditor's report (prepared under s7.9(1) of the Act), did the local government prepare a report stating what action had been taken or it intended to take with respect to each of the matters and give a copy to the Minister within 3 months after receipt of the audit report?	Yes		Brent Bailey
9	S7.12A (4)	Within 14 days after the local government gave a report to the Minister under s7.12A(4) (b), did the CEO publish a copy of the report on the local government's official website?	Yes		Brent Bailey
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit?	Yes		Brent Bailey
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit?	Yes		Brent Bailey
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit?	Yes		Brent Bailey
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor?	Yes		Brent Bailey
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor?	Yes		Brent Bailey



<b>Integrated Planning and Reporting</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	28.11.2019	Brent Bailey
2	s5.56 Admin Reg 19DA (4)	Has the local government reviewed the Corporate Business Plan in the 2018-2019 Financial Year. If Yes, please provide date of Council meeting the review was adopted at?	Yes	28.11.2019	Brent Bailey
3	s5.56 Admin Reg 19C	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments?	Yes	27.06.2019	Brent Bailey
4	s5.56 Admin Reg 19C (4)	Has the local government reviewed the current Strategic Community Plan. If Yes, please provide date of most recent review by Council in Comments.  Note: If the current Strategic Community Plan was adopted after 1/1/2016, please respond N/A and provide adoption date in Comments?	Yes	27.06.2019	Brent Bailey
5	S5.56 Admin Reg 19DA (3)	Has the local government developed an Asset Management Plan(s) that covers all asset classes. If Yes, please provide the date of the most recent Plan adopted by Council in Comments?	Yes	04.04.2013 but currently in the process of being reviewed	Brent Bailey
6	S5.56 Admin Reg 19DA (3)	Has the local government developed a Long Term Financial Plan. If Yes, please provide the adoption date of the most recent Plan in Comments?	Yes	28.06.2013 but currently in the process of being reviewed	Brent Bailey
7	S5.56 Admin Reg 19DA (3)	Has the local government developed a Workforce Plan. If Yes, please provide adoption date of the most recent Plan in comments?	Yes	18.04.2013 but currently in the process of being reviewed.	Brent Bailey



<b>Local Government Employees</b>						
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>	
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A		Brent Bailey	
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A?	Yes		Brent Bailey	
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4)?	N/A		Brent Bailey	
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only)?	N/A		Brent Bailey	
5	s5.37(2)	Did the CEO inform Council of each proposal to employ or dismiss a designated senior employee?	Yes		Brent Bailey	



<b>Official Conduct</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer?	N/A		Brent Bailey
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c)?	Yes		Brent Bailey
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made?	Yes		Brent Bailey
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint?	Yes		Brent Bailey
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred?	Yes		Brent Bailey
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c)?	Yes		Brent Bailey



<b>Optional Questions</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Local Government (Financial Management) Regulation 5 (2)(c) within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	Yes	December 2019	Brent Bailey
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulation 17 within the 3 years prior to 31 December 2019? If yes, please provide date of Council resolution in comments?	Yes	December 2019	Brent Bailey
3	Financial Management Reg 5A.	Did the local government provide AASB 124 related party information in its annual report(s) tabled at an electors meeting(s) during calendar year 2019?	Yes		Brent Bailey
4	S6.4(3)	Did the local government submit to its auditor by 30 September 2019 the balanced accounts and annual financial report for the year ending 30 June 2019?	Yes		Brent Bailey

<b>Tenders for Providing Goods and Services</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2))?	Yes		Brent Bailey
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract?	N/A		Brent Bailey
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice?	Yes		Brent Bailey
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16?	Yes		Brent Bailey



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No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation?	N/A		Brent Bailey
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16?	Yes		Brent Bailey
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender?	N/A		Brent Bailey
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria?	Yes		Brent Bailey
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection?	Yes		Brent Bailey
10	F&G Reg 19	Did the CEO give each tenderer written notice advising particulars of the successful tender or advising that no tender was accepted?	Yes		Brent Bailey
11	F&G Reg 21 & 22	Did the local governments advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22?	N/A		Brent Bailey
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice?	N/A		Brent Bailey
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services?	N/A		Brent Bailey
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest, a notice in writing in accordance with Functions & General Regulation 24?	N/A		Brent Bailey
15	F&G Reg 24AC (1) & (2)	Has the local government established a policy on procurement of goods and services from pre-qualified suppliers in accordance with the regulations?	Yes		Brent Bailey
16	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice?	N/A		Brent Bailey
17	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE?	N/A		Brent Bailey





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No	Reference	Question	Response	Comments	Respondent
18	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application?	N/A		Brent Bailey
19	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, given notice of the variation?	N/A		Brent Bailey
20	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications?	N/A		Brent Bailey
21	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application (s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria?	N/A		Brent Bailey
22	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG?	N/A		Brent Bailey
23	F&G Reg 24AI	Did the CEO send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted?	N/A		Brent Bailey
24	F&G Reg 24E	Where the local government gave a regional price preference, did the local government comply with the requirements of F&G Reg 24E including the preparation of a regional price preference policy?	N/A		Brent Bailey
25	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy?	Yes		Brent Bailey
26	F&G Reg 11A	Does the local government have a current purchasing policy that comply with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less?	Yes		Brent Bailey



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No	Reference	Question	Response	Comments	Respondent
27	F&G Reg 11A	Did the local government comply with its current purchasing policy in relation to the supply of goods or services where the consideration under the contract is, or is expected to be \$150,000 or less or worth \$150,000 or less?	Yes		Brent Bailey

I certify this Compliance Audit return has been adopted by Council at its meeting on \_\_\_\_\_

\_\_\_\_\_  
Signed Mayor / President, Dandaragan

\_\_\_\_\_  
Signed CEO, Dandaragan

**SHIRE OF DANDARAGAN**

**ACCOUNTS FOR PAYMENT  
FOR THE PERIOD ENDING**

**29 February 2020**

**SUMMARY OF SCHEDULE OF ACCOUNTS February 2020**

<u>FUND</u>					<u>AMOUNT</u>
<b><u>MUNICIPAL FUND</u></b>					
CHEQUES		33776	-	33784	\$51,444.52
EFT'S	EFT	407	-	EFT 411	\$972,036.02
DIRECT DEBITS	GJBDEB	3958		GJBDEB 3996	\$102,587.08
<b>TOTAL MUNICIPAL FUND</b>					<b><u>\$1,126,067.62</u></b>

<b><u>TRUST FUND</u></b>					
CHEQUES			-		\$0.00
EFT'S	EFT		-	EFT	\$0.00
TRANSFER	Trust		-	Muni	\$0.00
					<b><u>\$0.00</u></b>

This schedule of accounts to be passed for payment, covering vouchers as detailed above, which was submitted to each member of Council has been checked and is fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costings and the amounts shown the amounts show are due for payment.



CHIEF EXECUTIVE OFFICER



EXECUTIVE MANAGER CORPORATE & COMMUNITY SERVICES

## MUNICIPAL ACCOUNT

## DIRECT DEBITS

DATE	JOURNAL NUMBER	DESCRIPTION	AMOUNT
3/02/2020	GJBDEB-3964	BWA - BPay Cr Card Merch Fee - Jan 20	\$6.22
3/02/2020	GJBDEB-3965	BWA - Mtnce Fee ex 117-005816-7	\$20.00
3/02/2020	GJBDEB-3966	BWA - OBB Record Fee - Jan 20	\$25.75
3/02/2020	GJBDEB-3967	Westnet Email Hosting- 2020	\$50.00
3/02/2020	GJBDEB-3968	ANZ - Merchant Fees - Jan 20	\$193.89
3/02/2020	GJBDEB-3969	CBA - Trans Fees TCVC - Jan 20	\$66.91
3/02/2020	GJBDEB-3970	CBA - Trans Fee JB Admin - Jan 20	\$122.18
3/02/2020	GJBDEB-3971	SSL 133 - Principal	\$3,333.27
3/02/2020	GJBDEB-3972	SSL 133 - Interest	\$579.17
4/02/2020	GJBDEB-3973	M/C - Meeting Luncheon	\$54.00
4/02/2020	GJBDEB-3974	M/C - Apple Ipad & Pencil	\$1,180.00
4/02/2020	GJBDEB-3975	M/C - Refunded Xmas Party Refreshments	-\$385.00
4/02/2020	GJBDEB-3976	M/C - iAuditor Subscription Renewal	\$118.80
4/02/2020	GJBDEB-3977	M/C - UCC SSL Renewal	\$494.98
4/02/2020	GJBDEB-3978	M/C - Accommodation - Staff Training	\$134.00
4/02/2020	GJBDEB-3979	M/C - Accom. - Christmas Island	\$680.00
4/02/2020	GJBDEB-3980	M/C - Car Hire - Christmas Island	\$224.62
4/02/2020	GJBDEB-3981	M/C - Audit Software Subscription	\$250.80
4/02/2020	GJBDEB-3982	M/C - Trail Camera's	\$2,000.00
4/02/2020	GJBDEB-3983	M/C - SAI Global Standards Australia	\$726.79
4/02/2020	GJBDEB-3984	M/C - Citizen of the Year engraving	\$60.00
4/02/2020	GJBDEB-3985	M/C - Foreign Transaction Fee	\$14.60
4/02/2020	GJBDEB-3986	M/C - MasterCard Annual Facility Fee	\$99.00
6/02/2020	GJBDEB-3958	Salary Packaging	\$3,603.47
6/02/2020	GJBDEB-3959	SuperChoice	\$22,112.34
10/02/2020	GJBDEB-3987	Failed EFT pmt 10/02/2020	\$42.90
12/02/2020	GJBDEB-3988	WATC - Loan 127 Principal & Interest	\$39,549.78
17/02/2020	GJBDEB-3989	SecurePay Transaction Fee Jan 2020	\$20.37
17/02/2020	GJBDEB-3990	BWA - Deposit Book Charge	\$4.50
20/02/2020	GJBDEB-3991	SuperChoice	\$22,040.98
20/02/2020	GJBDEB-3992	Salary Packaging	\$3,603.47
20/02/2020	GJBDEB-3993	BWA - Deposit Book Fee	\$4.50
24/02/2020	GJBDEB-3994	Australia Post JB Admin Commission Jan 20	\$142.84
25/02/2020	GJBDEB-3995	Easifleet - ERV lease 35 of 48	\$1,257.31
25/02/2020	GJBDEB-3996	AusPost TCVC Comm Jan 2020	\$154.64
			<b>\$102,587.08</b>

Date	Cheque Number	Vendor	Invoice Number	Description	Amount
7/02/2020	Cheque - 33776	V80818 - Telstra Corporation	7863675800/JAN20	Invoice PI56422	8,833.07
				<b>Total V80818</b>	<b>8,833.07</b>
				<b>Total 33776</b>	<b>8,833.07</b>
7/02/2020	Cheque - 33777	V81614 - Shire Of Dandaragan	BSL COMMISSION JAN 20	BSL Building Permit	30.00
				<b>Total V81614</b>	<b>30.00</b>
				<b>Total 33777</b>	<b>30.00</b>
14/02/2020	Cheque - 33778	V80043 - Jurien Bay IGA	07/JAN20	Refreshments - Jan 20 Council Meeting	590.63
				<b>Total V80043</b>	<b>590.63</b>
				<b>Total 33778</b>	<b>590.63</b>
14/02/2020	Cheque - 33779	V80818 - Telstra Corporation	2503689339/FEB 20	Telephone useage Libraries	134.97
			2175531868/FEB20	Jurien depot fuel system 02/02-01/03/20	29.98
			2175531686/FEB20	Mobile phone usage Jan 2020	1,243.10
			5258987000/FEB20	Phopne/Fax/Data Managed services to 01/02/20	5,905.27
				<b>Total V80818</b>	<b>7,313.32</b>
				<b>Total 33779</b>	<b>7,313.32</b>
140/20/20	Cheque - 33780	V81213 - City Of Greater Geraldton	91128	Regional Training Day	150.00
				<b>Total V81213</b>	<b>150.00</b>
				<b>Total 33780</b>	<b>150.00</b>
14/02/2020	Cheque - 33781	V81671 - Water Corporation	9007256376/FEB20	Cervantes CBD toilets 9/12/19-10/2/20	20.10
			9010675344/FEB20	Cerv Waste stan 6/12/19-10/2/20	44.60
			9022157720/FEB20	Jurien Ezy Dump 9/12/19-10/2/20	54.54
			9007269433/FEB20	Dobbyn Park 9/12/19-10/2/20	875.19
			9007251663/FEB20	Catalonia st toilets/retic tanks 6/12/19-10/2/20	4,091.01
			9007253079/FEB20	Corrunna rd toilets 9/12/19-10/2/20	1,036.20
			9007252543/FEB20	Cervantes gym hall 6/12/19-10/2/20	166.21
			9007275681/FEB20	Memorial Park 10/12/20-11/2/20	1,298.50
			9007271154/FEB20	2 york St 10/12/19-11/2/20	220.56
			9007268959/FEB20	Jurien F/S Amenities 10/12/19-11/2/20	101.28
			9007269986/FEB20	Family Resource Centre 10/12/19-11/2/20	504.62
			9007253095/FEB20	Barcelona dr toilets 10/12/19-11/2/20	7.79
			9011461671/FEB20	Jurien Admin centre 10/12/19-11/2/20	889.58
				<b>Total V81671</b>	<b>9,310.18</b>
				<b>Total 33781</b>	<b>9,310.18</b>
14/02/2020	Cheque - 33782	V81696 - Shire Of Gingin	33745	Advertising - Your guide to WA Tourism	532.95
				<b>Total V81696</b>	<b>532.95</b>
				<b>Total 33782</b>	<b>532.95</b>
20/02/2020	Cheque - 33783	V80818 - Telstra Corporation	2767152800/FEB20	Canover NBN 06/02/20	79.99
				<b>Total V80818</b>	<b>79.99</b>
				<b>Total 33783</b>	<b>79.99</b>
20/20/20	Cheque - 33784	V81671 - Water Corporation	9018331642/FEB20	JURIEN hALL 11/12/19-12/02/20	280.48
			9007276262/FEB20	JURIEN DEPOT 12/12/19-13/02/20	1,594.56
			9007278989/FEB20	Jurien cemetery 11/12/19-12/2/20	490.83
			9007272237/FEB20	JCC 11/12/19-12/2/20	423.31
			9009758951/FEB20	4 Pinetree cct	237.49
			9015427497/FEB20	Controlled tankered waste - Midwest Region	21,577.71
				<b>Total V81671</b>	<b>24,604.38</b>
				<b>Total 33784</b>	<b>24,604.38</b>
				<b>Grand Total - Cheque</b>	<b>51,444.52</b>

Date	EFT Number	Vendor	Invoice Number	Description	Amount
6/02/2020	407	Payroll	Payroll F/N Ended 04/02/20	Payroll	111,501.70
7/02/2020	408/988			<b>Total EFT 407</b>	<b>111,501.70</b>
		V80021 - Boc Gases	5004852238	JBay Depot Container Service Charge	160.38
				<b>Total V80021</b>	<b>160.38</b>
		V80027 - Covs Parts Pty Ltd	1690066795	Window surface cleaner, bag of rags	142.49
			1690069977	Petrol compressor	2,145.00
			1690070125	Mud flaps	105.82
			1690070120	Mud flaps	100.91
			1690070118	Mud flaps	151.37
			1690070114	Filters, Toilet Paper, mud flaps	414.15
			1690070131	Air filter element	202.26
			1690070117	Mud flaps	50.46
				<b>Total V80027</b>	<b>3,312.46</b>
		V80033 - Derricks Auto-Ag & Hardware Plus	10194904	Air Filter cleaner, air cleaner, tube	61.99
				<b>Total V80033</b>	<b>61.99</b>
		V80087 - Synergy	317260610/FEB20	JCC 30/12/19-28/01/20	906.35
			185507110/FEB20	Adriana 4A park 28/12/19-27/01/20	87.51
			721287150/FEB20	Street Lights 25/12/19-24/01/20	15,490.86
				<b>Total V80087</b>	<b>16,484.72</b>
		V80102 - Westrac Equipment	SI1465736	Remove LH tandem & repair	6,513.00
				<b>Total V80102</b>	<b>6,513.00</b>
		V80126 - Sheridan's	78990	Solid jarrah desk plates	371.80
				<b>Total V80126</b>	<b>371.80</b>
		V80137 - Western Australian Local Government Association	13079750	RFP Foreshore Commercial Development	7,128.55
			C3011970	Credit - preparation of contract & letters	-2,376.00
				<b>Total V80137</b>	<b>4,752.55</b>
		V80219 - Cutting Edges Equipment Parts Pty Ltd	3270828	Plowbolt, Plow nuts	159.50
				<b>Total V80219</b>	<b>159.50</b>
		V80802 - Jurien Tyre & Auto	F7268	Bridgestone tyres	1,296.00
				<b>Total V80802</b>	<b>1,296.00</b>
		V81076 - Dandaragan Bowling Club	95	Refreshments - Jan 20 Council Meeting	750.00
				<b>Total V81076</b>	<b>750.00</b>
		V81172 - WA Hino Sales & Service	258178	Lube kit, air filter kit	910.67
				<b>Total V81172</b>	<b>910.67</b>
		V81352 - Jurien Signs	4265	Vehicle magnets - Sandy Cape Caretaker	95.00
			4496	Yellow posts, galv bolts, post caps	3,734.50
				<b>Total V81352</b>	<b>3,829.50</b>
		V81374 - Building and Construction Industry Training Fund	31173-Z4P7C1	BCITF - 030220102413	151.75
			31176-H3Z9J6	BCITF - 030220104100	51.75
				<b>Total V81374</b>	<b>203.50</b>
		V81593 - Worldwide Printing Solutions	602137	Community service award certificates	150.00
			602138	Transit park fee envelopes	860.00
				<b>Total V81593</b>	<b>810.00</b>
		V81874 - Child Support	PJ003129	Child Support	70.37
				<b>Total V81874</b>	<b>70.37</b>
		V81963 - Lewis Motors	58375	Cooler, sensor	523.56
				<b>Total V81963</b>	<b>523.56</b>
		V82057 - Ray White Jurien Bay		EMP395 - Staff Housing 12/02-25/02/20	670.00
				EMP358 - Staff Housing 12/02-25/02/20	760.00
				<b>Total V82057</b>	<b>1,430.00</b>
		V82228 - Marketforce Pty Ltd	31594	Advertising - Request for tender	324.65
			CR33166	Early settlement disc - Nov 19	-110.82
			CR33368	Early settlement disc - Dec 19	-2.82
				<b>Total V82228</b>	<b>211.01</b>
		V82256 - Lowman Engineering	3851	Supply flat bar and angle	44.00
				<b>Total V82256</b>	<b>44.00</b>
		V82406 - Lgis Insurance Broking	062-207080	Spray The Gray Youth Festival -Insurance	896.04
				<b>Total V82406</b>	<b>896.04</b>
		V82774 - T-Quip	90251#7	Bag catcher	415.05
			89945#7	Brake box & chute ass	522.60
				<b>Total V82774</b>	<b>937.65</b>
		V82880 - RA & SL Munns	CROSSOVER CONTRIBUTION	Crossover Contribution	495.00
				<b>Total V82880</b>	<b>495.00</b>
		V82993 - Jurien Home Timber & Hardware	507950	Aquaflow hose	56.00
			508286	CCA Pine reeded decking	71.80
			508285	Dustpan set, screw dek	33.90
			508360	FS2 starter, lithium battery	22.40
			508815	Eye pads, hook snap S/Steel	54.40
			508825	Tape, hinges, batteries	54.10
			508881	Jumbo toilet rolls	110.00
				<b>Total V82993</b>	<b>402.60</b>
		V83201 - JCB CEA	107318P	Seal Triple lip & proximity switch	456.85
				<b>Total V83201</b>	<b>456.85</b>
		V83278 - The Workwear Group Pty Ltd	11972648	Staff Uniforms	320.01
			CR765995	Staff Uniforms - Return	-111.20
				<b>Total V83278</b>	<b>208.81</b>

V83385 - Jurien Bay Panel & Paint Pty Ltd	2137	Replace door trim and straps	271.85
		<b>Total V83385</b>	<b>271.85</b>
V83694 - Elite Electrical Contracting Pty Ltd	J3028	Supply & install Fujitsu cassette system	5,818.12
	J2937	Repairs to air-conditioning	497.75
		<b>Total V83694</b>	<b>6,315.87</b>
V83727 - Greg Reynolds	REIMBURSEMENT	Protective Clothing - Safety Boots	59.00
		<b>Total V83727</b>	<b>59.00</b>
V83728 - Bayswater Mazda	MZFS1844	90,000km service - PLV252	324.25
		<b>Total V83728</b>	<b>324.25</b>
V83736 - Waterlogic Australia Pty Ltd	1973846	Water Filter & Ice Machine Lease Feb 20	678.70
	01973845	Water Filter & Ice Machine Lease Feb 20	877.80
		<b>Total V83736</b>	<b>1,556.50</b>
V83802 - Scavenger Fire & Safety	8476	9gk DCP fire extinguisher	137.50
		<b>Total V83802</b>	<b>137.50</b>
V83840 - Carroll & Richardson Flagworld Pty Ltd	81654	SOD digital printed flags	414.70
		<b>Total V83840</b>	<b>414.70</b>
V83914 - Turquoise Safaris	BOOEASY BOOKING 8263080	BookEasy booking 8263080	238.87
		<b>Total V83914</b>	<b>238.87</b>
V84092 - AVDATA AUSTRALIA	150029051/95	Jurien Airport flight data January 20	403.69
		<b>Total V84092</b>	<b>403.69</b>
V84155 - Jurien Hardware - Thrifty Link	19-00020881	Capital expert poly sprayer	28.02
	19-00020894	9kg gas refill	33.25
	19-00021361	9kg gas refills	66.50
	19-00022272	Chain jack single zinc plated	9.50
	19-00022586	9kg gas refills	99.75
	20-00002821	Atomic rechargeable work light	45.12
	20-00002408	Poly fittings, outlet tank, bush, floats	328.85
	20-00002483	Earth core hose	43.70
	20-00003329	9kg gas refills	66.50
	20-00003315	9kg gas refills	99.75
	20-00003330	Dishwashing liquid, grill buster, bleach	81.22
		<b>Total V84155</b>	<b>902.16</b>
V84233 - Jolin Consulting	19	Consultancy - Professional Dev & coaching session	1,170.00
		<b>Total V84233</b>	<b>1,170.00</b>
V84273 - Building Commission	DANDARAGAN BSL JAN 2020	BSL Remittance Jan 2020	387.85
		<b>Total V84273</b>	<b>387.85</b>
V84355 - Graze Away Platters And Catering	24	Refreshments WALGA Zone meeting	360.00
		<b>Total V84355</b>	<b>360.00</b>
V84380 - BJ & DH Montgomerie	REFUND BUILDING PERMIT	BSL Building Permit - Refund	166.65
		<b>Total V84380</b>	<b>166.65</b>
		<b>Total EFT408/988</b>	<b>58,000.85</b>
14/02/2020	409/989		
V80087 - Synergy	513665230/FEB20	Dam pump 8/1-11/2/20	1,667.29
		<b>Total V80087</b>	<b>1,667.29</b>
V80137 - Western Australian Local Government Association	I3081099	Website Dev - Landing Page module	900.00
		<b>Total V80137</b>	<b>900.00</b>
V80163 - Badgingarra Community Assn	2019-194	Badgingarra General Maint. Contract Jan 2020	3,400.10
	2019-191	Advertising - Art & Cultural Strategy	199.38
		<b>Total V80163</b>	<b>3,599.48</b>
V80802 - Jurien Tyre & Auto	F7780	Penrite coolant, radiator hose, bottom hose	94.20
	F7774	Radiator hoses	86.45
	F7747	Remove & replace tail pipe - PLV212	404.00
	F7679	Service - PLV236	427.30
		<b>Total V80802</b>	<b>1,011.95</b>
V81002 - Landgate	353209-10000935	Gross rental valuations	549.66
	353245-10000935	Rural UV's chargeable	251.28
	353787-10000935	Gross rental valuations	107.88
	986137A	Certificate of title	26.20
		<b>Total V81002</b>	<b>935.02</b>
V81097 - Australia Post	1009287652	Postage January 2020	273.03
		<b>Total V81097</b>	<b>273.03</b>
V81343 - Dandaragan Mechanical Services	4613	Crankcase filter	146.75
	4654	Crankcase ventilation kit	67.25
		<b>Total V81343</b>	<b>214.00</b>
V81490 - Ricoh Finance	239050	Copier Lease 08/03-07/04/20	1,337.60
		<b>Total V81490</b>	<b>1,337.60</b>
V81545 - Winc Australia Pty Limited	9031043020	SONY X Bass wireless speaker	251.23
	9031048646A	Stereo Cable	7.94
		<b>Total V81545</b>	<b>259.17</b>
V81611 - Australian Taxation Office		January BAS	9,356.00
		<b>Total V81611</b>	<b>9,356.00</b>
V81778 - Local Government Professionals Australia WA	15295	Induction Local Gov Workshop	350.00
	15294	Induction Local Gov Workshop	350.00
		<b>Total V81778</b>	<b>700.00</b>
V81795 - Jurien Bay Community Resource Centre	696	Printing Foreshore Master Plan flyers	160.00
	709	Advertising - Foreshore Master Plan	70.00
		<b>Total V81795</b>	<b>230.00</b>



V82026 - Benara Nurseries	569615	Norfolk Pines	5,940.00
		<b>Total V82026</b>	<b>5,940.00</b>
V82028 - Avon Waste	37020	Fortnightly Rubbish collection 20/12/19-03/01/20	22,167.32
	37267	Fortnightly Rubbish collection 04/01-17/01/20	21,432.66
		<b>Total V82028</b>	<b>43,599.98</b>
V82116 - Pinnacles Express	ZJ7628816	Advertising - Foreshore master plan	33.30
		<b>Total V82116</b>	<b>33.30</b>
V82133 - StrataGreen	117865	7mm plastic lattice & framing kit	3,643.20
		<b>Total V82133</b>	<b>3,643.20</b>
V82225 - Midcoast Hydraulic Services	578	Repair lead to transmission - PCL007	1,529.00
	577	Replace hoses - PCL007	2,205.50
		<b>Total V82225</b>	<b>3,734.50</b>
V82474 - Direct Contracting Pty Ltd	2011	Shift traxcavator to landfill site	220.00
	2013	Jurien East & Munbinea rds. intersection	2,376.00
	2015	Instal school bus stop	4,235.00
		<b>Total V82474</b>	<b>6,831.00</b>
V82675 - Ceiling Manufacturers of Australia	824452	Ceiling Tiles	261.36
		<b>Total V82675</b>	<b>261.36</b>
V82676 - Dept of Biodiversity, Conservation and Attractions	41400	Staff Training - Snake Handling Course	770.00
		<b>Total V82676</b>	<b>770.00</b>
V82748 - Lions Club of Jurien Bay	2020 TRONOX GRANT	2020 Tronox Grant - Solar Power	12,646.13
		<b>Total V82748</b>	<b>12,646.13</b>
V82876 - Department of Transport	196513	J Bay Fish Clean Strn 101019-020220	586.02
		<b>Total V82876</b>	<b>586.02</b>
V82993 - Jurien Home Timber & Hardware	508336	Elbow, Faucet socket, coupling PVC cap	51.05
	508531	Galv staples	8.40
	508353	Adaptors, PVC Fittings, Elbows, tape	97.90
	508356	Pressure pipe	14.98
	508463	Coupling, PVC Caps, Seal, PVC coupling	38.55
	508405	ABSCO Highlander Garden Shed	1,149.00
	508918	Eye bolts & clip case	26.55
	509110	Screws, cowdroy rub	46.50
	509244	Grout, tile adhesive, drill bits, nylon anchor	68.50
	509264	Grouter rubber, adhesive spreader	12.20
	509050	Paint, silicone, caulking gun	82.35
		<b>Total V82993</b>	<b>1,595.98</b>
V83121 - Dandaragan Community Resource Centre Inc	123616	Cleaning & Maintenance Contract Jan 20	1,320.92
		<b>Total V83121</b>	<b>1,320.92</b>
V83278 - The Workwear Group Pty Ltd	12039218	Staff Uniforms	134.40
		<b>Total V83278</b>	<b>134.40</b>
V83310 - AMPAC Debt Recovery (WA) Pty Ltd	62597	Legal Expenses - 13/1-16/1/20	41.47
	62598	Legal Expenses - 13/01/20	22.00
	62698	Legal Expenses - 20/1-30/01/20	253.00
	62699	Legal Expenses - 20/1-28/01/20	44.00
		<b>Total V83310</b>	<b>360.47</b>
V83365 - Bitutek Pty Ltd	5060	Spray & cover bituminous products	214,491.60
		<b>Total V83365</b>	<b>214,491.60</b>
V83634 - Woodlands Distributors & Agencies P/L	DAN1-048	Degradable Dog waste bags	544.50
		<b>Total V83634</b>	<b>544.50</b>
V83654 - Asphalt in a Bag	1117	20kg Asphalt	3,437.50
		<b>Total V83654</b>	<b>3,437.50</b>
V83660 - D Greenwood	FEB20/4	Waste management Badgy tip Jan 20	1,280.00
		<b>Total V83660</b>	<b>1,280.00</b>
V83705 - Telstra	04169079/P020915122-4	Whispir usage Jan 20	159.50
		<b>Total V83705</b>	<b>159.50</b>
V83718 - Maia Environmental Consultancy Pty Ltd	19083	Clearing permit - Sandy Cape rd	3,575.00
		<b>Total V83718</b>	<b>3,575.00</b>
V83780 - Pinnacles Traffic Management Services	66	Supply 2 traffic controllers & vehicle	1,845.25
		<b>Total V83780</b>	<b>1,845.25</b>
V83914 - Turquoise Safaris	BOOKEASY BOOKING 8268018 8268021	BookEasy booking 826018	1,346.62
		<b>Total V83914</b>	<b>1,346.62</b>
V84155 - Jurien Hardware - Thrifty Link	19-00021142	Silica key blank	9.50
	19-00021295	Nuts & Bolts, rapid set cement	10.31
	19-00022780	Double adaptor, extension lead, nut	14.01
	20-00002808	Nyloc nuts & bolts. zenith hang cell	17.10
	20-00002820	Nuts & bolts, hose clamps	39.19
	20-00002844	Lifesaver hat	19.00
	20-00002989	Poly risers, elbows, adapt, ratchet	34.29
	20-00002996	Gal barbs staples	9.50
	20-00003053	Energizer max battery pack	14.25
	20-00003413	Elbow, poly ratchet clamp	4.37
	19-00023442	Hose, threaded elbow, tank outlet	35.35
	19-00023512	Skirting broom	44.65
	19-00024056	PVC Tee, reducing bush, poly bush	18.53
	19-00024196	PVC pipe	57.00
	19-0024843	Digital multimeter	35.62
	19-00024911	Crowbar Hex	61.75
	19-00021310	Eye bolt, grip wire rope, braided wire	56.48
	20-00003298	Poly fittings	31.27
		<b>Total V84155</b>	<b>512.17</b>

		V84327 - Lyall Ward							
			JAN20/44		Jan 20 - loader hire			165.00	
			JAN20/43		Jan 20 Waste management Dandy tip			2,112.00	
					<b>Total V84327</b>			<b>2,277.00</b>	
		V84349 - Haven Boutique & Gifts							
			12209		Farewell Gift Voucher			100.00	
					<b>Total V84349</b>			<b>100.00</b>	
		V84367 - Elk Fish Robotics Pty Ltd							
			7561		UAV survey of Jurien Landfill site			1,619.75	
					<b>Total V84367</b>			<b>1,619.75</b>	
		V84381 - Ridgewood Enterprises Pty Ltd							
				REFUND OVERPAYMENT OF RATES	Refund overpayment of rates			361.58	
					<b>Total V84381</b>			<b>361.58</b>	
		V84382 - LA & PF Holmes							
				REFUND OVERPAYMENT OF RATES	Refund overpayment of rates			67.90	
					<b>Total V84382</b>			<b>67.90</b>	
					<b>Total EFT409/989</b>			<b>333,559.17</b>	
20/02/2020	410	Payroll		Payroll FIN Ended 18/02/20	Payroll			104,843.30	
					<b>Total EFT410</b>			<b>104,843.30</b>	
20/02/2020	411/990								
		V80121 - Kleenheat Gas Pty Ltd							
			4275580		45kg cylinder service charge			79.20	
					<b>Total V80121</b>			<b>79.20</b>	
		V80150 - RDI Transport							
			40756		Freight - Jurien Depot			330.00	
					<b>Total V80150</b>			<b>330.00</b>	
		V80163 - Badgingarra Community Assn							
			2019-197		2019-20 Tronox Grant - Banquet Chairs			2,869.50	
					<b>Total V80163</b>			<b>2,869.50</b>	
		V80616 - Cervantes Pinnacles Motel							
			BOOEASY BOOKING 8295500		BookEasy booking 8295500			118.12	
					<b>Total V80616</b>			<b>118.12</b>	
		V80802 - Jurien Tyre & Auto							
			F7854		Service & replace tyres - PLV254			1,322.80	
					<b>Total V80802</b>			<b>1,322.80</b>	
		V80910 - Mcleods Barristers And Solicitors							
			45062		Legal Expenses - Dog Act prosecution			685.99	
			45061		Legal Expenses - Unauthorised entry to Turquoise			619.91	
			45063		Legal Expenses - Litter Act Prosecution			845.68	
					<b>Total V80910</b>			<b>2,151.58</b>	
		V81545 - Winc Australia Pty Limited							
			9031354071		Stationery February 2020 backorder			161.91	
			9031322682		Stationery February 2020 backorder			432.61	
					<b>Total V81545</b>			<b>594.52</b>	
		V81695 - Metrocount							
			28257		30m Premium rubber road tube			922.90	
					<b>Total V81695</b>			<b>922.90</b>	
		V81795 - Jurien Bay Community Resource Centre							
			727		Printing Flyers			30.00	
					<b>Total V81795</b>			<b>30.00</b>	
		V81874 - Child Support							
			PJ003135		Child Support			70.37	
					<b>Total V81874</b>			<b>70.37</b>	
		V81973 - Fuel Distributors of WA Pty Ltd							
			18100689		Diesel - Jurien Depot			8,665.80	
					<b>Total V81973</b>			<b>8,665.80</b>	
		V82028 - Avon Waste							
			37514		Fortnightly rubbish removal 18/01-31/01/20			21,193.56	
					<b>Total V82028</b>			<b>21,193.56</b>	
		V82057 - Ray White Jurien Bay							
					EMP0395 - Staff Housing 26/02-10/03/20			670.00	
					EMP0358 - Staff Housing 26/02-10/03/20			760.00	
					<b>Total V82057</b>			<b>1,430.00</b>	
		V82256 - Lowman Engineering							
			3874		Supply 2 lengths 8mm rod			33.00	
					<b>Total V82256</b>			<b>33.00</b>	
		V82474 - Direct Contracting Pty Ltd							
			2018		Maintenance grading - Woodbine rd			21,560.00	
					<b>Total V82474</b>			<b>21,560.00</b>	
		V82823 - The Last Drop Plumbing Co							
			3721		Repairs to BBQ			242.00	
					<b>Total V82823</b>			<b>242.00</b>	
		V82993 - Jurien Home Timber & Hardware							
			508940		Anchor SCR Gal			34.88	
			508971		Hibiscus Tiliaceus Ruba			43.50	
			509000		Snip aviation			27.75	
			509011		Screws, alum vent, silicone, anc scr			75.48	
			509053		Storm coupling, joiner, elbow			30.15	
			509134		Poly nipple, tee, saddle clip			7.60	
			509145		CCA Pine			9.95	
			509148		15m retractable hose reel			74.50	
			509359		Jumbo toilet rolls			55.00	
			509092		Karcher pressure cleaner			7,414.00	
			510090		Jumbo toilet rolls			110.00	
			509602		Bar fence round			99.00	
			509603		Portland grey cement			39.80	
			509786		Anchors, handle lever, lane montebello			84.65	
			509787		Mounting blocks, rubber gloves, dust masks			82.15	
			509843		CCA Pine, valve box			66.95	
			509931		Electrical tape, utility knife blade			14.70	
					<b>Total V82993</b>			<b>8,270.06</b>	
		V83187 - Wayne Gibson (Cr)							
				TRAVEL ALLOWANCE FEB 20	Members Travel February 2020			502.32	
					<b>Total V83187</b>			<b>502.32</b>	
		V83340 - CONNECT Call Centre Services							
			100352		After hours calls Jan 20			110.11	
					<b>Total V83340</b>			<b>110.11</b>	
		V83507 - Council First							
			SI005435		STP Transactions - Dec19 & Jan 20			70.84	
					<b>Total V83507</b>			<b>70.84</b>	
		V83663 - Concept AV							
			10424		Creston Wall Plate 4K Digit Media			1,848.00	
					<b>Total V83663</b>			<b>1,848.00</b>	

V83694 - Elite Electrical Contracting Pty Ltd	J3134	Reterminate Cat 6 cable	104.50
		<b>Total V83694</b>	<b>104.50</b>
V83707 - Ray White Jurien Bay	228	Travel - Property Inspections 20/01/20	156.40
		<b>Total V83707</b>	<b>156.40</b>
V83817 - WCP Civil Pty Ltd	22152	Footpath - Iberia st	283,278.12
		<b>Total V83817</b>	<b>283,278.12</b>
V83835 - Family Affair Cafe	IV0000000122	Refreshments HRWG meeting	192.50
		<b>Total V83835</b>	<b>192.50</b>
V83914 - Turquoise Safaris	BOOEASY BOOKINGS 8299916 8300611	BookEasy booking 8299916	519.75
		<b>Total V83914</b>	<b>519.75</b>
V83925 - BookEasy Pty Ltd	17390	BookEasy Minimum Monthly Fee	330.00
		<b>Total V83925</b>	<b>330.00</b>
V84004 - Department of Water and Environmental Regulation	TF012555	Controlled Waste tracking 15/1-31/1/20	660.00
		<b>Total V84004</b>	<b>660.00</b>
V84117 - Vanguard Press	25223	Brochure Display	1,352.15
		<b>Total V84117</b>	<b>1,352.15</b>
V84155 - Jurien Hardware - Thrifty Link	20-00003442	Bushman plus aerosol	13.30
	20-00003522	1882 Nut & Bolt	48.64
	20-00003617	Rapid set cement	7.60
	20-00003623	PVC Elbow and cap	4.51
	20-00003647	Uni-Pro paint roller, seasoil concentrate	89.30
	20-00003650	Universal tap adaptor	6.65
	20-00003313	9kg gas refills	99.75
	20-00004103	9kg Gas refills	99.75
	20-00004209	Anchor bond, eden	23.28
		<b>Total V84155</b>	<b>392.78</b>
V84221 - Holiday Guide Pty Ltd	2150	Marketing fee	154.28
		<b>Total V84221</b>	<b>154.28</b>
V84383 - EGE Lighting	4051	LED Downlights	440.00
	4052	Drivers	430.84
		<b>Total V84383</b>	<b>870.84</b>
V84384 - ARB Geraldton	503337	Halogen globes	20.00
	503336	Fit bullbar & spotlights - PLV261	3,685.00
		<b>Total V84384</b>	<b>3,705.00</b>
		<b>Total EFT411/990</b>	<b>364,131.00</b>
<b>Grand Total - EFT Payment</b>			<b>972,036.02</b>



**Monthly Statements**  
for the period ending 29 February 2020

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SHIRE OF DANDARAGAN  
 RATE SETTING STATEMENT by Department  
 as at 29 February 2020

	Note	Budget 2019/2020	Y-T-D Budget 2019/2020	Actual 2019/2020	Variance
		\$	\$	\$	
<b>OPERATING ACTIVITIES</b>					
<b>Net current assets at start of financial year - surplus/(deficit)</b>		1,751,184	1,688,698	1,688,698	
<b>Revenue from operating activities (excluding rates)</b>					
Governance		33,385	21,907	47,303	216%
General purpose funding		901,395	772,872	772,051	100%
Law, order & public safety		634,650	406,500	402,763	99%
Health		12,990	21,320	24,366	114%
Education & welfare		15,000	0	3,000	100%
Community amenities		1,375,310	1,282,023	1,287,200	100%
Recreation and culture		394,958	270,367	277,861	103%
Transport		258,407	228,915	222,912	97%
Economic services		237,316	173,398	167,150	96%
Other property and services		116,664	86,473	112,052	130%
		3,980,076	3,263,775	3,316,658	
<b>Expenditure from operating activities</b>					
Governance		(593,364)	(408,883)	(381,170)	93%
General purpose funding		(177,096)	(112,390)	(113,703)	101%
Law, order & public safety		(1,512,452)	(991,279)	(970,116)	98%
Health		(341,070)	(209,319)	(207,391)	99%
Education & welfare		(144,957)	(62,285)	(62,513)	100%
Community amenities		(2,283,262)	(1,464,399)	(1,453,125)	99%
Recreation and culture		(3,558,100)	(2,349,363)	(2,110,077)	90%
Transport		(5,389,129)	(3,832,511)	(3,800,559)	99%
Economic services		(741,242)	(490,602)	(453,491)	92%
Other property and services		(235,551)	(351,219)	(710,670)	202%
		(14,976,223)	(10,272,251)	(10,262,816)	
Non-cash amounts excluded from operating activities		5,767,721	4,294,252	4,013,298	
<b>Amount attributable to operating activities</b>		(3,477,242)	(1,025,526)	(1,244,163)	
<b>INVESTING ACTIVITIES</b>					
Non-operating grants, subsidies and contributions	11	2,108,778	1,254,591	1,191,108	
Proceeds from disposal of assets	3	48,100	38,373	37,273	
Purchase land and buildings	2	(1,029,569)	(730,686)	0	
Purchase furniture and equipment	2	(164,092)	(109,395)	(13,002)	
Purchase plant and equipment	2	(298,500)	(163,982)	(263,482)	
Purchase infrastructure assets - roads	2	(3,456,398)	(2,261,375)	0	
Purchase infrastructure assets - parks & reserves	2	(89,500)	(109,667)	0	
Purchase infrastructure assets - other	2	(510,700)	(340,467)	0	
Purchases - Works in Progress (Not Capitalised)	2	0	0	(1,889,460)	
<b>Amount attributable to investing activities</b>		(3,391,881)	(2,422,608)	(937,564)	
<b>FINANCING ACTIVITIES</b>					
Proceeds from new borrowings	4	479,053	0	25,000	
Repayment of borrowings	4	(119,620)	(98,260)	(101,594)	
Payment of self supporting loan to community group	4	0	0	(25,000)	
Self-supporting loan principal income	4	51,569	30,210	33,543	
Community group cash advance principal income	4	4,152	2,076	2,076	
Payment of right of use lease		0	(28,892)	(30,030)	
Transfer to reserves	8	(384,477)	(364,477)	(50,977)	
Transfer from reserves	8	(520,107)	(524,500)	(20,000)	
<b>Amount attributable to financing activities</b>		(550,784)	(65,157)	126,982	
Budgeted deficiency before general rates		(6,318,338)	(3,382,977)	(2,308,709)	
Estimated amount to be raised from general rates	6	6,318,338	6,318,338	6,299,767	
<b>Net current assets at end of financial year - surplus/(deficit)</b>	5	(0)	2,935,361	3,991,058	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF DANDARAGAN  
STATEMENT OF FINANCIAL POSITION  
as at 29 February 2020

Description	Note	for the period	
		for the year ended 30 June 2019	ending 29 February 2020
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	7	7,236,030	9,352,464
Trade receivables		741,671	834,241
Other financial assets at amortised cost		55,721	21,812
Other current assets		3,967	0
Inventories		31,727	27,994
<b>TOTAL CURRENT ASSETS</b>		<b>8,069,116</b>	<b>10,236,511</b>
<b>NON-CURRENT ASSETS</b>			
Other financial assets at amortised cost		187,984	211,273
Trade receivables		44,499	0
Land		2,940,000	2,940,000
Buildings and improvements		29,708,078	28,961,587
Furniture and equipment		891,305	818,443
Plant and equipment		4,636,723	4,047,622
Right of use assets		0	104,189
Infrastructure		248,197,940	247,507,693
<b>TOTAL NON-CURRENT ASSETS</b>		<b>286,606,530</b>	<b>284,590,807</b>
<b>TOTAL ASSETS</b>		<b>294,675,646</b>	<b>294,827,319</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables		(495,032)	(376,306)
Borrowings		(119,620)	(19,736)
Employee related provisions		(594,129)	(306,257)
<b>TOTAL CURRENT LIABILITIES</b>		<b>(1,208,781)</b>	<b>(702,299)</b>
<b>NON-CURRENT LIABILITIES</b>			
Trade and other payables		0	(90,149)
Borrowings		(104,024)	(104,024)
Employee related provisions		(246,128)	(269,417)
Other provisions		0	0
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>(350,151)</b>	<b>(463,590)</b>
<b>TOTAL LIABILITIES</b>		<b>(1,558,932)</b>	<b>(1,165,889)</b>
<b>TOTAL NET ASSETS</b>		<b>293,116,713</b>	<b>293,661,430</b>
<b>EQUITY</b>			
Retained earnings		(199,357,712)	(199,871,451)
Reserves - cash backed	8	(5,830,457)	(5,861,435)
Revaluation surplus		(87,928,544)	(87,928,544)
<b>TOTAL EQUITY</b>		<b>293,116,713</b>	<b>293,661,430</b>

This statement is to be read in conjunction with the accompanying notes.



**SHIRE OF DANDARAGAN**  
**STATEMENT OF COMPREHENSIVE INCOME by Nature or Type**  
**as at 29 February 2020**

	Note	Budget 2019/2020	Y-T-D Budget 2019/2020	Actual 2019/2020
		\$	\$	\$
<b>Revenue</b>				
Rates	6	6,318,338	6,318,338	6,299,767
Operating grants and subsidies		1,176,833	883,993	893,308
Contributions, reimbursements & donations		204,430	160,026	187,326
Service Charges		0	0	0
Fees and charges		2,338,408	2,052,836	2,068,785
Interest earnings		128,000	87,000	86,903
Other revenue		131,317	79,920	80,336
		10,297,327	9,582,113	9,616,424
<b>Expenses</b>				
Employee costs		(4,293,649)	(2,534,284)	(2,448,408)
Materials and contracts		(3,326,211)	(2,198,519)	(2,305,880)
Utilities		(453,375)	(289,577)	(280,730)
Interest Expense	4	(16,214)	(14,646)	(9,435)
Insurance		(398,975)	(395,793)	(407,797)
Other expenses		(718,992)	(545,179)	(553,895)
Depreciation		(5,747,244)	(4,224,333)	(4,209,320)
		(14,954,659)	(10,202,332)	(10,215,465)
		(4,657,332)	(620,218)	(599,041)
Grants & Subsidies (towards non-operating activities)		2,108,778	1,254,591	1,191,108
Fair Value adjustment through profit and loss		0	0	0
Profit / Loss on Disposal of Assets	3	(20,477)	(69,919)	(47,351)
<b>Net result</b>		(2,569,031)	564,453	544,716
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>		<b>(2,569,031)</b>	<b>564,453</b>	<b>544,716</b>

This statement is to be read in conjunction with the accompanying notes



SHIRE OF DANDARAGAN  
 STATEMENT OF COMPREHENSIVE INCOME by Department  
 as at 29 February 2020

	Note	Budget 2019/2020	Y-T-D Budget 2019/2020	Actual 2019/2020
		\$	\$	\$
Governance		33,385	21,907	47,303
General purpose funding		7,219,733	7,091,210	7,071,818
Law, order & public safety		634,650	406,500	402,763
Health		12,990	21,320	24,366
Education & welfare		15,000	0	3,000
Community amenities		1,375,310	1,282,023	1,287,200
Recreation and culture		394,958	270,367	277,861
Transport		258,007	228,915	222,912
Economic services		237,316	173,398	167,150
Other property and services		115,977	86,473	112,052
		10,297,327	9,582,113	9,616,424
<b>Expenses excluding finance costs</b>				
Governance		(582,303)	(387,523)	(364,022)
General purpose funding		(177,096)	(112,390)	(113,703)
Law, order & public safety		(1,512,452)	(991,160)	(969,878)
Health		(341,070)	(209,319)	(207,391)
Education & welfare		(144,957)	(62,285)	(62,513)
Community amenities		(2,283,262)	(1,441,992)	(1,453,125)
Recreation and culture		(3,554,134)	(2,346,816)	(2,109,153)
Transport		(5,367,738)	(3,796,887)	(3,764,496)
Economic services		(741,242)	(490,602)	(453,491)
Other property and services		(234,191)	(348,711)	(708,257)
		(14,938,445)	(10,187,685)	(10,206,030)
		(4,641,118)	(605,572)	(589,606)
<b>Finance costs</b>				
Governance		(11,049)	(11,360)	(7,148)
Law, order & public safety		0	(119)	(238)
Recreation and culture		(3,966)	(2,547)	(923)
Transport		0	0	(440)
Other property and services		(1,199)	(620)	(685)
		(16,214)	(14,646)	(9,435)
<b>Non- operating grants and subsidies</b>				
Education & welfare		0	3,000	0
Recreation and culture		27,197	4,787	4,787
Transport		2,081,581	1,246,804	1,186,321
		2,108,778	1,254,591	1,191,108
<b>Profit / (loss) on asset disposal</b>				
Governance		(12)	(10,000)	(10,000)
Community amenities		0	(22,407)	0
Transport		(20,991)	(35,624)	(35,624)
Other property and services		526	(1,888)	(1,727)
		(20,477)	(69,919)	(47,351)
<b>Net result</b>		(2,569,031)	564,453	544,716
<b>Other comprehensive income</b>				
Changes on revaluation of non-current assets		0	0	0
<b>Total other comprehensive income</b>		0	0	0
<b>Total comprehensive income</b>		<b>(2,569,031)</b>	<b>564,453</b>	<b>544,716</b>

This statement is to be read in conjunction with the accompanying notes

SHIRE OF DANDARAGAN  
 STATEMENT OF CHANGES IN EQUITY  
 as at 29 February 2020

Note	Retained Surplus	Reserves Cash Backed	Revaluation Surplus	Total Equity
	\$	\$	\$	\$
<b>Balance as at 30 June 2019</b>	199,357,712	5,830,457	87,928,544	293,116,713
Comprehensive Income				
Net result	544,716	0	0	544,716
Changes on revaluation of non-current assets	0	0	0	0
Total comprehensive income	544,716	0	0	544,716
Transfers from/(to) reserves	(30,977)	30,977	0	0
<b>Balance as at 29 February 2020</b>	<b>199,871,451</b>	<b>5,861,435</b>	<b>87,928,544</b>	<b>293,661,429</b>

This statement is to be read in conjunction with the accompanying notes.



2 DETAILED ACQUISITION

Description	Schedule	Total	Land & Buildings	Plant & Equipment	Furniture & Equipment	Parks & Reserves	Roads	Other
		\$	\$	\$	\$	\$	\$	\$
JBAAdmin Emerg. lighting test circuit	Governance	-	1,000					
Folding Machine	Governance	6,500.00	6,500		6,500			
Switches / Antennas and Access Points	Governance	-	49,592		49,592			
Replace PTZ web camera	Governance	6,500.02	8,000		8,000			
Pool Vehicle	Governance	22,590.59	25,000		25,000			
Dandaragan Water Point Fast Fill	Law Order & Public Safety	10,000.00	11,300					11,300
Dandaragan Houses (GROH)	Education & Welfare	-	479,053					
CevTransStat. install P/A door to transfer shed	Community Amenities	1,669.55	1,690		4,500			
DandCRC. Carpark Drainage/kerb/trip hazard	Community Amenities	4,315.85	4,316		3,380			
FRC painting exterior elements	Community Amenities	5,700.00	5,700		6,270			
FRC replace rusted roof gutters	Community Amenities	2,980	2,980					
FRC shade sails	Community Amenities	1,363.64	1,364		6,500			
FRC Emerg. lighting test circuit	Community Amenities	-	1,000		1,000			
DandCRC Emerg. lighting test circuit	Community Amenities	-	1,000		1,000			
Dand. cemetery wing walls	Community Amenities	-	4,000					
Sandy Cape Amenities	Community Amenities	-	80,000					4,000
JSRC replace sw drains	Recreation & Culture	-	15,200					
CCC leaf revision	Recreation & Culture	-	8,025					
Chic Cnt. alterations to VC desk	Recreation & Culture	2,970.00	2,970		8,025			
BCC Roof	Recreation & Culture	-	5,890		5,890			
BCC Paved Area	Recreation & Culture	-	100,000		100,000			
FRC soffit	Recreation & Culture	-	20,140		20,140			
CCC Renewal Project.	Recreation & Culture	(2,435.10)	230,000		230,000			
JSRC veranda roof structural repairs	Recreation & Culture	-	-2,435					
Chic Cnt. Emerg. lighting test circuit	Recreation & Culture	-	1,000		1,000			
JSRC Emerg. lighting test circuit	Recreation & Culture	-	1,000		1,000			
BCC Emerg. lighting test circuit	Recreation & Culture	-	1,000		1,000			
CCC Emerg. lighting test circuit	Recreation & Culture	-	2,000		2,000			
Dobbyn Park-Deck Jetty Entry	Recreation & Culture	-	40,000					40,000
Marina beach access ramp	Recreation & Culture	41,525.23	31,000		41,525			
Fauntleroy Park-Power Board	Recreation & Culture	7,046.20	8,000		8,000			
Dabiler Park-Replace Tank	Recreation & Culture	-	18,000		18,000			
Playground Equipment	Recreation & Culture	-	100,000		100,000			
Tandem Trailer - multi use	Recreation & Culture	5,000.00	5,000					
DNI Pioneer Park fence	Recreation & Culture	-	15,000					
Cervantes TV-Replace tower and antenna	Recreation & Culture	20,408.44	90,000					15,000
Beachside Swales	Transport	-	30,000					30,000
Turquoise Way path replacement	Transport	-	180,000					
Accessibility Improvements	Transport	-	14,000					
Dandaragan Depot roller door	Transport	1,948.00						1,949
Mokays Road - Gravel ResheetSLK5.32-9.32	Transport	7,536.41	10,000					10,000
Dewar Road - Gravel ResheetSLK10.22-14.22	Transport	29,351.97	82,500					29,352
Koodjee Road - Gravel ResheetSLK5.79-8.73	Transport	9,361.83	14,400					14,400
Sandy Cape - ReconstructionSLK6.03-6.9	Transport	-	47,031					47,031
NorthWest Road - ReconstructionSLK26.08-27.78	Transport	522.98						523
Yarramulan Road - Gravel ResheetSLK14.3-18.3	Transport	5,764.82						5,765
Dandaragan Road - ReconstructionSLK26.07-28.07	Transport	80,205.69	111,907					111,907
Jurien East Road - ReconstructionSLK12-14.5	Transport	70,775.73	121,681					121,681
Capitola Road - Gravel ResheetSLK6.82-9.23	Transport	46,803.72	115,163					115,163
	Transport	3,250.00	3,250					3,250
	Transport	2,400.00	2,400					2,400
	Transport	-	241,162					241,162
	Transport	82,169.71	375,907					375,907
	Transport	506,200.99	510,000					510,000
	Transport	58,251.28	100,190					100,190



NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS  
as at 29 February 2020

**3 ASSET DISPOSAL AND CHANGEOVER**

Description	Proceeds from Sale		Cost of Replacement		Net Cost for Change Over		Written Down Value		Profit/(Loss) on Disposal	
	2019/2020 Actual	2019/2020 Budget	2019/2020 Actual	2019/2020 Budget	2019/2020 Actual	2019/2020 Budget	2019/2020 Actual	2019/2020 Budget	2019/2020 Actual	2019/2020 Budget
PTT008 - Dolley Trailer 6RO 298	\$ 0	\$ 2,500	0	35,000	0	\$ 32,500	0	\$ 2,100	0	400
PCR010 - 2012 Bomag Smooth Drum Roller - DN039	30000	35,000	135,123.63	150,000	105,124	115,000	65624	56,391	(35,624)	(21,391)
PTC019 - Honda TRX420TM Motor Bike	2272.73	2,500	11,413.64	11,000	9,141	8,500	4000	1,913	(1,727)	587
PSP022 - Slasher Howard	0	100	0	6,000	0	5,900	0	0	0	100
PLV223 - Holden Caprice Sedan	5,000	7,000	22,591	25,000	17,591	18,000	15,000	7,012	(10,000)	(12)
Hoist	0	1,000	0	10,500	0	9,500	0	1,161	0	(161)
Sandy Cape Amenities (toilets)	0	0	0	80,000	0	80,000	0	22,407	0	(22,407)
	<b>37,273</b>	<b>48,100</b>	<b>169,128</b>	<b>317,500</b>	<b>131,855</b>	<b>269,400</b>	<b>84,624</b>	<b>90,984</b>	<b>(47,351)</b>	<b>(42,884)</b>



NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS  
as at 29 February 2020

**4 INFORMATION ON BORROWINGS**

**(a) Borrowing repayments**

Movement in borrowings and interest between the beginning and the end of the current financial year.

	Outstanding	New loans		Interest repayments		Principal repayments		Outstanding
	1 July 2019	2019/2020 Actual	2019/2020 Budget	2019/2020 Actual	2019/2020 Budget	2019/2020 Actual	2019/2020 Budget	for the year ending 30 June
<b>Governance</b>								
Loan 127	215,856	0	0	11,049	11,049	68,051	68,051	147,805
Education and welfare								
Loan 135	479,053	0	0		0		0	479,053
	694,909	0	0	11,049	11,049	68,051	68,051	626,858
<b>Self Supporting Loans</b>								
<b>Recreation and culture</b>								
Loan 114	9,247	0	0	333	333	9,247	9,247	0
Loan 130	70,537	0	0	1,742	3,212	11,051	22,375	48,162
Loan 131	9,423	0	0	126	211	3,099	6,240	3,183
Loan 132	10,685	0	0	126	211	3,520	7,081	3,604
Loan 133	50,000	0	0	1,199	1,199	6,626	6,626	43,374
Loan 134		25,000	25,000		165		1,710	23,290
	149,892	25,000	25,000	3,527	5,330	33,643	53,279	121,613
	<b>844,801</b>	<b>25,000</b>	<b>25,000</b>	<b>14,575</b>	<b>16,379</b>	<b>101,594</b>	<b>121,330</b>	<b>748,471</b>
<b>Cash Advance Repayment</b>								
<b>Recreation and culture</b>								
Cervantes Bowling Club	6,228	0	0	0	0	2,076	4,152	2,076
	6,228	0	0	0	0		4,152	2,076

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.

The self supporting loan(s) repayment will be fully reimbursed.

The self supporting loan(s) repayment will be fully reimbursed.

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS  
as at 29 February 2020

**5. NET CURRENT ASSETS**

	Note	2019	2020
		\$	\$
<b>Composition of estimated net current assets</b>			
<b>Current assets</b>			
Cash - unrestricted		1,405,572	3,491,030
Cash - restricted reserves	8	5,830,457	5,861,435
Receivables		802,151	856,845
Inventories		31,727	27,994
		<u>8,069,908</u>	<u>10,237,304</u>
<b>Less: current liabilities</b>			
Trade, other payables and provisions		(1,089,161)	(682,563)
Long term borrowings		(119,620)	(19,736)
		<u>(1,208,781)</u>	<u>(702,299)</u>
<b>Unadjusted net current assets</b>		6,861,127	9,535,005
<b>Adjustments</b>			
Less: Cash - restricted reserves	8	(5,830,457)	(5,861,435)
Less: Loans receivable - clubs/institutions		(55,721)	(21,812)
Add: Provisions		594,129	306,257
Add: Right of use lease liability		0	13,308
Add: Current portion of borrowings		119,620	19,736
<b>Adjusted net current assets - surplus/(deficit)</b>		<u>1,688,698</u>	<u>3,991,058</u>

**Reason for Adjustments**

The differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with Local Government (Financial Management) Regulation 32 as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments above.

**Operating activities excluded from budgeted deficiency**

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

(Profit) on asset disposals	(397,267)	0
Loss on asset disposals	107,433	47,351
Movement in employee provisions	78,645	(287,872)
Movement in deferred rates	(10,864)	44,499
Depreciation on assets	5,757,993	4,209,320
<b>Non cash amounts excluded from operating activities</b>	<u>5,535,940</u>	<u>4,013,298</u>

**Reason for Adjustments**

The differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been excluded when calculating the budget deficiency in accordance with Local Government (Financial Management) Regulation 32 as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments above.

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS  
as at 29 February 2020

**6 RATES AND SERVICE CHARGES**

(a) Rating Information

RATE TYPE	Rate in \$	Number of properties	Rateable value \$	2019/2020 Budgeted			2019/2020 Actual		
				rate revenue \$	interim rates \$	back rates \$	rate revenue \$	interim rates \$	back rates \$
<b>General rate</b>									
Gross rental valuations									
GRV - General	8.0156	1,866	31,617,964	2,534,371	0	0	2,534,371	(13,437)	
Unimproved valuations									
UV - General	0.7115	590	405,363,396	2,884,162	0	0	2,884,162	282	
<b>Sub-Totals</b>		<b>2,456</b>	<b>436,981,360</b>	<b>5,418,533</b>	<b>0</b>	<b>0</b>	<b>5,418,533</b>	<b>5,419,015</b>	<b>2,884,926</b>
									<b>5,405,859</b>
<b>Minimum payment</b>									
Gross rental valuations									
GRV - General	947	988	5,359,637	935,636	0	0	935,636	935,636	935,636
GRV - Lesser (Dandaragan & Badgingarra)	715	29	116,382	20,735	0	0	20,735	20,735	20,735
Unimproved valuations									
UV - Mining	894	79	1,439,872	70,626	0	0	70,626	68,838	68,838
UV - Lesser	715	149	11,501,900	106,535	0	0	106,535	106,535	106,535
<b>Sub-Totals</b>		<b>1,245</b>	<b>18,417,791</b>	<b>1,133,532</b>	<b>0</b>	<b>0</b>	<b>1,133,532</b>	<b>1,131,744</b>	<b>1,131,744</b>
Discount		3,701	455,399,151	6,552,065	0	0	6,552,065	6,550,759	6,537,603
<b>Total amount raised from general rates</b>							<b>(235,000)</b>		<b>(239,344)</b>
Ex Gratia Rates									<b>6,298,259</b>
<b>Total rates</b>							<b>1,273</b>	<b>1,507</b>	<b>1,507</b>
									<b>6,299,766</b>



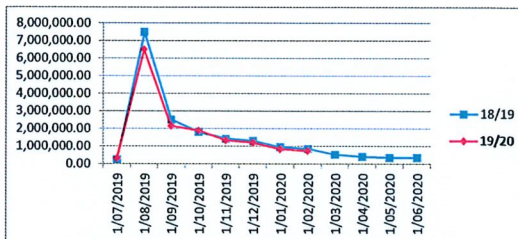
NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS  
as at 29 February 2020

**7 CASH, INVESTMENTS & RECEIVABLES**

Note	2019	2020
	\$	\$
<b>Cash And Cash Equivalents</b>		
Unrestricted	1,653,919	3,491,030
Restricted	5,821,414	5,861,435
	<u>7,475,333</u>	<u>9,352,464</u>
<b>Receivables</b>		
Rates outstanding	346,092	739,953
Sundry debtors	152,623	95,080
GST receivable	(0)	(0)
	<u>498,715</u>	<u>835,033</u>

**Rates Outstanding**

	YTD	30-Jun-19
Opening Arrears Previous Years	274,006	268,678
Levied this Year	7,762,198	7,603,240
Less Collections to date	- 7,296,251	- 7,597,912
Equals Current Outstanding	739,953	274,006
<b>Net Rates Collectable</b>	739,953	274,006
% Collected	90.79	96.52

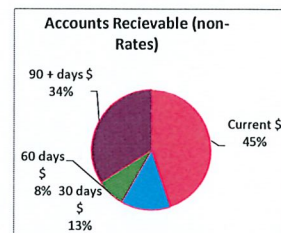


**Sundry Debtors**

	Current	30 days	60 days	90 + days
	\$	\$	\$	\$
Receivables General	42,675.60	12,751.20	7,180.72	32,472.95
<b>Total Receivables General Outstanding</b>				<u>95,080.47</u>

**Total Receivables General Outstanding**

Amounts shown above include GST (where applicable)



NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS  
as at 29 February 2020

**8 CASH BACKED RESERVES**

**(a) Cash Backed Reserves - Movement**

	Opening Balance	Budget Transfer to	Transfer (from)	In Use Adjustment	Closing Balance
	\$	\$	\$		\$
Plant Reserve	251,356	2,194			253,550
Building Renewal Reserve	972,206	8,683			980,889
Rubbish Reserve	475,777	4,125			479,901
Community Centre Reserve	377,220	3,002			380,222
Television Services Reserve	96,565	837			97,403
Information Technology Reserve Reserve	56,339	488			56,828
Caravan Park Reserve	391,478	3,394			394,872
Land Development Reserve	69,821	605			70,426
Parking Requirements (Lot 1154 Sandpiper Street) Reserve	11,270	98			11,367
Parks and Recreation Grounds Development (Seagate) Reserve	371,813	3,224			375,037
Sport and Recreation Reserve	326,824	2,783	(20,000)		309,607
Landscaping Reserve	2,615	23			2,638
Aerodrome Reserve	120,886	1,048			121,934
Public Open Space Renewal Reserve	460,099	3,992		477	464,569
Infrastructure Renewal Reserve	802,327	6,952			809,280
Public Open Space Construction Reserve	111,561	967			112,528
Infrastructure Construction Reserve	0				0
Building Construction Reserve	114,808	995			115,803
Leave Reserve	257,105	2,231			259,337
Economic Development Initiatives Reserve	506,771	4,394			511,165
Turquoise Way Path Reserve	51,150	443			51,593
Cash in lieu of landscaping – Lot 1146 Sandpiper Street Reserve	2,465	21			2,486
Cash in lieu of Public Open Space – Lot 9000 Valencia Road Reserve	0	477		(477)	0
	<b>5,830,457</b>	<b>50,977</b>	<b>(20,000)</b>	<b>0</b>	<b>5,861,435</b>

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS  
as at 29 February 2020

**9 TRUST FUNDS**

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

**Trust Fund**

Detail	Balance	Movements		Balance
	30-Jun-19	Inwards	Outwards	as at 29 February 2020
Cash In Lieu POS - L9000 Valencia	\$ 200,277	\$		\$ 200,277
	200,277	0	0	200,277

**10 BUDGET AMMENDMENTS**

Description	Council Resolution	Schedule	Classification	Non-Cash Adjustment	Increase in cash available	Decrease in cash available	Amended Budget Running Balance
<b>Opening Surplus</b>							<b>0</b>
<b>Permanent Changes</b>							
Budget Review - Summary of changes	20200227	9.1.4			531,239		531,239
Budget Review - Surplus dispersement	20200227	9.1.4				(395,000)	136,239
				<b>0</b>	<b>531,239</b>	<b>(395,000)</b>	<b>136,239</b>

NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS  
as at 29 February 2020

11 GRANTS & CONTRIBUTIONS

Program / Details	Grant Provider	In Advance payments	Budget 2019/20	2019 / 20 Budget	Received	Recoup Status	
				Amendments		Expenditure	Not Received
				\$	\$	\$	
<b>Operating</b>							
Rate Revenue							
Other General Purpose Income							
Grants Commission - General	WALGGS		354,033		251,701		102332.25
Grants Commission - Roads	WALGGS		391,562		414,671		-23109.25
<b>Fire Prevention</b>							
Bushfire risk management Planning Program Yr2	DFES	172,931	171,213				-1718.00
Bushfire risk management Planning Program Yr1	DFES	-	28,382		28,903		521.22
ESL Operating Grant	FESA		46,844		40,469		6374.70
<b>Other Welfare</b>							
Spray the Grey Grant Estimate	Healthway		15,000		3,000		12000.00
Streets Roads Bridges Depots Maint							
MRWA Direct Grant	MRWA		210,870		210,870		0.00
Street Light Subsidy			3,300				3300.00
Airfields							
Jurien Bay Airport Masterplan			12,393				12393.00
Tourism							
DET Apprenticeship Grant - Atherton				1,500	1,500		
		172,931	1,176,833	1,500	893,308		112,094
<b>Non-Operating</b>							
<b>Swimming Areas and Beaches</b>							
Beach Numbering Project	DLGSC						0.00
<b>Other Recreation and Sport</b>							
Fauntleroy Park- Solar Lights	Safer Communities		4,787		4,787		0.00
Coastal Nodes Project	Shire of Irwin						0.00
<b>Heritage</b>							
LotteryWest N/Head heritage grant			22,410				22410.00
<b>Streets Roads Bridges Depots Maint</b>							
Regional Road Group RRG	RRG		607,782		263,084	726,174	344698.00
Commodity Route Funding	SCR		412,600		165,040		247560.00
SBS Grant	SBS		424,586		169,834	167,092	254752.00
DoT Dual Use Path	DoT		82,500		57,750	60,000	24750.00
WALGGC - Special Projects	WALGGS			394,000	295,500		98500.00
RTR Grant	RTR		554,113		235,113	315,777	319000.00
			2,108,778	394,000	1,191,108	1,269,043	1311670.00
		172,931	3,285,611	395,500	2,084,416	1,269,043	1,423,763.92

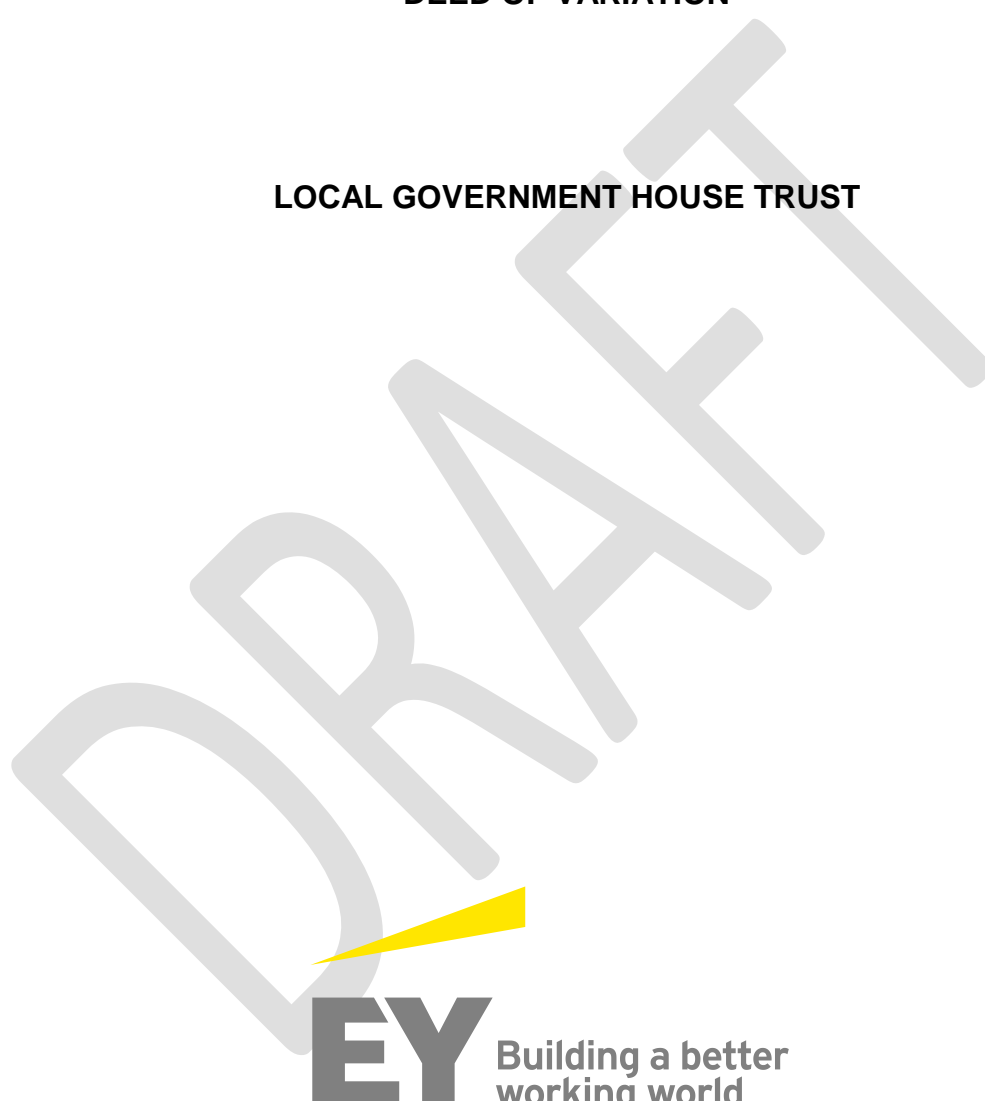
NOTES TO AND FORMING PART OF THE MONTHLY STATEMENTS  
as at 29 February 2020

12 VARIANCES

Reporting Program	Var \$	Var %	Var	Timing / Permanent	Explanation of Variance
<b>Operating Revenue</b>					
Governance	25,396	216%	▲	Permanent	LGIS Members fund
General Purpose Funding	(821)	100%	▼		
Law, Order & Public Safety	(3,737)	99%	▼		
Health	3,046	114%	▲		
Education and Welfare	3,000	100%	▲		
Community Ammenities	5,177	100%	▲		
Recreation and Culture	7,494	103%	▲		
Transport	(6,004)	97%	▼		
Economic Services	(6,248)	96%	▼		
Other Property and Services	25,579	130%	▲	Permanent	Sale of goods at auction not budgeted for
<b>Operating Expenses</b>					
Governance	27,712	93%	▲		
General Purpose Funding	(1,313)	101%	▼		
Law, Order & Public Safety	21,163	98%	▲		
Health	1,928	99%	▲		
Education and Welfare	(227)	100%	▼		
Community Ammenities	11,274	99%	▲		
Recreation and Culture	239,286	90%	▲		
Transport	31,952	99%	▲		
Economic Services	37,111	92%	▲		
Other Property and Services	(359,451)	202%	▼	Timing	Oncost allocations

**DEED OF VARIATION**

**LOCAL GOVERNMENT HOUSE TRUST**



LAW

PERTH

11 Mounts Bay Road, Perth WA 6000

Telephone (08) 9429 2222 Facsimile: (08) 9429 2434

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Our Ref: 4WAL / 2004 7043

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**THIS DEED** dated the \_\_\_\_\_ day of \_\_\_\_\_ 2019

**BY**

**WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION** of Level 1, 170 Railway Parade, West Leederville in the State of Western Australia (the 'Trustee')

**RECITALS**

- A. By Deed of Trust undated but stamped 12 February 1980 ('Original Trust Deed') made between CHARLES WILSON TUCKEY, LYAL GORDON RICHARDSON, GORDON LAWRENCE KILPATRICK, HARRY STICKLAND and MAXWELL RAY FINLAYSON (the 'Original Trustees') and THE LOCAL GOVERNMENT ASSOCIATION OF WESTERN AUSTRALIA and the COUNTRY SHIRE COUNCILS ASSOCIATION (the 'Retired Trustees') the Original Trustees declared that they would hold the property therein referred to as the Headquarters and the monies therein referred to as the Trust Fund upon trust for the beneficiaries specified in the second schedule to the Original Deed upon the terms and conditions therein contained (the 'Original Trust').
- B. By Deed dated 2 October 1981 made between the Original Trustees and the Retired Trustees the Original Trustees retired and appointed the Retired Trustees as the trustees of the Original Trust in their place.
- C. By Deed dated 4 May 1994 (the 'New Deed') the Retired Trustees (in the New Deed referred to as THE LOCAL GOVERNMENT ASSOCIATION OF WESTERN AUSTRALIA (INC) and THE COUNTRY SHIRE COUNCILS' ASSOCIATION OF WESTERN AUSTRALIA (INC)) agreed that the proceeds from the sale of the Headquarters and the Trust Fund and the income thereof should be from 17 February 1993 held upon the terms and conditions set out in the New Deed (the 'Trust').
- D. By Deed of Variation dated 5 June 2002 the Retired Trustees varied the New Deed (collectively, the 'Trust Deed') to provide for a new Clause 22 which provides that any trustee of the Trust may retire as trustee of the Trust and appoint a new trustee to act as trustee of the Trust and that notwithstanding that the original number of trustees of the Trust was five where a corporation or incorporated association is appointed as trustee of the Trust then it shall not be obligatory to appoint more than one new trustee.
- E. By Deed dated 6 June 2002 made between the Retired Trustees and the Trustee, the Retired Trustees retired and appointed the Trustee as the trustee of the Trust.
- F. Clause 21.1 of the Trust Deed provides that the Trustees may at any time and from time to time (with the consent of not less than 75% of the Beneficiaries) by deed revoke add to or vary the trusts of the Trust Deed or declare (inter alia) any new or other powers, authorities or discretions concerning the management, control or investment of the Trust Fund upon the terms contained therein.
- G. The Trustee wishes to add to and vary the Trust Deed and declare (inter alia) new or other powers, authorities and discretions concerning the management, control or investment of the Trust Fund in accordance with the terms of this Deed.
- H. More than 75% of the Beneficiaries have consented in writing to the variations to the New Deed and the records relating to this consent will be placed with the original of this Deed.



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**NOW THIS DEED WITNESSES****1. DEFINITIONS AND INTERPRETATION**

In this Deed, unless the context otherwise requires:

- 1.1 a word importing the singular includes the plural and vice versa, and a word of any gender includes other genders;
- 1.2 another grammatical form of a defined word or expression has a corresponding meaning;
- 1.3 a reference to a clause, paragraph, recital, schedule or annexure is to a clause, paragraph or recital of, or schedule or annexure to, this Deed, and a reference to this Deed includes any schedule or annexure;
- 1.4 a reference to a document or instrument includes the document or instrument as varied, novated, altered, supplemented or replaced from time to time;
- 1.5 a reference to a person includes a natural person, the estate of an individual, a partnership, body corporate, the trustee of a trust (in the trustee's capacity as trustee of the trust), association, governmental or local authority or agency or other entity;
- 1.6 a reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;
- 1.7 the meaning of general words is not limited by specific examples introduced by 'including, for example' or similar expressions;
- 1.8 Recitals A to H inclusive form part of and are included in this Deed;
- 1.9 headings are for ease of reference and do not affect interpretation;
- 1.10 'Deed' means this deed;
- 1.11 unless specified otherwise, terms which are defined in the Trust Deed and used in this Deed bear the same meanings in this Deed which are ascribed to them in the Trust Deed; and
- 1.12 in the event of any inconsistency between the provisions of the Trust Deed and the provisions of this Deed, the provisions of this Deed will prevail.

**2. OPERATIVE PART**

The Trustee in exercise of the power given to the Trustee by clause 21.1 of the Trust Deed and with the consent of more than 75% of the Beneficiaries hereby adds to and varies the Trust Deed and declares (inter alia) the following new or other powers authorities and discretions concerning the management, control or investment of the Trust Fund as follows:

- 2.1 delete the word "The" appearing after the words "Any trustee of the Trust may retire as trustee of the Trust." in the existing clause 22.1 and replace it with the words "Subject to clause 22.3, the";

2.2 insert after clause 22.2 the following:

“22.3 The retiring or continuing trustee shall only be entitled to appoint any new or additional trustee of the Trust with the consent of not less than 75% of the Beneficiaries.

22.4 The Beneficiaries may at any time by Special Resolution:

- (a) remove a Trustee from the office as trustee of the Trust; and
- (b) appoint such new or additional Trustee.

For the purposes of this clause 22.4, “Special Resolution” means a resolution passed or decision made by not less than 75% of the Beneficiaries.”

2.3 insert a new clause 13A as follows:

“13A **DELEGATION TO THE BOARD OF MANAGEMENT**

Unless the Beneficiaries otherwise direct (such direction to be given by not less than 75% of the Beneficiaries), the Trustees shall delegate all of the powers authorities and discretions contained in subclauses (a) to (x) of clause 12 to the Board of Management. The Trustees shall, at the direction of the Board of Management, do such things as may be necessary to give effect to the exercise of a power, authority or discretion by the Board of Management.”

3. **SEVERABILITY**

3.1 If any provision of this Deed is found by a competent authority (including without limitation a Court) to be void or unenforceable, then such finding shall not affect the other provisions of this Deed.

3.2 If making a subsequent amendment to this Deed avoids any invalidity or unenforceability of any provision of this Deed, the parties may elect to make that amendment, which shall be deemed for all purposes to be effective immediately prior to the occurrence of that invalidity or unenforceability.

4. **FURTHER ASSURANCES**

All parties shall make, execute and do all acts, deeds, documents and things and sign all documents which may reasonably be required to give full effect to this Deed, and the Trustee shall bear the costs of observing, performing and complying with this clause.

5. **COSTS**

The Trustee shall bear and pay the costs of and incidental to the preparation, execution and stamping of this Deed.

6. **RATIFICATION AND CONFIRMATION**

In all other respects the terms of the Trust Deed are hereby ratified and confirmed.

7. **PROPER LAW**

This Deed shall be governed by the laws of the State of Western Australia and the parties submit to the jurisdiction of the Courts of the State of Western Australia.

**EXECUTED** as a Deed

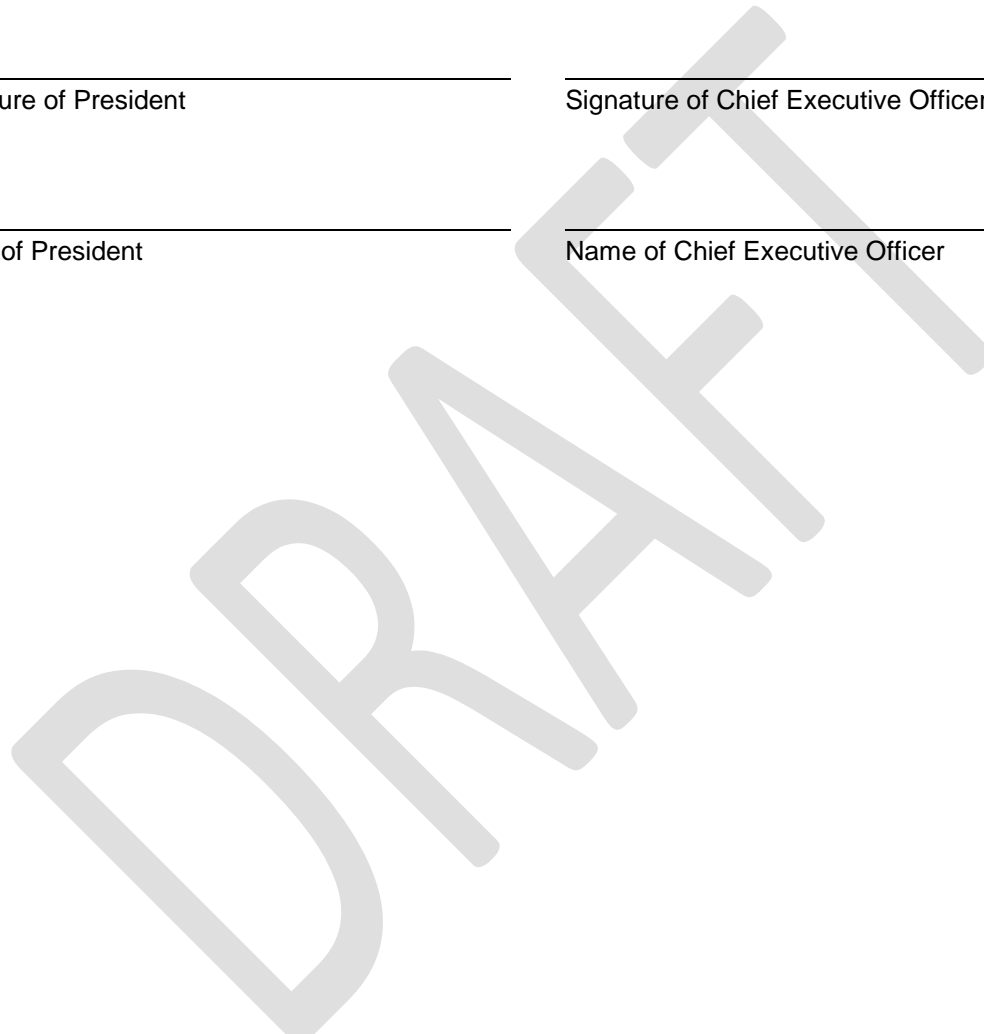
**THE COMMON SEAL** of **WESTERN** )  
**AUSTRALIAN LOCAL GOVERNMENT** )  
**ASSOCIATION** is hereunto affixed in the )  
presence of: )

\_\_\_\_\_  
Signature of President

\_\_\_\_\_  
Signature of Chief Executive Officer

\_\_\_\_\_  
Name of President

\_\_\_\_\_  
Name of Chief Executive Officer



demands outgoings debts and liabilities incurred in respect of the Trust Fund.

10.2 The Trustees may subject to any law in force at the time in relation to this Deed so permitting accumulate all or any part of the income arisen or arising during an accounting period and such accumulation shall be dealt with as an accretion to the Trust Fund but so that the Trustees may at any time or times resort to all such accumulations and pay or apply the whole or any part or parts thereof as if they were income of the Trust Fund for the then current accounting period.

10.3 Subject to Clause 10.2 the Trustees may at any time at their discretion pay the whole or part of the income of the Trust Fund for any accounting period to the beneficiaries in proportion to the number of units of which they are respectively registered as holders at the last day of such accounting period.

11.0 **ADVANCEMENT OF CAPITAL**

The Trustees may at any time and from time to time set aside from the capital of the Trust Fund or raise therefrom any sum or sums of money and pay the same to the beneficiaries in proportion to the number of units in respect of which they are respectively registered at the date of each such payment for their own use and benefit. The payment of any such sum or sums of capital may be made in the same manner and subject to the same provisions as contained in Clause 10.3 in relation to the payment application or setting aside of any income of the Trust Fund.

12.0 **POWERS OF INVESTMENT AND MANAGEMENT**

The Trustees shall apply and invest the Trust Fund in any of the investments from time to time authorised by law for the investment of trust funds by trustees and in addition to and without limiting the powers authorities and discretions vested in the Trustees by law and notwithstanding the trusts hereinbefore declared shall have the following powers authorities and discretions which may be exercised by the Trustees at any time and from time to time in the

## Attachment 2 Clause 12 of Trust Deed (Excerpt)

absolute and uncontrolled discretion of the Trustees in carrying out the trusts hereof:

- (a) to invest the Trust Fund and deal with manage transpose and realise the Trust Fund or any part thereof whether real or personal property with such powers in all respects as if the Trustees were the absolute owner thereof;
- (b) to purchase or otherwise acquire any investments for cash or otherwise and upon any terms and conditions and to make any such purchase or acquisition for a sum greater than the amount of the Trust Fund for the time being and to agree to pay for any such investments wholly or in part from any future moneys which may come into the Trustees' hands including dividends profits interest or other income payable in respect of any such investments;
- (c) to sell or otherwise dispose of any real or personal property or interest therein for the time being forming the whole or part of the Trust Fund by public auction tender or private treaty at such price or prices and whether for cash or on terms and generally upon any terms and conditions and to grant options for such sale or disposition as aforesaid;
- (d) (i) to borrow and raise moneys from; or  
(ii) to secure by mortgage or otherwise howsoever the payment of or obligation to pay money to,  
  
any person (including a beneficiary) upon any terms with or without security or interest;
- (e) to vary or transpose any investments and to vary the terms of or property comprised in any security;
- (f) to hold use purchase construct demolish maintain repair renovate reconstruct develop improve sell transfer convey surrender let lease exchange take and grant options or rights in alienate mortgage charge pledge reconvey release or discharge or otherwise deal with any real or personal

property PROVIDED THAT in the improvement or development of any part of the Trust Fund the Trustees shall not be bound by the limitation contained in Section 30(1)(c) of the Trustees Act and the Trustees shall not be bound to apply to any Court to exceed such limitation;

- (g) to pay out of the Trust Fund or the income thereof all costs charges and expenses of and incidental to the management of the Trust Fund or to the exercise of any power authority or discretion hereby or by law conferred on the Trustees or in carrying out or performing the trusts hereof which the Trustees may at any time incur including all taxes of whatever kind payable in respect of the Trust Fund and costs in any way connected with the preparation and execution of these presents;
- (h) to act as manager or to employ any persons (including a Trustee hereof or a unit holder) contractors managers solicitors accountants clerks workmen employees servants or agents to transact all or any business of whatever nature including the receipt and payment of money and to decide the remuneration to be allowed and paid and to pay all charges and expenses so incurred and to create or arrange any scheme or superannuation retirement benefit or pension for the benefit of any person so employed;
- (i) to partition or agree to the partition of or to subdivide or agree to the subdivision or strata title or agree to the strata-titling of any land or other property which or any interest in which may for the time being be subject to the trusts hereof and to pay any moneys by way of equality of partition;
- (j) to determine whether any real or personal property or any increase or decrease in amount number or value of any property or holdings of property or any profit loss receipt or payments from for or in connection with any real or personal property shall be treated as and credited or debited to capital or to income and generally to determine all matters as to which any doubt difficulty or question

may arise under or in relation to the execution of the trusts and powers of this Deed and every determination of the Trustees in relation to any of the matters aforesaid whether made upon a question formally or actually raised or implied in any of the acts or proceedings of the Trustees in relation to the Trust Fund shall bind all parties interested therein and shall not be objected to or questioned on any ground whatsoever;

- (k) to open accounts with any bank or building society and to operate by and in all usual ways any such accounts;
- (l) to give effectual receipts and discharges for any moneys received by or on behalf of the Trustees or otherwise relating to any of the acts matters and things provided for in these presents;
- (m) to provide and set aside out of the Trust Fund or the income thereof such sum of money as the Trustees shall consider is available or necessary for and to pay or apply the same in or towards the discharge or reduction of any encumbrance debt or other liability for the time being affecting the Trust Fund or any part thereof;
- (n) to let sub-let lease or sub-lease for any period (and including to any beneficiary) and at any rental any real or personal property comprised in the Trust Fund upon any terms conditions or covenants;
- (o) to purchase take on lease sub-lease assignment hire or otherwise acquire any estate or interest in any real or personal property for any price premium rental charge payment fee or other consideration and subject to any terms conditions and covenants;
- (p) to take such action as the Trustees shall think fit for the adequate protection of any part of the Trust Fund and to do all such other things as may be incidental to the exercise of any of the powers authorities and discretions hereby or by law conferred on the Trustees;

- (q) to take and act upon the opinion (given in writing) of a solicitor an attorney at law or counsel practising in any country where the Trust Fund or any part thereof may for the time being be or be proposed to be invested in relation to the interpretation or effect of these presents or any other document or statute or as to the administration of the trusts hereof without being liable to any of the beneficiaries in respect of any act done by the Trustees in accordance with such opinion PROVIDED THAT nothing in this provision shall prohibit or impede the Trustees from applying to any Court if it shall think fit or prohibit any unit holder from so doing;
- (r) to allow any beneficiary to occupy have custody of or use any part of the Trust Fund on any terms or conditions as to inventories repair replacement insurance outgoings or otherwise but the Trustees shall not be liable for any loss or damage which may occur to any such part of the Trust Fund during or by reason of any such occupation custody or use except insofar as such loss or damage shall be occasioned by the conscious and wilful default or neglect of the Trustees;
- (s) to permit any part of the Trust Fund to be held or registered in the name of any nominee of the Trustees and to deposit securities deeds and other documents belonging or related to the Trust Fund with any bank or solicitor;
- (t) in the event of any gift stamp or other duties fees or taxes becoming payable in any part of the world in respect of these presents or the Trust Fund or any part thereof in any circumstances to pay all or any part of such duties fees and taxes out of the Trust Fund notwithstanding that such duties fees or taxes or some part thereof are not or may not be recoverable from the Trust Fund by legal process;
- (u) to receive and accept any real or personal property by gift inter vivos or by Will or under the provisions of any other trust or otherwise from any other person as additions to the Trust Fund and to hold the same upon the trusts herein



set forth and to administer such additions under the provisions hereof;

- (v) at any time and from time to time to ascertain and fix the value of the Trust Fund in accordance with the provisions herein contained and for that purpose to engage such competent valuers or experts as the Trustees may select and the Trustees may cause the value so ascertained and fixed to be entered from time to time in a book kept for that purpose;
- (w) to appoint any date earlier than the Vesting Date to be the Vesting Date;
- (x) during an accounting period to nominate any date not more than 18 months after the date of commencement of the then current accounting period as the last day of that accounting period and thereafter the accounting period shall mean each succeeding 12 month period commencing on the day following such nominated date until the anniversary of such nominated date immediately preceding the Vesting Date and the period thereafter until the Vesting Date.

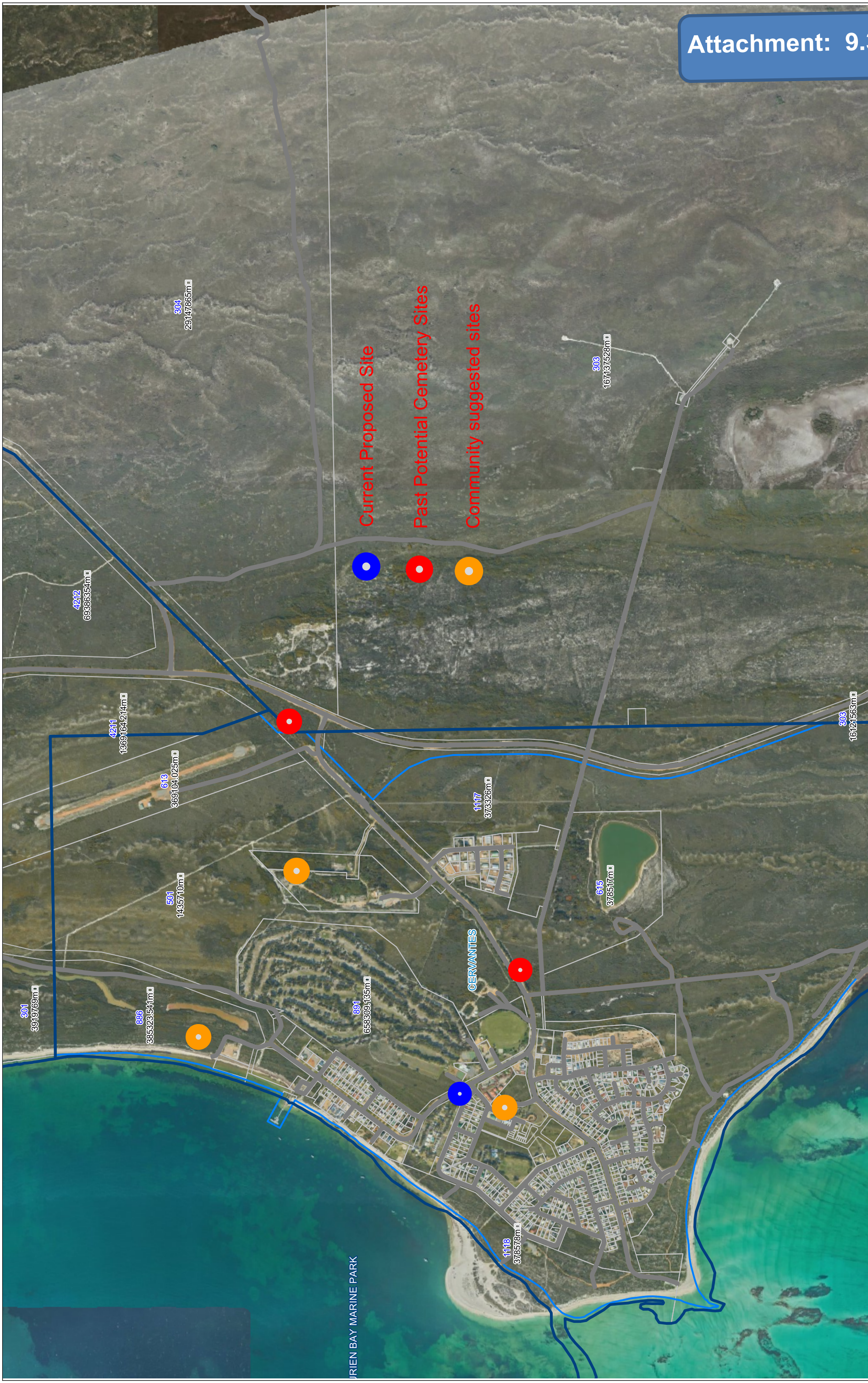
13.0 DELEGATION OF TRUSTEE POWERS

The Trustees if at any time they are more than one shall act jointly and may delegate the exercise of all or any of the powers authorities or discretions hereby or by law conferred on the Trustees:-

- (a) to the Board of Management constituted by clause 14.0 of this Deed, or
- (b) to any other person or persons,

and execute any power of attorney or other instrument necessary to effectuate such purpose.





**Current Proposed Site**

**Past Potential Cemetery Sites**

**Community suggested sites**

Shire of Dandaragan does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that Dandaragan Shire Council shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in this information.

**Property Mapping System**

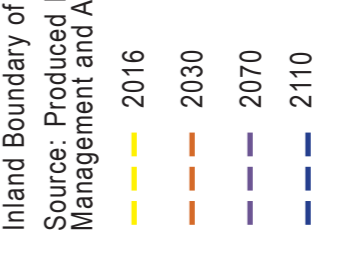
Scale: 1:17424  
 Projection: GDA94 / MGA zone 50  
 Date: 22/01/2020 >







**Coastal Erosion Hazard Mapping**  
 Inland Boundary of Predicted Vulnerability  
 Source: Produced by Carone 20/03/2017, as part of Coastal Hazard Risk Management and Adaptation Plan June 2016 for the Shire of Dandaragan.

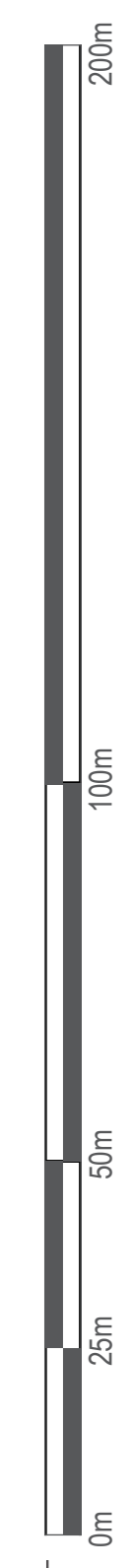


**KEY**

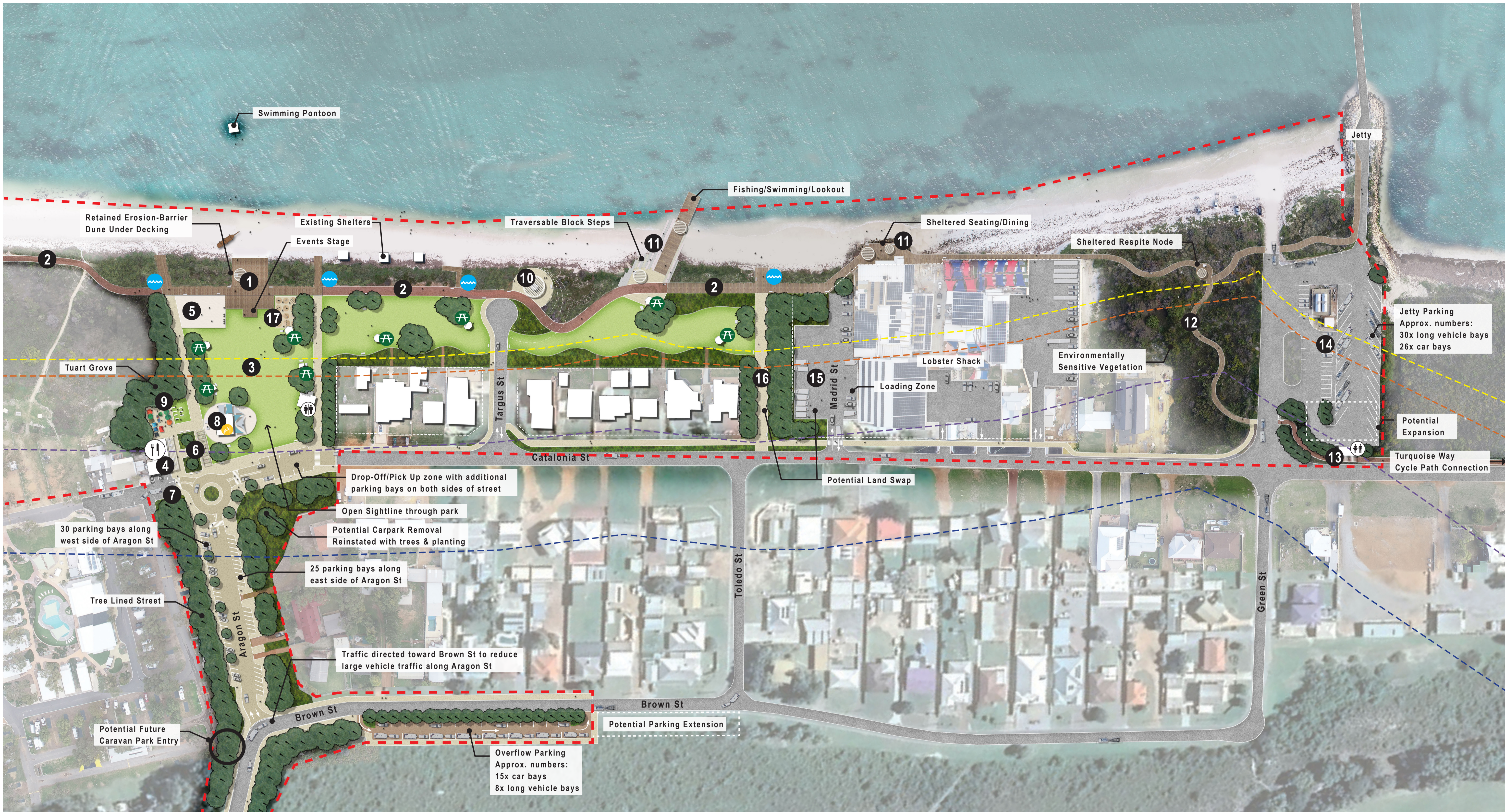
- 1 New amenity building with toilets and kiosk
- 2 Sound Shell
- 3 Existing infrastructure to be retained
- 4 Feature garden with secondary playground, seating, turf and small trees to allow views from Caravan Park units and transition from public to private.

- Beach access node, shower, seating, Potential for shade and art/interp
- Picnic node, bbq, shade, seating, (unmaintained), ware, shade - mostly in Fauntleroy Park
- Youth Plaza
- Playground
- Future playground expansion
- Public Toilets
- Bar/restaurant
- Kiosk

- Extent of Works
- Existing Red Asphalt
- Road
- Paving
- Feature Paving
- Decking
- Trees
- Turf
- Low Planting
- Wind Break Planting
- Shade Shelter
- Dune Fence







**LEGEND**

- Turf
- Red Asphalt
- Beach access node: shower, seating, Potential for shade and art/interp.
- Low Coastal Planting
- Paving Treatment
- Trees
- Road Paving Treatment
- Shelter
- Timber Boardwalk/Decking
- Market Umbrellas
- Extent of Works
- Picnic node: bbq, shade, seating, drink fountain, bin.
- Playground
- Public Toilets
- Café/restaurant

**KEY**

- 1** Beach Access Deck
- 2** Waterfront Trail
- 3** Upgraded Catalonia Park - 'Village Green'
- 4** Expanded Cafe Alfresco
- 5** Beach Volleyball + Viewing Deck Seating Edge
- 6** 'Arrival Space' Entry Statement Shelter/Sculpture
- 7** Services Access Parking
- 8** Revitalised Playspace
- 9** Markets/Food Truck Space
- 10** Lookout/Interpretation Node
- 11** Repaired Breakwaters
- 12** Coastal Wetland/Wildflower Boardwalk
- 13** Turquoise Way Trailhead Node
- 14** Redesigned Marina Parking Layout
- 15** Commercial Parking Lot/Loading Zone
- 16** New Pedestrian Access Way
- 17** All Ages Outdoor Gym

**Coastal Erosion Hazard Mapping**

Inland Boundary of Predicted Vulnerability  
 Source: Produced by Cardno 20/03/2017 as part of 'Coastal Hazard Risk Management and Adaptation Plan June 2018 for the Shire of Dandaragan.'

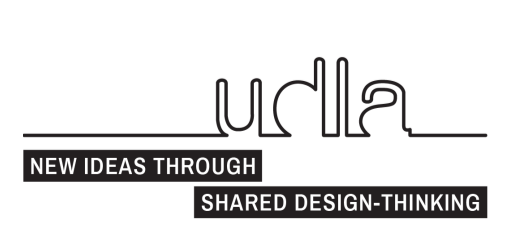
- 2016
- 2030
- 2070
- 2110

**SITE LOCATION**

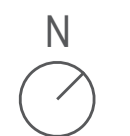
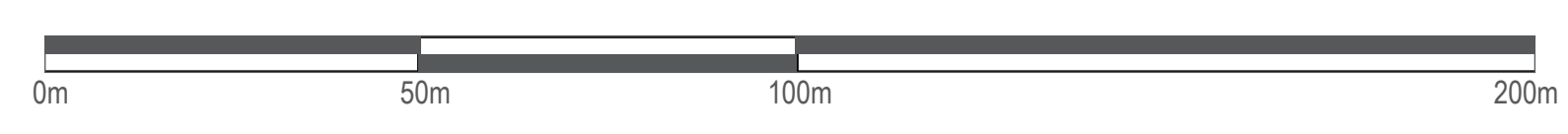


**SHIRE OF DANDARAGAN**  
**CERVANTES FORESHORE MASTERPLAN**

udla Pty. Ltd. www.udla.com.au  
 +61 8 9336 7577 Level 1A, 3-5 Josephson St, Fremantle, 6160.



TAYLOR ROBINSON CHANEY BRODERICK



PROJECT NAME: Cervantes Foreshore

CLIENT: Shire of Dandaragan

DRAWN: KT

SCALE: 1:1000 @A1

DRAWING: CV01

ISSUE DATE: March 2020

REVISION: C



## DRAFT MEETING MINUTES: Cervantes Foreshore Masterplan

Workshop 1 – Stakeholder Meet and Greet

Tuesday 6<sup>th</sup> of August 2019 10:30am, The Lobster Shack Cervantes

WORKSHOP FACILITATORS	NAME
Shire of Dandaragan (SoD)	David Chidlow Rory Mackay Tony O’Gorman
UDLA	Daniel Firns <a href="mailto:dan@udla.com.au">dan@udla.com.au</a> Rasheen Lee <a href="mailto:rasheen@udla.com.au">rasheen@udla.com.au</a>
Organisation	Name
Cervantes Historical Society	Opal Wilkins Dorothy Boys
Councillors - Shire of Dandaragan	Rob Shanhun Jason Clarke
Indian Ocean Rock Lobsters (IORL)	Peter House Nikki Thompson
Shire Citizen of the Year 2018	George Morstert
Cervantes Coastal Alliance	Shane Keenan
Cervantes Airfield	John Bartle

### David opened the meeting at 10:45am

- Introduced the project and what we are hoping to achieve.
- Have invited key people to that have an immediate stake in the foreshore.
- Dan introduced UDLA and gave some background as to experience in foreshore masterplans.

### Paths/Access

- Improve condition and accessibility in general
- Many gravel paths that are not suitable for elderly, gophers etc.
- Improve access to beach – all abilities
- Lack of direct beach access
- Open up area with parking and direct beach access
- Continue path north from lookout to jetty – nature play op in empty block
- Path connection all the way through must be incorporated
- Connect to cycle path, need to bring along foreshore-not the road
- Cycle path needs entry statement

### Public Art and Interpretation

- More historical interpretation

- Currently seeking funding for a 1:1 wire model of 'The Cervantes' Ship to be installed Corunna Road. Location approved by Council.
- Tell the story
- Cervantes has a strong local arts scene, incorporate this, create local identity
- Cervantes is unique, an iconic monument – ie the gull dome in gerro

### **Parking**

- Long vehicle parking (lack of) an issue
- More beach front parking
- Provide in-out parking for caravans
- Make signage clear that you can get backout

### **Beach**

- More beach showers
- Sharks a bit of a concern, less divers than there used to be
- Seaweed in winter doesn't get managed
- Coastal erosion an issue
- (Shire) coastal hazard mapping has been undertaken- life of the asset
- Thirsty Point – a beach and a lot of infrastructure washed away
- No rubbish bins on the beach currently, include dog poo bags (make sure these can be serviced)
- Pontoon proposed for beach in front of Catalonia Park, fundraising done, located 50m of the beach. Won't need to be brought in during winter
- Beach used for swimming lessons
- Beach shelters don't get used that much apart from during swimming lessons
- Coast is very dynamic along this section

### **Old Breakwaters**

- Hazard, need to be cleaned up, technically DoTs responsibility
- Removal could impact on sand retention along beach
- Do people fish off them? Could pick one to repair and make accessible.
- Or clear whole lot so you can walk the whole length of the beach
- Or refurb and use as rest point along the coastal walk

### **Catalonia Park**

- Playground- rust is an issue
- New playground and skatepark located at the rec centre- more used by locals, tourists use foreshore
- Volleyball and open space works really well, lots of active recreation
- More shade, BBQ's (with wind breaks), seating, picnic tables
- Include more passive recreation with ocean views
- Caravan park and houses provide some windbreak to the southerlies, not as hostile as Jurien Bay

- BBQs used a lot
- Playground and infrastructure at the top of the park creates a barrier, can't see the beach
- Park used to be inundated during storm events
- Seawall seems to be working (note Dan and Rasheen found the beach is higher than the park/path)
- Raise park? Or remove dune buffer to open out to water?
- More drink fountains, with dog function

### **Cnr Catalonia and Aragon**

- Cnr Catalonia and Aragon lots of near accidents
- Clashes with car park on one side of the road and playground on the other
- Confusing intersection into caravan park, caravans regularly overshoot the slip lane and have to make a sharp turn – fear of continuing down the road and not having turn around space
- Bad signage
- Vehicles go too fast

### **Caravan Park**

- Entrance planned to move away from the beach end of Aragon Road
- Not enough pull in space-waiting caravans build up on road
- Build up does slow down traffic which is positive
- Has pool, BBQs and small playground, lots of kids still come out to Catalonia park to use playground there

### **Tagus Street Lot**

- Extend foreshore path and beach access all the way through
- Small car park?
- No buildings, extend the park
- Lookout used lots
- Southerly comes in from behind, houses provide some windbreak

### **Wayfinding**

- Bad wayfinding from highway to beach
- Lighting is bad at night time – lights at the highway turnoff, next lights are at the servo. Hard to find the town centre
- Caravan Park signage not clear
- Improve Visitors Bay signage on Cervantes Road – out of date, Businesses need to chip in. The one on Brand Hwy very out of date.
- Signage in general: attractive and effective, themed, aimed at tourists

### **Tourism**

- One of primary industries
- Chinese market

- Grey nomads
- Weekenders from Perth, younger people or young families
- Wanneroo, easy day trip (encourage this more)
- Boating and fishing day trippers
- Sunday BBQ day trips (Catalonia Park)
- Businesses can co-exist, doesn't need to be in competition. ie evening offerings
- Airstrip, attracts joy flights as first location north out of the Pearce Air Base air space
- Used to be more tours, helicopter flights
- Opportunity for hanger accommodation for plane owners to store car etc.
- Bus tours from Perth-Pinnacles-Lobster Shack-Lancelin/Pink Lake, not many stay the night
- Market as an alternative to the SW, but currently lacks in beach front accommodation
- (Shire) Tourism Development Strategy
- Create "Whole package" not just one reason to visit
- Demand vs Supply when it comes to accommodation, how does that get managed
- Chinese market-more depend from 'casual' experience and connection to the landscape\
- Caravan/Camper van dump point and water supply at the rec centre. Maybe have these services nearer the foreshore or jetty.
- Wildflowers-Sealions

### Events

- Summer swimming lessons
- Roar by the Shore car festival held at the oval
- RAC are exploring events (Cooking demonstrations with local produce pegged for Feb 2020)
- Occasional community events ie Australia Day BBQ ~300 people in Catalonia Park
- Ensure flat areas are provided for events, food vans, marquees etc
- Wind really impacts foreshore events
- Wind surfing – happens more at Thirsty Point

### Night time use

- Fishing off beach and jetty
- Any lighting must be directional- 'Dark Park' and astro tourism
- Lighting for BBQs, these do get used at night
- 'Fish and Chips and Sunset' experience would be popular with tourists if it was an option

### Jetty

- No facilities for working boats or sealion tours
- Need toilets, fish filleting facilities
- Sea Lion tours currently operate out of the Lobster Shack



- Swampy area – possibility of Lobster Shack expansion into this area, could incorporate other tours. Existing veg needs managing

**Meeting Close. Next meeting in approximately 1 months time, TBC by the Shire.**

## DRAFT MEETING MINUTES: Cervantes Foreshore Masterplan

Workshop 2 – Testing Ideas

Tuesday 24<sup>th</sup> of September 2019 10:00am, The Pinnacles Hotel

WORKSHOP FACILITATORS	NAME
Shire of Dandaragan (SoD)	David Chidlow Tony O’Gorman Michell Perkins Brent Bailey Leslee Holmes (Shire President) Annette Eyre (Councillor)
UDLA	Daniel Firs <a href="mailto:dan@udla.com.au">dan@udla.com.au</a> Rasheen Lee <a href="mailto:rasheen@udla.com.au">rasheen@udla.com.au</a>
Organisation	Name
Cervantes Chamber of Commerce	Sharon McMahon
Cervantes Foreshore Alliance/Resident	Marilyn Williams Neville Williams
Resident	Stella MacKay
Cervantes Historical Society	Margaret Stewart
	Sandra Randell
Rate Payers/Men’s Shed	Kerry Howe

Topic	Discussion/Comments
Welcome	David welcomed everyone to the meeting
Project Introduction	Dan introduced the project and process, emphasis on the masterplan providing achievable projects for the Shire to implement.
Things that are working	<ul style="list-style-type: none"> <li>• <b>Old jetty breakwaters - helping build up sand. Is also a popular lookout and fishing spot. Do not remove.</b></li> <li>• The Dunes – have really helped winter encroachment of Catalonia Park.</li> <li>• Open turf in Catalonia Park – very well utilised.</li> </ul>
Things that are not working	<ul style="list-style-type: none"> <li>• <b>Breakwaters need work, messy and unsafe</b> and have to be clamber over if walking along the beach. (in particular the one at the end of Madrid Street).</li> <li>• Parking by Lobster Shack commercial vehicles on residential lots is upsetting for neighbours. Not in support of any formal parking in this area.</li> <li>• No parking for boat trailers – could be an addition to the jetty car park.</li> </ul>
Other general comments	<ul style="list-style-type: none"> <li>• Inundation concerns in the empty block, proposed lane and car park would get flooded.</li> </ul>

	<ul style="list-style-type: none"> <li>• This project should be innovative in the way it deals with coastal hazard management- 'be leaders and innovators'.</li> <li>• Precedent project Surfers Point in Margaret River was very well received</li> <li>• High freshwater table in empty block, likely not need irrigation (according to Neville)</li> </ul>
Parking/traffic	<ul style="list-style-type: none"> <li>• Proposed slip lane and parking on men's shed site by UDLA not accepted.</li> <li>• Resi blocks used for truck parking by Lobster Shack.</li> <li>• Could add parking on to Marina, currently no parking for trailers.</li> <li>• Parking could go along Catalonia Street, or Aragon Street or Brown Street on golf course side. Encourage people to walk.</li> <li>• Shire has been reactive to Lobster Shack expansion, just trying to keep up with the demand, rather than planning for the future.</li> <li>• More people launching boats at the marina, causing congestion in summer.</li> <li>• Coaches should be encouraged to drop passengers and park further away.</li> <li>• High summer peak numbers.</li> <li>• Investigate flipping Catalonia/Aragon cnr car park to other side.</li> <li>• The volume is not the issue, just the intensity 11-3 Lobster Shack traffic/parking</li> </ul>
<b>Parking/traffic outcome:</b>	<ul style="list-style-type: none"> <li>• <b>Explore parking to Brown street caravan park end</b></li> <li>• <b>Explore additional parking to marina</b></li> <li>• <b>Explore Brown Street alternate route for Lobster Shack/Marina visitors.</b></li> </ul>
DoT	<ul style="list-style-type: none"> <li>• Number of issues, mainly around the breakwaters and management of the marina.</li> </ul>
Pedestrian Access	<ul style="list-style-type: none"> <li>• <b>Foreshore path is important</b></li> <li>• Beach isn't accessible 100% of the time (mostly winter)</li> <li>• Do bike use this path as well? Bike and pedestrian can be combined where possible, might need to split at some points depending on levels.</li> <li>• Lookout is currently a dead end</li> <li>• Where is the end/start of the Turquoise Way – the 'Trailhead'</li> <li>• The North beach is a nice swimming spot in summer – heavily utilised so more parking at the marina would also be used for that.</li> <li>• <b>Provide beach access point at end of Madrid Street</b></li> <li>• Improve foreshore path through dune in front of Caravan Park (widen and seal)</li> </ul>
Amenity	<ul style="list-style-type: none"> <li>• <b>Additional ablutions block to the Marina/northern beach end.</b> Explore enviro toilets if deep sewage is too difficult/costly</li> <li>• Beach shelters to be retained – used during summer for swimming</li> </ul>

	<p>lessons.</p> <ul style="list-style-type: none"> <li>• BBQs – current number in the park are good.</li> <li>• Stage – not fully realised from the original design, could improve but may not be needed any more as events held elsewhere.</li> </ul>
Planting	<ul style="list-style-type: none"> <li>• Trees in front of resi will just get poisoned</li> <li>• <b>Some more trees in Catalonia Park</b> would be good, that don't restrict views.</li> <li>• <b>Scrubby veg causes problems with snakes.</b> Not desirable to introduce more – especially to empty block, retain turf to this area.</li> <li>•</li> </ul>
Catalonia Park Beach Access	<ul style="list-style-type: none"> <li>• The idea of <b>opening the park to the beach will be problematic</b> with storm surges, the dune that was built is stopping inundation of the low point of Catalonia so this should be retained.</li> <li>• Like the idea of <b>a deck that slopes from the park over the dune</b> with seating, shade etc well received – to be explored further for the next masterplan.</li> </ul>
Empty Block	<ul style="list-style-type: none"> <li>• Retain mostly turf</li> <li>• Path</li> <li>• Artwork/interp</li> <li>• Shade shelters</li> <li>• Some lower trees/shrubs as a buffer to the edges</li> </ul>
Broader Ideas	<ul style="list-style-type: none"> <li>• Signage for Lobster Shack/Jetty/ Turquoise Way</li> </ul>

**Summary of changes to concept diagram agreed upon:**

- No parking/road access along back of lots in empty block;
- No trees blocking views;
- Retain lawn to empty block - maintenance and snakes an issue;
- Retain and enhance breakwater stubs - potential viewing and fishing platform;
- Explore extending dune through empty block, currently an issue with water/seaweed encroaching in winter ;
- Explore locating new toilets, additional parking and Turquoise Way trail head to jetty area;
- Explore redirecting Lobster Shack and jetty traffic down Brown Street;
- Explore long vehicle parking along Brown Street (off road with buffer to edge);
- Explore a deck structure that wraps over the dune in Catalonia Park and provides good beach access;
- Retain beach shelters;
- Include beach access node from Madrid Street;
- Seal and widen dune path to the South West
- Explore flipping parking at the Catalonia/Aragon cnr.

**Next open session to be held in mid November.**

## DRAFT MEETING MINUTES: Cervantes Foreshore Masterplan

Workshop 3 – Community Open Session

Country Club

Display and feedback forms available to Thursday 28<sup>th</sup> November

Monday the 25<sup>th</sup> of November 2019 3:00 -6:00pm

WORKSHOP FACILITATORS	NAME
Shire of Dandaragan (SoD)	David Chidlow Michelle Perkins Brent Bayley
UDLA	Rasheen Lee rasheen@udla.com.au
Approx 40 attending, including some councillors.	

Generally

Topic/area	Discussion/Comments	Resolution
Groyne/fishing platform	Needs to be a jetty or platform that extends out into the water to make it usable for fishing all the time.	<ul style="list-style-type: none"> <li>Show on plan</li> </ul>
Catalonia/Aragon Cnr	<ul style="list-style-type: none"> <li>General consensus is parking provision is not enough and isn't close enough to the beach</li> </ul>	<p>Explore further options which may include:</p> <ul style="list-style-type: none"> <li>Dead end the road (turn back through existing car park, will need to allow for caravan turning circle)</li> <li>Turn some of Catalonia Park into car park</li> <li>Other?</li> </ul> <p>Show parking 'ped sheds' from car parks/points of interest</p>
Brown Street diversion	<p>Seen as:</p> <ul style="list-style-type: none"> <li>Shifting the problem <u>or</u></li> <li>Sharing the problem</li> <li>Still general discontent with Lobster Shack attitude to the parking issue, and signage for off street parking not working.</li> </ul>	<ul style="list-style-type: none"> <li>?</li> </ul>
Madrid St Land Swap	<ul style="list-style-type: none"> <li>Seen as a positive for the local residents and providing safe pedestrian access to beach, but thought unlikely to convince Lobster Shack</li> <li>Need to block traffic through the new POS, caravans sometimes</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

	park there.	
Deck Structure	Very positive. Important to include ramp/all abilities access as part of structure. Desire for an events space/stage.	<ul style="list-style-type: none"> <li>Show/annotate on plan</li> </ul>
Continuous foreshore path	<ul style="list-style-type: none"> <li>Very positive. People are excited for the Turquoise Way connection</li> <li>One comment to prioritise Cervantes section of path, ie don't wait for Hill River-Cervantes section.</li> </ul>	
Catalonia Park	No issues, one suggestion to include some play/sports options for older kids ie: basketball	Locate a half court on plan
Art and Interp		Cultural Committee to make contact in regards to some artworks in the pipeline, including theming, to be incorporated into masterplan report

## DRAFT MEETING MINUTES: Jurien Bay Foreshore Masterplan

Workshop 1 – Stakeholder Meet and Greet

Monday the 5<sup>th</sup> of August 2019 2:00pm

WORKSHOP FACILITATORS	NAME
Shire of Dandaragan (SoD)	David Chidlow Michelle Perkins Rory Mackay Tony O’Gorman
UDLA	Daniel Firns <a href="mailto:dan@udla.com.au">dan@udla.com.au</a> Rasheen Lee <a href="mailto:rasheen@udla.com.au">rasheen@udla.com.au</a>
Organisation	Name
Men’s Shed	Mike Sheppard
Jurien Bay Herbarium Group	Gill McPherson Ron Snook
Jurien Bay Chamber of Commerce	John Williamson
Activate Jurien Bay	Evan Jones
Ardross Estates	Daniel Kerratt
Aliceville Pty Ltd	Carl Aloï
Summerstar and Jurien Bay Caravan Park	Marc Halsall (Halsall and Associates) James Corbitt
Progress Association	Sue Lowe
Lions Club of Jurien Bay	Bernadette O’Gorman

### David opened the meeting at 2:00pm

- Introduction to the project and what we are hoping to achieve.
- Have invited key people to that have an immediate stake in the foreshore.
- Dan Introduced UDLA and gave some background as to experience in foreshore masterplans.
- Main items that have come out of background reading and site visit in the morning:
  - 1) Skatepark potential location
  - 2) General activation of the foreshore area
    - a) What currently occurs in the space Indian Ocean Festival, markets)
    - b) What is working and what doesn’t
    - c) What is permanent or temporary
  - 3) Leasehold Site

David: Currently used as a pop-up space. EOI’s out at the moment for uses, but still confidential at this time.

    - a) Are there any potential conflicts with the Caravan Park?
    - b) Café lease expires in a couple of years.
    - c) Effect of Roberts Street development on any future plans (sight lines etc)
  - 4) Other themes:

- a) Community Arts Opportunities
- b) Signage, interp and tourist opportunities
- c) Soundshell and amenities block
- d) Amenity/BBQs/Shelters/Seating
- e) Trees
- f) Shelters
- g) Landform
- h) Jetty car park (reduce/relocate/remove?)

### **Stakeholder Comments:**

#### **Jetty Car Park**

- Could be reduced/removed
- Car park at the end of Roberts Street (Jetty car park) blocks views of the beach

#### **Views**

- Don't need constant ocean views, glimpses
- Use planting ('pipe gardens' idea from Sue Lowe) in between

#### **Toilets**

- Another toilet block is needed
- Shire (new toilet block is inevitable, potions to connection deep sewer, water and power)

#### **Events**

- Lions Markets
- Cloud 2 Coast
- Indian Ocean Festival
- Residents generally no issues with events in the Fautleroy Park area
- Include sound curfews?
- Parameters: facilities, services and infrastructure, these are difficult to achieve for pop ups

#### **Connections/Access**

- Link seaward to Hastings (road or path) with art down the centre
- Cycle path proposed to connect all the way to Cervantes along coast

#### **Governance**

- What are the management arrangements ie shipping container bar
- Funding: specified area rates are a concern, not sure if you would have support from rate payers.
- (Shire) Create more than a skate park, a youth precinct or multi-generational use.

#### **Lions Markets**

Lions markets use the space on long weekends and special events. Recently moved to Fautleroy Park in Easter 2018. Issues/points include:

- Exposed and windy (at times)



- Require windbreak, screening trees
- More ablution blocks
- Power, to allow for more food trucks
- Not enough seating, some stalls provide their own
- Easter is very busy
- Generally move has been good
- No complaints from residents (on Grigson St) thus far

### **Caravan Park - Repts**

- Entry redesign is further east along Roberts Street to mitigate clash at the foreshore end of Roberts Street.
- Proposed 2 storey in place of café, with café on ground level and function room upstairs with ocean views.
- Activation with foreshore, face the water
- Additional accommodation along western edge, ocean view being the major draw card
- Pro-development to the foreshore but don't want infrastructure in front of caravan park blocking views
- Transportable that can be relocated when ocean encroaches, 'managed retreat'
- Stage One will be happening soon, Stage 2 will react to what is happening on the front lot and development next door.

### **Caravan Park – Stakeholders**

- Caravans generally not an issue
- White Street should be used for the Caravan Park entry

### **Coastal Processes**

- Who is liable for damage due to sea level rise?
- (Shire) CHRMAP has been undertaken but new development owners are responsible to do more detailed hazard mapping.

### **Amenity**

- Seating=greater sense of community, place for conversations and interaction
- High quality sea container buildings – relocatable/moveable
- An ocean pool, but maybe more suited to the Marina
- (UDLA) Potential for a jetty bath style pool, but not a typical pool you would see in Sydney
- Sound shell relocate
- Supportive of skate park, but not sure if there is a real need for this. (Shire) budget is \$1.2M

### **Jetty Car Park**

- Jetty car park can be removed but need to provide that parking elsewhere, on street parking only not viable
- Several comments that the 90degree parking along Roberts Street is never full (except special events)
- Design for cars or people?
- Do need access for parking nearby amenity for elderly
- Reconfiguring car park would achieve views, and improve wayfinding

- Everyone parks there, ie not just caravan staffers etc.

### **Way Finding**

- No real wayfinding, improve legibility along the foreshore and throughout town

### **Zoning**

- Learn from the spaces how people want to use them, don't make them too static too soon.
- Between the Jetty car park to Doust Street is where the Indian Ocean Festival currently happens
- (UDLA) could we flip the uses – use Fauntleroy for events – where there is lots of space, and Dobbyn Park as more passive recreation?
- (Shire) More power outlets going in to Fauntleroy Park
- Don't split activity (Evan)
- Could clash with residential (alcohol etc) The Jetty is the iconic start/finish for events
- (Shire) Community is already utilising Fauntleroy Park. Youth fest events are expanding to fill the space
- Activities should occur near the soundshell, not south of this as it is residential
- Visibility and connections between spaces is desirable for families ie: can sit with a coffee and oversee playground etc
- Push sea wall westward to give more width to Dobbyn Park
- Potentially have a range of options – plug in, plug out

### **Planting/Vegetation**

- Need some exotic weed control – Pyp grass is particularly problematic.
- Fenced off drainage sumps (south) are ugly, soften and make work in a contemporary way.
- Increase planting so glimpses of ocean in Fauntleroy Park, be more adventurous with tree selection ie Morten Bay Figs
- Pipe gardens

### **Current Uses**

- Cricket (lots)
- Football
- BBQs
- Breakfast BBQs
- Fitness classes
- Markets

### **Potential Uses/ 'Would Likes'**

- Fitness loop, trail rather than consolidated area as existing. Dunsborough foreshore as precedent
- Storage for temp seating etc
- Seating but not necessarily picnic settings, places for people to meet and connect
- Beach volleyball court would be achievable.
- Water play sheltered from wind
- Moveable, changeable, flexible spaces.

**Art**

- (Shire) EOIs for art projects south of the jetty, lots of interest and people would like to do more

**Meeting close. Next meeting in approximately 1 months' time, TBC by the Shire.**

Post meeting discussions with:

UDLA

SoD

Marc Halsall

James Corbitt

Carl Aloï

## DRAFT MEETING MINUTES: Jurien Bay Foreshore Masterplan

Workshop 2 – Exploring Ideas

Monday the 23<sup>rd</sup> of September 2019 2:00pm

WORKSHOP FACILITATORS	NAME
Shire of Dandaragan (SoD)	David Chidlow Michelle Perkins Tony O’Gorman Brent Bayley Scott Clayton Rob Shanhun (Councillor) Ann Eyre (Councillor)
UDLA	Daniel Firms <a href="mailto:dan@udla.com.au">dan@udla.com.au</a> Rasheen Lee <a href="mailto:rasheen@udla.com.au">rasheen@udla.com.au</a>
Organisation	Name
Reef Balls	Ian Stiles
Jurien Bay Herbarium Group	Gill McPherson Jenny Krieg (also rep ICAN arts group)
Ray White	Greg Johnson
Bendigo Bank	Stephen Brown
Men’s Shed	Bob Hendry
Lions/Progress Association	Sue Lowe
Resident	Mike Sheppard

Topic	Discussion/Comments
Welcome	David welcomed everyone to the meeting
Project Introduction	Dan introduced the project and process, emphasis on the masterplan providing achievable projects for the Shire to implement.
Things that are working, that we like	<ul style="list-style-type: none"> <li>• Proximity of grass/park close to the ocean</li> <li>• Cycleway</li> <li>• Well maintained</li> <li>• Safe for kids, attracts families</li> <li>• Expansiveness of recreational space</li> </ul>
Things that could change, are problematic	<ul style="list-style-type: none"> <li>• Future development of Lot 602 will impact the foreshore</li> <li>• Caravan s and buses use car parking as long vehicle parking</li> <li>• Fauntleroy parking underutilised because no one knows it is there.</li> <li>• The beach continuing to widen.</li> <li>• Beach access needs to be consolidated, currently paths through the dunes everywhere.</li> <li>• Dune vegetation looks messy</li> <li>• Better event power provision</li> </ul>

	<ul style="list-style-type: none"> <li>• Dobbyn Park is disjointed, clashes between pedestrians and cyclists due to path being not wide enough</li> <li>• No long vehicle parking – take up car bays</li> <li>• Formalise beach volley ball- in the allocated space or elsewhere, on main beach?</li> <li>• Swales/sumps in Fauntleroy Park: fencing is an eyesore, deal with them in a more attractive way. Fill in, cover, grade out, fill with rocks.</li> <li>• Improve all abilities access to beach – wheel chair access</li> </ul>
Other comments/ideas	<ul style="list-style-type: none"> <li>• People won't support a reduction in parking</li> <li>• Still include ACROD bays in proximity to the jetty</li> <li>• Widen Dobbyn Park by pushing into dunes</li> <li>• Sound Shell location needs to have back to prevailing wind</li> <li>• Opportunities for larger music festivals to be held in Fauntleroy</li> <li>• Fenced dog run/park</li> </ul>
Benchmark Projects	<ul style="list-style-type: none"> <li>• Busselton well received, known by some participants. Would be interesting to compare their parking provisions.</li> <li>• There needs to be function and attraction in a new town square, not just space for it.</li> <li>• Scarborough: creates lots of little magnets</li> <li>• Shelter in Poland: inviting whilst still creating wind break</li> </ul>
General comments on 'Big Ideas	
Dobbyn Park	<ul style="list-style-type: none"> <li>• Dobbyn Park: could sea wall be pushed outward or removed? (Unlikely due to predictions of coastal process in the future, beach likely to retreat landward again)</li> <li>• Others like the definition of the wall to the park</li> </ul>
Fauntleroy Park	<ul style="list-style-type: none"> <li>• Improve power access for markets and events</li> <li>• Ensure interventions don't restrict the market layout/use (<i>Note Sue has provided a market map and usage description to UDLA</i>)</li> </ul>
Planting	<ul style="list-style-type: none"> <li>• Improve the foreshore scrub. Planting as a way to define access, how do we keep people off it.</li> <li>• Trees proposed for Fauntleroy shouldn't restrict use for markets etc, still allow access in between for cars.</li> <li>• (from Jenny) Concern that Norfolk island pines will make it look like anywhere on the coast, use small trees/ large shrubs as wind breaks then shade sails.</li> <li>• Could do trials with Moreton bay figs and other species now.</li> </ul>
Parking	<ul style="list-style-type: none"> <li>• Mitigate parking issues with better signage out on Bashford – particularly for caravans.</li> <li>• Could turn parallel bays into angle or 90degree</li> <li>•</li> </ul>

Play	<ul style="list-style-type: none"> <li>• Playground due for upgrade.</li> <li>• Preferable for it to be visible from future café site.</li> <li>• Skate park: some concerns with noise (from one participant) would like it further away from the town square area. Not an issue for the Shire. Passive surveillance is preferable, especially as likely to attract young families and scooters, want parents to be able to see from the commercial offering.</li> <li>• Could water play be part of the design. General discussion around high costs and proximity to the ocean suggests not practical.</li> <li>• 15m long hump back whale skeleton could be used somewhere.</li> </ul>
Sound Shell	<ul style="list-style-type: none"> <li>• Don't limit capacity of a new facility (although shire noted large events would likely be held in Fauntleroy in the future anyway)</li> <li>• Ensure back faces prevailing winds</li> <li>• Not particularly well set up at the moment.</li> <li>• Service the village green.</li> <li>• Could be clashes with the sound shell and future hotel on lot 602</li> </ul>
Pedestrian access	<ul style="list-style-type: none"> <li>• Realign footpath along Roberts Street to create a more pleasant environment, then people will be happy to walk a bit further. Lots of space in the verge and established banksias.</li> </ul>

In general, existing uses of the space still need to occur on site. The proposed concept diagram has been generally accepted, with items to be explored further for presentation at the next community open day including:

- Parking options for car and long vehicle
- Play and Skate locations
- Tree and plant species
- More detail for the proposed commercial offerings and built form and the integration of this into the 'village green' space.

**Next open session to be held in mid November.**

## DRAFT MEETING MINUTES: Jurien Bay Foreshore Masterplan

Workshop 3 – Community Open Session

Jurien Bay Library

Display and feedback forms available to Thursday 28<sup>th</sup> November

Tuesday the 26<sup>th</sup> of November 2019 8:00 -10:30am

WORKSHOP FACILITATORS	NAME
Shire of Dandaragan (SoD)	David Chidlow Michelle Perkins Brent Bayley
UDLA	Rasheen Lee rasheen@udla.com.au
Approx 25 attending, 12 of those Shire staff and councillors	

Topic/area	Discussion/Comments	Resolution
Skate Park	Some concern about proximity of the skate park to other recreational uses, and noise from skating impacting on the new amenity building users and lot 602 development.	<ul style="list-style-type: none"> <li>• Move skate/pump track further north slightly, towards the original location. This will allow for playground to be slightly larger footprint.</li> <li>• Research skate park noise studies, reference some findings in the masterplan report.</li> <li>• Potentially include some different infrastructure ie basketball court etc to broaden appeal.</li> </ul>
Amenity building	Footprint fine, form and layout had some issues including: <ul style="list-style-type: none"> <li>• Toilets at the back of the sound shell - usage clash during events?</li> <li>• Proposed sound shell probably won't accommodate for big events ie Indian Ocean festival</li> <li>• Shed look not very popular, although open, shade shelter concept is. (both community and shire)</li> <li>• Current sound shell (and viewing area) popular spot to watch the fireworks for IOF, although lots of people also go down to the beach</li> </ul>	<ul style="list-style-type: none"> <li>• Temporary events set up</li> <li>• Provide scenarios/capacities for events ie local Christmas carols vs IOF</li> <li>• Investigate less 'shed like' roof form. Leighton Beach change rooms very popular.</li> </ul>
New Commercial F+B use	No concerns from community but from discussion with Shire: <ul style="list-style-type: none"> <li>• Caravan Park upgrades will go</li> </ul>	<ul style="list-style-type: none"> <li>• Show footprint as per option 2 with bar overlooking the jetty. This will allow for owners to</li> </ul>

	<p>ahead sooner rather than later, and wish to avoid and clash of uses, therefor the current location won't work</p>	<p>contribute to deck and deep sewer connection (from Roberts St)</p>
<p>Parking</p>	<p>Not generally a concern</p> <p>Make sure access for elderly/less able-bodied people still available</p> <p>Some concern with parking provision once Lot 602 is developed</p>	<ul style="list-style-type: none"> <li>• Show clear drop off and ACROD bays</li> <li>• Show more detail for Lot 602 road realignment/ on street parking and drop off area</li> <li>• Show parking 'ped sheds' from car parks/points of interest in report</li> </ul>
<p>Beach Access</p>	<p>Anecdotally there are several regular wheelchair and mobility impaired beach goers. There is a beach wheel chair (stored at the caravan park) but access for frame users would be good. The recycled plastic board 'floating deck' was a popular option</p>	<ul style="list-style-type: none"> <li>• If the beach continues to accrete could explore a ramp off the side of the jetty.</li> <li>• Show boards along beach access ways on plan</li> <li>• Damaged timbers to be replaced soon, probably with Modwood boards. Rasheen to forward some information and some samples.</li> </ul>
<p>Fauntleroy tree grid</p>	<ul style="list-style-type: none"> <li>• Didn't hear from any residents on Grigson St but a few people mentioned it may be difficult to have the support the idea, although also agreed that the area definitely needs more shade and wind breaks.</li> <li>• One comment to increase tree planting on the ocean side of Turquoise Way.</li> <li>• A few questions about tress species, Norfolk Island Pines still an unpopular choice. Coastal Moort, Morten Bay Figs, Melaeucas were discussed.</li> </ul>	<ul style="list-style-type: none"> <li>• Thin tree groves in plan and demonstrate views through more sections</li> <li>• Provide potential tree species list</li> </ul>



Summarised comments	Number of times commented
<b>Jurien Bay</b>	
Bring back the diving board at Jurien Bay Jetty	
Support the masterplan as presented	10
Does not support the masterplan - lacks dynamism	
Provide more shade	2
Provide more wind breaks/permanent shelters to break the wind	2
Provide a drop off zone for disabled persons	
Move the children's play space further from the café area	3
Playground should be in closer vicinity to the Café	
Playground should remain where it is	
Supports closing of Roberts Street to parking/traffic	2
Not enough parking by the proposed new café & playground	
Does not support the Skate park in this location. (move it to south of jetty)	5
Supports skate park in proposed location	6
Does not support the Caravan park remaining (provide a substantial function/restaurant / weddings facility, not an orange box type facility instead)	3
Complete the slashing of the Foreshore to Lindsay Street	
Vehicle entry to markets to be kept clear	
Power for markets	
Plantings at the middle of paths to be kept low	
Remove all small trees and replace with more significant/large trees to provide shade	2
Supports planting more trees	
Allow space for markets	
Provide good lighting	2
Concern that trees forming a corridor to the foreshore will restrict views + move the proposed buildings slightly south to add to the vista	2
Build a bigger bar	
Suitable for a surf club or large indoor facility	
Maintain the pathways connectivity to the marina	2
Provide trampolines instead /or in addition of a skate park	
Extend the jetty	2
Do not section off the park by trees.	
All seating in the vicinity of the BBQ's and the BBQ areas need to have wind shelters surrounding them	
There should also be extra 'open seating' allocated along the foreshore.	
Feel that the proposed café and commercial offering should both flow along aside each other and be facing the ocean, not sideways.	
By the look of the plan everything seems to be too disjointed and is closing the foreshore off from the North to the South, instead of keeping it as an open flowing area.	
By placing the Café where it is shown on the plan you are also closing the view of the Ocean from the foreshore and road.	
Provide a beach volleyball court	
Proposed bar should be relocated further south	
There is an existing toilet block a very few metres to the north and demolishing this for a skatepark seems unnecessary waste and cost. Move this amenity building including toilets and kiosk into area #4 on the plan or further south into Fauntleroy	

Park	
The addition of long vehicle parking, 11 bays according to the plan, is a very welcome addition but at the loss of 18 vehicle parking bays is problematic. Could White Street along the caravan park fence be better utilised for parking, especially for long vehicles? There are no driveways along the north side of this street. The "40 overflow bays for use during events" on Heaton Street would be very welcome if the youth plaza was elsewhere. Where will any "events" be staged? Certainly not at the skatepark or playground directly opposite those bays	
To preserve the paved area in front of Caravan park area solely ostensibly for that reason seems unnecessary and exclusive.	
Development of the foreshore for family recreation is a wonderful idea and will surely attract more tourism, but Jurien Bay is special for its many natural features and lifestyle. Please be mindful to retain its natural beauty and not blight it with modernism at the expense of the local community and the very welcome visitors. Destruction of existing assets and beauty thoughtlessly and greedily disguised as "progress" is unforgivable and unable to be redeemed or recovered once it's gone. Replicating a Dunsborough or Mandurah is to be avoided at all costs.	
<b>Cervantes</b>	
Extend the bike path in front of caravan park to Thirsty point	
Supports the Masterplan	
Extend the pathway to the jetty	
No trees on southern side of proposed Madrid Street carpark	
Move the carpark closer to the ocean	
Move the pathway around the rotunda closer to the rotunda	
Raise the height of the pathway about 500mm to provide a view	
Concerned that any trees planted blocking views would be poisoned	
No need for removal of the carpark on the bend opposite caravan park if slowing traffic	
Could Markets/Food truck space be deleted as the car park area in front of the CCRC already exists that could be utilized	
Please reconsider the new potential future caravan park entry as this is on a corner – Brown & Aragon Streets – creating a possible traffic hazard	
Concerned about the decking extending over the dune vegetation	
How are you going to stop people accessing the beach North from the marina with their vehicles	
I am concerned that there will be an environmental impact from planting Tuarts along the walkway between the cafe and volleyball court which will displace the naturally occurring vegetation	
I am assuming the bins at the Marina will be relocated elsewhere if the plan is to encourage people to park at the Marina.	
The Coastal wetland boardwalk will hopefully be installed with minimal disturbance, at an elevation that vegetation will continue to grow underneath.	
All trees/plants planted should be native	
Money will be spent on assets so close to the shoreline that will be vulnerable to coastal hazards	
It would be a great asset to the plan if an exercise equipment station was built into the plan as another recreational activity for our town, preferably for both the young and older generation. Also this would be attractive to our tourists as well.	

## DRAFT MEETING MINUTES: Jurien Bay and Cervantes Foreshore Masterplans


### Agreed Approach

Workshop 4 – Shire of Dandaragan Councillors Workshop

Jurien Bay Shire Office

Thursday the 27<sup>th</sup> of February 2020 10:00am -2:30pm

	NAME
Shire of Dandaragan (SoD)	David Chidlow Michelle Perkins Brent Bayley
UDLA	Daniel Firns Rasheen Lee <a href="mailto:rasheen@udla.com.au">rasheen@udla.com.au</a>
Shire of Dandaragan Councillors	Leslee Holmes (President) Peter Scharf (Deputy President) Wayne Gibson Dahlia Richardson Jason Clarke Anne Eyre Rob Shanahun Darren Slyns

Site	Topic/area	Discussion/Comments	Resolution
Jurien Bay	Roberts Street and Plaza	<ul style="list-style-type: none"> <li>Concern from one Councillor that plaza space is not wide enough.</li> </ul>	<p>Agreed to approach presented.</p> <ul style="list-style-type: none"> <li>UDLA to graphically show plaza space as more open with clear views.</li> </ul>
Jurien Bay	Youth Plaza		<p>Council Agreed to:</p> <ul style="list-style-type: none"> <li>Smaller footprint, be clear with m2 allowed for in masterplan</li> </ul> <p>Potential to downsize and create a more integrated wheeled sports area?</p>  <ul style="list-style-type: none"> <li>Pump track integrated into dunal landscape and park</li> </ul>

			<ul style="list-style-type: none"> <li>To be confirmed: inclusion of storage space and other space appropriate for meetings and surf lifesaving club etc?</li> </ul>
Jurien Bay	Built form	<ul style="list-style-type: none"> <li>Encourage 'marine heritage' aesthetic to built form</li> <li>Amenity building to be very flexible, ie allow for retail pop up</li> </ul>	<p>Option 2 agreed</p> <ul style="list-style-type: none"> <li>Ensure the amenity building can be addressed from both sides, no front and back</li> <li>Small sound shell for community events to be included. <b>UDLA suggest this should be shown as part of the amenity building considering Councillors positive response to the use of the plaza for smaller markets and events, rather than replacing the existing sound shell in a similar location.</b></li> </ul>
Jurien Bay	Parking	<ul style="list-style-type: none"> <li>Ensure there is good beach access, this is more of a priority than provision</li> <li>Any 'parking problems' are a public perception, not actually any issues with numbers.</li> </ul>	<p>Agreed to approach presented.</p> <ul style="list-style-type: none"> <li>Provision of long vehicle bays is fine as is. These will not be shown on the plan and final quants, should be revisited during detail design by traffic engineer.</li> <li>Provide drop off spots and ACROD parking at plaza</li> </ul>
Jurien Bay	Exercise equipment	<ul style="list-style-type: none"> <li>Can always be retro fitted at a later date</li> </ul>	<ul style="list-style-type: none"> <li>Remove from Jurien</li> <li>Include in Cervantes</li> </ul>
Jurien Bay	Events	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Approach of all large events to occur in Fauntleroy, smaller events to occur in central plaza agreed</li> <li>Large stage to be brought in for big events, smaller permanent sound shell for local events (<b>confirm preferred location, UDLA suggest incorporated into amenity building.</b>)</li> </ul>
Jurien Bay	Other discussion points	<ul style="list-style-type: none"> <li>Cervantes and Jurien not separate entities, 2 locations along the Turquoise Way</li> <li>Wind an issue for events, Fauntleroy Park</li> <li>Lot 602 will need to allow for own parking plus public for retail, food and</li> </ul>	<ul style="list-style-type: none"> <li><b>Include mounding to Fauntleroy. UDLA do not support an architectural wind break due to cost, visual impact, reduction in permeability by pedestrians and CPTED principles.</b></li> </ul>

		beverage.	
Cervantes	Jetty area	<ul style="list-style-type: none"> <li>• Currently no facilities at Jetty</li> <li>• Ensure carpark allows for truck turn around (detailed design)</li> </ul>	<ul style="list-style-type: none"> <li>• Include spur or adjust boardwalk to include more direct jetty access</li> <li>• <b>Include fish filleting station</b></li> </ul>
Cervantes	Land swap	<ul style="list-style-type: none"> <li>• David has looked into this, one resi owner is not likely to sell, the other potentially.</li> </ul>	<ul style="list-style-type: none"> <li>• Will remain on plan as a long term consideration.</li> </ul>
Cervantes	Vehicle movement		<p>Council agree to:</p> <ul style="list-style-type: none"> <li>• Slow condition on Aragon Street</li> <li>• Encourage Lobster Shack and jetty traffic to divert along Brown street</li> <li>• Include signage guidance</li> <li>• Widen corner Brown and Green street to ensure safe turn for trucks, buses.</li> </ul>
Cervantes	Parking		<p>Council agree to parking arrangement and quantity estimates</p>
Cervantes	Catalonia Park		<p>Council agree to general design/layout</p> <ul style="list-style-type: none"> <li>• Include outdoor fitness equipment catering for senior's fitness group classes</li> </ul>



# JURIEN BAY AND CERVANTES FORESHORE MASTERPLAN REPORT





Table 1. Edition Details

<b>Jurien Bay Foreshore Masterplan</b>	
Title	Jurien Bay & Cervantes Foreshore Masterplan Report
Production Date	06/01/2020
Prepared By	UDLA
Author	Rasheen Lee
Status	DRAFT
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Table 2. Document Register

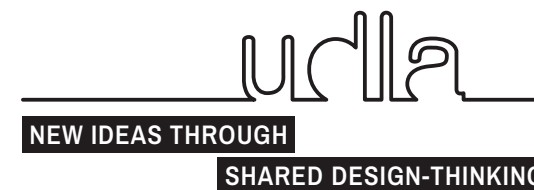
<b>Document Register</b>			
Version	Date	Amendments	Prepared By
A	20/01/2020	Draft for comment	RL
B	19/03/2020	For final comment	RL

Image 1. Jurien Bay Jetty Source: UDLA

Image 2. Cervantes Foreshore(Cover) Source: UDLA



Prepared for:  
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# Executive Summary

This masterplan document has been prepared to provide a framework to guide future development and locate key pieces of infrastructure and amenity at the Jurien Bay and Cervantes Foreshores, assisting SoD in seeking funding and staging works.

The Jurien Bay masterplan aims to:

- Strengthen the foreshore promenade;
  - Create opportunities for art and interpretation;
  - Create a town square at the beach;
  - Create a sense of arrival;
  - Improve foreshore amenity;
  - Create inspiring play opportunities;
  - Provide shelter from the elements;
  - Provide a space that is inclusive and welcoming for all;
  - Provide events and meeting places; and,
  - Retain Jurien Bay's sense of place and uniqueness .
- Improve beach access nodes
  - Connect the Park and the Beach
  - Improve safety of the Aragon/Catalonia Street corner
  - Extend dune and showcase endemic species including windflowers
  - Improve Catalonia Park
  - Create a sense of arrival to the foreshore and Catalonia Park
  - Create continuous beach access
  - Provide opportunities for uniquely Cervantes art and interpretation

The Cervantes Foreshore masterplan aims to:

- Provide a continuous water front trail

# 1.0 Introduction

## 1.1 Project Origin

*“Jurien Bay and Cervantes beaches should be a place to bring a family, a place for locals, tourists and visitors to create fond memories, a place to enjoy recreational activities such as picnic lunches, swimming, fishing, coffee and snacks. The foreshores should be active spaces that bring businesses to service the needs of active users of the foreshore. A place for markets and festivals.”*

Foreshore Vision.

The Cervantes and Jurien Bay foreshores are unique environments enjoyed by both visitors and locals. The Shire of Dandaragan (SoD) engaged UDLA to develop masterplans for both foreshore areas, with active input from local residents and stakeholders.

The masterplans provide a framework to guide future development and locate key pieces of infrastructure and amenity, assisting SoD in seeking funding and staging works.

A collective approach has been taken in recommending furniture, materials and tree species for both sites based on simplifying the management of both foreshores, their proximity and the physical link shared through the Turquoise Way cycle path. There is still plenty of opportunity for customisation at key locations to distinguish between the towns.

Image 3. Cervantes beach looking south from breakwater (left) Source: UDLA

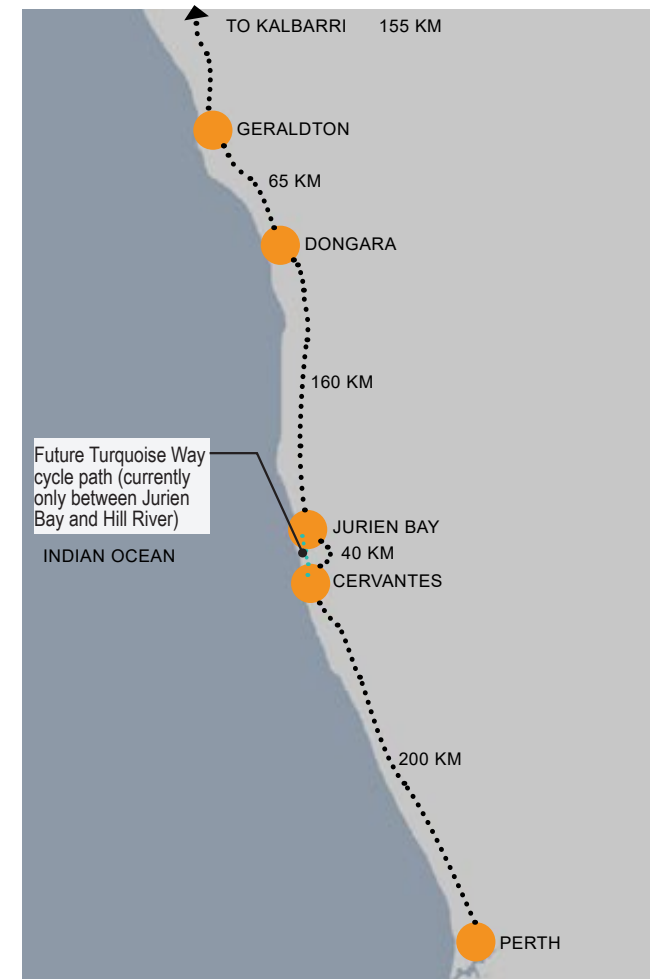


Figure 1. Location plan



## Coastal Processes

The coastal processes along the Cervantes and Jurien Bay coastline have significant impact on current and future uses of the foreshores. The masterplans show the inland boundary of predicted vulnerability as per 'Coastal Hazard Risk Management and Adaptation Plan' Cardno 2018 (CHRMAP).

Cervantes foreshore suffers from seasonal erosion to the point where much of the beach is not traversable in winter. The constructed dune has greatly assisted in reducing the impacts of erosion to Catalonia Park. The masterplan proposes to continue the dune treatment north and provide boardwalks that will allow for continuous access along the foreshore even during winter months.

Jurien Bay foreshore is currently in accretion however it is thought erosion will reduce the beach width over the next 10 years. It is noted the use of the existing snorkel trail is currently restricted due to sand covering the reef balls but UDLA have made the assumption the beach will retreat in the future and the snorkel trail will be usable again. The masterplan proposes to provide stairs off the side of the jetty to improve access to the water as a short term solution to the widening beach.

Image 4. Cervantes beach in front of the Lobster Shack (right) Source: UDLA

In both cases infrastructure has been placed within the 100 year hazard line, however this infrastructure has significant contribution to the amenity and accessibility of the foreshore for the public. When it comes to detailed design the ideas of Retreat and Accommodate should be applied especially to built form, to ensure adaptable, innovative solutions for foreshore amenity and building in a high risk area.



Figure 2. Source: CoastAdapt.com.au





## 2.0 Methodology



## 2.1 Process

A concurrent process was run for both Jurien Bay and Cervantes Foreshore Masterplans. This was driven by the community engagement as per the diagram below. As described by Shire President Leslee Holmes ‘*Jurien Bay and Cervantes are*

*not separate entities, they are two places joined by the Turquoise Way.*’ The Foreshore Masterplans have been treated as such through this process, whilst still recognising that each site has its own sense of place and individual challenges and opportunities.

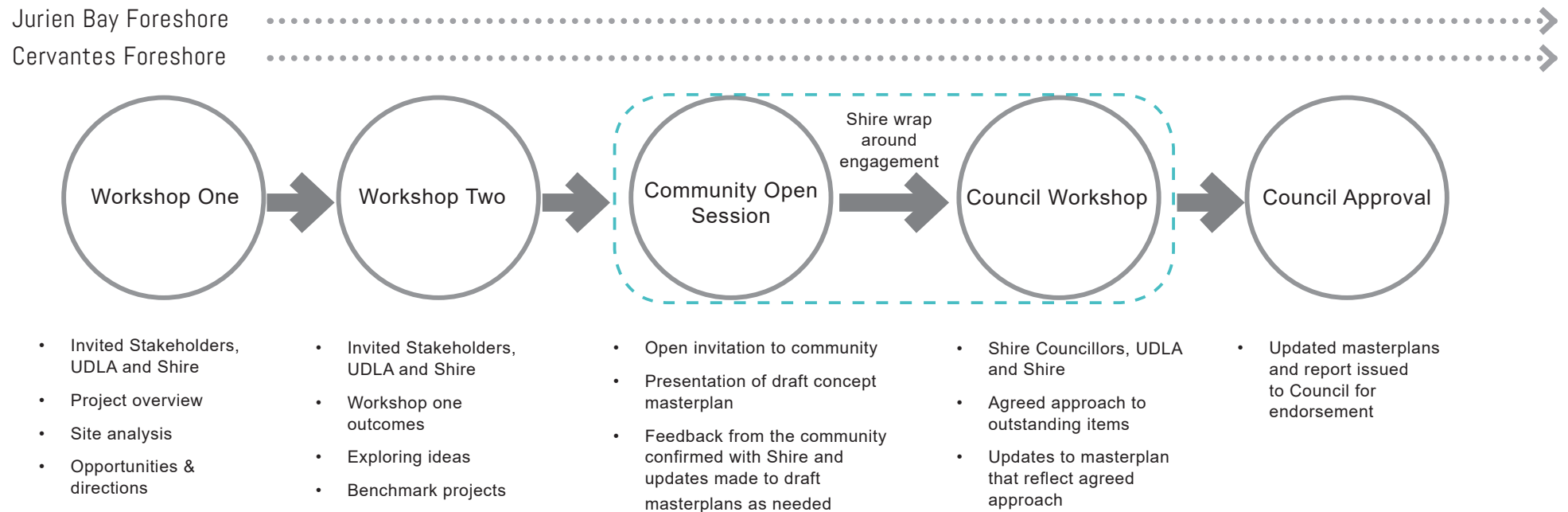



Image 5. Cervantes Community Open Session Source: UDLA



# 3.0 Jurien Bay Foreshore Masterplan

A photograph of a paved walkway leading through a park area. The walkway is made of light-colored concrete and curves to the right. On the right side of the path, there are several trees with thick, gnarled trunks and dense green foliage. On the left side, there are some bushes and a large, dark mulch bed. In the background, there is a green lawn area, possibly a sports field, with some buildings and utility poles visible under a blue sky with scattered clouds.



### 3.1 Jurien Bay Foreshore

The foreshore is located away from the main road of Jurien Bay Town with the main access being via Roberts Street. The central area around the jetty is well connected to the shopping area on the corner of Roberts Street and Bashford Street.

Dobbyn Park is located to the North, Fauntleroy to the South, with the Jetty in the centre.

Fauntleroy Park has recently undergone upgrades with new shade shelters, barbecues, picnic settings and drink fountains, all currently in good condition, grouped in clusters around paths leading to the Turquoise Way cycle path and beach access paths.

Dobbyn Park is characterised by amenity dotted throughout, much of which is in need of replacing. There are several mature trees in Dobbyn Park providing good shade. The public toilets in Dobbyn Park have been identified as needing replacement.

The space around the jetty and caravan park cafe is dominated by car park, which splits the two parks.


 Foreshore Masterplan Site



Figure 3. Jurien Bay Context Plan, Not to Scale Source: UDLA

Image 6. Jurien Bay foreshore path (left) Source: UDLA

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### 3.2 Site Analysis

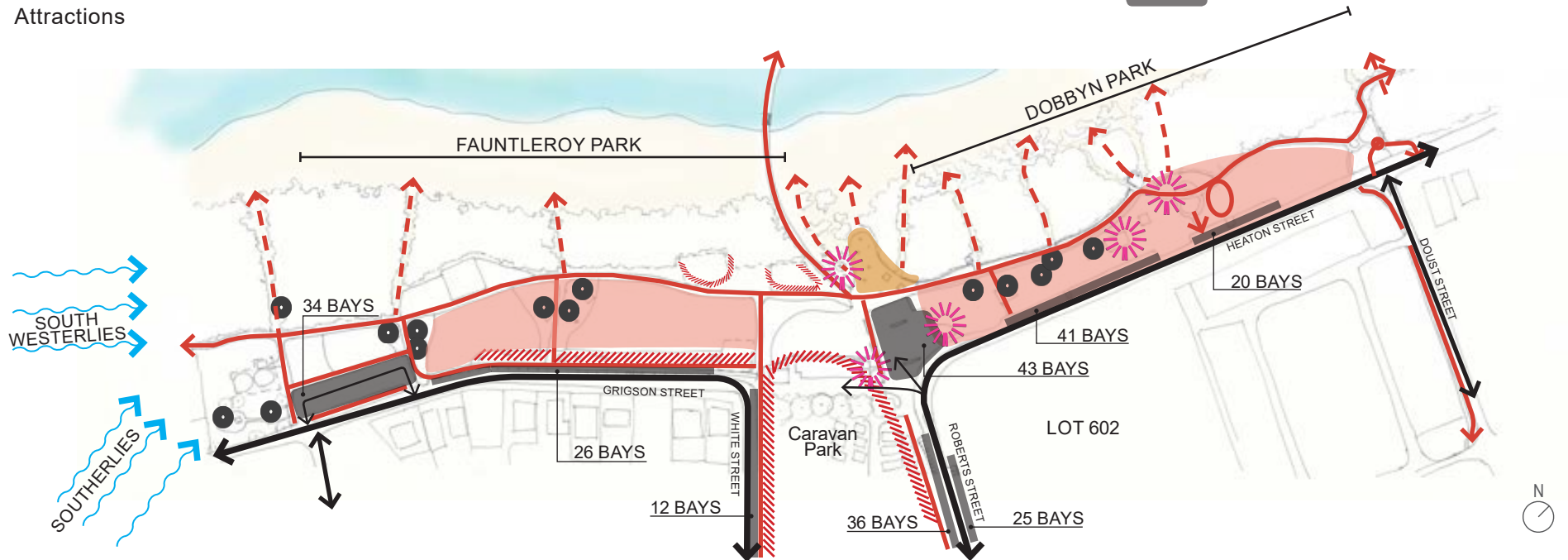
The figure below shows an analysis of the existing condition of the Jurien Bay foreshore area including:

- Parking
- Vehicle access
- Pedestrian access
- Barriers to access
- Amenity
- Attractions

- Prevailing winds
- Events spaces

**KEY**

- ↔ Pedestrian paths
- ↔ Pedestrian beach access
- ▭ Pedestrian spaces
- ☀ Attractions (playground, cafe, soundshell, exercise equipment, snorkel trail)
- Amenity (toilets, picnic settings, bbqs)
- ▨ Barriers to access
- ▭ Spaces used for events
- ➡ Prevailing winds
- ▭ Car park



14 Figure 4-14 Bay & Beach site analysis Source: DDA Report

### 3.3 Opportunities and Directions

- The two parks, Fauntleroy and Dobbyn, are quite different spaces.
- Fauntleroy Park recently upgraded. Amenity including furniture is in good condition and should be retained. Large open turf areas can cater for a range of events.
- Much of the amenity to Dobbyn Park is due for replacement including the toilets.
- Turquoise Way provides a strong foreshore promenade and should be further strengthened.
- The area at the terminus of Roberts Street is dominated by vehicles, there is opportunity to pedestrianise this space and create a beach front town square.
- Parking provision appears adequate.
- The masterplan should be able to function with or without the development of lot 602.
- Prevailing winds have a near constant presence, the design should incorporate ways to mitigate the impact of strong winds where possible.
- The current location for the playground is not suitable due to corrosive environment.
- Opportunity for better wayfinding along Bashford Street to direct visitors to the foreshore.



Image 7. Jurien Bay Dobbyn Park Source: UDLA



# DRAFT

## 3.4 Schematic Plan

The schematic plan for Jurien Bay foreshore demonstrates the 'big ideas' for improving the foreshore, tested and developed during community engagement. These are as follows:

### Strong foreshore promenade

Extend and widen Turquoise Way to make usable for cyclists and pedestrians along the entire length.

### Opportunities for art and interpretation

Continuing the existing themes of the natural environment through a consolidated and consistent approach that follows the foreshore promenade and is emphasised at beach access points.

### A beachfront meeting place

Creation of a beach front 'town square' through two new buildings and commercial opportunities.

### Create a sense of arrival

Strong visual connection from the Roberts Street to the ocean.

### Improved amenity

Replace and improve amenity including public toilets, shade shelters, drink fountains, bins, bbqs, seating and beach showers. Newer works to Fauntleroy Park are to be retained.

### Inspiring play opportunities

Opportunity for a new themed playspace that can be a major attractor for the town.

### Shelter from the elements

Strategic placement of new built form, tree planting and shade shelters to provide respite from strong winds and sun.

### Welcoming for all

Improved all abilities access and spaces that cater for all ages, locals and visitors to the foreshore.


### Events and meeting places


Range of flexible spaces to allow for markets, festivals, sporting events and live music.

### Sense of place and uniqueness


Retain the coastal holiday vibe, dune environment and community interventions that make the Jurien Bay Foreshore unique.

#### Legend

 Amenity node

 Youth Plaza


 Playground

 Future playground expansion

 Turf

 Art & Interp opportunity

 Beach access

 Foreshore promenade

 Activity centre

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Figure 5. Jurien Bay Schematic Plan

# DRAFT

## 3.5 Masterplan


### Legend

 Extent of Works

 Existing Red Asphalt

 Road

 Paving


 Feature Paving


 Decking

 Trees


 Turf

 Low Planting


 Wind break planted mounds

 Shade Shelter

 Dune Fence

 Beach access node: shower, seating.  
Potential for shade and art/interp

 Picnic node: bbq, shade, seating, drink fountain,  
bin. Existing infrastructure utilised were suitable.

 1 New amenity building with toilets, flexible lock up  
space for storage, meeting space, kiosk, sound  
shell and wind break screens

 2 Existing infrastructure

 Bar/restaurant

 Public Toilets

### Coastal Erosion Hazard Mapping

#### Inland Boundary of Predicted Vulnerability

Source: Produced by Cardno 20/03/2017 as part of 'Coastal Hazard Risk Management and Adaptation Plan June 2018 for the Shire of Dandaragan.

 2016

 2030

 2070

 2110





Figure 6. Jurien Bay Masterplan







# DRAFT

## 3.6 Parking

### Objectives

- Remove cars from the prime beach front space at the jetty;
- Provide appropriate parking quantities for the day to day needs of Jurien Bay, demonstrate the foreshore provision as well as parking within a 5 minute walk of the foreshore;
- Identify opportunities for overflow parking during events/peak times;
- The Shire is able to adapt to long vehicle and overflow parking needs where and when appropriate;
- Take into account potential future changes to street parking and alignment with Lot 602 development; and,
- Provision of a drop off zone and ACROD bays at the Jetty town square.

-  Foreshore Parking
-  Existing parking within a 5min walk to the foreshore
-  Future road alignment for Lot 602 development
-  Potential future parking/ informal parking for events

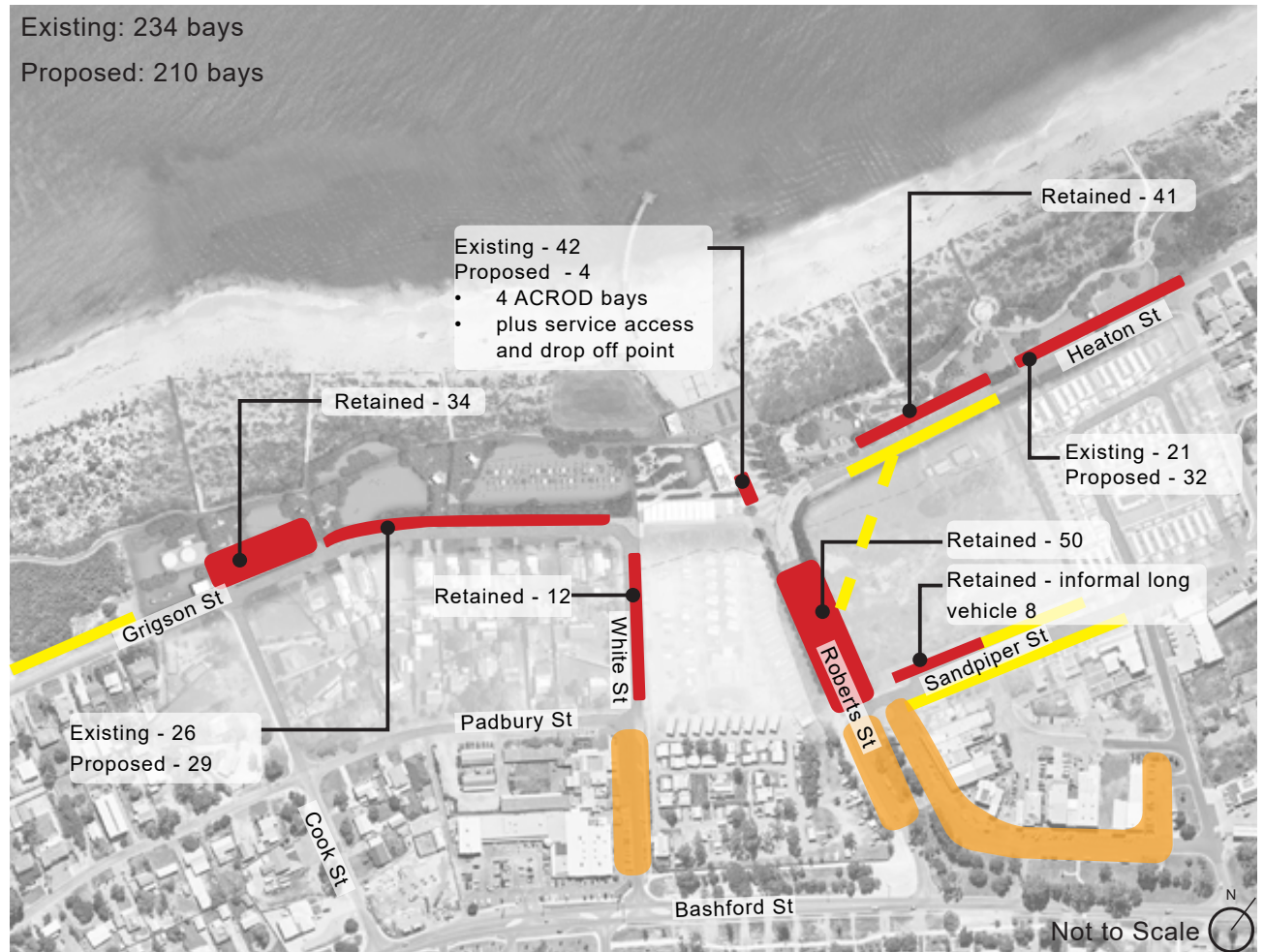


Figure 7. Parking Provision

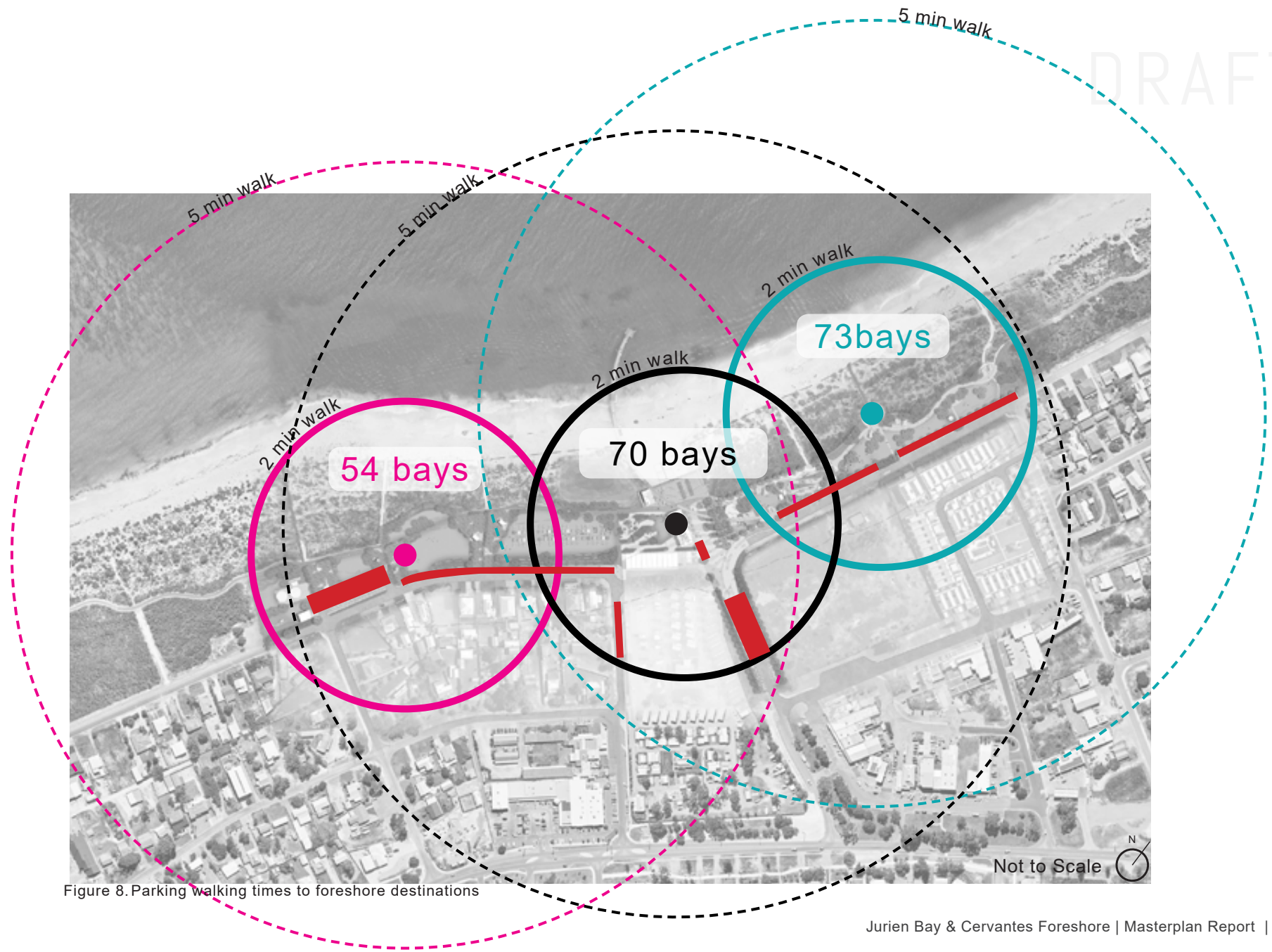


Figure 8. Parking walking times to foreshore destinations

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## 3.7 Access

### Objectives

- Improve all abilities access of the foreshore, including to the beach itself;
- Retain and emphasise the Turquoise Way as a foreshore promenade;
- Improve through connections for pedestrians from parking, across parkland to beach;
- Make the prime space at the Jetty one for pedestrians, rather than cars; and,
- Retain access for events to Fauntleroy park, in particular accommodating for the Lions Markets.



Image 8. Existing Turquoise Way condition to Fauntleroy park Source: UDLA



- Vehicle access
- Caravan Park access, to be relocated in future
- Service vehicle access (events and maintenance)
- Drop off zone
- Primary pedestrian path (min 3.5m wide)
- Secondary pedestrian path (2-3m wide)
- Primary beach access (stair and ramp access)
- Slatted path beach access
- Sand path beach access

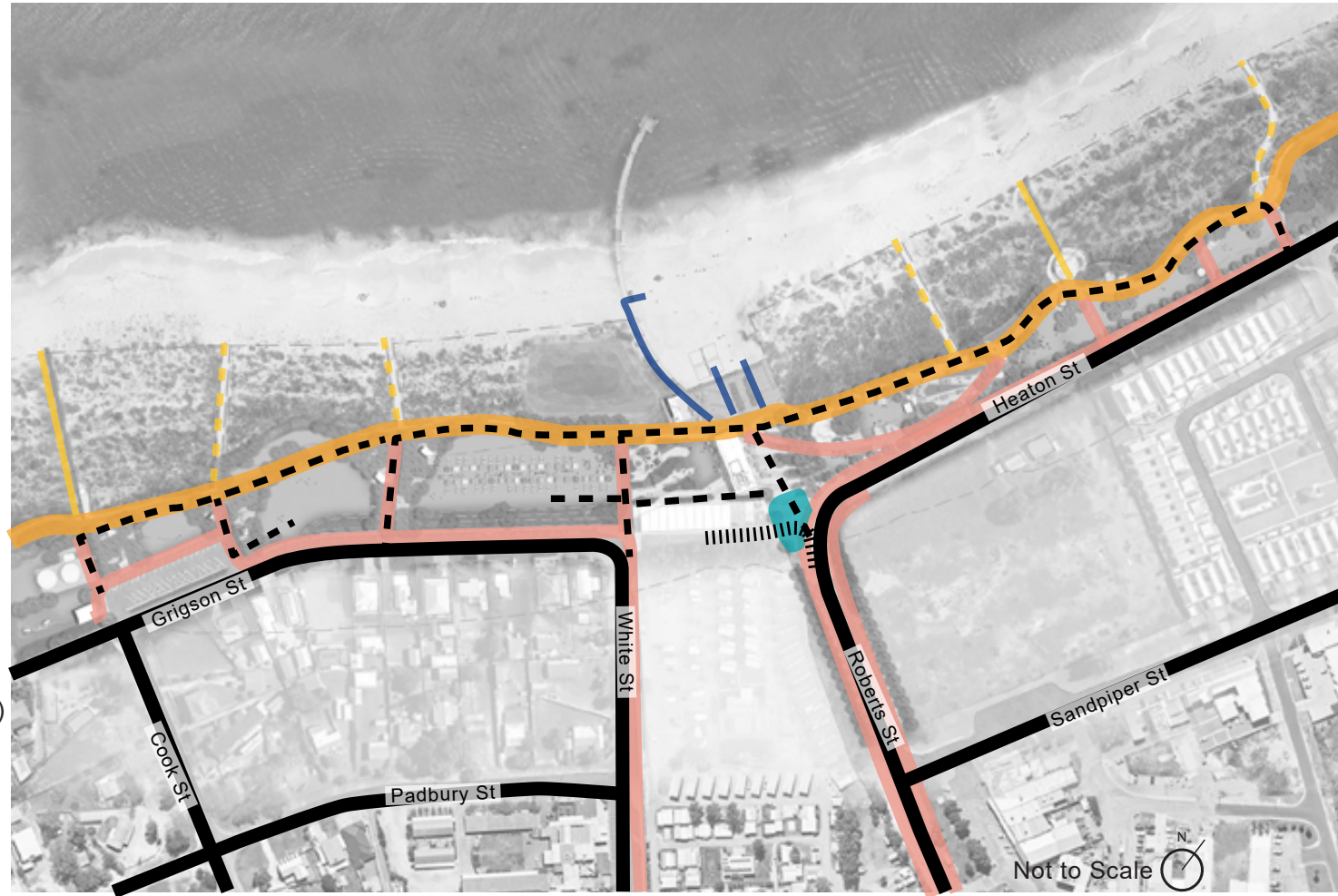


Figure 9. Access



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## 3.8 Fauntleroy Park

### Objectives

- Retain and improve recent amenity upgrades including tree planting and introduction of mounding for wind mitigation
- Provision for existing (Lions Markets and Indian Ocean Festival) and potential future events through flexible open spaces that can

easily expand and contract as needed, and power upgrades.

- Retain the Turquoise Way red asphalt path as the principle shared path along the foreshore, connecting to Dobbyn park and the harbour to the North and Hill River and Cervantes to the South in the future.

- Tree planting concentrated around the amenity nodes to maintain views from residences on Grigson Street and vehicle access for maintenance and events.
- Formalise beach access by fencing dunes and re-vegetating where appropriate. One beach access path has been nominated for recycled plastic slats to be installed to provide easier beach access for those less able bodied.
- Public art and interpretation to be installed at beach access points providing an opportunity for linear story telling along the foreshore (refer 3.12 Custom Landscape Elements).
- Amend drainage to reduce visual impact and remove need for fencing, in particular the sump near the corner of White and Grigson Streets and two sumps to the south of the jetty.



Image 10. Busselton foreshore parkland Source: [www.busselton.wa.go.au](http://www.busselton.wa.go.au)

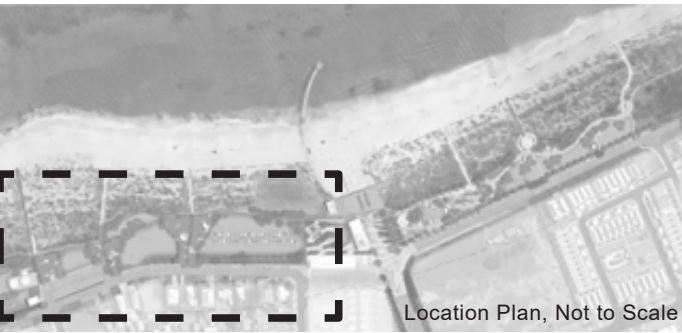


Section A Scale | 1:500



3m



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Key

-  Beach access node: shower, seating. Potential for shade and art/interp
-  Picnic node: bbq, shade, seating, drink fountain, bin. Existing infrastructure utilised were suitable.



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## Tree Planting

Groves of trees are to be planted concentrated around the amenity nodes to maintain views from residences on Grigson Street. This can be achieved through planting to a grid arrangement, ensuring view corridors are allowed between tree rows, and/or selection of species with clear trunks such as Norfolk Island Pines. Selection of species for the front line coastal environment can be a challenge, Further investigation should be undertaken by the Shire to select the most appropriate species that will succeed in the front line coastal conditions and will be enjoyed by the community. It is noted Norfolk Island Pines were not a popular choice with several individuals that took part in the Stakeholder workshop.

Further species options and recommendations can be found in 5.2.

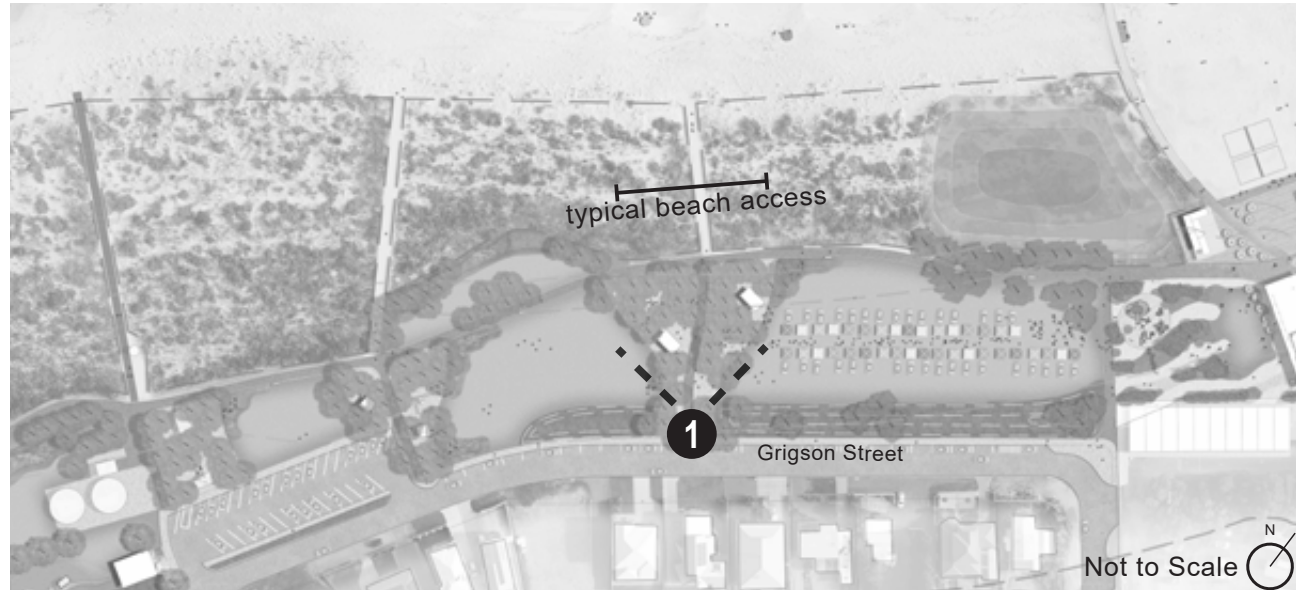


Figure 10. Fauntleroy Park location plan



Figure 11. Typical beach access path with fencing to dune Scale: 1:200



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Image 11. Tree Groves Source: [rockinghamvisitorcentre.com.au/](http://rockinghamvisitorcentre.com.au/)



Image 12. Markets Source: [theurbanlist.com](http://theurbanlist.com)

1 Tree planting around bbq nodes, Fauntleroy Park

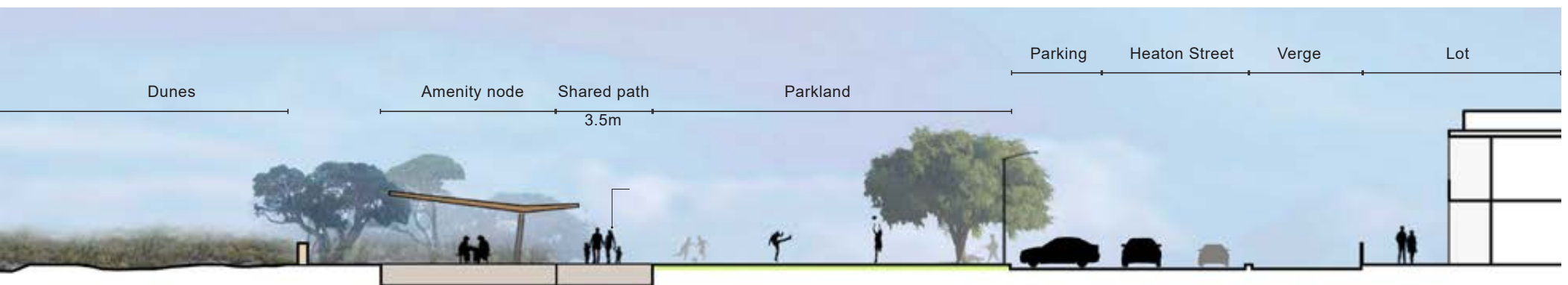


# DRAFT

## 3.9 Dobbyn Park

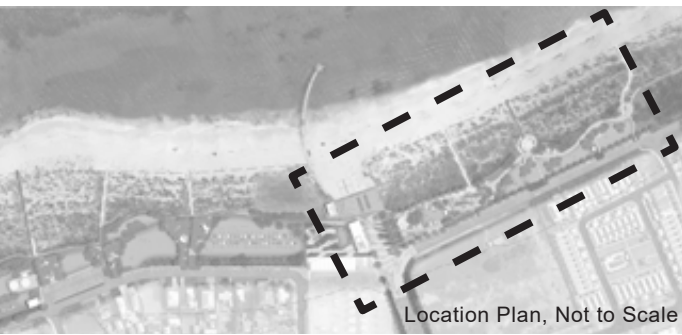
### Objectives

- Dobbyn Park is intended to function as a more programmed space than Fauntleroy Park, containing a new playground and youth plaza (refer 3.6 Custom Landscape Elements) and amenity nodes.
- Widening of the Turquoise Way to a 3.5m path for comfortable use by pedestrians and cyclists.
- Formalise beach access by fencing dunes and re-vegetating where appropriate. The beach access path at the snorkel trail head has been nominated for recycled plastic slats to be installed to provide easier beach access for those less able bodied.
- Upgrade and replace amenity and infrastructure that has reached end of life.
- Concentrate amenity at 'nodes' along the foreshore promenade and containing shade shelters, picnic settings, bins, BBQs, beach showers and drink fountains. Additional respite points can be located along the foreshore promenade in between the nodes as seats and bins.
- Public art and interpretation to be installed at beach access points providing an opportunity for linear story telling along the foreshore. Refer 3.12 Public Art and Interpretation for further detail.





Section B Scale | 1:250

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Key

-  Beach access node: shower, seating. Potential for shade and art/interp
-  Picnic node: bbq, shade, seating, drink fountain, bin. Existing infrastructure utilised were suitable.





# DRAFT

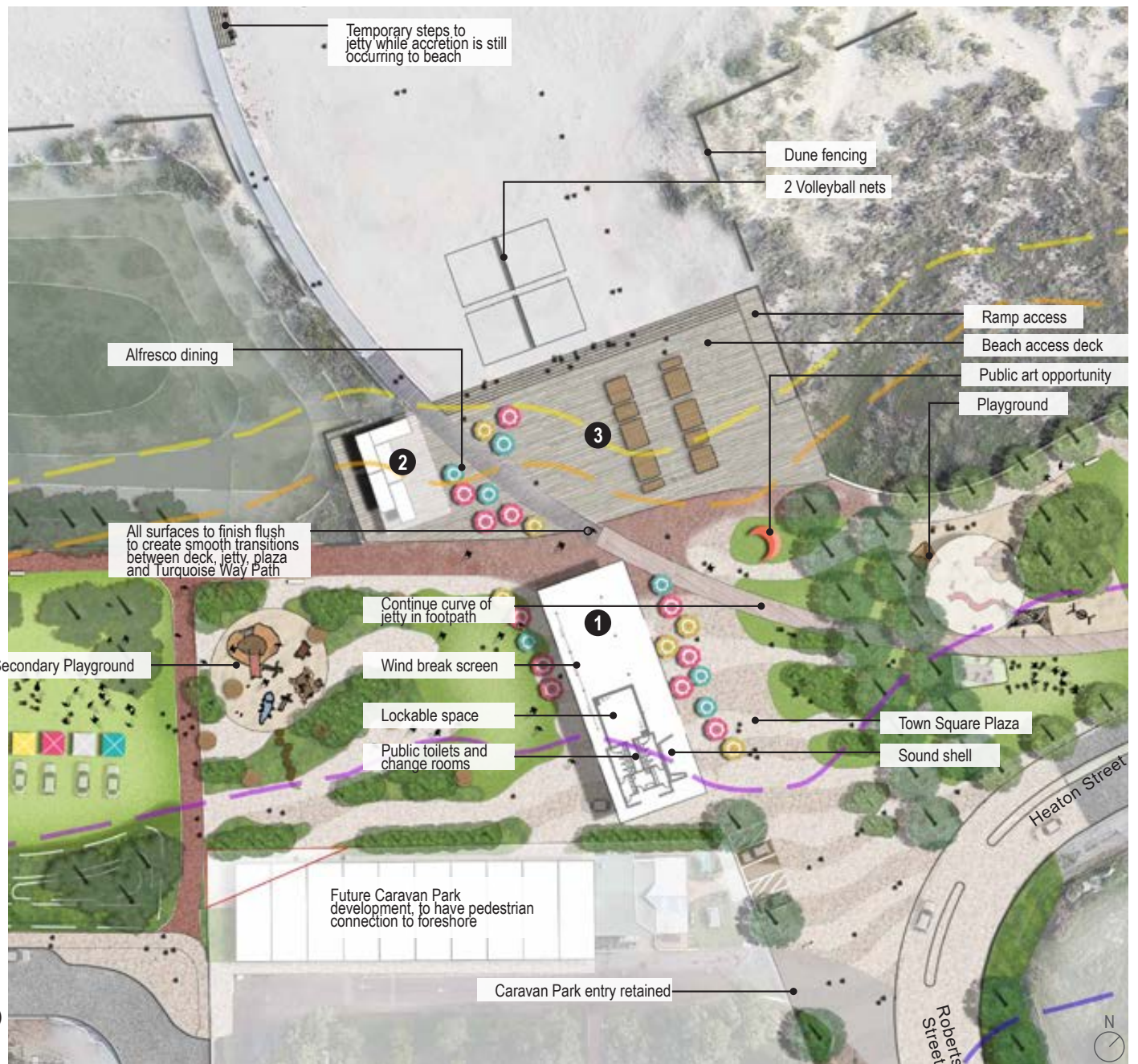
## 3.10 Town Square

### Objectives

- A space that joins the two public open space conditions to either side. A central, activated meeting space.
- A beachfront town square that creates a physical and visual connection from the beach to the town site through removing the existing car park and framing the view down Roberts Street with trees.
- New built form providing public amenity, and a food and beverage offering. Provides a destination during the day and evening for visitors and locals.
- A plaza sleeved by trees and the amenity building provides a flexible space for smaller events that don't necessitate expanding into Fauntleroy Park including evening food markets, local bands and performances.
- Clear beach access via a new deck connected to the existing jetty with stairs and a ramp.

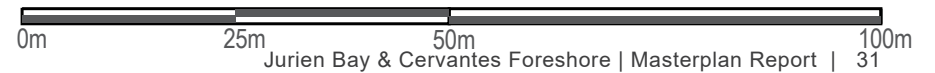


Image 13. Henley Square, SA Source: TCL



Key

- ① Amenity building
- ② Bar (privately developed)
- ③ Beach access deck





# DRAFT

## Amenity Building ①

- A superior shade structure, providing respite from the sun, wind and rain.
- Combined amenity of public toilets, sound shell and flexible footprint for a space for storage, kiosk or community meeting place.
- Highly permeable, pedestrians are able to walk through with no front or back to the building.



Image 14. Amenity building precedent, Whitby Falls Farm  
Source: TRCB



Image 15. Orange Box and change rooms, Leighton Beach  
Source: Douglas Mark Black



Amenity building concept (TRCB)



Image 16. Shelter with toilets incorporated, Kangaroo Bay TAS  
Source: Adam Gibson

## Food and Beverage Offering ②

- Provides evening activation for the foreshore.
- Orientated to provide shelter from the wind but maximise connection to the jetty and beach.
- Shipping container style offers flexibility for expansion and marine aesthetic.
- Privately developed and managed.



Image 17. Shipping container restaurant Source: Pinterest



Image 18. Shipping container restaurant, London Source: Dezeen



Location Plan, Not to Scale



Image 19. Shipping container construction Source: Pinterest

# DRAFT

## Beach Access Deck ③

- Provide clear access to the beach from the town square.
- Well connected to the jetty.
- A sociable space for sitting and enjoying views.
- Provides seating for events including viewing of beach volleyball.
- Opportunity for playful seating elements.



Image 20. Custom seating, Henley Square SA Source: TCL



Image 21. Steps that double as spectator seating, Scarborough Source: Dezeen



Image 22. Bathers Beach House deck and licensed beach bar, Fremantle Source: fremantlefisherboatharbour.com



### 3.11 Roberts Street

#### Objectives

- Create a sense of arrival through framing Roberts Street with the planting of tree avenues.
- Removal of jetty carpark and re-grading to allow for views through to the ocean, creating a visual connection from the street.

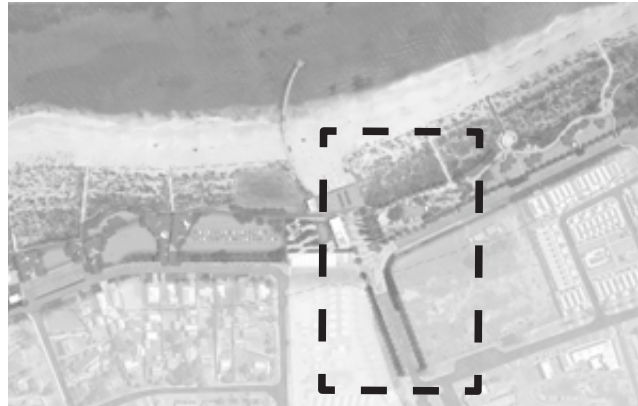


Figure 13. Location Plan, Not to Scale



Figure 14. Location Plan, Not to Scale



Figure 12. Section C, shown with *Agonis flexuosa* tree species



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### 3.12 Custom Landscape Elements

- 1. Main Playground
- 2. Main Playground (future)
- 3. Secondary Playground
- 4. Custom Seating
- 5. Youth Plaza
- 6. Public Art and Interpretation (various locations)

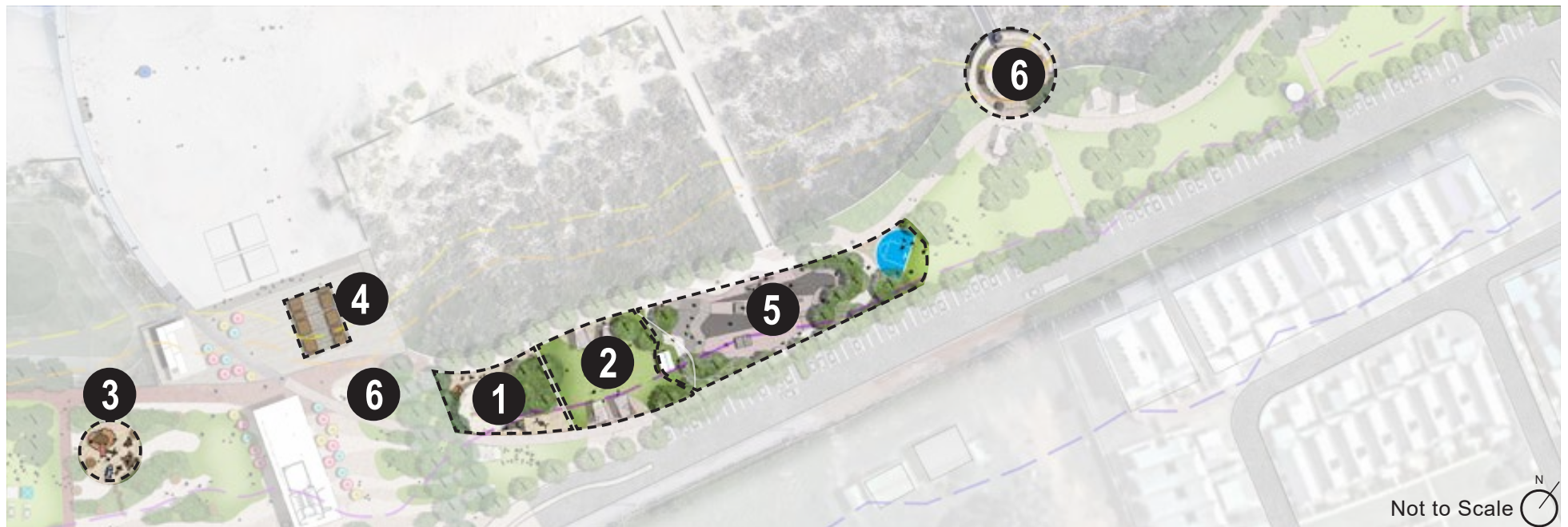


Figure 15. Custom landscape elements location plan

1

Main playground

Opportunity for iconic playground that is unique to Jurien Bay and attracts both locals and tourists to the Foreshore. This can be achieved through involving an artist to create custom equipment or elements. Stage 2 of the playground should be taken into account at the concept phase.

Potential Partners: Lotterywest, Artists.



Image 24. Scarborough Foreshore Whale playground. Designed by working closely with an artist to create the concrete whale skeleton Source: UDLA



Image 23. Sea Play by the Bay Adventure playground, Busselton Source: busselton.wa.gov.au



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3

### Secondary Playground

Opportunity for a low key playground with a smaller footprint, potentially with a nature play theme. This playground allows for good supervision from Fauntleroy Park during events and from the commercial use on the jetty.

Potential Partners: Men's Shed, Schools



Image 25. Glenelg playground, SA Source: busycitykids.com.au



Image 26. Keast Park playground Source: Landezine

4

Custom Seating

Opportunity for a playful custom seating element.  
A spot for sunset viewing and socialising.

Potential Partners: Men's Shed, Artists

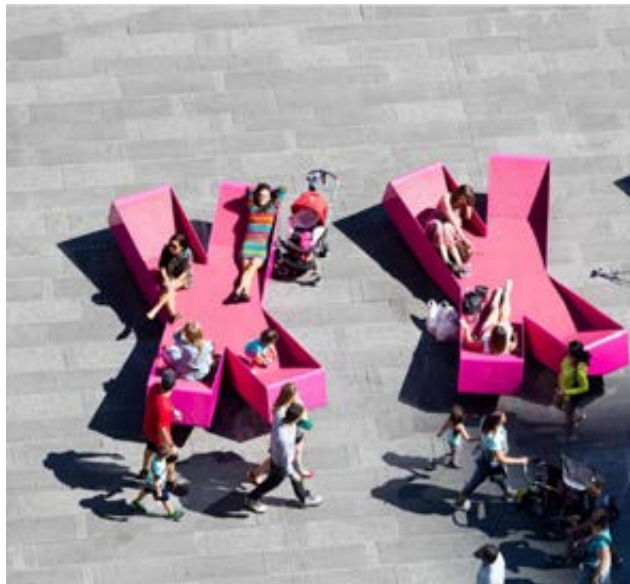


Image 27. Playful seating, New York Source: UAP



Image 28. Henley Square, SA Source: TCL



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5

## Youth Plaza

A footprint of roughly 1500m<sup>2</sup> has been shown on the masterplan for skate park, wheeled sports track and other active uses such as a basketball halfcourt. This is a significant reduction on the original proposal by Enlocus. A small building on the south side of the youth plaza provides a flexible space for storage or a meeting space for youth groups or other community groups, based on the size of small shipping container.

Potential Partners: Lotterywest



Image 30. Bibra Lake skate park with wheeled sports track wrapping around the site Source: UDLA



Image 31. Bibra Lake skate park Source: UDLA



Image 29. Scarborough skate park and youth plaza Source: UDLA



Image 32. Fremantle youth plaza Source: UDLA



Image 33. Bibra Lake skate park Source: Nearmap

## Public Art and Interpretation

The foreshore promenade provides an opportunity for linear story telling focused at beach access points. The existing themes used in Dobbyn Park of coastal flora, fauna and environment should be continued with a consistent signage palette. There is opportunity for artwork to be incorporated in the public realm through the ground surfaces and in furniture and fixings, stand-alone sculptures that could form a series along Turquoise Way, as well as signal to users where beach access points are located.

Reuse or relocate quality existing items such as the jetty pylon seating features to the paved area adjacent the playground, and the change huts built by the men's shed. There are also multiple types of interpretive signage, the content is of high quality but the styles and number of signs should be consolidated.

Potential Partners: Community groups, Artists, Lotterywest



Image 34. Storytelling Interpretation Source: UDLA



Image 35. Artwork integrated into shade shelter Source: UDLA



Image 37. Etching to timber deck Source: UDLA



Image 36. Sandblasting in concrete paving Source: UDLA



DRAFT

6

**Snorkel Trail Interp Node**

Enhance and improve the existing Reef Balls, Rest in Reef and Marine Park signage and interpretation. Opportunity for seating, shade, signage and sculptural use of the reef ball forms.



Snorkel trail node perspective

6

**Iconic Sculpture**

A large public art piece that creates a sense of arrival to Jurien and the foreshore, located in the town square. There are many opportunities for inspiration and theming including the marine and dune environments, Jurien’s sea side holiday vibe and marine industry. This should be developed further with the local community.



Image 39. Scarborough Foreshore entry artwork Source: UDLA



Image 38. Opportunity for iconic sculpture, Esperance WA Source: UDLA



# DRAFT

## 3.13 Events

A number of regular events already occur in the Jurien Bay foreshore. The masterplan addresses the current use as well as planning for potential future events through the provision of flexible, adaptable events spaces.

- Large events to occur in Fauntleroy Park
- Capacity of 16,000 people standing with further smaller pockets of space to the west and south.
- Power supply upgrades to be undertaken so as not to limit the set up of events, and allow for drop in concert infrastructure. (Liaise with Lions and Indian Ocean Festival to locate these). No fixed performance space has been proposed for Fauntleroy Park.
- Smaller events such as winter markets, night food stalls and small live performances are to occur in the town square, which is able to accommodate approximately 2,500 people in the immediate plaza area, with spaces to the north, west and south to spill in to.
- A new sound shell is incorporated into the amenity building for small performances.

### Fauntleroy Park events examples



Image 40. Jurien Bay Lions Markets Source: rac.com.au



Image 41. Busselton foreshore concert Source: busselton.gov.wa.au

### Town square events examples

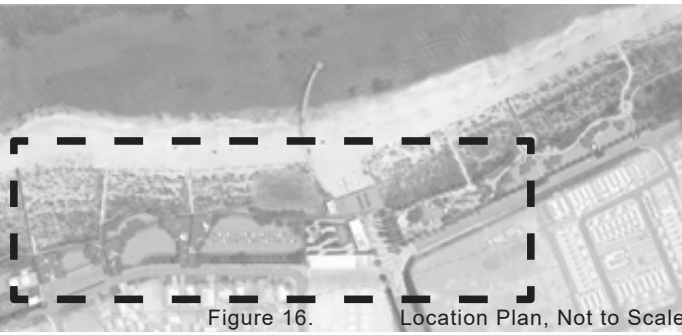


Image 42. Evening activation Source: cambridge.gov.wa.au



Image 43. Food/coffee truck Source: pintrest





Calculation rates

Standing - 2 people per 1m<sup>2</sup>

Markets - 16m<sup>2</sup> per stall

Picnics - 1.2 people per 1m<sup>2</sup>

Fauntleroy Total  
Standing: 15,990 people  
Picnic: 9594 people  
Markets: 75 stalls  
Plus over flow areas to south and west.

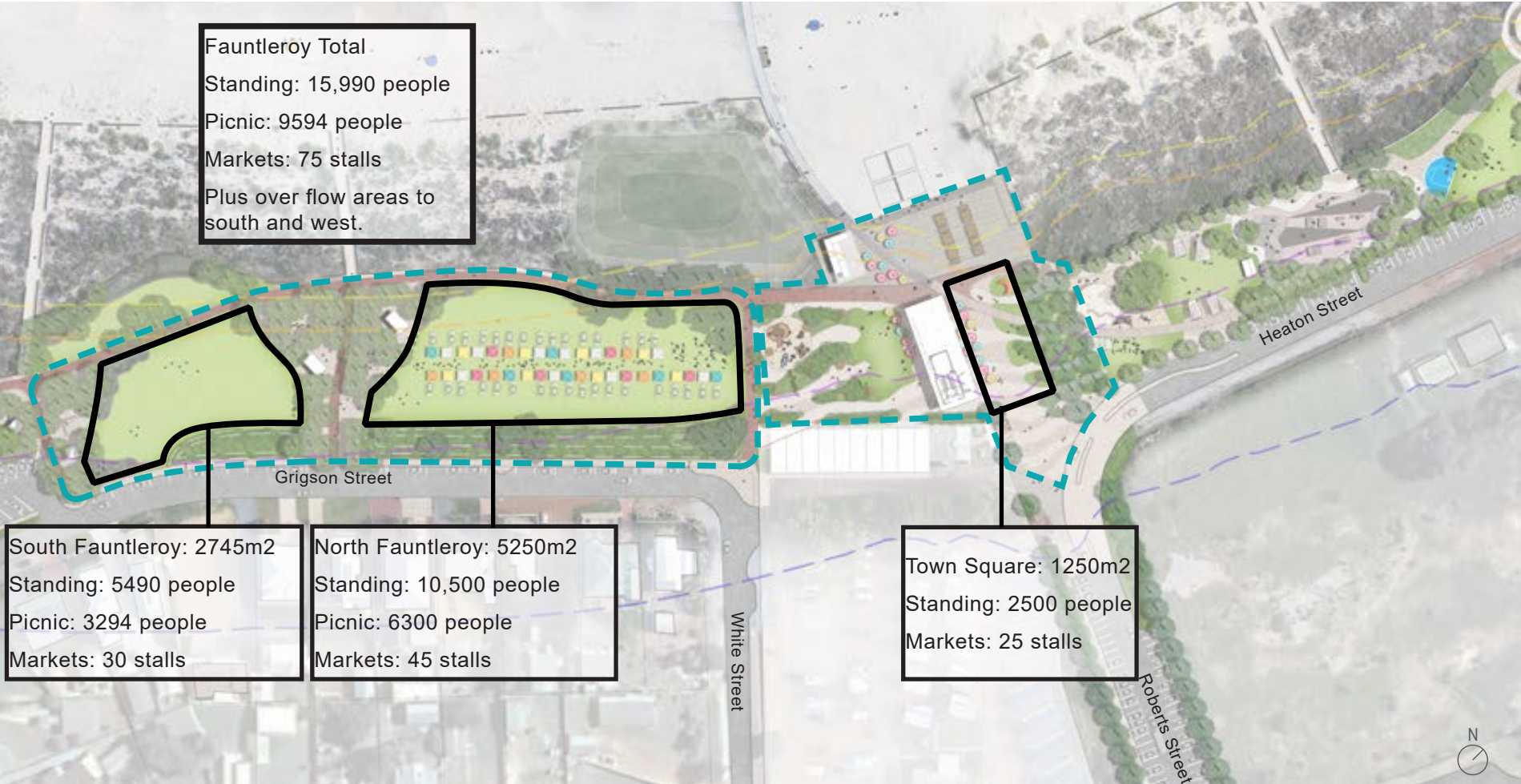


Figure 17. Event capacity, not to scale



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### 3.14 Future Development

The foreshore masterplan should be adaptable to future changes to the surrounding spaces. The figure adjacent shows the functionality of the design even with the significant development of lot 602, with little impact to the edge of the Dobbyn Park and no clashes with large infrastructure items.

The masterplan is an opportunity to 'set the tone' particularly on Roberts Street so any future development will need to fit within the framework. In implementing the planting of avenues of trees on Roberts Street, a visual and physical buffer will be well established by the time any development goes ahead.

It has been advised that private and public parking will be made available within the lot, and new road alignment should provide street parking where possible.

There is opportunity for the hotel development to interact positively with the plaza space to provide further activation.

When lot 602 is developed the Caravan Park entry will be moved to the Bashford Street end of Roberts Street, removing the necessity for access down the plaza excepting service and events vehicles. More ACROD or short term parking bays could be located here if required.



Figure 18. Jurien Bay Foreshore with Lot 602 developed Scale 1:500





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### 3.15 Staging

Location	Item	Timeframe	Complexity
1 Fauntleroy Park	Tree planting	0-1 year	Low
	Power upgrades	0-1 years	Medium
	Dune fencing, dune reveg and beach access upgrades	0-2 years	Low
	Additional amenity	0-2 years	Low
	Grigson Street drainage	0-1 years	Medium
	General upgrades to existing works	0-1 years	Low
	Streetscape	0-5 years	Low
2 Dobbyn Park	Youth Plaza	0-2 years	High
	Playground stage 1	0-2 years	High
	Playground stage 2	5-10 years	High
	Snorkel trail node	2-5 years	Medium
	Path	0-5 years	Medium
	Dune fencing, dune reveg and beach access upgrades	0-2 years	Low
	Infrastructure and furniture	0-5 years	Medium
	Tree planting	0-5 years	Medium
	Sea wall realignment	0-5 years	Low
	Streetscape	0-5 years	Low
3 Town Square	Sump grading	0-5 years	Medium
	Deck, including custom seating	0-5 years	High
	Plaza	0-10 years	High
	Secondary Playground and landscape	0-5 years	Medium
	Amenity building	0-5 years	High
	Commercial site	0- 2 years	High
	Roberts Street upgrades (tree planting, footpaths)	0-5 years	High
	Volleyball courts	0-5 years	Low
	Jetty access steps	0-1 years	Medium



Figure 19. Jurien Bay Foreshore Staging Plan

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## 3.16 Cost Estimate

<b>Jurien Bay Foreshore OPC Fauntleroy, Town Square, Dobbyn park</b>			
	<b><u>Totals ex. Prelims and Contingencies</u></b>	<b><u>Totals Including Site Prelims</u></b>	<b><u>Totals Including Prelims and Contingency</u></b>
<b>Fauntleroy</b>	\$639,050	\$702,955	\$913,842
<b>Town Square</b>	\$3,934,000	\$4,327,400	\$5,625,620
<b>Dobbyn Park</b>	\$3,913,200	\$4,304,520	\$5,595,876
<b><u>Jurien Bay Foreshore Total</u></b>	<b>\$8,486,250</b>	<b>\$9,334,875</b>	<b>\$12,135,338</b>
<b>Cervantes Foreshore OPC</b>			
<b><u>Cervantes Foreshore Total</u></b>	<b>\$4,915,100</b>	<b>\$5,406,610</b>	<b>\$7,028,593</b>
<b><u>Combined Total</u></b>	<b>\$13,401,350</b>	<b>\$14,741,485</b>	<b>\$19,163,931</b>

**NOTE:** Excludes: Civil works, structural engineering, lighting, sewer connection, detail design, survey and maintenance

Amenity building price based on concrete roof option. Excludes design fees.

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<b>Jurien Bay Foreshore OPC</b>					
Fauntleroy Park - Grigson st					
<u>Item</u>	<u>DESCRIPTION</u>		<u>UNIT</u>	<u>RATE</u>	<u>HIGH TOTALS</u>
<b>1.00 HARD LANDSCAPE</b>					
1.01	Remedial works to paving surfaces and crushed limestone	700	lin m	\$50	\$35,000
<b>Subtotal</b>					<b>\$35,000</b>
<b>2.00 SOFT LANDSCAPE &amp; PLANTING</b>					
2.01	Dune Re-vegetation (tubestock planting @ 4 per sq/m)	12,000	m2	\$15	\$180,000
2.02	Dune Fencing	1,200	lin m	\$60	\$72,000
2.03	100Lt Trees (Soil remediation, Mulch)	165	each	\$350	\$57,750
2.04	Mounded planting areas (Imported top soil, Planting, Organic Mulch)	1,400	m2	\$50	\$70,000
2.05	Drainage Planting (Imported top soil, Planting, Organic Mulch)	420	m2	\$40	\$16,800
<b>Subtotal</b>					<b>\$396,550</b>
<b>3.00 STREET/FURNITURE</b>					
3.01	Amenity Node (Shade Structure, BBQ, Picnic Table, Bin)	1	allow	\$37,500	\$37,500
3.02	Street scape amendments (Line marking, verge planting, minor kerb realignment)	400	lin m	\$300	\$120,000
<b>Subtotal</b>					<b>\$157,500</b>
<b>4.00 IRRIGATION</b>					
4.01	Water connection/upgrade of existing irrigation	1	Allow	\$50,000	\$50,000
<b>Subtotal</b>					<b>\$50,000</b>
<b>Subtotal</b>					<b>\$639,050</b>
<b>5.00 SITE PRELIMINARIES</b>					
5.01	Site project management, Site insurance & OHS Requirements & Mobilisation	1	%	10%	\$63,905
<b>Subtotal</b>					<b>\$63,905</b>
<b>Subtotal</b>					<b>\$702,955</b>
<b>6.00 Contingency</b>					
6.01	Design Contingency	1	percentage	10%	\$70,296
6.02	Construction Contingency	1	percentage	20%	\$140,591
<b>Subtotal</b>					<b>\$210,887</b>
<b>Fauntleroy Park - Grigson st</b>				<b>Total</b>	<b>\$913,842</b>

**NOTE:** Excludes: civil works, structural engineering, lighting, sewer connection, detail design, survey and maintenance



## Jurien Bay Foreshore OPC

Dobbyn Park - Heaton St / Roberts st

Item	DESCRIPTION		UNIT	RATE	TOTALS
<b>1.00 HARD LANDSCAPE</b>					
1.01	Rationalise Path network	600	lin m	\$100	\$60,000
<b>Subtotal</b>					<b>\$60,000</b>
<b>2.00 SOFT LANDSCAPE &amp; PLANTING</b>					
2.01	Dune Re-vegetation (tubestoke planting @ 4 per sq/m)	13,000	m2	\$15	\$195,000
2.02	Dune Fencing	1,020	lin m	\$60	\$61,200
2.03	100lt Trees (Soil remediation, Mulch)	170	each	\$350	\$59,500
2.04	Turf Remediation	600	lin m	\$15	\$9,000
2.05	Planting to garden beds (Imported top soil, Planting, Organic Mulch)	2,500	m2	\$40	\$100,000
<b>Subtotal</b>					<b>\$424,700</b>
<b>3.00 STREET/FURNITURE</b>					
3.01	Amenity Node (Shade Structure, BBQ, Picnic Table, Bin)	5	allow	\$37,500	\$187,500
3.02	Beach Node (Shade Structure, Benches, Drink Fountain, Shower)	1	allow	\$31,000	\$31,000
3.03	Custom Node (Shade Structure, Benches, Bin, Drink Fountain, Shower)	1	allow	\$40,000	\$40,000
3.04	Play ground	1	allow	\$1,000,000	\$1,000,000
3.05	Youth Plaza (Skate park, Loop Track, Basket Ball Half Court)	1	allow	\$2,000,000	\$2,000,000
3.02	Street scape amendments (Line marking, verge planting, minor kerb realignment)	400	lin m	\$300	\$120,000
<b>Subtotal</b>					<b>\$3,378,500</b>
<b>4.00 IRRIGATION</b>					
4.01	Water connection/upgrade of existing irrigation	1	Allow	\$50,000	\$50,000
<b>Subtotal</b>					<b>\$50,000</b>
<b>Subtotal</b>					<b>\$3,913,200</b>
<b>5.00 SITE PRELIMINARIES</b>					
5.01	Site project management, Site insurance & OHS Requirements & Mobilisation	1	%	10%	\$391,320
<b>Subtotal</b>					<b>\$391,320</b>
<b>Subtotal</b>					<b>\$4,304,520</b>
<b>6.00 Contingency</b>					
6.01	Design Contingency	1	percentage	10%	\$430,452
6.02	Construction Contingency	1	percentage	20%	\$860,904
<b>Subtotal</b>					<b>\$1,291,356</b>
<b>Dobbyn Park - Heaton St</b>					<b>Total</b>
					<b>\$5,595,876</b>

**NOTE:** Excludes: civil works, structural engineering, lighting, sewer connection, detail design, survey and maintenance

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Jurien Bay Foreshore OPC					
Town Square - Roberts St					
Item	DESCRIPTION		UNIT	RATE	TOTALS
<b>1.00 CIVIL WORKS</b>					
1.02	Sump Grading	4400	m2	\$5	\$22,000
<b>Subtotal</b>					<b>\$22,000</b>
<b>2.00 HARD LANDSCAPE</b>					
2.01	Supply and install paving high spec (Feature Paving, Trafficable Paving)	3,000	m2	\$150	\$450,000
2.02	Timber Deck (Including sub-structure, fixtures etc)	1,300	m2	\$500	\$650,000
2.03	Amenity Building (Including sound shell)	1	allow	\$1,500,000	\$1,500,000
2.04	Commercial Site Building	1	allow	\$500,000	\$500,000
2.05	Jetty Access Steps	30	m2	\$800	\$24,000
<b>Subtotal</b>					<b>\$3,124,000</b>
<b>3.00 SOFT LANDSCAPE &amp; PLANTING</b>					
3.01	100Ll Trees (Soil remediation, Mulch)	80	each	\$350	\$28,000
3.02	Planting to garden beds (Imported top soil, Planting, Organic Mulch)	600	m2	\$50	\$30,000
3.03	Turf Areas (Including Imported top soil)	1,000	m2	\$30	\$30,000
<b>Subtotal</b>					<b>\$88,000</b>
<b>4.00 STREET/FURNITURE</b>					
4.01	Play ground	1	allow	\$500,000	\$500,000
4.02	Timber Deck custom seating	10	allow	\$3,000	\$30,000
4.03	Street scape amendments (Line marking, verge planting, minor kerb realignment)	400	lin m	\$300	\$120,000
<b>Subtotal</b>					<b>\$650,000</b>
<b>5.00 IRRIGATION</b>					
5.01	Water connection/upgrade of existing irrigation	1	Allow	\$50,000	\$50,000
<b>Subtotal</b>					<b>\$50,000</b>
<b>Subtotal</b>					<b>\$3,934,000</b>
<b>6.00 SITE PRELIMINARIES</b>					
6.01	Site project management, Site insurance & OHS Requirements & Mobilisation	1	%	10.00%	\$393,400
<b>Subtotal</b>					<b>\$393,400</b>
<b>Subtotal</b>					<b>\$4,327,400</b>
<b>7.00 Contingency</b>					
7.01	Design Contingency	1	percentage	10%	\$432,740
7.02	Construction Contingency	1	percentage	20%	\$865,480
<b>Subtotal</b>					<b>\$1,298,220</b>
<b>Town Square - Roberts St</b>				<b>Total</b>	<b>\$5,625,620</b>

**NOTE:** Excludes: civil works, structural engineering, lighting, sewer connection, detail design, survey and maintenance  
Amenity building price based on concrete roof option. Excludes design fees.

# 4.0 Cervantes Foreshore Masterplan






## 4.1 Cervantes Foreshore

The Cervantes foreshore is located approximately 2.8 kilometres from the Cervantes Road turn off on Indian Ocean Drive. The Cervantes foreshore, is naturally more of a low key space in comparison to Jurien Bay, being a smaller town, however the masterplan still proposes several aspirational projects.

Cervantes has a population of 527 (2016 census) however there are large numbers of tourists passing through the area daily, visiting the Lobster Shack, and an influx of visitors in school holidays. Providing for these peak periods, without over complicating the foreshore space is key for providing functional public open space that still feels 'of Cervantes'.

The events requirements for Cervantes also differ to that of Jurien Bay. The majority of events in Cervantes are held at the rec centre, however some flexible spaces that can cater for smaller events have been included in the masterplan.

 Foreshore Masterplan Site





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## 4.2 Site Analysis

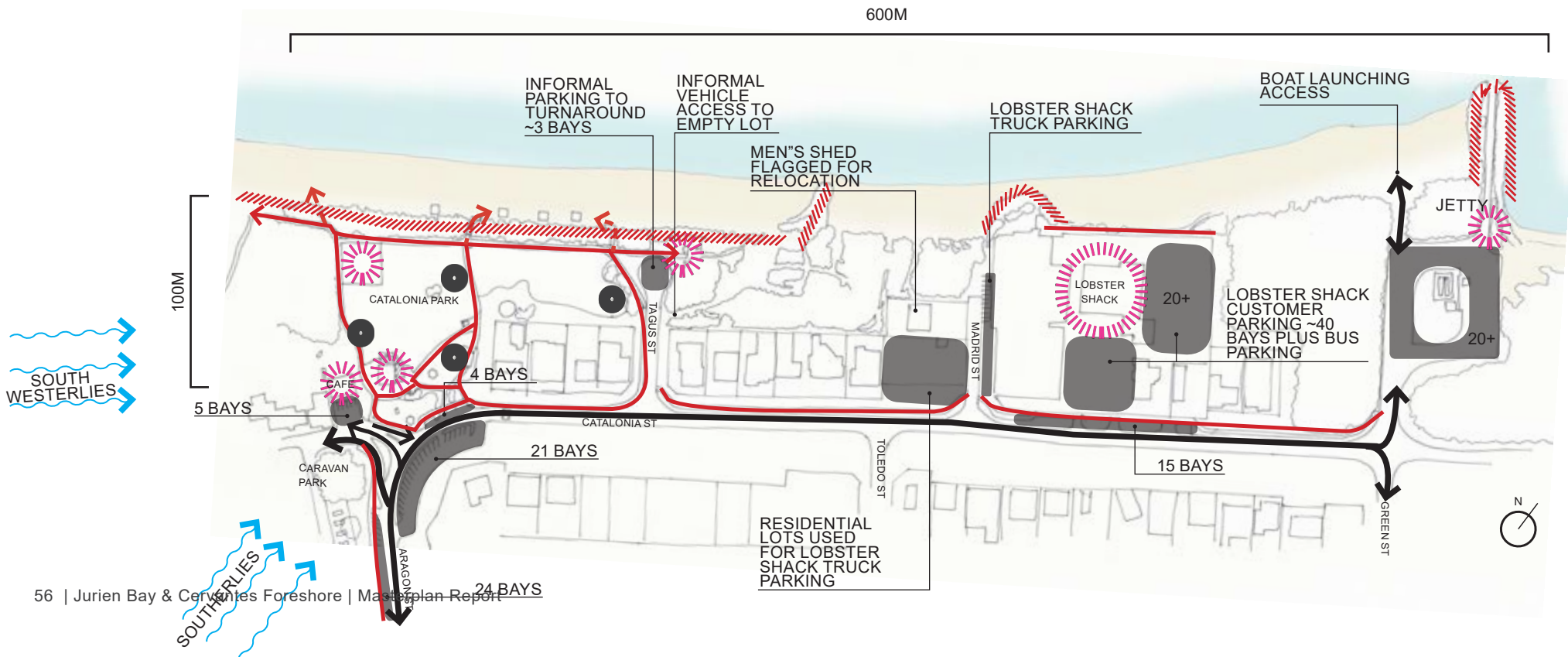
The figure below shows an analysis of the existing condition of the Cervantes foreshore area including:

- Parking
- Vehicle access
- Pedestrian access
- Barriers to access

- Amenity
- Attractions
- Prevailing winds

### KEY

- ↔ Pedestrian paths
- ↔ Pedestrian beach access
- ☀ Attractions (playground, cafe, lookout, lobster shack, jetty)
- Amenity (toilets, picnic settings etc)
- ▨ Barriers to access
- 🌊 Prevailing winds



### 4.3 Opportunities and Directions

- A more 'low key' space in comparison to Jurien Bay, however still deals with high number of tourists visiting the Lobster Shack.
- Disconnected pedestrian access throughout the foreshore.
- Majority of events in Cervantes occur at the Rec Centre rather than Catalonia Park.
- Safety concerns for the corner of Catalonia and Aragon Streets, particularly during peak periods (school holidays).
- Parking issues to the North caused by Lobster Shack visitors, measures are being taken to deal with this on site where possible.












Image 45. Undeveloped foreshore area looking North Source: UDLA

# DRAFT

## 4.4 Schematic Plan

The schematic plan for Cervantes foreshore demonstrates the 'big ideas' for improving the foreshore, tested and developed during community engagement. These are as follows:

-  Continuous water front trail
-  Improved beach access nodes
-  Connect the Park and the Beach
-  Improve safety of the Aragon/Catalonia Street corner
-  Extend dune and showcase endemic species including windflowers
-  Improve Catalonia Park
-  Create a sense of arrival to the foreshore and Catalonia Park
-  Create continuous beach access
-  Uniquely Cervantes art and interpretation

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














Figure 20. Cervantes foreshore schematic plan



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## 4.5 Masterplan

-  Extent of Works
-  Red Asphalt
-  Paving Treatment
-  Road Paving Treatment
-  Timber Boardwalk/Decking
-  Turf
-  Low Coastal Planting
-  Trees
-  Shelter
-  Market Umbrellas
-  Beach access node: shower, seating. Potential for shade and art/interp
-  Picnic node: bbq, shade, seating, drink fountain, bin.
-  Playground
-  Public Toilets
-  Café/restaurant

### Coastal Erosion Hazard Mapping

#### Inland Boundary of Predicted Vulnerability

Source: Produced by Cardno 20/03/2017 as part of 'Coastal Hazard Risk Management and Adaptation Plan June 2018 for the Shire of Dandaragan.

-  2016
-  2030
-  2070
-  2110

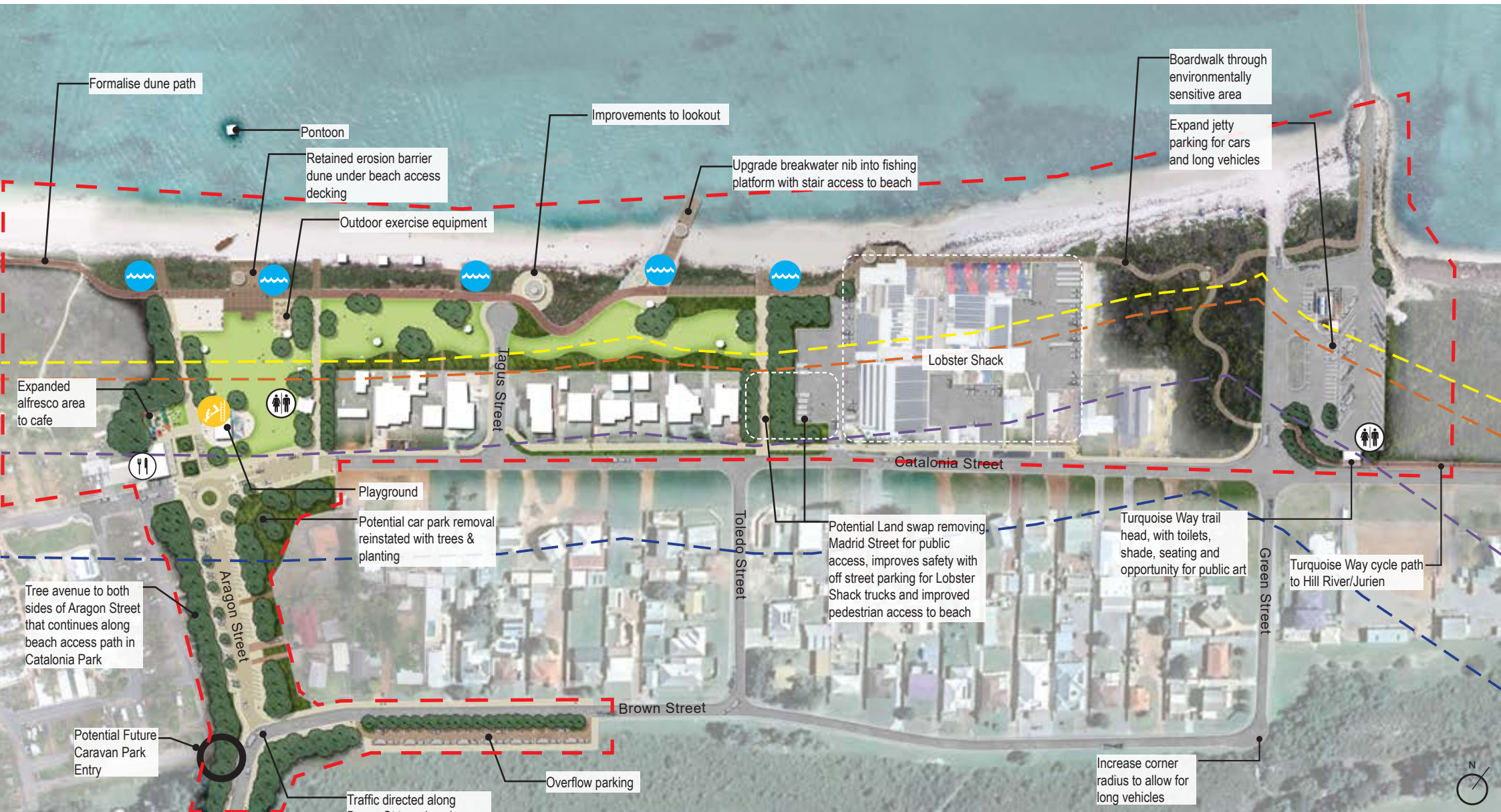


Figure 21. Cervantes foreshore masterplan

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## 4.6 Parking

### Objectives

- Address the fluctuating need for parking along the foreshore by providing overflow options for peak times, but not over providing where it isn't needed.
- Realign parking to mitigate safety issues at the corner of Aragon and Catalonia Street.
- Ease peak parking by providing overflow parking on Brown Street.
- Identify future opportunities for overflow parking.
- Encourage Caravan Park to provide more 'check in' parking on site.

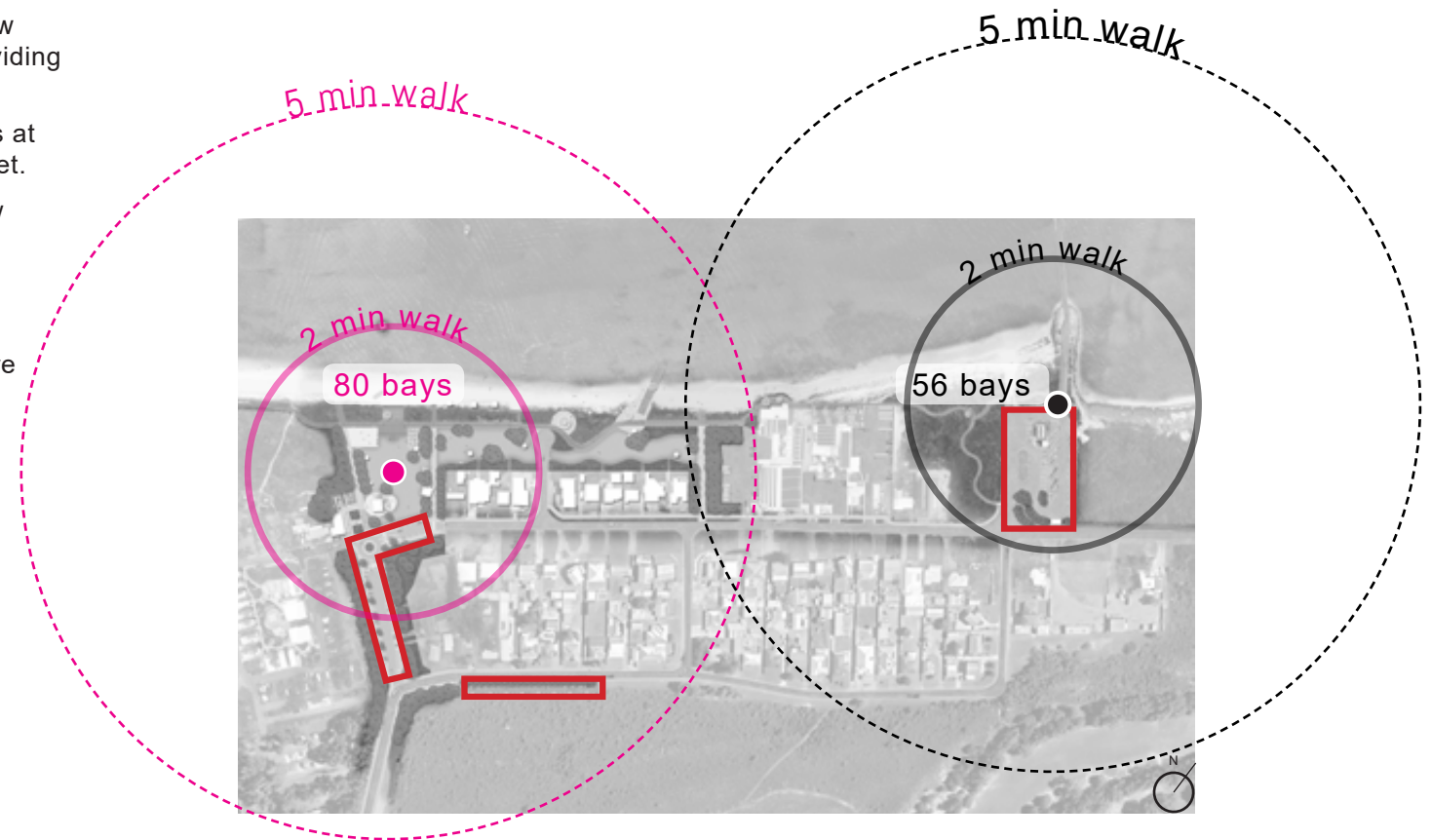




Figure 22. Proposed public parking walking times



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-  Foreshore Parking
-  Potential future parking

Existing: 100 bays  
Proposed: 150 bays (including 8 long vehicle)

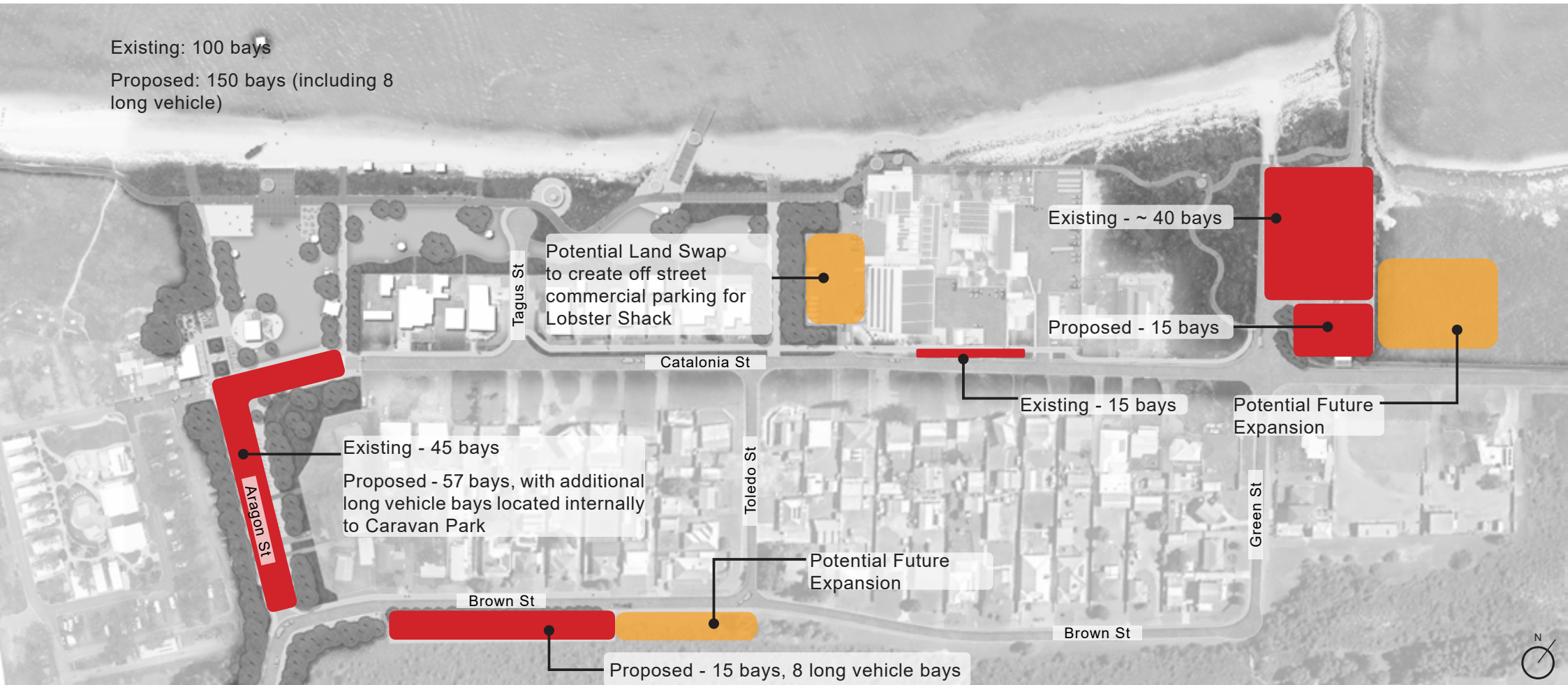


Figure 23. Public parking provision



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## 4.7 Access

### Objectives

- Improve access for pedestrians throughout the foreshore, including all abilities by widening and sealing paths and ensure level changes meet Australian Standards.
- Create continuous access along the beach and foreshore path, connecting North to the future Turquoise Way and South to Corunna Road.
- Improve physical and visual connection to beach from Catalonia Park through a beach access deck which carries over the dune.
- Improve pedestrian safety by creating a slow vehicle environment to Aragon Street and installing several pedestrian crossings. (Locations to be confirmed during detailed design).
- Encourage Lobster Shack traffic to divert down Brown Street, through the use of surface treatments and signage.



Image 46. View South from lookout showing existing foreshore path and beach access platforms

- Vehicle access
- Vehicle access - slow condition
- Service vehicle access
- Primary pedestrian path (min 3.5m wide)
- Secondary pedestrian path (2-3m wide)
- Primary beach access
- Beach access
- Pedestrian crossing



Figure 24. Access

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### Foreshore path

- An all abilities accessible path along the foreshore, for use all year round, but particularly winter use when the beach may be inaccessible due to coastal processes.
- Connect in to the proposed extension of the Turquoise Way (Hill River to Cervantes) to create a cycling and walking destination to/ from Jurien Bay.
- Change of materials as the path traverses the foreshore including red asphalt, flush decking and raised boardwalk.
- A new 'trail head' where the Turquoise Way enters Cervantes with interpretation, public toilets, shade and seating. There is also opportunity for public art to be incorporated.



Figure 25. Location plan, not to scale



Section A: Boardwalk through environmentally sensitive area Scale 1:200



## Continuous Beach Access

- The two breakwater nibs cause a break in access along the beach.
- Evidence suggests these need to be retained to aid in accretion to the beach but are currently in poor condition and unsafe.
- The Shire to liaise with Department of Transport to renovate the breakwater nibs to make safe, and develop into amenity for users, including stepped access over the breakwaters to provide continuous beach access.
- Improvements may also include fishing platform, shade shelter and public art.
- It is recognised this is a complex project for the Shire to undertake but it will provide significant improvements, both aesthetic and practical, for foreshore users.



Image 47. Fishing platform Source: Pinterest



## Traffic Diversion

The masterplan proposes to encourage Lobster Shack traffic, including trucks, tourist buses and visitor vehicles to divert via Brown Street. Through:

- Signage from as far back as the Roadhouse, at each intersection directing traffic to the Lobster Shack.
- Creating a slow condition to Aragon Street, less desirable for heavy vehicles.
- Increasing the corner radius to Brown/Green Street corner to allow for buses and trucks.
- Slight realignment of Aragon/Brown Street corner.

These changes aim to reduce pedestrian/vehicle clashes currently occurring at the corner of Aragon and Catalonia Street and unsafe parking by tourists.

The location of the golf course to the South Eastern side of Brown Street means there are not pedestrians regularly crossing Brown Street. The Brown Street diversion also hopes to mitigate some of the current parking issues along Catalonia Street by making the off street parking of the Lobster Shack more prominent when turning out of Green Street, therefore visitors are less likely to park on verges.

## Aragon Street Slow Condition

The slow condition along Aragon Street aims to make the space safer for pedestrians and create a sense of arrival to the Cervantes foreshore. This can be achieved through:

- Change in road material to a cobble or other textural finish.
- Change parking from 45 to 90 degree and add to both sides of street where possible.
- Inclusion of a round-a-bout at the corner of Aragon and Catalonia Street.
- Inclusion of pedestrian crossings.
- Additional tree planting in avenues.

These measures should be undertaken with advice from a traffic engineer and/planner during the detailed design phase.



Image 48. Queen Street treatment, Busselton Source: Google Street View



Image 49. Elizabeth Quay internal roads, Perth Source: Google Street View



Figure 26. Road diversion and condition

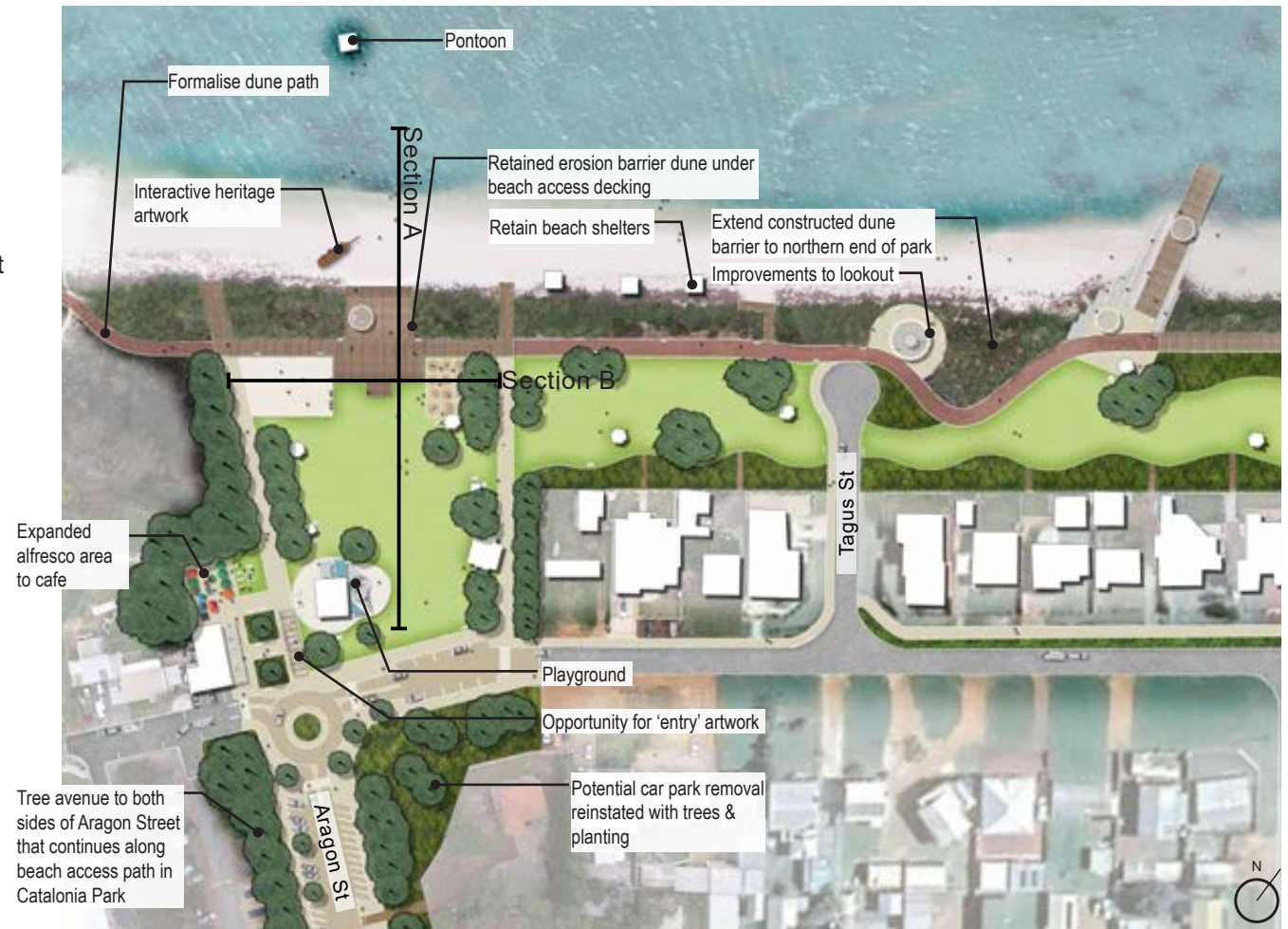


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## 4.8 Catalonia Park

### Objectives

- Enhance the existing park and extend a low maintenance parkland along the foreshore.
- Upgrade amenity where needed.
- Provide more shade through tree planting and shade shelters
- Extend the avenue planting to Aragon Street along the main paths to either side of the park, creating a sense of enclosure, visually drawing people down to the beach and mitigating prevailing winds.
- Provide outdoor exercise equipment appropriate to use for group fitness classes, in particular catering for senior classes.
- Upgrade and expand alfresco area to cafe.
- Clear beach access via a new multi function deck that wraps over the top of the dune, providing stair and ramp access between beach and park.
- Retain beach volley ball court, deck to be designed to provide spectator seating.



### Tree Planting

The existing Tuart trees along Aragon Street provide an excellent point of difference for Cervantes. A combination of Tuarts and other tree species can be used in Catalonia Park to:

- Frame views for both vehicles and pedestrian arriving to the foreshore;
- Provide shade for users;
- Create a sense of enclosure; and,
- Create a windbreak.



Image 50. Dunsborough foreshore Source: UDLA



Image 51. Leighton Beach, North Fremantle Source: UDLA

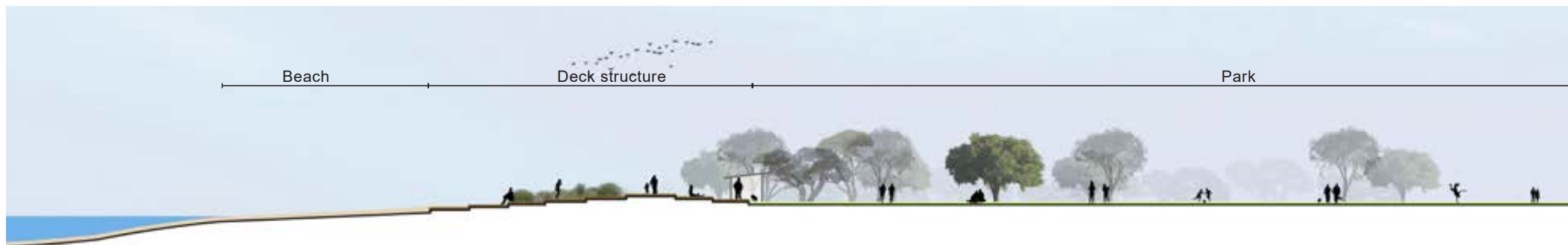


Figure 27. Section A Scale 1:500



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### Beach Access Deck

The constructed dune along the edge of Catalonia park creates a significant physical and visual barrier between park and beach, however is necessary to protect the park from coastal processes. The beach access deck aims to create a better visual and physical connection through a timber structure that folds over the dune providing stair and deck access to the beach, seating and opportunities for public art. A stage could also be incorporated structure, including a power source.

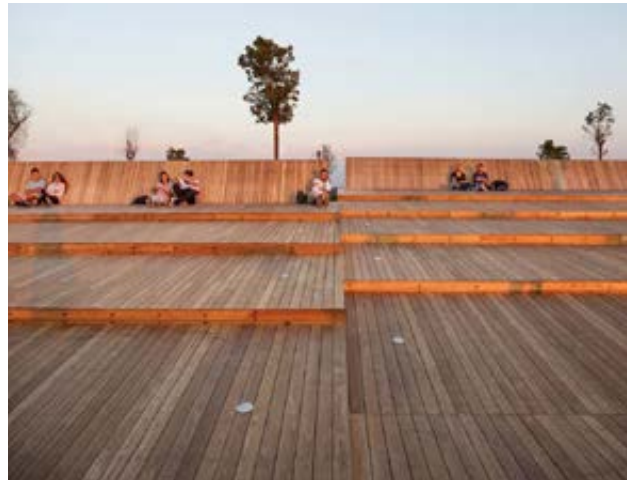


Image 52. 'Sunset lounge', Turkey Source: Landezine



Image 53. Keast Park, Melbourne Source: Landezine

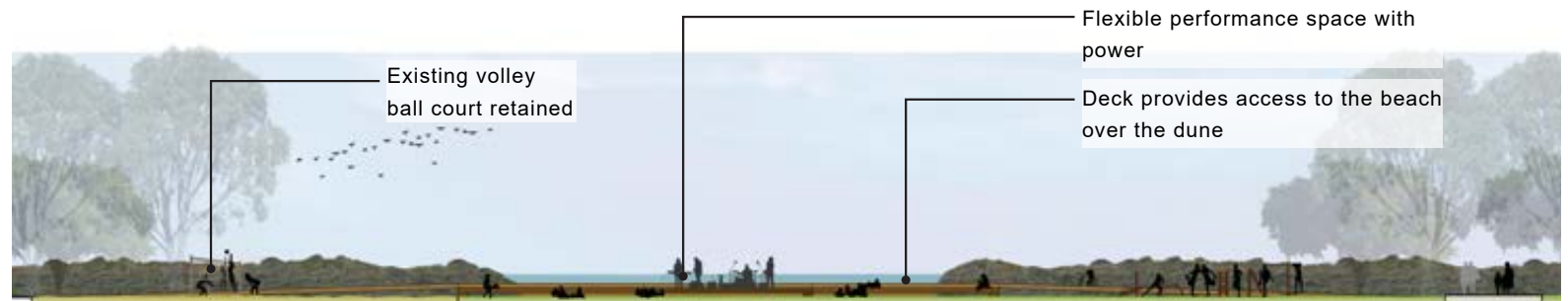


Figure 28. Section B Scale 1:500

Image 54. Cervantes cafe Source: UDLA







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## 4.9 Public Art and Interpretation

Cervantes has a very active arts and heritage community, and the foreshore is an ideal location to showcase this. The masterplan nominates locations of 'entry' sculptures as well as a series of public art or interpretive elements coinciding with beach access points. These can act as markers to help visitors locate beach access paths, as well as being attractions in themselves.

There is also opportunity for art and interpretation at the Turquoise Way trail head at the jetty. This could be focussed on flora and fauna experienced along the cycle path. A signage style currently used in Jurien Bay for the Turquoise Way should be utilised in Cervantes and along the trail where needed.

Further explorations should be made into theming and what the local community would like to see, as well as thought given to potentially commissioning a renowned artist to create something that is an attraction for tourists.



Figure 29. Art and Interp location plan



Image 56. Yaburara Heritage Trail, Karratha Source: trailswa.com.au



Image 55. Containbow entry sculpture. Fremantle Source: Keane Bourke



Image 57. Turquoise Way signage in Jurien Bay Source:UDLA



# DRAFT

## 4.10 Staging

Location	Item	Priority	Timeframe	Complexity
1 Aragon Street	Tree planting	High	0-5 years	High
	Road and parking realignment and resurfacing			
2 Brown Street	Tree planting	Low	0-5 years	Low
	Parking			
3 Catalonia Park	Amenity upgrades	Medium	0-10 years	Medium
	Soft landscaping - including extension of park treatment north			
	Alfresco area			
	Public art			
4 Beach access deck	Deck and walkway	Medium	0-10 years	High
	Beach sculpture			
5 Pontoon		High	0-1 years	Medium
6 Lookout	Shade shelter	Low	5-10 years	Medium
	Seating			
	Upgraded interp			
	Regrading access			
7 Breakwater 1	Breakwater clean up	Medium-High	0-5 years	High
	Block steps			
	Fishing platform			
8 Breakwater 2	Breakwater clean up	Medium-High	0-5 years	High
	Alfresco deck			
9 Jetty car park	Car park upgrade and expansion	Medium	0-5 years	High
10 Turquoise Way trail head	Public toilets	Medium	0-5 years	High
	Shade/furniture			
	Public Art/interp			
11 Corner of Brown/Green Street	Realignment of corner radius	High	0-5 years	Low
12 Foreshore path	Widening of red asphalt and path extension to south	High	0-10 years	High
	Boardwalk			

- Key
- Project
  - Foreshore path

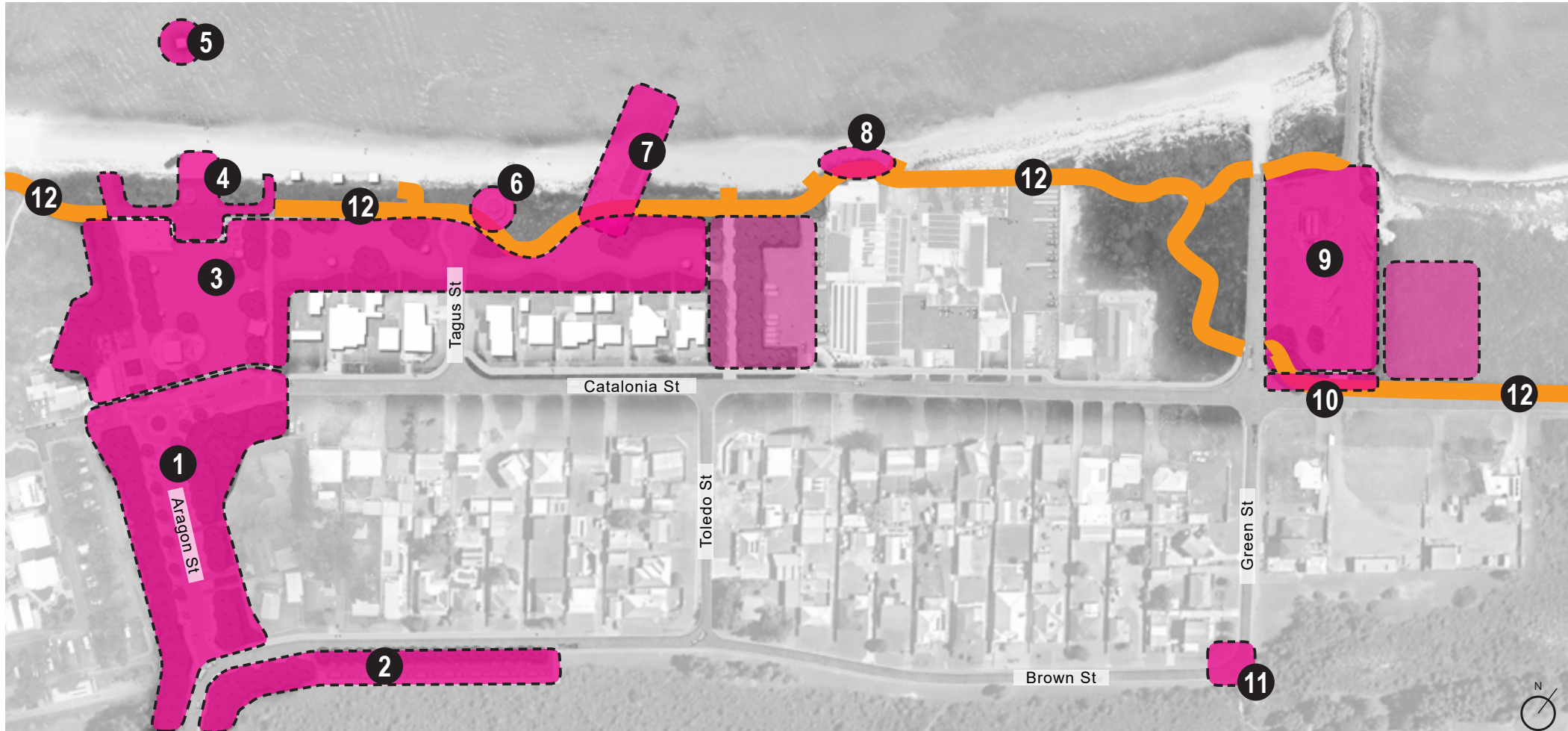


Figure 30. Staging

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## 4.11 Cost Estimate

CERVANTES Foreshore OPC					
Item	DESCRIPTION		UNIT	RATE	TOTALS
<b>1.00</b>	<b>HARD LANDSCAPE</b>				
1.01	Rationalise Path network (resurfacing, widening, formalising)	600	lin m	\$100	\$60,000
1.02	Supply and install paving high spec (Trafficable Paving)	4,000	m2	\$200	\$800,000
1.03	Supply and install paving high spec (feature paving)	4,000	m2	\$150	\$600,000
<b>Subtotal</b>					<b>\$1,460,000</b>
<b>2.00</b>	<b>SOFT LANDSCAPE &amp; PLANTING</b>				
2.01	100Lt Trees (Soil remediation, Mulch)	230	each	\$350	\$80,500
2.02	Turf Remediation	400	lin m	\$15	\$6,000
2.03	Turf Areas (Including Imported top soil)	6,600	m2	\$30	\$198,000
2.04	Planting to garden beds (Imported top soil, Planting, Organic Mulch)	9,580	m2	\$20	\$191,600
<b>Subtotal</b>					<b>\$476,100</b>
<b>3.00</b>	<b>STREET/FURNITURE</b>				
3.01	Raised Coastal Board walk (including shade structures and benches)	2,900	m2	\$500	\$1,450,000
3.02	Coastal Decking	1,500	m2	\$500	\$750,000
3.03	Coastal Decking Shade Structure	1	allow	\$20,000	\$20,000
3.04	Trail Head Structure (wayfinding, information signage, bench)	1	allow	\$35,000	\$35,000
3.05	Upgrade to toilets	1	allow	\$50,000	\$50,000
3.06	Upgrade to Lookout	1	allow	\$44,000	\$44,000
3.07	Outdoor Gym	1	allow	\$25,000	\$25,000
3.08	Play ground Upgrade	1	allow	\$300,000	\$300,000
3.09	Street scape amendments (Line marking, verge planting, minor kerb realignment)	850	lin m	\$300	\$255,000
<b>Subtotal</b>					<b>\$2,929,000</b>
<b>4.00</b>	<b>IRRIGATION</b>				
4.01	Water connection/upgrade of existing irrigation	1	Allow	\$50,000	\$50,000
<b>Subtotal</b>					<b>\$50,000</b>
<b>Subtotal</b>					<b>\$4,915,100</b>
<b>5.00</b>	<b>SITE PRELIMINARIES</b>				
5.01	Site project management, Site insurance & OHS Requirements & Mobilisation	1	%	10%	\$491,510
<b>Subtotal</b>					<b>\$491,510</b>
<b>Subtotal</b>					<b>\$5,406,610</b>
<b>6.00</b>	<b>Contingency</b>				
6.01	Design Contingency	1	percentage	10%	\$540,661
6.02	Construction Contingency	1	percentage	20%	\$1,081,322
<b>Subtotal</b>					<b>\$1,621,983</b>
<b>CERVANTES</b>					<b>Total</b>
					<b>\$7,028,593</b>

**NOTE:** Excludes: civil works, structural engineering, lighting, sewer connection, detail design, survey and maintenance; Upgrade to Breakwater Nibs at both locations. Upgrade to Breakwater Nibs will require advice from Marine Engineer and Constructed dune re-vegetation.







# 5.0 Foreshore Palettes





## 5.1 Furniture

Aside from custom elements described for both Jurien Bay and Cervantes it is thought practical to continue with the proprietary suite of furniture, shade shelters and fixings already being used by the Shire in Jurien Bay from WALGA preferred supplier Exteria. It is recommended that accessibility is taken into account in furniture selection to allow for wheel chair users especially for picnic settings, drink fountains and barbecues.

Some proprietary items are easily customisable through laser cutting and etching, which could be an option to create some distinction between Bay and Cervantes furniture.

Furniture should be able to withstand the corrosive coastal environment.



Image 59. Existing shelters in Fauntleroy Park, Jurien Bay. 'Longreach Double' Source: UDLA



Image 61. Consider inclusion of arm rests on bench seats Source: exteria.com.au



Image 63. Beach Shower Source: exteria.com.au



Image 60. Accessible BBQ Source: Christie Barbecues



Image 62. Customisable bin surrounds Source: exteria.com.au



# DRAFT

## 5.2 Planting

Species should be further investigated during detailed design, however the below species provide a base for species that will perform in Jurien Bay and Cervantes foreshore environments.



*Agonis flexuosa*, Peppermint Tree

Considerations: Provides good shade, may not cope with frontline coastal conditions.



*Araucaria heterophylla*, Norfolk Island Pine

Consideration: Tall, provide shade, continuation of existing avenues on Bashford Street to create a feeling of arrival.



*Araucaria columnaris*, Cook Island Pine

Considerations: Similar to Norfolk Island Pines but more narrow form.



*Eucalyptus gomphcephala*, Tuart

Considerations: Significant tuarts in both caravan parks, could use as avenue planting.



*Eucalyptus utilis*, Coastal Moort

Considerations: Growth can be quite low, prune to encourage clear trunk. Several successful specimens in Dobbyn Park



*Ficus macrophylla*, Moreton Bay Fig

Considerations: Potentially suitable for Fauntleroy Park. Likely need to amend soil structure to allow roots to establish.



*Melaleuca quinquinervia*, Narrow Leaf Paperbark

Considerations: Can have a messy form, not suitable as street tree.



*Phoenix canariensis*, Date Palm

Considerations: Potential selection for avenue planting.

## 5.3 Materials

Materials across both sites should be robust and suitable for the coastal condition.

The palette has been kept reasonably simple with standardised materials across both foreshore sites. Feature paving could differ between sites.



Red asphalt



Salt seeded concrete



Feature paving



Crushed limestone



Beach access slats



Timber deck and boardwalk



# 6.0 Conclusion





## 6.1 Next Steps

The foreshore masterplans have been developed to guide change within the Cervantes and Jurien Bay foreshores in both the long and short term, and to ensure future development responds to the desired outcomes that the community values.

The masterplan can be treated on a project by project basis, allowing SoD to assess available funding and priority to stage future works. This includes identifying projects that can be undertaken by SoD, and those requiring external consultants to be engaged.

The masterplan is not a static document, but will need to adapt as changes occur over time, remaining a relevant and useful document to SoD.

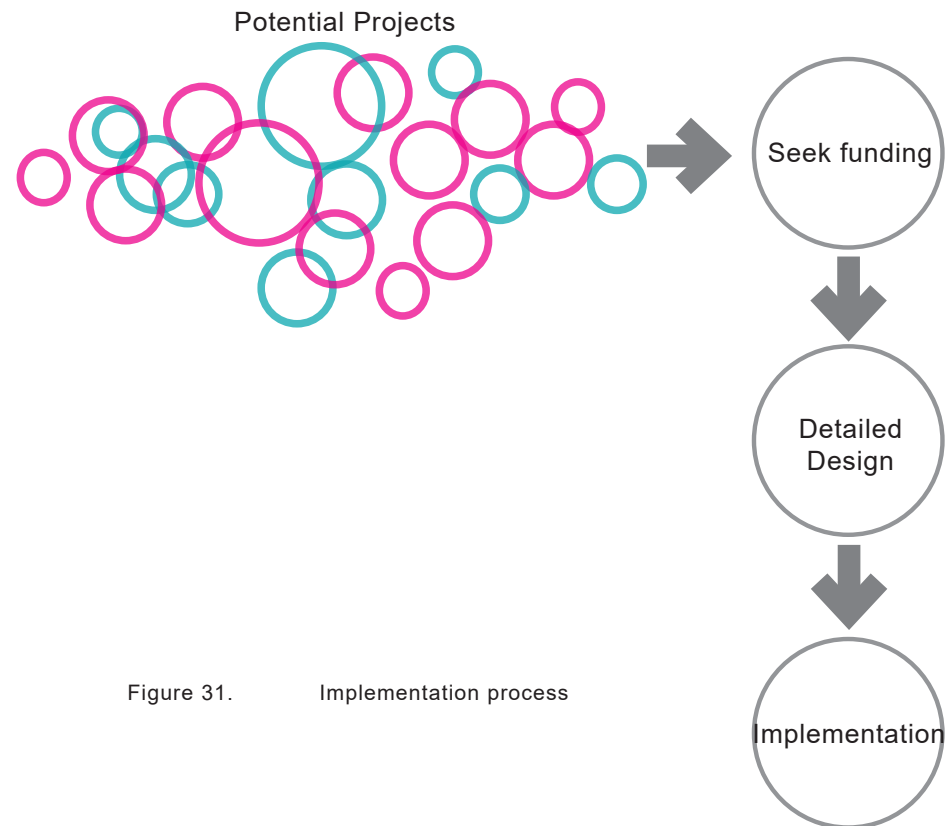


Figure 31. Implementation process

# Appendix A

Jurien Bay Foreshore Masterplan





# Appendix B

Cervantes Foreshore Masterplan





# Appendix C

Workshop Presentations





# Appendix D

Community Engagement Summaries



Terraces & Jurien Bay  
Foreshore Masterplanning

**Purpose of a masterplan:**

- To provide a clear vision and direction for the future of the area.
- To ensure that the development is sustainable and meets the needs of the community.
- To provide a framework for decision-making and to guide the implementation of the plan.
- To ensure that the development is consistent with the local planning scheme and other relevant legislation.
- To provide a clear and concise summary of the key findings and recommendations of the masterplanning process.

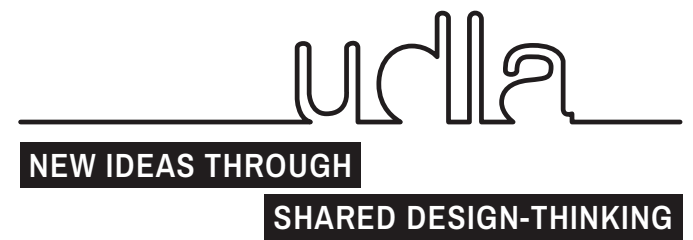
UDLA

Level 1A 3-5 Josephson Street

Fremantle WA 6160

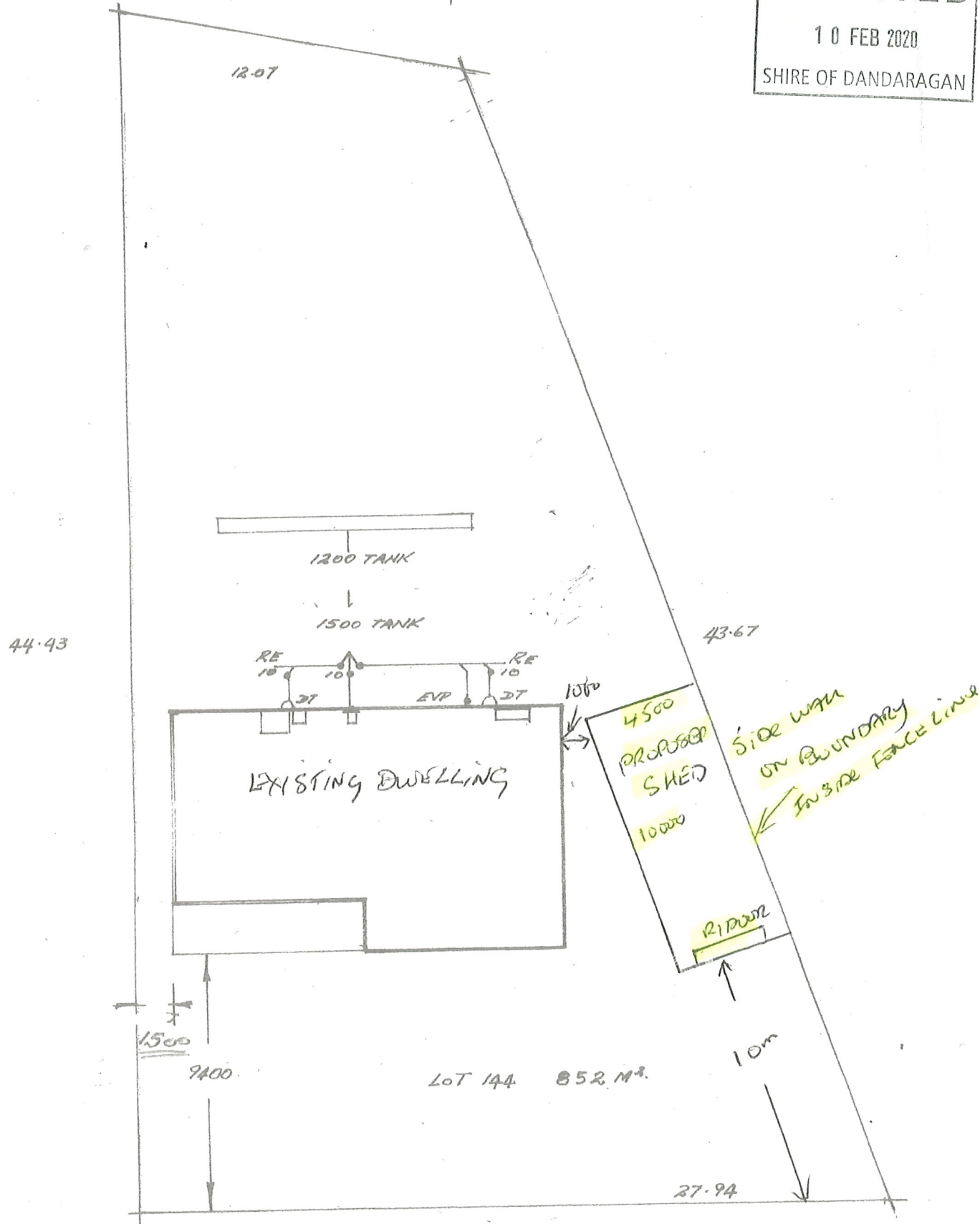
08 93367577

[www.udla.com.au](http://www.udla.com.au)





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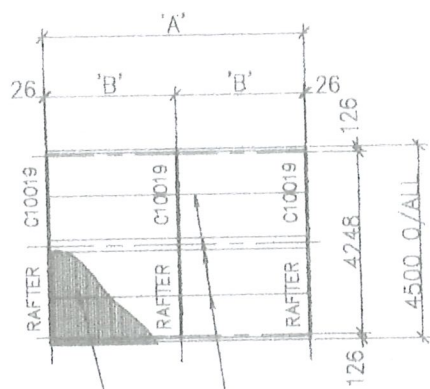
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LOT 144 852 M<sup>2</sup>

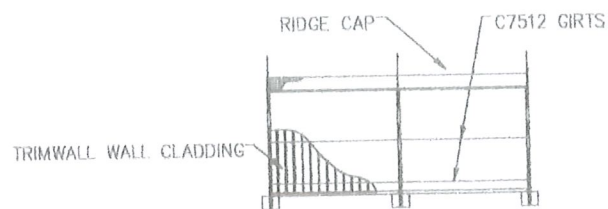
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SCALE 1:200

SITE PLAN - N. STRICKLAND  
LOT 144 #52 LESOR DR  
SURIEN BAY REPQ-0402(S)



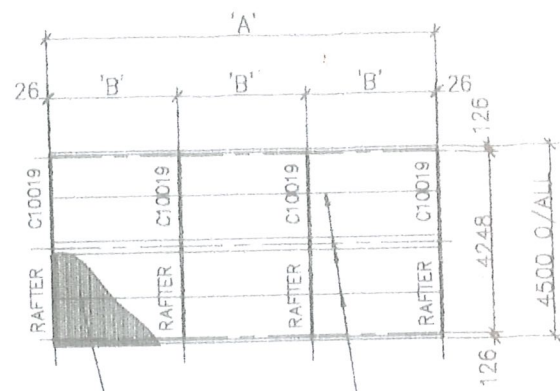
LAYOUT PLAN



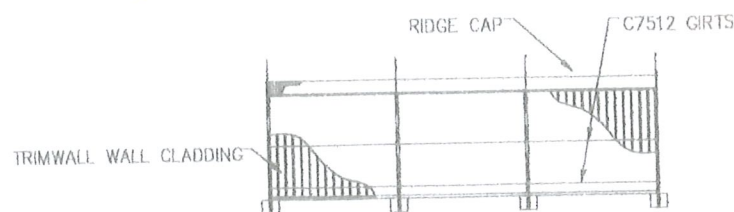
SIDE ELEVATION

2 BAY

MODEL LGTH	'A'	'B'
46	4630	2280
54	5390	2660
62	6150	3040
69	6910	3420
77	7670	3800



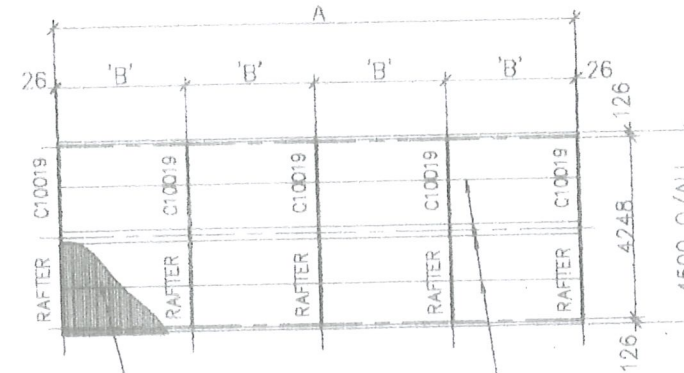
LAYOUT PLAN



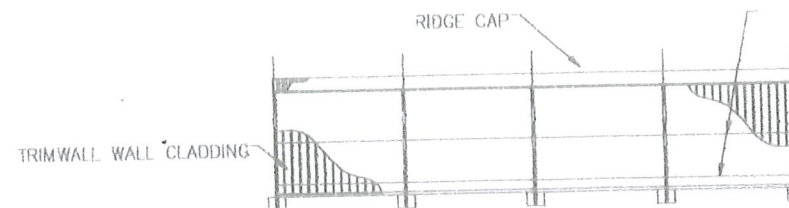
SIDE ELEVATION

3 BAY

MODEL LGTH	'A'	'B'	'C'
84	8430	2660	3040
92	9190	3040	3040
100	9950	3230	3420
107	10710	3420	3800
115	11470	3800	3800



LAYOUT PLAN



SIDE ELEVATION

4 BAY

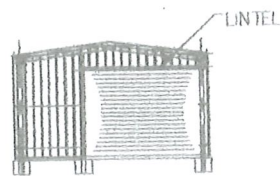
MODEL LGTH	'A'	'B'	'C'
122	12230	3040	3040
130	12990	3230	3230
138	13750	3420	3420
145	14510	3610	3610
153	15270	3800	3800

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OPTIONS FOR GABLE ENDS IN THE SWAN AUSSIE 4500W GRG



STD REAR ELEVATION

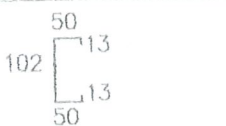


OFFSET R/DOOR

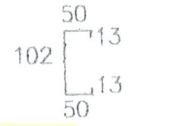


SPECIAL AS SHOWN

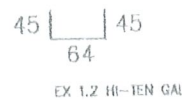
STD MAIN COMPONENTS FOR SWAN AUSSIE 4500W GRG



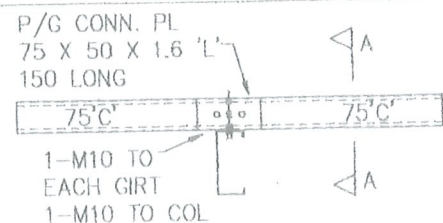
COLUMN EX C10015 RAFTER EX C10019



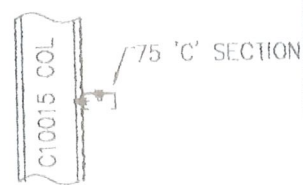
R/DOOR COL EX C10015



LINTEL EX 1.2 HI-TEN GAL

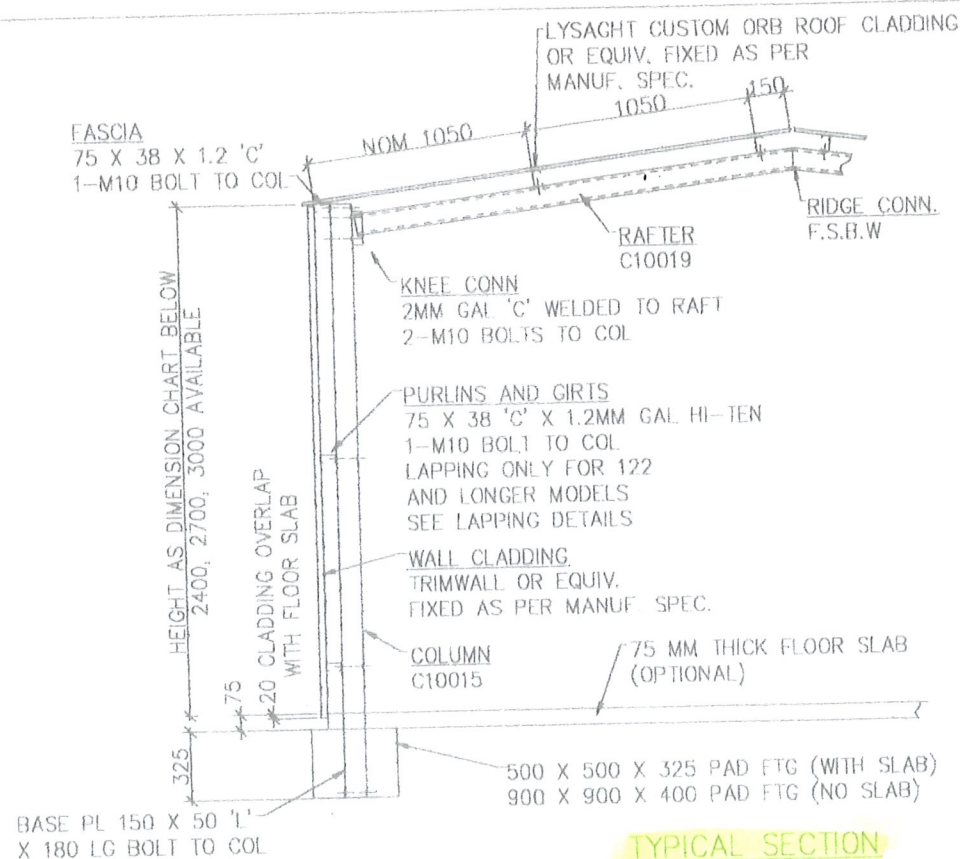


PLAN VIEW

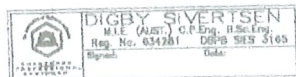


SECTION A-A

C7512 G450 'C' SECTION LAPPING DETAIL



TYPICAL SECTION



GENERAL NOTES:

- DESIGN CRITERIA : NON-CYCLONIC 25 YR RETURN, REGION A TERRAIN/CAT 3 V BASIC = 41M/SEC, AS PER AS1700 PART 2
- STEEL WORK : 450 MPa GALVANIZED HI-TEN UNLESS NOTED.
- BOLTING : FRAMEWORK & PURLINS M10 4.6m U.O.N.
- CLADDING : BHP CUSTOM ORB 0.47 TCT OR EQUAL TO ROOF, TRIMWALL 0.40TCT OR EQUAL TO WALLS FIXED TO MANUFACTURERS DETAILS FOR NON-CYCLONIC CONDITIONS
- CONCRETE : SLAB AND FOOTINGS AS REQUIRED.

FINISHES

WALLS *off white* C/DP'S *deep ocean*  
ROOF *off white* DOORS *off white*

DIMENSIONS

WIDTH 4500 DOOR TYPE *RIP*  
HEIGHT 3600  
LENGTH 10000

PROPOSED 4.5W GABLE ROOF GARAGE  
FOR *N. STRICKLAND*  
AT *LOT 144 #52 LESCOM DR*  
*SURFER BAY*

SWAN AUSSIE SHEDS  
1 ZIRCON STREET  
JURIEEN BAY  
MARK BELLEMORE: 0417957756

Simon and Kim Hewson  
1 Shingle Avenue  
Jurien Bay, WA, 6516  
Email: [simon@skhewson.com](mailto:simon@skhewson.com)  
MOB: 0408 613 704

Rory Mackay  
Planning Officer  
Shire of Dandaragan

Monday 2<sup>nd</sup> March, 2020

RE: Application for Outbuilding Lot 144, #52 Lesueur Drive, Jurien Bay

Dear Rory

We refer to the application for erection of an outbuilding on Lot144, #52 Lesueur Drive dated 11<sup>th</sup> February 2020 and offer the following comments;

- 1.) We have resided (working, holiday and tenancy) in our property for ten years and have known the applicant for most of that time. We are aware of the applicants practice of parking his boat in the proposed outbuilding location (currently open air, existing driveway/rear access to his property) and are generally supportive of his stated desire to provide additional protection for his boat as we have a similar need at our main place of residence (Shoalwater, 6169).
- 2.) The proposed outbuilding however does not appear to comply with any of the design guidelines published on the Shire of Dandaragan website, namely;
  - a. Setback – from the adjacent property boundary is required, for an outbuilding of the proposed height (3.6m) to be a minimum 1.5m. The application as currently proposed provides no setback from the common boundary. The applicant has however retained a separation from the proposed outbuilding and their main dwelling of approximately 1.1m.
  - b. Property line – the proposed structure is currently proposed to be 2m forward of the established property line.
  - c. Construction materials – the planning application documents specify Trimwall™ or equivalent which we take to be a ‘Colourbond™’ style material. The design guidelines require outbuildings that are immediately adjacent to an existing dwelling to be constructed in a complementary material to the existing dwelling to benefit the visual amenity for neighbouring properties and retain general street appeal. Furthermore, the other outbuilding located on the applicant’s property is constructed in a different style again (brick/steel).
  - d. Outbuilding density – there is already an approximate 75m<sup>2</sup> outbuilding located on the applicant’s property, which has not been documented on the submitted plan. In combination with the current application (45m<sup>2</sup>) this would amount to approximately



120m<sup>2</sup> of outbuildings being located on the property, which would potentially breach the outbuilding density requirement under the planning guidelines.

- 3.) The combination of the above (and more specifically points a.) to c.)) would combine to significantly impact the visual amenity from our property across the full length of what is our secondary 'frontage'. Our 'secondary' frontage includes the kitchen and dining/main living areas, with two separate sliding door access points to the rear courtyard, plus a laundry and bedroom, all of which draw natural light from the SW aspect of this 'frontage'. The proposed height and length of the outbuilding, both of which exceed normal single-story residential criteria, will markedly affect natural light entry into our main living areas and increase over-shadowing of our property; this would be further aggravated by the complete absence of a setback from the common boundary.
- 4.) The absence of a setback from the boundary, coupled with increased height and significant length of the proposed outbuilding, increases the potential for a 'wind-tunnel' like effect to occur in the narrow void between the proposed outbuilding and our main dwelling along the length of our rear courtyard (Fig.1, Fig.2). Approximately 27% of summer winds in Jurien Bay are from the SE with velocities up to 12m/s (approx. 40km/hour) (Holloway, 2006). The relatively close alignment of this wind direction with resulting narrow void formed between the two buildings could combine to channel and amplify the wind strength acting along the rear courtyard of our property. This concern is based on the general principles of fluid flow whereby under conditions where a constant fluid pressure acts through an opening, further narrowing of the opening will lead to an increased velocity of fluid flow.
- 5.) The existing outbuilding (at the rear of the applicant's property) is currently constructed with a parapet wall of approximately 10m length. The proposed additional outbuilding would add an additional 10m of what is effectively the same impact on our property (but without the benefits of a parapet wall). This means that approximately 60% of the common boundary would comprise outbuildings (on the applicant's property) under which no boundary setback has been applied.
- 6.) The proposed position of the outbuilding coupled with the sheet-metal construction gives us concern that future usage (either the applicant or subsequent owners) could include more substantial activity as a workshop which could include the use of power tools, potentially at any hour of the day. Again, the current proposed construction materials and position against the boundary would do little to mitigate noise or other effects from this impacting on us.
- 7.) Outbuildings constructed in sheet steel have the potential to emit structural noise such as flapping sheets or creaking/groaning especially under fresher wind conditions and particularly as the structure ages. We would have some concerns at this occurring immediately adjacent to our property again given the proposed outbuilding construction materials and removal of the boundary setback.
- 8.) Considering the above comments and recognising the applicants desire to erect a structure to provide shelter for his boat we offer without prejudice the following comments regarding alternate options that would be more amenable to us in this situation. These options are presented in order of our preference and whilst we acknowledge that economic factors would

also play a part in the applicant's decision making we have not recognised such in presenting these options;

- a. Consider instead a carport-style structure attached to the existing dwelling and covering the driveway where the applicant's boat is currently parked.
- b. Reconstruct the rear outbuilding to a height and length along the common boundary fence to accommodate the desired storage requirements (Option 1 – Fig.3).
- c. Place the new outbuilding immediately adjacent to the existing rear outbuilding effectively pushing it westward along the common boundary (Option 2 – Fig.3). This option would still present an impact on visual and other amenity to our property, but we believe that, subject to other concerns being addressed, we could accept this outcome.
- d. If the currently proposed position is adopted for the outbuilding we would like to see it constructed using a brick parapet wall on the common boundary in keeping with the other outbuilding construction style. A parapet wall of brick construction offers improved visual amenity and would allow us to physically mitigate and beautify the effects of such a high and long wall acting on our property by fastening hanging gardens/creepers or ornaments that would enhance our otherwise over-shadowed rear courtyard. A brick parapet wall is visually more appealing and reduces the negative impact of the proposed outbuilding being so close to the boundary. At our current main residence we have two parapet walls of similar construction (material) and height to the applicants existing and proposed outbuildings (Fig.4, Fig.5).

Given the potential significant impact on visual amenity to our property from the proposed construction (as outlined above) we remain concerned about the impact it might have on our property value in the longer term. However, we also acknowledge the applicants desire to erect shelter for his boat. We believe that to a certain extent the applicant has been forced to locate the proposed new structure in a sub-optimal position within their lot (and with non-conformance to design guidelines) because of the significant amount of outbuilding already present on the applicant's property. We believe this should be a consideration for the Shire when making its determination on this matter. If the objective is to provide shelter for a boat, then several alternate options exist for the applicant to consider that would reduce the impact to visual amenity on our property and comply with at least some of the planning design guidelines. Many of these alternative options we believe, on balance, we could accept. We would be happy to discuss this matter further with either the Shire and/or the applicant in more detail and as required.

Yours sincerely

Simon & Kim Hewson

(by email – original signed)

Holloway, K, 2006. Characterizing the Hydrodynamics of Jurien Bay. Unpub. thesis - University of Western Australia. 102pp.



Figure 1: General layout of Applicant and Neighbour property under discussion, including main and secondary frontage aspects in Neighbour property.





Figure 2: Layout of existing main building (Neighbour) and proposed outbuilding (Applicant) with reference to the prevailing summer wind direction (SE).

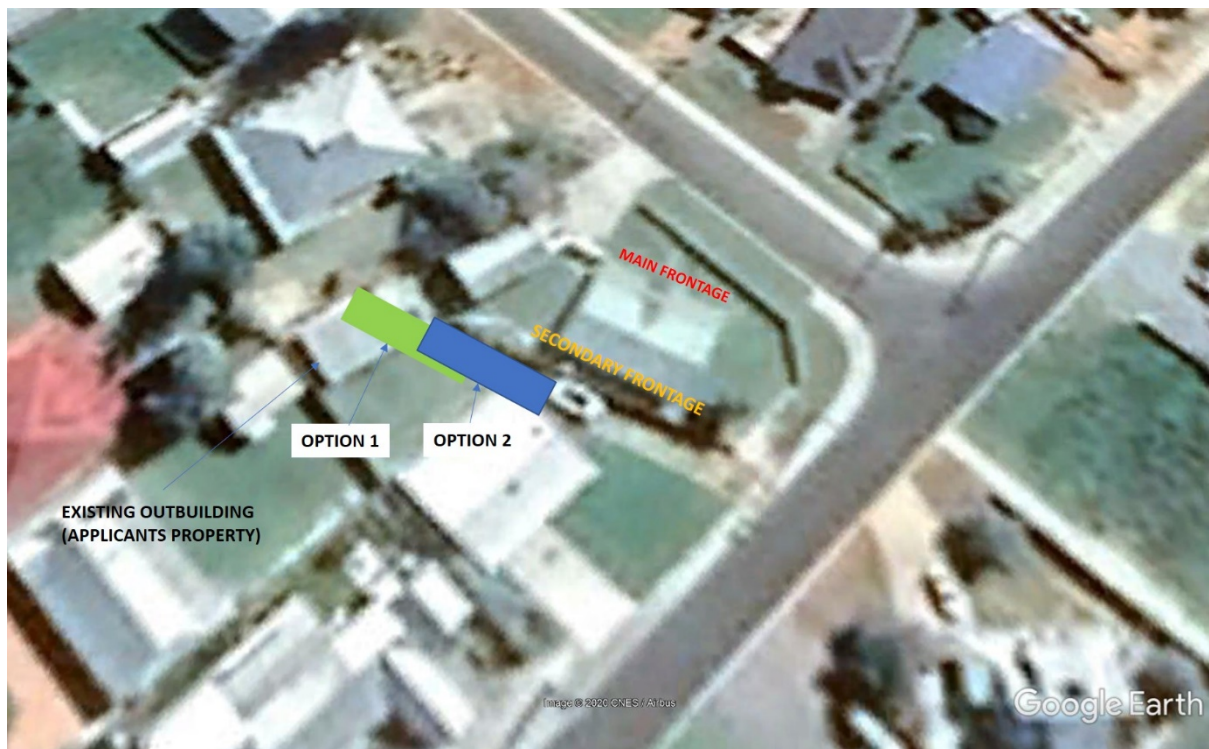


Figure 3: Diagram showing two alternate placement options to achieve a locate an outbuilding of the stated dimensions on the Applicants property.



*Figure 4:* Example of a brick parapet wall against small private courtyard. The parapet wall in this example supports a single car drive-through garage for the adjoining property and is generally more aesthetically pleasing to users of the courtyard than the significantly lower Hardiflex™ default fence.





*Figure 5:* Further example of a parapet wall supporting a more substantial structure (2/3 car garage and loft accommodation). Once again, the parapet wall forms a generally aesthetically pleasing boundary solution enabling the adjoining property to develop the structure they wish to.



## 8.4 C-8CCFP04 – Camping and Cooking Fires

---

### INTRODUCTION

The Shire of Dandaragan recognises that outdoor cooking at a property owners place of residence is seeing a surge in popularity through the use of pizza ovens, smokers, kettle style BBQ'S, and other outdoor cooking implements, and that having a backyard camp or cooking fire is part of everyday living. This policy aims to allow the use of outdoor cooking implements under the following conditions.

### Objective

This policy aims to allow the use of outdoor cooking implements under the following conditions.

### Policy Statement

Pursuant to Section 25(1a) of the Bush Fires Act 1954, the Shire of Dandaragan hereby prohibits the lighting of fires in the open air in its district for the purpose of camping or cooking fires during gazetted Prohibited and Restricted burning times, unless the camping or cooking fire is;

1. On the occupiers land, of their place of permanent home or residence (a building approved by the Shire to be occupied) and;
  - a. Has either registered a fire pit with the Shire of Dandaragan by completing the fire pit registration form and gaining approval or has obtained a Fire Permit from a fire control officer and;
  - b. Is contained within a purpose built structure of brick, rocks and mortar, or
  - c. Is contained within a purpose built steel container recognisable as a properly constructed barbeque or fire drum, or
  - d. Is contained within a sand fire pit structure suitable for either a camp fire or cooking fire that has maximum diameter of 1 meter and a minimum depth of the walls of the fire pit of 30cm;
2. On days when the Fire Danger Rating is "Very High" or above as issued by the Bureau of Meteorology, and or when a Total Fire Ban is declared by the State of Western Australia;
  - a. All Camping fires are prohibited.
  - b. Cooking fires are permitted only if the flame is encapsulated within a purpose built structure recognised as a gas appliance or an electric cooking appliance, and
  - c. Has a 5 meter radius minimum, surrounding the gas appliance cleared of all combustible materials;
3. This campfire and cooking policy does not apply to the Shire's short stay reserves. No camp fires or cooking fires other than a purpose built gas or electric cooking appliance can be used at the following short-stay Shire Reserves at any time of the year;
  - a. Drummonds Reserve
  - b. Wandoo Reserve
  - c. Tuarts Reserve

- d. Hakea Reserve
  - e. Banksia Reserve
  - f. Smokebush Reserve
4. This camping and cooking fire policy does not apply to either of the Shire of Dandaragan Overflow Camping areas in Jurien Bay or Cervantes where no camp or cooking fires are permitted at any time of the year other than a purpose built gas or electric cooking appliance.
  5. This campfire and cooking policy does not apply to the Shire of Dandaragan Recreational Campground at Sandy Cape. For information on cooking and campfires at Sandy Cape please refer to the Sandy Cape Code of Conduct on the Shire of Dandaragan website.
  6. Camping and cooking fires must not be left unattended and must be fully extinguished prior to leaving. Failure to adhere to this policy may result in fines under section 25 of the Bushfires Act 1954.
  7. For the purpose of this policy a camping or cooking fire is determined to be a fire no greater than 1 square metre in area with a flame height of no more than 1m. Anything greater than this will be known as a bonfire or burning of the bush and therefore illegal during the mentioned period of this policy.
  8. The onus lies on the owner of the camping or cooking fire not only to comply with this policy but also to ensure that there is no danger of the fire escaping. This procedure or the issuing of a permit in no way effects that responsibility.

## 8.4 C-8CCFP04 – Camping and Cooking Fires

---

### INTRODUCTION

The Shire of Dandaragan recognises that outdoor cooking at a property owners place of residence is seeing a surge in popularity through the use of pizza ovens, smokers, kettle style BBQ'S, and other outdoor cooking implements, and that having a backyard camp or cooking fire is part of everyday living. This policy aims to allow the use of outdoor cooking implements under the following conditions.

### Objective

This policy aims to allow the use of outdoor cooking implements under the following conditions.

### Policy Statement

Pursuant to Section 25(1a) of the Bush Fires Act 1954, the Shire of Dandaragan hereby prohibits the lighting of fires in the open air in its district for the purpose of camping or cooking fires during gazetted Prohibited and Restricted burning times, unless the camping or cooking fire is;

1. On the occupiers land, of their place of permanent home or residence (a building approved by the Shire to be occupied) and;
  - a. Is contained within a purpose built structure of brick, rocks, ceramic and mortar, or
  - b. Is contained within a purpose built steel container recognisable as a properly constructed barbeque or fire drum, or
  - c. Is contained within a sand fire pit structure suitable for either a camp fire or cooking fire that has maximum diameter of 1 meter and a minimum depth of the walls of the fire pit of 30cm;
2. On days when the Fire Danger Rating is "Very High" or above as issued by the Bureau of Meteorology, and or when a Total Fire Ban is declared by the State of Western Australia;
  - a. All Camping fires are prohibited.
  - b. Cooking fires are permitted only if the flame is encapsulated within a purpose built structure recognised as a gas appliance or an electric cooking appliance, and
  - c. Has a 5 meter radius minimum, surrounding the gas appliance cleared of all combustible materials;
3. This campfire and cooking policy does not apply to the Shire's short stay reserves. No camp fires or cooking fires other than a purpose built gas or electric cooking appliance can be used at the following short-stay Shire Reserves at any time of the year;
  - a. Drummonds Reserve
  - b. Wandoo Reserve
  - c. Tuarts Reserve
  - d. Hakea Reserve
  - e. Banksia Reserve



f. Smoke Bush Reserve

4. This camping and cooking fire policy does not apply to either of the Shire of Dandaragan Overflow Camping areas in Jurien Bay or Cervantes where no camp or cooking fires are permitted at any time of the year other than a purpose built gas or electric cooking appliance.
5. This campfire and cooking policy does not apply to the Shire of Dandaragan Recreational Campground at Sandy Cape. For information on cooking and campfires at Sandy Cape please refer to the Sandy Cape Code of Conduct on the Shire of Dandaragan website.
6. Camping and cooking fires must not be left unattended and must be fully extinguished prior to leaving. Failure to adhere to this policy may result in fines under section 25 of the Bushfires Act 1954.
7. For the purpose of this policy a camping or cooking fire is determined to be a fire no greater than 1 square metre in area with a flame height of no more than 1m. Anything greater than this will be known as a bonfire or burning of the bush and therefore illegal during the mentioned period of this policy.
8. The onus lies on the owner of the camping or cooking fire not only to comply with this policy but also to ensure that there is no danger of the fire escaping. This procedure or the issuing of a permit in no way effects that responsibility.

# FIRE PIT REGISTRATION

**Please ensure this application is submitted to the Shire of Dandaragan prior to your fire pit being utilised during the Restricted and/or Prohibited Burning Times.**

Please note: An inspection maybe undertaken on your property by a Fire Control Officer to check the fire pit and the area surrounding it.

## PROPERTY DETAILS:

Location/Lot No: \_\_\_\_\_ House No: \_\_\_\_\_

Street & Suburb: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

### 1. How is the property occupied?

Permanently     Rental     Part Time (i.e. holiday house)     Not at all

### 2. What sort of camping and/or cooking fire are you registering at the above property?

Fire Pit     Wood Fired Pizza Oven     Enclosed steel drum

Other, please specify; \_\_\_\_\_

### 3. Is there a 5m radius clearance from the outer rim of the fire tree from any flammable materials?

Yes     No     Other, please specify;

\_\_\_\_\_  
\_\_\_\_\_

### 4. What extinguishing means are available at the property?

Running water via garden hose (that can reach fire pit location)

Firefighting unit (min 400lt)     Fire Extinguisher     Other, please specify;

\_\_\_\_\_  
\_\_\_\_\_

PHONE (08) 96520800

FAX (08) 9652 1310

EMAIL [council@dandaragan.wa.gov.au](mailto:council@dandaragan.wa.gov.au)

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POSTAL PO Box 676, Jurien Bay WA 6516

**5. Attach picture/s of the fire pit and/or map (suitable scale) showing property boundaries, location of fire pit, location of extinguishing means.**

**Applicants declaration:**

By signing this application, I agree, that I have read and understood the Shire of Dandaragan's Fire Control Information as it applies to my property.

I understand that failure to comply with the conditions and requirements of the Shires camping, and cooking fire policy will result in the fire pit registration being immediately void without further notice.

The onus lies on me not only to comply with the conditions and requirements of the Shires camping and cooking fire policy but also to comply with the provisions of the Bushfires Act to ensure there is no danger of the fire escaping. The approval of this registration in no way effects that responsibility.

I declare that the information supplied to be true and correct.

**Full Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

<b>(Office Use Only)</b>	
The above fire pit was inspected and/or sited by _____ on ____/____/____	
and the registration of the pit is:	<input type="checkbox"/> Not Approved <input type="checkbox"/> Approved for a ____ year period
Comments: _____ _____	
FCO Signature: _____	Date: ____/____/____
Emergency Management Co-ordinator Signature: _____	
Date: ____/____/____	

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<p style="text-align: center;"><b>SCHEDULE OF SUBMISSIONS</b> <b>Camping and Cooking Fire Policy</b></p>			
	<b>Submitter</b>	<b>Comment/Concern</b>	<b>Shire Officer Response</b>
1.	Andy Woodford of Cervantes	Andy commented that he would welcome the opportunity to use his ceramic Komodo style smoker at his property during total fire bans as generally during ban periods it is very hot and the opportunity to be able to cook outside would be very welcome. Received via email.	Shane responded via email that total fire bans are called by the State and not controlled by local Government, therefore our draft camping and cooking fire policy does not override the requirements of a total fire ban.
2.	Barry Wilson	Is of the opinion that it a very good idea and should be implemented ASAP The current policy is nonsensical and absolutely required updating. Received via email, address not provided.	Shane responded via email and thanked Barry for his input.
3.	Craig Johns	Craig suggested including the ceramic within the definition of a purpose built container to cater specifically for Komodo type ceramic cookers. Received by email.	Shane responded via email and advised Craig he is happy to alter the wording.
4.	Sally McCallum	<p>Thank you for the opportunity to make comment on this proposed policy revision.</p> <p>The overall proposal seems sound to me in that it lifts a restriction on contained fires on non-fire ban days in private residences. It seems this would bring Dandaragan Shire into line with others in WA. It seems more than reasonable to be governed by day to day fire restrictions rather than a blanket "no fires from November to February" policy.</p> <p>However, the notion of having to "register" a barbecue, pizza oven or fire pit is completely bizarre to me and seems like bureaucratic</p>	<p>"Shane responded as below"</p> <p>Hi Sally - firstly thanks for taking the time to provide some feedback and challenging us on the registration process.</p> <p>The logic behind the registration process is to try and ensure that people are only lighting fires in a safe form of containment as described in the policy. We are trying to balance a policy that will apply inside the town limits where we think the risk is generally low and also across the many rural areas of the Shire where the risk of a fire starting is considerably higher. In the development of the policy the risk of starting fires in some of the rural</p>

		<p>overkill - regulation for the sake of it rather than for any practical purpose. And for what purpose?</p>	<p>areas outside of town limits is something that weighs heavily on our minds, having said that we also want to be able to apply the policy across the board, so that all get the benefit.</p> <p>Unfortunately we see many examples each year of people who simply do not exercise what you and I would consider common sense and that plays a role in our thinking on the registration process. Lighting of fires during the restricted and prohibited burning periods in rural areas presents considerable risk and should people light fires that are not contained then the risk profile increases significantly.</p> <p>I do hear and take on board your comments on the bureaucracy around the registration process, it will also provide challenges for us. I will definitely have a think on the matter, discuss your feedback with colleagues and specifically the CEO.</p> <p>Feel free to give me a call if you would like to discuss it further.</p>
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